

**Work Session Agenda
Staunton City Council
Caucus Room
January 26, 2017
6:15 p.m.**

Invocation/Moment of Silence—Obenschain

- | | | |
|------------------|-----------|--|
| 6:15 p.m. | 1. | Consideration of Work Session and Regular Meeting Agendas |
| 6:20 p.m. | 2. | Presentation on Municipal Separate Storm Sewer System (MS4) Chesapeake Bay Action Plan |
| 6:40 p.m. | 3. | Review and Discussion of an Ordinance Amending Various Provisions of the Staunton City Code as it Relates to City's Senior Planner Position |
| 6:45 p.m. | 4. | Review and Approval of FY2018 Budget Calendar |
| 6:55 p.m. | 5. | Review and Discussion of Capital Investment Plan |
| 7:15 p.m. | | Break |

**Regular Meeting Agenda
Staunton City Council
Council Chambers
January 26, 2017
7:30 p.m.**

Call to Order

Pledge of Allegiance

Mayor's Report

Additional Items by Members of Council

Approval of Minutes

Work Session and Regular Meeting of January 12, 2017

REGULAR MEETING

- A. Recognition of Sharon Angle for Years of Service to the City of Staunton**
- B. Update on Staunton Greenways Plan**
- C. Consideration of Final Plat for Staunton Crossing Center, Section One**

Matters from the City Manager

Matters from the Public

Adjournment

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	January 26, 2017	City Council
Item #	1	
Ordinance #		
Department:	City Council	
Subject:	Work Session and Regular Meeting Agendas	

Background: Consistent with Procedural Memorandum No. 3, recently amended by Council at its organizational meeting on July 1, 2016, attached are draft meeting agendas for City Council's consideration and for approval as Council prefers.

Suggested Motion: I move to approve the Work Session agenda and the Regular Meeting agenda [as presented] [with the following changes: as to the Work Session, the addition/deletion of _____; as to the Regular Session, the addition/deletion of _____].

City Manager: Stephen F. Owen

**Work Session Agenda
Staunton City Council
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Matters from the Public

Adjournment

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	January 26, 2017	Staff Members: Nickie Mills Ray Moyer
Item #	2	
Ordinance #		
Department:	Community Development—Division of Engineering	
Subject:	Presentation on Municipal Separate Storm Sewer System (MS4) Chesapeake Bay Action Plan	

Background: The City's Municipal Separate Storm Sewer System (MS4) General Permit obtained in May 2014, requires the City, as an MS4 community located within the Chesapeake Bay watershed, to address the Chesapeake Bay Total Maximum Daily Load (TMDL). A TMDL is a "pollution diet" for an impaired water body for which discharge limits for specific pollutants are established. The Chesapeake Bay TMDL, established by the U.S. Environmental Protection Agency, mandates reductions in the amount of phosphorus, nitrogen and total suspended solids (sediment) discharging into the bay. The reductions are watershed-specific and based on the amount of impervious and pervious areas within the MS4 regulated area.

As part of the MS4 General Permit to which the City is subject, the City is required to develop and implement a Chesapeake Bay TMDL Action Plan. The plan must identify programs to be implemented and water quality projects to be constructed by the City, with estimated costs for each, to achieve the required reductions. Specifically, by January 1, 2018, the City must submit a plan to the Virginia Department of Environmental Quality, demonstrating how the City will achieve at least 40% of the required reductions from July 2018 through June 2023. In 2023, an updated plan must be submitted, demonstrating how the remaining 60% of the reductions will be achieved from July 2023 through June 2028.

Over the past two years, the City's consultant, Wiley and Wilson, has completed two studies identifying potential programs and projects that could be used to achieve permit compliance. Representatives of the firm will deliver a presentation of their findings at Council's work session. A copy of the presentation is attached.

Steps following this meeting include:

- Development of a preliminary draft of the Chesapeake Bay TMDL Action Plan due January 1, 2018.
- Briefing of City Council on the draft plan later this year.

City Manager's Recommendation: Receive the presentation and provide input to staff.

Suggested Motion: Not applicable.

City Manager: Stephen F. Owen

Chesapeake Bay TMDL Action Plan

City Council Briefing
TMDL Compliance Update
January 26, 2017

100% EMPLOYEE-OWNED

Definitions

- A TMDL is a "Pollution Diet" for an impaired water body for specific pollutants
- Chesapeake Bay TMDL – EPA mandated reductions in phosphorus, nitrogen, total suspended solids for the Bay watershed
- Regulatory Authority – City of Staunton has a Phase II MS4 General Permit (DEQ)
- Action Plan – Means and Methods of adhering to TMDL

100% EMPLOYEE-OWNED

City Requirements

Task	Time Frame
40% Action Plan	1-Jan-18
40% Implementation	2018-2023
60% Action Plan	2023
60% Implementation	2023-2028

100% EMPLOYEE-OWNED

Completed To Date

- Chesapeake Bay TMDL Study Phase I
 - Determine Required Reductions
 - Identify Potential Reduction Strategies
 - High Level Opinion of Probable Cost
- Chesapeake Bay TMDL Study Phase II
 - Evaluate Potential of BMP's on Publicly Owned Property
 - Project Opinion of Probable Costs

100% EMPLOYEE-OWNED

Study Results – Phase I

Pollutant	Estimated total POC Load Reductions Required Based on 2009 Progress Run (lbs.)		
	40% Reductions Required by 2023	60% Reductions Required by 2028	Total
Nitrogen	2,029	3,043	5,072
Phosphorus	222	332	554
Total Suspended Solids	180,695	271,043	451,738

100% EMPLOYEE-OWNED

Study Results – Phase I

- Strategies :
 - Street Sweeping*
 - City Property BMP's
 - Stream Restoration
 - BMP Retrofit
- Potential Cost: \$30,000,000

100% EMPLOYEE-OWNED



Study Results – Phase II

- 56 Prioritized Projects
 - Pond Retrofits, Stream Restoration, New BMP's
- Capital Cost of Projects = \$11,250,000
- Estimated Reductions = 20% (60% Total)
- **Additional 40% Required for Compliance**



100% EMPLOYEE-OWNED

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Study Results - Summary

Stage	Reduction	Cost
Current	0% → 40%*	\$ 570,000
Phase II Study	40% → 60%	\$ 11,250,000
Remaining	60% → 100%**	?

* - 40% Reductions are due 2023

** - 100% Reductions are due 2028

100% EMPLOYEE-OWNED

8



Chesapeake Bay TMDL

What's Next?

- Develop 40% TMDL Action Plan
 - Draft - July 31st
 - Public Comment Period – August 2017
 - Submit To DEQ – January 1st, 2018
- Implementation of 40%+ Measures
 - 2 Projects Funded in CIP
 - SLAF Grant
 - Remaining Projects Unfunded in CIP

100% EMPLOYEE-OWNED

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CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	January 26, 2017	Staff Members: Steve Owen Steve Rosenberg Billy Vaughn
Item #	3	
Ordinance #		
Department:	City Manager Community Development	
Subject:	Review and Discussion of an Ordinance Amending Various Provisions of the Staunton City Code as it Relates to City’s Senior Planner Position	

Background: As of January 1, 2017, the City of Staunton, through its city manager, administratively reorganized to establish the Community Development Department. The department combines the functions and services previously offered by the Planning and Inspections Department and by the Engineering Department. As part of the reorganization, the position of "Senior Planner" was established as part of the Community Development Department and will assume essentially the responsibilities of the eliminated position of "Planning Director."

Currently, the Staunton City Code variously references what actually is the same position as the "Director of Planning and Development," the "Director of Planning and Inspections," the "Director of Planning," and "director." Given the reorganization and elimination of the position, the City Code merits amendment to reflect the same and to achieve greater uniformity of reference as it relates to the change in positions and title.

The attached draft ordinance, effecting the amendments, has been referred to the Planning Commission for public hearing and consideration at its meeting on January 19. It is anticipated that the ordinance will be included on a meeting agenda during the month of February for consideration by Council.

At Council's work session on January 26, staff will provide an overview of the ordinance to Council and report on the proceedings before the Planning Commission.

Attachments:

Attachment 1—Draft Ordinance

City Manager's Recommendation: Not applicable.

Suggested Motion: Not applicable.

City Manager: Stephen F. Owen

Ordinance No. 2017 - __

AN ORDINANCE AMENDING VARIOUS PROVISIONS OF
THE STAUNTON CITY CODE TO SUBSTITUTE
“SENIOR PLANNER” FOR “DIRECTOR OF PLANNING AND
DEVELOPMENT,” “DIRECTOR OF PLANNING AND INSPECTIONS,” AND
“DIRECTOR OF PLANNING,” AND “DIRECTOR”
IN SECTION 17.10.070, MINOR SUBDIVISION PLATS;
SECTION 18.10.270 “Z” DEFINITIONS,
SECTION 18.40.030, ESTABLISHMENT OF DISTRICT;
SECTION 18.40.120, AMENDMENTS TO SITE PLAN;
SECTION 18.45.030, ESTABLISHMENT OF DISTRICT;
SECTION 18.70.050, PROCEDURE;
SECTION 18.85.040, RECOMMENDATION AND DESIGNATION OF
HISTORIC DISTRICTS;
SECTION 18.140.040, BUSINESS DISTRICT REGULATIONS;
SECTION 18.175.040, PROCEDURE AND ADMINISTRATION; AND
SECTION 18.195.010, ADMINISTRATIVE OFFICER

WHEREAS, as of January 1, 2017, the City of Staunton, through its city manager, administratively will reorganize to establish the Department of Community Development which will combine the functions and services offered now by the Planning and Inspections Department and by the Engineering Department; and

WHEREAS, the Code of the City of Staunton, Virginia, now variously references what actually is the same position as the “Director of Planning and Development,” the “Director of Planning and Inspections,” the “Director of Planning,” and “director;” and such position was eliminated as part of the reorganization;

WHEREAS, as part of the reorganization, the position of “Senior Planner” for the City of Staunton will be established as part of the Department of Community Development and will assume essentially the responsibilities of the eliminated former planning director and assume other responsibilities as may be assigned; and

WHEREAS, given the reorganization, the Code of the City of Staunton merits amendment to reflect the reorganization and achieve greater uniformity of reference as it relates to the change in positions and title.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Staunton, Virginia, that any reference in the provisions of the Code of the City of Staunton, Virginia, as to the “Director of Planning and Development,” the “Director of Planning and Inspections,” the “Director of Planning,” and “director” in those contexts shall now be substituted with and mean the “Senior Planner” for the City of Staunton, amending the titles and chapters and sections of the Staunton City Code accordingly, including:

Chapter 17.10
PLATS

17.10.070 Minor subdivision plats.

The required number of paper and digital copies of a minor subdivision plat, as set forth herein, shall be submitted to the ~~director of planning~~ senior planner or designee for approval as follows:

....

(2) Plat Approval. A minor subdivision plat shall be reviewed in accordance with the following procedures:

(a) A minor subdivision plat shall be reviewed by the ~~director of planning~~ senior planner or designee. Upon the ~~director of planning~~ senior planner or designee's determination that the plat is in conformance with the requirements of this title, the ~~director~~ senior planner or designee shall sign the plat. Approval by the ~~director~~ senior planner or designee shall have the same force and effect as approval by the city council. Consideration by the planning commission and the city council shall not be required;

(b) If the ~~director of planning~~ senior planner or designee determines that the plat does not meet the requirements of this title, the original and one copy of the plat shall be returned to the applicant with a written explanation of the deficiencies;

(c) The plat shall be either approved or the written explanation of deficiencies shall be forwarded to the applicant within 15 regular workdays of the receipt of the plat. The applicant may elect to treat a failure by the ~~director of planning~~ senior planner or designee to act on the plat within 15 regular workdays of receipt of the plat as a decision denying approval;

(d) An applicant may appeal the decision of the ~~director of planning~~ senior planner or designee by filing a written request in the office of the clerk of council within 30 days of the decision of the ~~director~~ senior planner. Upon appeal, the city council shall consider the plat at the earliest possible date and the decision of the governing body shall supersede the decision of the ~~director of planning~~ senior planner.

(3) Voidance for Failure to Record. The approved plat shall be recorded in the office of the clerk of the circuit court of the city of Staunton, Virginia, within six months after its approval; otherwise, the approval of the plat shall be deemed to have been withdrawn and such plat shall be marked "void" and returned to the ~~director of planning~~ senior planner.

18.10.270 "Z" definitions.

"Zoning administrator" means the ~~building official~~ senior planner or ~~his designated assistant~~ the senior planner's designee will administer this code as provided herein.

18.40.030 Establishment of district.

(1) Applicants seeking to have an R-5 district established shall apply therefor to the director of planning- senior planner for the city. The application shall include the following:

....

The director of planning- senior planner may require additional plans if special conditions exist upon the property, such as unusual topography. The applicant is advised to consult with the director of planning- senior planner prior to submitting the request to be certain that all requirements hereunder are made known to the applicant.

....

(4) If the tract approved for the R-5 designation has not been developed and used for the manufactured home park for a period of two years after approval of the designation, then the underlying zoning district regulations shall apply, unless the owner obtains an extension of time for completion by applying to the planning commission and city council. Such extension may be granted not to exceed two years. If an extension is granted, no further extensions will be considered. The owner of such tract may file a certificate of intent to discontinue the manufactured home park use with the director of planning- senior planner for the city stating the date upon which such use shall terminate. From that date, the underlying zoning district classification regulations shall then apply to said tract. Upon the termination of the district, the director of planning- senior planner shall have the zoning map of the city changed showing the underlying zoning that existed prior to the designation of the R-5 district and all property owners of record in the parcel so affected shall be notified of the change by first class mail.

18.40.120 Amendments to site plan.

After approval of the site plan for a manufactured home park, any amendments to said plan or material changes thereto must be submitted to the director of planning- senior planner with the information as required by SCC 18.40.030. The process for approval or not of this amendment or change shall be the same as set forth in the aforesaid SCC 18.40.030.

Chapter 18.45

R-6 MANUFACTURED HOME SUBDIVISION

18.45.030 Establishment of district.

(1) Applicants seeking to have an R-6 district established shall apply therefor to the director of planning- senior planner for the city. The application shall include the following:

....

Chapter 18.70

B-4 CULTURAL AND RECREATIONAL PLANNED BUSINESS DISTRICT

18.70.050 Procedure.

(1) All applications made hereunder shall be in accordance with Chapter 18.210 SCC, except as specifically modified herein. The application shall contain the documents

required by SCC 18.70.030. The ~~director of planning and development~~ senior planner shall obtain written comments on the proposed application from the fire department, health department, director of public works, recreation department, and building official and submit these with the application. The plot plan shall be prepared by and have the seal of an architect or engineer duly registered to practice in the state of Virginia. The application will not be deemed to be received until all the documentation set forth above has been filed with the ~~director of planning and development~~ senior planner.

(2) Upon receipt of the application, the ~~director of planning and development~~ senior planner shall follow the procedures set forth in Chapter 18.210 SCC, to ensure that the advertisement and notification requirements of that chapter are met, to effect the necessary public hearings before the planning commission and city council.

(3) The ~~director of planning and development~~ senior planner shall also obtain written comments upon the application from the B-4 district advisory board for presentation to the planning commission at or prior to the public hearing to be held upon the application.

(4) After the recommendation of the planning commission upon the application, the ~~director of planning and development~~ senior planner shall ensure that advertisement of the public hearing before city council upon the application is accomplished in accordance with this title.

....

Chapter 18.85

H-1 HISTORIC PRESERVATION DISTRICT

18.85.040 Recommendation and designation of historic districts.

....

(3) Requirements for Adopting an Ordinance for the Designation of Historic Districts and Historic Properties.

....

(d) Recording Requirement for Historic Districts or Historic Properties. Following the creation of each historic district or historic property, a copy of the resolution creating such district or property, and a boundary description of such district, shall be filed by the ~~director of planning~~ senior planner with the clerk of circuit court for the city of Staunton.

Chapter 18.140

SIGNS, BILLBOARDS, AND OTHER ADVERTISING STRUCTURES

18.140.040 Business district regulations.

....

(d) Special Regulations for the Downtown Business Area.

....

(iv) General Requirements.

....

(A) No person, firm or corporation shall erect, alter, repair or relocate any sign within the area without first obtaining a certificate of appropriateness from the city's historic

186 preservation commission (HPC) or the ~~director of planning~~ senior planner (in cases where
187 the ~~director~~ senior planner is given authority to issue such certificate without referral to
188 the HPC). A sign permit shall not be required for routine maintenance or a change in
189 copy that results in no alteration to the sign structure.

190

191 (E) No sign otherwise permitted herein, that lies on, over or across any street, road,
192 highway, alley, sidewalk or other public right-of-way may be erected, displayed,
193 constructed, repaired or altered unless the owner obtains a policy of general public liability
194 insurance with a company authorized to do business in the state of Virginia (approved by
195 the city manager). Said policy shall name the city as an "additional insured" and shall
196 protect and hold harmless the city, its agents and employees from and against any suit,
197 action, claim, cause of action, damages, losses, liability and expenses (including without
198 limitation, litigation expenses and attorney's fees) resulting from, arising out of, or
199 incidental to the construction, alteration, reconstruction, maintenance, repair, removal,
200 falling or collapse of the sign. The minimum bodily injury protection in said policy shall
201 be \$300,000 per person and \$600,000 per occurrence, and the minimum property damage
202 protection in said policy shall be \$150,000 per occurrence. Said policy shall contain a
203 provision that the policy shall not be canceled or changed unless the city is given 30 days'
204 notice prior to said cancellation or change. Failure to maintain the policy in full force and
205 effect shall be due cause for the city, acting through its ~~director of planning~~ senior planner,
206 to order removal of such projecting sign immediately.

207
208 (F) The ~~director of planning~~ senior planner may remove any sign in violation of the
209 requirements of this chapter, not removed by the owner after notice to do so by the ~~director~~
210 senior planner, and shall impound the sign within 24 hours of such removal. The ~~director~~
211 senior planner shall notify the owner and the business subject of said sign in writing, if
212 ownership is readily determinable, of the location at which the sign is being stored and of
213 the owner's right to retrieve the sign upon payment of the impound fee (\$100.00), plus a
214 storage fee (\$10.00) per day for each day or fraction of a day of storage. If the owner of
215 the sign in violation cannot be readily ascertainable, the business, subject of said sign, shall
216 be so notified. Signs not so retrieved within a period of 30 days of the mailing of such
217 notice may be destroyed by the city, and the impound fee and storage charge may be
218 recovered against the owner of the sign and the business subject of said sign, jointly and
219 severally.

220
221 (v) Permit/Certificate of Appropriateness.

222

223 (A) The application for a certificate of appropriateness (required by subsection
224 (3)(d)(iv)(A) of this section) shall contain (1) the location of the sign structure, (2) the name
225 and address of the owner of the sign and of the person, firm or corporation of the sign
226 contractor (if any), (3) a drawing showing the design and copy to be displayed upon the
227 sign, and (4) such other information as the ~~director of planning~~ senior planner and/or the
228 building official may require to ensure compliance with this code and/or other ordinances
229 of the city. The application shall be made to the ~~director of planning~~ senior planner.

230
231 (xiii) Enforcement of Chapter.

....
(A) The zoning administrator and/or the ~~director of planning~~ senior planner is hereby authorized and directed to enforce all of the provisions of this chapter. Upon presentation of proper credentials, the zoning administrator or the administrator's duly authorized representative may enter, at reasonable times, any building, structure, or premises in the city to perform any duty imposed upon them by this chapter.

....
(xiv) Appeals. Any person, firm, or corporation aggrieved by any decision made hereunder by the historic preservation commission or the ~~director of planning~~ senior planner or the zoning administrator, may, within 30 days of the action or decision giving rise to such complaint, appeal the same in writing to the council for the city of Staunton. Such complaint shall be heard by said council within 30 days of receipt by the clerk of council. A copy of the written appeal shall also be mailed or delivered to the ~~director of planning~~ senior planner at the same time the appeal is made to city council.

Chapter 18.175 LANDSCAPING AND SCREENING

18.175.040 Procedure and administration.

(1) The plans required to be submitted hereunder shall be submitted by the owner and the developer of the particular property involved to the ~~director of planning~~ senior planner for the city. Said ~~director~~ senior planner shall be responsible for the receipt and processing of such applications and shall have the authority to approve or disapprove such plans. Said ~~director~~ senior planner is hereby designated as the agent of the city for such purposes. If the ~~director~~ senior planner disapproved the plan, the ~~director~~ senior planner shall promptly notify the applicant and set forth the reasons why the plan was disapproved and, if necessary, suggestions as to corrections.

Chapter 18.195 ORGANIZATION

18.195.010 Administrative officer.

The provisions of this title shall be administered by the ~~director of planning and inspections~~ senior planner or designated assistant as zoning administrator who shall:

....
In all other respects, the provisions of the Staunton City Code remain the same and are hereby restated and confirmed and reordained.

This ordinance shall be effective retroactively to and including January 1, 2017.

Introduced:

Adopted:

Effective Date: January 1, 2017

Carolyn W. Dull, Mayor

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280
281
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ATTEST: _____
Linda L. Little, CMC
Clerk of Council

DRAFT

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	January 26, 2017	Staff Members: Steve Owen Jeanne Colvin
Item #	4	
Ordinance #		
Department:	City Manager Finance	
Subject:	Review and Approval of FY2018 Budget Calendar	

Background: The FY2018 draft budget calendar is attached for your review. Council is asked to review the calendar and suggest changes that may better accommodate the schedules of Council members. Please consult your personal calendars for possible schedule conflicts.

Attachment: FY2018 Budget Calendar

City Manager's Recommendation: Recommend City Council review the draft budget calendar and direct staff to finalize a calendar that accommodates the needs of the Council.

Suggested Motion: Not applicable. For discussion only.

