CITY OF STAUNTON, VA

PROPOSED FY 2020 BUDGET

BIRTHPLACE OF THE COUNCIL-MANAGER FORM OF GOVERNMENT – 1908

CITY OF STAUNTON, VIRGINIA

FY 2020 BUDGET

JULY 1, 2019 - JUNE 30, 2020

PROPOSED BUDGET

March 28, 2019

www.staunton.va.us

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CITY OF STAUNTON, VIRGINIA

FY 2020 BUDGET SCHEDULE

STAUNTON CITY SCHOOLS		CITY OF STAUNTON		
	School Budget Schedule		**City Budget Schedule**	
Budget Call/Notice	**October 2, 2018**	***Budget Call/ Notice***	**October 8, 2018**	
Budget Submission from Schools	**November 6, 2018**	***Budget Submission from Departments***	**December 5, 2018**	
Budget Discussions with Schools/Leadership Team Staff/ Principals	**November- December, 2018**	***Budget Notice to Outside Agencies***	**December 14, 2018**	
School Budget Online Survey	**December 2018 - February 2019**			
Governor's Budget Presentation	**December 13, 2018**	***Governor's Budget Presentation***	**December 13, 2018**	
Letters of Intent for Employment	**January 4, 2019**	***Budget Submission Requests from Outside Agencies***	**January 7, 2019**	
School Budget Public Forum #1- High School Gym Foyer	**January 8, 2019**	***Budget Discussions with Departments***	**December 2018- February 2019**	
		City Manager Review	**February 8-15, 2019**	
School Budget Public Forum #2- Lee High School Gym Foyer	**January 10, 2019**			
School Budget Public Forum #3-Lee High School Gym Foyer	**January 11, 2019**	***City Manager / School Superintendent /Finance Review***	**February 7, 2019**	
Preliminary Budget Discussion with School Board	**January 15, 2019**	***City Council and School Board Joint Meeting***	**February 14, 2019**	**5:30 PM**
School Leadership Team Budget Discussion	**January 30, 2019**	***Advertisement - Public Hearing- Reassessment Proposed Tax Rate Increase***	**February 22, 2019**	
School Superintendent/City Manager/ Finance Review	**February 7, 2019**	***City Budget Complete***	**March 15, 2019**	**5:30 PM**
School Board Meeting - Budget Update	**February 11, 2019**	***Budget Presentation to City Council- Worksession***	**March 28, 2019**	**5:30 PM**
School Board and City Council Joint Meeting	**February 14, 2019**			
		Introduction of Total Budget Ordinance for City and Schools	**March 28, 2019**	**7:30 PM**
School Public Hearing Legal Notice	**February 21, 2019**	***Public Hearing- Reassessment Proposed Tax Rate Increase***	**March 28, 2019**	**7:30 PM**
		Advertisement for Proposed Budget Ordinance - Public Hearing	**April 2, 2019**	
School Budget Presentation to School Board and Public Hearing	**March 4, 2019**	***City Council Budget Worksession***	**April 4, 2019**	**5:30 PM**
School Board Budget Adoption	**March 11, 2019**	***Budget Worksession- School Board/ City Council- School Budget***	**April 11, 2019**	**5:30 PM**
School Budget Submitted to Council	**March 28, 2019**	***Budget Public Hearing (all budget ordinances)***	**April 11, 2019**	**7:30 PM**
School Board Meeting - Budget Update	**April 8, 2019**	***City Council Budget Worksession***	**April 18, 2019**	**5:30 PM**
Budget Worksession - School Board/City Council- School Budget	**April 11, 2019**	***City Council Budget Worksession***	**April 25, 2019**	**5:30 PM**
Adoption of School Budget	**April 25, 2019**	***Adoption of City Budget***	**April 25, 2019**	**7:30 PM**

GFOA Distinguished Budget Presentation Award

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Staunton, Virginia, for its Annual Budget for the fiscal year beginning July 1, 2018. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and we are submitting it to GFOA to determine its eligibility for another award.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Staunton

Virginia

For the Fiscal Year Beginning

July 1, 2018

Christopher P. Morrill

Executive Director

STAUNTON
As You Like It.

City of Staunton, Virginia

Organization Chart: FY 2020

CITIZENS OF STAUNTON

- **GENERAL ASSEMBLY**
  - Circuit Court
  - Electoral Board & Registrar-*Molly G. Goldsmith*
  - Magistrate
  - Board of Zoning Appeals
  - General District Court
  - Juvenile/Domestic Relations Court
- **CONSTITUTIONAL OFFICERS**
  - City Treasurer – *Richard R. Johnson*
  - Clerk of Circuit Court – *Thomas E. Roberts*
  - Commissioner of Revenue – *Margaret A. Ragon*
  - Commonwealth's Attorney – *Jeffrey D. Gaines*
  - City Sheriff – *Matthew H. Robertson*
- **CITY COUNCIL**
  - City Attorney – *Douglas L. Guynn*
  - Clerk of Council – *Suzanne F. Simmons*
  - City Manager – *Stephen F. Owen*
    - Finance* – *Cynthia B. Fitzgerald*
    - Police – *James E. Williams*
    - Fire – *R. Scott Garber*
    - Human Resources* – *Jonathan G. Venn*
    - Community Development – *William L. Vaughn*
    - Economic Development – *William L. Vaughn*
    - Assessor – *Charles E. Haney*
    - Communications – *Ruth Jones Turner*
    - Deputy City Manager – *Steven L. Rosenberg*
      - Parks & Recreation – *Christopher J. Tuttle*
      - Public Works – *Thomas C. Sliwoski*
      - Tourism – *Sheryl S. Wagner*
      - Information Technology – *Kurt S. Plowman*
      - Library – *Sarah A. Skrobis*
      - Blue Ridge Court Services – *Megan S. Roane*
      - Office on Youth – *Virginia A. Newman*
      - Social Services – *Anita K. Harris*
- **SCHOOL BOARD**
  - Clerk of the Board – *Brenda Lovekamp*
  - Superintendent – *Dr. Garett M. Smith*
    - Finance* – *Cynthia B. Fitzgerald*
    - Human Resources* – *Jonathan G. Venn*
    - Instruction – *Stephanie E. Haskins*
    - Student Services – *Dr. Jelisa Wolfe*
    - Operations – *Earl J. McCray, Jr.*
    - Technology – *Thomas E. Lundquist*
    - Robert E. Lee High School
    - Shelburne Middle School
    - Bessie Weller Elementary School
    - McSwain Elementary School
    - A.R. Ware Elementary School
    - Dixon Education Center

*The Finance Department, Budget, and Human Resources Departments are shared services between the City of Staunton and the School Board.

The City of Staunton and Staunton School Board also fund and/or operate numerous regional facilities and authorities including the Economic Development Authority, the Middle River Regional Jail Authority, the Middle River Regional Wastewater Treatment Plant, the Staunton, Augusta, Waynesboro Landfill, Health Department, Community Services Board, Valley Career & Technical Center, Shenandoah Valley Governor's School, and the Shenandoah Valley Regional Program.

CITY OF STAUNTON, VIRGINIA

FY 2020 BUDGET

STAUNTON CITY COUNCIL

Carolyn W. Dull, Mayor

Ophie A. Kier, Vice-Mayor

Erik D. Curren

James J. Harrington

R. Terry Holmes

Brenda O. Mead

Andrea W. Oakes

CITY MANAGER

Stephen F. Owen

DEPUTY CITY MANAGER

Steven L. Rosenberg

MANAGEMENT TEAM

Cynthia B. Fitzgerald, Interim Director of Finance

R. Scott Garber, Fire Chief

Charles E. Haney, City Assessor

Anita K. Harris, Director of Social Services

Virginia A. Newman, Director of Office on Youth

Kurt S. Plowman, Chief Technology Officer

Megan S. Roane, Blue Ridge Court Servies

Sarah A. Skrobis, Director of Library Services

Thomas C. Sliwoski, Director of Public Works

Ruth Jones Turner, Communications Manager

Christopher J. Tuttle, Director of Parks and Recreation

William L. Vaughn, Director of Economic Development and Community Development

Jonathan G. Venn, Director of Human Resources

Sheryl S. Wagner, Director of Tourism

James E. Williams, Police Chief

CITY ATTORNEY

Douglas L. Guynn

CLERK OF COUNCIL

Suzanne F. Simmons

CONSTITUTIONAL OFFICERS

Jeffrey D. Gaines, Commonwealth Attorney

Richard R. Johnson, City Treasurer

Margaret A. Ragon, Commissioner of Revenue

Thomas E. Roberts, Clerk of the Circuit Court

Matthew H. Robertson City Sheriff

REGISTRAR

Molly G. Goldsmith

Help us achieve the Vision.
Email your ideas!

Vision2025@ci.staunton.va.us

www.staunton.va.us/Vision2025

STAUNTON CITY COUNCIL

VISION FOR 2025

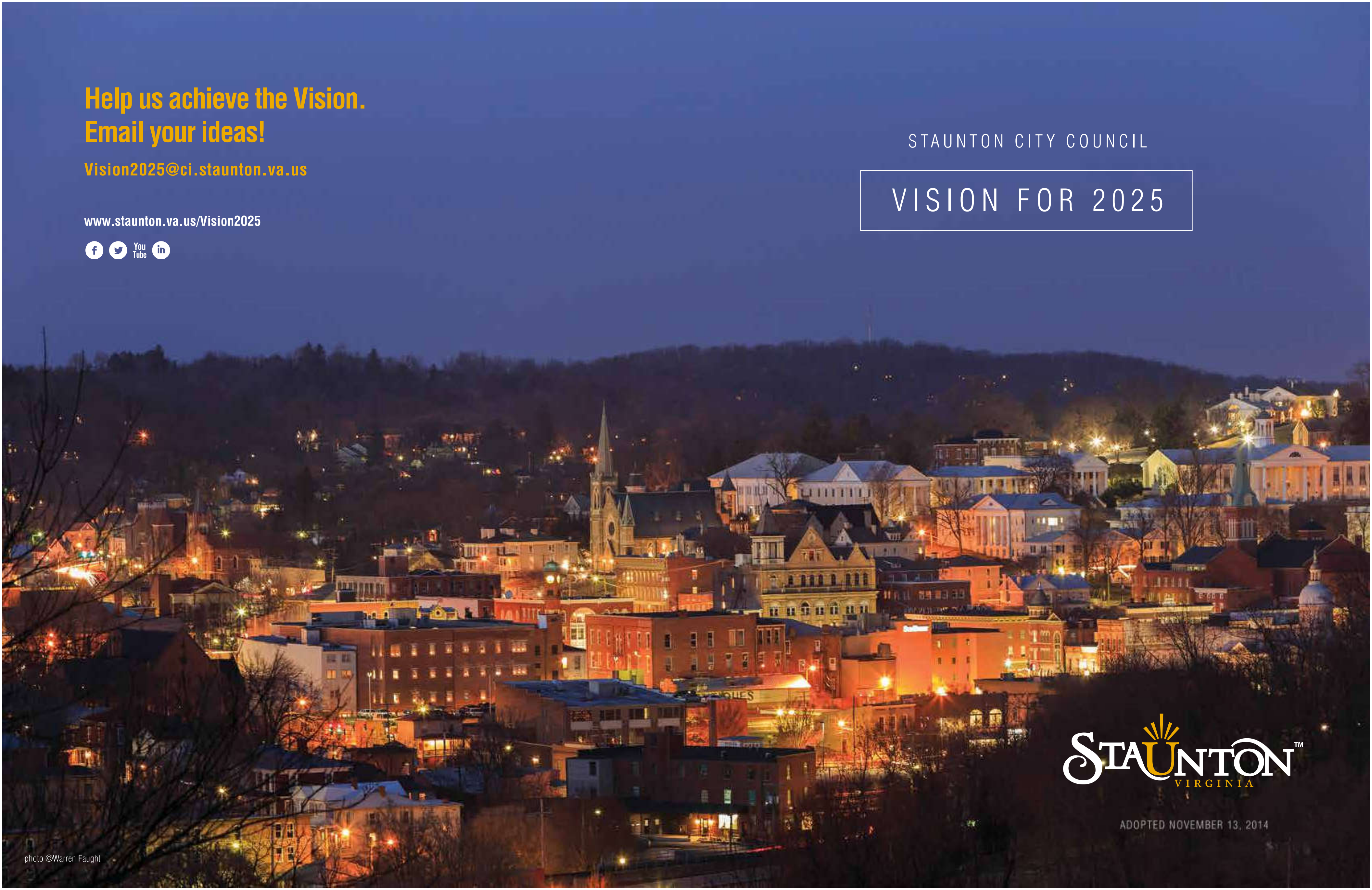


photo ©Warren Faught

STAUNTON VIRGINIA

ADOPTED NOVEMBER 13, 2014

About Vision for 2025

During a series of meetings in 2014 and a retreat in the spring of 2015, Staunton City Council developed its vision for the year 2025 and a detailed list of priorities that it will pursue over the period of three years. The following vision statement describes how City Council desires to see Staunton in 10 years. The subsequent three-year priorities explain where the current City Council will focus its energy and the measures it plans to take, in coordination with City staff, to do its part in fulfilling the vision.

STAUNTON CITY COUNCIL MEMBERS

MAYOR CAROLYN W. DULL
VICE MAYOR OPHIE KIER

ERIK D. CURREN
JAMES J. HARRINGTON
R. TERRY HOLMES
ANDREA OAKES
WALTER J. OBENSCHAIN

VISION FOR 2025

Staunton is blessed by a palpable sense of creative energy that animates our civic life and enriches our culture. This creative energy is manifested in a vibrant arts scene, a future-oriented business environment, and a governance philosophy that honors the city's rich historical legacy while investing in an exciting future of innovation, growth, and resilience.

A Crossroads

Cradled between the misty Blue Ridge and the endless majesty of the Alleghenies, each morning for three centuries Staunton has greeted the dawn in one of the most beautiful places on earth.

As the Queen City of the Shenandoah Valley, Staunton has served as a crossroads where nature and urban life meet in the minds and hearts of our people, young and old, of different races and many creeds, who draw on the strength of their past to weather the challenges of the present in a quest to seize the opportunities of the future.

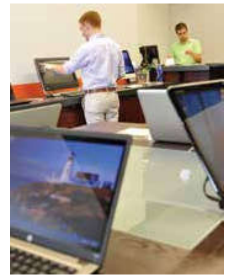
At a crossroads of trade and commerce, Staunton has long helped refine the bounty of the land into the wealth that built America. Today, Staunton offers a high quality of life with a high-speed connection to the global information economy that helps our entrepreneurs turn dreams into businesses.

At a crossroads of education and culture, Staunton has long hosted schools, colleges and all manner of institutions of learning and human benefit along with theatres, music festivals and art galleries. Today, Staunton actively supports the continued enrichment of all its citizens.

At a crossroads of America's pioneer past and its globalized future, Staunton remains committed to innovation.

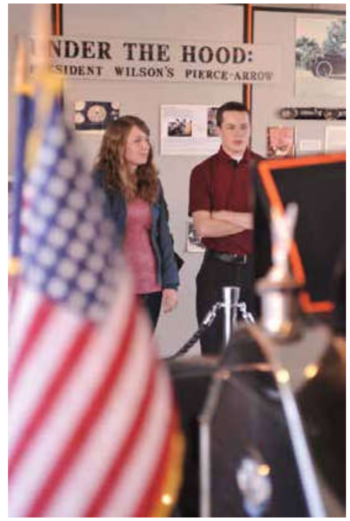
©Made; By the People, For the People

thriving



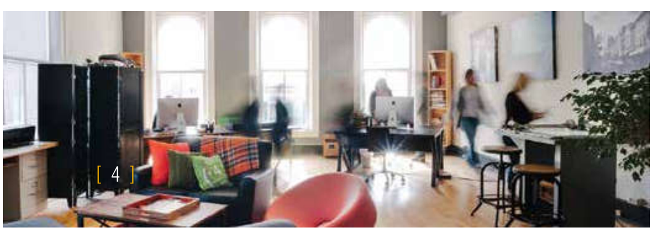

©Frontier Culture Museum of Virginia


©Heifetz International Music Institute



©Beth Trainum

enriching



A FUTURE STAUNTON

We achieve this by concerted effort on:

Economic Development

Staunton's existing businesses are supported and contribute back to the community. Neighborhoods feature a balance of residences, markets, and other small shops that are walkable, convenient, and have unique character. Our downtown and revitalized entrance corridors are thriving and attractive commercial destinations. Aggressive recruiting, small business development, the use of new technology, and strategic investments assure Staunton a diverse employment base ranging from retail and hospitality to high technology, green technology, crafts industries, and government agencies. Young adults see Staunton as a progressive place to apply their skills, build their careers, and raise their families. Retirees provide the community with valued perspective and energy which include wisdom, life experience, and a desire to give back which contribute to our economic success. The City's regional approach to tourism and new business recruitment is a model for success, efficiency, and cooperation.

Education

Staunton provides the best education in Virginia and is the leader within our region by recruiting, retaining and supporting the best teachers, providing superb facilities, and working with institutes of higher learning that train and educate our future leaders, workforce, and entrepreneurs. Our institutions afford the opportunity for all citizens to reach their highest potential through education and career training.

Culture

Staunton remains a vibrant, exciting, and welcoming community. Arts, performing arts, music, galleries, and museums are just a few of our attractions. There are a number of parks and recreational opportunities that cater to every interest for the outdoor enthusiast. Restaurants offer an array of tempting food choices and atmosphere where regular entertainment is on tap. Festivals are held throughout the year that also serve to highlight the many cultural offerings of a diverse population. For the history enthusiast, the city's unique architecture, as well as its fabled citizenry, provide a rare glimpse into the past. Resources abound whether it's a visit to the American Shakespeare Center, Globe Theater, Woodrow Wilson Presidential Library, Frontier Culture Museum of Virginia, or Mary Baldwin University. Rotating exhibits are held at the Staunton Augusta Art Center in the R.R. Smith Center for History and Art where local artists are featured, and their works are highly collectible. Young international musicians are featured at the Heifetz International Music Institute, and the Staunton Music Festival attracts lovers of chamber music.


©2015, Allegheny Mountain Institute

innovative

welcoming

A FUTURE STAUNTON

Inclusiveness

Staunton is proudly diverse and leverages its diversity and inclusivity as a great and sustaining strength. It is the premier place for all kinds of people to live and flourish. We welcome and value people of all abilities, ethnicities, races, faith traditions, creeds, and sexual orientations. No one is left out and everyone has a voice in how the City is run. We strive to continually improve Staunton's quality of life by involving all citizens.

Resilience

Staunton enjoys an abundance of needed resources, both natural and engineered. Our water supply is pure and plentiful. Our air is clean. Citizens have adopted lifestyles that incorporate sustainability. We have developed independence through green energy creation, resourceful reuse and recycling of wastes, and productive redevelopment of important structures. Both citizens and City staff are educated and prepared for sudden catastrophic events, and Staunton has maintained adequate fund reserves to manage sudden change.

Responsive, Efficient Government

Local government in Staunton is distinguished by a successful partnership among citizens, City Council, and City staff. Stauntonians are invested and engaged in, and contribute to, the civic life of the city. As the birthplace of the Council/Manager form of government, the City continues a long tradition of professional administration, characterized by responsiveness to citizens of the city, prudent fiscal management, and the efficient and effective delivery of core services. The City leads in e-government and other innovation and is often called upon to share its success with other localities in the Commonwealth of Virginia and beyond.

Built Environment

Staunton's comprehensive plan, which includes a variety of ideas and solutions, guides us in our efforts to protect, preserve, and enhance the quality of life for all citizens. Staunton's land use policies encourage neighborhood development and redevelopment, making the city a model of growth balanced with preservation. The city enjoys livable, mixed-use communities and has housing affordable to a full range of households. Good roads for motor vehicles, bicycles, and pedestrians alike, as well as a comprehensive transit system, serve these communities. We benefit from planning that ensures that our public buildings and improvements leave a legacy for future generations, celebrate the dignity of the city, and meet future needs.

STAUNTON CITY COUNCIL 3-YEAR PRIORITIES TO ACCOMPLISH VISION FOR 2025

Adopted November 13, 2014

Revised at Council Retreat on April 28, 2015

The Council developed 3-Year Priorities to achieve its Vision for 2025 on September 26, 2014 and adopted these Priorities with the Vision on November 13, 2014. At a follow-up Council Retreat held on April 28, 2015, the Council further defined the purpose of the Priorities and also reviewed them, making several modifications.

ECONOMIC DEVELOPMENT

1 Aggressively recruit and secure favorable development for the Staunton Crossing site to include light manufacturing and/or mixed use (i.e. hotels, office park, retail, restaurants, residential) with a preference for employers with high-paying jobs

2 Prepare the Staunton Crossing site for development and work with developers in a way that secures the best competitive position for the city which may include:
- Building the road*
- Demolishing buildings*
- Moving the State Police building and tower

3 Develop a strategy to support local businesses, including start ups and expansions, through incentives and consulting services to grow and hire more people with good paying jobs

4 Demonstrate our long term commitment to the corridor overlay plan by:
- Enforcing and defending the ordinance as necessary
- Bringing additional properties on each route into compliance, noting that the opportunity to model City's commitment only arises as properties improve or turn over
- Bringing existing properties into voluntary compliance

5 Aggressively seek economic development for the city that achieves Council's vision

6 Continue to support tourism activities

7 Review ordinances that are related to economic development to ensure that the city is business friendly (Departments of Economic Development, Planning and Inspections, and Engineering)

EDUCATION

1 Provide funding to support the School Board's efforts to increase faculty and staff salaries to make the city competitive in the region

2 Secure funding for Lee High rehab/rebuild

3 Explore/access a program to provide mortgage assistance to teachers and other public employees

CULTURE

1 Investigate ways to support seniors through the installation of exercise equipment in the parks

2 Continue to support festivals with the provision of in-kind services

3 Complete the hiking and biking trails from
- Gypsy Hill Park to Montgomery Hall Park
- City center to the Crossing Property (if possible)

4 Continue to support the primary efforts of organizations that are enhancing arts and culture in Staunton by providing instrumentalities and tools that local government can bring to bear for success
- Globe Theatre project
- Performing arts center

INCLUSIVENESS

1 Devise a proactive strategy to achieve more citizen engagement, including holding regular meetings (i.e. town meetings) with the public to include opportunities such as:
  - Know the heartbeat of our citizens
  - Share information about specific topics and acquire input
  - Educate people regarding the public decision making process
  - Meet in diverse communities to identify their main needs and devise ways to meet those needs
  - Begin to openly and honestly discuss our perceived differences, whether racial, religious, or class-based

2 Review and modify as necessary all City policies to ensure that they are aligned to achieve inclusiveness

3 Develop a strategy to further promote the role of diversity in the history and development of the city so that we enhance civic pride, instill ownership, and create momentum for the vision
  - Consider using partners to compile the history (i.e. Smith Center)
  - Communications manager can assist with various strategies

4 Consider how we might honor Dr. Martin Luther King by naming a street after him*

RESILIENCE

1 Continue to nurture growing local food economy through strategies such as the Farmer's Market, community kitchen, etc.

2 Increase the reserve fund balance to 15% (Note: City Council Increased fund balance to 13% in FY15, with intent to continue each year)

3 Explore ways in which we can cut the City's dependence on fossil fuels and provide information to Council on cost benefit/resources needed for strategies such as:
  - Installation of solar panels on a public building (i.e. demonstration of commitment)
  - Electric cars and natural gas vehicles
  - Electric vehicle charging stations*

4 Continue Council's effort to prevent hydraulic fracturing in the George Washington National Forest*

RESPONSIVE, EFFICIENT GOVERNMENT

1 Implement interactive online opportunities to engage citizens (i.e. 311, Mind Mixer)

2 Move more transactions to the online environment and simplify City processes (i.e. tutorials, building permits, business licenses, bill paying)

3 Engage the communications manager to enhance communication regarding City services and initiatives such as citizen engagement, budget, inclusiveness, etc.

BUILT ENVIRONMENT

1 Study changes to the City's land use policies and ordinances to enable more mixed use development and gradually implement those changes
  - Encourage developers to build developments that enable more self-sufficiency
  - Ensure that we do not overly restrict builders so that it is too expensive to build

2 Continue to develop a long term financing strategy to ensure that we can meet major needs for public buildings that are not currently in the CIP

3 Complete and extend the streetscape plan as funds allow

4 Research the expansion/availability of public transit

5 Implement policies that encourage the improvement, development, or replacement of blighted properties

6 Work with Augusta County to ensure adequate court facilities in downtown Staunton and to create a framework for meeting future needs

*** ITEM COMPLETED**

Stephen F. Owen
City Manager

Birthplace of the Council-Manager Form of Government

116 W. Beverley Street
P.O. Box 58
Staunton, VA 24402
540.332.3812 (O)
540.851.4000 (F)

March 28, 2019

Dear Mayor Dull and Members of Council:

The proposed FY20 Budget for the fiscal year beginning July 1, 2019, is submitted for your consideration. As always, it is balanced and provides a spending plan for the next fiscal year, which will end on June 30, 2020.

The total proposed FY20 Budget is $120,466,740 for all funds, which is an increase of $6.8 million more than the adopted FY19 Budget of $113,686,192. About half of the total budget is the General Fund, proposed at $ 59,675,000, a $3 million increase over FY19.

The budget is composed of numerous governmental and proprietary funds. Governmental funds include the General Fund, Education Funds, Capital Improvement, Debt Service, and various special revenue funds for grant programs. Proprietary funds include the Water, Sewer, Parking, Stormwater, and Environmental funds. This budget reflects a stabilized economy and utilizes increased revenues to improve service delivery capabilities in several key areas, as described below.

REVENUES

General Governmental Revenues

Reassessment Overview

Residential, commercial, industrial, and tax-exempt property values increased as of January 1, 2019, with the general reassessment, which is required by State law to reflect fair market values. The number of unimproved parcels dropped by 67, due to new development. The overall increase in value was 7.43%, while the total value of taxable property increased 8.31%. The total assessed value of all real property in the City of Staunton is now $2.4 billion. Of that amount, a little over $2 billion is taxable; $424 million is tax exempt. Finally, there are now 11,586 parcels in the City, of which 11,208 are taxable.

Taxes

As of January 1, 2019, one cent on the real estate tax rate equates to $203,662. The average residential assessed value is $178,385.

Foregone Agricultural and Forestal District real estate taxes total $175,218, which is $17,219 less than a year ago. The City's housing rehab abatement program results in forgone real estate taxes totaling $93,661, or $4,811 more than in FY19. The total cost of these two programs is $268,879, reflecting the high value the City of Staunton places on the conservation of open space and historic preservation.

There are no tax rate increases proposed for any local taxes for FY20; however, the real property reassessment of 2019 has resulted in an effective real estate tax increase of $0.06. An overall increase of $1,705,865 in real estate and personal property revenue is projected. An additional $772,500 from sale and meals tax revenues are projected over FY19.

State Funding

State funding is estimated at 20.8% of the General Fund budget, with a projected increase of $479,797, and totaling $12.4 million. The largest categories of state aid are Personal Property tax relief, Health and Welfare, Children's Services Act, and Street and Highway Maintenance funding.

Federal Funding

Federal revenue accounts for $1.28 million, or only 2.2% of Staunton's General Fund budget and is expected to decrease $56,381, mainly for Health and Welfare programs.

Proprietary Fund Revenues

This budget includes recommended fee increases to the water fund, environmental fund, and parking fund. There are no increases proposed to the wastewater and stormwater funds.

A water rate increase of 5% is proposed to cover the increased cost of operations and capital improvements to the water system infrastructure. A $500 increase in the sewer connection fee, paid by new customers connecting to the system, is proposed to cover the actual averaged labor and equipment cost of such connections. Also, the water deposit is proposed to increase from $100 to $150, to cover the typical balance on the final bill for customers.

The environmental fund includes the cost of collecting and disposing of solid waste and recyclables. Refuse and recycling fees are proposed to increase 15% to cover the costs of operations for waste removal, recycling, and landfill operations and landfill capital costs.

Parking fees are recommended to increase 25% to cover the cost of new equipment for the New Street Garage, which will be operational 24/7 and accept credit cards. The Parking Fund will still require an interfund loan of $289,500 from the General Fund to cover the balance of the capital equipment. Based on the estimated increased revenue from the new equipment operation, the loan is expected to be repaid to the General Fund over the next 4-5 years.

EXPENDITURES

Personnel

As with any service-based organization, the largest part of the City's operating budget is devoted to personnel costs, salaries, wages, and benefits. A stable and proficient workforce is the cornerstone of effective service delivery to the community. It is critical that the City have the right people in the right place at the right time to breathe life into budget priorities, educate our children, maintain websites, put out fires, catch thieves, collect taxes, provide safety net social services, make traffic signals work, inspect buildings, and fill potholes. Recruiting, developing, retaining, and supporting a skilled City workforce remain a priority in this budget. Effective July 1, 2019, a 3% pay adjustment is proposed for all full- and part-time employees to help the City remain market competitive for its skilled workers.

Three full-time positions are proposed in the budget. The General Fund proposes to restore a Traffic Engineering Crew Leader position to lead the "lines and signs" crew in the Public Works Streets Division. The Water Fund has two full-time positions proposed for the Utility Billing Office for the billing and collection of utility bills.

For the first time in memory, both group health insurance costs and the City's Virginia Retirement System rate remain unchanged from the previous year, which is extremely helpful in containing costs that are usually beyond the City's direct control.

Education

Education remains the City's top priority and largest expenditure. The proposed transfer to the Education Fund from the General Fund, a total of $13,950,000, accounts for 23.9% of the General Fund budget, an increase of $750,000. The Staunton School Board has adopted a total school budget of $38,407,550, a 2.8% increase over FY19.

Public Safety

Public safety operations are proposed to increase $702,832 (6.2%) and account for 20.3% of the total General Fund budget. This category includes police, fire, the E-911 center, juvenile detention, Middle River Regional Jail, Office on Youth, building inspections and animal control. The largest portion of the increase is for the Middle River Regional Jail due to an increase in inmate population from members of the Jail Authority.

Health and Welfare

Health and Welfare operations are proposed to increase 4.6%, or $310,374, based on services provided to our citizens.

General Government

General Government Administration (including city council, city manager, city attorney, communications, finance, audit, assessor, information technology, registrar, insurance and two constitutional offices) are proposed to increase $344,722, or 5.6%, due to $95,600 for the Assessor's office software upgrades and increased costs in human resources.

Public Works

Funding for Public Works and engineering operations are proposed to increase $286,506, or 4.7%, mostly due to increased labor, paving, traffic signal maintenance, and equipment costs.

Recreation, Parks and Library

This category will increase $235,958, or 6.4%, primarily for increased costs for human services, as well as handicapped ramp repairs at Gypsy Hill Pool and the replacement of a 1994 tot lot playground centerpiece to meet ADA compliance.

Capital Improvements

City Council approved the Capital Improvement Plan (CIP) for FY2019 – 2023 on February 14, 2019. Appropriations for the CIP include funds from the FY2020 Proposed Budget and an FY2019 Budget Amendment. So-called "one-time" funds accumulated and designated for capital projects are not a source of funding for operations. Capital projects to be undertaken in FY19/20 include:

FY2020 Proposed Budget, $841,050:
- $200,000 Fire truck replacement reserve
- $150,000 Ineligible street paving/repairs
- $100,000 Funding source for major repairs to city buildings
- $100,000 Acquisition of major equipment
- $100,000 New sidewalk projects and matching funds for VDOT grants
- $100,000 Replacement project from concrete sidewalks to brick
- $50,000 Matching funds for VDOT Street Construction Projects
- $41,050 Annual Share of BRCC Capital Building Fund

FY2019 Budget Amendment, $2,700,000:
- $2,000,000 Staunton Crossing demolition
- $ 350,000 Gypsy Hill Park bathroom replacements (2)
- $ 200,000 Transfer to the School CIP Fund for school projects
- $ 100,000 Greenways Project
- $ 50,000 Fire Truck Reserve

Budget Cuts, Transfers, and the Use of Reserves

Budgets are all about choices. Staunton's budget process begins with the submittal of each department's budget request in December. Departments and agencies determine what resources they need to deliver quality services as efficiently as possible. Each department director has to defend his or her budget request during subsequent budget review discussions. Ultimately, hard choices and cuts are made to balance the budget, based on an understanding of City Council's priorities, sound financial and management principles, and experience. Cuts for FY20 totaled over $2.2 million (not counting school cuts), including $457,527 in personnel costs, and another $1.8 million in operations and capital expenditures. Some of the most critical one-time capital equipment requests that were cut will be funded from the CIP reserve. The complete list of cuts and transfers will be reviewed during a budget work session.

For the past several years the Parks and Recreation Department has requested $50,000 for new golf carts, which are in dire need of replacement. That expenditure has been cut again this year from this proposed budget due to other priorities. The golf course continues to run an operating deficit of over $50,000 a year. At some point, Council may want to have further conversations about the ongoing viability of this program, given the costs and benefits of maintaining a municipal golf course in an age of declining interest in the sport.

The Tourism and Staunton Welcome Center budgets are proposed to be increased $88,797, from $452,921 to $541,718. This includes $170,000 for marketing, which is less than requested, but $56,000 more than in FY19.

Debt

S&P Global Ratings raised the City's long-term rating to 'AA' from 'AA-' on Staunton's outstanding general obligation public improvement bonds in September 2018. The City received the rating upgrade based on the City's strong financial management and budgetary performance based on a comprehensive set of policies and procedures that govern the City's financial operations. S&P Global Ratings also commented on the consolidated finance operation between the City and the School Board, enhancing the stability of the budget process.

The City's total outstanding debt for governmental and proprietary funds is $44,115,950, well within the guidelines of the City's Debt Policy. The City will reduce its total outstanding debt by $4.5 million in FY2020 but plans to issue new debt, $46 million, in May 2019 for the renovations and additions to the Staunton High School. Bids are expected in March with the final bond approval amount scheduled for April 2019. The additional debt of $46 million will still be within the City's Debt Policy and ratios.

Outside Agency Funding

Most outside agencies are proposed for level funding from FY19, except the Health Department, Valley Community Services Board, Headwaters Soil and Water Conservation District, GART, and the Valley Children's Advocacy Center, which are proposed for the levels of funding that each agency requested.

Selected Accomplishments

Staunton enjoyed another year of success this past year, thanks to Council's leadership and support of private sector investment. The three major development sites at Staunton Crossing, Frontier Center, and the Villages at Staunton are starting to provide growth and economic vitality. The TRU Hotel by Hilton, Marriott Fairfield Inn, and The Blackburn Inn all opened, boosting the number of beds available to visitors by 237. Multiple restaurants, a grocery store, and other retail businesses opened in the City as well.

An Economic Development Business Plan for Staunton Crossing was recently prepared that includes updated conceptual plans, a water and sewer infrastructure analysis, financial analysis and recommendations for future investments to maximize prospect awareness and interest. The Business Plan will build an $8.7 million grant from VDOT for the extension of Crossing Way from Richmond Road to Valley Center Drive and a $431,200 Brownfields grant from DEQ to remove and dispose of hazardous material during the demolition of the old hospital campus at Staunton Crossing.

The Finance Department received the Distinguished Budget Presentation Award from the Government Finance Officers Association for the FY19 Budget. In order to receive the award, the budget document has to meet the program criteria requiring the budget document to be a policy document, a financial plan, an operations guide, and serve as a communications device for the public.

The first Staunton Citizen University, a 12-week course on how Staunton's government and services work, was held last fall and received very favorable reviews. The next session is being planned for this fall. A citywide citizen survey will be conducted this spring to receive input on a variety of topics.

Our employees continue to excel in their fields, receiving awards, certifications, and national recognition for the City, as well as serving in leadership roles in their trade associations.

Closing Comments

Budget development is shaped by a number of factors, including City Council's vision and priorities, the City's Financial Policies, and certain principles of budgeting. Forecasting revenues and expenditures is difficult and requires staff to work with imperfect information. Fortunately, Budget Officer Jeanne Colvin has been developing Staunton's budgets for 28 years, and for the last eight years has developed not one, but two separate budgets simultaneously—the City's and Staunton City Schools'. This is her final City budget, as she plans to step down, again, by May 31. Her expertise and steady hand will be sorely missed. She has done an amazing job for the City, and we all wish her a long and happy retirement.

Once again, I want to thank Deputy City Manager Steve Rosenberg for participating in the many departmental and constitutional officer budget reviews with Ms. Colvin. Thanks to City Attorney Doug Guynn for providing guidance and advice on the City's tax and budget ordinances, to Paralegal Robin Wallace for her assistance with those documents, and to Communications Manager Ruth Jones Turner and Executive Assistant Morgan Smith for proofreading. Thanks also to Commissioner of Revenue Maggie Ragon and Treasurer Rick Johnson for their cooperation as they continue to expertly assess and collect the City's revenue.

Finally, I want to recognize all directors and staff of the various City departments who are committed to our mission to deliver services to Staunton's residents, workers, and visitors in an efficient, effective and equitable manner.

Budget work sessions are scheduled for April 4, April 11, April 18 and April 25, if needed. Public hearings on the budget and related budget ordinances are scheduled for April 11, and budget adoption is scheduled for April 25.

During Council's deliberations, staff will be prepared to provide assistance and additional information as Council works through the decisions necessary for adoption.

Respectfully submitted,

Stephen F. Owen
City Manager

City of Staunton, Virginia

Profile of the Government

The City of Staunton was founded in 1747 and later chartered as a town by the Virginia General Assembly in 1761. The City was named for Lady Rebecca Staunton, wife of colonial Governor Sir William Gooch. Staunton was incorporated as a city in 1871. Staunton is the birthplace of the council-manager form of government. Staunton appointed its first city manager, and the nation's first city manager, Charles E. Ashburner, in April 1908.

History

A settler named John Lewis crossed the Blue Ridge Mountains in 1732 and built his home, Fort Lewis, about a mile east of what is today Staunton's city limits. Other settlers followed and a community began to form. Four years later King George II issued a royal land grant to William Beverley for 118,491 acres, including much of what is today Staunton and Augusta County.

In 1747, Beverley measured off a plot of land within his "manor", or estate for a community then called Mill Place. In 1761 that town was chartered by Virginia's General Assembly as Staunton. Throughout the Colonial Era, Staunton thrived in its role as seat for Augusta County, a county that at the time included much of what is today West Virginia, Ohio, Kentucky, Illinois, and Indiana. Staunton was the center of the larger Virginia of that time and a major-stopping point on the Great Philadelphia Wagon Road.

Staunton citizens organized their first volunteer fire department in 1790. The Virginia Central Railroad arrived in 1854 to make Staunton the transportation hub of western Virginia. In 1856, a son was born to Staunton's Presbyterian minister, a boy who was to become Staunton's most noted son, and twenty-eighth President of the United States, Woodrow Wilson. Staunton survived the Civil War with most of its buildings intact. In 1905 when the city population surpassed 10,000, the City was forced by state law to reorganize its government and install a board of alderman and common council. However, the new governmental structure didn't work for the city. After much study and debate, the city established a new form of government using a manager, a city manager to handle city administration. Staunton became the birthplace of the City Manager form of government, the standard government structure now used by thousands of cities across the nation and around the world.

The City was recognized by the National Trust for Historic Preservation in 2001 as one of the nation's "Dozen Distinctive Destinations," and in 2002 as a Great American Main Street City, the first Virginia city to be so honored.

City Governance

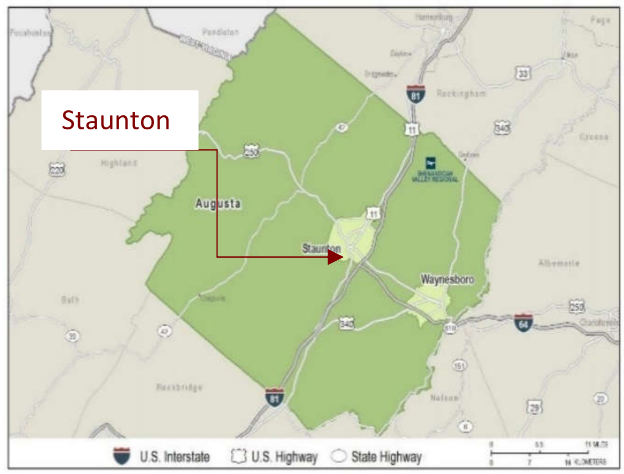
The City is governed by seven members of City Council for policymaking and legislative issues. Council members are elected at large for four-year terms. Council members elect the mayor. The city manager is appointed by City Council and is responsible for the general operations of the City and administering the policies and ordinances enacted by City Council. The city manager appoints all department directors for the various operating departments.

The Staunton City School Board is comprised of six members elected at large for four-year terms with the responsibility of the operation of the City school system. The School Board appoints a superintendent to administer the operations, policies, and procedures of the School Board. The local share of funding for the school system is appropriated through the budget process by City Council and provided through a transfer from the General Fund to the Education Fund.

Other elected officials include the constitutional officer for the offices of; the Commonwealth Attorney, Sheriff, Treasurer, Commissioner of the Revenue, and Clerk of the Circuit Court. The Judges of the Circuit Court, the General District Court and the Juvenile and Domestic Relations Court are appointed by the Virginia General Assembly.

Staunton is an independent city with local government taxing power providing the full range of municipal services. These services include public safety, recreation, parks and culture, education, health and social services, public works and utilities, sanitation, planning and zoning, community development, judicial administration, and general and financial administration services.

Staunton is located at the intersection of I-81 and I-64 in the Shenandoah Valley of Virginia. The City is 90 miles west of Richmond, 85 miles north of Roanoke, and just 150 miles southwest of Washington D.C. The City encompasses an area of 19.98 square miles with a population of approximately 24,972.



Staunton is located within Augusta County and offers a total labor force of more than 100,000 within a thirty-mile radius of Staunton.

The City is located within 35 minutes of eleven colleges and universities: University of Virginia, James Madison University, Washington & Lee University, Virginia Military Institute, Mary Baldwin University, Bridgewater College, Eastern Mennonite University, Blue Ridge Community College, Piedmont Virginia Community College, Old Dominion University at the Blue Ridge Community College campus, and American National University at the Charlottesville and Harrisonburg campuses. The area also has several other specialized education centers: Shenandoah Valley Governor's School, four private high schools, and Valley Career and Technical Center for occupational trades/industrial education and training.

The City has multiple nationally recognized art and culture venues, including the American Shakespeare Center and the Heifetz International Music Institute, a nationally recognized historic downtown, and nine parks, including Montgomery Hall Park, which is listed on the National Register of Historic Places and the Virginia Landmarks Registry, with approximately 500 acres of park land for outdoor activities, athletics, festivals and cultural events. The City is located just twenty minutes west of the Blue Ridge Parkway and Skyline Drive for additional outdoor adventures for camping, hiking and biking trails.

Staunton has five historic districts and 23 individual buildings listed in the National Register of Historic Places and the Virginia Landmarks Registry. The Beverley, Wharf, Newtown, Gospel Hill and Stuart Addition historic districts capture much of the lifestyle and the distinctive architecture of the city's colorful past.

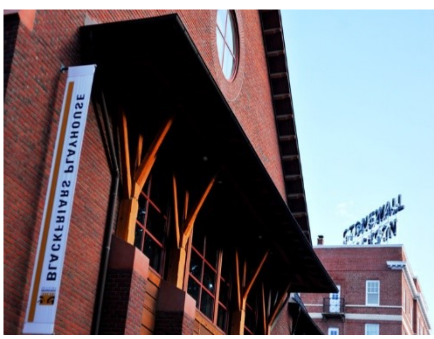
Staunton's Environment– History, Culture, Recreation, and Business



Nestled in the Shenandoah Valley, Staunton's historic downtown delights visitors with its vibrant arts scene and great restaurants. And the amazing architecture and compact downtown make for great walking and exploring opportunities.

In 1915, Staunton mayor Hampton Wayt addressed the Convention of the American Instructors of the Deaf. During his speech, he said, "I always speak in a modest vein when I speak of Staunton, the Queen City of the Valley. It is called Staunton from the wife of a former governor of this State, who was a woman of queenly graces of mind and heart. It received its name of the Queen City of the Valley because at one time it was the county seat of the largest county in the world, larger than Germany or France, and even larger than most of the principalities of Europe."

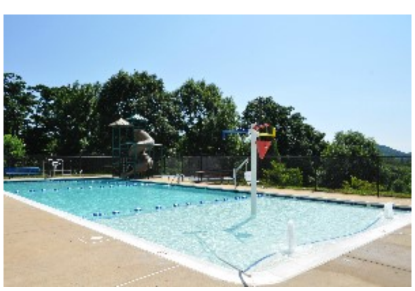
Staunton Tourism



See firsthand why ***Travel+Leisure*** named Staunton one of "America's Favorite Mountain Towns." Enjoy a night of theater at the Blackfriars Playhouse, the only re-creation in the world of Shakespeare's legendary indoor theatre. Experience the Frontier Culture Museum, a living history museum illustrating the daily lives of Shenandoah Valley's early settlers or discover the life and legacy of Woodrow Wilson at his birthplace, museum and research library, which is the first presidential library in Virginia.

Staunton Parks & Recreation

We specialize in fun. Our mission is to provide a variety of quality leisure opportunities with the purpose of improving every Stauntonian's quality of life. From pristine parks and trails to athletic leagues to summer camp and before and after school children's programs, we've got you covered for all of your recreational adventures and activities. NatureRidge, Staunton's natural playground, earned the City a 2018 Governor's Environmental Excellence Award.



Staunton Economic Development

Downtown Staunton

What's the secret to Staunton's success? Vision. We believe that economic strength, resilience, and attractiveness to future investment is built around a thoughtful, holistic strategy that weaves together economic development, placemaking, and livability. Staunton is renowned for investing in both people and place. We support visionaries with bold ideas and we've got our eye on our region's success over the long-term. When you come to Staunton, you'll find a talented and passionate workforce that is enjoying an exceptional quality of life, and you will experience just how dynamic and progressive a small Southern city can be. Winning high praise for decades of urban revitalization from everyone from the National Trust for Historic Preservation to Virginia Living magazine, Staunton is clearly on a roll:

Recent Rankings & Acclaim

- 2018 “The 8 Small Southern Towns to Visit in 2018” U.S. News & World Report
- 2018 “20 Most Beautiful Main Streets in America” Reader's Digest
- 2018 “Most Beautiful Towns in America” Expedia
- 2017 "The Next Great Mountain Towns” Blue Ridge Outdoors
- 2017 “The 15 Most Beautiful Main Streets Across America” Architectural Digest
- 2017 "23 Best Small Town Main Streets in America" Country Living Magazine
- 2016 “Best Main Streets” USA Today
- 2016 “Equal parts mountain-sports destination and culture capital” Outside Magazine
- 2016 “America's Favorite Places” Travel + Leisure
- 2016 “A surprising foodie destination” Philly Magazine
- 2015 “Best Small Places for Business & Careers” Forbes
- 2015 “Great Small Towns” Washingtonian
- 2015 “Best Small Cities in America” Nerdwallet
- 2015 “Best Places For Veterans” USAA and Hiring Our Heroes®

Staunton Crossing Development Site

STAUNTON, WAYNESBORO, AUGUSTA COUNTY AREA -STATISTICAL DATA

POPULATION:

Locality	2010	2017 Est.	%+
Staunton	23,746	24,528	3.3%
Waynesboro	21,006	22,327	6.3%
Augusta County	73,750	75,144	1.9%
Commonwealth of Virginia	8,001,024	8,470,020	5.9%

Source: U.S. Census

INCOME LEVELS:

Locality	Median Household Income
Staunton	$42,948
Waynesboro	$45,097
Augusta County	$56,802
Virginia	$66,149

Source: 2012-2016 American Community Survey

DISTRIBUTION BY GENDER:

Locality	Female	Male
Staunton	54.7%	45.3%
Waynesboro	52.0%	48.0%
Augusta County	49.3%	50.7%
Virginia	50.8%	49.2%

Source: U.S Census, 2010

LAND AREA:

Locality	Square Miles	Population Per Square Mile
Staunton	19.98 sq. miles	1,188.8
Waynesboro	15.04 sq. miles	1,396.8
Augusta County	967.00 sq. miles	76.3
Virginia	42,775.00 sq. miles	

Source: U.S. Census, 2010

DISTRIBUTION BY RACE and ETHNICITY:

Race & Ethnicity	Staunton	Waynesboro	Augusta County	Virginia
White	81.7%	77.4%	91.6%	63.1%
Black or African American	11.1%	11.9%	3.9%	18.9%
Hispanic	2.7%	7.2%	2.4%	8.7%
Other	4.5%	3.5%	2.1%	9.3%

Source: 2012-2016 American Community Survey, Categories include Not Hispanic or Latino, except for the Hispanic category.

EDUCATION LEVEL:

Locality	High School graduate- persons age 25 years+	Bachelor's degree or higher- persons age 25 years+
Staunton	88.2%	33.7%
Waynesboro	86.3%	22.6%
Augusta County	86.5%	23.3%
Virginia	88.6%	36.9%

Source: 2012-2016 American Community Survey

Other Information:

Locality	Median Age	Total Housing Units	Veterans
Staunton	42.6	11,793	1,727
Waynesboro	39.5	9,946	1,675
Augusta County	44.5	31,899	6,051
Virginia	37.8	3,445,357	696,685

Source: 2012-2016 American Community Survey

CITY OF STAUNTON

PRINCIPAL PROPERTY TAXPAYERS (Unaudited)
Assessment Year 2018, Fiscal Year 2018

Taxpayer	Assessed Value	% of Assessed Value
One Industry Way Co-Owners	$14,014,000	0.75%
Wal-Mart Real Estate Business	$11,638,200	0.62%
Gypsy Hill Place LLC	$11,629,500	0.62%
ETCL Staunton LLC	$10,996,050	0.59%
Staunton Station LLC	$ 9,788,180	0.52%
Big Sky LLC	$ 9,628,200	0.51%
Statler Station	$ 9,524,400	0.51%
LSK Properties LLC	$ 9,375,370	0.50%
Big Sky II LLC	$ 8,983,170	0.48%
BH Brightview Baldwin Park LLC	$ 8,977,130	0.48%

Source: City of Staunton Department of Assessor

Principal Employers, 2018 (Unaudited)

Employer	Employment Range
Western State Hospital	500-599
Staunton City Schools	500-599
Mary Baldwin University	250-499
City of Staunton	250-499
Wal-Mart	250-499
Federated Auto Parts	250-499
Brightview Senior Living LLC	100-249
Virginia Department of Highways	100-249
Cadence	100-249
Virginia School for the Deaf and Blind	100-249

Source: Virginia Employment Commission (VEC)

SCHOOL ENROLLMENT	
FISCAL YEAR ENDING	
2018	2,563
2017	2,534
2016	2,535
2015	2,590
2014	2,535
2013	2,522
2012	2,605
2011	2,528
2010	2,572
2009	2,578

Source: Staunton City Schools

UNEMPLOYMENT RATE	
FISCAL YEAR ENDING	
2018	3.2%
2017	3.8%
2016	3.9%
2015	5.1%
2014	5.6%
2013	6.3%
2012	6.3%
2011	6.7%
2010	7.7%
2009	7.5%

Source: Virginia Employment Commission

THE BUDGET PROCESS

The City's budget team consists of the City Manager, Deputy City Manager, and Chief Finance Officer (CFO). The City Manager and the CFO review the current status of the economy and develop budget guidelines based on City Council's long-term financial and strategic plan, three-year priorities, and other factors for the upcoming fiscal year. City Council's three-year priorities for the future of Staunton are summarized below;

- Economic Development-to provide and support economic vitality through tourism and business development to provide employment and revenue growth,
- Education- to recruit and retain the best teachers and provide superb facilities,
- Culture-to promote and retain arts, performing arts, music, galleries, and museums,
- Inclusiveness- to develop a strategy to achieve more citizen engagement and promote a diverse society to enhance civic pride and ownership to improve Staunton's quality of life,
- Resilience-to protect the City's natural environmental resources and provide financial resources to safeguard the City's future,
- Responsive, Efficient Government-to include professional administration, prudent financial management, and the efficient and effective delivery of core services,
- Built Environment- to study changes to the City's land use policies and ordinances to enable more mixed-use development and to develop a long-term financing strategy for public facilities and infrastructure.

The CFO prepares the guidelines, instructions, and the forms for departments to submit their expenditure budget requests. The CFO is responsible for preparing all governmental and proprietary revenue estimates for tax revenues, state and federal revenues, proprietary fund revenues, and other revenues. After meeting with all departments and prioritizing all budget requests for new personnel, new operating expenditures, and capital requests, the CFO prepares the revenue and expenditure budget and submits the preliminary budget to the City Manager for review. The City Manager is responsible for submitting the proposed budget to City Council for review and discussion.

By a resolution adopted by City Council on May 24, 2012, the City Finance Department provides comprehensive financial management and support services to the School Board, and is responsible for all financial processes, budget, and the annual audit for the City and Staunton City Schools. The CFO works directly with the City Manager and the Superintendent of Schools to prepare the annual budget. The Chief Finance Officer is appointed by the City Manager.

The City of Staunton and Staunton City Schools also share the School's Human Resources Department for recruitment and all personnel related processes and activities. The Chief Human Resources Officer serves as the department head of the human resources department for the Schools and the City. The Chief Human Resources Officer assists the budget team for the City and Schools with personnel budget requests relating to changes in staff requirements and employee pay increases. The Chief Human Resources Officer is appointed by the City Manager.

BUDGET CONTROL

Per City Code, the Chief Finance Officer serves as the budgetary control officer and shall assist the City Manager in developing and assembling the necessary information and planning and prioritizing financial commitments for the preparation of the annual budget. The City adopts a balanced budget for all funds. The *Code of Virginia* requires the City to adopt a balanced budget by May 15 for the School's Education Fund budget and June 30 for all other City funds. Budget control is maintained at the fund level. The City Manager, or designee, is authorized to transfer appropriations from any line item within each fund as needed to sufficiently fund any expenditure. All departments have on-line, real-time access to all line items within their operating budgets. Purchase orders for materials, supplies, and services are not released until adequate appropriations are available. Open encumbrances are reported as assigned or committed fund balances at the end of each fiscal year. City Council adopts an ordinance to approve budget amendments that require increased or decreased appropriations to the total adopted budget.

INTERNAL CONTROL

Financial management of the City requires the City to establish and maintain procedures to provide an internal control structure to safeguard the City's assets from theft or misuse of property. The internal control procedures are designed to provide reasonable assurance that the City's assets are protected. Reasonable assurance recognizes that the; cost of a control does not exceed the benefits derived, and the valuation of costs and benefits require judgement by management.

BUDGET CALENDAR

A summary of the budget calendar for adopting the City and School budget is provided below.

September- The Staunton City Schools' budget process begins in September each year with a budget memorandum distributed to each principal and administrative department with guidelines for requesting new programs and procedures for submitting an expenditure budget request.

October- The City's budget process begins in October each year with a budget memorandum distributed to each department and outside private and non-profit agencies requesting funding from the City. Budget guidelines and procedures are detailed in the budget memo.

November- School budget requests are due back to the Finance Department in November. The budget team, consisting of the Chief Finance Officer and the Superintendent of Schools, meets with all principals and administrative departments to discuss and review their budget requests.

December- The CFO reviews and develops revenue estimates for the school budget based on the state-aid funding from the Commonwealth of Virginia.

December-January -City budget requests are due back to the Finance Department in December. In December and January, the budget team meets with all departments to discuss and review their budget requests and request any further analysis or details.

February- After a review of all budget requests, the CFO prepares a total preliminary revenue and expenditure budget for each entity to review with the City Manager and Superintendent. Based on City Council's priorities and the School Board's goals and objectives, budget cuts and or revenue increases are proposed to achieve a balanced budget.

March- The proposed school budget is submitted to the School Board. After a public hearing on the school budget, the Board may change or approve the budget prior to submitting the budget to the City for Council's funding consideration.

March- The City's annual proposed budget is submitted to City Council prior to April 1st each year.

April- City Council conducts budget work sessions during the month of April, open to the public, to review and discuss the proposed revenues and expenditures and any proposed tax or utility rate increases. The public hearings on the budget ordinance and any rate increases are conducted during the month of April.

May- The budget is normally adopted by May 1st each year, and must be adopted by June 30. The school budget must be adopted by May 15th each year.

The FY2020 Budget was presented to City Council on March 28, 2019 and scheduled for adoption on April 25, 2019.

FUND TYPES AND BUDGETARY BASIS

The City budget is developed by fund using Generally Accepted Accounting Principles (GAAP). Each fund is considered a separate accounting entity with self-balancing accounts for assets, liabilities, fund equity, revenues and expenditures or expenses.

