



DEPARTMENT OF HUMAN RESOURCES
CITY & SCHOOLS

CITY OF STAUNTON
POSITION DESCRIPTION

JOB TITLE: Firefighter	DEPARTMENT: Fire Department
IMMEDIATE SUPERVISOR: Captain/Lieutenant	GRADE/RANK: 13,14 & 16
	FLSA/ESSENTIAL STATUS: Non-Exempt/Essential

GENERAL DEFINITION AND PURPOSE OF WORK:

Performs protective service work in fire suppression, prevention, emergency medical services and general hazard mitigation; operating and maintaining heavy duty firefighting and rescue apparatus; performs related work as required. Work is performed under the regular supervision of a Fire Lieutenant. Limited supervision may be exercised over other Firefighters in emergency situations. Individual may have to function as the officer-in-charge in the absence of a supervisor. Individuals will be on duty for extended periods of time, which may result in limited rest and physical fatigue.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

The minimum performance expectations include, but are not limited to, the following functions/tasks:

- Responds to, and performs fire, emergency medical services, and other services to related situations;
- Operates, maintains, and services fire and rescue equipment;
- Drives emergency equipment to emergency scenes; prepares for response operations;
- Operates all motor emergency apparatus, and makes necessary adjustments/modifications to respond to changing conditions;
- Performs firefighting, emergency medical duties, and mitigates all other emergencies as directed;

- Responds to emergency medical incidents, operates equipment, and administers medical care and assistance;
- Observes patient conditions and maintains accurate and complete records;
- Checks and inspects equipment daily to ensure it is in proper working order;
- Serves as driver/operator on all motorized fire and rescue apparatus; notifies supervisor of any defect or problem for resolution
- Maintains all station, grounds and equipment in a clean and ready state
- Participates in a variety of training programs; keeps proper records and prepares reports;
- Conducts fire inspections and station tours;
- Assists with public education programs;
- Performs pre-incident planning and preparation of targeted hazards within response area;
- Serves as Fire Lieutenant in absence of officer in the company to which firefighter is assigned;
- Transports victims to emergency care facilities when necessary;
- Meets all physical fitness requirements and;
- Performs other tasks as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

Considerable knowledge of modern apparatus and equipment and their safe use and operation; considerable knowledge of emergency medical care methods, techniques and procedures consistent with certification level; knowledge of firefighting methods, emergency medical care and rescue techniques; general knowledge of hydraulics and equipment maintenance as applied to emergency rescue activities; ability to perform prolonged manual and mechanical work under adverse conditions. Individual must have the ability to follow oral and written instructions.

QUALIFICATIONS/EDUCATION AND EXPERIENCE:

Any combination of education and experience equivalent to graduation from high school supplemented by successful attendance of training courses in firefighting, fire apparatus, pump operations, emergency medical and fire prevention methods.

SPECIAL REQUIREMENTS:

Firefighter / EMT:

Possession of a valid driver's license issued by the Commonwealth of Virginia

Firefighter I and II

EMT-B Certification

EVOC

Driver / pump operator

Driver / aerial operator

Hazardous Materials- Operations level

Within 6 months, individual must be knowledge of the location of hydrants and target hazards in an assigned district

Firefighter / Enhanced:

All Firefighter I requirements

All training matrix requirements

EMT Enhanced certification

Firefighter / Intermediate:

All Firefighter II requirements

All training matrix requirements

EMT Intermediate certification

PHYSICAL DEMANDS and ENVIRONMENTAL CONDITIONS:

Individuals will perform difficult emergency protective service work under both emergency and non-emergency conditions. Work frequently involves considerable personal risk when working under emergency conditions. Work requires the exertion of 50 pounds of force occasionally, up to 20 pounds of force frequently and up to 10 pounds of force consistently to perform duty assignments. Work requires climbing, balancing, stooping, pulling, crouching, crawling, reaching, standing, walking, pushing, lifting, grasping, feeling, smelling, and repetitive and combinations of these forces. Vocal communications are required for expressing or exchanging ideas by spoken word, written correspondence and conveying detailed or important instructions to others accurately and clearly. Good hearing is required to handle information received at both normal levels of sound and levels of extreme magnitude. Visual acuity is required for depth perception, color penetration, night vision, and peripheral vision, preparing and analyzing written information. Visual inspection involving small defects and /or small parts, use of measuring devices, assembly or fabrication of parts at or within arm's length, operation of machines, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general conditions, surroundings and activities. The worker is assigned to inside and outside environmental conditions, extreme cold and heat, noise, vibration, hazards, atmospheric conditions, oils, and wearing protective breathing equipment. The worker may be exposed to blood borne pathogens and may be required to wear specialized personal protective equipment for environmental and health hazards.

ADA:

The employer will make reasonable accommodations in compliance with the American with Disabilities Act of 1990.

SUPERVISORY RESPONSIBILITIES:

This position does not have supervisory responsibilities.

EXAMPLES OF EXPECTED DECISION MAKING:

This job description in no way states or implies that these are the only duties to be performed by this employee. The Firefighter will be required to follow any other instructions and to perform any other related duties as assigned by the supervisor. The City of Staunton reserves the right to update, revise or change this job description and related duties at any time.

EVALUATION:

Performance of this job will be evaluated in accordance with city policy, using information from various sources to study and review the position holder's ability and effectiveness in carrying out the above responsibilities.

Approved by: Fire Chief and Chief Human Resources Officer

Revised Date: 2019