

**Work Session Agenda
Staunton City Council
Caucus Room
September 22, 2016
6:00 p.m.**

Invocation/Moment of Silence—Obenschain

- | | | |
|------------------|-------------------|--|
| 6:00 p.m. | 1. | Consideration of Work Session and Regular Meeting Agendas |
| 6:05 p.m. | 2. & A | Discussion of Resolution Adopting Updated 2016 Staunton-Augusta-Waynesboro Emergency Operations Plan |
| 6:15 p.m. | 3. & B | Discussion of Application for Rescue Squad Assistance Fund (RSAF) Grant |
| 6:25 p.m. | 4. & C | Discussion of Application for FY2016 Department of Homeland Security Assistance to Firefighters Grant (AFG) |
| 6:35 p.m. | 5. | Discussion of Atlantic Coast Pipeline |
| 7:00 p.m. | | Break—Celebration of Holiday Lights Dinner |

**Regular Meeting Agenda
Staunton City Council
Council Chambers
September 22, 2016
7:30 p.m.**

Call to Order

Pledge of Allegiance

Mayor's Report

Proclamation—Fire Prevention Week

Additional Items by Members of Council

Approval of Minutes

Work Session and Regular Meeting of September 8, 2016

REGULAR MEETING

- A. Consideration of Resolution Adopting Updated 2016 Staunton-Augusta-Waynesboro Emergency Operations Plan**
- B. Consideration of Application for Rescue Squad Assistance Fund (RSAF) Grant**
- C. Consideration of Application for FY2016 Department of Homeland Security Assistance to Firefighters Grant (AFG)**

Matters from the City Manager

Matters from the Public

Adjournment

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	September 22, 2016	City Council
Item #	1	
Ordinance #		
Department:	City Council	
Subject:	Work Session and Regular Meeting Agendas	

Background: Consistent with Procedural Memorandum No. 3, recently amended by Council at its organizational meeting on July 1, 2016, attached are draft meeting agendas for City Council's consideration and for approval as Council prefers.

Suggested Motion: I move to approve the Work Session agenda and the Regular Meeting agenda [as presented] [with the following changes: as to the Work Session, the addition/deletion of _____; as to the Regular Session, the addition/deletion of _____].

City Manager: Stephen F. Owen

**Work Session Agenda
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Matters from the City Manager

Matters from the Public

Adjournment

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	September 22, 2016	Staff Member: R. Scott Garber
Item #	2 & A	
Ordinance #		
Department:	Fire and Rescue	
Subject:	Emergency Operations Plan	

Background: As required by the Code of Virginia, Augusta County and the cities of Staunton and Waynesboro have recently completed an update of their regional Staunton-Augusta-Waynesboro Emergency Operations Plan (EOP). Central Shenandoah Planning District (CSPDC) staff assisted with the update. Virginia Code § 44-146.19 requires each local and interjurisdictional agency to prepare and keep current a local or interjurisdictional emergency operations plan. Every four years, each local and interjurisdictional agency is further required to conduct a comprehensive review and revision of its emergency operations plan to ensure that the plan remains current. The statute also requires that the governing body of the locality formally adopt the revised plan.

Attached to this briefing are the Preface, Table of Contents and Introduction from the proposed updated EOP. The EOP includes the following sections:

- The **Basic Plan** which uses an all-hazards approach to describe the concepts and structures of mitigation, preparedness, response, and recovery operations.
- The **Emergency Support Functions (ESFs) Annexes** which describe the structure for emergency operations and how they will be organized and implemented.
- The **Support Annexes** and **Hazard Specific Annexes** that address hazard situations requiring specialized response and recovery procedures.

The proposed updated EOP may be viewed in its entirety at <http://www.staunton.va.us/directory/departments-a-g/city-council/agenda-packets/agenda-packet-9.22.16-2016-saw-eop>.

Also attached is a proposed resolution for Council's consideration, providing for approval of the proposed updated EOP.

City Manager's Recommendation: Recommend the resolution be adopted, as presented.

Suggested Motion: I move to adopt the resolution authorizing the adoption of the updated Staunton-Augusta-Waynesboro Emergency Operations Plan.

City Manager: Stephen F. Owen

PREFACE

Augusta County and the Cities of Staunton and Waynesboro are vulnerable to many natural and manmade hazards such as winter storms, flooding, tropical storm systems, and hazardous materials incidents because of their location in Virginia's Shenandoah Valley. This Emergency Operations Plan addresses the variety of hazards faced by the local jurisdictions to provide an organizational framework and operational concepts in order to minimize loss of life and property, as well as, expedite the restoration of essential services following an emergency or disaster.

Components of the Staunton-Augusta-Waynesboro Emergency Operations Plan (S-A-W EOP):

- The **Basic Plan**, using an all-hazards approach to incident management, describes the concepts and structures of response and recovery operations; identifies staff, departments, and organizations with lead and support emergency management functions; and defines emergency preparedness, response, recovery, and mitigation responsibilities of local governments, nongovernmental organizations (NGOs) and private partners.
- **Emergency Support Functions (ESFs) Annexes** provide the structure for emergency operations by identifying lead and support departments and organizations, and explain in general terms how those functions will be organized and implemented.
- Two other types of annexes are also included in the S-A-W EOP, **Support Annexes** and **Hazard Specific Annexes**. The Support Annexes address those functions that are applicable to every type of incident and support all the Emergency Support Functions. The Hazard-Specific Annexes address hazard situations requiring specialized response and recovery procedures.

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1. INTRODUCTION

1.1 Approval and Implementation

Located in western Virginia, Augusta County and the Cities of Staunton and Waynesboro, are continuously threatened by emergency and disaster situations such as floods, hurricanes, tornadoes, winter storms, hazardous materials incidents, resource shortages, and utility outages. The Code of Virginia, 44-146.19, requires each local jurisdiction and inter-jurisdictional agencies to prepare and keep a current Local Emergency Operations Plan (EOP). Every four years, each local jurisdiction will conduct a comprehensive review and revision of its Emergency Operations Plan to ensure that the plan remains current. The revised plan shall be formally adopted by the locality's governing body. As is the case with this plan, an inter-jurisdictional plan, the EOP must be adopted by each of the governing bodies of the jurisdictions included in the plan. This plan for Augusta County, and the Cities of Staunton and Waynesboro is designed to meet this responsibility and to include these jurisdictions in the mutually-supportive statewide emergency management system.

The Staunton-Augusta-Waynesboro Emergency Operations Plan (S-A-W EOP) consists of a Basic Plan and Functional, Support, and Hazard-Specific Annexes. The Basic Plan describes the general concept of emergency operations and assigns duties and responsibilities to agency heads or organizations which are either part of, or serve in support of, local government in time of emergency. The broad responsibilities include the four areas of emergency management; disaster mitigation, preparedness, response, and recovery. The Functional Annexes highlight the Emergency Support Functions which are an element of the National Incident Management System (NIMS). NIMS is used in planning documents at the national, state, and local levels including the National Response Framework (NRF), the Commonwealth of Virginia Emergency Operations Plan (COVEOP), and local Emergency Operations Plans (EOPs). The Support Annexes and Hazard-Specific Annexes enhance the plan with more detailed information for specific emergency management topics.

The purpose of the S-A-W EOP Basic Plan and Functional Annexes is to set forth the concepts and procedures whereby Augusta County and the Cities of Waynesboro and Staunton can effectively apply available resources to ensure that casualties and property damage will be minimized and that essential services will be restored as soon as possible. The S-A-W EOP was developed by the Coordinators of Emergency Management of the three jurisdictions. Assistance and input was also provided by local organizations that play key roles during emergencies and disaster situations, the Central Shenandoah Planning District Commission and other applicable regional agencies, and the Virginia Department of Emergency Management.

1.2 Record of Changes

The S-A-W EOP will be reviewed and possibly revised if the following situations occur:

- A formal update of planning guidance or standards
- A change in elected officials
- A plan activation or major exercise
- A change in any of the jurisdictions' demographics or hazard or threat profile, or
- The enactment of new or amended laws or ordinances or policy changes

Change Number	Date of Change	Page or Section Changed	Summary of Change	Name of Person Authorizing Change
1				
2				
3				
4				
5				
6				
7				

1.3 Record of Distribution

[illegible]

**RESOLUTION
FOR ADOPTION OF THE STAUNTON-AUGUSTA-WAYNESBORO
EMERGENCY OPERATIONS PLAN**

WHEREAS, the Council of the City of Staunton, Virginia recognizes the need to prepare for, respond to, and recover from natural and manmade disasters; and

WHEREAS, the City of Staunton has a responsibility to provide for the safety and well-being of its citizens and visitors; and

WHEREAS, the City of Staunton has established and appointed a Director and Coordinator of Emergency Management;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Staunton, Virginia, that this Emergency Operations Plan, as revised and dated September 2016, is officially adopted, and

IT IS FURTHER RESOLVED AND ORDERED that the Director of Emergency Management, or his/her designee, is tasked and authorized to maintain and revise as necessary this document during the next four-year period or until such time as it is ordered to come before this Council.

Adopted this 22nd day of September, 2016.

Mayor

ATTEST: _____
Linda L. Little, Clerk of Council

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	September 22, 2016	Staff Member: R. Scott Garber
Item #	3 & B	
Ordinance #		
Department:	Fire and Rescue	
Subject:	Rescue Squad Assistance Fund Grant Application	

Background: The Rescue Squad Assistance Fund Grant program is a matching grant program administered by the Virginia Department of Health Office of Emergency Medical Services. This grant program can be used for equipment and training, related specifically to emergency medical services. The Fire and Rescue Department would like to apply for a grant for funds to purchase four severe duty tablet computers, for patient care reports, at a total cost of \$11,597. The grant application will request a funding level of 80/20, meaning 80% of the total cost, or \$9,278, would be funded by the grant, and 20% of the total cost, or \$2,319, would be funded by the City's matching funds. The grant review committee can lower the funding level to 50/50, which would result in a required match by the City in the amount of \$5,798.

City Manager's Recommendation: Recommend that City Council authorize staff to apply for a Rescue Squad Assistance Fund Grant, as proposed.

Suggested Motion: I move that City Council authorize staff to apply for a Rescue Squad Assistance Fund Grant, for the purpose of purchasing four severe duty tablet computers), as proposed, provided matching funds are available in the Fire and Rescue Department budget for this purpose.

City Manager: Stephen F. Owen

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	September 22, 2016	Staff Member: R. Scott Garber
Item #	4 & C	
Ordinance #		
Department:	Fire and Rescue	
Subject:	Application for FY2016 Assistance to Firefighters Grant	

Background: Assistance to Firefighters Grants (AFG) provide financial assistance directly to fire departments to enhance their capabilities with respect to fire and fire-related hazards. AFG's primary goal is to assist organizations in meeting their firefighting and emergency response needs. AFG seeks to support organizations that lack the tools and resources necessary to more effectively protect the life and safety of the public and their emergency response personnel with respect to fire and all other hazards. Cost sharing under AFG is based on the population protected by the grantee. Organizations serving populations between 20,000 and 50,000 must agree to match the federal grant funds with an amount of 10% of the total project cost. The Staunton Fire and Rescue Department is pursuing the AFG to fund a project to upgrade its personal protective equipment (PPE). The goal of this project is to ensure firefighter health and safety while the department continues to provide efficient fire firefighting capabilities to the community. The department proposes to upgrade its existing PPE to the current National Fire Protection Association (NFPA) 1500 standards to ensure the safety of firefighters. The department requests grant funding to replace the PPE at the cost of \$180,000, with a local 10% match of \$18,000. The 10% match will be funded from the department's annual Virginia Department of Fire Programs Aid to Locality funding.

City Manager's Recommendation: Recommend that City Council authorize staff to apply for an Assistance to Firefighters Grant, as proposed.

Suggested Motion: I move that City Council authorize staff to apply for an Assistance to Firefighters Grant, for the purpose of upgrading personal protective equipment (PPE), as proposed, provided matching funds are available in the Fire and Rescue Department budget for this purpose.

City Manager: Stephen F. Owen

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	September 22, 2016	Steve Owen City Manager Doug Guynn City Attorney
Item #	5	
Ordinance #		
Department:	City Manager City Attorney	
Subject:	Atlantic Coast Pipeline	

Background: At its meeting on August 25, 2016, in a closed portion of its work session, City Council was briefed by legal counsel concerning the Atlantic Coast Pipeline project. With the benefit of this advice, this item is returned to Council's work session agenda for discussion about what further action, if any, Council would like to pursue. Options include:

- seek and receive more information;
- send another communication to the Federal Energy Regulatory Commission (FERC) beyond Council's October 23, 2014 Resolution and May 24, 2016 letter;
- take more formal action that might include a request to FERC to intervene in the pending case;
- communicate with Dominion Virginia Power or others;
- engage in outreach to citizens with information and solicitation of their own communications to FERC; or
- pursue other initiatives.

As part of the framework for Council's further discussions, Council will want to be mindful of its objectives, including water source protection as might be related to the currently proposed route of the pipeline.

City Manager's Recommendation: Not applicable.

Suggested Motion: Not applicable.

City Manager: Stephen F. Owen



Proclamation

Before The Staunton City Council

2016 Fire Prevention Week

WHEREAS, the City of Staunton is committed to ensuring the safety and security of all those living in and visiting Staunton; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires killed 2,745 people in the United States in 2014, according to the National Fire Protection Association (NFPA), and fire departments in the United States responded to 379,500 home fires; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, three out of five home fire deaths result from fires in properties without working smoke alarms; and

WHEREAS, in one-fifth of all homes with smoke alarms, none were working; and

WHEREAS, many Americans don't know how old the smoke alarms in their homes are, or how often they need to be replaced; and

WHEREAS, all smoke alarms should be replaced at least once every 10 years; and

WHEREAS, the age of a smoke alarm can be determined by the date of its manufacture, which is marked on the back of the smoke alarm; and

WHEREAS, Staunton's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Staunton's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2016 Fire Prevention Week theme, "Don't Wait – Check the Date! Replace Smoke Alarms Every 10 Years" effectively serves to educate the public about the vital importance of replacing the smoke alarms in their homes at least every 10 years, and to determine the age of their smoke alarms by checking the date of manufacture on the back of the alarms.

NOW, THEREFORE, BE IT PROCLAIMED that I, Carolyn W. Dull, Mayor of Staunton, on behalf of the Council of the City of Staunton, Virginia, do hereby designate October 9

through 15, as Fire Prevention Week throughout the City and urge all of the people of Staunton to find out how old the smoke alarms in their homes are, to replace them if they're more than 10 years old, and to participate in the many public safety activities and efforts of Staunton's fire and emergency services during 2016 Fire Prevention Week.

Dated this 22nd day of September, 2016.

Carolyn W. Dull, Mayor

ATTEST:

Linda L. Little, Clerk of Council

City Council
WORK SESSION
September 8, 2016
6:15 p.m.

Council Members Present: Mayor Dull, Vice Mayor Kier, Council Members Curren, Harrington, Holmes, and Oakes.

Council Members Absent: Oakes, and Obenschain.

The Mayor called the work session of City Council to order. The invocation/moment of silence was given by Dr. Curren.

1. Consideration of Work Session and Regular Meeting Agendas

Consistent with Procedural Memorandum No. 3, amended by Council at its organization meeting on July 1, 2016, the agendas were presented for Council consideration.

Dr. Harrington moved to approve the Work Session agenda and the Regular Meeting agenda with the deletion from the Work Session agenda of discussion of Atlantic Coast Pipeline.

The motion was seconded by Mr. Holmes and carried unanimously as follows:

Dr. Harrington	aye	Dr. Curren	aye
Vice Mayor Kier	aye	Mr. Holmes	aye
Mayor Dull	aye		

Mayor Dull stated that the discussion of the Atlantic Coast Pipeline was being postponed because Ms. Oakes and Mr. Obenschain were not present, and they wanted everyone present to participate in the discussion.

2. Discussion of Lottery for Localities

Mr. Steve Owen, City Manager, stated that Mayor Dull and other members of Council received an email from Greg Eanes, Mayor of the Town of Crew, communicating a proposal to allocate five percent of total lottery sales in each locality to that locality. Virginia Lottery representatives have informed staff that lottery sales in the City of Staunton in FY 2015 totaled \$6,965,913. Five percent of that figure—the amount to be transferred to the city were the proposed changes to the lottery implemented—would be \$348,296. If Council is inclined to support the proposal, it can be included in Council’s legislative program, to be considered later this calendar year.

Mayor Dull stated that with the information provided this looked like a potential good thing for localities because the money is being spent locally, yet it wouldn’t affect the educational funds.

Vice Mayor Kier stated that at the recent VML Legislative Committee meeting Lottery representatives appeared and spoke about this issue. He stated that some of the concerns were:

- This proposal would require a reduction in the percentage allocated for prize money
- The consequences could lead to lower lottery sales
- The proposal is based on similar proposal adopted and later changed in Texas
- If adopted, the General Assembly would have to approve by 80%, in both houses, the expenditure of lottery funds for purposes other than education
- This proposal could not apply to any multi-state programs (e.g., Powerball and Mega Millions) because Virginia does not control the percentages from those lotteries.

Mr. Owen reviewed Virginia Department of Education lottery funded programs with Council.

After discussion, it was the consensus of Council to support this concept in order for it to be discussed at the upcoming VML conference.

3. Economic Development Update

Mr. Steve Owen called on Mr. Billy Vaughn, Director of Economic Development. Mr. Vaughn updated Council on recent activities at Staunton Crossing and Frontier Center.

Staunton Crossing:

- city has closed on the sale of 25 acres to developers for the amount of \$1.25 million
- CHIRP Building has been demolished
- new entrance has been completed
- sewer line extension has been completed
- state police operations have been relocated, and the old building and tower removed
- developer plans to construct two hotels, a convenience store with gas, a full-service restaurant, a fast food restaurant and, potentially, a grocery store
- plans are to hold a special event tentatively scheduled for October 13

Frontier Center:

- staff has met and discussed completing the contractual matters to start construction of phase 1 which is five outparcels
- 99% there, a few things the city engineer needs to put together and a few things the developer needs to sign off on
- hoping both Staunton Crossing and Frontier Center break ground about the same time

4. Shenandoah Valley Partnership's Familiarization Tour

Mr. Owen called on Mr. Courtland Robinson, Assistant Director of Economic Development. He stated that the Shenandoah Valley Partnership (SVP) is the region's premier economic development marketing agency focusing on business attraction, business expansion and workforce opportunities. To promote new investment in the Shenandoah Valley, SVP is teaming up with its member jurisdictions to host seven site location consultants for a familiarization tour of the Valley, September 14-16, 2016.

Site consultants assist companies with both analytical and qualitative techniques to determine favorable locations for a particular business operation. On behalf of their clients—who are the region's economic development prospects—site location consultants also navigate issues such as

workforce demands, supply chain systems and incentives. SVP has been visiting directly with site location consultants since 2012, bringing the Valley's opportunities to major metro areas all over the United States. Now SVP will conduct a two-day tour of the Valley in order to enhance the consultants' awareness of the region's assets.

The event will begin with SVP's biannual Connect Event on Wednesday, September 14, at CrossKeys Vineyards, and continue with CEO Roundtable discussions, industry tours and more. Elected officials are encouraged to attend SVP's Connect Event, get to know the site location consultants, and join us as a region to market our communities to these decision makers.

5. Discussion of a Resolution Establishing the Percentage of Relief at 41% for Purposes of the Personal Property Tax Relief Act (PPTRA)

Mr. Steve Owen called on Maggie Ragon, Commissioner of Revenue. She stated the Personal Property Tax Relief Act of 1998 (PPTRA) was modified by legislative action taken during the 2004 and 2005 General Assembly sessions. The legislative enactments required the City to take affirmative steps to implement changes and to provide for computation and allocation of relief. The legislative enactments also provided for an appropriation to the City, commencing in 2006, for a fixed sum to be used exclusively for the provision of tax relief to owners of vehicles subject to the City's personal property tax, and to provide the opportunity for the City to fashion a program of tax relief that best serves the citizens.

