



116 W. Beverley Street • Staunton, Virginia 24401 • Phone 540-332-3920 • Fax 540-332-3924
www.staunton.k12.va.us

PUBLIC NOTICE
SOLE SOURCE PROCUREMENT

August 18, 2020

Staunton City Schools have decided to award a sole source contract to Preferred Packaging Sales & Service to purchase heat seal film for use with the current cafeteria lidding machines and seal plates.

Staunton City Schools previously purchased heat seal lidding machines and seal plates from Preferred Packaging, and Preferred Packaging is the only company that produces the heat seal film that can be used with these machines. Staunton City Schools have determined that this award is necessary in order to utilize the current Preferred Packaging Heat Seal Lidding Machines and Seal Plates.

Staunton City Schools intend to enter into a purchase agreement with Preferred Packaging Sales & Service immediately.

Respectfully submitted,

Chad M. Horvat
Finance Business Manager