



1 Churchville Avenue
Staunton, VA 24401
(540) 885-6215 • (800) 995-6215
www.talkingbookcenter.org
talkingbooks@ci.staunton.va.us

Board Interest Form

The Talking Book Center, located within the Staunton Public Library, is a sub-regional library of the National Library Service for the Blind and Physically Disabled. We provide free accessible library service to individuals who are print impaired due to blindness, visual impairment, reading disability, or physical disability.

Date: _____

Name: _____

Street Address: _____

Phone: _____ e-mail address: _____

Availability:

Will you be able to serve for three years? _____

Are you available the fourth Wednesday afternoon of each month? _____

Board Positions & Committees: Please check any that are of interest. *Please note that all positions may not be available at any given time.*

☐ Executive Officer – President, Vice President, Secretary and Treasurer.

➤ Terms of office are one year.

☐ Finance Committee

➤ Oversight of finances.

☐ Development Committee

➤ Work on fund raising for the organization

☐ Outreach Committee

➤ Promote TBC services

☐ Nominating Committee

➤ Recruit new members to the Board.

Special skills, experience or training that may be beneficial:

Employment/Volunteer Experience

Company _____ Phone _____
Address _____
Supervisor _____
Job Title _____
Responsibilities _____

Company _____ Phone _____
Address _____
Supervisor _____
Job Title _____
Responsibilities _____

References

Please provide two references. One may be professional and/one personal.

1. Name _____
Phone _____ Email _____
Relationship _____

2. Name _____
Phone _____ Email _____
Relationship _____

Emergency Contact Person:

Name: _____
Relationship: _____
Phone: _____ Email: _____

Please return completed application to The Talking Book Center at Staunton Public Library

Email/Call for questions: 540-885-6215 or talkingbooks@ci.staunton.va.us

Applicant Certification

I certify that all of the statements made in this interest form are true, complete, and correct to the best of my knowledge. I understand that a false answer will be grounds to terminate any further consideration of my application or to dismiss me as a Director for the Talking Book Center, Inc. once I have begun serving on the Board. I authorize The Talking Book Center, Inc. to contact and obtain information from all references and to verify all information provided by me on this application. I agree to abide by the bylaws of The Talking Book Center, Inc. and I understand that my failure to do so will result in my dismissal from the Board.

The Talking Book Center, Inc. promotes an equal opportunity volunteer policy. Volunteers are recruited and offered positions without regard to religion, gender, gender identity, gender expression, disability, age, race, ethnicity, sexual orientation, or other condition.

Applicant Signature _____ Date _____

THE TALKING BOOK CENTER, INC. CONFLICT OF INTEREST POLICY CERTIFICATION

I have received a copy of the Corporation's Conflict of Interest Policy. I have read and understand it, and agree to comply with this policy. I also understand that the Corporation is a not-for-profit organization with federal tax-exempt status, and as such, it must engage primarily in activities that accomplish its mission for its tax-exempt purpose. I hereby certify that to the best of my knowledge and belief, I do not have any interests, activities, and have not accepted any gratuities which might be regarded as constituting a conflict of interest, or dual interest, or as influencing my judgments or actions concerning the business, the Corporation, except as stated below (if "NONE", please so state).

I further certify that I will promptly disclose in writing to the President of the Corporation any such interest, activity or gratuity which may arise in the future while I am serving as a director, member of a committee or staff of the Corporation.

Name:

Signature:

Date: