



REQUEST FOR QUOTATION

January 30, 2018

GPS Receiver and Data Collector

The City of Staunton Engineering Division is seeking written quotes from qualified vendors to provide a survey grade GPS receiver and data collector package. Any questions regarding the specifications should be directed to Eric Hall, Engineering, at (540) 332-3858 or by email at hallek@ci.staunton.va.us, or to Nickie Mills, City Engineer, at millsnd@ci.staunton.va.us.

Please quote lowest price for equipment requested. Advise what discount, if any, will be allowed for payment within a specified time. Terms and availability date must be specified. Price must include all delivery fees.

The City does not discriminate against small and minority businesses or faith-based organizations.

RETURN QUOTATION FORM TO CITY OF STAUNTON BY
12:00 P.M. (NOON) FRIDAY, FEBRUARY 16, 2018

City of Staunton
Nickie D Mills, City Engineer
116 W. Beverley Street, P.O. Box 58
Staunton, VA 24401
(540) 332-3858

QUOTE MAY BE EMAILED TO: millsnd@ci.staunton.va.us.

Vendors are encouraged to verify the City has received e-mailed quotes.

**QUOTES RECEIVED AFTER DATE AND TIME SPECIFIED WILL NOT BE
CONSIDERED**

SPECIFICATIONS:

The City of Staunton is requesting quotes on a survey grade GPS receiver and data collector package as follows:

- 1) Equipment must be capable of sub-centimeter accuracy for surveying/engineering use.
- 2) The data collector shall have a capacitive touch screen and be capable of processing and downloading into Carlson/AutoCAD software.
- 3) The collector shall have point collection, line work by layers, description, data storage, and Wi-Fi/Bluetooth capabilities.
- 4) The collector shall have the latest Windows mobile device operating system or equivalent.
- 5) The collector shall have at least 6GB of flash and removable media.
- 6) The receiver shall have anti-theft technology, Wi-Fi/Bluetooth capabilities, and receive satellite signals from GPS, GLONASS, BeiDou, Galileo, QZSS, and SBAS.
- 7) Quote shall include all accessory equipment necessary for complete operation including but not limited to battery charger and download adaptors. Additional accessory equipment to be supplied shall be listed here:

- 8) Equipment shall be warranted for a minimum 1-year period. Any applicable subscription costs for first year shall be included in price quoted. Annual maintenance and subscription costs, if applicable, for equipment quoted shall be included for years 2 through 5.
- 9) Vendor may provide **either** a base and rover **or** network system. The City reserves the right to select the option which it determines to be the most economical 5-year solution for the City.
- 10) Price quoted shall include 4-6 hours operational training on site, and all shipping and handling associated with delivery of the product.
- 11) Vendors must provide documentation/specification sheets on equipment quoted.
- 12) Equipment selected will be subject to a 1-week trial before final acceptance to validate equipment performs to satisfaction of the City.
- 13) Equipment shall be delivered to the Engineering Division, 3rd Floor, 116 W Beverley Street, Staunton, Virginia.
- 14) **Questions and Addenda:** Prior to submitting their quote, it is the vendor's responsibility to check the City web-site (<http://www.staunton.va.us/solicitations>) for any addenda associated with this Request for Quotation. **All questions must be submitted in writing to Eric Hall no later than Friday, February 9, at 2:00 p.m.** Any addenda issued will be available on the City web site by on Monday, February 12, 2018.

GENERAL TERMS AND CONDITIONS

- 1) Cooperative Procurement: This procurement is being conducted on behalf of other public bodies, in accordance with § 2.2-4304 (A) of the Code of Virginia. The successful bidder will be required to provide these same items, at the same prices, awarded as a result of this solicitation to any public body within the Commonwealth of Virginia.
- 2) Drug Free Workplace: During the performance of this contract, the contractor agrees to (i) provide a drug-free workplace for the contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, possession, or use of a controlled substance or marijuana is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000.00, so that the provisions will be binding upon each subcontractor or vendor.
- 3) Non-Discrimination
 1. During the performance of this contract, the contractor agrees as follows:
 - a. The contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The contractor agrees to post in conspicuous places, available to employees and the applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
 - b. The contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that such contractor is an equal opportunity employer.
 - c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.
 2. The contractor will include the provisions of the foregoing paragraphs a, b and c in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.
- 4) IMMIGRATION REFORM AND CONTROL ACT OF 1986 – During the performance of this contract, contractor agrees that they will not, and shall not knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986. (per 2.2-4311.1)
- 5) In determining the successful bidder for this solicitation, the City will consider “best value” factors including quality, price, and other elements of services as specified herein.
- 6) Negotiation With Successful Bidder: The City reserves the right to negotiate terms with the successful vendor for items/services other than those specifically stated in this Quote in the best interest of the City and agreed to by the vendor in accordance with section 2.2-4318 of the Code of Virginia. Additional work of reasonable scale shall be priced consistent with proposal to allow for additions and future expansions.
- 7) SCC Requirement: Pursuant to Code of Virginia, §2.2-4311.2 subsection B, a bidder or offeror organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 is required to include in its bid or proposal the identification number issued to it by the State Corporation Commission (SCC). Any bidder or offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law is required to include in its bid or proposal a statement describing why the bidder or offeror is not required to be so authorized.

QUOTE SHEET

DESCRIPTIONPRICE

GPS Base and Rover System

\$ _____

Warranty Period: _____

Annual Maintenance: _____/year

GPS Network System

\$ _____

Warranty Period: _____

Annual Maintenance: _____/year

Applicable Subscription Fees: _____/year

COMPANY NAME.

BY

STREET ADDRESS

CITY AND STATE

DATE:

PHONE: _____ FAX: _____

SCC NUMBER.

FEDERAL ID NO:

E-MAIL ADDRESS: