PROPOSED

FY 2021 Operating and Capital Budget

CITY OF STAUNTON™
VIRGINIA

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Birthplace of the Council-Manager Form of Government

CITY OF STAUNTON, VIRGINIA

FY 2021 BUDGET

JULY 1, 2020 - JUNE 30, 2021

PROPOSED BUDGET

March 26, 2020

www.staunton.va.us

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CITY OF STAUNTON, VIRGINIA

FY 2021 BUDGET SCHEDULE

STAUNTON CITY SCHOOLS		CITY OF STAUNTON		
	School Budget Schedule		**City Budget Schedule**	
Budget Call/Notice	**October 1, 2019**	***Budget Call/ Notice***	**October 7, 2019**	
Budget Submission from Schools	**November 5, 2019**	***Budget Submission from Departments***	**December 4, 2019**	
Budget Discussions with Schools/Leadership Team Staff/ Principals	**November- December, 2019**	***Budget Notice to Outside Agencies***	**December 13, 2019**	
School Budget Online Survey	**December 2018 - February 2019**			
Governor's Budget Presentation	**December 17, 2019**	***Governor's Budget Presentation***	**December 17, 2019**	
Letters of Intent for Employment	**January 8, 2020**	***Budget Submission Requests from Outside Agencies***	**January 7, 2020**	
Preliminary Budget Discussion with School Board	**January 13, 2020**	***Budget Discussions with Departments***	**December 2019- February 2020**	
School Budget Public Forum #1 - City Council Chambers	**January 13, 2020**	***City Manager / School Superintendent /Finance Review***	**February 5, 2020**	
School Budget Public Forum #2- High School Gym Foyer	**January 14, 2020**	***City Manager Review***	**February 7-14, 2020**	
School Budget Public Forum #3- High School Gym Foyer	**January 17, 2020**			
School Leadership Team Budget Discussion	**January 29, 2020**	***City Council and School Board Joint Meeting***	**February 13, 2020**	**5:30 PM**
School Superintendent/City Manager/ Finance Review	**February 6, 2020**	***City Budget Complete***	**March 13, 2020**	**5:30 PM**
School Board Meeting - Budget Update	**February 10, 2020**	***Budget Presentation to City Council- Worksession***	**March 26, 2020**	**5:30 PM**
School Board and City Council Joint Meeting	**February 13, 2020**	**Public Hearing for Utility Rate Increases**	**March 26, 2020**	**7:30 PM**
		Introduction of Total Budget Ordinance for City and Schools	**March 26, 2020**	**7:30 PM**
School Public Hearing Legal Notice	**February 20, 2020**			
School Budget Presentation to School Board and Public Hearing	**March 2, 2020**	***Advertisement for Proposed Budget Ordinance - Public Hearing***	**April 2, 2020**	
School Board Budget Adoption	**March 9, 2020**	***City Council Budget Work session***	**April 2, 2020**	**5:30 PM**
School Budget Submitted to Council	**March 26, 2020**	***Budget Work session- School Board/ City Council- School Budget***	**April 9, 2020**	**5:30 PM**
Budget Worksession - School Board/City Council- School Budget	**April 9, 2020**	***Budget Public Hearing (all budget ordinances)***	**April 9, 2020**	**7:30 PM**
School Board Meeting - Budget Update	**April 13, 2020**	***City Council Budget Worksession***	**April 16, 2020**	**5:30 PM**
		City Council Budget Worksession	**April 23, 2020**	**5:30 PM**
Adoption of School Budget	**April 23, 2020**	***Adoption of City Budget***	**April 23, 2020**	**7:30 PM**

GFOA Distinguished Budget Presentation Award

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Staunton, Virginia, for its Annual Budget for the fiscal year beginning July 1, 2019. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and we are submitting it to GFOA to determine its eligibility for another award.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Staunton

Virginia

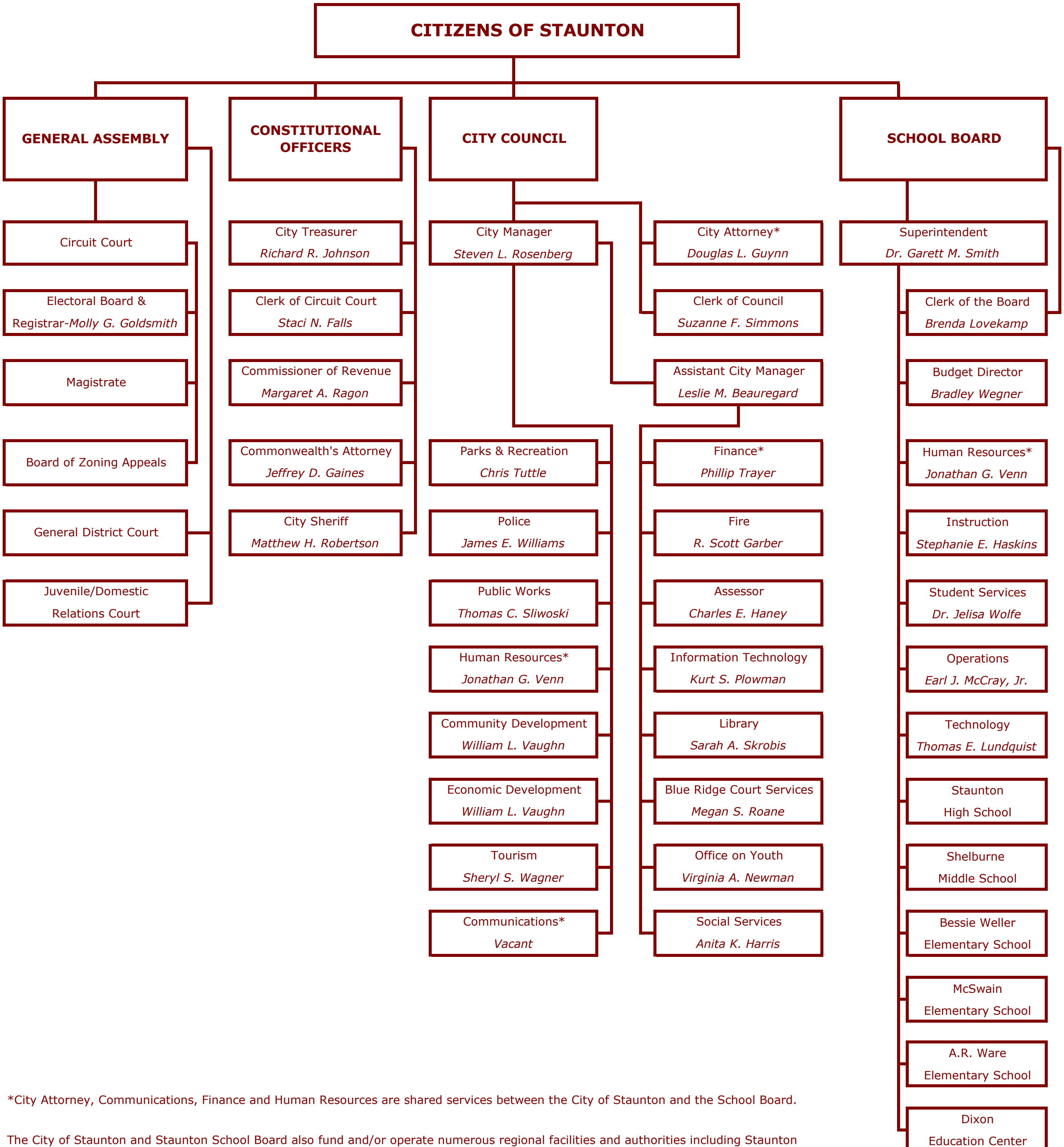
For the Fiscal Year Beginning

July 1, 2019

Executive Director

City of Staunton, Virginia

Organization Chart: FY 2021



*City Attorney, Communications, Finance and Human Resources are shared services between the City of Staunton and the School Board.

The City of Staunton and Staunton School Board also fund and/or operate numerous regional facilities and authorities including Staunton Economic Development Authority, Middle River Regional Jail Authority, Middle River Regional Wastewater Treatment Plant, Augusta Regional Landfill, Staunton-Augusta Health Department, Valley Community Services Board, Valley Career & Technical Center, Shenandoah Valley Governor's School, and Shenandoah Valley Regional Program.

CITY OF STAUNTON, VIRGINIA

FY 2021 BUDGET

STAUNTON CITY COUNCIL

Carolyn W. Dull, Mayor

Ophie A. Kier, Vice-Mayor

Erik D. Curren

James J. Harrington

R. Terry Holmes

Brenda O. Mead

Andrea W. Oakes

CITY MANAGER

Steven L. Rosenberg

ASSISTANT CITY MANAGER

Leslie M. Beauregard

MANAGEMENT TEAM

R. Scott Garber, Fire Chief

Charles E. Haney, City Assessor

Anita K. Harris, Director of Social Services

Virginia A. Newman, Director of Office on Youth

Kurt S. Plowman, Chief Technology Officer

Megan S. Roane, Blue Ridge Court Servies

Sarah A. Skrobis, Director of Library Services

Thomas C. Sliwoski, Director of Public Works

Phillip M. Trayer, Chief Financial Officer

Communications Manager

Christopher J. Tuttle, Director of Parks and Recreation

William L. Vaughn, Director of Economic Development and Community Development

Jonathan G. Venn, Director of Human Resources

Sheryl S. Wagner, Director of Tourism

James E. Williams, Police Chief

CITY ATTORNEY

Douglas L. Guynn

CLERK OF COUNCIL

Suzanne F. Simmons

CONSTITUTIONAL OFFICERS

Jeffrey D. Gaines, Commonwealth Attorney

Richard R. Johnson, City Treasurer

Margaret A. Ragon, Commissioner of Revenue

Thomas E. Roberts, Clerk of the Circuit Court

Matthew H. Robertson City Sheriff

REGISTRAR

Molly G. Goldsmith

STAUNTON CITY COUNCIL

VISION FOR 2030

ADOPTED JUNE 13, 2019


250
HOBBY
SURPLUS
OUTLET

About Vision for 2030

Staunton City Council updated its 10-year vision and a detailed list of three-year priorities during its retreats in November 2018 and April 2019. The following vision statement describes how City Council desires to see Staunton in 10 years. The three-year priorities explain where the current City Coucil will focus its energy and the measures it plans to take, in coordination with City staff, to do its part in fulfilling the vision.

STAUNTON CITY COUNCIL MEMBERS

MAYOR CAROLYN W. DULL
VICE MAYOR OPHIE KIER
ERIK D. CURREN
JAMES J. HARRINGTON
R. TERRY HOLMES
BRENDA O. MEAD
ANDREA OAKES

VISION FOR 2030

Staunton is blessed by a palpable sense of creative energy that animates our civic life and enriches our culture. This creative energy is manifested in a vibrant arts scene, a future-oriented business environment, and a governance philosophy that honors the city's rich historical legacy while investing in an exciting future of innovation, growth, and resilience.

A Crossroads

Cradled between the misty Blue Ridge and the endless majesty of the Alleghenies, each morning for three centuries Staunton has greeted the dawn in one of the most beautiful places on earth.

As the Queen City of the Shenandoah Valley, Staunton has served as a crossroads where nature and urban life meet in the minds and hearts of our people, young and old, of different races and many creeds, who draw on the strength of their past to weather the challenges of the present in a quest to seize the opportunities of the future.

At a crossroads of trade and commerce, Staunton has long helped refine the bounty of the land into the wealth that built America. Today, Staunton offers a high quality of life with a high-speed connection to the global information economy that helps our entrepreneurs turn dreams into businesses.

At a crossroads of education and culture, Staunton has long hosted schools, colleges and all manner of institutions of learning and human benefit along with theatres, music festivals and art galleries. Today, Staunton actively supports the continued enrichment of all its citizens.

At a crossroads of America's pioneer past and its globalized future, Staunton remains committed to innovation.

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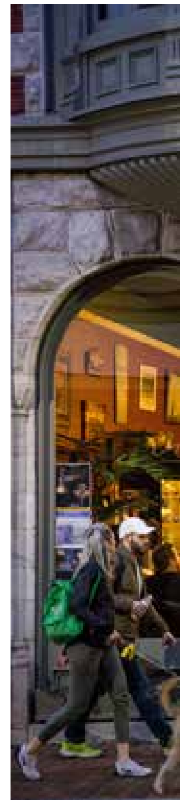

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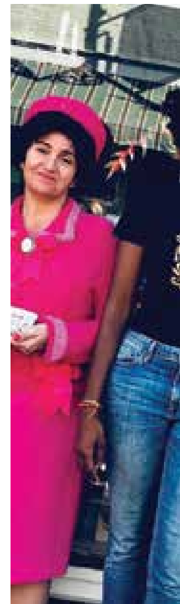

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A FUTURE STAUNTON

We achieve this by concerted effort on:

Economic Development

Staunton's existing businesses are supported and contribute back to the community. Neighborhoods feature a balance of residences, markets, and other small shops that are walkable, convenient, and have unique character. Our downtown and revitalized entrance corridors are thriving and attractive commercial destinations. Aggressive recruiting, small business development, the use of new technology, and strategic investments assure Staunton a diverse employment base ranging from retail and hospitality to high technology, green technology, crafts industries, and government agencies. Young adults see Staunton as a progressive place to apply their skills, build their careers, and raise their families. Retirees provide the community with valued perspective and energy which include wisdom, life experience, and a desire to give back which contribute to our economic success. The City's regional approach to tourism and new business recruitment is a model for success, efficiency, and cooperation.

Education

Staunton provides the best education in Virginia and is the leader within our region by recruiting, retaining and supporting the best teachers, providing superb facilities, and working with institutes of higher learning that train and educate our future leaders, work-force, and entrepreneurs. Our institutions afford the opportunity for all citizens to reach their highest potential through education and career training.

Culture

Staunton remains a vibrant, exciting, and welcoming community. Visual arts, performing arts, music, galleries, and museums are just a few of our attractions. There are parks and recreational opportunities that cater to every interest for the outdoor enthusiast. Restaurants offer an array of tempting food choices and atmosphere where regular entertainment is on tap. Festivals are held throughout the year that also serve to highlight the many cultural offerings of a diverse population. For the history enthusiast, the city's unique architecture as well as its fabled citizenry provide a rare glimpse into the past. Resources abound whether it's a visit to the Blackfriars Playhouse, Woodrow Wilson Presidential Library, Museum of American Frontier Culture, or Mary Baldwin University. Rotating exhibits are held at the R.R. Smith Center for History and Art where local artists are featured and their works are highly collectible. Young international musicians are featured at the Heifetz Institute, and the Staunton Music Festival attracts lovers of classical music.

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A FUTURE STAUNTON

Inclusiveness

Staunton is proudly diverse and leverages its diversity and inclusivity as a great and sustaining strength. It is the premier place for all kinds of people to live and flourish. No one is left out and everyone has a voice in how the City is run. We strive continually to improve Staunton's quality of life by involving *all* citizens.

Resilience

Staunton enjoys an abundance of needed resources, both natural and engineered. Our water supply is pure and plentiful.Our air is clean. Citizens have adopted lifestyles that incorporate sustainability. We have developed independence through green energy creation. Staunton is a model for reduction, reuse and recycling of wastes, and productive redevelopment of important structures. Both citizens and City staff are educated and prepared for sudden catastrophic events, and Staunton has maintained adequate fund reserves to manage sudden change.

Responsive, Efficient Government

Local government in Staunton is distinguished by a successful partnership among citizens, City Council, and City staff. Stauntonians are invested and engaged in and contribute to the civic life of the city. As the birthplace of the Council-Manager form of government, the City continues a long tradition of professional administration, characterized by responsiveness to citizens of the city, prudent fiscal management, and the efficient and effective delivery of core services. The City leads in e-government and other innovation and is often called upon to share its success with other localities in the Commonwealth of Virginia and beyond.

Built Environment

Staunton's comprehensive plan, which includes a variety of ideas and solutions, guides us in our efforts to protect, preserve, and enhance the quality of life for all citizens. Staunton's land use policies encourage neighborhood development and redevelopment, making the city a model of growth balanced with preservation. The city enjoys livable, mixed-use communities and has housing affordable to a full range of households. Good roads for motor vehicles, bicycles, and pedestrians alike, as well as a comprehensive transit system, serve these communities. We benefit from planning that ensures that our public buildings and improvements leave a legacy for future generations, celebrate the dignity of the city, and meet future needs.

www.staunton.va.us/Vision2030

photo ©Warren Faught

2019-2021
Finalized on April 22, 2019

STAUNTON CITY COUNCIL 3-YEAR PRIORITIES TO ACCOMPLISH 2030 VISION

City Council worked with City staff to develop three-year priorities to achieve its Vision for 2030 and adopted them on June 13, 2019. Over the next three years, City staff will work to implement the priorities as described below.

ECONOMIC DEVELOPMENT

- With a preference for employers with high-paying jobs, aggressively recruit and secure favorable development for the Staunton Crossing site to include advanced manufacturing, logistics, data centers, office park, retail, restaurants, and open space

- Prepare the Staunton Crossing site for development and work with developers in a way that secures the best competitive position for the city which will include:
  - Completing Crossing Way access road
  - Demolishing outmoded structures
  - Achieving Tier 4 certification from the Virginia Economic Development Partnership

- Working in partnership with the Staunton Downtown Development Association, Staunton Creative Community Fund, and Staunton Innovation Hub, maintain strategies to support local businesses, including start ups and expansions

- Continue to support tourism activities and enhance Staunton's reputation as a tourist destination

- Review and revise ordinances that are related to economic development to ensure that the city is business friendly and aligned with Council's vision including:
  - Review of the Zoning Ordinance
  - Review of the Corridor Overlay Ordinance
    - Enforcing and defending the ordinance as necessary
    - Bringing additional properties on each route into compliance, noting that the opportunity to model City's commitment only arises as properties improve or turn over
    - Bringing existing properties into voluntary compliance

- Build and implement a strategy to attract private and non-profit investment, specifically in Staunton's Opportunity Zones, to include:
  - Identifying properties (land/buildings) available for development
  - Identifying potential projects
  - Developing a list of potential Opportunity Fund investors
  - Educating members of the community on the potential of Opportunity Funds

EDUCATION

- ❏ Provide resources to support the School Board's efforts to attract and retain high quality employees
- ❏ Continue and strengthen the commitment to supportive relationships with the School Board and school division administrators to achieve the excellence and growth of our school system

CULTURE

- ❏ Continue to support festivals with the provision of in-kind services and logistical assistance by City departments such as public works, police, fire and rescue, tourism, and parks and recreation
- ❏ Implement improvements consistent with the adopted Bicycle and Pedestrian Plan as funding becomes available
- ❏ Review and adopt the Greenways Plan
- ❏ Continue to support the efforts of organizations that are enhancing arts and culture in Staunton

INCLUSIVENESS

- ❏ Conduct a citizen survey and use results to develop and implement a proactive strategy to achieve more citizen engagement
- ❏ Review and modify as necessary all City policies to ensure that they are aligned to achieve inclusiveness, including attention to the diversity of staff and management and salary equity
- ❏ Enhance and support efforts to promote the complete and diverse history of the city so that we enhance civic pride, instill ownership among all citizens, and create momentum for the vision

RESILIENCE

- ❏ Continue to nurture the growing local food economy through strategies such as the Farmers' Market, community kitchen, food hub, etc.
- ❏ Explore ways in which we can cut the City's dependence on fossil fuels and provide information to Council on cost benefit/ resources needed for strategies such as:
    - ❏ Installation of solar panels on a public building (i.e. demonstration of commitment)
    - ❏ Electric cars and natural gas vehicles, including public transit vehicles
- ❏ Continue Council's engagement efforts to protect our water supply from the potential impact of the Atlantic Coast Pipeline or other threats

RESPONSIVE, EFFICIENT GOVERNMENT

- Implement interactive online opportunities to engage citizens

- Move more transactions to the online environment and simplify and improve the efficiency of City processes (i.e. development review process, business licenses, bill payment)
  - Consider tutorials
  - Enhance education

- Engage the communications manager to enhance communication regarding City services and initiatives such as citizen engagement, budget, inclusiveness, etc.

- Develop strategies to enhance Council's awareness of progress and engagement to include:
  - A strategy to enable Council to review/discuss progress on Council Priorities (i.e. possible mini-retreat)
  - A strategy for liaisons to report on the work that they are doing with commissions/boards

- Continue to offer the Citizen University to build community capacity and support

BUILT ENVIRONMENT

- Study changes to the City's land use policies and ordinances to enable more mixed use development and gradually implement those changes
  - Encourage developers to build developments that enable more self-sufficiency
  - Ensure that we do not overly restrict builders so that it is too expensive to build

- Continue to develop a long term financing strategy to ensure that we can meet major needs for public buildings that are not currently in the CIP

- Complete and extend the streetscape plan as funds allow

- Support regional initiatives to provide more public transit opportunities

- Implement policies that encourage the improvement, development, or replacement of blighted properties, with consideration of:
  - Options that may become available through Opportunity Funds
  - More robust zoning enforcement
  - More aggressive schedule of delinquent tax sales
  - Appropriate notification/education regarding compliance with historic preservation ordinances

- Work with Augusta County to ensure adequate court facilities in downtown Staunton and to create a framework for meeting future needs

- Support efforts to enhance broadband access throughout the city using the latest available technologies

STEVEN L. ROSENBERG
CITY MANAGER

STAUNTON™
VIRGINIA
OFFICE OF THE CITY MANAGER

BIRTHPLACE OF THE
COUNCIL-MANAGER
FORM OF GOVERNMENT

March 26, 2020

Dear Mayor and Members of Council:

INTRODUCTION

This is the second version of my budget message to you as a body. In the days since my initial message was finalized and the entire budget package was sent to the printer, it is not hyperbole to say the world has changed. We find ourselves in the midst of the COVID-19 pandemic, which has disrupted us as a community and as individuals in ways we have not experienced in our lifetimes and could not have imagined.

Forecasts and assumptions made by staff in the development of the proposed FY2021 Budget were based on a level of economic activity now certain not to occur, as commerce and trade have quite literally ground to a halt. While we recommend that Council proceed with the consideration of the budget as proposed, there is no doubt that in the coming weeks and months significant modifications—both before and after adoption of the budget—will be required. We anticipate changes to the budget just adopted by the Virginia General Assembly that will have a ripple effect on local governments and school divisions across the Commonwealth of Virginia, including Staunton's. We expect a significant—though not yet quantifiable—decrease in the city's direct revenues, with taxes at variance with those included in the proposed budget. It will all drive the need for adjustments to the city's expenditures, with visible and considerable impacts. Difficult decisions will be required as the full impact begins to unfold.

City staff is prepared to work with Council to address the challenges presented by these historic circumstances. During the budget process, to help you make the best decisions possible, staff will make you aware of the tools and strategies available to the city now and during FY2021 to navigate the crisis in which we find ourselves.

BUDGET SUMMARY

I submit to you, for your consideration, the proposed FY2021 Budget for the City of Staunton for the fiscal year beginning July 1, 2020. As always, it is balanced and provides a spending plan for the next fiscal year, which will end on June 30, 2021.

The total proposed FY2021 Budget is $122,153,526 for all funds, which is an increase of $2.24 million (or 1.86%) over the adopted FY2020 Budget of $119,916,740. About half of the total budget is the General Fund, proposed at $60,947,666, a $1.67 million (or 2.8%) increase over FY2020.

116 W. Beverley Street P.O. Box 58 Staunton, Virginia 24402 540.332.3812 (office) 540.851.4000 (fax) www.staunton.va.us

The budget comprises numerous governmental and proprietary funds. Governmental funds include the General Fund, Education Fund, Capital Improvement Fund, Debt Service Fund, and various special revenue funds for grant programs. Proprietary funds include the Water, Sewer, Parking, Stormwater, and Environmental funds.

For FY2021, increased pressures on the expenditure side—specifically driven by a mandated increase in the city's contribution to the Virginia Retirement System and a significant increase in the city's share of the cost of operations of Middle River Regional Jail—combined to create an exceptionally challenging budget environment. In this environment, we find it necessary, simply to maintain existing programs and services with limited funding of new initiatives, to propose an increase in the real estate tax rate from $.95 to $.97 per $100 of assessed value. City departments proposed over $1.9 million in new requests, with all but $86,810 remaining unfunded in this proposed budget, and various strategies were used to balance this budget, as detailed in this letter. Nevertheless, with this budget the city can continue to provide the high level of services expected by the city's residents and businesses, and to promote a quality of life that 89% of the 2019 Citizen Survey respondents characterized as good or excellent.

VISION AND PRIORITIES

On June 13, 2019, City Council adopted a set of 3-year priorities from its *Vision for 2030* that encompasses the following seven distinct subject areas:

- Economic Development
- Education
- Culture
- Inclusiveness
- Resilience
- Responsive, Efficient Government
- Built Environment

The proposed budget works toward the fulfillment of some of Council's priorities.

REVENUES

General Governmental Revenues

Real Estate Taxes

The proposed budget includes an increase in the real estate tax rate from $.95 to $.97 per $100 of assessed value. As noted previously, the increase is necessitated by a mandated increase in the city's contribution to the Virginia Retirement System, a significant (and proportionate) increase in the city's share of the cost of operations of Middle River Regional Jail, and the maintenance of existing programs and services. As of January 1, 2020, $.01 on the real estate tax rate equates to $205,161; consequently, the higher rate will yield $410,322 in additional revenue.

The average assessed value of residential property in the city is $179,260. Foregone Agricultural and Forestal District real estate taxes total $171,606, which is unchanged from FY2020. The city's housing rehabilitation abatement program results in forgone real estate taxes totaling $166,752, or $75,022 more than in FY2020. The total cost of these two programs is $338,358, reflecting the high value the City of Staunton places on the conservation of open space and historic preservation.

Other Local Taxes

In other local tax revenues, increases are projected in personal property taxes, in the amount of $150,000; sales taxes, in the amount of $225,000; transient occupancy taxes, in the amount of $155,000; and meals taxes, in the amount of $150,000.

State Funding

State funding is estimated at 21.4% of the General Fund budget, with a projected increase of $210,244, totaling $12.6 million. The largest categories of state aid are personal property tax relief, health and welfare, and Children's Services Act. Street and highway maintenance, also funded by the state, is expected to decrease $75,344.

Federal Funding

Federal revenue accounts for $1.28 million, or only 2.1%, of the city's General Fund budget and is expected to increase by only $1,466, a net increase resulting from a decrease in grant funding and a significant increase in funding for health and welfare programs commensurate with increased service needs.

Proprietary Fund Revenues

The budget includes recommended fee increases in the Water Fund and Environmental Fund. There are no increases proposed in the Wastewater, Stormwater or Parking funds.

A water rate increase of 5% is proposed to cover the increased cost of operations of, and capital improvements to, the water system infrastructure.

The Environmental Fund includes the cost of collection and disposal of solid waste and recyclables. Refuse and recycling fees are proposed to increase 10% to cover the cost of operations of waste removal, recycling, and landfill and landfill capital costs.

These increases are consistent with plans to which Council agreed during the FY2020 budget process.

EXPENDITURES

Personnel

As with any service-based organization, the largest portion of the city's operating budget is devoted to personnel costs, including compensation and benefits. A stable and proficient workforce is the cornerstone of effective service delivery to the community. Recruitment, development, retention and support of a skilled city workforce—in the face of historically low unemployment—remain a priority in the budget.

Effective January 1, 2021, a 2% pay adjustment is proposed for all full- and part-time employees to help the city remain market competitive as an employer in the Shenandoah Valley. Consistent with action by the Virginia General Assembly, schools' employees will receive a 2% pay adjustment effective as of July 1, 2020.

The city's Virginia Retirement System contribution is proposed to increase $233,000, based on a state-mandated adjustment in the city's contribution rate from 13.59% to 15.28%. Health care rates for the city are proposed to decrease by 11.46%, as the city adjusts rates for a single year to take advantage of recent favorable claims experience. This adjustment results in savings of over $270,000. Employees' contributions to their premiums will remain unchanged.

Two new positions are included in the FY2021 Budget in comparison to the amended FY2020 Budget. The Sheriff's Office adds one additional full-time position to assist with an increase in caseload in the Circuit Court resulting from the assignment of two additional judges to our region. The city will receive $36,036 from the State Compensation Board to partially fund this position.

The Clerk of the Circuit Court transitions a current part-time position into a full-time position to assist with the same increased caseload. The city will be reimbursed for this position through payments received from the state for court-reporting services.

Education

Education remains one of the city's highest priorities and its largest expenditure. The proposed transfer to the Education Fund from the General Fund, totaling $13,934,160, accounts for 22.9% of the General Fund budget, an increase of $84,160. The Staunton School Board has adopted a total school budget of $39,543,556, an increase of 3.2%, or $1,236,006, over FY2020.

Public Safety

Public safety operations are proposed to increase 4.4%, or $528,475. This category includes police, fire, the E-911 center, juvenile detention, Office on Youth, building inspections and animal control. Funded expenditures include vests and vest carriers for the Police Department, and funding for Life Scans medical screenings for the Fire & Rescue Department. The largest portion of the increase, $449,465, is attributable to increased cost of operations at Middle River Regional Jail, including a 2% pay adjustment for jail staff, the addition of four nurses and one transportation driver, and increased costs of health care for inmates.

Health and Welfare

Health and Welfare operations are proposed to increase 4.0%, or $282,475, due to an increase of $231,432 in the city's share (26.65% of total costs) of administrative expenses for Shenandoah Valley Social Services and an increase of $50,000 for costs associated with the Children's Services Act.

Community Development

Community Development, which includes planning and development, Economic Development and Tourism, is proposed to increase by $408,803. The majority of this increase results from payments due from the city to developers pursuant to two economic development incentive programs, one for Frontier Center, in the amount of $348,155, and the other for The Villages at Staunton, in the amount of $125,000. The budget increase from FY2020, a total of $315,655, results from refined estimates of payments under these two programs now that the city has a full year of data for Frontier Center and a more accurate account of these incentives. The proposed budget also includes $13,500 for implementation of the Staunton Crossing Marketing Plan.

City Council Vision for 2030 3-Year Priorities

Economic Development: *Continue to support tourism activities and enhance Staunton's reputation as a tourist destination*

The Tourism budget is proposed to increase by $80,926, the majority of which is due to an increase in the allocation to the department of transient occupancy tax revenues. Those funds, in particular, are utilized to enhance tourism revenues through additional promotion, sales and marketing of the city.

General Government

General Government Administration (including City Council, City Manager, City Attorney, Communications, Finance, audit, Assessor, Information Technology, Registrar, insurance and two constitutional offices) is proposed to increase 0.7%, or $44,230.

City Council Vision for 2030 3-Year Priorities

Responsive, Efficient Government: *Move more transactions to the online environment and simplify and improve the efficiency of City processes*

Staff is moving forward with an initiative that will allow payment of all taxes and fees by credit card. The FY2021 Budget includes a savings of $70,000 that represents a discontinuance of the city's prior practice of absorbing fees associated with credit card transactions. In accordance with best practices, a 2.3% fee will be charged to the payer in addition to the amount paid to the city (except when payment is for utility payments and Parks and Recreation transactions, in which event the city will continue to absorb the fee, as required by credit card issuers).

Built Environment: *Continue to develop a long term financial strategy to ensure that we can meet major needs for public buildings that are not currently in the CIP*

Under the leadership of the Finance Department, the city refinanced and restructured city debt in 2019, saving the city over $1.4 million over a 14.5-year period. This strategy will provide additional flexibility in funding currently unfunded projects in the Capital Improvement Plan.

Public Works

Funding for Public Works and engineering operations is proposed to decrease by $65,990. This net decrease is due to reductions in repair of traffic signals, traffic signal supplies and street lighting, to align with historical expenditures. Additional funding is proposed for bridge inspections and for the purchase of a new truck-mounted attenuator, which will increase the safety of city staff in work zones.

Recreation, Parks and Library

This category will decrease by 0.8%, or $31,579. This net decrease is the result of a reduction in the maintenance of facilities and the purchase of various supplies and chemicals used by Parks and Recreation.

City Council Vision for 2030 3-Year Priorities

***Inclusiveness**: Review and modify as necessary all city policies to ensure that they are aligned to achieve inclusiveness, including attention to the diversity of staff and management and salary equity*

In line with a policy statement made by the American Library Association, and the actions of other libraries across the country (the largest being Chicago Public Library), this proposed budget eliminates as a revenue source library fines for overdue materials. This will increase access, create a more equitable lending procedure for library users and relieve feelings of shame and emotional barriers to library usage. The library will enhance its reputation as a center for free access to information and a community hub to pursue lifelong learning and leisure activities. This change will immediately impact over 2,300 city patrons, including 244 juvenile patrons, whose borrowing privileges have been suspended due to non-payment of fines.

***Resilience:** Continue to nurture the growing local food economy through strategies such as the Farmers Market, community kitchen, food hub, etc.*

While budget neutral, starting in summer of 2020, the Wednesday summer Farmers Market will be located in Gypsy Hill Park, and will run from the first Wednesday in May through the last Wednesday in September, 7:00 a.m. to noon. It is hoped the move will attract more vendors and clientele to this midweek market that has a strong emphasis on local food and goods.

Capital Improvements

City Council approved the Capital Improvement Plan (CIP) for FY2020 – 2024 on February 13, 2020. Appropriations for the CIP include funds from a FY2020 Budget Amendment and from the FY2021 Budget. So-called “one-time” funds accumulated and designated for capital projects are not a source of funding for operations. Capital projects to be undertaken in FY2021 include:

Funded from FY2020 Budget Amendment, $1,625,000:

- $400,000 Police Department radio equipment replacement
- $500,000 Expansion of the Middle River Regional Jail
- $350,000 Replace roof on Cochran Judicial Center
- $125,000 Staunton Bicycle and Pedestrian Plan
- $150,000 Adaptive traffic control system for downtown corridor
- $100,000 Greenways project

Funded from FY2021 Budget, $941,050:

- $250,000 Fire truck replacement reserve
- $150,000 Ineligible street paving/repairs
- $100,000 Funding source for major repairs to city buildings
- $100,000 Acquisition of major equipment
- $100,000 New sidewalk projects and matching funds for VDOT grants
- $100,000 Replacement project from concrete sidewalks to brick
- $100,000 Matching funds for VDOT Street Construction Projects
- $ 41,050 Annual Share of Blue Ridge Community College Capital Building Fund

City Council Vision for 2030 3-Year Priorities

***Built Environment**: Complete and extend the streetscape plan as funds allow*
The adopted CIP includes funding for the Central Avenue Streetscape Project.

***Culture:** Implement improvements consistent with the adopted Bicycle and Pedestrian Plan as funding becomes available*
The CIP includes $125,000 each year to implement the Bicycle and Pedestrian Plan.

***Culture:** Review and adopt the Greenways Plan*
While the Greenways Plan will be reviewed and considered by the Planning Commission and City Council in 2020, the adopted CIP presently provides $100,000 each year for implementation of the plan, once adopted.

BUDGET CUTS, TRANSFERS, AND THE USE OF RESERVES

Budgets are all about choices. Staunton's budget process begins with the submittal of each department's budget request in December. Departments determine what resources they need to deliver quality services as efficiently as possible. Each department director has to justify the submitted budget request during subsequent budget review discussions. Ultimately, difficult decisions are made to balance the budget, based on an understanding of City Council's priorities, sound financial and management principles, and experience.

Unfunded departmental requests for FY2021 total over $1.9 million (not including the schools' unfunded requests), including $534,000 in personnel costs, and another $1.3 million in operational and capital expenditures. Some of the most critical one-time capital equipment requests that are not funded in the budget will be funded from the CIP reserve. Transfers from other funds to the General Fund are also utilized to balance the budget: $307,478 from the Capital Improvement Fund and $150,000 from the Health Care Fund, for a total of $457,478. The complete list of unfunded requests will be reviewed during one of Council's scheduled budget work sessions.

DEBT

The city's total outstanding debt for governmental and proprietary funds, as of June 30, 2019, is $82,946,289, well within the guidelines of the city's Debt Policy. The city will reduce its total outstanding debt by $5.4 million in FY2021, and is scheduled to retire 46.75% of the debt within the next 10 years, achieving a debt ratio 3.28% less than that required. With the $46 million in new debt that was issued in 2019 for the Staunton High School renovations and additions, the debt payment for schools as a percentage of General Fund debt is 75%, compared to 32% of General Fund debt before the bond issuance for the school.

OUTSIDE AGENCY FUNDING

Most outside agencies are proposed for level funding for FY2021. The following agencies will receive an increase in funding: Virginia Department of Health; Shenandoah Valley Regional Airport Commission; Staunton Victim-Witness Program; Valley Alliance for Education; Community Action Partnership of Staunton, Augusta, and Waynesboro; and Central Shenandoah Planning District Commission. Consistent with the direction of Council during last year's budget process, funding is included for the Beverley Street Studio School, without affecting funding for other arts organizations which receive city grants.

ACCOMPLISHMENTS

Though we are necessarily focused on our new reality, our achievements over the last year give me confidence that our city is resilient and will once again enjoy better days. I am hopeful these achievements will inspire all who love Staunton to devote themselves to her recovery once we have moved beyond the current crisis.

Staunton enjoyed another year of success this past year, thanks to Council's leadership and support of private sector investment. The Richmond Avenue corridor, The Villages at Staunton, and downtown continued to experience economic growth and vitality. In addition to last year's opening of the TRU by Hilton Hotel, Fairfield by Marriott Hotel, and The Blackburn Inn, the city also witnessed the restoration of the historic Beverley Hotel into 28 apartments with a restaurant, construction of the second phase of the Staunton Innovation Hub at the former *News Leader* building, and the renovation of Stuart Hall School's Eastham Building, across from City Hall, as a part of the school's *Staunton is Our Campus* initiative.

Downtown also saw the opening of a number of new restaurants including Blu Point Seafood Co., in the former Mockingbird location, 101 West Bev, and The Green Room. A new food truck court located at 116 Baldwin Street opened with a 4,480-square foot space that accommodates three food trucks. In 2019, the city experienced a significant increase in commercial development. Compared to 2018, the estimated value of commercial construction/renovation, as self-reported by builders, more than doubled from $30.7 million to $63.7 million.

An Economic Development Business Plan for Staunton Crossing, which was approved by City Council, includes conceptual plans, a water and sewer infrastructure analysis, financial analysis and recommendations for future investments to maximize prospect awareness and interest. Business plan recommendations include extension of Crossing Way from Richmond Avenue to Valley Center Drive, utilizing an $8.7 million Virginia Department of Transportation SMART SCALE grant, and the demolition of the former Western State Hospital campus with financial assistance from Virginia Economic Development Partnership, in the form of a $431,200 Brownfields grant to remove and dispose of hazardous materials during the demolition. Once these tasks have been completed, future phases are projected to provide up to 3,000 jobs and local tax revenues of $4 million annually, and to more than provide for the eventual recovery of the city's investment. The Commonwealth of Virginia's commitment of $9.2 million in grants to Staunton Crossing speaks volumes about the state's belief in the city's approach to development of this prime site.

The city accepted the donation of a conservation easement protecting from future development approximately 36 acres on the Richmond Avenue corridor, immediately adjacent to the city's Betsy Bell Mountain Park.

The Finance Department received the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the FY2020 Budget. In order to receive the award, the budget document must meet GFOA criteria requiring that the document be a policy document, a financial plan, and an operations guide, and serve as a communications device for the public.

The second Staunton Citizen University, a 12-week course on Staunton's government and services, was held last fall and received very positive reviews. A total of 23 participants graduated. The university is also a *Vision for 2030* 3-year priority under the subject area Responsive, Efficient Government.

A citywide citizen survey was conducted in the spring of 2019, to receive input on a variety of topics. Generally, the results were very favorable, with 89% of respondents rating the quality of life in Staunton as Good or Excellent, 83% rating the ease of travel as Good or Excellent, and 52% stating that city taxes were "about right."

Finally, our employees continue to excel in their fields, receiving awards and certifications, and national recognition for the city, and participating fully in their professional organizations.

CLOSING COMMENTS

Budget development is shaped by a number of factors, including City Council's vision and priorities, the city's financial policies, and certain principles of budgeting. Forecasting revenues and expenditures is difficult and requires staff to work with imperfect information. And as current events demonstrate, budgeting more so than ever must be adaptable, in the face of unpredictability.

I want to thank the following individuals for their diligent work in preparing this budget: Phil Trayer, Chief Finance Officer, for navigating a steep learning curve to develop his first budget with the City of Staunton; Assistant City Manager Leslie Beauregard, for bringing her considerable budget expertise to this year's process and working closely with Mr. Trayer; City Attorney Doug Guynn, for providing guidance and advice on the city's tax and budget ordinances; Paralegal Robin Wallace, for assisting with those documents; and Executive Assistant Morgan Smith for proofreading. Thanks also to Commissioner of Revenue Maggie Ragon and Treasurer Rick Johnson for their cooperation as they continue to expertly assess and collect the city's revenues.

In addition, I want to recognize all directors and staff of the various city departments and regional agencies who are committed to our mission to deliver services to Staunton's residents, workers, and visitors in an efficient, effective and equitable manner.

Budget work sessions are scheduled for April 2, April 9, April 16, and April 23, 2020, if needed. Public hearings on the budget and related budget ordinances are scheduled for March 26 and April 9, 2020, and budget adoption is scheduled for April 23, 2020. During Council's deliberations, staff will be prepared to provide assistance and additional information as Council works through the decisions necessary for adoption.

On a final note, this past year the city received a grant to commission a new mural downtown, *You Belong Here*, which is featured on the cover of this budget document. The mural captures the spirit of Staunton and reminds us of our charge as public servants to serve <u>all</u>, who do indeed belong—and are welcome and contribute—here in Staunton, Virginia. With commitment and resolve, we do so in good times and in bad.

Respectfully submitted,

Steven L. Rosenberg
City Manager

City of Staunton, Virginia

Profile of the Government

The City of Staunton was founded in 1747 and later chartered as a town by the Virginia General Assembly in 1761. The City was named for Lady Rebecca Staunton, wife of colonial Governor Sir William Gooch. Staunton was incorporated as a city in 1871. Staunton is the birthplace of the council-manager form of government. Staunton appointed its first city manager, and the nation's first city manager, Charles E. Ashburner, in April 1908.

History

A settler named John Lewis crossed the Blue Ridge Mountains in 1732 and built his home, Fort Lewis, about a mile east of what is today Staunton's city limits. Other settlers followed and a community began to form. Four years later King George II issued a royal land grant to William Beverley for 118,491 acres, including much of what is today Staunton and Augusta County.

In 1747, Beverley measured off a plot of land within his "manor", or estate for a community then called Mill Place. In 1761 that town was chartered by Virginia's General Assembly as Staunton. Throughout the Colonial Era, Staunton thrived in its role as seat for Augusta County, a county that at the time included much of what is today West Virginia, Ohio, Kentucky, Illinois, and Indiana. Staunton was the center of the larger Virginia of that time and a major-stopping point on the Great Philadelphia Wagon Road.

Staunton citizens organized their first volunteer fire department in 1790. The Virginia Central Railroad arrived in 1854 to make Staunton the transportation hub of western Virginia. In 1856, a son was born to Staunton's Presbyterian minister, a boy who was to become Staunton's most noted son, and twenty-eighth President of the United States, Woodrow Wilson. Staunton survived the Civil War with most of its buildings intact. In 1905 when the city population surpassed 10,000, the City was forced by state law to reorganize its government and install a board of alderman and common council. However, the new governmental structure didn't work for the city. After much study and debate, the city established a new form of government using a manager, a city manager to handle city administration. Staunton became the birthplace of the City Manager form of government, the standard government structure now used by thousands of cities across the nation and around the world.

The City was recognized by the National Trust for Historic Preservation in 2001 as one of the nation's "Dozen Distinctive Destinations," and in 2002 as a Great American Main Street City, the first Virginia city to be so honored.

City Governance

The City is governed by seven members of City Council for policymaking and legislative issues. Council members are elected at large for four-year terms. Council members elect the mayor. The city manager is appointed by City Council and is responsible for the general operations of the City and administering the policies and ordinances enacted by City Council. The city manager appoints all department directors for the various operating departments.

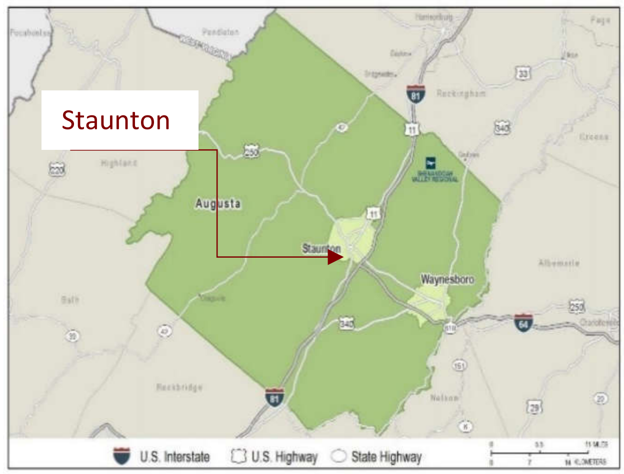
The Staunton City School Board is comprised of six members elected at large for four-year terms with the responsibility of the operation of the City school system. The School Board appoints a superintendent to administer the operations, policies, and procedures of the School Board. The local share of funding for the school system is appropriated through the budget process by City Council and provided through a transfer from the General Fund to the Education Fund.

Other elected officials include the constitutional officer for the offices of; the Commonwealth Attorney, Sheriff, Treasurer, Commissioner of the Revenue, and Clerk of the Circuit Court. The Judges of the Circuit Court, the General District Court and the Juvenile and Domestic Relations Court are appointed by the Virginia General Assembly.

Staunton is an independent city with local government taxing power providing the full range of municipal services. These services include public safety, recreation, parks and culture, education, health and social services, public works and utilities, sanitation, planning and zoning, community development, judicial administration, and general and financial administration services.

Staunton is located at the intersection of I-81 and I-64 in the Shenandoah Valley of Virginia. The City is 90 miles west of Richmond, 85 miles north of Roanoke, and just 150 miles southwest of Washington D.C. The City encompasses an area of 19.98 square miles with a population of approximately 24,972.

Staunton is located within Augusta County and offers a total labor force of more than 100,000 within a thirty-mile radius of Staunton.



The City is located within 35 minutes of eleven colleges and universities: University of Virginia, James Madison University, Washington & Lee University, Virginia Military Institute, Mary Baldwin University, Bridgewater College, Eastern Mennonite University, Blue Ridge Community College, Piedmont Virginia Community College, Old Dominion University at the Blue Ridge Community College campus, and American National University at the Charlottesville and Harrisonburg campuses. The area also has several other specialized education centers: Shenandoah Valley Governor's School, four private high schools, and Valley Career and Technical Center for occupational trades/industrial education and training.

The City has multiple nationally recognized art and culture venues, including the American Shakespeare Center and the Heifetz International Music Institute, a nationally recognized historic downtown, and nine parks, including Montgomery Hall Park, which is listed on the National Register of Historic Places and the Virginia Landmarks Registry, with approximately 500 acres of park land for outdoor activities, athletics, festivals and cultural events. The City is located just twenty minutes west of the Blue Ridge Parkway and Skyline Drive for additional outdoor adventures for camping, hiking and biking trails.

Staunton has five historic districts and 23 individual buildings listed in the National Register of Historic Places and the Virginia Landmarks Registry. The Beverley, Wharf, Newtown, Gospel Hill and Stuart Addition historic districts capture much of the lifestyle and the distinctive architecture of the city's colorful past.

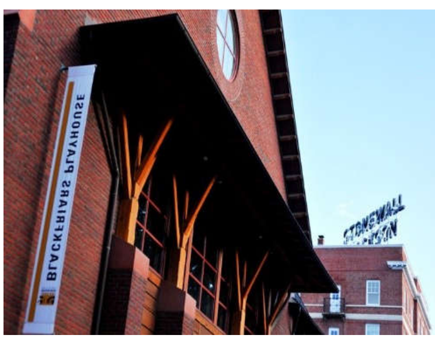
Staunton's Environment– History, Culture, Recreation, and Business

Nestled in the Shenandoah Valley, Staunton's historic downtown delights visitors with its vibrant arts scene and great restaurants. And the amazing architecture and compact downtown make for great walking and exploring opportunities.

In 1915, Staunton mayor [Hampton Wayt addressed the Convention of the American Instructors of the Deaf]. During his speech, he said, "I always speak in a modest vein when I speak of Staunton, the Queen City of the Valley. It is called Staunton from the wife of a former governor of this State, who was a woman of queenly graces of mind and heart. It received its name of the Queen City of the Valley because at one time it was the county seat of the largest county in the world, larger than Germany or France, and even larger than most of the principalities of Europe."

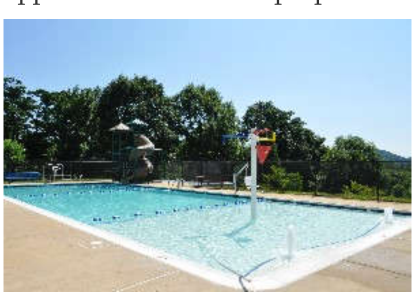
Staunton Tourism



See firsthand why ***Travel+Leisure*** named Staunton one of "America's Favorite Mountain Towns." Enjoy a night of theater at the Blackfriars Playhouse, the only re-creation in the world of Shakespeare's legendary indoor theatre. Experience the Frontier Culture Museum, a living history museum illustrating the daily lives of Shenandoah Valley's early settlers or discover the life and legacy of Woodrow Wilson at his birthplace, museum and research library, which is the first presidential library in Virginia.

Staunton Parks & Recreation

We specialize in fun. Our mission is to provide a variety of quality leisure opportunities with the purpose of improving every Stauntonian's quality of



life. From pristine parks and trails to athletic leagues to summer camp and before and after school children's programs, we've got you covered for all of your recreational adventures and activities. NatureRidge, Staunton's natural playground, earned the City a 2018 Governor's Environmental Excellence Award.

Staunton Economic Development

Downtown Staunton

What's the secret to Staunton's success? Vision. We believe that economic strength, resilience, and attractiveness to future investment is built around a thoughtful, holistic strategy that weaves together economic development, placemaking, and livability. Staunton is renowned for investing in both people and place. We support visionaries with bold ideas and we've got our eye on our region's success over the long-term. When you come to Staunton, you'll find a talented and passionate workforce that is enjoying an exceptional quality of life, and you will experience just how dynamic and progressive a small Southern city can be. Winning high praise for decades of urban revitalization from everyone from the National Trust for Historic Preservation to Virginia Living magazine, Staunton is clearly on a roll:

Recent Rankings & Acclaim

2019 - 50 Best Cities to Live in the U.S. – USA Today
2019 - Why This Regions of Virginia Could Be the South's New Foodie Hotspot" – Vogue
2019 - Best Places to Propose in the U.S. – Expedia
2019 - American Shakespeare Center – VA's Not-To-Be-Missed Vacation Destination – O Magazine
2019 - Small Town Cultural Scene - USA Today
2019 - South's Best Restaurants in Every State: The Shack Staunton, VA – Southern Living
2018 - 14 Small Towns with Big Theaters – Fodor's
2018 - Charming Main Streets in Each State – USA Today
2018 - The 8 Small Southern Towns to Visit in 2018 – U.S. News & World Report
2018 - 20 Most Beautiful Main Streets in America – Reader's Digest
2018 - Most Beautiful Towns in America – Expedia
2018 - The Most Charming Small Town in Every State – Reader's Digest
2018 - The Most Charming Small Town in Every State – MSN.com
2018 - America's 25 Cutest Main Streets in Small(er) Towns – Fodor's
2018 - The 30 Most Beautiful Main Streets Across America – Architectural Digest

Staunton Crossing Development Site

STAUNTON, WAYNESBORO, AUGUSTA COUNTY AREA -STATISTICAL DATA

POPULATION:

Locality	2010	2018 Est.	%+
Staunton	23,746	24,922	4.9%
Waynesboro	21,006	22,628	7.7%
Augusta County	73,750	75,457	2.3%
Commonwealth of Virginia	8,001,024	8,517,685	6.4%

Source: U.S. Census

INCOME LEVELS:

Locality	Median Household Income
Staunton	$48,049
Waynesboro	$45,738
Augusta County	$61,305
Virginia	$71,564

Source: 2014-2018 American Community Survey

DISTRIBUTION BY GENDER:

Locality	Female	Male
Staunton	54.7%	45.3%
Waynesboro	52.0%	48.0%
Augusta County	49.3%	50.7%
Virginia	50.8%	49.2%

Source: U.S Census, 2010

LAND AREA:

Locality	Square Miles	Population
		Per Square Mile
Staunton	19.98 sq. miles	1,188.8
Waynesboro	15.04 sq. miles	1,396.8
Augusta County	967.00 sq. miles	76.3
Virginia	42,775.00 sq. miles	

Source: U.S. Census, 2010

DISTRIBUTION BY RACE and ETHNICITY:

Race & Ethnicity	**Staunton**	**Waynesboro**	**Augusta County**	**Virginia**
White	83.1%	79.1%	91.8%	64.6%
Black or African American	11.2%	13.1%	4.5%	18.9%
Hispanic	2.1%	6.4%	2.1%	7.9%
Other	3.1%	1.4%	1.6%	8.6%

Source: 2014-2018 American Community Survey, Categories include Not Hispanic or Latino, except for the Hispanic category.

EDUCATION LEVEL:

Locality	High School graduate- persons age 25 years+	Bachelor's degree or higher- persons age 25 years+
Staunton	89.3%	34.0%
Waynesboro	86.6%	25.0%
Augusta County	87.4%	23.5%
Virginia	89.3%	38.2%

Source: 2014-2018 American Community Survey

Other Information:

Locality	Median Age	Total Housing Units	Veterans
Staunton	42.5	11,814	1,666
Waynesboro	39.4	10,013	1,472
Augusta County	44.8	32,345	5,933
Virginia	38.1	3,500,000	684,480

Source: 2014-2018 American Community Survey

CITY OF STAUNTON

PRINCIPAL PROPERTY TAXPAYERS (Unaudited)
Assessment Year 2019, Fiscal Year 2019

Taxpayer	Assessed Value	% of Assessed Value
One Industry Way Co-Owners	$14,014,000	0.69%
Wal-Mart Real Estate Business	$11,638,200	0.57%
ETCL Staunton LLC	$10,996,050	0.54%
Staunton Station LLC	$10,254,880	0.51%
Big Sky LLC	$10,163,100	0.50%
Statler Station LLC	$10,099,300	0.50%
Big Sky II LLC	$ 9,990,970	0.49%
BH Brightview Baldwin Park LLC	$ 9,022,330	0.45%
Woodcrest Properties	$ 7,606,400	0.38%
North Augusta LLC	$ 6,700,160	0.33%

Source: City of Staunton Department of Assessor

Principal Employers, 2019 (Unaudited)

Employer	Employment Range
Western State Hospital	500-599
Staunton City Schools	250-499
City of Staunton	250-499
Mary Baldwin University	250-499
Wal-Mart	250-499
Federated Auto Parts	250-499
Brightview Senior Living LLC	100-249
Virginia Department of Highways	100-249
Cadence	100-249
Commonwealth Center	100-249

Source: Virginia Employment Commission (VEC)

SCHOOL ENROLLMENT	
FISCAL YEAR ENDING	
2019	2,578
2018	2,563
2017	2,534
2016	2,535
2015	2,590
2014	2,535
2013	2,522
2012	2,605
2011	2,528
2010	2,572

Source: Staunton City Schools

UNEMPLOYMENT RATE	
FISCAL YEAR ENDING	
2019	2.9%
2018	3.2%
2017	3.8%
2016	3.9%
2015	5.1%
2014	5.6%
2013	6.3%
2012	6.3%
2011	6.7%
2010	7.7%

Source: Virginia Employment Commission

THE BUDGET PROCESS

The City's budget team consists of the City Manager, Assistant City Manager, and Chief Finance Officer (CFO). The City Manager and the CFO review the current status of the economy and develop budget guidelines based on City Council's long-term financial and strategic plan, three-year priorities, and other factors for the upcoming fiscal year. City Council's three-year priorities for the future of Staunton are summarized below;

- Economic Development-to provide and support economic vitality through tourism and business development to provide employment and revenue growth via business friendly ordinances aligned with the Council's vision,
- Education- provide adequate resources to support the School Board to recruit and retain the best teachers and provide superb facilities,
- Culture-to promote, support, and retain arts, performing arts, music, galleries, and museums,
- Inclusiveness- to develop a strategy to achieve more citizen engagement and promote a diverse society to enhance civic pride and ownership to improve Staunton's quality of life,
- Resilience-to protect the City's natural environmental resources and provide financial resources to safeguard the City's future by cutting dependence on fossil fuels, opposing the Atlantic Coats Pipeline, and growing the local food economy,
- Responsive, Efficient Government-to include implementation of interactive online opportunities to engage citizens, enhance communications regarding City services, prudent financial management, and the efficient and effective delivery of core services,
- Built Environment- to study changes to the City's land use policies and ordinances to enable more mixed-use development and gradually implement those changes.

