

**Work Session Agenda
Staunton City Council
Caucus Room
October 13, 2016
5:30 p.m.**

Invocation/Moment of Silence—Current

- | | | |
|------------------|-----------|---|
| 5:30 p.m. | 1. | Consideration of Work Session and Regular Meeting Agendas |
| 5:35 p.m. | 2. | Presentation of Staunton Creative Community Fund Annual Report |
| 5:50 p.m. | 3. | Discussion of High School Project |
| 6:10 p.m. | 4. | Closed Meeting for Discussion or Consideration of the Possible Acquisition of Real Property for Public Purposes and/or of the Possible Disposition of Publicly Held Real Property Related to Education and Other Facilities Pursuant to Virginia Code § 2.2-3711(A)(3) |
| 7:15 p.m. | | Break |

**Regular Meeting Agenda
Staunton City Council
Council Chambers
October 13, 2016
7:30 p.m.**

Call to Order

Pledge of Allegiance

Mayor's Report

Special Recognition—Queen City Potter Party

Additional Items by Members of Council

Approval of Minutes

Work Session and Regular Meeting of September 22, 2016

REGULAR MEETING

- A. Public Hearing and Consideration of a Request by Michael and Amy Broderick and the City of Staunton to Rezone 803 W. Beverley Street, 807 W. Beverley Street, 811 W. Beverley Street, 815 W. Beverley Street, and 10 N. Jefferson Street, from B-1, Local Business District, to R-4, High Density Residential District**

Matters from the City Manager

Matters from the Public

Adjournment

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	October 13, 2016	City Council
Item #	1	
Ordinance #		
Department:	City Council	
Subject:	Work Session and Regular Meeting Agendas	

Background: Consistent with Procedural Memorandum No. 3, recently amended by Council at its organizational meeting on July 1, 2016, attached are draft meeting agendas for City Council's consideration and for approval as Council prefers.

Suggested Motion: I move to approve the Work Session agenda and the Regular Meeting agenda [as presented] [with the following changes: as to the Work Session, the addition/deletion of _____; as to the Regular Session, the addition/deletion of _____].

City Manager: Stephen F. Owen

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Matters from the City Manager

Matters from the Public

Adjournment

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	October 13, 2016	Staff Member: Steve Rosenberg
Item #	2	
Ordinance #		
Department:	City Manager	
Subject:	Staunton Creative Community Fund Annual Report	

Background: Chris Cain, Executive Director of the Staunton Creative Community Fund (SCCF), will present SCCF's annual report for fiscal year 2016. A copy of the annual report is attached.

City Manager's Recommendation: Not applicable.

Suggested Motion(s): Not applicable.

City Manager: Stephen F. Owen



STAUNTON CREATIVE COMMUNITY FUND

July 31, 2016

Mr. Steve Owen

City Manager

116 W Beverley St

Staunton, VA 24401

Dear Mr. Owen,

Staunton Creative Community Fund (SCCF) is grateful for the strong partnership we have with the City of Staunton, and we had a great year providing innovative, creative, and cutting-edge community development services. Likewise, we welcome an opportunity to meet with the Finance Department, the City Manager's Office, and the Economic Development Authority to further refine our relationship to best match the goals and priorities of the City of Staunton. This is the written progress report for SCCF's implementation of the primary obligations outlined in the FY 2016 Agreement.

1.) Operate a finance and development program that provides microloans, consulting services and access to training programs for City of Staunton businesses; Collaborate with the Staunton Economic Development Department to implement a marketing and recruitment program to attract new entrepreneurs to and support expansion of existing businesses in the City of Staunton:

- We helped 10 businesses start or expand in the City of Staunton and helped create 33 jobs.
- We served 242 clients and offered 595.75 hours of 1:1 technical assistance.
- We provided more than 650 hours of classroom and outreach educational programming from 7/1/2015-6/30/2016.
- SCCF underwrote 1 small business loan for \$18,000 and local investment of over \$250,000 for 3 businesses.
- 56 individual volunteers gave over 700 volunteer hours.
- Virginia Individual Development Accounts (VIDA): SCCF manages 9 VIDA matched savings accounts for residents of the City of Staunton, making the total now 22 savers. Each saver can save up to \$500 and that VIDA account can be matched at a 8:1 rate up to \$4000. Each saver took 8 hours of financial literacy training. This year, over \$24,000 was saved to go into small

business or post-secondary education. In FY 2016, \$13,669.62 in VIDA funds was used to help 4 businesses expand or start in Staunton.

In FY 2016, we have helped a client buy a new machine for her embroidery business, a new farmer buy a tractor and a local author launch her newest venture

Empowering young entrepreneurs through the VIDA program has been especially rewarding. Meet Mandy Henkler aka The Girl With the Pink Ribbon:

<http://stauntoncreativecommunityfund.tumblr.com/post/147647941414/around-town-with-sccf-the-girl-in-the-pink-ribbon>

In June of 2016, SCCF received a planning grant for VIDA Employee Benefit Proposal (Operation: Burrito Bungalow).

Since our inception in 2008, one of the largest resource gaps for our clients has been employee recruitment and retention, i.e. keeping good people. Most MDOs spend all of their time and resources working with the owner of the business they funded or supported. The employees of those business are rarely talked about, much less incentivized to stay for long periods of time. It's often unheard of for our small businesses to be able offer an increase in salary or additional benefits to retain their employees, who are often in service positions making just above minimum wage. One such benefit that is often used to incentive employees at larger companies are IRAs, Individual Retirement Accounts, where the company you work for will match the amount you save for your retirement at a determined rate.

The Staunton Creative Community Fund (SCCF) has been exploring the idea of applying the logic used with a typical Individual Retirement Account match and using their existing VIDA program for small businesses owners to offer additional benefits to their employees. **No other organization**, with the exception of a handful in the healthcare industry, has taken this innovative approach to IDAs. This program strategy would form partnerships with area small businesses to allow them to offer an incentive to participating in the VIDA program and maximize their savings for a high-return, long term asset, such as homeownership. This approach would have a three-fold impact, increasing enrollment to DHCD's VIDA program, allowing area small businesses to incentivize and retain employees by offering this benefit, and then having long-term, broader impact for the community in which the employees would use their VIDA funds.