The City's budget includes governmental funds, special revenue funds, and proprietary funds. The budgets for governmental fund types are prepared based on the modified-accrual basis of accounting. Proprietary fund budgets are based on the accrual basis of accounting.

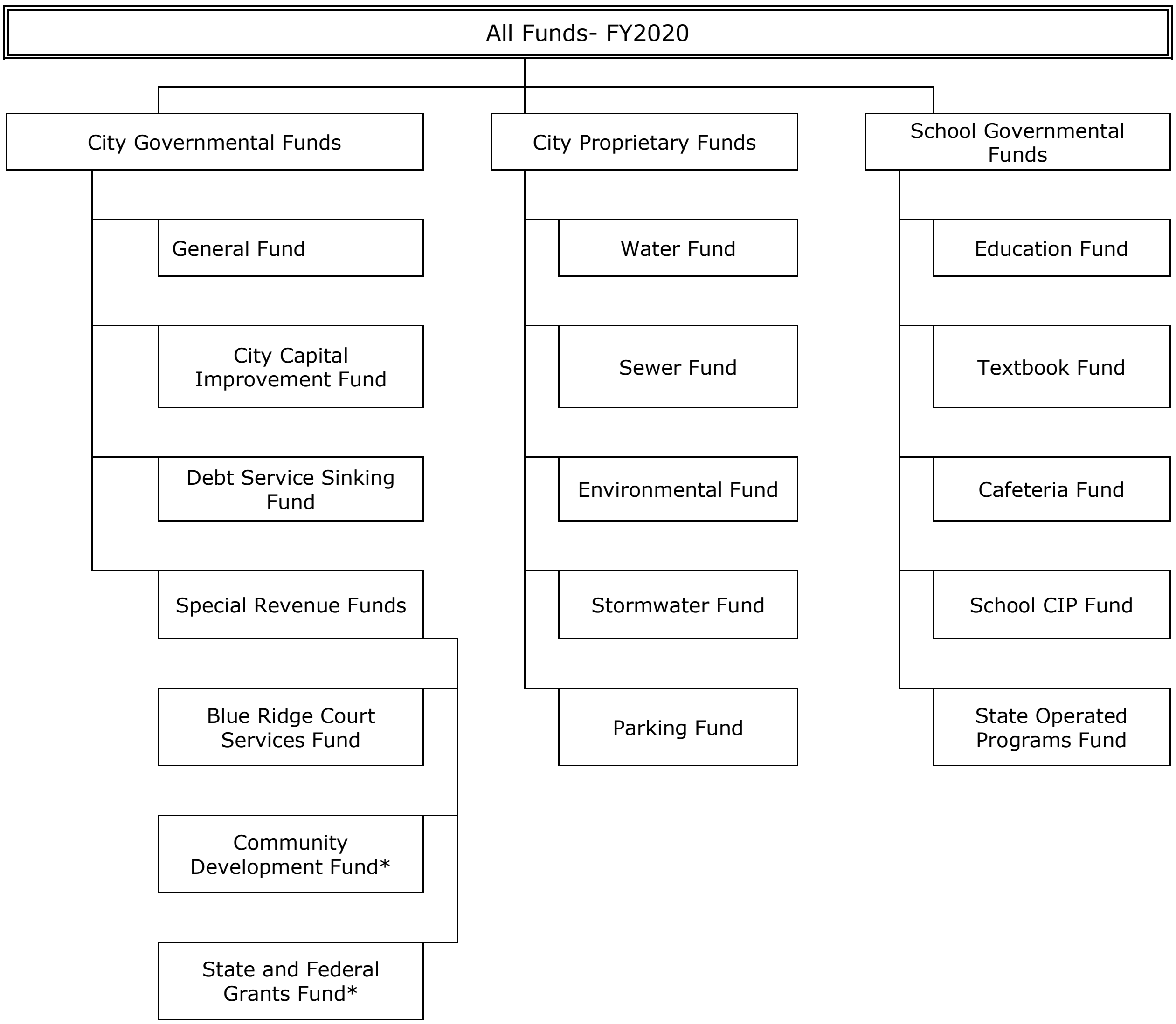
Major governmental funds include the General Fund, Debt Service Sinking Fund, and the Capital Improvement Fund. Expenditures are recorded when the related fund liability is incurred, and revenues are recognized when both measurable and available. The City records revenues received within 45 days of the end of the fiscal year.

The School budget includes the Education Fund, a governmental fund, which accounts for revenues and expenditures for the operations of the City's school system. The School budget includes other governmental funds for operations restricted to a specific purpose for revenues and expenditures; the Textbook Fund, the Cafeteria Fund, the School CIP Fund, and the State Operated Programs Fund.

Special revenue funds are non-major governmental funds and include the Blue Ridge Court Services Fund, Community Development Fund, and the State and Federal Grants Fund. Special revenue funds account for and report the proceeds of specific revenue sources that are restricted or committed for expenditures for specified purposes. These budgets also use the modified-accrual basis of accounting to record revenues and expenditures.

Proprietary fund budgets are based on the accrual basis of accounting which records revenue when earned and expenses when a liability is incurred. Major proprietary funds include the Water Fund, Sewer Fund, Environmental Fund, and the Stormwater Fund. Non-major proprietary funds include the Parking Fund.

FINANCIAL STRUCTURE



Note* The FY2020 Budget does not have appropriations for the Community Development Fund and the State and Federal Grants Fund.

GENERAL FUND EXPENDITURE CATEGORIES

The City's general fund expenditure budget is divided into seven operating functions: General Government Administration; Judicial Administration; Public Safety; Public Works; Health and Welfare; Parks, Recreation, and Cultural; and Community Development.

General Government Administration includes the legislative, administrative, financial, legal, audit, tax assessment, risk management, technology, and voter/election operations. Legislative functions include City Council to adopt policies, ordinances, and resolutions that governs the City. City Council also appoints members to serve on the numerous agency and board committees. Administration includes the: City Manager's office responsible for the administration of all City functions, provides guidance to all City departments providing services to citizens, and complies with all of the City's ordinances, resolutions, and policies; the Human Resources Department for recruitment and personnel administration for the City and Schools; City Attorney for legal services for the City and Schools; the audit for the annual outside independent audit; and public communication for information to citizens. Financial administration includes the Finance Department for budgeting, accounting, purchasing, utility billing and administration, payroll, payables, risk management, investment and debt management for the City and Schools. Financial administration also includes the Information Technology Department, tax assessment from the City Assessor and Commissioner of the Revenue, tax collections by the City Treasurer, and voter registration and elections by the Electoral Board and Registrar's office.

Judicial Administration includes the operations for the City's court system and court-related services. The City has three courts; Circuit Court, General District Court, and shares the Juvenile-Domestic Relations Court with the County of Augusta. The Sheriff's office provides court security and serves warrants. This function also includes the operations for the offices of; the Commonwealth Attorney and the Clerk of the Circuit Court.

Public Safety includes law enforcement, animal control, emergency communications, emergency fire and rescue services, juvenile and adult criminal facilities, building inspection, and the City's Office on Youth. The Staunton Police Department provides law enforcement services including criminal investigations, patrol, animal control, and administers the Emergency 911 Center for emergency communications for police and fire/rescue services. The Staunton Fire and Rescue Department provides emergency fire and rescue services, the emergency operations center, and fire inspections and permits. The City also funds its share of the cost for several regional facilities including; the Middle River Regional Jail Authority for adult incarceration, the Shenandoah Valley Juvenile Detention Center for juvenile incarceration, the Shenandoah Valley Animal Services Center for animal shelter, and the Shenandoah Valley Office on Youth, shared by Staunton, Waynesboro, and Augusta County, serving the area's youth and families.

Public Works function includes; engineering for the City's infrastructure, street maintenance and construction, building maintenance of all City facilities, and equipment maintenance for the City's fleet of vehicles and equipment. Public Works also provides for the operations, maintenance, and capital for the City's enterprise funds for water, sewer, stormwater maintenance, parking, and solid waste and recycling program.

Health and Welfare services are administered and provided through Shenandoah Valley Social Services (SVSS) providing assistance to adults and children experiencing financial hardship, neglect and abuse. SVSS is a regional facility funded by the cities of Staunton and Waynesboro, and the County of Augusta. The City also funds its share of the public health department.

Parks, Recreation, and Cultural operations include funding for the Parks and Recreation Department, the Staunton Public Library, and contributions to various arts and culture agencies and programs. Services and activities provided by the Staunton Parks and Recreation Department include the maintenance of the City's nine parks and facilities, swimming pools, horticulture, community centers, athletic programs for adults and children, and recreational programs and trips for adults and children.

Community Development includes funding for planning and zoning, economic development, tourism, community development agencies, and the regional transit system.

FINANCIAL AND DEBT MANAGEMENT POLICIES

BUDGET

1. The City of Staunton will adopt a balanced budget for all funds. A balanced budget requires that the budgeted revenues and budgeted expenditures are equal for each fund.

2. The Chief Finance Officer serves as the budgetary control officer and shall assist the City Manager in developing and assembling the necessary information and planning and prioritizing financial commitments for the preparation of the annual budget.

3. Budget control is maintained at the fund level. The City Manager, or designee, is authorized to transfer appropriations from any line item within each fund as needed to sufficiently fund any expenditure.

4. All City department directors have on-line, real-time access to all operating expenditure and capital line items within their department budget. All line items include the budget, encumbrances, and detailed expenditure information.

5. Encumbrances for materials, supplies, and services are not released until adequate appropriations are available.

6. The Chief Finance Officer prepares monthly financial reports showing not less than the budgeted anticipated receipts, actual receipts, appropriations, encumbrances and expenditures through the month for which the report was prepared. Such reports shall be available and provided to the City Manager and Council by the second Thursday of each month. Special financial reports are prepared by the Chief Finance Officer upon the request of the City Manager or the Council.

7. The City and School's financial information which includes the budget, revenues, and expenditures is available on the City website for access to the general public.

8. The budget provides for employee position control at the fund level. The total number of full-time employee positions for all funds is authorized in the adopted budget. The approved City Pay and Classification system for employee wages effective for the budget year is authorized and published in the budget document.

9. The City may amend the adopted budget during the fiscal year to appropriate additional revenues and expenditures, or decrease appropriations, as needed. Any budget amendment that exceeds one percent of the total revenue in the adopted budget requires a public hearing notice to be published seven days prior to the meeting date for action on the amendment. The amendment may be approved after the public hearing is conducted.

10. The City will comply with all sections of the Virginia State Code pertaining to the budget process.

11. The City adopted budget includes all City and School funds.

CAPITAL IMPROVEMENT PLAN

The City approves a multi-year capital improvement plan and budget each year. The approved CIP plan and budget includes the City CIP and the School CIP plan. The City and School CIP budgets are appropriated each year by Council. The CIP funds are designated as multi-year funds in the accounting system and automatically carry forward the project balances to the next fiscal year for completion of the projects. Council is not required to re-appropriate funds each year for the balance of the same project appropriation.

The CIP plan is a five-year capital plan updated annually to account for project estimate updates, new and revised projects, and completed projects.

The annual update to the CIP plan begins in October each year. The plan is presented to City Council and the Planning Commission in December each year. The plan is adopted in February during the budget process.

The draft CIP plan is presented to City Council and the Planning Commission for review and suggestions. The Planning Commission will make recommendations and accept the CIP Plan based on the City's Comprehensive Plan. City Council approves the CIP after the Planning Commission's recommendations, and any other changes.

The CIP plan includes the funding sources for the proposed capital projects each year of the five-year plan. Funding sources are based on a five-year financial analysis of revenues and expenditures.

Once a project is completed, the balance of any remaining appropriated funds for the project is transferred to the CIP Undesignated Account to be held as contingency for other projects. Council approves the transfer of funds. Any transfer of appropriated funds from one project to another requires approval from City Council.

The City collaborates with the School Board to incorporate the School CIP plan and develop financing plans to pay for major improvements or renovations to school facilities.

The City prefers to finance capital projects with cash, or 'pay-as-you-go' funds, and federal and state grants.

The City may use debt financing for projects by issuing general obligation or revenue bonds to finance projects. Any project requiring debt financing shall have a useful life equal to the term of the bond and adhere to the City's Debt Policy ratios and guidelines.

DEBT POLICY

The Debt Policy provides guidance and criteria for the issuance of debt so the City will not exceed affordable levels of indebtedness. This policy is intended to ensure debt is issued and managed prudently in order to maintain a sound fiscal position and protect the City's credit quality:

1. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues except when approved justification is provided.

2. When the City finances capital improvements or other projects by issuing bonds, or entering into capital leases, it will repay the debt within a period not-to-exceed the expected useful life of the project.

3. When feasible, the City will explore the usage of special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.

4. The City will retire tax anticipation debt, if any, annually, and will retire bond anticipation debt within six months after completion of the project.

DEBT RATIOS

The following debt ratios will be measured annually and will be measured as part of the debt issuance process. If the issuance of new debt causes the City not to be in compliance with one or more of the policies, staff must request an exception from City Council stating the justification and expected duration of the policy exception:

1. Direct net debt as a percentage of estimated assessed value of taxable property should not exceed four percent (4.0%). "Direct net debt" is defined as any and all debt that is tax-supported.

2. The ratio of debt service expenditures as a percent of total governmental fund expenditures should not exceed fifteen percent (15%).

3. Payout of aggregate outstanding tax-supported debt principal shall be no less than fifty percent (50%) repaid in 10 years.

FUND BALANCE POLICY

1. The City of Staunton will establish, at June 30 each year, a Safety Net Reserve, categorized as Committed Fund Balance, for all major operating funds equal to fifteen percent (15%), of the subsequent fiscal year total adopted expenditure budget for those operating funds.

2. All major funds include: General Fund, Water Fund, Sewer Fund, Environmental Fund, and the Stormwater Fund.

3. Financial circumstances allowing the use of the Safety Net Reserve to be appropriated for expenditures by City Council include:

    a. Unanticipated natural disasters resulting from storm damage, unseen infrastructure damage for water and sewer system deterioration, bridge repair, etc., exceeding $100,000 in damage.

    b. Imposition of mandates by Federal and State governments such as, water, sewer and landfill regulations, construction of court and jail facilities, etc., exceeding $100,000 in costs.

    c. Court decisions resulting in unbudgeted expenditures, in excess of $100,000.

d. Acts of terrorism against the City destroying the City's infrastructure or causing a financial hardship to provide services to citizens, in excess of $100,000.

4. The Safety Net Reserve will not be available for appropriation due to a general economic slowdown or recession. The City shall adjust its revenues and expenditures according to the economic conditions.

5. Funds used from the Safety Net Reserve shall be appropriated through the annual budget ordinance or by a budget amendment ordinance approved and adopted by City Council.

6. In the event the Safety Net Reserve or a portion of the reserve is used, the City will restore the Safety Net Reserve to the fifteen percent level within thirty-six months. If restoration cannot be accomplished within such time period without severe hardship to the City, the Chief Financial Officer will prepare a financial plan to restore the reserve to the fifteen level.

In no event, will the Safety Net Reserve be less than the amount calculated at June 30, 2019, equal to $8,951,250, (FY2020 General Fund Proposed Budget = $59,675,000 times 15%).

Funds in excess of the Safety Net Reserve, the General Contingency amount, and carry forward appropriations unexpended at fiscal year-end, shall be given first consideration for appropriation in the City's Capital Improvements Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget.

Any funds in the Education Fund in excess of the annual expenditures for any year ending June 30 shall be given first consideration for appropriation to the Education Fund Capital Improvement Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget or approved through the annual budget adoption procedures.

CONTINGENCY RESERVE

The City shall establish a General Contingency amount for the General Fund equal to $250,000, categorized as Unassigned General Fund Balance, to provide for unexpected declines in budgeted revenues or unanticipated emergency expenditures.

FUND BALANCE CLASSIFICATION POLICY

Committed Fund Balance:
Committed fund balance includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of City Council. Formal action includes the adoption of the annual City Budget Ordinance or adoption of budget amendment ordinances during the course of the operating year.

Assigned Fund Balance:
Assigned fund balance includes amounts constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. The Chief Finance Officer is delegated the authority to assign fund balance for specific purposes.

Restricted Fund Balance:
Restricted fund balance includes amounts that have constraints placed on their use by external sources such as creditors for debt covenants, grantors, contributors, or laws or other regulations of other governments. Restricted fund balance can also be imposed by law through constitutional provisions or enabling legislation. The source of the constraint is outside the government and cannot be changed by City Council.

Nonspendable Fund Balance:
Nonspendable fund balance includes amounts that cannot be spent because they are either not in spendable form such as inventories, property acquired for resale, prepaid amounts, or are amounts that are legally or contractually required to be maintained intact.

Unassigned Fund Balance:
Unassigned fund balance consists of amounts not assigned to other funds, or restricted, committed or assigned within the same fund. Unassigned fund balance includes all spendable amounts not contained in the other classifications and are technically available for any purpose.

A history of the General Fund year end fund balance by classification for the years 2011-2018 is stated below.

GENERAL FUND - FUND BALANCE HISTORY						
Year Ended June 30	Nonspendable	Restricted	Committed	Assigned	Unassigned	Total
2018	$198,490	$15,219	$8,489,250	$2,221,017	$4,605,965	$15,529,941
2017	$475,098	$25,401	$8,137,500	$2,516,915	$2,632,596	$13,787,510
2016	103,252	15,825	7,295,960	2,790,139	2,106,836	12,312,012
2015	78,126	117,646	6,607,250	2,762,575	2,364,510	11,930,107
2014	95,561	122,452	5,777,532	2,152,899	3,386,768	11,535,212
2013	58,666	120,217	5,178,250	2,089,799	3,472,715	10,919,647
2012	61,789	149,868	4,540,000	1,857,022	2,647,250	9,255,929
2011	125,118	88,639	4,738,109	1,878,480	2,496,844	9,327,190

Glossary and Acronyms

Adopted Budget
A financial plan for estimated revenues and expenditures adopted by City Council for the fiscal year for all funds.

Ad Valorem Tax
A tax calculated and levied on real and personal property according to the value of the property assessed.

Agriculture and Forestal Districts
Land districts established through zoning ordinances used solely for the production of agricultural and forestal products. The City has four agricultural and forestal districts.

Amortization
The reduction of debt through regular determined payments of principal and interest to retire the debt at the maturity date for the debt.

Appropriation
A legal authorization adopted by an ordinance by City Council to expend or incur obligations for the government operations.

Assessed Value
The value determined for real estate or personal property by the Assessor or Commissioner of Revenue for the purpose of levying taxes upon the property.

Assessment
The official valuation of property for purposes of taxation.

Assets
Property owned by the City of Staunton having a monetary value.

Assigned Fund Balance
A portion of the total fund balance intended to be used for a specific purpose. The Chief Finance Officer is delegated the authority to assign fund balance for specific purposes.

Authorized Full-Time Employee Positions
The total number of employee full-time positions authorized in the adopted budget**.**

Available (Unassigned) Fund Balance
The funds remaining from the prior fiscal year available to spend in the current fiscal year.

Balanced Budget
A budget that has the total revenues equal to the total expenditures for the fiscal year.

Basis of Accounting
The timing of recognition when the financial transactions or events should be recognized for financial reporting purposes.

BPOL- Business, Professional, and Occupational License
A license tax levied upon the businesses located or performing work in the City engaged in a profession, trade, or occupation.

BRCS-Blue Ridge Court Services Fund
A fund to account for the revenues and expenditures for the operations of Blue Ridge Court Services. BRCS is funded totally by charges for services, and state and federal grants. Blue Ridge Court Services provides parole and probation services.

Bonds
Any obligation of the locality for the payment of money.

Bonds- General Obligation Bonds
The bonds of a locality for which the locality is required to levy ad valorem taxes for the payment of principal and interest on the bonds.

Bonds- Revenue Bonds
The bonds of a locality for which only specified revenues are pledged and no ad valorem or other tax of the locality are pledged for the payment of the bonds.

Bond Financing
A process used to issue long term debt for the financing of capital improvement projects.

BRCC-Blue Ridge Community College

Budget
A financial plan that identifies the plan of operations for a fiscal year and stating the required revenue and expenditure appropriations to accomplish the fiscal year plan. The annual budget is established by an Ordinance adopted by City Council.

Budget Amendment
An increase in appropriations for revenues and expenditures during the course of the fiscal year after the budget is formally adopted.

Budget Ordinance
A document used establish a budget for the fiscal year. Adoption of the ordinance legally appropriates funds for public purposes and establishes a tax rate for real estate and personal property. The ordinance gives the City Manager authorization to transfer funds from one revenue or expenditure line item to another line item within each fund of the budget, with the exception of City Council's general contingency account.

CAFR
Comprehensive Annual Financial Report. The official fiscal year financial report completed after the City's audit from independent auditors.

Capital Budget
Budget appropriations approved by City Council for the first year of the five-year Capital Investments Plan (CIP).

Capital Investment Plan (CIP)
The City's multi-year capital improvement plan that identifies the City's and the School's capital infrastructure needs. All governmental funds, proprietary funds, and the School's education funds are included in the plan. Projects can include a major acquisition of new physical assets and /or the replacement/repair of existing capital assets. The plan is a planning tool for a five-year period and is revised and updated annually, and approved by City Council each year.

Capital Project
An expense for the purchase or construction of an item or technology system that generally has a value of at least $50,000 and has a useful life of at least 10 years.

Capital Reserve
An appropriation in the Capital Investment Plan reserved for the replacement or maintenance of major facilities and equipment.

Carryover Funds
The process of appropriating specific funds, encumbrances, and other obligations approved in a previous fiscal year to complete the project, program, or planned expenditure. Some Commonwealth of Virginia programs and grants require the carryover of unspent funds from one fiscal year to another.

CDBG- Community Development Block Grant
A grant program funded by the United States Department of Housing and Urban Development (HUD) to improve the housing, neighborhood, and economic conditions of the City's low and moderate income residents.

City Manager's Proposed Budget
An annual financial plan for the fiscal year for revenues and expenditures submitted by the City Manager to City Council for all funds.

COLA
A cost of living adjustment in the form of a pay increase for employees.

Community Development Fund
A fund to account for the proceeds of federal Community Development grants and other federal and state grant programs for community development. Expenditures are restricted by terms of the grant agreements for community development activities. Community Development Block Grants (CDBG) for general government purposes are also reported in this fund.

Constitutional Offices
The offices of the City's elected officials established by the Commonwealth of Virginia. The City has five constitutional offices; the Sheriff, Treasurer, Commissioner of Revenue, Clerk of the Circuit Court, and the Commonwealth Attorney.

CPI-Consumer Price Index
A statistical measure published by the United States Bureau of Labor Statistics to show the effect of inflation on purchasing power for the price of consumer goods and services purchased by households.

CSA-Comprehensive Services Act for Youth and Families

CSPDC- Central Shenandoah Planning District Commission
A regional group of cities and counties that includes the Cities of Staunton, Waynesboro, Harrisonburg, Lexington, Buena Vista, and the Counties of Augusta, Rockbridge, Highland, Rockingham, and Bath County. The Central Shenandoah Planning District Commission provides assistance in a variety of program areas including Disaster Preparedness and Mitigation, Economic Development, Environmental and Natural Resources, Housing and Community Development, and Transportation. The GIS staff at the CSPDC supports the geospatial data needs of all of our program areas, as well as, provides the localities in the region with a variety of GIS/mapping services

CY-Calendar Year.

Debt
An obligation or liability to re-pay funds borrowed.

Debt Service
The amount of principal and interest due and payable each year on the City's debt.

Debt Service Fund
A fund established to account for the principal and interest payments of general long-term debt. The City has one debt service fund, the General Governmental Debt Service Fund, that includes debt payments for the City and the Schools. Debt payments for the proprietary funds are included the proprietary funds.

Department
An entity, such as the Department of Public Works, responsible for the operations and services of that unit.

DEQ-Department of Environmental Quality
The Department of Environmental Quality protects and enhances Virginia's environment, and promotes the health and well-being of the citizens of the Commonwealth.

Distinguished Budget Presentation Awards Program
An awards program created in 1984 and administered by the Government Finance Officers Association to recognize governments that prepare effective budget documents to communicate with their constituents. Budget documents are evaluated based on compliance with numerous criteria established by GFOA's Committee on Governmental Budgeting and Management.

DSD- Downtown Service District
The downtown business district established as a special service district for City services with an additional real estate tax levied against real property values.

Education Fund
A governmental fund to account for revenues and expenditures for the operations of Staunton City Schools.

Employee Fringe Benefits
A form of compensation, in addition to wages or salary, in the form of employer paid contributions for benefit programs. The City's employee fringe benefits include the costs for Social Security and Medicare (FICA), a retirement and life insurance program administered by the Virginia Retirement System, workers compensation, health insurance, unemployment, a 457 Deferred Compensation Plan, vehicle allowance, and the Line of Duty Act for public safety employees.

Encumbrances
Funds reserved for specific purposes for goods and services purchased prior to the actual payment for the goods and services. Funds are reserved in the accounting system by a purchase order after a contract has been signed or goods ordered.

Environmental Fund
This fund accounts for the operations of the City's street cleaning, recycling, refuse collections and regional landfill operations.

Expenditure
Payment of cash or cash-equivalent for goods or services, or a charge against available funds in settlement of an obligation as evidenced by an invoice, receipt, voucher, or other such document.

Fiscal Year
A twelve-month period designated as the operating year for accounting and budgetary purposes. The City's fiscal year period is July 1st to June 30th.

Fund
An accounting term to describe the City's major financial accounts used to record revenues and expenditures for a specific purpose. A fund has self-balancing set of accounts to record revenues and expenditures, assets, liabilities, reserves and equity. The City has governmental funds, internal service funds, and proprietary funds. The governmental funds include the; General Fund, Debt Service Sinking Fund, Capital Investment Fund, Education Funds, Blue Ridge Court Services Fund, Grants Fund, and the Community Development Fund. The proprietary funds include the; Water Fund, Sewer Fund, Environmental Fund, Parking Fund, Storm Water Fund, and the Golf Fund. The internal service funds include the; Health Insurance Fund and the Inventory Fund. Staunton City Schools have governmental funds that include the; Education Fund, Textbook Fund, Cafeteria Fund, Capital Improvements Fund, the State Operated Programs Fund, and the GENESIS Fund.

Fund Balance
An amount of money or other resources in a fund stated at the end of the fiscal year period. The value represents the total assets of a fund minus the liabilities, and revenues. It is commonly referred to as the year-end balance of a fund.

Fund Balance Classifications
Fund balances of governmental funds are classified into five sections for nonspendable funds, restricted funds, committed funds, assigned funds, and unassigned funds.

GAAP- Generally Accepted Accounting Principles
A widely accepted set of rules, conventions, standards, and procedures for reporting financial information, as established by the Financial Accounting Standards Board.

General Contingency Reserve
Funds set aside to provide for unforeseen expenditures. The General Fund has $250,000 established as a contingency for the fiscal year.

General Fund
A fund to account for all revenues and expenditures for general operations of City departments. The General Fund is the City's primary operating fund used to account for and report all financial resources not accounted for and reported in another fund.

GENESIS School
An alternative school operated by Staunton City Schools for the Staunton, Waynesboro, and Augusta County school systems.

GFOA-Government Finance Officers Association
GFOA represents public finance officials throughout the United States and Canada to promote excellence in state and local government financial management.

GHP- Gypsy Hill Park
A recreational park facility owned and operated by the City.

Golf Fund
A proprietary fund to account for the operations of the Gypsy Hill Golf Course.

Grant
A source of funding contributed by another entity or from another governmental unit such as the federal or state government. The funding is usually contributed for a specific purpose with guidelines for the expenditure of funds.

HB599
State aid for law enforcement services for localities with police departments.

Inter-Fund Transfers
A transfer of cash from one fund to another fund for the same government unit.

Inter-Governmental Revenue
Revenue received from other governments, such as the federal or state government.

Internal Service Fund
Funds to account for the financing of goods and services to other departments of the City on a cost reimbursement basis. The City's Internal Service Funds include the Health Insurance Fund and the Inventory Fund.

Licenses/Permits
Revenues categorized as an account group to report fees levied for transactions such as the issuance of building permits, zoning fees, police fees, etc.

Line Item
A revenue or expenditure account established for budget appropriations and reporting.

Long-Term Debt
Debt with a maturity of more than one year after the date of issuance.

MHP-Montgomery Hall Park
A recreational park facility owned and operated by the City.

Modified Accrual Basis of Accounting
All governmental funds use the modified accrual basis of accounting. Revenues and related assets are recognized when measurable and available. Expenditures are generally recognized when the goods and services are received and the fund liability is incurred.

MRRJA- Middle River Regional Jail Authority
The regional jail facility owned and operated by the Cities of Staunton, Harrisonburg, Waynesboro, and the counties of Augusta and Rockingham. Annual operating expenses are allocated based on the number of inmates from each jurisdiction.

MRRWWTP- Middle River Regional Wastewater Treatment Plant
The regional wastewater treatment facility owned by the City of Staunton and Augusta County Service Authority. The facility is operated by Augusta County Service Authority. The City owns 72.1% of the facility and Augusta County Service has ownership of 27.9%. Operating expenses are paid based on the percentage

of total gallons of sewage flow received from each locality. Capital expenses are paid based on the ownership percentage.

Object Classification
The grouping of expenditures based on the type of expenses for the goods and services purchased. Examples include personal services, fringe benefits, materials, services, equipment, etc.

Operating Expenditures
The cost of personnel, materials, services, and capital outlay required for a department to function to provide services to the citizens of the City. Examples of operating expenditures include the cost for; wages, fringe benefits, the purchase of goods and services, equipment maintenance contracts, and capital outlay such as furniture, technology equipment, vehicles, etc.

OPEB- Other Post-Employment Benefits
Benefits received by an employee when he or she begins retirement. The City provides retiree health insurance to retired employees until the age of 65.

Ordinance
A document representing a set of laws, codes, or regulations. The budget ordinance is the means by which the annual budget appropriations are adopted and authorized by City Council.

Parking Fund
A proprietary fund to account for the operations of the City parking garages, lots and parking enforcement operations. Fees are charged to customers that use the parking facilities.

PILOT – Payment in Lieu of Tax
A revenue source to the General Fund paid as a fee from the proprietary funds for the overhead costs of administering the proprietary fund

PPTRA- Personal Property Tax Relief Act
The Personal Property Tax Relief Act of 1998 provides tax relief for residential passenger cars, motorcycles, and pickup trucks and other residential vehicles. PPTRA revenue is received by the City from the State and passed through to residents in the form of a credit on the personal property tax bill.

Proprietary Fund
A separate fund established to account for specific operations that are financed through user fees for a specific public service. The City of Staunton has six proprietary funds, the water fund, sewer fund, environmental fund, parking fund, golf fund, and stormwater fund.

Real Property
Real estate, including land, buildings, and improvements classified as land, residential, commercial, industrial, and tax-exempt property for purposes of tax assessment.

Revenue
Income received from the levy of taxes, fees, charges for services, inter-fund transfers, and federal and state funds and grants.

Salaries and Benefits Expenses
A category of expenditures for reporting personal services cost that includes salaries, wages, and fringe benefits cost for the employee.

SCS- Staunton City Schools

Sewer Fund
A proprietary fund to account for the operation of the City's sewer treatment and distribution system. Utility fees are charged to consumers to pay for the operations and capital.

SOP- State Operated Programs
Education programs operated and fiscally managed by Staunton City Schools for the Commonwealth of Virginia. These two programs include the Shenandoah Valley Juvenile Detention Center (SVJDC) and the

Commonwealth Center for Children and Adolescents (CCCA). The Commonwealth pays the total cost of operations for these programs. The employees of these programs are Staunton City School employees.

StormWater Fund
A proprietary fund to account for the operations of the City's storm drain infrastructure systems. Utility fees are charged to consumers to pay for the engineering operations and capital infrastructure.

Tax Base
The total market value of taxable property, including real property and personal property. Real property includes land, buildings, and improvements owned by citizens, businesses, and public service corporations. Personal property includes cars, boats, and business tangible property.

Tax Rate
A dollar value established as a rate to levy taxes based on an assessed value. The tax rate(s) are established by City Council through adoption of ordinances.

Transfers to Other Funds
A budget appropriation to account for the transfer of revenue from one fund to another fund to support the operation of the receiving fund or as a reimbursement for costs incurred to a fund. For example, the General Fund transfers funds to the Education Fund to fund the local cost of education expenses.

VCSB-Valley Community Services Board
VCSB has the authority by the Code of Virginia for mental health, intellectual disability and substance abuse services. VCSB is a regional facility for the City of Staunton, Augusta County, and the City of Waynesboro. VCSB is funded by federal, state, and local budgets.

VDOT- Virginia Department of Transportation
The Virginia Department of Transportation (VDOT) is responsible for building, maintaining and operating the commonwealth's roads, bridges and tunnels. Virginia has the third-largest state-maintained highway system in the country, behind Texas and North Carolina and through the Commonwealth Transportation Board, it provides funding for airports, seaports, rail and public transportation. The City receives federal and state highway funds through VDOT for annual street maintenance expenses and funds or grants for capital construction of roadways, sidewalks, and storm drain infrastructure.

VRS- Virginia Retirement System
The retirement pension and life insurance program for employees.

VPSA- Virginia Public School Authority
The Virginia Public School Authority operates several financing programs for public primary and secondary education. The goals of the VPSA's financing programs are to: provide market access to those communities which do not have ready access; provide low cost financing; and maintain the high credit quality to ensure that the lowest possible interest rates are obtained. The City issues general obligation bonds through VPSA to finance the construction and renovation of school buildings.

VRA-Virginia Resources Authority
VRA, working with its state agency partners, provides Virginia localities access to cost-effective, sustainable, and innovative financial solutions for projects that support vibrant and healthy Virginia communities. The City issues general obligation bonds through VRA for water and sewer capital projects.

VW-Victim Witness Program
A grant program funded by state and federal grants, and local sources to provide for the rights of victims in restitution recovery.

Water Fund
A proprietary fund to account for the operation of the City's water resources, treatment and waterline distribution system. Utility fees are charged to consumers to pay for operations and capital.

CITY OF STAUNTON, VIRGINIA

FY 2020 BUDGET

JULY 1, 2019 - JUNE 30, 2020

PROPOSED BUDGET - $120,466,740

BUDGET DATA, SCHEDULES, FINANCIAL INFORMATION

March 28, 2019

www.staunton.va.us

Ordinance No. 2019-

AN ORDINANCE ESTABLISHING A BUDGET FOR THE CITY OF STAUNTON, VIRGINIA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020, APPROPRIATING FUNDS FOR PUBLIC PURPOSES FOR SUCH FISCAL YEAR; ESTABLISHING A TAX RATE ON TAXABLE PERSONAL PROPERTY, REAL ESTATE AND PROPERTY OF PUBLIC SERVICE CORPORATIONS; ESTABLISHING AND IMPOSING A SERVICE CHARGE ON CERTAIN REAL PROPERTY EXEMPT FROM TAXATION; AND CONTINUING IN EFFECT ALL ORDINANCES OF THE CITY OF STAUNTON, VIRGINIA, RELATING TO TAXES, LICENSES, FEES, SERVICE CHARGES, COSTS AND OTHER CHARGES AND ALL ORDINANCES RELATING TO THE TIME OF PAYMENT THEREOF AND COLLECTION THEREOF, EXCEPT AS HEREIN SPECIFICALLY MODIFIED

BE IT ORDAINED by the Council of the City of Staunton, Virginia, as follows:

SECTION 1. The following budget, annexed and incorporated by reference, totaling **$120,466,740** for the City of Staunton, Virginia for the fiscal year beginning July 1, 2019 and ending June 30, 2020 is hereby proposed, approved and adopted:

(SEE ATTACHED BUDGET, incorporated by reference)

SECTION 2. Public revenues of the City of Staunton, Virginia are hereby appropriated for public purposes for the fiscal year beginning July 1, 2019, and ending June 30, 2020, as set forth in the appropriate Section of such budget.

SECTION 3.

3.1. The tax rate for all real estate, including real estate owned by public service corporations, subject to tax for the calendar year beginning January 1, 2019, shall be and is fixed at $0.97 per $100.00 of assessed value of such property per year, with assessed values being established through biennial reassessments pursuant to Section 58.1-3253 of the Code of Virginia, as amended, as of January of every odd numbered year.

3.2. The tax rate for all real property and improvements located in the Downtown Service District is subject to an additional tax for the calendar year beginning January 1, 2019, which shall be and is fixed at $0.15 (fifteen cents) per $100.00 of assessed value of such property for calendar year 2019. Assessed values for the Downtown Service District shall be established through biennial reassessments pursuant to Section 58.1-3253 of the Code of Virginia, as amended, as of January 1 of every odd numbered year. These rates shall continue until modified by action of the Council of the City of Staunton, Virginia.

SECTION 4.

4.1. The tax rate for all personal property, including vehicles owned by public service corporations (but excluding machinery and tools, referenced and defined in Section 58.1-3507 of the Code of Virginia, as amended), subject to tax for the calendar year beginning January 1, 2019, shall be fixed at $2.90 per $100.00 of assessed value per year.

4.2. The tax rate for machinery and tools as defined in Section 58.1-3507 of the Code of Virginia, as amended, subject to tax for the calendar year beginning January 1, 2019 shall be and is fixed at $1.24 per $100.00 of assessed value per year.

SECTION 5. For the period of July 1, 2019, through June 30, 2020, certain categories of property exempted from taxation under Section 58.1-3600 et seq. of the Code of Virginia, as amended, shall be assessed and have imposed a fee or service charge based on the assessed value of the real estate and the amount which the City of Staunton expended in the year preceding for police and fire protection and, in the case of faculty and staff housing of an educational institution, the cost of public school education. The categories of property eligible for such assessment, and the method for calculating the assessment, are prescribed in Section 58.1-3400 et seq. of the Code of Virginia, as amended.

SECTION 6. The rate of service charge or fee imposed for property subject to such charge or fee under Section 5 of this ordinance shall be and is fixed and imposed at $0.19 per annum per $100.00 of assessed value and $0.49 per annum per $100.00 of assessed value for faculty and staff housing of an educational institution for the 2019 calendar year. The service charge shall be and is payable in one installment on December 15, 2019. Any service charge not paid when due shall bear interest computed at the rate of 10% per annum from the due date until paid.

SECTION 7. The real estate lawfully owned by the County of Augusta lying wholly or partly in the corporate limits of the City of Staunton, Virginia, shall be exempt from the service charge imposed by Section 5 of this ordinance.

SECTION 8. It is the intention of Section 5, 6 and 7 of this ordinance to conform to and meet all the requirements of Section 58.1-3400 et seq. of the Code of Virginia, as amended, and shall be read and construed accordingly.

SECTION 9. The annual salary for each member of the Council of the City of Staunton, Virginia, is hereby established as follows and shall remain in effect until formal action is taken to amend this ordinance:

Mayor	$11,000
Vice-Mayor	$10,000
Council Member	$10,000

SECTION 10.

10.1. The City Manager is hereby authorized to transfer funds from one line item to another line item within each Fund of such budget, with the exception of the general contingency account.

10.2. Authorization is hereby given to the City Manager to withhold or postpone the expenditure of any funds appropriated by and in this ordinance when it appears to the City Manager that it would be in the best interests of the City for such expenditure to be withheld; but, this provision shall not in any way limit or restrict the right of the Council of the City of Staunton, Virginia, in its sole discretion to the fullest extent permitted by law, to direct immediate disbursement of any appropriated funds when the Council of the City of Staunton, Virginia, is of the opinion that the funds should be expended regardless of the position or action or inaction of the City Manager.

SECTION 11. Any ordinance in conflict with this ordinance is hereby repealed to the extent and only to the extent that such conflict exists. However, all ordinances not in conflict with this ordinance shall continue in effect, including specifically all ordinances of the City of Staunton, Virginia relating to taxes, licenses, fees, service charges, costs and payment and collection thereof continuing in effect except as herein specifically modified.

SECTION 12. If any part of this ordinance is found to be invalid by competent authority, the remaining portions of this ordinance shall continue in effect to the fullest extent permitted by law.

INTRODUCED:	March 28, 2019
PUBLIC HEARING ADVERTISE DATE:	April 2, 2019
PUBLIC HEARING DATE:	April 11, 2019
ADOPTED:	
EFFECTIVE DATE:	July 1, 2019

____
Carolyn W. Dull, Mayor

ATTEST: __________________________
Suzanne F. Simmons
Clerk of Council

CITY OF STAUNTON, VIRGINIA
FY 2020 PROPOSED BUDGET

GENERAL FUND

ANTICIPATED REVENUE		
General Property Taxes	$	26,790,500
Other Local Taxes		15,507,000
Commonwealth of Virginia		12,404,363
Current Service Charges		1,822,366
Federal Revenue		1,283,507
Recovered Costs		1,146,264
Licenses and Permits		280,900
Use of Money and Property		246,100
Fines and Forfeitures		165,500
Miscellaneous		28,500
Total Revenue	$	59,675,000

APPROPRIATIONS		
Transfer to Education Fund	$	13,950,000
Public Safety		12,087,308
Health and Welfare		7,088,026
Public Works		6,376,654
General Government Administration		6,493,791
Transfer to Debt Service Sinking Fund		4,894,415
Parks, Recreation, Library, and Cultural		3,947,262
Judicial Administration		2,050,032
Community Development		1,938,462
Transfer to the City CIP Fund		841,050
Educational Agency Contributions		8,000
Total Appropriations	$	59,675,000

DEBT SERVICE SINKING FUND

ANTICIPATED REVENUE		
Transfer from the General Fund	$	4,894,415
Total Revenue	$	4,894,415

APPROPRIATIONS		
Debt	$	4,894,415
Total Appropriations	$	4,894,415

CAPITAL IMPROVEMENTS PROJECT FUND

ANTICIPATED REVENUE		
Transfer from the General Fund	$	841,050
Total Revenue	$	841,050

APPROPRIATIONS		
Capital Improvements	$	841,050
Total Appropriations	$	841,050

BLUE RIDGE COURT SERVICES FUND

ANTICIPATED REVENUE		
Non Capital Grants/ Contributions	$	772,391
Miscellaneous		100,869
Charges for Services		183,400
Total Revenue	$	1,056,660

APPROPRIATIONS		
Operations	$	1,056,660
Total Appropriations	$	1,056,660

WATER FUND

ANTICIPATED REVENUE

Charges for Service	$	4,424,000
General Revenues		555,000
Total Revenue	$	4,979,000

APPROPRIATIONS

Operations	$	3,361,893
Debt		855,107
Capital		762,000
Total Appropriations	$	4,979,000

SEWER FUND

ANTICIPATED REVENUE

Charges for Services	$	3,870,000
General Revenues		942,390
Total Revenue	$	4,812,390

APPROPRIATIONS

Operations	$	2,402,004
Debt		1,412,397
Capital		997,989
Total Appropriations	$	4,812,390

PARKING FUND

ANTICIPATED REVENUE

Charges for Services	$	442,875
Interfund Loan	$	289,500
General Revenues		248,100
Total Revenue	$	980,475

APPROPRIATIONS

Operations	$	262,675
Debt		467,400
Capital		250,400
Total Appropriations	$	980,475

STORMWATER FUND

ANTICIPATED REVENUE

Charges for Services	$	755,000
General Revenues		831,250
Total Revenue	$	1,586,250

APPROPRIATIONS

Operations	$	386,250
Capital		1,200,000
Total Appropriations	$	1,586,250

ENVIRONMENTAL FUND

ANTICIPATED REVENUE

Charges for Services	$	2,857,950
General Revenues		370,000
Non Capital Grants/ Contributions		6,000
Total Revenue	$	3,233,950

APPROPRIATIONS

Operations	$	2,841,978
Capital		391,972
Total Appropriations	$	3,233,950

EDUCATION FUND

ANTICIPATED REVENUE

Commonwealth of Virginia	$	16,736,477
Transfer from the General Fund		13,950,000
Federal Government		1,761,834
Charges for Services		1,014,781
General Revenues		274,558
Total Revenue	$	33,737,650

APPROPRIATIONS

Administration and Operation of Schools	$	33,737,650
Total Appropriations	$	33,737,650

CAFETERIA FUND

ANTICIPATED REVENUE		
Operating Grants	$	1,007,100
Charges for Service		318,400
General Revenues		114,500
Total Revenue	$	1,440,000
APPROPRIATIONS		
Operations	$	1,440,000
Total Appropriations	$	1,440,000

SCHOOL TEXTBOOK FUND

ANTICIPATED REVENUE		
Commonwealth of Virginia	$	159,000
General Revenues		141,000
Total Revenue	$	300,000
APPROPRIATIONS		
Operations	$	300,000
Total Appropriations	$	300,000

SCHOOL CAPITAL IMPROVEMENTS PROJECT FUND

ANTICIPATED REVENUE		
General Revenues	$	100,000
Total Revenue	$	100,000
APPROPRIATIONS		
Capital Improvements	$	100,000
Total Appropriations	$	100,000

STATE OPERATED PROGRAMS

ANTICIPATED REVENUE		
Operating Grants	$	2,370,148
General Revenues		459,752
Total Revenue	$	2,829,900
APPROPRIATIONS		
Operations	$	2,829,900
Total Appropriations	$	2,829,900

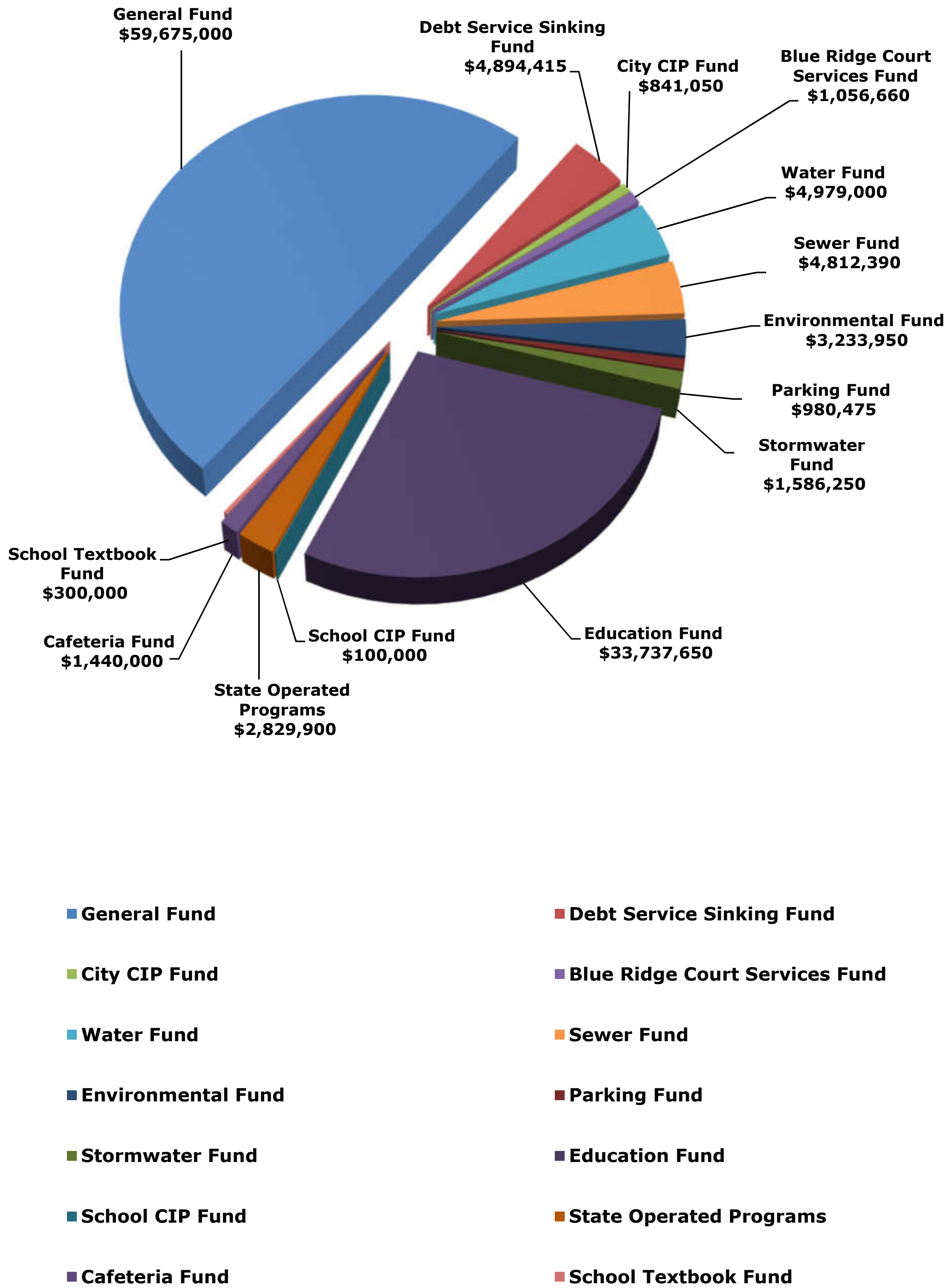
Grand Total Revenues	**$**	**120,466,740**
Grand Total Expenditures	**$**	**120,466,740**
Balance	**$**	**-**

CITY OF STAUNTON, VIRGINIA
FY 2020 Budget

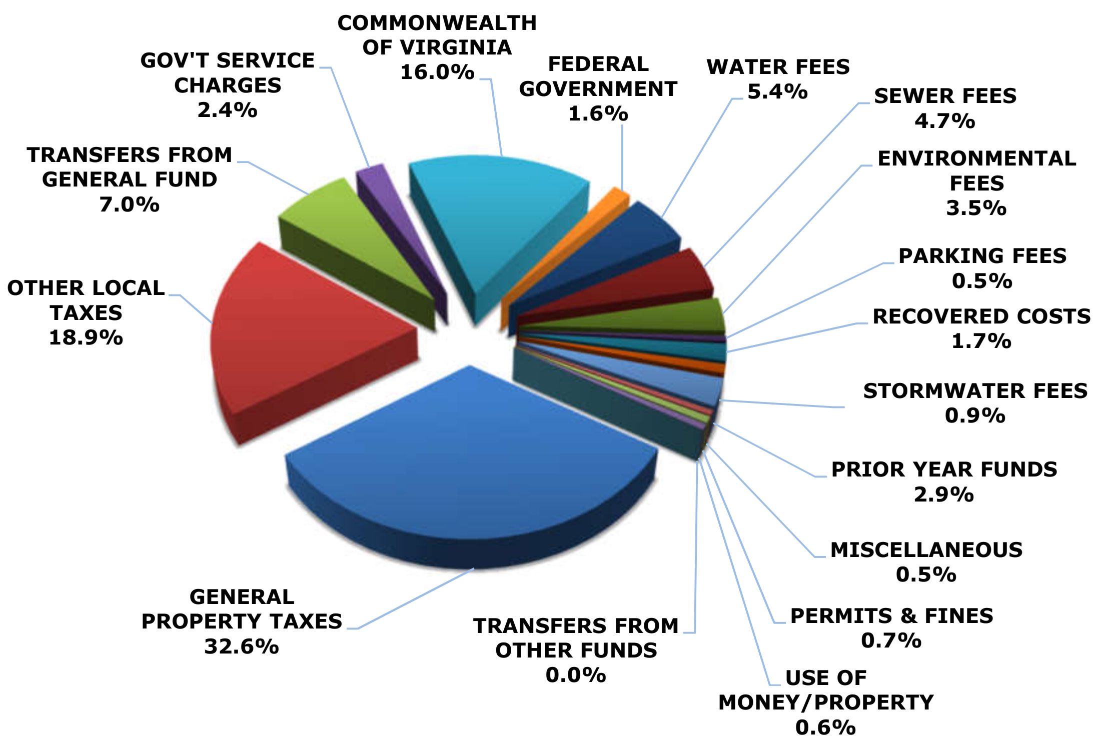
Fiscal Year July 1, 2019 - June 30, 2020

CITY GOVERNMENTAL FUNDS		
General Fund	**$**	**59,675,000**
Debt Service Sinking Fund	**$**	**4,894,415**
Blue Ridge Court Services Fund	**$**	**1,056,660**
City Capital Improvement Fund	**$**	**841,050**
Total Governmental Funds	**$**	**66,467,125**
CITY PROPRIETARY FUNDS		
Water Fund	**$**	**4,979,000**
Sewer Fund	**$**	**4,812,390**
Environmental Fund	**$**	**3,233,950**
Stormwater Fund	**$**	**1,586,250**
Parking Fund	**$**	**980,475**
Total Proprietary Funds	**$**	**15,592,065**
Total City Budget	**$**	**82,059,190**
STAUNTON SCHOOL BOARD		
Education Fund	**$**	**33,737,650**
State Operated Programs	**$**	**2,829,900**
Cafeteria Fund	**$**	**1,440,000**
School Textbook Fund	**$**	**300,000**
School Capital Improvements Fund	**$**	**100,000**
Total Education Funds	**$**	**38,407,550**
Grand Total All Funds	**$**	**120,466,740**

CITY OF STAUNTON FY 2020 TOTAL BUDGET BY FUND - $120,466,740

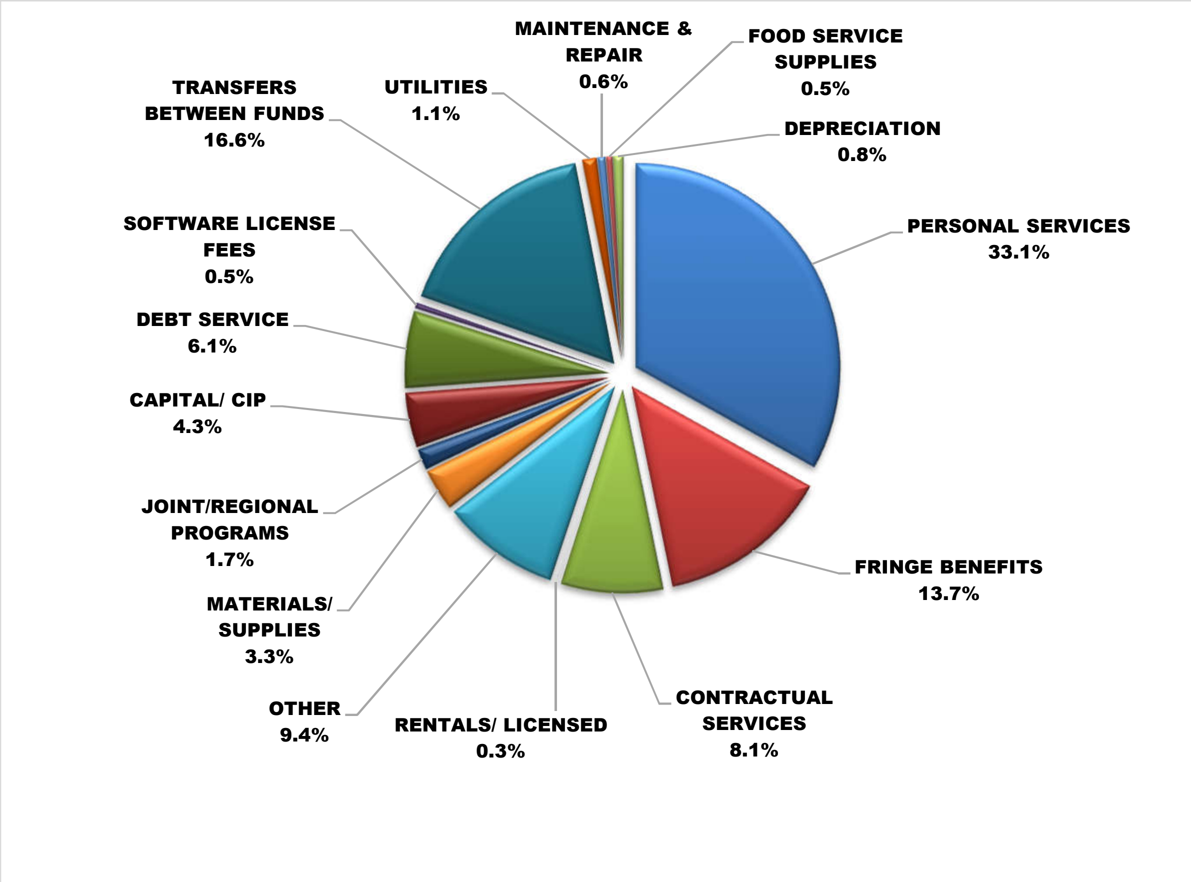


CITY OF STAUNTON FY 2020 TOTAL REVENUE BUDGET -$120,466,740



REVENUE CATEGORY	CITY REVENUES	SCHOOL REVENUES	PERCENTAGE OF TOTAL
GENERAL PROPERTY TAXES	$ 26,790,500	$ -	22.2%
OTHER LOCAL TAXES	15,507,000	-	12.9%
TRANSFERS FROM GENERAL FUND	5,735,465	13,950,000	16.3%
GOV'T SERVICE CHARGES	2,005,766	1,333,181	2.8%
COMMONWEALTH OF VIRGINIA	13,145,254	19,298,725	26.9%
FEDERAL GOVERNMENT	1,321,007	2,735,834	3.4%
WATER FEES	4,424,000	-	3.7%
SEWER FEES	3,870,000	-	3.2%
ENVIRONMENTAL FEES	2,857,950	-	2.4%
PARKING FEES	442,875	-	0.4%
RECOVERED COSTS	1,423,654	-	1.2%
STORMWATER FEES	755,000	-	0.6%
PRIOR YEAR FUNDS	2,353,750	151,050	2.1%
MISCELLANEOUS	418,869	650,160	0.9%
PERMITS & FINES	541,400	-	0.4%
USE OF MONEY/PROPERTY	466,700	-	0.4%
TRANSFERS FROM OTHER FUNDS	-	288,600	0.2%
TOTAL REVENUNES	$ 82,059,190	$ 38,407,550	100.0%
GRAND TOTAL REVENUES CITY & SCHOOLS			$ 120,466,740

CITY OF STAUNTON FY 2020 TOTAL EXPENDITURE BUDGET - $120,466,740



EXPENDITURE /EXPENSE	CITY	SCHOOLS	TOTALS
PERSONAL SERVICES	$ 18,469,896	$ 21,430,703	$ 39,900,599
FRINGE BENEFITS	$ 7,492,869	$ 8,980,693	16,473,562
CONTRACTUAL SERVICES	$ 8,105,190	$ 1,637,307	9,742,497
RENTALS/ LICENSED	$ 193,792	$ 108,450	302,242
OTHER	$ 10,715,916	$ 551,690	11,267,606
MATERIALS/ SUPPLIES	$ 2,436,291	$ 1,582,789	4,019,080
JOINT/REGIONAL PROGRAMS	$ -	$ 2,005,275	2,005,275
CAPITAL/ CIP	$ 4,791,411	$ 419,043	5,210,454
DEBT SERVICE	$ 7,339,826	$ -	7,339,826
SOFTWARE LICENSE FEES	$ 555,218	$ -	555,218
TRANSFERS BETWEEN FUNDS	$ 19,685,465	$ 288,600	19,974,065
UTILITIES	$ 573,946	$ 807,000	1,380,946
MAINTENANCE & REPAIR	$ 746,750	$ -	746,750
FOOD SERVICE SUPPLIES	$ -	$ 596,000	596,000
DEPRECIATION	$ 952,620	$ -	952,620
TOTALS	$ 82,059,190	$ 38,407,550	$ 120,466,740

CITY OF STAUNTON

FY 2019 AND FY 2020 TOTAL BUDGET COMPARISON

	FY 2019 BUDGET	FY 2020 BUDGET	$$ Variance	% Change
City Governmental Funds				
General Fund	$ 56,595,000	$ 59,675,000	$ 3,080,000	5.4%
Debt Service Sinking Fund	4,822,750	4,894,415	71,665	1.5%
Blue Ridge Court Services Fund	1,034,500	1,056,660	22,160	2.1%
City Capital Improvement Fund	691,050	841,050	150,000	21.7%
Total City Governmental Funds	$ 63,143,300	$ 66,467,125	$ 3,323,825	5.3%
City Proprietary Funds				
Water Fund	$ 4,405,000	$ 4,979,000	$ 574,000	13.0%
Sewer Fund	4,430,000	$ 4,812,390	382,390	8.6%
Parking Fund	460,600	$ 3,233,950	2,773,350	602.1%
Environmental Fund	2,678,000	$ 1,586,250	(1,091,750)	-40.8%
Storm Water Fund	1,215,000	$ 980,475	(234,525)	-19.3%
Total Proprietary Funds	$ 13,188,600	$ 15,592,065	$ 2,403,465	18.2%
Total City Funds	$ 76,331,900	$ 82,059,190	$ 5,727,290	7.5%
Education Funds				
Education Fund	$ 31,819,000	$ 33,737,650	$ 1,918,650	6.0%
State Operated Programs	2,940,000	2,829,900	(110,100)	-3.7%
Cafeteria Fund	1,368,050	1,440,000	71,950	5.3%
Genesis School Fund	877,242	-	(877,242)	-100.0%
School Textbook Fund	300,000	300,000	-	0.0%
School Capital Improvements	50,000	100,000	50,000	100.0%
Total Education Funds	$ 37,354,292	$ 38,407,550	$ 1,053,258	2.8%
Grand Total All Funds	$ 113,686,192	$ 120,466,740	$ 6,780,548	6.0%

City of Staunton

Statement of FY2020 Budget Revenues, Expenditures, and Estimated Changes in Fund Balance/Net Position- All Budgeted Funds

Total FY2020 Budget -All Funds = $120,466,740

GOVERNMENTAL FUNDS

Combined Fund Balance/ Net Position Summaries - All Funds	**General Fund**	**Capital Projects Fund**	**Debt Service Sinking Fund**	**Blue Ridge Court Services**	**Education- All Funds**	**Total Governmental Funds**
Estimated Beginning Fund Balance- July 1, 2019	$ 13,437,510	$ 6,575,332	$ 3,031,150	$ 307,490	$ 4,151,177	$ 27,502,659
Revenue and Other Financing Sources						
General Property Taxes	26,790,500	-	-	-	-	26,790,500
Other Local Taxes	15,507,000	-	-	-	-	15,507,000
Service Charges/ Fees	1,822,366	-	-	183,400	1,333,181	3,338,947
Intergovernmental Revenues	13,687,870	-	-	772,391	22,034,559	36,494,820
Licenses and Permits	280,900	-	-	-	-	280,900
Fines & Forfeitures	165,500	-	-	-	-	165,500
Use of Money and Property	246,100	-	-	-	-	246,100
Recovered Costs	1,146,264	-	-	-		1,146,264
Miscellaneous	28,500	-	-	100,869	650,160	779,529
Total Revenues	$ 59,675,000	$ -	$ -	$ 1,056,660	$ 24,017,900	$ 84,749,560
Expenditures						
Personnel Services	$ 21,669,955	$ -	$ -	$ 897,679	$ 30,411,396	$ 52,979,030
Operations and Maintenance	17,971,580	-	-	158,981	7,388,511	25,519,072
Capital	348,000	841,050	-	-	319,043	1,508,093
Debt Service	-	-	4,894,415	-	-	4,894,415
Total Expenditures	$ 39,989,535	$ 841,050	$ 4,894,415	$ 1,056,660	$ 38,118,950	$ 84,900,610
Other Financing Sources (uses)						
Transfers In	$ -	$ 841,050	$ 4,894,415	$ -	$ 14,238,600	$ 19,974,065
Transfers Out	(19,685,465)	-	-	-	(288,600)	(19,974,065)
TOTAL -Other Financing Sources (uses)	$ (19,685,465)	$ 841,050	$ 4,894,415	$ -	$ 13,950,000	$ -
Net Change in Fund Balance	-	-	-	-	(151,050)	(151,050)
Fund Balance- end of year June 30, 2020	$ 13,437,510	$ 6,575,332	$ 3,031,150	$ 307,490	$ 4,000,127	$ 27,351,609
Total Expenditure Budget Reconcilement	$ 59,675,000	$ 841,050	$ 4,894,415	$ 1,056,660	$ 38,407,550	$ 104,874,675
Total Revenue Budget Reconcilement	$ 59,675,000	$ 841,050	$ 4,894,415	$ 1,056,660	$ 38,407,550	$ 104,874,675

PROPRIETARY FUNDS

	Water Fund	**Sewer Fund**	**Stormwater Fund**	**Parking Fund**	**Environmental Fund**	**Total Proprietary Funds**
Estimated Beginning Net Position- July 1, 2019	$ 20,305,432	$ 29,617,576	$ 11,001,803	$ 5,609,804	$ 4,167,368	$ 70,701,983
Operating Revenues						
Service Charges/ Fees	4,424,000	3,870,000	755,000	442,875	2,857,950	12,349,825
Operating Interfund Loan	-	-	-	289,500	-	289,500
Operating Grants	-	-	-	-	6,000	
Licenses and Permits	-	-	30,000	-	-	30,000
Fines & Forfeitures	-	-	-	65,000	-	65,000
Use of Money and Property	155,000	40,000	400	5,200	20,000	220,600
Recovered Costs	-	277,390	-	-	-	277,390
Total Operating Revenues	$ 4,579,000	$ 4,187,390	$ 785,400	$ 802,575	$ 2,883,950	$ 13,238,315
Operating Expenses						
Personnel Services	$ 996,254	$ 688,177	$ 84,070	$ 126,351	$ 1,500,279	$ 3,395,131
Operations and Maintenance	2,365,639	1,713,827	302,180	425,817	1,341,699	6,149,162
Capital	762,000	997,989	1,200,000	250,400	391,972	3,602,361
Debt Service	855,107	1,412,397	-	177,907	-	2,445,411
Total Operating Expenses	$ 4,979,000	$ 4,812,390	$ 1,586,250	$ 980,475	$ 3,233,950	$ 15,592,065
Other Financing Sources						
Transfers In	$ -	$ -	$ -	$ -	$ -	$ -
Transfers Out	-	-	-	-	-	-
TOTAL -Other Financing Sources	$ -	$ -	$ -	$ -	$ -	$ -
Net Change in Fund Balance	(400,000)	(625,000)	(800,850)	(177,900)	(350,000)	(2,353,750)
Net Position- end of year June 30, 2020	$ 19,905,432	$ 28,992,576	$ 10,200,953	$ 5,431,904	$ 3,817,368	$ 68,348,233
Total Expenditure Budget Reconcilement	$ 4,979,000	$ 4,812,390	$ 1,586,250	$ 980,475	$ 3,233,950	$ 15,592,065
Total Revenue Budget Reconcilement	$ 4,979,000	$ 4,812,390	$ 1,586,250	$ 980,475	$ 3,233,950	$ 15,592,065

Statement Required - Code of Virginia §15.2-2504

GOVERNMENTAL FUNDS	$ 104,874,675
PROPRIETARY FUNDS	$ 15,592,065
TOTAL BUDGETED FUNDS	$ 120,466,740

CITY OF STAUNTON, VIRGINIA

BALANCE SHEET –
GOVERNMENTAL FUNDS
As of February 28, 2019
Unaudited

	General	Debt Service	Capital Improvements	Education	Blue Ridge Court Services	State and Federal Grants	Community Development	Total Governmental
Assets								
Cash and cash equivalents	$ 7,670,862	$ 4,102,364	$ 6,028,596	$ 2,717,950	$ 114,498	$ 16,842	$ 261,382	$ 20,912,494
Investments	4,292,246	-	-	-	-	-	-	4,292,246
Receivables (net of allowances for uncollectibles):						-	-	
Taxes	2,649,330	-	-	-	-	-	-	2,649,330
Accounts	91,417	-	-	135,147	-	-	-	226,564
Interest	18,989	-	-	-	-	-	-	18,989
Due from other governments	4,314,239	-	-	-	-	-	-	4,314,239
Due from other funds	84,307	-	-	-	-	-	-	84,307
Restricted assets:								
Cash and cash equivalents	-	-	-	-	-	-	-	-
Total assets	$ 19,121,390	$ 4,102,364	$ 6,028,596	$ 2,853,097	$ 114,498	$ 16,842	$ 261,382	$ 32,498,169
Liabilities								
Accounts payable	$ 336,587	$ -	$ -	$ 438,749	$ 105	$ -	$ -	$ 775,441
Accrued liabilities	-	-	-	-	-	-	-	-
Due to other funds	-	-	44,040	-	-	16,834	-	60,874
Amounts held for others	35,154	-	-	8,714	-	-	-	43,868
Deposits payable	7,000	-	-	-	-	-	-	7,000
Total liabilities	$ 378,741	$ -	$ 44,040	$ 447,463	$ 105	$ 16,834	$ -	$ 887,183
Deferred Inflows of Resources								
Unavailable revenue	$ 7,061,336	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,061,336
Fund Balances								
Fund balances	$ 11,681,313	$ 4,102,364	$ 5,984,556	$ 2,405,634	$ 114,393	$ 8	$ 261,382	$ 24,549,650
Total fund balances	$ 11,681,313	$ 4,102,364	$ 5,984,556	$ 2,405,634	$ 114,393	$ 8	$ 261,382	$ 24,549,650
Total liabilities, deferred inflows of resources and fund balances	$ 19,121,390	$ 4,102,364	$ 6,028,596	$ 2,853,097	$ 114,498	$ 16,842	$ 261,382	$ 32,498,169

CITY OF STAUNTON, VIRGINIA

STATEMENT OF NET POSITION – PROPRIETARY FUNDS
As of February 28, 2019
Unaudited

	Water	Sewer	Parking	Stormwater	Environmental	Total
Assets						
Current assets:						
Cash and cash equivalents	$ 1,904,255	$ 1,451,455	$ 265,614	$ 2,261,745	$ 447,274	$ 6,330,343
Investments	3,356,540	2,482,700	-	-	1,628,004	7,467,244
Receivable:						
Accounts (net of allowance for uncollectibles)	372,670	333,374	27,378	35,121	217,728	986,271
Interest	14,502	10,280	-	-	1,989	26,771
Restricted assets:						
Cash and cash equivalents	194,453	-	867,675	102,500	2,385,015	3,549,643
Total current assets	5,842,420	4,277,809	1,160,667	2,399,366	4,680,010	18,360,272
Noncurrent assets:						
Restricted assets:						
Due from other governments	-	2,230,445	-	-	-	2,230,445
Capital assets:						
Nondepreciable	232,530	99,513	1,034,249	163,775	540,736	2,070,803
Depreciable,net	21,513,539	33,312,533	4,120,618	8,671,283	2,736,191	70,354,164
Total capital assets, net	21,746,069	33,412,046	5,154,867	8,835,058	3,276,927	72,424,967
Total noncurrent assets	21,746,069	35,642,491	5,154,867	8,835,058	3,276,927	74,655,412
Total assets	27,588,489	39,920,300	6,315,534	11,234,424	7,956,937	93,015,684
Deferred outflows of resources						
Deferred outflow						
GASB 68	151,434	18,122	-	9,582	111,925	291,063
OPEB	47,267	5,585	-	3,425	28,054	84,331
Deferred charge on refunding	64,694	19,924	-	-	-	84,618
Total deferred outflows	263,395	43,631	-	13,007	139,979	460,012
Liabilities						
Current liabilities:						
Accounts payable	5,880	16	-	-	104,607	110,503
Accrued liabilities	194,819	78,164	8,484	13,837	88,466	383,770
Unearned revenue	-	-	-	-	-	-
Deposits payable	194,453	-	4,868	102,500	-	301,821
Due to other funds	-	-	-	-	23,434	23,434
Debt, current	722,465	1,125,311	123,429	-	-	1,971,205
Landfill closure/postclosure	-	-	-	-	48,644	48,644
Total current liabilities	1,117,617	1,203,491	136,781	116,337	265,151	2,839,377
Noncurrent liabilities:						
Net pension liability	1,233,556	147,619	-	78,052	734,202	2,193,429
Net opeb liability	573,557	67,825	-	41,436	377,845	1,060,663
Debt	4,723,822	9,688,310	2,168,114	-	-	16,580,246
Landfill closure/postclosure	-	-	-	-	2,230,276	2,230,276
Total noncurrent liabilities	6,530,935	9,903,754	2,168,114	119,488	3,342,323	22,064,614
Total liabilities	7,648,552	11,107,245	2,304,895	235,825	3,607,474	24,903,991
Deferred Inflows of Resources						
Deferred inflow						
GASB 68	180,947	21,654	-	11,449	130,640	344,690
OPEB	10,064	1,223	-	653	6,973	18,913
Total deferred inflows of	191,011	22,877	-	12,102	137,613	363,603
Net Position						
Net Position	20,012,321	28,833,809	4,010,639	10,999,504	4,351,829	68,208,102
Total net position	$ 20,012,321	$ 28,833,809	$ 4,010,639	$ 10,999,504	$ 4,351,829	$ 68,208,102

CITY OF STAUNTON, VIRGINIA

STATEMENT OF NET POSITION
June 30, 2018

	Primary Government			Component Units	
	Governmental Activities	Business-type Activities	Total	School Board	Economic Development Authority
ASSETS					
Cash and cash equivalents (Note 2)	$ 28,610,823	$ -	$ 28,610,823	$ -	$ -
Investments (Note 2)	4,243,020	-	4,243,020	-	-
Receivable (net of allowances for uncollectibles):					
Taxes, including penalties (Note 14)	4,807,036	-	4,807,036	-	-
Accounts	864,287	-	864,287	5,309,320	-
Interest	13,809	-	13,809	-	-
Internal balances (Note 4)	39,080	(39,573)	(493)	-	-
Due from other governments (Note 3)	6,198,051	2,021,407	8,219,458	-	153,155
Due from component unit (Note 18)	12,750,000	-	12,750,000	-	-
Inventory (Note 1, 18)	246,604	-	246,604	-	16,667
Prepaid items	118,086	-	118,086	197,580	-
Restricted assets: (Notes 2, 15)					
Cash and cash equivalents	7,000	2,716	9,716	-	12,970,053
Due from other governments (Note 3)	-	-	-	-	-
Capital assets: (Note 5)					
Nondepreciable	5,280,054	2,120,659	7,400,713	-	-
Depreciable, net	49,511,021	-	49,511,021	-	-
Total assets	112,688,871	4,105,209	116,794,080	5,506,900	13,139,875
DEFERRED OUTFLOWS OF RESOURCES					
Deferred outlflows related to pensions (Notes 8, 9, and 12)	1,809,082	-	1,809,082	17,812,313	-
Deferred outflows related to OPEB (Notes 10, 11, and 12)	568,709	284,461	853,170	-	-
Deferred charges on refunding	300,572	-	300,572	-	-
Total deferred outflows of resources	2,678,363	284,461	2,962,824	17,812,313	-
LIABILITIES					
Accounts payable	1,342,813	-	1,342,813	-	-
Retainage payable	28,609	657,277	685,886	-	-
Accrued liabilities	1,113,781	-	1,113,781	289,609	-
Due to primary government (Note 18)	-	-	-	-	-
Unearned revenue (Note 1)	7,562	18,815	26,377	2,703	-
Amounts held for others	13,525	-	13,525	-	-
Deposits payable	7,000	232,726	239,726	-	136,038
Noncurrent liabilities:					
Net OPEB liability (Notes 10, 11, and 12)	6,900,294	-	6,900,294	-	-
Net pension liability (Notes 8, 9, and 12)	14,736,494	-	14,736,494	1,000	-
Due within one year (Note 6)	4,309,864	2,346,564	6,656,428	26,200,724	-
Due in more than one year (Note 6)	28,458,341	1,089,251	29,547,592	7,565,641	-
Total liabilities	56,918,283	4,344,633	61,262,916	34,059,677	136,038
DEFERRED INFLOWS OF RESOURCES					
Deferred inflows related to pensions (Notes 8, 9, and 12)	2,161,653	-	2,161,653	-	-
Deferred inflows related to OPEB (Notes 10, 11, and 12)	120,736	339,549	460,285	-	-
Property taxes (Note 14)	4,516,395	-	4,516,395	-	-
Total deferred inflows of resources	6,798,784	339,549	7,138,333	-	-
NET POSITION					
Net investment in capital assets	43,232,721	-	43,232,721	-	-
Restricted for:					
Programs	16,046	-	16,046	10,578,316	-
Donor purposes	15,219	-	15,219	-	-
Unrestricted	8,386,181	57,260,176	65,646,357	10,405	7,398,162
Total net position	$ 51,650,167	$ 57,260,176	$ 108,910,343	$ 10,588,721	$ 7,398,162

CITY OF STAUNTON, VIRGINIA

BALANCE SHEET –
GOVERNMENTAL FUNDS
June 30, 2018

	General	Capital Projects Fund Capital Improvements	Debt Service	Nonmajor Governmental	Total Governmental
Assets					
Cash and cash equivalents	$ 12,215,733	$ 7,010,598	$ -	$ 3,934,264	$ 23,160,595
Investments	4,243,020	-	-	-	4,243,020
Receivables (net of allowances for uncollectibles):					
Taxes	4,807,036	-	-	-	4,807,036
Accounts	801,427	-	-	43,643	845,070
Interest	13,809	-	-	-	13,809
Due from other governments	6,178,024	3,193	-	16,834	6,198,051
Due from other funds	99,954	-	-	-	99,954
Prepaid items	98,536	-	-	3,617	102,153
Restricted assets:					
Cash and cash equivalents	7,000	-	-	-	7,000
Total assets	$ 28,464,539	$ 7,013,791	$ -	$ 3,998,358	$ 39,476,688
Liabilities					
Accounts payable	$ 992,157	$ 309,422	$ -	$ 12,619	$ 1,314,198
Retainage payable	-	28,609	-	-	28,609
Accrued liabilities	651,032	-	-	23,245	674,277
Due to other funds	-	44,040	-	16,834	60,874
Unearned revenue	7,562	-	-	-	7,562
Amounts held for others	13,525	-	-	-	13,525
Deposits payable	7,000	-	-	-	7,000
Total liabilities	1,671,276	382,071	-	52,698	2,106,045
Deferred Inflows of Resources					
Unavailable revenue	11,263,322	-	-	-	11,263,322
Fund Balances					
Nonspendable	198,490	-	-	-	198,490
Restricted	15,219	-	-	16,046	31,265
Committed	8,489,250	-	-	-	8,489,250
Assigned	2,221,017	6,631,720	-	3,929,614	12,782,351
Unassigned	4,605,965	-	-	-	4,605,965
Total fund balances	15,529,941	6,631,720	-	3,945,660	26,107,321
Total liabilities, deferred inflows of resources and fund balances	$ 28,464,539	$ 7,013,791	#REF!	$ 3,998,358	$ 39,476,688

CITY OF STAUNTON, VIRGINIA

STATEMENT OF NET POSITION – PROPRIETARY FUNDS
June 30, 2018

	Business-Type Activities – Enterprise Funds						Governmental Activities –
	Water	Sewer	Stormwater	Environmental	Nonmajor	Total	Internal Service
Assets							
Current assets:							
Cash and cash equivalents	$ 1,497,552	$ 1,174,937	$ 1,884,333	$ 85,315	$ 571,591	$ 5,213,728	$ 5,450,228
Investments	3,317,480	2,454,061	-	1,606,234	-	7,377,775	-
Receivable:							
Accounts (net of allowance for uncollectibles)	703,803	736,765	118,845	444,427	17,567	2,021,407	19,217
Interest	11,145	7,493	-	5,016	-	23,654	-
Due from other governmental units					-	-	-
Inventory	-	-	-	-	-	-	246,604
Prepaid items	-	-	-	2,716	-	2,716	15,933
Restricted assets:							
Cash and cash equivalents	202,320	-	110,000	2,337,510	2,164,971	4,814,801	-
Due from other governments	-	218,055	-	-	-	218,055	-
Total current assets	5,732,300	4,591,311	2,113,178	4,481,218	2,754,129	19,672,136	5,731,982
Noncurrent assets:							
Restricted assets:							
Due from other governments	-	2,120,659	-	-	-	2,120,659	-
Capital assets:							
Nondepreciable	555,041	170,018	163,775	540,736	1,649,308	3,078,878	-
Depreciable, net	21,787,740	34,073,798	8,993,158	2,922,729	3,960,513	71,737,938	57,268
Total capital assets, net	22,342,781	34,243,816	9,156,933	3,463,465	5,609,821	74,816,816	57,268
Total noncurrent assets	22,342,781	36,364,475	9,156,933	3,463,465	5,609,821	76,937,475	57,268
Total assets	28,075,081	40,955,786	11,270,111	7,944,683	8,363,950	96,609,611	5,789,250
Deferred outflows of resources							
Deferred outflows related to pensions	151,434	18,122	9,582	97,824	7,499	284,461	-
Deferred outflows related to other postemployment benefits	47,267	5,585	3,425	28,054	2,356	86,687	-
Deferred charge on refunding	64,694	19,924	-	-	-	84,618	-
Total deferred outflows of resources	263,395	43,631	13,007	125,878	9,855	455,766	-
Liabilities							
Current liabilities:							
Accounts payable	110,040	246,976	23,372	210,405	66,484	657,277	28,615
Claims payable	-	-	-	-	-	-	700,000
Retainage payable	-	-	-	-	18,815	18,815	-
Accrued liabilities	98,973	81,469	2,516	27,356	22,412	232,726	-
Unearned revenue	35,140	-	-	-	4,433	39,573	-
Deposits payable	202,320	-	110,000	-	4,450	316,770	-
Due to other funds	-	-	-	23,434	15,646	39,080	-
Debt, current	722,463	1,125,312	-	-	142,939	1,990,714	-
Landfill closure/postclosure	-	-	-	48,644	-	48,644	-
Compensated absences	74,526	1,454	13,837	55,112	-	144,929	-
							-
Total current liabilities	1,243,462	1,455,211	149,725	364,951	275,179	3,488,528	728,615
Noncurrent liabilities:							
Net OPEB Liability	573,557	67,825	41,436	377,845	28,588	1,089,251	-
Net pension liability	1,233,556	147,619	78,052	734,202	61,084	2,254,513	-
Debt	4,723,824	9,688,309	-	-	2,579,005	16,991,138	-
Capital leases payable					-	-	-
Claims payable					-	-	-
Landfill closure/postclosure	-	-	-	2,269,329	-	2,269,329	-
Compensated absences	67,634	-	-	33,354	-	100,988	-
Total noncurrent liabilities	6,598,571	9,903,753	119,488	3,414,730	2,668,677	22,705,219	-
Total liabilities	7,842,033	11,358,964	269,213	3,779,681	2,943,856	26,193,747	728,615
Deferred Inflows of Resources							
Deferred inflows related to pensions	180,947	21,654	11,449	116,539	8,960	339,549	-
Deferred inflows related to other post employment benefits	10,064	1,223	653	6,973	500	19,413	-
	191,011	22,877	12,102	123,512	9,460	358,962	-
Net Position							
Net investment in capital assets	16,173,895	23,392,578	9,182,936	3,463,465	5,047,302	57,260,176	57,268
Restricted					-	-	
Unrestricted	4,131,537	6,224,998	1,818,867	703,903	373,187	13,252,492	5,003,367
Total net position	$ 20,305,432	$ 29,617,576	$ 11,001,803	$ 4,167,368	$ 5,420,489	$70,512,668	$ 5,060,635

CITY OF STAUNTON, VIRGINIA
STATEMENT OF ACTIVITIES
Year Ended June 30, 2018

		Program Revenues			Net (Expenses) Revenues and Changes in Net Position			Component Units	
					Primary Government				
Functions/Programs	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total	School Board	Economic Development Authority
Primary Government:									
Governmental activities:									
General government	$ 8,613,523	$ 5,680,546	$ 295,387	$ -	$ (2,637,590)		$ (2,637,590)		
Judicial administration	1,844,938	194,110	1,171,867	19,388	(459,573)		(459,573)		
Public safety	11,829,002	425,342	1,249,696	13,056	(10,140,908)		(10,140,908)		
Public works	6,647,903	-	4,132,678	1,323,934	(1,191,291)		(1,191,291)		
Health and welfare	7,051,987	-	4,580,956	-	(2,471,031)		(2,471,031)		
Education	16,566,371	-	87,405	-	(16,478,966)		(16,478,966)		
Parks, recreation, and culture	3,420,386	421,828	208,078	250	(2,790,230)		(2,790,230)		
Community development	1,541,098	21,411	22,326	-	(1,497,361)		(1,497,361)		
Interest on long-term debt	1,017,723	-	-	-	(1,017,723)		(1,017,723)		
Total governmental activities	58,532,931	6,743,237	11,748,393	1,356,628	(38,684,673)		(38,684,673)		
Business-type activities:									
Water	3,886,966	4,285,464	-	501,012	-	$ 899,510	899,510		
Sewer	3,917,693	3,976,558	-	171,120	-	229,985	229,985		
Storm Water	966,907	767,497	-	113,311	-	(86,099)	(86,099)		
Environmental	2,790,626	2,660,459	6,092	-	-	(124,075)	(124,075)		
Golf	146,068	90,398	-	-	-	(55,670)	(55,670)		
Parking	506,123	444,622	-	-	-	(61,501)	(61,501)		
Total business-type activities	12,214,383	12,224,998	6,092	785,443	-	802,150	802,150		
Total primary government	$ 70,747,314	$ 18,968,235	$ 11,754,485	$ 2,142,071	(38,684,673)	802,150	(37,882,523)		
Component Units:									
School Board	$ 34,270,832	$ 1,358,920	$ 11,537,140	$ 95,266				$ (21,279,506)	$ -
Economic Development Authority	417,103	31,000	176,228	-				-	(209,875)
Total component units	$ 34,687,935	$ 1,389,920	$ 11,713,368	$ 95,266				(21,279,506)	(209,875)
General revenues:									
Property taxes					25,335,057	-	25,335,057	-	-
Sales tax					4,123,862	-	4,123,862	-	-
Hotel and meals tax					4,796,184	-	4,796,184	-	-
Business license					2,216,754	-	2,216,754	-	-
Utility taxes					1,164,277	-	1,164,277	-	-
Local communication tax					1,278,401	-	1,278,401	-	-
Other taxes					1,135,829	-	1,135,829	-	-
Unrestricted investment earnings					155,183	92,181	247,364	8,944	-
Grants and contributions not restricted							-		
to a specific program					2,881,272	-	2,881,272	9,893,921	-
Miscellaneous					18,684	-	18,684	-	-
Net payment from City - unrestricted					-	-	-	16,031,766	-
Transfers					(1,066,603)	1,066,603	-	-	-
Total general revenues and transfers					42,038,900	1,158,784	43,197,684	25,934,631	-
							-		
Change in net position					3,354,227	1,960,934	5,315,161	4,655,125	(209,875)
Net position - beginning of year					48,295,940	68,551,734	116,847,674	(22,971,421)	7,861,874
Net position - end of year					$ 51,650,167	$ 70,512,668	$ 122,162,835	$ (18,316,296)	$ 7,651,999

CITY OF STAUNTON, VIRGINIA
OUTSTANDING DEBT - JULY 1, 2019

OUTSTANDING DEBT as of:

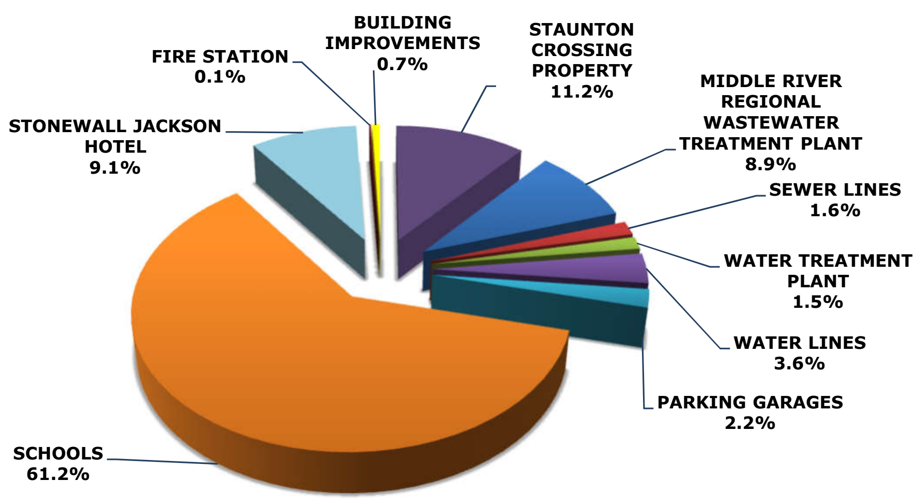
JULY 1, 2019	$	90,115,950
JULY 1, 2020	$	85,574,684
DEBT REDUCTION	$	4,541,266

BOND RATINGS:

STANDARD & POOR'S (September 26, 2018)	AA
MOODY'S (April 2, 2018)	Aa2

LEGAL DEBT LIMIT (10% of Taxable Real Property)	$	203,662,115
LEGAL DEBT MARGIN	$	113,546,165
POPULATION (WELDON COOPER CENTER 2018 ESTIMATE)		24,972
DEBT PER CAPITA	$	3,608.68

PROJECT	OUTSTANDING DEBT JULY 1, 2019	% OF TOTAL	FISCAL YEAR MATURITY DATE(S)	PRINCIPAL PAYMENTS
GENERAL FUND DEBT:				
SCHOOLS	$ 55,168,674	61.2%	2018-2029	$ 1,113,440
STONEWALL JACKSON HOTEL	8,190,000	9.1%	2034	405,000
FIRE STATION	124,679	0.1%	2025	19,068
BUILDING IMPROVEMENTS	587,771	0.7%	2025	89,892
STAUNTON CROSSING PROPERTY	10,061,000	11.2%	2027 -2028	1,017,000
TOTAL GOVERNMENTAL DEBT	$ 74,132,123			$ 2,644,400
PROPRIETARY FUND DEBT:				
MIDDLE RIVER REGIONAL WASTEWATER TREATMENT PLANT	$ 7,998,745	8.9%	2016-2031	$ 999,088
SEWER LINES	1,471,017	1.6%	2022-2031	137,658
WATER TREATMENT PLANT	1,330,000	1.5%	2021	445,000
WATER LINES	3,229,065	3.6%	2031	225,120
PARKING GARAGES	1,955,000	2.2%	2019-2034	90,000
TOTAL PROPRIETARY FUND DEBT	$ 15,983,827			$ 1,896,866
TOTAL OUTSTANDING DEBT	$ 90,115,950		TOTAL PRINCIPAL PAYMENTS	$ 4,541,266



CITY OF STAUNTON
OUTSTANDING DEBT

JULY 1, 2019 (FY 2020)		Original Issue $$	Principal Amount Outstanding	Final Maturity Date	FY 2020 P&I DEBT PAYMENTS
GENERAL FUND DEBT					
BESSIE WELLER SCHOOL	2002 Literary Fund Loan	$ 4,000,000	$ 600,000	March 2022	$ 224,000
FIRE STATION-7%/ ENERGY-33% & SCHOOLS CIP-60%	Series 2005 General Obligation Public Improvement Bond	$ 4,600,000	$ 1,781,123	February 2025	$ 333,495
STONEWALL JACKSON HOTEL PROJECT/GOLF IRRIGATION	Series 2007 General Obligation Public Improvement and Refunding Bonds	$ 10,600,000	$ 8,190,000	February 2034	$ 744,612
MCSWAIN ELEM SCHOOL	2008 Literary Loan	$ 7,500,000	$ 3,750,000	July 2028	$ 487,500
WARE ELEM SCHOOL	2008 Literary Loan	$ 7,500,000	$ 3,750,000	July 2028	$ 487,500
STAUNTON CROSSING LAND	Series 2012 General Obligation Public Improvement Bond - SunTrust-	$ 10,000,000	$ 6,837,000	October 2027	$ 837,429
STAUNTON CROSSING LAND	Series 2013 General Obligation Public Improvement Bond - Union First Market	$ 5,000,000	$ 3,224,000	January 2028	$ 406,179
STAUNTON HIGH SCHOOL RENOVATIONS & ADDITIONS	PROPOSED-VPSA FINAL AMOUNT TO BE DETERMINED APRIL 4, 2019	$ 46,000,000	$ 46,000,000		$ 1,423,700
	Total General Fund	**$ 95,200,000**	**$ 74,132,123**		**$ 4,944,415**
SEWER FUND					
NEW HOPE ROAD	VRA Series 2002 General Obligation Bond	$ 629,734	$ 110,082	September 2021	$ 46,608
MRWWTP II	VRA Series 1999 General Obligation Public Improvement Bond	$ 6,411,399	$ 873,950	March 2021	$ 456,260
MRWWTP III	VRA Series 2007 General Obligation Public Improvement Bond	$ 9,309,033	$ 5,829,009	February 2030	$ 610,055
MRRWWTP IIIb	VRA Series 2008 General Obligation Public Improvement Bond	$ 2,066,747	$ 1,295,786	September 2030	$ 135,615
SEWER CIP-CENTRAL AVE SEWER LINE, W BEVERLEY SEWER LINE	VRA Series 2010A Taxable GO Virginia Resources Authority	$ 2,099,220	$ 192,725	October 1 2021	$ 100,871
SEWER CIP-CENTRAL AVE SEWER LINE, W BEVERLEY SEWER LINE-2017C REFUNDING	VRA Series 2017C Refunding	$ 1,168,210	$ 1,168,210	April 2031	$ 57,988
	Total Sewer Fund	**$ 21,684,344**	**$ 9,469,762**		**$ 1,407,397**
WATER FUND					
REFUNDING	VRA Series 2009 Taxable General Obligation Public Improvement Refunding Bond	$ 4,150,000	$ 1,330,000	October 2020	$ 478,185
WATER CIP-RT 262, COLLEGE PARK PRESSURE ZONE, DAM PROJECT	VRA Series 2010A Taxable GO	$ 4,980,780	$ 457,275	October 2021	$ 239,335
WATER CIP-RT 262, COLLEGE PARK PRESSURE ZONE, DAM PROJECT-2017C REFUNDING	VRA Series 2017C Refunding	$ 2,771,790	$ 2,771,790	April 2031	$ 137,587
	Total Water Fund	**$ 11,902,570**	**$ 4,559,065**		**$ 855,107**
PARKING FUND					
JOHNSON STREET AND NEW STREET GARAGE REHABILITATION	VRA 2018A Series	$ 1,955,000	$ 1,955,000	October 2033	$ 177,907
	Total Parking Fund	**$ 1,955,000**	**$ 1,955,000**		$ 177,907
GRAND TOTALS		**$ 130,741,914**	**$ 90,115,950**		**$ 7,384,826**

CITY OF STAUNTON
LEGAL DEBT LIMIT

DEBT LIMIT:	TAXABLE REAL PROPERTY VALUE		$ 2,036,621,148	
	X 10%	DEBT LIMIT =	$ 203,662,115	
OUTSTANDING DEBT:	GENERAL OBLIGATION BONDS		$ 66,032,123	
	LITERARY LOANS		$ 8,100,000	
	VIRGINIA RESOURCES AUTHORITY LOANS		$ 15,983,827	
	TOTAL NET BONDED DEBT (excluding leases)		$ 90,115,950	44.25%
LEGAL DEBT MARGIN:	10% OF TAXABLE PROPERTY LESS NET BONDED DEBT =		$ 113,546,165	
% OF DEBT LIMIT:	LEGAL DEBT MARGIN / 10% TAXABLE PROPERTY VALUE =		55.75%	

TOTAL OUTSTANDING DEBT		
GENERAL FUND DEBT:		
PROPOSED NEW DEBT APRIL 2019-STAUNTON HIGH SCHOOL	$	46,000,000
SCHOOLS-CURRENT O/S DEBT		9,168,674
STAUNTON CROSSING PROPERTY		10,061,000
STONEWALL JACKSON HOTEL/GOLF IRRIGATION		8,190,000
BUILDING IMPROVEMENTS		587,771
FIRE STATION GRUBERT AVENUE		124,679
TOTAL GENERAL GOVERNMENTAL FUND DEBT	$	74,132,123
PROPRIETARY FUND DEBT:		
WATER TREATMENT PLANT	$	1,330,000
WATER LINES		3,229,065
MIDDLE RIVER REGIONAL WASTEWATER TREATMENT PLANT		7,998,745
SEWER LINES		1,471,017
PARKING GARAGE PROJECTS		1,955,000
TOTAL PROPRIETARY FUND DEBT	$	15,983,827
TOTAL OUTSTANDING DEBT	$	90,115,950

DEBT PER CAPITA	POPULATION		24,972
	TOTAL CITY DEBT-ALL FUNDS	$	3,608.68
	GENERAL FUND DEBT ONLY	$	2,968.61
	PROPRIETARY FUND DEBT ONLY	$	640.07
	POPULATION DATA:		
	WELDON COOPER CENTER -2018		24,972
	U.S. CENSUS -2010		23,746

DEBT POLICY RATIOS			Debt Policy Limit	FY2020 %
1) **Net Direct Debt as a % of Taxable Assessed Value**			4.00%	3.64%
Net Direct Debt	$	74,132,123		
Taxable Assessed Value	$	2,036,621,148		
2) **Debt Service as a % of Total Governmental Expenditures**			15.00%	8.86%
FY2020 Debt Service	$	4,944,415		
Governmental Expenditures				
General Fund	$	39,989,535		
Education Transfer		13,950,000		
Capital Improvements Fund		841,050		
Blue Ridge Court Services Fund		1,056,660		
Total Gov't Expenditures	$	55,837,245		
3) **10 Year Payout Ratio**			>50% / 10 Years	
		FY2020		74.80%
		FY2021		78.90%
		FY2022		82.70%
		FY2023		87.20%
		FY2024		92.80%

DESCRIPTION OF MAJOR REVENUE SOURCES

The following is a brief description of the major General Fund revenue sources administered by the City of Staunton.

Taxing Authority

1. Constitution

The authority of the General Assembly, and limitations on such authority concerning taxation by local governments, are set out in Article X of the Virginia Constitution. Because the General Assembly inherently has the power to tax and to delegate such authority to local governments, the principal purpose of Article X is to restrict the taxing powers the General Assembly may grant to local governments.

The Constitution segregates certain sources of tax revenue exclusively for taxation by the state and others by the localities. Section 4of Article X specifically provides that real estate, coal and other mineral lands, and tangible personal property, except rolling stock of public service corporations, are to be taxed only by local governments.

2. Virginia Code

The taxing authority of local governments is essentially statutory and is set out primarily in Subtitle III, Chapters 30 through 39, of Title 58.1 of the Code of Virginia.
Major sources of tax revenue include retail sales and use tax; consumer utility taxes; motor vehicle and trailer license taxes; business, professional, and occupational license taxes; transient occupancy taxes; recordation taxes; taxes on wills and grants of administration; bank franchise taxes; recreation taxes; and special and sanitary district taxes.

3. Uniform Charter Powers Act

The one exception to the statutory grant of taxing authority is the Uniform Charter Powers Act. As the Virginia County Supervisors' Manual states:

The Code of Virginia sets forth in considerable detail the items of wealth or wealth-producing activities which may be taxed by local governments. As a result, counties and cities now enjoy relatively parallel tax powers, except for the broad grant of taxing power contained in the Uniform Charter Powers Act that is subject to inclusion in municipal charters.

Section 15.1-841 of the Code of Virginia refers to the taxing powers granted under the Uniform Charter Powers Act and states:

§ 15.1-841. Taxes and assessments. A municipal corporation may raise annually by taxes and assessments on property. persons and other subjects of taxation, which are not prohibited by law, such sums of money as in the judgment of the municipal corporation are necessary to pay the debts, defray the expenses, accomplish the purposes and perform the functions of the municipal corporation, in such manner as the municipal corporation deems necessary or expedient.

Under this section, cities and towns which have incorporated the Uniform Charter Powers Act into their charters have a general taxing authority. Accordingly, such cities and towns may in fact impose taxes as a result of this provision, or through explicit authority granted in their charters, which may not be levied by counties. A major difference resulting from this general grant of taxing authority is that cities and towns which incorporate it into their charter may levy taxes in addition to those imposed by counties; unlike counties, they are not subject to the rate limitations set out in the Code.

C. Local Taxes

The following section briefly describes each of the local taxes imposed by Virginia's counties, cities, and towns.

1. Taxes on Property

a. **Real property**. The real property tax is assessed annually against the fair market value of all taxable real estate. Fair market value is determined by an appraisal process which may occur as frequently as annually or as infrequently as every six years.

Certain types of property which may not technically constitute real property, fixtures, or improvements to real estate are taxed like real estate. Mineral and timber lands are also taxed as real estate, although they are to be separately listed and assessed. Mobile homes, although they may constitute real property under the law of fixtures, are classified as tangible personal property but may not be taxed at a rate greater than that applicable to real property.

b. **Land use taxation**. In 1971, the General Assembly adopted legislation for the purpose of preserving land dedicated to agricultural, horticultural, forestal, and open space uses by reducing or deferring increased taxes due to a potential "higher use." The concept is based on the assumption that encroaching development and resulting higher property taxes compelled farm owners to sell their land. Land use taxation is a local option program, and localities may elect to include any or all of the four classifications of property in their ordinance. The State Land Evaluation Advisory Council annually determines and publishes a range of suggested values for each of the special uses. These values are advisory, however, and the ultimate valuation is made by the commissioner of the revenue or other local assessing officer. In addition to the special use value, the local assessor also determines the fair market value of the special use property at its highest and best use.

When the landowner changes the use of the land, liability for roll-back taxes attaches and is computed by adding the amount of deferred tax for the five most recent completed tax years, including simple interest at the rate applicable to the delinquent taxes. In addition, taxes for the current tax year are recalculated. The amount of deferred tax for each year is the difference between the tax actually levied and paid and the tax that would have been paid if fair market value assessments had been utilized.

2. Property Tax Exemptions

The majority of property tax exemptions are found in Article X, Section 6 of the Virginia Constitution, which includes the following:

1. Property owned directly or indirectly by the Commonwealth or any of its political subdivisions;
2. Property owned and exclusively occupied or used by churches or religious bodies for religious worship or for the residences of their ministers;
3. Nonprofit cemeteries;
4. Property owned by nonprofit public libraries or nonprofit institutions of learning, as long as such property is primarily used for literary, scientific or educational purposes or purposes incidental thereto;
5. Intangible personal property, or any class or classes thereof, as may be provided for in general law;
6. Property used by its owner for religious, charitable, patriotic, historical, benevolent, cultural or public park and playground purposes, as may be provided by classification or designation by a three-fourths vote of the General Assembly;
7. Land subject to a perpetual easement permitting inundation by water as provided by general law;
8. By local option, property owned and occupied as their sole dwelling by persons 65 years of age or older or permanently and totally disabled, who are deemed by the General Assembly to be bearing an extraordinary tax burden on such property in relation to their income and financial worth;
9. By local option, pollution control or solar energy equipment, facilities, or devices, including real property; and
10. By local option, partial exemption of real estate which has undergone substantial renovation, rehabilitation, or replacement.

Article X, Section 6 of the Constitution also provides that property tax exemptions are to be strictly construed. Items 1, 2, 3, and 4 above are self-executing; that is, they do not require statutes to implement them.

Item 6 above authorizes the General Assembly, by a three-fourths vote in each house, to exempt charitable organizations from property taxation either by designation (naming the specific organization) or by classification (naming a class or groups similarly situated). Since this provision first appeared in the Constitution in 1971, through the end of the 1994 Sessions of the General Assembly, slightly over 600 organizations have been granted exempt status by designation. Few of those exemptions were granted on a state-wide basis; most are granted on a local jurisdiction basis only.

In 1978, the General Assembly determined that the proliferation of tax exemptions constituted one of the reasons local tax bases continued to erode and attempted to devise a method for dealing with the problem. A study authorized by HJR 32 and continued by HJR 227 in 1979 culminated in the <u>Report of the Joint Subcommittee to Study Real Property Tax Exemptions.</u> The report stated that localities' percentages of tax exempt property ranged from four percent to 45 percent of the tax base, with a median of 18 percent. Although governmental property accounted for the largest portion of exempt property, "the private sector's share is quite substantial."

The report also noted that the Commonwealth's "control over exemption policy is an accident of history" and a remnant left over from a period of time when the Commonwealth itself taxed such property. However, the subcommittee concluded "that it was impossible to make meaningful changes affecting existing exemptions. No charitable organization was willing to exchange a sure exemption for uncertainty, regardless of the equity of the proposal or the minimal extent of the uncertainty." As a result, the subcommittee was left with merely standardizing the procedure by which new exemptions are to be granted.

That procedure has been codified in § 30-19.04 of the Code of Virginia. Any legislative committee is prohibited from considering such exemption legislation unless the request for legislation is accompanied by a resolution of the governing body of the affected locality either supporting or refusing to support the exemption. Such legislation which is supported by local government is routinely enacted unanimously by each session of the General Assembly.

3. Service Charges

Article X, Section 6 (g) of the Constitution permits the General Assembly to authorize local governments to impose service charges on otherwise tax exempt property. Certain property is excluded from this provision, including the land and buildings of churches used exclusively for worship and property used exclusively for private educational or charitable purposes. The service charge is based on the amount the locality expended in the preceding year for providing services to the exempted property; the services to be considered include only police and fire protection and refuse collection. Any such service charge is capped at 20 percent of the real estate tax rate, or at 50 percent in the case of faculty and staff housing for private educational institutions.

Concerned that the service charge had been imposed, for the most part, only upon the property of the Commonwealth, the General Assembly amended the Code to restrict the use of the service charge to those localities where the value of real estate owned by the Commonwealth, excluding hospitals, educational institutions, or roadway property, exceeds three percent of the value of all real estate within the jurisdictions' boundaries.

4. Tangible Personal Property

Tangible personal property was segregated for local taxation in 1927. Cities, counties and towns may levy a tax on the tangible personal property of businesses and individuals. For tax purposes, personal property is property that, by its location and character, shows that the owner intends it to be movable. Household goods and personal effects are classified separately to enable localities to exempt them from the personal property tax. Localities are also authorized to exempt or tax at a lower rate farm machinery and equipment.

Since 1979, the number of classifications for tax rate purposes has increased considerably, from eight in 1979 to the current 22. The classification statutes set the upper limit of the tax rate on these classes at the rate on tangible personal property. The localities are not required to establish different tax rates on these different classes of property, but are given the option to adopt lower rates.

The tax is imposed by the locality where the property has situs. The situs, or location, of personal property is the county, city, or town in which the property is physically located on the tax day, which in mostlocalities is January 1. However, the situs for purposes of assessment of motor vehicles, travel trailers, boats and airplanes is the locality where the vehicle is normally garaged, docked, or parked. When situs cannot be determined it is considered to be the owner's jurisdiction.

Localities are required to assess tangible personal property at fair market value. However, localities are authorized to assess each class of tangible personal property according to a different method so long as the method used is uniform within each class.

a. Machinery and tools. Counties, cities, and towns are required to segregate machinery and tools used in a trade or business as a separate classification of tangible personal property. The tax rate, however, cannot exceed that imposed on other classes of tangible personal property.

b. Merchants' capital. The City of Staunton does not assessthis tax. The merchants' capital tax may be imposed by localities that do not impose abusiness, professional and occupational license tax ("BPOL"). The rate of the merchants' capital tax may not exceed the rate and ratio which were in effect in a locality on January 1, 1978. Localities, however, may still lower the tax liability of merchants by changing the nominal rate, the assessment ratio, or both. Merchants' capital is defined as inventory of stock on hand, daily rental passenger cars as defined in § 58.1-2401 of the Code, daily rental property, and all other taxable personal property of any kind except (i) money on hand and on deposit and (ii) tangible personal property not offered for sale as merchandise.

5. Taxes on Individuals/Consumers

a. Sales and use. Tangible personal property sold or used in the Commonwealth is subject to the Virginia retail sales and use tax unless the property is exempt from taxation by statute. A transaction subject to the sales tax is not subject to the use tax. Sales and use tax exemptions are classified into the following ten categories: (i) governmental and commodities, (ii) agricultural, (iii) commercial and industrial, (iv) educational, (v) services, (vi) media-related, (vii) medical-related, (viii) nonprofit civic and community service, (ix) nonprofit cultural organizations, and (x) miscellaneous.

Virginia's counties and cities are authorized to impose up to a one percent local sales and use tax on a tax base identical to the state tax base. All counties and cities have chosen to impose the local tax at the maximum rate of one percent, which means there is a uniform 4.5 percent sales and use tax rate imposed throughout the Commonwealth, including the 3.5 percent state tax rate.

State tax revenues generated by one percent of the 3. 5 percent tax rate are distributed to counties and cities on the basis of the number of school-age children in each locality according to the most recent statewide census of school-age population taken by the Department of Education. The state revenues distributed to each locality must be used for maintenance, operation, capital outlay, debt, and other expenses incurred in the operation of public schools.

The one percent local sales tax collected with the state tax is distributed to counties and cities based upon the point of sale. The revenues collected are distributed to the general fund of the locality and may be used for any purpose. Towns located within a county do not have authority to levy the local sales tax unless the county has not levied the tax. However, the town is entitled to a portion of the local revenues collected by the county.

b. Motor fuel. The City of Staunton does not assess this tax. Certain localities are authorized to impose a specia1 local sales and use tax on motor fuel of up to two percent of the retail price of the fuel. Motor fuel is one of the categories of tangible personal property which is exempt from the general sales and use tax base. The Code of Virginia authorizes the imposition of this tax by any county or city that is a member of the Northern Virginia Transportation District or any transportation district contiguous to the Northern Virginia Transportation District (currently, only the Potomac-Rappahannock Transportation District). The tax is levied like a sales and use tax but is essentially a motor fuel tax, since the tax is incorporated into the pump price of the motor fuel.

c. **Daily rental property**. The daily rental property tax is a tax on the gross proceeds of any person engaged in the short-term rental business. Localities are authorized to levy the daily rental property tax in an amount not to exceed one percent.

d. **Motor vehicle license**. The City of Staunton does not assess this tax. Counties, cities, and towns are authorized to impose a license tax on motor vehicles, trailers, and semi-trailers not to exceed that imposed by the state. The situs for the imposition of the license tax is the locality in which the vehicle is normally garaged, stored, or parked. If it cannot be determined where the personal property is normally located, the situs is the domicile of its owner. If the owner of the vehicle is a college student, the situs is the domicile of the student.

e. **Consumer utility**. The consumer utility tax is a local option tax which localities are authorized to impose on consumers of telephone services, water, heat, light, and power. The tax on residential customers may not exceed 20 percent of the first $15 of the monthly bill. However, any locality imposing a higher rate prior to July 1, 1972, may continue to tax at that rate, but may not raise it further. There are no limitations on the rates imposed on nonresidential consumers, i.e., commercial or industrial consumers.

The local utility tax is collected by the public service corporations or service providers as part of the monthly bill, with virtually no administrative costs to the locality. Localities are authorized to pay a commission of up to five percent of collections for collecting the tax if the tax is remitted in a timely fashion.

If a town imposes the tax, the county tax does not apply within the town if it operates its own school system or provides police or fire services and water or sewer services.

Every city with the exception of Bedford, and 82 of the 95 counties reported a utility consumers' tax in effect during the 1993 tax year.

f. **Transient occupancy**. The transient occupancy tax is a local tax based on the charge for lodging in hotels, motels, boarding houses, travel campgrounds and other facilities offering guest rooms rented out for continuous occupancy for fewer than 30 consecutive days. Counties are authorized to impose a tax of up to two percent based on the amount of the charge of the occupancy. By special act, Arlington County is authorized to impose a tax of five percent. Cities and towns may impose the tax without limitation under their "general taxing powers" provided under the Uniform Charter Powers Act. If a town imposes a transient occupancy tax, a county may not levy the same tax within the territorial limits of the town unless the town grants the county the authority to do so.

g. **Meals**. The food and beverage tax, also known as the meals tax, is a local tax based on the amount charged for certain prepared foods and beverages. Counties are limited to an 8.5 percent tax rate, but this includes the 4.5 percent sales and use tax, resulting in an effective meals tax cap of four percent. Prior to the imposition of the meals tax, the tax must be approved in a voter referendum in the county, unless the county is exempt from this requirement. Under the general taxing powers provided in the Uniform Charter Powers Act, any city or town may levy a meals tax without any limit on the tax rate. As with other local taxes, when a town imposes the meals tax, it prevents the county in which the town is located from imposing the county meals tax with the town, unless the town specifically allows the imposition of the county tax within the town's geographical limits.

h. **Cigarettes**. The cigarette tax is a flat fee levied on each pack of cigarettes. The local cigarette tax is added on to the price of each pack prior to its purchase. Cities may impose the tax provided they had the authority to do so under their charter prior to January 1, 1977. Only two counties, Arlington and Fairfax, have been granted statutory authority to levy the cigarette tax and are subject to a maximum rate of five cents per pack or the amount levied under state law, whichever is greater. Under the general taxing powers provided in the Uniform Charter Powers Act, any city or town may levy the cigarette tax without any restriction on the rate charged.

i. **Admissions**. The City cf Staunton does not assess this tax. The admissions tax is a local tax based on the charge for admission to certain events which are divided into five classes. Localities may tax each class of admissions with the same or a different tax rate. Cities and towns may impose the tax without limitation under their "general taxing powers" provided under the Uniform Charter Powers Act. However, of Virginia's counties, only four (Fairfax, Arlington, Dinwiddie, and Prince George) are authorized to levy an admissions tax at a rate not to exceed 10 percent of the amount of charge for admissions. Only one of the four counties, Dinwiddie, currently levies the admissions tax.

j. **Recordation**. The recordation tax is a tax imposed on the privilege of recording any deed, lease, contract, or mortgage relating to real estate and certain railroad rolling stock. Currently the state recordation tax is 15 cents per $100 or fraction thereof On deeds of bargain and sale, the tax is imposed on the sales price or the actual value of the property conveyed, whichever is greater. The option is placed in the statute as a safeguard to ensure that the consideration is not understated as a tax avoidance measure. On deeds of trusts and mortgages, the tax is imposed on the amount of debt, bonds, or obligation secured by the debt instrument.