The CFO prepares the guidelines, instructions, and the forms for departments to submit their expenditure budget requests. The CFO is responsible for preparing all governmental and proprietary revenue estimates for tax revenues, state and federal revenues, proprietary fund revenues, and other revenues. After meeting with all departments and prioritizing all budget requests for new personnel, new operating expenditures, and capital requests, the CFO prepares the revenue and expenditure budget and submits the preliminary budget to the City Manager for review. The City Manager is responsible for submitting the proposed budget to City Council for review and discussion.

By a resolution adopted by City Council on May 24, 2012, the City Finance Department provides comprehensive financial management and support services to the School Board, and is responsible for all financial processes, budget, and the annual audit for the City and Staunton City Schools. The CFO works directly with the City Manager and the Superintendent of Schools to prepare the annual budget. The Chief Finance Officer is appointed by the City Manager.

The City of Staunton and Staunton City Schools also share the School's Human Resources Department for recruitment and all personnel related processes and activities. The Chief Human Resources Officer serves as the department head of the human resources department for the Schools and the City. The Chief Human Resources Officer assists the budget team for the City and Schools with personnel budget requests relating to changes in staff requirements and employee pay increases. The Chief Human Resources Officer is appointed by the City Manager.

BUDGET CONTROL

Per City Code, the Chief Finance Officer serves as the budgetary control officer and shall assist the City Manager in developing and assembling the necessary information and planning and prioritizing financial commitments for the preparation of the annual budget. The City adopts a balanced budget for all funds. The *Code of Virginia* requires the City to adopt a balanced budget by May 15 for the School's Education Fund budget and June 30 for all other City funds. Budget control is maintained at the fund level. The City Manager, or designee, is authorized to transfer appropriations from any line item within each fund as needed to sufficiently fund any expenditure. All departments have on-line, real-time access to all line items within their operating budgets. Purchase orders for materials, supplies, and services are not released until adequate appropriations are available. Open encumbrances are reported as assigned or committed fund balances at the end of each fiscal year. City Council adopts an ordinance to approve budget amendments that require increased or decreased appropriations to the total adopted budget.

INTERNAL CONTROL

Financial management of the City requires the City to establish and maintain procedures to provide an internal control structure to safeguard the City's assets from theft or misuse of property. The internal control procedures are designed to provide reasonable assurance that the City's assets are protected. Reasonable assurance recognizes that the; cost of a control does not exceed the benefits derived, and the valuation of costs and benefits require judgement by management.

BUDGET CALENDAR

A summary of the budget calendar for adopting the City and School budget is provided below.

September- The Staunton City Schools' budget process begins in September each year with a budget memorandum distributed to each principal and administrative department with guidelines for requesting new programs and procedures for submitting an expenditure budget request.

October- The City's budget process begins in October each year with a budget memorandum distributed to each department and outside private and non-profit agencies requesting funding from the City. Budget guidelines and procedures are detailed in the budget memo.

November- School budget requests are due back to the Finance Department in November. The budget team, consisting of the Chief Finance Officer and the Superintendent of Schools, meets with all principals and administrative departments to discuss and review their budget requests.

December- The CFO reviews and develops revenue estimates for the school budget based on the state-aid funding from the Commonwealth of Virginia.

December-January -City budget requests are due back to the Finance Department in December. In December and January, the budget team meets with all departments to discuss and review their budget requests and request any further analysis or details.

February- After a review of all budget requests, the CFO prepares a total preliminary revenue and expenditure budget for each entity to review with the City Manager and Superintendent. Based on City Council's priorities and the School Board's goals and objectives, budget cuts and or revenue increases are proposed to achieve a balanced budget.

March- The proposed school budget is submitted to the School Board. After a public hearing on the school budget, the Board may change or approve the budget prior to submitting the budget to the City for Council's funding consideration.

March- The City's annual proposed budget is submitted to City Council prior to April 1^{st} each year.

April- City Council conducts budget work sessions during the month of April, open to the public, to review and discuss the proposed revenues and expenditures and any proposed tax or utility rate increases. The public hearings on the budget ordinance and any rate increases are conducted during the month of April.

May- The budget is normally adopted by May 1^{st} each year, and must be adopted by June 30. The school budget must be adopted by May 15^{th} each year.

The FY2021 Budget was presented to City Council on March 26, 2020 and scheduled for adoption on April 23, 2020.

FUND TYPES AND BUDGETARY BASIS

The City budget is developed by fund using Generally Accepted Accounting Principles (GAAP). Each fund is considered a separate accounting entity with self-balancing accounts for assets, liabilities, fund equity, revenues and expenditures or expenses.

The City's budget includes governmental funds, special revenue funds, and proprietary funds. The budgets for governmental fund types are prepared based on the modified-accrual basis of accounting. Proprietary fund budgets are based on the accrual basis of accounting.

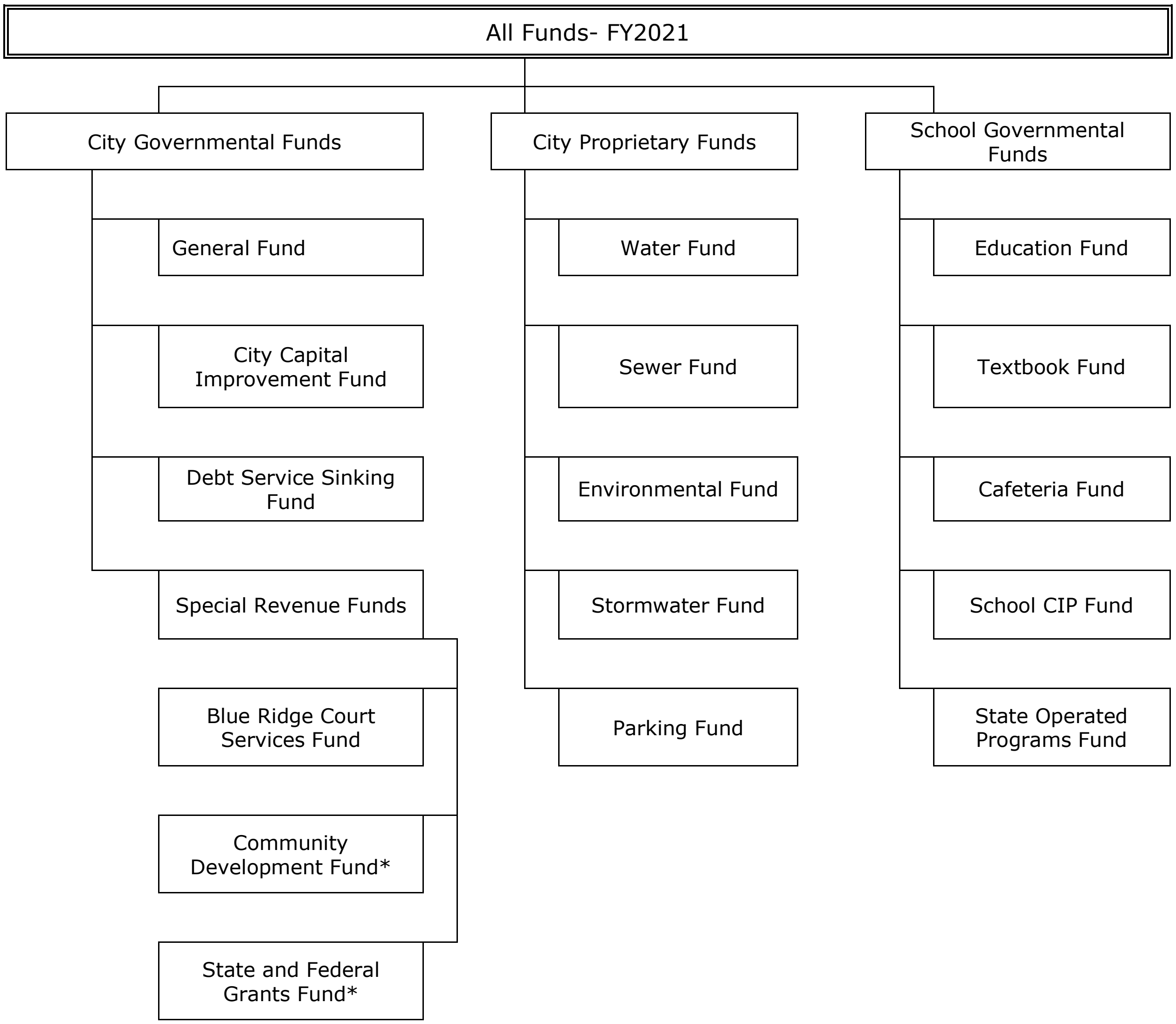
Major governmental funds include the General Fund, Debt Service Sinking Fund, and the Capital Improvement Fund. Expenditures are recorded when the related fund liability is incurred, and revenues are recognized when both measurable and available. The City records revenues received within 45 days of the end of the fiscal year.

The School budget includes the Education Fund, a governmental fund, which accounts for revenues and expenditures for the operations of the City's school system. The School budget includes other governmental funds for operations restricted to a specific purpose for revenues and expenditures; the Textbook Fund, the Cafeteria Fund, the School CIP Fund, and the State Operated Programs Fund.

Special revenue funds are non-major governmental funds and include the Blue Ridge Court Services Fund, Community Development Fund, and the State and Federal Grants Fund. Special revenue funds account for and report the proceeds of specific revenue sources that are restricted or committed for expenditures for specified purposes. These budgets also use the modified-accrual basis of accounting to record revenues and expenditures.

Proprietary fund budgets are based on the accrual basis of accounting which records revenue when earned and expenses when a liability is incurred. Major proprietary funds include the Water Fund, Sewer Fund, Environmental Fund, and the Stormwater Fund. Non-major proprietary funds include the Parking Fund.

FINANCIAL STRUCTURE



Note* The FY2021 Budget does not have appropriations for the Community Development Fund and the State and Federal Grants Fund.

GENERAL FUND EXPENDITURE CATEGORIES

The City's general fund expenditure budget is divided into seven operating functions: General Government Administration; Judicial Administration; Public Safety; Public Works; Health and Welfare; Parks, Recreation, and Cultural; and Community Development.

General Government Administration includes the legislative, administrative, financial, legal, audit, tax assessment, risk management, technology, and voter/election operations. Legislative functions include City Council to adopt policies, ordinances, and resolutions that governs the City. City Council also appoints members to serve on the numerous agency and board committees. Administration includes the: City Manager's office responsible for the administration of all City functions, provides guidance to all City departments providing services to citizens, and complies with all of the City's ordinances, resolutions, and policies; the Human Resources Department for recruitment and personnel administration for the City and Schools; City Attorney for legal services for the City and Schools; the audit for the annual outside independent audit; and public communication for information to citizens. Financial administration includes the Finance Department for budgeting, accounting, purchasing, utility billing and administration, payroll, payables, risk management, investment and debt management for the City and Schools. Financial administration also includes the Information Technology Department, tax assessment from the City Assessor and Commissioner of the Revenue, tax collections by the City Treasurer, and voter registration and elections by the Electoral Board and Registrar's office.

Judicial Administration includes the operations for the City's court system and court-related services. The City has three courts; Circuit Court, General District Court, and shares the Juvenile-Domestic Relations Court with the County of Augusta. The Sheriff's office provides court security and serves warrants. This function also includes the operations for the offices of; the Commonwealth Attorney and the Clerk of the Circuit Court.

Public Safety includes law enforcement, animal control, emergency communications, emergency fire and rescue services, juvenile and adult criminal facilities, building inspection, and the City's Office on Youth. The Staunton Police Department provides law enforcement services including criminal investigations, patrol, animal control, and administers the Emergency 911 Center for emergency communications for police and fire/rescue services. The Staunton Fire and Rescue Department provides emergency fire and rescue services, the emergency operations center, and fire inspections and permits. The City also funds its share of the cost for several regional facilities including; the Middle River Regional Jail Authority for adult incarceration, the Shenandoah Valley Juvenile Detention Center for juvenile incarceration, the Shenandoah Valley Animal Services Center for animal shelter, and the Shenandoah Valley Office on Youth, shared by Staunton, Waynesboro, and Augusta County, serving the area's youth and families.

Public Works function includes; engineering for the City's infrastructure, street maintenance and construction, building maintenance of all City facilities, and equipment maintenance for the City's fleet of vehicles and equipment. Public Works also provides for the operations, maintenance, and capital for the City's enterprise funds for water, sewer, stormwater maintenance, parking, and solid waste and recycling program.

Health and Welfare services are administered and provided through Shenandoah Valley Social Services (SVSS) providing assistance to adults and children experiencing financial hardship, neglect and abuse. SVSS is a regional facility funded by the cities of Staunton and Waynesboro, and the County of Augusta. The City also funds its share of the public health department.

Parks, Recreation, and Cultural operations include funding for the Parks and Recreation Department, the Staunton Public Library, and contributions to various arts and culture agencies and programs. Services and activities provided by the Staunton Parks and Recreation Department include the maintenance of the City's nine parks and facilities, swimming pools, horticulture, community centers, athletic programs for adults and children, and recreational programs and trips for adults and children.

Community Development includes funding for planning and zoning, economic development, tourism, community development agencies, and the regional transit system.

FINANCIAL AND DEBT MANAGEMENT POLICIES

BUDGET

1. The City of Staunton will adopt a balanced budget for all funds. A balanced budget requires that the budgeted revenues and budgeted expenditures are equal for each fund.

2. The Chief Finance Officer serves as the budgetary control officer and shall assist the City Manager in developing and assembling the necessary information and planning and prioritizing financial commitments for the preparation of the annual budget.

3. Budget control is maintained at the fund level. The City Manager, or designee, is authorized to transfer appropriations from any line item within each fund as needed to sufficiently fund any expenditure.

4. All City department directors have on-line, real-time access to all operating expenditure and capital line items within their department budget. All line items include the budget, encumbrances, and detailed expenditure information.

5. Encumbrances for materials, supplies, and services are not released until adequate appropriations are available.

6. The Chief Finance Officer prepares monthly financial reports showing not less than the budgeted anticipated receipts, actual receipts, appropriations, encumbrances and expenditures through the month for which the report was prepared. Such reports shall be available and provided to the City Manager and Council by the second Thursday of each month. Special financial reports are prepared by the Chief Finance Officer upon the request of the City Manager or the Council.

7. The City and School's financial information which includes the budget, revenues, and expenditures is available on the City website for access to the general public.

8. The budget provides for employee position control at the fund level. The total number of full-time employee positions for all funds is authorized in the adopted budget. The approved City Pay and Classification system for employee wages effective for the budget year is authorized and published in the budget document.

9. The City may amend the adopted budget during the fiscal year to appropriate additional revenues and expenditures, or decrease appropriations, as needed. Any budget amendment that exceeds one percent of the total revenue in the adopted budget requires a public hearing notice to be published seven days prior to the meeting date for action on the amendment. The amendment may be approved after the public hearing is conducted.

10. The City will comply with all sections of the Virginia State Code pertaining to the budget process.

11. The City adopted budget includes all City and School funds.

CAPITAL IMPROVEMENT PLAN

The City approves a multi-year capital improvement plan and budget each year. The approved CIP plan and budget includes the City CIP and the School CIP plan. The City and School CIP budgets are appropriated each year by Council. The CIP funds are designated as multi-year funds in the accounting system and automatically carry forward the project balances to the next fiscal year for completion of the projects. Council is not required to re-appropriate funds each year for the balance of the same project appropriation.

The CIP plan is a five-year capital plan updated annually to account for project estimate updates, new and revised projects, and completed projects.

The annual update to the CIP plan begins in October each year. The plan is presented to City Council and the Planning Commission in December each year. The plan is adopted in February during the budget process.

The draft CIP plan is presented to City Council and the Planning Commission for review and suggestions. The Planning Commission will make recommendations and accept the CIP Plan based on the City's Comprehensive Plan. City Council approves the CIP after the Planning Commission's recommendations, and any other changes.

The CIP plan includes the funding sources for the proposed capital projects each year of the five-year plan. Funding sources are based on a five-year financial analysis of revenues and expenditures.

Once a project is completed, the balance of any remaining appropriated funds for the project is transferred to the CIP Undesignated Account to be held as contingency for other projects. Council approves the transfer of funds. Any transfer of appropriated funds from one project to another requires approval from City Council.

The City collaborates with the School Board to incorporate the School CIP plan and develop financing plans to pay for major improvements or renovations to school facilities.

The City prefers to finance capital projects with cash, or 'pay-as-you-go' funds, and federal and state grants.

The City may use debt financing for projects by issuing general obligation or revenue bonds to finance projects. Any project requiring debt financing shall have a useful life equal to the term of the bond and adhere to the City's Debt Policy ratios and guidelines.

DEBT POLICY

The Debt Policy provides guidance and criteria for the issuance of debt so the City will not exceed affordable levels of indebtedness. This policy is intended to ensure debt is issued and managed prudently in order to maintain a sound fiscal position and protect the City's credit quality:

1. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues except when approved justification is provided.

2. When the City finances capital improvements or other projects by issuing bonds, or entering into capital leases, it will repay the debt within a period not-to-exceed the expected useful life of the project.

3. When feasible, the City will explore the usage of special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.

4. The City will retire tax anticipation debt, if any, annually, and will retire bond anticipation debt within six months after completion of the project.

DEBT RATIOS

The following debt ratios will be measured annually and will be measured as part of the debt issuance process. If the issuance of new debt causes the City not to be in compliance with one or more of the policies, staff must request an exception from City Council stating the justification and expected duration of the policy exception:

1. Direct net debt as a percentage of estimated assessed value of taxable property should not exceed four percent (4.0%). "Direct net debt" is defined as any and all debt that is tax-supported.

2. The ratio of debt service expenditures as a percent of total governmental fund expenditures should not exceed fifteen percent (15%).

3. Payout of aggregate outstanding tax-supported debt principal shall be no less than fifty percent (50%) repaid in 10 years.

FUND BALANCE POLICY

1. The City of Staunton will establish, at June 30 each year, a Safety Net Reserve, categorized as Committed Fund Balance, for all major operating funds equal to fifteen percent (15%), of the subsequent fiscal year total adopted expenditure budget for those operating funds.

2. All major funds include: General Fund, Water Fund, Sewer Fund, Environmental Fund, and the Stormwater Fund.

3. Financial circumstances allowing the use of the Safety Net Reserve to be appropriated for expenditures by City Council include:
    a. Unanticipated natural disasters resulting from storm damage, unseen infrastructure damage for water and sewer system deterioration, bridge repair, etc., exceeding $100,000 in damage.
    b. Imposition of mandates by Federal and State governments such as, water, sewer and landfill regulations, construction of court and jail facilities, etc., exceeding $100,000 in costs.
    c. Court decisions resulting in unbudgeted expenditures, in excess of $100,000.

d. Acts of terrorism against the City destroying the City's infrastructure or causing a financial hardship to provide services to citizens, in excess of $100,000.

4. The Safety Net Reserve will not be available for appropriation due to a general economic slowdown or recession. The City shall adjust its revenues and expenditures according to the economic conditions.

5. Funds used from the Safety Net Reserve shall be appropriated through the annual budget ordinance or by a budget amendment ordinance approved and adopted by City Council.

6. In the event the Safety Net Reserve or a portion of the reserve is used, the City will restore the Safety Net Reserve to the fifteen percent level within thirty-six months. If restoration cannot be accomplished within such time period without severe hardship to the City, the Chief Financial Officer will prepare a financial plan to restore the reserve to the fifteen level.

In no event, will the Safety Net Reserve be less than the amount calculated at June 30, 2020, equal to $9,187,625, (FY2021 General Fund Proposed Budget = $60,947,666 times 15.5%).

Funds in excess of the Safety Net Reserve, the General Contingency amount, and carry forward appropriations unexpended at fiscal year-end, shall be given first consideration for appropriation in the City's Capital Improvements Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget.

Any funds in the Education Fund in excess of the annual expenditures for any year ending June 30 shall be given first consideration for appropriation to the Education Fund Capital Improvement Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget or approved through the annual budget adoption procedures.

CONTINGENCY RESERVE

The City shall establish a General Contingency amount for the General Fund equal to $250,000, categorized as Unassigned General Fund Balance, to provide for unexpected declines in budgeted revenues or unanticipated emergency expenditures.

FUND BALANCE CLASSIFICATION POLICY

Committed Fund Balance:
Committed fund balance includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of City Council. Formal action includes the adoption of the annual City Budget Ordinance or adoption of budget amendment ordinances during the course of the operating year.

Assigned Fund Balance:
Assigned fund balance includes amounts constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. The Chief Finance Officer is delegated the authority to assign fund balance for specific purposes.

Restricted Fund Balance:
Restricted fund balance includes amounts that have constraints placed on their use by external sources such as creditors for debt covenants, grantors, contributors, or laws or other regulations of other governments. Restricted fund balance can also be imposed by law through constitutional provisions or enabling legislation. The source of the constraint is outside the government and cannot be changed by City Council.

Nonspendable Fund Balance:
Nonspendable fund balance includes amounts that cannot be spent because they are either not in spendable form such as inventories, property acquired for resale, prepaid amounts, or are amounts that are legally or contractually required to be maintained intact.

Unassigned Fund Balance:
Unassigned fund balance consists of amounts not assigned to other funds, or restricted, committed or assigned within the same fund. Unassigned fund balance includes all spendable amounts not contained in the other classifications and are technically available for any purpose.

A history of the General Fund year end fund balance by classification for the years 2010-2019 is stated below.

GENERAL FUND - FUND BALANCE HISTORY						
Year Ended June 30	Nonspendable	Restricted	Committed	Assigned	Unassigned	Total
2019	$97,630	$250,953	$8,891,250	$2,346,271	$4,630,500	$16,216,604
2018	198,490	15,219	8,489,250	2,221,017	4,605,965	15,529,941
2017	475,098	25,401	8,137,500	2,516,915	2,632,596	13,787,510
2016	103,252	15,825	7,295,960	2,790,139	2,106,836	12,312,012
2015	78,126	117,646	6,607,250	2,762,575	2,364,510	11,930,107
2014	95,561	122,452	5,777,532	2,152,899	3,386,768	11,535,212
2013	58,666	120,217	5,178,250	2,089,799	3,472,715	10,919,647
2012	61,789	149,868	4,540,000	1,857,022	2,647,250	9,255,929
2011	125,118	88,639	4,738,109	1,878,480	2,496,844	9,327,190
2010	59,636	13,985	3,968,993	1,647,680	3,309,359	8,999,653

Glossary and Acronyms

Adopted Budget
A financial plan for estimated revenues and expenditures adopted by City Council for the fiscal year for all funds.

Ad Valorem Tax
A tax calculated and levied on real and personal property according to the value of the property assessed.

Agriculture and Forestal Districts
Land districts established through zoning ordinances used solely for the production of agricultural and forestal products. The City has four agricultural and forestal districts.

Amortization
The reduction of debt through regular determined payments of principal and interest to retire the debt at the maturity date for the debt.

Appropriation
A legal authorization adopted by an ordinance by City Council to expend or incur obligations for the government operations.

Assessed Value
The value determined for real estate or personal property by the Assessor or Commissioner of Revenue for the purpose of levying taxes upon the property.

Assessment
The official valuation of property for purposes of taxation.

Assets
Property owned by the City of Staunton having a monetary value.

Assigned Fund Balance
A portion of the total fund balance intended to be used for a specific purpose. The Chief Finance Officer is delegated the authority to assign fund balance for specific purposes.

Authorized Full-Time Employee Positions
The total number of employee full-time positions authorized in the adopted budget**.**

Available (Unassigned) Fund Balance
The funds remaining from the prior fiscal year available to spend in the current fiscal year.

Balanced Budget
A budget that has the total revenues equal to the total expenditures for the fiscal year.

Basis of Accounting
The timing of recognition when the financial transactions or events should be recognized for financial reporting purposes.

BPOL- Business, Professional, and Occupational License
A license tax levied upon the businesses located or performing work in the City engaged in a profession, trade, or occupation.

BRCS-Blue Ridge Court Services Fund
A fund to account for the revenues and expenditures for the operations of Blue Ridge Court Services. BRCS is funded totally by charges for services, and state and federal grants. Blue Ridge Court Services provides parole and probation services.

Bonds
Any obligation of the locality for the payment of money.

Bonds- General Obligation Bonds
The bonds of a locality for which the locality is required to levy ad valorem taxes for the payment of principal and interest on the bonds.

Bonds- Revenue Bonds
The bonds of a locality for which only specified revenues are pledged and no ad valorem or other tax of the locality are pledged for the payment of the bonds.

Bond Financing
A process used to issue long term debt for the financing of capital improvement projects.

BRCC-Blue Ridge Community College

Budget
A financial plan that identifies the plan of operations for a fiscal year and stating the required revenue and expenditure appropriations to accomplish the fiscal year plan. The annual budget is established by an Ordinance adopted by City Council.

Budget Amendment
An increase in appropriations for revenues and expenditures during the course of the fiscal year after the budget is formally adopted.

Budget Ordinance
A document used establish a budget for the fiscal year. Adoption of the ordinance legally appropriates funds for public purposes and establishes a tax rate for real estate and personal property. The ordinance gives the City Manager authorization to transfer funds from one revenue or expenditure line item to another line item within each fund of the budget, with the exception of City Council's general contingency account.

CAFR
Comprehensive Annual Financial Report. The official fiscal year financial report completed after the City's audit from independent auditors.

Capital Budget
Budget appropriations approved by City Council for the first year of the five-year Capital Investments Plan (CIP).

Capital Investment Plan (CIP)
The City's multi-year capital improvement plan that identifies the City's and the School's capital infrastructure needs. All governmental funds, proprietary funds, and the School's education funds are included in the plan. Projects can include a major acquisition of new physical assets and /or the replacement/repair of existing capital assets. The plan is a planning tool for a five-year period and is revised and updated annually, and approved by City Council each year.

Capital Project
An expense for the purchase or construction of an item or technology system that generally has a value of at least $50,000 and has a useful life of at least 10 years.

Capital Reserve
An appropriation in the Capital Investment Plan reserved for the replacement or maintenance of major facilities and equipment.

Carryover Funds
The process of appropriating specific funds, encumbrances, and other obligations approved in a previous fiscal year to complete the project, program, or planned expenditure. Some Commonwealth of Virginia programs and grants require the carryover of unspent funds from one fiscal year to another.

CDBG- Community Development Block Grant
A grant program funded by the United States Department of Housing and Urban Development (HUD) to improve the housing, neighborhood, and economic conditions of the City's low and moderate income residents.

City Manager's Proposed Budget
An annual financial plan for the fiscal year for revenues and expenditures submitted by the City Manager to City Council for all funds.

COLA
A cost of living adjustment in the form of a pay increase for employees.

Community Development Fund
A fund to account for the proceeds of federal Community Development grants and other federal and state grant programs for community development. Expenditures are restricted by terms of the grant agreements for community development activities. Community Development Block Grants (CDBG) for general government purposes are also reported in this fund.

Constitutional Offices
The offices of the City's elected officials established by the Commonwealth of Virginia. The City has five constitutional offices; the Sheriff, Treasurer, Commissioner of Revenue, Clerk of the Circuit Court, and the Commonwealth Attorney.

CPI-Consumer Price Index
A statistical measure published by the United States Bureau of Labor Statistics to show the effect of inflation on purchasing power for the price of consumer goods and services purchased by households.

CSA-Comprehensive Services Act for Youth and Families

CSPDC- Central Shenandoah Planning District Commission
A regional group of cities and counties that includes the Cities of Staunton, Waynesboro, Harrisonburg, Lexington, Buena Vista, and the Counties of Augusta, Rockbridge, Highland, Rockingham, and Bath County. The Central Shenandoah Planning District Commission provides assistance in a variety of program areas including Disaster Preparedness and Mitigation, Economic Development, Environmental and Natural Resources, Housing and Community Development, and Transportation. The GIS staff at the CSPDC supports the geospatial data needs of all of our program areas, as well as, provides the localities in the region with a variety of GIS/mapping services

CY-Calendar Year.

Debt
An obligation or liability to re-pay funds borrowed.

Debt Service
The amount of principal and interest due and payable each year on the City's debt.

Debt Service Fund
A fund established to account for the principal and interest payments of general long-term debt. The City has one debt service fund, the General Governmental Debt Service Fund, that includes debt payments for the City and the Schools. Debt payments for the proprietary funds are included the proprietary funds.

Department
An entity, such as the Department of Public Works, responsible for the operations and services of that unit.

DEQ-Department of Environmental Quality
The Department of Environmental Quality protects and enhances Virginia's environment, and promotes the health and well-being of the citizens of the Commonwealth.

Distinguished Budget Presentation Awards Program
An awards program created in 1984 and administered by the Government Finance Officers Association to recognize governments that prepare effective budget documents to communicate with their constituents. Budget documents are evaluated based on compliance with numerous criteria established by GFOA's Committee on Governmental Budgeting and Management.

DSD- Downtown Service District
The downtown business district established as a special service district for City services with an additional real estate tax levied against real property values.

Education Fund
A governmental fund to account for revenues and expenditures for the operations of Staunton City Schools.

Employee Fringe Benefits
A form of compensation, in addition to wages or salary, in the form of employer paid contributions for benefit programs. The City's employee fringe benefits include the costs for Social Security and Medicare (FICA), a retirement and life insurance program administered by the Virginia Retirement System, workers compensation, health insurance, unemployment, a 457 Deferred Compensation Plan, vehicle allowance, and the Line of Duty Act for public safety employees.

Encumbrances
Funds reserved for specific purposes for goods and services purchased prior to the actual payment for the goods and services. Funds are reserved in the accounting system by a purchase order after a contract has been signed or goods ordered.

Environmental Fund
This fund accounts for the operations of the City's street cleaning, recycling, refuse collections and regional landfill operations.

Expenditure
Payment of cash or cash-equivalent for goods or services, or a charge against available funds in settlement of an obligation as evidenced by an invoice, receipt, voucher, or other such document.

Fiscal Year
A twelve-month period designated as the operating year for accounting and budgetary purposes. The City's fiscal year period is July 1st to June 30th.

Fund
An accounting term to describe the City's major financial accounts used to record revenues and expenditures for a specific purpose. A fund has self-balancing set of accounts to record revenues and expenditures, assets, liabilities, reserves and equity. The City has governmental funds, internal service funds, and proprietary funds. The governmental funds include the; General Fund, Debt Service Sinking Fund, Capital Investment Fund, Education Funds, Blue Ridge Court Services Fund, Grants Fund, and the Community Development Fund. The proprietary funds include the; Water Fund, Sewer Fund, Environmental Fund, Parking Fund, Storm Water Fund, and the Golf Fund. The internal service funds include the; Health Insurance Fund and the Inventory Fund. Staunton City Schools have governmental funds that include the; Education Fund, Textbook Fund, Cafeteria Fund, Capital Improvements Fund, the State Operated Programs Fund, and the GENESIS Fund.

Fund Balance
An amount of money or other resources in a fund stated at the end of the fiscal year period. The value represents the total assets of a fund minus the liabilities, and revenues. It is commonly referred to as the year-end balance of a fund.

Fund Balance Classifications
Fund balances of governmental funds are classified into five sections for nonspendable funds, restricted funds, committed funds, assigned funds, and unassigned funds.

GAAP- Generally Accepted Accounting Principles
A widely accepted set of rules, conventions, standards, and procedures for reporting financial information, as established by the Financial Accounting Standards Board.

General Contingency Reserve
Funds set aside to provide for unforeseen expenditures. The General Fund has $250,000 established as a contingency for the fiscal year.

General Fund
A fund to account for all revenues and expenditures for general operations of City departments. The General Fund is the City's primary operating fund used to account for and report all financial resources not accounted for and reported in another fund.

GENESIS School
An alternative school operated by Staunton City Schools for the Staunton, Waynesboro, and Augusta County school systems.

GFOA-Government Finance Officers Association
GFOA represents public finance officials throughout the United States and Canada to promote excellence in state and local government financial management.

GHP- Gypsy Hill Park
A recreational park facility owned and operated by the City.

Golf Fund
A proprietary fund to account for the operations of the Gypsy Hill Golf Course.

Grant
A source of funding contributed by another entity or from another governmental unit such as the federal or state government. The funding is usually contributed for a specific purpose with guidelines for the expenditure of funds.

HB599
State aid for law enforcement services for localities with police departments.

Inter-Fund Transfers
A transfer of cash from one fund to another fund for the same government unit.

Inter-Governmental Revenue
Revenue received from other governments, such as the federal or state government.

Internal Service Fund
Funds to account for the financing of goods and services to other departments of the City on a cost reimbursement basis. The City's Internal Service Funds include the Health Insurance Fund and the Inventory Fund.

Licenses/Permits
Revenues categorized as an account group to report fees levied for transactions such as the issuance of building permits, zoning fees, police fees, etc.

Line Item
A revenue or expenditure account established for budget appropriations and reporting.

Long-Term Debt
Debt with a maturity of more than one year after the date of issuance.

MHP-Montgomery Hall Park
A recreational park facility owned and operated by the City.

Modified Accrual Basis of Accounting
All governmental funds use the modified accrual basis of accounting. Revenues and related assets are recognized when measurable and available. Expenditures are generally recognized when the goods and services are received and the fund liability is incurred.

MRRJA- Middle River Regional Jail Authority
The regional jail facility owned and operated by the Cities of Staunton, Harrisonburg, Waynesboro, and the counties of Augusta and Rockingham. Annual operating expenses are allocated based on the number of inmates from each jurisdiction.

MRRWWTP- Middle River Regional Wastewater Treatment Plant
The regional wastewater treatment facility owned by the City of Staunton and Augusta County Service Authority. The facility is operated by Augusta County Service Authority. The City owns 72.1% of the facility and Augusta County Service has ownership of 27.9%. Operating expenses are paid based on the percentage

of total gallons of sewage flow received from each locality. Capital expenses are paid based on the ownership percentage.

Object Classification
The grouping of expenditures based on the type of expenses for the goods and services purchased. Examples include personal services, fringe benefits, materials, services, equipment, etc.

Operating Expenditures
The cost of personnel, materials, services, and capital outlay required for a department to function to provide services to the citizens of the City. Examples of operating expenditures include the cost for; wages, fringe benefits, the purchase of goods and services, equipment maintenance contracts, and capital outlay such as furniture, technology equipment, vehicles, etc.

OPEB- Other Post-Employment Benefits
Benefits received by an employee when he or she begins retirement. The City provides retiree health insurance to retired employees until the age of 65.

Ordinance
A document representing a set of laws, codes, or regulations. The budget ordinance is the means by which the annual budget appropriations are adopted and authorized by City Council.

Parking Fund
A proprietary fund to account for the operations of the City parking garages, lots and parking enforcement operations. Fees are charged to customers that use the parking facilities.

PILOT – Payment in Lieu of Tax
A revenue source to the General Fund paid as a fee from the proprietary funds for the overhead costs of administering the proprietary fund

PPTRA- Personal Property Tax Relief Act
The Personal Property Tax Relief Act of 1998 provides tax relief for residential passenger cars, motorcycles, and pickup trucks and other residential vehicles. PPTRA revenue is received by the City from the State and passed through to residents in the form of a credit on the personal property tax bill.

Proprietary Fund
A separate fund established to account for specific operations that are financed through user fees for a specific public service. The City of Staunton has six proprietary funds, the water fund, sewer fund, environmental fund, parking fund, golf fund, and stormwater fund.

Real Property
Real estate, including land, buildings, and improvements classified as land, residential, commercial, industrial, and tax-exempt property for purposes of tax assessment.

Revenue
Income received from the levy of taxes, fees, charges for services, inter-fund transfers, and federal and state funds and grants.

Salaries and Benefits Expenses
A category of expenditures for reporting personal services cost that includes salaries, wages, and fringe benefits cost for the employee.

SCS- Staunton City Schools

Sewer Fund
A proprietary fund to account for the operation of the City's sewer treatment and distribution system. Utility fees are charged to consumers to pay for the operations and capital.

SOP- State Operated Programs
Education programs operated and fiscally managed by Staunton City Schools for the Commonwealth of Virginia. These two programs include the Shenandoah Valley Juvenile Detention Center (SVJDC) and the

Commonwealth Center for Children and Adolescents (CCCA). The Commonwealth pays the total cost of operations for these programs. The employees of these programs are Staunton City School employees.

StormWater Fund
A proprietary fund to account for the operations of the City's storm drain infrastructure systems. Utility fees are charged to consumers to pay for the engineering operations and capital infrastructure.

Tax Base
The total market value of taxable property, including real property and personal property. Real property includes land, buildings, and improvements owned by citizens, businesses, and public service corporations. Personal property includes cars, boats, and business tangible property.

Tax Rate
A dollar value established as a rate to levy taxes based on an assessed value. The tax rate(s) are established by City Council through adoption of ordinances.

Transfers to Other Funds
A budget appropriation to account for the transfer of revenue from one fund to another fund to support the operation of the receiving fund or as a reimbursement for costs incurred to a fund. For example, the General Fund transfers funds to the Education Fund to fund the local cost of education expenses.

VCSB-Valley Community Services Board
VCSB has the authority by the Code of Virginia for mental health, intellectual disability and substance abuse services. VCSB is a regional facility for the City of Staunton, Augusta County, and the City of Waynesboro. VCSB is funded by federal, state, and local budgets.

VDOT- Virginia Department of Transportation
The Virginia Department of Transportation (VDOT) is responsible for building, maintaining and operating the commonwealth's roads, bridges and tunnels. Virginia has the third-largest state-maintained highway system in the country, behind Texas and North Carolina and through the Commonwealth Transportation Board, it provides funding for airports, seaports, rail and public transportation. The City receives federal and state highway funds through VDOT for annual street maintenance expenses and funds or grants for capital construction of roadways, sidewalks, and storm drain infrastructure.

VRS- Virginia Retirement System
The retirement pension and life insurance program for employees.

VPSA- Virginia Public School Authority
The Virginia Public School Authority operates several financing programs for public primary and secondary education. The goals of the VPSA's financing programs are to: provide market access to those communities which do not have ready access; provide low cost financing; and maintain the high credit quality to ensure that the lowest possible interest rates are obtained. The City issues general obligation bonds through VPSA to finance the construction and renovation of school buildings.

VRA-Virginia Resources Authority
VRA, working with its state agency partners, provides Virginia localities access to cost-effective, sustainable, and innovative financial solutions for projects that support vibrant and healthy Virginia communities. The City issues general obligation bonds through VRA for water and sewer capital projects.

VW-Victim Witness Program
A grant program funded by state and federal grants, and local sources to provide for the rights of victims in restitution recovery.

Water Fund
A proprietary fund to account for the operation of the City's water resources, treatment and waterline distribution system. Utility fees are charged to consumers to pay for operations and capital.

CITY OF STAUNTON, VIRGINIA

FY 2021 BUDGET

JULY 1, 2020 - JUNE 30, 2021

PROPOSED BUDGET - $122,153,526

BUDGET DATA, SCHEDULES, FINANCIAL INFORMATION

March 26, 2020

www.staunton.va.us

Ordinance No. 2020-

AN ORDINANCE ESTABLISHING A BUDGET FOR THE CITY OF STAUNTON, VIRGINIA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021, APPROPRIATING FUNDS FOR PUBLIC PURPOSES FOR SUCH FISCAL YEAR; ESTABLISHING A TAX RATE ON TAXABLE PERSONAL PROPERTY, REAL ESTATE AND PROPERTY OF PUBLIC SERVICE CORPORATIONS; ESTABLISHING AND IMPOSING A SERVICE CHARGE ON CERTAIN REAL PROPERTY EXEMPT FROM TAXATION; AND CONTINUING IN EFFECT ALL ORDINANCES OF THE CITY OF STAUNTON, VIRGINIA, RELATING TO TAXES, LICENSES, FEES, SERVICE CHARGES, COSTS AND OTHER CHARGES AND ALL ORDINANCES RELATING TO THE TIME OF PAYMENT THEREOF AND COLLECTION THEREOF, EXCEPT AS HEREIN SPECIFICALLY MODIFIED

BE IT ORDAINED by the Council of the City of Staunton, Virginia, as follows:

SECTION 1. The following budget, annexed and incorporated by reference, totaling **$122,153,526** for the City of Staunton, Virginia for the fiscal year beginning July 1, 2020 and ending June 30, 2021 is hereby proposed, approved and adopted:

(SEE ATTACHED BUDGET, incorporated by reference)

SECTION 2. Public revenues of the City of Staunton, Virginia are hereby appropriated for public purposes for the fiscal year beginning July 1, 2020, and ending June 30, 2021, as set forth in the appropriate Section of such budget.

SECTION 3.

3.1. The tax rate for all real estate, including real estate owned by public service corporations, subject to tax for the calendar year beginning January 1, 2020, shall be and is fixed at $0.97 per $100.00 of assessed value of such property per year, with assessed values being established through biennial reassessments pursuant to Section 58.1-3253 of the Code of Virginia, as amended, as of January of every odd numbered year.

3.2. The tax rate for all real property and improvements located in the Downtown Service District is subject to an additional tax for the calendar year beginning January 1, 2020, which shall be and is fixed at $0.15 (fifteen cents) per $100.00 of assessed value of such property for calendar year 2020. Assessed values for the Downtown Service District shall be established through biennial reassessments pursuant to Section 58.1-3253 of the Code of Virginia, as amended, as of January 1 of every odd numbered year. These rates shall continue until modified by action of the Council of the City of Staunton, Virginia.

SECTION 4.

4.1. The tax rate for all personal property, including vehicles owned by public service corporations (but excluding machinery and tools, referenced and defined in Section 58.1-3507 of the Code of Virginia, as amended), subject to tax for the calendar year beginning January 1, 2020, shall be fixed at $2.90 per $100.00 of assessed value per year.

4.2. The tax rate for machinery and tools as defined in Section 58.1-3507 of the Code of Virginia, as amended, subject to tax for the calendar year beginning January 1, 2020 shall be and is fixed at $1.24 per $100.00 of assessed value per year.

SECTION 5. For the period of July 1, 2020, through June 30, 2021, certain categories of property exempted from taxation under Section 58.1-3600 et seq. of the Code of Virginia, as amended, shall be assessed and have imposed a fee or service charge based on the assessed value of the real estate and the amount which the City of Staunton expended in the year preceding for police and fire protection and, in the case of faculty and staff housing of an educational institution, the cost of public school education. The categories of property eligible for such assessment, and the method for calculating the assessment, are prescribed in Section 58.1-3400 et seq. of the Code of Virginia, as amended.

SECTION 6. The rate of service charge or fee imposed for property subject to such charge or fee under Section 5 of this ordinance shall be and is fixed and imposed at $0.19 per annum per $100.00 of assessed value and $0.49 per annum per $100.00 of assessed value for faculty and staff housing of an educational institution for the 2020 calendar year. The service charge shall be and is payable in one installment on December 15, 2020. Any service charge not paid when due shall bear interest computed at the rate of 10% per annum from the due date until paid.

SECTION 7. The real estate lawfully owned by the County of Augusta lying wholly or partly in the corporate limits of the City of Staunton, Virginia, shall be exempt from the service charge imposed by Section 5 of this ordinance.

SECTION 8. It is the intention of Section 5, 6 and 7 of this ordinance to conform to and meet all the requirements of Section 58.1-3400 et seq. of the Code of Virginia, as amended, and shall be read and construed accordingly.

SECTION 9. The annual salary for each member of the Council of the City of Staunton, Virginia, is hereby established as follows and shall remain in effect until formal action is taken to amend this ordinance:

Mayor	$11,000
Vice-Mayor	$10,000
Council Member	$10,000

SECTION 10.

10.1. The City Manager is hereby authorized to transfer funds from one line item to another line item within each Fund of such budget, with the exception of the general contingency account.

10.2. Authorization is hereby given to the City Manager to withhold or postpone the expenditure of any funds appropriated by and in this ordinance when it appears to the City Manager that it would be in the best interests of the City for such expenditure to be withheld; but, this provision shall not in any way limit or restrict the right of the Council of the City of Staunton, Virginia, in its sole discretion to the fullest extent permitted by law, to direct immediate disbursement of any appropriated funds when the Council of the City of Staunton, Virginia, is of the opinion that the funds should be expended regardless of the position or action or inaction of the City Manager.

SECTION 11. Any ordinance in conflict with this ordinance is hereby repealed to the extent and only to the extent that such conflict exists. However, all ordinances not in conflict with this ordinance shall continue in effect, including specifically all ordinances of the City of Staunton, Virginia relating to taxes, licenses, fees, service charges, costs and payment and collection thereof continuing in effect except as herein specifically modified.

SECTION 12. If any part of this ordinance is found to be invalid by competent authority, the remaining portions of this ordinance shall continue in effect to the fullest extent permitted by law.

INTRODUCED:	March 26, 2020
PUBLIC HEARING ADVERTISE DATE:	April 1, 2020
PUBLIC HEARING DATE:	April 09, 2020
ADOPTED:	
EFFECTIVE DATE:	July 1, 2020

____
Carolyn W. Dull, Mayor

ATTEST: __________________________
Suzanne F. Simmons
Clerk of Council

Ordinance No. 2020-

CITY OF STAUNTON, VIRGINIA
FY 2021 PROPOSED BUDGET

GENERAL FUND

ANTICIPATED REVENUE		
General Property Taxes	$	26,772,500
Other Local Taxes		16,140,000
Commonwealth of Virginia		13,072,085
Current Service Charges		1,773,334
Federal Revenue		1,284,973
Recovered Costs		1,161,874
Licenses and Permits		235,400
Use of Money and Property		246,500
Fines and Forfeitures		232,000
Miscellaneous		29,000
Total Revenue	$	60,947,666

APPROPRIATIONS		
Transfer to Education Fund	$	13,934,160
Public Safety		12,615,783
Health and Welfare		7,371,023
Public Works		6,222,664
General Government Administration		6,426,021
Transfer to Debt Service Sinking Fund		4,844,415
Parks, Recreation, Library, and Cultural		3,865,683
Judicial Administration		2,370,602
Community Development		2,347,265
Transfer to the City CIP Fund		941,050
Educational Agency Contributions		9,000
Total Appropriations	$	60,947,666

DEBT SERVICE SINKING FUND

ANTICIPATED REVENUE		
Transfer from the General Fund	$	4,844,415
Total Revenue	$	4,844,415

APPROPRIATIONS		
Debt	$	4,844,415
Total Appropriations	$	4,844,415

CAPITAL IMPROVEMENTS PROJECT FUND

ANTICIPATED REVENUE		
Transfer from the General Fund	$	941,050
Total Revenue	$	941,050

APPROPRIATIONS		
Capital Improvements	$	941,050
Total Appropriations	$	941,050

BLUE RIDGE COURT SERVICES FUND

ANTICIPATED REVENUE		
Non Capital Grants/ Contributions	$	802,138
Miscellaneous		117,869
Charges for Services		180,400
Total Revenue	$	1,100,407

APPROPRIATIONS		
Operations	$	1,100,407
Total Appropriations	$	1,100,407

WATER FUND

ANTICIPATED REVENUE		
Charges for Service	$	4,636,225
General Revenues		410,585
Total Revenue	$	5,046,810
APPROPRIATIONS		
Operations	$	3,445,715
Debt		1,021,095
Capital		580,000
Total Appropriations	$	5,046,810

SEWER FUND

ANTICIPATED REVENUE		
Charges for Services	$	3,905,000
General Revenues		657,393
Total Revenue	$	4,562,393
APPROPRIATIONS		
Operations	$	2,405,900
Debt		1,411,204
Capital		745,289
Total Appropriations	$	4,562,393

PARKING FUND

ANTICIPATED REVENUE		
Charges for Services	$	445,500
General Revenues		94,620
Total Revenue	$	540,120
APPROPRIATIONS		
Operations	$	323,704
Debt		178,416
Capital		38,000
Total Appropriations	$	540,120

STORMWATER FUND

ANTICIPATED REVENUE		
Charges for Services	$	785,000
General Revenues		507,316
Total Revenue	$	1,292,316
APPROPRIATIONS		
Operations	$	382,416
Capital		909,900
Total Appropriations	$	1,292,316

ENVIRONMENTAL FUND

ANTICIPATED REVENUE		
Charges for Services	$	3,208,643
General Revenues		120,000
Non Capital Grants/ Contributions		6,150
Total Revenue	$	3,334,793
APPROPRIATIONS		
Operations	$	2,697,789
Capital		637,004
Total Appropriations	$	3,334,793

EDUCATION FUND

ANTICIPATED REVENUE		
Commonwealth of Virginia	$	17,546,259
Transfer from the General Fund		13,934,160
Federal Government		1,880,175
Charges for Services		1,000,404
General Revenues		218,203
Total Revenue	$	34,579,201
APPROPRIATIONS		
Administration and Operation of Schools	$	34,579,201
Total Appropriations	$	34,579,201

CAFETERIA FUND

ANTICIPATED REVENUE		
Operating Grants	$	1,257,711
Charges for Service		188,630
General Revenues		34,873
Total Revenue	$	1,481,214
APPROPRIATIONS		
Operations	$	1,481,214
Total Appropriations	$	1,481,214

SCHOOL TEXTBOOK FUND

ANTICIPATED REVENUE		
Commonwealth of Virginia	$	169,445
General Revenues		107,290
Total Revenue	$	276,735
APPROPRIATIONS		
Operations	$	276,735
Total Appropriations	$	276,735

SCHOOL CAPITAL IMPROVEMENTS PROJECT FUND

ANTICIPATED REVENUE		
General Revenues	$	200,000
Total Revenue	$	200,000
APPROPRIATIONS		
Capital Improvements	$	200,000
Total Appropriations	$	200,000

STATE OPERATED PROGRAMS

ANTICIPATED REVENUE		
Operating Grants	$	2,546,331
General Revenues		460,075
Total Revenue	$	3,006,406
APPROPRIATIONS		
Operations	$	3,006,406
Total Appropriations	$	3,006,406

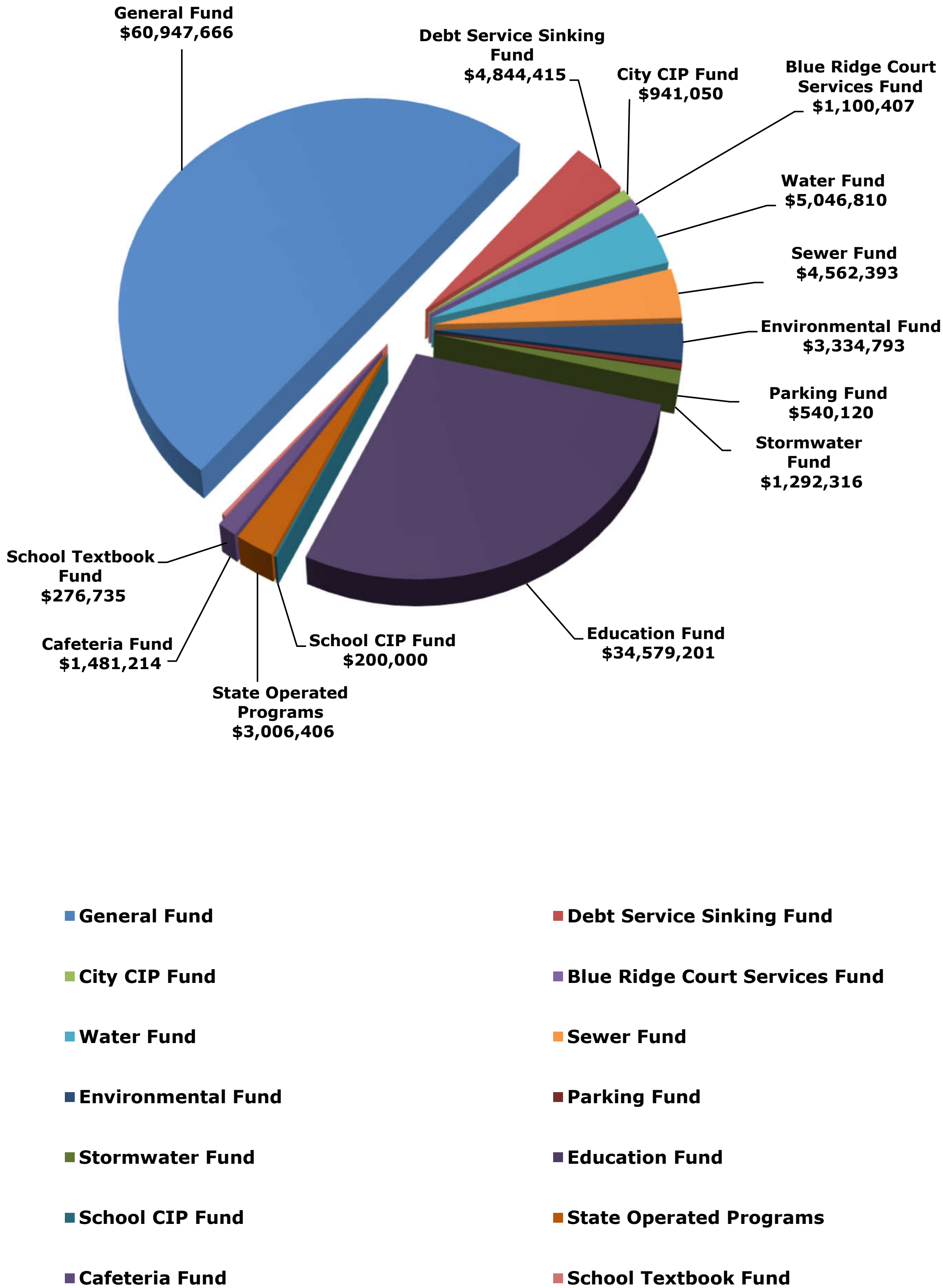
Grand Total Revenues	**$**	**122,153,526**
Grand Total Expenditures	**$**	**122,153,526**
Balance	**$**	**(0)**

CITY OF STAUNTON, VIRGINIA
FY 2021 Budget

Fiscal Year July 1, 2020 - June 30, 2021

CITY GOVERNMENTAL FUNDS		
General Fund	$	60,947,666.00
Debt Service Sinking Fund	$	4,844,415.00
Blue Ridge Court Services Fund	$	1,100,407.00
City Capital Improvement Fund	$	941,050.00
Total Governmental Funds	$	67,833,538.00
CITY PROPRIETARY FUNDS		
Water Fund	$	5,046,810.00
Sewer Fund	$	4,562,393.00
Environmental Fund	$	3,334,793.00
Stormwater Fund	$	1,292,316.00
Parking Fund	$	540,120.00
Total Proprietary Funds	$	14,776,432.00
Total City Budget	$	82,609,970.00
STAUNTON SCHOOL BOARD		
Education Fund	$	34,579,201.00
State Operated Programs	$	3,006,406.00
Cafeteria Fund	$	1,481,214.00
School Textbook Fund	$	276,735.00
School Capital Improvements Fund	$	200,000.00
Total Education Funds	$	39,543,556.00
Grand Total All Funds	$	122,153,526.00

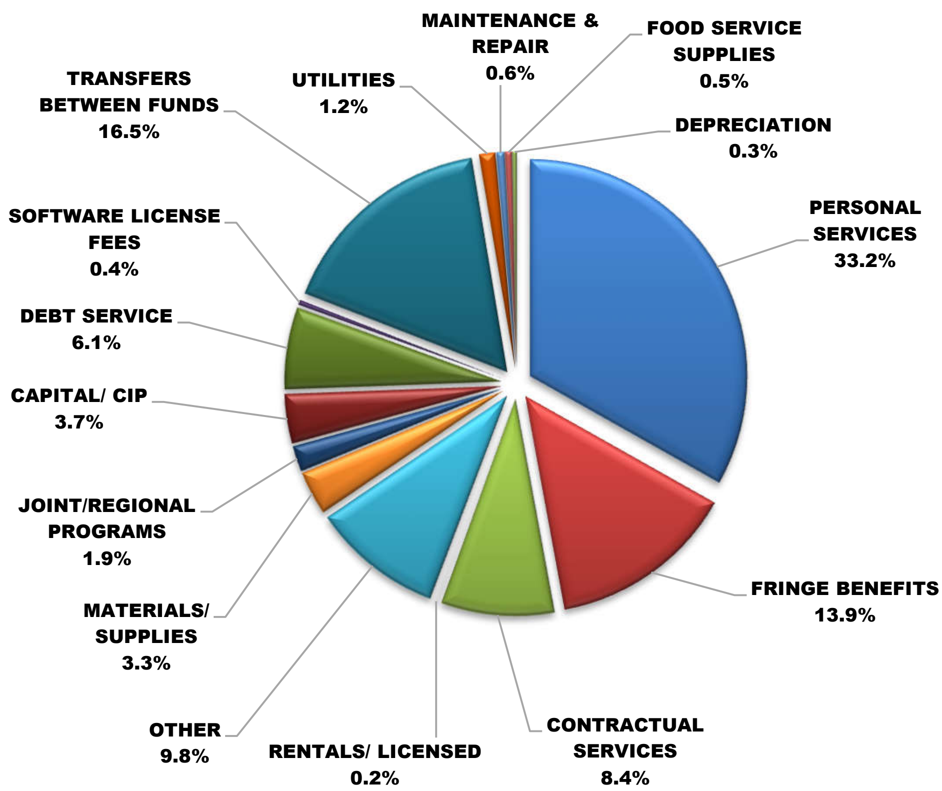
CITY OF STAUNTON FY 2021 TOTAL BUDGET BY FUND - $122,153,526