City Manager: Stephen F. Owen

CITY OF STAUNTON, VIRGINIA
FY 2018 BUDGET SCHEDULE

CITY OF STAUNTON		STAUNTON CITY SCHOOLS	
	City Budget Schedule		School Budget Schedule
<i>Budget Call/ Notice</i>	October 13, 2016	<i>Budget Call/Notice</i>	October 5, 2016
<i>Budget Submission from Departments</i>	December 12, 2016	<i>Budget Submission from Schools</i>	November 4, 2016
<i>Budget Notice to Outside Agencies</i>	December 15, 2016	<i>Budget Discussions with Schools/Senior Staff/Departments</i>	October /November, 2016 December 2016 - February 2017
<i>Governor's Budget Presentation</i>	December 16, 2016	<i>Governor's Budget Presentation</i>	December 16, 2016
<i>Budget Submission Requests from Outside Agencies</i>	January 17, 2017		
<i>Budget Discussions with Departments</i>	January /February, 2017		
<i>City Manager Review</i>	February 8-15, 2017	<i>School Budget Public Forum #1- School Board Meeting-Council Chambers</i>	January 9, 2017
<i>City Manager / School Superintendent /Finance Review</i>	February 8, 2017	<i>Preliminary Budget Discussion with School Board-worksession</i>	January 9, 2017
<i>City Council and School Board Joint Meeting</i>	February 9, 2017	<i>School Budget Public Forum #2- Lee High School Gym Foyer</i>	January 10, 2017
<i>City and School Proposed Budgets Completed</i>	March 10, 2017	<i>School Budget Public Forum #3-Lee High School Gym Foyer</i>	January 17, 2017
<i>Advertisement for Reassessment Public Hearing (if required)</i>	March 14, 2017	<i>VSBA Capital Conference</i>	January 23-24, 2017
<i>Budget Presentation to City Council</i>	March 23, 2017	<i>School Superintendent/City Manager/ Finance Review</i>	February 8, 2017
<i>Introduction of Total Budget Ordinance for City and Schools</i>	March 23, 2017	<i>School Board and City Council Joint Meeting</i>	February 9, 2017
<i>Re-Assessment Public Hearing</i>	March 23, 2017	<i>School Board Meeting - Budget Update</i>	February 13, 2017
		<i>School Public Hearing Legal Notice</i>	February 23, 2017
<i>City Council Budget Worksession</i>	March 30, 2017	<i>School Budget Presentation to School Board and Public Hearing</i>	March 6, 2017
<i>Advertisement for Budget Public Hearing</i>	April 4, 2017	<i>School Board Public Hearing and Budget Adoption</i>	March 13, 2017
<i>City Council Budget Worksession</i>	April 6, 2017	<i>Budget Presentation to Council</i>	March 23, 2017
<i>Budget Worksession - School Board/City Council- School Budget</i>	April 13, 2017	<i>Introduction of Total Budget Ordinance for City and Schools</i>	March 23, 2017
<i>Budget Public Hearing (all budget ordinances)</i>	April 13, 2017	<i>School Board Meeting - Budget Update</i>	April 10, 2017
<i>City Council Budget Worksession</i>	April 20, 2017	<i>Budget Worksession - School Board/City Council- School Budget</i>	April 13, 2017
<i>City Council Budget Worksession</i>	April 27, 2017		
<i>Adoption of City Budget</i>	April 27, 2017	<i>Adoption of School Budget</i>	April 27, 2017

Note: Schedule subject to change based on ordinances required and additional meetings required.

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	January 26, 2017	Staff Member: Steve Owen Jeanne Colvin
Item #	5	
Ordinance #		
Department:	Finance	
Subject:	Capital Investment Plan FY2017—FY2021 Attachment PDF—Revised Draft Capital Investment Plan	

Background: Jeanne Colvin, Chief Financial Officer, provided a review of the proposed annual update to the Capital Investment Plan (CIP) for all City funds and Staunton City Schools to Council at its work session on January 12. It is presented again for additional review and discussion at Council's work session on January 26.

On January 19, an overview of the plan was presented to the Planning Commission, which will conduct a public hearing and consider the plan at its meeting on February 16. Final consideration of the plan is scheduled for Council's meeting on February 23.

After the plan was presented to Council on January 12, staff made the following changes to the Staunton City Schools CIP and the Sewer Fund CIP:

- The high school project amount was reduced to \$40 million from \$75 million, consistent with the direction of Council.
- The sewer line and pump station required to serve the second phase of development of Staunton Crossing, in the amount of \$1,112,500, was moved to FY2019 from the unscheduled projects. Consistent with the approval of Council at its January 12 meeting of the Business Ready Sites Program Site Characterization Grant related to Staunton Crossing, this project needs to be scheduled within the next five years to show commitment for purposes of the program.

A revised draft plan is attached.

Attachment: Revised Draft Capital Investment Plan.

City Manager's Recommendation: For review and discussion only.

Suggested Motion: Not applicable.

City Manager: Stephen F. Owen



**CITY OF STAUNTON, VIRGINIA
and
STAUNTON CITY SCHOOLS**

**CAPITAL INVESTMENT PLAN
FY 2017 - FY 2021**

STAUNTON PLANNING COMMISSION

CHAIRMAN

APPROVAL DATE

Attest:

Linda L. Little
Clerk of Council

**DRAFT WORKCOPY
JANUARY 12, 2017**

CITY COUNCIL

MAYOR

APPROVAL DATE

Attest:

Linda L. Little
Clerk of Council

CITY OF STAUNTON, VIRGINIA
STAUNTON CITY SCHOOLS
CAPITAL INVESTMENT PLAN

TOTAL CIP PLAN	FY2017	FY2018	FY2019	FY2020	FY2021	PROJECTS NOT SCHEDULED/NOT FUNDED
GENERAL FUND \$ 43,301,113	\$ 2,507,038	\$ 13,936,050	\$ 3,101,050	\$ 3,196,050	\$ 1,441,050	\$ 19,119,875
STAUNTON CITY SCHOOLS \$ 60,484,607	\$ 517,907	\$ 841,700	\$ 43,200,000	\$ 300,000	\$ 525,000	\$ 15,100,000
WATER FUND \$ 34,900,841	\$ 575,200	\$ 408,641	\$ 11,022,000	\$ 500,000	\$ 300,000	\$ 22,095,000
SEWER FUND \$ 6,634,158	\$ 50,000	\$ 376,983	\$ 300,000	\$ 318,000	\$ 300,000	\$ 5,289,175
STORMWATER FUND \$ 23,496,447	\$ 99,910	\$ 1,133,762	\$ 800,000	\$ 1,200,000	\$ 50,000	\$ 20,212,775
PARKING FUND \$ 300,000	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -
TOTAL CIP PLAN \$ 169,117,166	\$ 3,750,055	\$ 16,997,136	\$ 58,423,050	\$ 5,514,050	\$ 2,616,050	\$ 81,816,825

5 YEAR PLAN= \$ 87,300,341

CITY OF STAUNTON CAPITAL INVESTMENT PLAN

OVERVIEW

The City of Staunton's Capital Investment Plan (CIP) is a comprehensive multi-year plan that identifies the City's capital and infrastructure needs for all City operations to include the General Fund, Education Fund, and all enterprise funds that include the Water Fund, Sewer Fund, Environmental Fund, Parking Fund, and Stormwater Fund. The plan provides for the planning of the acquisition of new physical assets and/or the replacement/repair of existing capital assets. The CIP provides a plan and funding for the renovation of public buildings, school buildings, street repairs/additions, water and sewer lines, recreational facilities, community development projects that promote the economic growth and vitality of the City, and the construction of major new facilities. The adoption of the Capital Investment Plan by City Council indicates their support and commitment for the projects and commitment towards the anticipated funding required to maintain facilities and provide new facilities for the community.

The adoption of the Capital Investment Plan on an annual basis does not commit the City to a particular project or limit the estimated cost for the project. The CIP provides a basic plan for scheduling projects and the financing for the projects. The CIP identifies projects for future debt financing and helps to manage the City's total debt.

By definition, a capital project is primarily a project to construct/renovate major facilities such as school buildings, office buildings, park facilities, infrastructure needs -water, sewer and other utilities- roads, bridges, major equipment, etc. Capital projects have a useful life to the citizens of at least ten years and are projects that usually require multiple years to complete. These projects, once completed, provide for a quality of life in the City and benefit all citizens in the community.

CAPITAL INVESTMENT PLAN REVENUE SOURCES:

Cash transferred from the General Fund Budget from the Adopted Operating Budget

General Fund Unassigned Balance transfer from any prior year surplus

General Obligation Bonds

State and Federal Grants/Cost Share Agreements

CITY COUNCIL FISCAL POLICIES

Fund Balance/Reserve Policy, Adopted May 26, 2011

Funds in excess of the Safety Net Reserve, the General Contingency amount, and carry forward appropriations unexpended at fiscal year end, shall be given first consideration for appropriation in the City's Capital Improvement Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget.

Any funds in the Education Fund in excess of the annual expenditures for any year ending June 30 shall be given first consideration for appropriation to the Education Fund Capital Improvement Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget or approved through the annual budget adoption procedures.

City Council Policy #5, Adopted October 12, 1989

Any budget savings in debt obligation/lease payments shall be transferred to the Capital Improvement Fund for future capital projects and equipment.

CAPITAL INVESTMENT PLAN BUDGET POLICY

The City will consider all capital improvements in accordance with the Adopted Capital Investment Plan.

The City will develop a five-year plan for capital improvements and review and update the plan annually.

The City will determine the least costly and most flexible financing method for all projects requiring debt financing.

The City will coordinate the development of the capital investment plan budget with the development of the operating budget.

The City will maintain all its assets at a level adequate to protect the City's capital investment in order to minimize future maintenance and replacement costs.

The City will schedule its major equipment acquisitions and/or replacement of major equipment as part of the capital investment plan process.

The City will identify projects and estimated costs and a potential funding source for each project as part of the capital investment plan process.

CAPITAL INVESTMENT PLAN SCHEDULE

October 17, 2016 @ 2:00 pm	CIP Committee meeting, Planning Conference Room.
October - December 31, 2016	Staff review and development of the proposed Capital Investment Plan. All existing projects to be analyzed, estimated costs updated, and new proposed projects prioritized based on City needs or anticipated changes in the City's needs based on population changes, economic changes, infrastructure projects, etc.
December 12, 2016	Discussion of the DRAFT Capital Investment Plan to the School Board -worksession.
January 9, 2017	Consideration of Adoption of the School Capital Investment Plan by the School Board.
January 12, 2017	Presentation and discussion of the DRAFT Capital Investment Plan to City Council.
January 19, 2017	Presentation and introduction of the DRAFT Capital Investment Plan to the City Planning Commission.
January 26, 2017	Discussion and continued review with City Council of any project, funding proposal, priority of any project, changes to the plan.
February 9, 2017	Discussion and continued review with City Council of any project, funding proposal, priority of any project, changes to the plan.
February 16, 2017	Public hearing and consideration and adoption of the final CIP Plan by the Planning Commission.
February 23, 2017	Consideration of Adoption of the Capital Investment Plan by City Council.

CIP COMMITTEE

Jeanne Colvin	Chief Financial Officer
Sharon Angle	Director of Planning
Nickie Mills	City Engineer
Tom Sliwoski	Director of Public Works
Chris Tuttle	Director of Recreation
Jim Williams	Police Chief
Scott Garber	Fire Chief
Kurt Plowman	Chief Technology Officer
Billy Vaughn	Director of Economic Development
Steven Rosenberg	Deputy City Manager
Earl McCray	Schools-Director of Operations
Tom Lundquist	Schools-Supervisor of Technology Services

CITY OF STAUNTON
GENERAL FUND CIP REVENUES - FINANCIAL UPDATE (January 9, 2017)

FY 2004 - FY2017

	BUDGET	REVENUES TO DATE	BALANCE
<u>GENERAL GOVERNMENT REVENUES</u>			
INTEREST INCOME	\$ 5,314	\$ 259,522	\$ (254,208)
MISCELLANEOUS REVENUE	36,668	5,633	31,035
RECOVERED COSTS	551,011	685,501	(134,490)
RECOVERED COSTS- STREET PROJECTS	1,300,000	1,573,858	(273,858)
APPROPRIATION OF PRIOR YEAR FUND BALANCE	2,457,372	-	2,457,372
TRANSFER FROM DEBT SERVICE FUND	3,000,000	3,000,000	-
TRANSFER FROM THE GENERAL FUND	31,256,634	30,665,585	591,049.32
TOTAL GENERAL GOVERNMENT REVENUES	\$ 38,606,999	\$ 36,190,099	\$ 2,416,900
<u>STATE / FEDERAL REVENUES</u>			
COMMONWEALTH OF VIRGINIA-TRANSPORTATION	\$ 2,456,393	\$ 1,835,553	\$ 620,840
COMMONWEALTH OF VIRGINIA-STORMWATER	\$ 200,000	\$ 210,978	\$ (10,978)
COMMONWEALTH OF VIRGINIA-MISCELLANEOUS	\$ 559,167	\$ 559,167	\$ -
FEDERAL - SAFE ROUTES TO SCHOOL GRANTS	\$ 529,414	\$ 473,349	\$ 56,065
FEDERAL GOV'T -TRANSPORTATION	2,169,429	185,967	1,983,462
	\$ 5,914,403	\$ 3,265,014	\$ 2,649,389
TOTAL CIP FUND REVENUES	\$ 44,521,402	\$ 39,455,113	\$ 5,066,289
<u>TRANSFERS FROM THE GENERAL FUND</u>			
FISCAL YEAR 2003	\$ 479,317.23		
FISCAL YEAR 2004	545,746.59		
FISCAL YEAR 2005	1,387,430.50		
FISCAL YEAR 2006	2,935,405.00		
FISCAL YEAR 2007	3,047,527.00		
FISCAL YEAR 2008	841,518.00		
FISCAL YEAR 2009	3,033,591.00		
FISCAL YEAR 2010	2,736,358.00		
FISCAL YEAR 2011	3,513,820.00		
FISCAL YEAR 2012	2,210,000.00		
FISCAL YEAR 2013	2,452,004.00		
FISCAL YEAR 2014	3,052,170.00		
FISCAL YEAR 2015	2,557,305.00		
FISCAL YEAR 2016	1,873,392.00		
FISCAL YEAR 2017	591,050.00		
TOTAL TRANSFERS FROM THE GENERAL FUND	\$ 31,256,634.32		

CITY OF STAUNTON
GENERAL FUND CIP PROJECTS - FINANCIAL UPDATE (January 9, 2017)
FY 2004 - FY2017

	BUDGET	EXPENDITURES	BALANCE
GENERAL GOVERNMENT ADMINISTRATION			
FINANCIAL SOFTWARE	\$ 1,332,482	\$ 1,229,729	\$ 102,753
INFORMATION TECHNOLOGY EQUIPMENT	265,210	252,877	12,333
FIBER LOOP PROJECT	1,188,591	1,188,591	-
	\$ 2,786,283	\$ 2,671,197	\$ 115,086
PUBLIC SAFETY EQUIPMENT/PROJECTS			
E911 TELEPHONE EQUIPMENT	\$ 102,166	\$ 102,166	\$ -
E911 CALL HANDLING EQUIPMENT	102,273	45,915	56,358
E911 RECORDING EQUIPMENT	150,000	67,538	82,462
FIRE STATION -GRUBERT AVENUE	857,778	857,778	-
FIRE TRUCK RESERVE	1,054,383	886,972	167,411
RADIO NARROWBAND PROJECT	550,000	438,947	111,053
REGIONAL JAIL RESERVE	5,376,286	5,057,286	319,000
REGIONAL ANIMAL SHELTER	125,000	-	125,000
	\$ 8,317,886	\$ 7,456,602	\$ 861,284
ENGINEERING PROJECTS			
ENGINEERING AERIAL PHOTOGRAPHY	\$ 141,440	\$ 141,440	\$ -
GIS SYSTEM	16,468	16,466	2
	\$ 157,908	\$ 157,906	\$ 2
STREET PROJECTS			
STREET IMPROVEMENT PROJECTS	\$ 1,419,560	\$ 1,203,093	\$ 216,467
URBAN STREET CONSTRUCTION 2% MATCH RESERVE ACCOUNT	357,185	1,057	356,128
URBAN STREET CONSTR 2% MATCH-CHURCHVILLE AVE	479,293	464,338	14,955
KALORAMA ST PROJECT	109,194	109,194	-
BOWLING STREET BRIDGE	335,592	335,592	-
HAILE STREET BRIDGE	322,955	322,955	-
MONTGOMERY AVENUE ROAD EXTENSION PROJECT	840,135	813,729	26,406
SEARS HILL BRIDGE COMMUNITY FOUNDATION ACCOUNT	170,875	170,875	-
SAFE ROUTES TO SCHOOL - SHELBURNE/ WARE SCHOOL	100,361	100,361	-
SAFE ROUTES TO SCHOOL- MCSWAIN SCHOOL	409,505	353,440	56,065
STATLER /RICHMOND RD -VDOT PROJECT GRANT-CITY MATCH	50,000	-	50,000
RICHMOND RD /GREENVILLE-VDOT PROJECT GRANT-CITY MATCH	35,000	-	35,000
CENTRAL AVENUE STREETScape-FEDERAL PROJECT	1,633,349	144,654	1,488,695
CENTRAL AVENUE STREETScape-CHESAPEAKE BAY GRANT	75,000	-	75,000
NEW SIDEWALKS	400,000	-	400,000
STATE ROUTE 1426 VDOT REVENUE SHARING PROJECT	2,110,000	1,823,993	286,007
BESSIE WELLER SAFE ROUTE TO SCHOOL GRANT	176,192	1,192	175,000
RICHMOND RD/COCHRAN PARKWAY	2,300,000	-	2,300,000
BRICK SIDEWALK PROJECTS	200,000	85,162	114,838
VDOT PRIMARY EXTENSION PAVING	420,778	400,606	20,172

CITY OF STAUNTON
GENERAL FUND CIP PROJECTS - FINANCIAL UPDATE (January 9, 2017)
FY 2004 - FY2017

	BUDGET	EXPENDITURES	BALANCE
MARTIN LUTHER KING JR MEMORIAL SIGN	41,450	40,940	510
PUBLIC WORKS EQUIPMENT RESERVE	100,000	-	100,000
	\$ 12,086,424	\$ 6,371,181	\$ 5,715,243
EDUCATION			
BLUE RIDGE COMMUNITY COLLEGE	\$ 386,548	\$ 386,544	\$ 4
LEE HIGH SCHOOL PROJECT	1,300,000	-	1,300,000
	\$ 1,686,548	\$ 386,544	\$ 1,300,004
BUILDING MAINTENANCE PROJECTS			
CITY HALL ROOF REPLACEMENT	\$ 85,306	\$ 85,306	\$ -
ART CENTER WALL REPAIR	196,481	196,481	-
CITY HALL FLOOR REPAIR	36,140	36,140	-
ENERGY SAVINGS PROJECT	1,480,181	1,480,181	-
MHP MOLD REMEDIATION	69,200	69,200	-
BUILDING MECHANICAL SYSTEMS	241,981	242,361	(380)
HEALTH DEPARTMENT BUILDING RENOVATIONS	169,841	169,840	1
BOOKER T BUILDING	266,818	262,603	4,215
LIBRARY FACILITY STUDY	40,000	40,000	-
FIRE STATION ROOF REPLACEMENT	845,000	164,575	680,425
PUBLIC SAFETY BUILDING/SCHOOL STORAGE BUILDING	40,000	39,900	100
COCHRAN JUDICIAL CENTER	300,000	256,682	43,318
PUBLIC WORKS BUILDING MAINTENANCE RESERVE	100,000	50,500	49,500
	\$ 3,870,948	\$ 3,093,769	\$ 777,179
PARKS, RECREATION, CULTURAL			
FOOTBALL STADIUM IMPROVEMENTS	\$ 60,578	\$ 60,578	\$ -
MHP SOCCER FIELDS	166,272	165,878	394
SKATEBOARD PARK	84,275	84,275	-
BOOKER T PLAYGROUND EQUIPMENT	20,209	20,209	-
GHP PLAYGROUND EQUIPMENT	93,402	93,402	-
MHP POOL BATHHOUSE REPAIRS	37,763	37,763	-
GHP QUARTERBACK CLUB RESTROOMS	70,000	70,000	-
MHP PLAYGROUND EQUIPMENT	90,000	90,000	-
GOLF COURSE IRRIGATION PROJECT	635,491	635,491	-
MONTGOMERY HALL PARK FIELD IMPROVEMENT	15,000	15,000	-
LANDSCAPE PLAN	153,069	153,069	-
GYPSY HILL PARK BANDSTAND REPAIRS	30,000	26,971	3,029
FIELDHOUSE PROJECT-FOOTBALL STADIUM	32,606	32,606	-
GHP POOL RENOVATIONS	500,000	492,565	7,435
LAKE TAMS PROJECT	450,000	382,637	67,363
LAKE TAMS PROJECT - SLAF	200,000	210,978	(10,978)
GHP DUCK POND	105,945	76,106	29,839

CITY OF STAUNTON
GENERAL FUND CIP PROJECTS - FINANCIAL UPDATE (January 9, 2017)
FY 2004 - FY2017

	BUDGET	EXPENDITURES	BALANCE
MHP BATHROOM/ POOL	275,000	254,428	20,572
MOXIE STADIUM LIGHTING	52,055	52,055	-
STATLER BROTHERS TRIBUTE	29,030	29,030	-
GHP FENCE	72,000	71,115	885
BETSY BELL PICNIC SHELTER	75,000	-	75,000
	\$ 3,247,695	\$ 3,054,156	\$ 193,539
LIBRARY			
LIBRARY AUTOMATION SYSTEM	\$ 204,201	\$ 204,201	\$ -
COMMUNITY DEVELOPMENT PROJECTS			
RR SMITH CENTER PROJECT	\$ 609,167	609,167	\$ -
PERFORMING ARTS CENTER	100,000	100,000	-
WOODROW WILSON PRESIDENTIAL LIBRARY	100,000	100,000	-
SHENANARTS	8,333	8,333	-
COUNTY COURTS PROJECT	127,453	105,337	22,116
CORRIDOR OVERLAY INCENTIVES	25,000	1,652	23,348
ECONOMIC DEVELOPMENT RESERVE	1,243,811	1,243,811	-
WESTERN STATE HOSPITAL DEVELOPMENT	595,434	595,434	-
STAUNTON CROSSING DEVELOPMENT	1,025,000	800,689	224,311
ENTERPRISE ZONE PROGRAM	55,000	21,823	33,177
ENTERPRISE ZONE PROGRAM- CADENCE	175,000	141,011	33,989
ENTERPRISE ZONE PROGRAM- CARDED GRAPHICS	130,521	100,000	30,521
FRONTIER CULTURE GRANT PROJECT	100,000	88,051	11,949
	\$ 4,294,719	\$ 3,915,308	\$ 379,411
TRANSFERS TO OTHER FUNDS			
TRANSFER TO THE GENERAL FUND -HOTEL DEBT	\$ 600,000	\$ 600,000	\$ -
TRANSFER TO THE TROLLEY FUND -TROLLEY PURCHASE	25,000	25,000	-
TRANSFER TO DEBT SERVICE SINKING FUND	6,006,943	6,006,943	-
TRANSFER TO SCHOOL CIP FUND	275,000	275,000	-
	\$ 6,906,943	\$ 6,906,943	\$ -
CIP PROJECTS RESERVE -UNDESIGNATED PROJECTS	\$ 961,846	-	\$ 961,846
TOTAL GENERAL FUND CIP EXPENDITURES	\$ 44,521,402	\$ 34,217,807	\$ 10,303,594

