

DEPARTMENT OF FINANCE

To: Potential Offerors

Date: June 10, 2020

Subject: **Addendum #1** to RFQ Q00320 dated **June 8, 2020**

Title: **Fire Extinguishers, Alarm & Sprinkler Testing**

Addendum #1 is issued to address the first paragraph on page 2, under **SCOPE OF WORK**.

The **Scope of Work** (page 2) has been updated to change the mandatory site visit to a non-mandatory site visit option.

Original paragraph:

All interested contractors are **required** to visit the job site prior to submitting quotes. At the time quotes are received, each contractor will be presumed to have inspected the specified areas and to have satisfied himself as to the nature and location of the work, the character of the equipment and facilities needed preliminary to and during the execution of the work, general conditions and all other matters which in any way affect work under this contract.

Updated paragraph:

All interested contractors **may** visit the job site prior to submitting quotes if they wish to inspect the specified areas to satisfy themselves as to the nature and location of the work, the character of the equipment and facilities needed preliminary to and during the execution of the work, general conditions and all other matters which in any way affect work under this contract. . Site visits will be by appointment only and should be scheduled by contacting Tim Powell at powelltc@ci.staunton.va.us or by calling 540-490-1122.

Respectfully,



Chad Horvat, Finance Business Manager