Pilot Program: Baja Bean Staunton came to SCCF to discuss to the possibility of increasing benefits to their employees through the VIDA program. Since this discussion, we've been working to conceptualize and aggregate resources to jointly offer VIDA as an employee benefit for low-income small business employees.

Baja Bean Staunton: SCCF Board of Director member, Sarah Lynch opened Baja Staunton in 1998. Baja Staunton offers fresh, Southern California style Mexican at very reasonable prices.

Baja Staunton specializes in craft beers. Baja Staunton is open every day for lunch, dinner, & late night. Baja proudly support local farmers whenever possible.

Sarah has been looking for a way to help her staff enrich their lives and be proud of their job ie. some staff have been there for 15+ years. Running a successful restaurant takes hard work, grueling hours and an amazing amount of teamwork. However, razor thin margins makes it hard for Sarah to increase her employees pay. What tools are there to help Sarah show that she cares about the quality of life of her employees?

The first stage of the program would involve recruiting and enrolling two to three employees at the Baja Bean Company Staunton location. Research conducted at this stage will inform the language, recruitment methods, and logistics to expand the VIDA employee benefits to the Baja Bean locations in Richmond and Charlottesville. Pending evaluation of consistent saving of these participants, we will begin targeting other area small businesses, through restaurant consortiums and additional business networks. Starting on a smaller scale with this planning grant will allow us to closely evaluate and adjust the implementation as needed before expanding to multiple businesses.

- **BRIGHT REWIRED Grants:** SCCF, SDDA and the City of Staunton partnered to launch a competition that was supported by a \$100,000 Community Business Launch grant from the Department of Housing and Community Development and was awarded to the Staunton Downtown Development Association (SDDA) in December 2014.

The BRIGHT REWIRED awards include grants that will support new business development, per the competitors' business plans, and post-grant support including a mentor program to be implemented by the SCCF. Businesses performance will be tracked for three years.

All of the awardees opened in Downtown Staunton! The only one business that didn't survive their first year. However, one business The Rooster Gallery opening in Downtown in spite of not getting an award.

- **Invest Local:** Our newest initiative is to create Community Investing strategies to get more local dollars into the hands of entrepreneurs and community members. This innovative proposal matches strongly with both the Staunton Fund's and the region's longstanding strategy to (a) keep dollars active and circulating within the local community, (b) build an ecosystem of entrepreneurs and supporters that generate home-grown community and economic development, and (c) develop a long-term variety of micro-financing programs that respect the deep diversity and uniqueness of rural and small-city entrepreneurs. Here is a link to our Invest Local website: <http://invest-local.org/>

In FY 2016, workshops, training sessions, and Invest Local Meet & Greet have been a key component of our programming over the past year. They have served several important functions: educating investors and entrepreneurs about the potential of local investing; building a network of individuals who know each other and are comfortable initiating local investments; and identifying viable projects and actually-ready investors. We have been about to put over \$250,000 into the local economy.

- **Innovate Live:** Innovate LIVE has evolved from a crowd-sourced, energy-packed, festive convergence of Local Innovators, Visionaries, and Entrepreneurs, to a series of events and collaborations. Over the past year, social entrepreneurs, community organizers, and artistic creators converged in coffee shops, classrooms and downtown destinations, and on regional farms to explore the next wave of innovative ideas transforming our local community. An unconference of sorts, panelists and speakers joined audience members to discuss issues of sustainability, co-working, the new economy, social entrepreneurship, and arts and music.

Check out the out the updated website to learn about the classes, discussion and MakerCamp:
<http://innovativelive.org/>

- **hOUR Economy:** hOUR Economy is a local time bank that allows entrepreneurs and residents to access a greater diversity of business services (ranging from accounting, web design, consulting services, marketing assistance, etc.) from area experts at no monetary cost to the individual business owner. hOUR Economy is a part of a social movement that is democratizing social wealth. Currently, we have partnerships with Staunton Parks and Rec, Transition Staunton and the SDDA to use hOURS to incentivize volunteerism. Since the launch in November 2012, we have over 200 members and over 1000 hours traded. www.houreconomy.org
The hOUR Economy (with the help of the City) has built and installed 2 Little Libraries: One in Woodrow Park and the other in Gypsy Hill Park. Take a book, return a book.
https://www.facebook.com/stauntonvalittlefreelibrary/info?tab=page_info
- **Staunton Parks and Rec Partnership:** SCCF has partnered with Staunton Parks and Rec to have business basics classes taught at the Montgomery Hall site. This has given SCCF some amazing exposure and reaches a much wider audience.

2) **Offer a "virtual non-profit incubation" program whereby SCCF may act as a fiscal agent and provide development services to start-up community development, educational, and environmental non-profits:**

SCCF is now the Fiscal Agent for The Staunton Mentoring Alliance. SMA connects Staunton high school youth with responsible adults who help guide these young people through the transition from middle school to high school and from high school to college or employment. Mentors also provide support to help the student maintain or improve school success and explore and prepare for future career opportunities.

We do this through one-on-one and (eventually) group mentoring. Our approach is the Stand By Me mentoring program, which is being developed and launched in November of 2015.

Stand By Me is different from most mentoring programs because, as a community mentoring program, we form partnerships with community service organizations so that all mentors and mentees are enabled to ensure success.

