



116 W. Beverley Street • Staunton, Virginia 24402-0900 • Phone 540-332-3920 • Fax 540-332-3924
www.staunton.k12.va.us

REQUEST FOR QUOTES

BALLY Walk-In Refrigeration/Freezer Box Bessie Weller Elementary School February 4, 2019

Staunton City Schools is seeking written quotes from qualified contractors for the purchase and delivery of a Bally Walk-In Refrigeration/Freezer Box in accordance with the manufacturer's Quote #185089-1-2. Delivery must take place the week of June 3, 2019 between the hours of 7am-2:30pm.

All quotes must include delivery to Bessie Weller Elementary School, 800 Greenville Ave, Staunton, VA 24401. Lift gate service is not required. Assembly and installation on site are not required. More detailed specifications for this item can be obtained by calling Bally at 1-800-242-2559 and asking for the details and specifications for Quote No. 185089-1-2. Contractors must contact Bally for the full specification prior to submitting a quote. All quotes must be for this exact item. No substitutions or deviations from the specifications will be accepted. Any questions regarding the specifications should be directed to Earl McCray, SCS Director of Operations, (540) 332-4924 (Office), (540) 448-1150 (Mobile) or by email at emccray@staunton.k12.va.us.

Please quote lowest price and best delivery date on specified item. Delivery date must be the week of June 3, 2019. Delivery will be accepted Monday through Friday from 7am-2:30pm. Advise what discount, if any, will be allowed for payment within a specified time. Terms and delivery date must be specified.

This public body does not discriminate against faith-based organizations in accordance with the Code of Virginia, § 2.2-4343.1 or against a Bidder or Offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

RETURN QUOTATION FORM BY 2:00 P.M., FEBRUARY 15, 2019, TO:

Mail To:
Chad Horvat
Finance Business Manager
P.O. Box 58
Staunton, VA 24402-0058
(540) 332-3819

Hand Deliver or Overnight To:
Chad Horvat
Finance Business Manager
116 W Beverley St., 3rd Floor
Staunton, VA 24401
(540) 332-3819

Quotes may also be faxed to (540) 851-4011 or emailed to horvatcm@ci.staunton.va.us

QUOTES RECEIVED AFTER 2:00 P.M. FEBRUARY 15, 2019 <u>WILL NOT BE CONSIDERED</u>
--

BALLY WALK-IN REFRIGERATION/FREEZER BOX
BESSIE WELLER ELEMENTRY SCHOOL

DESCRIPTION

PRICE

**BALLY WALK-IN REFRIGERATION/FREEZER BOX
INCLUDING DELIVERY TO BESSIE WELLER ELEMENTARY
SCHOOL.**

\$_____

OPTIONAL WARRANTY

- ## 1. FIVE YEAR WARRANTY

COMPRESSOR ONLY

\$

- ## 2. FIVE YEAR SYSTEM WARRANTY

WITH 1 YEAR LABOR

\$

OFFER

To Purchasing Department:

In compliance with the quote information, the undersigned offers and agrees, if this quote is accepted within _____ calendar days (30 calendar days unless a different period is inserted by the purchaser) from the quote received date specified above, to furnish any or all items upon which prices are offered, at the price set opposite each item, delivered at the designated point(s), within the time specified.

FOB: Bessie Weller

TERMS: _____

COMPANY NAME

BY: _____
PRINTED NAME **SIGNATURE**

STREET ADDRESS

CITY AND STATE _____

STATE CONTRACTOR LICENSE NO/TYPE _____

SCC NUMBER.....

E-MAIL....._____

PHONE: _____ **FAX:** _____

GENERAL TERMS AND CONDITIONS

- 1) Cooperative Procurement: This procurement is being conducted on behalf of other public bodies, in accordance with § 2.2-4304 (A) of the Code of Virginia. If authorized by the bidder, the resultant contract may be extended to any public body in the Commonwealth of Virginia in accordance with contract terms.
- 2) Drug Free Workplace: During the performance of this contract, the contractor agrees to (i) provide a drug-free workplace for the contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, possession, or use of a controlled substance or marijuana is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000.00, so that the provisions will be binding upon each subcontractor or vendor.
- 3) Non-Discrimination
 1. During the performance of this contract, the contractor agrees as follows:
 - a. The contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The contractor agrees to post in conspicuous places, available to employees and the applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
 - b. The contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that such contractor is an equal opportunity employer.
 - c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.
 2. The contractor will include the provisions of the foregoing paragraphs a, b, and c in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.
- 4) Immigration Reform And Control Act Of 1986: During the performance of this contract, contractor agrees that they will not, and shall not knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986. (per 2.2-4311.1)
- 5) Negotiation With Successful Bidder: The City reserves the right to negotiate terms with the successful vendor for items/services other than those specifically stated in this Quote in the best interest of the City and agreed to by the vendor in accordance with section 2.2-4318 of the Code of Virginia. Additional work of reasonable scale shall be priced consistent with proposal to allow for additions and future expansions.

- 6) SCC Requirement: Pursuant to Code of Virginia, §2.2-4311.2 subsection B, a bidder or offeror organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 is required to include in its bid or proposal the identification number issued to it by the State Corporation Commission (SCC). Any bidder or offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law is required to include in its bid or proposal a statement describing why the bidder or offeror is not required to be so authorized