CITY OF STAUNTON   FY 2021 TOTAL REVENUE BUDGET - $122,153,526

REVENUE CATEGORY	CITY REVENUES	SCHOOL REVENUES	PERCENTAGE OF TOTAL
GENERAL PROPERTY TAXES	$ 26,772,500	$ -	21.9%
OTHER LOCAL TAXES	16,140,000	-	13.2%
TRANSFERS FROM GENERAL FUND	5,785,465	13,934,160	16.1%
GOV'T SERVICE CHARGES	1,953,734	1,189,034	2.6%
COMMONWEALTH OF VIRGINIA	13,842,873	20,201,126	27.9%
FEDERAL GOVERNMENT	1,322,473	3,198,795	3.7%
WATER FEES	4,636,225	-	3.8%
SEWER FEES	3,905,000	-	3.2%
ENVIRONMENTAL FEES	3,208,643	-	2.6%
PARKING FEES	455,500	-	0.4%
RECOVERED COSTS	1,439,267	-	1.2%
STORMWATER FEES	755,000	-	0.6%
PRIOR YEAR FUNDS	1,182,901	31,223	1.0%
MISCELLANEOUS	146,869	594,128	0.6%
PERMITS & FINES	567,400	-	0.5%
USE OF MONEY/PROPERTY	496,120	-	0.4%
TRANSFERS FROM OTHER FUNDS	-	395,090	0.3%
TOTAL REVENUNES	$ 82,609,970	$ 39,543,556	100.0%
GRAND TOTAL REVENUES CITY & SCHOOLS			$ 122,153,526

CITY OF STAUNTON FY 2021 TOTAL EXPENDITURE BUDGET - $122,153,526



EXPENDITURE /EXPENSE	CITY	SCHOOLS	TOTALS
PERSONAL SERVICES	$ 18,797,538	$ 21,723,807	$ 40,521,345
FRINGE BENEFITS	$ 7,701,194	$ 9,321,220	17,022,414
CONTRACTUAL SERVICES	$ 8,771,092	$ 1,521,506	10,292,599
RENTALS/ LICENSED	$ 190,042	$ 109,450	299,492
OTHER	$ 11,332,129	$ 582,355	11,914,484
MATERIALS/ SUPPLIES	$ 2,436,472	$ 1,566,840	4,003,312
JOINT/REGIONAL PROGRAMS	$ -	$ 2,342,020	2,342,020
CAPITAL/ CIP	$ 4,009,783	$ 504,616	4,514,399
DEBT SERVICE	$ 7,455,130	$ -	7,455,130
SOFTWARE LICENSE FEES	$ 464,240	$ -	464,240
TRANSFERS BETWEEN FUNDS	$ 19,719,625	$ 397,998	20,117,623
UTILITIES	$ 603,900	$ 856,500	1,460,400
MAINTENANCE & REPAIR	$ 751,821	$ -	751,821
FOOD SERVICE SUPPLIES	$ -	$ 617,244	617,244
DEPRECIATION	$ 377,004	$ -	377,004
TOTALS	$ 82,609,970	$ 39,543,556	$ 122,153,526

CITY OF STAUNTON

FY 2020 AND FY 2021 TOTAL BUDGET COMPARISON

	FY 2020 BUDGET	FY 2021 BUDGET	$ Variance	% Change
City Governmental Funds				
General Fund	$ 59,275,000	$ 60,947,666	$ 1,672,666	2.8%
Debt Service Sinking Fund	4,844,415	4,844,415	-	0.0%
Blue Ridge Court Services Fund	1,056,660	1,100,407	43,747	4.1%
City Capital Improvement Fund	841,050	941,050	100,000	11.9%
Total City Governmental Funds	$ 66,017,125	$ 67,833,538	$ 1,816,413	2.8%
City Proprietary Funds				
Water Fund	$ 4,979,000	$ 5,046,810	$ 67,810	1.4%
Sewer Fund	4,812,390	$ 4,562,393	(249,997)	-5.2%
Parking Fund	3,233,950	$ 3,334,793	100,843	3.1%
Environmental Fund	1,586,250	$ 1,292,316	(293,934)	-18.5%
Storm Water Fund	980,475	$ 540,120	(440,355)	-44.9%
Total Proprietary Funds	$ 15,592,065	$ 14,776,432	$ (815,633)	-5.2%
Total City Funds	$ 81,609,190	$ 82,609,970	$ 1,000,780	1.2%
Education Funds				
Education Fund	$ 33,637,650	$ 34,579,201	$ 941,551	2.8%
State Operated Programs	2,829,900	3,006,406	176,506	6.2%
Cafeteria Fund	1,440,000	1,481,214	41,214	2.9%
School Textbook Fund	300,000	276,735	(23,265)	-7.8%
School Capital Improvements	100,000	200,000	100,000	100.0%
Total Education Funds	$ 38,307,550	$ 39,543,556	$ 1,236,006	3.2%
Grand Total All Funds	$ 119,916,740	$ 122,153,526	$ 2,236,786	1.9%

City of Staunton

Statement of FY2020 Budget Revenues, Expenditures, and Estimated Changes in Fund Balance/Net Position- All Budgeted Funds

Total FY2020 Budget -All Funds = $119,916,740

GOVERNMENTAL FUNDS

Combined Fund Balance/ Net Position Summaries - All Funds	**General Fund**	**Capital Projects Fund**	**Debt Service Sinking Fund**	**Blue Ridge Court Services**	**Education- All Funds**	**Total Governmental Funds**
Estimated Beginning Fund Balance- July 1, 2019	$ 12,935,469	$ 52,010,933	$ 5,045,776	$ 206,158	$ 5,940,284	$ 76,138,620
Revenue and Other Financing Sources						
General Property Taxes	26,922,500	-	-	-	-	26,922,500
Other Local Taxes	15,990,000	-	-	-	-	15,990,000
Service Charges/ Fees	1,773,334	-	-	180,400	1,189,034	3,142,768
Intergovernmental Revenues	14,357,058	-	-	802,138	23,399,921	38,559,117
Licenses and Permits	235,400	-	-	-	-	235,400
Fines & Forfeitures	232,000	-	-	-	-	232,000
Use of Money and Property	246,500	-	-	-	-	246,500
Recovered Costs	1,161,874	-	-	-		1,161,874
Miscellaneous	29,000	-	-	117,869	625,351	772,220
Total Revenues	$ 60,947,666	$ -	$ -	$ 1,100,407	$ 25,214,306	$ 87,262,379
Expenditures						
Personnel Services	$ 22,014,409	$ -	$ -	$ 898,771	$ 31,045,027	$ 53,958,207
Operations and Maintenance	19,055,092	-	-	201,636	7,686,624	26,943,352
Capital	158,540	941,050	-	-	504,616	1,604,206
Debt Service	-	-	4,844,415	-	-	4,844,415
Total Expenditures	$ 41,228,041	$ 941,050	$ 4,844,415	$ 1,100,407	$ 39,236,266	$ 87,350,179
Other Financing Sources (uses)						
Transfers In	$ -	$ 941,050	$ 4,844,415	$ -	$ 14,329,250	$ 20,114,715
Transfers Out	(19,719,625)	-	-	-	(307,290)	(20,026,915)
TOTAL -Other Financing Sources (uses)	$ (19,719,625)	$ 941,050	$ 4,844,415	$ -	$ 14,021,960	$ 87,800
Net Change in Fund Balance	-	-	-	-	(0)	(0)
Fund Balance- end of year June 30, 2020	$ 12,935,469	$ 52,010,933	$ 5,045,776	$ 206,158	$ 5,940,283	$ 76,138,619
Total Expenditure Budget Reconcilement	$ 60,947,666	$ 941,050	$ 4,844,415	$ 1,100,407	$ 39,543,556	$ 107,377,094
Total Revenue Budget Reconcilement	$ 60,947,666	$ 941,050	$ 4,844,415	$ 1,100,407	$ 39,543,556	$ 107,377,094

PROPRIETARY FUNDS

	Water Fund	**Sewer Fund**	**Stormwater Fund**	**Parking Fund**	**Environmental Fund**	**Total Proprietary Funds**
Estimated Beginning Net Position- July 1, 2019	$ 20,940,010	$ 29,499,611	$ 9,904,209	$ 5,362,878	$ 3,911,031	$ 69,617,739
Operating Revenues						
Service Charges/ Fees	4,636,225	3,905,000	785,000	455,500	3,208,643	12,990,368
Operating Interfund Loan	-	-	-	-	-	-
Operating Grants	-	-	-	-	6,150	
Licenses and Permits	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	70,000	-	70,000
Use of Money and Property	155,000	50,000	10,000	14,620	20,000	249,620
Recovered Costs	-	277,393	-	-	-	277,393
Total Operating Revenues	$ 4,791,225	$ 4,232,393	$ 795,000	$ 540,120	$ 3,234,793	$ 13,593,531
Operating Expenses						
Personnel Services	$ 1,041,390	$ 725,554	$ 92,887	$ 136,684	$ 1,589,037	$ 3,585,552
Operations and Maintenance	2,404,325	1,680,346	289,529	187,020	1,108,752	5,669,972
Capital	580,000	745,289	909,900	38,000	637,004	2,910,193
Debt Service	1,021,095	1,411,204	-	178,416	-	2,610,715
Total Operating Expenses	$ 5,046,810	$ 4,562,393	$ 1,292,316	$ 540,120	$ 3,334,793	$ 14,776,432
Other Financing Sources						
Transfers In	$ -	$ -	$ -	$ -	$ -	$ -
Transfers Out	-	-	-	-	-	-
TOTAL -Other Financing Sources	$ -	$ -	$ -	$ -	$ -	$ -
Net Change in Fund Balance	(255,585)	(330,000)	(497,316)	-	(100,000)	(1,182,901)
Net Position- end of year June 30, 2020	$ 20,684,425	$ 29,169,611	$ 9,406,893	$ 5,362,878	$ 3,811,031	$ 68,434,838
Total Expenditure Budget Reconcilement	$ 5,046,810	$ 4,562,393	$ 1,292,316	$ 540,120	$ 3,334,793	$ 14,776,432
Total Revenue Budget Reconcilement	$ 5,046,810	$ 4,562,393	$ 1,292,316	$ 540,120	$ 3,334,793	$ 14,776,432

Statement Required - Code of Virginia §15.2-2504

GOVERNMENTAL FUNDS	$ 107,377,094
PROPRIETARY FUNDS	$ 14,776,432
TOTAL BUDGETED FUNDS	$ 122,153,526

CITY OF STAUNTON, VIRGINIA

BALANCE SHEET –
GOVERNMENTAL FUNDS
As of February 28, 2020
Unaudited

	General	Debt Service	Capital Improvements	Education	Blue Ridge Court Services	State and Federal Grants	Community Development	Total Governmental
Assets								
Cash and cash equivalents								$ -
Investments	$ 6,873,705	$ 5,319,534	$ 8,317,980	$ 4,216,749	$ 136,877	$ 11,155	$ 101,333	24,977,334
Receivables (net of allowances for uncollectibles):	4,388,806	-	24,590,928	369,114	-	-	-	
Taxes						-	-	-
Accounts	2,508,399	-	-	-	-	-	-	2,508,399
Interest	93,094	-	-	188,848	13,263	-	-	295,205
Due from other governments	22,891	-	-	-	-	-	-	22,891
Due from other funds	3,147,019	-	-	-	-	-	-	3,147,019
Restricted assets:		-	-	-	-	-	-	
Cash and cash equivalents								-
Total assets	$ 17,033,914	$ 5,319,534	$ 32,908,908	$ 4,774,711	$ 150,140	$ 11,155	$ 101,333	$ 30,950,848
Liabilities								
Accounts payable	$ 298,317	$ -	$ 7,755	$ 452,313	$ 409	$ -	$ -	$ 758,794
Accrued liabilities	21,798	-	-	-	-	-	-	21,798
Due to other funds	409	-	-	108,986	-	-	-	109,395
Amounts held for others	24,463	-	-	7,150	-	-	-	31,613
Deposits payable	7,000	-	-	-	-	-	-	7,000
Total liabilities	$ 351,987	$ -	$ 7,755	$ 568,449	$ 409	$ -	$ -	$ 928,600
Deferred Inflows of Resources								
Unavailable revenue	$ 5,739,722	$ -	$ -	$ 1,000	$ -	$ -	$ -	$ 5,740,722
Fund Balances								
Fund balances	$ 10,942,205	$ 5,319,534	$ 32,901,153	$ 4,205,262	$ 149,731	$ 11,155	$ 101,333	$ 53,630,373
Total fund balances	$ 10,942,205	$ 5,319,534	$ 32,901,153	$ 4,205,262	$ 149,731	$ 11,155	$ 101,333	$ 53,630,373
Total liabilities, deferred inflows of resources and fund balances	$ 17,033,914	$ 5,319,534	$ 32,908,908	$ 4,774,711	$ 150,140	$ 11,155	$ 101,333	$ 60,299,695

CITY OF STAUNTON, VIRGINIA

STATEMENT OF NET POSITION – PROPRIETARY FUNDS
As of February 29, 2020
Unaudited

	Water	Sewer	Parking	Stormwater	Environmental	Total
Assets						
Current assets:						
Cash and cash equivalents	$ 2,434,350	$ 1,417,828	$ 863,867	$ 2,345,251	$ 636,084	$ 7,697,380
Investments	3,430,739	2,537,910	-	-	1,330,509	7,299,158
Receivable:						
Accounts (net of allowance for uncollectibles)	345,147	303,426	3,073	40,840	236,067	928,553
Interest	19,859	14,449	-	-	7,828	42,136
Prepaid and Other	-	-	-	-	7,917	
Restricted assets:						
Cash and cash equivalents	202,334	-	6,803	110,669	2,538,627	2,858,433
Total current assets	6,432,429	4,273,613	873,743	2,496,760	4,757,032	18,833,577
Noncurrent assets:						
Restricted assets:						
Due from other governments	-	2,009,334	-	-	-	2,009,334
Capital assets:						
Nondepreciable	232,530	99,513	1,034,249	163,775	540,736	2,070,803
Depreciable,net	21,412,321	32,580,328	5,731,910	8,300,789	2,477,231	70,502,579
Total capital assets, net	21,644,851	32,679,841	6,766,159	8,464,564	3,017,967	72,573,382
Total noncurrent assets	21,644,851	34,689,175	6,766,159	8,464,564	3,017,967	74,582,716
Total assets	28,077,280	38,962,788	7,639,902	10,961,324	7,774,999	93,416,293
Deferred outflows of resources						
Deferred outflow						
GASB 68	136,894	18,213	-	8,606	98,260	261,973
OPEB	67,797	9,003	-	4,544	36,363	117,707
Deferred charge on refunding	49,443	17,549	-	-	-	66,992
Total deferred outflows	254,134	44,765	-	13,150	134,623	446,672
Liabilities						
Current liabilities:						
Accounts payable	3,929	483	-	-	72,205	76,617
Accrued liabilities	185,091	70,370	22,367	16,727	73,152	367,707
Unearned revenue	37,109	-	-	-	-	37,109
Deposits payable	202,334	-	6,803	110,669	-	319,806
Due to other funds	-	-	-	-		-
Debt, current	786,725	1,194,867	108,744	-	-	2,090,336
Landfill closure/postclosure	-	-	-	-	48,644	48,644
Total current liabilities	1,215,188	1,265,720	137,914	127,396	194,001	2,940,219
Noncurrent liabilities:						
Net pension liability	1,108,784	147,514	-	69,704	677,236	2,003,238
Net opeb liability	527,672	70,027	-	35,344	316,950	949,993
Debt	3,937,098	8,493,442	2,059,369	-	-	14,489,909
Landfill closure/postclosure	-	-	-	-	2,238,640	2,238,640
Total noncurrent liabilities	5,573,554	8,710,983	2,059,369	105,048	3,232,826	19,681,780
Total liabilities	6,788,742	9,976,703	2,197,283	232,444	3,426,827	22,621,999
Deferred Inflows of Resources						
Deferred inflow						
GASB 68	101,761	13,538	-	6,397	79,180	200,876
OPEB	38,007	5,069	-	2,557	24,642	70,275
Total deferred inflows o	139,768	18,607	-	8,954	103,822	271,151
Net Position						
Net Position	21,402,904	29,012,243	5,442,619	10,733,076	4,378,973	70,969,815
Total net position	$ 21,402,904	$ 29,012,243	$ 5,442,619	$ 10,733,076	$ 4,378,973	$ 70,969,815

CITY OF STAUNTON, VIRGINIA

STATEMENT OF NET POSITION
June 30, 2019

	Primary Government			Component Units	
	Governmental Activities	Business-type Activities	Total	School Board	Economic Development Authority
ASSETS					
Cash and cash equivalents (Note 2)	$ 33,771,894	$ -	$ 33,771,894	$ -	$ -
Investments (Note 2)	4,341,610	-	4,341,610	-	-
Receivable (net of allowances for uncollectibles):					
Taxes, including penalties (Note 14)	4,907,721	-	4,907,721	-	-
Accounts	1,082,971	-	1,082,971	6,366,247	-
Interest	18,487	-	18,487	-	-
Internal balances (Note 4)	-	(37,109)	(37,109)	-	-
Due from other governments (Note 3)	6,602,534	1,931,047	8,533,581	-	497,125
Due from component unit (Note 18)	12,750,000	-	12,750,000	-	-
Inventory (Note 1, 18)	218,297	-	218,297	-	16,667
Prepaid items	117,482	-	117,482	206,824	-
Restricted assets: (Notes 2, 15)					
Cash and cash equivalents	43,429,170	7,917	43,437,087	-	12,970,053
Due from other governments (Note 3)	-	-	-	-	-
Capital assets: (Note 5)					
Nondepreciable	8,930,684	1,896,446	10,827,130	-	-
Depreciable, net	47,312,623	-	47,312,623	-	-
Total assets	163,483,473	3,798,301	167,281,774	6,573,071	13,483,845
DEFERRED OUTFLOWS OF RESOURCES					
Deferred outlflows related to pensions (Notes 8, 9, and 12)	1,756,207	-	1,756,207	19,301,912	-
Deferred outflows related to OPEB (Notes 10, 11, and 12)	876,521	261,973	1,138,494	-	-
Deferred charges on refunding	268,664	-	268,664	-	-
Total deferred outflows of resources	2,901,392	261,973	3,163,365	19,301,912	-
LIABILITIES					
Accounts payable	2,338,161	-	2,338,161	-	-
Retainage payable	93,004	505,983	598,987	-	-
Accrued liabilities	1,339,048	-	1,339,048	362,974	-
Due to primary government (Note 18)	-	-	-	-	-
Unearned revenue (Note 1)	11,152	31,856	43,008	7,412	-
Amounts held for others	25,076	-	25,076	-	-
Deposits payable	7,000	229,550	236,550	-	463,539
Noncurrent liabilities:					
Net OPEB liability (Notes 10, 11, and 12)	6,822,715	-	6,822,715	-	-
Net pension liability (Notes 8, 9, and 12)	14,224,528	-	14,224,528	1,000	-
Due within one year (Note 6)	4,362,160	2,340,293	6,702,453	25,326,033	-
Due in more than one year (Note 6)	72,423,404	949,993	73,373,397	6,940,414	-
Total liabilities	101,646,248	4,057,675	105,703,923	32,637,833	463,539
DEFERRED INFLOWS OF RESOURCES					
Deferred inflows related to pensions (Notes 8, 9, and 12)	1,305,490	-	1,305,490	-	-
Deferred inflows related to OPEB (Notes 10, 11, and 12)	491,065	200,876	691,941	-	-
Property taxes (Note 14)	4,770,203	-	4,770,203	-	-
Total deferred inflows of resources	6,566,758	200,876	6,767,634	-	-
NET POSITION					
Net investment in capital assets	41,909,936	-	41,909,936	-	-
Restricted for:					
Programs	240,502	-	240,502	10,578,316	-
Donor purposes	25,439	-	25,439	-	-
Unrestricted	15,995,982	57,742,860	73,738,842	10,405	7,168,942
Total net position	$ 58,171,859	$ 57,742,860	$ 115,914,719	$ 10,588,721	$ 7,168,942

CITY OF STAUNTON, VIRGINIA

BALANCE SHEET –
GOVERNMENTAL FUNDS
June 30, 2019

	General	Capital Projects Fund Capital Improvements	Nonmajor Governmental	Total Governmental
Assets				
Cash and cash equivalents	$ 13,077,417	$ 8,918,667	$ 5,415,714	$ 27,411,798
Investments	4,341,610	-	-	4,341,610
Receivables (net of allowances for uncollectibles):				
Taxes	4,907,721	-	-	4,907,721
Accounts	944,400	-	73,424	1,017,824
Interest	18,487	-	-	18,487
Due from other governments	5,545,205	966,967	90,362	6,602,534
Due from other funds	-	-	-	-
Prepaid items	97,630	-	-	97,630
Restricted assets:				
Cash and cash equivalents	7,000	43,551,089	-	43,558,089
Total assets	$ 28,939,470	$ 53,436,723	$ 5,579,500	$ 87,955,693
Liabilities				
Accounts payable	$ 968,980	$ 1,257,250	$ 87,484	$ 2,313,714
Retainage payable	-	93,004	-	93,004
Accrued liabilities	712,173	-	23,280	735,453
Due to other funds	-	-	-	-
Unearned revenue	11,152	-	-	11,152
Amounts held for others	25,076	-	-	25,076
Deposits payable	7,000	-	-	7,000
Total liabilities	1,724,381	1,350,254	110,764	3,185,399
Deferred Inflows of Resources				
Unavailable revenue	10,998,485	-	-	10,998,485
Fund Balances				
Nonspendable	97,630	-	-	97,630
Restricted	250,953	-	14,987	265,940
Committed	8,891,250	-	-	8,891,250
Assigned	2,346,271	52,086,469	5,453,749	59,886,489
Unassigned	4,630,500	-	-	4,630,500
Total fund balances	16,216,604	52,086,469	5,468,736	73,771,809
Total liabilities, deferred inflows of resources and fund balances	$ 28,939,470	$ 53,436,723	$ 5,579,500	$ 87,955,693

CITY OF STAUNTON, VIRGINIA

STATEMENT OF NET POSITION – PROPRIETARY FUNDS
June 30, 2019

	Business-Type Activities – Enterprise Funds						Governmental Activities –
	Water	Sewer	Stormwater	Environmental	Nonmajor	Total	Internal Service
Assets							
Current assets:							
Cash and cash equivalents	$ 1,895,123	$ 1,552,307	$ 2,016,481	$ 348,878	$ 656,210	$ 6,468,999	$ 6,231,177
Investments	3,396,170	2,511,928	-	1,315,481	-	7,223,579	-
Receivable:							
Accounts (net of allowance for uncollectibles)	600,990	746,210	119,311	446,941	17,595	1,931,047	65,147
Interest	13,785	10,014	-	6,701	-	30,500	-
Due from other governmental units					-	-	-
Inventory	-	-	-	-	-	-	218,297
Prepaid items	-	-	-	7,917	-	7,917	19,852
Restricted assets:							
Cash and cash equivalents	197,097	-	115,000	2,487,990	255,045	3,055,132	-
Due from other governments	-	224,212	-	-	-	224,212	-
Total current assets	6,103,165	5,044,671	2,250,792	4,613,908	928,850	18,941,386	6,534,473
Noncurrent assets:							
Restricted assets:							
Due from other governments	-	1,896,446	-	-	-	1,896,446	-
Capital assets:							
Nondepreciable	1,198,228	99,513	195,625	538,125	1,034,249	3,065,740	-
Depreciable, net	20,847,455	33,217,330	8,510,346	2,614,941	5,887,951	71,078,023	53,871
Total capital assets, net	22,045,683	33,316,843	8,705,971	3,153,066	6,922,200	74,143,763	53,871
Total noncurrent assets	22,045,683	35,213,289	8,705,971	3,153,066	6,922,200	76,040,209	53,871
Total assets	28,148,848	40,257,960	10,956,763	7,766,974	7,851,050	94,981,595	6,588,344
Deferred outflows of resources							
Deferred outflows related to pensions	136,894	18,213	8,606	98,260	-	261,973	-
Deferred outflows related to other postemployment benefits	67,797	9,003	4,544	36,363	-	117,707	-
Deferred charge on refunding	49,443	17,549	-	-	-	66,992	-
Total deferred outflows of resources	254,134	44,765	13,150	134,623	-	446,672	-
Liabilities							
Current liabilities:							
Accounts payable	65,759	180,227	16,322	134,122	109,553	505,983	24,447
Claims payable	-	-	-	-	-	-	700,000
Retainage payable	31,856	-	-	-	-	31,856	-
Accrued liabilities	96,044	72,900	2,803	30,511	27,292	229,550	-
Unearned revenue	37,109	-	-	-	-	37,109	-
Deposits payable	197,097	-	115,000	-	5,314	317,411	-
Due to other funds	-	-	-	-	-	-	-
Debt, current	758,860	1,160,278	-	-	103,744	2,022,882	-
Landfill closure/postclosure	-	-	-	66,719	-	66,719	-
Compensated absences	95,505	530	5,063	73,152	-	174,250	-
Total current liabilities	1,282,230	1,413,935	139,188	304,504	245,903	3,385,760	- 724,447
Noncurrent liabilities:							
Net OPEB Liability	527,672	70,027	35,344	316,950	-	949,993	-
Net pension liability	1,108,784	147,514	69,704	677,236	-	2,003,238	-
Debt	3,964,964	8,528,031	-	-	2,064,369	14,557,364	-
Capital leases payable					-	-	-
Claims payable					-	-	-
Landfill closure/postclosure	-	-	-	2,238,054	-	2,238,054	-
Compensated absences	39,554	-	11,664	-	-	51,218	-
Total noncurrent liabilities	5,640,974	8,745,572	116,712	3,232,240	2,064,369	19,799,867	-
Total liabilities	6,923,204	10,159,507	255,900	3,536,744	2,310,272	23,185,627	724,447
Deferred Inflows of Resources							
Deferred inflows related to pensions	101,761	13,538	6,397	79,180	-	200,876	-
Deferred inflows related to other post employment benefits	38,007	5,069	2,557	24,642	-	70,275	-
	139,768	18,607	8,954	103,822	-	271,151	-
Net Position							
Net investment in capital assets	17,349,795	23,645,617	8,698,231	3,152,780	4,896,437	57,742,860	53,871
Restricted					-	-	
Unrestricted	3,990,215	6,478,994	2,006,828	1,108,251	644,341	14,228,629	5,810,026
Total net position	$ 21,340,010	$ 30,124,611	$ 10,705,059	$ 4,261,031	$ 5,540,778	$ 71,971,489	$ 5,863,897

CITY OF STAUNTON, VIRGINIA
STATEMENT OF ACTIVITIES
Year Ended June 30, 2019

		Program Revenues			Net (Expenses) Revenues and Changes in Net Position			Component Units	
					Primary Government				
Functions/Programs	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total	School Board	Economic Development Authority
Primary Government:									
Governmental activities:									
General government	$ 8,613,523	$ 5,680,546	$ 295,387	$ -	$ (2,637,590)		$ (2,637,590)		
Judicial administration	1,844,938	194,110	1,171,867	19,388	(459,573)		(459,573)		
Public safety	11,829,002	425,342	1,249,696	13,056	(10,140,908)		(10,140,908)		
Public works	6,647,903	-	4,132,678	1,323,934	(1,191,291)		(1,191,291)		
Health and welfare	7,051,987	-	4,580,956	-	(2,471,031)		(2,471,031)		
Education	16,566,371	-	87,405	-	(16,478,966)		(16,478,966)		
Parks, recreation, and culture	3,420,386	421,828	208,078	250	(2,790,230)		(2,790,230)		
Community development	1,541,098	21,411	22,326	-	(1,497,361)		(1,497,361)		
Interest on long-term debt	1,017,723	-	-	-	(1,017,723)		(1,017,723)		
Total governmental activitie	58,532,931	6,743,237	11,748,393	1,356,628	(38,684,673)		(38,684,673)		
Business-type activities:									
Water	3,886,966	4,285,464	-	501,012	-	$ 899,510	899,510		
Sewer	3,917,693	3,976,558	-	171,120	-	229,985	229,985		
Storm Water	966,907	767,497	-	113,311	-	(86,099)	(86,099)		
Environmental	2,790,626	2,660,459	6,092	-	-	(124,075)	(124,075)		
Golf	146,068	90,398	-	-	-	(55,670)	(55,670)		
Parking	506,123	444,622	-	-	-	(61,501)	(61,501)		
Total business-type activitie	12,214,383	12,224,998	6,092	785,443	-	802,150	802,150		
Total primary government	$ 70,747,314	$ 18,968,235	$ 11,754,485	$ 2,142,071	(38,684,673)	802,150	(37,882,523)		
Component Units:									
School Board	$ 34,849,938	$ 1,423,629	$ 11,795,703	$ 92,925				$ (21,537,681)	$ -
Economic Development Authority	820,678	12,957	594,846	-				-	(212,875)
Total component units	$ 35,670,616	$ 1,436,586	$ 12,390,549	$ 92,925				(21,537,681)	(212,875)
		General revenues:							
		Property taxes			26,405,015	-	26,405,015	-	-
		Sales tax			4,434,974	-	4,434,974	-	-
		Hotel and meals tax			5,602,271	-	5,602,271	-	-
		Business license			2,353,732	-	2,353,732	-	-
		Utility taxes			1,172,913	-	1,172,913	-	-
		Local communication tax			1,185,978	-	1,185,978	-	-
		Other taxes			1,210,199	-	1,210,199	-	-
		Unrestricted investment earnings			385,545	271,189	656,734	19,572	124
		Grants and contributions not restricted					-		
		to a specific program			2,910,432	-	2,910,432	10,558,945	-
		Miscellaneous			21,942	-	21,942	-	-
		Net payment from City - unrestricted			-	-	-	13,400,000	-
		Transfers			(189,316)	189,316	-	-	-
		Total general revenues and transfers			45,493,685	460,505	45,954,190	23,978,517	124
							-		
		Change in net position			6,809,012	1,262,655	8,071,667	2,440,836	(212,751)
		Net position - beginning of year			51,650,167	70,434,214	122,084,381	(18,316,296)	7,651,999
		Net position - end of year			$ 58,459,179	$ 71,696,869	$ 130,156,048	$ (15,875,460)	$ 7,439,248

CITY OF STAUNTON, VIRGINIA
OUTSTANDING DEBT - JULY 1, 2020

OUTSTANDING DEBT as of:

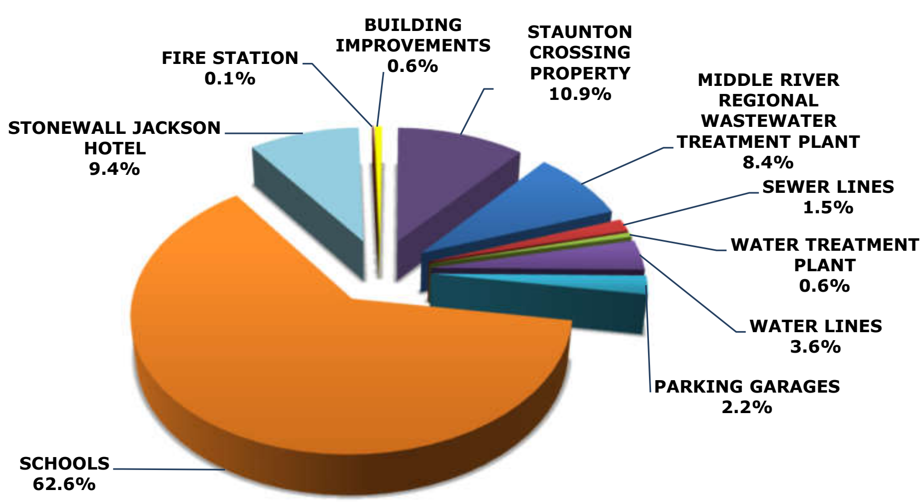
JULY 1, 2019	$	82,946,289
JULY 1, 2020	$	77,491,413
DEBT REDUCTION	$	5,454,875

BOND RATINGS:

STANDARD & POOR'S (September 26, 2018)	AA
MOODY'S (April 2, 2018)	Aa2

LEGAL DEBT LIMIT (10% of Taxable Real Property)	$	205,160,748
LEGAL DEBT MARGIN	$	122,214,460
POPULATION (WELDON COOPER CENTER 2018 ESTIMATE)		24,972
DEBT PER CAPITA	$	3,321.57

PROJECT	OUTSTANDING DEBT JULY 1, 2020	% OF TOTAL	FISCAL YEAR MATURITY DATE(S)	PRINCIPAL PAYMENTS
GENERAL FUND DEBT:				
SCHOOLS	$ 51,927,234	62.6%	2022-2050	$ 1,873,046
STONEWALL JACKSON HOTEL	7,798,000	9.4%	2034	465,000
FIRE STATION	105,611	0.1%	2025	19,722
BUILDING IMPROVEMENTS	497,879	0.6%	2025	92,975
STAUNTON CROSSING PROPERTY	9,044,000	10.9%	2027 -2028	1,041,000
TOTAL GOVERNMENTAL DEBT	$ 69,372,724			$ 3,491,743
PROPRIETARY FUND DEBT:				
MIDDLE RIVER REGIONAL WASTEWATER TREATMENT PLANT	$ 6,999,658	8.4%	2021-2031	$ 1,028,692
SEWER LINES	1,239,962	1.5%	2022-2031	142,285
WATER TREATMENT PLANT	465,000	0.6%	2021	465,000
WATER LINES	3,003,945	3.6%	2031	232,155
PARKING GARAGES	1,865,000	2.2%	2019-2034	95,000
TOTAL PROPRIETARY FUND DEBT	$ 13,573,565			$ 1,963,132
TOTAL OUTSTANDING DEBT	$ 82,946,289		TOTAL PRINCIPAL PAYMENTS	$ 5,454,875



CITY OF STAUNTON
OUTSTANDING DEBT

JULY 1, 2020 (FY 2021)		Original Issue $$	Principal Amount Outstanding	Final Maturity Date	FY 2021 P&I DEBT PAYMENTS
GENERAL FUND DEBT					
BESSIE WELLER SCHOOL	2002 Literary Fund Loan	$ 4,000,000	$ 400,000	March 2022	$ 216,000
FIRE STATION-7%/ ENERGY-33% & SCHOOLS CIP-60%	Series 2005 General Obligation Public Improvement Bond	$ 4,600,000	$ 1,508,724	February 2025	$ 333,492
STONEWALL JACKSON HOTEL PROJECT/GOLF IRRIGATION	Series 2007 General Obligation Public Improvement and Refunding Bonds	$ 10,600,000	$ 7,798,000	February 2034	$ 635,072
MCSWAIN ELEM SCHOOL	2008 Literary Loan	$ 7,500,000	$ 3,431,000	July 2028	$ 463,149
WARE ELEM SCHOOL	2008 Literary Loan	$ 7,500,000	$ 3,431,000	July 2028	$ 463,149
STAUNTON CROSSING LAND	Series 2012 General Obligation Public Improvement Bond - SunTrust-	$ 10,000,000	$ 6,143,000	October 2027	$ 837,915
STAUNTON CROSSING LAND	Series 2013 General Obligation Public Improvement Bond - Union First Market	$ 5,000,000	$ 2,901,000	January 2028	$ 405,846
STAUNTON HIGH SCHOOL RENOVATIONS & ADDITIONS	2019 Virginia Public School Authority	$ 43,760,000	$ 43,760,000	July 2049	$ 2,355,904
	Total General Fund	**$ 92,960,000**	**$ 69,372,724**		**$ 5,710,527**
SEWER FUND					
NEW HOPE ROAD	VRA Series 2002 General Obligation Bond	$ 629,734	$ 67,304	September 2021	$ 46,608
MRWWTP II	VRA Series 1999 General Obligation Public Improvement Bond	$ 6,411,399	$ 444,554	March 2021	$ 456,257
MRWWTP III	VRA Series 2007 General Obligation Public Improvement Bond	$ 9,309,033	$ 5,362,927	February 2030	$ 610,055
MRRWWTP IIIb	VRA Series 2008 General Obligation Public Improvement Bond	$ 2,066,747	$ 1,192,177	September 2030	$ 135,615
SEWER CIP-CENTRAL AVE SEWER LINE, W BEVERLEY SEWER LINE	VRA Series 2010A Taxable GO Virginia Resources Authority	$ 2,099,220	$ 97,845	October 1 2021	$ 99,681
SEWER CIP-CENTRAL AVE SEWER LINE, W BEVERLEY SEWER LINE-2017C REFUNDING	VRA Series 2017C Refunding	$ 1,168,210	$ 1,074,813	April 2031	$ 57,988
	Total Sewer Fund	**$ 21,684,344**	**$ 8,239,620**		**$ 1,406,204**
WATER FUND					
REFUNDING	VRA Series 2009 Taxable General Obligation Public Improvement Refunding Bond	$ 4,150,000	$ 465,000	October 2020	$ 476,216
WATER CIP-RT 262, COLLEGE PARK PRESSURE ZONE, DAM PROJECT	VRA Series 2010A Taxable GO	$ 4,980,780	$ 232,155	October 2021	$ 236,511
WATER CIP-RT 262, COLLEGE PARK PRESSURE ZONE, DAM PROJECT-2017C REFUNDING	VRA Series 2017C Refunding	$ 2,771,790	$ 2,771,790	April 2031	$ 137,587
	Total Water Fund	**$ 11,902,570**	**$ 3,468,945**		**$ 850,314**
PARKING FUND					
JOHNSON STREET AND NEW STREET GARAGE REHABILITATION	VRA 2018A Series	$ 1,955,000	$ 1,865,000	October 2033	$ 178,416
	Total Parking Fund	**$ 1,955,000**	**$ 1,865,000**		**$ 178,416**
GRAND TOTALS		**$ 128,501,914**	**$ 82,946,289**		**$ 8,145,461**

CITY OF STAUNTON
LEGAL DEBT LIMIT

DEBT LIMIT:	TAXABLE REAL PROPERTY VALUE		$ 2,051,607,481	
	X 10%	DEBT LIMIT =	$ 205,160,748	
OUTSTANDING DEBT:	GENERAL OBLIGATION BONDS		$ 62,110,724	
	LITERARY LOANS		$ 7,262,000	
	VIRGINIA RESOURCES AUTHORITY LOANS		$ 13,573,565	
	TOTAL NET BONDED DEBT (excluding leases)		$ 82,946,289	40.43%
LEGAL DEBT MARGIN:	10% OF TAXABLE PROPERTY LESS NET BONDED DEBT =		$ 122,214,460	
% OF DEBT LIMIT:	LEGAL DEBT MARGIN / 10% TAXABLE PROPERTY VALUE =		59.57%	

TOTAL OUTSTANDING DEBT		
GENERAL FUND DEBT:		
STAUNTON HIGH SCHOOL-ISSUED MAY 2019	$	43,760,000
SCHOOLS-CURRENT O/S DEBT		8,167,234
STAUNTON CROSSING PROPERTY		9,044,000
STONEWALL JACKSON HOTEL/GOLF IRRIGATION		7,798,000
BUILDING IMPROVEMENTS		497,879
FIRE STATION GRUBERT AVENUE		105,611
TOTAL GENERAL GOVERNMENTAL FUND DEBT	$	69,372,724
PROPRIETARY FUND DEBT:		
WATER TREATMENT PLANT	$	465,000
WATER LINES		3,003,945
MIDDLE RIVER REGIONAL WASTEWATER TREATMENT PLANT		6,999,658
SEWER LINES		1,239,962
PARKING GARAGE PROJECTS		1,865,000
TOTAL PROPRIETARY FUND DEBT	$	13,573,565
TOTAL OUTSTANDING DEBT	$	82,946,289

DEBT PER CAPITA	POPULATION		24,971
	TOTAL CITY DEBT-ALL FUNDS	$	3,321.70
	GENERAL FUND DEBT ONLY	$	2,778.13
	PROPRIETARY FUND DEBT ONLY	$	543.57
	POPULATION DATA:		
	WELDON COOPER CENTER -2018		24,971
	U.S. CENSUS -2010		23,746

DEBT POLICY RATIOS			Debt Policy Limit	FY2021 %
1) **Net Direct Debt as a % of Taxable Assessed Value**			4.00%	3.38%
Net Direct Debt	$	69,372,724		
Taxable Assessed Value	$	2,051,607,481		
2) **Debt Service as a % of Total Governmental Expenditures**			15.00%	9.98%
FY2021 Debt Service	$	5,710,527		
Governmental Expenditures				
General Fund	$	41,228,041		
Education Transfer		13,934,160		
Capital Improvements Fund		941,050		
Blue Ridge Court Services Fund		1,100,407		
Total Gov't Expenditures	$	57,203,658		
3) **10 Year Payout Ratio**			>50% / 10 Years	
		FY2021		46.72%
		FY2022		46.62%
		FY2023		46.54%
		FY2024		46.67%
		FY2025		46.84%
		FY2026		45.83%
		FY2027		45.05%
		FY2028		44.18%
		FY2029		43.15%

DESCRIPTION OF MAJOR REVENUE SOURCES

The following is a brief description of the major General Fund revenue sources administered by the City of Staunton.

Taxing Authority

1. **Constitution**

The authority of the General Assembly, and limitations on such authority concerning taxation by local governments, are set out in Article X of the Virginia Constitution. Because the General Assembly inherently has the power to tax and to delegate such authority to local governments, the principal purpose of Article X is to restrict the taxing powers the General Assembly may grant to local governments.

The Constitution segregates certain sources of tax revenue exclusively for taxation by the state and others by the localities. Section 4of Article X specifically provides that real estate, coal and other mineral lands, and tangible personal property, except rolling stock of public service corporations, are to be taxed only by local governments.

2. **Virginia Code**

The taxing authority of local governments is essentially statutory and is set out primarily in Subtitle III, Chapters 30 through 39, of Title 58.1 of the Code of Virginia.
Major sources of tax revenue include retail sales and use tax; consumer utility taxes; motor vehicle and trailer license taxes; business, professional, and occupational license taxes; transient occupancy taxes; recordation taxes; taxes on wills and grants of administration; bank franchise taxes; recreation taxes; and special and sanitary district taxes.

3. **Uniform Charter Powers Act**

The one exception to the statutory grant of taxing authority is the Uniform Charter Powers Act. As the Virginia County Supervisors' Manual states:

The Code of Virginia sets forth in considerable detail the items of wealth or wealth-producing activities which may be taxed by local governments. As a result, counties and cities now enjoy relatively parallel tax powers, except for the broad grant of taxing power contained in the Uniform Charter Powers Act that is subject to inclusion in municipal charters.

Section 15.1-841 of the Code of Virginia refers to the taxing powers granted under the Uniform Charter Powers Act and states:

§ 15.1-841. Taxes and assessments. A municipal corporation may raise annually by taxes and assessments on property. persons and other subjects of taxation, which are not prohibited by law, such sums of money as in the judgment of the municipal corporation are necessary to pay the debts, defray the expenses, accomplish the purposes and perform the functions of the municipal corporation, in such manner as the municipal corporation deems necessary or expedient.

Under this section, cities and towns which have incorporated the Uniform Charter Powers Act into their charters have a general taxing authority. Accordingly, such cities and towns may in fact impose taxes as a result of this provision, or through explicit authority granted in their charters, which may not be levied by counties. A major difference resulting from this general grant of taxing authority is that cities and towns which incorporate it into their charter may levy taxes in addition to those imposed by counties; unlike counties, they are not subject to the rate limitations set out in the Code.

C. Local Taxes

The following section briefly describes each of the local taxes imposed by Virginia's counties, cities, and towns.

1. **Taxes on Property**

a. Real property. The real property tax is assessed annually against the fair market value of all taxable real estate. Fair market value is determined by an appraisal process which may occur as frequently as annually or as infrequently as every six years.

Certain types of property which may not technically constitute real property, fixtures, or improvements to real estate are taxed like real estate. Mineral and timber lands are also taxed as real estate, although they are to be separately listed and assessed. Mobile homes, although they may constitute real property under the law of fixtures, are classified as tangible personal property but may not be taxed at a rate greater than that applicable to real property.

b. Land use taxation. In 1971, the General Assembly adopted legislation for the purpose of preserving land dedicated to agricultural, horticultural, forestal, and open space uses by reducing or deferring increased taxes due to a potential "higher use." The concept is based on the assumption that encroaching development and resulting higher property taxes compelled farm owners to sell their land. Land use taxation is a local option program, and localities may elect to include any or all of the four classifications of property in their ordinance. The State Land Evaluation Advisory Council annually determines and publishes a range of suggested values for each of the special uses. These values are advisory, however, and the ultimate valuation is made by the commissioner of the revenue or other local assessing officer. In addition to the special use value, the local assessor also determines the fair market value of the special use property at its highest and best use.

When the landowner changes the use of the land, liability for roll-back taxes attaches and is computed by adding the amount of deferred tax for the five most recent completed tax years, including simple interest at the rate applicable to the delinquent taxes. In addition, taxes for the current tax year are recalculated. The amount of deferred tax for each year is the difference between the tax actually levied and paid and the tax that would have been paid if fair market value assessments had been utilized.

2. Property Tax Exemptions

The majority of property tax exemptions are found in Article X, Section 6 of the Virginia Constitution, which includes the following:

1. Property owned directly or indirectly by the Commonwealth or any of its political subdivisions;
2. Property owned and exclusively occupied or used by churches or religious bodies for religious worship or for the residences of their ministers;
3. Nonprofit cemeteries;
4. Property owned by nonprofit public libraries or nonprofit institutions of learning, as long as such property is primarily used for literary, scientific or educational purposes or purposes incidental thereto;
5. Intangible personal property, or any class or classes thereof, as may be provided for in general law;
6. Property used by its owner for religious, charitable, patriotic, historical, benevolent, cultural or public park and playground purposes, as may be provided by classification or designation by a three-fourths vote of the General Assembly;
7. Land subject to a perpetual easement permitting inundation by water as provided by general law;
8. By local option, property owned and occupied as their sole dwelling by persons 65 years of age or older or permanently and totally disabled, who are deemed by the General Assembly to be bearing an extraordinary tax burden on such property in relation to their income and financial worth;
9. By local option, pollution control or solar energy equipment, facilities, or devices, including real property; and
10. By local option, partial exemption of real estate which has undergone substantial renovation, rehabilitation, or replacement.

Article X, Section 6 of the Constitution also provides that property tax exemptions are to be strictly construed. Items 1, 2, 3, and 4 above are self-executing; that is, they do not require statutes to implement them.

Item 6 above authorizes the General Assembly, by a three-fourths vote in each house, to exempt charitable organizations from property taxation either by designation (naming the specific organization) or by classification (naming a class or groups similarly situated). Since this provision first appeared in the Constitution in 1971, through the end of the 1994 Sessions of the General Assembly, slightly over 600 organizations have been granted exempt status by designation. Few of those exemptions were granted on a state-wide basis; most are granted on a local jurisdiction basis only.

In 1978, the General Assembly determined that the proliferation of tax exemptions constituted one of the reasons local tax bases continued to erode and attempted to devise a method for dealing with the problem. A study authorized by HJR 32 and continued by HJR 227 in 1979 culminated in the Report of the Joint Subcommittee to Study Real Property Tax Exemptions. The report stated that localities' percentages of tax exempt property ranged from four percent to 45 percent of the tax base, with a median of 18 percent. Although governmental property accounted for the largest portion of exempt property, "the private sector's share is quite substantial."

The report also noted that the Commonwealth's "control over exemption policy is an accident of history" and a remnant left over from a period of time when the Commonwealth itself taxed such property. However, the subcommittee concluded "that it was impossible to make meaningful changes affecting existing exemptions. No charitable organization was willing to exchange a sure exemption for uncertainty, regardless of the equity of the proposal or the minimal extent of the uncertainty." As a result, the subcommittee was left with merely standardizing the procedure by which new exemptions are to be granted.

That procedure has been codified in § 30-19.04 of the Code of Virginia. Any legislative committee is prohibited from considering such exemption legislation unless the request for legislation is accompanied by a resolution of the governing body of the affected locality either supporting or refusing to support the exemption. Such legislation which is supported by local government is routinely enacted unanimously by each session of the General Assembly.

3. Service Charges

Article X, Section 6 (g) of the Constitution permits the General Assembly to authorize local governments to impose service charges on otherwise tax exempt property. Certain property is excluded from this provision, including the land and buildings of churches used exclusively for worship and property used exclusively for private educational or charitable purposes. The service charge is based on the amount the locality expended in the preceding year for providing services to the exempted property; the services to be considered include only police and fire protection and refuse collection. Any such service charge is capped at 20 percent of the real estate tax rate, or at 50 percent in the case of faculty and staff housing for private educational institutions.

Concerned that the service charge had been imposed, for the most part, only upon the property of the Commonwealth, the General Assembly amended the Code to restrict the use of the service charge to those localities where the value of real estate owned by the Commonwealth, excluding hospitals, educational institutions, or roadway property, exceeds three percent of the value of all real estate within the jurisdictions' boundaries.

4. Tangible Personal Property

Tangible personal property was segregated for local taxation in 1927. Cities, counties and towns may levy a tax on the tangible personal property of businesses and individuals. For tax purposes, personal property is property that, by its location and character, shows that the owner intends it to be movable. Household goods and personal effects are classified separately to enable localities to exempt them from the personal property tax. Localities are also authorized to exempt or tax at a lower rate farm machinery and equipment.

Since 1979, the number of classifications for tax rate purposes has increased considerably, from eight in 1979 to the current 22. The classification statutes set the upper limit of the tax rate on these classes at the rate on tangible personal property. The localities are not required to establish different tax rates on these different classes of property, but are given the option to adopt lower rates.

The tax is imposed by the locality where the property has situs. The situs, or location, of personal property is the county, city, or town in which the property is physically located onthe tax day, which in most localities is January 1. However, the situs for purposes of assessment of motor vehicles, travel trailers, boats and airplanes is the locality where the vehicle is normally garaged, docked, or parked. When situs cannot be determined it is considered to be the owner's jurisdiction.

Localities are required to assess tangible personal property at fair market value. However, localities are authorized to assess each class of tangible personal property according to a different method so long as the method used is uniform within each class.

a. Machinery and tools. Counties, cities, and towns are required to segregate machinery and tools used in a trade or business as a separate classification of tangible personal property. The tax rate, however, cannot exceed that imposed on other classes of tangible personal property.

b. Merchants' capital. The City of Staunton does not assess this tax. The merchants' capital may be imposed by localities that do not impose abusiness, professional and occupational license tax ("BPOL"). The rate of the merchants' capital tax may not exceed the rate and ratio which were in effect in a locality on January 1, 1978. Localities, however, may still lower the tax liability of merchants by changing the nominal rate, the assessment ratio, or both. Merchants' capital is defined as inventory of stock on hand, daily rental passenger cars as defined in § 58.1-2401 of the Code, daily rental property, and all other taxable personal property of any kind except (i) money on hand and on deposit and (ii) tangible personal property not offered for sale as merchandise.

5. Taxes on Individuals/Consumers

a. Sales and use. Tangible personal property sold or used in the Commonwealth is subject to the Virginia retail sales and use tax unless the property is exempt from taxation by statute. A transaction subject to the sales tax is not subject to the use tax. Sales and use tax exemptions are classified into the following ten categories: (i) governmental and commodities, (ii) agricultural, (iii) commercial and industrial, (iv) educational, (v) services, (vi) media-related, (vii) medical-related, (viii) nonprofit civic and community service, (ix) nonprofit cultural organizations, and (x) miscellaneous.

Virginia's counties and cities are authorized to impose up to a one percent local sales and use tax on a tax base identical to the state tax base. All counties and cities have chosen to impose the local tax at the maximum rate of one percent, which means there is a uniform 5.3 percent sales and use tax rate imposed throughout the Commonwealth, including the 4.3 percent state tax rate.

State tax revenues generated by one percent of the 4.3 percent tax rate are distributed to counties and cities on the basis of the number of school-age children in each locality according to the most recent statewide census of school-age population taken by the Department of Education. The state revenues distributed to each locality must be used for maintenance, operation, capital outlay, debt, and other expenses incurred in the operation of public schools.

The one percent local sales tax collected with the state tax is distributed to counties and cities based upon the point of sale. The revenues collected are distributed to the general fund of the locality and may be used for any purpose. Towns located within a county do not have authority to levy the local sales tax unless the county has not levied the tax. However, the town is entitled to a portion of the local revenues collected by the county.

b. Motor fuel. The City of Staunton does not assess this tax. Certain localities are authorized to impose a specia1 local sales and use tax on motor fuel of up to two percent of the retail price of the fuel. Motor fuel is one of the categories of tangible personal property which is exempt from the general sales and use tax base. The Code of Virginia authorizes the imposition of this tax by any county or city that is a member of the Northern Virginia Transportation District or any transportation district contiguous to the Northern Virginia Transportation District (currently, only the Potomac-Rappahannock Transportation District). The tax is levied like a sales and use tax but is essentially a motor fuel tax, since the tax is incorporated into the pump price of the motor fuel.

c. Daily rental property. The daily rental property tax is a tax on the gross proceeds of any person engaged in the short-term rental business. Localities are authorized to levy the daily rental property tax in an amount not to exceed one percent.

d. Motor vehicle license. The City of Staunton does not assess this tax. Counties, cities, and towns are authorized to impose a license tax on motor vehicles, trailers, and semi-trailers not to exceed that imposed by the state. The situs for the imposition of the license tax is the locality in which the vehicle is normally garaged, stored, or parked. If it cannot be determined where the personal property is normally located, the situs is the domicile of its owner. If the owner of the vehicle is a college student, the situs is the domicile of the student.

e. Consumer utility. The consumer utility tax is a local option tax which localities are authorized to impose on consumers of telephone services, water, heat, light, and power. The tax on residential customers may not exceed 20 percent of the first $15 of the monthly bill. However, any locality imposing a higher rate prior to July 1, 1972, may continue to tax at that rate, but may not raise it further. There are no limitations on the rates imposed on nonresidential consumers, i.e., commercial or industrial consumers.

The local utility tax is collected by the public service corporations or service providers as part of the monthly bill, with virtually no administrative costs to the locality. Localities are authorized to pay a commission of up to five percent of collections for collecting the tax if the tax is remitted in a timely fashion. If a town imposes the tax, the county tax does not apply within the town if it operates its own school system or provides police or fire services and water or sewer services. Every city with the exception of Bedford, and 82 of the 95 counties reported a utility consumers' tax in effect during the 1993 tax year.

f. Transient occupancy. The transient occupancy tax is a local tax based on the charge for lodging in hotels, motels, boarding houses, travel campgrounds and other facilities offering guest rooms rented out for continuous occupancy for fewer than 30 consecutive days. Counties are authorized to impose a tax of up to two percent based on the amount of the charge of the occupancy. By special act, Arlington County is authorized to impose a tax of five percent. Cities and towns may impose the tax without limitation under their "general taxing powers" provided under the Uniform Charter Powers Act. If a town imposes a transient occupancy tax, a county may not levy the same tax within the territorial limits of the town unless the town grants the county the authority to do so.

g. Meals. The food and beverage tax, also known as the meals tax, is a local tax based on the amount charged for certain prepared foods and beverages. Counties are limited to an 8.5 percent tax rate, but this includes the 4.5 percent sales and use tax, resulting in an effective meals tax cap of four percent. Prior to the imposition of the meals tax, the tax must be approved in a voter referendum in the county, unless the county is exempt from this requirement. Under the general taxing powers provided in the Uniform Charter Powers Act, any city or town may levy a meals tax without any limit on the tax rate. As with other local taxes, when a town imposes the meals tax, it prevents the county in which the town is located from imposing the county meals tax with the town, unless the town specifically allows the imposition of the county tax within the town's geographical limits.

h. Cigarettes. The cigarette tax is a flat fee levied on each pack of cigarettes. The local cigarette tax is added on to the price of each pack prior to its purchase. Cities may impose the tax provided they had the authority to do so under their charter prior to January 1, 1977. Only two counties, Arlington and Fairfax, have been granted statutory authority to levy the cigarette tax and are subject to a maximum rate of five cents per pack or the amount levied under state law, whichever is greater. Under the general taxing powers provided in the Uniform Charter Powers Act, any city or town may levy the cigarette tax without any restriction on the rate charged.

i. Admissions. The City cf Staunton does not assess this tax. The admissions tax is a local tax based on the charge for admission to certain events which are divided into five classes. Localities may tax each class of admissions with the same or a different tax rate. Cities and towns may impose the tax without limitation under their "general taxing powers" provided under the Uniform Charter Powers Act. However, of Virginia's counties, only four (Fairfax, Arlington, Dinwiddie, and Prince George) are authorized to levy an admissions tax at a rate not to exceed 10 percent of the amount of charge for admissions. Only one of the four counties, Dinwiddie, currently levies the admissions tax.

j. Recordation. The recordation tax is a tax imposed on the privilege of recording any deed, lease, contract, or mortgage relating to real estate and certain railroad rolling stock. Currently the state recordation tax is 15 cents per $100 or fraction thereof On deeds of bargain and sale, the tax is imposed on the sales price or the actual value of the property conveyed, whichever is greater. The option is placed in the statute as a safeguard to ensure that the consideration is not understated as a tax avoidance measure. On deeds of trusts and mortgages, the tax is imposed on the amount of debt, bonds, or obligation secured by the debt instrument.