**CITY OF STAUNTON
CAPITAL INVESTMENT PROGRAM
GENERAL FUND
FY2013 - 2014**

DEPARTMENT		PROJECT DESCRIPTION		COST
PUBLIC SAFETY				
FIRE DEPARTMENT	*	Fire Truck Replacement Reserve	\$	150,000
REGIONAL JAIL	*	Regional Jail Reserve	\$	750,000
ANIMAL SHELTER	*	Expansion of the regional animal shelter	\$	100,000
PUBLIC WORKS				
URBAN STREET PROGRAM	*	VDOT Urban Street Construction Projects -City Match Funds	\$	75,000
STREETS	*	Street Paving / Improvement Projects	\$	150,000
STREETS - Approved October 30, 2012	*	VDOT Revenue Sharing Project - State Route 1426 (Western State) - Phase I = \$2,110,000 (\$955,000 VDOT Funds - \$1,155,000 City Funds)	\$	2,110,000
NEW SIDEWALKS	*	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks	\$	100,000
BUILDING MAINTENANCE-FIRE DEPT ROOF	*	Fire Department Station 1 - Roof Replacement- Construction to replace the existing roof structure- Need additional \$250,000 for a total \$550,000 (\$300,000 budgeted in FY2013)	\$	250,000
RECREATION				
GYPSY HILL PARK POOL	*	Structural repairs to pool facility including filter replacement and basin refinishing. Provide pool slides, tube slides, and create a splash park for younger children, with water buckets, spray nozzles, water features, to the existing pool area.	\$	500,000
EDUCATION				
BLUE RIDGE COMMUNITY COLLEGE	*	Annual Share of BRCC Capital Building Fund	\$	27,170
CITY SCHOOLS	*	Transfer to City Schools CIP Fund for Building Maintenance Repairs	\$	125,000
CITY SCHOOLS -LEE HIGH SCHOOL	*	Transfer to City Schools CIP Fund for architectural space and evaluation study of Lee High School	\$	50,000
COMMUNITY DEVELOPMENT				
CENTRAL AVENUE PROJECT	*	TOWN CENTER PROJECT -PHASE I - Central Avenue Streetscape - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements. A Federal Grant of \$1,022,826 has been awarded to the City for this project. Additional City funds of \$190,004	\$	1,212,830
TOTAL FY2014 PLAN			\$	5,600,000
FY2013-2014 CIP PROJECTS APPROVED JANUARY 23, 2014				
General Fund Transfer - FY2014 BUDGET Annual Budget			\$	1,427,170
General Fund Transfer - FY2013 Budget Amendment No. 3			\$	1,040,004
Federal Grant -TOWN CENTER PROJECT			\$	1,022,826
VDOT Revenue Sharing - State Route 1426 Phase I			\$	955,000
CIP Fund Undesignated Balance- State Route 1426 Phase I			\$	1,155,000
TOTAL CIP FUNDING SOURCES			\$	5,600,000

**CITY OF STAUNTON
CAPITAL INVESTMENT PROGRAM
GENERAL FUND
FY2014 - 2015**

DEPARTMENT		PROJECT DESCRIPTION		COST
PUBLIC SAFETY				
FIRE DEPARTMENT	*	Fire Truck Replacement Reserve	\$	150,000
FIRE DEPARTMENT	*	Fire Station 1 Roof - Additional funds to reinforce the outside walls for the new roof system and HVAC system	\$	250,000
REGIONAL JAIL	*	Regional Jail Reserve	\$	300,000
PUBLIC WORKS				
URBAN STREET PROGRAM	*	VDOT Urban Street Construction Projects - City Match Funds	\$	100,000
STREETS	*	Street Paving / Improvement Projects	\$	150,000
BRICK SIDEWALKS	*	Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick	\$	100,000
NEW SIDEWALKS	*	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks	\$	100,000
STREETS- Approved October 24, 2013	*	VDOT Revenue Sharing Project - Richmond Rd (U.S. 250)/Frontier Drive/Frontier Museum Property Road Development Project (Cochran Parkway and Connector Streets)- VDOT Revenue Sharing \$1,000,000 - Private Developer Share \$1,300,000	\$	2,300,000
RECREATION				
LAKE TAMS	*	Dredge and build retaining walls and construct handicap fishing pier	\$	450,000
GYPSY HILL PARK DUCK POND	*	Drain and clean the duck pond to remove silt. Install rip rap rock in creek to allow increased flow of water and prevent erosion	\$	230,000
EDUCATION				
BLUE RIDGE COMMUNITY COLLEGE	*	Annual Share of BRCC Capital Building Fund	\$	24,647
STAUNTON CITY SCHOOLS (SCS)	*	Transfer to SCS CIP Fund for Building Maintenance Repairs	\$	150,000
STAUNTON CITY SCHOOLS	*	Transfer to SCS CIP Fund for telephone/communication upgrade and equipment for classrooms and buildings	\$	250,000
STAUNTON CITY SCHOOLS	*	Transfer to SCS CIP Fund for Building Security Equipment	\$	400,000
CITY SCHOOLS-LEE HIGH SCHOOL	*	Architectural design for Lee High School Project /Debt Service Reserve	\$	400,000
TOTAL FY2015 CIP PLAN			\$	5,354,647
FY2014-2015 CIP PROJECTS APPROVED JANUARY 23, 2014			General Fund Transfer - FY2015 Budget	\$ 824,647
			FY2014 Budget Amendment from FY2013 Fund Balance	\$ 2,230,000
			VDOT Revenue Sharing Grant (\$1,000,000; Private Developer \$1,300,000)	\$ 2,300,000
			TOTAL	\$ 5,354,647

CIP PLAN UPDATE FY2017-FY2021- DRAFT

**CITY OF STAUNTON
CAPITAL INVESTMENT PROGRAM
GENERAL FUND
FY2016- 2017**

CITY COUNCIL APPROVED CIP PLAN - JANUARY 28, 2016

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	COST
PUBLIC SAFETY				
FIRE DEPARTMENT	*	GF 2017	Fire Truck Replacement Reserve	\$ 150,000
REGIONAL JAIL	*	GF 2017	Regional Jail Reserve - CUT IN FY2017 BUDGET	\$ -
E911 COMMUNICATIONS CENTER	*	BA 2016	E911 Upgrade for call handling equipment and a security/ badge system for all City buildings	\$ 150,000
PUBLIC WORKS				
VDOT STREET CONSTRUCTION PROJECTS	*	GF 2017	VDOT Street Construction Projects -City Match Funds	\$ 50,000
STREETS	*	GF 2017	Street Paving / Improvement Projects	\$ 150,000
TRAFFIC SIGNALS-CENTRAL BUSINESS DISTRICT	*	GF 2017 STREET MNTCE FUNDS	Engineering study to evaluate existing traffic counts and patterns on Lewis, New, Central, Frederick, Beverley and Johnson corridors. Recommend re-timing, re-phasing and coordination of all signals in the downtown business district.	\$ 70,000
TRAFFIC SIGNALS-CHURCHVILLE/DONAGHE/SPRINGHILL	*	GF 2017 STREET MNTCE FUNDS	Connect and coordinate signals at Churchville/Donaghe and Churchville/Springhill with signals on Churchville at Lewis, at Central, and at North Augusta. Costs to include materials for 3 radios and 2 signal cabinets.	\$ 50,000
BRICK SIDEWALKS	*	GF 2017	Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick - \$100,000 moved to Central Avenue Project for FY2017	\$ -
NEW SIDEWALKS	*	GF 2017	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks	\$ 100,000
PUBLIC WORKS EQUIPMENT FUND	*	BA 2016	Annual funding source for acquisition of major equipment for General Fund /Streets > \$100,000	\$ 100,000
PUBLIC WORKS BUILDING FUND	*	BA 2016	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	\$ 100,000
CENTRAL AVENUE PROJECT	*	GF 2017	Central Avenue Streetscape - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements. A Federal Grant of \$1,022,826 has been awarded to the City for this project. Additional City funds of \$190,004, plus an additional \$100,000 added FY2016-2017. TOTAL = \$1,312,830. PROJECT UPDATE: OCTOBER 27, 2016 - COST ESTIMATE = \$1,686,347.	\$ 100,000
VDOT SAFE ROUTE TO SCHOOL GRANT - BESSIE WELLER ELEM SCHOOL	*	BA 2016	Phase 1. Bessie Weller Elementary School - Safe Routes to Schools Infrastructure Grant Match. Project to include sidewalk and paved pathway improvements, safety signage, crosswalks, and lighting upgrades for the three main routes to the school. UPDATE OCTOBER 2016: VDOT Grant = \$283,646 and City funds = \$100,000. Additional Funds Needed = \$32,342. Total City Match = \$100,000	\$ 315,988
BESSIE WELLER SCHOOL	*	BA 2016	Engineering study for infrastructure improvements to improve traffic flow for safety of students and staff- PHASE 2 PROJECT	\$ 75,000
RECREATION				
GYPSY HILL PARK FENCE	*	CIP BALANCE	Install black wrought iron fence to replace existing hurricane fence along the perimeter of the Park from the entrance around the corner toward Selma Boulevard to intersection at Springhill Road. Use project savings from the Duck Pond CIP project completed October 2015. Project to be completed by June 30, 2016.	\$ 80,000
BETSY BELL PARK	*	BA 2016	Construct a small picnic shelter at the entrance to the hiking trails at Betsy Bell Park.	\$ 75,000
ECONOMIC DEVELOPMENT				
STAUNTON CROSSING	*	BA 2016	Debt Reserve/ Infrastructure Improvements for Staunton Crossing development site	\$ 250,000
EDUCATION				
BLUE RIDGE COMMUNITY COLLEGE	*	GF 2017	Annual Share of BRCC Capital Site Plan	\$ 41,050
EDUCATION-STAUNTON CITY SCHOOLS				
BUILDING MAINTENANCE REPAIRS	*	GF 2017	Transfer to SCS CIP Fund for Building Maintenance Repairs-Roofs, HVAC, Security, etc.	\$ 150,000
LEE HIGH SCHOOL	*	BA 2016	Architectural design for Lee High School Project/ Debt Service Reserve/ Site Acquisition Cost	\$ 500,000
TOTAL FY2017 CIP PLAN				\$ 2,507,038



GF BUDGET

General Fund Budget Transfer - FY2017 Budget

\$ 591,050



GF BUDGET

General Fund Transfer - FY2017 Budget to School CIP Fund

\$ 150,000



STREET MNTCE FUNDS

Street Maintenance Funds

\$ 120,000



CIP BALANCE

Project savings from Duck Pond CIP Project

\$ 80,000



VDOT GRANT

VDOT Safe Route to School Grant- Bessie Weller School Project - FY2017 Budget Amendment No. 1

\$ 283,646



BA 2016

FY2016 Budget Amendment from FY2015 End of Year Balance-Transfer to CIP Fund

\$ 1,282,342

TOTAL

\$ 2,507,038

**CITY OF STAUNTON
CAPITAL INVESTMENT PROGRAM
GENERAL FUND
FY2017- 2018**

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	COST
PUBLIC SAFETY				
FIRE DEPARTMENT	*	GF 2018 & CIP FUNDS	Fire Truck Replacement Reserve - \$150,000 GF Budget, and \$50,000 CIP Funds (Radio Project Balance 39044210-58479)	\$ 200,000
FIRE DEPARTMENT	*	CIP FUNDS	Phase I. Architectural study services for the renovation / expansion of Station 1- use Fire Station Roof Project funds already appropriated -CIP account (39044210-58479)	\$ 20,000
PUBLIC WORKS				
<u>PUBLIC WORKS - STREET PROJECTS</u>				
URBAN STREET PROGRAM	*	GF 2018	VDOT Street Construction Projects -City Match Funds	\$ 50,000
STREETS	*	GF 2018	City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving	\$ 150,000
BRICK SIDEWALKS	*	GF 2018	Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick	\$ 100,000
NEW SIDEWALKS	*	GF 2018	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks	\$ 100,000
ENGLEWOOD DRIVE STREET AND DRAINAGE IMPROVEMENTS	*	VDOT PROJECT- REVENUE SHARING	Install storm drain improvements, addition of curb, gutter and sidewalk, and reconstruction of the pavement system. Project includes area from intersection of Churchville Avenue and Englewood Drive to the intersection of Englewood Drive and Shutterlee Mill Road. City Council adopted a Resolution to support the application to VDOT for a 50% Revenue Sharing grant in September 2015. VDOT Revenue Sharing Grant approved June 15, 2016 - \$725,003 -to be used for the storm drain project. Additional VDOT Revenue Sharing Grant Application Proposed to complete this project.	\$ 500,000
STREETS- COALTER/ BEVERLEY ST ADA COMPLIANT SIGNALS	*	GF 2018 STREET MNTCE FUNDS	Install ADA compliant crossing signals at the intersections of Coalter/Beverley Street	\$ 200,000
STREETS- STATLER/COALTER ADA COMPLIANT SIGNALS/ CROSSWALK	*	GF 2018 STREET MNTCE FUNDS	Upgrade existing traffic signal at Statler / Coalter Streets to add handicap crosswalks and pedestrian signals	\$ 60,000
PUBLIC WORKS EQUIPMENT FUND	*	BA 2017	Annual funding source for acquisition of major equipment for General Fund /Streets > \$100,000	\$ 100,000
CENTRAL AVENUE PROJECT	*	VDOT- TAP GRANT	Central Avenue Streetscape - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements. A Federal Grant of \$1,022,826 has been awarded to the City for this project. Additional City funds of \$190,004, plus an additional \$100,000 added FY2016-2017. TOTAL = \$1,312,830. PROJECT UPDATE: OCTOBER 27, 2016 -COST ESTIMATE = \$1,712,830- Proposed VDOT TAP Grant for the balance of funding-\$400,000	\$ 400,000
STAUNTON CROSSING ROAD EXTENSION	*	VDOT- SYIP AND SMARTSCALE GRANT PROJECT	Extend Crossing Way through the Staunton Crossing development site and connect to Valley Center Drive. Project elements include 3,960 LF of street with a roundabout, a 100 space Park and Ride Facility and Transit Stop, electric car charging station, bus shelter, and a shared use path. Funding from \$1.9 million excess Staunton Six Year Improvement Plan (SYIP) funds and a Proposed \$6,865,000 VDOT Smartscale Grant	\$ 8,765,000
RT 262/ COMMERCE ROAD INTERSECTION IMPROVEMENTS	*	CIP FUNDS	Improve left turn lane by removing median barrier to eliminate truck traffic stacking at intersection -CIP account (39044130-58456)	\$ 50,000

**CITY OF STAUNTON
CAPITAL INVESTMENT PROGRAM
GENERAL FUND
FY2017- 2018**

DEPARTMENT	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	COST
<u>PUBLIC WORKS- BUILDINGS</u>			
PUBLIC WORKS BUILDING FUND *	BA 2017	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	\$ 100,000
<u>ECONOMIC DEVELOPMENT</u>			
STAUNTON CROSSING *	DEVELOPER	Staunton Crossing development- demolition of old WSH buildings. Funding proposed from the sale of land to a developer	\$ 2,000,000
<u>RECREATION</u>			
GREENWAYS PROJECT *	BA 2017	Paved bike and pedestrian paths, landscaping, purchase of properties and easements to implement first phase of the Staunton Greenways Plan	\$ 100,000
<u>EDUCATION</u>			
BLUE RIDGE COMMUNITY COLLEGE *	GF 2018	Annual Share of BRCC Capital Building Fund	\$ 41,050
<u>TRANSFER TO THE PARKING FUND</u>			
JOHNSON STREET PARKING GARAGE *	BA 2017	Concrete and structural repairs to the decking and support system for the Johnson Street Garage	\$ 250,000
<u>TRANSFER TO DEBT SERVICE FUND</u>			
LEE HIGH SCHOOL *	BA 2017	Transfer to the Debt Service Fund for the Lee High School project	\$ 750,000
TOTAL FY2018 CIP PLAN			\$ 13,936,050
	GF 2018	General Fund Budget Transfer - FY2018 Budget	\$ 591,050
	PRIVATE DEVELOPER	Sale of land- Staunton Crossing - Developer Contribution	\$ 2,000,000
	VDOT GRANT	Proposed VDOT Revenue Sharing Grant- Englewood Drive Project	\$ 500,000
	VDOT GRANT	Proposed VDOT TAP Grant	\$ 400,000
	VDOT GRANT	Proposed VDOT Excess Project Funds and a Smartscale Grant	\$ 8,765,000
	STREET MNTC FUNDS	FY2018 General Fund Budget- Street Maintenance Funds	\$ 260,000
	CIP FUND	Balance of Appropriated CIP Funds (39044210-58479 / 39033210-58473 / 39044130-58456)	\$ 120,000
	BA 2017	Proposed FY2017 Budget Amendment from FY2016 End of Year Balance- Transfer to CIP Fund	\$ 1,300,000
		TOTAL	\$ 13,936,050

**CITY OF STAUNTON
CAPITAL INVESTMENT PROGRAM
GENERAL FUND
FY2018 - 2019**

DEPARTMENT	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	COST
PUBLIC SAFETY			
FIRE DEPARTMENT	* GF 2019	Fire Truck Replacement Reserve	\$ 200,000
REGIONAL JAIL	* GF 2019	Regional Jail Reserve -building expansion	\$ 250,000
PUBLIC WORKS			
<u>PUBLIC WORKS - STREET PROJECTS</u>			
URBAN STREET PROGRAM	* GF 2019	VDOT Street Construction Projects -City Match Funds	\$ 50,000
STREETS	* GF 2019	City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving	\$ 150,000
BRICK SIDEWALKS	* GF 2019	Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick	\$ 100,000
NEW SIDEWALKS	* GF 2019	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks	\$ 100,000
PUBLIC WORKS EQUIPMENT FUND	* GF 2019	Annual funding source for acquisition of major equipment for General Fund /Streets > \$100,000	\$ 100,000
BESSIE WELLER ELEM SCHOOL	* VDOT GRANT / LOCAL MATCH	Phase 2. Bessie Weller Elementary School - Safe Routes to Schools Infrastructure Grant Match. Project to include road and entrance improvements for safety to reduce traffic congestion, traffic separation of school buses and parent transportation vehicles, and expansion of the parking lot for staff, visitors, parent/school events. Proposed VDOT Grant = \$800,000 and City match funds = \$200,000	\$ 1,000,000
<u>PUBLIC WORKS- BUILDINGS</u>			
PUBLIC WORKS BUILDING MAINTENANCE	* GF 2019	Re-locate the Building Maintenance department/shop from the Nelson Street Center to the Public Works building site after the re-location of the Police Department and School storage space is vacated/re-located.	\$ 150,000
PUBLIC WORKS BUILDING FUND	* GF 2019	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	\$ 100,000
FIRE STATION #1	* BONDS	Renovate/ or re-build Fire Station #1	NO ESTIMATE AVAILABLE AT THIS TIME
<u>RECREATION</u>			
MONTGOMERY HALL PARK	* BA 2018	Construct a new picnic shelter at the 1st tee on the disc golf course.	\$ 85,000
MONTGOMERY HALL PARK	* BA 2018	Pave the parking lot behind Lancaster Field and pave the small parking area near the new playground equipment.	\$ 75,000
GYPSY HILL PARK	* BA 2018	Re-pave Constitution Drive in Gypsy Hill Park. Mill existing surface and repave with a two inch overlay. Approximately 3,300 tons asphalt @ \$83.00/ton, milling surface = \$90,000, repairs = \$36,100.	\$ 400,000
GREENWAYS PROJECT	* BA 2018	Paved bike and pedestrian paths, landscaping, purchase of properties and easements	\$ 100,000
<u>EDUCATION</u>			
BLUE RIDGE COMMUNITY COLLEGE	* GF 2019	Annual Share of BRCC Capital Building Fund	\$ 41,050
<u>TRANSFER TO EDUCATION FUND CIP</u>			
BUILDING MAINTENANCE REPAIRS	* GF 2019	Transfer to Staunton City Schools CIP Fund for Building Maintenance Repairs- roofs, HVAC systems, technology	\$ 200,000
TOTAL FY2019 CIP PLAN			\$ 3,101,050
	GF 2019	General Fund Budget Transfer - FY2019 Budget	\$ 1,291,050
	BA 2018	Proposed FY2018 Budget Amendment from FY2017 Prior Year Fund Balance-Transfer to CIP Fund	\$ 1,010,000
	VDOT GRANT	Proposed VDOT Safe Route to Schools Grant- Bessie Weller Project	\$ 800,000
	BONDS	Proposed General Obligation Debt- Fire Station Project	
			\$ 3,101,050

**CITY OF STAUNTON
CAPITAL INVESTMENT PROGRAM
GENERAL FUND
FY2019 - 2020**

DEPARTMENT	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	COST
PUBLIC SAFETY			
FIRE DEPARTMENT	*	GF 2020 Fire Truck Replacement Reserve	\$ 200,000
REGIONAL JAIL- PHASE I	*	BA 2019 Phase I. Expand the Middle River Regional Jail due to increase in inmate population. Expansion to hold 75-125 beds. Estimated cost = \$5,000,000, City share approximately 30% = \$1,500,000	\$ 1,500,000
PUBLIC WORKS			
URBAN STREET PROGRAM	*	GF 2020 VDOT Urban Street Construction Projects -City Match Funds	\$ 100,000
STREETS	*	GF 2020 City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving	\$ 150,000
BRICK SIDEWALKS	*	GF 2020 Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick	\$ 100,000
NEW SIDEWALKS	*	GF 2020 Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks	\$ 100,000
PUBLIC WORKS EQUIPMENT FUND	*	GF 2020 Annual funding source for acquisition of major equipment for General Fund /Streets > \$100,000	\$ 100,000
PUBLIC WORKS BUILDING FUND	*	GF 2020 Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	\$ 100,000
BUILDING MAINTENANCE- NELSON STREET CENTER	*	BA 2019 Renovate downstairs wing of Nelson Street Center to accommodate more space for Office on Youth programming, give handicapped accessibility to this Office and allow for more community space.	\$ 250,000
RECREATION			
GREENWAYS PROJECT	*	GF 2020 Paved bike and pedestrian paths, landscaping, purchase of properties and easements	\$ 100,000
BUILDING MAINTENANCE- GHP PUMPHOUSE	*	BA 2019 Restore old pumphouse in GHP. Renovate bathroom and upgrade building to modern building codes.	\$ 225,000
GYPSY HILL PARK	*	GF 2020 Rehabilitation of six spring boxes in GHP to include brick and cap for boxes	\$ 30,000
EDUCATION			
BLUE RIDGE COMMUNITY COLLEGE	*	GF 2020 Annual Share of BRCC Capital Building Fund	\$ 41,050
EDUCATION-STAUNTON CITY SCHOOLS			
BUILDING MAINTENANCE REPAIRS	*	GF 2020 Transfer to City Schools CIP Fund for Building Maintenance Repairs-roofs, HVAC systems, technology	\$ 200,000
TOTAL FY2020 CIP PLAN			\$ 3,196,050
	 GF 2020	General Fund Budget Transfer - FY2020 Budget	\$ 1,221,050
	 BA 2019	Proposed FY2019 Budget Amendment from FY2018 Year Fund Balance-Transfer to CIP Fund	\$ 1,975,000
TOTAL			\$ 3,196,050
			\$ -