Localities are authorized to impose a local recordation tax in an amount equal to one-third of the amount of the state recordation tax. Almost all Virginia cities and counties have exercised this authority and enacted a local recordation tax.

k. **Probate**. The probate tax is a tax on the probate of every will or grant of administration. Counties and cities are authorized to impose a local probate tax in an amount equal to one-third of the state probate tax.

l. **E-911 emergency services**. Any county, city or town which has established or will establish an enhanced 911 emergency telephone system is authorized to impose a special local tax on consumers of telephone services.

6. Taxes on Businesses

a. Business, professional and occupational license (BPOL). Counties, cities, or towns may levy a local license tax on business, trades, occupations, and professions. The tax is commonly referred to as the BPOL tax. The basis for the tax is normally gross receipts, but will always be the same for all individuals engaged in the same business. Some occupations and businesses are exempt from the tax, including but not limited to certain public service corporations and manufacturers who sell merchandise at wholesale at the place of manufacture. For counties, the license tax imposed does not apply in any town in the county where the town has a similar tax unless the town's governing body makes provision for the county to apply the tax.

The situs for the BPOL tax is any county, city, or town in which the individual maintains an office or carries on principal and essential business. If such taxable situs is in more than one local jurisdiction, the tax in any one jurisdiction may not exceed the amount of business attributable to that local jurisdiction.

In general, the limits on the BPOL tax rates are that:

"[N]o local tax imposed ... shall be greater than thirty dollars or the rate set forth below for the class of enterprise listed, whichever is higher:

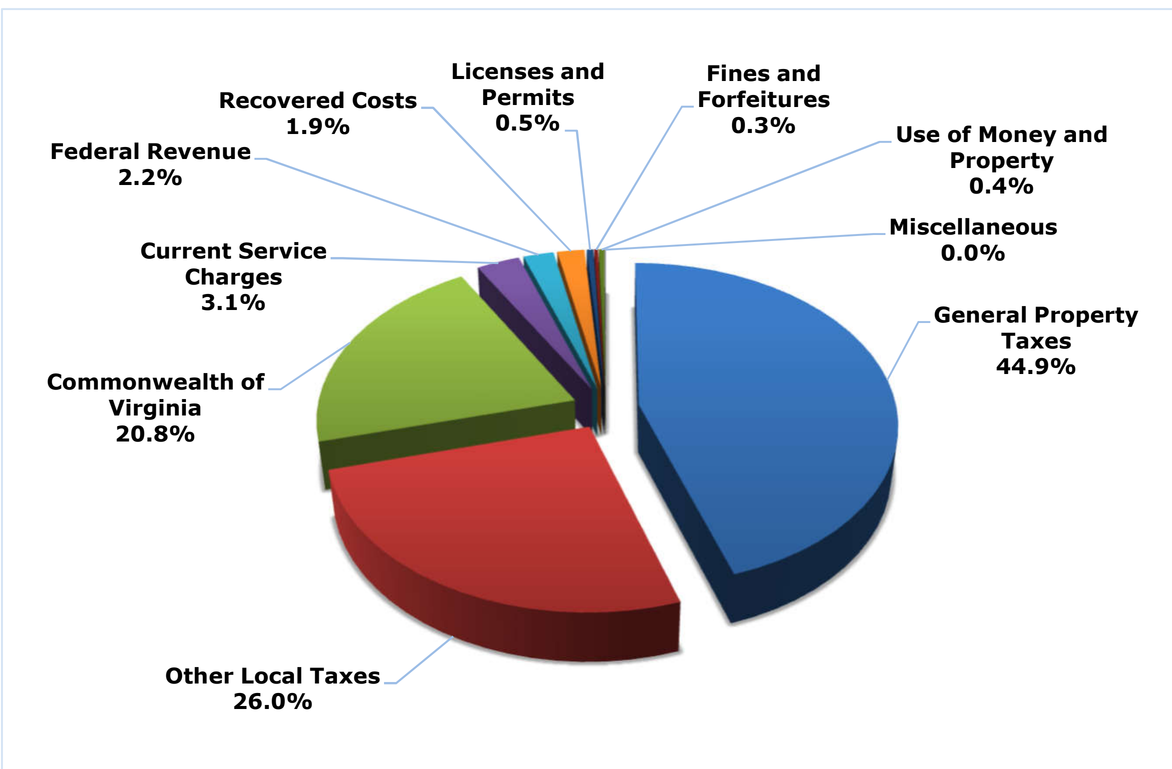
1. For contracting, and persons constructing for their own account for sale, sixteen cents per $100 of gross receipts;
2. For retail sales, twenty cents per $100 of gross receipts;
3. For financial, real estate and professional services, fifty-eight cents per $100 of gross receipts; and
4. For repair, personal and business services, and all other businesses and occupations not specifically listed or excepted in this section, thirty-six cents per $100 of gross receipts."

b. Utility license. The utility license tax is a local license tax on public service corporations, including telephone and telegraph companies, water companies, and heat, light and power companies. Localities are authorized to levy a utility license tax in an amount not to exceed one-half of one percent of the gross receipts accruing to the company from business within the locality.

c. Bank franchise. The bank franchise tax is a tax assessed against the "net capital" of banks and bank holding companies. The tax is imposed at the rate of one dollar on each $100 of net capital, and any city, town, or county may impose a bank franchise tax, not to exceed 80 percent of the state tax rate on each $100 of net capital of such bank located in the jurisdiction. Any bank paying such a local bank franchise tax is entitled to a credit on its state return. Therefore, 80 percent of the bank franchise tax is paid into the treasuries of the localities in which the bank is doing business.

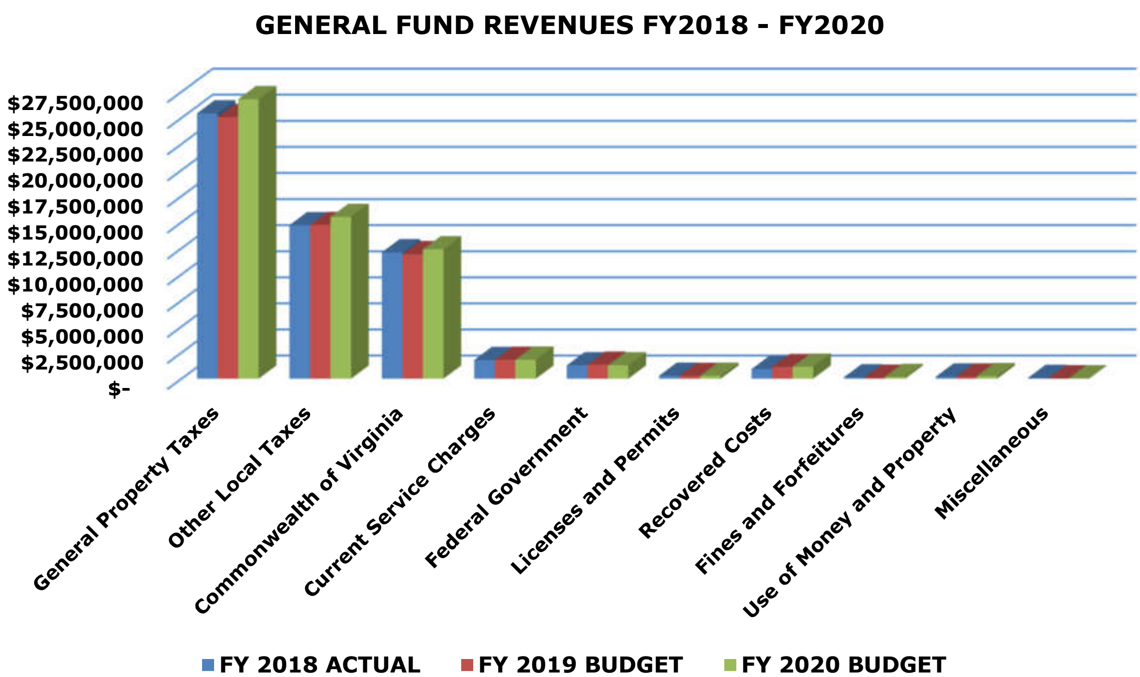
CITY OF STAUNTON
FY 2020 GENERAL FUND REVENUES

Category		FY2020	% of Total
General Property Taxes	$	26,790,500	44.9%
Other Local Taxes		15,507,000	26.0%
Commonwealth of Virginia		12,404,363	20.8%
Current Service Charges		1,822,366	3.1%
Federal Revenue		1,283,507	2.2%
Recovered Costs		1,146,264	1.9%
Licenses and Permits		280,900	0.5%
Fines and Forfeitures		165,500	0.3%
Use of Money and Property		246,100	0.4%
Miscellaneous		28,500	0.0%
Total Revenues	$	59,675,000	100.0%



CITY OF STAUNTON
GENERAL FUND REVENUES
Summary Comparison of FY 2018, 2019, 2020

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET	FY 2020 $ VARIANCE	% of FY2020 Budget
General Property Taxes	$ 25,439,640	$ 25,084,635	$ 26,790,500	$ 1,705,865	44.9%
Other Local Taxes	14,715,306	14,724,500	15,507,000	782,500	26.0%
Commonwealth of Virginia	12,113,565	11,924,566	12,404,363	479,797	20.8%
Current Service Charges	1,799,686	1,804,678	1,822,366	17,688	3.1%
Federal Government	1,276,171	1,339,888	1,283,507	(56,381)	2.2%
Licenses and Permits	287,879	267,300	280,900	13,600	0.5%
Recovered Costs	923,212	1,118,833	1,146,264	27,431	1.9%
Fines and Forfeitures	134,887	91,000	165,500	74,500	0.3%
Use of Money and Property	198,538	211,100	246,100	35,000	0.4%
Miscellaneous	67,282	28,500	28,500	-	0.0%
Total Revenues	$ 56,956,166	$ 56,595,000	$ 59,675,000	$ 3,080,000	100.0%



CITY OF STAUNTON
FY 2020 GENERAL FUND REVENUES

GENERAL PROPERTY TAXES		FY 2018 ACTUALS		FY 2019 BUDGET		FY 2020 BUDGET		$Amount Variance
Real Estate Taxes	$	18,216,181	$	18,225,000	$	19,550,000	$	1,325,000
Real Estate-Public Service		811,111		800,000		900,000		100,000
Real Estate- Interest Assessed		178,647		150,000		175,000		25,000
Real Estate Penalty		135,216		120,000		130,000		10,000
Real Estate-Service District Tax		116,778		120,000		125,000		5,000
Personal Property Taxes		5,289,547		5,015,000		5,275,000		260,000
Personal Property-Public Service		4,301		4,000		4,000		-
Personal Property Interest		58,733		50,000		55,000		5,000
Personal Property-Penalty		88,382		80,000		85,000		5,000
Machinery & Tools Tax		540,745		520,635		491,500		(29,135)
Total Property Taxes	$	25,439,641	$	25,084,635	$	26,790,500	$	1,705,865
OTHER LOCAL TAXES								
Business & Occupational Licenses	$	2,216,754	$	2,200,000	$	2,200,000	$	-
Water Utility Tax		281,468		275,000		280,000		5,000
Gas Utility Tax		297,109		300,000		300,000		-
Electric Utility Tax		585,700		575,000		585,000		10,000
Local Sales Tax- One Percent		4,123,862		4,015,000		4,300,000		285,000
Bank Stock Tax		479,603		425,000		475,000		50,000
Recordation-Local		223,322		180,000		200,000		20,000
Cigarette Tax		397,536		400,000		395,000		(5,000)
Motel Tax		677,917		890,000		890,000		-
Meals Tax		4,118,267		4,112,500		4,600,000		487,500
Probate Tax		7,034		7,000		7,000		-
Short Term Rental Tax		28,333		25,000		25,000		-
Local Communications Tax		1,278,400		1,320,000		1,250,000		(70,000)
Total Other Taxes	$	14,715,305	$	14,724,500	$	15,507,000	$	782,500
LICENSES & PERMITS								
Dog Licenses	$	11,182	$	12,000	$	12,000	$	-
Precious Metals Permit		200		-		-		-
Building Permits		110,308		125,000		125,000		-
Electrical Permits		42,158		40,000		40,000		-
Plumbing Permits		71,015		50,000		60,000		10,000
Subdivision Review-Minor		3,130		-		-		-
Transfer Fees-Circuit Court		913		800		900		100
Zoning Fees		11,725		12,000		12,000		-
Police Recording Fees		12,681		11,000		11,000		-
Electronic Summons Fee		17,016		12,000		15,000		3,000
Fire Permits		3,350		2,000		2,500		500
Other Permits		4,200		2,500		2,500		-
Total License & Permits	$	287,878	$	267,300	$	280,900	$	13,600
FINES & FORFEITURES								
Circuit Court Fines	$	117,492	$	75,000	$	110,000	$	35,000
Court Recording Fees		-		-		40,000	$	40,000
Animal Control Fines		5,955		6,000		5,500		(500)
Courthouse Maintenance Fines		11,439		10,000		10,000		-
Total Fines & Forfeitures	$	134,886	$	91,000	$	165,500	$	74,500

CITY OF STAUNTON
FY 2020 GENERAL FUND REVENUES

	FY 2018 ACTUALS	FY 2019 BUDGET	FY 2020 BUDGET	$Amount Variance
USE OF MONEY AND PROPERTY				
Interest on Investments	$ 151,343	$ 165,000	$ 200,000	$ 35,000
Rental of Property	47,195	46,100	46,100	-
Total Use of Money and Property	$ 198,538	$ 211,100	$ 246,100	$ 35,000
CURRENT SERVICE CHARGES				
Sheriff Fees	$ 2,617	$ 2,617	$ 2,617	$ -
Commonwealth Attorney Fees	3,741	3,000	3,500	500
Circuit Court Fees	3,707	4,000	4,000	-
Courthouse Security Fee	38,571	30,000	35,000	5,000
Jail Admission Fee	3,942	3,500	3,500	-
Clerk Circuit Court Copy Fees	11,310	9,000	10,000	1,000
Court Appointed Attorney Fee	377	-	-	-
Property Clean Up Fees	33,983	2,000	2,000	-
DMV Stop Fees	5,790	5,000	5,000	-
Administrative Fee	24,117	23,000	23,000	-
PILOT - Water Fund	409,744	409,744	417,869	8,125
PILOT - Sewer Fund	199,034	199,034	190,741	(8,293)
PILOT - Parking Fund	91,562	91,562	98,971	7,409
PILOT - Stormwater Fund	249,073	249,073	230,492	(18,581)
PILOT - Environmental Fund	297,348	297,348	295,886	(1,462)
Tax Exempt Service Charges	4,790	4,800	4,790	(10)
Library Fees & Fines	21,961	25,000	25,000	-
Golf Memberships	-	12,000	12,000	-
Recreation-Summer Playground	79,374	75,000	75,000	-
Recreation-Heart Program	156,975	130,000	155,000	25,000
Recreation-Instr/Educ Classes	24,551	25,000	25,000	-
Recreation- League Fees	42,342	40,000	40,000	-
Golf Cart Fees	-	57,000	57,000	-
Golf Green Fees	-	33,000	33,000	-
Duck Food Sales	9,268	5,000	6,000	1,000
Recreation Fees	2,085	2,000	2,000	-
Swimming Pool Fees	42,274	45,000	45,000	-
Recreation Trip Fees	36,668	20,000	20,000	-
Miscellaneous	75	-	-	-
Tourism Advertising Fee	3,000	-	-	-
Sale of Publications & Maps	1,406	2,000	-	(2,000)
Total Current Service Charges	$ 1,799,685	$ 1,804,678	$ 1,822,366	$ 17,688
MISCELLANEOUS REVENUE				
Payment in Lieu of Tax - SRHA	$ 13,593	$ 13,500	$ 13,500	$ -
Sale of Salvage and Surplus	31,046	15,000	15,000	-
Miscellaneous Revenue	22,643	-	-	-
Total Miscellaneous Revenue	$ 67,282	$ 28,500	$ 28,500	$ -

CITY OF STAUNTON
FY 2020 GENERAL FUND REVENUES

RECOVERED COSTS		FY 2018 ACTUALS		FY 2019 BUDGET		FY 2020 BUDGET		$Amount Variance
Recovered Costs - General Gov't	$	-	$	281,260	$	278,390		(2,870)
Recovered Costs-Courts		58,018		55,000		58,000		3,000
Recovered Costs - Public Works		27,769		25,000		25,000		-
Recovered Costs - Public Safety		614,173		589,873		589,874		1
Recovered Costs- Police Security		46,670		30,000		45,000		15,000
Recovered Costs - Ins/ Other		44,940		10,000		10,000		-
Recovered Costs- Education Fund		87,405		85,700		89,600		3,900
Recovered Costs - Recreation/Library		44,237		42,000		50,400		8,400
Total Recovered Costs	$	923,212	$	1,118,833	$	1,146,264	$	27,431

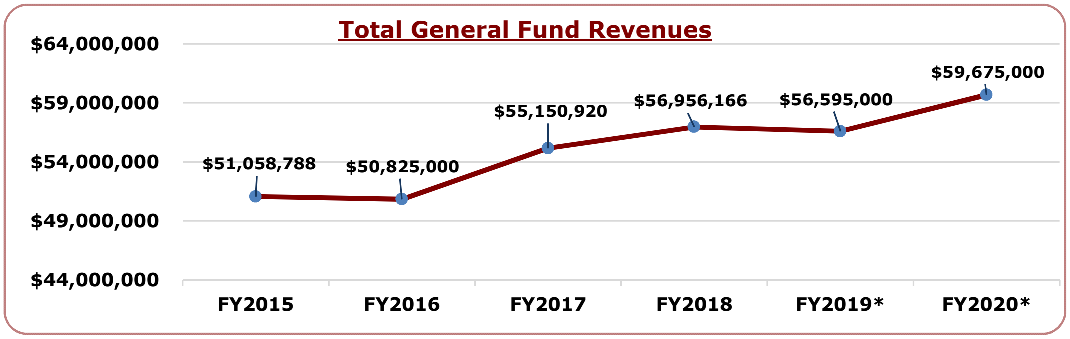
COMMONWEALTH OF VIRGINIA								
Public Facilities Tax	$	118,602	$	120,000	$	120,000	$	-
Recordation		74,058		57,000		70,000		13,000
Rolling Stock Taxes		14,036		14,000		14,000		-
Motor Vehicle Rental Tax		79,340		75,000		80,000		5,000
Law Enforcement		886,252		886,250		919,044		32,794
Personal Property -PPTRA		1,652,200		1,652,200		1,652,200		-
Recordation-Grantor's Tax		56,784		45,000		50,000		5,000
Juror & Witness Fees		10,660		7,000		10,000		3,000
State Crime Forfeited Assets-Judicial		3,982		-		-		-
Grant-DCJS-Victim Witness		24,934		14,500		25,000		10,500
DMV-Four for Life Funds		-		20,000		25,250		5,250
DMV - Animal License Plates		827		600		750		150
State Crime Forfeited Assets-Law		30,504		-		-		-
Fire Programs Fund		79,386		75,000		75,000		-
E911 Wireless Board		75,027		70,000		76,000		6,000
Street & Highway Maintenance		4,073,904		4,124,158		4,290,026		165,868
Health and Welfare		1,336,203		1,482,472		1,354,510		(127,962)
Children Services Act		2,164,486		1,867,540		2,185,793		318,253
VA Comm for the Arts		4,500		4,500		4,500		-
Library		146,297		147,129		155,160		8,031
Miscellaneous State Aid/Grants		13,413		-		-		-
Commissioner of Revenue		121,585		122,485		126,165		3,680
Treasurer		109,726		111,792		115,155		3,363
Electoral Board & Registrar		37,391		37,000		38,525		1,525
Commonwealth Attorney		410,185		415,000		419,350		4,350
Sheriff		293,314		292,800		302,800		10,000
Circuit Court Clerk		270,668		283,140		295,135		11,995
Circuit Court Technology Trust Fund		25,304		-		-		-
Total Commonwealth of Virginia	$	12,113,568	$	11,924,566	$	12,404,363	$	479,797

CITY OF STAUNTON
FY 2020 GENERAL FUND REVENUES

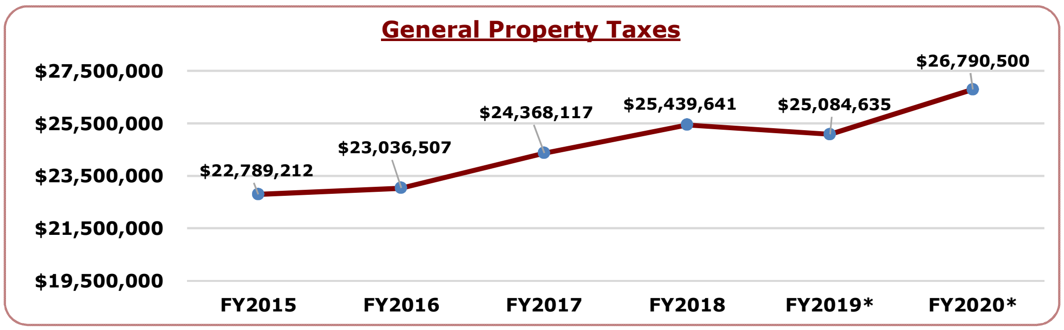
FEDERAL REVENUE	FY 2018 ACTUALS	FY 2019 BUDGET	FY 2020 BUDGET	$Amount Variance
Health and Welfare	$ 1,080,266	$ 1,127,212	$ 1,030,721	$ (96,491)
Miscellaneous Federal	9,895	-	-	-
Federal Grants-Victim Witness	74,803	80,000	75,000	(5,000)
Federal Grant-Fire SAFER Grant	111,207	132,676	177,786	45,110
Total Federal Revenue	$ 1,276,171	$ 1,339,888	$ 1,283,507	$ (56,381)
TOTAL GENERAL FUND REVENUE	**$ 56,956,166**	**$ 56,595,000**	**$ 59,675,000**	**$ 3,080,000**

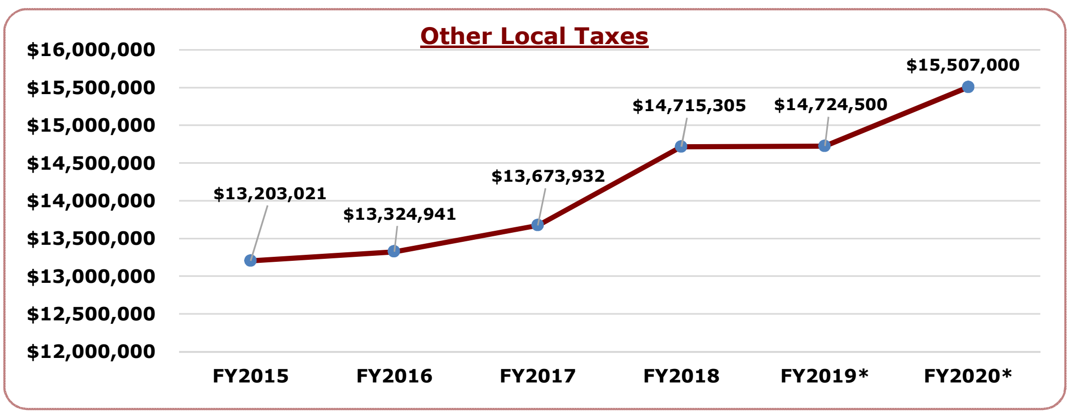
FY2020 MAJOR REVENUE CHANGES	FY2019	FY2020	VARIANCE	Description
REAL ESTATE	**$ 19,025,000**	**$ 20,450,000**	**$ 1,425,000**	**8.31% Increase in Assessed Value**
PERSONAL PROPERTY	**$ 5,015,000**	**$ 5,275,000**	**$ 260,000**	**Increase in value and collections**
LOCAL SALES TAX	**$ 4,015,000**	**$ 4,300,000**	**$ 285,000**	**Increase in estimate based on FY2019 YTD actuals**
MEALS TAX	**$ 4,112,500**	**$ 4,600,000**	**$ 487,500**	**Increase in estimate and Frontier Center Development- three fast food restaurants**
COURT FINES & FEES	**$ 91,000**	**$ 165,500**	**$ 74,500**	**Increase in court fines and fees**
COMM OF VA	**$ 4,450,396**	**$ 4,574,034**	**$ 123,638**	**Increase in revenues**
COMM OF VA-STREET MAINTENANCE	**$ 4,124,158**	**$ 4,290,026**	**$ 165,868**	**Increase in Maintenance Payments**
COMM OF VA/FEDERAL GOV'T-HEALTH & WELFARE	**$ 4,477,224**	**$ 4,571,024**	**$ 93,800**	**Increase based on Services**
FY2020 MAJOR REVENUE CHANGES			**$ 2,915,306**	

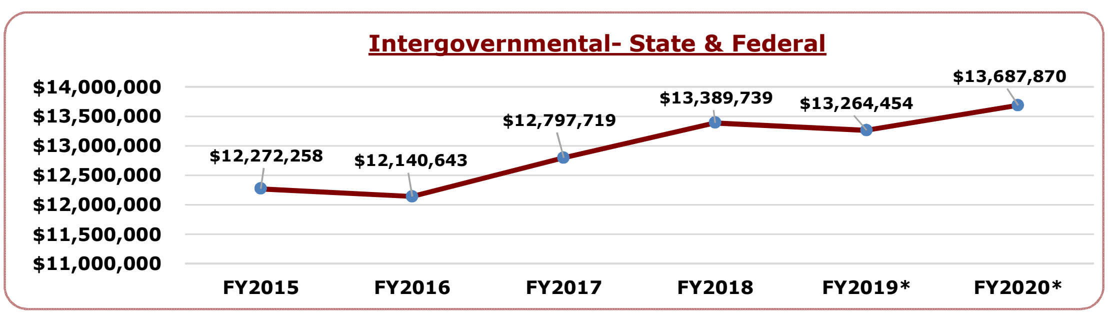
General Fund Revenues



Major Revenue Sources



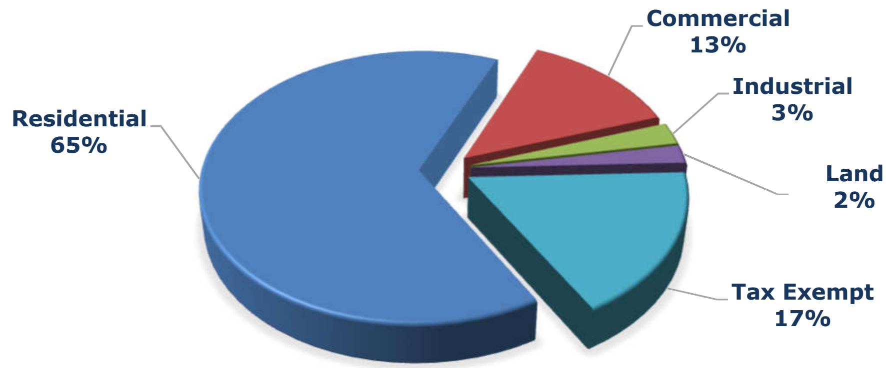




Fiscal Years 2015, 2016, 2017, 2018 = Actual Revenues
Fiscal Years 2019, 2020 = *Budgeted Revenues

CITY OF STAUNTON

JANUARY 1, 2019   REAL ESTATE ASSESSMENT



Real Estate Assessment by Category	2018 Number of Parcels	January 1, 2018 $.97 Tax Rate	2019 Number of Parcels	January 1, 2019 $.97 Tax Rate	% Change or $$ Change
Residential	8,898	1,462,997,016	8,928	$ 1,592,624,023	8.86%
Commercial	614	298,950,960	615	328,205,336	9.79%
Industrial	48	62,005,262	48	63,400,462	2.25%
Land	1,679	56,486,676	1,617	52,391,327	-7.25%
Tax Exempt	373	410,450,077	378	424,468,869	3.42%
Total Assessed Value	11,612	$ 2,290,889,991	$ 11,586	$ 2,461,090,017	7.43%
Total Taxable Value	11,239	$ 1,880,439,914	$ 11,208	$ 2,036,621,148	8.31%

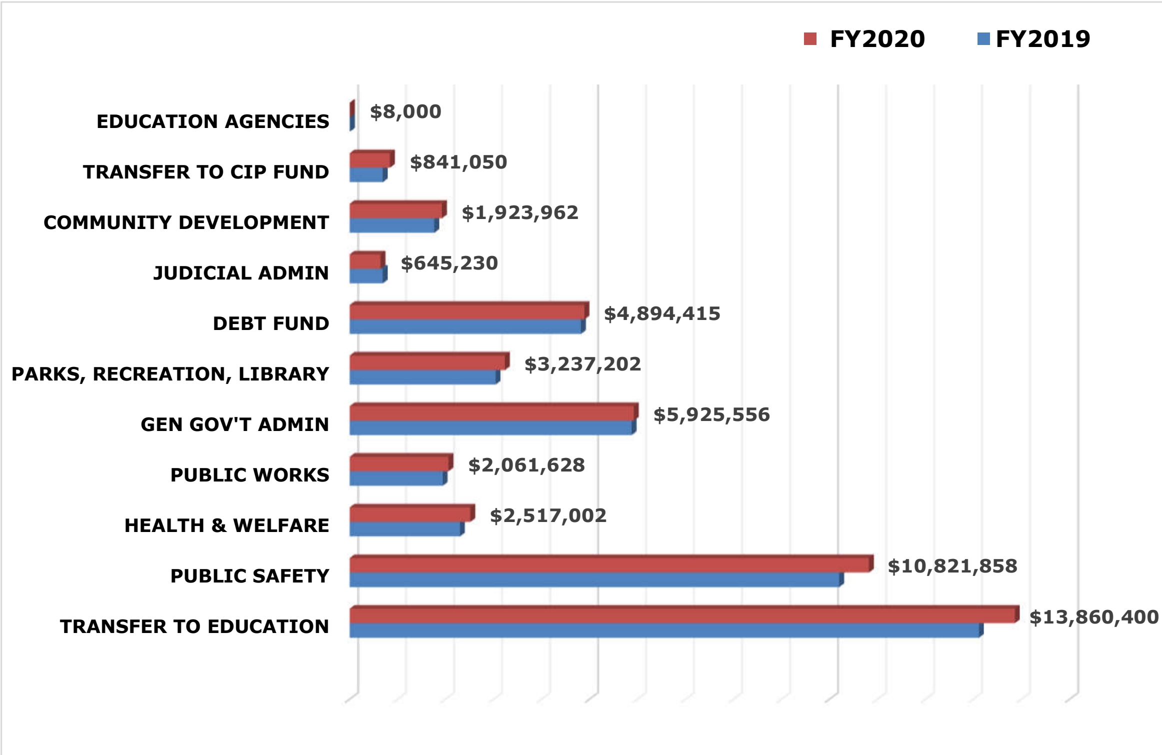
One Cent Taxable Value	$ 188,044		$ 203,662	8.31%
Average Residential Assessed Value	$ 164,418.64		$ 178,385.31	$ 13,966.67
Average Residential Tax Bill	$ 1,561.98		$ 1,730.34	$ 168.36
Downtown Service District Assessed Value	$ 78,498,928	245	$ 81,980,698	$ 3,481,770
DSD Tax Revenue @ $0.15/$100	$ 117,748		$ 122,971	$ 5,223

OTHER TAX EXEMPT PROPERTY:				TAX VALUE
Land Use - Ag Forest Districts	$ 19,838,895	39	$ 18,063,694	$ 175,218
Rehab Abatement Program	$ 9,159,800	76	$ 9,655,750	$ 93,661
TOTAL TAX EXEMPT/ ABATED TAXES	$ 28,998,695		$ 27,719,444	$ 268,879

CITY OF STAUNTON
REAL ESTATE TAXABLE ASSESSED VALUES

CALENDAR YEAR	TAX RATE PER $100	GROSS TAXABLE ASSESSED VALUE	% INCREASE / DECREASE	GROSS TAX LEVY	% INCREASE/ DECREASE IN LEVY
1990	$ 1.10	$ 552,209,620		$ 6,074,306	2.54%
1991	$ 1.10	$ 620,672,930	12.40%	$ 6,827,402	12.40%
1992	$ 1.10	$ 624,653,046	0.64%	$ 6,871,184	0.64%
1993	$ 1.10	$ 669,638,375	7.20%	$ 7,366,022	7.20%
1994	$ 1.10	$ 676,334,759	1.00%	$ 7,439,682	1.00%
1995	$ 1.04	$ 747,631,635	10.54%	$ 7,775,369	4.51%
1996	$ 1.04	$ 767,592,290	2.67%	$ 7,982,960	2.67%
1997	$ 1.00	$ 787,391,553	2.58%	$ 7,873,916	-1.37%
1998	$ 1.00	$ 858,381,240	9.02%	$ 8,583,812	9.02%
1999	$ 1.00	$ 881,717,155	2.72%	$ 8,817,172	2.72%
2000	$ 1.00	$ 892,241,497	1.19%	$ 8,922,415	1.19%
2001	$ 1.00	$ 964,271,152	8.07%	$ 9,642,712	8.07%
2002	$ 1.00	$ 974,187,691	1.03%	$ 9,741,877	1.03%
2003	$ 1.00	$ 1,067,393,540	9.57%	$ 10,673,935	9.57%
2004	$ 1.00	$ 1,083,304,711	1.49%	$ 10,833,047	1.49%
2005	$ 0.96	$ 1,281,677,950	18.31%	$ 12,304,108	13.58%
2006	$ 0.96	$ 1,344,077,362	4.87%	$ 12,903,143	4.87%
2007	$ 0.90	$ 1,786,612,776	32.92%	$ 16,079,515	24.62%
2008	$ 0.90	$ 1,823,826,090	2.08%	$ 16,414,435	2.08%
2009	$ 0.90	$ 1,944,786,867	6.63%	$ 17,503,082	6.63%
2010	$ 0.90	$ 1,960,478,554	0.81%	$ 17,644,307	0.81%
2011	$ 0.90	$ 1,820,641,380	-7.13%	$ 16,385,772	-7.13%
2012	$ 0.90	$ 1,830,710,951	0.55%	$ 16,476,399	0.55%
2013	$ 0.95	$ 1,782,236,588	-2.65%	$ 16,931,248	2.76%
2014	$ 0.95	$ 1,787,891,658	0.32%	$ 16,984,971	0.32%
2015	$ 0.95	$ 1,793,820,689	0.33%	$ 17,041,297	0.33%
2016	$ 0.95	$ 1,805,962,956	0.68%	$ 17,156,648	0.68%
2017	$ 0.97	$ 1,862,310,195	3.12%	$ 18,064,409	5.29%
2018	$ 0.97	$ 1,880,439,914	0.97%	$ 18,240,267	0.97%
2019	$ 0.97	$ 2,036,621,148	8.31%	$ 19,755,225	8.31%

CITY OF STAUNTON
GENERAL TAX REVENUE SUPPORT



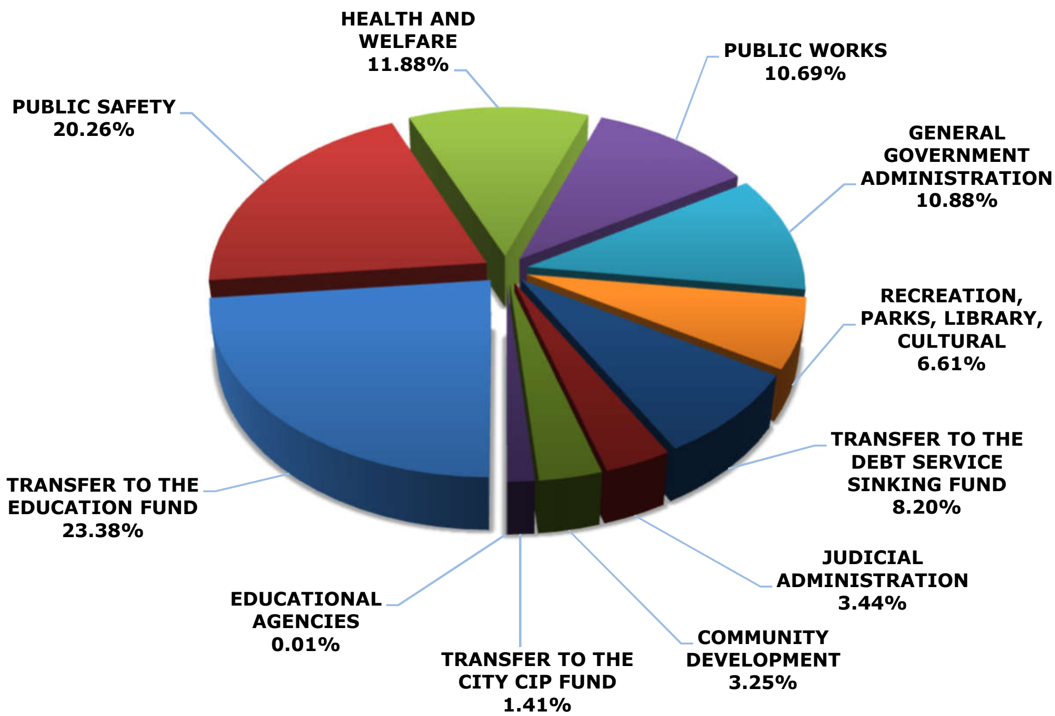
FY 2020 BUDGET	GENERAL TAX REVENUES	OTHER REVENUES/FEES	STATE & FEDERAL REVENUES	TOTAL REVENUES
TRANSFER TO EDUCATION	13,860,400	$ 89,600	$ -	$ 13,950,000
PUBLIC SAFETY	10,821,858	910,664	354,786	12,087,308
HEALTH & WELFARE	2,517,002	-	4,571,024	7,088,026
PUBLIC WORKS	2,061,628	25,000	4,290,026	6,376,654
GEN GOV'T ADMIN	5,925,556	288,390	279,845	6,493,791
PARKS, RECREATION, LIBRARY	3,237,202	550,400	159,660	3,947,262
DEBT FUND	4,894,415	-	-	4,894,415
JUDICIAL ADMIN	645,230	277,517	1,127,285	2,050,032
COMMUNITY DEVELOPMENT	1,923,962	14,500	-	1,938,462
TRANSFER TO CIP FUND	841,050	-	-	841,050
EDUCATION AGENCIES	8,000	-	-	8,000
TOTALS	$ 46,736,303	$ 2,156,071	$ 10,782,626	$ 59,675,000

General Revenue category includes all local tax revenues and State non-categorical revenues such as recordation taxes, motor vehicle rental tax, law enforcement, and personal property tax relief funds.

CITY OF STAUNTON

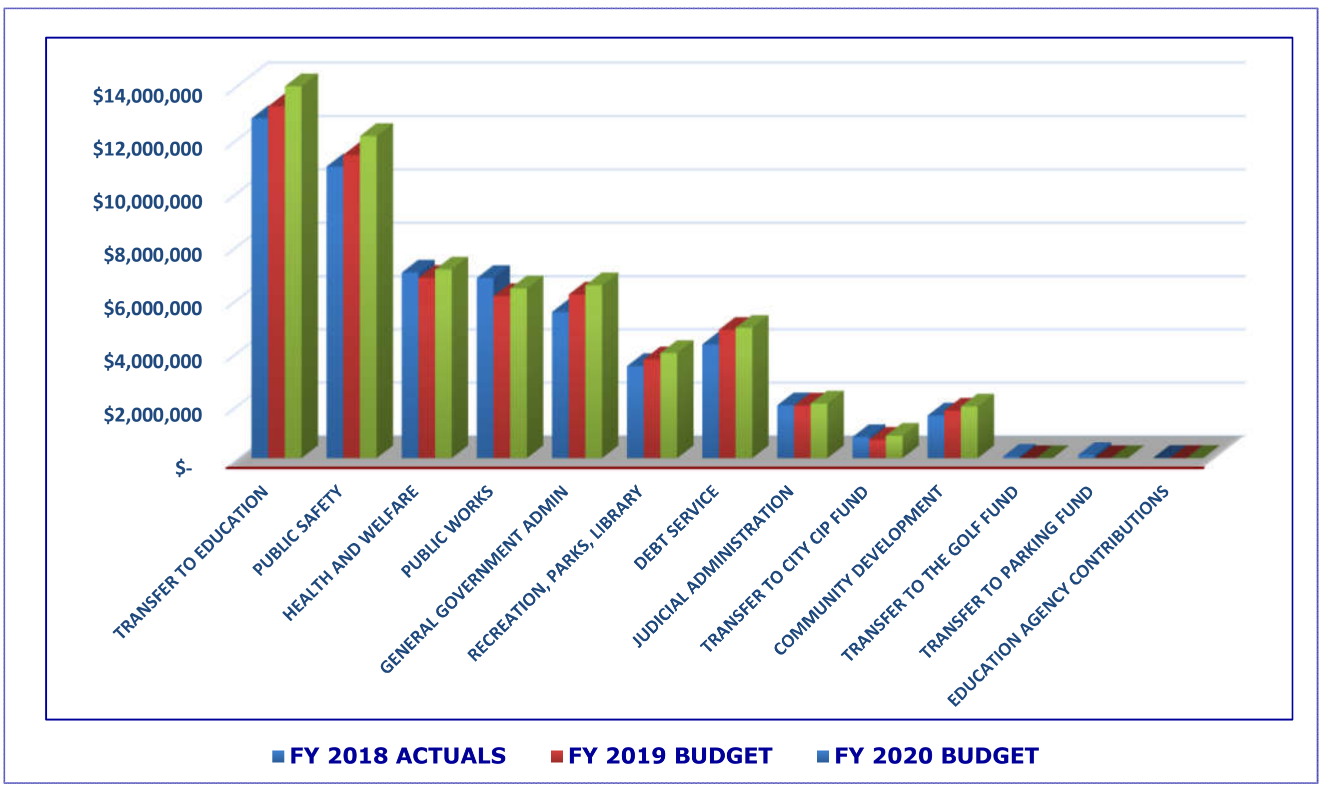
FY 2020 GENERAL FUND EXPENDITURES

TRANSFER TO THE EDUCATION FUND	$	13,950,000
PUBLIC SAFETY		12,087,308
HEALTH AND WELFARE		7,088,026
PUBLIC WORKS		6,376,654
GENERAL GOVERNMENT ADMINISTRATION		6,493,791
RECREATION, PARKS, LIBRARY, CULTURAL		3,947,262
TRANSFER TO THE DEBT SERVICE SINKING FUND		4,894,415
JUDICIAL ADMINISTRATION		2,050,032
COMMUNITY DEVELOPMENT		1,938,462
TRANSFER TO THE CITY CIP FUND		841,050
EDUCATIONAL AGENCIES		8,000
TOTAL GENERAL FUND EXPENDITURES	$	59,675,000



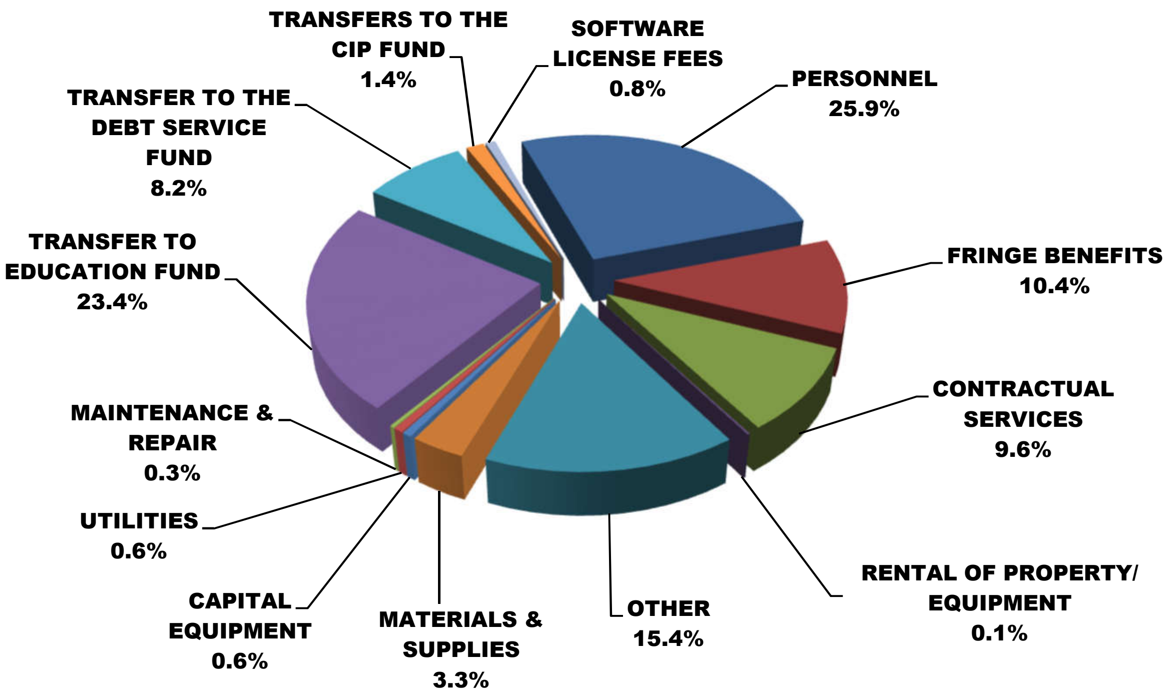
CITY OF STAUNTON
FY 2020 GENERAL FUND EXPENDITURES

	FY 2018 ACTUALS	FY 2019 BUDGET	FY 2020 BUDGET	$ VARIANCE	% INCREASE/ (DECREASE)
TRANSFER TO EDUCATION	$ 12,750,000	$ 13,200,000	$ 13,950,000	$ 750,000	5.7%
PUBLIC SAFETY	10,946,016	11,384,476	12,087,308	702,832	6.2%
HEALTH AND WELFARE	6,973,721	6,777,652	7,088,026	310,374	4.6%
PUBLIC WORKS	6,768,337	6,090,148	6,376,654	286,506	4.7%
GENERAL GOVERNMENT ADMIN	5,491,832	6,149,069	6,493,791	344,722	5.6%
RECREATION, PARKS, LIBRARY	3,458,167	3,711,304	3,947,262	235,958	6.4%
DEBT SERVICE	4,274,200	4,822,750	4,894,415	71,665	1.5%
JUDICIAL ADMINISTRATION	1,986,549	1,976,920	2,050,032	73,112	3.7%
TRANSFER TO CITY CIP FUND	791,050	691,050	841,050	150,000	21.7%
COMMUNITY DEVELOPMENT	1,600,105	1,783,631	1,938,462	154,831	8.7%
TRANSFER TO THE GOLF FUND	50,000	-	-	-	#DIV/0!
TRANSFER TO PARKING FUND	114,300	-	-	-	#DIV/0!
EDUCATION AGENCY CONTRIBUTIONS	8,000	8,000	8,000	-	0.0%
TOTAL GENERAL FUND EXPENDITURES	$ 55,212,277	$ 56,595,000	$ 59,675,000	$ 3,080,000	5.4%



CITY OF STAUNTON

FY 2020 GENERAL FUND EXPENDITURES



FY 2020 GENERAL FUND EXPENDITURES	TOTAL EXPENDITURE
PERSONNEL	$ 15,451,921
FRINGE BENEFITS	6,218,034
CONTRACTUAL SERVICES	5,704,679
RENTAL OF PROPERTY/EQUIPMENT	85,792
OTHER	9,213,329
MATERIALS & SUPPLIES	1,980,880
CAPITAL EQUIPMENT	351,400
UTILITIES	353,200
MAINTENANCE & REPAIR	167,700
TRANSFER TO EDUCATION FUND	13,950,000
TRANSFER TO THE DEBT SERVICE FUND	4,894,415
TRANSFERS TO THE CIP FUND	841,050
SOFTWARE LICENSE FEES	462,600
TOTAL EXPENDITURES	$ 59,675,000

CITY OF STAUNTON
FY 2020 GENERAL FUND EXPENDITURES

		FY 2018 ACTUALS		FY 2019 BUDGET		FY 2020 BUDGET		$ AMOUNT VS. FY 2019
GENERAL GOVERNMENT ADMINISTRATION								
LEGISLATIVE								
CITY COUNCIL	$	126,884	$	146,751	$	157,728	$	10,977
CLERK OF COUNCIL		38,533		45,533		48,842		3,309
GENERAL ADMINISTRATION								
CITY MANAGER		569,170		554,594		588,678		34,084
HUMAN RESOURCES		340,223		617,291		640,045		22,754
CITY ATTORNEY		319,373		311,356		341,393		30,037
COMMUNICATIONS OFFICE		91,897		94,993		108,187		13,194
AUDITOR/CONSULTANTS		63,500		70,000		70,000		-
CITY MEMBERSHIPS		27,683		28,076		28,197		121
FINANCIAL ADMINISTRATION								
FINANCIAL ADMINISTRATION		1,120,474		1,194,815		1,267,616		72,801
ASSESSOR AND EQUALIZATION BOARD		250,697		292,833		372,817		79,984
COMMISSIONER OF REVENUE		302,624		318,492		333,064		14,572
CITY TREASURER		408,493		426,654		442,500		15,846
INFORMATION TECHNOLOGY		1,147,813		1,144,500		1,157,599		13,099
RISK MANAGEMENT		556,008		771,000		795,000		24,000
BOARD OF ELECTIONS								
ELECTORAL BOARD AND REGISTRAR		128,460		132,181		142,125		9,944
TOTAL GENERAL GOV'T ADMIN	**$**	**5,491,832**	**$**	**6,149,069**	**$**	**6,493,791**	**$**	**344,722**
JUDICIAL ADMINISTRATION								
CIRCUIT COURT	$	139,558	$	159,184	$	161,021	$	1,837
GENERAL DISTRICT COURT		6,037		10,800		10,900		100
MAGISTRATE		1,890		2,000		2,000		-
JUVENILE/DOMESTIC COURT		81,145		73,292		75,092		1,800
CLERK OF CIRCUIT COURT		490,921		491,622		531,668		40,046
SHERIFF		582,372		584,284		571,325		(12,959)
VICTIM WITNESS GRANT		110,076		81,901		83,932		2,031
COMMONWEALTH ATTORNEY		574,550		573,837		614,094		40,257
TOTAL JUDICIAL ADMINISTRATION	**$**	**1,986,549**	**$**	**1,976,920**	**$**	**2,050,032**	**$**	**73,112**
PUBLIC SAFETY								
LAW ENFORCEMENT								
POLICE DEPARTMENT	$	4,988,726	$	5,177,295	$	5,232,254	$	54,959
E-911 CENTER		740,183		826,416		923,351		96,935
EMERGENCY SERVICES								
FIRE DEPARTMENT		2,816,390		2,984,832		3,153,237		168,405
COMMUNITY PUBLIC SAFETY		97,518		95,000		100,250		5,250
CORRECTIONS AND DETENTION								
JUVENILE DETENTION HOME		137,804		114,186		100,053		(14,133)
MIDDLE RIVER REGIONAL JAIL AUTHORITY		1,556,912		1,575,231		1,967,160		391,929
OFFICE ON YOUTH		139,767		150,500		150,500		-
INSPECTION								
BUILDING INSPECTION		399,809		385,816		385,253		(563)
OTHER PROTECTION								
ANIMAL CONTROL		68,666		75,000		75,000		-
MEDICAL EXAMINER		240		200		250		50
TOTAL PUBLIC SAFETY	**$**	**10,946,015**	**$**	**11,384,476**	**$**	**12,087,308**	**$**	**702,832**

CITY OF STAUNTON
FY 2020 GENERAL FUND EXPENDITURES

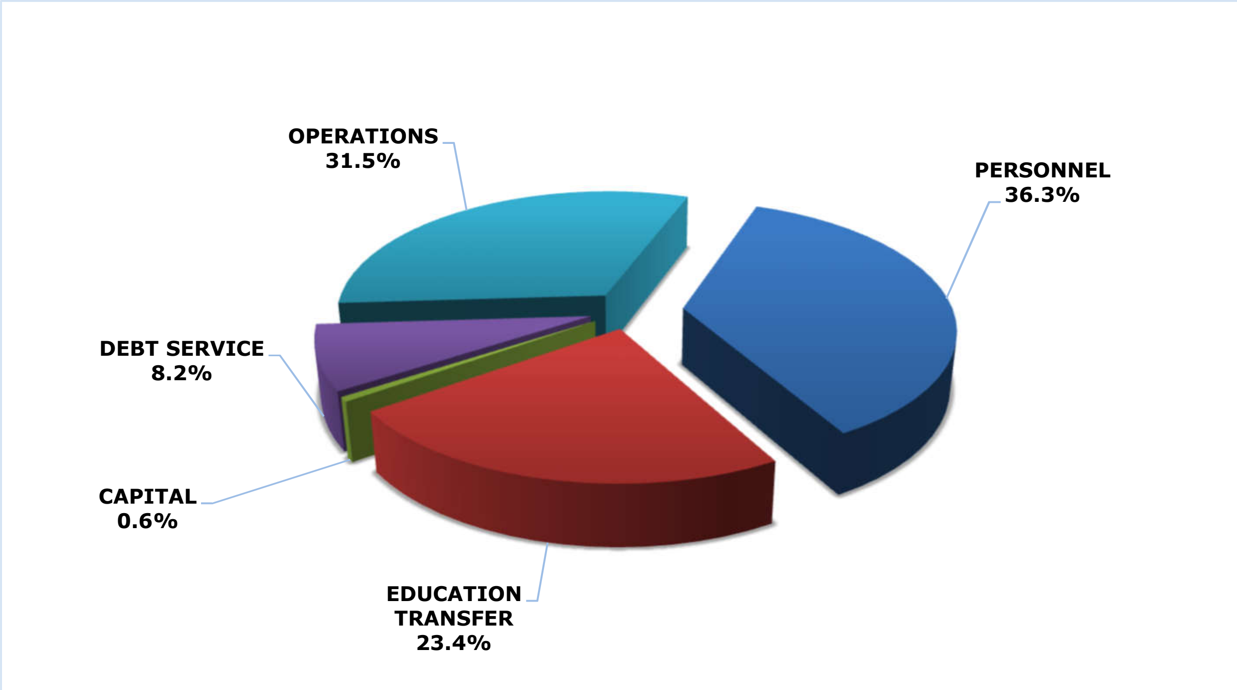
		FY 2018 ACTUALS		FY 2019 BUDGET		FY 2020 BUDGET		$ AMOUNT VS. FY 2019
PUBLIC WORKS								
ENGINEERING	$	305,377	$	333,486	$	339,204	$	5,718
ADMINISTRATION		274,075		291,228		278,810		(12,418)
HIGHWAYS, STREETS, SIDEWALKS		3,796,083		3,110,498		3,293,024		182,526
TRAFFIC ENGINEERING		207,412		232,042		300,617		68,575
TRAFFIC SIGNALS/ELECTRONICS		356,651		311,018		371,548		60,530
BUILDING MAINTENANCE		1,379,671		1,361,969		1,325,310		(36,659)
EQUIPMENT MAINTENANCE		449,068		449,907		468,141		18,234
TOTAL PUBLIC WORKS	**$**	**6,768,337**	**$**	**6,090,148**	**$**	**6,376,654**	**$**	**286,506**
HEALTH AND WELFARE								
HEALTH								
PUBLIC HEALTH SERVICES	$	269,721	$	277,813	$	305,390	$	27,577
MENTAL HEALTH AND MENTAL RETARDATION								
VALLEY COMM SERVICES BOARD		158,030		162,771		184,139		21,368
SOCIAL SERVICES								
COMM POLICY MNGMT TEAM (CSA)		3,050,876		2,670,000		3,100,000		430,000
DEPARTMENT OF SOCIAL SERVICES		3,209,014		3,365,376		3,193,805		(171,571)
TAX RELIEF -ELDERLY/DISABLED/VETERANS		191,388		205,000		205,000		-
COMMUNITY WELFARE ASSISTANCE		94,692		96,692		99,692		3,000
TOTAL HEALTH AND WELFARE	**$**	**6,973,721**	**$**	**6,777,652**	**$**	**7,088,026**	**$**	**310,374**
EDUCATIONAL								
BLUE RIDGE COMMUNITY COLLEGE	$	5,000	$	5,000	$	5,000	$	-
VALLEY ALLIANCE FOR EDUCATION		3,000		3,000		3,000		-
TOTAL EDUCATIONAL AGENCIES	**$**	**8,000**	**$**	**8,000**	**$**	**8,000**	**$**	**-**
PARKS, RECREATION, LIBRARY, CULTURAL								
RECREATION ADMINISTRATION	$	1,045,751	$	1,139,103	$	1,174,707	$	35,604
HORTICULTURE		154,399		158,364		171,487		13,123
GOLF COURSE		-		108,343		113,137		4,794
COMMUNITY RECREATION ASSISTANCE		20,000		20,000		20,000		-
PARK MAINTENANCE		1,133,950		1,134,091		1,270,202		136,111
CULTURAL ENRICHMENT								
CULTURAL CONTRIBUTIONS		14,500		14,000		14,000		-
LIBRARY								
LIBRARY		1,089,567		1,137,403		1,183,729		46,326
TOTAL PARKS, RECR, LIBRARY	**$**	**3,458,167**	**$**	**3,711,304**	**$**	**3,947,262**	**$**	**235,958**

CITY OF STAUNTON
FY 2020 GENERAL FUND EXPENDITURES

	FY 2018 ACTUALS	FY 2019 BUDGET	FY 2020 BUDGET	$ AMOUNT VS. FY 2019
COMMUNITY DEVELOPMENT				
PLANNING AND DEVELOPMENT	$ 286,348	$ 295,193	$ 362,243	$ 67,050
COMM DEVELOPMENT ASSISTANCE	302,223	327,421	337,505	10,084
ECONOMIC DEVELOPMENT	491,841	645,096	633,996	(11,100)
TOURISM OFFICE	404,138	399,466	485,422	85,956
STAUNTON WELCOME CENTER	52,555	53,455	56,296	2,841
TROLLEY	63,000	63,000	63,000	-
TOTAL COMMUNITY DEVELOPMENT	**$ 1,600,105**	**$ 1,783,631**	**$ 1,938,462**	**$ 154,831**
TRANSFERS TO OTHER FUNDS				
TRANSFER TO EDUCATION FUND	$ 12,750,000	$ 13,200,000	$ 13,950,000	$ 750,000
TRANSFER TO PARKING FUND	114,300	-	-	-
TRANSFER TO THE GOLF FUND	50,000	-	-	-
TRANSFER TO CIP FUND	791,050	691,050	841,050	150,000
TRANSFER TO DEBT SINKING FUND	4,274,200	4,822,750	4,894,415	71,665
TRANSFER TO SCHOOL CIP FUND	-	-	-	-
TOTAL TRANSFERS	**$ 17,979,550**	**$ 18,713,800**	**$ 19,685,465**	**$ 971,665**
TOTAL GENERAL FUND	**$ 55,212,276**	**$ 56,595,000**	**$ 59,675,000**	**$ 3,080,000**

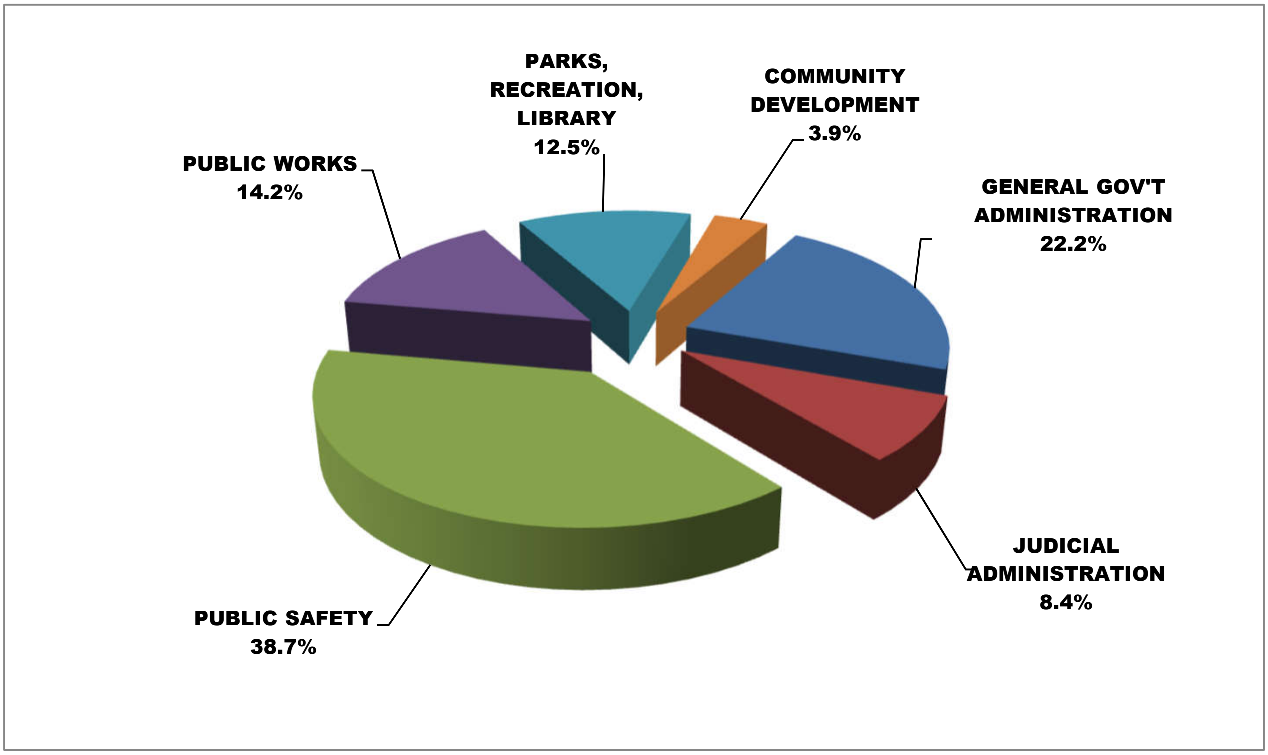
CITY OF STAUNTON

FY 2020 GENERAL FUND BUDGET- EXPENDITURE BY CHARACTER TYPE



EXPENDITURE CHARACTER	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
EDUCATION FUND TRANSFER	$ -	$ 13,950,000	$ -	$ 13,950,000
PUBLIC SAFETY	8,394,905	3,585,403	107,000	12,087,308
HEALTH AND WELFARE	-	7,088,026	-	7,088,026
PUBLIC WORKS	3,072,209	3,190,945	113,500	6,376,654
GENERAL GOV'T ADMINISTRATION	4,810,164	1,626,127	57,500	6,493,791
PARKS, RECREATION, LIBRARY	2,710,162	1,167,100	70,000	3,947,262
TRANSFER TO DEBT SERVICE FUND		4,894,415		4,894,415
JUDICIAL ADMINISTRATION	1,829,590	220,442	-	2,050,032
COMMUNITY DEVELOPMENT	852,925	1,085,537	-	1,938,462
TRANSFER TO CIP FUND	-	841,050	-	841,050
EDUCATIONAL AGENCIES	-	8,000	-	8,000
TOTALS	$ 21,669,955	$ 37,657,045	$ 348,000	$ 59,675,000

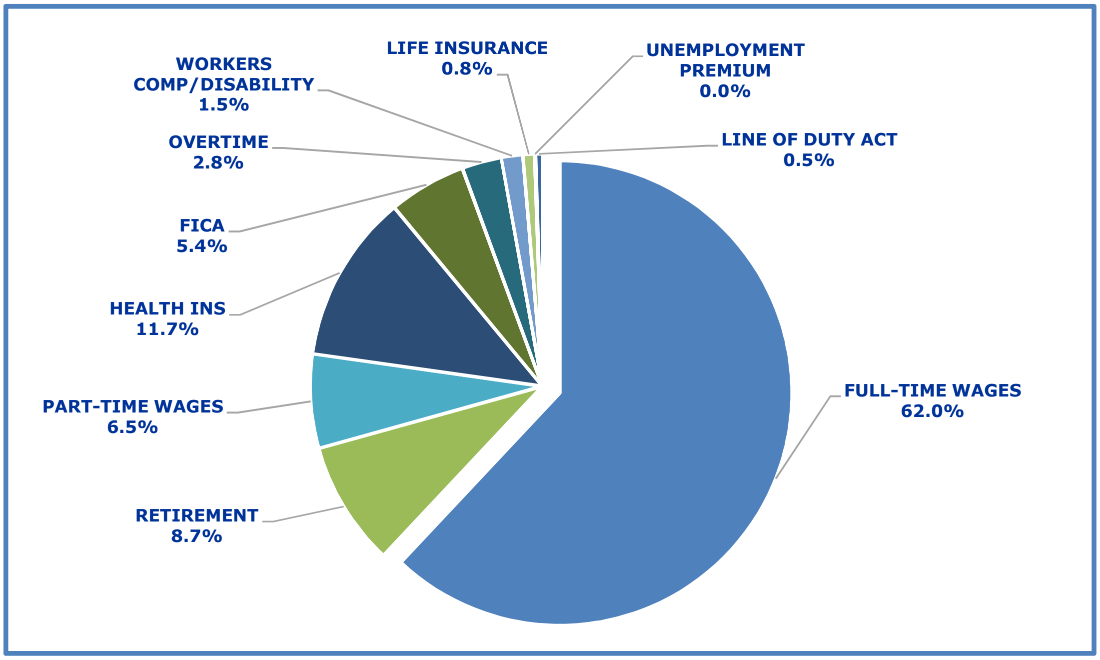
CITY OF STAUNTON
FY 2020 GENERAL FUND PERSONNEL BY JOB FUNCTION



FUNCTION	TOTAL PERSONNEL COST		FULL-TIME APPROVED POSITIONS	PART-TIME POSITIONS
GENERAL GOV'T ADMINISTRATION	$	4,810,164	38	2.5
JUDICIAL ADMINISTRATION		1,829,590	22	3
PUBLIC SAFETY		8,394,905	109	25
PUBLIC WORKS		3,072,209	42	12
PARKS, RECREATION, LIBRARY		2,710,162	27	53
COMMUNITY DEVELOPMENT		852,925	9	4
TOTAL PERSONNEL COST (WAGES & BENEFITS)	$	21,669,955	247	99.5

POSITION CHANGES	POSITION TITLE	# POSITIONS	COST	
PUBLIC WORKS-TRAFFIC ENGINEERING	CREW LEADER	1	$	58,874
LIBRARY-PART-TIME REFERENCE LIBRARIAN	PART-TIME	0.5	$	22,526
		1.5	$	81,400

CITY OF STAUNTON
FY 2020 GENERAL FUND PERSONNEL COST



GENERAL FUND	FY 2018 ACTUALS	FY 2019 BUDGET	FY 2020 BUDGET	FY 2020 VARIANCE
FULL-TIME WAGES	11,773,025	$ 12,877,460	$ 13,435,290	$ 557,830
RETIREMENT	1,780,125	1,786,657	1,883,622	96,965
PART-TIME WAGES	1,293,909	1,337,396	1,417,606	80,210
HEALTH INS	2,293,994	2,640,976	2,544,664	(96,312)
FICA	996,885	1,129,375	1,172,802	43,427
OVERTIME	624,087	555,975	599,025	43,050
WORKERS COMP/DISABILITY	329,490	356,235	325,000	(31,235)
LIFE INSURANCE	152,140	168,770	176,670	7,900
UNEMPLOYMENT PREMIUM	3,218	7,983	10,151	2,168
LINE OF DUTY ACT	86,989	87,500	105,125	17,625
TOTAL	$ 19,333,862	$ 20,948,327	$ 21,669,955	$ 721,628
FY2020 - 3% PAY INCREASE JULY 1, 2019				

	FY2017	FY2018	FY2019	FY2020
VRS RETIREMENT RATE:	14.90%	14.90%	13.59%	13.59%
VRS LIFE INSURANCE RATE:	1.31%	1.31%	1.31%	1.31%
SOCIAL SECURITY RATE:	7.65%	7.65%	7.65%	7.65%
HEALTH INSURANCE INCREASE:	3.00%	0%	3.50%	0%
VIRGINIA LOCAL DISABILITY-VLDI	0.00%	0.59%	0.72%	0.72%
VEC RATE PER EMPLOYEE:	$20.00	$20.00	$ 20.00	$ 20.00

CITY OF STAUNTON
FY 2020 AUTHORIZED FULL-TIME EMPLOYEE POSITIONS

GENERAL FUND	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
GENERAL GOVERNMENT ADMINISTRATION					
CITY MANAGER	3	3	3	3	3
HUMAN RESOURCES	2	0	0	5	5
CITY ATTORNEY	2	2	2	2	2
COMMUNICATIONS OFFICE	1	1	1	1	1
FINANCE ADMINISTRATION	8	8	8	8	8
ASSESSOR	3	3	3	3	3
COMMISSIONER OF REVENUE	4	4	4	4	4
TREASURER	4	4	4	4	4
REGISTRAR	1	1	1	1	1
INFORMATION TECHNOLOGY	7	7	7	7	7
TOTAL ADMINISTRATION	35	33	33	38	38
JUDICIAL ADMINISTATION					
CIRCUIT COURT	1	1	1	1	1
CLERK OF CIRCUIT COURT	5	5	5	5	5
SHERIFF	8	8	8	8	8
COMMONWEALTH ATTORNEY	7	7	7	7	7
VICTIM WITNESS (GRANT)	1	1	1	1	1
TOTAL JUDICIAL ADMINISTRATION	22	22	22	22	22
PUBLIC SAFETY					
POLICE DEPARTMENT	56	56	56	57	57
E-911 EMERGENCY COMMUNICATIONS	12	12	12	12	12
FIRE DEPARTMENT	30	30	30	36	36
BUILDING INSPECTION	5	5	5	4	4
TOTAL PUBLIC SAFETY	103	103	103	109	109
PUBLIC WORKS					
ENGINEERING	4	4	4	4	4
PUBLIC WORKS ADMINISTRATION	2	2	2	2	2
HIGHWAYS, STREETS, & SIDEWALKS	17	17	17	17	17
TRAFFIC ENGINEERING	2	2	2	2	3
TRAFFIC SIGNALS/ ELECTRONICS	1	1	2	2	2
BUILDING MAINTENANCE	9	9	9	9	9
EQUIPMENT MAINTENANCE	5	5	5	5	5
TOTAL PUBLIC WORKS	40	40	41	41	42
RECREATION, PARKS, LIBRARY					
PARKS AND RECREATION ADMINISTRATION	5	5	6	6	6
HORTICULTURE	1	1	1	2	2
GOLF	0	0	0	1	1
PARK MAINTENANCE	10	10	10	10	10
LIBRARY	8	8	8	8	8
TOTAL RECREATION, PARKS, LIBRARY	24	24	25	27	27

CITY OF STAUNTON
FY 2020 AUTHORIZED FULL-TIME EMPLOYEE POSITIONS

GENERAL FUND	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
COMMUNITY DEVELOPMENT					
PLANNING	3	3	3	4	4
ECONOMIC DEVELOPMENT	2	2	2	2	2
TOURISM OFFICE	2	3	3	3	3
TOTAL COMMUNITY DEVELOPMENT	7	8	8	9	9
TOTAL GENERAL FUND	231	230	232	246	247
COMMUNITY SERVICES GRANT FUND					
BLUE RIDGE COURT SERVICES	8	8	8	8	8
BLUE RIDGE COURT SERVICES-DRUG COURT	1	1	1	1	1
TOTAL BLUE RIDGE COURT SERVICES	9	9	9	9	9
GOLF FUND					
GOLF COURSE	1	1	1	0	0
TOTAL GOLF FUND	1	1	1	0	0
WATER FUND					
UTILITY BILLING & COLLECTIONS	3	3	3	3	5
WATER PRODUCTION SYSTEM	8	8	8	8	8
WATER DISTRIBUTION	8	8	9	9	9
UTILITY TECHNICAL SERVICES	7	7	6	6	6
TOTAL WATER FUND	26	26	26	26	28
SEWER FUND					
SEWER LINES	5	5	5	5	5
TOTAL SEWER FUND	5	5	5	5	5
ENVIRONMENTAL FUND					
ENVIRONMENTAL OFFICE	1	1	1	1	1
STREET CLEANING	2	2	2	2	2
REFUSE COLLECTION	11	11	11	11	11
RECYCLING	4	4	4	4	4
TOTAL ENVIRONMENTAL FUND	18	18	18	18	18
STORMWATER FUND					
STORMWATER ENGINEERING	1	1	1	1	1
TOTAL STORMWATER FUND	1	1	1	1	1
GRAND TOTAL ALL FUNDS	291.0	290.0	292.0	305.0	308.0

	ADDITIONAL POSITIONS		FY2020
PUBLIC WORKS	TRAFFIC ENGINEERING	CREW LEADER	1
WATER FUND	BILLING & COLLECTIONS	ACCT TECH I	1
WATER FUND	BILLING & COLLECTIONS	ACCT TECH II	1
TOTAL CHANGE			3

CITY OF STAUNTON PAY & CLASSIFICATION SYSTEM
FY2020 BUDGET - 3% PAY INCREASE EFFECTIVE JULY 1, 2019

HOURLY			ANNUAL				
Min	**Max**		**Min**	**Max**	**Grade**	**Position**	**FLSA Status**
$ 8.3164	$ 13.8167		$ 17,298.13	$ 28,738.72	1	Library Page	NE
					1	Golf Course/Pool Staff	NE
$ 8.8427	$ 14.6914		$ 18,392.85	$ 30,558.16	2	Office Receptionist/Clerk	NE
$ 10.2797	$ 17.0790		$ 21,381.81	$ 35,524.24	3	Seasonal Laborer	NE
					3	Recreation Counselor/Aide	NE
					3	School Crossing Guard	NE
					3	Lifeguard	NE
					3	Work Release	NE
$ 11.3344	$ 18.8305		$ 23,575.46	$ 39,167.37	4	Management Intern	NE
					4	Data Entry Clerk	NE
					4	Parking Attendant	NE
					4	Assistant Recreation Supervisor	NE
					4	Lifeguard/Swim Instructor	NE
$ 11.5692	$ 19.7817		$ 24,063.99	$ 41,145.95	5	Equipment Parts Clerk	NE
$ 12.5107	$ 20.7865		$ 26,022.31	$ 43,235.92	6	Secretary	NE
					6	Office Services Assistant	NE
					6	Police Records Clerk-	NE
					6	Library Assistant I	NE
					6	Recreation Supervisor	NE
					6	Travel Counselor	NE
					6	Parking Enforcement	NE
$ 13.1547	$ 21.8556		$ 27,361.83	$ 45,459.57	7	Maintenance Worker	NE
					7	Custodial Worker	NE
$ 13.8113	$ 22.9471		$ 28,727.61	$ 47,729.89	8	Equipment Operator I	NE
					8	Sanitation Worker	NE
					8	Trades Assistant	NE
					8	Recreation Facility/Program Coordinator	NE
$ 14.5099	$ 24.1069		$ 30,180.59	$ 50,142.38	9	Department Secretary/Ad Asst II/Secretary II	NE
					9	Sanitation Equipment Operator	NE
					9	Utility Service Clerk	NE
					9	Crew Coordinator	NE
					9	Library Assistant II	NE
					9	WTP Operator IV	NE
					9	Horticulture Assistant	NE
					9	Visitor Center Coordinator	NE
$ 15.2489	$ 25.3351		$ 31,717.61	$ 52,697.02	10	Accounting Technician I	NE
					10	Utility Service Technician	NE
					10	Utility Service Worker	NE
					10	Equipment Operator II	NE
					10	Library Assistant III	NE
					10	Public Safety Dispatcher	NE
					10	Victim Witness Director	NE
$ 16.0161	$ 26.6082		$ 33,313.48	$ 55,345.03	11	WTP Operator III	NE
					11	Appraisal Technician	NE
					11	Crew Leader	NE
					11	Codes Inspector I	NE
					11	Senior Public Safety Dispatcher	NE

CITY OF STAUNTON PAY & CLASSIFICATION SYSTEM
FY2020 BUDGET - 3% PAY INCREASE EFFECTIVE JULY 1, 2019

HOURLY			ANNUAL				
Min	Max		Min	Max	Grade	Position	FLSA status
$ 16.8369	$ 27.9731		$ 35,020.70	$ 58,184.00	12	Office Manager	NE
					12	Human Resources Technician	NE
					12	Equipment Operator III	NE
					12	Equipment Maintenance Technician	NE
					12	Administrative Assistant	NE
					12	Parks Equipment Mechanic	NE
					12	Recreation Programmer	NE
					12	Aquatics Manager/ Recreational Programmer	NE
					12	Public Safety Lead Dispatcher	NE
					12	Clerk of Council	NE
					12	Executive Secretary	NE
					12	Executive Assistant to the City Manager's Office	NE
$ 17.6854	$ 29.3828		$ 36,785.71	$ 61,116.33	13	Electrical Technician	NE
					13	Equipment Maintenance Technician II	NE
					13	Tradesworker	NE
					13	Paralegal	NE
					13	WTP Operator II	NE
					13	Recreation Specialist	NE
					13	Probation Officer	NE
					13	Traffic Signal Technician	NE
					13	Real Estate Appraiser	NE
					13	Code Inspector II	NE
					13	Therapeutic Docket Coordinator	NE
					13	Animal Control Officer	NE
$ 13.2992	$ 22.0956				13	Firefighter/EMT Basic	NE
$ 18.5749	$ 30.8610		$ 38,635.82	$ 64,190.82	14	Engineering Technician	NE
					14	Equipment Maintenance Technician III	NE
					14	Crew Supervisor	NE
					14	Clerk of Council/Paralegal Combined	NE
					14	Police Officer	NE
$ 13.9681	$ 23.2071				14	Firefighter/EMT Enhanced	NE
$ 19.5199	$ 32.4304		$ 40,601.49	$ 67,455.20	15	Horticulturist	NE
					15	WTP Operator I	NE
					15	Senior Probation Officer	NE
					15	Accounting Technician II	NE
					15	Equipment Maintenance Supervisor	NE
					15	Assistant Superintendent of Parks	NE
					15	Assistant Superintendent of Recreation	NE
					15	Police Officer Senior	NE
					15	Law Clerk	X
$ 20.5054	$ 34.0676		$ 42,651.21	$ 70,860.69	16	Codes Inspector III	NE
					16	Water Treatment Plant Chief Operator	NE
					16	IT Systems Support Technician	NE
					16	Planner	NE
					16	Librarian	X
					16	Environmental Program Specialist	NE
$ 15.4198	$ 25.6185				16	Firefighter/EMT Intermediate	NE
					16	Police Officer Master	NE
$ 22.6409	$ 37.6155		$ 47,093.15	$ 78,240.31	17	Systems Engineer I-Desktop Engineer	NE
					17	Deputy Building Official	NE
$ 17.0257	$ 28.2864				17	Fire Lieutenant/EMT	NE
					17	Police Sergeant	NE
					17	GIS Coordinator	NE
					17	Building Automated Field Technician	NE

CITY OF STAUNTON PAY & CLASSIFICATION SYSTEM
FY2020 BUDGET - 3% PAY INCREASE EFFECTIVE JULY 1, 2019

HOURLY			ANNUAL				
Min	**Max**		**Min**	**Max**	**Grade**	**Position**	**FLSA status**
$ 26.0125	$ 40.2994		$ 54,105.90	$ 83,822.77	18	Communications Manager	X
$ 19.5611	$ 30.3047				18	Fire Captain/EMT	NE
					18	Deputy Fire Chief of Administration	X
					18	Police Lieutenant	NE
					18	Equipment Maintenance Superintendent	X
					18	Streets Superintendent	X
					18	Superintendent of Facility Services and Refuse	X
					18	Superintendent of Parks	X
					18	Field Utility Engineer	X
					18	Environmental Program Administrator	X
					18	Superintendent of Recreation	X
					18	Group Sales/Marketing Manager	X
					18	Economic Development Specialist	X
					18	Assistant Director of Blue Ridge Court Services	X
					18	Civil Engineer	X
$ 30.3396	$ 47.0203		$ 63,106.39	$ 97,802.25	19	Building Official/Zoning Administrator	X
					19	Systems Engineer II	X
					19	Finance Business Manager	X
					19	IT Project/Applications Engineer	X
$ 33.6096	$ 52.0892		$ 69,907.97	$ 108,345.47	20	Director of Blue Ridge Court Services	X
					20	Police Captain	X
					20	Deputy Police Chief	X
					20	Deputy Fire Chief of Operations	X
					20	Senior Planner	X
					20	Director of Tourism	X
					20	City Engineer	X
					20	Utilities Superintendent	X
$ 41.3815	$ 64.1345		$ 86,073.56	$ 133,399.69	21	Director of Library Services	X
					21	Director of Parks and Recreation	X
					21	City Assessor	X
					21	Assistant Finance Director-City/Schools	X
					21	Assistant Director of Human Resources	X
					21	Assistant City Manager	X
$ 43.4514	$ 67.3416		$ 90,378.92	$ 140,070.63	22	Chief Technology Officer	X
					22	Director of Economic Development	X
					22	Director of Community Development	X
$ 45.6238	$ 70.7085		$ 94,897.55	$ 147,073.63	23	Director of Public Works	X
					23	Fire Chief	X
					23	Police Chief	X
					23	Chief Human Resources Officer-City/Schools	X
					23	Director of Finance	X
$ 50.3005	$ 77.9563		$ 104,625.05	$ 162,149.02	24	Deputy City Manager	X
$ 52.1976	$ 86.0466		$ 108,571.11	$ 178,977.01	25	Chief Financial Officer-City/Schools	X
						Employment Agreement Positions	
$ 57.6923			$ 120,000.00	--		City Attorney	X
$ 57.6923			$ 120,000.00	--		City Manager	X
$ 19.2308			$ 40,000.00	--		Golf Professional	X

GENERAL GOVERNMENT ADMINISTRATION

FY 2019 Budget	FY2020 Budget	$ (+/ -)	% Change
$ 6,149,069	$ 6,493,791	$ 344,722	5.6%

	FY 2018 ACTUALS	FY 2019 BUDGET	FY 2020 BUDGET	% CHANGE
LEGISLATIVE				
CITY COUNCIL	$ 126,884	$ 146,751	$ 157,728	7.5%
CLERK OF COUNCIL	38,533	45,533	48,842	7.3%
GENERAL ADMINISTRATION				
CITY MANAGER	569,170	554,594	588,678	6.1%
HUMAN RESOURCES	340,223	617,291	640,045	3.7%
CITY ATTORNEY	319,373	311,356	341,393	9.6%
COMMUNICATIONS	91,897	94,993	108,187	13.9%
AUDITOR/CONSULTANT	63,500	70,000	70,000	0.0%
CITY MEMBERSHIPS	27,683	28,076	28,197	0.4%
FINANCE ADMINISTRATION	1,120,474	1,194,815	1,267,616	6.1%
ASSESSOR AND EQUALIZATION BOARD	250,697	292,833	372,817	27.3%
COMMISSIONER OF REVENUE	302,624	318,492	333,064	4.6%
CITY TREASURER	408,493	426,654	442,500	3.7%
INFORMATION TECHNOLOGY	1,147,813	1,144,500	1,157,599	1.1%
RISK MANAGEMENT	556,008	771,000	795,000	3.1%
BOARD OF ELECTIONS				
ELECTORAL BOARD AND REGISTRAR	128,460	132,181	142,125	7.5%
TOTAL GENERAL GOV'T ADMINISTRATION	$ 5,491,832	$ 6,149,069	$ 6,493,791	5.6%

	Personnel	Operations	Capital	Total
FY 2020	$ 4,810,164	$ 1,626,127	$ 57,500	$ 6,493,791
FY 2019	4,613,498	1,485,571	50,000	6,149,069
Variance	$ 196,666	$ 140,556	$ 7,500	$ 344,722

GENERAL GOVERNMENT ADMINISTRATION

OPERATIONAL EXPENSES

		INSURANCE FOR ALL GENERAL FUND FUNCTIONS
$	105,000	LOCAL GOVERNMENT LIABILITY
$	75,000	AUTO LIABILITY INSURANCE
$	70,000	FIRE & MULTI-PERIL INSURANCE
$	25,000	RESERVE OFFICERS INSURANCE
$	45,000	SELF-INSURANCE COLLISION
		OPERATIONS
$	372,300	ANNUAL SOFTWARE LICENSE FEES & NEW ASSESSESSMENT SOFTWARE $88,100
$	253,000	PROFESSIONAL SERVICES- AUDITORS, LEGAL SERVICES, FINANCIAL SERVICES
$	138,525	MAINTENANCE AGREEMENTS ON TECHNOLOGY EQUIPMENT/SPECIAL EQUIPMENT
$	107,610	TRAINING, PHYSICAL FITNESS, MEDICAL EXAMS/WELLNESS PROGRAM
$	53,950	POSTAGE/ COPY PAPER/ PRINTING
$	55,600	NON-CAPITAL EQUIPMENT- COMPUTER REPLACEMENTS
$	57,750	FORMS FOR CHECKS, TAX TICKETS, ASSESSMENT NOTICES, CIGARETTE TAX STAMPS
$	80,500	COLLECTION FEES FOR DEBIT/CREDIT CARD FEES/ DELINQUENT COLLECTION FEES/DMV FEE
$	24,600	ADVERTISING
$	32,360	TELEPHONE /DATA NETWORK LINES
$	30,000	CITY COUNCIL SPECIAL EXPENSES
$	24,685	DUES & SUBSCRIPTIONS TO PROFESSIONAL ORGANIZATIONS/MEMBERSHIPS
$	19,600	CONTRACT AGREEMENTS FOR ELECTIONS
$	5,950	GAS & OIL, VEHICLE MAINTENANCE, TIRES
$	21,500	CITY MANAGER & HUMAN RESOURCES OFFICE SPECIAL EXPENSES
		CONTRIBUTIONS TO OUTSIDE AGENCIES / MEMBERSHIPS:
$	14,214	VIRGINIA 1ST CITIES
$	10,983	VIRGINIA MUNICIPAL LEAGUE
$	1,500	VIRGINIA INSTITUTE OF GOVERNMENT
$	1,500	CHAMBER OF COMMERCE
$	1,626,127	SUMMARY TOTAL OF OPERATIONS

CAPITAL EQUIPMENT

$	57,500	COMPUTER NETWORK SERVERS/ INFRASTRUCTURE

JUDICIAL ADMINISTRATION

FY 2019 Budget	FY2020 Budget	$ (+/ -)	% Change
$ 1,976,920	$ 2,050,032	$ 73,112	3.7%

	FY 2018 ACTUALS	FY 2019 BUDGET	FY 2020 BUDGET	% Change
CIRCUIT COURT	$ 139,558	$ 159,184	$ 161,021	1.2%
GENERAL DISTRICT COURT	6,037	10,800	10,900	0.9%
MAGISTRATE	1,890	2,000	2,000	0.0%
JUVENILE/DOMESTIC RELATIONS COURT	81,145	73,292	75,092	2.5%
CLERK OF CIRCUIT COURT	490,921	491,622	531,668	8.1%
SHERIFF	582,372	584,284	571,325	-2.2%
VICTIM WITNESS GRANT	110,076	81,901	83,932	2.5%
COMMONWEALTH ATTORNEY	574,550	573,837	614,094	7.0%
TOTAL JUDICIAL ADMINISTRATION	$ 1,986,549	$ 1,976,920	$ 2,050,032	3.7%

	Personnel	Operations	Capital	Total
FY 2020	$ 1,829,590	$ 220,442		$ 2,050,032
FY 2019	1,758,978	217,942	-	1,976,920
Variance	$ 70,612	$ 2,500	$ -	$ 73,112

OPERATIONAL EXPENSES

$ 60,592	RENTAL OF PROPERTY - J&D COURT
$ 26,200	OFFICE SUPPLIES/ PHOTOCOPYING FOR COURTS
$ 25,700	GAS & OIL, TIRES, MAINTENANCE ON VEHICLES, RADIO MAINTENANCE
$ 20,200	TRAINING FOR SHERIFFS-POLICE ACADEMY, JUDGE, COURT CLERKS
$ 10,000	SHERIFF-K9 SUPPLIES $4,000, $6,000 UNIFORMS/ RECLASSIFED COURTROOM SECURITY FUNDS
$ 17,200	TELEPHONE
$ 11,150	JUROR & WITNESS FEES, AND JURY COMMISSIONERS
$ 6,250	POSTAGE/ EQUIPMENT RENTAL
$ 5,000	MAINTENANCE AGREEMENTS ON OFFICE EQUIPMENT
$ 10,100	DUES & SUBSCRIPTIONS
$ 7,000	DOMESTIC VIOLENCE VICTIM WITNESS COORDINATOR SHARE WITH AUGUSTA COUNTY
$ 5,650	PROFESSIONAL FEES - COURT AUDIT FEES, LEGAL SERVICES
$ 5,500	SOFTWARE LICENSE FEES
$ 2,000	CLERK OF CIRCUIT COURT - RECORD BOOKS/DOCUMENT STORAGE/ MANAGEMENT
$ 5,000	NON-CAPITAL EQUIPMENT
$ 2,900	SPECIAL EXPENSES
$ 220,442	SUMMARY TOTAL OF OPERATIONS

PUBLIC SAFETY

FY 2019 Budget	FY2020 Budget	$ (+/ -)	% Change
$ 11,384,476	$ 12,087,308	$ 702,832	6.2%

	FY 2018 ACTUALS	FY 2019 BUDGET	FY 2020 BUDGET	% Change
LAW ENFORCEMENT				
POLICE DEPARTMENT	$ 4,988,726	$ 5,177,295	$ 5,232,254	1.1%
E-911 CENTER	740,183	826,416	923,351	11.7%
EMERGENCY SERVICES				
FIRE DEPARTMENT	2,816,390	2,984,832	3,153,237	5.6%
COMMUNITY PUBLIC SAFETY	97,518	95,000	100,250	5.5%
CORRECTIONS AND DETENTION				
JUVENILE DETENTION HOME	137,804	114,186	100,053	-12.4%
MIDDLE RIVER REGIONAL JAIL	1,556,912	1,575,231	1,967,160	24.9%
OFFICE ON YOUTH	139,767	150,500	150,500	0.0%
BUILDING INSPECTION	399,809	385,816	385,253	-0.1%
OTHER PROTECTION				
ANIMAL CONTROL	68,666	75,000	75,000	0.0%
MEDICAL EXAMINER	240	200	250	25.0%
TOTAL PUBLIC SAFETY	$ 10,946,015	$ 11,384,476	$ 12,087,308	6.2%

	Personnel	Operations	Capital	Total
FY 2020	$ 8,394,905	$ 3,585,403	$ 107,000	$ 12,087,308
FY 2019	8,163,750	3,131,226	89,500	11,384,476
Variance	$ 231,155	$ 454,177	$ 17,500	$ 702,832

POLICE DEPARTMENT	2015	2016	2017	2018
POLICE STATIONS	1	1	1	1
ARRESTS	2,363	2,542	2,560	2,660
TRAFFIC SUMMONS	3,066	3,143	2,541	3,381

FIRE DEPARTMENT	2015	2016	2017	2018
FIRE STATIONS	2	2	2	2
INCIDENT RESPONSES	3,176	3,200	2,693	3,245
FIRES EXTINGUISHED	78	50	65	67
FIRE INSPECTIONS	1,250	1,311	1,611	1,910

PUBLIC SAFETY

OPERATIONS

$	1,967,160	JAIL OPERATIONS -$2,142,246 ACTUAL PAYMENT. $175,086 BALANCE FROM CIP JAIL RESERVE
$	280,110	GAS & OIL, TIRES, VEHICLE MAINTENANCE
$	100,053	JUVENILE DETENTION HOME
$	150,500	OFFICE ON YOUTH CONTRACT WITH WAYNESBORO
$	140,750	MATERIALS & SUPPLIES FOR POLICE, FIRE, AND EMERGENCY MEDICAL SUPPLIES
$	146,050	TRAINING/PHYSICAL FITNESS FOR POLICE/ DISPATCHERS & FIRE - POLICE ACADEMY DUES
$	107,430	UNIFORMS FOR POLICE/FIRE/ DISPATCH
$	75,000	CARE OF ANIMALS & REGIONAL ANIMAL SHELTER
$	113,915	TELEPHONE AND DISPATCH TELEPHONE SERVICES
$	75,000	STATE FIRE PROGRAMS GRANT FUND
$	265,670	MAINTENANCE /REPAIR- RADIOS, E911 DISPATCH EQUIPMENT, BODY CAMERAS /VEHICLES
$	31,900	PROFESSIONAL SERVICES- AUGUSTA MEDICAL SECURITY, EVALUATIONS, MEDICAL DOCTOR LICENSE FOR FIRE DEPARTMENT EMS SERVICES
$	70,115	OFFICE SUPPLIES, POLICE FORMS, PRINTING TICKETS, PHOTOCOPY, POSTAGE, DUES
$	25,250	STATE EMS FOUR FOR LIFE GRANT PROGRAM
$	25,000	SOFTWARE LICENSE FEES
$	11,500	AUXILIARY POLICE OFFICERS & FIREFIGHTERS
$	3,585,403	SUMMARY TOTAL OF OPERATIONS

CAPITAL

$	97,000	TWO POLICE VEHICLE REPLACEMENTS
$	10,000	SAW FIRING RANGE IMPROVEMENTS
$	107,000	TOTAL CAPITAL

MRRJA FUNDING	GENERAL FUND	CIP RESERVE	TOTAL FUNDING	CITY % SHARE
FY 2020 BUDGET	$ 1,967,160	$ 175,086	$ 2,142,246	20.17%
FY 2019 BUDGET	$ 1,575,231	$ 100,000	$ 1,675,231	20.68%
FY 2018 ACTUAL	$ 1,556,911	$ -	$ 1,556,911	20.64%
FY 2017 ACTUAL	$ 1,478,880	$ -	$ 1,478,880	20.36%
FY 2016 ACTUAL	$ 1,300,506	$ -	$ 1,300,506	19.90%
FY 2015 ACTUAL	$ 800,000	$ 768,298	$ 1,568,298	32.50%
FY 2014 ACTUAL	$ 700,000	$ 844,171	$ 1,544,171	32.00%
FY 2013 ACTUAL	$ 525,000	$ 1,011,577	$ 1,544,171	32.00%
FY 2012 ACTUAL	$ 525,000	$ 779,269	$ 1,304,269	30.30%

PUBLIC WORKS

FY 2019 Budget	FY2020 Budget	$ (+/ -)	% Change
$ 6,090,148	$ 6,376,654	$ 286,506	4.7%

	FY 2018 ACTUALS	FY 2019 BUDGET	FY 2020 BUDGET	% Change
ENGINEERING	$ 305,377	$ 333,486	$ 339,204	1.7%
ADMINISTRATION	274,075	291,228	278,810	-4.3%
HIGHWAYS, STREETS, SIDEWALKS	3,796,083	3,110,498	3,293,024	5.9%
TRAFFIC ENGINEERING	207,412	232,042	300,617	29.6%
TRAFFIC SIGNALS/ELECTRONICS	356,651	311,018	371,548	19.5%
BUILDING MAINTENANCE	1,379,671	1,361,969	1,325,310	-2.7%
EQUIPMENT MAINTENANCE	449,068	449,907	468,141	4.1%
TOTAL PUBLIC WORKS	$ 6,768,337	$ 6,090,148	$ 6,376,654	4.7%

	Personnel	Operations	Capital	Total
FY 2020	$ 3,072,209	$ 3,190,945	$ 113,500	$ 6,376,654
FY 2019	3,024,719	3,028,429	37,000	6,090,148
Variance	$ 47,490	$ 162,516	$ 76,500	$ 286,506

LANE MILES OF STREETS	300.57
TRAFFIC SIGNALS AND FLASHERS	65

HIGHWAYS, STREETS, SIDEWALKS, MAJOR OPERATIONAL EXPENDITURES

$ 1,150,000	STREET PAVING
$ 307,700	ELECTRIC-STREET LIGHTS
$ 166,300	STREET MAINTENANCE MATERIALS, REPAIRS TO STREETS, GUARDRAILS, BRIDGES
$ 136,050	GAS & OIL , TIRES, MAINTENANCE & REPAIR OF VEHICLES/ RADIO MAINTENANCE
$ 150,000	SNOW REMOVAL SUPPLIES-SALT, CHAINS
$ 125,000	MAINTENANCE / REPAIR OF SIDEWALKS & GUARDRAILS
$ 291,000	TRAFFIC MATERIALS FOR PAINTING/ AND MAINTENANCE OF TRAFFIC SIGNALS
$ 107,700	CONTRACT AGREEMENTS-RIGHT OF WAY MAINTENANCE, DISPOSAL SERVICES FOR OILS, PAINTS, RAILROAD MAINTENANCE/ TRAFFIC LANE PAINTING
$ 9,300	SOFTWARE FEES FOR STREET MAINTENANCE REPORTING/VEHICLE DIAGNOSTICS
$ 22,215	TELEPHONE, OFFICE SUPPLIES, POSTAGE, PHOTOCOPY/M&R OFFICE EQUIPMENT
$ 41,000	PROFESSIONAL ENGINEERING SERVICES
$ 29,180	SMALL TOOLS, UNIFORMS, SAFETY EQUIPMENT, TRAINING, DUES
$ 2,535,445	SUMMARY TOTAL FOR STREETS

EQUIPMENT MAINTENANCE

$ 9,700	CONTRACTED VEHICLE/EQUIPMENT MAINTENANCE SERVICES
$ 19,850	MATERIALS & SUPPLIES/TRAINING/TELEPHONE
$ 15,000	VEHICLE SOFTWARE LICENSE FEES
$ 44,550	SUMMARY FOR VEHICLE MAINTENANCE

BUILDING MAINTENANCE

$ 300,000	UTILITIES FOR BUILDINGS - ELECTRIC / NATURAL GAS / PROPANE
$ 110,400	MAINTENANCE CONTRACTS FOR BUILDING MECHANICAL SYSTEMS/ELEVATORS
$ 44,000	CITY HALL & COURT HOUSE CARPET REPLACEMENT
$ 8,000	SEARS HILL BRIDGE PRESSURE WASH & WEATHER SEAL
$ 6,000	GARDEN CENTER REPLACE GUTTERS
$ 122,550	BUILDING SUPPLIES, CLEANING SUPPLIES, SMALL TOOLS, SAFETY EQUIPMENT
$ 20,000	CUSTODIAL SERVICES, PEST CONTROL SERVICES
$ 610,950	SUMMARY TOTAL FOR BUILDING MAINTENANCE

CAPITAL

$ 8,500	REPLACE HEAVY DUTY POST LIFT IN MAINTENANCE GARAGE-REPLACES 20 YEAR OLD UNIT
$ 17,000	LINE PAINTING MACHINE
$ 18,000	SALT SPREADER KITS FOR SNOW/ICE REMOVAL
$ 70,000	BRINE MACHINE FOR SNOW/ICE REMOVAL
$ 113,500	TOTAL CAPITAL

HEALTH AND WELFARE

FY 2019 Budget	FY2020 Budget	$ (+/ -)	% Change
$ 6,777,652	$ 7,088,026	$ 310,374	4.6%

	FY 2018 ACTUALS	FY 2019 BUDGET	FY 2020 BUDGET	% Change
PUBLIC HEALTH SERVICES	$ 269,721	$ 277,813	$ 305,390	9.9%
VALLEY COMM SERVICES BOARD	158,030	162,771	184,139	13.1%
CHILDREN SERVICES ACT	3,050,876	2,670,000	3,100,000	16.1%
DEPARTMENT OF SOCIAL SERVICES	3,209,014	3,365,376	3,193,805	-5.1%
TAX RELIEF -ELDERLY/DISABLED/VETERANS	191,388	205,000	205,000	0.0%
COMMUNITY WELFARE ASSISTANCE	94,692	96,692	99,692	3.1%
TOTAL HEALTH AND WELFARE	$ 6,973,721	$ 6,777,652	$ 7,088,026	4.6%

	Personnel	Operations	Capital	Total
FY 2020	$ -	$ 7,088,026	$ -	$ 7,088,026
FY 2019	-	6,777,652	-	6,777,652
Variance	$ -	$ 310,374	$ -	$ 310,374

DEPARTMENT OF SOCIAL SERVICES OPERATIONAL EXPENSES		INCREASE/ (DECREASE)
$ 3,100,000	CHILDREN SERVICES ACT	$ 430,000
$ 750,000	FOSTER CARE	$ (150,000)
$ 1,150,000	ADOPTION SUBSIDY	$ -
$ 733,805	DEPARTMENT ADMINISTRATIVE EXPENSES	$ 53,429
$ 170,000	SPECIAL NEEDS ADOPTION	$ (80,000)
$ 211,000	AUXILIARY GRANTS	$ 6,000
$ 135,000	VIEW PURCHASED SERVICES	$ 5,000
$ 44,000	GENERAL RELIEF, ADULT SERVICES	$ (6,000)
$ 6,293,805	SUMMARY TOTAL FOR DEPARTMENT OF SOCIAL SERVICES	$ 258,429

CONTRIBUTIONS TO AGENCIES		
$ 305,390	CONTRIBUTION TO THE HEALTH DEPARTMENT	$ 27,577
$ 184,139	CONTRIBUTION TO VALLEY COMMUNITY SERVICES BOARD	$ 21,368
$ 42,042	CATS - COORDINATED TRANSPORATION SYSTEM	$ -
$ 26,650	CAPSAW CONTRIBUTION	$ -
$ 5,000	VALLEY CHILDREN'S ADVOCACY CENTER	$ 3,000
$ 20,000	VALLEY PROGRAM FOR AGING SERVICES	$ -
$ 6,000	STAUNTON SENIOR CENTER	$ -
$ 589,221	SUMMARY TOTAL FOR OUTSIDE AGENCIES	$ 51,945

TAX RELIEF EXPENSE		
$ 120,000	REAL ESTATE TAX RELIEF FOR ELDERLY/HANDICAPPED	$ (10,000)
$ 85,000	REAL ESTATE TAX RELIEF FOR DISABLED VETERANS	$ 10,000
$ 205,000	TOTAL TAX RELIEF	$ -

RECREATION, PARKS, LIBRARY AND CULTURAL

FY 2019 Budget	FY2020 Budget	$ (+/ -)	% Change
$ 3,711,304	$ 3,947,262	$ 235,958	6.4%

	FY 2018 ACTUALS	FY 2019 BUDGET	FY 2020 BUDGET	% Change
RECREATION ADMINISTRATION	$ 1,045,751	$ 1,139,103	$ 1,174,707	3.1%
HORTICULTURE	154,399	158,364	171,487	8.3%
GOLF COURSE	-	108,343	113,137	4.4%
COMMUNITY RECREATION CONTRIBUTIONS	20,000	20,000	20,000	0.0%
PARK MAINTENANCE	1,133,950	1,134,091	1,270,202	12.0%
CULTURAL CONTRIBUTIONS	14,500	14,000	14,000	0.0%
LIBRARY	1,089,567	1,137,403	1,183,729	4.1%
TOTAL PARKS, RECR, & CULTURAL	$ 3,458,167	$ 3,711,304	$ 3,947,262	6.4%

	Personnel	Operations	Capital	Total
FY 2020	$ 2,710,162	$ 1,167,100	$ 70,000	$ 3,947,262
FY 2019	2,601,954	1,109,350	-	3,711,304
Variance	$ 108,208	$ 57,750	$ 70,000	$ 235,958

482	ACRES OF PARK FACILITIES		
9	PARKS		
8	BASEBALL/SOFTBALL FIELDS	820	# GAMES PLAYED
4	SOCCER/FOOTBALL FIELDS	350	# GAMES PLAYED
1	GYPSY HILL GOLF COURSE	6,133	ROUNDS OF GOLF
1	LAKE TAMS		
1	GYPSY HILL PARK DUCK POND		

RECREATION / LIBRARY REVENUE - CHARGES FOR SERVICES

$ 155,000	HEART AFTERSCHOOL PROGRAM
$ 75,000	SUMMER PLAYGROUND
$ 40,000	LEAGUE SPORTS FOR ADULTS
$ 45,000	SWIMMING POOL
$ 27,000	INSTRUCTIONAL/EDUCATION CLASSES
$ 20,000	TRIPS AND TOURS
$ 5,000	RENTAL OF PROPERTY
$ 6,000	DUCK FOOD SALES
$ 102,000	GOLF FEES AND MEMBERSHIP FEES
$ 25,000	LIBRARY FEES/FINES
$ 500,000	TOTAL RECREATION FEE REVENUE

OPERATIONAL EXPENSES

CULTURAL CONTRIBUTIONS

$ 20,000	BOYS AND GIRLS CLUB
$ 3,000	STONEWALL BRIGADE BAND
$ 3,000	STAUNTON/AUGUSTA ART CENTER
$ 3,000	SHENANARTS
$ 5,000	WOODROW WILSON PRESIDENTIAL LIBRARY
$ 34,000	TOTAL CONTRIBUTIONS

RECREATION, PARKS, LIBRARY AND CULTURAL

OPERATIONAL EXPENSES		
$	148,800	BOOKS, MEDIA, PERIODICALS FOR LIBRARY
$	201,500	CONTRACT MAINTENANCE OF PARKS, RECREATION FACILITIES, REPAIRS
$	122,200	MATERIALS /SUPPLIES FOR LIBRARY / RECREATION OFFICE
$	98,700	GAS & OIL, TIRES, MAINTENANCE OF VEHICLES/ PARK MAINTENANCE EQUIPMENT
$	81,000	OFFICE SUPPLIES, POSTAGE, PHOTOCOPY, TELEPHONE, MAINTENANCE OFFICE EQUIPMENT
$	103,500	CONTRACT AGREEMENTS FOR MAINTENANCE OF PARKS/FACILITIES
$	53,100	ADVERTISEMENT AND PRINTING FOR RECREATION/LIBRARY PUBLICATIONS
$	25,000	MATERIALS/SUPPLIES-PARKS, PLAYGROUNDS, BALLFIELDS, SMALL TOOLS, RENTALS
$	20,300	INSTRUCTIONAL CONTRACT AGREEMENTS, ENTERTAINMENT SERVICES
$	42,200	UTILITIES - LIBRARY ELECTRIC AND NATURAL GAS HEAT
$	47,200	CHEMICALS FOR POOL, HORTICULTURE, GROUNDS MAINTENANCE
$	15,000	RECREATION TRIPS
$	27,800	TREE/PLANT PURCHASES/ CARE
$	22,200	PROFESSIONAL ORGANIZATION DUES, TRAINING LIBRARY / RECREATION STAFF
$	23,000	SPECIAL PROGRAMS SUPPLIES- LIBRARY AND RECREATION
$	37,000	SUMMER PLAYGROUND /HEART AFTERSCHOOL PROGRAM /BOOKER T PROGRAM SUPPLIES
$	22,500	SOFTWARE LICENSE FEE
$	16,100	SAFETY EQUIPMENT, UNIFORMS, RENTAL OF EQUIPMENT
$	18,000	CONTRIBUTIONS TO YOUTH SPORTS PROGRAMS- BASEBALL/ SOFTBALL / FOOTBALL
$	5,000	DUCK FOOD
$	3,000	COLLECTION FEES FOR CREDIT/DEBIT CARDS
$	1,133,100	SUMMARY TOTAL OF OPERATIONS

COMMUNITY DEVELOPMENT

FY 2019 Budget	FY2020 Budget	$ (+/ -)	% Change
$ 1,783,631	$ 1,938,462	$ 154,831	8.7%

	FY 2018 ACTUALS	FY 2019 BUDGET	FY 2020 BUDGET	% Change
PLANNING AND DEVELOPMENT	$ 286,348	$ 295,193	$ 362,243	22.7%
COMMUNITY DEVELOPMENT AGENCIES	302,223	327,421	337,505	3.1%
ECONOMIC DEVELOPMENT	491,841	645,096	633,996	-1.7%
TOURISM OFFICE	404,138	399,466	485,422	21.5%
STAUNTON WELCOME CENTER	52,555	53,455	56,296	5.3%
TROLLEY	63,000	63,000	63,000	0.0%
TOTAL COMMUNITY DEVELOPMENT	$ 1,600,105	$ 1,783,631	$ 1,938,462	8.7%

	Personnel	Operations	Capital	Total
FY 2020	$ 852,925	$ 1,085,537	$ -	$ 1,938,462
FY 2019	785,428	998,203	-	1,783,631
Variance	$ 67,497	$ 87,334	$ -	$ 154,831

OPERATIONAL EXPENSES

$ 40,000	VILLAGES DEVELOPMENT AGREEMENT - REAL ESTATE TAX REHAB ABATEMENT
$ 110,000	ENTERPRISE ZONE INCENTIVES / SPECIAL EXPENSES
$ 117,500	DEVELOPMENT AGREEMENT - FRONTIER CENTER REBATE OF TAXES
$ 86,012	PROFESSIONAL ENGINEERING SERVICES
$ 170,000	SALES AND MARKETING
$ 54,000	ADVERTISING FOR TOURISM AND ECONOMIC DEVELOPMENT
$ 42,050	DUES, TELEPHONE, OFFICE SUPPLIES, PHOTOCOPY, POSTAGE
$ 8,000	SOFTWARE LICENSE FEES
$ 25,000	PRINTING FOR TOURISM BROCHURES / ECONOMIC DEVELOPMENT BROCHURES/MAPS
$ 19,350	TRAINING /TRAVEL
$ 13,120	MAINTENANCE OF VEHICLE/EQUIPMENT/PROPERTY
$ 685,032	SUMMARY TOTAL FOR OPERATIONS

OUTSIDE AGENCY FUNDING:

$ 175,000	SDDA - $50,000 PLUS $125,000 TAX REVENUE
$ 63,000	TROLLEY OPERATIONS
$ 48,159	SHENANDOAH VALLEY AIRPORT
$ 35,000	HISTORIC STAUNTON FOUNDATION
$ 34,346	PLANNING DISTRICT COMMISSION
$ 25,000	GART -REGIONAL TOURISM PROGRAM
$ 20,000	STAUNTON CREATIVE COMMUNITY FUND
$ 400,505	TOTAL COMMUNITY DEVELOPMENT CONTRIBUTIONS TO OUTSIDE AGENCIES

TRANSFERS TO OTHER FUNDS

FY 2019 Budget	FY2020 Budget	$ (+/ -)	% Change
$ 18,713,800	$ 19,685,465	$ 971,665	5.2%

	FY 2018 ACTUALS	FY 2019 BUDGET	FY 2020 BUDGET	% Change
TRANSFERS TO THE:				
EDUCATION FUND	$ 12,750,000	$ 13,200,000	$ 13,950,000	5.7%
DEBT SERVICE SINKING FUND	4,274,200	4,822,750	4,894,415	1.5%
CITY CIP FUND	791,050	691,050	841,050	21.7%
GOLF FUND	50,000	-	-	#DIV/0!
PARKING FUND	114,300	-	-	#DIV/0!
TOTAL TRANSFERS	$ 17,979,550	$ 18,713,800	$ 19,685,465	5.2%

TRANSFERS TO OTHER FUNDS HIGHLIGHTS:

$ 13,950,000 TRANSFER TO THE EDUCATION FUND FOR OPERATIONS

$ 750,000 ADDITIONAL TRANSFER TO EDUCATION FUND - REVENUE SHARE

$ 13,950,000 TOTAL FUNDING FOR EDUCATION

$ 4,894,415 TRANSFER TO THE DEBT SERVICE SINKING FUND FOR GENERAL FUND DEBT PAYMENTS

$ 841,050 TRANSFER TO CITY CIP FUND

$ 200,000	FIRE TRUCK RESERVE FOR REPLACEMENTS
$ 150,000	INELIGIBLE STREET PAVING/REPAIRS
$ 100,000	SIDEWALK REPLACEMENTS- CONCRETE TO BRICK
$ 100,000	NEW SIDEWALK PROJECTS- MATCH FOR VDOT GRANTS
$ 50,000	VDOT STREET CONSTRUCTION MATCH FUNDS
$ 100,000	PUBLIC WORKS MAJOR EQUIPMENT RESERVE
$ 100,000	PUBLIC WORKS BUILDING MECHANICAL SYSTEMS RESERVE
$ 41,050	BLUE RIDGE COMMUNITY COLLEGE CAPITAL PAYMENT
$ 841,050	TOTAL CIP TRANSFER

CAPITAL IMPROVEMENTS FUND-GENERAL GOVERNMENTAL FUNDS

FY 2019 Budget	FY2020 Budget	$ (+/ -)	% Change
$ 3,391,050	$ 841,050	$ (2,550,000)	-75.2%

CIP FUND REVENUE

$	841,050	TRANSFER FROM GENERAL FUND REVENUES FY2020
$	2,700,000	FY2019 BUDGET AMENDMENT #1 -TRANSFER FROM GENERAL FUND
$	3,541,050	TOTAL CIP

CAPITAL PROJECTS

FY2020 BUDGET-			OPERATING BUDGET IMPACT
$	200,000	FIRE TRUCK RESERVE FOR REPLACEMENTS	REPLACE EVERY 15 YEARS
$	150,000	INELIGIBLE STREET PAVING/REPAIRS	RESEAL/PAVE - 10 YEAR CYCLE
$	100,000	SIDEWALK REPLACEMENTS- CONCRETE TO BRICK	MINOR MAINTENANCE FOR REPAIRS
$	100,000	NEW SIDEWALKS- VDOT REVENUE SHARING MATCH	MINOR MAINTENANCE FOR REPAIRS
$	100,000	PUBLIC WORKS MAJOR EQUIPMENT REPLACEMENT RESERVE	REPLACE EQUIPMENT- 10 YR CYCLE
$	100,000	PUBLIC WORKS BUILDING MECHANICAL SYSTEMS RESERVE	REPLACE SYSTEMS- 15 YR CYCLE
$	50,000	VDOT STREET CONSTRUCTION MATCH FUNDS	RE-PAVING- 10 YEAR CYCLE
$	41,050	BLUE RIDGE COMMUNITY COLLEGE CAPITAL FUND	ANNUAL BUDGET REQUIREMENT
$	841,050	CIP PROJECTS FUNDED FROM FY2019 GENERAL FUND BUDGET	

FY2019 BUDGET AMENDMENT #1- ADOPTED JANUARY 24, 2019			OPERATING BUDGET IMPACT
$	2,000,000	STAUNTON CROSSING DEMOLITION	MINOR ANNUAL MAINTENANCE
$	350,000	GYPSY HILL PARK BATHROOM REPLACEMENTS (2)	MINOR ANNUAL MAINTENANCE
$	200,000	TRANSFER TO SCHOOL CIP FUND FOR SCHOOL PROJECTS	REPLACE SYSTEMS- 15 YEAR CYCLE
$	100,000	GREENWAYS PROJECT	MINOR MAINTENANCE ON PATHS
$	50,000	FIRE TRUCK RESERVE	MINOR ANNUAL MAINTENANCE
$	2,700,000	CIP PROJECTS FROM FY2019 BUDGET AMENDMENT #1	
$	3,541,050	TOTAL REVISED FY2019 AND FY2020 CIP	

CITY COUNCIL APPROVED THE CIP PLAN FOR FY2019 AND FY2020 PROJECTS FEBRUARY 14, 2019.