Localities are authorized to impose a local recordation tax in an amount equal to one-third of the amount of the state recordation tax. Almost all Virginia cities and counties have exercised this authority and enacted a local recordation tax.

k. Probate. The probate tax is a tax on the probate of every will or grant of administration. Counties and cities are authorized to impose a local probate tax in an amount equal to one-third of the state probate tax.

l. E-911 emergency services. Any county, city or town which has established or will establish an enhanced 911 emergency telephone system is authorized to impose a special local tax on consumers of telephone services.

6. Taxes on Businesses

a. Business, professional and occupational license (BPOL). Counties, cities, or towns may levy a local license tax on business, trades, occupations, and professions. The tax is commonly referred to as the BPOL tax. The basis for the tax is normally gross receipts, but will always be the same for all individuals engaged in the same business. Some occupations and businesses are exempt from the tax, including but not limited to certain public service corporations and manufacturers who sell merchandise at wholesale at the place of manufacture. For counties, the license tax imposed does not apply in any town in the county where the town has a similar tax unless the town's governing body makes provision for the county to apply the tax.

The situs for the BPOL tax is any county, city, or town in which the individual maintains an office or carries on principal and essential business. If such taxable situs is in more than one local jurisdiction, the tax in any one jurisdiction may not exceed the amount of business attributable to that local jurisdiction.

In general, the limits on the BPOL tax rates are that:

"[N]o local tax imposed ... shall be greater than thirty dollars or the rate set forth below for the class of enterprise listed, whichever is higher:

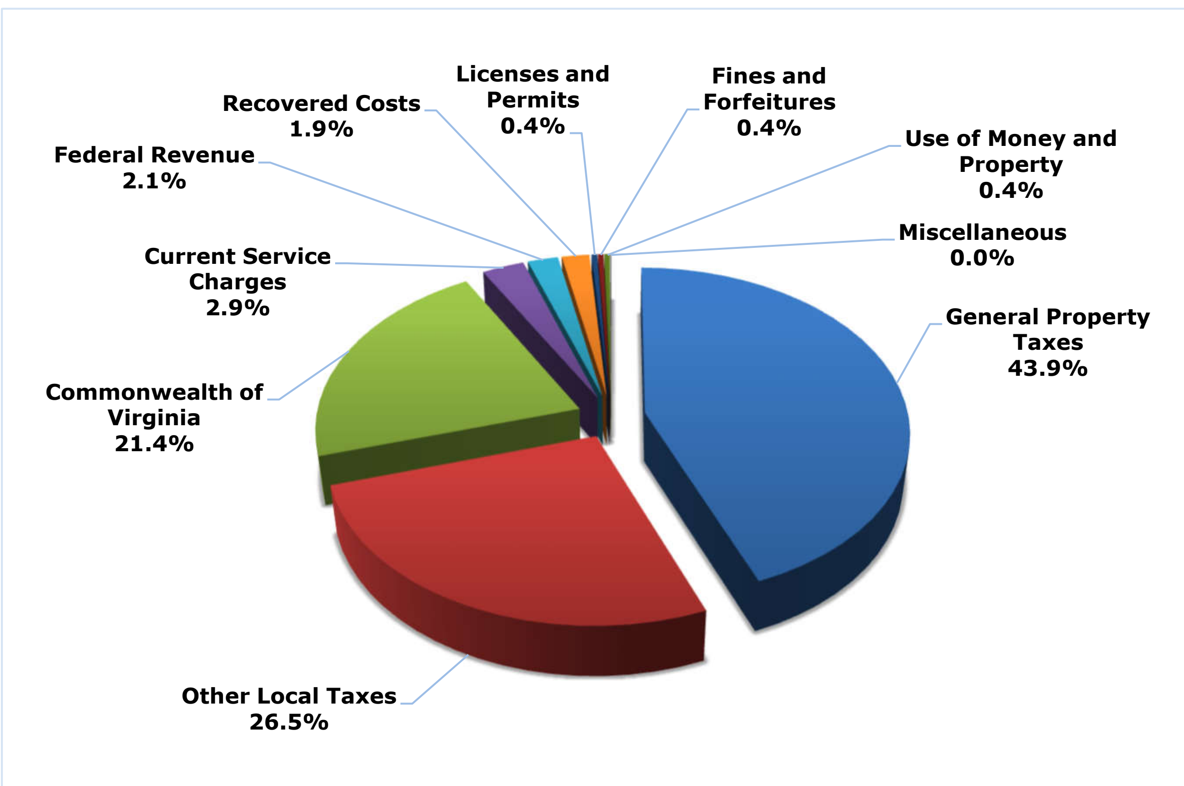
1. For contracting, and persons constructing for their own account for sale, sixteen cents per $100 of gross receipts;
2. For retail sales, twenty cents per $100 of gross receipts;
3. For financial, real estate and professional services, fifty-eight cents per $100 of gross receipts; and
4. For repair, personal and business services, and all other businesses and occupations not specifically listed or excepted in this section, thirty-six cents per $100 of gross receipts."

b. Utility license. The utility license tax is a local license tax on public service corporations, including telephone and telegraph companies, water companies, and heat, light and power companies. Localities are authorized to levy a utility license tax in an amount not to exceed one-half of one percent of the gross receipts accruing to the company from business within the locality.

c. Bank franchise. The bank franchise tax is a tax assessed against the "net capital" of banks and bank holding companies. The tax is imposed at the rate of one dollar on each $100 of net capital, and any city, town, or county may impose a bank franchise tax, not to exceed 80 percent of the state tax rate on each $100 of net capital of such bank located in the jurisdiction. Any bank paying such a local bank franchise tax is entitled to a credit on its state return. Therefore, 80 percent of the bank franchise tax is paid into the treasuries of the localities in which the bank is doing business.

CITY OF STAUNTON
FY 2021 GENERAL FUND REVENUES

Category		FY2021	% of Total
General Property Taxes	**$**	**26,772,500**	**43.9%**
Other Local Taxes		**16,140,000**	**26.5%**
Commonwealth of Virginia		**13,072,085**	**21.4%**
Current Service Charges		**1,773,334**	**2.9%**
Federal Revenue		**1,284,973**	**2.1%**
Recovered Costs		**1,161,874**	**1.9%**
Licenses and Permits		**235,400**	**0.4%**
Fines and Forfeitures		**232,000**	**0.4%**
Use of Money and Property		**246,500**	**0.4%**
Miscellaneous		**29,000**	**0.0%**
Total Revenues	**$**	**60,947,666**	**100.0%**



CITY OF STAUNTON
GENERAL FUND REVENUES
Summary Comparison of FY 2019, 2020, 2021

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET	FY 2021 $ VARIANCE	% of FY2021 Budget
General Property Taxes	$ 26,357,304	$ 26,390,500	$ 26,772,500	$ 382,000	43.9%
Other Local Taxes	15,960,067	15,507,000	16,140,000	633,000	26.5%
Commonwealth of Virginia	12,429,693	12,404,363	13,072,085	667,722	21.4%
Current Service Charges	1,850,634	1,822,366	1,773,334	(49,032)	2.9%
Federal Government	1,382,964	1,283,507	1,284,973	1,466	2.1%
Licenses and Permits	254,962	280,900	235,400	(45,500)	0.4%
Recovered Costs	1,228,767	1,146,264	1,161,874	15,610	1.9%
Fines and Forfeitures	254,056	165,500	232,000	66,500	0.4%
Use of Money and Property	261,021	246,100	246,500	400	0.4%
Miscellaneous	106,025	28,500	29,000	500	0.0%
Total Revenues	$ 60,085,493	$ 59,275,000	$ 60,947,666	$ 1,672,666	100.0%

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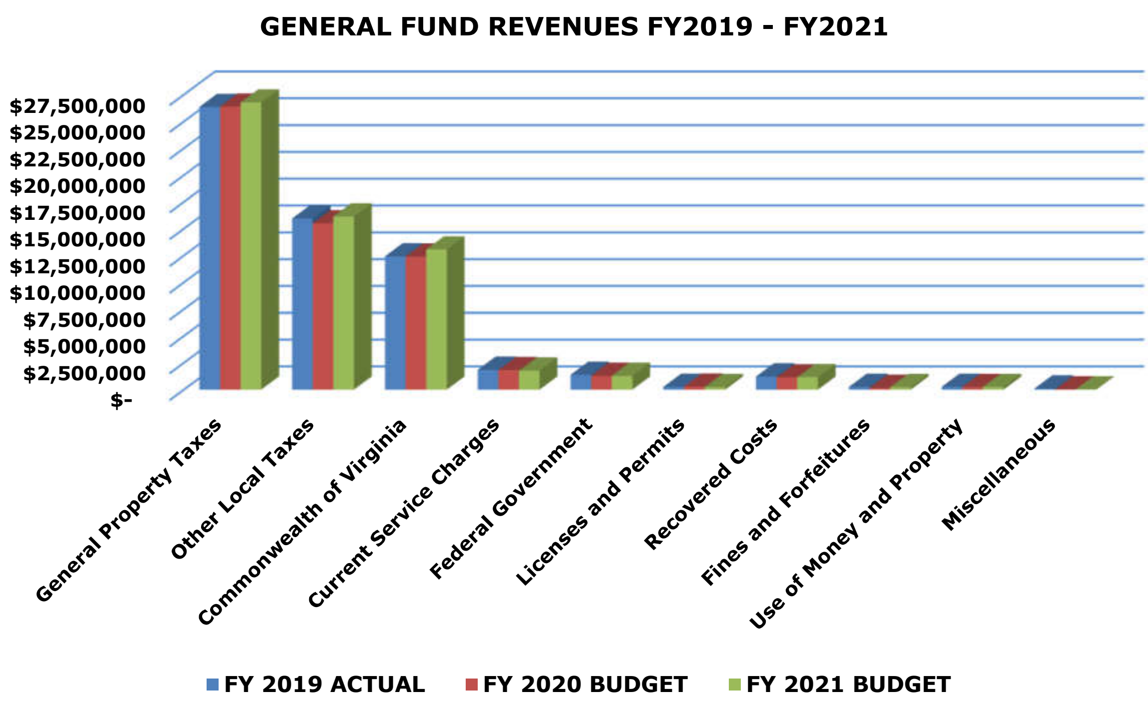

CITY OF STAUNTON
FY 2021 GENERAL FUND REVENUES

GENERAL PROPERTY TAXES		FY 2019 ACTUALS		FY 2020 BUDGET		FY 2021 BUDGET		$Amount Variance
Real Estate Taxes	$	18,895,877	$	19,150,000	$	19,560,000	$	410,000
Real Estate-Public Service		901,474		900,000		902,500		2,500
Real Estate- Interest Assessed		158,896		175,000		160,000		(15,000)
Real Estate Penalty		119,042		130,000		120,000		(10,000)
Real Estate-Service District Tax		122,828		125,000		125,000		-
Personal Property Taxes		5,455,821		5,275,000		5,425,000		150,000
Personal Property-Public Service		3,652		4,000		4,000		-
Personal Property Interest		79,234		55,000		55,000		-
Personal Property-Penalty		105,707		85,000		85,000		-
Machinery & Tools Tax		514,772		491,500		486,000		(5,500)
Total Property Taxes	$	26,357,304	$	26,390,500	$	26,922,500	$	532,000
OTHER LOCAL TAXES								
Business & Occupational Licenses	$	2,353,732	$	2,200,000	$	2,200,000	$	-
Water Utility Tax		283,078		280,000		285,000		5,000
Gas Utility Tax		298,413		300,000		300,000		-
Electric Utility Tax		591,422		585,000		585,000		-
Local Sales Tax- One Percent		4,434,974		4,300,000		4,525,000		225,000
Bank Stock Tax		525,685		475,000		498,000		23,000
Recordation-Local		222,355		200,000		220,000		20,000
Cigarette Tax		423,200		395,000		390,000		(5,000)
Transient Occupancy Tax		874,948		890,000		1,045,000		155,000
Meals Tax		4,727,323		4,600,000		4,750,000		150,000
Probate Tax		12,723		7,000		7,000		-
Short Term Rental Tax		26,236		25,000		26,000		1,000
Local Communications Tax		1,185,978		1,250,000		1,159,000		(91,000)
Total Other Taxes	$	15,960,067	$	15,507,000	$	15,990,000	$	483,000
LICENSES & PERMITS								
Dog Licenses	$	10,938	$	12,000	$	11,500	$	(500)
Building Permits		94,534		125,000		100,000		(25,000)
Electrical Permits		39,671		40,000		35,000		(5,000)
Plumbing Permits		49,826		60,000		44,000		(16,000)
Subdivision Review-Minor		3,100		-		-		-
Transfer Fees-Circuit Court		812		900		900		-
Zoning Fees		14,750		12,000		10,000		(2,000)
Police Recording Fees		13,256		11,000		11,000		-
Electronic Summons Fee		22,849		15,000		17,500		2,500
Fire Permits		2,875		2,500		3,000		500
Other Permits		2,350		2,500		2,500		-
Total License & Permits	$	254,962	$	280,900	$	235,400	$	(45,500)
FINES & FORFEITURES								
Circuit Court Fines	$	183,494	$	110,000	$	168,000	$	58,000
Court Recording Fees		50,775		40,000		46,000	$	6,000
Animal Control Fines		6,010		5,500		6,000		500
Courthouse Maintenance Fines		13,778		10,000		12,000		2,000
Total Fines & Forfeitures	$	254,056	$	165,500	$	232,000	$	66,500

CITY OF STAUNTON
FY 2021 GENERAL FUND REVENUES

	FY 2019 ACTUALS	FY 2020 BUDGET	FY 2021 BUDGET	$Amount Variance
USE OF MONEY AND PROPERTY				
Interest on Investments	$ 213,737	$ 200,000	$ 200,000	$ -
Rental of Property	47,285	46,100	46,500	400
Total Use of Money and Property	$ 261,021	$ 246,100	$ 246,500	$ 400
CURRENT SERVICE CHARGES				
Sheriff Fees	$ 2,617	$ 2,617	$ 2,617	$ -
Commonwealth Attorney Fees	4,595	3,500	3,500	-
Circuit Court Fees	3,577	4,000	3,600	(400)
Courthouse Security Fee	49,752	35,000	45,000	10,000
Jail Admission Fee	3,504	3,500	3,250	(250)
Clerk Circuit Court Copy Fees	11,258	10,000	10,500	500
Property Clean Up Fees	2,291	2,000	2,000	-
DMV Stop Fees	6,637	5,000	5,500	500
Administrative Fee	26,694	23,000	23,000	-
PILOT - Water Fund	417,869	417,869	381,999	(35,870)
PILOT - Sewer Fund	190,741	190,741	168,313	(22,428)
PILOT - Parking Fund	98,971	98,971	96,384	(2,587)
PILOT - Stormwater Fund	230,492	230,492	217,144	(13,348)
PILOT - Environmental Fund	295,886	295,886	273,670	(22,216)
Tax Exempt Service Charges	4,790	4,790	6,357	1,567
Library Fees & Fines	21,622	25,000	18,500	(6,500)
Golf Memberships	7,483	12,000	12,000	-
Recreation-Summer Playground	89,020	75,000	80,000	5,000
Recreation-Heart Program	144,814	155,000	160,000	5,000
Recreation-Instr/Educ Classes	27,705	25,000	25,000	-
Recreation- League Fees	37,281	40,000	40,000	-
Golf Cart Fees	45,709	57,000	65,000	8,000
Golf Green Fees	35,655	33,000	55,000	22,000
Duck Food Sales	9,126	6,000	7,000	1,000
Recreation Fees	350	2,000	1,000	(1,000)
Swimming Pool Fees	44,622	45,000	45,000	-
Recreation Trip Fees	34,354	20,000	22,000	2,000
Tourism Advertising Fee	2,500	-	-	-
Sale of Publications & Maps	720	-	-	-
Total Current Service Charges	$ 1,850,634	$ 1,822,366	$ 1,773,334	$ (49,032)
MISCELLANEOUS REVENUE				
Payment in Lieu of Tax - SRHA	$ 13,593	$ 13,500	$ 14,000	$ 500
Sale of Salvage and Surplus	11,121	15,000	15,000	-
Miscellaneous Revenue	85,012	-	-	-
Total Miscellaneous Revenue	$ 109,725	$ 28,500	$ 29,000	$ 500

CITY OF STAUNTON
FY 2021 GENERAL FUND REVENUES

RECOVERED COSTS	FY 2019 ACTUALS	FY 2020 BUDGET	FY 2021 BUDGET	$Amount Variance
Recovered Costs - General Gov't	$ -	$ 278,390	$ -	(278,390)
Recovered Costs-Courts	65,380	58,000	58,000	-
Recovered Costs - Public Works	16,997	25,000	25,000	-
Recovered Costs - Public Safety	655,009	589,874	589,874	-
Recovered Costs- Police Security	49,926	45,000	45,000	-
Recovered Costs - Ins/ Other	11,758	10,000	10,000	-
Recovered Costs- Education Fund	355,590	89,600	379,000	289,400
Recovered Costs - Recreation/Library	59,555	50,400	55,000	4,600
Total Recovered Costs	$ 1,214,215	$ 1,146,264	$ 1,161,874	$ 15,610

COMMONWEALTH OF VIRGINIA	FY 2019 ACTUALS	FY 2020 BUDGET	FY 2021 BUDGET	$Amount Variance
Public Facilities Tax	$ 108,779	$ 120,000	$ 105,000	$ (15,000)
Recordation	71,993	70,000	70,000	-
Rolling Stock Taxes	9,764	14,000	10,000	(4,000)
Motor Vehicle Rental Tax	89,568	80,000	87,500	7,500
Law Enforcement	919,044	919,044	954,888	35,844
Personal Property -PPTRA	1,652,200	1,652,200	1,652,200	-
Recordation-Grantor's Tax	59,084	50,000	50,000	-
Juror & Witness Fees	9,087	10,000	10,000	-
State Crime Forfeited Assets-Judicial	2,581	-	-	-
Grant-DCJS-Victim Witness	24,666	25,000	25,000	-
DMV-Four for Life Funds	45,560	25,250	23,305	(1,945)
DMV - Animal License Plates	735	750	750	-
State Crime Forfeited Assets-Law	28,458	-	-	-
Fire Programs Fund	83,987	75,000	86,487	11,487
E911 Wireless Board	94,209	76,000	95,000	19,000
Street & Highway Maintenance	4,214,660	4,290,026	4,214,682	(75,344)
Health and Welfare	1,304,429	1,354,510	1,370,208	15,698
Children Services Act	2,300,220	2,185,793	2,202,887	17,094
VA Comm for the Arts	4,800	4,500	4,500	-
Library	147,908	155,160	153,150	(2,010)
Miscellaneous State Aid/Grants	14,469	-	-	-
Commissioner of Revenue	119,215	126,165	127,423	1,258
Treasurer	109,972	115,155	123,602	8,447
Electoral Board & Registrar	37,500	38,525	38,525	-
Commonwealth Attorney	405,077	419,350	544,150	124,800
Sheriff	289,319	302,800	339,484	36,684
Circuit Court Clerk	263,478	295,135	325,866	30,731
Circuit Court Technology Trust Fund	29,784	-	-	-
Total Commonwealth of Virginia	$ 12,440,546	$ 12,404,363	$ 12,614,607	$ 210,244

CITY OF STAUNTON
FY 2021 GENERAL FUND REVENUES

FEDERAL REVENUE	FY 2019 ACTUALS	FY 2020 BUDGET	FY 2021 BUDGET	$Amount Variance
Health and Welfare	$ 1,060,503	$ 1,030,721	$ 1,176,404	$ 145,683
Federal Grants-Victim Witness	73,997	75,000	52,000	(23,000)
Federal Grant-Fire SAFER Grant	248,464	177,786	56,569	(121,217)
Total Federal Revenue	$ 1,382,964	$ 1,283,507	$ 1,284,973	$ 1,466
TOTAL TRANSFER TO THE GENERAL FUND				
Transfer from Health Fund	-	-	150,000	150,000
Transfer from CIP Fund	-	-	307,478	307,478
Total Transfer to the General Fund	$ -	$ -	$ 457,478	$ 457,478
TOTAL GENERAL FUND REVENUE	**$ 60,085,493**	**$ 59,275,000**	**$ 60,947,666**	**$ 1,672,666**

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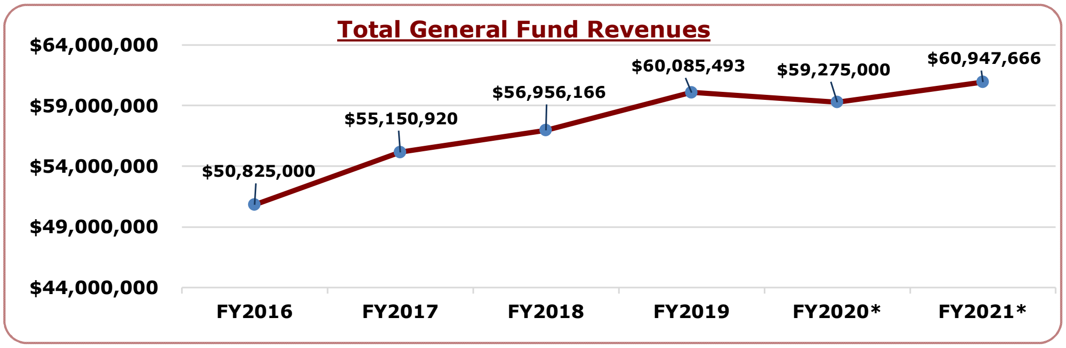
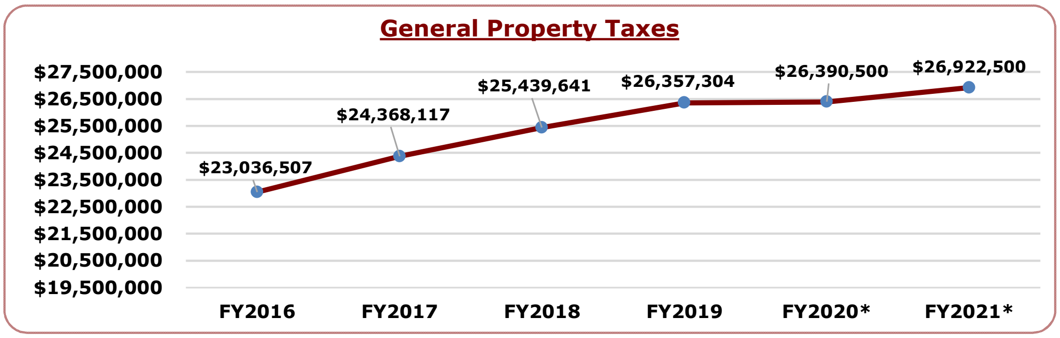
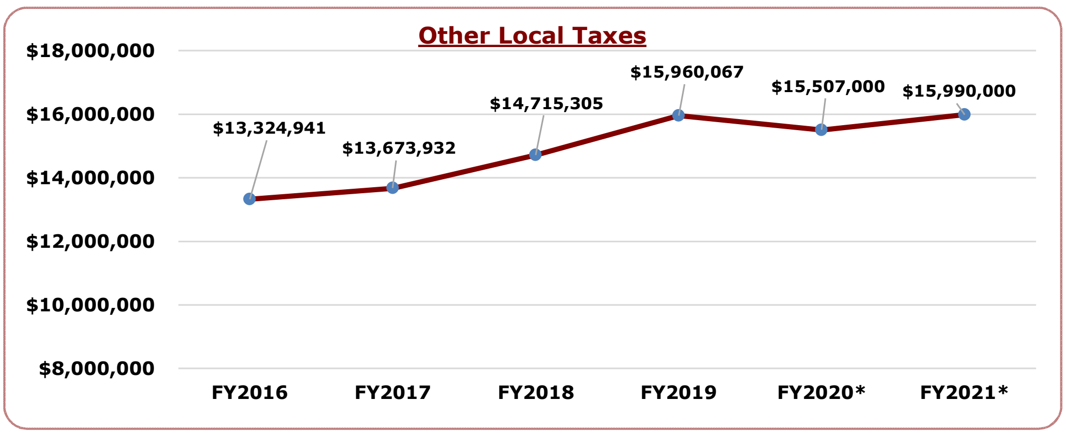
FY2021 MAJOR REVENUE CHANGES	FY2020	FY2021	VARIANCE	Description
REAL ESTATE	**$ 20,050,000**	**$ 20,462,500**	**$ 412,500**	**$.02 Real Estate Tax Increase**
PERSONAL PROPERTY	**$ 5,275,000**	**$ 5,425,000**	**$ 150,000**	**Increase in value and collections**
LOCAL SALES TAX	**$ 4,300,000**	**$ 4,525,000**	**$ 225,000**	**Based upon latest available trend data.**
MEALS TAX	**$ 4,600,000**	**$ 4,750,000**	**$ 150,000**	**Based upon latest available trend data.**
MOTEL TAX	**$ 890,000**	**1,045,000**	**$ 155,000**	**Based upon latest available trend data.**
COURT FINES & FEES	**$ 165,500**	**$ 232,000**	**$ 66,500**	**Increase in circuit court fines and fees**
COMM OF VA	**$ 4,574,034**	**$ 4,826,830**	**$ 252,796**	**Increase in revenues**
COMM OF VA-STREET MAINTENANCE	**$ 4,290,026**	**$ 4,214,682**	**$ (75,344)**	**VDOT adjustment in Maintenance Payments**
COMM OF VA/FEDERAL GOV'T-HEALTH & WELFARE	**$ 4,571,024**	**$ 4,749,499**	**$ 178,475**	**Increase based on Services**
FY2021 MAJOR REVENUE CHANGES			**$ 1,514,927**	

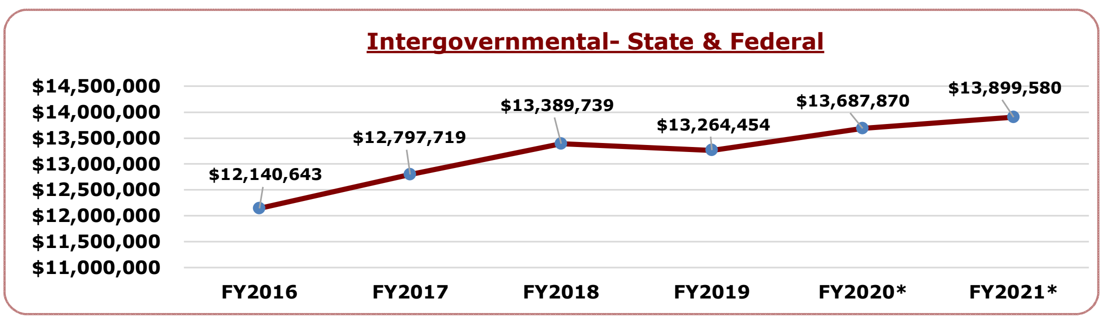
General Fund Revenues



Major Revenue Sources



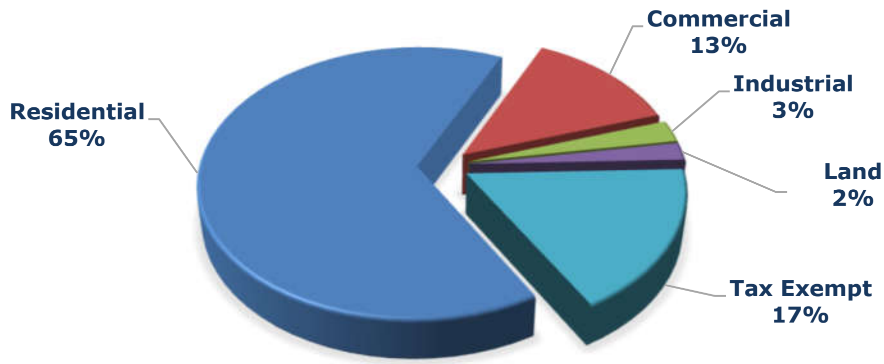




Fiscal Years 2016, 2017, 2018, 2019 = Actual Revenues
Fiscal Years 2020, 2021 = *Budgeted Revenues

CITY OF STAUNTON

JANUARY 1, 2019 REAL ESTATE ASSESSMENT

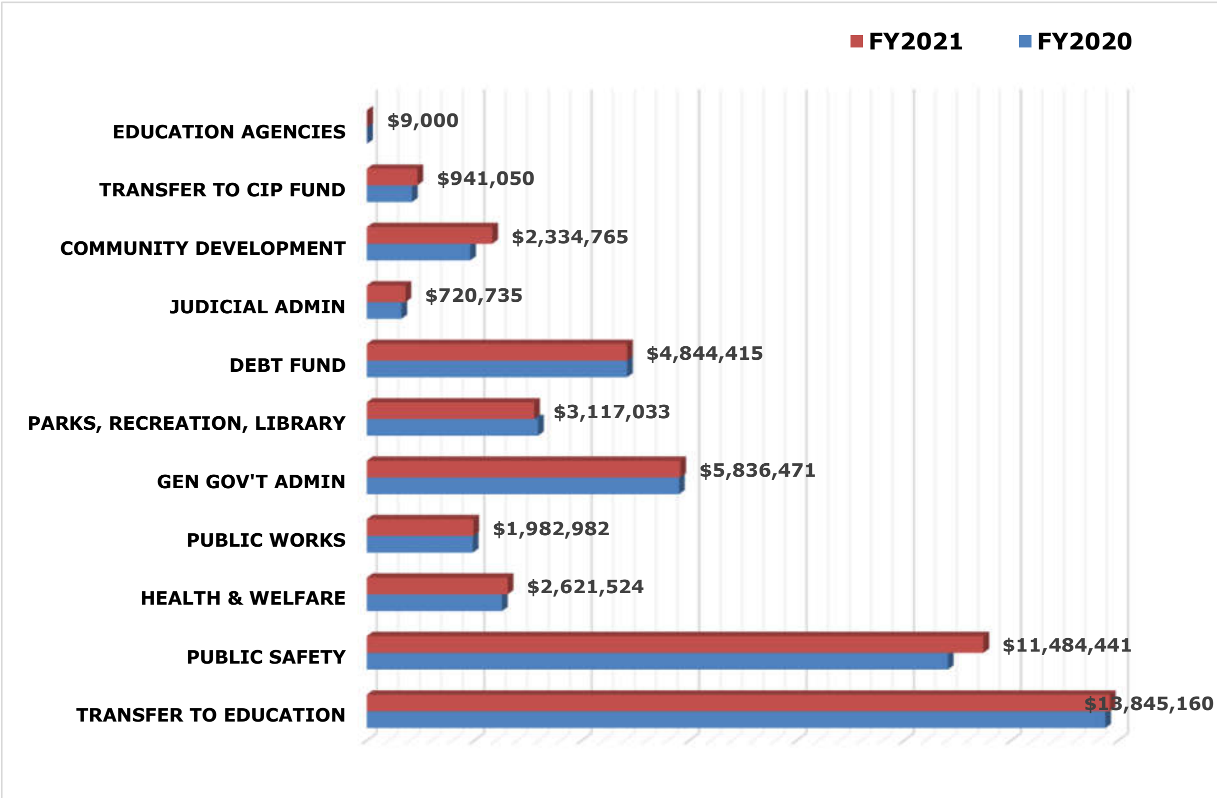


Real Estate Assessment by Category	2019 Number of Parcels	January 1, 2019 $.95 Tax Rate	2020 Number of Parcels	January 1, 2020 $.95 Tax Rate	% Change or $$ Change
Residential	8,931	1,592,094,813	9,015	$ 1,616,030,693	1.50%
Commercial	612	317,026,186	616	321,859,688	1.52%
Industrial	48	63,202,702	48	63,279,702	0.12%
Land	1,617	52,286,554	1,596	50,437,398	-3.54%
Tax Exempt	377	424,108,879	374	425,767,119	0.39%
Total Assessed Value	11,585	$ 2,448,719,134	$ 11,649	$ 2,477,374,600	1.17%
Total Taxable Value	11,208	$ 2,024,610,255	$ 11,275	$ 2,051,607,481	1.33%

One Cent Taxable Value	$ 202,461		$ 205,161	1.33%
Average Residential Assessed Value	$ 178,266.13		$ 179,260.20	$ 994.07
Average Residential Tax Bill	$ 1,693.53		$ 1,702.97	$ 9.44
Downtown Service District Assessed Value	$ 81,980,698	245	$ 85,582,671	$ 3,601,973
DSD Tax Revenue @ $0.15/$100	$ 122,971		$ 128,374	$ 5,403
OTHER TAX EXEMPT PROPERTY:				**TAX VALUE**
Land Use - Ag Forest Districts	$ 18,063,694	39	$ 18,063,810	$ 171,606
Rehab Abatement Program	$ 9,655,750	82	$ 17,552,880	$ 166,752
TOTAL TAX EXEMPT/ ABATED TAXES	$ 27,719,444		$ 35,616,690	$ 338,359

	TAX RATE JANUARY 1, 2019	$0.95/ $100
	TAX RATE JANUARY 1, 2020	$0.95/ $100
PROPOSED	TAX RATE JANUARY 1, 2020	$0.97/ $100

CITY OF STAUNTON
GENERAL TAX REVENUE SUPPORT



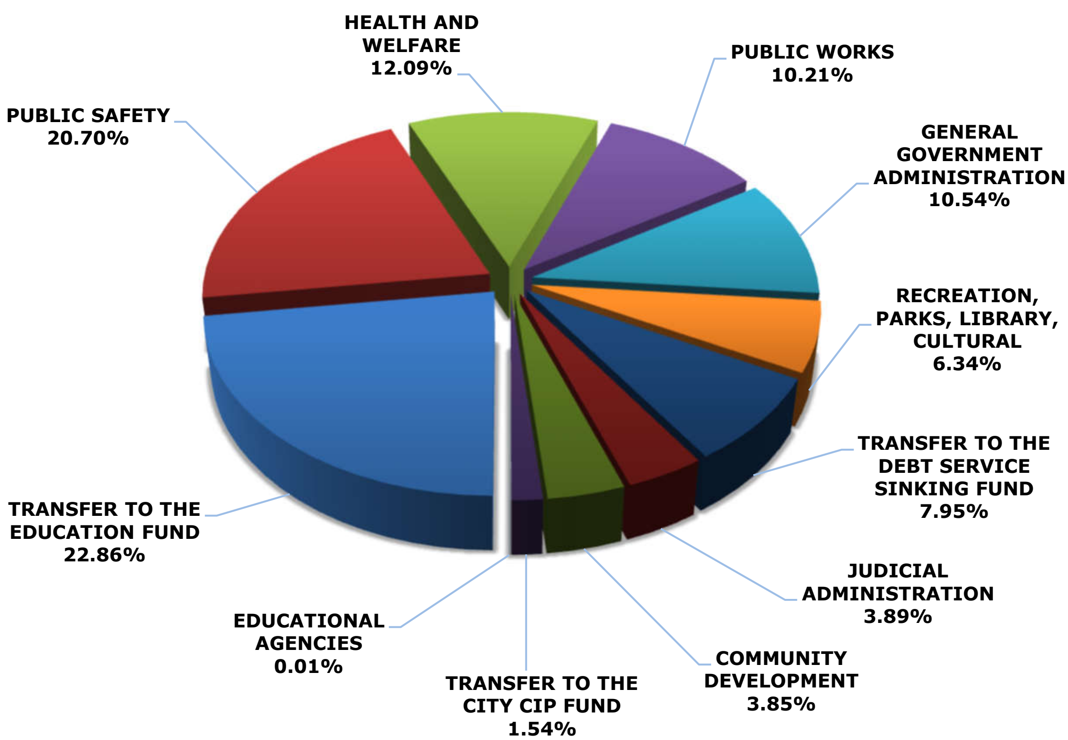
FY 2021 BUDGET	GENERAL TAX REVENUES	OTHER REVENUES/FEES	STATE & FEDERAL REVENUES	TOTAL REVENUES
TRANSFER TO EDUCATION	13,845,160	$ 89,000	$ -	$ 13,934,160
PUBLIC SAFETY	11,484,441	869,231	262,111	12,615,783
HEALTH & WELFARE	2,621,524	-	4,749,499	7,371,023
PUBLIC WORKS	1,982,982	25,000	4,214,682	6,222,664
GEN GOV'T ADMIN	5,836,471	10,000	579,550	6,426,021
PARKS, RECREATION, LIBRARY	3,117,033	591,000	157,650	3,865,683
DEBT FUND	4,844,415	-	-	4,844,415
JUDICIAL ADMIN	720,735	353,367	1,296,500	2,370,602
COMMUNITY DEVELOPMENT	2,334,765	12,500	-	2,347,265
TRANSFER TO CIP FUND	941,050	-	-	941,050
EDUCATION AGENCIES	9,000	-	-	9,000
TOTALS	$ 47,737,576	$ 1,950,098	$ 11,259,992	$ 60,947,666

General Revenue category includes all local tax revenues and State non-categorical revenues such as recordation taxes, motor vehicle rental tax, law enforcement, and personal property tax relief funds.

CITY OF STAUNTON

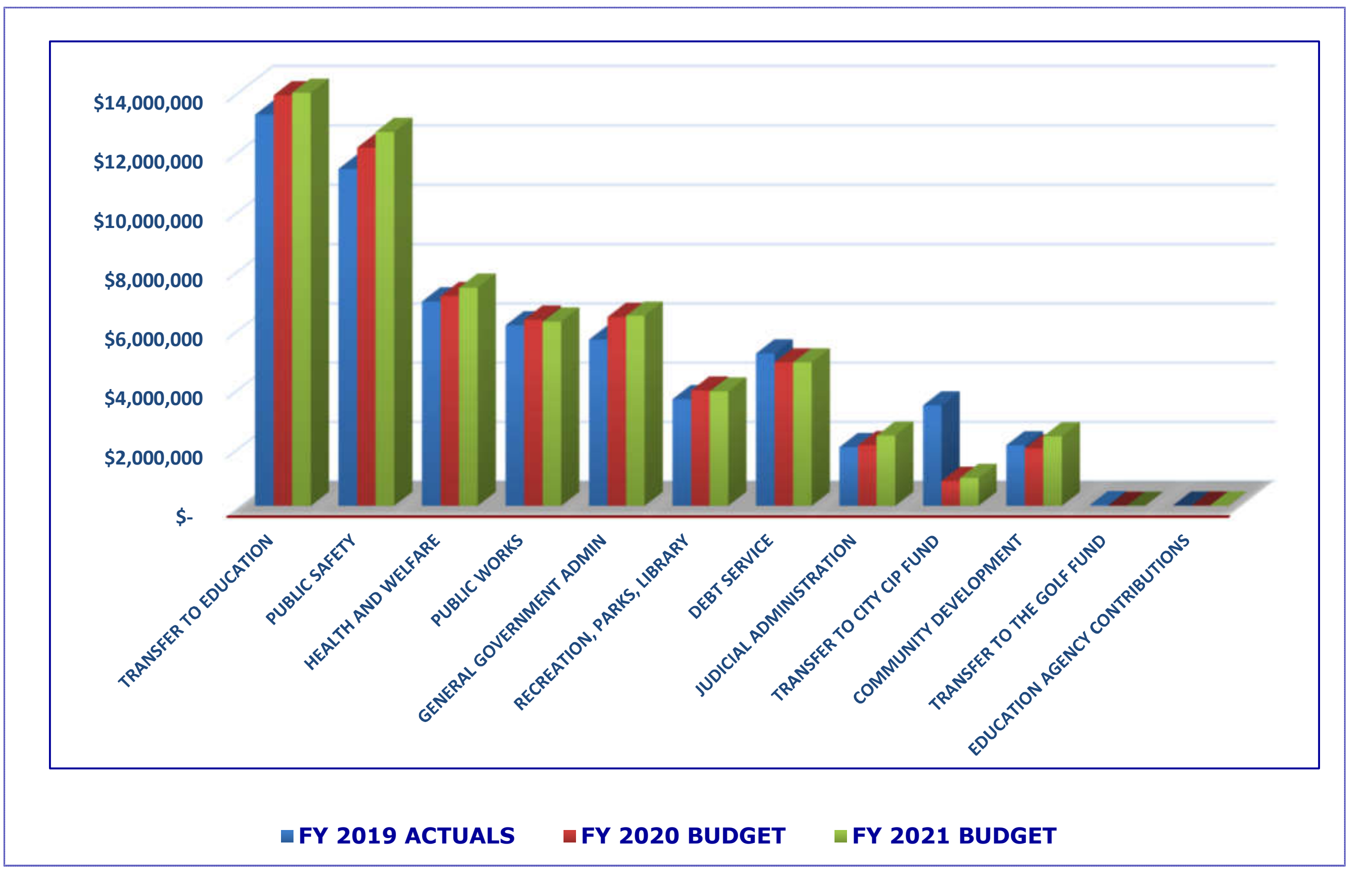
FY 2021 GENERAL FUND EXPENDITURES

TRANSFER TO THE EDUCATION FUND	$	13,934,160
PUBLIC SAFETY		12,615,783
HEALTH AND WELFARE		7,371,023
PUBLIC WORKS		6,222,664
GENERAL GOVERNMENT ADMINISTRATION		6,426,021
RECREATION, PARKS, LIBRARY, CULTURAL		3,865,683
TRANSFER TO THE DEBT SERVICE SINKING FUND		4,844,415
JUDICIAL ADMINISTRATION		2,370,602
COMMUNITY DEVELOPMENT		2,347,265
TRANSFER TO THE CITY CIP FUND		941,050
EDUCATIONAL AGENCIES		9,000
TOTAL GENERAL FUND EXPENDITURES	$	60,947,666



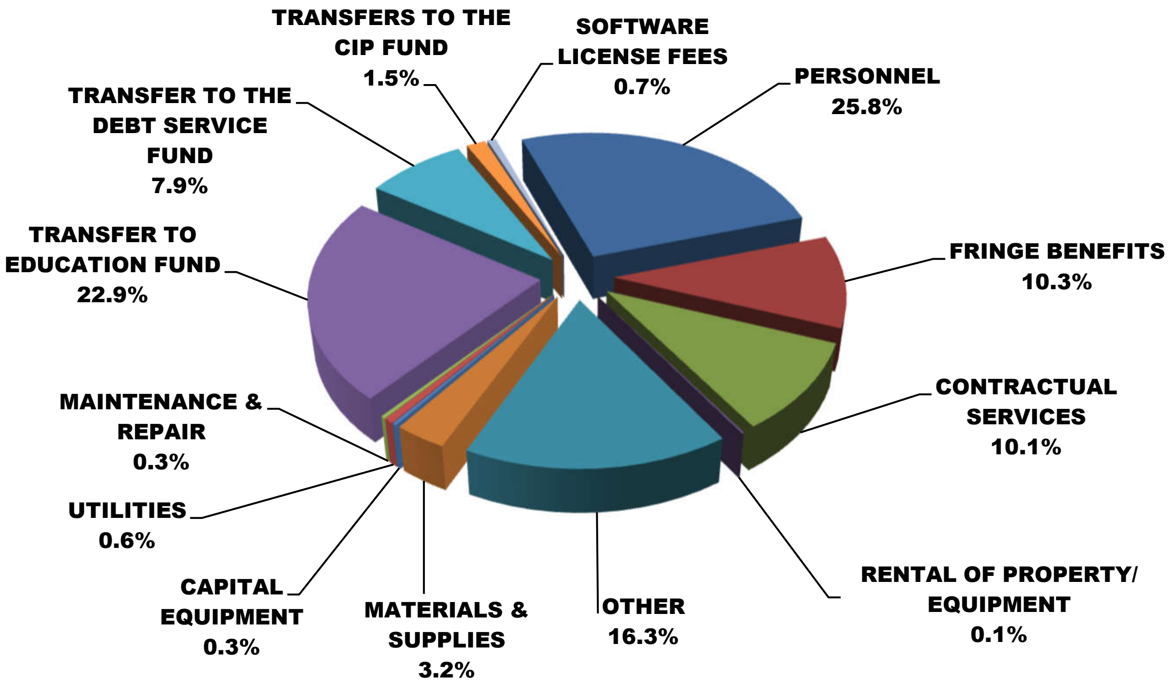
CITY OF STAUNTON
FY 2021 GENERAL FUND EXPENDITURES

	FY 2019 ACTUALS	FY 2020 BUDGET	FY 2021 BUDGET	$ VARIANCE	% CHANGE
TRANSFER TO EDUCATION	$ 13,200,000	$ 13,850,000	$ 13,934,160	$ 84,160	0.6%
PUBLIC SAFETY	11,372,796	12,087,308	12,615,783	528,475	4.4%
HEALTH AND WELFARE	6,906,155	7,088,026	7,371,023	282,997	4.0%
PUBLIC WORKS	6,099,271	6,288,654	6,222,664	(65,990)	-1.0%
GENERAL GOVERNMENT ADMIN	5,617,598	6,381,791	6,426,021	44,230	0.7%
RECREATION, PARKS, LIBRARY	3,603,428	3,897,262	3,865,683	(31,579)	-0.8%
DEBT SERVICE	5,147,750	4,844,415	4,844,415	-	0.0%
JUDICIAL ADMINISTRATION	1,984,912	2,050,032	2,370,602	320,570	15.6%
TRANSFER TO CITY CIP FUND	3,391,050	841,050	941,050	100,000	11.9%
COMMUNITY DEVELOPMENT	2,047,456	1,938,462	2,347,265	408,803	21.1%
TRANSFER TO THE GOLF FUND	21,025	-	-	-	0.0%
EDUCATION AGENCY CONTRIBUTIONS	8,000	8,000	9,000	1,000	12.5%
TOTAL GENERAL FUND EXPENDITURES	$ 59,399,443	$ 59,275,000	$ 60,947,666	$ 1,672,666	2.8%



CITY OF STAUNTON

FY 2021 GENERAL FUND EXPENDITURES



FY 2021 GENERAL FUND EXPENDITURES	TOTAL EXPENDITURE
PERSONNEL	$ 15,742,327
FRINGE BENEFITS	6,272,082
CONTRACTUAL SERVICES	6,152,905
RENTAL OF PROPERTY/EQUIPMENT	86,142
OTHER	9,925,594
MATERIALS & SUPPLIES	1,960,355
CAPITAL EQUIPMENT	158,540
UTILITIES	351,000
MAINTENANCE & REPAIR	169,171
TRANSFER TO EDUCATION FUND	13,934,160
TRANSFER TO THE DEBT SERVICE FUND	4,844,415
TRANSFERS TO THE CIP FUND	941,050
SOFTWARE LICENSE FEES	409,925
TOTAL EXPENDITURES	$ 60,947,666

CITY OF STAUNTON
FY 2021 GENERAL FUND EXPENDITURES

	FY 2019 ACTUALS	FY 2020 BUDGET	FY 2021 BUDGET	$ VARIANCE
GENERAL GOVERNMENT ADMINISTRATION				
LEGISLATIVE				
CITY COUNCIL	$ 143,505	$ 147,728	$ 141,941	$ (5,787)
CLERK OF COUNCIL	57,290	48,842	49,924	1,082
GENERAL ADMINISTRATION				
CITY MANAGER	609,895	578,678	555,924	(22,754)
HUMAN RESOURCES	608,944	640,045	658,874	18,829
CITY ATTORNEY	316,779	341,393	358,115	16,722
COMMUNICATIONS OFFICE	102,742	108,187	109,706	1,519
AUDITOR/CONSULTANTS	65,400	70,000	73,000	3,000
CITY MEMBERSHIPS	27,797	28,197	28,284	87
FINANCIAL ADMINISTRATION				
FINANCIAL ADMINISTRATION	914,288	1,263,716	1,270,114	6,398
ASSESSOR AND EQUALIZATION BOARD	266,914	277,217	302,123	24,906
COMMISSIONER OF REVENUE	300,571	333,064	345,218	12,154
CITY TREASURER	418,393	442,500	376,030	(66,470)
INFORMATION TECHNOLOGY	1,093,363	1,165,099	1,243,917	78,818
RISK MANAGEMENT	575,908	795,000	770,000	(25,000)
BOARD OF ELECTIONS				
ELECTORAL BOARD AND REGISTRAR	115,809	142,125	142,851	726
TOTAL GENERAL GOV'T ADMIN	**$ 5,617,598**	**$ 6,381,791**	**$ 6,426,021**	**$ 44,230**
JUDICIAL ADMINISTRATION				
CIRCUIT COURT	$ 146,472	$ 161,021	$ 162,172	$ 1,151
GENERAL DISTRICT COURT	6,303	10,900	10,900	-
MAGISTRATE	1,900	2,000	2,000	-
JUVENILE/DOMESTIC COURT	69,058	75,092	75,092	-
CLERK OF CIRCUIT COURT	518,151	531,668	539,508	7,840
SHERIFF	550,700	571,325	648,481	77,156
VICTIM WITNESS GRANT	110,424	83,932	84,668	736
COMMONWEALTH ATTORNEY	581,904	614,094	847,781	233,687
TOTAL JUDICIAL ADMINISTRATION	**$ 1,984,912**	**$ 2,050,032**	**$ 2,370,602**	**$ 320,570**
PUBLIC SAFETY				
LAW ENFORCEMENT				
POLICE DEPARTMENT	$ 5,123,461	$ 5,232,254	$ 5,262,508	$ 30,254
E-911 CENTER	713,903	923,351	907,150	(16,201)
EMERGENCY SERVICES				
FIRE AND RESCUE	3,187,007	3,153,237	3,166,463	13,226
COMMUNITY PUBLIC SAFETY	48,830	100,250	109,792	9,542
CORRECTIONS AND DETENTION				
SHENANDOAH VALLEY JUVENILE CENTER	114,188	100,053	110,058	10,005
MIDDLE RIVER REGIONAL JAIL	1,590,704	1,967,160	2,416,625	449,465
OFFICE ON YOUTH	146,090	150,500	158,500	8,000
INSPECTION				
BUILDING INSPECTION	363,404	385,253	398,937	13,684
OTHER PROTECTION				
ANIMAL CONTROL	84,988	75,000	85,500	10,500
MEDICAL EXAMINER	220	250	250	-
TOTAL PUBLIC SAFETY	**$ 11,372,795**	**$ 12,087,308**	**$ 12,615,783**	**$ 528,475**

CITY OF STAUNTON
FY 2021 GENERAL FUND EXPENDITURES

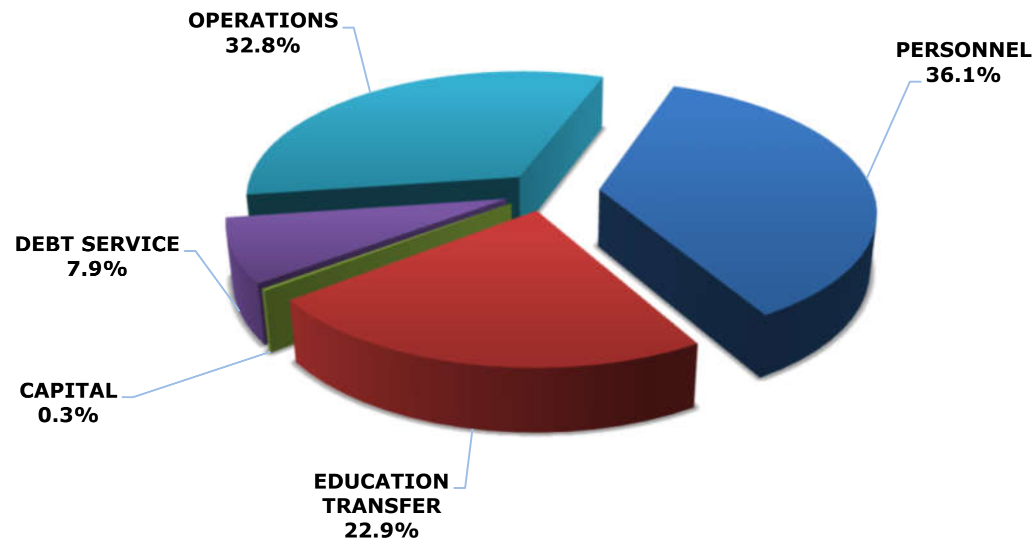
	FY 2019 ACTUALS	FY 2020 BUDGET	FY 2021 BUDGET	$ VARIANCE
PUBLIC WORKS				
ENGINEERING	$ 313,358	$ 339,204	$ 349,761	$ 10,557
ADMINISTRATION	272,086	278,810	285,226	6,416
HIGHWAYS, STREETS, SIDEWALKS	3,296,786	3,205,024	3,183,968	(21,056)
TRAFFIC ENGINEERING	189,078	300,617	301,353	736
TRAFFIC SIGNALS/ELECTRONICS	220,838	371,548	312,019	(59,529)
BUILDING MAINTENANCE	1,368,989	1,325,310	1,326,614	1,304
EQUIPMENT MAINTENANCE	438,140	468,141	463,723	(4,418)
TOTAL PUBLIC WORKS	**$ 6,099,275**	**$ 6,288,654**	**$ 6,222,664**	**$ (65,990)**
HEALTH AND WELFARE				
HEALTH				
CENTRAL SHENANDOAH HEALTH DISTRICT	$ 288,535	$ 305,390	$ 308,738	$ 3,348
MENTAL HEALTH AND MENTAL RETARDATION				
VALLEY COMM SERVICES BOARD	162,771	184,139	184,139	-
SOCIAL SERVICES				
CHILDREN'S SERVICES ACT	3,159,556	3,100,000	3,150,000	50,000
DEPARTMENT OF SOCIAL SERVICES	2,997,499	3,193,805	3,425,237	231,432
TAX RELIEF -ELDERLY/DISABLED/VETERANS	201,102	205,000	199,883	(5,117)
COMMUNITY WELFARE ASSISTANCE	96,692	99,692	103,026	3,334
TOTAL HEALTH AND WELFARE	**$ 6,906,155**	**$ 7,088,026**	**$ 7,371,023**	**$ 282,997**
EDUCATIONAL AGENCIES				
BLUE RIDGE COMMUNITY COLLEGE	$ 5,000	$ 5,000	$ 5,000	$ -
VALLEY ALLIANCE FOR EDUCATION	3,000	3,000	4,000	1,000
TOTAL EDUCATIONAL AGENCIES	**$ 8,000**	**$ 8,000**	**$ 9,000**	**$ 1,000**
PARKS, RECREATION, LIBRARY, CULTURAL				
RECREATION ADMINISTRATION	$ 1,138,435	$ 1,174,707	$ 1,182,836	$ 8,129
HORTICULTURE	166,029	171,487	176,780	5,293
GOLF COURSE	104,418	113,137	115,459	2,322
COMMUNITY RECREATION ASSISTANCE	20,000	20,000	20,000	-
PARK MAINTENANCE	1,018,911	1,220,202	1,170,964	(49,238)
CULTURAL ENRICHMENT				
CULTURAL CONTRIBUTIONS	14,000	14,000	15,500	1,500
LIBRARY				
LIBRARY	1,141,635	1,183,729	1,184,144	415
TOTAL PARKS, RECR, LIBRARY	**$ 3,603,428**	**$ 3,897,262**	**$ 3,865,683**	**$ (31,579)**

CITY OF STAUNTON
FY 2021 GENERAL FUND EXPENDITURES

	FY 2019 ACTUALS	FY 2020 BUDGET	FY 2021 BUDGET	$ VARIANCE
COMMUNITY DEVELOPMENT				
PLANNING AND DEVELOPMENT	$ 308,870	$ 362,243	$ 362,845	$ 602
COMM DEVELOPMENT ASSISTANCE	328,171	337,505	342,845	5,340
ECONOMIC DEVELOPMENT	884,455	633,996	954,786	320,790
TOURISM OFFICE	409,605	485,422	566,348	80,926
STAUNTON WELCOME CENTER	53,354	56,296	56,181	(115)
TROLLEY	63,000	63,000	64,260	1,260
TOTAL COMMUNITY DEVELOPMENT	**$ 2,047,455**	**$ 1,938,462**	**$ 2,347,265**	**$ 408,803**
	-	**-**	**-**	**-**
TRANSFERS TO OTHER FUNDS				
TRANSFER TO EDUCATION FUND	$ 13,200,000	$ 13,850,000	$ 13,934,160	$ 84,160
TRANSFER TO THE GOLF FUND	21,025	-	-	-
TRANSFER TO CIP FUND	3,391,050	841,050	941,050	100,000
TRANSFER TO DEBT SINKING FUND	5,147,750	4,844,415	4,844,415	-
TRANSFER TO SCHOOL CIP FUND	-	-	-	-
TOTAL TRANSFERS	**$ 21,759,825**	**$ 19,535,465**	**$ 19,719,625**	**$ 184,160**
TOTAL GENERAL FUND	**$ 59,399,443**	**$ 59,275,000**	**$ 60,947,666**	**$ 1,672,666**

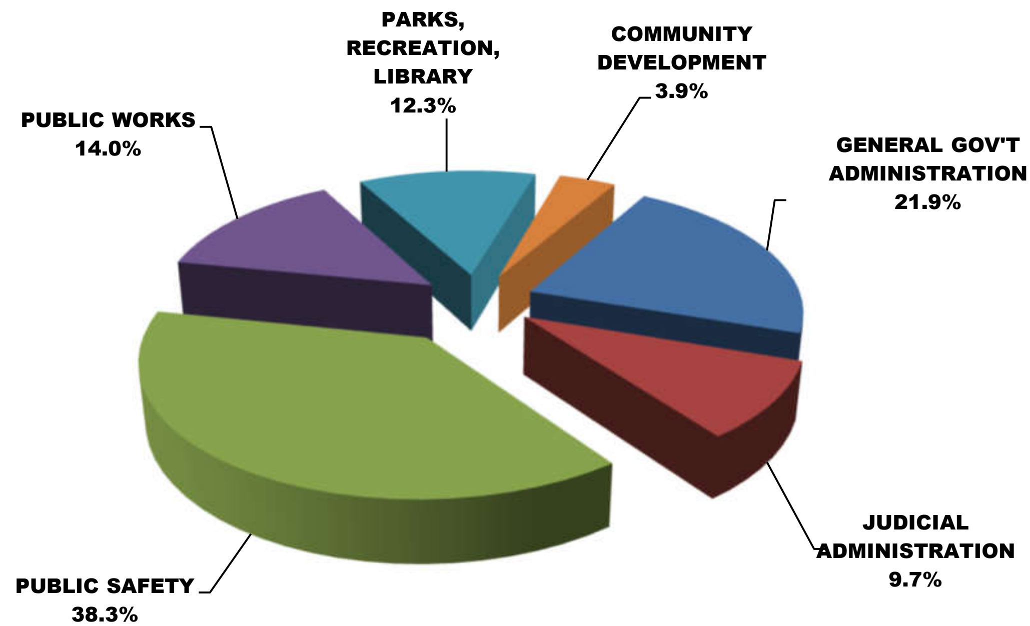
CITY OF STAUNTON

FY 2021 GENERAL FUND BUDGET- EXPENDITURE BY CHARACTER TYPE



EXPENDITURE CHARACTER	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
EDUCATION FUND TRANSFER	$ -	$ 13,934,160	$ -	$ 13,934,160
PUBLIC SAFETY	8,423,428	4,120,815	71,540	12,615,783
HEALTH AND WELFARE	-	7,371,023	-	7,371,023
PUBLIC WORKS	3,082,469	3,103,195	37,000	6,222,664
GENERAL GOV'T ADMINISTRATION	4,815,061	1,560,960	50,000	6,426,021
PARKS, RECREATION, LIBRARY	2,705,603	1,160,080	-	3,865,683
TRANSFER TO DEBT SERVICE FUND		4,844,415		4,844,415
JUDICIAL ADMINISTRATION	2,125,751	244,851	-	2,370,602
COMMUNITY DEVELOPMENT	862,097	1,485,168	-	2,347,265
TRANSFER TO CIP FUND	-	941,050	-	941,050
EDUCATIONAL AGENCIES	-	9,000	-	9,000
TOTALS	$ 22,014,409	$ 38,774,717	$ 158,540	$ 60,947,666

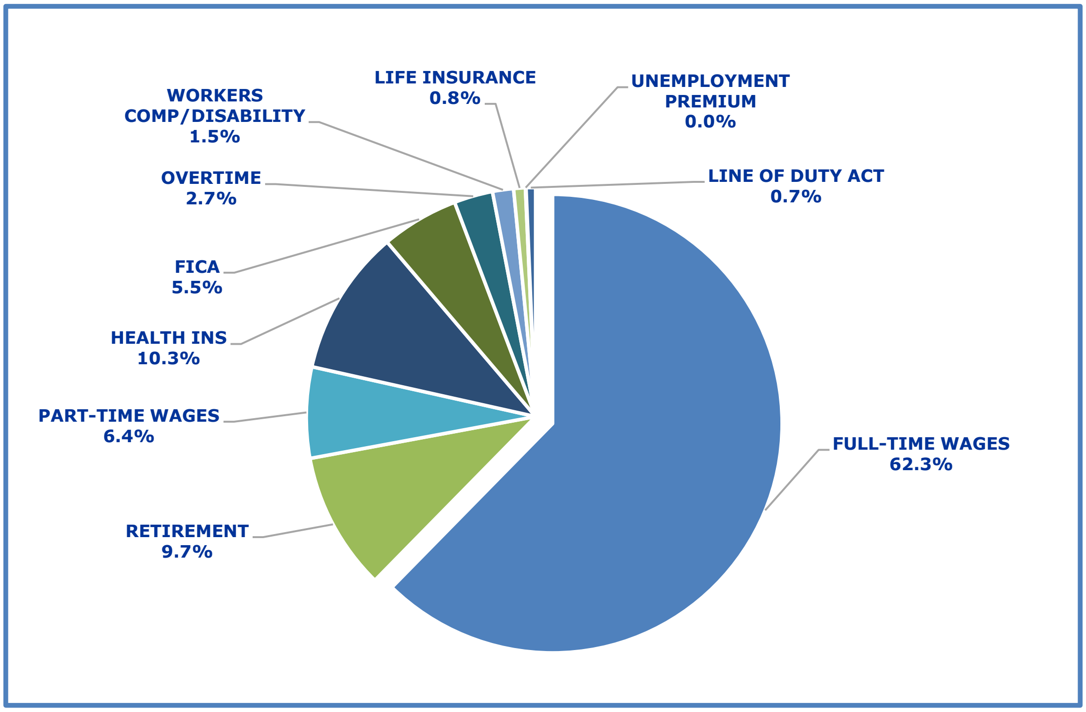
CITY OF STAUNTON
FY 2020 GENERAL FUND PERSONNEL BY JOB FUNCTION



FUNCTION	TOTAL PERSONNEL COST	FULL-TIME APPROVED POSITIONS	PART-TIME POSITIONS
GENERAL GOV'T ADMINISTRATION	$ 4,815,061	38	3
JUDICIAL ADMINISTRATION	2,125,751	27	1
PUBLIC SAFETY	8,423,428	109	29
PUBLIC WORKS	3,082,469	42	9
PARKS, RECREATION, LIBRARY	2,705,603	28	62
COMMUNITY DEVELOPMENT	862,097	9	3
TOTAL PERSONNEL COST (WAGES & BENEFITS)	$ 22,014,409	253	107

POSITION CHANGES	POSITION TITLE	# POSITIONS	COST
CLERK OF THE COURTS	DEPUTY CLERK	1	$ 55,015
SHERIFF	DEPUTY SHERIFF	1	$ 50,032
		2	$ 105,047

CITY OF STAUNTON
FY 2021 GENERAL FUND PERSONNEL COST



GENERAL FUND	FY 2019 ACTUALS	FY 2020 BUDGET	FY 2021 BUDGET	FY 2021 VARIANCE
FULL-TIME WAGES	12,561,715	$ 13,421,390	$ 13,725,067	$ 303,677
RETIREMENT	1,775,002	1,883,622	2,142,792	259,170
PART-TIME WAGES	1,380,350	1,417,606	1,414,635	(2,971)
HEALTH INS	2,474,244	2,544,664	2,263,088	(281,576)
FICA	1,074,313	1,172,802	1,204,116	31,314
OVERTIME	733,767	599,025	602,625	3,600
WORKERS COMP/DISABILITY	243,540	325,000	325,463	463
LIFE INSURANCE	162,998	176,670	179,943	3,273
UNEMPLOYMENT PREMIUM	3,986	10,151	10,430	279
LINE OF DUTY ACT	108,948	105,125	146,250	41,125
TOTAL	$ 20,518,864	$ 21,656,055	$ 22,014,409	$ 358,354

FY2021 - 2% PAY INCREASE JANUARY 1, 2021

	FY2018	FY2019	FY2020	FY2021
VRS RETIREMENT RATE:	14.90%	13.59%	13.59%	15.28%
VRS LIFE INSURANCE RATE:	1.31%	1.31%	1.31%	1.34%
SOCIAL SECURITY RATE:	7.65%	7.65%	7.65%	7.65%
HEALTH INSURANCE INCREASE:	0.00%	3.50%	0.00%	0.00%
VIRGINIA LOCAL DISABILITY-VLDI	0.59%	0.72%	0.72%	0.83%
VEC RATE PER EMPLOYEE:	$ 20.00	$ 20.00	$ 20.00	$ 20.00

CITY OF STAUNTON

FY 2021 AUTHORIZED FULL-TIME EMPLOYEE POSITIONS

GENERAL FUND	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
GENERAL GOVERNMENT ADMINISTRATION					
CITY MANAGER	3	3	3	3	3
HUMAN RESOURCES	0	0	5	5	5
CITY ATTORNEY	2	2	2	2	2
COMMUNICATIONS OFFICE	1	1	1	1	1
FINANCE ADMINISTRATION	8	8	8	8	8
ASSESSOR	3	3	3	3	3
COMMISSIONER OF REVENUE	4	4	4	4	4
TREASURER	4	4	4	4	4
REGISTRAR	1	1	1	1	1
INFORMATION TECHNOLOGY	7	7	7	7	7
TOTAL ADMINISTRATION	33	33	38	38	38
JUDICIAL ADMINISTATION					
CIRCUIT COURT	1	1	1	1	1
CLERK OF CIRCUIT COURT	5	5	5	6	7
SHERIFF	8	8	8	8	9
COMMONWEALTH ATTORNEY	7	7	7	9	9
VICTIM WITNESS (GRANT)	1	1	1	1	1
TOTAL JUDICIAL ADMINISTRATION	22	22	22	25	27
PUBLIC SAFETY					
POLICE DEPARTMENT	56	56	57	57	57
E-911 EMERGENCY COMMUNICATIONS	12	12	12	12	12
FIRE DEPARTMENT	30	30	36	36	36
BUILDING INSPECTION	5	5	4	4	4
TOTAL PUBLIC SAFETY	103	103	109	109	109
PUBLIC WORKS					
ENGINEERING	4	4	4	4	4
PUBLIC WORKS ADMINISTRATION	2	2	2	2	2
HIGHWAYS, STREETS, & SIDEWALKS	17	17	17	17	17
TRAFFIC ENGINEERING	2	2	2	3	3
TRAFFIC SIGNALS/ ELECTRONICS	1	2	2	2	2
BUILDING MAINTENANCE	9	9	9	9	9
EQUIPMENT MAINTENANCE	5	5	5	5	5
TOTAL PUBLIC WORKS	40	41	41	42	42
RECREATION, PARKS, LIBRARY					
PARKS AND RECREATION ADMINISTRATION	5	6	6	6	6
HORTICULTURE	1	1	2	2	2
GOLF	0	0	1	1	1
PARK MAINTENANCE	10	10	10	10	10
LIBRARY	8	8	8	9	9
TOTAL RECREATION, PARKS, LIBRARY	24	25	27	28	28

CITY OF STAUNTON
FY 2021 AUTHORIZED FULL-TIME EMPLOYEE POSITIONS

GENERAL FUND	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
COMMUNITY DEVELOPMENT					
PLANNING	3	3	4	4	4
ECONOMIC DEVELOPMENT	2	2	2	2	2
TOURISM OFFICE	3	3	3	3	3
TOTAL COMMUNITY DEVELOPMENT	8	8	9	9	9
TOTAL GENERAL FUND	230	232	246	251	253
COMMUNITY SERVICES GRANT FUND					
BLUE RIDGE COURT SERVICES	8	8	8	8	8
BLUE RIDGE COURT SERVICES-DRUG COURT	1	1	1	1	1
TOTAL BLUE RIDGE COURT SERVICES	9	9	9	9	9
GOLF FUND					
GOLF COURSE	1	1	0	0	0
TOTAL GOLF FUND	1	1	0	0	0
WATER FUND					
UTILITY BILLING & COLLECTIONS	3	3	3	5	5
WATER PRODUCTION SYSTEM	8	8	8	8	8
WATER DISTRIBUTION	8	9	9	9	9
UTILITY TECHNICAL SERVICES	7	6	6	6	6
TOTAL WATER FUND	26	26	26	28	28
SEWER FUND					
SEWER LINES	5	5	5	5	5
TOTAL SEWER FUND	5	5	5	5	5
ENVIRONMENTAL FUND					
ENVIRONMENTAL OFFICE	1	1	1	1	1
STREET CLEANING	2	2	2	2	2
REFUSE COLLECTION	11	11	11	11	11
RECYCLING	4	4	4	4	4
TOTAL ENVIRONMENTAL FUND	18	18	18	18	18
STORMWATER FUND					
STORMWATER ENGINEERING	1	1	1	1	1
TOTAL STORMWATER FUND	1	1	1	1	1
GRAND TOTAL ALL FUNDS	290.0	292.0	305.0	312.0	314.0

	ADDITIONAL POSITIONS		FY2021
GENERAL FUND	CLERK OF THE COURT	DEPUTY CLERK	1
GENERAL FUND	SHERIFF	DEPUTY SHERIFF	1
TOTAL CHANGE			2

CITY OF STAUNTON PAY & CLASSIFICATION SYSTEM
FY2021 BUDGET - 2% PAY INCREASE EFFECTIVE JANUARY 1, 2021

HOURLY			ANNUAL				
Min	**Max**		**Min**	**Max**	**Grade**	**Position**	**FLSA Status**
$ 8.3996	$ 14.0930		$ 17,471.11	$ 29,313.49	1	Library Page	NE
					1	Golf Course/Pool Staff	NE
$ 8.9311	$ 14.9853		$ 18,576.78	$ 31,169.33	2	Office Receptionist/Clerk	NE
$ 10.3825	$ 17.4205		$ 21,595.63	$ 36,234.72	3	Seasonal Laborer	NE
					3	Recreation Counselor/Aide	NE
					3	School Crossing Guard	NE
					3	Lifeguard	NE
					3	Work Release	NE
$ 11.4477	$ 19.2071		$ 23,811.22	$ 39,950.71	4	Management Intern	NE
					4	Data Entry Clerk	NE
					4	Parking Attendant	NE
					4	Assistant Recreation Supervisor	NE
					4	Lifeguard/Swim Instructor	NE
$ 11.6849	$ 20.1773		$ 24,304.63	$ 41,968.86	5	Equipment Parts Clerk	NE
$ 12.6358	$ 21.2022		$ 26,282.53	$ 44,100.64	6	Secretary	NE
					6	Office Services Assistant	NE
					6	Police Records Clerk-	NE
					6	Library Assistant I	NE
					6	Recreation Supervisor	NE
					6	Travel Counselor	NE
					6	Parking Enforcement	NE
$ 13.2863	$ 22.2927		$ 27,635.44	$ 46,368.76	7	Maintenance Worker	NE
					7	Custodial Worker	NE
$ 13.9495	$ 23.4060		$ 29,014.88	$ 48,684.49	8	Equipment Operator I	NE
					8	Sanitation Worker	NE
					8	Trades Assistant	NE
					8	Recreation Facility/Program Coordinator	NE
$ 14.6550	$ 24.5891		$ 30,482.39	$ 51,145.23	9	Department Secretary/Ad Asst II/Secretary II	NE
					9	Sanitation Equipment Operator	NE
					9	Utility Service Clerk	NE
					9	Crew Coordinator	NE
					9	Library Assistant II	NE
					9	WTP Operator IV	NE
					9	Horticulture Assistant	NE
					9	Visitor Center Coordinator	NE
$ 15.4013	$ 25.8418		$ 32,034.79	$ 53,750.97	10	Accounting Technician I	NE
					10	Utility Service Technician	NE
					10	Utility Service Worker	NE
					10	Equipment Operator II	NE
					10	Library Assistant III	NE
					10	Public Safety Dispatcher	NE
					10	Victim Witness Director	NE
$ 16.1763	$ 27.1404		$ 33,646.61	$ 56,451.93	11	WTP Operator III	NE
					11	Appraisal Technician	NE
					11	Crew Leader	NE
					11	Codes Inspector I	NE
					11	Senior Public Safety Dispatcher	NE

CITY OF STAUNTON PAY & CLASSIFICATION SYSTEM

FY2021 BUDGET - 2% PAY INCREASE EFFECTIVE JANUARY 1, 2021

HOURLY			ANNUAL				
Min	**Max**		**Min**	**Max**	**Grade**	**Position**	**FLSA status**
$ 17.0052	$ 28.5325		$ 35,370.91	$ 59,347.68	12	Office Manager	NE
					12	Human Resources Technician	NE
					12	Equipment Operator III	NE
					12	Equipment Maintenance Technician	NE
					12	Administrative Assistant	NE
					12	Parks Equipment Mechanic	NE
					12	Recreation Programmer	NE
					12	Aquatics Manager/ Recreational Programmer	NE
					12	Public Safety Lead Dispatcher	NE
					12	Clerk of Council	NE
					12	Executive Secretary	NE
					12	Executive Assistant to the City Manager's Office	NE
$ 17.8623	$ 29.9705		$ 37,153.57	$ 62,338.65	13	Electrical Technician	NE
					13	Equipment Maintenance Technician II	NE
					13	Tradesworker	NE
					13	Paralegal	NE
					13	WTP Operator II	NE
					13	Recreation Specialist	NE
					13	Probation Officer	NE
					13	Traffic Signal Technician	NE
					13	Real Estate Appraiser	NE
					13	Code Inspector II	NE
					13	Therapeutic Docket Coordinator	NE
					13	Animal Control Officer	NE
$ 13.4322	$ 22.5375				13	Firefighter/EMT Basic	NE
$ 18.7607	$ 31.4782		$ 39,022.17	$ 65,474.63	14	Engineering Technician	NE
					14	Equipment Maintenance Technician III	NE
					14	Crew Supervisor	NE
					14	Clerk of Council/Paralegal Combined	NE
					14	Police Officer	NE
$ 14.1078	$ 23.6712				14	Firefighter/EMT Enhanced	NE
$ 19.7151	$ 33.0790		$ 41,007.50	$ 68,804.31	15	Horticulturist	NE
					15	WTP Operator I	NE
					15	Senior Probation Officer	NE
					15	Accounting Technician II	NE
					15	Equipment Maintenance Supervisor	NE
					15	Assistant Superintendent of Parks	NE
					15	Assistant Superintendent of Recreation	NE
					15	Police Officer Senior	NE
					15	Law Clerk	X
$ 20.7104	$ 34.7490		$ 43,077.72	$ 72,277.91	16	Codes Inspector III	NE
					16	Water Treatment Plant Chief Operator	NE
					16	IT Systems Support Technician	NE
					16	Planner	NE
					16	Librarian	X
					16	Environmental Program Specialist	NE
$ 15.5740	$ 26.1308				16	Firefighter/EMT Intermediate	NE
					16	Police Officer Master	NE
$ 22.8673	$ 38.3678		$ 47,564.08	$ 79,805.12	17	Systems Engineer I-Desktop Engineer	NE
					17	Deputy Building Official	NE
$ 17.1960	$ 28.8522				17	Fire Lieutenant/EMT	NE
					17	Police Sergeant	NE
					17	GIS Coordinator	NE
					17	Building Automated Field Technician	NE

CITY OF STAUNTON PAY & CLASSIFICATION SYSTEM
FY2021 BUDGET - 2% PAY INCREASE EFFECTIVE JANUARY 1, 2021

HOURLY			ANNUAL				
Min	Max		Min	Max	Grade	Position	FLSA status
$ 26.2726	$ 41.1054		$ 54,646.96	$ 85,499.23	18	Communications Manager	X
$ 19.7567	$ 30.9108				18	Fire Captain/EMT	NE
					18	Police Lieutenant	NE
					18	Equipment Maintenance Superintendent	X
					18	Streets Superintendent	X
					18	Superintendent of Facility Services and Refuse	X
					18	Superintendent of Parks	X
					18	Field Utility Engineer	X
					18	Environmental Program Administrator	X
					18	Superintendent of Recreation	X
					18	Group Sales/Marketing Manager	X
					18	Economic Development Specialist	X
					18	Assistant Director of Blue Ridge Court Services	X
					18	Civil Engineer	X
$ 30.6430	$ 47.9607		$ 63,737.45	$ 99,758.29	19	Building Official/Zoning Administrator	X
					19	Systems Engineer II	X
					19	Finance Business Manager	X
					19	IT Project/Applications Engineer	X
$ 33.9457	$ 53.1310		$ 70,607.05	$ 110,512.38	20	Director of Blue Ridge Court Services	X
					20	Police Captain	X
					20	Deputy Police Chief	X
					20	Deputy Fire Chief of Operations/Administration	X
					20	Senior Planner	X
					20	Director of Tourism	X
					20	City Engineer	X
					20	Utilities Superintendent	X
$ 41.7953	$ 65.4172		$ 86,934.29	$ 136,067.68	21	Director of Library Services	X
					21	Director of Parks and Recreation	X
					21	City Assessor	X
					21	Assistant Finance Director-City/Schools	X
					21	Assistant Director of Human Resources	X
$ 43.8859	$ 68.6885		$ 91,282.70	$ 142,872.04	22	Chief Technology Officer	X
					22	Director of Economic Development	X
					22	Director of Community Development	X
$ 46.0801	$ 72.1226		$ 95,846.52	$ 150,015.10	23	Assistant City Manager	X
					23	Director of Public Works	X
					23	Fire Chief	X
					23	Police Chief	X
					23	Chief Human Resources Officer-City/Schools	X
					23	Director of Finance	X
$ 50.8035	$ 79.5154		$ 105,671.30	$ 165,392.00	24	Deputy City Manager	X
$ 52.7196	$ 87.7676		$ 109,656.82	$ 182,556.55	25	Chief Financial Officer-City/Schools	X
						Employment Agreement Positions	
$ 57.6923			$ 120,000.00	--		City Attorney	X
$ 57.6923			$ 120,000.00	--		City Manager	X
$ 19.2308			$ 40,000.00	--		Golf Professional	X

GENERAL GOVERNMENT ADMINISTRATION

FY 2020 Budget	FY2021 Budget	$ (+/ -)	% Change
$ 6,381,791	$ 6,426,021	$ 44,230	0.7%

	FY 2019 ACTUALS	FY 2020 BUDGET	FY 2021 BUDGET	% CHANGE
LEGISLATIVE				
CITY COUNCIL	$ 143,505	$ 147,728	$ 141,941	-3.9%
CLERK OF COUNCIL	57,290	48,842	49,924	2.2%
GENERAL ADMINISTRATION				
CITY MANAGER	609,895	578,678	555,924	-3.9%
HUMAN RESOURCES	608,944	640,045	658,874	2.9%
CITY ATTORNEY	316,779	341,393	358,115	4.9%
COMMUNICATIONS	102,742	108,187	109,706	1.4%
AUDITOR/CONSULTANT	65,400	70,000	73,000	4.3%
CITY MEMBERSHIPS	27,797	28,197	28,284	0.3%
FINANCE ADMINISTRATION	914,288	1,263,716	1,270,114	0.5%
ASSESSOR AND EQUALIZATION BOARD	266,914	277,217	302,123	9.0%
COMMISSIONER OF REVENUE	300,571	333,064	345,218	3.6%
CITY TREASURER	418,393	442,500	376,030	-15.0%
INFORMATION TECHNOLOGY	1,093,363	1,165,099	1,243,917	6.8%
RISK MANAGEMENT	575,908	795,000	770,000	-3.1%
BOARD OF ELECTIONS				
ELECTORAL BOARD AND REGISTRAR	115,809	142,125	142,851	0.5%
TOTAL GENERAL GOV'T ADMINISTRATION	$ 5,617,598	$ 6,381,791	$ 6,426,021	0.7%

	Personnel	Operations	Capital	Total
FY 2021	$ 4,815,061	$ 1,560,960	$ 50,000	$ 6,426,021
FY 2020	4,796,264	1,528,027	57,500	6,381,791
Variance	$ 18,797	$ 32,933	$ (7,500)	$ 44,230

GENERAL GOVERNMENT ADMINISTRATION

OPERATIONAL EXPENSES

		INSURANCE FOR ALL GENERAL FUND FUNCTIONS
$	105,000	LOCAL GOVERNMENT LIABILITY
$	75,000	AUTO LIABILITY INSURANCE
$	70,000	FIRE & MULTI-PERIL INSURANCE
$	25,000	RESERVE OFFICERS INSURANCE
$	40,000	SELF-INSURANCE COLLISION
		OPERATIONS
$	315,600	ANNUAL SOFTWARE LICENSE FEES
$	264,300	PROFESSIONAL SERVICES- AUDITORS, LEGAL SERVICES, FINANCIAL SERVICES
$	206,976	MAINTENANCE AGREEMENTS ON TECHNOLOGY EQUIPMENT/SPECIAL EQUIPMENT
$	108,735	TRAINING, PHYSICAL FITNESS, MEDICAL EXAMS/WELLNESS PROGRAM
$	64,000	POSTAGE/ COPY PAPER/ PRINTING
$	56,200	NON-CAPITAL EQUIPMENT- COMPUTER REPLACEMENTS
$	48,950	FORMS FOR CHECKS, TAX TICKETS, ASSESSMENT NOTICES, CIGARETTE TAX STAMPS
$	10,500	COLLECTION FEES FOR DEBIT/CREDIT CARD FEES/ DELINQUENT COLLECTION FEES/DMV FEE
$	24,600	ADVERTISING
$	31,860	TELEPHONE /DATA NETWORK LINES
$	20,000	CITY COUNCIL SPECIAL EXPENSES
$	25,980	DUES & SUBSCRIPTIONS TO PROFESSIONAL ORGANIZATIONS/MEMBERSHIPS
$	13,000	CONTRACT AGREEMENTS FOR ELECTIONS
$	5,475	GAS & OIL, VEHICLE MAINTENANCE, TIRES
$	21,500	CITY MANAGER & HUMAN RESOURCES OFFICE SPECIAL EXPENSES
		CONTRIBUTIONS TO OUTSIDE AGENCIES / MEMBERSHIPS:
$	14,246	VIRGINIA 1ST CITIES
$	11,038	VIRGINIA MUNICIPAL LEAGUE
$	1,500	VIRGINIA INSTITUTE OF GOVERNMENT
$	1,500	CHAMBER OF COMMERCE
$	1,560,960	SUMMARY TOTAL OF OPERATIONS

CAPITAL EQUIPMENT

$	50,000	COMPUTER NETWORK SERVERS/ INFRASTRUCTURE

JUDICIAL ADMINISTRATION

FY 2020 Budget	FY2021 Budget	$ (+/ -)	% Change
$ 2,050,032	$ 2,370,602	$ 320,570	15.6%

	FY 2019 ACTUALS	FY 2020 BUDGET	FY 2021 BUDGET	% Change
CIRCUIT COURT	$ 146,472	$ 161,021	$ 162,172	0.7%
GENERAL DISTRICT COURT	6,303	10,900	10,900	0.0%
MAGISTRATE	1,900	2,000	2,000	0.0%
JUVENILE/DOMESTIC RELATIONS COURT	69,058	75,092	75,092	0.0%
CLERK OF CIRCUIT COURT	518,151	531,668	539,508	1.5%
SHERIFF	550,700	571,325	648,481	13.5%
VICTIM WITNESS GRANT	110,424	83,932	84,668	0.9%
COMMONWEALTH ATTORNEY	581,904	614,094	847,781	38.1%
TOTAL JUDICIAL ADMINISTRATION	$ 1,984,912	$ 2,050,032	$ 2,370,602	15.6%

	Personnel	Operations	Capital	Total
FY 2021	$ 2,125,751	$ 244,851	$ -	$ 2,370,602
FY 2020	1,829,590	220,442	-	2,050,032
Variance	$ 296,161	$ 24,409	$ -	$ 320,570

OPERATIONAL EXPENSES

$	60,592	RENTAL OF PROPERTY - J&D COURT
$	30,000	OFFICE SUPPLIES/ PHOTOCOPYING FOR COURTS
$	24,800	GAS & OIL, TIRES, MAINTENANCE ON VEHICLES, RADIO MAINTENANCE
$	25,000	TRAINING FOR SHERIFFS-POLICE ACADEMY, JUDGE, COURT CLERKS
$	12,000	SHERIFF-K9 SUPPLIES $2,000, $6,000, $4,000 UNIFORMS/ RECLASSIFED COURTROOM SECURI
$	17,200	TELEPHONE
$	13,250	JUROR & WITNESS FEES, AND JURY COMMISSIONERS
$	6,700	POSTAGE/ EQUIPMENT RENTAL
$	5,050	MAINTENANCE AGREEMENTS ON OFFICE EQUIPMENT
$	12,000	DUES & SUBSCRIPTIONS
$	10,209	DOMESTIC VIOLENCE VICTIM WITNESS COORDINATOR SHARE WITH AUGUSTA COUNTY
$	5,650	PROFESSIONAL FEES - COURT AUDIT FEES, LEGAL SERVICES
$	10,000	SOFTWARE LICENSE FEES
$	2,000	CLERK OF CIRCUIT COURT - RECORD BOOKS/DOCUMENT STORAGE/ MANAGEMENT
$	7,500	NON-CAPITAL EQUIPMENT
$	2,900	SPECIAL EXPENSES
$	244,851	SUMMARY TOTAL OF OPERATIONS

PUBLIC SAFETY

FY 2020 Budget	FY2021 Budget	$ (+/ -)	% Change
$ 12,087,308	$ 12,615,783	$ 528,475	4.4%

	FY 2019 ACTUALS	FY 2020 BUDGET	FY 2021 BUDGET	% Change
LAW ENFORCEMENT				
POLICE DEPARTMENT	$ 5,123,461	$ 5,232,254	$ 5,262,508	0.6%
E-911 CENTER	713,903	923,351	907,150	-1.8%
EMERGENCY SERVICES				
FIRE AND RESCUE	3,187,007	3,153,237	3,166,463	0.4%
COMMUNITY PUBLIC SAFETY	48,830	100,250	109,792	9.5%
CORRECTIONS AND DETENTION				
JUVENILE DETENTION HOME	114,188	100,053	110,058	10.0%
MIDDLE RIVER REGIONAL JAIL	1,590,704	1,967,160	2,416,625	22.8%
OFFICE ON YOUTH	146,090	150,500	158,500	5.3%
BUILDING INSPECTION	363,404	385,253	398,937	3.6%
OTHER PROTECTION				
ANIMAL CONTROL	84,988	75,000	85,500	14.0%
MEDICAL EXAMINER	220	250	250	0.0%
TOTAL PUBLIC SAFETY	$ 11,372,795	$ 12,087,308	$ 12,615,783	4.4%

	Personnel	Operations	Capital	Total
FY 2021	$ 8,423,428	$ 4,120,815	$ 71,540	$ 12,615,783
FY 2020	8,394,905	3,585,403	107,000	12,087,308
Variance	$ 28,523	$ 535,412	$ (35,460)	$ 528,475

POLICE DEPARTMENT	FY2016	FY2017	FY2018	FY2019
POLICE STATIONS	1	1	1	1
ARRESTS	2,542	2,560	2,660	2,671
TRAFFIC SUMMONS	3,143	2,541	3,381	4,831

FIRE DEPARTMENT	FY2016	FY2017	FY2018	FY2019
FIRE STATIONS	2	2	2	2
INCIDENT RESPONSES	3,200	2,693	3,245	3,681
FIRES EXTINGUISHED	50	65	67	64
FIRE INSPECTIONS	1,311	1,611	1,910	1,921

PUBLIC SAFETY

OPERATIONS

$	2,416,625	JAIL OPERATIONS -$2,416,625 ACTUAL PAYMENT w/$207,478 BALANCE FROM CIP JAIL RESERV
$	308,110	GAS & OIL, TIRES, VEHICLE MAINTENANCE
$	110,058	JUVENILE DETENTION HOME
$	158,500	OFFICE ON YOUTH CONTRACT WITH WAYNESBORO
$	138,365	MATERIALS & SUPPLIES FOR POLICE, FIRE, AND EMERGENCY MEDICAL SUPPLIES
$	162,000	TRAINING/PHYSICAL FITNESS FOR POLICE/ DISPATCHERS & FIRE - DUES
$	102,430	UNIFORMS FOR POLICE/FIRE/ DISPATCH
$	85,500	CARE OF ANIMALS & REGIONAL ANIMAL SHELTER
$	113,915	TELEPHONE AND DISPATCH TELEPHONE SERVICES
$	86,487	STATE FIRE PROGRAMS GRANT FUND
$	260,520	MAINTENANCE /REPAIR- RADIOS, E911 DISPATCH EQUIPMENT, BODY CAMERAS /VEHICLES
$	48,950	PROFESSIONAL SERVICES- AUGUSTA MEDICAL SECURITY, EVALUATIONS, MEDICAL DOCTOR LICENSE FOR FIRE DEPARTMENT EMS SERVICES
$	69,550	OFFICE SUPPLIES, POLICE FORMS, PRINTING TICKETS, PHOTOCOPY, POSTAGE, DUES
$	23,305	STATE EMS FOUR FOR LIFE GRANT PROGRAM
$	25,000	SOFTWARE LICENSE FEES
$	11,500	AUXILIARY POLICE OFFICERS & FIREFIGHTERS
$	4,120,815	SUMMARY TOTAL OF OPERATIONS

CAPITAL

$	56,730	ONE POLICE VEHICLE REPLACEMENT
$	3,000	E911 CENTER FURNITURE
$	11,810	LIGHT DUTY EQUIPMENT - VESTS AND VEST CARRIERS
$	71,540	TOTAL CAPITAL

MRRJA FUNDING	GENERAL FUND	CIP RESERVE	TOTAL FUNDING	CITY % SHARE
FY 2021 BUDGET	$ 2,209,147	$ 207,478	$ 2,416,625	20.00%
FY 2020 BUDGET	$ 1,967,160	$ 175,086	$ 2,142,246	20.17%
FY 2019 BUDGET	$ 1,575,231	$ 100,000	$ 1,675,231	20.68%
FY 2018 ACTUAL	$ 1,556,911	$ -	$ 1,556,911	20.64%
FY 2017 ACTUAL	$ 1,478,880	$ -	$ 1,478,880	20.36%
FY 2016 ACTUAL	$ 1,300,506	$ -	$ 1,300,506	19.90%
FY 2015 ACTUAL	$ 800,000	$ 768,298	$ 1,568,298	32.50%
FY 2014 ACTUAL	$ 700,000	$ 844,171	$ 1,544,171	32.00%
FY 2013 ACTUAL	$ 525,000	$ 1,011,577	$ 1,544,171	32.00%
FY 2012 ACTUAL	$ 525,000	$ 779,269	$ 1,304,269	30.30%

PUBLIC WORKS

FY 2020 Budget	FY2021 Budget	$ (+/ -)	% Change
$ 6,288,654	$ 6,222,664	$ (65,990)	-1.0%

	FY 2019 ACTUALS	FY 2020 BUDGET	FY 2021 BUDGET	% Change
ENGINEERING	$ 313,358	$ 339,204	$ 349,761	3.1%
ADMINISTRATION	272,086	278,810	285,226	2.3%
HIGHWAYS, STREETS, SIDEWALKS	3,296,786	3,205,024	3,183,968	-0.7%
TRAFFIC ENGINEERING	189,078	300,617	301,353	0.2%
TRAFFIC SIGNALS/ELECTRONICS	220,838	371,548	312,019	-16.0%
BUILDING MAINTENANCE	1,368,989	1,325,310	1,326,614	0.1%
EQUIPMENT MAINTENANCE	438,140	468,141	463,723	-0.9%
TOTAL PUBLIC WORKS	$ 6,099,275	$ 6,288,654	$ 6,222,664	-1.0%

	Personnel	Operations	Capital	Total
FY 2021	$ 3,082,469	$ 3,103,195	$ 37,000	$ 6,222,664
FY 2020	3,072,209	3,190,945	25,500	6,288,654
Variance	$ 10,260	$ (87,750)	$ 11,500	$ (65,990)

LANE MILES OF STREETS	300.57
TRAFFIC SIGNALS AND FLASHERS	65

HIGHWAYS, STREETS, SIDEWALKS, MAJOR OPERATIONAL EXPENDITURES

$ 1,150,000	STREET PAVING
$ 290,500	ELECTRIC-STREET LIGHTS
$ 150,900	STREET MAINTENANCE MATERIALS, REPAIRS TO STREETS, GUARDRAILS, BRIDGES
$ 153,150	GAS & OIL , TIRES, MAINTENANCE & REPAIR OF VEHICLES/ RADIO MAINTENANCE
$ 150,000	SNOW REMOVAL SUPPLIES-SALT, CHAINS
$ 125,000	MAINTENANCE / REPAIR OF SIDEWALKS & GUARDRAILS
$ 196,625	TRAFFIC MATERIALS FOR PAINTING/ AND MAINTENANCE OF TRAFFIC SIGNALS
$ 106,700	CONTRACT AGREEMENTS-RIGHT OF WAY MAINTENANCE, DISPOSAL SERVICES FOR OILS, PAINTS, RAILROAD MAINTENANCE/ TRAFFIC LANE PAINTING
$ 8,300	SOFTWARE FEES FOR STREET MAINTENANCE REPORTING/VEHICLE DIAGNOSTICS
$ 21,075	TELEPHONE, OFFICE SUPPLIES, POSTAGE, PHOTOCOPY/M&R OFFICE EQUIPMENT
$ 56,000	PROFESSIONAL ENGINEERING SERVICES
$ 36,070	SMALL TOOLS, UNIFORMS, SAFETY EQUIPMENT, TRAINING, DUES
$ 2,444,320	SUMMARY TOTAL FOR STREETS

EQUIPMENT MAINTENANCE

$ 9,750	CONTRACTED VEHICLE/EQUIPMENT MAINTENANCE SERVICES
$ 19,925	MATERIALS & SUPPLIES/TRAINING/TELEPHONE
$ 15,200	VEHICLE SOFTWARE LICENSE FEES
$ 44,875	SUMMARY FOR EQUIPMENT MAINTENANCE

BUILDING MAINTENANCE

$ 301,000	UTILITIES FOR BUILDINGS - ELECTRIC / NATURAL GAS / PROPANE
$ 121,400	MAINTENANCE CONTRACTS FOR BUILDING MECHANICAL SYSTEMS/ELEVATORS
$ 51,000	CITY HALL SIGNAGE & LIBRARY RESTROOMS CARPET REPLACEMENT
$ 11,300	UNIFORMS, TELEPHONE, TRAINING, AND SUPPLIES
$ 9,800	GAS, TIRES, AND GENERATOR FUEL
$ 110,500	BUILDING SUPPLIES, CLEANING SUPPLIES, SMALL TOOLS, SAFETY EQUIPMENT
$ 9,000	CUSTODIAL SERVICES, PEST CONTROL SERVICES
$ 614,000	SUMMARY TOTAL FOR BUILDING MAINTENANCE

CAPITAL

$ 20,000	CRASH CUSHING
$ 17,000	TRAFFIC ENGINEERING EQUIPMENT
$ 37,000	TOTAL CAPITAL

HEALTH AND WELFARE

FY 2020 Budget	FY2021 Budget	$ (+/ -)	% Change
$ 7,088,026	$ 7,371,023	$ 282,997	4.0%

	FY 2019 ACTUALS	FY 2020 BUDGET	FY 2021 BUDGET	% Change
PUBLIC HEALTH SERVICES	$ 288,535	$ 305,390	$ 308,738	1.1%
VALLEY COMM SERVICES BOARD	162,771	184,139	184,139	0.0%
CHILDREN'S SERVICES ACT	3,159,556	3,100,000	3,150,000	1.6%
DEPARTMENT OF SOCIAL SERVICES	2,997,499	3,193,805	3,425,237	7.2%
TAX RELIEF -ELDERLY/DISABLED/VETERANS	201,102	205,000	199,883	-2.5%
COMMUNITY WELFARE ASSISTANCE	96,692	99,692	103,026	3.3%
TOTAL HEALTH AND WELFARE	$ 6,906,155	$ 7,088,026	$ 7,371,023	4.0%

	Personnel	Operations	Capital	Total
FY 2021	$ -	$ 7,371,023	$ -	$ 7,371,023
FY 2020	-	7,088,026	-	7,088,026
Variance	$ -	$ 282,997	$ -	$ 282,997

DEPARTMENT OF SOCIAL SERVICES OPERATIONAL EXPENSES		INCREASE/ (DECREASE)
$ 3,150,000	CHILDREN'S SERVICES ACT	$ 50,000
$ 955,000	FOSTER CARE	$ 205,000
$ 1,190,000	ADOPTION SUBSIDY	$ 40,000
$ 805,237	DEPARTMENT ADMINISTRATIVE EXPENSES	$ 71,432
$ 125,000	SPECIAL NEEDS ADOPTION	$ (45,000)
$ 192,000	AUXILIARY GRANTS	$ (19,000)
$ 105,000	VIEW PURCHASED SERVICES	$ (30,000)
$ 53,000	GENERAL RELIEF, ADULT SERVICES	$ 9,000
$ 6,575,237	SUMMARY TOTAL FOR DEPARTMENT OF SOCIAL SERVICES	$ 281,432

CONTRIBUTIONS TO AGENCIES		
$ 308,738	CONTRIBUTION TO THE HEALTH DEPARTMENT	$ 3,348
$ 184,139	CONTRIBUTION TO VALLEY COMMUNITY SERVICES BOARD	$ -
$ 42,883	CENTRAL SHENENDOAH PLANNING DISTRICT - BRITE	$ 841
$ 29,143	CAPSAW CONTRIBUTION	$ 2,493
$ 5,000	VALLEY CHILDRENS ADVOCACY CENTER	$ -
$ 26,000	VALLEY PROGRAM FOR AGING SERVICES	$ 6,000
$ -	STAUNTON SENIOR CENTER	$ (6,000)
$ 595,903	SUMMARY TOTAL FOR OUTSIDE AGENCIES	$ 6,682

TAX RELIEF EXPENSE		
$ 114,675	REAL ESTATE TAX RELIEF FOR ELDERLY/HANDICAPPED	$ (5,325)
$ 85,208	REAL ESTATE TAX RELIEF FOR DISABLED VETERANS	$ 208
$ 199,883	TOTAL TAX RELIEF	$ (5,117)

RECREATION, PARKS, LIBRARY AND CULTURAL

FY 2020 Budget	FY2021 Budget	$ (+/ -)	% Change
$ 3,897,262	$ 3,865,683	$ (31,579)	-0.8%

	FY 2019 ACTUALS	FY 2020 BUDGET	FY 2021 BUDGET	% Change
RECREATION ADMINISTRATION	$ 1,138,435	$ 1,174,707	$ 1,182,836	0.7%
HORTICULTURE	166,029	171,487	176,780	3.1%
GOLF COURSE	104,418	113,137	115,459	2.1%
COMMUNITY RECREATION CONTRIBUTIONS	20,000	20,000	20,000	0.0%
PARK MAINTENANCE	1,018,911	1,220,202	1,170,964	-4.0%
CULTURAL CONTRIBUTIONS	14,000	14,000	15,500	10.7%
LIBRARY	1,141,635	1,183,729	1,184,144	0.0%
TOTAL RECR, PARKS, LIBRARY, & CULTURAL	$ 3,603,428	$ 3,897,262	$ 3,865,683	-0.8%

	Personnel	Operations	Capital	Total
FY 2021	$ 2,705,603	$ 1,160,080	$ -	$ 3,865,683
FY 2020	2,710,162	1,187,100	-	3,897,262
Variance	$ (4,559)	$ (27,020)	$ -	$ (31,579)

482	ACRES OF PARK FACILITIES		
9	PARKS	FY2019	
8	BASEBALL/SOFTBALL FIELDS	1,452	# GAMES PLAYED
4	SOCCER/FOOTBALL FIELDS	376	# GAMES PLAYED
1	GYPSY HILL GOLF COURSE	7,101	ROUNDS OF GOLF
1	LAKE TAMS		
1	GYPSY HILL PARK DUCK POND		

RECREATION / LIBRARY REVENUE - CHARGES FOR SERVICES

$ 155,000	HEART AFTERSCHOOL PROGRAM
$ 75,000	SUMMER PLAYGROUND
$ 40,000	LEAGUE SPORTS FOR ADULTS
$ 45,000	SWIMMING POOL
$ 27,000	INSTRUCTIONAL/EDUCATION CLASSES
$ 20,000	TRIPS AND TOURS
$ 5,000	RENTAL OF PROPERTY
$ 6,000	DUCK FOOD SALES
$ 102,000	GOLF FEES AND MEMBERSHIP FEES
$ 25,000	LIBRARY FEES/FINES
$ 500,000	TOTAL RECREATION FEE REVENUE

OPERATIONAL EXPENSES

CULTURAL CONTRIBUTIONS

$ 20,000	BOYS AND GIRLS CLUB
$ 3,000	STONEWALL BRIGADE BAND
$ 3,000	STAUNTON/AUGUSTA ART CENTER
$ 3,000	SHENANARTS
$ 5,000	WOODROW WILSON PRESIDENTIAL LIBRARY
$ 1,500	BEVERLEY STREET STUDIO
$ 35,500	TOTAL CONTRIBUTIONS

RECREATION, PARKS, LIBRARY AND CULTURAL

OPERATIONAL EXPENSES

$	155,300	BOOKS, MEDIA, PERIODICALS FOR LIBRARY
$	191,500	CONTRACT MAINTENANCE OF PARKS, RECREATION FACILITIES, REPAIRS
$	132,000	MATERIALS /SUPPLIES FOR LIBRARY / RECREATION OFFICE
$	100,171	GAS & OIL, TIRES, MAINTENANCE OF VEHICLES/ PARK MAINTENANCE EQUIPMENT
$	69,174	OFFICE SUPPLIES, POSTAGE, PHOTOCOPY, TELEPHONE, MAINTENANCE OFFICE EQUIPMENT
$	103,400	CONTRACT AGREEMENTS FOR MAINTENANCE OF PARKS/FACILITIES
$	53,800	ADVERTISEMENT AND PRINTING FOR RECREATION/LIBRARY PUBLICATIONS
$	32,550	MATERIALS/SUPPLIES-PARKS, PLAYGROUNDS, BALLFIELDS, SMALL TOOLS, RENTALS
$	20,300	INSTRUCTIONAL CONTRACT AGREEMENTS, ENTERTAINMENT SERVICES
$	39,500	UTILITIES - LIBRARY ELECTRIC AND NATURAL GAS HEAT
$	37,000	CHEMICALS FOR POOL, HORTICULTURE, GROUNDS MAINTENANCE
$	15,000	RECREATION TRIPS
$	29,500	TREE/PLANT PURCHASES/ CARE
$	22,385	PROFESSIONAL ORGANIZATION DUES, TRAINING LIBRARY / RECREATION STAFF
$	21,000	SPECIAL PROGRAMS SUPPLIES- LIBRARY AND RECREATION
$	37,000	SUMMER PLAYGROUND /HEART AFTERSCHOOL PROGRAM /BOOKER T PROGRAM SUPPLIES
$	21,000	SOFTWARE LICENSE FEE
$	18,400	SAFETY EQUIPMENT, UNIFORMS, RENTAL OF EQUIPMENT
$	18,000	CONTRIBUTIONS TO YOUTH SPORTS PROGRAMS- BASEBALL/ SOFTBALL / FOOTBALL
$	5,000	DUCK FOOD
$	2,600	COLLECTION FEES FOR CREDIT/DEBIT CARDS
$	1,124,580	SUMMARY TOTAL OF OPERATIONS

COMMUNITY DEVELOPMENT

FY 2020 Budget	FY2021 Budget	$ (+/ -)	% Change
$ 1,938,462	$ 2,347,265	$ 408,803	21.1%

	FY 2019 ACTUALS	FY 2020 BUDGET	FY 2021 BUDGET	% Change
PLANNING AND DEVELOPMENT	$ 308,870	$ 362,243	$ 362,845	0.2%
COMMUNITY DEVELOPMENT AGENCIES	328,171	337,505	342,845	1.6%
ECONOMIC DEVELOPMENT	884,455	633,996	954,786	50.6%
TOURISM OFFICE	409,605	485,422	566,348	16.7%
STAUNTON WELCOME CENTER	53,354	56,296	56,181	-0.2%
TROLLEY	63,000	63,000	64,260	2.0%
TOTAL COMMUNITY DEVELOPMENT	$ 2,047,455	$ 1,938,462	$ 2,347,265	21.1%

	Personnel	Operations	Capital	Total
FY 2021	$ 862,097	$ 1,485,168	$ -	$ 2,347,265
FY 2020	852,925	1,085,537	-	1,938,462
Variance	$ 9,172	$ 399,631	$ -	$ 408,803

OPERATIONAL EXPENSES

$ 125,000	VILLAGES DEVELOPMENT AGREEMENT - REAL ESTATE TAX REHAB ABATEMENT
$ 100,000	ENTERPRISE ZONE INCENTIVES / SPECIAL EXPENSES
$ 348,155	FRONTIER CENTER DEVELOPMENT AGREEMENT - REBATE OF TAXES
$ 99,512	PROFESSIONAL ENGINEERING SERVICES
$ 246,401	SALES AND MARKETING
$ 54,000	ADVERTISING FOR TOURISM AND ECONOMIC DEVELOPMENT
$ 37,500	DUES, TELEPHONE, OFFICE SUPPLIES, PHOTOCOPY, POSTAGE
$ 9,825	SOFTWARE LICENSE FEES
$ 25,000	PRINTING FOR TOURISM BROCHURES / ECONOMIC DEVELOPMENT BROCHURES/MAPS
$ 19,550	TRAINING /TRAVEL
$ 13,120	MAINTENANCE OF VEHICLE/EQUIPMENT/PROPERTY
$ 1,078,063	SUMMARY TOTAL FOR OPERATIONS

OUTSIDE AGENCY FUNDING:

$ 175,000	SDDA - $50,000 PLUS $125,000 TAX REVENUE
$ 64,260	TROLLEY OPERATIONS
$ 52,975	SHENANDOAH VALLEY AIRPORT
$ 35,000	HISTORIC STAUNTON FOUNDATION
$ 34,870	PLANNING DISTRICT COMMISSION
$ 25,000	REGIONAL TOURISM ADVERTISING
$ 20,000	STAUNTON CREATIVE COMMUNITY FUND
$ 407,105	TOTAL COMMUNITY DEVELOPMENT CONTRIBUTIONS TO OUTSIDE AGENCIES

TRANSFERS TO OTHER FUNDS

FY 2020 Budget	FY2021 Budget	$ (+/ -)	% Change
$ 19,535,465	$ 19,719,625	$ 184,160	0.9%

	FY 2019 ACTUALS	FY 2020 BUDGET	FY 2021 BUDGET	% Change
TRANSFERS TO THE:				
EDUCATION FUND	$ 13,200,000	$ 13,850,000	$ 13,934,160	0.6%
DEBT SERVICE SINKING FUND	5,147,750	4,844,415	4,844,415	0.0%
CITY CIP FUND	3,391,050	841,050	941,050	11.9%
TOTAL TRANSFERS	$ 21,738,800	$ 19,535,465	$ 19,719,625	0.9%

TRANSFERS TO OTHER FUNDS HIGHLIGHTS:

$ 13,934,160	TRANSFER TO THE EDUCATION FUND FOR OPERATIONS
$ 84,160	ADDITIONAL TRANSFER TO EDUCATION FUND - REVENUE SHARE
$ 14,018,320	TOTAL FUNDING FOR EDUCATION
$ 4,844,415	TRANSFER TO THE DEBT SERVICE SINKING FUND FOR GENERAL FUND DEBT PAYMENTS
$ 941,050	TRANSFER TO CITY CIP FUND

$ 250,000	FIRE TRUCK RESERVE FOR REPLACEMENTS
$ 150,000	INELIGIBLE STREET PAVING/REPAIRS
$ 100,000	SIDEWALK REPLACEMENTS- CONCRETE TO BRICK
$ 100,000	NEW SIDEWALK PROJECTS- MATCH FOR VDOT GRANTS
$ 100,000	VDOT STREET CONSTRUCTION MATCH FUNDS
$ 100,000	PUBLIC WORKS MAJOR EQUIPMENT RESERVE
$ 100,000	PUBLIC WORKS BUILDING MECHANICAL SYSTEMS RESERVE
$ 41,050	BLUE RIDGE COMMUNITY COLLEGE CAPITAL PAYMENT
$ 941,050	TOTAL CIP TRANSFER

CAPITAL IMPROVEMENTS FUND-GENERAL GOVERNMENTAL FUNDS

FY 2020 Budget	FY2021 Budget	$ (+/ -)	% Change
$ 841,050	$ 941,050	$ 100,000	11.9%

CIP FUND REVENUE

$ 941,050	TRANSFER FROM GENERAL FUND REVENUES FY2021
$ 1,625,000	FY2020 BUDGET AMENDMENT #2 -TRANSFER FROM GENERAL FUND
$ 2,566,050	TOTAL CIP

CAPITAL PROJECTS

FY2021 BUDGET-		OPERATING BUDGET IMPACT
$ 250,000	FIRE TRUCK RESERVE FOR REPLACEMENTS	REPLACE EVERY 15 YEARS
$ 150,000	INELIGIBLE STREET PAVING/REPAIRS	RESEAL/PAVE - 10 YEAR CYCLE
$ 100,000	SIDEWALK REPLACEMENTS- CONCRETE TO BRICK	MINOR MAINTENANCE FOR REPAIRS
$ 100,000	NEW SIDEWALKS- VDOT REVENUE SHARING MATCH	MINOR MAINTENANCE FOR REPAIRS
$ 100,000	PUBLIC WORKS MAJOR EQUIPMENT REPLACEMENT RESERVE	REPLACE EQUIPMENT- 10 YR CYCLE
$ 100,000	PUBLIC WORKS BUILDING MECHANICAL SYSTEMS RESERVE	REPLACE SYSTEMS- 15 YR CYCLE
$ 100,000	VDOT STREET CONSTRUCTION MATCH FUNDS	RE-PAVING- 10 YEAR CYCLE
$ 41,050	BLUE RIDGE COMMUNITY COLLEGE CAPITAL FUND	ANNUAL BUDGET REQUIREMENT
$ 941,050	CIP PROJECTS FUNDED FROM FY2019 GENERAL FUND BUDGET	

FY2020 BUDGET AMENDMENT #2- ADOPTED JANUARY 23, 2020		OPERATING BUDGET IMPACT
$ 400,000	POLICE DEPARTMENT RADIO EQUIPMENT REPLACEMENT	RESERVE FOR EMERGENCY RADIO RE
$ 500,000	EXPANSION OF MIDDLE RIVER REGIONAL JAIL	RESERVE BUILD UP FOR JAIL EXPAN
$ 150,000	ADAPTIVE TRAFFIC CONTROL EQUIPMENT	DOWNTWON TRAFFIC CONTROL EQU
$ 150,000	STAUNTON COURTHOUSE ROOF REPLACEMENT	MINOR MAINTENANCE ON PATHS
$ 200,000	TRANSFER TO SCHOOL CIP FUND FOR SCHOOL PROJECTS	REPLACE SYSTEMS- 15 YEAR CYCLE
$ 125,000	BICYCLE & PEDESTRIAN PATH IMPROVEMENTS	STREET IMPROVEMENT FOR BIKES/P
$ 100,000	GREENWAYS PROJECT	MINOR MAINTENANCE ON PATHS
$ 1,625,000	CIP PROJECTS FROM FY2020 BUDGET AMENDMENT #2	
$ 2,566,050	TOTAL FY2021 CIP	

CITY COUNCIL APPROVED THE CIP PLAN FOR FY2021 PROJECTS FEBRUARY 13, 2020.

CITY OF STAUNTON, VA
CAPITAL IMPROVEMENT PLAN
FY2020 - FY2024

ADOPTED FEBRUARY 13, 2020



CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN
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STAUNTON™
As You Like It.

CITY OF STAUNTON, VIRGINIA
and
STAUNTON CITY SCHOOLS

CAPITAL IMPROVEMENT PLAN
FY 2020 - FY 2024

STAUNTON PLANNING COMMISSION

CHAIRMAN	Judith C. Wiegand
APPROVAL DATE	January 16, 2020
Attest:	Suzanne J. Simmons

CITY COUNCIL

MAYOR	Carolyn W. Dull
APPROVAL DATE	February 13, 2020
Attest:	Suzanne J. Simmons

CITY OF STAUNTON, VIRGINIA
and
STAUNTON CITY SCHOOLS
CAPITAL IMPROVEMENT PLAN

TOTAL CIP PLAN		FY2020	FY2021	FY2022	FY2023	FY2024	PROJECTS NOT SCHEDULED/NOT FUNDED
GENERAL FUND	$ 150,229,370	$ 4,801,680	$ 5,766,050	$ 12,789,050	$ 11,721,020	$ 4,877,050	$ 110,274,520
STAUNTON CITY SCHOOLS	$ 20,900,000	$ 425,000	$ 1,050,000	$ 3,125,000	$ 650,000	$ 650,000	$ 15,000,000
WATER FUND	$ 45,095,000	$ 150,000	$ 355,000	$ 7,145,000	$ 1,125,000	$ 6,900,000	$ 29,420,000
SEWER FUND	$ 6,777,000	$ 787,000	$ 330,000	$ 325,000	$ 450,000	$ 450,000	$ 4,435,000
STORMWATER FUND	$ 24,155,291	$ 50,000	$ 1,200,000	$ 650,000	$ 1,300,000	$ 995,375	$ 19,959,916
PARKING FUND	$ 1,688,000	$ 250,000	$ 38,000	$ 250,000	$ 550,000	$ 600,000	$ -
TOTAL CIP PLAN	$ 248,844,661	$ 6,463,680	$ 8,739,050	$ 24,284,050	$ 15,796,020	$ 14,472,425	$ 179,089,436

5 YEAR PLAN= $ 69,755,225

Consideration of the Proposed Capital Improvement Plan FY2020 – FY2024

Phil Trayer, Chief Finance Officer, stated staff was seeking approval of the FY2020 – FY2024 Capital Improvement Plan (CIP) for all City funds and the Education Fund. City and School Board staff updated the plan to review existing projects and revise projects, and to include new projects.

Mr. Trayer stated this year's 5-year plan, both scheduled and unscheduled, totals $248,844,661. The plan was presented initially to City Council at its work session on January 9, 2020. It was presented again for additional review and discussion at Council's work session on January 23, 2020.

Mr. Trayer stated the School Board reviewed the school capital projects on December 9, 2019, and adopted the School CIP on January 13, 2020. At its meeting on January 16, 2020, the Planning Commission conducted a public hearing on the plan. Subsequent to the public hearing, the Planning Commission approved the CIP on a unanimous vote.

Mr. Trayer stated scheduled projects for FY2020 – FY2024 CIP totals $69,755,225. Unscheduled CIP projects equal $179.1 million. He noted details were provided to Council and the City Manager has reviewed the plan and recommends approval.

Mayor Dull asked Mr. Trayer about the bathroom renovation projects at Gypsy Hill Park. Mr. Trayer stated currently the pump house and the bathroom renovations on the eastern end of the park is scheduled for FY2024; however, the western end bathrooms are being addressed in 2020. He noted there is a significant amount of savings as structural capacity of the current structures are in good shape and need renovation, but not replacement. He noted since this money was appropriated and substantial savings are anticipated, he believes the pump house and eastern end bathroom renovations could begin in FY2021. He noted it would not begin until after the summer season.

Dr. Curren moved that City Council adopt the FY 2020–2024 Capital Improvement Plan, totaling $248,844,661.

The motion was seconded by Ms. Mead.

Ms. Oakes stated she had given the Capital Improvement Plan a lot of thought and noted it is an excellent plan. However, she stated the Parking Fund caused her concern. She noted it would be nice to have free parking in the downtown area; however, she would like to see Council discuss having free parking at the Johnson Street parking garage. She noted that was slated for FY2023. Ms. Oakes stated the motion has Council adopting the CIP for FY2020–FY2024. She stated she understood amendments could be made to the CIP; however, she, in good conscience, could not approve a CIP when she didn't agree with all of it, particularly the Johnson Street parking garage and installing kiosks that will charge for parking. She stated she felt further discussions needed to held concerning free parking in parts of the downtown area, if not all of downtown. She noted again it could be amended, but she could not approve something knowing that she would want to amend it later. Ms. Oakes stated she would be voting against the Capital Improvement Plan.

Dr. Curren stated he also had concerns regarding parking. He noted he would like to see more enforcement of timed parking and less charging. He stated he wasn't sure money needed to be spent on equipment for paid parking at the Johnson Street parking garage. He stated he would vote in favor of the CIP tonight, but would want to have a discussion in the future about parking.

The motion carried as follows:

Mayor Dull	aye	Dr. Harrington	aye
Dr. Curren	aye	Ms. Oakes	no
Vice Mayor Kier	aye	Mr. Holmes	aye
Ms. Mead	aye		

OVERVIEW

The City of Staunton's Capital Improvement Plan (CIP) is a comprehensive five-year plan that identifies the City's capital and infrastructure needs for all City operations to include the General Fund, Education Fund, and all proprietary funds that include the Water Fund, Sewer Fund, Environmental Fund, Parking Fund, and Stormwater Fund. The plan provides for the planning of the acquisition of new physical assets and/or the replacement/repair of existing capital assets. The CIP provides a plan and funding for the renovation of public buildings, school buildings, street repairs/additions, water and sewer lines, recreational facilities, community development projects that promote the economic growth and vitality of the City, and the construction of major new facilities. The adoption of the Capital Improvement Plan by City Council indicates their support and commitment for the projects and commitment towards the anticipated funding required to maintain facilities and provide new facilities for the community.

By definition, a capital project is primarily a project to construct/renovate major facilities such as school buildings, office buildings, park facilities, infrastructure needs -water, sewer and other utilities- roads, bridges, major equipment, etc. Capital projects have a useful life to the citizens of at least ten years and are projects that usually require multiple years to complete. These projects, once completed, provide for a quality of life in the City and benefit all citizens in the community.

CAPITAL IMPROVEMENT PLAN REVENUE SOURCES:

Cash transferred from the General Fund Budget from the Adopted Operating Budget

General Fund Unassigned Balance

General Obligation Bonds

State and Federal Grants/Cost Share Agreements

Fund Balance/Reserve Policy, Adopted May 26, 2011

Funds in excess of the Safety Net Reserve, the General Contingency amount, and carry forward appropriations unexpended at fiscal year end, shall be given first consideration for appropriation in the City's Capital Improvement Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget.

Any funds in the Education Fund in excess of the annual expenditures for any year ending June 30 shall be given first consideration for appropriation to the Education Fund Capital Improvement Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget or approved through the annual budget adoption procedures.

City Council Policy #5, Adopted October 12, 1989

Any budget savings in debt obligation/lease payments shall be transferred to the Capital Improvement Fund for future capital projects and equipment.

CAPITAL IMPROVEMENT PLAN BUDGET POLICY

The City will consider all capital improvements in accordance with the Adopted Capital Improvement Plan.

The City will develop a five-year plan for capital improvements and review and update the plan annually.

The City will determine the least costly and most flexible financing method for all projects requiring debt financing.

The City will coordinate the development of the capital improvement plan budget with the development of the operating budget.

The City will maintain all its assets at a level adequate to protect the City's capital investment in order to minimize future maintenance and replacement costs.

The City will schedule its major equipment acquisitions and/or replacement of major equipment as part of the capital investment plan process.

The City will identify projects and estimated costs and a potential funding source for each project as part of the capital investment plan process.

The City will identify capital projects that require annual budget funds to maintain the capital asset requiring personnel and operational costs, and any debt payments for bond financing.

FINANCIAL MANAGEMENT POLICY

City of Staunton, Virginia

Capital Improvement Plan Policy

Adopted: January 25, 2018

The Capital Improvement Plan—the CIP—is the City's five-year plan for projecting the capital needs of the City. It provides for maintenance and funding of present and future buildings, facilities, major equipment, and infrastructure for the City. The CIP also serves as a planning and programming guide for long-term financial planning, and a plan to promote (i) public and private development for the future community growth, and (ii) effective service delivery to citizens of the City.

The overall strategy of the CIP is to plan for land acquisition, construction and maintenance of public facilities necessary for the safe and efficient provision of public services in accordance with the policies and objectives adopted in the City's Comprehensive Plan. A critical element of a balanced CIP is the provision of funds to both preserve or enhance existing facilities and provide new assets to respond to changing service needs and community growth. The plan is reviewed and revised annually based on priorities, current circumstances, and economic opportunities.

The adoption of the CIP is not a formal financial commitment to any particular project. The CIP serves as a financial planning tool to provide estimated costs for projects, and a schedule for anticipated capital projects and capital financing. The CIP is a key element in planning and controlling the City's future debt service requirements. The CIP includes some projects where needs have been defined, but specific financial resources have not been identified to advance the project to a scheduled completion year.

THE LEGAL BASIS FOR THE CIP

The CIP is prepared pursuant to Virginia Code § 15.2-2239, which provides, in relevant part:

A local planning commission may, and at the direction of the governing body shall, prepare and revise annually a capital improvement program based on the comprehensive plan of the locality for a period not to exceed the ensuing five years. The commission shall submit the program annually to the governing body, or to the chief administrative officer or other official charged with preparation of the budget for the locality, at such time as it or he shall direct. The capital improvement program shall include the commission's recommendations, and estimates of cost of the facilities and life cycle costs, including any road improvement and any transportation improvement the locality chooses to include in its capital improvement plan and as provided for in the comprehensive plan, and the means of financing them, to be undertaken in the ensuing fiscal year and in a period not to exceed the next four years, as the basis of the capital budget for the locality. In the preparation of its capital budget recommendations, the commission shall consult with the chief administrative officer or other executive head of the government of the locality, the heads of departments and interested citizens and organizations and shall hold such public hearings as it deems necessary.

ANNUAL CAPITAL BUDGET

The Capital Budget appropriates funds for specific facilities, major equipment, infrastructure, and improvements approved in the CIP by City Council through the annual budget process or a budget amendment for all governmental and proprietary funds. The first year included in the CIP reflects the approved annual capital budget funding level. Financial resources for projects in subsequent years in the plan are included for planning purposes only for scheduling and financial planning.

The City funds a portion of the CIP with current revenues in the annual Operating Budget. The long-term goal is to dedicate a minimum of 2.5% of the total current General Fund revenues less General Fund Transfers to Other Funds to finance General Fund capital projects. Other available financial resources include Undesignated Fund Balance, General Obligation Bonds, state and federal grants, and private development contributions, which are appropriated through a budget amendment upon approval of a project.

Proprietary Fund revenues are used to finance Proprietary Fund capital improvement projects. General Fund transfers may be used to finance Proprietary Fund capital projects.

The General Fund Capital Budget is appropriated in the City's multi-year CIP Fund. A financial analysis of the fund shall be conducted quarterly to analyze the status of the funding sources, and to review the project-to-date expenditures. Any project balances shall be re-programmed for other capital projects through a budget amendment process.

THE CIP REVIEW TEAM

A CIP Review Team (CIP Team) is responsible for reviewing capital project requests and providing recommendations annually to the City Manager and Planning Commission. This team is comprised of staff from the Office of the City Manager, the Department of Finance, the Department of Community Development, the Department of Public Works, the Department of Information Technology, the Police Department, the Fire-Rescue Department, the Parks and Recreation, and School Board staff from the office of the Director of Operations and the Technology Department. The Chief Financial Officer is responsible for the coordination of the CIP process, including the annual review, presentation to the Planning Commission, and the final adoption of the CIP by City Council.

THE CIP PROCESS

The overall goal of the CIP process is to develop CIP recommendations that:

1. preserve the City's past by investing in the upgrade of assets and infrastructure;

2. protect the present with improvements to City facilities, based on an analysis of costs of repair versus costs of replacement;

3. plan for future facilities and infrastructure that considers the annual cost for new service demands as a result of community growth or facilities and services that provide new or improved quality of life for all citizens; and

4. allow for flexibility to take advantage of economic opportunities that provide for public or private capital investment.

The CIP Team meets in October each year to update existing projects, remove projects, and add new projects. Capital projects are forwarded to the CIP Team by departments responsible for their implementation. In proposing a five-year capital plan, the CIP Team considers the feasibility of all proposed capital projects by evaluating their necessity, priority, location, cost, method of financing, availability of federal and state aid, and the necessary investment in the City's infrastructure. The CIP results from an annual review and a systematic process that advances subsequent years' items each fiscal year.

In December, the CIP is presented to the Planning Commission for review and discussion. A public hearing is held at a subsequent Planning Commission meeting in January to receive public comment. After the public hearing, the Planning Commission makes a recommendation concerning the CIP to City Council.

In January, the CIP, with the Planning Commission's recommendation, is presented to City Council, for additional review and discussion, and eventual consideration by Council.

CRITERIA FOR EVALUATING CAPITAL PROJECTS

The CIP Team uses the evaluation criteria stated below as a guide and assessment tool to determine the immediate, near-term, or long-term timing for scheduling capital projects:

1. The CIP shall execute the goals and objectives of the Comprehensive Plan adopted by City Council.

2. The development of the CIP shall be guided by the principles of lifecycle planning to ensure that long-term maintenance, renewal and replacement requirements are adequately addressed to protect the City's investment and maximize the useful life of facilities.

3. The CIP shall include major equipment and facilities, defined as, all fixed installations constructed and/or maintained with public funds, including buildings and structures, utilities and related improvements that have a useful life greater than 10 years.

4. The CIP shall include the fiscal impact of each project to include the total cost of the project and the annual maintenance and operating costs.

5. The CIP shall support the City's efforts to promote economic vitality and a high quality of life.

6. The CIP shall support the City's efforts to encourage the development of affordable and effective multi-use public facilities, as feasible.

7. The CIP shall be developed to provide facilities that are cost-effective, consistent with appropriate best practice standards, community standards, feasibility, and expectations of useful life.

8. The City shall endeavor to execute the projects as approved and scheduled in the CIP. Value engineering principles shall continue to be applied to appropriate capital projects. Changes in project scope, cost and scheduling shall be subject to close scrutiny.

CRITERIA FOR SCHEDULING CAPITAL PROJECTS

The following criteria shall be considered for purposes of scheduling projects in the CIP:

1. Project Urgency
   a. Is the project required due to state or federal mandates?
   b. Will the project improve unsatisfactory environmental, health and safety conditions?
   c. What are the implications if the project is not built?
   d. Does the project accommodate increases in demand for service?

2. Project Readiness
   a. Are project-related research and planning completed?
   b. Are the appropriate departments prepared to execute the project?

3. Project Phasing
   a. Can the project be phased over multiple fiscal years?
   b. Are funds readily available to finance the project?
   c. Does the project have a net impact on the operating budget?
   d. Does the project preserve previous capital investments or restore a capital facility to adequate operating condition?

4. Planning Questions
   a. Is the project consistent with the Comprehensive Plan?
   b. Can projects of similar use or purpose be co-located at one location?
   c. Does the project increase the efficiency of the service delivery?
   d. What are the number and types of citizens likely to benefit from the project?

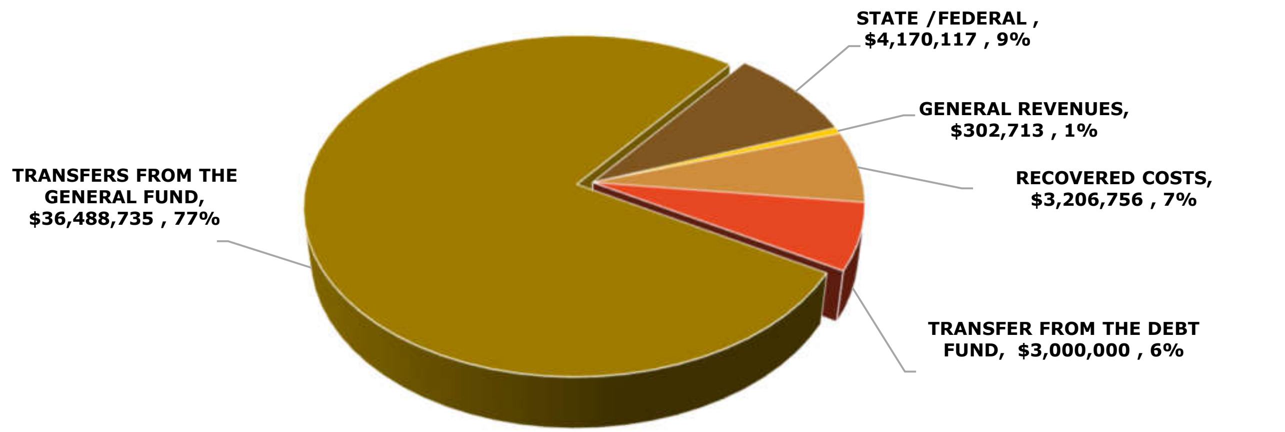
CAPITAL IMPROVEMENT PLAN SCHEDULE

October 16, 2019 @ 1:30 pm	CIP Committee meeting, Planning Conference Room
October - December 2019	Staff review and development of the proposed Capital Improvement Plan. All existing projects to be analyzed, estimated costs updated, and new proposed projects prioritized based on City needs or anticipated changes in the City's needs based on population changes, economic changes, infrastructure projects, etc.
December 9, 2019	Presentation and discussion of the DRAFT School Capital Improvement Plan -School Board work session.
December 19, 2019	Presentation and introduction of the DRAFT Capital Improvement Plan to the City Planning Commission.
January 9, 2020	Presentation and discussion of the DRAFT Capital Improvement Plan with City Council of any project, funding proposal, priority of any project, changes to the plan.
January 13, 2020	Adoption of the School Capital Improvement Plan by the School Board.
January 16, 2020	Public hearing and consideration and adoption of the CIP by the Planning Commission.
January 23, 2020	Discussion and continued review with City Council of any project, funding proposal, priority of any project, changes to the plan.
February 13, 2020	Adoption of the Capital Improvement Plan by City Council.

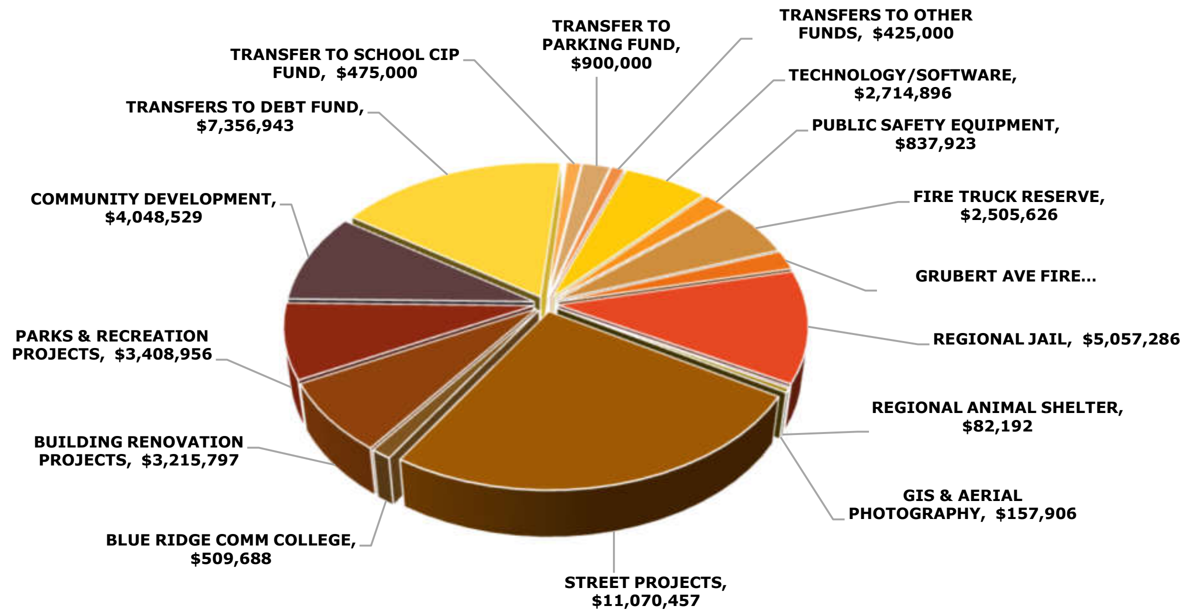
CIP COMMITTEE

Phil Trayer	Chief Financial Officer
Brad Wegner	School Budget Manager
Nickie Mills	City Engineer
Tom Sliwoski	Director of Public Works
Chris Tuttle	Director of Parks & Recreation
Rodney Rhodes	Senior Planner
Jim Williams	Police Chief
Scott Garber	Fire & Rescue Chief
Kurt Plowman	Chief Technology Officer
William Vaughn	Director of Economic Development
Leslie Beauregard	Assistant City Manager
Earl McCray	Staunton City Schools-Director of Operations
Tom Lundquist	Staunton City Schools-Director of Technology

CITY OF STAUNTON GENERAL FUND CIP ACTUAL REVENUES
FY2004 - FY2020
$47,423,621



CITY OF STAUNTON GENERAL FUND CIP ACTUAL EXPENDITURES
FY2004 - FY2020
$42,584,034



CITY OF STAUNTON

GENERAL FUND CIP REVENUES - FINANCIAL UPDATE (OCTOBER 31,2019)

FY 2004 - FY2020

	BUDGET	REVENUES TO DATE	BALANCE
CIP GENERAL REVENUE			
INTEREST INCOME	$ 5,314	$ 297,080	$ (291,766)
MISCELLANEOUS REVENUE	4,950	5,633	(683)
RECOVERED COSTS-OPERATIONS	397,148	506,160	(109,012)
APPROPRIATION OF PRIOR YEAR FUND BALANCE	2,268,470	-	2,268,470
TRANSFER FROM DEBT SERVICE FUND	3,000,000	3,000,000	-
TRANSFER FROM THE GENERAL FUND	37,329,785	36,488,735	841,050
TOTAL GENERAL GOVERNMENT REVENUES	$ 43,005,667	$ 40,297,608	$ 2,708,059
CIP CAPITAL GRANTS AND CONTRIBUTIONS			
RECOVERED COSTS- HEALTH DEPARTMENT BUILDING	$ 24,530	$ 17,840	$ 6,690
TOTAL CIP CAPITAL GRANTS	$ 24,530	$ 17,840	$ 6,690
PUBLIC WORKS- CAPITAL/NON-CAPITAL GRANTS			
COMMONWEALTH OF VIRGINIA-TRANSPORTATION	$ 2,741,946	$ 2,682,756	$ 59,190
VABF GRANT	$ 431,200	$ -	$ 431,200
RECOVERED COSTS-MONTGOMERY AVENUE	11,333	11,333	-
RECOVERED COSTS- SEARS HILL BRIDGE	150,168	150,168	0
COMM OF VA- PRIMARY EXTENSION PAVING	1,430,173	455,673	974,500
COMMONWEALTH OF VIRGINIA- MISCELLANEOUS AID	102,273	97,299	4,974
RECOVERED COSTS- COCHRAN PARKWAY	1,883,747	1,860,887	22,860
FEDERAL GOV'T- MISCELLANEOUS	105,931	105,931	(0)
FEDERAL - SAFE ROUTES TO SCHOOL GRANTS	2,270,339	681,732	1,588,607
STATE/ FEDERAL GOV'T -CENTRAL AVENUE	289,237	12,729	276,508
TOTAL PUBLIC WORKS CAPITAL/NON-CAPITAL GRANTS	$ 9,416,347	$ 6,058,509	$ 3,357,838
PARKS & RECREATION NON-CAPITAL GRANTS			
STATE AID-VDOT FUNDS	$ 25,000	$ 24,219	$ 781
STATE AID-MISCELLANEOUS SLAF LAKE TAMS	210,978	210,978	-
TOTAL PARKS & RECREATION GRANTS	$ 235,978	$ 235,197	$ 781
COMMUNITY DEVELOPMENT CAPITAL GRANTS			
COMM OF VA FRONTIER CENTER	$ 100,000	$ 100,000	$ -
COMM OF VA- RR SMITH CENTER FUNDS	459,167	459,167	-
TOTAL COMMUNITY DEVELOPMENT GRANTS	$ 559,167	$ 559,167	$ -
TOTAL CIP FUND REVENUES	**$ 53,241,689**	**$ 47,168,321**	**$ 6,073,368**
	$ -		

TRANSFERS FROM THE GENERAL FUND	
FISCAL YEAR 2003	$ 479,317
FISCAL YEAR 2004	$ 545,747
FISCAL YEAR 2005	$ 1,387,431
FISCAL YEAR 2006	$ 2,935,405
FISCAL YEAR 2007	$ 3,047,527
FISCAL YEAR 2008	$ 841,518
FISCAL YEAR 2009	$ 3,033,591
FISCAL YEAR 2010	$ 2,736,358
FISCAL YEAR 2011	$ 3,513,820
FISCAL YEAR 2012	$ 2,210,000
FISCAL YEAR 2013	$ 2,452,004
FISCAL YEAR 2014	$ 3,052,170
FISCAL YEAR 2015	$ 2,557,305
FISCAL YEAR 2016	$ 1,873,392
FISCAL YEAR 2017	$ 1,641,050
FISCAL YEAR 2018	$ 791,050
FISCAL YEAR 2019	$ 691,050
FISCAL YEAR 2020	$ 841,050
TOTAL TRANSFERS FROM THE GENERAL FUND	$ 34,629,785

CITY OF STAUNTON
GENERAL FUND CIP PROJECTS - FINANCIAL UPDATE- October 31, 2019
FY 2004 - FY2020

		BUDGET		EXPENDITURES		BALANCE
GENERAL GOVERNMENT ADMINISTRATION						
FINANCIAL SOFTWARE	$	1,482,374	$	1,273,429	$	208,946
INFORMATION TECHNOLOGY EQUIPMENT		265,210		252,877		12,333
FIBER LOOP PROJECT		1,188,591		1,188,591		0
TOTAL GENERAL GOVERNMENT ADMINISTRATION	$	2,936,175	$	2,714,896	$	221,279
PUBLIC SAFETY EQUIPMENT/PROJECTS						
E911 TELEPHONE EQUIPMENT	$	102,166	$	102,166	$	(0)
E911 CALL HANDLING EQUIPMENT		102,273		97,299		4,974
E911 RECORDING EQUIPMENT		150,000		150,011		(11)
FIRE STATION -GRUBERT AVENUE		857,779		857,778		1
FIRE TRUCK RESERVE		1,704,383		2,505,626		(801,243)
RADIO NARROWBAND PROJECT		500,000		488,447		11,553
REGIONAL JAIL RESERVE		5,376,286		5,057,286		319,000
REGIONAL ANIMAL SHELTER		125,000		82,192		42,808
TOTAL PUBLIC SAFETY PROJECTS	$	8,917,887	$	9,340,805	$	(422,918)
ENGINEERING PROJECTS						
ENGINEERING AERIAL PHOTOGRAPHY	$	141,440	$	141,440	$	-
GIS SYSTEM		16,468		16,466		2
TOTAL ENGINEERING PROJECTS	$	157,908	$	157,906	$	2
STREET PROJECTS						
STREET IMPROVEMENT PROJECTS	$	1,722,641	$	1,610,550	$	112,091
URBAN STREET CONSTRUCTION 2% MATCH RESERVE ACCOUNT		307,185		1,057		306,128
URBAN STREET CONSTR 2% MATCH-CHURCHVILLE AVE		479,293		464,338		14,955
KALORAMA ST PROJECT		109,194		109,193		1
BOWLING STREET BRIDGE		335,592		335,592		(0)
HAILE STREET BRIDGE		322,955		322,955		(0)
MONTGOMERY AVENUE ROAD EXTENSION PROJECT		813,729		813,729		0
SEARS HILL BRIDGE COMMUNITY FOUNDATION ACCOUNT		170,875		170,875		0
SAFE ROUTES TO SCHOOL - SHELBURNE/ WARE SCHOOL		100,362		100,361		1
SAFE ROUTES TO SCHOOL- MCSWAIN SCHOOL		353,440		353,440		0
STATLER /RICHMOND RD -VDOT PROJECT GRANT-CITY MATCH		50,000		-		50,000
RICHMOND RD /GREENVILLE-VDOT PROJECT GRANT-CITY MATCH		35,000		-		35,000
CENTRAL AVENUE STREETSCAPE-FEDERAL PROJECT		2,167,585		256,668		1,910,917
CENTRAL AVENUE STREETSCAPE-CHESAPEAKE BAY GRANT		75,000		75,000		-
NEW SIDEWALKS		700,000		-		700,000
STATE ROUTE 1426 VDOT REVENUE SHARING PROJECT		2,110,000		1,789,303		320,697
BESSIE WELLER SAFE ROUTE TO SCHOOL GRANT		459,838		19,652		440,186
RICHMOND RD/COCHRAN PARKWAY		2,883,747		2,860,887		22,860
BRICK SIDEWALK PROJECTS		500,000		85,162		414,838
VDOT PRIMARY EXTENSION PAVING		1,430,173		1,396,920		33,253

CITY OF STAUNTON
GENERAL FUND CIP PROJECTS - FINANCIAL UPDATE- October 31, 2019
FY 2004 - FY2020

	BUDGET	EXPENDITURES	BALANCE
MARTIN LUTHER KING JR MEMORIAL SIGN	41,450	40,940	510
PUBLIC WORKS EQUIPMENT RESERVE	400,000	263,834	136,166
RT 11 / COMMERCE ROAD INTERSECTION	50,000	-	50,000
TOTAL STREET PROJECTS	$ 15,618,059	$ 11,070,457	$ 4,547,602
EDUCATION			
BLUE RIDGE COMMUNITY COLLEGE	$ 509,698	$ 509,688	$ 10
LEE HIGH SCHOOL PROJECT	900,000	-	900,000
TOTAL EDUCATION	$ 1,409,698	$ 509,688	$ 900,010
BUILDING MAINTENANCE PROJECTS			
CITY HALL ROOF REPLACEMENT	$ 165,306	$ 85,306	$ 80,000
ART CENTER WALL REPAIR	310,481	196,481	114,001
CITY HALL FLOOR REPAIR	66,140	36,140	30,000
ENERGY SAVINGS PROJECT	1,480,181	1,480,181	-
MHP MOLD REMEDIATION	69,200	69,199	1
BUILDING MECHANICAL SYSTEMS	241,981	242,361	(380)
HEALTH DEPARTMENT BUILDING RENOVATIONS	186,203	169,840	16,363
BOOKER T BUILDING	325,784	262,603	63,181
LIBRARY FACILITY STUDY	40,000	40,000	-
FIRE STATION ROOF REPLACEMENT	845,000	206,815	638,185
PUBLIC SAFETY BUILDING/SCHOOL STORAGE BUILDING	40,000	39,339	661
COCHRAN JUDICIAL CENTER	256,682	256,682	-
PUBLIC WORKS BUILDING MAINTENANCE RESERVE	400,000	130,850	269,150
TOTAL PUBLIC WORKS BUILDING PROJECTS	$ 4,426,958	$ 3,215,797	$ 1,211,161
PARKS, RECREATION, CULTURAL			
FOOTBALL STADIUM IMPROVEMENTS	$ 77,762	$ 60,578	$ 17,184
MHP SOCCER FIELDS	166,272	165,878	394
SKATEBOARD PARK	84,275	84,275	-
BOOKER T PLAYGROUND EQUIPMENT	40,418	20,209	20,209
GHP PLAYGROUND EQUIPMENT	93,402	93,402	-
MHP POOL BATHHOUSE REPAIRS	37,763	37,763	-
GHP QUARTERBACK CLUB RESTROOMS	70,000	70,000	-
MHP PLAYGROUND EQUIPMENT	90,000	90,000	-
GOLF COURSE IRRIGATION PROJECT	635,491	635,490	1
MONTGOMERY HALL PARK FIELD IMPROVEMENT	15,000	15,000	-
LANDSCAPE PLAN	156,354	153,069	3,285
GYPSY HILL PARK BANDSTAND REPAIRS	30,000	30,000	-
FIELDHOUSE PROJECT-FOOTBALL STADIUM	32,606	32,606	-
GHP POOL RENOVATIONS	500,000	492,565	7,435
LAKE TAMS PROJECT	382,637	382,637	-
LAKE TAMS PROJECT - SLAF	210,978	210,978	-

CITY OF STAUNTON
GENERAL FUND CIP PROJECTS - FINANCIAL UPDATE- October 31, 2019
FY 2004 - FY2020

	BUDGET	EXPENDITURES	BALANCE
GHP DUCK POND	76,106	76,106	-
MHP BATHROOM/ POOL	275,000	274,317	683
MOXIE STADIUM LIGHTING	52,055	52,055	-
STATLER BROTHERS TRIBUTE	29,030	29,030	-
GHP FENCE	71,115	71,115	-
GREENWAYS PROJECT	300,000	-	300,000
FOOTBALL STADIUM ADA IMPROVEMENTS	100,000	87,682	12,318
GHP RESTROOM REPLACEMENT	350,000	-	350,000
GHP TOT PLAYGROUND	75,000	40,000	35,000
TOTAL PARKS, RECREATION, CULTURAL	$ 3,951,264	$ 3,204,755	$ 711,509
LIBRARY			
LIBRARY AUTOMATION SYSTEM	$ 204,201	$ 204,201	$ -
COMMUNITY DEVELOPMENT PROJECTS			
RR SMITH CENTER PROJECT	$ 609,167	609,167	$ -
PERFORMING ARTS CENTER	100,000	100,000	-
WOODROW WILSON PRESIDENTIAL LIBRARY	100,000	100,000	-
SHENANARTS	8,333	8,333	-
COUNTY COURTS PROJECT	177,453	99,060	78,393
CORRIDOR OVERLAY INCENTIVES	25,000	1,350	23,650
ECONOMIC DEVELOPMENT RESERVE	1,273,819	1,243,811	30,008
WESTERN STATE HOSPITAL DEVELOPMENT	595,434	595,434	-
STAUNTON CROSSING DEVELOPMENT	3,456,200	940,489	2,515,711
ENTERPRISE ZONE PROGRAM	55,000	21,823	33,177
ENTERPRISE ZONE PROGRAM- CADENCE	175,000	141,011	33,989
ENTERPRISE ZONE PROGRAM- CARDED GRAPHICS	130,521	100,000	30,521
FRONTIER CULTURE GRANT PROJECT	100,000	88,051	11,949
TOTAL COMMUNITY DEVELOPMENT	$ 6,805,927	$ 4,048,529	$ 2,757,398
TRANSFERS TO OTHER FUNDS			
TRANSFER TO THE GENERAL FUND -HOTEL DEBT	$ 600,000	$ 600,000	$ -
TRANSFER TO THE TROLLEY FUND -TROLLEY PURCHASE	25,000	25,000	-
TRANSFER TO DEBT SERVICE SINKING FUND	6,756,943	6,756,943	-
TRANSFER TO THE PARKING FUND	900,000	900,000	-
TRANSFER TO BOND CONSTRUCTION	400,000	400,000	-
TRANSFER TO SCHOOL CIP FUND	475,000	475,000	-
TOTAL TRANSERS TO OTHER FUNDS	$ 9,156,943	$ 9,156,943	$ -
CIP PROJECTS RESERVE -UNDESIGNATED PROJECTS	$ 229,657	-	$ 229,657
TOTAL GENERAL FUND CIP EXPENDITURES	**$ 53,814,678**	**$ 43,623,978**	**$ 10,155,699**

A. OPEN SPACE/ENVIRONMENT

1. Conserve open space and protect the remaining environmentally sensitive areas in the Staunton-Augusta-Waynesboro region before they are faced with development pressures.

a. Encourage developers to designate open space and environmentally sensitive areas first and then design developments around those elements.

b. Encourage and/or provide incentives for useable open space to be included in all existing and new developments.

c. Encourage appropriate use of agricultural-forestal districts.

d. Support efforts to preserve Betsy Bell and Mary Grey mountains. Enhance use of the public area at Betsy Bell and look into the feasibility of conservation easements for both Betsy Bell and Mary Grey.

e. Limit water and sewer access in areas slated for preservation and open space.

f. Support development of greenways in the City (especially along streams and creeks).

g. Work with organizations, agencies, and neighboring localities within the Staunton- Augusta-Waynesboro Region to:

  i. Develop a regional inventory of environmentally sensitive areas which includes recovery or mitigation of environmentally sensitive areas already affected by development.

  ii. Promote strong land conservation and direct development towards existing developed or designated growth areas through creation of compatible ordinances within the region.

  iii. Continue efforts to address stormwater management.

  iv. Begin planning for conservation of viewsheds and open space along both sides of Rt. 262.

  v. Promote practices that preserve Lewis Creek as a natural asset to the region.

h. Discourage further development in the floodplains.

i. Follow the suggestions and implement the recommendations of the Central Shenandoah Valley's Regional All Hazards Mitigation Plan, paying particular attention to those elements directly related to Staunton.

j. Protect and enhance streams and creeks in and around the City, including Lewis Creek, Asylum Creek, Gum Springs Branch, and Poague Run. Activities may include:

   i. Monitor and improve the water quality. Utilize both public sector and volunteer resources.

   ii. Organize volunteer litter clean-ups and encourage participation in the "Adopt- a-Stream" program.

   iii. Educate public officials and the citizenry as to the roles that streams and creeks have played in the historical and economic development of the City and surrounding area. Examine ways to embrace them as economic and physical assets.

   iv. Pursue potential development of nature observation stations along the stream and creek corridors.

   v. Undertake riparian restoration where needed. Also encourage landowners to take advantage of cost-share programs for native tree and shrubs plantings along stream and creek corridors running through private lands.

   vi. Work with Lewis Creek Watershed Advisory Committee to develop a citywide watershed recognizability program. Such as a standard "guard rail" at all stream crossings to draw residents attention to the presence of the streams passing below the road.

k. Identify environmentally sensitive areas and assets for Staunton and develop plans for protecting these areas.

l. Encourage identification and remediation of environmentally compromised areas of the City.

2. Encourage sustainability and conservation practices.

a. Promote and support energy conservation.

b. Seek alternative energy sources for buildings such as geothermal, green roofs, and water turbines.

B. COMMUNITY CHARACTER

1. Enhance the physical attractiveness of the City through a broad program addressing lighting, signage, and litter control; tree plantings and landscaping; and architecturally appropriate design standards for buildings or structures fronting corridors and thoroughfares.

a. Support enhancement and priority implementation of the City's Master Landscaping Plan - especially along entrance corridors and the pedestrian network.

b. Support increased landscaping of school grounds.

c. Develop a homeowner landscaping and stormwater management education program to demonstrate the potential for beautification of neighborhoods, as well as environmental and financial advantages of landscaping. Along with education, provide planning assistance, design advice, and incentives for property owners' landscaping improvements.

d. Work aggressively to prevent and control litter, through an extensive public education campaign demonstrating the environmental, health, and financial costs to taxpayers caused by littering.

e. Seek ways to control light pollution. Examples may include, but are not limited to:

   i. Developing education and incentive programs that highlight the environmental, health, and financial benefits of controlling light pollution and encourage appropriate light design and fixtures.

   ii. Conducting an assessment of all City-owned facilities, schools, parks, and sports facilities to develop a plan for shielding and/or retro-fitting inappropriate lighting fixtures in order to reduce light trespass, up-lighting, and glare. Promote more energy efficient light sources. Begin shielding city street drop lighting fixtures until they can be retro-fitted with appropriate fixtures.

   iii. Restricting light trespass from commercial and non-residential establishments onto residential properties. Encourage the shielding of commercial drop lighting until lighting can be retro-fitted with appropriate fixtures.

   iv. Working with Dominion Virginia Power to supply more efficient, shielded dusk-to-dawn security lights for their customers.

   v. Requiring appropriate lighting fixtures for all newly developed, redeveloped, or renovated commercial and public facilities. Working with lighting suppliers, contractors, and architects to use more energy efficient and appropriately designed lighting fixtures for their customers.

f. Seek ways to control excessive pigeon, vulture, vermin, and deer populations.

g. Continue to support, implement, and maintain an entryways and corridors overlay zone.

2. Preserve and capitalize on the City's rich historic and architectural character.

a. Continue support for and cooperative efforts with the Historic Staunton Foundation.

b. Continue City's emphasis on historic preservation and compliance with the historic preservation ordinance.

c. Educate the public on the long-term importance (quality of life, financial, etc.) of maintaining historic standards, despite the added levels of review and requirements.

d. Assess performance, strengths, and weaknesses of the current historic districts ordinance. Identify opportunities for improvements in achieving desired goals in the most effective manner with the least burden for property owners and developers.

e. Look to areas beyond the boundaries of the current historic districts for opportunities to add to the districts or to create new districts.

f. The City, working with neighborhoods and the Historic Staunton Foundation, should identify properties throughout the City of historic or architectural significance - especially those along entrance corridors, thoroughfares, and in transitional neighborhoods.

g. Support historic preservation and tourism efforts in the City's historic districts. The five historic districts are the Beverley Historic District, the Wharf Historic District, the Stuart Addition Historic District, the Gospel Hill Historic District, and the Newtown Historic District.

h. Support research into the historic structures in the traditional black community of the Johnson Street Area and possible eligibility as a historic district.

i. Study potential for a Valley Museum of African-American History to be located at the Booker T. Washington Community Center.

j. Develop a revolving loan fund (publicly funded, privately funded by the community, or a public-private partnership) to purchase, rehabilitate, and/or resell historic properties whose owners are unwilling or unable to properly maintain the properties.

k. Take steps to preserve the architectural character of older neighborhoods that may not be included under the "historical" category, but are equally important to the look and feel of the city, especially pre- and post-WWII neighborhoods.

l. When developed, redeveloped, or renovated, require commercial and retail structures that adjoin residential areas to utilize architectural facades and site features that are consistent with and/or complementary to the surrounding neighborhood(s).

C. PLANNING

1. Encourage appropriate new development that is well-planned, compatible, and contributes to the resource base of the City.

a. Promote the development of Planned Unit Developments and Planned Business Developments with mixed uses, higher densities, more compact designs, usable open space, and protection of viewsheds and environmental features.

b. Provide incentives for infill development.

c. Require utilities in all new developments to be underground rather than overhead, where appropriate.

d. Promote return of front porches and useable front yards. Examples may include, but are not limited to:

   i. Encourage new residential parking structures and garages to be located to the side or rear of the home.

   ii. Limit the number of houses in subdivisions with garages that protrude beyond the front building line.

   iii. Encourage driveways and parking areas for single-family residential dwellings to terminate on the side or at the rear of houses, not in front (except on-street parking, where applicable).

e. Educate the public, development community, local officials and staff on the principles and advantages of smart/good development (environmental, health, and financial) and of density and compact building options when properly planned in concert with public and private entities.

f. Re-evaluate land use and zoning at Richmond Road and Frontier Drive extended to incorporate a mix of commercial, retail and light industrial uses.

g. Work with the Frontier Culture Museum to encourage that the DeJarnette Property is developed in a manner compatible with Staunton's overall goals and objectives (i.e., architecturally appropriate designs and uses that complement the downtown efforts).

h. Work with Augusta County to jointly plan the land uses along the Rt. 262 Loop, so that they are consistent with the goals and objectives of both localities; to minimize sprawl; to maintain limited access; and to ensure that residential areas adjoining the Loop do not become over-commercialized.

i. Develop appropriate neighborhood-commercial service zones at the planned Springhill fly-over and at the Morris Mill Road interchange.

j. Examine potential planned business uses for properties to the south and north of Rt. 250 West, where they meet Rt. 262.

k. Work with the Virginia Department of Transportation to determine the appropriate location of additional access off Rt. 262.

l. Develop a master plan for properties adjoining Rt. 262 both between I-81 and Rt.11 and between Rt. 11 and Springhill Road, including street access, utilities extensions, and appropriate land uses.

m. Coordinate planning on corridors with efforts to promote quality of life and architectural character.

2. Develop compatible mixed uses as the norm, rather than the exception.

a. Use zoning tools, design guidelines, and neighborhood and stakeholder input to encourage a balanced mix of uses within neighborhoods, especially transition areas.

b. Encourage appropriate at-home businesses in residential areas and small business owners "living where you work" in commercial and transitional mixed-use zones.

c. Encourage residential use of upper floors in downtown and in commercial areas that adjoin neighborhoods.

D. NEIGHBORHOODS AND HOUSING

1. Create walkable neighborhoods with emphasis on pedestrian safety and reducing the need for short vehicle trips by residents of high density neighborhoods adjoining major destinations such as the parks, schools, downtown, library, and neighborhood commercial areas.

a. Make restoration and development of a quality pedestrian network a key priority for capital project funding and implementation. Also, initiate an extensive maintenance and enhancement program for existing sidewalks (including repair, landscaping, weed control, street trees, planting strips, and appropriate lighting) and encourage the City to include sidewalk improvements as part of the annual Public Works budget.

b. Require appropriately landscaped and sized sidewalks within all new developments or major redevelopments with established design, performance, and maintenance standards for sidewalks based on area density and proximity to primary pedestrian destinations.

c. Create a Pedestrian Access Plan and expand the City's Sidewalk Plan;

i. Map the current location of all existing sidewalks and identify widths, conditions, maintenance needs, and access to destinations.

ii. Create an implementation schedule for the development of an interconnected pedestrian network.

iii. Encourage other types of access beyond pedestrian access.

iv. Improve the continuity of sidewalks, pedestrian, and other forms of access throughout the City to improve the transition through neighborhoods and other parts of the City.

d. Include "walkability" as a primary design criteria for all new public and private development and redevelopment projects.

e. Begin a program to make existing, high-density neighborhoods that surround primary destinations more "pedestrian friendly" and make the destinations more accessible to residents of those neighborhoods.

f. Maximize the safety of students utilizing the school "walk-zone" and encourage and enable walking to school through such programs as “Safe Routes To School”.

g. Complete the pedestrian corridor on Churchville Avenue to connect Downtown to Gypsy Hill Park.

h. Pursue public safety efforts that ensure neighborhood streets along the pedestrian network are as safe as possible from high speed traffic and crime.

i. New developments should be integrated into the surrounding neighborhood by requiring the connection of new roads to existing roads of the adjoining neighborhood if at all possible. Avoid cul-de-sacs & isolated neighborhoods if at all possible.

j. Promote a mix of apartment houses, townhouses, duplexes with shops, small parks, offices, etc.

2. Ensure that Staunton's housing stock is an adequate mix to support the citizenry and the City's tax base.

a. Work with agencies and the development community to identify ways to best maintain ample housing choices and affordability without concentrating lowest and highest income levels in one area.

b. Limit the further breaking up of existing single family homes into multi-unit structures, while also promoting the development and use of accessory dwelling units (such as separate entrance basements, attics, over garages) where the owner lives on premises in the primary dwelling unit.

c. Encourage and facilitate development of apartments, condominiums, and townhouses for upper floors of downtown commercial buildings.

d. Develop a city-wide housing plan that addresses housing issues at all levels, including affordable housing, blighted areas, historic restoration, and housing for the elderly.

e. Encourage the City and the Redevelopment and Housing Authority to take a more active role in addressing housing needs throughout the city.

f. Seek ways to encourage potential homebuilders to choose established neighborhoods for appropriate infill projects where infrastructure and services already exist.

g. Work with real estate agents and other groups to promote the attraction and distinctiveness of living in older neighborhoods.

E. REHABILITATION AND RE-USE

1. Promote the conservation and reuse of existing infrastructure and buildings.

a. Provide tools and incentives for private rehabilitation of all older structures, not just those in historical or blighted neighborhoods (e.g., grants, low interest loans, planning and design, environmental hazard abatement advice and assistance, rehab strategy, tax abatement).

b. Review the Rehab Abatement Program to see how it could be revised to allow for less extensive rehabilitation (than is currently required) for the homeowner to benefit.

c. Educate the public on how to economically and safely address potential environmental hazards (lead paint, asbestos, and mold).

d. Develop a revolving loan fund (publicly funded, privately funded by the community, or a public-private partnership) to rehabilitate and/or redevelop properties that do not fit the criteria for the Block-By-Block or Habitat For Humanity programs.

e. Work with faith-based and community organizations to provide for general upkeep of homes where residents are physically or financially unable to maintain the property.

f. Maintain a prioritized inventory of potential projects that organizations or volunteers could perform for the benefit of a neighborhood or the City in general.

g. Continue to apply for funding from state, federal, private, and non-profit programs for neighborhood improvements throughout the City.

h. Emphasize proactive maintenance of existing structures and properties.

2. Revitalize blighted and vacant properties.

a. Continue support for and expansion of rehabilitation programs.
For example:

1. Block By Block
2. Habitat For Humanity

b. Inventory vacant properties and buildings throughout the City and identify potential uses that could or would be viable with appropriate zoning changes.

c. Encourage the City Treasurer to aggressively pursue the auction of tax delinquent or abandoned properties.

d. Seek ways to address the issue of absentee landlords in blighted areas and aggressively encourage or require maintenance and upgrades of deteriorating properties.

e. Develop a community partnership between public safety officials and residents to address issues of crime (particularly, drug dealing) in blighted neighborhood areas.

3. **Redevelop older, high density areas where utilities and infrastructure already exist.**

a. Make neighborhood revitalization a high priority of the City.

b. Develop plans and programs for retro-fitting existing single-use developments into walkable, mixed-use viable neighborhoods.

c. Examine lot size, setback, and parking requirements for opportunities to improve flexibility in older neighborhoods and redevelopment areas.

d. Encourage compatible, in-fill development on vacant lots.

e. Encourage continued redevelopment of commercial brownfields areas.

f. Develop a prioritized list of potential redevelopment opportunities. Provide planning and design assistance for potential investors and developers, as well as opportunities for public-private partnerships.

g. Encourage compatible local businesses to locate within residential neighborhoods.

h. Support efforts to improve and revitalize the business strip along West Beverley Street from Lewis Street to the intersection of West Beverley Street and Frederick Street at Thornrose Cemetery (Including mixed uses, where appropriate, on West Beverley from Jefferson to Thornrose).

i. Support continued revitalization and redevelopment of the Johnson Street area.

j. Support efforts to improve and revitalize the Central Avenue business corridor bounded by Lewis Street, Churchville Avenue, Augusta Street, and Frederick Street.

k. Support efforts to improve and revitalize the business strip along West Beverley Street from Thornrose Cemetery to the city limits.

l. Encourage appropriate reuse of the large vacant structures throughout the City such as the Staunton Manor property on Rt. 250 west.

F. TRANSPORTATION AND PARKING

1. Reduce the emphasis of parking quantity and increase the importance of parking design and use.

a. Scale commercial parking requirements to typical use, rather than capacity use, by lowering the minimum level of parking required and limiting the total amount of hard surface parking permitted.

b. Reduce parking requirements by allowing and promoting shared parking and dual use - especially for redevelopment, transitional areas, and planned mixed-use development.

c. Require landscaping and a safe, user-friendly pedestrian network with designated walkways and crossings within commercial and public parking areas.

d. Maintain incentives for retro-fitting excess hard surface commercial parking areas to landscaped areas.

e. Where appropriate, move parking to side and rear of commercial and public buildings rather than the front.

f. Examine ways to ensure maximum utilization of downtown parking garages and public lots.

g. Consider extending local parking zones for neighborhoods adjoining Downtown. Minimize the cost and inconvenience of obtaining and using residential passes.

h. Consider additional parking garages in the City.

2. Provide for a variety of transportation options and designs that balance pedestrian, bicycle, auto, and public transportation within the City and among key destinations.

a. Develop alternative approaches to street designs in order to ensure that the roads and intersections are scaled to the neighborhoods.

b. Evaluate each new VDOT project from the standpoint of sidewalks, pedestrian safety, bicycle access, and the impact on existing neighborhoods before final design.

c. Install traffic calming devices for heavily traveled thoroughfare streets that go through neighborhoods (example: Donaghe Street, Springhill Road, Grubert Avenue, Stuart Street, North Augusta) and streets going through school "walk-zones."

d. Develop safe, designated street crossings and ingress/egress points so that pedestrians from adjoining high-density neighborhoods can walk to and from primary destinations (parks, schools, library, downtown, neighborhood commercial areas, etc.) without the need for short vehicle trips.

e. Re-examine traffic routing patterns for opportunities in which through traffic might be dispersed or re-routed, rather than being concentrated through older, established neighborhoods.

f. Maintain ways to provide tourists with easier access from Interstates 81 and 64 to downtown and traffic routing in and around the downtown area to ensure the best possible viewsheds for those entering the City's core.

g. Collaborate with employers and neighboring localities to promote ride-sharing and at- home work options.

h. Develop the Montgomery Avenue Connector Road.

i. Maintain strong opposition to the Virginia Department of Transportation's proposed plan for a Service/Access Road Exit off I-81for Staunton.

j. Extend trolley routes and provide better information on schedules.

k. Continue to make Staunton more bike-friendly by adding more bike racks, especially at trolley stops, creating more bike lanes especially as streets are built or widened, linking greenways with bike trails and paths, and reorienting sewer grates to make it easier for bikes to ride across.

l. Pursue safe pedestrian networks in and between all neighborhoods.

G. PUBLIC SERVICE AND GOVERNMENT

1. Ensure quality and effective public services that meet the needs of residents and businesses while being proportionate to the City's economic base and resources.

a. **Recreation:**

i. Provide appropriate facilities and programs to adequately meet the recreational needs of the general community.

ii. Continue to support and provide facilities for active and passive recreation activities that provide opportunities for social interaction, including soccer, baseball, softball, football, basketball, swimming, skateboarding, rollerblading, crafts, knitting, and birdwatching.

iii. Work with the local YMCA and similar organizations to provide joint programs and to supplement each other's offerings.

iv. Maintain a wide variety of recreation programs for seniors.

v. Continue to support the network of parks; small and large.

b. **Public Safety:**

i. Closely monitor personnel and equipment needs of the public safety departments (police, fire, rescue) to ensure that an optimum level of public safety and protection is maintained for Staunton's citizens, homes, and businesses.

ii. Continue and promote public safety education and prevention programs for police, fire, and rescue services in schools, neighborhoods, and other settings.

iii. Develop a volunteer "Crime Watch" program for parks, public areas, and along the pedestrian network leading to and from destinations.

iv. Develop a "Fire Watch" program for any areas of the city that border forested lands and have high potential for wildfires.

v. Continue support for "closest to call" joint response agreement with Augusta County Fire Department.

vi. Ensure that the City is prepared in the event of a natural disaster or terrorism here or in neighboring regions where it could significantly affect the City or its residents.

c. **Schools:**

i. Support efforts to maintain a quality school system, but recognize the constraints of the City's entire budget.

ii. Encourage the continued renovation and upgrade of existing, neighborhood-based schools.

iii. Encourage more utilization of schools as neighborhood focal points and gathering centers for after hours and community activities when schools are not in session.

iv. Study potential for utilizing school grounds and playgrounds as neighborhood "miniparks" on weekends and during summers when schools are out of session.

v. Continue to capitalize on the excellent schools, colleges, and universities in the region to assist with the implementation of planning objectives. Utilize student interns and classes to conduct research; and seek input from professors and students in developing innovative options and in evaluating alternative approaches.

d. **Library:**

i. Support continued maintenance/enhancement of the Library facilities and encourage family-friendly programs and services.

e. **Social Services:**

i. Ensure that Staunton only has responsibility for a proportionate number of social service clients for its size and capabilities.

f. **Utilities and Infrastructure:**

i. Discourage extension of water and sewer utilities into areas where they might promote the development of identified environmentally critical areas.

ii. Continue to fund and seek funding for critical stormwater control facilities and flood mitigation activities.

iii. Continue to require sidewalks and curb and guttering for all new developments and major renovations, but allow for flexibility in design, so long as the edge of the street is maintained and stormwater is controlled.

iv. Make the City of Staunton a model of energy efficiency and renewable energy utilization. Encourage green initiatives and integrate emerging technologies.

2. **Ensure that the regulatory and approval processes make it easier and more profitable to attract and maintain the type of development the community desires.**

    a. Work with stakeholders (including developers, contractors, investors, real estate agents, architects, land surveyors, and bankers) to evaluate the regulatory and approval processes.

    b. Develop zoning regulations and design goals in a graphical / pictorial format.

H. ECONOMIC DEVELOPMENT/TOURISM

1. **Continue development of a vibrant and active downtown area with enhanced business and residential opportunities.**

    a. Continue to support the Staunton Downtown Development Association and the downtown revitalization efforts.

    b. Support efforts of Staunton Cultural Development Alliance, American Shakespeare Center, Woodrow Wilson Presidential Library, R.R. Smith Center for History and Art, Staunton Performing Arts Center, Frontier Culture Museum, and others to expand arts and cultural opportunities for Staunton's residents and visitors.

    c. Encourage development and redevelopment that stimulates increased pedestrian activity in the downtown and adjoining transitional areas.

    d. Promote outdoor dining, outdoor sales by downtown businesses, festivals, community gatherings, and other activities that encourage pedestrian activity and increase social interaction in the downtown area.

    e. Pursue the establishment of more "basic services" businesses such as a grocery store, laundry, and pharmacy for residents of downtown and adjoining neighborhoods.

    f. Pursue the establishment of more downtown businesses that cater to children and families.

    g. Continue to educate commercial owners and potential business operators on the benefits available within enterprise zones.

    h. Continue to work with the County of Augusta to pursue alternatives to maintain the Augusta County Court facilities in Downtown Staunton.

2. **Aggressively pursue an economic development program that strengthens and broadens the City's economic base, with an emphasis on living wage opportunities desirable to the local citizenry.**

    a. Support the goals of the City's Economic Development Plan, including:

i. Short Term Priorities:
- Destination retail
- Tourism
- White collar service businesses
- Manufacturing (for industrial parks)

ii. Long Term Priorities:
- Workforce skill development
- Development of higher paying jobs
- Small business development

b. Promote and fill the Green Hills Industrial Park and the Staunton Gateway.

c. Work cooperatively with Augusta County and Waynesboro to achieve joint economic development goals.

d. Continue to endorse the Central Shenandoah Valley's Regional Strategic Initiatives.

e. Actively participate in the Shenandoah Valley Partnership, the Shenandoah Valley Technology Council, the Shenandoah Valley Workforce Investment Board, the Central Shenandoah Planning District Commission, and similar organizations that promote the economic health and well-being of Central Shenandoah Valley residents and businesses.

f. Support the efforts of the Staunton Convention and Visitors Bureau, American Shakespeare Center, Woodrow Wilson Presidential Library, R. R. Smith Center for History and Art, Staunton Performing Arts Center, Frontier Culture Museum, and others to make Staunton and the surrounding area a tourism destination.

g. Pursue development of key special projects including the Globe Theater, and the Staunton Performing Arts Center.

h. Work cooperatively with Augusta County and Waynesboro, as well as the Shenandoah Valley Travel Association to achieve joint tourism goals.

i. Support an agricultural processing plant in the area to give farmers a way to market and process farm products locally.

j. Encourage medical and educational uses in the downtown area.

k. Maintain support for a "green business” incubator located in Staunton.