3) Conduct at least four special topic business training seminars in the City of Staunton during the fiscal year:

SCCF's goal is to provide technical assistance to low- and modest-wealth individuals to spur job creation and business development, to foster community relationship-building, and to increase individual and community financial stability. In FY 2016, SCCF facilitated, partnered or hosted 25 business classes and three 8-week Business Planning courses in the City. Our core curriculum consists of:

- A quarterly Starting a Business class
- 8-week Business Plan Writing class
- Money Smart Brown Bag Lunch Series
- Marketing and Website classes
- Legal Issues, Entities and Socially Responsible Business Structure
- Seminars on Credit and How to Fund Your Business
- Innovate Live series

Name and Title	Organization Affiliation	Years on the Board	Gender	Ethnicity	City or County of Residency	Age Range
Dan Funk	Owner, Sartography	2013	Male	Caucasian	City of Staunton	40-59
Rick Coduri	Owner, Trireme Communications	2014	Male	Caucasian	City of Staunton	40-59
Billy Vaughn, Chair	Director, EDA, City of Staunton	2014	Male	African American	City of Staunton	60+
John Gorra	Owner, Cooperative Food Sales, Inc.	2015	Male	Caucasian	City of Staunton	60+
Ann Snyder	Director of Enrollment, Stuart Hall	2015	Female	Caucasian	City of Staunton	25-39
Laura Pyle, Treasurer	Owner, McCaskey and Pyle	2015	Female	Caucasian	City of Staunton	25-39

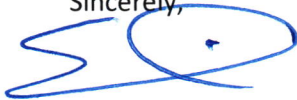
Sarah Lynch	Owner, Baja Bean	2015	Female	Caucasian	City of Staunton	40-59
Judd Bankert	Retired CPA	2016	Male	Caucasian	City of Staunton	60+

4) **Provide to the City Manager/designee a list of all board members of SCCF as of June 30, 2016:**

Lastly, SCCF has complied with all laws applicable to us, but only to the extent applicable, including but not limited to, the Virginia Freedom of Information Act.

As always, SCCF looks forward to working with the City in the upcoming year. We look forward to continuing discussions about how we can all further develop and integrate our respective community development strategies to address the comprehensive needs of the City of Staunton.

Sincerely,



Christina Cain

Executive Director

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	October 13, 2016	Mayor Carolyn Dull
Item #	3	
Ordinance #		
Department:	City Council	
Subject:	High School Project	

Background: At the request of Mayor Dull, this item has been added to City Council's work session agenda for discussion. Discussion materials will be provided to members of Council during the work session.

City Manager's Recommendation: Not applicable.

Suggested Motion: Not applicable.

City Manager: Stephen F. Owen

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	October 13, 2016	City Council
Item #		
Ordinance #		
Department:		
Subject:	Closed Meeting for Discussion or Consideration of the Possible Acquisition of Real Property for Public Purposes and/or of the Possible Disposition of Publicly Held Real Property Related to Education and Other Facilities	

Suggested Motion:

Before the closed meeting: I move to enter a closed meeting for discussion or consideration of the possible acquisition of real property for public purposes and/or of the possible disposition of publicly held real property related to existing and future education and other facilities, pursuant to Virginia Code § 2.2-3711(A)(3).

Second. Discussion. Vote – Clerk of Council to poll members of Council.

After the closed meeting: I move that Council reconvene in an open meeting and certify to the best of each member's knowledge that only lawfully exempted public business matters were discussed and that only public business matters as identified in the closed meeting motion were heard, discussed or considered in the meeting.

Second. Discussion. Vote – Clerk of Council to poll members of Council.

City Council
WORK SESSION
September 22, 2016
6:00 p.m.

Council Members Present: Mayor Dull, Vice Mayor Kier, Council Members Curren, Harrington, Holmes, Oakes and Obenschain.

The Mayor called the work session of City Council to order. The invocation/moment of silence was given by Mr. Obenschain.

1. Consideration of Work Session and Regular Meeting Agendas

Consistent with Procedural Memorandum No. 3, amended by Council at its organization meeting on July 1, 2016, the agendas were presented for Council consideration.

Dr. Harrington moved to approve the Work Session agenda, with the addition of discussion on the recent schools visited, and the Regular Meeting agenda.

The motion was seconded by Vice Mayor Kier and carried unanimously as follows:

Dr. Harrington	aye	Ms. Oakes	aye
Mr. Obenschain	aye	Dr. Curren	aye
Vice Mayor Kier	aye	Mr. Holmes	aye
Mayor Dull	aye		

2. Discussion of Resolution Adopting Updated 2016 Staunton-Augusta-Waynesboro Emergency Operations Plan

Steve Owen, City Manager, called on R. Scott Garber, Fire Chief, to review this matter and the next two. Chief Garber stated that, as required by the Code of Virginia, Augusta County and the cities of Staunton and Waynesboro have recently completed an update of their regional Staunton-Augusta-Waynesboro Emergency Operations Plan (EOP). Central Shenandoah Planning District (CSPDC) staff assisted with the update. Virginia Code § 44-146.19 requires each local and interjurisdictional agency to prepare and keep current a local or interjurisdictional emergency operations plan. Every four years, each local and interjurisdictional agency is further required to conduct a comprehensive review and revision of its emergency operations plan to ensure that the plan remains current. The statute also requires that the governing body of the locality formally adopt the revised plan.

This will be Item A on the regular agenda.

3. Discussion of Application for Rescue Squad Assistance Fund (RSAF) Grant

Chief Garber stated that the Rescue Squad Assistance Fund Grant program is a matching grant program administered by the Virginia Department of Health Office of Emergency Medical Services. This grant program can be used for equipment and training, related specifically to emergency medical services. The Fire and Rescue Department would like to apply for a grant for funds to purchase four severe duty tablet computers, for patient care reports, at a total cost of \$11,597. The grant application will request a funding level of 80/20, meaning 80% of the total cost, or \$9,278, would be funded by the grant, and 20% of the total cost, or \$2,319, would be funded by the City's matching funds. The grant review committee can lower the funding level to 50/50, which would result in a required match by the City in the amount of \$5,798.

Mayor Dull asked if the funds were already available in the Fire Department's budget. Chief Garber indicated that they were.

This will be Item B on the regular agenda.

4. Discussion of Application for FY2016 Department of Homeland Security Assistance to Firefighters Grant (AFG)

Chief Garber stated that the Assistance to Firefighters Grants (AFG) provides financial assistance directly to fire departments to enhance their capabilities with respect to fire and fire-related hazards. AFG's primary goal is to assist organizations in meeting their firefighting and emergency response needs. AFG seeks to support organizations that lack the tools and resources necessary to more effectively protect the life and safety of the public and their emergency response personnel with respect to fire and all other hazards. Cost sharing under AFG is based on the population protected by the grantee. Organizations serving populations between 20,000 and 50,000 must agree to match the federal grant funds with an amount of 10% of the total project cost. The Staunton Fire and Rescue Department is pursuing the AFG to fund a project to upgrade its personal protective equipment (PPE). The goal of this project is to ensure firefighter health and safety while the department continues to provide efficient fire firefighting capabilities to the community. The department proposes to upgrade its existing PPE to the current National Fire Protection Association (NFPA) 1500 standards to ensure the safety of firefighters. The department requests grant funding to replace the PPE at the cost of \$180,000, with a local 10% match of \$18,000. The 10% match will be funded from the department's annual Virginia Department of Fire Programs Aid to Locality funding.

Chief Garber stated that cancer rates among firefighters have skyrocketed over the past five years because of dirty equipment. He noted that fires contain much more hazardous materials than they have in the past.

This will be Item C on the regular agenda.

5. Discussion of Atlantic Coast Pipeline

At its meeting on August 25, 2016, in a closed portion of its work session, City Council was briefed by legal counsel concerning the Atlantic Coast Pipeline project. With the benefit of this

advice, this item is returned to Council's work session agenda for discussion about what further action, if any, Council would like to pursue. Options include:

- seek and receive more information;
- send another communication to the Federal Energy Regulatory Commission (FERC) beyond Council's October 23, 2014 Resolution and May 24, 2016 letter;
- take more formal action that might include a request to FERC to intervene in the pending case;
- communicate with Dominion Virginia Power or others;
- engage in outreach to citizens with information and solicitation of their own communications to FERC; or
- pursue other initiatives.

After discussion, it was the consensus of Council to communicate with Dominion Virginia Power about planning a meeting to discuss the City's issues and receive more information on how the pipeline may affect the City's water supply.

Discussion of Visit to Culpepper and Fluvanna Schools

Dr. Harrington updated Council members on the recent visit by the School Board and a few Council members to view newly constructed and renovated schools in Culpeper County and a new school in Fluvanna County.

The work session adjourned at 7:05 p.m.

Linda L. Little, CMC
Clerk of Council

REGULAR MEETING OF STAUNTON CITY COUNCIL
Thursday, September 22, 2016
7:30 p.m.
Council Chambers

PRESENT: **Carolyn W. Dull, Mayor**
 Ophie A. Kier, Vice Mayor
 Erik D. Curren
 James J. Harrington
 R. Terry Holmes
 Andrea W. Oakes
 Walter J. Obenschain

ALSO PRESENT: **Stephen F. Owen, City Manager**
 Steven L. Rosenberg, Deputy City Manager
 Douglas L. Guynn, City Attorney
 Linda L. Little, Clerk of Council

Mayor Dull called the meeting to order. The Pledge of Allegiance was recited in unison.

MAYOR'S REPORT

The Mayor read the following proclamation and presented it to Fire Chief R. Scott Garber:

2016 Fire Prevention Week

WHEREAS, the City of Staunton is committed to ensuring the safety and security of all those living in and visiting Staunton; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires killed 2,745 people in the United States in 2014, according to the National Fire Protection Association (NFPA), and fire departments in the United States responded to 379,500 home fires; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, three out of five home fire deaths result from fires in properties without working smoke alarms; and

WHEREAS, in one-fifth of all homes with smoke alarms, none were working; and

WHEREAS, many Americans don't know how old the smoke alarms in their homes are, or how often they need to be replaced; and

WHEREAS, all smoke alarms should be replaced at least once every 10 years; and

WHEREAS, the age of a smoke alarm can be determined by the date of its manufacture, which is marked on the back of the smoke alarm; and

WHEREAS, Staunton's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Staunton's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2016 Fire Prevention Week theme, "Don't Wait – Check the Date! Replace Smoke Alarms Every 10 Years" effectively serves to educate the public about the vital importance of replacing the smoke alarms in their homes at least every 10 years, and to determine the age of their smoke alarms by checking the date of manufacture on the back of the alarms.

NOW, THEREFORE, BE IT PROCLAIMED that I, Carolyn W. Dull, Mayor of Staunton, on behalf of the Council of the City of Staunton, Virginia, do hereby designate October 9 through 15, as Fire Prevention Week throughout the City and urge all of the people of Staunton to find out how old the smoke alarms in their homes are, to replace them if they're more than 10 years old, and to participate in the many public safety activities and efforts of Staunton's fire and emergency services during 2016 Fire Prevention Week.

Dated this 22nd day of September, 2016.

s/Carolyn W. Dull

Carolyn W. Dull, Mayor

ATTEST: s/Linda L. Little

Linda L. Little, CMC
Clerk of Council

Chief Garber noted that President Woodrow Wilson was the President who first proclaimed Fire Prevention Week.

The Mayor also mentioned the following:

- The dinner provided tonight was prepared by the Celebration of Holiday Lights Committee
- United Way celebrated its 75th anniversary and started its campaign kickoff for this year
- The Shenandoah Valley Partnership networking event recently took place where site selectors were present and available
- School tours with the School Board were completed
- Several Council members attended the naturalization ceremony at the Frontier Culture Museum
- Several Council members attended the Staunton Downtown Development Association's 20th anniversary meeting recently

Mayor Dull called on Mr. Guynn to say a few words about the Clerk of Council's recent Certified Municipal Clerk's certification from the International Institute of Municipal Clerks.

ADDITIONAL ITEMS BY MEMBERS OF COUNCIL

Ms. Oakes stated that she would like to recognize the fact the our country just had another anniversary of 9/11 and would like to thank the fire department for all it does, for the City of Staunton, as well as fire departments across the country.

APPROVAL OF MINUTES

Mr. Holmes moved to approve the work session and regular meeting minutes of September 8, 2016.

The motion was seconded by Vice Mayor Kier and carried unanimously as follows, with Ms. Oakes and Mr. Obenschain abstaining due to their absences at the meeting:

Mayor Dull	aye	Mr. Holmes	aye
Dr. Harrington	aye	Ms. Oakes	abstain
Dr. Curren	aye	Vice Mayor Kier	aye
Mr. Obenschain	abstain		

REGULAR MEETING

A. Consideration of Resolution Adopting Updated 2016 Staunton-Augusta-Waynesboro Emergency Operations Plan

Mr. Steve Owen, City Manager, called on Chief Garber. As required by the Code of Virginia, Augusta County and the cities of Staunton and Waynesboro have recently completed an update of their regional Staunton-Augusta-Waynesboro Emergency Operations Plan (EOP). Central Shenandoah Planning District (CSPDC) staff assisted with the update. Virginia Code § 44-146.19 requires each local and interjurisdictional agency to prepare and keep current a local or interjurisdictional emergency operations plan. Every four years, each local and interjurisdictional agency is further required to conduct a comprehensive review and revision of its emergency operations plan to ensure that the plan remains current. The statute also requires that the governing body of the locality formally adopt the revised plan.

Ms. Oakes moved to adopt the resolution authorizing the adoption of the updated Staunton-Augusta-Waynesboro Emergency Operations Plan.

The motion was seconded by Dr. Harrington and carried unanimously as follows:

Dr. Harrington	aye	Ms. Oakes	aye
Dr. Curren	aye	Vice Mayor Kier	aye
Mr. Obenschain	aye	Mayor Dull	aye
Mr. Holmes	aye		

**RESOLUTION
FOR ADOPTION OF THE STAUNTON-AUGUSTA-WAYNESBORO
EMERGENCY OPERATIONS PLAN**

WHEREAS, the Council of the City of Staunton, Virginia recognizes the need to prepare for, respond to, and recover from natural and manmade disasters; and

WHEREAS, the City of Staunton has a responsibility to provide for the safety and well-being of its citizens and visitors; and

WHEREAS, the City of Staunton has established and appointed a Director and Coordinator of Emergency Management;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Staunton, Virginia, that this Emergency Operations Plan, as revised and dated September 2016, is officially adopted, and

IT IS FURTHER RESOLVED AND ORDERED that the Director of Emergency Management, or his/her designee, is tasked and authorized to maintain and revise as necessary this document during the next four-year period or until such time as it is ordered to come before this Council.

Adopted this 22nd day of September, 2016.

s/Carolyn W. Dull

Carolyn W. Dull, Mayor

ATTEST: s/Linda L. Little

Linda L. Little, CMC
Clerk of Council

B. Consideration of Application for Rescue Squad Assistance Fund (RSAF) Grant

Chief Garber stated that the Rescue Squad Assistance Fund Grant program is a matching grant program administered by the Virginia Department of Health Office of Emergency Medical Services. This grant program can be used for equipment and training, related specifically to emergency medical services. The Fire and Rescue Department would like to apply for a grant for funds to purchase four severe duty tablet computers, for patient care reports, at a total cost of \$11,597. The grant application will request a funding level of 80/20, meaning 80% of the total cost, or \$9,278, would be funded by the grant, and 20% of the total cost, or \$2,319, would be funded by the City's matching funds. The grant review committee can lower the funding level to 50/50, which would result in a required match by the City in the amount of \$5,798.

Dr. Curren moved that City Council authorize staff to apply for a Rescue Squad Assistance Fund Grant, for the purpose of purchasing four severe duty tablet computers as proposed, provided matching funds are available in the Fire and Rescue Department budget for this purpose.

The motion was seconded by Dr. Harrington and carried unanimously as follows:

Dr. Curren	aye	Vice Mayor Kier	aye
Mr. Obenschain	aye	Mayor Dull	aye
Mr. Holmes	aye	Dr. Harrington	aye
Ms. Oakes	aye		

C. Consideration of Application for FY2016 Department of Homeland Security Assistance to Firefighters Grant (AFG)

Chief Garber stated that the Assistance to Firefighters Grants (AFG) provide financial assistance directly to fire departments to enhance their capabilities with respect to fire and fire-related hazards. AFG's primary goal is to assist organizations in meeting their firefighting and emergency response needs. AFG seeks to support organizations that lack the tools and resources necessary to more effectively protect the life and safety of the public and their emergency response personnel with respect to fire and all other hazards. Cost sharing under AFG is based on the population protected by the grantee. Organizations serving populations between 20,000 and 50,000 must agree to match the federal grant funds with an amount of 10% of the total project cost. The Staunton Fire and Rescue Department is pursuing the AFG to fund a project to upgrade its personal protective equipment (PPE). The goal of this project is to ensure firefighter health and safety while the department continues to provide efficient fire firefighting capabilities to the community. The department proposes to upgrade its existing PPE to the current National Fire Protection Association (NFPA) 1500 standards to ensure the safety of firefighters. The department requests grant funding to replace the PPE at the cost of \$180,000, with a local 10% match of \$18,000. The 10% match will be funded from the department's annual Virginia Department of Fire Programs Aid to Locality funding.

Vice Mayor Kier expressed concern about recent reports suggesting a correlation between exposure of firefighters to materials that burn in a fire and incidences of cancer.

Dr. Harrington moved that City Council authorize staff to apply for an Assistance to Firefighters Grant, for the purpose of upgrading personal protective equipment (PPE), as proposed, provided matching funds are available in the Fire and Rescue Department budget for this purpose.

The motion was seconded by Ms. Oakes and carried unanimously as follows:

Mr. Obenschain	aye	Mayor Dull	aye
Mr. Homes	aye	Dr. Harrington	aye
Ms. Oakes	aye	Dr. Curren	aye
Vice Mayor Kier	aye		

Matters from the City Manager

Mr. Owen stated that he would just like to add to what the Mayor has stated about what a wonderful place Staunton is, and he was impressed with SDDA's annual report and the recent report from the Community Foundation of the Central Blue Ridge. He further mentioned the employee picnic and all the hard work put in by one specific employee who stayed the night to

cook for the picnic. He noted that it is indeed a wonderful place that we probably take for granted more than we should.

Matters from the Public

Mr. Baldwin Jennings, 332 Sharon Lane, Staunton, noted that he was interested in the pipeline as a concerned citizen. He stated that the pipeline was coming whether we like it or not. He further stated that there was no sense in putting money into a study because it would be money wasted.

Adjournment

There being no further business to come before Council, the meeting adjourned at 7:52 p.m.

Linda L. Little, CMC
Clerk of Council

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	October 13, 2016	Staff Members: Sharon Angle Tim Hartless
Item #	A	
Ordinance #		
Department:	Planning and Inspections	
Subject:	Public Hearing and Consideration of a Request by Michael and Amy Broderick and the City of Staunton to Rezone 803 W. Beverley Street, 807 W. Beverley Street, 811 W. Beverley Street, 815 W. Beverley Street, and 10 N. Jefferson Street from B-1, Local Business District, to R-4, High Density Residential District	

Background: Michael and Amy Broderick and the City of Staunton are requesting to rezone four properties on W. Beverley Street and one property on N. Jefferson Street from B-1, Local Business District, to R-4, High Density Residential District. A location map, map of the current zoning, map of proposed zoning, and draft ordinance of rezoning of the requested area are attached. As shown on Attachment 1, the property is located on the northwest side of the intersection of W. Beverley Street and N. Jefferson Street. One of the lots is vacant; the other four lots have been developed as residential uses, with small lot size and placement of buildings typical of other residences built during this time, i.e. located close to the front of the parcel. During its review, staff did not identify any issues with this request.

The purpose of the rezonings is to adjust the zoning classification of the properties to reflect their existing uses, so that the properties are no longer non-conforming. The "Generalized Land Use and Development Guide," *Staunton, Virginia Comprehensive Plan 2010 – 2030*, designates these properties as Neighborhood Residential, with no specific density shown. Because of the small size of the lots proposed to be rezoned and the residential character of the majority of the adjacent parcels, the lots are better suited to a R-4, High Density Residential District, classification to encourage their continued residential use.

Attachment 2 illustrates the zoning of the area surrounding the properties. Adjacent zoning is B-1, Local Business District, to the south and east, and R-4, High Density Residential District, to the north and west.

At the Planning Commission public hearing, on September 18, 2016, no one spoke in opposition to the request. The Planning Commission, based on the proposed rezonings' compliance with the *Comprehensive Plan* and consistency with good zoning practice, unanimously recommended approval of the proposed rezonings.

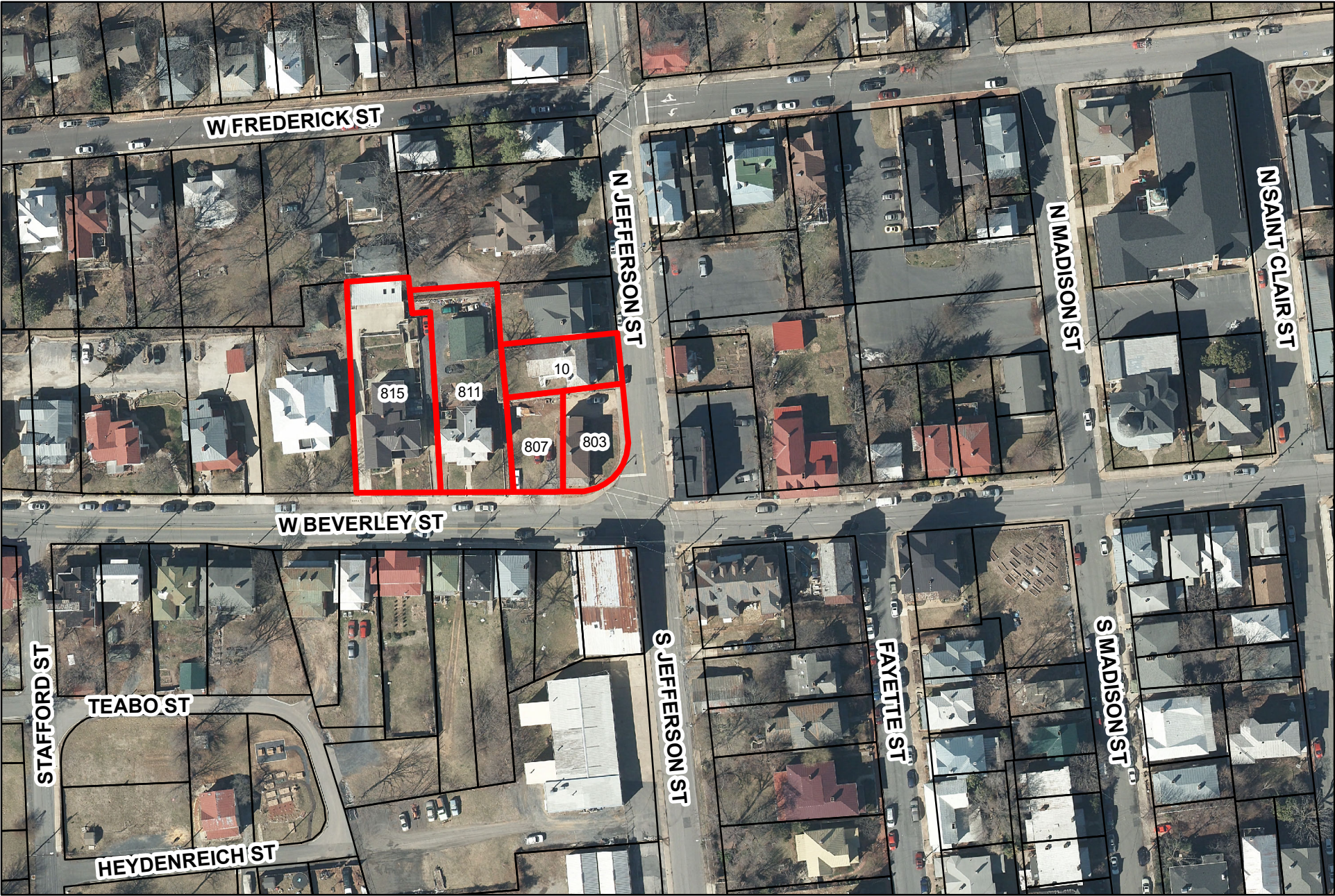
Attachments:

1. Location Map, W. Beverley Rezoning
2. Current Zoning for W. Beverley Street
3. Proposed Zoning W. Beverley Street
4. Ordinance to Rezone

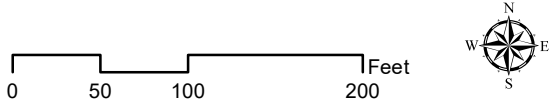
City Manager's Recommendation: Conduct the public hearing. Recommend City Council accept the recommendation of the Planning Commission.

Suggested Motion (to be made after the public hearing is conducted): I move that Council approve the rezonings and adopt the ordinance as submitted.

City Manager: Stephen F. Owen

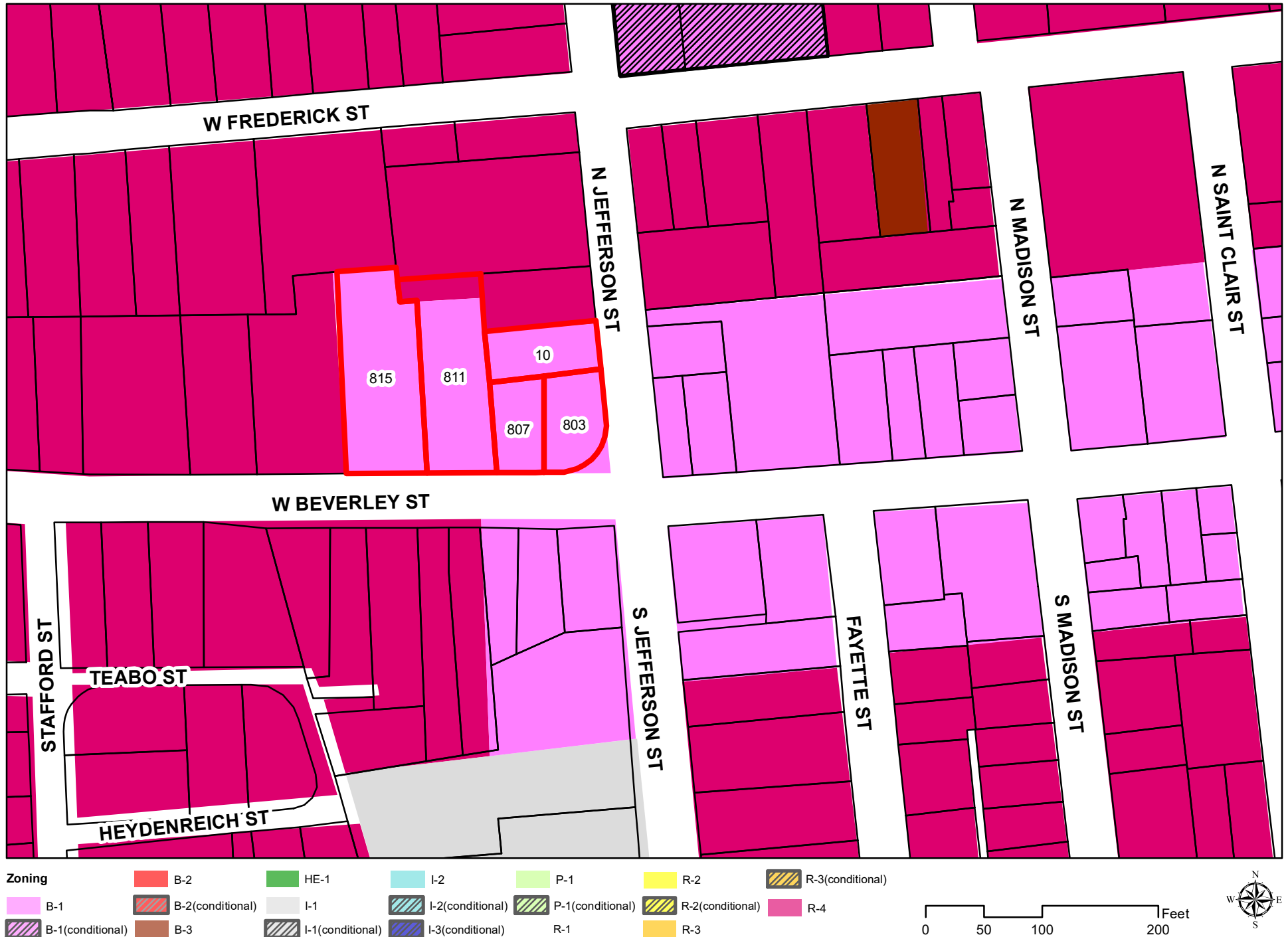


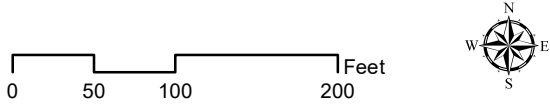
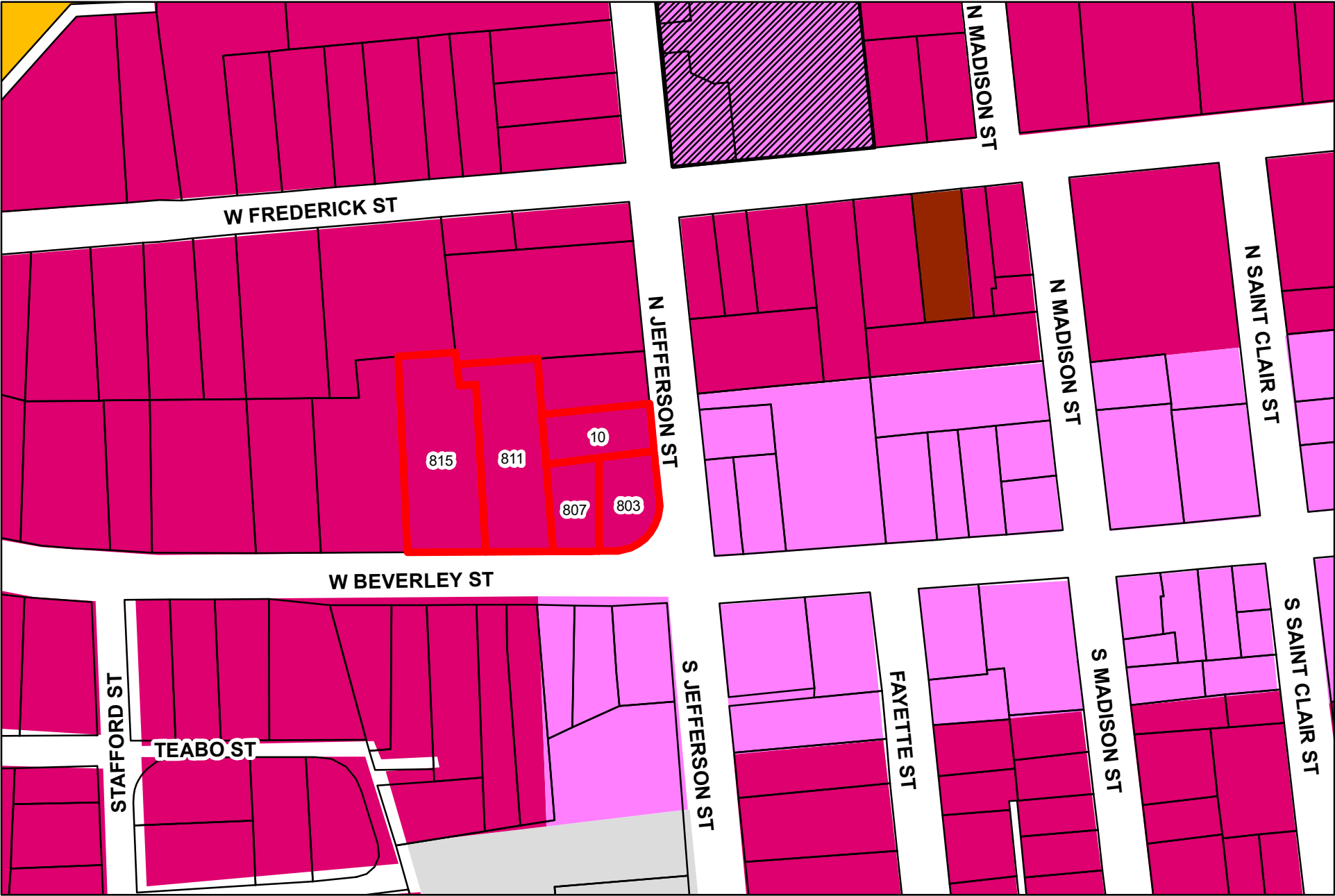
Zoning	B-2	HE-1	I-2	P-1	R-2	R-3(conditional)
B-1	B-2(conditional)	I-1	I-2(conditional)	P-1(conditional)	R-2(conditional)	R-4
B-1(conditional)	B-3	I-1(conditional)	I-3(conditional)	R-1	R-3	



Attachment #2 Current Zoning for W Beverley Street

Attachment 2





Ordinance No. 2016-

**AN ORDINANCE TO REZONE
FROM B-1, LOCAL BUSINESS DISTRICT
TO R-4, HIGH DENSITY RESIDENTIAL
VARIOUS PARCELS WITH DESIGNATED
W. BEVERLEY STREET AND N. JEFFERSON STREET ADDRESSES
IN THE CITY OF STAUNTON, VIRGINIA**

WHEREAS, upon review, the Planning Department staff ascertained that apparently as part of the 1969 comprehensive rezoning of the City, the zoning of properties with the following designated street addresses (“Parcels”) were zoned B-1 Local Business District under the provisions of the Staunton City Code (the “Code”); and

803 W. Beverley Street	PIN 6619
807 W. Beverley Street	PIN 100481
811 W. Beverley Street	PIN 6669
815 W. Beverley Street	PIN 9002
10 N. Jefferson Street	PIN 4817

WHEREAS, upon further review, the Planning Department staff ascertained that the Parcels are currently developed as residential use, constituting a non-conforming use under current B-1, Local Business District zoning under the Code; and