CITY OF STAUNTON, VA
CAPITAL IMPROVEMENT PLAN
FY2019 - FY2023

ADOPTED PLAN February 14, 2019



CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN
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STAUNTON™
As You Like It.

CITY OF STAUNTON, VIRGINIA
and
STAUNTON CITY SCHOOLS

CAPITAL IMPROVEMENT PLAN
FY 2019 - FY 2023

STAUNTON PLANNING COMMISSION

CHAIRMAN Judith C. Wiegand

APPROVAL DATE 17 January 2019

Attest: Suzanne F. Simmons
Suzanne F. Simmons
Clerk of Council

CITY COUNCIL

MAYOR Carolyn W. Dull

APPROVAL DATE February 14, 2019

Attest: Suzanne F. Simmons
Suzanne F. Simmons
Clerk of Council

CITY OF STAUNTON, VIRGINIA
and
STAUNTON CITY SCHOOLS
CAPITAL IMPROVEMENT PLAN

TOTAL CIP PLAN		FY2019	FY2020	FY2021	FY2022	FY2023	PROJECTS NOT SCHEDULED/NOT FUNDED
GENERAL FUND	$ 43,144,250	$ 1,041,050	$ 4,620,050	$ 14,846,050	$ 2,641,050	$ 4,927,050	$ 15,069,000
STAUNTON CITY SCHOOLS	$ 62,375,000	$ 41,625,000	$ 450,000	$ 725,000	$ 3,125,000	$ 650,000	$ 15,800,000
WATER FUND	$ 49,865,000	$ 650,000	$ 150,000	$ 250,000	$ 6,245,000	$ 525,000	$ 42,045,000
SEWER FUND	$ 5,918,100	$ 258,100	$ 700,000	$ 325,000	$ 375,000	$ 375,000	$ 3,885,000
STORMWATER FUND	$ 24,155,291	$ 650,000	$ 1,200,000	$ 50,000	$ 995,375	$ 1,300,000	$ 19,959,916
PARKING FUND	$ 3,968,025	$ 2,618,025	$ 250,000	$ 500,000	$ -	$ 600,000	
TOTAL CIP PLAN	$ 189,425,666	$ 46,842,175	$ 7,370,050	$ 16,696,050	$ 13,381,425	$ 8,377,050	$ 96,758,916

5 YEAR PLAN= $ 92,666,750

FY2019-FY2023 CAPITAL IMPROVEMENT PLAN ADOPTION

F. Consideration of the Proposed Capital Improvement Plan FY2019 - FY2023

Ms. Colvin stated this item is for the Capital Improvement Plan FY2019 - FY 2023. She noted it includes all City funds - water, sewer, parking - and also includes the Education Fund CIP program.

Ms. Colvin stated the total plan is $189,425,666. She noted an overview of the plan was presented to the Planning Commission on December 20,2018. At its meeting on January 17,2019, the Planning Commission conducted a public hearing on the plan. Subsequent to the public hearing. the Planning Commission approved the CIP, on a unanimous vote.

Ms. Colvin stated the School Board reviewed the school capital projects on December 10, 2018, and adopted the Education Fund CIP on January 14, 2019.

Ms. Colvin stated there have been no changes made to the plan since it was introduced. She noted after several discussions held by Council, it is presented for their approval.

Mr. Holmes moved that City Council adopt the FY20I9-FY2023 Capital Improvement Plan, totaling $189,425,666.

The motion was seconded by Dr. Curren and carried as follows:

Dr. Curren aye

Mayor Dull aye

Mr. Holmes aye

Ms. Mead aye

Vice Mayor Kier aye

Dr. Harrington aye

Ms. Oakes aye

OVERVIEW

The City of Staunton's Capital Improvement Plan (CIP) is a comprehensive five-year plan that identifies the City's capital and infrastructure needs for all City operations to include the General Fund, Education Fund, and all proprietary funds that include the Water Fund, Sewer Fund, Environmental Fund, Parking Fund, and Stormwater Fund. The plan provides for the planning of the acquisition of new physical assets and/or the replacement/repair of existing capital assets. The CIP provides a plan and funding for the renovation of public buildings, school buildings, street repairs/additions, water and sewer lines, recreational facilities, community development projects that promote the economic growth and vitality of the City, and the construction of major new facilities. The adoption of the Capital Improvement Plan by City Council indicates their support and commitment for the projects and commitment towards the anticipated funding required to maintain facilities and provide new facilities for the community.

By definition, a capital project is primarily a project to construct/renovate major facilities such as school buildings, office buildings, park facilities, infrastructure needs -water, sewer and other utilities- roads, bridges, major equipment, etc. Capital projects have a useful life to the citizens of at least ten years and are projects that usually require multiple years to complete. These projects, once completed, provide for a quality of life in the City and benefit all citizens in the community.

CAPITAL IMPROVEMENT PLAN REVENUE SOURCES:

Cash transferred from the General Fund Budget from the Adopted Operating Budget

General Fund Unassigned Balance

General Obligation Bonds

State and Federal Grants/Cost Share Agreements

Fund Balance/Reserve Policy, Adopted May 26, 2011

Funds in excess of the Safety Net Reserve, the General Contingency amount, and carry forward appropriations unexpended at fiscal year end, shall be given first consideration for appropriation in the City's Capital Improvement Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget.

Any funds in the Education Fund in excess of the annual expenditures for any year ending June 30 shall be given first consideration for appropriation to the Education Fund Capital Improvement Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget or approved through the annual budget adoption procedures.

City Council Policy #5, Adopted October 12, 1989

Any budget savings in debt obligation/lease payments shall be transferred to the Capital Improvement Fund for future capital projects and equipment.

CAPITAL IMPROVEMENT PLAN BUDGET POLICY

The City will consider all capital improvements in accordance with the Adopted Capital Improvement Plan.

The City will develop a five-year plan for capital improvements and review and update the plan annually.

The City will determine the least costly and most flexible financing method for all projects requiring debt financing.

The City will coordinate the development of the capital improvement plan budget with the development of the operating budget.

The City will maintain all its assets at a level adequate to protect the City's capital investment in order to minimize future maintenance and replacement costs.

The City will schedule its major equipment acquisitions and/or replacement of major equipment as part of the capital investment plan process.

The City will identify projects and estimated costs and a potential funding source for each project as part of the capital investment plan process.

The City will identify capital projects that require annual budget funds to maintain the capital asset requiring personnel and operational costs, and any debt payments for bond financing.

FINANCIAL MANAGEMENT POLICY

City of Staunton, Virginia

Capital Improvement Plan Policy

Adopted: January 25, 2018

The Capital Improvement Plan—the CIP—is the City's five-year plan for projecting the capital needs of the City. It provides for maintenance and funding of present and future buildings, facilities, major equipment, and infrastructure for the City. The CIP also serves as a planning and programming guide for long-term financial planning, and a plan to promote (i) public and private development for the future community growth, and (ii) effective service delivery to citizens of the City.

The overall strategy of the CIP is to plan for land acquisition, construction and maintenance of public facilities necessary for the safe and efficient provision of public services in accordance with the policies and objectives adopted in the City's Comprehensive Plan. A critical element of a balanced CIP is the provision of funds to both preserve or enhance existing facilities and provide new assets to respond to changing service needs and community growth. The plan is reviewed and revised annually based on priorities, current circumstances, and economic opportunities.

The adoption of the CIP is not a formal financial commitment to any particular project. The CIP serves as a financial planning tool to provide estimated costs for projects, and a schedule for anticipated capital projects and capital financing. The CIP is a key element in planning and controlling the City's future debt service requirements. The CIP includes some projects where needs have been defined, but specific financial resources have not been identified to advance the project to a scheduled completion year.

THE LEGAL BASIS FOR THE CIP

The CIP is prepared pursuant to Virginia Code § 15.2-2239, which provides, in relevant part:

A local planning commission may, and at the direction of the governing body shall, prepare and revise annually a capital improvement program based on the comprehensive plan of the locality for a period not to exceed the ensuing five years. The commission shall submit the program annually to the governing body, or to the chief administrative officer or other official charged with preparation of the budget for the locality, at such time as it or he shall direct. The capital improvement program shall include the commission's recommendations, and estimates of cost of the facilities and life cycle costs, including any road improvement and any transportation improvement the locality chooses to include in its capital improvement plan and as provided for in the comprehensive plan, and the means of financing them, to be undertaken in the ensuing fiscal year and in a period not to exceed the next four years, as the basis of the capital budget for the locality. In the preparation of its capital budget recommendations, the commission shall consult with the chief administrative officer or other executive head of the government of the locality, the heads of departments and interested citizens and organizations and shall hold such public hearings as it deems necessary.

ANNUAL CAPITAL BUDGET

The Capital Budget appropriates funds for specific facilities, major equipment, infrastructure, and improvements approved in the CIP by City Council through the annual budget process or a budget amendment for all governmental and proprietary funds. The first year included in the CIP reflects the approved annual capital budget funding level. Financial resources for projects in subsequent years in the plan are included for planning purposes only for scheduling and financial planning.

The City funds a portion of the CIP with current revenues in the annual Operating Budget. The long-term goal is to dedicate a minimum of 2.5% of the total current General Fund revenues less General Fund Transfers to Other Funds to finance General Fund capital projects. Other available financial resources include Undesignated Fund Balance, General Obligation Bonds, state and federal grants, and private development contributions, which are appropriated through a budget amendment upon approval of a project.

Proprietary Fund revenues are used to finance Proprietary Fund capital improvement projects. General Fund transfers may be used to finance Proprietary Fund capital projects.

The General Fund Capital Budget is appropriated in the City's multi-year CIP Fund. A financial analysis of the fund shall be conducted quarterly to analyze the status of the funding sources, and to review the project-to-date expenditures. Any project balances shall be re-programmed for other capital projects through a budget amendment process.

THE CIP REVIEW TEAM

A CIP Review Team (CIP Team) is responsible for reviewing capital project requests and providing recommendations annually to the City Manager and Planning Commission. This team is comprised of staff from the Office of the City Manager, the Department of Finance, the Department of Community Development, the Department of Public Works, the Department of Information Technology, the Police Department, the Fire-Rescue Department, the Parks and Recreation, and School Board staff from the office of the Director of Operations and the Technology Department. The Chief Financial Officer is responsible for the coordination of the CIP process, including the annual review, presentation to the Planning Commission, and the final adoption of the CIP by City Council.

THE CIP PROCESS

The overall goal of the CIP process is to develop CIP recommendations that:

1. preserve the City's past by investing in the upgrade of assets and infrastructure;

2. protect the present with improvements to City facilities, based on an analysis of costs of repair versus costs of replacement;

3. plan for future facilities and infrastructure that considers the annual cost for new service demands as a result of community growth or facilities and services that provide new or improved quality of life for all citizens; and

4. allow for flexibility to take advantage of economic opportunities that provide for public or private capital investment.

The CIP Team meets in October each year to update existing projects, remove projects, and add new projects. Capital projects are forwarded to the CIP Team by departments responsible for their implementation. In proposing a five-year capital plan, the CIP Team considers the feasibility of all proposed capital projects by evaluating their necessity, priority, location, cost, method of financing, availability of federal and state aid, and the necessary investment in the City's infrastructure. The CIP results from an annual review and a systematic process that advances subsequent years' items each fiscal year.

In December, the CIP is presented to the Planning Commission for review and discussion. A public hearing is held at a subsequent Planning Commission meeting in January to receive public comment. After the public hearing, the Planning Commission makes a recommendation concerning the CIP to City Council.

In January, the CIP, with the Planning Commission's recommendation, is presented to City Council, for additional review and discussion, and eventual consideration by Council.

CRITERIA FOR EVALUATING CAPITAL PROJECTS

The CIP Team uses the evaluation criteria stated below as a guide and assessment tool to determine the immediate, near-term, or long-term timing for scheduling capital projects:

1. The CIP shall execute the goals and objectives of the Comprehensive Plan adopted by City Council.

2. The development of the CIP shall be guided by the principles of lifecycle planning to ensure that long-term maintenance, renewal and replacement requirements are adequately addressed to protect the City's investment and maximize the useful life of facilities.

3. The CIP shall include major equipment and facilities, defined as, all fixed installations constructed and/or maintained with public funds, including buildings and structures, utilities and related improvements that have a useful life greater than 10 years.

4. The CIP shall include the fiscal impact of each project to include the total cost of the project and the annual maintenance and operating costs.

5. The CIP shall support the City's efforts to promote economic vitality and a high quality of life.

6. The CIP shall support the City's efforts to encourage the development of affordable and effective multi-use public facilities, as feasible.

7. The CIP shall be developed to provide facilities that are cost-effective, consistent with appropriate best practice standards, community standards, feasibility, and expectations of useful life.

8. The City shall endeavor to execute the projects as approved and scheduled in the CIP. Value engineering principles shall continue to be applied to appropriate capital projects. Changes in project scope, cost and scheduling shall be subject to close scrutiny.

CRITERIA FOR SCHEDULING CAPITAL PROJECTS

The following criteria shall be considered for purposes of scheduling projects in the CIP:

1. Project Urgency
   a. Is the project required due to state or federal mandates?
   b. Will the project improve unsatisfactory environmental, health and safety conditions?
   c. What are the implications if the project is not built?
   d. Does the project accommodate increases in demand for service?

2. Project Readiness
   a. Are project-related research and planning completed?
   b. Are the appropriate departments prepared to execute the project?

3. Project Phasing
   a. Can the project be phased over multiple fiscal years?
   b. Are funds readily available to finance the project?
   c. Does the project have a net impact on the operating budget?
   d. Does the project preserve previous capital investments or restore a capital facility to adequate operating condition?

4. Planning Questions
   a. Is the project consistent with the Comprehensive Plan?
   b. Can projects of similar use or purpose be co-located at one location?
   c. Does the project increase the efficiency of the service delivery?
   d. What are the number and types of citizens likely to benefit from the project?

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   d. What are the number and types of citizens likely to benefit from the project?

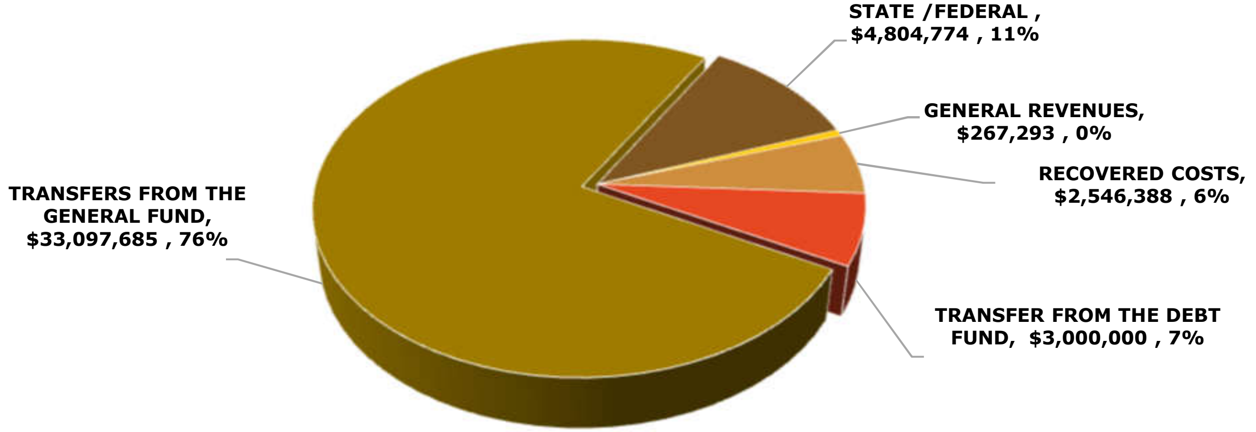
CAPITAL IMPROVEMENT PLAN SCHEDULE

October 22, 2018 @ 2:00 pm	CIP Committee meeting, Planning Conference Room
October - December 2018	Staff review and development of the proposed Capital Improvement Plan. All existing projects to be analyzed, estimated costs updated, and new proposed projects prioritized based on City needs or anticipated changes in the City's needs based on population changes, economic changes, infrastructure projects, etc.
December 10, 2018	Presentation and discussion of the DRAFT School Capital Improvement Plan -School Board worksession.
December 20, 2018	Presentation and introduction of the DRAFT Capital Improvement Plan to the City Planning Commission.
January 10, 2019	Presentation and discussion of the DRAFT Capital Improvement Plan with City Council of any project, funding proposal, priority of any project, changes to the plan.
January 14, 2019	Adoption of the School Capital Improvement Plan by the School Board.
January 17, 2019	Public hearing and consideration and adoption of the CIP by the Planning Commission.
January 24, 2019	Discussion and continued review with City Council of any project, funding proposal, priority of any project, changes to the plan.
February 14, 2019	Adoption of the Capital Improvement Plan by City Council.

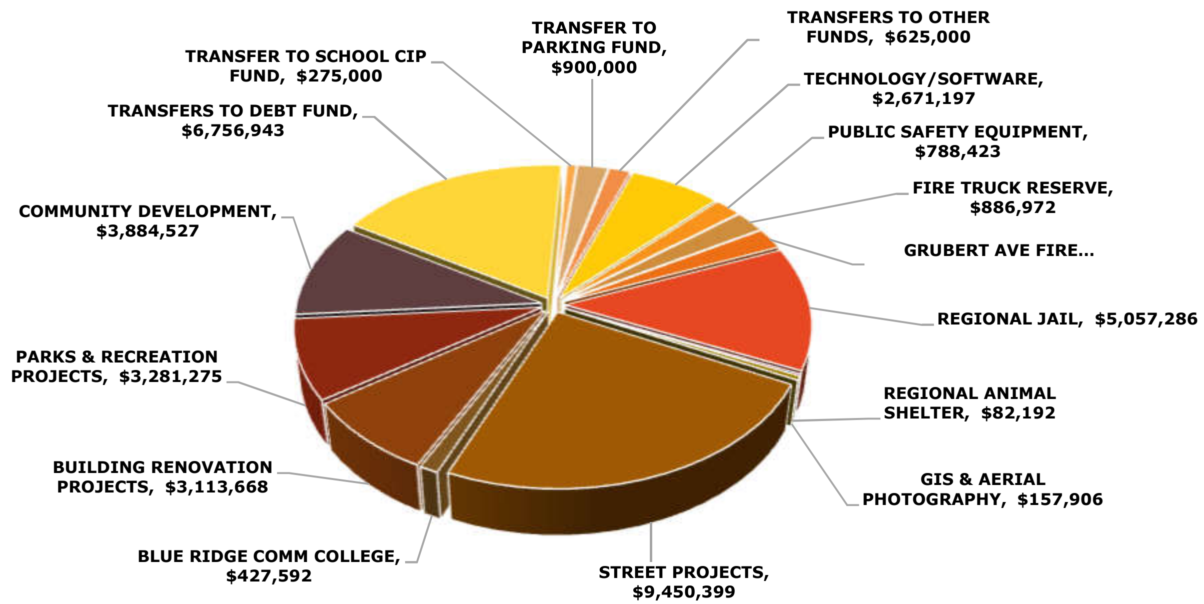
CIP COMMITTEE

Jeanne Colvin	Budget Manager
Cynthia B. Fitzgerald	Interim Director of Finance
Nickie Mills	City Engineer
Tom Sliwoski	Director of Public Works
Chris Tuttle	Director of Recreation
Rodney Rhodes	Senior Planner
Jim Williams	Police Chief
Scott Garber	Fire Chief
Kurt Plowman	Chief Technology Officer
William Vaughn	Director of Economic Development
Steven Rosenberg	Deputy City Manager
Earl McCray	Staunton City Schools-Director of Operations
Tom Lundquist	Staunton City Schools-Director of Technology

CITY OF STAUNTON GENERAL FUND CIP ACTUAL REVENUES
FY2004 - FY2019
$43,716,140



CITY OF STAUNTON GENERAL FUND CIP ACTUAL EXPENDITURES
FY2004 - FY2019
$39,216,158



CITY OF STAUNTON

GENERAL FUND CIP REVENUES - FINANCIAL UPDATE (OCTOBER 31,2018)

FY 2004 - FY2019

	BUDGET	REVENUES TO DATE	BALANCE
CIP GENERAL REVENUE			
INTEREST INCOME	$ 5,314	$ 261,660	$ (256,346)
MISCELLANEOUS REVENUE	4,950	5,633	(683)
RECOVERED COSTS-OPERATIONS	397,148	506,160	(109,012)
APPROPRIATION OF PRIOR YEAR FUND BALANCE	2,268,470	-	2,268,470
TRANSFER FROM DEBT SERVICE FUND	3,000,000	3,000,000	-
TRANSFER FROM THE GENERAL FUND	33,788,735	33,097,685	691,050
TOTAL GENERAL GOVERNMENT REVENUES	$ 39,464,617	$ 36,871,138	$ 2,593,479
CIP CAPITAL GRANTS AND CONTRIBUTIONS			
RECOVERED COSTS- HEALTH DEPARTMENT BUILDING	$ 24,530	$ 17,840	$ 6,690
TOTAL CIP CAPITAL GRANTS	$ 24,530	$ 17,840	$ 6,690
PUBLIC WORKS- CAPITAL/NON-CAPITAL GRANTS			
COMMONWEALTH OF VIRGINIA-TRANSPORTATION	$ 2,741,946	$ 2,682,756	$ 59,190
RECOVERED COSTS-MONTGOMERY AVENUE	11,333	11,333	-
RECOVERED COSTS- SEARS HILL BRIDGE	150,168	150,168	-
COMM OF VA- PRIMARY EXTENSION PAVING	455,673	455,673	-
COMMONWEALTH OF VIRGINIA- MISCELLANEOUS AID	102,273	97,299	4,974
RECOVERED COSTS- COCHRAN PARKWAY	1,883,747	1,860,887	22,860
FEDERAL GOV'T- MISCELLANEOUS	105,931	105,931	-
FEDERAL - SAFE ROUTES TO SCHOOL GRANTS	756,995	473,349	283,646
STATE/ FEDERAL GOV'T -CENTRAL AVENUE	1,418,345	195,402	1,222,943
TOTAL PUBLIC WORKS CAPITAL/NON-CAPITAL GRANTS	$ 7,626,411	$ 6,032,798	$ 1,593,613
PARKS & RECREATION NON-CAPITAL GRANTS			
STATE AID-VDOT FUNDS	$ 25,000	$ 24,219	$ 781
STATE AID-MISCELLANEOUS SLAF LAKE TAMS	210,978	210,978	-
TOTAL PARKS & RECREATION GRANTS	$ 235,978	$ 235,197	$ 781
COMMUNITY DEVELOPMENT CAPITAL GRANTS			
COMM OF VA FRONTIER CENTER	$ 100,000	$ 100,000	$ -
COMM OF VA- RR SMITH CENTER FUNDS	459,167	459,167	-
TOTAL COMMUNITY DEVELOPMENT GRANTS	$ 559,167	$ 559,167	$ -
TOTAL CIP FUND REVENUES	**$ 47,910,703**	**$ 43,716,140**	**$ 4,194,563**

TRANSFERS FROM THE GENERAL FUND	
FISCAL YEAR 2003	$ 479,317
FISCAL YEAR 2004	$ 545,747
FISCAL YEAR 2005	$ 1,387,431
FISCAL YEAR 2006	$ 2,935,405
FISCAL YEAR 2007	$ 3,047,527
FISCAL YEAR 2008	$ 841,518
FISCAL YEAR 2009	$ 3,033,591
FISCAL YEAR 2010	$ 2,736,358
FISCAL YEAR 2011	$ 3,513,820
FISCAL YEAR 2012	$ 2,210,000
FISCAL YEAR 2013	$ 2,452,004
FISCAL YEAR 2014	$ 3,052,170
FISCAL YEAR 2015	$ 2,557,305
FISCAL YEAR 2016	$ 1,873,392
FISCAL YEAR 2017	$ 1,641,050
FISCAL YEAR 2018	$ 791,050
FISCAL YEAR 2019	$ 691,050
TOTAL TRANSFERS FROM THE GENERAL FUND	$ 33,788,735

CITY OF STAUNTON
GENERAL FUND CIP PROJECTS - FINANCIAL UPDATE- October 31, 2018
FY 2004 - FY2019

	BUDGET	EXPENDITURES	BALANCE
GENERAL GOVERNMENT ADMINISTRATION			
FINANCIAL SOFTWARE	$ 1,332,482	$ 1,229,729	$ 102,753
INFORMATION TECHNOLOGY EQUIPMENT	265,210	252,877	12,333
FIBER LOOP PROJECT	1,188,591	1,188,591	-
TOTAL GENERAL GOVERNMENT ADMINISTRATION	$ 2,786,283	$ 2,671,197	$ 115,086
PUBLIC SAFETY EQUIPMENT/PROJECTS			
E911 TELEPHONE EQUIPMENT	$ 102,166	$ 102,166	$ -
E911 CALL HANDLING EQUIPMENT	102,273	97,299	4,974
E911 RECORDING EQUIPMENT	150,000	150,011	(11)
FIRE STATION -GRUBERT AVENUE	857,778	857,778	-
FIRE TRUCK RESERVE	1,454,383	886,972	567,411
RADIO NARROWBAND PROJECT	500,000	438,947	61,053
REGIONAL JAIL RESERVE	5,376,286	5,057,286	319,000
REGIONAL ANIMAL SHELTER	125,000	82,192	42,808
TOTAL PUBLIC SAFETY PROJECTS	$ 8,667,886	$ 7,672,651	$ 995,235
ENGINEERING PROJECTS			
ENGINEERING AERIAL PHOTOGRAPHY	$ 141,440	$ 141,440	$ -
GIS SYSTEM	16,468	16,466	2
TOTAL ENGINEERING PROJECTS	$ 157,908	$ 157,906	$ 2
STREET PROJECTS			
STREET IMPROVEMENT PROJECTS	$ 1,569,559	$ 1,350,308	$ 219,251
URBAN STREET CONSTRUCTION 2% MATCH RESERVE ACCOUNT	407,185	1,057	406,128
URBAN STREET CONSTR 2% MATCH-CHURCHVILLE AVE	479,293	464,338	14,955
KALORAMA ST PROJECT	109,194	109,194	-
BOWLING STREET BRIDGE	335,592	335,592	-
HAILE STREET BRIDGE	322,955	322,955	-
MONTGOMERY AVENUE ROAD EXTENSION PROJECT	813,729	813,729	-
SEARS HILL BRIDGE COMMUNITY FOUNDATION ACCOUNT	170,875	170,875	-
SAFE ROUTES TO SCHOOL - SHELBURNE/ WARE SCHOOL	100,362	100,361	1
SAFE ROUTES TO SCHOOL- MCSWAIN SCHOOL	353,440	353,440	-
STATLER /RICHMOND RD -VDOT PROJECT GRANT-CITY MATCH	50,000	-	50,000
RICHMOND RD /GREENVILLE-VDOT PROJECT GRANT-CITY MATCH	35,000	-	35,000
CENTRAL AVENUE STREETSCAPE-FEDERAL PROJECT	1,633,349	120,402	1,512,947
CENTRAL AVENUE STREETSCAPE-CHESAPEAKE BAY GRANT	75,000	75,000	-
NEW SIDEWALKS	600,000	-	600,000
STATE ROUTE 1426 VDOT REVENUE SHARING PROJECT	2,110,000	1,789,303	320,697
BESSIE WELLER SAFE ROUTE TO SCHOOL GRANT	459,838	1,192	458,646
RICHMOND RD/COCHRAN PARKWAY	2,883,747	2,860,887	22,860
BRICK SIDEWALK PROJECTS	400,000	85,162	314,838
VDOT PRIMARY EXTENSION PAVING	455,673	455,664	9

CITY OF STAUNTON
GENERAL FUND CIP PROJECTS - FINANCIAL UPDATE- October 31, 2018
FY 2004 - FY2019

	BUDGET	EXPENDITURES	BALANCE
MARTIN LUTHER KING JR MEMORIAL SIGN	41,450	40,940	510
PUBLIC WORKS EQUIPMENT RESERVE	300,000	-	300,000
RT 11 / COMMERCE ROAD INTERSECTION	50,000	-	50,000
TOTAL STREET PROJECTS	$ 13,756,241	$ 9,450,399	$ 4,305,842
EDUCATION			
BLUE RIDGE COMMUNITY COLLEGE	$ 468,648	$ 427,592	$ 41,056
LEE HIGH SCHOOL PROJECT	1,300,000	-	1,300,000
TOTAL EDUCATION	$ 1,768,648	$ 427,592	$ 1,341,056
BUILDING MAINTENANCE PROJECTS			
CITY HALL ROOF REPLACEMENT	$ 85,306	$ 85,306	$ -
ART CENTER WALL REPAIR	196,481	196,481	-
CITY HALL FLOOR REPAIR	36,140	36,140	-
ENERGY SAVINGS PROJECT	1,480,181	1,480,181	-
MHP MOLD REMEDIATION	69,200	69,200	-
BUILDING MECHANICAL SYSTEMS	241,981	242,361	(380)
HEALTH DEPARTMENT BUILDING RENOVATIONS	169,841	169,840	1
BOOKER T BUILDING	266,818	262,603	4,215
LIBRARY FACILITY STUDY	40,000	40,000	-
FIRE STATION ROOF REPLACEMENT	845,000	185,035	659,965
PUBLIC SAFETY BUILDING/SCHOOL STORAGE BUILDING	40,000	39,339	661
COCHRAN JUDICIAL CENTER	256,682	256,682	-
PUBLIC WORKS BUILDING MAINTENANCE RESERVE	300,000	50,500	249,500
TOTAL PUBLIC WORKS BUILDING PROJECTS	$ 4,027,630	$ 3,113,668	$ 913,962
PARKS, RECREATION, CULTURAL			
FOOTBALL STADIUM IMPROVEMENTS	$ 60,578	$ 60,578	$ -
MHP SOCCER FIELDS	166,272	165,878	394
SKATEBOARD PARK	84,275	84,275	-
BOOKER T PLAYGROUND EQUIPMENT	20,209	20,209	-
GHP PLAYGROUND EQUIPMENT	93,402	93,402	-
MHP POOL BATHHOUSE REPAIRS	37,763	37,763	-
GHP QUARTERBACK CLUB RESTROOMS	70,000	70,000	-
MHP PLAYGROUND EQUIPMENT	90,000	90,000	-
GOLF COURSE IRRIGATION PROJECT	635,491	635,491	-
MONTGOMERY HALL PARK FIELD IMPROVEMENT	15,000	15,000	-
LANDSCAPE PLAN	153,069	153,069	-
GYPSY HILL PARK BANDSTAND REPAIRS	30,000	30,000	-
FIELDHOUSE PROJECT-FOOTBALL STADIUM	32,606	32,606	-
GHP POOL RENOVATIONS	500,000	492,565	7,435
LAKE TAMS PROJECT	382,637	382,637	-
LAKE TAMS PROJECT - SLAF	210,978	210,978	-

CITY OF STAUNTON
GENERAL FUND CIP PROJECTS - FINANCIAL UPDATE- October 31, 2018
FY 2004 - FY2019

	BUDGET	EXPENDITURES	BALANCE
GHP DUCK POND	76,106	76,106	-
MHP BATHROOM/ POOL	275,000	274,317	683
MOXIE STADIUM LIGHTING	52,055	52,055	-
STATLER BROTHERS TRIBUTE	29,030	29,030	-
GHP FENCE	71,115	71,115	-
BETSY BELL PICNIC SHELTER	75,000	-	75,000
GREENWAYS PROJECT	200,000	-	200,000
FOOTBALL STADIUM ADA IMPROVEMENTS	100,000	-	100,000
TOTAL PARKS, RECREATION, CULTURAL	$ 3,460,586	$ 3,077,074	$ 383,512
LIBRARY			
LIBRARY AUTOMATION SYSTEM	$ 204,201	$ 204,201	$ -
COMMUNITY DEVELOPMENT PROJECTS			
RR SMITH CENTER PROJECT	$ 609,167	609,167	$ -
PERFORMING ARTS CENTER	100,000	100,000	-
WOODROW WILSON PRESIDENTIAL LIBRARY	100,000	100,000	-
SHENANARTS	8,333	8,333	-
COUNTY COURTS PROJECT	127,453	99,060	28,393
CORRIDOR OVERLAY INCENTIVES	25,000	1,350	23,650
ECONOMIC DEVELOPMENT RESERVE	1,243,811	1,219,609	24,202
WESTERN STATE HOSPITAL DEVELOPMENT	595,434	595,434	-
STAUNTON CROSSING DEVELOPMENT	1,025,000	800,689	224,311
ENTERPRISE ZONE PROGRAM	55,000	21,823	33,177
ENTERPRISE ZONE PROGRAM- CADENCE	175,000	141,011	33,989
ENTERPRISE ZONE PROGRAM- CARDED GRAPHICS	130,521	100,000	30,521
FRONTIER CULTURE GRANT PROJECT	100,000	88,051	11,949
TOTAL COMMUNITY DEVELOPMENT	$ 4,294,719	$ 3,884,527	$ 410,192
TRANSFERS TO OTHER FUNDS			
TRANSFER TO THE GENERAL FUND -HOTEL DEBT	$ 600,000	$ 600,000	$ -
TRANSFER TO THE TROLLEY FUND -TROLLEY PURCHASE	25,000	25,000	-
TRANSFER TO DEBT SERVICE SINKING FUND	6,756,943	6,756,943	-
TRANSFER TO THE PARKING FUND	900,000	900,000	-
TRANSFER TO SCHOOL CIP FUND	275,000	275,000	-
TOTAL TRANSERS TO OTHER FUNDS	$ 8,556,943	$ 8,556,943	$ -
CIP PROJECTS RESERVE -UNDESIGNATED PROJECTS	$ 229,657	-	$ 229,657
TOTAL GENERAL FUND CIP EXPENDITURES	**$ 47,910,703**	**$ 39,216,158**	**$ 8,694,544**

A. OPEN SPACE/ENVIRONMENT

1. Conserve open space and protect the remaining environmentally sensitive areas in the Staunton-Augusta-Waynesboro region before they are faced with development pressures.

a. Encourage developers to designate open space and environmentally sensitive areas first and then design developments around those elements.

b. Encourage and/or provide incentives for useable open space to be included in all existing and new developments.

c. Encourage appropriate use of agricultural-forestal districts.

d. Support efforts to preserve Betsy Bell and Mary Grey mountains. Enhance use of the public area at Betsy Bell and look into the feasibility of conservation easements for both Betsy Bell and Mary Grey.

e. Limit water and sewer access in areas slated for preservation and open space.

f. Support development of greenways in the City (especially along streams and creeks).

g. Work with organizations, agencies, and neighboring localities within the Staunton- Augusta-Waynesboro Region to:

   i. Develop a regional inventory of environmentally sensitive areas which includes recovery or mitigation of environmentally sensitive areas already affected by development.

   ii. Promote strong land conservation and direct development towards existing developed or designated growth areas through creation of compatible ordinances within the region.

   iii. Continue efforts to address stormwater management.

   iv. Begin planning for conservation of viewsheds and open space along both sides of Rt. 262.

   v. Promote practices that preserve Lewis Creek as a natural asset to the region.

h. Discourage further development in the floodplains.

i. Follow the suggestions and implement the recommendations of the Central Shenandoah Valley's Regional All Hazards Mitigation Plan, paying particular attention to those elements directly related to Staunton.

j. Protect and enhance streams and creeks in and around the City, including Lewis Creek, Asylum Creek, Gum Springs Branch, and Poague Run. Activities may include:

   i. Monitor and improve the water quality. Utilize both public sector and volunteer resources.

   ii. Organize volunteer litter clean-ups and encourage participation in the "Adopt- a-Stream" program.

   iii. Educate public officials and the citizenry as to the roles that streams and creeks have played in the historical and economic development of the City and surrounding area. Examine ways to embrace them as economic and physical assets.

   iv. Pursue potential development of nature observation stations along the stream and creek corridors.

   v. Undertake riparian restoration where needed. Also encourage landowners to take advantage of cost-share programs for native tree and shrubs plantings along stream and creek corridors running through private lands.

   vi. Work with Lewis Creek Watershed Advisory Committee to develop a citywide watershed recognizability program. Such as a standard "guard rail" at all stream crossings to draw residents attention to the presence of the streams passing below the road.

k. Identify environmentally sensitive areas and assets for Staunton and develop plans for protecting these areas.

l. Encourage identification and remediation of environmentally compromised areas of the City.

2. Encourage sustainability and conservation practices.

a. Promote and support energy conservation.

b. Seek alternative energy sources for buildings such as geothermal, green roofs, and water turbines.

B. <u>COMMUNITY CHARACTER</u>

1. Enhance the physical attractiveness of the City through a broad program addressing lighting, signage, and litter control; tree plantings and landscaping; and architecturally appropriate design standards for buildings or structures fronting corridors and thoroughfares.

a. Support enhancement and priority implementation of the City's Master Landscaping Plan - especially along entrance corridors and the pedestrian network.

b. Support increased landscaping of school grounds.

c. Develop a homeowner landscaping and stormwater management education program to demonstrate the potential for beautification of neighborhoods, as well as environmental and financial advantages of landscaping. Along with education, provide planning assistance, design advice, and incentives for property owners' landscaping improvements.

d. Work aggressively to prevent and control litter, through an extensive public education campaign demonstrating the environmental, health, and financial costs to taxpayers caused by littering.

e. Seek ways to control light pollution. Examples may include, but are not limited to:

   i. Developing education and incentive programs that highlight the environmental, health, and financial benefits of controlling light pollution and encourage appropriate light design and fixtures.

   ii. Conducting an assessment of all City-owned facilities, schools, parks, and sports facilities to develop a plan for shielding and/or retro-fitting inappropriate lighting fixtures in order to reduce light trespass, up-lighting, and glare. Promote more energy efficient light sources. Begin shielding city street drop lighting fixtures until they can be retro-fitted with appropriate fixtures.

   iii. Restricting light trespass from commercial and non-residential establishments onto residential properties. Encourage the shielding of commercial drop lighting until lighting can be retro-fitted with appropriate fixtures.

   iv. Working with Dominion Virginia Power to supply more efficient, shielded dusk-to-dawn security lights for their customers.

   v. Requiring appropriate lighting fixtures for all newly developed, redeveloped, or renovated commercial and public facilities. Working with lighting suppliers, contractors, and architects to use more energy efficient and appropriately designed lighting fixtures for their customers.

f. Seek ways to control excessive pigeon, vulture, vermin, and deer populations.

g. Continue to support, implement, and maintain an entryways and corridors overlay zone.

2. Preserve and capitalize on the City's rich historic and architectural character.

a. Continue support for and cooperative efforts with the Historic Staunton Foundation.

b. Continue City's emphasis on historic preservation and compliance with the historic preservation ordinance.

c. Educate the public on the long-term importance (quality of life, financial, etc.) of maintaining historic standards, despite the added levels of review and requirements.

d. Assess performance, strengths, and weaknesses of the current historic districts ordinance. Identify opportunities for improvements in achieving desired goals in the most effective manner with the least burden for property owners and developers.

e. Look to areas beyond the boundaries of the current historic districts for opportunities to add to the districts or to create new districts.

f. The City, working with neighborhoods and the Historic Staunton Foundation, should identify properties throughout the City of historic or architectural significance - especially those along entrance corridors, thoroughfares, and in transitional neighborhoods.

g. Support historic preservation and tourism efforts in the City's historic districts. The five historic districts are the Beverley Historic District, the Wharf Historic District, the Stuart Addition Historic District, the Gospel Hill Historic District, and the Newtown Historic District.

h. Support research into the historic structures in the traditional black community of the Johnson Street Area and possible eligibility as a historic district.

i. Study potential for a Valley Museum of African-American History to be located at the Booker T. Washington Community Center.

j. Develop a revolving loan fund (publicly funded, privately funded by the community, or a public-private partnership) to purchase, rehabilitate, and/or resell historic properties whose owners are unwilling or unable to properly maintain the properties.

k. Take steps to preserve the architectural character of older neighborhoods that may not be included under the "historical" category, but are equally important to the look and feel of the city, especially pre- and post-WWII neighborhoods.

l. When developed, redeveloped, or renovated, require commercial and retail structures that adjoin residential areas to utilize architectural facades and site features that are consistent with and/or complementary to the surrounding neighborhood(s).

C. PLANNING

1. Encourage appropriate new development that is well-planned, compatible, and contributes to the resource base of the City.

a. Promote the development of Planned Unit Developments and Planned Business Developments with mixed uses, higher densities, more compact designs, usable open space, and protection of viewsheds and environmental features.

b. Provide incentives for infill development.

c. Require utilities in all new developments to be underground rather than overhead, where appropriate.

d. Promote return of front porches and useable front yards. Examples may include, but are not limited to:

  i. Encourage new residential parking structures and garages to be located to the side or rear of the home.

  ii. Limit the number of houses in subdivisions with garages that protrude beyond the front building line.

  iii. Encourage driveways and parking areas for single-family residential dwellings to terminate on the side or at the rear of houses, not in front (except on-street parking, where applicable).

e. Educate the public, development community, local officials and staff on the principles and advantages of smart/good development (environmental, health, and financial) and of density and compact building options when properly planned in concert with public and private entities.

f. Re-evaluate land use and zoning at Richmond Road and Frontier Drive extended to incorporate a mix of commercial, retail and light industrial uses.

g. Work with the Frontier Culture Museum to encourage that the DeJarnette Property is developed in a manner compatible with Staunton's overall goals and objectives (i.e., architecturally appropriate designs and uses that complement the downtown efforts).

h. Work with Augusta County to jointly plan the land uses along the Rt. 262 Loop, so that they are consistent with the goals and objectives of both localities; to minimize sprawl; to maintain limited access; and to ensure that residential areas adjoining the Loop do not become over-commercialized.

i. Develop appropriate neighborhood-commercial service zones at the planned Springhill fly-over and at the Morris Mill Road interchange.

j. Examine potential planned business uses for properties to the south and north of Rt. 250 West, where they meet Rt. 262.

k. Work with the Virginia Department of Transportation to determine the appropriate location of additional access off Rt. 262.

l. Develop a master plan for properties adjoining Rt. 262 both between I-81 and Rt.11 and between Rt. 11 and Springhill Road, including street access, utilities extensions, and appropriate land uses.

m. Coordinate planning on corridors with efforts to promote quality of life and architectural character.

2. Develop compatible mixed uses as the norm, rather than the exception.

a. Use zoning tools, design guidelines, and neighborhood and stakeholder input to encourage a balanced mix of uses within neighborhoods, especially transition areas.

b. Encourage appropriate at-home businesses in residential areas and small business owners "living where you work" in commercial and transitional mixed-use zones.

c. Encourage residential use of upper floors in downtown and in commercial areas that adjoin neighborhoods.

D. NEIGHBORHOODS AND HOUSING

1. Create walkable neighborhoods with emphasis on pedestrian safety and reducing the need for short vehicle trips by residents of high density neighborhoods adjoining major destinations such as the parks, schools, downtown, library, and neighborhood commercial areas.

a. Make restoration and development of a quality pedestrian network a key priority for capital project funding and implementation. Also, initiate an extensive maintenance and enhancement program for existing sidewalks (including repair, landscaping, weed control, street trees, planting strips, and appropriate lighting) and encourage the City to include sidewalk improvements as part of the annual Public Works budget.

b. Require appropriately landscaped and sized sidewalks within all new developments or major redevelopments with established design, performance, and maintenance standards for sidewalks based on area density and proximity to primary pedestrian destinations.

c. Create a Pedestrian Access Plan and expand the City's Sidewalk Plan;

i. Map the current location of all existing sidewalks and identify widths, conditions, maintenance needs, and access to destinations.

ii. Create an implementation schedule for the development of an interconnected pedestrian network.

iii. Encourage other types of access beyond pedestrian access.

iv. Improve the continuity of sidewalks, pedestrian, and other forms of access throughout the City to improve the transition through neighborhoods and other parts of the City.

d. Include "walkability" as a primary design criteria for all new public and private development and redevelopment projects.

e. Begin a program to make existing, high-density neighborhoods that surround primary destinations more "pedestrian friendly" and make the destinations more accessible to residents of those neighborhoods.

f. Maximize the safety of students utilizing the school "walk-zone" and encourage and enable walking to school through such programs as “Safe Routes To School”.

g. Complete the pedestrian corridor on Churchville Avenue to connect Downtown to Gypsy Hill Park.

h. Pursue public safety efforts that ensure neighborhood streets along the pedestrian network are as safe as possible from high speed traffic and crime.

i. New developments should be integrated into the surrounding neighborhood by requiring the connection of new roads to existing roads of the adjoining neighborhood if at all possible. Avoid cul-de-sacs & isolated neighborhoods if at all possible.

j. Promote a mix of apartment houses, townhouses, duplexes with shops, small parks, offices, etc.

2. Ensure that Staunton's housing stock is an adequate mix to support the citizenry and the City's tax base.

a. Work with agencies and the development community to identify ways to best maintain ample housing choices and affordability without concentrating lowest and highest income levels in one area.

b. Limit the further breaking up of existing single family homes into multi-unit structures, while also promoting the development and use of accessory dwelling units (such as separate entrance basements, attics, over garages) where the owner lives on premises in the primary dwelling unit.

c. Encourage and facilitate development of apartments, condominiums, and townhouses for upper floors of downtown commercial buildings.

d. Develop a city-wide housing plan that addresses housing issues at all levels, including affordable housing, blighted areas, historic restoration, and housing for the elderly.

e. Encourage the City and the Redevelopment and Housing Authority to take a more active role in addressing housing needs throughout the city.

f. Seek ways to encourage potential homebuilders to choose established neighborhoods for appropriate infill projects where infrastructure and services already exist.

g. Work with real estate agents and other groups to promote the attraction and distinctiveness of living in older neighborhoods.

E. <u>REHABILITATION AND RE-USE</u>

1. Promote the conservation and reuse of existing infrastructure and buildings.

a. Provide tools and incentives for private rehabilitation of all older structures, not just those in historical or blighted neighborhoods (e.g., grants, low interest loans, planning and design, environmental hazard abatement advice and assistance, rehab strategy, tax abatement).

b. Review the Rehab Abatement Program to see how it could be revised to allow for less extensive rehabilitation (than is currently required) for the homeowner to benefit.

c. Educate the public on how to economically and safely address potential environmental hazards (lead paint, asbestos, and mold).

d. Develop a revolving loan fund (publicly funded, privately funded by the community, or a public-private partnership) to rehabilitate and/or redevelop properties that do not fit the criteria for the Block-By-Block or Habitat For Humanity programs.

e. Work with faith-based and community organizations to provide for general upkeep of homes where residents are physically or financially unable to maintain the property.

f. Maintain a prioritized inventory of potential projects that organizations or volunteers could perform for the benefit of a neighborhood or the City in general.

g. Continue to apply for funding from state, federal, private, and non-profit programs for neighborhood improvements throughout the City.

h. Emphasize proactive maintenance of existing structures and properties.

2. Revitalize blighted and vacant properties.

a. Continue support for and expansion of rehabilitation programs.
For example:

1. Block By Block
2. Habitat For Humanity

b. Inventory vacant properties and buildings throughout the City and identify potential uses that could or would be viable with appropriate zoning changes.

c. Encourage the City Treasurer to aggressively pursue the auction of tax delinquent or abandoned properties.
d. Seek ways to address the issue of absentee landlords in blighted areas and aggressively encourage or require maintenance and upgrades of deteriorating properties.

e. Develop a community partnership between public safety officials and residents to address issues of crime (particularly, drug dealing) in blighted neighborhood areas.

3. **Redevelop older, high density areas where utilities and infrastructure already exist.**

a. Make neighborhood revitalization a high priority of the City.

b. Develop plans and programs for retro-fitting existing single-use developments into walkable, mixed-use viable neighborhoods.

c. Examine lot size, setback, and parking requirements for opportunities to improve flexibility in older neighborhoods and redevelopment areas.

d. Encourage compatible, in-fill development on vacant lots.

e. Encourage continued redevelopment of commercial brownfields areas.

f. Develop a prioritized list of potential redevelopment opportunities. Provide planning and design assistance for potential investors and developers, as well as opportunities for public-private partnerships.

g. Encourage compatible local businesses to locate within residential neighborhoods.

h. Support efforts to improve and revitalize the business strip along West Beverley Street from Lewis Street to the intersection of West Beverley Street and Frederick Street at Thornrose Cemetery (Including mixed uses, where appropriate, on West Beverley from Jefferson to Thornrose).

i. Support continued revitalization and redevelopment of the Johnson Street area.

j. Support efforts to improve and revitalize the Central Avenue business corridor bounded by Lewis Street, Churchville Avenue, Augusta Street, and Frederick Street.

k. Support efforts to improve and revitalize the business strip along West Beverley Street from Thornrose Cemetery to the city limits.

l. Encourage appropriate reuse of the large vacant structures throughout the City such as the Staunton Manor property on Rt. 250 west.

F. TRANSPORTATION AND PARKING

1. Reduce the emphasis of parking quantity and increase the importance of parking design and use.

a. Scale commercial parking requirements to typical use, rather than capacity use, by lowering the minimum level of parking required and limiting the total amount of hard surface parking permitted.

b. Reduce parking requirements by allowing and promoting shared parking and dual use - especially for redevelopment, transitional areas, and planned mixed-use development.

c. Require landscaping and a safe, user-friendly pedestrian network with designated walkways and crossings within commercial and public parking areas.

d. Maintain incentives for retro-fitting excess hard surface commercial parking areas to landscaped areas.

e. Where appropriate, move parking to side and rear of commercial and public buildings rather than the front.

f. Examine ways to ensure maximum utilization of downtown parking garages and public lots.

g. Consider extending local parking zones for neighborhoods adjoining Downtown. Minimize the cost and inconvenience of obtaining and using residential passes.

h. Consider additional parking garages in the City.

2. Provide for a variety of transportation options and designs that balance pedestrian, bicycle, auto, and public transportation within the City and among key destinations.

a. Develop alternative approaches to street designs in order to ensure that the roads and intersections are scaled to the neighborhoods.

b. Evaluate each new VDOT project from the standpoint of sidewalks, pedestrian safety, bicycle access, and the impact on existing neighborhoods before final design.

c. Install traffic calming devices for heavily traveled thoroughfare streets that go through neighborhoods (example: Donaghe Street, Springhill Road, Grubert Avenue, Stuart Street, North Augusta) and streets going through school "walk-zones."

d. Develop safe, designated street crossings and ingress/egress points so that pedestrians from adjoining high-density neighborhoods can walk to and from primary destinations (parks, schools, library, downtown, neighborhood commercial areas, etc.) without the need for short vehicle trips.

e. Re-examine traffic routing patterns for opportunities in which through traffic might be dispersed or re-routed, rather than being concentrated through older, established neighborhoods.

f. Maintain ways to provide tourists with easier access from Interstates 81 and 64 to downtown and traffic routing in and around the downtown area to ensure the best possible viewsheds for those entering the City's core.

g. Collaborate with employers and neighboring localities to promote ride-sharing and at- home work options.

h. Develop the Montgomery Avenue Connector Road.

i. Maintain strong opposition to the Virginia Department of Transportation's proposed plan for a Service/Access Road Exit off I-81for Staunton.

j. Extend trolley routes and provide better information on schedules.

k. Continue to make Staunton more bike-friendly by adding more bike racks, especially at trolley stops, creating more bike lanes especially as streets are built or widened, linking greenways with bike trails and paths, and reorienting sewer grates to make it easier for bikes to ride across.

l. Pursue safe pedestrian networks in and between all neighborhoods.

G. PUBLIC SERVICE AND GOVERNMENT

1. Ensure quality and effective public services that meet the needs of residents and businesses while being proportionate to the City's economic base and resources.

a. **Recreation:**

i. Provide appropriate facilities and programs to adequately meet the recreational needs of the general community.

ii. Continue to support and provide facilities for active and passive recreation activities that provide opportunities for social interaction, including soccer, baseball, softball, football, basketball, swimming, skateboarding, rollerblading, crafts, knitting, and birdwatching.

iii. Work with the local YMCA and similar organizations to provide joint programs and to supplement each other's offerings.

iv. Maintain a wide variety of recreation programs for seniors.

v. Continue to support the network of parks; small and large.

b. **Public Safety:**

i. Closely monitor personnel and equipment needs of the public safety departments (police, fire, rescue) to ensure that an optimum level of public safety and protection is maintained for Staunton's citizens, homes, and businesses.

ii. Continue and promote public safety education and prevention programs for police, fire, and rescue services in schools, neighborhoods, and other settings.

iii. Develop a volunteer "Crime Watch" program for parks, public areas, and along the pedestrian network leading to and from destinations.

iv. Develop a "Fire Watch" program for any areas of the city that border forested lands and have high potential for wildfires.

v. Continue support for "closest to call" joint response agreement with Augusta County Fire Department.

vi. Ensure that the City is prepared in the event of a natural disaster or terrorism here or in neighboring regions where it could significantly affect the City or its residents.

c. **Schools:**

i. Support efforts to maintain a quality school system, but recognize the constraints of the City's entire budget.

ii. Encourage the continued renovation and upgrade of existing, neighborhood-based schools.

iii. Encourage more utilization of schools as neighborhood focal points and gathering centers for after hours and community activities when schools are not in session.

iv. Study potential for utilizing school grounds and playgrounds as neighborhood "miniparks" on weekends and during summers when schools are out of session.

v. Continue to capitalize on the excellent schools, colleges, and universities in the region to assist with the implementation of planning objectives. Utilize student interns and classes to conduct research; and seek input from professors and students in developing innovative options and in evaluating alternative approaches.

d. **Library:**

i. Support continued maintenance/enhancement of the Library facilities and encourage family-friendly programs and services.

e. **Social Services:**

i. Ensure that Staunton only has responsibility for a proportionate number of social service clients for its size and capabilities.

f. **Utilities and Infrastructure:**

i. Discourage extension of water and sewer utilities into areas where they might promote the development of identified environmentally critical areas.

ii. Continue to fund and seek funding for critical stormwater control facilities and flood mitigation activities.

iii. Continue to require sidewalks and curb and guttering for all new developments and major renovations, but allow for flexibility in design, so long as the edge of the street is maintained and stormwater is controlled.

iv. Make the City of Staunton a model of energy efficiency and renewable energy utilization. Encourage green initiatives and integrate emerging technologies.

