

CAMERON S. MCCORMICK
ASSISTANT DIRECTOR OF FINANCE
540.332.3948



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FINANCE CLERK
540.332.3809

**ADDENDUM AND QUESTIONS/ANSWERS TO INVITATION TO BID
February 23, 2018**

BID TITLE: WTP WINDOW REPLACEMENT

BID #:B00218-1

BID OPENING DATE: REMAINS - Wednesday, February 28, 2018, 2:00 PM

SITE VISIT REQUIRED: YES – Must have been completed by February 20, 2018

BID BOND REQUIRED: No

The City of Staunton is modified its bid form for replacing windows at the City of Staunton, Water Treatment Plant, located at 1907 Craigmont Road Staunton, VA. Line 9 of the Bid Form has been revised to reflect Middle and Upper Panels. Any questions regarding this change should be directed to Tim Powell, Facility Services Superintendent, at (540) 332-3882.

In addition, the following questions were submitted:

1. Q. Can the front stair window 25 ½ x 151” be constructed of two separate window frames?
A. Yes, frames can be butted together to form two separate windows.
2. Q. Several windows do not require tempered glass, do you want all windows installed with tempered glass.
A. Yes.

ALL OTHER BID SPECIFICATIONS AND REQUIREMENTS REMAIN THE SAME.

All bids must be submitted in a sealed envelope plainly marked, Bid No. **B00218-1 – WTP WINDOW REPLACEMENT**, with the name and address of the bidder in the upper left hand corner and accompanied by complete specifications for the items offered. **E-Mail and facsimile responses are not acceptable.** No responsibility will attach the Owner or any official or employee thereof for the pre-opening of, post-opening of, or the failure to open a proposal not properly addressed and identified.

BIDS RECEIVED AFTER THE DATE AND TIME SPECIFIED WILL BE REJECTED
BIDS MUST BE SEALED, MARKED, AND DELIVERED TO:

Mail To:
City of Staunton
Cameron S McCormick
Assistant Director of Finance
P.O. Box 58
Staunton, VA 24402-0058

Overnight To:
City of Staunton
Cameron S McCormick
Assistant Director of Finance
116 W Beverley St., 3rd Floor
Staunton, VA 24401

Phone: (540) 332-3948

**CITY OF STAUNTON
BID FORM**

<u>Item #</u>	<u>Location</u>	<u>Appx. Sizes</u>	<u>Qty.</u>	<u>Cost – Fixed Installed</u>
1.	1st Floor Server Room	25 ½ x 63”	5	\$_____
2.	Front Stair Well	25 ½ x 151”	1	\$_____
3.	1 st Floor Pump Room	25 ½ x 63”	1	\$_____
4.	2 nd Floor Kitchen	26 x 52 ½”	3	\$_____
5.	2 nd Hall Way	26 x 52 ½”	1	\$_____
6.	2 nd Floor Tool Room	25 ½ x 54 ½”	1	\$_____
		50 ½ x 60 ½”	1	\$_____
7.	2 nd Floor MIP Room	50 ½ x 60 ½ ”	2	\$_____
8.	Back Stair Well	50 ½ x 60 ½ ”	2	\$_____
	Filter Room T Bottom Panel	25 x 77”	6	\$_____
9.	Filter Room T Middle Panel	25 x 41”	6	\$_____
	Filter Room T Upper Panel	76 x 41”	6	\$_____
	Total Number of Windows		35	

Total price for all Fixed Windows Installed (lines 1-9) \$_____

PER ATTACHED SPECIFICATIONS

NOTE: For bid to be considered complete, all required documentation must be included in the bid package, including samples and color brochures as well as information on all warranties associated with materials proposed.

Window schedule above contains the approximate window size and is designed for bid purposes only. The contractor shall be responsible for all final measurements of each window to ensure proper water tight installation to the existing casements.

OFFER

To Purchasing Department:

In compliance with the bid information, the undersigned offers and agrees, if this offer is accepted within _____ calendar days (30 calendar days unless a different period is inserted by the purchaser) from the bid open date specified above, to furnish any or all items upon which prices are offered, at the price set opposite each item, delivered at the designated point(s), within the time specified.

Bidder guarantees shipment from _____ via _____ within _____ days after receipt of order.

FOB: Staunton TERMS: _____

COMPANY NAME _____

BY: _____
PRINTED NAME SIGNATURE

STREET ADDRESS _____

CITY AND STATE _____

VA STATE CONTRACTOR LICENSE NO/TYPE ... _____

SCC NUMBER. (See General Condition #14) .. _____

E-MAIL..... _____

PHONE: _____ FAX: _____