WHEREAS, the current B-1 Local Business District zoning has caused or may cause one or more property owners associated with such Parcels and/or their prospective purchasers complications in obtaining mortgage financing or modification of the buildings for their existing non-conforming business use; and

WHEREAS, the rezoning to R-4, High Density Residential of the Parcels is consistent with the Staunton, Virginia 2010–2030 Comprehensive Plan; and

WHEREAS, given the Staunton, Virginia 2010–2030 Comprehensive Plan reflects priorities such as to redevelop older, high density areas within the City where infrastructure already exists, enables and encourages more compact, mixed use designs, takes steps to preserve the architectural character of older neighborhoods that may not be included under the “historical” category, but are sufficiently important to the look and feel of the city, especially pre–and post–WWII neighborhoods, protect historic structures in changing areas, and support the expressed desire for Staunton’s future, conserve and/or protect the City’s natural resources, historic character, and scenic qualities, and, therefore, such rezoning would be in the public interest; and

WHEREAS, the Planning Commission of the City of Staunton has considered the matter and recommended rezoning; and

WHEREAS, these recitals are an integral part of this ordinance; and

WHEREAS, this matter has been properly advertised, heard and considered.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Staunton, Virginia, that each of the Parcels shall be and is **HEREBY REZONED** from B-1, Local Business to R-4, High Density Residential.

Introduced:

Adopted:

Effective:

Carolyn W. Dull, Mayor

ATTEST: _____
Linda L. Little, Clerk of Council