

Staunton Public Library
ADVISORY BOARD MEETING
October 18, 2018

The meeting was called to order at 4:30 P.M. by Vice Chairman Dan Swift. Also in attendance were board members Lisa Brooks, Josh Howard, Christy Davis, Sarah Skrobis, Director, and new board member, Mark Peterson. Members introduced themselves and explained individual roles to welcome our newest member.

The minutes of the September meeting were approved as written.

Talking Book Report: Dan Swift reported that the TBC made some money at the Queen City Mischief and Magic Festival and is ready to kick-off its direct mail campaign to raise more.

- December 2018 is the target date to convert to a more automated system and to return items no longer needed from the stacks.
- The TBC board will wrap up tax filings at their next meeting.
- The TBC is applying for one of two \$5,000 grants from James Madison University. They hope to be paired with two students from JMU's fundraising and grant writing class to help reactivate the customer base from Rockingham County and Harrisonburg City. These two entities have not been supportive of TBC in recent years, and their residents have not been served by our TBC.

Friends of the Library: Sarah reported that the Fall Book Sale is off to a great start. It has been well organized and has received good publicity. Bonnie Goff has made plans to give away leftover books so that they will not end up in the landfill as in the past.

- The meeting room chair repair fundraiser is also doing well.

Director's Report: Sarah Skrobis reported on recent activities held jointly by the Staunton Public Library and the other libraries in the area. Together, they held a Non-fiction Night at the Frontier Culture Museum and a joint booth at the Staunton Pride Festival.

- Sarah invited Mary Baldwin University students to "Let's Do Lunch" where she gave them a tour of our facilities and answered their questions.
- Our library's circulation numbers continue to improve as the trend for libraries in other areas tend to decrease. Most notable is that digital check-outs are up 26.46% and the Talking Book Center's check-outs are up 11.22%.
- The Capital Improvements Plan for the City of Staunton for FY2018-2022 can be found at <https://www.ci.staunton.va.us/departments/finance/capital-investment-plan>. On page 28 it states, "Support continued maintenance/enhancement of the Library facilities and encourage family-friendly programs and services."
- Sarah encouraged the board members to create enthusiasm for the upcoming renovation.
- Sarah reviewed the responsibilities of Library Advisory Board members for the benefit of our new member as well as a refresher for our continuing members.

The election of officers was tabled until our next meeting.

There being no further business, the meeting was adjourned at 5:27 P.M.

(Secretary's note: The scheduled November 15th meeting was canceled, and items on the agenda will be discussed at the December 20th meeting.)

Respectfully submitted,
Christy Davis
Secretary