



DEPARTMENT OF HUMAN RESOURCES
CITY & SCHOOLS

CITY OF STAUNTON
POSITION DESCRIPTION

JOB TITLE: Equipment Operator I	DEPARTMENT: Parks & Recreations
IMMEDIATE SUPERVISOR: Superintendent of Parks	GRADE/RANK: 8
	FLSA/ESSENTIAL STATUS: Non-Exempt

GENERAL DEFINITION AND PURPOSE OF WORK:

Performs routine semi-skilled work in a variety of maintenance assignments operating motorized equipment in support of the athletic programs of the Parks & Recreation Department. Responds to unscheduled emergency work such as storms, ice and snow emergencies.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

The minimum performance expectations include, but are not limited to, the following functions/tasks:

- Mows grounds including golf course, ball fields, lawn and park areas and other areas as assigned;
- Preps and maintains seven field involving dragging, marking, checking bases, raking, filling holes, leveling and performing cosmetic work;
- Cleans grounds and parking lots, rakes and loads grass, leaves and brush;
- Picks up garbage and refuse cans, loads contents on truck and returns cans to proper places;
- Performs basic custodial task including checking, basic cleaning and stocking of bathrooms;
- Operates a variety of movers and equipment to maintain fields and course;
- Performs a variety of other heavy manual work in connection with the maintenance and upkeep of parks, athletic fields and golf course and;

- Performs related tasks as required.

KNOWLEDGE, SKILLS AND ABILITIES:

Must possess a general knowledge of the use of common lawn tools and have the ability to operate light and medium lawn equipment. Must about the ability to understand and follow oral instructions, perform manual labor for extended periods, work without direct supervision and be able to follow safety policies and procedures.

QUALIFICATIONS/EDUCATION AND EXPERIENCE:

High School diploma or equivalent amount of training and experience.

SPECIAL REQUIREMENTS:

Possession of valid driver's license with good driving record and CDL with passenger endorsement. Must work in adverse weather conditions. Must be willing to work nights, weekends and holidays if inclement weather or other adverse conditions require the clearing or work on parks, fields, etc. May be on call on a rotational basis for emergency work. Individual is subject to random drug testing.

PHYSICAL DEMANDS and ENVIRONMENTAL CONDITIONS:

This is physical work requiring the exertion of up to 25 pounds of force frequently to move objects and up to 50 pounds to occasionally to load equipment and move items. Position requires the ability to walk and stand for extended periods of time. Must be able to bend, climb steps, reach, raking, push/pull hand carts, and lifting objects. Work requires frequent bending, squatting, kneeling, climbing, and reaching above shoulders. Visual acuity is required for operation of machines, observing surroundings and activities and ensuring safe conditions. This work is subject to extreme weather conditions including heat and/or cold.

ADA:

The employer will make reasonable accommodations in compliance with the American with Disabilities Act of 1990.

SUPERVISORY RESPONSIBILITIES:

This position does not have supervisory responsibilities.

EXAMPLES OF EXPECTED DECISION MAKING:

Flagging traffic when necessary, selecting appropriate materials, equipment and work methods for

work assignments.

This job description in no way states or implies that these are the only duties to be performed by this employee. The Equipment Operator I will be required to follow any other instructions and to perform any other related duties as assigned by the supervisor. The City of Staunton reserves the right to update, revise or change this job description and related duties at any time.

EVALUATION:

Performance of this job will be evaluated in accordance with city policy, using information from various sources to study and review the position holder's ability and effectiveness in carrying out the above responsibilities.

Approved by: Director of Parks and Recreation and Chief Human Resources Officer

Revised Date: 2019