3. Encourage a demographically diverse and growing population.

a. Recruit a mix of young professionals, families, and recent retirees to Staunton.

b. Develop incentives for young adults to return to the city after completing college or after starting a family.

c. Capitalize on the financial resources and life experiences that new retirees bring to the City.

d. Ensure adequate facilities and programs are available to support the City's older citizens.

e. Empower Staunton's older citizens to remain active in the community. Encourage volunteerism, promote the hiring of seniors, and foster an Advisors Guild or Mentor Program in which retired persons share their knowledge and talents with young people.

4. Actively encourage public and stakeholder participation and input for land use and development decisions.

a. Promote and help groups like Community Involvement and Awareness, Rebuilding Augusta, Habitat for Humanity, as well as faith-based, civic, and service organizations to play key roles in neighborhood improvement and revitalization efforts - especially in older, established neighborhoods. Strongly encourage development of neighborhood and commercial associations, such as the Newtown Neighborhood Association and the Newtown Center Business Guild.

b. Assist neighborhood groups in conducting "neighborhood visioning" exercises to design specific goals for neighborhoods and to identify area needs and desires.

c. Bring the development community (including developers, investors, contractors, architects, real estate agents, bankers, and business owners), as well as other key stakeholders, into the neighborhood visioning processes for a private sector perspective on how neighborhoods might be developed, redeveloped, or rehabilitated.

d. Hold joint meetings at least annually, or more often as needed, between Staunton, Augusta County, and Waynesboro Planning Commissions to identify regional solutions to common issues and objectives.

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY2018 - 2019

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN PRIORITY INITIATIVE	OPERATIONS/ MAINTENANCE COSTS
PUBLIC SAFETY						
FIRE DEPARTMENT	*	GF 2019	Fire Truck Replacement Reserve	$ 200,000	Public Service and Government (Sec. G.1.b.i)	Annual Preventive Maintenance
PUBLIC WORKS						
PUBLIC WORKS - STREET PROJECTS						
URBAN STREET PROGRAM	*	GF 2019	Virginia Department of Transportation (VDOT) Street Construction Projects -City Match Funds	$ 50,000	Transportation and Parking (Sec. F.2.a and F.2.b)	Annual Maintenance
STREETS	*	GF 2019	City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving	$ 150,000	Transportation and Parking (Sec.F.2.a)	Annual Maintenance
BRICK SIDEWALKS	*	GF 2019	Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick	$ 100,000	Transportation and Parking (Sec.F.2.a)	Annual Maintenance
NEW SIDEWALKS	*	GF 2019	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks	$ 100,000	Transportation and Parking (Sec.F.2.a)	Annual Maintenance
PUBLIC WORKS EQUIPMENT FUND	*	GF 2019	Annual funding source for acquisition of major equipment for General Fund Streets Department > $100,000	$ 100,000	NA	Annual Preventive Maintenance
PUBLIC WORKS- BUILDINGS						
PUBLIC WORKS BUILDING FUND	*	GF 2019	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	$ 100,000	NA	Annual Preventive Maintenance
RECREATION						
GREENWAYS PROJECT	*	BA 2018	Paved bike and pedestrian paths, landscaping, purchase of properties and easements	$ 100,000	Transportation and Parking (Sec. F.2.k and F.2.l)	Annual Maintenance
FOOTBALL STADIUM	*	BA 2018	Improvements to the football stadium to provide ADA handicap access	$ 100,000	Public Service and Government (Sec. G.1.a.i)	Annual Maintenance
EDUCATION						
BLUE RIDGE COMMUNITY COLLEGE	*	GF 2019	Annual Share of Blue Ridge Community College Capital Building Fund	$ 41,050	NA	N/A to City
TOTAL FY2019 CIP PLAN				**$ 1,041,050**		

FUNDING SOURCES:

GF 2019	**General Fund Budget Transfer - FY2019 Budget**	**$**	**691,050**
BA 2018	**FY2018 Budget Amendment from FY2017 Prior Year Fund Balance-Transfer to CIP Fund**	**$**	**350,000**
	TOTAL FUNDING SOURCES	**$**	**1,041,050**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY2019 - 2020

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE	COMPREHENSIVE PLAN PRIORITY INITIATIVE	OPERATIONS/ MAINTENANCE COST
PUBLIC SAFETY							
FIRE DEPARTMENT	*	GF 2020 / BA 2019	Fire Truck Replacement Reserve	$	250,000	Public Service and Government (Sec. G.1.b.i)	Annual preventive maintenance
PUBLIC WORKS							
URBAN STREET PROGRAM	*	GF 2020	Virginia Department of Transportation Construction Projects (VDOT) - City Match Funds	$	50,000	Transportation and Parking (Sec. F.2.a and F.2.b)	Annual maintenance
STREETS	*	GF 2020	City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving	$	150,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
STREETS	*	CIP Account (58494) / BA2020	Central Avenue Streetscape - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements. PROJECT UPDATE: DECEMBER 9, 2016 - COST ESTIMATE = $2,722,015 - VDOT TAP Grant $1,458,912; VDOT Revenue Share Funds $57,216; balance funded by local funds including matching requirements. **(UPC 80485 Comp. Plan)**	$	479,430	Transportation and Parking (Sec. F.2.a)	Annual maintenance
BRICK SIDEWALKS	*	GF 2020	Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick	$	100,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
NEW SIDEWALKS	*	GF 2020	VDOT grant program for new sidewalk projects - City Match Funds	$	100,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
PUBLIC WORKS EQUIPMENT FUND	*	GF 2020	Annual funding source for acquisition of major equipment for General Fund Streets Department > $100,000	$	100,000	NA	Annual preventive maintenance
PUBLIC WORKS BUILDING FUND	*	GF 2020	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	$	100,000	NA	Annual preventive maintenance
ECONOMIC DEVELOPMENT							
STAUNTON CROSSING- DEMOLITION OF BUILDINGS	*	BA 2019 / PROPOSED GRANT	Staunton Crossing development- demolition of old Western State Hospital buildings. Move to FY2019/2020 from FY2018. Funding proposed in FY2019 Budget Amendment and a proposed $500,000 grant from the Virginia Economic Development Partnership for a Virginia Brownfields Restoration and Economic Redevelopment Assistance Fund Remediation Grant. City Council approved the grant application October 25, 2018.	$	2,431,200	Economic Development/Tourism (Sec. H.2.b)	Annual maintenance of fields and lawn
STAUNTON CROSSING- DEMOLITION OF BUILDINGS	*	BA 2020	Staunton Crossing development- demolition of old Western State Hospital buildings. Move to FY2019/2020 from FY2018. Funding proposed in FY2019 Budget Amendment and a proposed $500,000 grant from the Virginia Economic Development Partnership for a Virginia Brownfields Restoration and Economic Redevelopment Assistance Fund Remediation Grant. City Council approved the grant application October 25, 2018.	$	350,000	Economic Development/Tourism (Sec. H.2.b)	Annual maintenance of fields and lawn
RECREATION							
GREENWAYS PROJECT	*	BA 2019	Paved bike and pedestrian paths, landscaping, purchase of properties and easements	$	100,000	Transportation and Parking (Sec. F.2.k and F.2.l)	Annual maintenance
GYPSY HILL PARK	*	BA 2019	Replace two bathrooms at west end of Gypsy Hill Park	$	350,000	Public Service and Government (Sec G.1.a.i)	Annual preventive maintenance

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY2019 - 2020

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	COST	COMPREHENSIVE PLAN PRIORITY INITIATIVE	OPERATIONS/ MAINTENANCE COST
EDUCATION						
BLUE RIDGE COMMUNITY COLLEGE	*	GF 2020	Annual Share of Blue Ridge Community College Capital Building Fund	$ 41,050	NA	N/A to City
EDUCATION-STAUNTON CITY SCHOOLS						
BUILDING MAINTENANCE REPAIRS	*	BA 2019	Transfer to City Schools CIP Fund for Building Maintenance Repairs-roofs, HVAC systems, Technology	$ 200,000	Public Service and Government (Sec. G.1.c.i and G.1.c.ii)	N/A to City
TOTAL FY2020 CIP PLAN				**$ 4,801,680**		

FUNDING SOURCES:

GF 2020	**General Fund Budget Transfer - FY2020 Budget**	**$ 841,050**
CIP Fund Balance	**Transfer $414,837 from CIP Brick Sidewalks to Central Avenue Streetscape Project / $64,593 from FY19 General Fund Balance**	**$ 479,430**
BROWNFIELDS GRANT	**Proposed Virginia Economic Development Partnership Brownfields Grant**	**$ 431,200**
BA 2020	**Proposed FY2020 Budget Amendment from the FY2019 Fund Balance - Staunton Crossing Demolition**	**$ 350,000**
BA 2019	**Proposed FY2019 Budget Amendment from FY2018 Year Fund Balance- Transfer to CIP Fund**	**$ 2,700,000**
	TOTAL FUNDING SOURCES	**$ 4,801,680**
		$ -

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY2020- 2021

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE	COMPREHENSIVE PLAN PRIORITY INITIATIVES	OPERATIONS/ MAINTENANCE COSTS
PUBLIC SAFETY							
FIRE DEPARTMENT	*	GF 2021	Fire Truck Replacement Reserve	$	250,000	Public Service and Government (Sec. G.1.b.i)	Annual preventive maintenance
POLICE DEPARTMENT RADIOS	*	BA2020	Replace Police Department Radio Equipment	$	400,000	Public Service and Government (Sec G.1.b.i)	Annual maintenance contract fees
MIDDLE RIVER REGIONAL JAIL	*	BA2020	Expansion of the Middle River Regional Jail	$	500,000	Public Service and Government (Sec G.1.b.i)	Annual maintenance contract fees
PUBLIC WORKS							
STREETS - CITY MATCHING FUNDS	*	GF 2021	Virginia Department of Transportation Construction Projects (VDOT) - City Match Funds	$	100,000	Transportation and Parking (Sec. F.2.a and F.2.b)	Annual Maintenance
STREETS	*	GF 2021	City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving	$	150,000	Transportation and Parking (Sec. F.2.a)	Annual Maintenance
STREETS	*	BA2020	Adaptive traffic control system for Downtown Corridor **(Comp. Plan Item 1)**	$	150,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
BRICK SIDEWALKS	*	GF 2021	Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick	$	100,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
NEW SIDEWALKS	*	GF 2021	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks	$	100,000	Transportation and Parking (Sec.F.2.a)	Annual Maintenance
PUBLIC WORKS EQUIPMENT FUND	*	GF 2021	Annual funding source for acquisition of major equipment for General Fund Streets Department > $100,000	$	100,000	NA	Annual preventive maintenance
PUBLIC WORKS BUILDING FUND	*	GF 2021	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	$	100,000	NA	Annual preventive maintenance
COURTHOUSE ROOF REPLACEMENT	*	BA 2020	Replace the roof at the City of Staunton Circuit Court Building. Funded from $200,000 reserves and $150,000 from Fund Balance.	$	350,000	Public Service and Government (Sec. G.2.c.i and G.1.c.ii)	Annual preventive maintenance
POLICE DEPARTMENT BUILDING	*	**BONDS**	Purchase a building and re-locate the Police Department to another site- MOVE PROJECT TO FY2021 FROM FY2020	$	3,000,000	Public Service and Government (Sec. G.1.b.i)	Annual maintenance/ Debt payments
STREET IMPROVEMENTS FOR BICYCLE & PEDESTRIAN PLAN	*	BA 2020	Staunton Bicycle & Pedestrian Plan- May 2018. Install signalized crossings at various intersections for pedestrian safety. Augusta - Johnson Streets; Edgewood-Statler-Coalter; Augusta - Taylor; Greenville - Barterbrook: Middlebrook - Hampton	$	125,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance

CITY OF STAUNTON

CAPITAL IMPROVEMENT PLAN (CIP)

GENERAL FUND

FY2020- 2021

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE	COMPREHENSIVE PLAN PRIORITY INITIATIVES	OPERATIONS/ MAINTENANCE COSTS
RECREATION							
GREENWAYS PROJECT	*	BA 2020	Paved bike and pedestrian paths, landscaping, purchase of properties and easements	$	100,000	Transportation and Parking (Sec. F.2.k and F.2.l)	Annual maintenance
EDUCATION							
BLUE RIDGE COMMUNITY COLLEGE	*	GF 2021	Annual Share of Blue Ridge Community College Capital Building Fund	$	41,050	N/A	N/A to City
EDUCATION-STAUNTON CITY SCHOOLS							
BUILDING MAINTENANCE REPAIRS	*	BA 2020	Transfer to City Schools CIP Fund for Building Maintenance Repairs-roofs, HVAC systems, technology	$	200,000	Public Service and Government (Sec. G.2.c.i and G.1.c.ii)	N/A to City
TOTAL FY2021 CIP PLAN				**$**	**5,766,050**		

FUNDING SOURCES:

GF 2021	**General Fund Budget Transfer - FY2021 Budget**	**$**	**941,050**
BONDS	**General Obligation Bonds- Police**	**$**	**3,000,000**
CIP FUND BALANCE	**Public Works Maintenance Reserves - To replace the Staunton Circuit Court Building Roof**	**$**	**200,000**
BA 2020	**Proposed FY2020 Budget Amendment from FY2019 Year Fund Balance- Transfer to CIP Fund**	**$**	**1,625,000**
	TOTAL FUNDING SOURCES	**$**	**5,766,050**

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN PRIORITY INITIATIVES	OPERATIONS/ MAINTENANCE
PUBLIC SAFETY						
FIRE DEPARTMENT	*	GF 2022	Fire Truck Replacement Reserve	$ 350,000	Public Service and Government (Sec. G.1.b.i)	Annual preventive maintenance
MIDDLE RIVER REGIONAL JAIL	*	BA2020	Expansion of the Middle River Regional Jail	$ 500,000	Public Service and Government (Sec G.1.b.i)	Annual maintenance contract fees
PLANNING & INSPECTION	*	BA 2021	Building Inspection and Plan Review software package. Replace the current software program to provide more capabilities for inspection services and plan review.	$ 150,000	Public Service and Government (Sec. G.1.b.i)	Annual license fees
POLICE DEPARTMENT RADIOS	*	BA 2021	Replace police department radio equipment	$ 400,000	Public Service and Government (Sec G.1.b.i)	Annual maintenance contract fees
POLICE DEPARTMENT BUILDING	*	**BONDS**	Renovation of building to re-locate the Police Department to another site- SPLIT BETWEEN FY2021 AND FY2022.	$ 4,000,000	Public Service and Government (Sec. G.1.b.i)	Annual maintenance/ Debt payments
FIRE STATION #1	*	**BONDS**	Renovate Station #1 on Central Avenue, interior renovations and installation of a new roof structure- MOVE PROJECT TO FY2022 FROM FY2021	$ 4,500,000	Public Service and Government (Sec. G.1.b.i)	Annual maintenance/ Debt payments
BESSIE WELLER ELEM SCHOOL	*	VDOT GRANT / LOCAL MATCH	Phase 2 Bessie Weller Elementary School - Safe Routes to Schools Infrastructure Grant Match. Project to include road and entrance improvements for safety to reduce traffic congestion, traffic separation of school buses and parent transportation vehicles, and expansion of the parking lot for staff, visitors, parent/school events. Proposed VDOT Grant = $800,000 and City match funds = $200,000. **(UPC 109024 Comp. Plan)** MOVE PROJECT TO FY2022 FROM FY2021	$ 1,000,000	Transportation and Parking (Sec. F.2.a, F.2.b and F.2.d)	Annual maintenance
PUBLIC WORKS						
STREETS - CITY MATCHING FUNDS	*	GF 2021	VDOT Construction Projects -City Match Funds	$ 100,000	Transportation and Parking (Sec. F.2.a and F.2.b)	Annual Maintenance
STREETS	*	GF 2022	City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving	$ 150,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
STREETS	*	GF 2022	Adaptive traffic control system for Churchville Corridor - Augusta to Springhill Road	$ 150,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
STREETS - RICHMOND ROAD /STATLER BOULEVARD INTERSECTION/ TURNING LANE IMPROVEMENTS	*	VDOT GRANT / LOCAL MATCH	Richmond Road/Statler Boulevard - Traffic signal modifications/ upgrades to improve traffic congestion and flow. Intersection approaches capacity at peak hours. VDOT Six Year Improvement Program, 50% funding from VDOT, 50% from the City. Match funded from Urban Street Reserve (Obj. # 58456) **(UPC 111047 Comp. Plan)**	$ 623,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
BRICK SIDEWALKS	*	GF 2022	Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick	$ 100,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
NEW SIDEWALKS	*	GF 2022	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks	$ 100,000	Transportation and Parking (Sec.F.2.a)	Annual Maintenance
PUBLIC WORKS EQUIPMENT FUND	*	GF 2022	Annual funding source for acquisition of major road equipment for General Fund Streets Department > $100,000	$ 100,000	NA	Annual preventive maintenance

PUBLIC WORKS BUILDING FUND	*	GF 2022	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	$ 100,000	NA	Annual preventive maintenance
STREET IMPROVEMENTS FOR BICYCLE & PEDESTRIAN PLAN	*	BA 2021	Staunton Bicycle & Pedestrian Plan- May 2018. Install signalized crossings at various intersections for pedestrian safety.	$ 125,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
RECREATION						
GREENWAYS PROJECT	*	BA 2021	Paved bike and pedestrian paths, landscaping, purchase of properties and easements	$ 100,000	Transportation and Parking (Sec F.2.k and F.2.l)	Annual maintenance
EDUCATION						
BLUE RIDGE COMMUNITY COLLEGE	*	GF 2022	Annual Share of Blue Ridge Community College Capital Building Fund	$ 41,050	NA	N/A to City
EDUCATION-STAUNTON CITY SCHOOLS						
BUILDING MAINTENANCE REPAIRS	*	GF 2022	Transfer to City Schools CIP Fund for Building Maintenance Repairs-roofs, HVAC systems, technology	$ 200,000	Public Service and Government (Sec. G.1.c.i and G.1.c.ii)	N/A to City
TOTAL FY2022 CIP PLAN				**$ 12,789,050**		

FUNDING SOURCES:

GF 2022	**General Fund Budget Transfer - FY2022 Budget**	**$ 1,391,050**
VDOT GRANT	**Proposed VDOT Safe Route to Schools Grant- Bessie Weller Project/Richmond Road Statler Blvd**	**$ 1,111,500**
BONDS	**General Obligation Bonds- Police / Fire**	**$ 8,500,000**
CIP FUND BALANCE	**2% Urban Street Construction Reserve - 50% Match of Richmond Road / Statler Blvd Intersection**	**$ 311,500**
BA 2021	**Proposed FY2021 Budget Amendment from FY2020 Year Fund Balance- Transfer to CIP Fund Improvements**	**$ 1,475,000**
	TOTAL FUNDING SOURCES	**$ 12,789,050**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY2022- 2023

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE	COMPREHENSIVE PLAN PRIORITY INITIATIVES	OPERATIONS/ MAINTENANCE
GENERAL GOVERNMENT							
INFORMATION TECHNOLOGY	*	BA 2022	Replace the City and School telephone system	$	500,000	Public Service and Government (Sec. G.1.b.i)	Annual maintenance
MIDDLE RIVER REGIONAL JAIL	*	BA 2022	Expansion of the Middle River Regional Jail	$	500,000	Public Service and Government (Sec G.1.b.i)	Annual maintenance contract fees
PUBLIC SAFETY							
FIRE DEPARTMENT	*	GF 2023	Fire Truck Replacement Reserve	$	350,000	Public Service and Government (Sec. G.1.b.i)	Annual preventive maintenance
PUBLIC WORKS							
STREETS - CITY MATCHING FUNDS	*	GF 2023	Virginia Department of Transportation Construction Projects (VDOT) - City Match Funds	$	100,000	Transportation and Parking (Sec. F.2.a and F.2.b)	Annual Maintenance
STREETS	*	GF 2023	City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving	$	150,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
STREETS	*	GF 2023	Adaptive traffic control systems for Greenville & Statler and Greenville and Barterbrook Road	$	140,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
BRICK SIDEWALKS	*	GF 2023	Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick	$	100,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
NEW SIDEWALKS	*	GF 2023	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks	$	100,000	Transportation and Parking (Sec.F.2.a)	Annual Maintenance
PUBLIC WORKS EQUIPMENT FUND	*	GF 2023	Annual funding source for acquisition of major equipment for General Fund Streets Department > $100,000	$	100,000	Public Service and Government (Sec. G.1.b.i)	Annual preventive maintenance
PUBLIC WORKS BUILDING FUND	*	GF 2023	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	$	100,000	Public Service and Government (Sec. G.1.b.i)	Annual preventive maintenance
STREETS - STAUNTON CROSSING ROAD EXTENSION	*	VDOT GRANT / LOCAL MATCH	Extension of the Staunton Crossing Road infrastructure. Fully funded by VDOT **(UPC 111048 Comp. Plan)**	$	8,764,970	Transportation and Parking (Sec. F.2.a)	Annual maintenance
CITY HALL	*	BA 2022	Re-locate the Information Technology Department and Building Inspection/ Planning Department to the basement level of City Hall after Police Department re-locates to a new Police Department building. MOVED FROM THE UNFUNDED PROJECTS TO FY2023	$	350,000	Public Service and Government (Sec. G.1.b.i)	Annual maintenance
STREET IMPROVEMENTS FOR BICYCLE & PEDESTRIAN PLAN	*	BA 2022	Staunton Bicycle & Pedestrian Plan- May 2018. Install signalized crossings at various intersections for pedestrian safety.	$	125,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY2022- 2023

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN PRIORITY INITIATIVES	OPERATIONS/ MAINTENANCE
RECREATION						
GREENWAYS PROJECT	*	BA 2022	Paved bike and pedestrian paths, landscaping, purchase of properties and easements	$ 100,000	Transportation and Parking (Sec F.2.k and F.2.l)	Annual maintenance
EDUCATION						
BLUE RIDGE COMMUNITY COLLEGE	*	GF 2023	Annual Share of Blue Ridge Community College Capital Building Fund	$ 41,050	NA	N/A to City
EDUCATION-STAUNTON CITY SCHOOLS						
BUILDING MAINTENANCE REPAIRS	*	GF 2023	Transfer to City Schools CIP Fund for Building Maintenance Repairs-roofs, HVAC systems, technology	$ 200,000	Public Service and Government (Sec. G.1.c.i and G.1.c.ii)	N/A to City
TOTAL FY2023 CIP PLAN				**$ 11,721,020**		

FUNDING SOURCES:

GF 2023	**General Fund Budget Transfer - FY2023 Budget**	**$ 1,381,050**
VDOT GRANT	**Proposed VDOT Staunton Crossing Extension**	**$ 8,764,970**
BA 2022	**Proposed FY2022 Budget Amendment from FY2021 Year Fund Balance- Transfer to CIP Fund**	**$ 1,575,000**
	TOTAL FUNDING SOURCES	**$ 11,721,020**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY2023- 2024

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN PRIORITY INITIATIVES	OPERATIONS/ MAINTENANCE
PUBLIC SAFETY						
FIRE DEPARTMENT	*	GF 2024	Fire Truck Replacement Reserve	$ 350,000	Public Service and Government (Sec. G.1.b.i)	Annual preventive maintenance
MIDDLE RIVER REGIONAL JAIL	*	BA 2023	Expansion of the Middle River Regional Jail	$ 500,000	Public Service and Government (Sec G.1.b.i)	Annual maintenance contract fees
PUBLIC WORKS						
STREETS - CITY MATCHING FUNDS	*	GF 2021	Virginia Department of Transportation Construction Projects (VDOT) - City Match Funds	$ 100,000	Transportation and Parking (Sec. F.2.a and F.2.b)	Annual Maintenance
STREETS	*	GF 2024	City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving	$ 150,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
STREETS	*	GF 2024	Adaptive traffic control systems for Greenville & Statler and Greenville and Barterbrook Road	$ 140,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
BRICK SIDEWALKS	*	GF 2024	Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick	$ 100,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
NEW SIDEWALKS	*	GF 2024	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks	$ 100,000	Transportation and Parking (Sec.F.2.a)	Annual Maintenance
PUBLIC WORKS EQUIPMENT FUND	*	GF 2024	Annual funding source for acquisition of major equipment for General Fund Streets Department > $100,000	$ 100,000	Public Service and Government (Sec. G.1.b.i)	Annual preventive maintenance
PUBLIC WORKS BUILDING FUND	*	GF 2024	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	$ 100,000	Public Service and Government (Sec. G.1.b.i)	Annual preventive maintenance
PUBLIC WORKS BUILDING MAINTENANCE	*	BA 2022	Re-locate the Building Maintenance department/shop from the Nelson Street Center to the Public Works building site after the re-location of the Police Department and School storage space is vacated/re-located. MOVED FROM FY2023 TO FY2024 AND UPDATED COSTS TO $250,000.	$ 250,000	Public Service and Government (Sec. G.1.b.i)	Annual preventive maintenance
RICHMOND AVENUE ROAD DIET AND ROUNDABOUT	*	VDOT SMARTSCALE PROJECT	Creation of an urban boulevard with a new roundabout to reinforce the transition calm traffic near the Villages into Downtown. Improvements include a reduction of existing travel lanes along portions of Richmond Road and Greenville Avenue. Construction includes several 12' shared use path with 5' grass buffer, sidewalks, and pedestrian signal heads and crosswalks. Project funded by VDOT Smart scale Funding- $2,246,000. Construction to begin FY2026. **(UPC 111051 Comp. Plan)**	$ 2,246,000	Transportation and Parking (Sec F.2.a, F.2.b, F.2.c)	Annual maintenance
BUILDING MAINTENANCE- GHP PUMPHOUSE	*	BA 2020	Restore old pumphouse in GHP. Renovate bathroom and upgrade building to modern building codes, building is not ADA compliant. MOVE PROJECT TO FY2024 FROM FY2021.	$ 225,000	Public Service and Government (Sec G.1.a.i)	Annual preventive maintenance
STREET IMPROVEMENTS FOR BICYCLE & PEDESTRIAN PLAN	*	BA 2022	Staunton Bicycle & Pedestrian Plan- May 2018. Install signalized crossings at various intersections for pedestrian safety.	$ 125,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY2023- 2024

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN PRIORITY INITIATIVES	OPERATIONS/ MAINTENANCE
RECREATION						
GREENWAYS PROJECT	*	BA 2022	Paved bike and pedestrian paths, landscaping, purchase of properties and easements	$ 100,000	Transportation and Parking (Sec F.2.k and F.2.l)	Annual maintenance
EDUCATION						
BLUE RIDGE COMMUNITY COLLEGE	*	GF 2023	Annual Share of Blue Ridge Community College Capital Building Fund	$ 41,050	NA	N/A to City
EDUCATION-STAUNTON CITY SCHOOLS						
BUILDING MAINTENANCE REPAIRS	*	GF 2023	Transfer to City Schools CIP Fund for Building Maintenance Repairs-roofs, HVAC systems, technology	$ 250,000	Public Service and Government (Sec. G.1.c.i and G.1.c.ii)	N/A to City
TOTAL FY2023 CIP PLAN				**$ 4,877,050**		

FUNDING SOURCES:

GF 2024	**General Fund Budget Transfer - FY2024 Budget**	**$ 1,431,050**
VDOT GRANT	**VDOT Smart Scale Grant Project- Richmond Road Diet and Roundabout**	**$ 2,246,000**
BA 2022	**Proposed FY2023 Budget Amendment from FY2022 Year Fund Balance-Transfer to CIP Fund**	**$ 1,200,000**
	TOTAL FUNDING SOURCES	**$ 4,877,050**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND

Projects Not Scheduled In The Five-Year Plan (NS/NF)

	PROJECT DESCRIPTION	PROJECT ESTIMATE
SIDEWALK- MEADOWBROOK - TERRY COURT	New sidewalk construction/ Revenue Sharing Project	$ 1,000,000
SIDEWALK- AUGUSTA STRRET - LAMBERT STREET - BALDWIN STREET	New sidewalk construction/ Revenue Sharing Project **(Comp. Plan Item 12a)**	$ 1,500,000
SIDEWALK- MONTGOMERY AVENUE- W. BEVERLEY STREET AND STUART STREET	New sidewalk construction/ Revenue Sharing Project **(Comp. Plan Item 12b)**	$ 290,000
SIDEWALK- DONAGHE STREET- CHURCHVILLE AVENUE AND BAYLOR STREET	New sidewalk construction/ Revenue Sharing Project **(Comp. Plan Item 12c)**	$ 580,000
SIDEWALK- SPRINGHILL ROAD- CHURCHVILLE AVENUE AND DONAGHE STREET	New sidewalk construction/ Revenue Sharing Project **(Comp. Plan Item 12d)**	$ 750,000
SIDEWALK- EDGEWOOD ROAD- NORTH COALTER TO NORTH AUGUSTA	New sidewalk construction/ Revenue Sharing Project **(Comp. Plan Item 8 & Comp. Plan Items 12e/12f)**	$ 1,000,000
ADA COMPLIANT PEDESTRIAN SIGNALS - COALTER STREET/BEVERLEY STREET	Add ADA compliant pedestrian signals **(Comp. Plan Item 12g)**	$ 200,000
SIDEWALK- WEST BEVERLEY STREET/GRUBERT INTERSECTION TO MORRIS MILL ROAD	New sidewalk construction/ Revenue Sharing Project	$ 50,000
CENTRAL BUSINESS DISTRICT- ADAPTIVE TRAFFIC CONTROL SYSTEM	Traffic control system for the Central Business District for 14 intersections	$ 1,100,000
LIBRARY	Library renovations to include interior renovations for program space reallocation, modernization of furniture & fixtures, addition of a technology room, and addition of private study room space based on programming and design study completed in December 2014	$ 8,000,000
FRONTIER DRIVE IMPROVEMENTS	Upgrade the current cross section from Frontier Road to the Southern City Limit. Includes curb, gutter, sidewalk and sharrows. SAWMPO Long Range Transportation Plan	$ 7,560,000
FRONTIER DRIVE CONNECTOR	Construct a 3-lane roadway on new aligment with sidewalk on one side of the road, providing the 4th leg to the new roundabout in the Frontier Center that extends through the existing deJarnette property up to Frontier Drive, approximately 0.4 mile. Demolition of the DeJarnette buildings to be done by others **(Comp. Plan Item 4)**	$ 4,500,000
VA 613 (OLD GREENVILLE RD) FROM SOUTHERN CORPORATE LIMITS OF STAUNTON TO US 11 (GREENVILLE AVE)	Reconstruction to current urban standards **(Comp. Plan Item 9)**	$ 5,505,720
SPRING HILL RD FROM DONAGHE ST TO NORTHERN CORPORATE LIMITS OF STAUNTON	Reconstruction to current urban 2-lane standards **(Comp. Plan Item 10)**	$ 16,296,000
VA 703 (BUTTERMILK SPRING RD) FROM WEST CORPORATE LIMITS OF STAUNTON TO PIERCE ST	Reconstruction to current urban 2-lane standards **(Comp. Plan Item 11)**	$ 11,872,800
WEST BEVERLEY STREET STREETSCAPE	Conduct a corridor study to reconstruct West Beverley Street between Western City Limits and Thornrose Avenue (1.5 miles). Reconstruction to include adding sidewalks and shared use path or bike lane, and stormwater management and drainage improvements using best management practices **(Comp. Plan Item 2)**	$ 17,000,000
US 250 (RICHMOND RD)	Implement recommendations from '09 Corridor Plan. Improve access management, add pedestrian facilities, improve existing pedestrian street crossings, add bike lanes/sharrows/shared use path, and address stormwater management and drainage improvements using best management practices **(Comp. Plan Item 3)**	$ 8,000,000

NEIGHBORHOOD STREET IMPROVEMENTS - RITCHIE STREET; HILLCREST STREET; BALDWIN DRIVE.	Reduce impervious area where appropriate, install traffic calming devices, and sidewalks on both sides of street, and curb and gutter for stormwater management and drainage to address current periodic flooding issues. Streets to include Ritchie St. $1,300,000; Hillcrest St. $2,600,000; Baldwin Dr. $2,700,000 **(Comp. Plan Item 5)**	$ 6,600,000
VA 262 AT US 11 (GREEN HILLS INDUSTRY AND TECHNOLOGY CENTER)	Coordinate with VDOT to extend the right turn lane onto northbound US 11. Install additional southbound US 11 left turn lane **(Comp. Plan Item 6)**	$ 1,350,000
ENGLEWOOD / SHUTTERLEE MILL ROAD	Reconstruct intersection to improve non-motorized access, improve sight distances and intersection alignment, and improve stormwater management and drainage using best management practices. To include pavement repair, construction of sidewalks, curb and gutter from Churchville Ave to Royal Street **(Comp. Plan Item 7)**	$ 2,000,000
MIDDLE RIVER REGIONAL JAIL	Expand the Middle River Regional Jail (MRRJ) due to increase in inmate population. Jail facility built in 2006 for 402 beds. Average Daily Population for FY2019 = 1,000 inmates. Expansion expected by FY2021 to hold additional 400-450 beds. Preliminary expansion plans include building a work release center building and/or expanding the original jail facility. Estimated cost = $40,000,000 to $96,000,000, City share approximately 21% after State funding = $15,120,000. Architect/ Engineering study to be completed by October 2019. City share of debt payments and additional operating costs to be paid annually to the Middle River Regional Jail (MRRJ) in it's annual budget. General Obligation Bonds to be issued by MRRJ.	$ 15,120,000
TOTAL		**$ 110,274,520**

STAUNTON CITY SCHOOLS

CAPITAL IMPROVEMENT PLAN (CIP)

FY2020 - FY2024

SCHOOL CIP FUND 966

FY2020			PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	OPERATIONS / MAINTENANCE
1	SCHOOL TRANSPORTATION RESERVE	FY2020	FY2020 BUDGET	Annual contribution to school transportation reserve	$ 50,000	Annual maintenance
2	SCHOOL FURNITURE/EQUIPMENT	FY2020	FY2020 BA1	Annual funding to purchase/replace school furniture/equipment	$ 25,000	Annual maintenance
3	SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	FY2020	FY2020 BUDGET	Annual funding to replace school building mechanical systems/ roofs / generators	$ 50,000	Annual preventive maintenance
4	SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	FY2020	FY2020 BA1	Annual funding to replace school building mechanical systems/ roofs / generators	$ 100,000	Annual preventive maintenance
5	TECHNOLOGY RESERVE	FY2020	FY2020 BA1	Annual funding to replace technology infrastructure/network equipment	$ 50,000	Annual maintenance
6	VEHICLE RESERVE	FY2020	FY2020 BA1	Annual funding to replace maintenance vehicles/ grounds equipment	$ 50,000	Annual preventive maintenance
7	PARKING LOTS /ROADWAYS	FY2020	FY2020 BA1	Repave all school parking lots and roadways. Annual funding $100,000	$ 100,000	Annual maintenance
				TOTAL FY2020	**$ 425,000**	
FY2021						
8	SCHOOL TRANSPORTATION RESERVE	FY2021	FY2021 BUDGET	Annual contribution to school transportation reserve	$ 50,000	Annual maintenance
9	SCHOOL FURNITURE/EQUIPMENT	FY2021	FY2021 BUDGET	Annual funding to purchase/replace school furniture/equipment	$ 50,000	Annual maintenance
10	TECHNOLOGY RESERVE	FY2021	FY2021 BUDGET	Annual funding to replace technology infrastructure/network equipment	$ 50,000	Annual maintenance
11	VEHICLE RESERVE	FY2021	FY2021 BUDGET	Annual funding to replace maintenance vehicles/ grounds equipment	$ 50,000	Annual preventive maintenance
12	SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	FY2021	FY2021 BA2	Annual funding to replace school building mechanical systems/ roofs / generators	$ 100,000	Annual preventive maintenance
13	Mc SWAIN SCHOOL	FY2021	FY2021 BA2	Additional parking is needed for school events	$ 75,000	Annual maintenance
14	PARKING LOTS /ROADWAYS	FY2021	FY2021 BA2	Repave all school parking lots and roadways. Annual funding $100,000	$ 100,000	Annual maintenance
15	CTE- CAREER/TECHNICAL EDUCATION CLASSROOMS	FY2021	FY2021 BA2	Annual funding to provide funds to renovate Dixon Education Center to provide classrooms for specialized career and technical education classrooms for middle school and high school students	$ 250,000	Annual maintenance
16	STAUNTON HIGH SCHOOL	FY2021	FY2021 BA2	Construct six tennis courts off-site for high school athletics	$ 250,000	Annual maintenance
17	WARE SCHOOL	FY2021	FY2021 BA2	Additional parking is needed for school events	$ 75,000	Annual maintenance
				TOTAL FY2021	**$ 1,050,000**	

STAUNTON CITY SCHOOLS

CAPITAL IMPROVEMENT PLAN (CIP)

FY2020 - FY2024

SCHOOL CIP FUND 966

FY2022			**PROPOSED FUNDING SOURCE**	**PROJECT DESCRIPTION**	**PROJECT ESTIMATE**	**OPERATIONS / MAINTENANCE**
18	SCHOOL TRANSPORTATION RESERVE	FY2022	**FY2022 BUDGET**	Annual contribution to school transportation reserve	$ 50,000	Annual maintenance
19	SCHOOL FURNITURE/EQUIPMENT RESERVE	FY2022	**FY2022 BUDGET**	Annual funding to purchase/ replace school furniture/equipment	$ 25,000	Annual maintenance
19	VEHICLE RESERVE	FY2022	**FY2022 BUDGET**	Annual funding to replace maintenance vehicles/ grounds equipment	$ 50,000	Annual preventive maintenance
20	SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	FY2022	**FY2022 BUDGET**	Annual funding to replace school building mechanical systems/ roofs / generators	$ 100,000	Annual preventive maintenance
21	TECHNOLOGY RESERVE	FY2022	**FY2022 BUDGET**	Annual funding to replace technology infrastructure / network equipment	$ 50,000	Annual maintenance
22	PARKING LOTS /ROADWAYS	FY2022	**FY2022 BA2**	Repave all school parking lots and roadways. Annual funding $100,000	$ 100,000	Annual maintenance
23	CTE- CAREER/TECHNICAL EDUCATION CLASSROOMS	FY2022	**FY2022 BA2**	Annual funding to provide funds to renovate Dixon Education Center to provide classrooms for specialized career and technical education classrooms for middle school and high school students	$ 250,000	Annual maintenance
24	STORAGE BUILDING	FY2022	**GO BONDS**	Purchase land and build a multi-purpose building for surplus equipment/furniture storage, cafeteria food storage for frozen foods and dry food storage, technology workspace and storage, and maintenance shop- MOVE PROJECT FROM FY2019 TO FY2022	$ 2,500,000	Annual preventive maintenance
				TOTAL FY2022	**$ 3,125,000**	
FY2023						
25	SCHOOL TRANSPORTATION RESERVE	FY2023	**FY2023 BUDGET**	Annual contribution to school transportation reserve	$ 50,000	Annual maintenance
26	SCHOOL FURNITURE/EQUIPMENT RESERVE	FY2023	**FY2023 BUDGET**	Annual funding to purchase/ replace school furniture/equipment	$ 50,000	Annual maintenance
27	VEHICLE RESERVE	FY2023	**FY2023 BUDGET**	Annual funding to replace maintenance vehicles/ grounds equipment	$ 50,000	Annual preventive maintenance
28	SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	FY2023	**FY2023 BUDGET**	Annual funding to replace school building mechanical systems/ roofs / generators	$ 100,000	Annual preventive maintenance
29	TECHNOLOGY RESERVE	FY2023	**FY2023 BUDGET**	Annual funding to replace technology infrastructure / network equipment	$ 50,000	Annual maintenance
30	PARKING LOTS /ROADWAYS	FY2023	**FY2023 BA2**	Repave all school parking lots and roadways. Annual funding $100,000	$ 100,000	Annual maintenance
31	CTE- CAREER/TECHNICAL EDUCATION CLASSROOMS	FY2023	**FY2023 BA2**	Annual funding to provide funds to renovate Dixon Education Center to provide classrooms for specialized career and technical education classrooms for middle school and high school students	$ 250,000	Annual maintenance
				TOTAL FY2023	**$ 650,000**	

STAUNTON CITY SCHOOLS

CAPITAL IMPROVEMENT PLAN (CIP)

FY2020 - FY2024

SCHOOL CIP FUND 966

FY2024			PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	OPERATIONS / MAINTENANCE
32	SCHOOL TRANSPORTATION RESERVE	FY2024	FY2024 BUDGET	Annual contribution to school transportation reserve	$ 50,000	Annual maintenance
33	SCHOOL FURNITURE/EQUIPMENT RESERVE	FY2024	FY2024 BUDGET	Annual funding to purchase/ replace school furniture/equipment	$ 50,000	Annual maintenance
34	VEHICLE RESERVE	FY2024	FY2024 BUDGET	Annual funding to replace maintenance vehicles/ grounds equipment	$ 50,000	Annual preventive maintenance
35	SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	FY2024	FY2024 BUDGET	Annual funding to replace school building mechanical systems/ roofs / generators	$ 100,000	Annual preventive maintenance
36	TECHNOLOGY RESERVE	FY2024	FY2024 BUDGET	Annual funding to replace technology infrastructure / network equipment	$ 50,000	Annual maintenance
37	PARKING LOTS /ROADWAYS	FY2024	FY2024 BA2	Repave all school parking lots and roadways. Annual funding $100,000	$ 100,000	Annual maintenance
38	CTE- CAREER/TECHNICAL EDUCATION CLASSROOMS	FY2024	FY2024 BA2	Annual funding to provide funds to renovate Dixon Education Center to provide classrooms for specialized career and technical education classrooms for middle school and high school students	$ 250,000	Annual maintenance
				TOTAL FY2021	**$ 650,000**	

NOT SCHEDULED / NOT FUNDED PROJECTS

39	DIXON EDUCATIONAL CENTER	NS/NF		Renovate and upgrade Dixon Educational Center to modern standards for technology, class size, gym, etc.	$ 15,000,000	
				TOTAL PROJECTS NOT SCHEDULED / NOT FUNDED	**$ 15,000,000**	
				TOTAL CIP	**$ 20,900,000**	

STAUNTON CITY SCHOOLS
CAPITAL IMPROVEMENT PLAN (CIP)
FY2020 - FY2024
SCHOOL CIP FUND 966

FY2020 BA1 = FY2020BUDGET AMENDMENT - SCHEDULED FOR JANUARY 2020

		FY2020 -FY2024 CIP PLAN	
		FY2020	$ 425,000
		FY2021	$ 1,050,000
		FY2022	$ 3,125,000
		FY2023	$ 650,000
		FY2024	$ 650,000
		Unscheduled Projects	$ 15,000,000
		TOTAL FY2020 - FY2024 + UNSCHEDULED PROJECTS CIP PLAN	**$ 20,900,000**
		SOURCE OF FUNDS- FY2020 CIP PROJECTS	
FY2020	**FY2020 BUDGET**	Transfer from Education Fund for Student Transportation Reserve	$ 100,000
FY2020	**FY2020 BA2**	FY2020 Budget Amendment No. 2 (Appropriation of FY2019 Unassigned Fund Balance)	$ 325,000
		TOTAL FY2020	**$ 425,000**
		SOURCE OF FUNDS- FY2021 CIP PROJECTS	
FY2021	**FY2021 BUDGET**	Transfer from Education Fund	$ 200,000
FY2021	**FY2021 BA2**	FY2021 Budget Amendment No. 2 (Appropriation of FY2020 Unassigned Fund Balance)	$ 850,000
		TOTAL FY2021	**$ 1,050,000**
		SOURCE OF FUNDS- FY2022 CIP PROJECTS	
FY2022	**FY2022 BUDGET**	Transfer from Education Fund	$ 275,000
FY2022	**FY2022 BA2**	FY2022 Budget Amendment No. 2 (Appropriation of FY2021 Unassigned Fund Balance)	$ 350,000
FY2022	**GO BONDS**	General Obligation Bonds	$ 2,500,000
		TOTAL FY2022	**$ 3,125,000**
		SOURCE OF FUNDS- FY2023 CIP PROJECTS	
FY2023	**FY2023 BUDGET**	Transfer from Education Fund	$ 300,000
FY2023	**FY2023 BA2**	FY2023 Budget Amendment No. 2 (Appropriation of FY2022 Unassigned Fund Balance)	$ 350,000
		TOTAL FY2023	**$ 650,000**
		SOURCE OF FUNDS- FY2024 CIP PROJECTS	
FY2024	**FY2024 BUDGET**	Transfer from Education Fund	$ 300,000
FY2024	**FY2024 BA2**	FY2024 Budget Amendment No. 2 (Appropriation of FY2023 Unassigned Fund Balance)	$ 350,000
		TOTAL FY2024	**$ 650,000**

CITY OF STAUNTON

CAPITAL IMPROVEMENT PLAN (CIP)

STORM WATER FUND

		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
FY2020				
MISCELLANEOUS STORM DRAIN IMPROVEMENTS	FY2019	SW FUND BUDGET	Storm drain improvements	$ 50,000
			TOTAL STORM WATER PROJECTS FY2019	**$ 50,000**
FY2021				
TMDL PERMIT MANDATE IMPROVEMENT PROJECT- PEYTON CREEK (GYPSY HILL) STREAM RESTORATION	FY2020	SW FUND BUDGET	Annual projects to improve storm water quality by reducing pollutant discharge of sediment, nitrogen, and phosphorus to meet TMDL requirements- total maximum daily load. Project includes restoring approximately 1,200 LF of Peyton Creek in Gypsy Hill Park including daylighting 300 LF of stream by removing existing culvert	$ 1,200,000
			TOTAL STORM WATER PROJECTS FY2021	**$ 1,200,000**
FY2022				
MISCELLANEOUS STORM DRAIN IMPROVEMENTS	FY2021	SW FUND BUDGET	526 Robin Street, Albemarle Avenue/Churchville Avenue	$ 50,000
TAMS-CAROLINE-AUGUSTA	FY2019	SW FUND BUDGET	Improvements to the area include removing water from yards and some minor improvement to street drainage. Includes cost of easements and engineering fees	$ 600,000
			TOTAL STORM WATER PROJECTS FY2022	**$ 650,000**
FY2023				
GREEN HILLS INDUSTRIAL PARK-BASIN RETROFITS- TMDL MANDATE PERMIT IMPROVEMENT PROJECT	FY2023	SW FUND BUDGET	Annual projects to improve storm water quality by reducing pollutant discharge of sediment, nitrogen, and phosphorus to meet TMDL requirements- total maximum daily load. Project includes converting two existing dry detention basins into wet ponds with sediment forebays	$ 1,300,000
			TOTAL STORM WATER PROJECTS FY2023	**$ 1,300,000**
FY2024				
POCAHONTAS-CAMPBELL	FY2024	SW FUND BUDGET	Higgs Drainage Study identified this project to mitigate runoff into buildings and yards of 10-15 properties/yards	$ 995,375
			TOTAL STORM WATER PROJECTS FY2024	**$ 995,375**

CITY OF STAUNTON

CAPITAL IMPROVEMENT PLAN (CIP)

STORM WATER FUND

STORM DRAIN PROJECTS NOT SCHEDULED OR FUNDED				
ARMSTRONG AVE- JIFFY MART- GRUBERT	NS/NF	Project is necessary to eliminate street drainage from discharging into rear yards and washing out gravel parking lot behind Jiffy Mart; project includes installation of new inlets on Armstrong Avenue and new storm piping from Armstrong Avenue down to Grubert Avenue	$	150,000
ENGLEWOOD DRIVE	NS/NF	Project includes large diameter piping from Churchville- Englewood out Englewood and Shutterlee Mill past Crestwood. Plans are complete. Revenue Sharing Grant awarded = $725,000 to pay for stormwater, with the balance of $308,762 from Stormwater Fund to pay for balance of project or apply for an additional Revenue Sharing Grant to complete this project	$	1,033,762
HILLCREST STORM SEWER	NS/NF	Improve the storm drainage system in the area of Craig Drive, Audubon and Thomas Street as well as overland drainage in yard areas.	$	1,663,425
BAYLOR / GLEN / HENDREN	NS/NF	Construction of a storm drainage system from the Woodlee Terrace Apartments, down Baylor Street to tie into the existing Springhill Road System	$	2,264,960
202 YARDLEY SQUARE	NS/NF	Build up one side of the ditch along Augusta Street and extend it towards Baldwin Place Road to prevent runoff into yards at Yardley and Smithleigh	$	67,624
906 GREENVILLE AVENUE / KLINE'S ICE CREAM	NS/NF	Install drainage system to collect runoff at Grandon and Commodore and pipe to Greenville Avenue to prevent runoff and flooding	$	114,000
TAMS /WESTMORELAND	NS/NF	Install drainage system to collect runoff to prevent runoff flowing into residential yards	$	173,000
STOCKER / BELMORE /CHURCHVILLE	NS/NF	Replace existing undersized drains and put above ground drainage below ground	$	551,700
UPPER COLLEGE PARK	NS/NF	Project will incorporate a number of smaller drainage problems and remove water from properties that are routinely wet	$	1,975,665
EDGEWOOD / PARKWOOD	NS/NF	Storm drain to mitigate runoff into 10 properties' yards. Project is necessary before Tams/ Westmoreland project can be built	$	461,175
CHESAPEAKE /ARMENTROUT / WEST BEVERLEY	NS/NF	Improve overland drainage in the area and eliminate a very bad ditch system along Birch Street	$	754,535
LIVIA PROPERTIES #2	NS/NF	Replace and reroute storm drain from its present location under the Livia Properties building to the northern side of the building	$	360,000
NEW STREET at the BEVERLEY	NS/NF	Flooding in the Beverley Building basement: Owner to install backflow preventer in floor drains and City to re-line storm drain and inlets	$	40,000
LEWIS STREET - BEARS AND BLANKETS	NS/NF	Install concrete retaining wall as a levee to prevent flood water from Peyton Creek from entering building	$	88,455
RED OAKS /FRONTIER	NS/NF	Install drainage system to prevent runoff into Frontier Museum and parking lot of Dice's Inn	$	98,170
MARKET / NEW / AUGUSTA	NS/NF	Install drainage system to collect runoff on Market Street	$	136,500
ORCHARD LANE 1808	NS/NF	Install inlet at LP of North Drive, 2 inlets in Orchard Lane and install connecting storm drains to existing MH to the east	$	99,000
SHEETS /BLAIR	NS/NF	Re-direct runoff into wooded area to prevent pooling of water in street	$	36,755

STORM DRAIN PROJECTS NOT SCHEDULED OR FUNDED - Cont'd

DRISCOLL	NS/NF	Collect and pipe runoff down Driscoll to Greenville Avenue	$	228,650
LIVIA PROPERTIES #1	NS/NF	Install drainage system to collect runoff from Pierce Street to prevent washout of aggregate drive/parking area	$	66,000
OAK RIDGE / COMMERCE	NS/NF	Install drainage system to collect runoff on Oak Ridge Circle and pipe runoff through 4 lots across Meadowbrook through 2 more lots and on to Commerce Road	$	130,000
VALLEY VIEW /COLLEGE CIRCLE	NS/NF	Install drainage system to release water runoff into College Park Storm Sewer	$	156,880
NORTH AUGUSTA ST 1603	NS/NF	Extend the storm sewer to an adequately sized storm drain near the intersection of Woodrow and Dogwood	$	100,000
403 MARSHALL ROAD	NS/NF	Construct earth berm to prevent runoff from Crosscrest Section 2	$	27,000
GUY STREET	NS/NF	Install inlet and storm drain and connect to existing system at Guy & Plunkett	$	191,565
MULBERRY ST APARTMENTS	NS/NF	Install multiple drop inlets along Mulberry St at apartment entrance to eliminate ponding, construct storm pipe down along side apartment complex and connect to existing storm inlet on Miller St Apartments	$	78,500
1011 E BEVERLEY ST	NS/NF	Replace/relocate existing storm drain in front yard and construct storm pipe down to existing storm system at 1005 E Beverley St	$	50,000
307 ELM STREET	NS/NF	Install inlet at corner of parking lot and connect to existing storm system in Elm St	$	46,440
108 BAYLOR STREET	NS/NF	Install inlet at low point in street to eliminate ponding, construct storm pipe between 106 & 108 Baylor St and outfall in rear yard	$	30,345
77 WOODLEE ROAD	NS/NF	Convert existing storm manhole into drop inlet to eliminate ponding along street shoulder, regrade shoulder to provide positive drainage to inlet	$	13,400
10 WESTON DRIVE	NS/NF	Construct asphalt berm along Weston Dr to Lambert St, install drop inlet at Lynnhaven/Lambert and connect to existing storm system just west of Lynnhaven/Lambert	$	50,885
ALPINE ROAD/NORTH DRIVE	NS/NF	Construct storm culvert across Alpine Rd from northeast corner of intersection to southwest corner of the intersection	$	20,145
MEADOWBROOK ROAD/N AUGUSTA STREET	NS/NF	Replace existing storm pipe crossing N Coalter St at 200 Meadowbrook Rd	$	12,000
315 COLLEGE CIRCLE	NS/NF	Install inlet at low point in street to eliminate ponding, construct storm pipe between 313 & 315 College Cr and outfall in rear yard	$	42,000
2704 KNOLLWOOD DRIVE	NS/NF	Reconstruct existing ditch through rear yard and remove existing concrete slab obstructing ditch flow	$	19,000
1617 BUICK STREET	NS/NF	Construct storm pipe from existing storm outfall in rear of house through rear yards and alleys to Packard St, install reverse drop inlet in Hays Ave	$	87,075

STORM DRAIN PROJECTS NOT SCHEDULED OR FUNDED - Cont'd

1023 RIDGEMONT DRIVE	NS/NF	Install curb and gutter along Ridgemont Dr, install drop inlets to capture street drainage, construct storm pipe down thru rear yards to existing storm system at 1007 E Beverley St	$	198,015
563 HILLTOP DRIVE	NS/NF	Install inlets upstream 563 Hilltop Dr, construct storm beyond curve in road and install reverse inlet	$	39,270
415 G STREET	NS/NF	Install drop inlet at 415 G St and storm pipe down G St to Fourth St	$	50,820
BURBANK STREET	NS/NF	Reconstruct entrance at Burbank St/Richmond Rd to provide positive drainage to existing inlets	$	30,000
MASON ST - RANDOLPH STREET	NS/NF	Install multiple drop inlets in yard areas to eliminate wet areas; install underdrains to capture springs	$	92,000
		TOTAL STORM WATER PROJECTS NOT SCHEDULED / NOT FUNDED	**$**	**11,828,716**

TMDL PERMIT MANDATE IMPROVEMENT PROJECTS NOT SCHEDULED OR FUNDED			
GYPSY HILL PARK GOLF COURSE	NS/NF	Install gravel filter & filter strip	$ 1,600
STAUNTON CROSSING STREAM RESTORATIONS	NS/NF	Restore approximately 4,000 LF of stream segments throughout the Staunton Crossing development	$ 4,000,000
VILLAGES - ASYLUM CREEK STREAM RESTORATION	NS/NF	Restore approximately 1,400 LF of Asylum Creek through the Villages at Staunton development	$ 1,400,000
GREENVILLE AVE & E HAMPTON ST (ADJACENT TO ASYLUM CREEK)	NS/NF	Construct a riparian buffer along Asylum Creek at Greenville/Hampton	$ 3,000
ROBERT E LEE HIGH SCHOOL STREAM RESTORATION	NS/NF	Restore approximately 1,000 LF of stream adjacent to Lee High School on N Coalter St	$ 1,000,000
CITY LIBRARY	NS/NF	Install filter strip and permeable pavers at City Library on Churchville Ave	$ 71,400
FIRE STATION 2	NS/NF	Convert existing extended detention basin at Fire Station 2 on Grubert St into a bio retention basin	$ 33,500
FIREHOUSE PARKING LOT	NS/NF	Construct bio retention basins and permeable pavers	$ 65,500
GYPSY HILL PARK	NS/NF	Construct vegetated swale, two bio retention basins and grass swale	$ 147,700
NEW STREET PARKING LOT	NS/NF	Installing three filterra units and permeable pavers	$ 110,600
WHARF PARKING LOT	NS/NF	Install permeable pavers	$ 83,800
WATER FOUNTAIN PARK	NS/NF	Construct bio retention basin	$ 39,400
FIRE STATION 1	NS/NF	Installing a filterra unit, tree box, bio retention area and permeable pavers at Fire Station 1 on N Augusta St	$ 50,700
SALT STORAGE	NS/NF	Construct bio retention basin	$ 33,800
MONTGOMERY HALL PARK	NS/NF	Construct vegetated swale and bio retention basin	$ 143,700
THOMAS DIXON ELEMENTARY SCHOOL	NS/NF	Construct rainwater harvesting system on school building and two bio retention basins	$ 153,200
BESSIE WELLER ELEMENTARY SCHOOL	NS/NF	Construct two bio retention basins and upgrade existing bio retention basin	$ 155,800
HARDY PARKING LOT	NS/NF	Install permeable pavers	$ 68,000
GYPSY HILL GOLF COURSE (ADJACENT TO CANAAN STREET)	NS/NF	Construct infiltration basin	$ 13,000
SHELBURNE MIDDLE SCHOOL	NS/NF	Convert existing dry detention basin into a bio retention basin	$ 87,200
ROBERT E LEE HIGH SCHOOL	NS/NF	Construct two bio retention basins and install a rainwater harvesting system	$ 330,000
AUGUSTA STREET PARKING LOT	NS/NF	Install permeable pavers	$ 13,800
MCSWAIN ELEMENTARY SCHOOL	NS/NF	Install a rainwater harvesting system	$ 125,500
		TOTAL TMDL PROJECTS NOT SCHEDULED / NOT FUNDED	**$ 8,131,200**
		FY2020-FY2024	**$ 4,195,375**
		STORM WATER PROJECTS NOT SCHEDULED OR FUNDED	**$ 11,828,716**
		TMDL PERMIT MANDATE IMPROVEMENT PROJECTS NOT SCHEDULED / NOT FUNDED	**$ 8,131,200**
TOTAL STORM WATER FUND PROJECTS		**FY2020-FY2024 + NS/NF PROJECTS**	**$ 24,155,291**

CITY OF STAUNTON

CAPITAL IMPROVEMENT PLAN (CIP)

WATER FUND

		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
FY2020				
GARDNER SPRING PUMP STATION	FY2020	WF BUDGET	Preliminary Engineering Report (PER) for upgrade to Gardner Spring Pump Station, based on 2018 Wiley Wilson Engineering Report	$ 150,000
			TOTAL WATER PROJECTS FY2020	**$ 150,000**
FY2021				
GARDNER SPRING PUMP STATION DESIGN	FY2021	WF BUDGET	Engineering design of upgrade to Gardner Spring Pump Station, based on 2018 Wiley Wilson Report	$ 250,000
UNION TOWN - WATERS / SEWER STUDY	FY2021	WF BUDGET	Commission a study for the installation of Water & Sewer lines in the Union Town Community in East Staunton	$ 25,000
FRANKLIN HILL WATER TANK	FY2021	WF BUDGET	FRANKLIN HILL WATER TANK PAINTING / SURFACE TREATMENT - INTERIOR/EXTERIOR	$ 80,000
			TOTAL WATER PROJECTS FY2021	**$ 355,000**
FY2022				
GARDNER SPRING - UPGRADE PUMPS AND PARALLEL 16" LINE FROM GARDNER SPRING.	FY2022	BOND FUNDS	Construction of upgrade to Gardner Spring Pump Station and section of 20" parallel waterline from Gardner Spring to the Middle River. Bond financed project. Debt Payment = $578,000, $6.0 million @ 5%, 15 years	$ 6,900,000
GROUNDWATER WATER SOURCE EVALUATION STUDY	FY2022	WF BUDGET	Includes the study of select areas from the 2018 Wiley Wilson Report and 1994 EGGI Report for possible new groundwater water supply source	$ 245,000
			TOTAL WATER PROJECTS FY2022	**$ 7,145,000**
FY2023				
WATER LINES	FY2023	WF BUDGET	Annual replacement of old/undersized water lines throughout the City	$ 400,000
GROUNDWATER SUPPLY SOURCE (WELL)	FY2023	WF BUDGET	Exploratory groundwater water source well to include drilling and testing from the studied area based on the 2018 Wiley Wilson Report.	$ 225,000
STUDY REPLACEMENT OF NORTH RIVER PIPELINE	FY2023	WF BUDGET	North River Pipeline Study / Preliminary Engineering Report 30% Design	$ 500,000
			TOTAL WATER PROJECTS FY2023	**$ 1,125,000**
FY2024				
WATER LINES	FY2024	WF BUDGET	Annual replacement of old/undersized water lines throughout the City	$ 400,000
NORTH RIVER PIPELINE REPLACEMENT - PHASE 1	FY2024	WF BUDGET	Phase 1 replacement of the North River Pipeline - Replace 7,000 LF of the Pipe Line.	$ 6,500,000
			TOTAL WATER PROJECTS FY2024	**$ 6,900,000**

CITY OF STAUNTON

CAPITAL IMPROVEMENT PLAN (CIP)

WATER FUND

PROJECTS NOT SCHEDULED OR NOT FUNDED (NS/NF)		PROJECT DESCRIPTION		PROJECT ESTIMATE
RICHMOND AVENUE WATERLINE UPGRADE	NS/NF	Replace 8,400 LF of existing aged 6" waterline with new 8" waterline in Richmond Avenue from Greenville Avenue to Frontier Drive COST UPDATED from 2016 Draper Aden Study	$	2,200,000
RAW WATER SYSTEM EVALUATION: TASK 2- NORTH RIVER RESERVOIR TUNNEL EVALUATION-	NS/NF	Engineering study for nearly 100 year old partially collapsed tunnel that carries water source transmission main from dam to Water Treatment Plant (WTP) to evaluate condition and identify alternatives for repair/upgrade	$	100,000
RAW WATER SYSTEM EVALUATION: TASK 3- NORTH RIVER RESERVOIR RAW WATER PIPELINE EVALUATION	NS/NF	Engineering study for North River raw water line from Staunton Dam to WTP for alternatives to upgrade 16 miles of nearly 100 year old water source transmission main	$	100,000
NORTH RIVER RAW WATER LINE	NS/NF	Construction for repair, reline, replacement or new parallel raw water line from the Staunton Dam to the Water Treatment Plant COST UPDATED FROM 2018 Wiley Wilson Report.	$	18,500,000
GROUNDWATER WATER SUPPLY SOURCE (WELL) IMPLEMENTATION	NS/NF	Full development of new groundwater water supply source (well) for redundancy with water supply to Water Treatment Plant, based on 2018 Wiley Wilson Report	$	4,000,000
ENGLEWOOD DRIVE-PHASE IVB -MOVED TO NS/NF	NS/NF	Replace water line on Englewood Drive from Churchville Avenue to Shutterlee Mill Road during construction of storm drain project - UPDATED COST TO $260,000	$	260,000
WATER TREATMENT PLANT- SEDIMENTATION BASIN 1 RELINING	NS/NF	Reline, reseal/repair sedimentation basins #1 at Water Treatment Plant. Moved from FY2022	$	200,000
WATER TREATMENT PLANT- CLEARWELL RELINING	NS/NF	Reline, reseal, and /or repair 4.3 MG concrete clearwell at the Water Treatment Plant	$	500,000
GROUNDWATER MONITORING PROGRAM	NS/NF	Installation of a groundwater monitoring well at Gardner Spring to monitor water quality and conditions. 2018 Wiley Wilson Report. (Project will require an annual cost for well sampling, testing, and reporting estimated at $44,000 /year)	$	110,000
MIDDLE RIVER INTAKE	NS/NF	Design and construction of improvements to the Middle River intake to improve the water supply source.	$	1,500,000
FRANKLIN HILL ZONE BOOSTER PUMP STATION	NS/NF	Installation of a booster pump in the Franklin Hill Zone to serve West Beverley Street (and adjacent street) west of Van Fossen Lane. Project is necessary should ACSA demand increase in Blackburn	$	900,000
STATLER BLVD WATERLINE LOOP	NS/NF	Construct approximately 3,220 LF of waterline in Statler Blvd to create loop between Greenville Avenue and Richmond Road to improve service to development on east side of City for Staunton Crossing and Frontier Center. Recommended in Draper Aden 2016 Richmond Road Study	$	900,000
NORTH RIVER RAW WATER LINE PIGGING	NS/NF	Cleaning (pigging) of North River raw waterline to restore capacity. Will be required by 2028	$	150,000
		TOTAL PROJECTS NOT SCHEDULED / NOT FUNDED	**$**	**29,420,000**
TOTAL WATER FUND CIP		**FY2020-FY2024 + NS/NF PROJECTS**	**$**	**45,095,000**

CITY OF STAUNTON

CAPITAL IMPROVEMENT PLAN (CIP)

SEWER FUND

		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE
FY2020					
OLD WWTP-NEW HOPE ROAD	FY 2020	SF BUDGET	Replace open channel with 30" and 36" pipe and close channel. Engineering and design to be completed with City staff	$	697,000
SEWER INTERCEPTOR CAPACITY STUDY	FY 2020	SF BUDGET	Engineering Study to determine full-flow capacities of major sewer interceptors (12" and larger) to identify future sewer upgrade projects	$	90,000
			TOTAL SEWER PROJECTS FY2020	**$**	**787,000**
FY2021					
E. BEVERLEY STREET SEWER LINE	FY2021	SF BUDGET	Replace 410 LF of deteriated sewer line	$	150,000
UNION TOWN - WATERS / SEWER STUDY	FY2021	SF BUDGET	Commission a study for the installation of Water & Sewer lines in the Union Town Community in East Staunton	$	25,000
LYLE - BLANDFORD STREETS SEWER LINE	FY2021	SF BUDGET	Replace 270 LF of deteriated sewer line	$	80,000
SEWER LINES	FY2021	SF BUDGET	Manhole Rehabilitation - 75 each	$	75,000
			TOTAL SEWER PROJECTS FY2021	**$**	**330,000**
FY2022					
STUART STREET SEWER LINE	FY2022	SF BUDGET	Replace 440 LF Sewer Line from Reservoir Street to Summerson Street	$	150,000
SEWER LINES	FY2022	SF BUDGET	Manhole Rehabilitation - 75 each	$	75,000
COMMERCE ROAD SEWER LINE - PHASE 2	FY2022	SF BUDGET	Survey and Design of Commerce Road Sewer Line - Phase 2	$	100,000
			TOTAL SEWER PROJECTS FY2022	**$**	**325,000**
FY2023					
COMMERCE ROAD SEWER LINE - PHASE 2	FY2023	SF BUDGET	Phase 2 - Replacement of the Commerce Road sewer line from end of Kalorama Street to Dominion Substation at Greenville Avenue sewer discharge point (old MH Nos. L190-L197). 2008 Draper Aden Study UPDATED COST. FIRST YEAR FUNDING.	$	450,000
			TOTAL SEWER PROJECTS FY2023	**$**	**450,000**
FY2024					
COMMERCE ROAD SEWER LINE - PHASE 2	FY2024	SF BUDGET	Phase 2 - Replacement of the Commerce Road sewer line from end of Kalorama Street to Dominion Substation at Greenville Avenue sewer discharge point (old MH Nos. L190-L197). 2008 Draper Aden Study UPDATED COST. SECOND YEAR FUNDING.	$	450,000
			TOTAL SEWER PROJECTS FY2024	**$**	**450,000**

NOT SCHEDULED/ NOT FUNDED PROJECTS (NS/NF)		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE
LEWIS CREEK SEWER LINE PER (FORMERLY COMMERCE ROAD SEWER PHASES 3 AND 4)	NS/NF		Preliminary Engineering Report (PER) to re-evaluate Lewis Creek sewer - Greenville Avenue and Johnson Street Sections (formerly Commerce Road Sewer Line Phases 3 and 4) for possible alternatives to 2008 Draper Aden Study		$ 100,000
DESIGN - LEWIS CREEK SEWER UPGRADE - GREENVILLE AVENUE SECTION (FORMERLY COMMERCE ROAD SEWER LINE - PHASE 3)	NS/NF		Upgrade of the Lewis Creek sewer - Greenville Avenue Section (formerly Commerce Road sewer - Phase 3) from Dominion Substation to South New Street (old MH Nos. L197-L243). 2008 Draper Aden Study		$ 300,000
LEWIS CREEK SEWER UPGRADE - GREENVILLE AVENUE SECTION (FORMERLY COMMERCE ROAD SEWER LINE - PHASE 3)	NS/NF		Upgrade of the Lewis Creek sewer - Greenville Avenue Section (formerly Commerce Road sewer - Phase 3) from Dominion Substation to South New Street (old MH Nos. L197-L243). 2008 Draper Aden Study		$2,000,000
DESIGN - LEWIS CREEK SEWER UPGRADE - JOHNSON STREET SECTION (FORMERLY COMMERCE ROAD SEWER LINE - PHASE 4)	NS/NF		Upgrade of the Lewis Creek sewer - Johnson Street Section (formerly Commerce Road sewer - Phase 4) from South New Street to Wharf Parking Lot at Central Avenue sewer discharge point (old MH Nos. L243-L265). 2008 Draper Aden Study		$250,000
LEWIS CREEK SEWER UPGRADE - JOHNSON STREET SECTION (FORMERLY COMMERCE ROAD SEWER LINE - PHASE 4)	NS/NF		Upgrade of the Lewis Creek sewer - Johnson Street Section (formerly Commerce Road sewer - Phase 4) from South New Street to Wharf Parking Lot at Central Avenue sewer discharge point (old MH Nos. L243-L265). 2008 Draper Aden Study		$800,000
ENGLEWOOD DRIVE SEWER PHASE IV-B	NS/NF		Replace sewer line during construction of storm drain project		$500,000
ROSE HILL CIRCLE SEWER LINE	NS/NF		Install sanitary sewer in the 100 and 200 blocks to provide City sewer service to multiple homes currently being served by septic systems. 2014 COS Engineering Dept Study		$350,000
GUY STREET SEWER EXTENSION	NS/NF		Sewer line extension to remove six homes from septic tanks MOVED FROM FY2020 TO NS/NF		$135,000
			TOTAL PROJECTS NOT SCHEDULED / NOT FUNDED		**$ 4,435,000**
TOTAL SEWER FUND CIP			**FY2020-FY2024 + NS/NF PROJECTS**		**$ 6,777,000**

CITY OF STAUNTON

CAPITAL IMPROVEMENT PLAN (CIP)

PARKING FUND

		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
FY2020				
NEW STREET GARAGE	FY2020	PF BUDGET	Replace and upgrade New Street Parking Garage access and control equipment.	$ 250,000
			FY2020 TOTAL PARKING FUND PROJECTS	**$ 250,000**
FY2021				
POLICE DEPARTMENT LICENSE SCANNER PARKING ENFORCEMENT	FY2021	PF BUDGET	Hand Held License Scanners for Parking Enforcement	$ 38,000
			FY2021 TOTAL PARKING FUND PROJECTS	**$ 38,000**
FY2022				
WHARF PARKING LOT	FY2022	PF BUDGET	Replace and upgrade Wharf Parking Lot access and control equipment.	$ 250,000
			FY2022 TOTAL PARKING FUND PROJECTS	**$ 250,000**
FY2023				
JOHNSON STREET GARAGE	FY2023	PF BUDGET	Replace and upgrade Johnson Street Parking Garage access and control equipment.	$ 250,000
NEW STREET GARAGE	FY2023	PF BUDGET	Seal/ repair concrete deck surfaces. Paint railings and other surfaces.	$ 300,000
			FY2023 TOTAL PARKING FUND PROJECTS	**$ 550,000**
FY2024				
WHARF PARKING LOT	FY2024	PF BUDGET	Seal/ repair concrete deck surfaces. Paint railings and other surfaces.	$ 300,000
JOHNSON STREET GARAGE	FY2024	PF BUDGET	Seal/ repair concrete deck surfaces. Paint railings and other surfaces.	$ 300,000
			FY2024 TOTAL PARKING FUND PROJECTS	**$ 600,000**
TOTAL PARKING FUND CIP			**FY2020-FY2024 + NS/NF PROJECTS**	**$ 1,650,000**

GENERAL GOVERNMENTAL DEBT SERVICE SINKING FUND

FY 2020 Budget	FY2021 Budget	$ (+/ -)	% Change
$ 4,822,750	$ 4,844,415	$ 21,665	0.4%

	FY 2019 ACTUALS	FY 2020 BUDGET	FY 2021 BUDGET	% Change
REVENUES				
TRANSFER FROM THE GENERAL FUND	$ 5,147,750	$ 4,822,750	$ 4,844,415	0.4%
TOTAL REVENUES	$ 5,147,750	$ 4,822,750	$ 4,844,415	0.4%
EXPENDITURES				
DEBT SERVICE	$ 3,562,385	$ 4,662,615	$ 5,710,527	22.5%
TOTAL EXPENDITURES	$ 3,562,385	$ 4,662,615	$ 5,710,527	22.5%

GENERAL FUND DEBT SERVICE	PRINCIPAL AMOUNT OUTSTANDING JULY 1, 2020	FY 2021 PRINCIPAL	FY 2021 INTEREST	TOTAL DEBT PAYMENT
2002 LITERARY LOAN BESSIE WELLER	400,000	200,000	16,000	216,000
2005 GO BONDS-SCHOOLS/CITY BUILDINGS	1,508,724	281,743	51,749	333,492
2007 GO REFUNDING - STONEWALL JACKSON	7,798,000	465,000	170,072	635,072
2008 LITERARY LOAN MCSWAIN SCHOOL	3,431,000	387,000	76,149	463,149
2008 LITERARY LOAN WARE SCHOOL	3,431,000	387,000	76,149	463,149
2012 BQ SUNTRUST -WSH	6,143,000	710,000	127,915	837,915
2013 BQ UNION FIRST MARKET -WSH	2,901,000	331,000	74,846	405,846
2019 VPSA STAUNTON HIGH SCHOOL	43,760,000	730,000	1,625,904	2,355,904
TOTAL DEBT PAYMENTS	$ 69,372,724	$ 3,491,743	$ 2,218,784	$ 5,710,527

* REFINANCED IN NOVEMBER 2019

WATER FUND

FY 2020 Budget	FY2021 Budget	$ (+/ -)	% Change
$ 4,405,000	$ 4,979,000	$ 574,000	13.0%

WATER FUND REVENUES	FY 2019 ACTUALS	FY 2020 BUDGET	FY 2021 BUDGET	% Change
CHARGES FOR WATER SERVICES	$ 3,065,405	$ 3,272,500	$ 3,427,225	4.7%
BULK WATER SALES-ACSA	1,273,991	1,150,000	1,207,500	5.0%
MISCELLANEOUS	25,681	1,500	1,500	0.0%
INTEREST ON INVESTMENTS	85,077	40,000	40,000	0.0%
RENTAL OF REAL PROPERTY	73,122	115,000	115,000	0.0%
APPROPRIATION PRIOR YEAR RESERVES	-	400,000	255,585	-36.1%
TOTAL WATER FUND	$ 4,523,276	$ 4,979,000	$ 5,046,810	1.4%
EXPENDITURES				
RISK MANAGEMENT	$ 55,510	$ 176,750	$ 176,750	0.0%
BILLING & COLLECTIONS	280,353	435,344	455,018	4.5%
WATER PRODUCTION SYSTEM	943,370	1,287,930	1,315,275	2.1%
WATER DISTRIBUTION	1,358,256	1,397,862	1,422,358	1.8%
UTILITY TECHNICAL SERVICES	962,650	1,236,063	1,124,141	-9.1%
DEBT SERVICE COSTS	141,641	855,107	1,021,095	19.4%
TRANSFERS TO OTHER FUNDS	(331,537)	(410,056)	(467,827)	14.1%
TOTAL WATER FUND	$ 3,410,243	$ 4,979,000	$ 5,046,810	1.4%

	Personnel	Operations	Capital	Debt	Total
FY 2021	$ 1,041,390	$ 2,404,325	$ 580,000	$ 1,021,095	$ 5,046,810
FY 2020	996,254	2,365,639	762,000	855,107	4,979,000
Variance	$ 45,136	$ 38,686	$ (182,000)	$ 165,988	$ 67,810

PUBLIC SERVICES PROVIDED:

WATER TREATMENT PLANT CAPACITY - 8 MILLION GALLONS/DAY / 4.1 MGD AVERAGE PRODUCTION

9,612 ACTIVE CUSTOMERS AS OF JUNE 30, 2019

184.09 MILES OF WATER MAINS AS OF JUNE 30, 2019

5% RATE INCREASE FOR FY2021

FY2021 RATE $3.86/HCF OR $5.16 PER 1,000 GALLONS

FY2020 RATE $3.68/HCF OR $4.92 PER 1,000 GALLONS

WATER FUND

OPERATIONAL EXPENSES

$	288,336	DEPRECIATION = LESS THAN ONE-HALF THE AMOUNT REQUIRED- $995,000
$	381,999	PAYMENT IN LIEU OF TAX TO THE GENERAL FUND FOR SUPPORT SERVICES
$	349,750	MAINTENANCE/REPAIR WATER LINES /PUMPS/ FACILITIES/WATER METERS
$	307,000	WATER METER REPLACEMENTS
$	206,000	UTILITIES - ELECTRIC / NATURAL GAS HEAT
$	121,750	PROPERTY/LIABILITY/VEHICLE INSURANCE
$	370,000	PRELIMINARY ENGINEERING FOR GARDNER SPRINGS PUMP STATION/ OTHER
$	15,000	MAINTENANCE OF BUILDINGS/FACILITIES
$	60,000	CHEMICALS FOR WATER TREATMENT
$	53,800	GAS & OIL, TIRES, MAINTENANCE OF VEHICLES
$	61,000	COLLECTION FEES FOR ONLINE DEBIT/CREDIT CARD FEES
$	90,600	PRINTING/MAILING FORMS / OFFICE SUPPLIES FOR UTILITY BILLING
$	42,200	SMALL TOOLS, SAFETY EQUIPMENT, UNIFORMS, TRAINING
$	11,600	WATERSHED SERVICES / VA DEPT OF HEALTH WATER OPERATIONS FEE
$	17,590	SOFTWARE ANNUAL LICENSE FEES
$	5,500	LAB SERVICES
$	15,900	HEADWATERS SOIL AND CONSERVATION DISTRICT FUNDING
$	6,300	RENTAL OF PROPERTY- RAILROAD CROSSINGS & EQUIPMENT
$	2,404,325	SUMMARY TOTAL OF OPERATIONS

WATER FUND CAPITAL

$	50,000	ADVANCED METERING INFRASTRUCTURE
$	50,000	1 TON DUMP TRUCK
$	80,000	FRANKLIN HILL WATER TANK
$	400,000	WATER LINES
$	580,000	TOTAL CAPITAL

DEBT SERVICE

$	1,021,095	PRINCIPAL AND INTEREST PAYMENTS

SEWER FUND

FY 2020 Budget	FY2021 Budget	$ (+/ -)	% Change
$ 4,812,390	$ 4,562,393	$ (249,997)	-5.2%

SEWER FUND REVENUES	FY 2019 ACTUALS	FY 2020 BUDGET	FY 2021 BUDGET	% Change
CHARGES FOR SEWER SERVICE	$ 4,148,359	$ 3,870,000	$ 3,905,000	0.9%
INTEREST ON INVESTMENTS	63,957	40,000	50,000	25.0%
MISCELLANEOUS	6,281	-	-	#DIV/0!
RECOVERED DEBT SERVICE FROM ACSA	59,338	277,390	277,393	0.0%
APPROPRIATION PRIOR YEAR RESERVES	-	625,000	330,000	-47.2%
TOTAL SEWER FUND	$ 4,277,935	$ 4,812,390	$ 4,562,393	-5.2%

EXPENDITURES				
RISK MANAGEMENT	$ 22,391	$ 36,020	$ 36,020	0.0%
BILLING & COLLECTIONS	11,491	11,850	12,094	2.1%
SEWER LINES	976,942	1,125,315	760,091	-32.5%
SEWAGE TREATMENT	207,116	190,000	207,116	9.0%
PUMP MAINTENANCE	21,660	20,325	19,325	-4.9%
MIDDLE RIVER REGIONAL WWTP	1,635,782	1,411,780	1,523,317	7.9%
DEBT SERVICE COST	277,529	1,412,397	1,411,204	-0.1%
TRANSFERS TO OTHER FUNDS	617,989	604,703	593,226	-1.9%
TOTAL SEWER FUND	$ 3,770,900	$ 4,812,390	$ 4,562,393	-5.2%

	Personnel	Operations	Capital	Debt	Total
FY 2021	$ 725,554	$ 1,680,346	$ 745,289	$ 1,411,204	$ 4,562,393
FY 2020	688,177	1,713,827	997,989	1,412,397	4,812,390
Variance	$ 37,377	$ (33,481)	$ (252,700)	$ (1,193)	$ (249,997)

PUBLIC SERVICES PROVIDED:

(MRRWWTP) MIDDLE RIVER REGIONAL WASTEWATER TREATMENT PLANT CAPACITY - 6.8 MILLION GALLONS PER DAY

CITY OF STAUNTON OWNERSHIP CAPACITY = 4.9 MILLION GALLONS PER DAY

NO RATE INCREASE FOR FY2021

9,192 ACTIVE CUSTOMERS AS OF JUNE 30, 2019

134.62 MILES OF SEWER MAINS AS OF JUNE 30, 2019

SEWER FUND

OPERATIONAL EXPENSES		
$	1,108,028	OPERATIONS / LAB/ SLUDGE MANAGEMENT- MRRWWTP
$	207,116	SEWAGE TREATMENT COSTS PAID TO AUGUSTA COUNTY SERVICE AUTHORITY
$	10,000	PROFESSIONAL SERVICES - SEWER LINE INSPECTIONS
$	168,313	PAYMENT IN LIEU OF TAX TO THE GENERAL FUND FOR SUPPORT SERVICES
$	24,020	PROPERTY / LIABILITY/VEHICLE INSURANCES
$	67,775	MAINTENANCE/ REPAIR SUPPLIES- LINES/ PUMP STATIONS/ EQUIPMENT
$	47,000	CONTRACTED MAINTENANCE SERVICES/ UTILITY LINE MAINTENANCE
$	2,500	DEPRECIATION
$	11,000	GAS & OIL, TIRES
$	3,794	SEWER UTILITY BILLING EXPENSES
$	11,350	SMALL TOOLS, SAFETY EQUIPMENT, UNIFORMS/TRAINING
$	9,850	SOFTWARE ANNUAL LICENSE FEES
$	7,500	ELECTRIC FOR SEWER PUMP STATIONS
$	2,100	RENTAL OF PROPERTY- RAILROAD CROSSINGS
$	1,680,346	SUMMARY TOTAL FOR OPERATIONS

SEWER FUND CAPITAL		
$	330,000	CONSTRUCTION FUNDS TO CLOSE OPEN CHANNEL AT CLOSED WWTP
$	415,289	MRRWWTP - PLANT MACHINERY
$	745,289	TOTAL CAPITAL

DEBT SERVICE PAYMENTS			FINAL MATURITY
$	456,257	2001 MRRWWTP PHASE II	FY2021
$	610,055	2008 MRRWWTP PHASE IIIA	FY2030
$	135,615	2008 MRRWWTP PHASE IIIB	FY2030
$	46,608	2001 NEW HOPE ROAD SEWER LINE	FY2022
$	99,681	2010 /VRA- SEWER LINES	FY2021
$	57,988	2017C VRA REFUNDING OF 2010 BONDS	FY2031
$	5,000	DEBT PAYING AGENT FEES	
$	1,411,204	TOTAL DEBT PAYMENTS	

PARKING FUND

FY 2020 Budget	FY2021 Budget	$ (+/ -)	% Change
$ 980,475	$ 540,120	$ (440,355)	-44.9%

PARKING FUND REVENUES	FY 2019 ACTUALS	FY 2020 BUDGET	FY 2021 BUDGET	% Change
CHARGES FOR SERVICES	$ 342,676	$ 430,375	$ 445,500	3.5%
MISCELLANEOUS	46,435	17,700	24,620	39.1%
PARKING FINES	65,493	65,000	70,000	7.7%
APPROPRIATION OF PRIOR YEAR FUNDS	-	177,900	-	-100.0%
INTERFUND LOAN FROM THE GENERAL FUND	-	289,500	-	-100.0%
TOTAL REVENUES	$ 454,604	$ 980,475	$ 540,120	-44.9%
EXPENDITURES				
RISK MANAGEMENT	$ 22,788	$ 30,600	$ 29,511	-3.6%
STREET METERS & METERED LOTS	64,960	164,242	108,503	-33.9%
PARKING GARAGE	57,309	128,191	29,830	-76.7%
WHARF PARKING LOT	25,722	34,656	37,360	7.8%
NEW STREET PARKING GARAGE	166,762	345,908	60,116	-82.6%
DEBT SERVICE COST	87,118	177,907	178,416	0.3%
TRANSFER TO GENERAL FUND	98,971	98,971	96,384	-2.6%
TOTAL EXPENDITURES	$ 523,631	$ 980,475	$ 540,120	-44.9%

	Personnel	Operations	Capital	Debt	Total
FY 2021	$ 136,684	$ 187,020	$ 38,000	$ 178,416	$ 540,120
FY 2020	126,351	425,817	250,400	177,907	980,475
Variance	$ 10,333	$ (238,797)	$ (212,400)	$ 509	$ (440,355)

OPERATIONAL EXPENSES

$ 96,384	PAYMENT IN LIEU OF TAX TO THE GENERAL FUND FOR SUPPORT SERVICES
$ 9,550	SOFTWARE LICENSE FEES
$ 30,900	ELECTRIC FOR GARAGES
$ 27,011	PROPERTY AND FLOOD INSURANCES
$ 15,500	CONTRACTED MAINTENANCE SERVICES/ PRINTING SERVICES/PARKING METER MAINTENANCE
$ 5,500	RENTAL OF PROPERTY -LEWIS STREET
$ 1,575	MATERIALS AND SUPPLIES
$ 600	TELEPHONE
$ 187,020	SUMMARY TOTAL FOR OPERATIONS

DEBT SERVICE PAYMENTS

$ 178,416	VRA 2018A GENERAL OBLIGATION BONDS FOR GARAGE RENOVATIONS
$ 178,416	TOTAL DEBT

STORMWATER FUND

FY 2020 Budget	FY2021 Budget	$ (+/ -)	% Change
$ 1,586,250	$ 1,292,316	$ (293,934)	-18.5%

STORMWATER FUND REVENUES	FY 2019 ACTUALS	FY 2020 BUDGET	FY 2021 BUDGET	% Change
CHARGES FOR SERVICES	$ 766,486	$ 785,000	$ 785,000	0.0%
APPROPRIATION OF PRIOR YEAR BALANCE	-	800,850	497,316	-37.9%
GENERAL REVENUE	5,167	400	10,000	2400.0%
TOTAL REVENUES	$ 771,653	$ 1,586,250	$ 1,292,316	-18.5%
EXPENDITURES				
RISK MANAGEMENT	$ (3,676)	$ 1,700	$ 1,700	0.0%
STORMWATER ENGINEERING	124,526	146,230	155,047	6.0%
STORMWATER BILLING	3,613	7,328	7,525	2.7%
STORMWATER MAINTENANCE	481,691	500	1,000	100.0%
TRANSFERS TO OTHER FUNDS	230,492	230,492	217,144	-5.8%
CAPITAL PROJECTS	232,252	1,200,000	909,900	-24.2%
TOTAL EXPENDITURES	$ 1,068,898	$ 1,586,250	$ 1,292,316	-18.5%

	Personnel	Operations	Capital	Debt	Total
FY 2021	$ 92,887	$ 289,529	$ 909,900	$ -	$ 1,292,316
FY 2020	84,070	302,180	1,200,000	-	1,586,250
Variance	$ 8,817	$ (12,651)	$ (290,100)	$ -	$ (293,934)

OPERATIONS

$ 217,144	PAYMENT IN LIEU OF TAX TO GENERAL FUND FOR SUPPORT SERVICES
$ 50,000	PROFESSIONAL SERVICES FOR ENGINEERING
$ 13,710	MATERIALS/SUPPLIES/OFFICE SUPPLIES/ TELEPHONE/ TRAINING/ DUES
$ 600	AUTO LIABILITY
$ 1,000	LEWIS CREEK ADVISORY COMMITTEE SUPPLIES
$ 7,075	SOFTWARE LICENSE FEE FOR UTILITY BILLING
$ 289,529	SUMMARY TOTAL FOR OPERATIONS

CAPITAL PROJECTS:

	STORM DRAIN PROJECTS:
$ 909,900	GYPSY HILL PARK STREAM RESTORATION/ NUTRIENT REMOVAL
$ 909,900	TOTAL

ENVIRONMENTAL FUND

FY 2020 Budget	FY2021 Budget	$ (+/ -)	% Change
$ 3,233,950	$ 3,334,793	$ 100,843	3.1%

ENVIRONMENTAL FUND REVENUES	FY 2019 ACTUALS	FY 2020 BUDGET	FY 2021 BUDGET	% Change
CHARGES FOR SERVICES	$ 2,645,119	$ 2,857,950	$ 3,208,643	12.3%
GENERAL REVENUE	95,541	20,000	20,000	0.0%
COMMONWEALTH OF VIRGINIA	6,359	6,000	6,150	2.5%
APPROPRIATION PRIOR YEAR RESERVES	-	350,000	100,000	-71.4%
TOTAL REVENUES	$ 2,747,020	$ 3,233,950	$ 3,334,793	3.1%
EXPENDITURES				
RISK MANAGEMENT	$ 13,789	$ 75,500	$ 76,500	1.3%
BILLING & COLLECTIONS	13,031	13,600	13,750	1.1%
ENVIRONMENTAL OFFICE	65,285	97,380	96,612	-0.8%
STREET CLEANING	189,187	214,822	217,479	1.2%
REFUSE COLLECTION & DISPOSAL	766,561	820,175	999,185	21.8%
RECYCLING OPERATIONS	283,321	476,410	435,194	-8.7%
LITTER CONTROL	8,244	6,000	10,000	66.7%
ASW REGIONAL LANDFILL	642,377	761,503	728,778	-4.3%
LANDFILL CLOSURE COSTS	53,519	58,712	58,712	0.0%
TRANSFERS TO OTHER FUNDS	618,044	709,848	698,583	-1.6%
TOTAL EXPENDITURES	$ 2,653,357	$ 3,233,950	$ 3,334,793	3.1%

	Personnel	Operations	Capital	Debt	Total
FY 2021	$ 1,589,037	$ 1,108,752	$ 637,004	$ -	$ 3,334,793
FY 2020	1,500,279	1,341,699	391,972	-	3,233,950
Variance	$ 88,758	$ (232,947)	$ 245,032	$ -	$ 100,843

10% RATE INCREASE FOR FY2021	FY2020 RATES	FY2021 RATES	
RESIDENTIAL REFUSE FEE	$ 18.98	$ 20.88	1 DAY/WEEK
RESIDENTIAL RECYCLING FEE	$ 18.98	$ 20.88	1 DAY/WEEK
LIGHT COMMERCIAL FEE	$ 43.09	$ 47.40	1 DAY/WEEK
HEAVY COMMERCIAL FEE -OUTSIDE CBD	$ 91.16	$ 100.28	1 DAY/WEEK
HEAVY COMMERCIAL FEE - INSIDE CBD	$ 115.83	$ 127.41	5 DAYS/WEEK
SPECIAL UNSCHEDULED PICKUP FEE	$ 95.00	$ 105.00	AS REQUESTED

ENVIRONMENTAL FUND

OPERATIONAL EXPENSES

$	435,319	LANDFILL OPERATIONS
$	86,168	DEPRECIATION
$	273,670	PAYMENT IN LIEU OF TAX TO GENERAL FUND FOR SUPPORT SERVICES
$	174,000	GAS & OIL, TIRES, VEHICLE MAINTENANCE
$	20,500	VEHICLE AND LIABLITY INSURANCES
$	15,000	MOWING/ CLEAN UP OF PRIVATE PROPERTY/HEALTH REGULATIONS/DEMOLITION
$	61,795	MATERIALS/SUPPLIES / RECYCLING CONTAINERS / OFFICE SUPPLIES/TELEPHONE
$	12,550	UNIFORMS, SAFETY EQUIPMENT, TELEPHONE, SMALL TOOLS, TRAINING
$	8,000	CONTRACT SERVICES WITH MIDDLE RIVER REGIONAL JAIL FOR INMATE LABOR
$	9,250	SOFTWARE ANNUAL LICENSE FEES
$	10,000	LITTER CONTROL GRANT
$	2,500	ELECTRIC UTILITY
$	1,108,752	SUMMARY TOTAL FOR OPERATIONS

ENVIRONMENTAL FUND CAPITAL

$	160,000	RECYCLING TRUCK REPLACEMENT
$	170,000	REFUSE COLLECTION EQUIPMENT REPLACEMENT
$	248,292	REGIONAL LANDFILL CELL DEVELOPMENT/EQUIPMENT
$	58,712	AUG/STN OLD LANDFILL CLOSURE
$	637,004	TOTAL ENVIRONMENTAL FUND CAPITAL

REGIONAL LANDFILL % SHARE OF COSTS			
	STAUNTON	AUGUSTA	WAYNESBORO
FY2021	20.52%	57.88%	21.60%
FY2020	20.03%	56.75%	23.22%
FY2019	20.06%	56.67%	23.27%
FY2018	20.25%	54.87%	24.88%
FY2017	21.10%	54.93%	23.97%
FY2016	21.29%	54.64%	24.07%
FY2015	21.50%	53.35%	25.15%
FY2014	22.03%	53.14%	24.83%
FY2013	22.56%	51.30%	26.14%
FY2012	23.46%	52.14%	24.40%
FY2011	23.38%	51.82%	24.80%
FY2010	22.09%	51.17%	26.74%
FY2009	22.42%	50.95%	26.63%
FY2008	24.92%	50.52%	24.57%

FY 2021 CAPITAL EQUIPMENT

GENERAL FUND		FUNDED	UNFUNDED	ITEM(S)	N-NEW R-REPLACE
REGISTRAR			8,500	TABULATOR	N
INFORMATION TECHNOLOGY	$	50,000		SERVERS / NETWORK EQUIPMENT	R
SHERIFF			60,616	VEHICLE REPLACEMENTS	R
COMMONWEALTH ATTORNEY			21,900	DOCUMENT MANAGEMENT SYSTEM	N
POLICE DEPARTMENT	$	56,730	68,424	POLICE VEHICLES (1) ANNUAL REPLACEMENT OF FLEET VEHICLES - CUT ONE	R
POLICE DEPARTMENT			5,847	CRISIS NEGOTIATION TRAILER	R
E911	$	3,000		FURNITURE REPLACEMENT	R
INSPECTIONS			27,604	VEHICLE REPLACEMENTS	R
STREETS, HIGHWAYS, SIDEWALKS			116,000	DUMP TRUCK W/SNOW PLOW & SPREADER- REPLACES 1999 DUMP TRUCK	R
STREETS, HIGHWAYS, SIDEWALKS			43,000	TRUCK WITH SNOW PLOW	R
STREETS, HIGHWAYS, SIDEWALKS			8,000	SNOW PLOW BLADE	R
STREETS, HIGHWAYS, SIDEWALKS			65,000	JOINT CRACK SEALER	N
STREETS, HIGHWAYS, SIDEWALKS			14,000	SALT SPREADER	R
TRAFFIC SIGNALS	$	20,000		CRASH CUSHING	R
BUILDING MAINTENANCE			36,000	ELECTRICIANS TRUCK	R
PARKS AND RECREATION ADMIN			32,000	STAFF VEHICLE REPLACEMENT	R
PARKS AND RECREATION ADMIN			20,000	SKATEPARK RENOVATION	R
PARKS AND RECREATION ADMIN			22,000	PICKLEBALL COURT LIGHTING	N
PARKS AND RECREATION ADMIN			12,500	STORAGE SHED AT GYM	N
GOLF CARTS			50,000	GOLF CARTS (10)	R
PARK MAINTENANCE			6,000	SNOW PLOW REPLACEMENT	R
PARK MAINTENANCE			32,000	VEN TRAC MOWER	R
PARK MAINTENANCE			8,000	UTILITY CART	R
PARK MAINTENANCE			40,000	GOLF GREENS MOWER	R
LIBRARY			6,400	FURNITURE REPLACEMENT	R
PLANNING			25,000	VEHICLE REPLACEMENT	R
	$	129,730	$ 728,791	GENERAL FUND TOTAL	

FY 2021 CAPITAL EQUIPMENT

		FUNDED	UNFUNDED	ITEM(S)	N-NEW R-REPLACE
WATER FUND					
WATER DISTRIBUTION	$	400,000		WATER LINE UPGRADE PROJECTS:	
				Fifth St. from Surrey Rd. to G St. (330 LF)	R
				G St. from Fourth St. to Fifth St. (610 LF)	R
				Devon Rd. from G St. to Fifth St. (850 LF)	R
				Fifth St. from Devon Rd. to Surrey Rd. (360 LF)	R
				Devon Rd. from Fifth St. to Ann St. (410 LF)	R
WATER DISTRIBUTION		50,000		DUMP TRUCK -1 TON DUMP	R
WATER PRODUCTION		80,000		FRANKLIN STREET WATER TANK	R
WATER PRODUCTION		250,000		GARDHER SPRINGS UPGRADE DESIGN	R
WATER PRODUCTION		12,000		SCADA SUPPORT	R
WATER PRODUCTION		25,000		UNION TOWN WATER STUDY	N
UTILITY TECHNICAL SERVICES		50,000		ADVANCED METERING INFRASTRUCTURE	N
	$	867,000		TOTAL WATER FUND	
SEWER FUND					
SEWER LINES	$	330,000		1004 E Beverley Street - $410 LF	R
				Union Town Study	N
				Lyle to Blanford	R
				Manhole Rehabilitation	R
MIDDLE RIVER REGIONAL WASTEWATER PLANT					
	$	415,289		PLANT MACHINERY REPLACEMENTS:	
				SWITCH GEAR	R
				GENERATOR	R
				HVAC SYSTEM	R
				VERONA PS SCREEN HEADWORKS	R
				MIDDLE RIVER PLC	R
				CLARIFIER #1 SURFACE SKIMMER	R
				EQUIPMENT CONTINGENCY	R
	$	745,289		TOTAL SEWER FUND	
PARKING FUND					
PARKING LOTS	$	38,000		ECLECTRONIC PARKING ENFORCEMENT EQUIPMENT	N
	$	38,000		TOTAL PARKING FUND	
ENVIRONMENTAL FUND					
RECYCLING	$	160,000		RECYCLING TRUCK REPLACEMENT	R
ASW REGIONAL LANDFILL		248,292		CLEAN SEDIMENTATION BASIN = $200,000	R
				WELTAND STREAM MITIGATION = $15,000	R
CITY SHARE = 20.52%- FY2021				SITE IMPROVEMENTS = $50,000	R
				POLE BARN = $100,000	R
				DOZER (PUSH ASSET /GRADING) = $650,000	R
				WATER TRUCK = $45,000	N
				OFFROAD UTILITY VEHICLE = $125,000	R
AUG/STN LANDFILL		58,712		CLOSURE COSTS FOR OLD LANDFILL = 39.67%	R
	$	467,004		TOTAL ENVIRONMENTAL FUND	
STORM WATER FUND					
STORM DRAIN PROJECTS	$	909,900		GHP STREAM RESTORATION/NUTRIENT REMOVAL PROJECT	R
	$	909,900		TOTAL STORMWATER FUND	
TOTAL CITY CAPITAL OUTLAY	$	3,156,923			

FY 2021 GENERAL FUND BUDGET

REVENUES	$ 60,947,666		
EXPENDITURES	$ (63,848,564)		
DEFICIT - FEBRUARY 21, 2020	$ (2,900,898)		

UNFUNDED REQUESTS

WAGES AND BENEFITS

RISK MANAGEMENT	$ (150,000)	11011520-52005	OPEB PAYMENT FROM HEALTH RESERVE
COMMONWEALTH ATTORNEY	$ (78,678)	11022210-51007	(1) NEW POSITION REQUESTED
COMMONWEALTH ATTORNEY	$ (26,538)	11022210-51510	PART TIME POSITIONS
FIRE DEPARTMENT	$ (88,729)	11033210-51006	REQUESTED DEPUTY FIRE MARSHALL
FIRE DEPARTMENT	$ (10,765)	11033210-51510	PART TIME HELP TO ACCOUNT FOR INCREASE ION STAFFING
FIRE DEPARTMENT	$ (10,765)	11033210-51530	OVERTIME TO ACCOUNT FOR INCREASE IN STAFFING
INSPECTIONS	$ (52,158)	11033410-51006	1 ADDITIONAL INSPECTOR POSITION
BUILDING MAINTENANCE	$ (26,913)	11044210-51510	ELECTRICAL TRADES POSITION
PLANNING	$ (57,246)	11088110-51006	REQUESTED STAFFING ADDITION
HEALTH INSURANCE ADJUSTMENTS	$ (270,000)	11033110-52005	REVISE HEALTH INSURANCE COSTS FOR VARIOUS DEPARTMENTS
SALARY INCREASE	$ (183,000)	11011520-52035	PUSH 2% INCREASE BACK TO JANUARY 1, 2021
	$ (954,792)	TOTAL PERSONNEL CUTS	

OPERATIONS AND CAPITAL

HUMAN RESOURCES	$ (15,000)	11011220-53010	EE SURVEY
HUMAN RESOURCES	$ (10,000)	11011220-55005	TRAINING & TRAVEL
HUMAN RESOURCES	$ (2,500)	11011220-55205	SPECIAL EXPENSES EE RECOGNITION PROGRAM
ASSESSOR	$ (27,400)	11011320-55486	MODELING SERVICES
ASSESSOR	$ (650)	11011320-583XX	ELIMINATE REQUESTED PROVISION
TREASUER	$ (70,000)	11011340-53085	COLLECTION FEES TO FOR CC FEES PASSED ON TO USER
REGISTRAR	$ (11,575)	11011410-58341	SPECIAL EQUIPMENT - TABULATOR & SUPPLIES
INFORMATION TECHNOLOGY	$ (3,000)	11011510-55001	REDUCE TELEPHONE PROVISION
GENERAL DISTRICT COURT	$ (5,652)	11022120-53010	PROFESSIONAL SERVICES
SHERIFF	$ (1,000)	11022170-55005	REDUCE TRAINING AND TRAVEL
SHERIFF	$ (1,200)	11022170-55305	REDUCE MAINT / REPAIRS
SHERIFF	$ (300)	11022170-55005	REDUCE OFFICE SUPPLIES
SHERIFF	$ (30,313)	11022170-58316	1 OF 2 VEHICLES
SHERIFF	$ (30,313)	11022170-58316	2 OF 2 VEHICLES
SHERIFF	$ (2,000)	11022170-55407	REDUCE M&S - K-9
SHERIFF	$ (4,000)	11022170-55479	COURTROOM SECURITY
COMMONWEALTH ATTORNEY	$ (1,300)	11022210-55002	REDUCE TO 6 ATTORNEY LEVEL
COMMONWEALTH ATTORNEY	$ (1,500)	11022210-55005	REDUCE REQUESTED TRAINING TO 6 ATTORNEY LEVEL
COMMONWEALTH ATTORNEY	$ (1,000)	11022210-55405	REDUCE REQUESTED SUPPLIES TO 6 ATTORNEY LEVEL
COMMONWEALTH ATTORNEY	$ (21,900)	11022210-58306	DOCUMENT MANAGEMENT SYSTEM
POLICE	$ (5,000)	11033110-55486	1 PATROL PC
POLICE	$ (5,847)	11033110-58321	CRISIS NEGOATIATION TEAM TRAILER
POLICE	$ (59,654)	11033110-58316	1 PATROL CAR
POLICE	$ (11,810)	11033110-58316	50% REQUEST OF LIGHT DUTY EQUIPMENT VESTS AND VEST CARRIERS
POLICE	$ 2,000	11033110-58316	ADJUST M&S - K-9
FIRE	$ (10,000)	11033210-53105	$10,000 EQUIPMENT REPAIR/TRENDING DOWN IN '20 + NEW LADDER TRUCK
FIRE	$ (5,000)	11033210-55005	REDUCE REQUEST TO FY20 LEVEL
FIRE	$ (3,000)	11033210-55415	REDUCE REQUEST TO FY20 LEVEL
JUVENILE DETENTION HOME	$ (17,962)	11033310-55649	REDUCE JUVENILE DETENTION HOME REQUEST
INSPECTIONS	$ (27,604)	11033410-58316	UNFUND REQUESTED VEHICLE REPLACEMENT
INSPECTIONS	$ (1,700)	11033410-58342	UNFUND TABLET REQUEST
ANIMAL CONTROL	$ (5,000)	11033510-53056	ADJUST APPROPRIATION
STREETS	$ (43,000)	11044130-58321	REQUESTED REPLACEMENT TRUCK
STREETS	$ (203,000)	11044130-18300	NEW DUMP TRUCK
TRAFFIC ENGINEERING	$ (80,000)	11044140-12700	REDUCE LINE PAINTING PROVISION FLAT TO FY20
BUILDING MAINTENANCE	$ (116,600)	11044210-53165	BUDGET FLAT TO FY20 LEVELS
BUILDING MAINTENANCE	$ (36,000)	11044210-58321	REQUESTED VEHICLE REPLACEMENT
BUILDING MAINTENANCE	$ (10,000)	11044210-53045	WINDOW WASHING
EQUIPMENT MAINTENANCE	$ (8,500)	11044220-58341	ELIMINATE PROVISION
CHAPTER X BOARD	$ (25,066)	11055250-55607	TO FY20 LEVELS
COMMUNITY WELFARE ASSISTANCE	$ (3,998)	11055350-55650	LIMIT CAPSAW TO 10% INCREASE
PARKS & RECREATION ADMIN	$ (32,000)	11077110-58316	VEHICLE REPLACEMENT
PARKS & RECREATION ADMIN	$ (59,500)	11077110-58399	SITE IMPROVEMENTS
HORTICULTURE	$ (25,000)	11077120-55455	WARF TREE REPLACEMENT
HORTICULTURE	$ (6,500)	11077120-55486	HYDRAULIC THUMB
GOLF COURSE	$ (50,000)	11077130-58341	GOLF CARTS
PARK MAINTENANCE	$ (7,500)	11077210-55415	BAND SAW
PARK MAINTENANCE	$ (86,000)	11077210-58341	EQUIPMENT REQUEST
COMMUNITY CULTURAL CONTRIBUTION	$ (15,000)	11077410-55620	REDUCE WOODROW WILSON REQUEST TO FY20 LEVELS
COMMUNITY CULTURAL CONTRIBUTION	$ (333)	11077410-55643	REDUCE TO FY20 LEVELS
LIBRARY	$ (6,400)	11077510-58311	FURNITURE REQUEST
PLANNING	$ (7,500)	11088110-53010	REQUESTED ADDITIONAL GRANTS MATCH
PLANNING	$ (25,000)	11088110-58316	REQUESTED VEHICLE REPLACEMENT
ECONOMIC DEVELOPMEMT	$ (20,000)	11088150-53010	REDUCE STAUNTON CROSSING MARKETING PLAN
TOURISM	$ (36,190)	11088210-55669	REDUCE TOURISM INCREASE
COMMUNITY DEVELOPMENT ASSISTANCE	$ (12,554)	110188120-55645	REDUCE AIRPORT CONTRIBTION TO A 10% INCREASE
TRANSFER TO DEBT SERVICE FUND	$ (639,285)	11099600-59312	USE DEBT RESERVE FOR PROJECTED TIMING OF POLICE STATION
TOTAL CUTS	$ (2,900,897)		
TOTAL EXPENDITURES	$ 60,947,668		

FY2021 TAX RATES AND FEES

REAL ESTATE PROPERTY	**$**	**0.97**	**PER $100 OF ASSESSED VALUE- JANUARY 1, 2020**
DOWNTOWN SERVICE DISTRICT TAX	**$**	**0.15**	**PER $100 OF ASSESSED VALUE- JANUARY 1, 2020**
PERSONAL PROPERTY	**$**	**2.90**	**PER $100 OF ASSESSED VALUE**
PERSONAL PROPERTY - BUSINESS TANGIBLE PROPERTY	**$**	**2.90**	**PER $100 OF ASSESSED VALUE**
MACHINERY & TOOLS TAX	**$**	**1.24**	**PER $100 OF ASSESSED VALUE**
MEALS TAX		**7.0%**	
LODGING TAX		**6.7%**	
SALES & USE TAX		**1.0%**	
CIGARETTE TAX	**$**	**0.30**	**PER PACKAGE OF 30 OR LESS**
<u>UTILITY TAXES: (RESIDENTIAL)</u>			
WATER UTILITY	**20% OR $2.00**		**MAXIMUM / MONTH**
ELECTRIC UTILITY	**$1.40 + $0.15**		**PER KWH -MAXIMUM $2.00/MONTH**
GAS UTILITY	**$**	**2.00**	**PER MONTH MAXIMUM**
TELEPHONE UTILITY	**20% OR $2.00**		**MAXIMUM / MONTH**
<u>UTILITY FEES:</u>			
WATER RATE	**$**	**3.86**	**PER 100 CUBIC FEET (RATE INCREASE 5% SEPTEMBER 1, 2020)**
SEWER RATE	**$**	**4.88**	**PER 100 CUBIC FEET**
			<u>10% RATE INCREASE SEPTEMBER 1, 2020</u>
REFUSE RATE	**$**	**20.88**	**PER MONTH RESIDENTIAL FEE**
RECYCLING FEE	**$**	**20.88**	**PER MONTH RESIDENTIAL FEE**
REFUSE RATE-LIGHT COMMERCIAL	**$**	**47.40**	**PER MONTH**
REFUSE RATE-HEAVY COMMERCIAL	**$**	**100.28**	**PER MONTH-OUTSIDE CBD**
REFUSE RATE-HEAVY COMMERCIAL	**$**	**127.41**	**PER MONTH-INSIDE CBD**
STORMWATER FEE	**$**	**3.20**	**PER MONTH (BASE FEE PER ERU)**
<u>RESIDENTIAL CONNECTION FEES:</u>			
WATER CONNECTION FEE - 5/8" METER	**$**	**2,100.00**	
WATER FACILITY FEE- 5/8" METER	**$**	**3,500.00**	
SEWER CONNECTION FEE - 5/8" METER	**$**	**3,100.00**	**$500 INCREASE JULY 1, 2020**
SEWER FACILITY FEE- 5/8" METER	**$**	**6,850.00**	

FY 2021 OUTSIDE AGENCY CONTRIBUTIONS

REGIONAL PROGRAMS	FY2020 COUNCIL APPROVED/ AMENDED	FY 2021 REQUESTED	FY 2021 REQUESTED INCREASE	FY 2021 MANAGER RECOMMENDED
Central Shenandoah Health Department	$ 305,390	$ 308,738	$ 3,348	$ 308,738
Valley Community Services Board	184,139	209,205	$ 25,066	184,139
Shenandoah Valley Airport	48,159	65,529	$ 17,370	52,975
Valley Program for Aging Services	20,000	26,000	$ 6,000	26,000
Valley Program for Aging-Senior Center	6,000	-	$ (6,000)	-
Headwaters Soil Water Conservation	15,903	16,319	$ 416	15,900
Victim Witness of Augusta County	7,000	10,209	$ 3,209	10,209
Blue Ridge Community College	5,000	5,000	$ -	5,000
Blue Ridge Community College- CIP	41,050	41,050	$ -	41,050
Boys and Girls Club	20,000	20,000	$ -	20,000
Regional Tourism Advertising	25,000	25,000	$ -	25,000
Community Action Program (CAPSAW)	26,650	33,313	$ 6,663	29,143
Valley Alliance for Education	3,000	4,000	$ 1,000	4,000
Valley Children's Advocacy Center	5,000	5,000	$ -	5,000
Central Shen. Planning Dist. - Assessment	18,560	21,358	$ 2,798	21,358
Central Shen. Planning Dist. - CERT PRGM	5,500	5,500	$ -	5,500
Central Shen. Planning Dist. - MPO	7,886	8,012	$ 126	8,012
Central Shen. Planning Dist. - Trolley	63,000	64,286	$ 1,286	64,260
Central Shen. Planning Dist. - Brite	42,042	42,883	841	42,883
	$ 849,279	$ 911,402	$ 62,123	$ 869,167
COMM OF VA CHALLENGE GRANTS				
Stonewall Brigade Band	$ 3,000	$ 3,000	$ -	$ 3,000
Staunton/Augusta Art Center	3,000	3,000	$ -	3,000
Shenanarts	3,000	3,000	$ -	3,000
	$ 9,000	$ 9,000	$ -	$ 9,000
CULTURAL/COMMUNITY DEVELOPMENT				
SDDA	$ 50,000	$ 50,000	$ -	$ 50,000
Historic Staunton Foundation	35,000	35,000	$ -	35,000
Staunton Creative Community Fund	20,000	20,000	$ -	20,000
Woodrow Wilson Presidential Library	5,000	20,000	$ 15,000	5,000
Beverley Street Studio	1,500	1,500	$ -	1,500
First Tee	-	5,000	$ -	-
4 H	-	3,000	$ -	-
	$ 111,500	$ 134,500	$ 15,000	$ 111,500
GRAND TOTAL	$ 969,779	$ 1,054,902	$ 77,123	$ 989,667