

Friends of the Staunton Library Board Meeting Minutes

27 November 2018

Members Present: Joy Ingram, Gerald Pyle, Cindy Woods, Sarah Skrobis, Karen Fravel, Julia Kiessling, Wally Edwards, Bonnie Goff, David Pugh, Deborah Patton, Gail Dunn.

Call to Order: The meeting was called to order at 7:00 p.m.

Minutes: Wally Edwards presented the minutes for the August and September 2018 meetings. There was no quorum at the September 2018 meeting therefore the minutes could not be approved.

Minutes from the October 2018 Annual Meeting were presented and approved with one amendment.

Action Items: Reviewed and updated accordingly.

Treasurer's Report: Report Accepted.

Director's Report:

- Staunton Library was the site of the Citizen University. The night was shared with Officer On Youth and social services.
- The day after the ice storm was very busy for the library. It was a place to recharge both physically and electronically and a place to get warm.
- Launched "Can Your Fines". Annual food drive for the Blue Ridge Food Bank. December 18, 2018 – January 5, 2019.
- Traveling exhibit from the Library of Virginia "Teetotalers and Moonshiners".
- The Talking Book Center is ready to present their annual budget. Sarah made a presentation to NIBCO about donating to the Talking Book Center.

Liaison Report: Dr. Mark Peterson from the Woodrow Wilson Presidential Library accepted the Advisory Board position.

Old Business:

- Furniture Reupholstering – Project is now complete. Any excess fabric will be stored for future repairs.
- Annual Meeting went well.
- Friends Brochure – Julia will check pricing on 2000 and 5000 copies of a trifold brochure. These will be given out with every new library card and to those also inquiring about a Friend's membership. Motion made to allocate \$750.00 to this project. Amended to "up to \$1000.00 for up to 5000 brochures or more".
- Friends Logo – Wally and Sarah are working on a few adaptations. They will bring back proposals to a future meeting.
- Glenn Gill will act as the Registered Agent for the Friends. The City Attorney will no longer serve as the FOSL registered agent.

New Business:

- Book Sale – Miles Mead will be in charge of Public Relations for the upcoming book sale.
- 2019 Draft Budget – Look over the budget for the current year. Consider any additional or reduced monies for the new year and also where you would like to see some of the money spent. The executive members will meet at the Library December 12th at 6:00 to review the draft budget and to go over ideas.
- Continuing Education Application – Received one application.
- Scholarship Committee – Will gather information for review and approval. Up to \$2,000 for spring semester.
- Honorary Memberships – The board is authorized to give up to 2 memberships annually for those individuals who have made a significant contribution to the board.
 - ✓ Rick Landes for his efforts on assisting the Friends with fundraising with the chair upholstery project.
 - ✓ Brad Parks – A local author who worked with the Friends on his book launch in March 2018.
 - ✓ Mike McMackin – Owner of Bedlam Brewery for allowing the Friends to use his establishment for the March 2018 book launch and also hosting the September 2018 Bingo Night.Motion made and accepted for Honorary Memberships to be given to Rick Landes and to Mike McMackin.

Adjournment: Wally adjourned the meeting at 8:20 pm. Next meeting is scheduled for January 22, 2019.

Action Items

Item Number	Action Item	Assignee	Status	Date Closed
061	Furniture Upholstery/Replacement	Julia Kiessling Deborah Patton, Joann Tigert, Sarah Skrobis	Complete	11/27/18
064	Membership Survey	Wally Edwards Joann Tigert Casey Musselman Bonnie Goff	Working	
066	Friends Computer	Jeff DeLong	Complete	
067	Tables	Jeff DeLong	Working	
068	Talking Book Center Fundraiser	Sarah	Working	
069	Friends Logo	Sarah	Working	
071	Friends Brochure	Joy Ingram, Gerald Pyle, Julia Kiessling	Working	