

Staunton Public Library
ADVISORY BOARD MEETING
July 19, 2018

The meeting was called to order by Vice Chairman Dan Swift. Also in attendance were board members Lisa Brooks, Josh Howard, Christy Davis, Sarah Skrobis, Director, and JoAnn Tigert, liaison for Friends of the Library.

The minutes of the May and June meetings were approved as written.

Talking Book Report: Dan Swift reported that the annual patron's survey will assess satisfaction for service and survey other materials accessed and methods of access (such as BARD or download). Results will be used in reports to the United Way as proof that the Talking Book Center has communicated with its patrons.

- A new budget of \$70,000 was approved. This is up \$15,000 due to the expense of a part time position going to full time.
- As of June, the TBC's Board of Directors is up to full complement.
- Dan reported that he and the TBC's supervisor attended a meeting in Roanoke with representatives from all eight Talking Book Centers in the state to discuss issues and new things on the horizon.

Friends of the Library: Jo Ann Tigert reported that although there will be no regular Friends meeting this month, there will be a meeting on Saturday, July 21, 2018, to reorganize the book-sorting procedures for the book sale and the daily express cart.

Director's Report: Sarah Skrobis' one year employment anniversary was noted with appreciation.

- Sarah reported that paperwork is due with supporting documents for State Aid from the Library of Virginia.
- New employees Faith Benavides and Cindy Grant have been hired for the circulation positions. Two open page positions will be closing soon. There has been one Office on Youth employee working this summer.
- "Bringing the World to Staunton" has been the theme of a successful Summer Reading Program for children. An assortment of guests came to talk or entertain, ranging from Staunton Braves players, to international guests, to Heifetz musicians.
- Library employees participated in a merchandising webinar to improve the look and feel of the library.
- The Reader's Advisory section has been launched on the website.
- A new logo for Valley Library Connection will replace the dated one.
- The Staunton Public Library will be closed on Friday, August 24th, for staff development. The joint libraries will tour the Library of Virginia and a new library in Henrico.
- On Thursday, August 23rd, the Overdrive Digital Bookmobile will come to demonstrate available digital resources.

- Numbers look good. Visitors are up, and circulation has not dropped compared to trends throughout Virginia.
- Sarah updated the board on progress towards meeting the Staunton Public Library's Goals 2017-2018. The Library of Virginia requires a yearly update on the 5-year plan in the fall.
- The nominating committee for Staunton City Council has not yet found a new board member to fill the empty slot on this board.

There was no new business. The meeting adjourned at 5:19 P.M.

Next meeting will be **September 20, 2018** at 4:30 P.M.

Respectfully submitted,
Christy Davis
Secretary