



DEPARTMENT OF HUMAN RESOURCES
CITY & SCHOOLS

CITY OF STAUNTON
POSITION DESCRIPTION

JOB TITLE: Sanitation Worker	DEPARTMENT: Public Works
IMMEDIATE SUPERVISOR: Refuse Superintendent	GRADE/RANK: Grade 8
	FLSA/ESSENTIAL STATUS: Non-Exempt

GENERAL DEFINITION AND PURPOSE OF WORK:

Performs manual labor picking up refuse and recycling materials from residential homes and business locations.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

The minimum performance expectations include, but are not limited to, the following functions/tasks:

- Obtains class B-Commercial Driver's License (CDL) issued by the Commonwealth of Virginia within 9 months of employment;
- Picks up refuse and/or recycling materials and loads into trucks;
- Properly sorts recyclables before loading;
- Uses manual levers on vehicle to compact trash;
- Sweeps, cleans and picks up debris and other materials if spilled while loading;
- Washes truck to ensure sanitary conditions of equipment and environment;
- Cleans around assigned truck daily picking up all trash and debris;
- Assists with picking up bulk items during heavy trash pickup;
- Assists in disposal of trash at landfill;
- Reports vehicle maintenance issues to driver and supply needs to supervisor;

- Assists driver by spotting while backing to ensure personnel, equipment and public safety.
- Picks up dead animals as required;
- Performs other duties as assigned by supervisor and;
- Performs snow and ice control around city facilities and sidewalks as required.

KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to perform heavy physical labor;
- Ability to follow directions and;
- Ability to follow safety regulations established by OSHA and the City.

QUALIFICATIONS/EDUCATION AND EXPERIENCE:

None required.

SPECIAL REQUIREMENTS:

Individuals in this position are required to work in all adverse weather conditions including extreme heat, cold, snow, ice, rain, vibrations and hazards, etc. Must be able to ride on the back of a moving truck.

PHYSICAL DEMANDS and ENVIRONMENTAL CONDITIONS:

This is physical work requiring the exertion of up to 40 pounds of force frequently to move and load objects and some heavy work requiring the exertion of up to 70 lbs. of force occasionally. Work requires frequent bending, squatting, kneeling, climbing, and reaching above shoulders. Position requires the ability to walk and stand for extended periods of time. Work requires frequent repetitive tasks using gross and fine motor skills for hands and feet (operating clutch, levers, and knobs). Vocal communication and hearing is required for expressing or exchanging information and instructions by means of the spoken word; operation of machines, observing surroundings and activities and ensuring safe traffic conditions.

ADA:

The employer will make reasonable accommodations in compliance with the American with Disabilities Act of 1990.

SUPERVISORY RESPONSIBILITIES:

Position does not have supervisory responsibilities.

EXAMPLES OF EXPECTED DECISION MAKING:

Determines safest and most effectively way to load refuse and recycling without injury to self, equipment or coworkers. Organize time to accomplish work assignments. Items that are not eligible for pickup are reported to driver or crew supervisor.

This job description in no way states or implies that these are the only duties to be performed by this employee. The Sanitation Worker will be required to follow any other instructions and to perform any other related duties as assigned by the supervisor. The City of Staunton reserves the right to update, revise or change this job description and related duties at any time.

EVALUATION:

Performance of this job will be evaluated in accordance with city policy, using information from various sources to study and review the position holder's ability and effectiveness in carrying out the above responsibilities.

Approved by: Director of Public Works and Chief Human Resources Officer

Revised Date: 2019