On April 13, 2006, Council adopted an ordinance that defined procedures and responsibilities for implementing the changes to the PPTRA, including the method of computing the tax relief and allocation of tax relief, plus transitional provisions. The ordinance requires that Council shall set the percentage of tax relief at such a level that is anticipated to fully exhaust PPTRA relief funds provided to the City by the Commonwealth. The Commissioner of Revenue recommends the rate of 41 percent for calendar year 2016. The Commissioner of Revenue, the City Treasurer, and the Chief Financial Officer have worked as a team to bring this matter to Council so as to implement Council's April 13, 2006 ordinance.

This will be item C on the regular agenda.

The work session adjourned at 7:00 p.m.

Linda L. Little, Clerk of Council

REGULAR MEETING OF STAUNTON CITY COUNCIL
Thursday, September 8, 2016
7:30 p.m.
Council Chambers

PRESENT: **Carolyn W. Dull, Mayor**
 Ophie A. Kier, Vice Mayor
 Erik D. Curren
 James J. Harrington
 R. Terry Holmes

ABSENT: **Andrea W. Oakes**
 Walter J. Obenshain

ALSO PRESENT: **Stephen F. Owen, City Manager**
 Steven L. Rosenberg, Deputy City Manager
 Douglas L. Guynn, City Attorney
 Linda L. Little, Clerk of Council

Mayor Dull called the meeting to order. The Pledge of Allegiance was recited in unison.

MAYOR'S REPORT

The Mayor read the following proclamation and presented it to Chrystal Graham.

2016 National Suicide Prevention Week

WHEREAS, suicide is the 10th leading cause of death in the United States and the 2nd leading cause of death among individuals between the ages of 10 to 34; and

WHEREAS, according to the Centers for Disease Control and Prevention (CDC), in the United States, one person completes suicide every 12.3 minutes, resulting in nearly 43,000 suicides each year; and

WHEREAS, suicide is the only leading cause of death in the United States that has increased every year for the past decade; and

WHEREAS, it is estimated that there are over 1.1 million suicide attempts each year; and

WHEREAS, in 2014, Virginia experienced 1,122 deaths by suicide; and

WHEREAS, in Virginia, suicide is the 11th leading cause of death overall; and

WHEREAS, over 90% of the people who die by suicide have a diagnosable and treatable mental health condition, although often that condition is not recognized or treated; and

WHEREAS, according to the CDC, suicide results in an estimated \$44.6 billion in combined medical and work loss costs nationally; and

WHEREAS, according to the CDC, suicide results in an estimated \$1.12 billion in combined lifetime medical and work loss costs in Virginia; and

WHEREAS, the stigma associated with mental health conditions and suicidality works against suicide prevention by discouraging persons at risk for suicide from seeking life-saving help and further traumatizes survivors of suicide loss and people with lived experience of suicide; and

WHEREAS, organizations such as The American Foundation for Suicide Prevention envision a world without suicide, and are dedicated to saving lives and bringing hope to those affected by suicide, through research, education, advocacy and resources for those who have lost or struggle, and urge that we:

1. recognize suicide as a preventable national and state public health problem and declare suicide prevention to be a priority;
2. acknowledge that no single suicide prevention program or effort will be appropriate for all populations or communities;
3. encourage initiatives based on the goals contained in the National Strategy for Suicide Prevention, a report of the U.S. Surgeon General and of the National Action Alliance for Suicide Prevention;
4. promote awareness that there is no single cause for suicide, and that suicide most often occurs when stressors exceed current coping abilities of someone suffering from a mental health condition; and
5. develop and implement strategies to increase access to quality mental health, substance abuse, and suicide prevention services.

NOW, THEREFORE, BE IT PROCLAIMED that I, Carolyn W. Dull, Mayor of Staunton, on behalf of the Council of the City of Staunton, Virginia, do hereby designate September 5 through 11 as National Suicide Prevention Week in the City of Staunton.

Dated this 8th day of September, 2016.

s/Carolyn W. Dull

Carolyn W. Dull, Mayor

ATTEST: s/Linda L. Little

Linda L. Little, Clerk of Council

Ms. Crystal Graham thanked Council on behalf of The American Foundation for Suicide Prevention.

The Mayor also reported that members of Council joined in the celebration of Mary Baldwin College's transition to Mary Baldwin University and the institution's 175th anniversary.

Mayor Dull noted that she was also asked to speak at a joint subcommittee of the Virginia General Assembly regarding historic tax credits.

ADDITIONAL ITEMS BY MEMBERS OF COUNCIL

Vice Mayor Kier noted that the Nominations Committee had recently met and moved that the following appointments be made:

Ms. Linda Czyzyk to the Valley Community Services Board for a three year term beginning immediately and expiring June 30, 2019.

Mr. Nickie Mills, City Engineer, to the Technical Advisory Committee for the Staunton-Augusta-Waynesboro MPO to fill the unexpired term of James Davis.

The motion was seconded by Dr. Curren and carried unanimously as follows:

Vice Mayor Kier	aye	Dr. Curren	aye
Mayor Dull	aye	Mr. Holmes	aye
Dr. Harrington	aye		

Vice Mayor. Kier stated that he had attended The Virginia Food Truck Battle & Beer Competition at the Frontier Culture Museum sponsored by The MaDee Project.

APPROVAL OF MINUTES

Dr. Harrington moved to approve the work session and regular meeting minutes of August 25, 2016.

The motion was seconded by Mr. Holmes and carried unanimously as follows:

Mayor Dull	aye	Mr. Holmes	aye
Dr. Harrington	aye	Vice Mayor Kier	aye
Dr. Curren	aye		

REGULAR MEETING**A. Recognition of James Davis and James Gallaher for Years of Service to the City of Staunton**

Mr. Steve Owen, City Manager, presented Mr. James Gallaher and Mr. James Davis with Certificates of Appreciation on behalf of the City.

B. Public Hearing and Consideration of a Request by the Staunton Augusta YMCA for a Special Use Permit at 638 North Coalter Street, to Utilize an Existing Space Consisting of 1,400 Square Feet as a Meeting Room and Office

Mr. City Manager, called on Mr. John Glover, Building Official. Mr. Glover stated that the Staunton Augusta YMCA is requesting a special use permit to use approximately 1,400 square feet of space in the North Coalter Street Shopping Center (adjacent to Food Lion), located at 638 North Coalter Street, for a meeting room and office. This location was used previously by SunTrust Bank. As a part of the application, the existing drive-through canopy will be removed, and the existing window will be replaced.

The original shopping center was developed in 1974. In 1980, the Staunton Racquet Club was developed on the adjacent parcel and over the years the facility has expanded and transitioned to the Staunton Augusta YMCA. The expansion of the YMCA was approved in 2009. The property is zoned B-3, Planned Business District, in which all uses require Special Use Permit review and approval.

Planning Commission held its public hearing on Thursday, August 18, 2016. No negative comments were received, and the Commission voted unanimously to recommend approval of the special use permit with the following conditions:

1. All proposed exterior signs, lighting, or other exterior elements shall meet the requirements of the zoning code, including the Entrance Corridor Overlay District, and the recommendations included in the Entrance Corridor Overlay District Design Guidelines for Augusta and Coalter streets.
2. The use and reconfiguration of the space must meet all applicable building and fire code requirements.

The Public Hearing was opened.

Mr. Josh Cole, 1016 Ridgemont Street, Executive Director of the YMCA, thanked city staff for all their help on this project.

There being no one else present to speak to this matter, the Public Hearing was closed.

Dr. Curren moved that City Council approve the special use permit, as recommended by the City Manager, with the following conditions:

1. All proposed exterior signs, lighting, or other exterior elements shall meet the requirements of the zoning code, including the Entrance Corridor Overlay District, and the recommendations included in the Entrance Corridor Overlay District Design Guidelines for Augusta and Coalter streets.
2. The use and reconfiguration of the space meet all applicable building and fire code requirements.

The motion was seconded by Mr. Holmes and carried unanimously as follows:

Dr. Harrington	aye	Vice Mayor Kier	aye
Dr. Curren	aye	Mayor Dull	aye
Mr. Holmes	aye		

C. Consideration of a Resolution Establishing the Percentage of Relief at 41% for Purposes of the Personal Property Tax Relief Act (PPTRA)

Mr. Steve Rosenberg, Deputy City Manager, stated that the Personal Property Tax Relief Act of 1998 (PPTRA) was modified by legislative action taken during the 2004 and 2005 General Assembly sessions. The legislative enactments required the City to take affirmative steps to implement changes and to provide for computation and allocation of relief. The legislative enactments also provided for an appropriation to the City, commencing in 2006, for a fixed sum

to be used exclusively for the provision of tax relief to owners of vehicles subject to the City's personal property tax, and to provide the opportunity for the City to fashion a program of tax relief that best serves the citizens.

On April 13, 2006, Council adopted an ordinance that defined procedures and responsibilities for implementing the changes to the PPTRA, including the method of computing the tax relief and allocation of tax relief, plus transitional provisions. The ordinance requires that Council shall set the percentage of tax relief at such a level that is anticipated to fully exhaust PPTRA relief funds provided to the City by the Commonwealth. The Commissioner of Revenue recommends the rate of 41 percent for calendar year 2016. The Commissioner of Revenue, the City Treasurer, and the Chief Financial Officer have worked as a team to bring this matter to Council so as to implement Council's April 13, 2006 ordinance.

Mr. Holmes moved that the resolution, as proposed, be adopted, establishing the Personal Property Tax Relief Act (PPTRA) percentage at 41 percent.

The motion was seconded by Dr. Harrington and carried unanimously as follows:

Dr. Curren	aye	Mayor Dull	aye
Mr. Homes	aye	Dr. Harrington	aye
Vice Mayor Kier	aye		

RESOLUTION
IMPLEMENTING ORDINANCE 2006-05, CODIFIED AS SECTION 3.10.015 OF THE
STAUNTON CITY CODE,
TO FURTHER IMPLEMENT THE 2004-2005 CHANGES
TO THE PERSONAL PROPERTY TAX RELIEF ACT OF 1998

WHEREAS, by Ordinance 2006-05, adopted April 13, 2006, and codified as Section 3.10.015 of the Staunton City Code, the Council of the City of Staunton fashioned a local program of tax relief that serves the best interests of the citizenry regarding personal property tax on qualifying use vehicles, pursuant to modifications made by the General Assembly of Virginia to the Personal Property Tax Relief Act of 1998 (PPTRA);

WHEREAS, the City's program of tax relief contemplates the allocation of PPTRA relief provided by the Commonwealth of Virginia pursuant to the provisions of Ordinance 2006-05, codified as Section 3.10.015 of the Staunton City Code, as further implemented by resolution adopted annually after the personal property tax book is certified by the Commissioner of Revenue and delivered to the Treasurer;

WHEREAS, on September 1, 2016, the Commissioner of Revenue delivered to the Treasurer a certified personal property tax book; and

WHEREAS, the Commissioner of Revenue has recommended to the Council of the City of Staunton, Virginia, that with respect to qualifying vehicles with assessed values of more than \$1,000 the percentage of relief to be applied to the first \$20,000 in value of each such qualifying vehicle should be 41%, which the Commissioner of Revenue estimates will fully use all available state PPTRA relief.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Staunton, Virginia, that 41% shall be the percentage of relief to be applied to the first \$20,000 in value of each qualifying vehicle with an assessed value of more than \$1,000, pursuant to and in accordance with the provisions of Section 3.10.015 of the Staunton City Code.

Adopted this 8th day of September, 2016.

s/Carolyn W. Dull

Carolyn W. Dull, Mayor

ATTEST: s/Linda L. Little

Linda L. Little
Clerk of Council

Matters from the City Manager

The City Manager stated that Chief Garber and a few other firefighters from the Staunton Fire Rescue Department will participate in the 9/11 Memorial Stair Climb in Richmond. This is a way for our firefighters and the community to honor and remember the New York firefighters who selflessly gave their lives so that others may live.

Matters from the Public

Mr. Baldwin Jennings, 332 Sharon Lane, Staunton, commented on Mr. McDonough's op-ed piece in The News Leader.

Adjournment

There being no further business to come before Council, the meeting adjourned at 8:06 p.m.

Linda L. Little, Clerk of Council