2. **Ensure that the regulatory and approval processes make it easier and more profitable to attract and maintain the type of development the community desires.**

   a. Work with stakeholders (including developers, contractors, investors, real estate agents, architects, land surveyors, and bankers) to evaluate the regulatory and approval processes.

   b. Develop zoning regulations and design goals in a graphical / pictorial format.

H. ECONOMIC DEVELOPMENT/TOURISM

1. **Continue development of a vibrant and active downtown area with enhanced business and residential opportunities.**

   a. Continue to support the Staunton Downtown Development Association and the downtown revitalization efforts.

   b. Support efforts of Staunton Cultural Development Alliance, American Shakespeare Center, Woodrow Wilson Presidential Library, R.R. Smith Center for History and Art, Staunton Performing Arts Center, Frontier Culture Museum, and others to expand arts and cultural opportunities for Staunton's residents and visitors.

   c. Encourage development and redevelopment that stimulates increased pedestrian activity in the downtown and adjoining transitional areas.

   d. Promote outdoor dining, outdoor sales by downtown businesses, festivals, community gatherings, and other activities that encourage pedestrian activity and increase social interaction in the downtown area.

   e. Pursue the establishment of more "basic services" businesses such as a grocery store, laundry, and pharmacy for residents of downtown and adjoining neighborhoods.
   f. Pursue the establishment of more downtown businesses that cater to children and families.

   g. Continue to educate commercial owners and potential business operators on the benefits available within enterprise zones.

   h. Continue to work with the County of Augusta to pursue alternatives to maintain the Augusta County Court facilities in Downtown Staunton.

2. **Aggressively pursue an economic development program that strengthens and broadens the City's economic base, with an emphasis on living wage opportunities desirable to the local citizenry.**

   a. Support the goals of the City's Economic Development Plan, including:

i. Short Term Priorities:
   - Destination retail
   - Tourism
   - White collar service businesses
   - Manufacturing (for industrial parks)

ii. Long Term Priorities:
   - Workforce skill development
   - Development of higher paying jobs
   - Small business development

b. Promote and fill the Green Hills Industrial Park and the Staunton Gateway.

c. Work cooperatively with Augusta County and Waynesboro to achieve joint economic development goals.

d. Continue to endorse the Central Shenandoah Valley's Regional Strategic Initiatives.

e. Actively participate in the Shenandoah Valley Partnership, the Shenandoah Valley Technology Council, the Shenandoah Valley Workforce Investment Board, the Central Shenandoah Planning District Commission, and similar organizations that promote the economic health and well-being of Central Shenandoah Valley residents and businesses.

f. Support the efforts of the Staunton Convention and Visitors Bureau, American Shakespeare Center, Woodrow Wilson Presidential Library, R. R. Smith Center for History and Art, Staunton Performing Arts Center, Frontier Culture Museum, and others to make Staunton and the surrounding area a tourism destination.

g. Pursue development of key special projects including the Globe Theater, and the Staunton Performing Arts Center.

h. Work cooperatively with Augusta County and Waynesboro, as well as the Shenandoah Valley Travel Association to achieve joint tourism goals.

i. Support an agricultural processing plant in the area to give farmers a way to market and process farm products locally.

j. Encourage medical and educational uses in the downtown area.

k. Maintain support for a "green business" incubator located in Staunton.

3. Encourage a demographically diverse and growing population.

a. Recruit a mix of young professionals, families, and recent retirees to Staunton.

b. Develop incentives for young adults to return to the city after completing college or after starting a family.

c. Capitalize on the financial resources and life experiences that new retirees bring to the City.

d. Ensure adequate facilities and programs are available to support the City's older citizens.

e. Empower Staunton's older citizens to remain active in the community. Encourage volunteerism, promote the hiring of seniors, and foster an Advisors Guild or Mentor Program in which retired persons share their knowledge and talents with young people.

4. Actively encourage public and stakeholder participation and input for land use and development decisions.

a. Promote and help groups like Community Involvement and Awareness, Rebuilding Augusta, Habitat for Humanity, as well as faith-based, civic, and service organizations to play key roles in neighborhood improvement and revitalization efforts - especially in older, established neighborhoods. Strongly encourage development of neighborhood and commercial associations, such as the Newtown Neighborhood Association and the Newtown Center Business Guild.

b. Assist neighborhood groups in conducting "neighborhood visioning" exercises to design specific goals for neighborhoods and to identify area needs and desires.

c. Bring the development community (including developers, investors, contractors, architects, real estate agents, bankers, and business owners), as well as other key stakeholders, into the neighborhood visioning processes for a private sector perspective on how neighborhoods might be developed, redeveloped, or rehabilitated.

d. Hold joint meetings at least annually, or more often as needed, between Staunton, Augusta County, and Waynesboro Planning Commissions to identify regional solutions to common issues and objectives.

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN
GENERAL FUND
FY2017- 2018

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE	COMPREHENSIVE PLAN PRIORITY INITIATIVE	OPERATIONS/ MAINTENANCE COSTS
PUBLIC SAFETY							
FIRE DEPARTMENT	* *	GF 2018 & CIP FUNDS	Fire Truck Replacement Reserve - $150,000 GF Budget, and $50,000 CIP Funds (Radio Project Balance 39044210-58479)	$	200,000	Public Service and Government (Sec. G.1.b.i)	Annual Preventive Maintenance
FIRE DEPARTMENT	*	CIP FUNDS	Phase I. Architectural study services for the renovation / expansion of Station 1- use Fire Station Roof Project funds already appropriated -CIP account (39044210-58479)	$	20,000	Public Service and Government (Sec. G.1.b.i)	Annual Preventive Maintenance
PUBLIC WORKS							
PUBLIC WORKS - STREET PROJECTS							
URBAN STREET PROGRAM	*	GF 2018	VDOT Street Construction Projects -City Match Funds	$	50,000	Transportation and Parking (Sec. F.2.a and F.2.b)	N/A
BRICK SIDEWALKS	*	GF 2018	Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick	$	100,000	Transportation and Parking (Sec. F.2.a)	Annual Maintenance
NEW SIDEWALKS	*	GF 2018	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks	$	100,000	Transportation and Parking (Sec. F.2.a)	Annual Maintenance
PUBLIC WORKS EQUIPMENT FUND	*	BA 2017	Annual funding source for acquisition of major equipment for General Fund Streets Division > $100,000	$	100,000	NA	Annual Preventive Maintenance
CENTRAL AVENUE PROJECT	*	VDOT- TAP GRANT	Central Avenue Streetscape - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements. A Federal Grant of $1,022,826 has been awarded to the City for this project. Additional City funds of $190,004, plus an additional $100,000 added FY2016-2017. TOTAL = $1,312,830. **PROJECT UPDATE: OCTOBER 27, 2016 -COST ESTIMATE = $1,712,830- VDOT TAP Grant was awarded for the balance of funding-$480,295.**	$	480,295	Rehabilitation and Reuse (Sec. E.3.h)	Annual Maintenance
STAUNTON CROSSING ROAD EXTENSION	*	VDOT- SYIP AND SMARTSCALE GRANT PROJECT	Extend Crossing Way through the Staunton Crossing development site and connect to Valley Center Drive. Project elements include 3,960 LF of street with a roundabout, a 100 space Park and Ride Facility and Transit Stop, electric car charging station, bus shelter, and a shared use path. Funding from $1.9 million excess Staunton Six Year Improvement Plan (SYIP) funds and a Proposed $6,865,000 VDOT Smartscale Grant-	$	8,765,000	Economic Development/ Tourism (Sec. H.2.b)	Annual Maintenance
RT 262/ COMMERCE ROAD INTERSECTION IMPROVEMENTS	*	CIP FUNDS	Improve left turn lane by removing median barrier to eliminate truck traffic stacking at intersection -CIP account (39044130-58456)	$	50,000	Transportation and Parking (Sec. F.2.b)	Annual Maintenance
PUBLIC WORKS- BUILDINGS							
PUBLIC WORKS BUILDING FUND	*	BA 2017	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	$	100,000	NA	Annual Preventive Maintenance
RECREATION							
GREENWAYS PROJECT	*	BA 2017	Paved bike and pedestrian paths, landscaping, purchase of properties and easements to implement first phase of the Staunton Greenways Plan	$	100,000	Transportation and Parking (Sec. F.2.k and F.2.i)	Annual Maintenance

CITY OF STAUNTON
CAPITAL INVESTMENT PROGRAM
GENERAL FUND
FY2017- 2018

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	COST	COMPREHENSIVE PLAN PRIORITY INITIATIVE	OPERATIONS/ MAINTENANCE COSTS
EDUCATION						
BLUE RIDGE COMMUNITY COLLEGE	*	GF 2018	Annual Share of BRCC Capital Building Fund	$ 41,050	NA	N/A to City
TRANSFER TO DEBT SERVICE FUND						
LEE HIGH SCHOOL	*	BA 2017	Transfer to the Debt Service Fund for the Lee High School project	$ 750,000	Public Service and Government (Sec. G.1.c.i and G.1.c.ii)	N/A to City
TOTAL FY2018 CIP PLAN				**$ 10,856,345**		

FUNDING SOURCES:

GF 2018	**General Fund Budget Transfer - FY2018 Budget**	**$ 441,050**
VDOT GRANT	**VDOT TAP Grant**	**$ 480,295**
VDOT GRANT	**VDOT Excess Project Funds and a Smartscale Grant**	**$ 8,765,000**
CIP FUND	**Balance of Appropriated CIP Funds (39044210-58479 / 39033210-58473 / 39044130-58456)**	**$ 120,000**
BA 2017	**FY2017 Budget Amendment from FY2016 End of Year Balance- Transfer to CIP Fund**	**$ 1,050,000**
	TOTAL FUNDING SOURCES	**$ 10,856,345**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN
GENERAL FUND
FY2018 - 2019

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN PRIORITY INITIATIVE	OPERATIONS/ MAINTENANCE COSTS
PUBLIC SAFETY						
FIRE DEPARTMENT	*	GF 2019	Fire Truck Replacement Reserve	$ 200,000	Public Service and Government (Sec. G.1.b.i)	Annual Preventive Mainteance
PUBLIC WORKS						
PUBLIC WORKS - STREET PROJECTS						
URBAN STREET PROGRAM	*	GF 2019	VDOT Street Construction Projects -City Match Funds	$ 50,000	Transportation and Parking (Sec. F.2.a and F.2.b)	Annual Maintenance
STREETS	*	GF 2019	City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving	$ 150,000	Transportation and Parking (Sec.F.2.a)	Annual Maintenance
BRICK SIDEWALKS	*	GF 2019	Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick	$ 100,000	Transportation and Parking (Sec.F.2.a)	Annual Maintenance
NEW SIDEWALKS	*	GF 2019	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks	$ 100,000	Transportation and Parking (Sec.F.2.a)	Annual Maintenance
PUBLIC WORKS EQUIPMENT FUND	*	GF 2019	Annual funding source for acquisition of major equipment for General Fund Streets Department > $100,000	$ 100,000	NA	Annual Preventive Maintenance
PUBLIC WORKS- BUILDINGS						
PUBLIC WORKS BUILDING FUND	*	GF 2019	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	$ 100,000	NA	Annual Preventive Maintenance
RECREATION						
GREENWAYS PROJECT	*	BA 2018	Paved bike and pedestrian paths, landscaping, purchase of properties and easements	$ 100,000	Transportation and Parking (Sec. F.2.k and F.2.l)	Annual Maintenance
FOOTBALL STADIUM	*	BA 2018	Improvements to the football stadium to provide ADA handicap access	$ 100,000	Public Service and Government (Sec. G.1.a.i)	Annual Maintenance
EDUCATION						
BLUE RIDGE COMMUNITY COLLEGE	*	GF 2019	Annual Share of BRCC Capital Building Fund	$ 41,050	NA	N/A to City
TOTAL FY2019 CIP PLAN				**$ 1,041,050**		

FUNDING SOURCES:

GF 2019	**General Fund Budget Transfer - FY2019 Budget**	**$ 691,050**
BA 2018	**FY2018 Budget Amendment from FY2017 Prior Year Fund Balance-Transfer to CIP Fund**	**$ 350,000**
	TOTAL FUNDING SOURCES	**$ 1,041,050**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN
GENERAL FUND
FY2019 - 2020

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE	COMPREHENSIVE PLAN PRIORITY INITIATIVE	OPERATIONS/ MAINTENANCE COST
PUBLIC SAFETY							
FIRE DEPARTMENT	*	GF 2020 / BA 2019	Fire Truck Replacement Reserve	$	250,000	Public Service and Government (Sec. G.1.b.i)	Annual preventive maintenance
PUBLIC WORKS							
URBAN STREET PROGRAM	*	GF 2020	VDOT Urban Street Construction Projects -City Match Funds	$	50,000	Transportation and Parking (Sec. F.2.a and F.2.b)	Annual maintenance
STREETS	*	GF 2020	City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving	$	150,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
RICHMOND AVENUE- STATLER BOULEVARD INTERSECTION		VDOT SMARTSCALE PROJECT	Improvements for traffic congestion and pedestrian safety. Improvements include the addition of a second southbound left turn lane from Statler Boulevard onto Richmond Avenue by converting the southbound through lane to a through-left combination. Also includes median modifications on Richmond Avenue to include reconstruction of median on Richmond Avenue to accommodate the dual left turn movement from Statler Boulevard.	$	579,000	Public Service and Government (Sec. F.2.a, F.2.b)	Annual maintenance
BRICK SIDEWALKS	*	GF 2020	Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick	$	100,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
NEW SIDEWALKS	*	GF 2020	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks	$	100,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
PUBLIC WORKS EQUIPMENT FUND	*	GF 2020	Annual funding source for acquisition of major equipment for General Fund Streets Department > $100,000	$	100,000	NA	Annual preventive maintenance
PUBLIC WORKS BUILDING FUND	*	GF 2020	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	$	100,000	NA	Annual preventive maintenance
ECONOMIC DEVELOPMENT							
STAUNTON CROSSING- DEMOLITION OF BUILDINGS	*	BA 2019 / PROPOSED GRANT	Staunton Crossing development- demolition of old WSH buildings. Move to FY2019/2020 from FY2018. Funding proposed in FY2019 Budget Amendment and a proposed $500,000 grant from the Virginia Economic Development Partnership for a Virginia Brownfields Restoration and Economic Redevelopment Assistance Fund Remediation Grant. City Council approved the grant application October 25, 2018.	$	2,500,000	Economic Development/Tourism (Sec. H.2.b)	Annual maintenance of fields and lawn
RECREATION							
GREENWAYS PROJECT	*	BA 2019	Paved bike and pedestrian paths, landscaping, purchase of properties and easements	$	100,000	Transportation and Parking (Sec. F.2.k and F.2.l)	Annual maintenance
GYPSY HILL PARK	*	BA 2019	Replace two bathrooms at west end of park	$	350,000	Public Service and Government (Sec G.1.a.i)	Annual preventive maintenance

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN
GENERAL FUND
FY2019 - 2020

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	COST	COMPREHENSIVE PLAN PRIORITY INITIATIVE	OPERATIONS/ MAINTENANCE COST
EDUCATION						
BLUE RIDGE COMMUNITY COLLEGE	*	GF 2020	Annual Share of BRCC Capital Building Fund	$ 41,050	NA	N/A to City
EDUCATION-STAUNTON CITY SCHOOLS						
BUILDING MAINTENANCE REPAIRS	*	BA 2019	Transfer to City Schools CIP Fund for Building Maintenance Repairs-roofs, HVAC systems, Technology	$ 200,000	Public Service and Government (Sec. G.1.c.i and G.1.c.ii)	N/A to City
TOTAL FY2020 CIP PLAN				**$ 4,620,050**		

FUNDING SOURCES:

GF 2020	**General Fund Budget Transfer - FY2020 Budget**	**$ 841,050**
VDOT GRANT	**VDOT SmartScale Grant Project - Richmond Road/Statler Boulevard**	**$ 579,000**
BROWNFIELDS GRANT	**Proposed Virginia Economic Development Partnership Brownfields Grant**	**$ 500,000**
BA 2019	**Proposed FY2019 Budget Amendment from FY2018 Year Fund Balance-Transfer to CIP Fund**	**$ 2,700,000**
	TOTAL FUNDING SOURCES	**$ 4,620,050**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN
GENERAL FUND
FY2020- 2021

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN PRIORITY INITIATIVES	OPERATIONS/ MAINTENANCE COSTS
PUBLIC SAFETY						
FIRE DEPARTMENT	*	GF 2021	Fire Truck Replacement Reserve	$ 250,000	Public Service and Government (Sec. G.1.b.i)	Annual preventive maintenance
POLICE DEPARTMENT RADIOS	*	BA2020	Replace police department radio equipment	$ 500,000	Public Service and Government (Sec G.1.b.i)	Annual maintenance contract fees
PUBLIC WORKS						
URBAN STREET PROGRAM	*	GF 2021	VDOT Urban Street Construction Projects -City Match Funds	$ 100,000	Transportation and Parking (Sec. F.2.a and F.2.b)	Annual Maintenance
STREETS	*	GF 2021	City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving	$ 150,000	Transportation and Parking (Sec. F.2.a)	Annual Maintenance
STREETS	*	GF 2021	Adaptive traffic control system for Downtown Corridors	$ 115,000	Transportation and Parking (Sec. F.2.a)	Annual Maintenance
STREETS- STATLER/COALTER ADA COMPLIANT SIGNALS/ CROSSWALK	*	GF 2021 STREET MNTCE FUNDS	Upgrade existing traffic signal at Statler / Coalter Streets to add handicap crosswalks and pedestrian signals- MOVED FROM FY2018 UPDATED COST TO $80,000 from $60,000	$ 80,000	Transportation and Parking (Sec. F.2.a)	Annual Maintenance
BRICK SIDEWALKS	*	GF 2021	Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick	$ 100,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
NEW SIDEWALKS	*	GF 2021	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks	$ 100,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
PUBLIC WORKS EQUIPMENT FUND	*	GF 2021	Annual funding source for acquisition of major equipment for General Fund Streets Department > $100,000	$ 100,000	NA	Annual preventive maintenance
PUBLIC WORKS BUILDING FUND	*	GF 2021	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	$ 100,000	NA	Annual preventive maintenance
BESSIE WELLER ELEM SCHOOL	*	VDOT GRANT / LOCAL MATCH	Phase 2. Bessie Weller Elementary School - Safe Routes to Schools Infrastructure Grant Match. Project to include road and entrance improvements for safety to reduce traffic congestion, traffic separation of school buses and parent transportation vehicles, and expansion of the parking lot for staff, visitors, parent/school events. Proposed VDOT Grant = $800,000 and City match funds = $200,000. MOVE PROJECT TO FY2021 FROM FY2020	$ 1,000,000	Transportation and Parking (Sec. F.2.a, F.2.b and F.2.d)	Annual maintenance
POLICE DEPARTMENT BUILDING	*	**BONDS**	Purchase a building and re-locate the Police Department to another site- MOVE PROJECT TO FY2021 FROM FY2020	$ 7,000,000	Public Service and Government (Sec. G.1.b.i)	Annual maintenance/ Debt payments
FIRE STATION #1	*	**BONDS**	Renovate Station #1 on Central Avenue, interior renovations and install a new roof structure- MOVE PROJECT TO FY2021 FROM FY2020	$ 4,500,000	Public Service and Government (Sec. G.1.b.i)	Annual maintenance/ Debt payments
BUILDING MAINTENANCE- GHP PUMPHOUSE	*	BA 2020	Restore old pumphouse in GHP. Renovate bathroom and upgrade building to modern building codes, building is not ADA compliant. MOVE PROJECT TO FY2021 FROM FY2020.	$ 225,000	Public Service and Government (Sec G.1.a.i)	Annual preventive maintenance
STREET IMPROVEMENTS FOR BICYCLE & PEDESTRIAN PLAN	*	BA 2020	Staunton Bicycle & Pedestrian Plan- May 2018. Install signalized crossings at various intersections for pedestrian safety.	$ 100,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance

CITY OF STAUNTON

CAPITAL IMPROVEMENT PLAN

GENERAL FUND

FY2020- 2021

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN PRIORITY INITIATIVES	OPERATIONS/ MAINTENANCE COSTS
RECREATION						
GREENWAYS PROJECT	*	BA 2020	Paved bike and pedestrian paths, landscaping, purchase of properties and easements	$ 100,000	Transportation and Parking (Sec. F.2.k and F.2.l)	Annual maintenance
MONTGOMERY HALL PARK	*	BA 2020	Construct a new picnic shelter at the 1st tee on the disc golf course. MOVE PROJECT TO FY2021 FROM FY2020	$ 85,000	Public Service and Government (Sec G.1.a.i and G.1.a.ii))	Annual maintenance
EDUCATION						
BLUE RIDGE COMMUNITY COLLEGE	*	GF 2021	Annual Share of BRCC Capital Building Fund	$ 41,050	N/A	N/A to City
EDUCATION-STAUNTON CITY SCHOOLS						
BUILDING MAINTENANCE REPAIRS	*	GF 2021	Transfer to City Schools CIP Fund for Building Maintenance Repairs-roofs, HVAC systems, technology	$ 200,000	Public Service and Government (Sec. G.2.c.i and G.1.c.ii)	N/A to City
TOTAL FY2021 CIP PLAN				**$ 14,846,050**		

FUNDING SOURCES:

GF 2021	**General Fund Budget Transfer - FY2021 Budget**	**$ 1,256,050**
VDOT GRANT	**Proposed VDOT Safe Route to Schools Grant- Bessie Weller Project**	**$ 800,000**
BONDS	**General Obligation Bonds- Police and Fire Buildings**	**$ 11,500,000**
BA 2020	**Proposed FY2020 Budget Amendment from FY2019 Year Fund Balance- Transfer to CIP Fund**	**$ 1,210,000**
STREET MNTC FUNDS	**FY2021 General Fund Budget- Street Maintenance Funds**	**$ 80,000**
	TOTAL FUNDING SOURCES	**$ 14,846,050**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN
GENERAL FUND
FY2021- 2022

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN PRIORITY INITIATIVES	OPERATIONS/ MAINTENANCE
GENERAL GOVERNMENT						
INFORMATION TECHNOLOGY	*	BA 2021	Replace the City and School telephone system	$ 1,000,000	Public Service and Government (Sec. G.1.b.i)	Annual maintenance
PUBLIC SAFETY						
FIRE DEPARTMENT	*	GF 2022	Fire Truck Replacement Reserve	$ 350,000	Public Service and Government (Sec. G.1.b.i)	Annual preventive
PLANNING & INSPECTION	*	BA 2021	Building Inspection and Plan Review software package. Replace the current software program to provide more capabilities for inspection services and plan review.	$ 100,000	Public Service and Government (Sec. G.1.b.i)	Annual license fees
PUBLIC WORKS						
URBAN STREET PROGRAM	*	GF 2022	VDOT Urban Street Construction Projects -City Match Funds	$ 100,000	Transportation and Parking (Sec. F.2.a and F.2.b)	Annual maintenance
STREETS	*	GF 2022	City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving	$ 150,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
STREETS	*	GF 2022	Adaptive traffic control system for Churchville Corridor - Augusta to Springhill Road	$ 100,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
BRICK SIDEWALKS	*	GF 2022	Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick	$ 100,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
NEW SIDEWALKS	*	GF 2022	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks	$ 100,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
PUBLIC WORKS EQUIPMENT FUND	*	GF 2022	Annual funding source for acquisition of major road equipment for General Fund Streets Department > $100,000	$ 100,000	NA	Annual preventive maintenance
PUBLIC WORKS BUILDING FUND	*	GF 2022	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	$ 100,000	NA	Annual preventive maintenance
STREET IMPROVEMENTS FOR BICYCLE & PEDESTRIAN PLAN	*	BA 2021	Staunton Bicycle & Pedestrian Plan- May 2018. Install signalized crossings at various intersections for pedestrian safety.	$ 100,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
RECREATION						
GREENWAYS PROJECT	*	BA 2021	Paved bike and pedestrian paths, landscaping, purchase of properties and easements	$ 100,000	Transportation and Parking (Sec F.2.k and F.2.l)	Annual maintenance
EDUCATION						
BLUE RIDGE COMMUNITY COLLEGE	*	GF 2022	Annual Share of BRCC Capital Building Fund	$ 41,050	NA	N/A to City
EDUCATION-STAUNTON CITY SCHOOLS						
BUILDING MAINTENANCE REPAIRS	*	GF 2022	Transfer to City Schools CIP Fund for Building Maintenance Repairs-roofs, HVAC systems, technology	$ 200,000	Public Service and Government (Sec. G.1.c.i and G.1.c.ii)	N/A to City
TOTAL FY2022 CIP PLAN				**$ 2,641,050**		

FUNDING SOURCES:

GF 2022	**General Fund Budget Transfer - FY2022 Budget**	**$ 1,341,050**
BA 2021	**Proposed FY2021 Budget Amendment from FY2020 Year Fund Balance-Transfer to CIP Fund**	**$ 1,300,000**
	TOTAL FUNDING SOURCES	**$ 2,641,050**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN
GENERAL FUND
FY2022- 2023

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE	COMPREHENSIVE PLAN PRIORITY INITIATIVES	OPERATIONS/ MAINTENANCE
PUBLIC SAFETY							
FIRE DEPARTMENT	*	GF 2023	Fire Truck Replacement Reserve	$	350,000	Public Service and Government (Sec. G.1.b.i)	Annual preventive maintenance
PUBLIC WORKS							
URBAN STREET PROGRAM	*	GF 2023	VDOT Urban Street Construction Projects -City Match Funds	$	100,000	Transportation and Parking (Sec. F.2.a and F.2.b)	Annual maintenance
STREETS	*	GF 2023	City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving	$	150,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
STREETS	*	GF 2023	Adaptive traffic control systems for Greenville & Statler and Greenville and Barterbrook Road	$	140,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
BRICK SIDEWALKS	*	GF 2023	Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick	$	100,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
NEW SIDEWALKS	*	GF 2023	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks	$	100,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance
PUBLIC WORKS EQUIPMENT FUND	*	GF 2023	Annual funding source for acquisition of major equipment for General Fund Streets Department > $100,000	$	100,000	Public Service and Government (Sec. G.1.b.i)	Annual preventive maintenance
PUBLIC WORKS BUILDING FUND	*	GF 2023	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	$	100,000	Public Service and Government (Sec. G.1.b.i)	Annual preventive maintenance
PUBLIC WORKS BUILDING MAINTENANCE	*	BA 2022	Re-locate the Building Maintenance department/shop from the Nelson Street Center to the Public Works building site after the re-location of the Police Department and School storage space is vacated/re-located. MOVED FROM THE UNFUNDED PROJECTS TO FY2023 AND UPDATED COSTS TO $250,000.	$	250,000	Public Service and Government (Sec. G.1.b.i)	Annual preventive maintenance
RICHMOND AVENUE ROAD DIET AND ROUNDABOUT		VDOT SMARTSCALE PROJECT	Creation of an urban boulevard with a new roundabout to reinforce the transition calm traffic near the Villages into Downtown. Improvements include a reduction of existing travel lanes along portions of Richmond Road and Greenville Avenue. Construction includes several 12' shared use path with 5' grass buffer, sidewalks, and pedestrian signal heads and crosswalks. Project funded by VDOT Smartscale Funding- $2,246,000. Construction to begin FY2026.	$	2,246,000	Transportation and Parking (Sec F.2.a, F.2.b, F.2.c)	Annual maintenance
ENGLEWOOD DRIVE STREET AND DRAINAGE IMPROVEMENTS	*	VDOT PROJECT- REVENUE SHARING	Install storm drain improvements, addition of curb, gutter and sidewalk, and reconstruction of the pavement system. Project includes area from intersection of Churchville Avenue and Englewood Drive to the intersection of Englewood Drive and Shutterlee Mill Road. City Council adopted a Resolution to support the application to VDOT for a 50% Revenue Sharing grant in September 2015. VDOT Revenue Sharing Grant approved June 15, 2016 - $725,003 -to be used for the storm drain project. Additional VDOT Revenue Sharing Grant Application Proposed to complete this project.	$	500,000	Public Service and Government (Sec. G.1.f.ii)	Annual maintenance
CITY HALL	*	BA 2022	Re-locate the Information Technology Department and Building Inspection/ Planning Department to the basement level of City Hall after Police Department re-locates to a new Police Department building. MOVED FROM THE UNFUNDED PROJECTS TO FY2023	$	350,000	Public Service and Government (Sec. G.1.b.i)	Annual maintenance
STREET IMPROVEMENTS FOR BICYCLE & PEDESTRIAN PLAN	*	BA 2022	Staunton Bicycle & Pedestrian Plan- May 2018. Install signalized crossings at various intersections for pedestrian safety.	$	100,000	Transportation and Parking (Sec. F.2.a)	Annual maintenance

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN
GENERAL FUND
FY2022- 2023

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN PRIORITY INITIATIVES	OPERATIONS/ MAINTENANCE
RECREATION						
GREENWAYS PROJECT	*	BA 2022	Paved bike and pedestrian paths, landscaping, purchase of properties and easements	$ 100,000	Transportation and Parking (Sec F.2.k and F.2.l)	Annual maintenance
EDUCATION						
BLUE RIDGE COMMUNITY COLLEGE	*	GF 2023	Annual Share of BRCC Capital Building Fund	$ 41,050	NA	N/A to City
EDUCATION-STAUNTON CITY SCHOOLS						
BUILDING MAINTENANCE REPAIRS	*	GF 2023	Transfer to City Schools CIP Fund for Building Maintenance Repairs-roofs, HVAC systems, technology	$ 200,000	Public Service and Government (Sec. G.1.c.i and G.1.c.ii)	N/A to City
TOTAL FY2023 CIP PLAN				**$ 4,927,050**		

FUNDING SOURCES:

GF 2023	**General Fund Budget Transfer - FY2023 Budget**	**$ 1,381,050**
VDOT GRANT	**VDOT SmartScale Grant Project- Richmond Road Diet and Roundabout**	**$ 2,246,000**
VDOT GRANT	**Proposed VDOT Revenue Sharing Grant- Englewood Drive Project**	**$ 500,000**
BA 2022	**Proposed FY2022 Budget Amendment from FY2021 Year Fund Balance- Transfer to CIP Fund**	**$ 800,000**
	TOTAL FUNDING SOURCES	**$ 4,927,050**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN
GENERAL FUND

Projects Not Scheduled In The Five-Year Plan (NS/NF)

	PROJECT DESCRIPTION	PROJECT ESTIMATE
STREETS - RICHMOND ROAD /STATLER BOULEVARD INTERSECTION/ TURNING LANE IMPROVEMENTS	Richmond Road/Statler Boulevard - Traffic signal modifications/ upgrades to improve traffic congestion and flow. Intersection approaches capacity at peak hours. VDOT Six Year Improvement Program, 50% funding from VDOT, 50% from the City.	$ 623,000
ENGLEWOOD DRIVE STORM DRAIN PHASE IV-B	Installation and improvements for streets Revenue Sharing project -	$ 650,000
SIDEWALK- AUGUSTA STREET- LAMBERT STREET AND BALDWIN DRIVE	New sidewalk construction/ Revenue Sharing Project	$ 1,026,000
SIDEWALK- MONTGOMERY AVENUE- W. BEVERLEY STREET AND STUART STREET	New sidewalk construction/ Revenue Sharing Project	$ 290,000
SIDEWALK- DONAGHE STREET- CHURCHVILLE AVENUE AND BAYLOR STREET	New sidewalk construction/ Revenue Sharing Project	$ 580,000
SIDEWALK- SPRINGHILL ROAD- CHURCHVILLE AVENUE AND DONAGHE STREET	New sidewalk construction/ Revenue Sharing Project	$ 750,000
SIDEWALK- EDGEWOOD ROAD- NORTH COALTER TO NORTH AUGUSTA	New sidewalk construction/ Revenue Sharing Project	$ 500,000
SIDEWALK- WEST BEVERLEY STREET/GRUBERT INTERSECTION TO MORRIS MILL ROAD	New sidewalk construction/ Revenue Sharing Project	$ 50,000
CENTRAL BUSINESS DISTRICT- ADAPTIVE TRAFFIC CONTROL SYSTEM	Traffic control system for the Central Business District for 14 intersections	$ 1,100,000
LIBRARY	Library renovations to include interior renovations for program space reallocation, modernization of furniture & fixtures, addition of a technology room, and addition of private study room space based on programming and design study completed in December 2014	$ 8,000,000
MIDDLE RIVER REGIONAL JAIL	Expand the Middle River Regional Jail (MRRJ) due to increase in inmate population. Jail facility built in 2006 for 402 beds. Average Daily Population for FY2019 = 1,000 inmates. Expansion expected by FY2021 to hold 400-450 beds. Preliminary expansion plans include building a work release center building and/or expand the original jail facility. Estimated cost = $6,000,000, City share approximately 25% = $1,500,000. Architect/ Engineering study to be completed by October 2019. City share of debt payments and additional operating costs to be paid annually to MRRJ in annual budget. $6.0 million in General Obligation Bonds to be issued by MRRJ.	$ 1,500,000
TOTAL		**$ 15,069,000**

STAUNTON CITY SCHOOLS
CAPITAL IMPROVEMENT PLAN
FY2019 - FY2023
SCHOOL CIP FUND 966

FY2019		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	OPERATIONS/ MAINTENANCE
1. COMMUNICATION SYSTEM FOR OUTSIDE SECURITY	FY2019	FY2019 BA1	Installation of communication/intercom system/equipment to provide communication to students and staff for safety and security of the building for Bessie Weller, McSwain, Ware, Shelburne, and Dixon school buildings. Funding includes $26,667 from Education Fund, and a School Security Equipment Grant = $98,333. Move project from FY2018 to FY2019.	$ 125,000	Annual maintenance
2. SCHOOL TRANSPORTATION RESERVE	FY2019	FY2019 BUDGET	Annual contribution to the school transportation reserve	$ 50,000	Annual maintenance
3. STAUNTON HIGH SCHOOL	FY2019	FY2018 BA2	Furniture and equipment for the high school	$ 200,000	Annual maintenance
4. STAUNTON HIGH SCHOOL	FY2019	VPSA BONDS	Renovate/re-build the high school to modern standards for instruction space, technology, class size, renovate the existing gym, and add an additional gym	$ 40,000,000	Annual maintenance Annual debt payment
5. SCHOOL FURNITURE/EQUIPMENT	FY2019	FY2018 BA2	Annual funding to purchase/replace school furniture/equipment	$ 50,000	Annual maintenance
6. SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	FY2019	FY2018 BA2	Annual funding to replace school building mechanical systems/ roofs / generators	$ 100,000	Annual preventive maintenance
7. TECHNOLOGY RESERVE	FY2019	FY2018 BA2	Annual funding to replace technology infrastructure/network equipment	$ 50,000	Annual maintenance
8. VEHICLE RESERVE	FY2019	FY2018 BA2	Annual funding to replace maintenance vehicles/grounds equipment	$ 50,000	Annual preventive maintenance
9. CIP SCHOOL CONTINGENCY ACCOUNT	FY2019	FY2019 BA1	Appropriation of prior year Unassigned Fund Balance from the Education Fund for capital projects	$ 1,000,000	N/A
			TOTAL FY2019	**$ 41,625,000**	
FY2020					
10. SCHOOL TRANSPORTATION RESERVE	FY2020	FY2020 BUDGET	Annual contribution to school transportation reserve	$ 50,000	Annual maintenance
11. SCHOOL FURNITURE/EQUIPMENT	FY2020	FY2020 BUDGET	Annual funding to purchase/replace school furniture/equipment	$ 25,000	Annual maintenance
12. SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	FY2020	FY2020 BA2	Annual funding to replace school building mechanical systems/ roofs / generators	$ 100,000	Annual preventive maintenance
13. TECHNOLOGY RESERVE	FY2020	FY2020 BA2	Annual funding to replace technology infrastructure/network equipment	$ 50,000	Annual maintenance
14. VEHICLE RESERVE	FY2020	FY2020 BA2	Annual funding to replace maintenance vehicles/ grounds equipment	$ 50,000	Annual preventive maintenance
15. BESSIE WELLER SCHOOL	FY2020	FY2020 BA2	Additional parking is needed due to increased enrollment- Move Project to FY2020 from FY2019- Project needs to wait on the VDOT SRTS Grant project to be completed.	$ 75,000	Annual maintenance
16. PARKING LOTS /ROADWAYS	FY2020	FY2020 BA2	Repave all school parking lots and roadways. Annual funding $100,000	$ 100,000	Annual maintenance
			TOTAL FY2020	**$ 450,000**	
FY2021					
17. SCHOOL TRANSPORTATION RESERVE	FY2021	FY2021 BUDGET	Annual contribution to school transportation reserve	$ 50,000	Annual maintenance
18. SCHOOL FURNITURE/EQUIPMENT	FY2021	FY2021 BUDGET	Annual funding to purchase/replace school furniture/equipment	$ 50,000	Annual maintenance
19. TECHNOLOGY RESERVE	FY2021	FY2021 BUDGET	Annual funding to replace technology infrastructure/network equipment	$ 50,000	Annual maintenance
20. VEHICLE RESERVE	FY2021	FY2021 BUDGET	Annual funding to replace maintenance vehicles/ grounds equipment	$ 50,000	Annual preventive maintenance
21. SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	FY2021	FY2021 BA2	Annual funding to replace school building mechanical systems/ roofs / generators	$ 100,000	Annual preventive maintenance
22. A R WARE SCHOOL	FY2021	FY2021 BA2	Additional parking is needed for school events	$ 75,000	Annual maintenance
23. PARKING LOTS /ROADWAYS	FY2021	FY2021 BA2	Repave all school parking lots and roadways. Annual funding $100,000	$ 100,000	Annual maintenance
24. CTE- CAREER/TECHNICAL EDUCATION CLASSROOMS	FY2021	FY2021 BA2	Annual funding to provide funds to renovate Dixon Education Center to provide classrooms for specialized career and technical education classrooms for middle school and high school students	$ 250,000	Annual maintenance
			TOTAL FY2021	**$ 725,000**	

STAUNTON CITY SCHOOLS

CAPITAL IMPROVEMENT PLAN

FY2019 - FY2023

SCHOOL CIP FUND 966

FY2022		**PROPOSED FUNDING SOURCE**	**PROJECT DESCRIPTION**	**PROJECT ESTIMATE**	**OPERATIONS / MAINTENANCE**
25. SCHOOL TRANSPORTATION RESERVE	FY2022	FY2022 BUDGET	Annual contribution to school transportation reserve	$ 50,000	Annual maintenance
26. SCHOOL FURNITURE/EQUIPMENT RESERVE	FY2022	FY2022 BUDGET	Annual funding to purchase/ replace school furniture/equipment	$ 25,000	Annual maintenance
27. VEHICLE RESERVE	FY2022	FY2022 BUDGET	Annual funding to replace maintenance vehicles/ grounds equipment	$ 50,000	Annual preventive maintenance
28. SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	FY2022	FY2022 BUDGET	Annual funding to replace school building mechanical systems/ roofs / generators	$ 100,000	Annual preventive maintenance
29. TECHNOLOGY RESERVE	FY2022	FY2022 BUDGET	Annual funding to replace technology infrastructure / network equipment	$ 50,000	Annual maintenance
30. PARKING LOTS /ROADWAYS	FY2022	FY2022 BA2	Repave all school parking lots and roadways. Annual funding $100,000	$ 100,000	Annual maintenance
31. CTE- CAREER/TECHNICAL EDUCATION CLASSROOMS	FY2022	FY2022 BA2	Annual funding to provide funds to renovate Dixon Education Center to provide classrooms for specialized career and technical education classrooms for middle school and high school students	$ 250,000	Annual maintenance
32. STORAGE BUILDING	FY2022	GO BONDS	Purchase land and build a multi-purpose building for surplus equipment/furniture storage, cafeteria food storage for frozen foods and dry food storage, technology workspace and storage, and maintenance shop- MOVE PROJECT FROM FY2019 TO FY2022	$ 2,500,000	Annual preventive maintenance
			TOTAL FY2022	**$ 3,125,000**	
FY2023					
33. SCHOOL TRANSPORTATION RESERVE	FY2023	FY2023 BUDGET	Annual contribution to school transportation reserve	$ 50,000	Annual maintenance
34. SCHOOL FURNITURE/EQUIPMENT RESERVE	FY2023	FY2023 BUDGET	Annual funding to purchase/ replace school furniture/equipment	$ 50,000	Annual maintenance
35. VEHICLE RESERVE	FY2023	FY2023 BUDGET	Annual funding to replace maintenance vehicles/ grounds equipment	$ 50,000	Annual preventive maintenance
36. SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	FY2023	FY2023 BUDGET	Annual funding to replace school building mechanical systems/ roofs / generators	$ 100,000	Annual preventive maintenance
37. TECHNOLOGY RESERVE	FY2023	FY2023 BUDGET	Annual funding to replace technology infrastructure / network equipment	$ 50,000	Annual maintenance
38. PARKING LOTS /ROADWAYS	FY2023	FY2023 BA2	Repave all school parking lots and roadways. Annual funding $100,000	$ 100,000	Annual maintenance
39. CTE- CAREER/TECHNICAL EDUCATION CLASSROOMS	FY2023	FY2023 BA2	Annual funding to provide funds to renovate Dixon Education Center to provide classrooms for specialized career and technical education classrooms for middle school and high school students	$ 250,000	Annual maintenance
			TOTAL FY2023	**$ 650,000**	

NOT SCHEDULED / NOT FUNDED PROJECTS

40. DIXON EDUCATIONAL CENTER	NS/NF		Renovate and upgrade Dixon Educational Center to modern standards for technology, class size, gym, etc.	$ 15,000,000
41. STAUNTON HIGH SCHOOL	NS/NF		Construct six tennis courts off-site for high school athletics	$ 450,000
42. STAUNTON HIGH SCHOOL	NS/NF		Resurface the high school track	$ 350,000
			TOTAL PROJECTS NOT SCHEDULED / NOT FUNDED	**$ 15,800,000**
			TOTAL CIP	**$ 62,375,000**

STAUNTON CITY SCHOOLS
CAPITAL IMPROVEMENT PLAN
FY2019 - FY2023
SCHOOL CIP FUND 966

FY2018 BA2 = FY2018 BUDGET AMENDMENT # 2-APPROVED MAY 2018
FY2019 BA1 = FY2019 BUDGET AMENDMENT #1- SCHEDULED FOR JANUARY 2019

FY2019 -FY2023 CIP PLAN	
FY2019	$ 41,625,000
FY2020	$ 450,000
FY2021	$ 725,000
FY2022	$ 3,125,000
FY2023	$ 650,000
Unscheduled Projects	$ 15,800,000
TOTAL FY2019 - FY2023 + UNSCHEDULED PROJECTS CIP PLAN	**$ 62,375,000**

		SOURCE OF FUNDS- FY2019 CIP PROJECTS	
FY2019	**FY2019 BUDGET**	Transfer from Education Fund for Student Transportation Reserve	$ 50,000
FY2019	**DOE SSE GRANT**	School Security Equipment Grant -Communication Project	$ 98,333
FY2019	**FY2018 BA2**	FY2018 Budget Amendment No. 2 (Appropriation of FY2017 Unassigned Fund Balance)	$ 450,000
FY2019	**VPSA BONDS**	Virginia Public School Authority- $40 million General Obligation Bonds	$ 40,000,000
FY2019	**FY2019 BA1**	FY2019 Budget Amendment No. 1 (Appropriation of FY2018 Unassigned Fund Balance)	$ 1,026,667
		TOTAL FY2019	**$ 41,625,000**
		SOURCE OF FUNDS- FY2020 CIP PROJECTS	
FY2020	**FY2020 BUDGET**	Transfer from Education Fund for Student Transportation Reserve	$ 50,000
FY2020	**FY2020 BA2**	FY2020 Budget Amendment No. 2 (Appropriation of FY2019 Unassigned Fund Balance)	$ 400,000
		TOTAL FY2020	**$ 450,000**
		SOURCE OF FUNDS- FY2021 CIP PROJECTS	
FY2021	**FY2021 BUDGET**	Transfer from Education Fund	$ 200,000
FY2021	**FY2021 BA2**	FY2021 Budget Amendment No. 2 (Appropriation of FY2020 Unassigned Fund Balance)	$ 525,000
		TOTAL FY2021	**$ 725,000**
		SOURCE OF FUNDS- FY2022 CIP PROJECTS	
FY2022	**FY2022 BUDGET**	Transfer from Education Fund	$ 275,000
FY2022	**FY2022 BA2**	FY2022 Budget Amendment No. 2 (Appropriation of FY2021 Unassigned Fund Balance)	$ 350,000
FY2022	**GO BONDS**	General Obligation Bonds	$ 2,500,000
		TOTAL FY2022	**$ 3,125,000**
		SOURCE OF FUNDS- FY2023 CIP PROJECTS	
FY2023	**FY2023 BUDGET**	Transfer from Education Fund	$ 300,000
FY2023	**FY2023 BA2**	FY2022 Budget Amendment No. 2 (Appropriation of FY2021 Unassigned Fund Balance)	$ 350,000
		TOTAL FY2023	**$ 650,000**

CITY OF STAUNTON

CAPITAL IMPROVEMENT PLAN

STORM WATER FUND

		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
FY2019				
MISCELLANEOUS STORM DRAIN IMPROVEMENTS	FY2019	SW FUND BUDGET	Storm drain improvements.	$ 50,000
TAMS-CAROLINE-AUGUSTA	FY2019	SW FUND BUDGET	Improvements to the area include removing water from yards and some minor improvement to street drainage. Includes cost of easements and engineering fees.	$ 600,000
			TOTAL STORM WATER PROJECTS FY2019	**$ 650,000**
FY2020				
TMDL PERMIT MANDATE IMPROVEMENT PROJECT- PEYTON CREEK (GYPSY HILL) STREAM RESTORATION	FY2020	SW FUND BUDGET	Annual projects to improve storm water quality by reducing pollutant discharge of sediment, nitrogen, and phosphorus to meet TMDL requirements- total maximum daily load. Project includes restoring approximately 1,200 LF of Peyton Creek in Gypsy Hill Park including daylighting 300 LF of stream by removing existing culvert	$ 1,200,000
			TOTAL STORM WATER PROJECTS FY2020	**$ 1,200,000**
FY2021				
MISCELLANEOUS STORM DRAIN IMPROVEMENTS	FY2021	SW FUND BUDGET	526 Robin Street, Albermarle Avenue/Churchville Avenue	$ 50,000
			TOTAL STORM WATER PROJECTS FY2021	**$ 50,000**
FY2022				
POCAHONTAS-CAMPBELL	FY2022	SW FUND BUDGET	Higgs Drainage Study identified this project to mitigate runoff into buildings and yards of 10-15 properties/yards	$ 995,375
			TOTAL STORM WATER PROJECTS FY2022	**$ 995,375**
FY2023				
GREEN HILLS INDUSTRIAL PARK-BASIN RETROFITS- TMDL MANDATE PERMIT IMPROVEMENT PROJECT	FY2023	SW FUND BUDGET	Annual projects to improve storm water quality by reducing pollutant discharge of sediment, nitrogen, and phosphorus to meet TMDL requirements- total maximum daily load. Project includes converting two existing dry detention basins into wet ponds with sediment forebays	$ 1,300,000
			TOTAL STORM WATER PROJECTS FY2023	**$ 1,300,000**
STORM DRAIN PROJECTS NOT SCHEDULED OR FUNDED				
ARMSTRONG AVE- JIFFY MART- GRUBERT	NS/NF		Project is necessary to eliminate street drainage from discharging into rear yards and washing out gravel parking lot behind Jiffy Mart; project includes installation of new inlets on Armstrong Avenue and new storm piping from Armstrong Avenue down to Grubert Avenue	$ 150,000
ENGLEWOOD DRIVE	NS/NF		Project includes large diameter piping from Churchville- Englewood out Englewood and Shutterlee Mill past Crestwood. Plans are complete. Revenue Sharing Grant awarded = $725,000 to pay for stormwater, $308,762 from StormWater Fund to pay for balance of project or apply for an additional Revenue Sharing Grant to complete this project	$ 1,033,762

STORM DRAIN PROJECTS NOT SCHEDULED OR FUNDED cont'd

HILLCREST STORM SEWER	NS/NF	Improve the storm drainage system in the area of Craig Drive, Audubon and Thomas Street as well as overland drainage in yard areas.	$ 1,663,425
BAYLOR / GLEN / HENDREN	NS/NF	Construction of a storm drainage system from the Woodlee Terrace Apartments, down Baylor Street to tie into the existing Springhill Road System	$ 2,264,960
202 YARDLEY SQUARE	NS/NF	Build up one side of the ditch along Augusta Street and extend it towards Baldwin Place Road to prevent runoff into yards at Yardley and Smithleigh	$ 67,624
906 GREENVILLE AVENUE / KLINE'S ICE CREAM	NS/NF	Install drainage system to collect runoff at Grandon and Commodore and pipe to Greenville Avenue to prevent runoff and flooding	$ 114,000
TAMS /WESTMORELAND	NS/NF	Install drainage system to collect runoff to prevent runoff flowing into residential yards	$ 173,000
STOCKER / BELMORE /CHURCHVILLE	NS/NF	Replace existing undersized drains and put above ground drainage below ground	$ 551,700
UPPER COLLEGE PARK	NS/NF	Project will incorporate a number of smaller drainage problems and remove water from properties that are routinely wet	$ 1,975,665
EDGEWOOD / PARKWOOD	NS/NF	Storm drain to mitigate runoff into 10 properties' yards. Project is necessary before Tams/ Westmoreland project can be built	$ 461,175
CHESAPEAKE /ARMENTROUT / WEST BEVERLEY	NS/NF	Improve overland drainage in the area and eliminate a very bad ditch system along Birch Street	$ 754,535
LIVIA PROPERTIES #2	NS/NF	Replace and reroute storm drain from its present location under the Livia Properties building to the northern side of the building	$ 360,000
NEW STREET at the BEVERLEY	NS/NF	Flooding in the Beverley Building basement: Owner to install backflow preventer in floor drains and City to re-line storm drain and inlets	$ 40,000
LEWIS STREET - BEARS AND BLANKETS	NS/NF	Install concrete retaining wall as a levee to prevent flood water from Peyton Creek from entering building	$ 88,455
RED OAKS /FRONTIER	NS/NF	Install drainage system to prevent runoff into Frontier Museum and parking lot of Dice's Inn	$ 98,170
MARKET / NEW / AUGUSTA	NS/NF	Install drainage system to collect runoff on Market Street	$ 136,500
ORCHARD LANE 1808	NS/NF	Install inlet at LP of North Drive, 2 inlets in Orchard Lane and install connecting storm drains to existing MH to the east	$ 99,000
SHEETS /BLAIR	NS/NF	Re-direct runoff into wooded area to prevent pooling of water in street	$ 36,755
DRISCOLL	NS/NF	Collect and pipe runoff down Driscoll to Greenville Avenue	$ 228,650
LIVIA PROPERTIES #1	NS/NF	Install drainage system to collect runoff from Pierce Street to prevent washout of aggregate drive/parking area	$ 66,000
OAK RIDGE / COMMERCE	NS/NF	Install drainage system to collect runoff on Oak Ridge Circle and pipe runoff through 4 lots across Meadowbrook through 2 more lots and on to Commerce Road	$ 130,000
VALLEY VIEW /COLLEGE CIRCLE	NS/NF	Install drainage system to release water runoff into College Park Storm Sewer	$ 156,880
NORTH AUGUSTA ST 1603	NS/NF	Extend the storm sewer to an adequately sized storm drain near the intersection of Woodrow and Dogwood	$ 100,000

CITY OF STAUNTON
CAPITAL INVESTMENT PLAN
STORM WATER FUND

STORM DRAIN PROJECTS NOT SCHEDULED OR FUNDED cont'd			
403 MARSHALL ROAD	NS/NF	Construct earth berm to prevent runoff from Crosscrest Section 2	$ 27,000
GUY STREET	NS/NF	Install inlet and storm drain and connect to existing system at Guy & Plunkett	$ 191,565
MULBERRY ST APARTMENTS	NS/NF	Install multiple drop inlets along Mulberry St at apartment entrance to eliminate ponding, construct storm pipe down along side apartment complex and connect to existing storm inlet on Miller St Apartments	$ 78,500
1011 E BEVERLEY ST	NS/NF	Replace/relocate existing storm drain in front yard and construct storm pipe down to existing storm system at 1005 E Beverley St	$ 50,000
307 ELM STREET	NS/NF	Install inlet at corner of parking lot and connect to existing storm system in Elm St	$ 46,440
108 BAYLOR STREET	NS/NF	Install inlet at low point in street to eliminate ponding, construct storm pipe between 106 & 108 Baylor St and outfall in rear yard	$ 30,345
77 WOODLEE ROAD	NS/NF	Convert existing storm manhole into drop inlet to eliminate ponding along street shoulder, regrade shoulder to provide positive drainage to inlet	$ 13,400
10 WESTON DRIVE	NS/NF	Construct asphalt berm along Weston Dr to Lambert St, install drop inlet at Lynnhaven/Lambert and connect to existing storm system just west of Lynnhaven/Lambert	$ 50,885
ALPINE ROAD/NORTH DRIVE	NS/NF	Construct storm culvert across Alpine Rd from northeast corner of intersection to southwest corner of the intersection	$ 20,145
MEADOWBROOK ROAD/N AUGUSTA STREET	NS/NF	Replace existing storm pipe crossing N Coalter St at 200 Meadowbrook Rd	$ 12,000
315 COLLEGE CIRCLE	NS/NF	Install inlet at low point in street to eliminate ponding, construct storm pipe between 313 & 315 College Cr and outfall in rear yard	$ 42,000
2704 KNOLLWOOD DRIVE	NS/NF	Reconstruct existing ditch through rear yard and remove existing concrete slab obstructing ditch flow	$ 19,000
1617 BUICK STREET	NS/NF	Construct storm pipe from existing storm outfall in rear of house through rear yards and alleys to Packard St, install reverse drop inlet in Hays Ave	$ 87,075
1023 RIDGEMONT DRIVE	NS/NF	Install curb and gutter along Ridgemont Dr, install drop inlets to capture street drainage, construct storm pipe down thru rear yards to existing storm system at 1007 E Beverley St	$ 198,015
563 HILLTOP DRIVE	NS/NF	Install inlets upstream 563 Hilltop Dr, construct storm beyond curve in road and install reverse inlet	$ 39,270
415 G STREET	NS/NF	Install drop inlet at 415 G St and storm pipe down G St to Fourth St	$ 50,820
BURBANK STREET	NS/NF	Reconstruct entrance at Burbank St/Richmond Rd to provide positive drainage to existing inlets	$ 30,000
MASON ST - RANDOLPH STREET	NS/NF	Install multiple drop inlets in yard areas to eliminate wet areas; install underdrains to capture springs	$ 92,000
		TOTAL STORMWATER PROJECTS NOT SCHEDULED / NOT FUNDED	**$ 11,828,716**

CITY OF STAUNTON
CAPITAL INVESTMENT PLAN
STORM WATER FUND

TMDL PERMIT MANDATE IMPROVEMENT PROJECTS NOT SCHEDULED OR FUNDED

GYPSY HILL PARK GOLF COURSE	NS/NF	Install gravel filter & filter strip	$ 1,600
STAUNTON CROSSING STREAM RESTORATIONS	NS/NF	Restore approximately 4,000 LF of stream segments throughout the Staunton Crossing development	$ 4,000,000
VILLAGES - ASYLUM CREEK STREAM RESTORATION	NS/NF	Restore approximately 1,400 LF of Asylum Creek through the Villages at Staunton development	$ 1,400,000
GREENVILLE AVE & E HAMPTON ST (ADJACENT TO ASYLUM CREEK)	NS/NF	Construct a riparian buffer along Asylum Creek at Greenville/Hampton	$ 3,000
ROBERT E LEE HIGH SCHOOL STREAM RESTORATION	NS/NF	Restore approximately 1,000 LF of stream adjacent to Lee High School on N Coalter St	$ 1,000,000
CITY LIBRARY	NS/NF	Install filter strip and permeable pavers at City Library on Churchville Ave	$ 71,400
FIRE STATION 2	NS/NF	Convert existing extended detention basin at Fire Station 2 on Grubert St into a bio retention basin	$ 33,500
FIREHOUSE PARKING LOT	NS/NF	Construct bio retention basins and permeable pavers	$ 65,500
GYPSY HILL PARK	NS/NF	Construct vegetated swale, two bio retention basins and grass swale	$ 147,700
NEW STREET PARKING LOT	NS/NF	Installing three filterra units and permeable pavers	$ 110,600
WHARF PARKING LOT	NS/NF	Install permeable pavers	$ 83,800
WATER FOUNTAIN PARK	NS/NF	Construct bio retention basin	$ 39,400
FIRE STATION 1	NS/NF	Installing a filterra unit, tree box, bio retention area and permeable pavers at Fire Station 1 on N Augusta St	$ 50,700
SALT STORAGE	NS/NF	Construct bio retention basin	$ 33,800
MONTGOMERY HALL PARK	NS/NF	Construct vegetated swale and bio retention basin	$ 143,700
THOMAS DIXON ELEMENTARY SCHOOL	NS/NF	Construct rainwater harvesting system on school building and two bio retention basins	$ 153,200
BESSIE WELLER ELEMENTARY SCHOOL	NS/NF	Construct two bio retention basins and upgrade existing bio retention basin	$ 155,800
HARDY PARKING LOT	NS/NF	Install permeable pavers	$ 68,000
GYPSY HILL GOLF COURSE (ADJACENT TO CANAAN STREET)	NS/NF	Construct infiltration basin	$ 13,000
SHELBURNE MIDDLE SCHOOL	NS/NF	Convert existing dry detention basin into a bio retention basin	$ 87,200
ROBERT E LEE HIGH SCHOOL	NS/NF	Construct two bio retention basins and install a rainwater harvesting system	$ 330,000
AUGUSTA STREET PARKING LOT	NS/NF	Install permeable pavers	$ 13,800
MCSWAIN ELEMENTARY SCHOOL	NS/NF	Install a rainwater harvesting system	$ 125,500
		TOTAL TMDL PROJECTS NOT SCHEDULED / NOT FUNDED	**$ 8,131,200**
		FY2019-FY2023	**$ 4,195,375**
		STORM WATER PROJECTS NOT SCHEDULED OR FUNDED	**$ 11,828,716**
		TMDL PERMIT MANDATE IMPROVEMENT PROJECTS NOT SCHEDULED / NOT FUNDED	**$ 8,131,200**
TOTAL STORM WATER FUND PROJECTS		**FY2019-FY2023 + NS/NF PROJECTS**	**$ 24,155,291**

CITY OF STAUNTON

CAPITAL IMPROVEMENT PLAN

WATER FUND

		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE
FY2019					
WATER TREATMENT PLANT CHEMICAL STORAGE TANK	FY2019	WF BUDGET	Repair 3 large plastic chemical storage tanks and piping inside WTP Chemical Building-MOVED FROM FY2018 TO FY2019	$	50,000
WATER LINES	FY2019	WF BUDGET	Construction of 3,200 LF of waterline for Sterling Street extension and loop with Red Oak Drive to improve service to Staunton Crossing and Frontier Center development on east side of City, and replacement of C Street waterline. Recommended in Draper Aden 2016 Richmond Avenue Study- UNDER CONSTRUCTION.	$	600,000
			TOTAL WATER PROJECTS FY2019	**$**	**650,000**
FY2020					
GARDNER SPRINGS PUMP STATION	FY2020	WF BUDGET	Preliminary Engineering Report (PER) for upgrade to Gardner Spring Pump Station, based on 2018 Wiley|Wilson Engineering Report.	$	150,000
			TOTAL WATER PROJECTS FY2020	**$**	**150,000**
FY2021					
GARDNER SPRING PUMP STATION DESIGN	FY2021	WF BUDGET	Engineering design of upgrade to Gardner Spring Pump Station, based on 2018 Wiley|Wilson Report.	$	250,000
			TOTAL WATER PROJECTS FY2021	**$**	**250,000**
FY2022					
GARDNER SPRINGS - UPGRADE PUMPS AND PARALLEL 16" LINE FROM GARDNER SPRINGS - MOVE TO FY2022	FY2022	BOND FUNDS	Construction of upgrade to Gardner Spring Pump Station and section of 20" parallel waterline from Gardner Spring to the Middle River. Bond financed project. Debt Payment = $578,000, $6.0 million @ 5%, 15 years.	$	6,000,000
GROUNDWATER WATER SOURCE EVALUATION STUDY	FY2020	WF BUDGET	Includes the study of select areas from the 2018 Wiley|Wilson Report and 1994 EGGI Report for possible new groundwater water supply source. MOVED FROM FY2020.	$	245,000
			TOTAL WATER PROJECTS FY2022	**$**	**6,245,000**
FY2023					
WATER LINES	FY2022	WF BUDGET	Annual replacement of old/undersized water lines throughout the City -- 1990 DRAPER ADEN STUDY RECOMMENDATION	$	300,000
GROUNDWATER SUPPLY SOURCE (WELL)	FY2022	WF BUDGET	Exploratory groundwater water source well to include drilling and testing from the studied area based on the 2018 Wiley|Wilson Report.	$	225,000
			TOTAL WATER PROJECTS FY2023	**$**	**525,000**

CITY OF STAUNTON

CAPITAL IMPROVEMENT PLAN

WATER FUND

PROJECTS NOT SCHEDULED OR NOT FUNDED (NS/NF)		PROJECT DESCRIPTION		PROJECT ESTIMATE
COMMERCE ROAD WATER LINE EXTENSION (ROUTE 11)	NS/NF	Extend approximately 2300 ft of 12" water line from Rt 262 along the west side of Commerce Road in front of Ingleside to Technology Drive to increase water pressure for the remainder of the Olde South subdivision. Funding expected from private developer. UNDER CONSTRUCTION BY DEVELOPER.	$	225,000
RICHMOND AVENUE WATERLINE UPGRADE	NS/NF	Replace 8,400 LF of existing aged 6" waterline with new 8" waterline in Richmond Avenue from Greenville Avenue to Frontier Drive. COST UPDATED from 2016 Draper Aden Study	$	2,200,000
GARDNER SPRING WATERLINE DESIGN AND CONSTRUCTION	NS/NF	Design and construction of the 20" parallel waterline from the Middle River (including crossing the river) to the Water Treatment Plant, based on the 2018 Wiley|Wilson Report.	$	6,900,000
RAW WATER SYSTEM EVALUATION: TASK 2- NORTH RIVER RESERVOIR TUNNEL EVALUATION-	NS/NF	Engineering study for nearly 100 year old partially collapsed tunnel that carries water source transmission main from dam to WTP to evaluate condition and identify alternatives for repair/upgrade.	$	100,000
RAW WATER SYSTEM EVALUATION: TASK 3- NORTH RIVER RESERVOIR RAW WATER PIPELINE EVALUATION	NS/NF	Engineering study for North River raw water line from Staunton Dam to WTP for alternatives to upgrade 16 miles of nearly 100 year old water source transmission main.	$	100,000
NORTH RIVER RAW WATER LINE	NS/NF	Construction for repair, reline, replacement or new parallel raw water line from the Staunton Dam to the Water Treatment Plant. COST UPDATED FROM 2018 Wiley|Wilson Report (previous $20 million).	$	24,000,000
GROUNDWATER WATER SUPPLY SOURCE (WELL) IMPLEMENTATION	NS/NF	Full development of new groundwater water supply source (well) for redundancy with water supply to Water Treatment Plant, based on 2018 Wiley|Wilson Report.	$	4,000,000
ENGLEWOOD DRIVE-PHASE IVB -MOVED TO NS/NF	NS/NF	Replace water line on Englewood Drive from Churchville Avenue to Shutterlee Mill Road during construction of storm drain project-UPDATED COST TO $260,000.	$	260,000
WATER TREATMENT PLANT- SEDIMENTATION BASIN 1 RELINING	NS/NF	Reline, reseal/repair sedimentation basins #1 at Water Treatment Plant. Moved from FY2022.	$	200,000
WATER TREATMENT PLANT- CLEARWELL RELINING	NS/NF	Reline, reseal, and /or repair 4.3 MG concrete clearwell at the Water Treatment Plant.	$	500,000
GROUNDWATER MONITORING PROGRAM	NS/NF	Installation of a groundwater monitoring well at GS to monitor water quality and conditions. 2018 Wiley|Wilson Report. (Project will require an annual cost for well sampling, testing, and reporting estimated at $44,000 /year.	$	110,000
MIDDLE RIVER INTAKE	NS/NF	Design and construction of improvements to the Middle River intake to improve the water supply source.	$	1,500,000
FRANKLIN HILL ZONE BOOSTER PUMP STATION	NS/NF	Installation of a booster pump in the Franklin Hill Zone to serve West Beverley Street (and adjacent street) west of Van Fossen Lane. Project is necessary should ACSA demand increase in Blackburn	$	900,000
STATLER BLVD WATERLINE LOOP	NS/NF	Construct approximately 3,220 LF of waterline in Statler Blvd to create loop between Greenville Avenue and Richmond Road to improve service to development on east side of City for Staunton Crossing and Frontier Center. Recommended in Draper Aden 2016 Richmond Road Study	$	900,000
NORTH RIVER RAW WATER LINE PIGGING	NS/NF	Cleaning (pigging) of North River raw waterline to restore capacity. Will be required by 2028.	$	150,000
		TOTAL PROJECTS NOT SCHEDULED / NOT FUNDED	**$**	**42,045,000**
TOTAL WATER FUND CIP		**FY2019-FY2023 + NS/NF PROJECTS**	**$**	**49,865,000**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN
SEWER FUND

		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
FY2019				
FILMORE STREET	FY2019	SF BUDGET	Replace sewer line-UNDER CONSTRUCTION.	$ 258,100
			TOTAL SEWER PROJECTS FY2019	**$ 258,100**
FY2020				
OLD WWTP-NEW HOPE ROAD	FY 2020	SF BUDGET	Replace open channel with 30" and 36" pipe and close channel. Engineering and design to be completed with City staff.	$ 700,000
			TOTAL SEWER PROJECTS FY2020	**$ 700,000**
FY2021				
SEWER INTERCEPTOR CAPACITY STUDY	FY2021	SF BUDGET	Engineering Study to determine full-flow capacities of major sewer interceptors (12" and larger) to identify future sewer upgrade projects.	$ 150,000
COMMERCE ROAD SEWER LINE - PHASE 2	FY2021	SF BUDGET	Survey and Design of Commerce Road Sewer Line - Phase 2	$ 100,000
SEWER LINES	FY2021	SF BUDGET	Manhole Rehabilitation - 75 each	$ 75,000
			TOTAL SEWER PROJECTS FY2021	**$ 325,000**
FY2022				
COMMERCE ROAD SEWER LINE - PHASE 2	FY2022	SF BUDGET	Phase 2 - Replacement of the Commerce Road sewer line from end of Kalorama Street to Dominion Substation at Greenville Avenue sewer discharge point (old MH Nos. L190-L197). 2008 Draper Aden Study. UPDATED COST. FIRST YEAR FUNDING.	$ 375,000
			TOTAL SEWER PROJECTS FY2022	**$ 375,000**
FY2023				
COMMERCE ROAD SEWER LINE - PHASE 2	FY2023	SF BUDGET	Phase 2 - Replacement of the Commerce Road sewer line from end of Kalorama Street to Dominion Substation at Greenville Avenue sewer discharge point (old MH Nos. L190-L197). 2008 Draper Aden Study. UPDATED COST. SECOND YEAR FUNDING.	$ 375,000
			TOTAL SEWER PROJECTS FY2023	**$ 375,000**
NOT SCHEDULED/ NOT FUNDED PROJECTS (NS/NF)				
LEWIS CREEK SEWER LINE PER (FORMERLY COMMERCE ROAD SEWER PHASES 3 AND 4)	NS/NF		Preliminary Engineering Report (PER) to re-evaluate Lewis Creek sewer - Greenville Avenue and Johnson Street Sections (formerly Commerce Road Sewer Line Phases 3 and 4) for possible alternatives to 2008 Draper Aden Study.	$100,000
LEWIS CREEK SEWER UPGRADE - GREENVILLE AVENUE SECTION (FORMERLY COMMERCE ROAD SEWER LINE - PHASE 3)	NS/NF		Upgrade of the Lewis Creek sewer - Greenville Avenue Section (formerly Commerce Road sewer - Phase 3) from Dominion Substation to South New Street (old MH Nos. L197-L243). 2008 Draper Aden Study. UPDATED COST.	$2,000,000
LEWIS CREEK SEWER UPGRADE - JOHNSON STREET SECTION (FORMERLY COMMERCE ROAD SEWER LINE - PHASE 4)	NS/NF		Upgrade of the Lewis Creek sewer - Johnson Street Section (formerly Commerce Road sewer - Phase 4) from South New Street to Wharf Parking Lot at Central Avenue sewer discharge point (old MH Nos. L243-L265). 2008 Draper Aden Study. UPDATED COST.	$800,000
ENGLEWOOD DRIVE SEWER PHASE IV-B	NS/NF		Replace sewer line during construction of storm drain project - UPDATED COST.	$500,000
ROSE HILL CIRCLE SEWER LINE	NS/NF		Install sanitary sewer in the 100 and 200 blocks to provide City sewer service to multiple homes currently being served by septic systems. 2014 COS Engineering Dept Study.	$350,000
GUY STREET SEWER EXTENSION	NS/NF		Sewer line extension to remove six homes from septic tanks. MOVED FROM FY2020 TO NS/NF	$135,000
			TOTAL PROJECTS NOT SCHEDULED / NOT FUNDED	**$ 3,885,000**
TOTAL SEWER FUND CIP			**FY2019-FY2023 + NS/NF PROJECTS**	**$ 5,918,100**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN
PARKING FUND

		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
FY2019				
JOHNSON STREET GARAGE and NEW STREET GARAGE	FY2018	CIP TRANSFER/ VRA BOND	Concrete and structural repairs to the decking and support system for the Johnson Street Garage and New Street Parking Garages. Engineering study completed January 2018. FY2017 -Transfer $900,000 from the CIP Undesignated Account. Bond Issue 2018A VRA $2,191,025 issued May 2018. Engineering Fees = $227,000. Replace/ paint railings on Johnson Street Garage - FY2019- $200,000. Project completion estimate June 2019.	$ 2,618,025
			FY2019 TOTAL PARKING FUND PROJECTS	**$ 2,618,025**
FY2020				
NEW STREET GARAGE	FY2020	PF BUDGET	Replace and upgrade New Street Parking Garage access and control equipment.	$ 250,000
			FY2020 TOTAL PARKING FUND PROJECTS	**$ 250,000**
FY2021				
JOHNSON STREET GARAGE	FY2021	PF BUDGET	Replace and upgrade Johnson Street Parking Garage access and control equipment.	$ 250,000
WHARF PARKING LOT	FY2021	PF BUDGET	Replace and upgrade Wharf Parking Lot access and control equipment.	$ 250,000
			FY2021 TOTAL PARKING FUND PROJECTS	**$ 500,000**
FY2023				
JOHNSON STREET GARAGE	FY2023	PF BUDGET	Seal/ repair concrete deck surfaces. Paint railings and other surfaces.	$ 300,000
NEW STREET GARAGE	FY2023	PF BUDGET	Seal/ repair concrete deck surfaces. Paint railings and other surfaces.	$ 300,000
			FY2023 TOTAL PARKING FUND PROJECTS	**$ 600,000**
TOTAL PARKING FUND CIP			**FY2019-FY2023 + NS/NF PROJECTS**	**$ 3,968,025**

GENERAL GOVERNMENTAL DEBT SERVICE SINKING FUND

FY 2019 Budget	FY2020 Budget	$ (+/ -)	% Change
$ 4,976,786	$ 4,944,415	$ (32,371)	-0.7%

	FY 2018 ACTUALS	FY 2019 BUDGET	FY 2020 BUDGET	% Change
REVENUES				
TRANSFER FROM THE GENERAL FUND	$ 4,274,200	$ 4,822,750	$ 4,894,415	1.5%
TRANSFER FROM THE SCHOOL CIP FUND	50,000	-	-	#DIV/0!
INTEREST INCOME	86	-	-	#DIV/0!
APPROPRIATION PRIOR YEAR FUND BALANCE	-	154,036	50,000	-67.5%
TOTAL REVENUES	$ 4,324,286	$ 4,976,786	$ 4,944,415	-0.7%
EXPENDITURES				
DEBT SERVICE	$ 3,902,194	$ 3,553,086	$ 3,520,715	-0.9%
HIGH SCHOOL PROJECT DEBT RESERVE	-	1,423,700	1,423,700	0.0%
TOTAL EXPENDITURES	$ 3,902,194	$ 4,976,786	$ 4,944,415	-0.7%

GENERAL FUND DEBT SERVICE	PRINCIPAL AMOUNT OUTSTANDING JULY 1, 2019	FY 2020 PRINCIPAL	FY 2020 INTEREST	TOTAL DEBT PAYMENT
2002 LITERARY LOAN BESSIE WELLER	600,000	200,000	24,000	224,000
2005 GO BONDS-SCHOOLS/CITY BUILDINGS	1,781,123	272,400	61,093	333,493
2007 GO REFUNDING -HOTEL	8,190,000	405,000	339,614	744,614
2008 LITERARY LOAN MCSWAIN SCHOOL	3,750,000	375,000	112,500	487,500
2008 LITERARY LOAN WARE SCHOOL	3,750,000	375,000	112,500	487,500
2012 BQ SUNTRUST -WSH	6,837,000	694,000	143,429	837,429
2013 BQ UNION FIRST MARKET -WSH	3,224,000	323,000	83,179	406,179
2019 VPSA STAUNTON HIGH SCHOOL -PROPOSED	46,000,000	-	1,423,700	1,423,700
TOTAL DEBT PAYMENTS	$ 74,132,123	$ 2,644,400	$ 2,300,015	$ 4,944,415

WATER FUND

FY 2019 Budget	FY2020 Budget	$ (+/ -)	% Change
$ 4,405,000	$ 4,979,000	$ 574,000	13.0%

WATER FUND REVENUES	FY 2018 ACTUALS	FY 2019 BUDGET	FY 2020 BUDGET	% Change
CHARGES FOR WATER SERVICES	$ 3,044,581	$ 3,119,015	$ 3,272,500	4.9%
BULK WATER SALES-ACSA	1,132,867	1,054,485	1,150,000	9.1%
MISCELLANEOUS	36,643	1,500	1,500	0.0%
INTEREST ON INVESTMENTS	27,772	15,000	40,000	166.7%
RENTAL OF REAL PROPERTY	71,372	50,000	115,000	130.0%
CONTRIBUTED CAPITAL	800,700	-	-	#DIV/0!
APPROPRIATION PRIOR YEAR RESERVES	-	165,000	400,000	142.4%
TOTAL WATER FUND	$ 5,113,935	$ 4,405,000	$ 4,979,000	13.0%
EXPENDITURES				
RISK MANAGEMENT	$ 59,058	$ 167,000	$ 176,750	5.8%
BILLING & COLLECTIONS	282,530	351,980	435,344	23.7%
WATER PRODUCTION SYSTEM	1,079,071	926,084	1,287,930	39.1%
WATER DISTRIBUTION	1,623,222	1,420,381	1,397,862	-1.6%
UTILITY TECHNICAL SERVICES	942,667	1,011,987	1,236,063	22.1%
DEBT SERVICE COSTS	212,763	851,481	855,107	0.4%
TRANSFERS TO OTHER FUNDS	(312,345)	(323,913)	(410,056)	26.6%
TOTAL WATER FUND	$ 3,886,966	$ 4,405,000	$ 4,979,000	13.0%

	Personnel	Operations	Capital	Debt	Total
FY 2020	$ 996,254	$ 2,365,639	$ 762,000	$ 855,107	$ 4,979,000
FY 2019	977,785	1,780,734	795,000	851,481	4,405,000
Variance	$ 18,469	$ 584,905	$ (33,000)	$ 3,626	$ 574,000

PUBLIC SERVICES PROVIDED:

WATER TREATMENT PLANT CAPACITY - 8 MILLION GALLONS/DAY / 4.1 MGD AVERAGE PRODUCTION

9,638 ACTIVE CUSTOMERS

183.44 MILES OF WATER MAINS

5% RATE INCREASE FOR FY2020

FY2020 RATE $3.68/HCF OR $4.92 PER 1,000 GALLONS

FY2019 RATE $3.50/HCF OR $4.68 PER 1,000 GALLONS

WATER FUND

OPERATIONAL EXPENSES

$	427,272	DEPRECIATION = LESS THAN ONE-HALF THE AMOUNT REQUIRED- $995,000
$	417,869	PAYMENT IN LIEU OF TAX TO THE GENERAL FUND FOR SUPPORT SERVICES
$	298,800	MAINTENANCE/REPAIR WATER LINES /PUMPS/ FACILITIES/WATER METERS
$	306,000	WATER METER REPLACEMENTS
$	175,000	UTILITIES - ELECTRIC / NATURAL GAS HEAT
$	121,750	PROPERTY/LIABILITY/VEHICLE INSURANCE
$	179,200	PRELIMINARY ENGINEERING FOR GARDNER SPRINGS PUMP STATION/ OTHER
$	65,000	MAINTENANCE OF BUILDINGS/FACILITIES-EPOXY COAT SEALING OF PIPE FILTER GALLARIES
$	60,000	CHEMICALS FOR WATER TREATMENT
$	54,450	GAS & OIL, TIRES, MAINTENANCE OF VEHICLES
$	60,000	COLLECTION FEES FOR ONLINE DEBIT/CREDIT CARD FEES
$	90,050	PRINTING/MAILING FORMS / OFFICE SUPPLIES FOR UTILITY BILLING
$	48,805	SMALL TOOLS, SAFETY EQUIPMENT, UNIFORMS, TRAINING
$	11,600	WATERSHED SERVICES / VA DEPT OF HEALTH WATER OPERATIONS FEE
$	18,440	SOFTWARE ANNUAL LICENSE FEES
$	11,000	LAB SERVICES
$	15,903	HEADWATERS SOIL AND CONSERVATION DISTRICT FUNDING
$	4,500	RENTAL OF PROPERTY- RAILROAD CROSSINGS & EQUIPMENT
$	2,365,639	SUMMARY TOTAL OF OPERATIONS

WATER FUND CAPITAL

$	112,000	DUMP TRUCK- 5 TON DUMP
$	250,000	SHUTTERLEE MILL WATER TANK-PAINT INTERIOR/EXTERIOR
$	400,000	WATER LINES
$	762,000	TOTAL CAPITAL

DEBT SERVICE

$	855,107	PRINCIPAL AND INTEREST PAYMENTS

SEWER FUND

FY 2019 Budget	FY2020 Budget	$ (+/ -)	% Change
$ 4,430,000	$ 4,812,390	$ 382,390	8.6%

SEWER FUND REVENUES	FY 2018 ACTUALS	FY 2019 BUDGET	FY 2020 BUDGET	% Change
CHARGES FOR SEWER SERVICE	$ 3,975,650	$ 3,867,400	$ 3,870,000	0.1%
INTEREST ON INVESTMENTS	19,805	15,000	40,000	166.7%
MISCELLANEOUS	909	-	-	#DIV/0!
CONTRIBUTED CAPITAL	302,668	-	-	#DIV/0!
RECOVERED DEBT SERVICE FROM ACSA	65,322	277,400	277,390	0.0%
APPROPRIATION PRIOR YEAR RESERVES	-	270,200	625,000	131.3%
TOTAL SEWER FUND	$ 4,364,354	$ 4,430,000	$ 4,812,390	8.6%

EXPENDITURES				
RISK MANAGEMENT	$ 61,802	$ 77,000	$ 36,020	-53.2%
BILLING & COLLECTIONS	9,363	16,500	11,850	-28.2%
SEWER LINES	1,123,161	974,356	1,125,315	15.5%
SEWAGE TREATMENT	178,420	194,400	190,000	-2.3%
PUMP MAINTENANCE	12,765	20,700	20,325	-1.8%
MIDDLE RIVER REGIONAL WWTP	1,659,429	1,168,844	1,411,780	20.8%
DEBT SERVICE COST	326,487	1,412,338	1,412,397	0.0%
TRANSFERS TO OTHER FUNDS	611,588	565,862	604,703	6.9%
TOTAL SEWER FUND	$ 3,983,015	$ 4,430,000	$ 4,812,390	8.6%

	Personnel	Operations	Capital	Debt	Total
FY 2020	$ 688,177	$ 1,713,827	$ 997,989	$ 1,412,397	$ 4,812,390
FY 2019	646,584	1,848,807	522,271	1,412,338	4,430,000
Variance	$ 41,593	$ (134,980)	$ 475,718	$ 59	$ 382,390

PUBLIC SERVICES PROVIDED:

(MRRWWTP) MIDDLE RIVER REGIONAL WASTEWATER TREATMENT PLANT CAPACITY - 6.8 MILLION GALLONS PER DAY

CITY OF STAUNTON OWNERSHIP CAPACITY = 4.9 MILLION GALLONS PER DAY

NO RATE INCREASE FOR FY2020

9,148 ACTIVE CUSTOMERS

134.47 MILES OF SEWER MAINS

SEWER FUND

OPERATIONAL EXPENSES

$	1,111,091	OPERATIONS / LAB/ SLUDGE MANAGEMENT- MRRWWTP
$	190,000	SEWAGE TREATMENT COSTS PAID TO AUGUSTA COUNTY SERVICE AUTHORITY
$	10,000	PROFESSIONAL SERVICES - SEWER LINE INSPECTIONS
$	190,741	PAYMENT IN LIEU OF TAX TO THE GENERAL FUND FOR SUPPORT SERVICES
$	24,020	PROPERTY / LIABILITY/VEHICLE INSURANCES
$	81,525	MAINTENANCE/ REPAIR SUPPLIES- LINES/ PUMP STATIONS/ EQUIPMENT
$	57,950	CONTRACTED MAINTENANCE SERVICES/ UTILITY LINE MAINTENANCE
$	3,000	DEPRECIATION
$	10,500	GAS & OIL, TIRES
$	3,650	SEWER UTILITY BILLING EXPENSES
$	11,500	SMALL TOOLS, SAFETY EQUIPMENT, UNIFORMS/TRAINING
$	9,850	SOFTWARE ANNUAL LICENSE FEES
$	8,000	ELECTRIC FOR SEWER PUMP STATIONS
$	2,000	RENTAL OF PROPERTY- RAILROAD CROSSINGS
$	1,713,827	SUMMARY TOTAL FOR OPERATIONS

SEWER FUND CAPITAL

$	700,000	CONSTRUCTION FUNDS TO CLOSE OPEN CHANNEL AT CLOSED WWTP
$	297,989	MRRWWTP - PLANT MACHINERY
$	997,989	TOTAL CAPITAL

DEBT SERVICE PAYMENTS			FINAL MATURITY
$	456,260	2001 MRRWWTP PHASE II	FY2021
$	610,055	2008 MRRWWTP PHASE IIIA	FY2030
$	135,615	2008 MRRWWTP PHASE IIIB	FY2030
$	46,608	2001 NEW HOPE ROAD SEWER LINE	FY2022
$	100,871	2010 /VRA- SEWER LINES	FY2021
$	57,988	2017C VRA REFUNDING OF 2010 BONDS	FY2031
$	5,000	DEBT PAYING AGENT FEES	
$	1,412,397	TOTAL DEBT PAYMENTS	

PARKING FUND

FY 2019 Budget	FY2020 Budget	$ (+/ -)	% Change
$ 460,600	$ 980,475	$ 519,875	112.9%

PARKING FUND REVENUES		FY 2018 ACTUALS		FY 2019 BUDGET		FY 2020 BUDGET	% Change
CHARGES FOR SERVICES	$	357,646	$	341,200	$	430,375	26.1%
MISCELLANEOUS		21,087		4,400		17,700	302.3%
PARKING FINES		67,150		55,000		65,000	18.2%
APPROPRIATION OF PRIOR YEAR FUNDS		-		60,000		177,900	196.5%
INTERFUND LOAN FROM THE GENERAL FUND		-		-		289,500	#DIV/0!
CONTRIBUTED CAPITAL		75,000		-		-	#DIV/0!
TRANSFER FROM GENERAL FUND		114,300		-		-	#DIV/0!
TOTAL REVENUES	$	635,183	$	460,600	$	980,475	112.9%
EXPENDITURES							
RISK MANAGEMENT	$	19,613	$	23,635	$	30,600	29.5%
STREET METERS & METERED LOTS		74,975		60,787		164,242	170.2%
PARKING GARAGE		54,451		27,173		128,191	371.8%
WHARF PARKING LOT		31,062		35,808		34,656	-3.2%
NEW STREET PARKING GARAGE		167,068		61,785		345,908	459.9%
PARKING CAPITAL PROJECT		47,972		-		-	#DIV/0!
DEBT SERVICE COST		19,419		159,850		177,907	11.3%
TRANSFER TO GENERAL FUND		91,562		91,562		98,971	8.1%
TOTAL EXPENDITURES	$	506,122	$	460,600	$	980,475	112.9%

	Personnel	Operations	Capital	Debt	Total
FY 2020	$ 126,351	$ 425,817	$ 250,400	$ 177,907	$ 980,475
FY 2019	121,660	179,090	-	159,850	460,600
Variance	$ 4,691	$ 246,727	$ 250,400	$ 18,057	$ 519,875

25% RATE INCREASE JULY 1, 2019 TO FUND NEW EQUIPMENT, DEBT, DEPRECIATION RESERVE

OPERATIONAL EXPENSES		
$	202,000	DEPRECIATION RESERVE TO RESEAL GARAGES/STRUCTURAL MAINTENANCE
$	98,971	PAYMENT IN LIEU OF TAX TO THE GENERAL FUND FOR SUPPORT SERVICES
$	48,350	SOFTWARE LICENSE FEES
$	29,346	ELECTRIC FOR GARAGES
$	28,100	PROPERTY AND FLOOD INSURANCES
$	10,750	CONTRACTED MAINTENANCE SERVICES/ PRINTING SERVICES/PARKING METER MAINTENANCE
$	5,500	RENTAL OF PROPERTY -LEWIS STREET
$	2,200	MATERIALS AND SUPPLIES
$	600	TELEPHONE
$	425,817	SUMMARY TOTAL FOR OPERATIONS

DEBT SERVICE PAYMENTS		
$	177,907	VRA 2018A GENERAL OBLIGATION BONDS FOR GARAGE RENOVATIONS
$	177,907	TOTAL DEBT

STORMWATER FUND

FY 2019 Budget	FY2020 Budget	$ (+/ -)	% Change
$ 1,215,000	$ 1,586,250	$ 371,250	30.6%

STORMWATER FUND REVENUES	FY 2018 ACTUALS	FY 2019 BUDGET	FY 2020 BUDGET	% Change
CHARGES FOR SERVICES	$ 767,497	$ 785,000	$ 785,000	0.0%
CONTRIBUTED CAPITAL	509,378	-	-	#DIV/0!
APPROPRIATION OF PRIOR YEAR BALANCE	-	430,000	800,850	86.2%
GENERAL REVENUE	318	-	400	#DIV/0!
TOTAL REVENUES	$ 1,277,193	$ 1,215,000	$ 1,586,250	30.6%
EXPENDITURES				
RISK MANAGEMENT	$ (5,077)	$ 1,900	$ 1,700	-10.5%
STORMWATER ENGINEERING	134,455	156,562	146,230	-6.6%
STORMWATER BILLING	6,552	6,965	7,328	5.2%
STORMWATER MAINTENANCE	471,204	500	500	0.0%
TRANSFERS TO OTHER FUNDS	249,073	249,073	230,492	-7.5%
CAPITAL PROJECTS	110,700	800,000	1,200,000	50.0%
TOTAL EXPENDITURES	$ 966,907	$ 1,215,000	$ 1,586,250	30.6%

	Personnel	Operations	Capital	Debt	Total
FY 2020	$ 84,070	$ 302,180	$ 1,200,000	$ -	$ 1,586,250
FY 2019	94,382	320,618	800,000	-	1,215,000
Variance	$ (10,312)	$ (18,438)	$ 400,000	$ -	$ 371,250

OPERATIONS

$ -	DEPRECIATION
$ 230,492	PAYMENT IN LIEU OF TAX TO GENERAL FUND FOR SUPPORT SERVICES
$ 50,000	PROFESSIONAL SERVICES FOR ENGINEERING
$ 13,710	MATERIALS/SUPPLIES/OFFICE SUPPLIES/ TELEPHONE/ TRAINING/ DUES
$ 600	AUTO LIABILITY
$ 500	LEWIS CREEK ADVISORY COMMITTEE SUPPLIES
$ 6,878	SOFTWARE LICENSE FEE FOR UTILITY BILLING
$ 302,180	SUMMARY TOTAL FOR OPERATIONS

CAPITAL PROJECTS:

	STORM DRAIN PROJECTS:
$ 1,200,000	GYPSY HILL PARK STREAM RESTORATION/ NUTRIENT REMOVAL
$ 1,200,000	TOTAL

ENVIRONMENTAL FUND

FY 2019 Budget	FY2020 Budget	$ (+/ -)	% Change
$ 2,678,000	$ 3,233,950	$ 555,950	20.8%

ENVIRONMENTAL FUND REVENUES	FY 2018 ACTUALS	FY 2019 BUDGET	FY 2020 BUDGET	% Change
CHARGES FOR SERVICES	$ 2,646,750	$ 2,557,000	$ 2,857,950	11.8%
GENERAL REVENUE	56,732	15,000	20,000	33.3%
COMMONWEALTH OF VIRGINIA	6,092	6,000	6,000	0.0%
APPROPRIATION PRIOR YEAR RESERVES	-	100,000	350,000	250.0%
TOTAL REVENUES	$ 2,709,574	$ 2,678,000	$ 3,233,950	20.8%
EXPENDITURES				
RISK MANAGEMENT	$ 16,961	$ 67,550	$ 75,500	11.8%
BILLING & COLLECTIONS	12,684	14,310	13,600	-5.0%
ENVIRONMENTAL OFFICE	69,095	93,966	97,380	3.6%
STREET CLEANING	208,575	203,021	214,822	5.8%
REFUSE COLLECTION & DISPOSAL	767,902	786,150	820,175	4.3%
RECYCLING OPERATIONS	257,183	282,565	476,410	68.6%
LITTER CONTROL	4,848	6,000	6,000	0.0%
ASW REGIONAL LANDFILL	633,845	501,550	761,503	51.8%
LANDFILL CLOSURE COSTS	212,648	58,712	58,712	0.0%
TRANSFERS TO OTHER FUNDS	606,883	664,176	709,848	6.9%
TOTAL EXPENDITURES	$ 2,790,624	$ 2,678,000	$ 3,233,950	20.8%

	Personnel	Operations	Capital	Debt	Total
FY 2020	$ 1,500,279	$ 1,341,699	$ 391,972	$ -	$ 3,233,950
FY 2019	1,427,102	1,104,925	145,973	-	2,678,000
Variance	$ 73,177	$ 236,774	$ 245,999	$ -	$ 555,950

15% RATE INCREASE FOR FY2020	FY2019 RATES	FY2020 RATES	
RESIDENTIAL REFUSE FEE	$ 16.50	$ 18.98	1 DAY/WEEK
RESIDENTIAL RECYCLING FEE	$ 16.50	$ 18.98	1 DAY/WEEK
LIGHT COMMERCIAL FEE	$ 37.47	$ 43.09	1 DAY/WEEK
HEAVY COMMERCIAL FEE -OUTSIDE CBD	$ 79.27	$ 91.16	1 DAY/WEEK
HEAVY COMMERCIAL FEE - INSIDE CBD	$ 100.72	$ 115.83	5 DAYS/WEEK
SPECIAL UNSCHEDULED PICKUP FEE	$ 82.50	$ 95.00	AS REQUESTED

ENVIRONMENTAL FUND

OPERATIONAL EXPENSES

$	416,795	LANDFILL OPERATIONS
$	320,348	DEPRECIATION
$	295,886	PAYMENT IN LIEU OF TAX TO GENERAL FUND FOR SUPPORT SERVICES
$	173,000	GAS & OIL, TIRES, VEHICLE MAINTENANCE
$	20,500	VEHICLE AND LIABLITY INSURANCES
$	15,000	MOWING/ CLEAN UP OF PRIVATE PROPERTY/HEALTH REGULATIONS/DEMOLITION
$	63,170	MATERIALS/SUPPLIES / RECYCLING CONTAINERS / OFFICE SUPPLIES/TELEPHONE
$	11,500	UNIFORMS, SAFETY EQUIPMENT, TELEPHONE, SMALL TOOLS, TRAINING
$	8,000	CONTRACT SERVICES WITH MIDDLE RIVER REGIONAL JAIL FOR INMATE LABOR
$	9,100	SOFTWARE ANNUAL LICENSE FEES
$	6,000	LITTER CONTROL GRANT
$	2,400	ELECTRIC UTILITY
$	1,341,699	SUMMARY TOTAL FOR OPERATIONS

ENVIRONMENTAL FUND CAPITAL

$	160,000	RECYCLING TRUCK REPLACEMENT
$	173,260	REGIONAL LANDFILL CELL DEVELOPMENT/EQUIPMENT
$	58,712	AUG/STN OLD LANDFILL CLOSURE
$	391,972	TOTAL ENVIRONMENTAL FUND CAPITAL

REGIONAL LANDFILL % SHARE OF COSTS

	STAUNTON	AUGUSTA	WAYNESBORO
FY2008	24.92%	50.52%	24.57%
FY2009	22.42%	50.95%	26.63%
FY2010	22.09%	51.17%	26.74%
FY2011	23.38%	51.82%	24.80%
FY2012	23.46%	52.14%	24.40%
FY2013	22.56%	51.30%	26.14%
FY2014	22.03%	53.14%	24.83%
FY2015	21.50%	53.35%	25.15%
FY2016	21.29%	54.64%	24.07%
FY2017	21.10%	54.93%	23.97%
FY2018	20.25%	54.87%	24.88%
FY2019	20.06%	56.67%	23.27%
FY2020	20.03%	56.75%	23.22%

FY 2020 CAPITAL EQUIPMENT

GENERAL FUND		FUNDED	CUTS	ITEM(S)	N-NEW R-REPLACE
ASSESSOR	$	7,500		DATA STORAGE /SERVER FOR ASSESSMENT SOFTWARE	N
INFORMATION TECHNOLOGY	$	50,000		DATA STORAGE EQUIPMENT	N
SHERIFF			30,000	VEHICLE REPLACEMENT	R
POLICE DEPARTMENT	$	97,000	90,075	POLICE VEHICLES (4) ANNUAL REPLACEMENT OF FLEET VEHICLES - CUT TWO (2)	R
POLICE DEPARTMENT	$	10,000		ANNUAL CONTRIBUTION FOR SAW FIRING RANGE IMPROVEMENTS	N
STREETS, HIGHWAYS, SIDEWALKS			112,000	DUMP TRUCK W/SNOW PLOW & SPREADER- REPLACES 1999 DUMP TRUCK	R
STREETS, HIGHWAYS, SIDEWALKS			174,000	FRONT END LOADER	R
STREETS, HIGHWAYS, SIDEWALKS			40,000	TRUCK WITH SNOW PLOW	R
STREETS, HIGHWAYS, SIDEWALKS	$	70,000		AUTOMATED BRINE MACHINE FOR SNOW/ICE REMOVAL	N
STREETS, HIGHWAYS, SIDEWALKS	$	18,000		SALT SPREADER PRE-WETTING KITS (2)	N
TRAFFIC ENGINEERING	$	17,000		LINE PAINTING MACHINE WITH LASER	N
EQUIPMENT MAINTENANCE	$	8,500		HEAVY DUTY VEHICLE LIFT	R
GOLF CARTS			50,000	GOLF CARTS (10)	R
PARK MAINTENANCE	$	40,000		REPLACE TOT LOT PLAYGROUND EQUIPMENT TO ALLOW FOR ADA/HANDICAP ACCOMMODATIONS	R
PARK MAINTENANCE	$	30,000		SIDEWALK AND RAIL REPAIR AT GHP POOL FOR ADA/HANDICAP ACCOMMODATIONS	R
PARK MAINTENANCE				ZERO TURN MOWERS (2)	R
PARK MAINTENANCE			8,000	BUSH HOG	R
PARK MAINTENANCE			30,000	CORE SPIKER FOR GOLF COURSE	R
PARK MAINTENANCE			31,000	GATOR FOR GHP GOLF COURSE AND ATHLETIC FIELDS	N
PARK MAINTENANCE			22,000	7 GANG ARTICULATING MOWER	R
PARK MAINTENANCE			10,000	SOCCER FIELD CONVERSION TO BERMUDA GRASS	R
PARK MAINTENANCE			9,000	REPLACE BLEACHERS FOR SOCCER COMPLEX	R
PARK MAINTENANCE			10,000	LIGHTS FOR OUTDOOR VOLLEYBALL AND HORSE SHOE PITS	N
PARK MAINTENANCE			22,000	LIGHTING FOR PICKLEBALL COURTS IN MHP	N
PARK MAINTENANCE			15,000	STORAGE SHED AT GHP GYM FOR TABLES/EQUIPMENT	N
PARK MAINTENANCE			20,000	SKATEPARK RAMP AND RE-DESIGN TO REPLACE RAMPS	R
PARK MAINTENANCE			6,000	SURVEILLANCE CAMERAS FOR GHP	N
PLANNING			28,000	VEHICLE REPLACEMENT	R
	$	348,000	$ 707,075	GENERAL FUND TOTAL	

FY 2020 CAPITAL EQUIPMENT

		FUNDED	CUTS	ITEM(S)	N-NEW R-REPLACE
WATER FUND					
WATER DISTRIBUTION	$	400,000		WATER LINE UPGRADE PROJECTS:	
				MASON ST FROM SPOTTSWOOD TO TYLER	R
				TYLER ST FROM RANDOLPH TO MASON	R
				MT. VIEW DR FROM 428 MT. VIEW TO DEAD END/COMMERCE	R
				ROCKWAY ST FROM 916 ROCKWAY TO HENDERSON	R
				SPRINGHILL ROAD ALLEY SERVICES	R
WATER DISTRIBUTION		112,000		DUMP TRUCK -5 TON DUMP	R
UTILITY TECHNICAL SERVICES		250,000		SHUTTERLEE MILL WATER TANK-PAINT INSIDE/OUTSIDE	R
	$	762,000		TOTAL WATER FUND	
SEWER FUND					
SEWER LINES	$	700,000		ENGINEERING AND CONSTRUCTION FUNDS TO CLOSE OPEN CHANNEL AT OLD WWTP	R
MIDDLE RIVER REGIONAL WASTEWATER PLANT					
	$	297,989		PLANT MACHINERY REPLACEMENTS:	
				SWITCH GEAR	R
				CLARIFIER #1 SURFACE SKIMMER	R
				EQUIPMENT CONTINGENCY	R
	$	997,989		TOTAL SEWER FUND	
PARKING FUND					
PARKING LOTS	$	60,000		PAYSTATIONS FOR RMA, HARDY, AUGUSTA STREET LOTS	N
NEW STREET GARAGE		190,400		NEW ACCESS CONTROL PARKING EQUIPMENT	R
	$	250,400		TOTAL PARKING FUND	
ENVIRONMENTAL FUND					
RECYCLING	$	160,000		RECYCLING TRUCK REPLACEMENT	R
ASW REGIONAL LANDFILL		173,260		WETLAND STREAM MITIGATION - $15,000	N
				WHEEL LOADER $350,000	R
CITY SHARE = 20.03%- FY2020				DOZER $375,000	R
				LEACHATE PUMP REPLACEMENTS $25,000	R
				PHASE 5 ENGINEERING $50,000	N
				SITE IMPROVEENTS $50,000	N
AUG/STN LANDFILL		58,712		CLOSURE COSTS FOR OLD LANDFILL = 39.67%	R
	$	391,972		TOTAL ENVIRONMENTAL FUND	
STORM WATER FUND					
STORM DRAIN PROJECTS	$	1,200,000		GHP STREAM RESTORATION/NUTRIENT REMOVAL PROJECT	R
	$	1,200,000		TOTAL STORMWATER FUND	
TOTAL CITY CAPITAL OUTLAY	$	3,950,361			

FY 2020 GENERAL FUND BUDGET

REVENUES	$ 59,675,000		
EXPENDITURES	$ (61,940,052)		
DEFICIT -MARCH 4, 2019	$ (2,265,052)		

EXPENDITURE CUTS

WAGES AND BENEFITS

CLERK OF CIRCUIT COURT	$ (18,301)	11022160-51007	NEW PART-TIME CLERK POSITION REQUESTED
COMMONWEALTH ATTORNEY	$ (84,628)	11044210-51007	NEW ASSISTANT ATTORNEY REQUESTED
SHERIFF	$ (110,340)	11022170-51007	CUT (2) NEW POSITIONS REQUESTED
SHERIFF	$ (16,148)	11022170-51007	CUT REQUESTED SALARY SUPPLEMENTS
SHERIFF	$ (7,536)	11022170-51007	CUT OVERTIME REQUEST
FIRE DEPARTMENT	$ (40,000)	11033210-515**	CUT FIRE DEPARTMENT OVERTIME AND PART-TIME INCREASE
HEALTH INSURANCE ADJUSTMENTS	$ (103,851)	11033110-52005	REVISE HEALTH INSURANCE COSTS FOR VARIOUS DEPARTMENTS
DISABILITY INSURANCE	$ (76,723)	11011520-52035	SHORT TERM DISABILITY PROGRAM FOR INELIGIBLE EMPLOYEES
	$ (457,527)	TOTAL PERSONNEL CUTS	

OPERATIONS AND CAPITAL

CLERK OF COUNCIL	$ (5,000)	11011120-53001	REDUCE ADVERTISING COSTS BASED ON ACTUALS
HUMAN RESOURCES	$ (9,650)	11011220-55486	CUT SCANNER, MONITOR, CAMERA AND ID BADGE MACHINE - PURCHASE FY2019
COMMUNICATIONS MANAGER	$ (1,000)	11011240-53010	CUT PROFESSIONAL SERVICES
FINANCE	$ (5,000)	11011310-55481	RENTAL OF SOFTWARE
REGISTRAR	$ (5,000)	11011410-58306	LAPTOPS FOR ELECTIONS -PURCHASE FROM FY2019
INFORMATION TECHNOLOGY	$ (75,000)	11011510-53010	RADIO REPLACEMENT CONSULTANT- USE CIP FUND RADIO PROJECT SURPLUS +UNDESIGNATE
RISK MANAGEMENT	$ (25,000)	11011520-52005	REDUCE OPEB PAYMENT BASED ON ACTUARIALLY DETERMINED CONTRIBUTION REPORT
SHERIFF	$ (2,000)	11022170-55005	TRAINING & TRAVEL
SHERIFF	$ (600)	11022170-55405	OFFICE SUPPLIES
SHERIFF	$ (15,000)	11022170-55479	COURTROOM SECURITY- MOVED TO WEARING APPAREL AND DOG EXPENSES
SHERIFF	$ (2,000)	11022170-55481	GAS & OIL
SHERIFF	$ (30,000)	11022170-58316	CUT VEHICLE
POLICE	$ (10,000)	11033110-55407	CUT K-9 DOG- PURCHASE FROM ASSET FORFEITURE FUNDS
POLICE	$ (5,000)	11033110-55415	CUT MATERIALS & SUPPLIES INCREASE
POLICE	$ (90,075)	11033310-58316	CUT 2 VEHICLES
JAIL	$ (400,000)	11033320-53030	CUT $100,000 AND USE JAIL RESERVE OF $175,086
BUILDING INSPECTIONS	$ (1,700)	11033410-55486	CUT TABLET- PURCHASE IN FY2019 FROM BUDGET SAVINGS
PUBLIC WORKS STREETS	$ (100,000)	11044130-53225	REDUCE PAVING EXPENDITURE
PUBLIC WORKS STREETS	$ (286,000)	11044130-58326	FRONT END LOADER AND 5 TON DUMP- USE CIP EQUIPMENT RESERVE
PUBLIC WORKS STREETS	$ (40,000)	11044130-58321	CUT TRUCK W/SNOW PLOW
PUBLIC WORKS BUILDING MAINTENANCE	$ (50,000)	11044210-53165	FIRE DEPT ROOF REPAIRS -USE CIP RESERVE
PUBLIC WORKS BUILDING MAINTENANCE	$ (50,000)	11044210-53165	LIBRARY REPLACE FIRE ALARM SYSTEM - USE CIP RESERVE
PUBLIC WORKS BUILDING MAINTENANCE	$ (8,000)	11044210-53165	CUT CITY HALL INTERIOR BUILDING SIGNAGE
SOCIAL SERVICES	$ (20,000)	11055310-55599	CUT ADMINISTRATIVE EXPENSES
VALLEY PROGRAM FOR AGING	$ (6,000)	11055350-55641	LEVEL FUND @ $20,000
VALLEY CHILDREN'S ADVOCACY	$ (5,000)	11055350-55649	REQUEST = $10,000. FUND $5,000, $3,000 INCREASE
VALLEY ASSOCIATES INDEPENDENT LIVING	$ (2,000)	11055350-55649	CUT REQUEST
GOLF	$ (50,000)	11077130-58321	GOLF CARTS
PARK MAINTENANCE	$ (20,000)	11077210-53165	LEVEL FUND at $188,500
PARK MAINTENANCE	$ (91,000)	11077210-58326	CUT EQUIPMENT
PARK MAINTENANCE	$ (105,000)	11077210-58399	CUT CAPITAL REQUESTS
LIBRARY	$ (2,500)	11077510-55405	CUT DOOR ACCESS BADGE SYSTEM - PURCHASE IN FY2019
WOODROW WILSON PRES LIBRARY	$ (15,000)	11077410-55620	LEVEL FUND @ $5,000
PLANNING	$ (4,500)	11088110-53010	ARTS GRANT MATCH - BUDGET IS IN 11077410
PLANNING	$ (28,000)	11088110-58316	VEHICLE
PLANNING	$ (10,000)	11088110-53010	BIKE/PEDESTRIAN ROUTE DESIGN
ECONOMIC DEVELOPMENT	$ (30,000)	11088150-53010	CUT STAUNTON CROSSING PHASE III ENGINEERING SERVICES- USE CIP ECON DEV RESERVE
ECONOMIC DEVELOPMENT	$ (20,000)	11088150-53020	CUT REQUESTED INCREASE IN ENTERPRISE ZONE INCENTIVES
STAUNTON WELCOME CENTER	$ (2,500)	11088210-55405	OFFICE SUPPLIES
TOURISM	$ (30,000)	11088210-55669	SALES AND MARKETING
TRANSFER TO DEBT SERVICE FUND	$ (50,000)	11099600-59312	CUT- USE DEBT RESERVE FOR BALANCE OF STN CRX DEBT PAYMENT
TRANSFER TO DEBT SERVICE FUND	$ (100,000)	11099600-59312	CUT FIRE / POLICE CIP PROJECT- $100,000 DEBT RESERVE
TOTAL CUTS	$ (2,265,052)		
TOTAL EXPENDITURES	$ 59,675,000		
BALANCED MARCH 9, 2019	$ -		

FY2020 TAX RATES AND FEES

REAL ESTATE PROPERTY	$	0.97	PER $100 OF ASSESSED VALUE- JANUARY 1, 2019
DOWNTOWN SERVICE DISTRICT TAX	$	0.15	PER $100 OF ASSESSED VALUE- JANUARY 1, 2019
PERSONAL PROPERTY	$	2.90	PER $100 OF ASSESSED VALUE
PERSONAL PROPERTY - BUSINESS TANGIBLE PROPERTY	$	2.90	PER $100 OF ASSESSED VALUE
MACHINERY & TOOLS TAX	$	1.24	PER $100 OF ASSESSED VALUE
MEALS TAX		7.0%	
LODGING TAX		6.7%	
SALES & USE TAX		1.0%	
CIGARETTE TAX	$	0.30	PER PACKAGE OF 30 OR LESS
<u>UTILITY TAXES: (RESIDENTIAL)</u>			
WATER UTILITY	20% OR $2.00		MAXIMUM / MONTH
ELECTRIC UTILITY	$1.40 + $0.15		PER KWH -MAXIMUM $2.00/MONTH
GAS UTILITY	$	2.00	PER MONTH MAXIMUM
TELEPHONE UTILITY	20% OR $2.00		MAXIMUM / MONTH
<u>UTILITY FEES:</u>			
WATER RATE	$	3.68	PER 100 CUBIC FEET (RATE INCREASE 5% SEPTEMBER 1, 2019)
SEWER RATE	$	4.88	PER 100 CUBIC FEET
			<u>15% RATE INCREASE SEPTEMBER 1, 2019</u>
REFUSE RATE	$	18.98	PER MONTH RESIDENTIAL FEE
RECYCLING FEE	$	18.98	PER MONTH RESIDENTIAL FEE
REFUSE RATE-LIGHT COMMERCIAL	$	43.09	PER MONTH
REFUSE RATE-HEAVY COMMERCIAL	$	91.16	PER MONTH-OUTSIDE CBD
REFUSE RATE-HEAVY COMMERCIAL	$	115.83	PER MONTH-INSIDE CBD
STORMWATER FEE	$	3.20	PER MONTH (BASE FEE PER ERU)
<u>RESIDENTIAL CONNECTION FEES:</u>			
WATER CONNECTION FEE - 5/8" METER	$	2,100.00	
WATER FACILITY FEE- 5/8" METER	$	3,500.00	
SEWER CONNECTION FEE - 5/8" METER	$	2,600.00	PROPOSED $500 INCREASE JULY 1, 2019
SEWER FACILITY FEE- 5/8" METER	$	6,850.00	

FY 2020 OUTSIDE AGENCY CONTRIBUTIONS

REGIONAL PROGRAMS	FY2019 COUNCIL APPROVED/ AMENDED	FY 2020 REQUESTED	FY 2020 REQUESTED INCREASE	FY 2020 MANAGER RECOMMENDED	FY2020 COUNCIL APPROVED
Health Department	$ 277,813	$ 305,390	$ 27,577	$ 305,390	$ -
Valley Community Services Board	162,771	184,139	21,368	184,139	-
Shenandoah Valley Airport	48,159	48,159	-	48,159	-
Valley Program for Aging	20,000	26,000	6,000	20,000	-
Valley Program for Aging-Senior Center	6,000	6,000	-	6,000	-
CATS Transportation	42,042	42,042	-	42,042	-
Headwaters Soil Water Conservation	15,362	15,903	541	15,903	-
Victim Witness of Augusta County	7,000	7,000	-	7,000	-
Blue Ridge Community College	5,000	5,000	-	5,000	-
Blue Ridge Community College- CIP	41,050	41,050	-	41,050	-
Boys and Girls Club	20,000	20,000	-	20,000	-
GART -Regional Tourism Advertising	20,000	25,000	5,000	25,000	-
Community Action Program (CAPSAW)	26,650	26,650	-	26,650	-
Valley Alliance for Education	3,000	3,000	-	3,000	-
Valley Associates for Independent Living	-	2,000	2,000	-	-
Valley Children's Advocacy Center	2,000	10,000	8,000	5,000	-
	$ 696,847	$ 767,333	$ 70,486	$ 754,333	$ -
COMM OF VA CHALLENGE GRANTS					
Stonewall Brigade Band	$ 3,000	$ 2,250	$ (750)	$ 3,000	$ -
Staunton/Augusta Art Center	3,000	2,250	(750)	3,000	-
Shenanarts	3,000	2,250	(750)	3,000	-
Beverley Street Studio	-	2,250	2,250	-	
	$ 9,000	$ 9,000	$ -	$ 9,000	$ -
CULTURAL/COMMUNITY DEVELOPMENT					
SDDA	$ 50,000	$ 50,000	-	$ 50,000	-
Historic Staunton Foundation	35,000	35,000	-	35,000	-
Staunton Creative Community Fund	20,000	20,000	-	20,000	-
Woodrow Wilson Presidential Library	5,000	20,000	15,000	5,000	-
	$ 110,000	$ 125,000	$ 15,000	$ 110,000	$ -
GRAND TOTAL	$ 815,847	$ 901,333	$ 85,486	$ 873,333	$ -