**CITY OF STAUNTON
CAPITAL INVESTMENT PROGRAM
GENERAL FUND
FY2020- 2021**

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		COST
PUBLIC SAFETY					
FIRE DEPARTMENT	*	GF 2021	Fire Truck Replacement Reserve	\$	200,000
REGIONAL JAIL- PHASE II	*	BA 2020	Regional Jail Reserve for Phase II Expansion	\$	250,000
PUBLIC WORKS					
URBAN STREET PROGRAM	*	GF 2021	VDOT Urban Street Construction Projects -City Match Funds	\$	100,000
STREETS	*	GF 2021	City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving	\$	150,000
BRICK SIDEWALKS	*	GF 2021	Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick	\$	100,000
NEW SIDEWALKS	*	GF 2021	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks	\$	100,000
PUBLIC WORKS EQUIPMENT FUND	*	GF 2021	Annual funding source for acquisition of major equipment for General Fund /Streets > \$100,000	\$	100,000
PUBLIC WORKS BUILDING FUND	*	GF 2021	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	\$	100,000
RECREATION					
GREENWAYS PROJECT	*	BA 2020	Paved bike and pedestrian paths, landscaping, purchase of properties and easements	\$	100,000
EDUCATION					
BLUE RIDGE COMMUNITY COLLEGE	*	GF 2021	Annual Share of BRCC Capital Building Fund	\$	41,050
EDUCATION-STAUNTON CITY SCHOOLS					
BUILDING MAINTENANCE REPAIRS	*	GF 2021	Transfer to City Schools CIP Fund for Building Maintenance Repairs-roofs, HVAC systems, technology	\$	200,000
TOTAL FY2021 CIP PLAN				\$	1,441,050
		GF 2021	General Fund Budget Transfer - FY2021 Budget	\$	1,091,050
		BA 2020	Proposed FY2020 Budget Amendment from FY2019 Year Fund Balance-Transfer to CIP Fund	\$	350,000
			TOTAL	\$	1,441,050

**CITY OF STAUNTON
CAPITAL INVESTMENT PLAN
GENERAL FUND**

Projects Not Scheduled In The Five-Year Plan

PUBLIC WORKS		
STREETS - RICHMOND ROAD /STATLER BOULEVARD INTERSECTION/ TURNING LANE IMPROVEMENTS	Richmond Road/Statler Boulevard - Traffic signal modifications/ upgrades to improve traffic congestion and flow. Intersection approaches capacity at peak hours. VDOT Six Year Improvement Program, 50% funding from VDOT, 50% from the City.	\$ 623,000
STREETS - RT. 250 VDOT SIX YEAR IMPROVEMENT PROGRAM - UNDERPASS ROUNDABOUT	Construct one roundabout at the intersection of Richmond Avenue and Greenville Avenue. Project will replace traffic signals, increase intersection capacity, improve pedestrian access, provide crosswalks, and enhance the proposed trail system.	\$ 500,000
STREETS- RT. 250/RICHMOND ROAD AT VILLAGES DEVELOPMENT - VDOT SIX YEAR IMPROVEMENT PROGRAM	Lane enhancements and 'road diet' project. VDOT grant funds.	\$ 2,245,800
ENGLEWOOD DRIVE STORM DRAIN PHASE IV-B	Installation and improvements for streets, sewer, and storm drain system. Revenue Sharing project - 50%	\$ 1,255,075
SIDEWALK- AUGUSTA STREET- LAMBERT STREET AND BALDWIN DRIVE	New sidewalk construction/ Revenue Sharing Project	\$ 1,026,000
SIDEWALK- MONTGOMERY AVENUE- W. BEVERLEY STREET AND STUART STREET	New sidewalk construction/ Revenue Sharing Project	\$ 290,000
SIDEWALK- DONAGHE STREET- CHURCHVILLE AVENUE AND BAYLOR STREET	New sidewalk construction/ Revenue Sharing Project	\$ 580,000
SIDEWALK- SPRINGHILL ROAD- CHURCHVILLE AVENUE AND DONAGHE STREET	New sidewalk construction/ Revenue Sharing Project	\$ 750,000
SIDEWALK- EDGEWOOD ROAD- NORTH COALTER TO NORTH AUGUSTA	New sidewalk construction/ Revenue Sharing Project	\$ 500,000
CITY HALL	Re-locate the Information Technology Department and Building Inspection/ Planning Department to the basement level of City Hall after Police Department re-locates to a new Police Department building	\$ 350,000
LIBRARY	Library renovations to include interior renovations for program space reallocation, HVAC replacement, modernization of furniture & fixtures, addition of a technology room, and addition of private study room space based on programming and design study completed in December 2014	\$ 8,000,000
POLICE DEPARTMENT	Acquire land to construct a new Police Department building to include operations, the 911 Center, and training facilities.	NO ESTIMATE AVAILABLE AT THIS TIME
MIDDLE RIVER REGIONAL JAIL	Phase II. Expand the Middle River Regional Jail due to increase in inmate population. Expansion expected by FY2022 to hold 200-225 beds. Estimated cost = \$10,000,000, City share approximately 30% = \$3,000,000	\$ 3,000,000
TOTAL		\$ 19,119,875

**STAUNTON CITY SCHOOLS
CAPITAL INVESTMENT PLAN
FY 2017 - FY 2021
SCHOOL CIP FUND 966 (JULY 1, 2016)**

			FUNDING SOURCE		
1.	SCHOOL BUILDINGS SECURITY EQUIPMENT	FY2015	PFA	Install security equipment in school buildings for safety- COMPLETED FY2016	\$ 400,000
2.	SHELBURNE MIDDLE SCHOOL ROOF-PHASE 1			Replace EPDM roof with foam roof over the new gym, cafeteria, hallway by gym, and educational areas- total cost = \$440,024 to be completed in phases:	
	Phase 2	FY2016	PFA	Roof - educational area - sixth grade area- ballast roof replace w/ foam - scheduled to be completed in FY2018	\$ 148,667
	Phase 3	FY2017	PFA	Roof - Hern gym and food service /cafeteria area- ballast roof replace w/ foam - scheduled to be completed in FY2018	\$ 136,158
3.	MCSWAIN SCHOOL	FY2016	PFA	Additional parking is needed for school events	\$ 65,000
4.	SCHOOL TRANSPORTATION RESERVE	FY2016	PFA	Annual contribution to school transportation reserve- COMPLETED	\$ 50,000
5.	SHELBURNE-ROOF RECOAT PROJECTS	FY2016	PFA	Shelburne- A upper, B lower - front section of school- COMPLETED	\$ 36,754
6.	TECHNOLOGY IMPROVEMENTS - PHASE 1	FY2016	PFA	Installation of electrical and computer infrastructure to provide safety to students and staff in the buildings for wireless devices to comply with fire safety code/inspections and to prevent damage to computer devices for Bessie Weller, Lee High, and Dixon- COMPLETED	\$ 150,000
7.	SCHOOL TRANSPORTATION RESERVE	FY2017	PFA	Annual contribution to school bus reserve for bus replacements	\$ 50,000
8.	TECHNOLOGY IMPROVEMENTS - PHASE 2	FY2017	PFA	Installation of electrical and computer infrastructure to provide safety to students and staff in the buildings for wireless devices to comply with fire safety code/inspections and to prevent damage to computer devices for Ware and McSwain elementary schools. Original Budget approved \$150,000, balance of \$93,624 to be used for the E-Rate Grant project in FY2017.	\$ 56,376
9.	LEE HIGH ROOF RECOAT PROJECTS	FY2017	PFA	Lee High -remove ballast rock and replace with foam roof - commons area between cafeteria and locker room, skylights removed, boiler room, art room areas- COMPLETED	\$ 145,349
10.	WIRELESS INFRASTRUCTURE IMPROVEMENTS - ERATE PROGRAM	FY2017	PFA	Replace and upgrade wireless infrastructure at Lee, Dixon, Ware, Bessie Weller, and McSwain schools. Total Project = \$181,500. SCS match = \$36,400. \$145,100 invoiced directly to federal government. Balance of \$93,624 from Technology Improvements Project Phase 2 to complete this project.	\$ 130,024
11.	COMMUNICATION SYSTEM FOR OUTSIDE SECURITY	FY2018	FY2017 BA2- \$50,000	Installation of communication/intercom system/equipment to provide outside communication to students and staff for safety and security of the building for Bessie Weller, Shelburne, Dixon, and Lee school buildings. Funding includes \$50,000 from Education Fund, and a proposed School Security Grant = \$100,000	\$ 150,000
12.	DIXON ROOF RECOAT PROJECT	FY2018	FY2017 BA2	Dixon- recoat total roof to extend warranty- back and center sections of the building COMPLETED FY2017- \$42,081. FRONT SECTION TO BE COMPLETED FY2018	\$ 51,700
13.	LEE HIGH ROOF RECOAT PROJECT - LEE	FY2018	FY2017 BA2	Lee High -recoat front section of the roof- front half of building	\$ 70,000
14.	LEE HIGH TRACK REPAIRS	FY2018	FY2017 BA2	Patching and repairing areas of the track due to damage from wear and tear	\$ 20,000
15.	LEE HIGH SCHOOL	FY2018	FY2017 BA2	Furniture and equipment for Lee High School	\$ 200,000
16.	SCHOOL TRANSPORTATION RESERVE	FY2018	FY2017 BA2	Additional contribution to school transportation reserve	\$ 50,000
17.	SCHOOL FURNITURE/EQUIPMENT	FY2018	FY2017 BA2	Annual funding to purchase/replace school furniture/equipment	\$ 50,000

**STAUNTON CITY SCHOOLS
CAPITAL INVESTMENT PLAN
FY2017 - FY2021
SCHOOL CIP FUND 966**

18.	SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	FY2018	FY2017 BA2	Annual funding to replace school building mechanical systems/maintenance/ grounds equipment	\$	100,000
19.	TECHNOLOGY RESERVE	FY2018	FY2017 BA2	Annual funding to replace technology infrastructure/network equipment	\$	50,000
20.	VEHICLE RESERVE	FY2018	FY2017 BA2	Annual funding to replace maintenance vehicles	\$	50,000
21.	SCHOOL TRANSPORTATION RESERVE	FY2018	FY2018 BUDGET	Annual contribution to school transportation reserve	\$	50,000
22.	LEE HIGH AUDITORIUM SCHOOL ROOF REPLACEMENT	FY2019		Replace rock and ballast roof with foam over the auditorium. Move Project to FY2019 from FY2018	\$	125,000
23.	LEE HIGH SCHOOL	FY2019		Furniture and equipment for Lee High School	\$	200,000
24.	BESSIE WELLER SCHOOL	FY2019		Additional parking is needed due to increased enrollment- Move Project to FY2019 from FY2017- Project needs to wait on the VDOT SRTS Grant project to be completed. Update costs to \$75,000	\$	75,000
25.	SCHOOL TRANSPORTATION RESERVE	FY2019	FY2019 BUDGET	Annual contribution to the school transportation reserve	\$	50,000
26.	LEE HIGH SCHOOL	FY2019	BONDS / DEBT	Renovate/re-build Lee High School to modern standards for technology, class size, gym, athletic fields, and school bus storage area and transportation office.	\$	40,000,000
27.	SCHOOL FURNITURE/EQUIPMENT	FY2019		Annual funding to purchase/replace school furniture/equipment	\$	50,000
28.	SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	FY2019		Annual funding to replace school building mechanical systems/ maintenance/ grounds equipment	\$	100,000
29.	STORAGE BUILDING	FY2019		Purchase land and build a multi-purpose building for surplus equipment/furniture storage, cafeteria food storage for frozen foods and dry food storage, technology workspace and storage, and maintenance shop	\$	2,500,000
30.	TECHNOLOGY RESERVE	FY2019		Annual funding to replace technology infrastructure/network equipment	\$	50,000
31.	VEHICLE RESERVE	FY2019		Annual funding to replace maintenance vehicles	\$	50,000
32.	SCHOOL TRANSPORTATION RESERVE	FY2020	FY2020 BUDGET	Annual contribution to school transportation reserve	\$	50,000
33.	SCHOOL FURNITURE/EQUIPMENT	FY2020		Annual funding to purchase/replace school furniture/equipment	\$	50,000
34.	SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	FY2020		Annual funding to replace school building mechanical systems/ maintenance/ grounds equipment	\$	100,000
35.	TECHNOLOGY RESERVE	FY2020		Annual funding to replace technology infrastructure/network equipment	\$	50,000
36.	VEHICLE RESERVE	FY2020		Annual funding to replace maintenance vehicles	\$	50,000
37.	SCHOOL FURNITURE/EQUIPMENT	FY2021		Annual funding to purchase/replace school furniture/equipment	\$	50,000
38.	TECHNOLOGY RESERVE	FY2021		Annual funding to replace technology infrastructure/network equipment	\$	50,000

STAUNTON CITY SCHOOLS
CAPITAL INVESTMENT PLAN
FY2017 - FY2021
SCHOOL CIP FUND 966

39. VEHICLE RESERVE	FY2021	Annual funding to replace maintenance vehicles	\$	50,000
40. SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	FY2021	Annual funding to replace school building mechanical systems/ maintenance/ grounds equipment	\$	100,000
41. SCHOOL TRANSPORTATION RESERVE	FY2021	FY2021 BUDGET Annual contribution to school transportation reserve	\$	50,000
42. SCHOOL FURNITURE/EQUIPMENT	FY2021	Annual funding to purchase/replace school furniture/equipment	\$	50,000
43. SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	FY2021	Annual funding to replace school building mechanical systems/ maintenance/ grounds equipment	\$	100,000
44. A R WARE SCHOOL	FY2021	Additional parking is needed for school events due to increased enrollment. Update costs to \$75,000	\$	75,000
<u>PROJECTS NOT SCHEDULED OR NOT FUNDED (NS/NF)</u>				
45. DIXON EDUCATIONAL CENTER	NS/NF	Renovate and upgrade Dixon Educational Center to modern standards for technology, class size, gym, etc.	\$	15,000,000
46. PARKING LOTS/ ROADWAYS	NS/NF	Repave all school parking lots and roadways. Annual funding \$100,000	\$	100,000

PFA = PROJECT FUNDED AND APPROVED

FY2017 BA2 = FY2017 BUDGET AMENDMENT #2 - SCHEDULED FOR MAY 2017

TOTAL CIP \$ 61,335,028

FY2015- COMPLETED \$ 400,000
FY2016- COMPLETED AND IN PROGRESS \$ 450,421

FY2017 -FY2021 CIP PLAN

FY2017 \$ 517,907
FY2018 \$ 841,700
FY2019 \$ 43,200,000
FY2020 \$ 300,000
FY2021 \$ 525,000

Unscheduled Projects \$ 15,100,000

TOTAL FY2017 - FY2021 + UNSCHEDULED PROJECTS CIP PLAN \$ 60,484,607

SOURCE OF FUNDS- FY2017 CIP Projects

FY2017	Transfer from City General Fund to School CIP Fund	\$	150,000
FY2017	Transfer from Education Fund for School Bus Reserve	\$	50,000
FY2017	Proposed School Security Equipment Grant	\$	100,000
FY2017	FY2016 Budget Amendment No. 2	\$	453,207
TOTAL FY2017		\$	753,207

SOURCE OF FUNDS- FY2018 CIP Projects

FY2018	Transfer from Education Fund for Transportation Reserve	\$	50,000
FY2018	Proposed School Security Equipment Grant	\$	100,000
FY2018	FY2017 Budget Amendment No. 2 (Appropriation of FY2016 Unassigned Fund Balance)	\$	691,700
TOTAL FY2018		\$	841,700

**CITY OF STAUNTON
CAPITAL INVESTMENT PLAN
STORM WATER FUND**

COMPLETED STORM DRAIN PROJECTS		DATE COMPLETED		
2401 N AUGUSTA STREET	FY2011	Re-work the entrance to 2401 N Augusta St and replace/modify the DI top in Ravine Street	\$	15,000
WOODLAND /OAK TERRACE	FY2011	Replace existing culverts and drop inlets and add additional drop inlets to provide drainage and stop water pooling	\$	54,853
THIRD STREET APARTMENTS	FY2011	Grade an earth berm to capture runoff and install yard inlet over existing storm drain to prevent runoff into yards	\$	15,000
810 EAST BEVERLEY STREET	FY2012	Install inlet and culvert under E. Beverley St and C&G on North side to existing inlet to capture drainage	\$	25,000
THORNROSE AVENUE 514	FY2014	New storm drain system- completed November 2014	\$	199,845
PINEHURST ROAD	FY2016	Install additional storm drain piping and outlet protection- COMPLETED JUNE 2016	\$	10,155
VICKERS /STUART / BUTTERMILK BRANCH	FY2017	Necessary as a result of the W. Beverley / Anderson / Heydenreich project to improve street drainage in the area and improve an existing makeshift system before discharging into Buttermilk Branch. COMPLETED DECEMBER 2016	\$	919,980
3 MONTGOMERY AVENUE	FY2017	Raise existing sidewalk, re-grade gutter to existing inlet to prevent runoff from entering residence basement and ponding in yard	\$	15,000
TOTAL STORM WATER PROJECTS COMPLETED			\$	1,254,833
FY2017				
TMDL PERMIT MANDATE IMPROVEMENT PROJECT- STAUNTON/AUGUSTA HEALTH DEPARTMENT FILTERRAS	FY2017	Annual projects to improve storm water quality by reducing pollutant discharge of sediment, nitrogen, and phosphorus to meet TMDL requirements- total maximum daily load. Project includes installing two filterra units at Staunton/Augusta Health Department parking lot on North Augusta Street	\$	40,000
MEADOWBROOK	FY2017	Install spring boxes and storm drain/inlets along Meadowbrook outlet to existing pond	\$	59,910
TOTAL STORM WATER PROJECTS FY2017			\$	99,910
FY2018				
MISCELLANEOUS STORM DRAIN IMPROVEMENTS	FY2018	Storm drain improvements at 501 W Beverley St and Hersey Tire	\$	50,000
ENGLEWOOD DRIVE	FY2018	Project includes large diameter piping from Churchville- Englewood out Englewood and Shutterlee Mill past Crestwood. Plans are complete. Revenue Sharing Grant awarded = \$725,000 to pay for stormwater, \$308,762 from StormWater Fund to pay for balance of project or apply for an additional Revenue Sharing Grant to complete this project	\$	1,033,762
774 NEW HOPE ROAD	FY2018	Project includes replacing undersized/failing culvert and improving roadway shoulders on National Avenue near intersection with New Hope Road	\$	50,000
TOTAL STORM WATER PROJECTS FY2018			\$	1,133,762

**CITY OF STAUNTON
CAPITAL INVESTMENT PLAN
STORM WATER FUND**

FY2019			
MISCELLANEOUS STORM DRAIN IMPROVEMENTS	FY2019	Storm drain improvements at 530 Buttermilk Spring Road, and 674 E. Beverley Street	\$ 50,000
ARMSTRONG AVE- JIFFY MART- GRUBERT	FY2019	Project is necessary to eliminate street drainage from discharging into rear yards and washing out gravel parking lot behind Jiffy Mart; project includes installation of new inlets on Armstrong Avenue and new storm piping from Armstrong Avenue down to Grubert Avenue	\$ 150,000
TAMS-CAROLINE-AUGUSTA	FY2019	Improvements to the area include removing water from yards and some minor improvement to street drainage.	\$ 600,000
TOTAL STORM WATER PROJECTS FY2019			\$ 800,000
FY2020			
TMDL PERMIT MANDATE IMPROVEMENT PROJECT- PEYTON CREEK (GYPSY HILL) STREAM RESTORATION	FY2020	Annual projects to improve storm water quality by reducing pollutant discharge of sediment, nitrogen, and phosphorus to meet TMDL requirements- total maximum daily load. Project includes restoring approximately 1,200 LF of Peyton Creek in Gypsy Hill Park including daylighting 300 LF of stream by removing existing culvert	\$ 1,200,000
TOTAL STORM WATER PROJECTS FY2020			\$ 1,200,000
FY2021			
MISCELLANEOUS STORM DRAIN IMPROVEMENTS	FY2021	526 Robin Street, Albermarle Avenue/Churchville Avenue	\$ 50,000
TOTAL STORM WATER PROJECTS FY2021			\$ 50,000

CITY OF STAUNTON
CAPITAL INVESTMENT PLAN
STORM WATER FUND

STORM DRAIN PROJECTS NOT SCHEDULED OR FUNDED				
POCAHONTAS-CAMPBELL	FY2022	Higgs Drainage Study identified this project to mitigate runoff into buildings and yards of 10-15 properties/yards	\$	800,000
HILLCREST STORM SEWER	NS/NF	Improve the storm drainage system in the area of Craig Drive, Audubon and Thomas Street as well as overland drainage in yard areas.	\$	1,610,611
BAYLOR / GLEN / HENDREN	NS/NF	Construction of a storm drainage system from the Woodlee Terrace Apartments, down Baylor Street to tie into the existing Springhill Road System	\$	1,783,963
202 YARDLEY SQUARE	NS/NF	Build up one side of the ditch along Augusta Street and extend it towards Baldwin Place Road to prevent runoff into yards at Yardley and Smithleigh	\$	15,000
906 GREENVILLE AVENUE / KLINE'S ICE CREAM	NS/NF	Install drainage system to collect runoff at Grandon and Commodore and pipe to Greenville Avenue to prevent runoff and flooding	\$	85,000
TAMS /WESTMORELAND	NS/NF	Install drainage system to collect runoff to prevent runoff flowing into residential yards	\$	120,109
STOCKER / BELMORE /CHURCHVILLE	NS/NF	Replace existing undersized drains and put above ground drainage below ground	\$	370,640
UPPER COLLEGE PARK	NS/NF	Project will incorporate a number of smaller drainage problems and remove water from properties that are routinely wet	\$	2,190,664
EDGEWOOD / PARKWOOD	NS/NF	Storm drain to mitigate runoff into 10 properties' yards. Project is necessary before Tams/Westmoreland project can be built	\$	350,000
CHESAPEAKE /ARMENTROUT / WEST BEVERLEY	NS/NF	Improve overland drainage in the area and eliminate a very bad ditch system along Birch Street	\$	414,937
LIVIA PROPERTIES #2	NS/NF	Replace and reroute storm drain from its present location under the Livia Properties building to the northern side of the building	\$	360,000
NEW STREET at the BEVERLEY	NS/NF	Flooding in the Beverley Building basement: Owner to install backflow preventer in floor drains and City to re-line storm drain and inlets	\$	40,000
LEWIS STREET - BEARS AND BLANKETS	NS/NF	Install concrete retaining wall as a levee to prevent flood water from Peyton Creek from entering building	\$	88,452
RED OAKS /FRONTIER	NS/NF	Install drainage system to prevent runoff into Frontier Museum and parking lot of Dice's Inn	\$	112,255
MARKET / NEW / AUGUSTA	NS/NF	Install drainage system to collect runoff on Market Street	\$	115,745
ORCHARD LANE 1808	NS/NF	Install inlet at LP of North Drive, 2 inlets in Orchard Lane and install connecting storm drains to existing MH to the east	\$	75,000
SHEETS /BLAIR	NS/NF	Re-direct runoff into wooded area to prevent pooling of water in street	\$	34,310
DRISCOLL	NS/NF	Collect and pipe runoff down Driscoll to Greenville Avenue	\$	192,432

