



DEPARTMENT OF FINANCE

REQUEST FOR QUOTATION

NOVEMBER 26, 2018

FIRE HYDRANTS

The City of Staunton is seeking written quotations or faxed quotations to purchase the following item(s) on the attached Quote Sheet. Any questions regarding the specifications or the items requested should be directed to Nathan Simmons, Utility Supervisor, at (540) 213-6512 or Email: simmonsnl@ci.staunton.va.us

Please quote-lowest price and best delivery on items listed. Delivery of items must be within 20 days of receipt of City of Staunton Purchase Order or earlier delivery if items are available. Advise what discount, if any, will be allowed for payment within a specified time. Terms and delivery date must be specified. The City of Staunton is exempt from State of Virginia Sales Tax. The City of Staunton does not discriminate against small or minorities or faith based businesses. The City reserves the right to select items individually in the City's best interest.

The City does not discriminate against small and minority businesses or faith-based organizations.

QUOTES SHALL INCLUDE ALL DELIVERY/SHIPPING CHARGES

RETURN QUOTATION FORM TO CITY OF STAUNTON BY 1:00 PM December 11, 2018

City of Staunton
Nathan Simmons, Utility Supervisor
P.O. Box 58
Staunton, VA 24402-0058
Phone : (540) 213-6512
Fax : (540) 213-6604
Email : simmonsnl@ci.staunton.va.us

Vendors are encouraged to verify the City has received e-mailed quotes.

**QUOTATIONS RECEIVED AFTER THAT DATE AND TIME SPECIFIED WILL NOT BE
CONSIDERED.**

ITEM NUMBER	QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	6 EA.	4.5' bury fire hydrant LONG (Lead Free and Red in color) with Alpha restrain joints ACC Make and Model Clow Medallion 4.5" MVO Kennedy Guardian 4.5" MVO AFC 4.5" MV AVK 4.5" MVO (316-015-100)		
2	12 EA.	4.5' bury fire hydrant SHORT (Lead Free and Red in color) with Alpha restrain joints ACC Make and Model Clow Medallion 3.5" MVO Kennedy Guardian 3.5" MVO AFC 3.5" MV AVK 3.5" MVO (316-015-100)		
			Total	

GENERAL TERMS AND CONDITIONS

- 1) **Cooperative Procurement**: This procurement is being conducted on behalf of other public bodies, in accordance with § 2.2-4304 (A) of the Code of Virginia. If authorized by the bidder, the resultant contract may be extended to any public body in the Commonwealth of Virginia in accordance with contract terms.

- 2) **Drug Free Workplace**: During the performance of this contract, the contractor agrees to (i) provide a drug-free workplace for the contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, possession, or use of a controlled substance or marijuana is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000.00, so that the provisions will be binding upon each subcontractor or vendor.

- 3) **Non-Discrimination**
 1. During the performance of this contract, the contractor agrees as follows:
 - a. The contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The contractor agrees to post in conspicuous places, available to employees and the applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
 - b. The contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that such contractor is an equal opportunity employer.
 - c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.

2. The contractor will include the provisions of the foregoing paragraphs a, b, and c in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.
- 4) Immigration Reform And Control Act Of 1986 – During the performance of this contract, contractor agrees that they will not, and shall not knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986. (per 2.2-4311.1)
- 5) Negotiation With Successful Bidder: The City reserves the right to negotiate terms with the successful vendor for items/services other than those specifically stated in this Quote in the best interest of the City and agreed to by the vendor in accordance with section 2.2-4318 of the Code of Virginia. Additional work of reasonable scale shall be priced consistent with proposal to allow for additions and future expansions.
- 6) SCC Requirement: Pursuant to Code of Virginia, §2.2-4311.2 subsection B, a bidder or offeror organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 is required to include in its bid or proposal the identification number issued to it by the State Corporation Commission (SCC). Any bidder or offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law is required to include in its bid or proposal a statement describing why the bidder or offeror is not required to be so authorized.
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COMPANY NAME.....

BY (printed name)

SIGNATURE

STREET ADDRESS

CITY AND STATE

DATE:

PHONE: _____ FAX: _____

SCC NUMBER.

FEDERAL ID NO:

E-MAIL ADDRESS: