



ADOPT-A-STREAM PROGRAM APPLICATION

In order to enhance the environment and the appearance of our City, the undersigned applicant, requests permission to Adopt-A-Stream at the following location:

In consideration of being allowed to be part of the Adopt-A-Stream program and to be present on or near any public lands or rights of way, any accepted applicant will perform any related activity in accordance with the City of Staunton's terms attached hereto and incorporated herein by reference and any applicable law. The applicant also hereby agrees to indemnify and save harmless the City of Staunton, its officials, employees or agents, from responsibility, damage or liability or any claim arising from the applicant's exercise of the activities and privileges granted under this agreement.

This agreement may be terminated by the City of Staunton at any time the applicant does not comply with this agreement or at any time the applicant's work effort is discovered to be unsatisfactory. The City reserves the right to revise or discontinue the Adopt-a-Stream program at any time. The applicant likewise may terminate this agreement at any time.

The applicant hereby assumes all risk of damage or injury resulting from the activities performed hereunder, and acknowledges that certain risks are inherent in litter pick up and removal, especially in areas where navigation may be difficult, such as along stream banks, or in areas that may be open to the public or where vehicular traffic is present, such as on or near the public right of way.

It is agreed that the applicant is not an agent, employee or volunteer of the City of Staunton while participating in this Adopt-a-Stream program. As such, the City will not provide any worker's compensation insurance, general liability or automobile insurance or uninsured/underinsured insurance motorist coverage, or any other insurance for the acts or omissions of the applicant while engaged in any activities arising out of or related to this Adopt-A-Stream agreement or activity. It is further agreed that the City will not defend, hold harmless, or indemnify the applicant for any claims of loss, injury, death, or damage arising out of or related to this Adopt-A-Stream agreement.



APPLICANT:

PRIMARY CONTACT NAME/TITLE:

ADDRESS:

TELEPHONE NUMBER:

EMAIL ADDRESS:

As a designated representative of, _____,
I have read, understand, and shall comply with the Adopt-a-Stream program conditions and
safety tips regarding participation in the program.

SIGNATURE:

The undersigned is the official City representative who has the legal authority to give permission
for the property location named in the aforesaid agreement to be involved in and designated in
the Adopt-A-Stream program as administered by the City of Staunton.

Permission is hereby given to perform the work described, insofar as the City of
Staunton has the right, power, and authority under the terms of this agreement.

CITY OFFICIAL: _____

TITLE: _____

DATE: _____



ADOPT-A-STREAM PROGRAM CONDITIONS

The Adopt-a-Stream program provides an opportunity for citizens and civic groups to get involved in their community. The program is designed to encourage citizen participation in beautification and litter cleanup of designated stream reaches in their community. Individuals, organizations or businesses may participate in the program. Participation involves agreeing to clear a designated stream reach of litter and other debris on a regular interval.

In exchange, a sign bearing the name of the organization will be installed at the designated cleanup area. The City will bear the cost of producing, installing and maintaining the sign. The City will also provide program participants materials to help with the cleanup.

Selected City maintained streams are eligible for adoption. Eligible sections will be determined by the City. Those stream sections determined unsafe will not be eligible for adoption. Selected privately owned streams may also be eligible for adoption providing the property owner gives written consent allowing access to their property and is one of the signatories of the Adopt-a-Stream agreement.

- The Adopt-a-Stream agreement must be approved by the City of Staunton. The agreement shall be submitted to the City MS4 Coordinator. The agreement will be forwarded on to the appropriate City agency for review and approval. If there are any unresolved concerns with regard to safety or any questions concerning safety, the proposed adoption will not be approved.
- Local community organizations, such as civic, social or school groups, businesses or individuals 18 years or older are allowed to adopt a stream. The City of Staunton reserves the right to deny adoption requests for any reason whatsoever.
- All participants must sign the Liability Release Form.
- Participants are required to adopt for a minimum of two (2) years, with a minimum of two (2) cleanups per year. After two years, the adopting organization may renew their designation and agreement, modify their designation (choose a different stream) or terminate the agreement.



- Group members less than fifteen (15) years of age must be supervised by an adult at least eighteen (18) years of age. There shall be at least one adult eighteen (18) years of age or older for every six (6) group members less than fifteen (15) years of age.
- Participants should hold at least two (2) meetings a year to review safety and other guidelines.
- The City of Staunton will supply participants with plastic trash bags, safety vests and appropriate traffic control signs. The group's representative should contact the City's MS4 Coordinator at 540-332-3858 before a planned cleanup to arrange for pickup of materials and to coordinate dates and times. The representative shall ensure all items are returned to the City. Traffic control signs shall be displayed only during times when cleanup is actually taking place.
- If participants cannot dispose of the collected trash and debris, the Department of Public Works will assist in disposing of the trash.
- Within two weeks of each cleanup, participants shall file a report to the City's MS4 Coordinator detailing the following information:
 - a) copies of all sign in sheets
 - b) copies of signed liability release forms
 - c) date of cleanup
 - d) time of cleanup
 - e) number of participants involved
 - f) number of bags of trash collected
 - g) total pounds of trash collected (if available)
 - h) hours spent on cleanup
- Participants are urged to separate and recycle appropriate materials.
- A sign noting the Adopt-A-Street program and the participant's name will be provided for installation at the cleanup area. The City will bear the cost of producing, installing and maintaining the sign. Businesses that wish to sponsor groups may do so. However, only the business name may go on the sign in block letters. No business slogans or logos are allowed.



- Participants are encouraged to schedule their two (2) cleanups in April and October to coincide with the national and statewide litter control clean ups or with Earth Day (April) and America Recycles Day (November).
- Prior to participating in a cleanup, participants are encouraged to read *Adopt-A-Stream Manual* published by the Department of Conservation and Recreation. The manual can be found at <http://www.dcr.virginia.gov/environmental-education/adopt#forms>
- The City of Staunton reserves the right to revise these terms as needed.



ADOPT-A-STREAM PROGRAM CLEANUP MATERIALS

The following equipment items have been loaned to:

in support of cleaning up

_____ Safety vests

_____ Grab sticks

_____ Trash bags

_____ Signs

Date of cleanup: _____

Date items will be returned on: _____

Organizational Representative

City Representative

Printed Name: _____

Printed Name: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

ADOPT-A-STREAM PRECAUTIONS AND SAFETY TIPS

Urban streams often have some water quality impairment by the very nature of the lands that drain into them. This is the case with many of the streams and waterways in the City of Staunton, some of which have been identified by the Virginia Department of Environmental Quality as being impaired due to excessive levels of sediment and bacteria. A stream being impaired does not mean necessarily that the stream is dangerous to be in or around. What it does mean is that it is always advisable to follow some practical guidelines when interacting with an urban stream:

- Never conduct a stream cleanup or go into a stream during, or immediately following, a rainfall event. Stormwater runoff during storm events carry pollutants from impervious surfaces such as roof tops, streets, parking lots, etc., into local waterways, thereby increasing the levels of pollutants at these times.
- Always wear shoes and gloves to protect your feet and hands.
- Always wash your hands or use hand sanitizer immediately after being in contact with the stream.
- Do not ingest any of the stream water or sediment.

It is also advisable to abide by the following DOs and DON'Ts to help avoid injury:

DOs:

- Always wear an orange/yellow reflective safety vest so you can be easily seen and be identified as being part of the cleanup team.
- Always wear protective clothing that is easy to see; shoes (preferably waterproof boots), and work gloves. Sandals or open toed shoes should never be worn.
- Always work in daylight hours only and in good weather.
- Always be aware of your surroundings and passing motorists.
- Always work in groups of at least two people, never work alone.

DON'Ts

- Never horse around or do anything dangerous or distracting to yourself or others.
- Never participate in a cleanup under the influence of alcohol or drugs or while taking certain medications.
- Never overexert yourself.



- Never pick up hazardous materials - call the City Fire Department (911) to arrange for proper handling and disposal.



CITY OF STAUNTON ADOPT-A-STREAM PROGRAM
LIABILITY RELEASE FORM

As an Adopt-a-Stream program volunteer, I understand and shall comply with the City of Staunton Adopt-a-Stream program guidelines Conditions and Safety Tips. I will exercise care and safety while participating in any program events. I will seek further direction or explanation of anything not fully understood by me.

As an Adopt-a-Stream Program volunteer, I will at all times indemnify and save harmless the City of Staunton, City of Staunton employees, agents and officers from responsibility, damage, or liability arising from the exercise of the privileges granted under the Adopt-a-Stream program.

By voluntarily engaging in a stream cleanup activity, I personally assume all risks for any harm, injury, or damage during my participation.

Signature _____

Name (print) _____

Date _____

CITY OF STAUNTON ADOPT-A-STREAM PROGRAM
CLEANUP SIGN-IN SHEET

Page _____ of _____

Adopting Organization _____

Name of Waterway _____

Date of cleanup _____

Name	Street Address	City	State	Zip	Phone #	Email	Over 18?