CITY OF STAUNTON
CAPITAL INVESTMENT PLAN
STORM WATER FUND

ENGLEWOOD DRIVE STORM DRAIN- PHASE II (formerly- CHURCHVILLE AVE PHASE IV-B)	NS/NF	Second phase of storm drain construction	\$	1,207,954
LIVIA PROPERTIES #1	NS/NF	Install drainage system to collect runoff from Pierce Street to prevent washout of aggregate drive/parking area	\$	66,000
OAK RIDGE / COMMERCE	NS/NF	Install drainage system to collect runoff on Oak Ridge Circle and pipe runoff through 4 lots across Meadowbrook through 2 more lots and on to Commerce Road	\$	150,506
VALLEY VIEW /COLLEGE CIRCLE	NS/NF	Install drainage system to release water runoff into College Park Storm Sewer	\$	143,497
NORTH AUGUSTA ST 1603	NS/NF	Extend the storm sewer to an adequately sized storm drain near the intersection of Woodrow and Dogwood	\$	118,950
403 MARSHALL ROAD	NS/NF	Construct earth berm to prevent runoff from Crosscrest Section 2	\$	10,000
GUY STREET	NS/NF	Install inlet and storm drain and connect to existing system at Guy & Plunkett	\$	152,250
MULBERRY ST APARTMENTS	NS/NF	Install multiple drop inlets along Mulberry St at apartment entrance to eliminate ponding, construct storm pipe down along side apartment complex and connect to existing storm inlet on Miller St Apartments	\$	35,000
1011 E BEVERLEY ST	NS/NF	Replace/relocate existing storm drain in front yard and construct storm pipe down to existing storm system at 1005 E Beverley St	\$	50,000
307 ELM STREET	NS/NF	Install inlet at corner of parking lot and connect to existing storm system in Elm St	\$	25,000
108 BAYLOR STREET	NS/NF	Install inlet at low point in street to eliminate ponding, construct storm pipe between 106 & 108 Baylor St and outfall in rear yard	\$	14,000
77 WOODLEE ROAD	NS/NF	Convert existing storm manhole into drop inlet to eliminate ponding along street shoulder, regrade shoulder to provide positive drainage to inlet	\$	10,000
10 WESTON DRIVE	NS/NF	Construct asphalt berm along Weston Dr to Lambert St, install drop inlet at Lynnhaven/Lambert and connect to existing storm system just west of Lynnhaven/Lambert	\$	18,000
ALPINE ROAD/NORTH DRIVE	NS/NF	Construct storm culvert across Alpine Rd from northeast corner of intersection to southwest corner of the intersection	\$	20,000
MEADOWBROOK ROAD/N AUGUSTA STREET	NS/NF	Replace existing storm pipe crossing N Coalter St at 200 Meadowbrook Rd	\$	12,000
315 COLLEGE CIRCLE	NS/NF	Install inlet at low point in street to eliminate ponding, construct storm pipe between 313 & 315 College Cr and outfall in rear yard	\$	17,000
2704 KNOLLWOOD DRIVE	NS/NF	Reconstruct existing ditch through rear yard and remove existing concrete slab obstructing ditch flow	\$	15,000

CITY OF STAUNTON
CAPITAL INVESTMENT PLAN
STORM WATER FUND

304 RAINBOW DRIVE	NS/NF	Install inlets upstream of 304 Rainbow Dr and connect to existing storm system at Rainbow/Windemere	\$	77,300
1617 BUICK STREET	NS/NF	Construct storm pipe from existing storm outfall in rear of house through rear yards and alleys to Packard St, install reverse drop inlet in Hays Ave	\$	60,000
1023 RIDGEMONT DRIVE	NS/NF	Install curb and gutter along Ridgemont Dr, install drop inlets to capture street drainage, construct storm pipe down thru rear yards to existing storm system at 1007 E Beverley St	\$	145,000
563 HILLTOP DRIVE	NS/NF	Install inlets upstream 563 Hilltop Dr, construct storm beyond curve in road and install reverse inlet	\$	35,000
415 G STREET	NS/NF	Install drop inlet at 415 G St and storm pipe down G St to Fourth St	\$	35,000
BURBANK STREET	NS/NF	Reconstruct entrance at Burbank St/Richmond Rd to provide positive drainage to existing inlets	\$	30,000
MASON ST - RANDOLPH STREET	NS/NF	Install multiple drop inlets in yard areas to eliminate wet areas; install underdrains to capture springs	\$	75,000
TOTAL STORMWATER PROJECTS NOT SCHEDULED / NOT FUNDED			\$	11,281,575
TMDL PERMIT MANDATE IMPROVEMENT PROJECTS NOT SCHEDULED OR FUNDED				
GREEN HILLS INDUSTRIAL PARK	FY2023	Annual projects to improve storm water quality by reducing pollutant discharge of sediment, nitrogen, and phosphorus to meet TMDL requirements- total maximum daily load. Project includes converting two existing dry detention basins into wet ponds with sediment forebays	\$	800,000
GYPSY HILL PARK GOLF COURSE	NS/NF	Install gravel filter & filter strip	\$	1,600
STAUNTON CROSSING STREAM RESTORATIONS	NS/NF	Restore approximately 4,000 LF of stream segments throughout the Staunton Crossing development	\$	4,000,000
VILLAGES - ASYLUM CREEK STREAM RESTORATION	NS/NF	Restore approximately 1,400 LF of Asylum Creek through the Villages at Staunton development	\$	1,400,000
GREENVILLE AVE & E HAMPTON ST (ADJACENT TO ASYLUM CREEK)	NS/NF	Construct a riparian buffer along Asylum Creek at Greenville/Hampton	\$	3,000
ROBERT E LEE HIGH SCHOOL STREAM RESTORATION	NS/NF	Restore approximately 1,000 LF of stream adjacent to Lee High School on N Coalter St	\$	1,000,000
CITY LIBRARY	NS/NF	Install filter strip and permeable pavers at City Library on Churchville Ave	\$	71,400
FIRE STATION 2	NS/NF	Convert existing extended detention basin at Fire Station 2 on Grubert St into a bio retention basin	\$	33,500
FIREHOUSE PARKING LOT	NS/NF	Construct bio retention basins and permeable pavers	\$	65,500

CITY OF STAUNTON
CAPITAL INVESTMENT PLAN
STORM WATER FUND

GYPSY HILL PARK	NS/NF	Construct vegetated swale, two bio retention basins and grass swale	\$	147,700
NEW STREET PARKING LOT	NS/NF	Installing three filterra units and permeable pavers	\$	110,600
WHARF PARKING LOT	NS/NF	Install permeable pavers	\$	83,800
WATER FOUNTAIN PARK	NS/NF	Construct bio retention basin	\$	39,400
FIRE STATION 1	NS/NF	Installing a filterra unit, tree box, bio retention area and permeable pavers at Fire Station 1 on N Augusta St	\$	50,700
SALT STORAGE	NS/NF	Construct bio retention basin	\$	33,800
MONTGOMERY HALL PARK	NS/NF	Construct vegetated swale and bio retention basin	\$	143,700
THOMAS DIXON ELEMENTARY SCHOOL	NS/NF	Construct rainwater harvesting system on school building and two bio retention basins	\$	153,200
BESSIE WELLER ELEMENTARY SCHOOL	NS/NF	Construct two bio retention basins and upgrade existing bio retention basin	\$	155,800
HARDY PARKING LOT	NS/NF	Install permeable pavers	\$	68,000
GYPSY HILL GOLF COURSE (ADJACENT TO CANAAN STREET)	NS/NF	Construct infiltration basin	\$	13,000
SHELBURNE MIDDLE SCHOOL	NS/NF	Convert existing dry detention basin into a bio retention basin	\$	87,200
ROBERT E LEE HIGH SCHOOL	NS/NF	Construct two bio retention basins and install a rainwater harvesting system	\$	330,000
AUGUSTA STREET PARKING LOT	NS/NF	Install permeable pavers	\$	13,800
MCSWAIN ELEMENTARY SCHOOL	NS/NF	Install a rainwater harvesting system	\$	125,500
TOTAL TMDL PROJECTS NOT SCHEDULED / NOT FUNDED			\$	8,931,200
FY2017 - FY2021			\$	3,283,672
STORM WATER PROJECTS NOT SCHEDULED OR FUNDED			\$	11,281,575
TMDL PERMIT MANDATE IMPROVEMENT PROJECTS NOT SCHEDULED / NOT FUNDED			\$	8,931,200
TOTAL STORM WATER FUND PROJECTS			\$	23,496,447

**CITY OF STAUNTON
CAPITAL INVESTMENT PLAN
SEWER FUND**

FY2017					
SEWER LINES	FY2017	2017 BUDGET	Manhole rehabilitation - 50 each	\$	50,000
			TOTAL SEWER PROJECTS FY2017	\$	50,000
FY2018					
ENGLEWOOD DRIVE	FY2018	2018 BUDGET	Replace sewer line during construction of storm drain project	\$	376,983
			TOTAL SEWER PROJECTS FY2018	\$	376,983
FY2019					
SEWER LINES	FY2019	2019 BUDGET	Annual replacement of old sewer lines and manholes throughout the City	\$	300,000
STAUNTON CROSSING	FY2019	BONDS / DEVELOPER	Installation of 5,200 LF sewer force main and pump station to serve second phase of development	\$	1,112,500
			TOTAL SEWER PROJECTS FY2019	\$	1,412,500
FY2020					
ROSE HILL CIRCLE SEWER LINE	FY2020	2020 BUDGET	Rose Hill Circle- install sanitary sewer in the 100 and 200 blocks to provide City sewer services currently being served by septic systems	\$	318,000
			TOTAL SEWER PROJECTS FY2020	\$	318,000
FY2021					
SEWER LINES	FY 2021	2021 BUDGET	Annual replacement of old sewer lines and manholes throughout the City	\$	300,000
			TOTAL SEWER PROJECTS FY2021	\$	300,000
PROJECTS NOT SCHEDULED OR NOT FUNDED (NS / NF)					
COMMERCE ROAD SEWER LINE	NS/NF		Phase 2-Replacement of the Commerce Road sewer line at L190-L197. Second year of funding.	\$	565,000
COMMERCE ROAD SEWER LINE	NS/NF		Phase 3 - Replacement of the Commerce Road sewer line at L197- L243	\$	1,400,000
COMMERCE ROAD SEWER LINE	NS/NF		Phase 4 - Replacement of the Commerce Road sewer line at L243-L265	\$	550,000
CHURCHVILLE AVE PHASE IV-B	NS/NF		Replace sewer line during construction of storm drain project	\$	161,675
VERONA /NORTH END BYPASS SEWER LINE	NS/NF		Construct a sewer line from the northern end of the City limits on Rt 11 at Verona back to Rt262 to serve Green Hills Industrial Park and other commercial and residential properties	\$	1,500,000
TOTAL PROJECTS NOT SCHEDULED				\$	4,176,675
TOTAL SEWER FUND CIP				\$	6,634,158

**CITY OF STAUNTON
CAPITAL INVESTMENT PLAN
WATER FUND**

FY2017

WATER LINES	FY2017	WF BUDGET	Annual replacement of old/undersized water lines throughout the City -- 1990 DRAPER ADEN STUDY RECOMMENDATION	\$	250,000
RAW WATER SYSTEM EVALUATION: TASK 1- GARDNER SPRINGS AND GARDNER SPRINGS PUMP STATION	FY2017	WF BUDGET	Engineering study for Gardner Springs to identify / evaluate options for upgrading water source for flood protection, and electrical / delivery reliability and redundancy	\$	294,500
BETSY BELL TANK	FY2017	WF BUDGET	Paint interior and exterior of Betsy Bell water storage tank-COMPLETED	\$	30,700
TOTAL WATER PROJECTS FY2017				\$	575,200

FY2018

STERLING STREET WATERLINE LOOP- PHASE I	FY2018	WF BUDGET	Extend approximately 1,035 LF of waterline at end of Sterling Street and loop with Red Oak Drive to improve service to Staunton Crossing and Frontier Center development on east side of City. Recommended in Draper Aden 2016 Richmond Avenue Study	\$	200,000
ENGLEWOOD DRIVE	FY2018	WF BUDGET	Replace water line on Englewood Drive from Churchville Avenue to Shutterlee Mill Road during construction of storm drain project	\$	158,641
WATER TREATMENT PLANT CHEMICAL STORAGE TANK REPLACEMENT	FY2018	WF BUDGET	Engineering study/design to replace 3 large plastic chemical storage tanks and piping inside of WTP Chemical Building due to age and condition	\$	50,000
TOTAL WATER PROJECTS FY2018				\$	408,641

FY2019

STERLING STREET WATERLINE LOOP-PHASE II	FY2019	WF BUDGET	Extend approximately 1,855 LF of waterline at end of Sterling Street and loop with Red Oak Drive to improve service to Staunton Crossing and Frontier Center development on east side of the City. Recommended in Draper Aden 2016 Richmond Road Study	\$	500,000
WATER TREATMENT PLANT EMERGENCY GENERATOR REPLACEMENT	FY2019	WF BUDGET	Replace 1979 300kW emergency generator at WTP	\$	75,000
WATER TREATMENT PLANT BOILER REPLACEMENT	FY2019	WF BUDGET	Replace 1975 boiler at WTP	\$	75,000
WATER TREATMENT PLANT WINDOW REPLACEMENT	FY2019	WF BUDGET	Complete the replacement of remaining windows at WTP	\$	60,000
WATER TREATMENT PLANT CHEMICAL STORAGE TANK	FY2019	WF BUDGET	Replace 3 large plastic chemical storage tanks and piping inside WTP Chemical Building	\$	300,000
RICHMOND ROAD WATERLINE UPGRADE	FY2019	BOND FUNDS	Upgrade approximately 8,360 LF of existing waterline (undersized and in poor condition) to improve service along Richmond Road and to the Staunton Crossing and Frontier Center developments on east side of the City. Recommended in the Draper Aden 2016 Richmond Road Study	\$	2,012,000
GARDNER SPRINGS - UPGRADE PUMPS AND PARALLEL 16" LINE FROM GARDNER SPRINGS	FY2019	BOND FUNDS	Installation of a 16" line parallel to the existing line and upgrade the pump station to increase the raw water supply from this source to provide redundancy and capacity for future development. Bond financed project.	\$	8,000,000
TOTAL WATER PROJECTS FY2019				\$	11,022,000

**CITY OF STAUNTON
CAPITAL INVESTMENT PLAN
WATER FUND**

FY2020

WATER LINES	FY2020	WF BUDGET	Annual replacement of old/undersized water lines throughout the City -- 1990 DRAPER ADEN STUDY RECOMMENDATION	\$	300,000
RAW WATER SYSTEM EVALUATION: TASK 2- NORTH RIVER RESERVOIR TUNNEL EVALUATION	FY2020	WF BUDGET	Engineering study for nearly 100 year old partially collapsed tunnel that carries water source transmission main from dam to WTP to evaluate condition and identify alternatives for repair/upgrade.	\$	100,000
RAW WATER SYSTEM EVALUATION: TASK 3- NORTH RIVER RESERVOIR RAW WATER PIPELINE EVALUATION	FY2020	WF BUDGET	Engineering study for North River raw water line from Staunton Dam to WTP for alternatives to upgrade 16 miles of nearly 100 year old water source transmission main.	\$	100,000
TOTAL WATER PROJECTS FY2020				\$	500,000

FY2021

WATER LINES	FY2021	WF BUDGET	Annual replacement of old/undersized water lines throughout the City -- 1990 DRAPER ADEN STUDY RECOMMENDATION	\$	300,000
TOTAL WATER PROJECTS FY2021				\$	300,000

PROJECTS NOT SCHEDULED OR NOT FUNDED (NS/NF)

COMMERCE ROAD WATER LINE EXTENSION (ROUTE 11)	NS/NF		Extend approximately 2300 ft of 12" water line from Rt 262 along the west side of Commerce Road in front of Ingleside to Technology Drive to increase water pressure for the remainder of the Olde South subdivision. Funding expected from private developer.	\$	225,000
NORTH RIVER RAW WATER LINE	NS/NF		Construction for repair, reline, replacement or new parallel raw water line from the Staunton Dam to the Water Treatment Plant	\$	20,000,000
FRANKLIN HILL ZONE BOOSTER PUMP STATION	NS/NF		Installation of a booster pump in the Franklin Hill Zone to serve West Beverley Street (and adjacent street) west of Van Fossen Lane. Project is necessary should ACSA demand increase in Blackburn	\$	900,000
STATLER BLVD WATERLINE LOOP	NS/NF		Construct approximately 3,220 LF of waterline in Statler Blvd to create loop between Greenville Avenue and Richmond Road to improve service to development on east side of City for Staunton Crossing and Frontier Center. Recommended in Draper Aden 2016 Richmond Road Study	\$	900,000
WATER TREATMENT PLANT FILTER BUILDING	NS/NF		Engineering study/design to replace old large diameter piping in Westside Pipe Gallery at WTP Filter Building	\$	20,000
WATER TREATMENT PLANT FILTER BUILDING	NS/NF		Replace old large diameter piping in Westside Pipe Gallery at WTP Filter Building	\$	50,000
TOTAL PROJECTS NOT SCHEDULED / NOT FUNDED				\$	22,095,000

TOTAL WATER FUND CIP

\$ 34,900,841

**CITY OF STAUNTON
CAPITAL INVESTMENT PLAN
PARKING FUND**

		SOURCE OF FUNDS		
FY2018				
JOHNSON STREET GARAGE	GF TRANSFER	Concrete and structural repairs to the decking and support system for the Johnson Street Garage	\$	250,000
NEW STREET GARAGE	2018 BUDGET	Repaint the exterior surfaces of the New Street Garage	\$	50,000
		TOTAL PARKING FUND PROJECTS FY2018	\$	300,000
TOTAL PARKING FUND			\$	300,000

SOURCE OF FUNDS:

Transfer from the General Fund - FY2017 PROPOSED BUDGET AMENDMENT	\$	250,000
Parking Fund Budget	\$	50,000
	\$	300,000

City Council
WORK SESSION
January 12, 2017
6:15 p.m.

Council Members Present: Mayor Dull, Vice Mayor Kier, Council Members Curren, Harrington, Oakes and Obenschain.

Council Member Absent: Council Member Holmes

The Mayor called the work session of City Council to order. The invocation/moment of silence was given by Ms. Oakes.

1. Consideration of Work Session and Regular Meeting Agendas

Consistent with Procedural Memorandum No. 3, amended by Council at its organization meeting on July 1, 2016, the agendas were presented for Council consideration.

Mr. Obenschain moved to approve the Work Session and the Regular Meeting agendas as presented.

The motion was seconded by Dr. Harrington and carried unanimously as follows:

Dr. Harrington	aye	Mayor Dull	aye
Mr. Obenschain	aye	Ms. Oakes	aye
Vice Mayor Kier	aye	Dr. Curren	aye

2. Discussion of a Resolution to Authorize a Performance Agreement with the Virginia Economic Development Partnership for the Purposes of a Virginia Business Ready Sites Program Site Characterization Grant

Mr. Billy Vaughn, Director of Community Development, stated that the Virginia Business Ready Sites Program (VBRSP) was established to identify and assess the readiness of potential industrial or commercial sites (at least 100 acres) in Virginia for marketing for industrial or commercial economic development purposes, thereby enhancing Virginia's infrastructure and promoting its competitive business environment.

Through VBRSP, localities may obtain grants, the purpose of which is to conduct a site assessment to quantify the level of existing development and the additional development required to bring a site to a level that will enable it to be marketed for industrial or commercial economic development purposes.

The City submitted an application for such a grant to the Virginia Economic Development Partnership (VDEP) to assist with the costs of assessment of Staunton Crossing and has been awarded a grant in the amount of \$5,000.

This will be Item D on the regular agenda.

3. Review and Discussion of the Capital Investment Plan

Mr. Steve Owen, City Manager, explained the process for review and discussion of the five year capital investment plan. He noted that the purpose of the capital investment plan was to help inform the budget process.

Ms. Jeanne Colvin, Chief Financial Officer, provided a review of the annual update to the Capital Investment Plan for all City funds and the Education Fund. City and School Board staff updated the plan to review existing projects and revise projects, and to include new projects.

The plan was presented initially to City Council at its work session on January 12, 2017, with additional review and discussion planned for work sessions on January 26, 2017, and February 9, 2017.

The School Board reviewed the school capital projects on December 12, 2016, and is scheduled to consider the Education Fund CIP on January 9, 2017.

On January 19, 2017, an overview of the plan will be presented to the Planning Commission, which will conduct a public hearing and consider the plan at its meeting on February 16, 2017.

Final consideration of the CIP is scheduled for City Council on February 23, 2017.

Mr. Owen stated that staff was taking a look at different strategies for the police and fire department renovations as well as the library.

Discussion ensued regarding the high school project. After much discussion it was the consensus of Council that \$40 million be placed in the CIP as a draft figure for funding the school project.

The work session adjourned at 7:20 p.m.

Linda L. Little, CMC
Clerk of Council

REGULAR MEETING OF STAUNTON CITY COUNCIL
Thursday, January 12, 2017
7:30 p.m.
Council Chambers

PRESENT: Carolyn W. Dull, Mayor
Ophie A. Kier, Vice Mayor
Erik D. Curren
James J. Harrington
Andrea W. Oakes
Walter J. Obenschain

ABSENT: R. Terry Holmes

ALSO PRESENT: Stephen F. Owen, City Manager
Steven L. Rosenberg, Deputy City Manager
Douglas L. Guynn, City Attorney
Linda L. Little, Clerk of Council

Mayor Dull called the meeting to order. The Pledge of Allegiance was recited in unison.

MAYOR'S REPORT

The Mayor read the following Proclamation and noted that she would be presenting it at the service being held Monday night at 7:00 p.m. at Central United Methodist Church:

PROCLAMATION

WHEREAS, Dr. Martin Luther King, Jr. was born on January 15, 1929 and during his lifetime, inspired Americans to participate in non-violent protests to support the ideals of equality for all; and

WHEREAS, the celebration of Dr. King's birthday serves as a reminder to all Americans to reaffirm their commitment to the basic principles that underlie our Constitution – equal treatment and justice for all; and

WHEREAS, the ideals of Dr. Martin Luther King, Jr. are worthy of reflection and serve as a reminder that improving the quality of life for all members of society is a responsibility of every member of our society;

NOW, THEREFORE, I, Carolyn W. Dull, Mayor of the City of Staunton, VA., do hereby proclaim Monday, January 16, 2017 to be

MARTIN LUTHER KING, JR. DAY

in the City of Staunton and encourage Stauntonians to rededicate themselves to the principles of respect for human rights and freedom, of belief in non-violence, and of commitment to improving their City through community service and volunteerism.

Signed this 12th day of January, 2017.

s/Carolyn W. Dull

Carolyn W. Dull

Mayor

ADDITIONAL ITEMS BY MEMBERS OF COUNCIL

Dr. Harrington stated that the Nominations Committee had recently met and he moved to make the following appointments:

Bicycle and Pedestrian Advisory Committee – to appoint Doug Lane to fill the unexpired term of Won Un.

Blue Ridge Criminal Justice Board – to appoint Judge Charles Ricketts to a two-year term, effective January 1, 2017, and ending December 31, 2018.

To reappoint Peter Boatner, Steve Rosenberg, Raymond Robertson, Dr. James R. Cooke, Jr. and Alex Caldwell each to another two-year term, beginning January 1, 2017, and ending December 31, 2018.

Cable Television Commission – to reappoint John Rorrer and Joseph Stagis each to a three-year term beginning January 1, 2017, and ending December 31, 2019.

Economic Development Authority – to reappoint Robert Baldygo to a four-year term beginning February 1, 2017, and ending January 31, 2021.

Historic Preservation Commission – to appoint Alexander Avery to fill the unexpired term of Abby Wightman.

