

STAUNTON ELECTORAL BOARD

P.O. Box 58

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Anne T. Fitzgerald
Secretary
(540) 255-5398

BOARD MEMBERS
Glenn A. Graves, Chairman
Thomas W. Long, V.
Chairman

April 23, 2020

Electoral Board Meeting

Members Present:

Glenn Graves, Chair

Tom Long, Vice Chair

Anne Fitzgerald, Secretary

Guests Present:

Molly Goldsmith, Registrar

Glenn Graves called the meeting to order at 2:31pm. Anne Fitzgerald called the roll; all members present. Mr. Graves asked Mr. Long to lead us in the Pledge of Allegiance.

Mr. Long made a motion to approve the agenda. Mrs. Fitzgerald seconded. Motion carried

Mr. Long made the motion to approve the minutes from the April 8, 2020 meeting. Mr. Graves seconded. Motion carried.

New Business:

New Business

A. Report from Registrar

- i. Update on Absentee Balloting
 - a. 685 have been returned
- ii. Update on in-person balloting
 - a. 44 voters have voted in-person
 - b. Currently the last day for in-person absentee voting is May 2nd.
This will change to the last Saturday before the election, should the Governor move the date.
- iii. Update on marketing strategies –Katherine Taylor is working on this.
 - a. Social media and the News Leader
 - b. Will be starting the push on Friday, April 24th
- iv. Update on general activities
 - a. Face shields have arrived
 - b. Waiting on sneeze guards to arrive for polling stations.
 - c. Gloves, hand sanitizers, hand soap and cleaning wipes have arrived.

B. May Elections

- i. Polling Precinct Availability all precincts are available with one exception. Ward 2 at Christ United Methodist Church is not available. Mrs. Fitzgerald made a motion that we pass a resolution (attached), to change the voting location to the Gypsy Hill Park Gym, located at 116th Regimental Drive, Staunton. MR. Long Seconded.

Discussion: Mr. Long made a motion to amend the resolution to include the June 23rd Primary in this resolution.

Mr. Long moved adoption of the resolution with changes discussed. Mrs. Fitzgerald seconded. Motion carried.

- ii. Safety Protocols within the precincts
 - a. All supplies have arrived. We are awaiting delivery on facemasks, which will arrive a week prior to the election.
 - b. We will need to check on how many voters are allowed in the polls at a time.
 - c. We will provide floor tape and tape measures for the Officers of Election to designate the 6-foot waiting spots.
 - d. We will ask that Officers of Election provide their own food; not share in a potluck.

iii. Absentee Ballots

Applications have been emailed to the local retirement communities. Once we have a firm date, Ms. Goldsmith will reach out to the retirement communities and notify them.

iv. Election Day Staffing

- a. We currently have four Officers of Election working per precinct; and two teams of three for CAP.
 - b. We have 6 individuals in Augusta County who may be interested in working the polls on Election Day.
 - c. Mr. Graves instructed Ms. Goldsmith to update the Officers of Election regarding the May 5th election. The letter will be updated to include that we are providing supplies, and that the day may change.
- v. CAP: Two teams of 3 will be utilized. Training will begin at 5:30am. CAP will work in both the Caucus Room and in Council Chambers.
 - vi. Vote Canvass/Provisional Ballot Meeting: We will meet in either the caucus room, or Council Chambers.
 - vii. Jay will tentatively be arriving on Monday to program voting machines for May 5th election, and the CAP machine for the June 23rd election.

viii. Ballots: we will not have to change the ballots to reflect a new election date.

ix. Signage: The finance department has deemed that signs are not essential. We have asked Ms. Goldsmith to follow up and request these for Election Day. We need 10 signs to delineate the 40 feet designation, and the 2 signs at Ward 2 to notify of the location change. Ms. Goldsmith will print social distancing signs to put up at the polling locations.

x. The Electoral Board will send a letter to candidates.

C. June Elections

The June primary has officially been moved to June 23rd.

The meeting adjourned at 3:25pm.

Respectfully Submitted,

Anne Taetzsch Fitzgerald
Secretary