

Staunton Public Library
ADVISORY BOARD MEETING
February 20, 2020

The meeting was called to order by Chair Christy Davis. Also in attendance were board members Dan Swift, Josh Howard and Mark Peterson, Sarah Skrobis, Library Director and JoAnn Tigert, Library Friends representative. Randolph Burtin, a recent interviewee for the board attended as a member of the general public.

An open discussion was held regarding Christy's retirement from the board and her designation as the liaison with the Staunton Library Foundation and continued with the discussion about the other liaisons the Library Board had with the Staunton Friends and the Talking Book Center to give Mr. Burtin some insight to the Boards operation.

The minutes of the previous meeting January 23, 2020 were reviewed and accepted.

Talking Book Center report:

Dan briefly discussed current operations of the Talking Book Center and reported on recent applications for funding that were underway. The TBC last met on January 23. Dan noted that there had been some increased activity by the Development, Outreach and Strategic Plan Committees.

Friends of the Library: JoAnn Tigert reported that they have a new group of officers of the board, with President Casey Musselman leading the team elected at the annual meeting. The Friends are financially supporting the renovation of the Library staff break/lunchroom on the second floor. The Friends are also sponsoring an upcoming Genealogy Workshop. The Friends are also gearing up for the Spring Friends book sale which will run from April 21-26.

Director's Report: Sarah had distributed the January circulation and activity report in advance of this meeting.

She noted that the proposal to eliminate fines had been incorporated into the City Finance Director's proposed budget for the next fiscal year.

She noted also that the installation of a new fire alarm system was underway. A brief discussion followed about updating emergency procedures and Josh noted he'd been involved in a similar initiative at the Jefferson-Madison Regional Library.

The upcoming national 2020 Census has been a big deal for the library involving several staff in attending regional meetings and other advance launch prep.

As a follow-up to last month's report on the new circulation system, Sarah reported that the digital conversion equipment was now completely set up. The installation of the new TLC software was set for the President's weekend so the library would be closed on Sunday and

Monday. The installation would also interrupt online connections with Waynesboro and Augusta County libraries.

Sarah noted that she and Technology Services Librarian Kayla Payne would be absent next week and would be attending the Public Library Association annual meeting in Nashville.

Sarah noted that the city had been in contact with her that they had had six nominees to consider for the current and upcoming open Library Advisory Board positions.

What's Going On? The board briefly discussed ways to improve contacts with new residents with an eye to promoting getting residents to sign up for library cards.

The next Library Board meeting will be March 19, 2020 at 4:30 P.M. There will be no April Library Board Meeting, but an early May joint boards meeting with Waynesboro and Augusta County is on the agenda.

Respectfully submitted,
Daniel Swift, Secretary