Landscape Advisory Board – to reappoint Debbie Brown and Bart McDowell each to a three-year term beginning January 1, 2017, and ending December 31, 2019.

Library Board – to appoint Lisa Brooks to a four-year term beginning January 1, 2017, and ending December 31, 2020.

Recreational Advisory Commission – to reappoint Travis Cason and Brocky Nicely each to a three-year term beginning January 1, 2017, and ending December 31, 2019.

Social Services Advisory Board – to appoint Dianne Hill to a four-year term beginning January 1, 2017, and ending December 31, 2020.

Tourism Advisory Board – to reappoint Taylor Chenery to a three-year term beginning January 1, 2017, and ending December 31, 2019, and to appoint Rachel Salatin to a three-year term beginning January 1, 2017, and ending December 31, 2019.

Youth Commission – to appoint Katherine Johnson to fill the student vacancy for a three-year term beginning January 1, 2017, and ending December 31, 2019.

The motion was seconded by Vice Mayor Kier and carried unanimously as follows:

Mayor Dull	aye	Mr. Obenschain	aye
Dr. Harrington	aye	Ms. Oakes	aye
Dr. Curren	aye	Vice Mayor Kier	aye

Dr. Harrington added a note of appreciation to all the boards and commissions members for their service.

APPROVAL OF MINUTES

Ms. Oakes moved to approve the work session and regular meeting minutes of December 8, 2016. Mayor Dull noted that she would be abstaining because she was absent for that meeting.

The motion was seconded by Dr. Harrington and carried unanimously as follows:

Dr. Harrington	aye	Ms. Oakes	aye
Dr. Curren	aye	Vice Mayor Kier	aye
Mr. Obenschain	aye	Mayor Dull	abstain

REGULAR MEETING

A. Public Hearing to Consider Issues Regarding the Possible Renewal of the Cable Television Franchise to Comcast.

Mr. Steve Owen, City Manager, called on Greg Cook, Cable Television Commission Chairman, and Kurt Plowman, Chief Technology Officer, to explain the renewal process. Mr. Cook stated that in January 2002, the City entered into a non-exclusive franchise agreement with Comcast to construct, operate and maintain a broadband cable communications system in the city. The Agreement had an initial 10-year term, which was extended for an additional five years when Comcast exercised its right of extension in 2012. The term of the current agreement will expire early in 2017.

The Cable Television Commission is currently reviewing a newly proposed franchise agreement with Comcast. As part of the review process, the Commission has recommended that Council conduct a public hearing to obtain public input on Comcast's performance during the term of the current agreement. Such input will inform the Commission and city staff as the new agreement is finalized.

The Commission expects to have a new agreement ready for the franchise process required under the state code early in 2017.

The Public Hearing was opened.

Mr. Leslie Kipp, 16 Church Street, stated that he gets frustrated with Comcast service. He noted that his internet service locks up on him and they get tiling with cable television service.

Ms. Barbara Lee, 959 Donaghe Street, stated that she welcomes competition to Comcast.

Mr. Matt Fitzgerald, 261 Thornrose Avenue, wished to echo the comments from the previous speakers.

Mr. Clinton Davis, 219 Sunnyside Street, stated that he has Comcast for his internet and land line but has a digital antenna for his television. He explained the channels he gets using an antenna.

Mr. Aaron Bermer, 312 Fayette Street, asked how much the franchise renewal was costing Comcast or the city.

Mr. Plowman stated that the franchise agreement was the opportunity for Comcast to use the city's right-of-way, and no money would be exchanged. He noted that the new franchise would be for another 10 years with a possible five year extension. He stated that the agreement does not have any control over the costs, the content or the channels. He mentioned that this would be a non-exclusive agreement, and if another cable company wanted to come in the city would offer them the same terms.

Ms. Bertie Pannell, 310 Sunnyside Street, stated that she has been with Comcast from day one and liked their service. She mentioned that she tries to stay on top of the promotional offers from Comcast, but when she gets her bill the amount increases.

Mr. Cook stated that the franchise agreement deals with infrastructure in the city and because of FCC law, they are not allowed to be involved in the pricing structure. He reiterated that they have no control over pricing.

Mr. Aaron Bermer asked if another company were to come in, would the 10 years start at the time they enter the service area. Mr. Plowman indicated that it would.

There being no one else wishing to speak, the Public Hearing was closed.

Mr. Cook thanked Council for the opportunity to hold the public hearing and stated that they would take the citizens comments under advisement.

B. Public Hearing and Consideration of a Request by BIT Properties LLC to Rezone 1728A Churchville Avenue, 1730 Churchville Avenue, 1728 Englewood Drive and 1730 Englewood Drive from B-1, Local Business District, to R-4, High Density Residential District Conditional

Mr. Steve Owen, City Manager, called on Mr. Tim Hartless, Planner, to present this item to Council.

Mr. Hartless stated that BIT Properties LLC, is requesting to rezone 1728A Churchville Avenue, 1730 Churchville Avenue, 1728 Englewood Drive and 1730 Englewood Drive from B-1, Local Business District, to R-4, High Density Residential District Conditional.

The applicant previously submitted an application for rezoning to R-4, High Density Residential District, which had no conditions. That application was considered by Planning Commission in October, and was continued until November, when it was continued again. Prior to the December meeting of Planning Commission, the applicant revised the application, and a new ordinance of rezoning was submitted, to provide for rezoning to R-4, High Density Residential District Conditional. The new ordinance was advertised and the request was heard by Planning Commission at its December meeting. The conditions set forth in the new ordinance are:

Condition No. 1: The R-4 zoned property will be limited to no more than 59 units.

Condition No. 2: The rezoning shall not take effect until a minor subdivision plat is submitted and approved creating lots lines which match the zoning boundaries depicted on the “Rezoning Plat” and recorded in the Clerk’s Office of the Circuit Court for the City of Staunton.

The property is located between Englewood Drive and Churchville Avenue and was previously the site of Staunton Manor Nursing Home. The topography of the area consists of elevation decreases, west to east, from 1,570 feet to 1,545 feet. This is a decrease of 25 feet across the site. Adjacent zoning to the north is R-4, High Density Residential District, to the south is B-1, Local Business District, and to the east and west is R-2, Low Density Residential District. The “Generalized Land Use and Development Guide,” *Staunton, Virginia Comprehensive Plan 2010 – 2030*, designates this general area as Commercial with no specific density shown, and as High Density Residential with density of more than 20 units per acre. The site contains 3.387 acres and once developed, subject to the limit of 59 units, would have a density of 17.4 units per acre.

The proposed rezoning, if approved, would result in split zoning of the properties located at 1728A Churchville Avenue and 1728 Englewood Drive, with a portion as R-4, High Density Residential District Conditional, and a portion as B-1, Local Business District. During the rezoning process, staff expressed concerns with the creation of split-zoned parcels. The applicant addressed these concerns in the proposed ordinance of rezoning by requiring, as a condition of the effectiveness of the rezoning, approval and recordation of a new plat creating lot lines to match the proposed zoning boundaries.

The zoning narrative provided by Hamrick Engineering shows a multi-family development with 48 units and parking based on that same number of units.

During its review of the original rezoning application, which requested rezoning of the properties to R-4, High Density Residential District, City Engineering staff raised concerns about traffic and its potential impact on the surrounding neighborhood. The original Hamrick Engineering exhibit showed the only parking lot access from Englewood Drive. Englewood Drive is a narrow, substandard street. A revised exhibit from Hamrick Engineering was submitted, showing parking lot access from both Englewood Drive and Churchville Avenue. The traffic analysis provided by Hamrick Engineering estimates 348 trips per day, based on a mixed-use development of 48 residential units and retail use. Staff reviewed a table from the Virginia Department of Transportation (VDOT), showing the most current estimated average annual daily traffic volume for Churchville Avenue. The traffic increase estimated by Hamrick Engineering would be in addition to the estimates provided by VDOT. City engineering staff reviewed the revised request and determined that the proposed number of residential units would result in a manageable amount of increased traffic for both Englewood Drive and Churchville Avenue.

Prior to the Planning Commission’s public hearing, conducted on December 15, 2016, staff recommended approval of the request. At the public hearing, several individuals spoke in opposition to the request, citing concerns with the potential increase in traffic and the high density of development.

The Planning Commission, based on the proposed rezoning’s compliance with the *Comprehensive Plan* and consistency with good zoning practice, recommended approval of the proposed rezoning on a 3-1 vote.

The Public Hearing was opened.

Mr. Brasil Hamrick, Hamrick Engineering, explained that this was a classic land use rezoning. He noted that there was approximately 3.8 acres divided into five different tax parcels. He stated that one of the parcels is already zoned R-4, Residential, which represents 25% of the total acreage. He further stated that what the developers want to do is smooth out the zoning lines so that the property can be developed in an orderly fashion. Mr. Hamrick stated that this complies with the Comprehensive Plan, and the infrastructure is already in place to support the development.

Mr. Martin Schmidt, 1726 Englewood Drive, stated that he was concerned about the value of his property if these apartments were approved, as well as traffic and crime.

There being no one else wishing to speak, the Public Hearing was closed.

Dr. Harrington moved that Council approve the conditional rezoning and adopt the ordinance as submitted.

The motion was seconded by Dr. Curren and carried unanimously as follows:

Dr. Curren	aye	Vice Mayor Kier	aye
Mr. Obenschain	aye	Mayor Dull	aye
Ms. Oakes	aye	Dr. Harrington	aye

Ordinance No. 2017-01

AN ORDINANCE TO REZONE FROM B-1, LOCAL BUSINESS DISTRICT, TO R-4, HIGH DENSITY RESIDENTIAL DISTRICT CONDITIONAL CERTAIN TRACTS OF LAND LOCATED BETWEEN CHURCHVILLE AVENUE AND ENGLEWOOD DRIVE

WHEREAS, BIT Properties LLC (the “Owner”) is the Owner of the real property located at 1728A Churchville Avenue (PID 7615), 1730 Churchville Avenue (PID 7614), 1728 Englewood Drive (PID 7617), and 1730 Englewood Drive (PID 3941), in the City of Staunton, Virginia, apparently having acquired all of such parcels by Deed dated November 19, 2015, of record in the Clerk’s Office of the Circuit Court of the City of Staunton as Instrument #150002509;

WHEREAS, the aforesaid parcels contain in the aggregate 1.656 acres, more or less, as more particularly shown and described on the “Rezoning Plat” dated July 14, 2016, made by Hamrick Engineering, P.C. (the “Plat”), attached hereto and made a part hereof as **Exhibit 1**;

WHEREAS, the aforesaid parcels currently are zoned by the City of Staunton as “B-1 Local Business District”;

WHEREAS, the Owner has applied for a zoning classification change for 1730 Englewood Drive (PID 3941) and 1730 Churchville Avenue (PID 7614) and portions of 1728A Churchville Avenue (PID 7615) and 1728 Englewood Drive (PID 7617), as shown on the Plat,

now annexed and incorporated as **Exhibit 1**, from their current zoning of B-1, Local Business District, to R-4, High Density Residential District Conditional with the following conditions;

- Condition No. 1: The R-4 zoned property will be limited to no more than 59 units.
Condition No. 2: The rezoning shall not take effect until a minor subdivision plat is submitted and approved creating lots lines which match the zoning boundaries depicted in the above referenced "Rezoning Plat" and recorded in the Clerk's Office of the Circuit Court for the City of Staunton.

WHEREAS, the Planning Commission of the City of Staunton has considered the matter and recommended the proposed rezoning;

WHEREAS, this matter has been properly advertised, heard and considered; and

WHEREAS, these recitals are deemed an integral part of this ordinance.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Staunton, Virginia that the following described property be, and the same hereby is, rezoned from B-1, Local Business District, to R-4, High Density Residential District Conditional, as set forth in the Zoning Code of the City of Staunton, to-wit:

All those certain tracts of land containing in the aggregate 1.656 acres, more or less, situated in the City of Staunton, Virginia, located on the east side of Churchville Avenue and the west side of Englewood Drive, as more particularly shown and described on the "Rezoning Plat" dated July 14, 2016, made by Hamrick Engineering, P.C., attached hereto as **Exhibit 1**.

AND BE IT FURTHER ORDAINED THAT all provisions of Chapter 18.35, "R-4 High Density Residential District," of Title 18 of the Staunton City Code shall apply to the foregoing property, along with the following conditions:

- Condition No. 1: The R-4 zoned property will be limited to no more than 59 units.
Condition No. 2: The rezoning shall not take effect until a minor subdivision plat is submitted and approved creating lots lines which match the zoning boundaries depicted in the above referenced "Rezoning Plat" and recorded in the Clerk's Office of the Circuit Court for the City of Staunton.

Introduced: January 12, 2017
Adopted: January 12, 2017
Effective Date: January 12, 2017

s/Carolyn W. Dull
Carolyn W. Dull, Mayor

ATTEST: s/Linda L. Little
Linda L. Little, CMC
Clerk of Council

C. Consideration of an Ordinance to Amend the FY2017 Budget

Mr. Owen called on Ms. Jeanne Colvin, Chief Financial Officer, to present this item. She noted that the first budget amendment for fiscal year 2017 has been prepared for City Council's review and discussion. The total budget amendment equals \$6,832,838. The ordinance was introduced at Council's December 8 meeting, during which Council conducted a public hearing.

City Budget Amendment—\$4,726,954

The General Fund amendment includes \$88,104 for appropriations from prior year funds for mandated carry-forward expenditure/revenue balances for various grants and programs, and carry-forward funds for projects not completed at June 30, 2016. The amendment also includes appropriations of \$1,369,430 for other grant funds, donations and recovered costs for various departments. The total General Fund amendment is \$1,457,534.

The Debt Service Fund appropriates funds transferred from the General Fund, \$1,250,000, and the School CIP Fund, \$50,000, for debt payments to be reserved for the 2012 and 2013 General Obligation Bonds for the land purchase at Staunton Crossing, and the 2008 Literary Loans for school projects.

The Blue Ridge Court Services Grant Fund includes \$34,336 in additional grant funds received in FY2017 for Blue Ridge Court Services for mental health and substance abuse services.

The Community Development Fund appropriates \$250,000 received from the Commonwealth's Opportunity Fund for the Graphic Packaging expansion project.

The Grants Fund appropriates \$272,728 for a grant awarded to the Fire and Rescue Department from the Department of Homeland Security to purchase fire breathing apparatus equipment.

The Water Fund appropriates \$350,000 from prior year funds to complete the Lewis Street water line project and the Gardner Spring engineering study.

The Sewer Fund appropriates \$127,320 from prior year funds to complete the installation of a sewer line under the railroad at Staunton Crossing.

The Environmental Fund appropriates \$242 for additional grant funds received for the Litter Control grant program.

The Storm Water Fund appropriates \$67,401 from prior year funds to complete the Meadowbrook Road storm drain project.

The Capital Investment Fund appropriates \$867,393 for two CIP projects. A grant of \$283,646 was awarded from the Virginia Department of Transportation to the City for the Bessie Weller School safety access project. An additional \$583,747 is appropriated for the Frontier Center development project for the road and infrastructure project.

School Budget Amendment—\$2,105,884

The Education Fund amendment totaling \$419,294, appropriates \$275,224 for federal and state instructional programs for grant balances remaining at June 30, 2016 and additional grants

awarded for FY2017, and \$144,070 in general revenues and expenditures for various programs and local grants awarded.

The State Operated Programs Fund amendment, \$5,000, appropriates additional Title I grant funds awarded to the Shenandoah Valley Juvenile Detention Center for education supplies.

School CIP Fund 940: To close the School CIP Fund 940, reserves and fund balances are appropriated in the amount of \$815,795 to transfer these funds to the new School CIP Fund 966. The Adopted FY2017 Budget for the School CIP Fund 940 will also be closed and moved to the new School CIP Fund 966, resulting in a decrease in the fund of \$250,000. The net amendment to the School CIP Fund 940 equals \$565,795.

School CIP Fund 966: The School Capital Improvements Fund 966 (multi-year fund) amendment totaling \$1,115,795 includes additional Commonwealth of Virginia funds, \$100,000, for the School Security Grant awarded in FY2017 and local funds to complete the project of \$25,259. The grant will be used to purchase lights, cameras, radios and technology equipment for security systems for all school buildings.

The reserves and fund balance of the School CIP Fund 940, \$815,795, are appropriated as a transfer to the new multi-year School CIP Fund 966 to establish the School Bus Reserve and appropriate funds to complete the CIP projects approved in FY2016, including roof projects, technology projects, building improvements, and parking lot improvements at McSwain Elementary School. Funds are also appropriated to move the FY2017 Adopted Budget in the School CIP Fund 940 to the new multi-year School CIP Fund 966.

Dr. Curren moved to adopt an ordinance amending the fiscal year 2017 budget by adding Budget Amendment No. 1, totaling \$6,832,888.

The motion was seconded by Ms. Oakes and carried as follows:

Mr. Obenschain	aye	Mayor Dull	aye
Ms. Oakes	aye	Dr. Harrington	aye
Vice Mayor Kier	aye	Dr. Curren	aye

(SEE ATTACHMENT 1)

D. Consideration of a Resolution to Authorize a Performance Agreement with the Virginia Economic Development Partnership for the Purposes of a Virginia Business Ready Sites Program Site Characterization Grant

Mr. Owen called on Mr. Billy Vaughn, Community Development Director, to present this item.

Mr. Vaughn noted that the Virginia Business Ready Sites Program (VBRSP) was established to identify and assess the readiness of potential industrial or commercial sites in Virginia for marketing for industrial or commercial economic development purposes, thereby enhancing Virginia's infrastructure and promoting its competitive business environment.

Through VBRSP, localities may obtain grants, the purpose of which is to conduct a site assessment to quantify the level of existing development and the additional development required to bring a site to a level that will enable it to be marketed for industrial or commercial economic development purposes.

The City submitted an application for such a grant to the Virginia Economic Development Partnership (VDEP) to assist with the costs of assessment of Staunton Crossing and has been awarded a grant in the amount of \$5,000.

Ms. Oakes moved that City Council (i) approve the performance agreement between the City of Staunton and the Virginia Economic Development Partnership for a Virginia Business Ready Sites Program grant totaling \$5,000.00, to assess the readiness of Staunton Crossing, and (ii) adopt the resolution authorizing the execution of the agreement by the City Manager.

The motion was seconded by Dr. Harrington and carried as follows:

Ms. Oakes	aye	Dr. Harrington	aye
Vice Mayor Kier	aye	Dr. Curren	aye
Mayor Dull	aye	Mr. Obenshain	aye

**RESOLUTION OF THE COUNCIL OF THE CITY OF STAUNTON, VIRGINIA,
TO AUTHORIZE A PERFORMANCE AGREEMENT WITH THE
VIRGINIA ECONOMIC DEVELOPMENT PARTNERSHIP
FOR THE PURPOSE OF A VIRGINIA BUSINESS READY SITES PROGRAM GRANT**

WHEREAS, the City of Staunton places a high priority on the location of private capital investment in the City of Staunton and the creation of manufacturing jobs in Staunton as part of an effort to promote commerce and economic prosperity within the City of Staunton, both directly and indirectly; and

WHEREAS, the Virginia Economic Development Partnership (VEDP) established the Virginia Business Ready Sites Program (“VBRSP”) to identify and assess the readiness of potential industrial or commercial sites in the Commonwealth for marketing for economic development purposes; and

WHEREAS, the purpose of the VBRSP is to provide for the assessment of an industrial or commercial site to quantify the level of existing development and additional efforts required to bring a site to a level that will enable it to be marketed for economic development purposes; and

WHEREAS, the City of Staunton has submitted an application for a grant to assist with the costs associated with the assessment of Staunton Crossing, and has been awarded a grant in the amount of \$5,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF STAUNTON, VIRGINIA, THAT the City of Staunton, Virginia, hereby authorizes the City Manager to enter, subject to the approval of the City Attorney, into a performance agreement with the Virginia Economic Development Partnership for a Virginia Business Ready Sites Program grant totaling \$5,000.00, to assess the readiness of Staunton Crossing.

Adopted this 12th of January 2017.

s/Carolyn W. Dull

Carolyn W. Dull, Mayor

ATTESTED BY: s/Linda L. Little

Linda L. Little, CMC
Clerk of Council

Matters from the City Manager

Mr. Owen introduced the new Senior Planner for the City of Staunton, Mr. Rodney Rhodes.

Matters from the Public

Ms. Shelia Ahmadi, Staunton Augusta County African America Heritage Center, presented Council with a booklet entitled "History of Montgomery Hall Park."

Mr. Baldwin Jennings, 332 Sharon Lane, stated that he was disappointed in what council members stated during the work session regarding funding for Lee High School. He stated that \$40 million was too much to spend on renovations to the school.

Mr. Miles Willett, 509 Willoughby Lane, stated that he has researched the report on Lee High School and that the report is outdated and projected out for 30 years or more, which is a long time. He noted that he was 100% in agreement that something needs to be done. He further noted that there were a lot of unanswered questions, and asked City Council to have the report updated.

Adjournment

There being no further business to come before Council, the meeting adjourned at 8:27 p.m.

Linda L. Little, CMC
Clerk of Council

Ordinance No. 2017- 02
AN ORDINANCE TO AMEND
THE FY 2017 BUDGET ORDINANCE
FOR THE CITY OF STAUNTON
BY ADDING BUDGET AMENDMENT NUMBER ONE

BE IT ORDAINED, by the City Council of the City of Staunton, Virginia, that the FY2017 Budget is amended as follows:

GENERAL FUND

Anticipated Revenue

General Revenue	\$	88,104
Charges for Services		2,750
Recovered Costs		1,250,000
Miscellaneous Revenue		2,830
Capital Grants and Contributions		113,850
Total Revenue	\$	1,457,534

Appropriations

Judicial Administration	\$	47,845
Public Safety		81,089
Public Works		62,527
Parks, Recreation, Cultural		11,925
Community Development		4,148
Transfers to Other Funds		1,250,000
Total Appropriations	\$	1,457,534

DEBT SERVICE SINKING FUND

Anticipated Revenue

General Revenue	\$	1,300,000
Total Revenue	\$	1,300,000

Appropriations

Debt Service	\$	1,300,000
Total Appropriations	\$	1,300,000

BLUE RIDGE COURT SERVICES

Anticipated Revenue

Recovered Costs	\$	32,965
Capital Grants and Contributions		1,371
Total Revenue	\$	34,336

Appropriations

Operations	\$	34,336
Total Appropriations	\$	34,336

COMMUNITY DEVELOPMENT FUND

Anticipated Revenue

Capital Grants and Contributions	\$	250,000
Total Revenue	\$	250,000

Appropriations

Operations	\$	250,000
Total Appropriations	\$	250,000

GRANTS FUND

Anticipated Revenue

Capital Grants and Contributions	\$	272,728
Total Revenue	\$	272,728

Appropriations

Operations	\$	272,728
Total Appropriations	\$	272,728

WATER FUND

Anticipated Revenue

General Revenues	\$	350,000
Total Revenue	\$	350,000

Appropriations

Operations	\$	350,000
Total Appropriations	\$	350,000

SEWER FUND

Anticipated Revenue

General Revenues	\$	127,320
Total Revenue	\$	127,320

Appropriations

Operations	\$	127,320
Total Appropriations	\$	127,320

ENVIRONMENTAL FUND

Anticipated Revenue

Capital Grants and Contributions	\$	242
Total Revenue	\$	242

Appropriations

Operations	\$	242
Total Appropriations	\$	242

STORMWATER FUND

Anticipated Revenue

General Revenue	\$	67,401
Total Revenue	\$	67,401

Appropriations

Operations	\$	67,401
Total Appropriations	\$	67,401

CAPITAL INVESTMENT FUND

Anticipated Revenue

Recovered Costs	\$	583,747
Capital Grants and Contributions		283,646
Total Revenue	\$	867,393

Appropriations

Capital Projects	\$	867,393
Total Appropriations	\$	867,393

EDUCATION FUND**Anticipated Revenue**

General Revenue	\$	144,070
Capital Grants and Contributions	\$	275,224
Total Revenue	\$	419,294

Appropriations

Operations	\$	419,294
Total Appropriations	\$	419,294

SCHOOL CIP FUND- 940**Anticipated Revenue**

General Revenue	\$	565,795
Total Revenue	\$	565,795

Appropriations

Capital Projects	\$	565,795
Total Appropriations	\$	565,795

SCHOOL CIP FUND- 966**Anticipated Revenue**

General Revenue	\$	1,015,795
Capital Grants and Contributions	\$	100,000
Total Revenue	\$	1,115,795

Appropriations

Capital Projects	\$	1,115,795
Total Appropriations	\$	1,115,795

STATE OPERATED PROGRAMS FUND**Anticipated Revenue**

Capital Grants and Contributions	\$	5,000
Total Revenue	\$	5,000

Appropriations

Operations	\$	5,000
Total Appropriations	\$	5,000

GRAND TOTAL BUDGET AMENDMENT NO 1	\$	6,832,838
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INTRODUCED: December 8, 2016

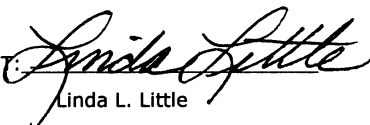
PUBLIC HEARING: December 8, 2016

Public Hearing Advertisement Date: November 29, 2016

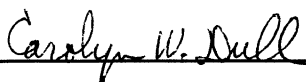
Approved this 12 day of Jan, 2017

Effective Date: January 12, 2017

ATTEST:


Linda L. Little
Clerk of Council

CERTIFIED:


Carolyn W. Dull
Mayor of Council

FY 2017 BUDGET AMENDMENT NO. 1

GENERAL FUND		AMOUNT	
	LEDGER CODE	REVENUE	EXPENDITURE
JUDICIAL ADMINISTRATION			
<u>COMMONWEALTH ATTORNEY</u>			
Prior Year Fund Balance	11001-41930	\$ 5,274	
To carry forward the balance of the state forfeited assets confiscated as a result of criminal drug operations, as mandated by state requirements	11022210-55472		\$ 5,274
<u>VICTIM WITNESS OFFICE</u>			
To appropriate additional grant funds from the Department of Criminal Justice for federal and state funds			
To appropriate additional federal grant funds	11023-46204	\$ 39,356	
To appropriate additional state grant funds	11023-45567	\$ 3,215	
To appropriate additional grant funds for equipment	11022190-55486		\$ 36,658
To appropriate additional grant funds for training/travel	11022190-55005		\$ 5,913
PUBLIC SAFETY			
<u>POLICE DEPARTMENT</u>			
Prior Year Fund Balance	11001-41930	\$ 38,701	
To carry forward the balance of the state forfeited asset funds. Carry forward is mandated by state regulations.	11033110-55472		\$ 24,707
To carry forward the balance of the federal forfeited asset funds. Carry forward is mandated by federal regulations.	11033110-55473		\$ 13,994
To appropriate additional federal and state funds from forfeited assets received in FY2016			
State Forfeited Assets Revenue	11033-45427	\$ 4,623	
State Forfeited Assets Expenditures	11033110-55472		\$ 4,623
<u>FIRE DEPARTMENT</u>			
Prior Year Fund Balance	11001-41930	\$ 37,765	
FOUR for LIFE Funds -To carry forward the balance of state funds received, as mandated by state requirements.	11033290-55602		\$ 17,092
FIRE PROGRAMS FUND - To carry forward the balance of state funds received, as mandated by state requirements.	11033290-55639		\$ 20,673
FIRE PROGRAMS FUND- To transfer funds for the FEMA grant match required for the fire breathing apparatus equipment	11033290-55639		\$ (27,272)
FIRE PROGRAMS FUND - To reserve funds for the FEMA grant match for fire breathing apparatus replacement equipment	11033290-55639-40241		\$ 27,272

FY 2017 BUDGET AMENDMENT NO. 1

GENERAL FUND		AMOUNT	
	LEDGER CODE	REVENUE	EXPENDITURE
PUBLIC WORKS			
<u>STREET MAINTENANCE</u>			
To appropriate additional state revenue for street maintenance	11043-45530	\$ 62,527	
To appropriate additional paving expenditures for street maintenance	11044130-53225-18300		\$ 62,527
PARKS, RECREATION, CULTURAL			
<u>LIBRARY</u>			
To appropriate additional Comm of VA funds for the Library for STEM and children's summer reading resources	11073-45550	\$ 4,129	
Books	11077510-55423		\$ 2,129
Media	11077510-55426		\$ 2,000
<u>RECREATION</u>			
To carry forward the balance of donated funds to build a nature park	11001-41930	\$ 4,966	
To appropriate additional donated funds received for the nature park in FY2017	11073-41730	\$ 2,830	
Materials and Supplies	11077110-53011-31200		\$ 7,796
COMMUNITY DEVELOPMENT			
<u>TOURISM OFFICE</u>			
Prior Year Fund Balance	11001-41930	\$ 1,398	
To carry forward the balance of TAB Board funds from the balance of lodging tax receipts for the one cent share for the TAB Board	11088210-55669		\$ 1,398
To appropriate additional funds to be recovered for the Partnership Program for advertising lodging properties located outside City limits	11082-41670	\$ 2,750	
Advertising	11088210-53001		\$ 2,750
TRANSFERS TO OTHER FUNDS			
<u>DEBT SERVICE FUND</u>			
To appropriate recovered costs received from the Economic Development Authority from the proceeds for the sale of land at Staunton Crossing	11101-41925-46006	\$ 1,250,000	
To appropriate the transfer of funds to the Debt Service Fund for the 2012 and 2013 GO Bonds FY2018 debt payments	11099600-59312		\$ 1,250,000
TOTAL GENERAL FUND		\$ 1,457,534	\$ 1,457,534

BUDGET AMENDMENT NO. 1 GENERAL FUND SUMMARY**GENERAL FUND REVENUE SUMMARY**General Revenues

<u>Appropriation of Prior Year Fund Balance</u>		\$	88,104
Forfeited Assets for Police - State	24,707		
Forfeited Assets for Comm Attorney	5,274		
Forfeited Assets for Police - Federal	13,994		
EMS Four for Life Funds for Fire Department	17,092		
Fire Programs Fund	20,673		
Tourism	1,398		
Recreation	4,966		

<u>Charges for Services</u>		\$	2,750
Tourism	2,750		

<u>Recovered Costs</u>		\$	1,250,000
Economic Development Authority	1,250,000		

<u>Miscellaneous Revenue</u>		\$	2,830
Recreation	2,830		

<u>Capital Grants and Contributions</u>		\$	113,850
Police Department	4,623		
Victim Witness Office	42,571		
Library	4,129		
Street Maintenance	62,527		

Total General Fund Revenues		\$	1,457,534
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GENERAL FUND EXPENDITURE SUMMARY

Judicial Administration	\$	47,845
Public Safety	\$	81,089
Public Works	\$	62,527
Parks, Recreation, Cultural	\$	11,925
Community Development	\$	4,148
Transfers to Other Funds	\$	1,250,000

Total General Fund Expenditures	\$	1,457,534
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FY 2017 BUDGET AMENDMENT NO. 1

DEBT SERVICE FUND	LEDGER CODE	REVENUE	EXPENDITURE
To appropriate funds transferred from the School CIP Fund 966 in FY2016 for school debt for the McSwain and Ware School projects			
Transfer from the School CIP Fund 966	11101-49296	\$ 50,000	
McSwain/Ware Debt	11199500-59602		\$ 50,000
 To appropriate funds transferred from the General Fund from the proceeds from the sale of land at Staunton Crossing for the FY2018 debt payment for the 2012 and 2013 GO Bond debt issues for the purchase of the Western State property from the State			
	11101-49211	\$ 1,250,000	
2012 GO Bond Principal	11199500-59613		\$ 664,000
2012 GO Bond Interest	11199500-59614		\$ 179,773
2013 GO Bond Principal	11199500-59615		\$ 307,000
2013 GO Bond Interest	11199500-59616		\$ 99,227
TOTAL DEBT SERVICE FUND		\$ 1,300,000	\$ 1,300,000
 BLUE RIDGE COURT SERVICES			
To appropriate additional grant funds and expenditures from the Comm of VA Department of Criminal Justice Services for Blue Ridge Court Services			
Comm of VA grant funds	21033-45556	\$ 1,371	
Wages	21033340-51009		\$ 1,371
 To appropriate additional grant funds for a therapeutic docket coordinator			
Other Grants- VCSB / DBHDS	21033-44122	\$ 32,965	
Wages	21033341-51009		\$ 26,698
VRS Life Insurance	21033341-52001		\$ 348
FiCA	21033341-52010		\$ 2,008
VRS Retirement	21033341-52020		\$ 3,911
TOTAL BLUE RIDGE COURT SERVICES FUND		\$ 34,336	\$ 34,336
 GRANTS FUND			
<u>FIRE DEPARTMENT</u>			
To appropriate grant funds awarded from the U.S. Department of Homeland Security, FEMA for the purchase of fire equipment	21534-46250-40241	\$ 272,728	
To appropriate grant funds to purchase breathing apparatus equipment	21533210-58341-40241		\$ 272,728
TOTAL GRANTS FUND		\$ 272,728	\$ 272,728

FY 2017 BUDGET AMENDMENT NO. 1

	LEDGER CODE	REVENUE	EXPENDITURE
WATER FUND			
<u>WATER LINES</u>			
Prior Year Funds- To appropriate prior year funds to complete projects:		\$ 350,000	
Lewis Street cathodic protection			\$ 100,000
Gardner Springs Engineering Study			\$ 250,000
TOTAL WATER FUND		\$ 350,000	\$ 350,000
COMMUNITY DEVELOPMENT FUND			
<u>ECONOMIC DEVELOPMENT</u>			
To appropriate grant funds received from the Commonwealth's Opportunity Fund	22083-45120	\$ 250,000	
To appropriate grant expenditures as a transfer to the Economic Development Authority for the grant awarded to Graphic Packaging	22088150-55675		\$ 250,000
TOTAL COMMUNITY DEVELOPMENT FUND		\$ 250,000	\$ 250,000
SEWER FUND			
To appropriate fund balance to complete the installation of the sewer line under the railroad at Staunton Crossing			
Appropriation of Fund Balance	54001-41930	\$ 127,320	
Sewer Line Construction	5400420-58366		\$ 127,320
TOTAL SEWER FUND		\$ 127,320	\$ 127,320
ENVIRONMENTAL FUND			
<u>Litter Prevention and Recycling Program</u>			
To appropriate additional Comm of VA grant funds from the Department of Environmental Quality			
Comm of VA grant funds	58003-45540	\$ 242	
Litter Control Grant materials & supplies	58004822-55415		\$ 242
TOTAL ENVIRONMENTAL FUND		\$ 242	\$ 242
STORMWATER FUND			
Prior Year Funds	57001-41930	67,401	
To carry forward funds from FY2016 to complete the Meadowbrook Road Storm Drain Project	57004799-58364-14300		67,401
TOTAL STORMWATER FUND		\$ 67,401	\$ 67,401

FY 2017 BUDGET AMENDMENT NO. 1

	LEDGER CODE	REVENUE	EXPENDITURE
CIP FUND			
To appropriate grant funds awarded from the Comm of VA Department of Transportation for Bessie Weller Elementary School infrastructure improvements for sidewalks, crosswalks, and lighting to improve safety and access to the school	39044-46250-73114	\$ 283,646	
Bessie Weller Safe Route to School VDOT/CIP Project	39044130-58489-73114		\$ 283,646
To appropriate additional funds received from the developer of the Frontier Museum development site for infrastructure improvements	39044-41925-70021	\$ 583,747	
Cochran/Richmond Road Parkway CIP Project	39044130-58493-70021		\$ 583,747
TOTAL CIP FUND		\$ 867,393	\$ 867,393

GRAND TOTAL CITY BUDGET AMENDMENT NO. 1	\$ 4,726,954	\$ 4,726,954
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FY 2017 BUDGET AMENDMENT NUMBER ONE SUMMARY

CITY GOVERNMENT FUNDS

GENERAL FUND	\$ 1,457,534
DEBT SERVICE SINKING FUND	\$ 1,300,000
GRANTS FUND	\$ 272,728
BLUE RIDGE COURT SERVICES FUND	\$ 34,336
COMMUNITY DEVELOPMENT FUND	\$ 250,000
WATER FUND	\$ 350,000
SEWER FUND	\$ 127,320
ENVIRONMENTAL FUND	\$ 242
STORMWATER FUND	\$ 67,401
CAPITAL INVESTMENT FUND	\$ 867,393

TOTAL CITY GOVERNMENT FUNDS	\$ 4,726,954
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EDUCATION FUNDS

EDUCATION FUND	\$ 419,294
SCHOOL CIP FUND 966	\$ 1,115,795
SCHOOL CIP FUND 940	\$ 565,795
STATE OPERATED PROGRAMS FUND	\$ 5,000

TOTAL EDUCATION FUNDS	\$ 2,105,884
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TOTAL FY2017 BUDGET AMENDMENT NO. 1	\$ 6,832,838
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STAUNTON CITY SCHOOLS

FY 2017 BUDGET

AMENDMENT NO. 1

EDUCATION FUND		REVENUES	EXPENDITURES
STATE AND FEDERAL GRANT REVENUE/PROGRAMS			
<u>Excellence in Co-Teaching Demonstration Grant</u>			
To appropriate additional Comm of VA funds for the Excellence in Co-Teaching Demonstration Site Grant	900300-43027-EXCEL	\$ 15,000	
Instruction- Teacher Stipends	91101295-51620-EXCEL		\$ 2,500
Instruction- Teacher Stipends	91103295-51620-EXCEL		\$ 5,000
Educational Supplies	91101295-56210-EXCEL		\$ 2,500
Educational Supplies	91103295-56210-EXCEL		\$ 5,000
<u>TITLE I, Part G, Advanced Placement Test Fee Program</u>			
To appropriate additional federal grant funds to increase the participation of low-income students in Advanced Placement/International Baccalaureate classes and testing	900300-43390	\$ 950	
Instructional Supplies	91103188-53563-APTST		\$ 950
<u>Virginia Middle School Teacher Corps</u>			
To appropriate additional Comm of VA funds for the Middle School Teacher Corps Grant	900300-43275-VMSTC	\$ 10,000	
Teacher Stipends	91102187-51620-VMSTC		\$ 10,000
<u>Special Education Preschool Program</u>			
To appropriate the balance of grant funds from the 2015 federal award for the preschool program and modify the 2016 Federal award amount			
Special Education Preschool 619 Funds - 2015 award	900300-43173-PRE00	\$ 15,515	
PRESCHOOL Contingency-Grant Balance	91101100-59100-PRE00		\$ 15,515
Special Education Preschool 619 Funds - 2016 award		\$ 820	
PRESCHOOL Contingency-Grant Balance			\$ 820
<u>TITLE III, Part A, Language Instruction Grant</u>			
To appropriate additional federal grant funds for english language instruction to limited english proficient and immigrant students	900300-43375	\$ 5,106	
Teacher Stipend	91103188-51620		\$ 216
Educational Supplies- ESL	91102195-56205-ESL		\$ 695
Educational Supplies- ESL	91103195-56205-ESL		\$ 695
Educational Supplies- ESL	91101195-56205-ESL		\$ 210
Educational Supplies- ESL	91102195-56205-ESL		\$ 70
Educational Supplies- ESL	91103195-56205-ESL		\$ 70
Purchased Services -ESL	91101195-53569-ESL		\$ 3,150
<u>TITLE VIB Federal Grant</u>			
To appropriate remaining grant funds from prior year grant funds awarded for T6B00			
Federal Revenue	900300-43027-T6B00	\$ 129,140	
T6B00 Contingency	91101100-59100-T6B00		\$ 129,140
<u>TITLE 1 Federal Funds</u>			
To appropriate remaining grant funds from prior years for TITLE 1	900300-43010-T1-00	\$ 208,886	
TITLE 1 Contingency -Grant Balances	91101100-59100-T1-00		\$ 208,886
<u>Commonwealth of Virginia Compensation Supplement</u>			
To decrease appropriations due to the FY2017 State budget cuts			
Compensation Supplement	900300-42258	\$ (110,193)	
Teacher Salaries	91101100-51120		\$ (110,193)
TOTAL STATE AND FEDERAL GRANT PROGRAMS		\$ 275,224	\$ 275,224

FY2017 BUDGET AMENDMENT NO. 1		REVENUES	EXPENDITURES
LOCAL GENERAL REVENUE/PROGRAMS			
<u>Shenandoah Valley Regional Program</u>			
To appropriate prior year funds held for additional regional expenditures			
Prior Year funds		\$ 34,941	
SVRP Special Education expenditures -elementary schools	91101295-57810		\$ 11,647
SVRP Special Education expenditures- middle school	91102295-57810		\$ 11,647
SVRP Special Education expenditures- high school	91103295-57810		\$ 11,647
<u>Transfer to Health Insurance Fund</u>			
To appropriate prior year funds reserved from the SAW Health Insurance Account held at Union Bank until June 30, 2016 for a self-funded consortium trust.			
Prior Year Reserve	900100-49302	\$ 89,718	
Transfer to the Health Insurance Fund	98909095-58350		\$ 89,718
<u>Lee High Band Instruments</u>			
To appropriate the balance of funds donated by the Fortune/Williams group for band instruments			
Prior Year Reserved Fund Balance	900100-49302	\$ 4,816	
Lee High Band Instruments	91103588-58108		\$ 4,816
<u>Community Foundation Career and Technical Ed Grant</u>			
To appropriate the balance of grant funds from the Community Foundation's Cadence, Inc. Community Giving Program for career/ readiness/ problem based learning			
Donations	900100-40508-PBL00	\$ 1,823	
Improve Instruction Elementary Education Supplies	91311195-56013-PBL00		\$ 607
Improve Instruction Middle School Education Supplies	91312195-56013-PBL00		\$ 608
Improve Instruction High School Education Supplies	91313195-56013-PBL00		\$ 608
<u>Bessie Weller Elementary Thacker Fund</u>			
To appropriate the balance of donated funds received from the Thacker Fund for Bessie Weller Elementary School			
Prior Year Donated Funds	900100-49302	\$ 12,772	
Bessie Weller Elementary Thacker Fund	91101181-56109		\$ 12,772
TOTAL LOCAL GENERAL REVENUE/PROGRAMS		\$ 144,070	\$ 144,070
TOTAL EDUCATION FUND		\$ 419,294	\$ 419,294
		REVENUES	EXPENDITURES
STATE OPERATED PROGRAMS FUND			
<u>Shenandoah Valley Juvenile Detention Center</u>			
To appropriate additional federal TITLE 1, Part D grant funds	920391-43015-T1D00	\$ 5,000	
Educational Supplies	S1109991-56013-T1D00		\$ 5,000
TOTAL STATE OPERATED PROGRAMS FUND		\$ 5,000	\$ 5,000

FY2017 BUDGET AMENDMENT NO. 1		REVENUES	EXPENDITURES
SCHOOL CIP MULTI-YEAR FUND 966			
To appropriate funds transferred from the School CIP Fund 940	966100-4	\$ 815,795	
School Bus/Transportation Reserve	K6009096-58110		\$ 152,220
<u>To appropriate funds to complete prior year projects:</u>			
LCD Project Completion - Ware Elementary School	K6609083-		\$ 28,188
LCD Project Completion - McSwain Elementary School	K6609082-		\$ 28,188
Bessie Weller Elementary technology project	K6609081		\$ 10,000
McSwain Elementary technology project	K6609082		\$ 10,000
Ware Elementary technology project	K6609083		\$ 10,000
Dixon Education Center technology project	K6609084		\$ 1,815
Shelburne Middle School technology project	K6609087		\$ 10,000
Lee High School technology project	K6609088		\$ 11,000
Lee High School Chiller Project	K6609088		\$ 15,500
McSwain Elementary School - parking lot	K6209082-		\$ 65,000
<u>To appropriate funds to complete roof projects:</u>			
McSwain Roof Project	K6609082-58109		\$ 64,003
Ware Roof Project	K6609083-58109		\$ 58,075
Lee High Roof Project	K6609088-58109		\$ 22,594
Shelburne Roof Project	K6609087-58109		\$ 196,925
CIP Undesignated Account	K9009000-58100		\$ 82,287
<u>To appropriate the FY2017 Adopted Budget School CIP Fund 966</u>			
Transfer from the Education Fund	966100-49290	\$ 50,000	
Transfer from the General Fund	966100-49211	\$ 150,000	
CIP Undesignated Account	K9009000-58100		\$ 150,000
FY2017 Addition to School Bus Reserve	K6009096-58110		\$ 50,000
Transfer to the Debt Service Fund	K8909095-59312		\$ 50,000
<u>School Security Grant FY2017</u>			
To appropriate grant funds from the Comm of VA Department of Education for the School Security Equipment Grant	966400-42999-SSE	\$ 100,000	
To transfer the 25% match for the SSE Grant from the CIP Undesignated Account	K9009000-58100-SSE		\$ (25,259)
School Security Grant -Bessie Weller Elementary School	K6609081-58215-SSE		\$ 6,615
School Security Grant -McSwain Elementary School	K6609082-58215-SSE		\$ 20,693
School Security Grant -Ware Elementary School	K6609083-58215-SSE		\$ 29,951
School Security Grant -Dixon Education Center	K6609084-58215-SSE		\$ 9,495
School Security Grant -Shelburne Middle School	K6609087-58215-SSE		\$ 19,515
School Security Grant-Lee High School	K6609088-58215-SSE		\$ 38,990
TOTAL SCHOOL CIP MULTI-YEAR FUND 966		\$ 1,115,795	\$ 1,115,795

FY2017 BUDGET AMENDMENT NO. 1		REVENUES	EXPENDITURES
SCHOOL CIP FUND 940			
To appropriate balances and reserves to transfer to the multi-year School CIP Fund 966			
Appropriation Prior Year Reserves and Fund Balance	940100-41932	\$ 815,795	
Transfer to School CIP Fund 966	C8909095-59		\$ 815,795
To close FY2017 Adopted School CIP Fund 940 Budget			
<u>School CIP Fund 940</u>			
Transfer from the Education Fund	940100-49290	\$ (50,000)	
Transfer from the General Fund	940100-49211	\$ (150,000)	
Appropriation of Prior Year Balance	940100-41930	\$ (50,000)	
Replace- Buildings	C6609000-58198		\$ (150,000)
Replace- School Bus vehicles	C6009096-58105		\$ (50,000)
Transfer to the Debt Service Fund	C8909095-59312		\$ (50,000)
TOTAL SCHOOL CIP FUND 940		\$ 565,795	\$ 565,795
GRAND TOTAL BUDGET AMENDMENT NO. 1		\$ 2,105,884	\$ 2,105,884

Total FY2017 Budget Amendment No 1 Summary

\$	1,457,534	General Fund:
\$	88,104	Carry forward of funds from prior year balances from State programs for asset forfeiture funds, fire programs funds, four for life funds, tourism funds, and recreation funds for the nature park project
\$	62,527	Additional State street maintenance funds from the Comm of VA
\$	5,580	Additional funds from Charges for Services from Tourism and Donations for the Recreation Dept for the nature park
\$	51,323	Additional grant funds for the Victim Witness Office, additional Asset Forfeiture funds received this year, and Library funds
\$	1,250,000	Recovered costs received from the sale of land at Staunton Crossing development to be transferred to the Debt Service Fund
\$	1,300,000	Debt Service Fund
\$	1,300,000	To appropriate funds transferred from the General Fund and the Education CIP Fund for debt payments
\$	34,336	Blue Ridge Court Services Fund
\$	34,336	To appropriate additional grant funds for Blue Ridge Court Services for mental health and re-entry services for adults and juvenile defendants
\$	272,728	Grants Fund
\$	272,728	Grant funds awarded to the Fire Department from the U.S. Department of Homeland Security for fire breathing equipment
\$	250,000	Community Development Fund:
\$	250,000	Commonwealth's Opportunity Fund awarded to the City for Graphic Packaging development/expansion
\$	350,000	Water Fund
\$	350,000	Appropriation of prior year funds to complete water line projects for Lewis Street and the Gardner Springs Engineering Study
\$	127,320	Sewer Fund
\$	127,320	Appropriation of prior year funds to complete the installation of the sewer line under the railroad at Staunton Crossing
\$	242	Environmental Fund
\$	242	Additional state grant funds for the Litter Control Grant
\$	67,401	Stormwater Fund
\$	67,401	Appropriation of prior year funds to complete the Meadowbrook Road Storm Drain Project
\$	867,393	City CIP Fund
\$	283,646	Appropriate grant funds from VDOT for the Bessie Weller Elementary School safety access project
\$	583,747	Appropriate additional funds from the developer for the Frontier Center development road/infrastructure project
\$	419,294	Education Fund
\$	275,224	Additional federal and state revenues for various grant programs
\$	34,941	Appropriation of prior year funds reserved for the Shenandoah Valley Regional Program for Special Education
\$	94,534	Appropriation prior year funds received for Lee High band instruments and health insurance funds from the SAW Consortium
\$	12,772	Appropriation of reserve funds from the Thacker Fund for Bessie Weller
\$	1,823	Additional grant funds from local sources
\$	1,115,795	School CIP Fund 966
\$	815,795	Funds transferred from the School CIP Fund 940 for the new multi-year School CIP Fund
\$	200,000	To move the adopted FY2017 School CIP Budget from the old School CIP Fund 940 to the new School CIP Fund 966
\$	100,000	Grant funds awarded from the Commonwealth of Virginia for the School Security Equipment Grant
\$	565,795	School CIP Fund 940
\$	815,795	Appropriation of prior year funds to be transferred to the new multi-year School CIP Fund 966
\$	(250,000)	To decrease appropriations to close the old School CIP Fund and move revenues and expenditures to the new School CIP Fund 966
\$	5,000	State Operated Programs
\$	5,000	Additional funds from the federal Title I Program for the Shenandoah Valley Juvenile Detention Center
\$	4,726,954	TOTAL CITY AMENDMENT
\$	2,105,884	TOTAL EDUCATION FUND AMENDMENT
\$	6,832,838	TOTAL BUDGET AMENDMENT NO 1 FY2017

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	January 26, 2017	Staff Member: Steve Owen
Item #	A	
Ordinance #		
Department:	City Manager	
Subject:	Staff Recognition	

Background: Retired Director of Planning Sharon Angle will attend Council's regular meeting to receive recognition on the occasion of her recent retirement from City service.

City Manager's Recommendation: Not applicable.

Suggested Motion: Not applicable.

City Manager: Stephen F. Owen

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	January 26, 2017	Staff Members: Rodney S. Rhodes Tim Hartless Chris Tuttle
Item #	B	
Ordinance #		
Departments:	Community Development–Division of Planning and Zoning Parks and Recreation	
Subject:	Staunton Greenways Plan 2016	

Background: In 2014, City Council directed the Planning Commission and the Recreation Advisory Commission to develop a *Staunton Greenways Plan* with a list of implementable priority greenway/trail projects. Council desired to identify a Capital Investment Plan (CIP) project and dedicate funding for the construction of a keystone trail to be a part of an eventual greenways trail system throughout the City.

The Central Shenandoah Planning District Commission provided staff support for this project. The scope of work for this planning process included updating the description of the conceptual greenway/trail network to reflect existing conditions and identifying a short list of trail projects for near-term construction. Since the Planning Commission and Recreation Advisory Commission began these tasks, Council established a Bicycle and Pedestrian Advisory Committee (BPAC), and committee members were invited to participate.

A draft plan was prepared, and on December 8, 2016, City Council, the Planning Commission and the Recreation Advisory Commission conducted a joint public hearing to receive comments on the plan. At the conclusion of the hearing, the commissions adjourned and reconvened jointly to consider the public comments. Each commission took action to formally recommend endorsement of the plan.

Staff expected to schedule Council's final consideration of the plan for a regular meeting in January, as indicated in the agenda briefing for the meeting on December 8. However, since the action by the commissions, at a regular meeting of the BPAC, members of the committee expressed continued concerns with the plan. Their concerns focused on potential conflicts between existing trail users and users of the proposed paved trail. Planning and Zoning and Parks

and Recreation staff plan to meet with members of the BPAC to discuss their concerns and walk the proposed trail, all in an effort to present to Council a plan supported by all three of the Planning Commission, the Recreation Advisory Commission and the BPAC. Accordingly, staff proposes to include Council's consideration of the plan on a subsequent regular meeting agenda. Staff will share this update publicly at Council's regular meeting on January 26, and will be available to answer questions from members of Council.

City Manager's Recommendation: Not applicable.

Suggested Action: Not applicable.

City Manager: Stephen F. Owen

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	January 26, 2017	Staff Members: Rodney Rhodes Tim Hartless
Item #	C	
Ordinance #		
Department:	Community Development—Division of Planning and Zoning	
Subject:	Consideration of Final Plat of Staunton Crossing Center, Section One	

Background: Attached is the final plat dated December 6, 2016, of Staunton Crossing Center, Section One, located at 100 Crossing Way. Staunton Crossing Center is part of the larger Staunton Crossing development. The Staunton Industrial Development Authority (now the Staunton Economic Development Authority) purchased the almost 300 acre site from the Commonwealth of Virginia in 2010. In 2015, the City of Staunton began the construction of the entrance road, "Crossing Way." Also in 2015, the Economic Development Authority (EDA) entered into a real estate contract with Staunton Crossing Partners, LLC (SCP, LLC) to sell the front 25 acres. SCP, LLC subsequently acquired the property from the EDA, in accordance with the contract, to be developed as Staunton Crossing Center.

Planning Commission approved the preliminary plat of Staunton Crossing Center at its meeting on March 17, 2016. The final plat of Section One includes the creation of four lots at the northeast corner of the intersection of Richmond Avenue and Crossing Way. All of the lots will be accessed from Crossing Way; lots 1 and 4 will have frontage on Crossing Way. The plat also shows necessary utility easements on both sides of Crossing Way. Staff has reviewed the final plat and has no adverse comments.

At its meeting on January 19, 2017, Planning Commission reviewed the final plat and voted unanimously, on a 3-0 vote, to recommend its approval.

City Manager's Recommendation: Recommend City Council accept the recommendation of the Planning Commission and approve the final plat of Staunton Crossing Center, Section One, as presented.

Suggested Motion: I move that City Council approve the final plat of Staunton Crossing Center, Section One as recommended by the City Manager.

City Manager: Stephen F. Owen

CERTIFICATE OF APPROVAL

THIS SUBDIVISION KNOWN AS "STAUNTON CROSSING CENTER SECTION ONE" IS APPROVED BY THE UNDERSIGNED IN ACCORDANCE WITH EXISTING SUBDIVISION REGULATIONS AND MAY BE ADMITTED TO RECORD.

APPROVED BY THE CITY OF STAUNTON

PLANNING COMMISSION	DATE
CITY COUNCIL	DATE

*** IF THIS PLAT IS NOT RECORDED WITHIN 6 MONTHS, THE SUBDIVISION APPROVAL IS VOID.

OWNER'S CONSENT TO DIVISION

THE PLATTING OR DEDICATION OF THE FOLLOWING DESCRIBED LAND "STAUNTON CROSSING CENTER SECTION ONE" IS WITH FREE CONSENT AND IN ACCORDANCE WITH THE DESIRE OF THE UNDERSIGNED OWNERS, PROPRIETORS, AND TRUSTEES, IF ANY.

_____ DATE

STAUNTON CROSSING PARTNERS, LLC

COMMONWEALTH OF VIRGINIA

CITY/COUNTY OF _____, TO WIT:

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____, 2017.

BY: _____

NOTARY: _____

INFORMATION:

OWNER/DEVELOPER: STAUNTON CROSSING PARTNERS, LLC
PIN 101147
INST# 160002043

EXISTING ZONING: (B-2) GENERAL BUSINESS DISTRICT
CORRIDOR OVERLAY DISTRICT

SETBACKS:
FRONT = FIRST STORY ON VEHICULAR STREETS,
NOT LESS THAN 5 FEET
SIDE = 0 FEET
REAR = 0 FEET

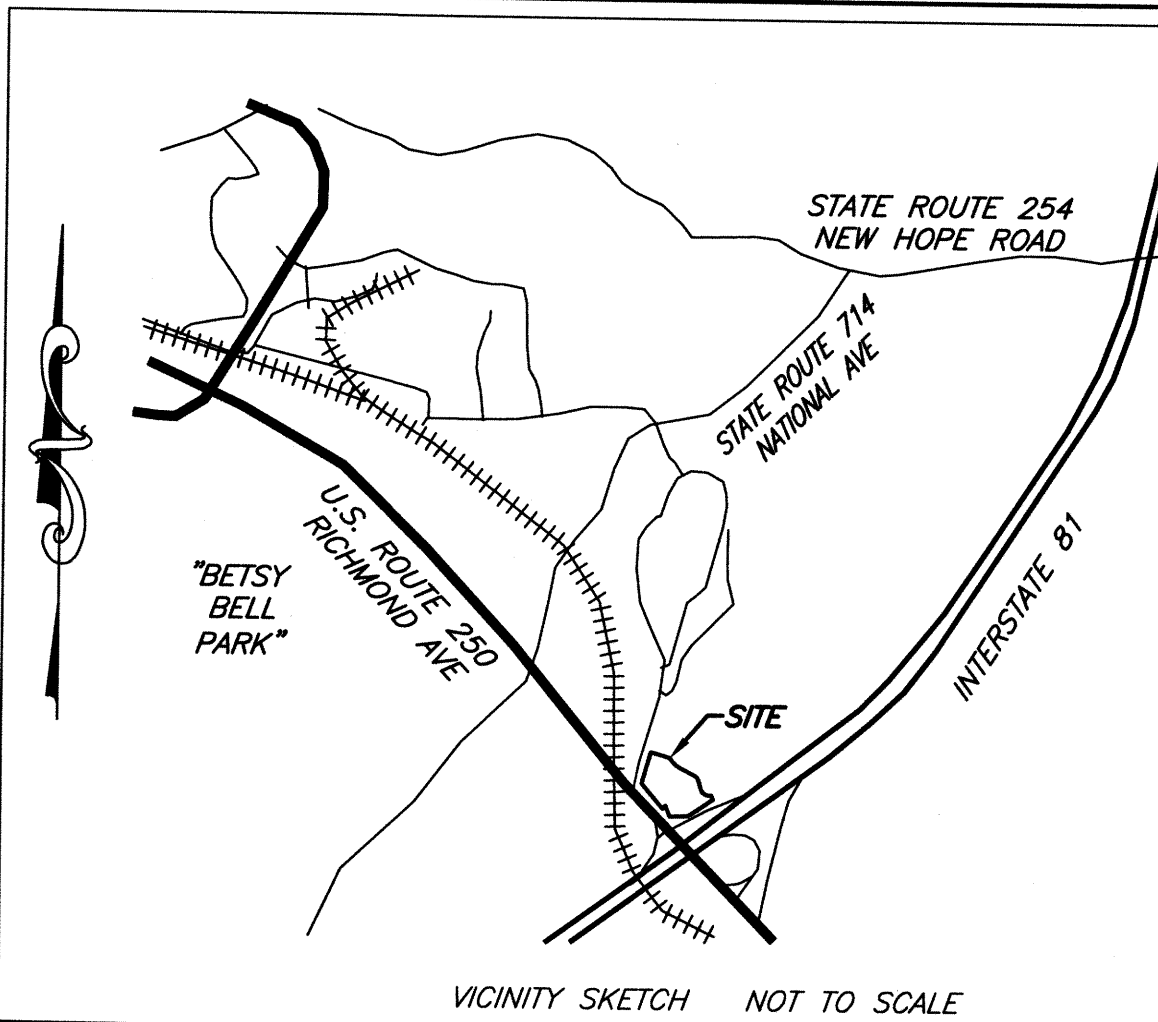
AGENT: BALZER AND ASSOCIATES, INC.
1561 COMMERCE RD, SUTE 401
VERONA, VA 24482
(540)248-3220 (TEL)
(540)248-3221 (FAX)

WATER: CITY OF STAUNTON

SEWER: CITY OF STAUNTON

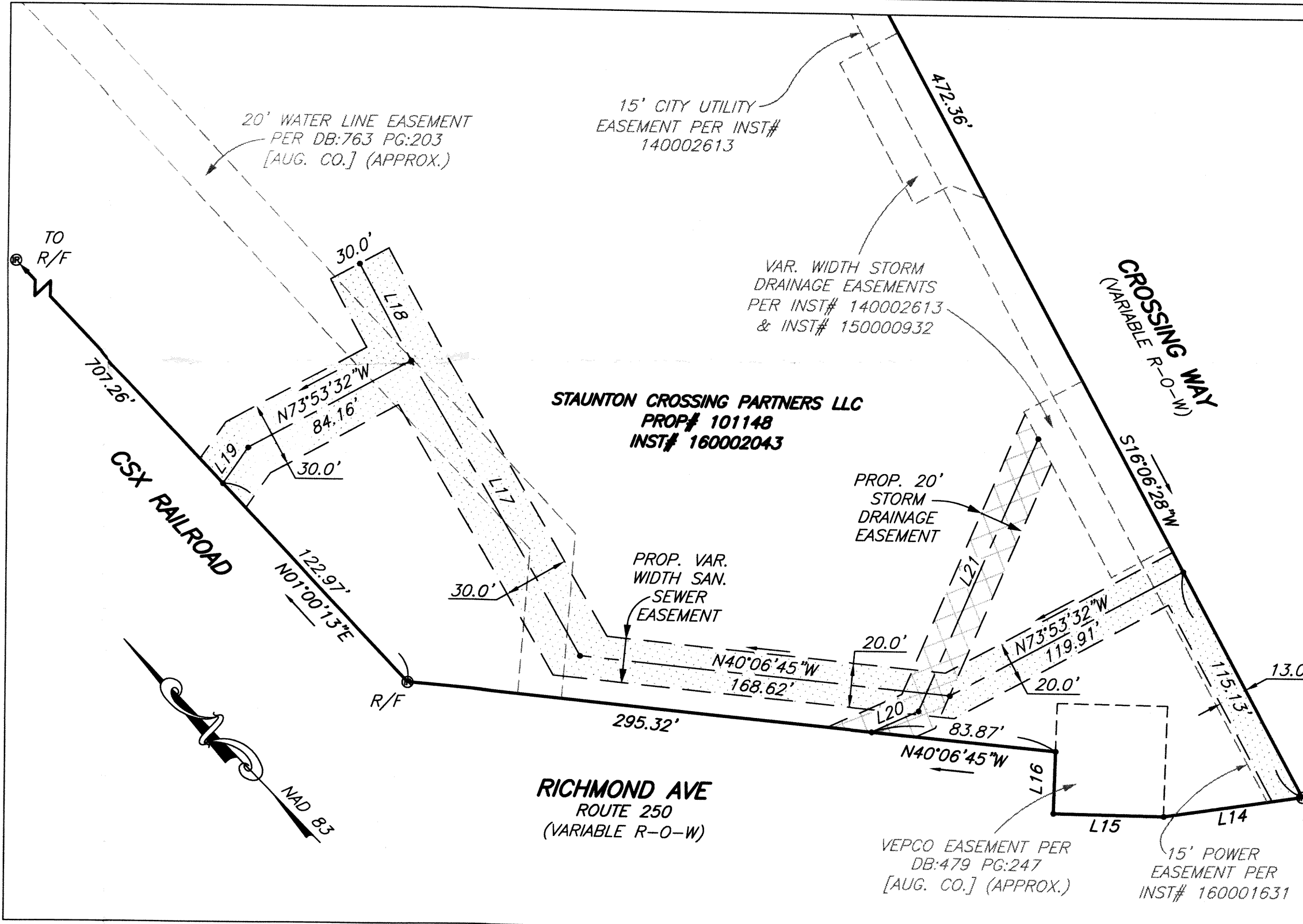
NOTES:

- 1) THIS PLAT REPRESENTS A CURRENT FIELD SURVEY.
- 2) THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT AND IS SUBJECT TO INFORMATION DISCLOSED BY SUCH.
- 3) PROPERTY IS LOCATED IN FEMA DEFINED ZONE "X" COMMUNITY PANEL NO.: 51015C0343D EFFECTIVE DATE: SEPTEMBER 28, 2007
- 4) ALL PROPOSED EASEMENTS WHICH ARE NOT IDENTIFIED AS PRIVATE ARE HEREBY DEDICATED FOR PUBLIC USE.
- 5) ALL LOTS AS SHOWN HEREON SHALL ACCESS CROSSING WAY VIA A PRIVATE DRIVE NETWORK ENCOMPASSED BY CROSS-ACCESS EASEMENTS AS DEMONSTRATED ON THE PRELIMINARY PLAT. NO LOT SHALL HAVE DIRECT ACCESS TO ROUTE 250 OR INTERSTATE 81.
- 6) EXISTING 10" WATER MAIN SHALL BE RELOCATED INTO EXISTING UTILITY EASEMENT AS REQUIRED BY CITY OF STAUNTON ENGINEERING AND PUBLIC WORKS.



AREA TABULATION FOR SECTION ONE		
LOT 1	2.687 ACRES	
LOT 2	2.695 ACRES	
LOT 3	1.407 ACRES	
LOT 4	1.426 ACRES	
TOTAL	8.215 ACRES	

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N11°50'11"E	54.75'
L2	N16°23'41"E	64.23'
L3	N16°06'28"E	50.04'
L4	S88°57'59"E	33.93'
L5	S45°17'09"W	48.13'
L6	S73°54'06"E	20.73'
L7	S04°06'50"E	83.91'
L8	S09°18'29"E	79.55'
L9	S86°05'13"E	20.97'
L10	S37°14'01"E	27.77'
L11	N06°31'12"W	57.58'
L12	N40°18'03"E	4.07'
L13	N87°30'12"E	35.17'
L14	N53°57'25"W	63.53'
L15	N44°34'07"W	50.09'
L16	N46°11'22"E	28.18'
L17	N14°19'42"E	153.56'
L18	N16°06'28"E	50.00'
L19	S79°34'18"W	19.87'
L20	S69°56'09"E	23.39'
L21	N67°46'46"E	134.68'

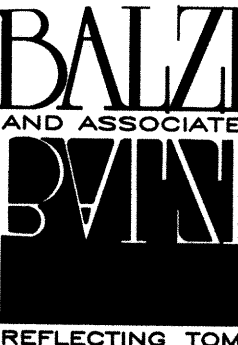


PROPOSED OFF-SITE EASEMENTS
SCALE: 1" = 50'

CURVE TABLE				
CURVE	RADIUS	ARC LENGTH	CHORD BEARING	CHORD LENGTH
C1	316.72'	176.00'	S46°43'46"E	173.74'
C2	131.92'	88.35'	S32°28'18"E	86.71'
C3	97.79'	134.44'	S49°34'54"E	124.10'
C4	131.92'	16.76'	S16°55'33"E	16.75'
C5	186.01'	59.16'	N42°35'24"W	58.91'
C6	199.86'	63.26'	N06°55'51"E	63.00'
C7	200.00'	51.65'	N79°12'02"E	51.51'



STAUNTON CROSSING CENTER
SECTION ONE
FINAL PLAT
CITY OF STAUNTON, VIRGINIA
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COMMONWEALTH OF VIRGINIA
DEPARTMENT OF BEHAVIORAL
HEALTH & DEVELOPMENT SERVICES
PROP# 12415
INST# 100000926

CITY OF STAUNTON ECONOMIC
DEVELOPMENT AUTHORITY
PROP# 12412
INST# 100000926

INGRESS, EGRESS, AND UTILITY
EASEMENT PER INST# 100000926

PROP. 20'
SANITARY SEWER
EASEMENT

VAR WIDTH STORM
DRAINAGE EASEMENTS
PER INST# 140002613
& INST# 150000932

PROP. 20'
WATERLINE
EASEMENT

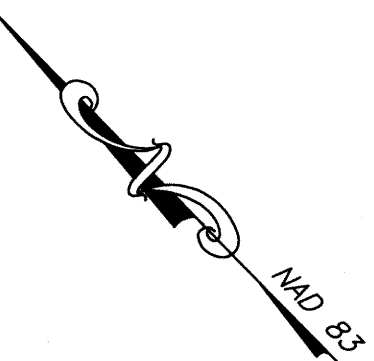
LOT 1
117,056 S.F.
2.687 ACS.

LOT 2
117,409 S.F.
2.695 ACS.

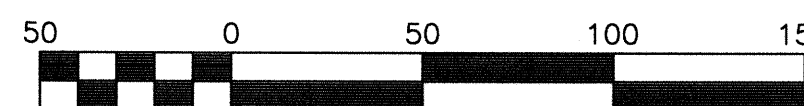
LOT 4
62,119 S.F.
1.426 ACS.

LOT 3
61,268 S.F.
1.407 ACS.

INTERSTATE 81
(LIMITED ACCESS HIGHWAY)



LEGEND	
■	M/F MONUMENT FOUND
⊙	R/F ROD FOUND
●	R/S ROD SET
▲	M/S MONUMENT SET



Scale 1" = 50'



RICHMOND AVE
ROUTE 250
(VARIABLE R-O-W)

CITY MONUMENT
#2014-58

STAUNTON CROSSING CENTER SECTION ONE FINAL PLAT

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