



FY
20
27

Operating & Capital Budget

A culturally rich, historic city with an exciting future of innovation, growth and resilience. You belong here!

Adopted



www.staunton.va.us/budget

budget@ci.staunton.va.us



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Staunton
Virginia**

For the Fiscal Year Beginning

July 01, 2025

Christopher P. Morrell

Executive Director



**The Government Finance Officers Association
of the United States and Canada**

presents this

CERTIFICATE OF RECOGNITION FOR BUDGET PREPARATION

to

Finance Department
City of Staunton, Virginia



The Certificate of Recognition for Budget Preparation is presented by the Government Finance Officers Association to those individuals who have been instrumental in their government unit achieving a Distinguished Budget Presentation Award. The Distinguished Budget Presentation Award, which is the highest award in governmental budgeting, is presented to those government units whose budgets are judged to adhere to program standards.

Executive Director

Christopher P. Morill

Date: **8/25/2025**

TABLE OF CONTENTS

Page No.

GFOA Distinguished Budget Presentation Award

INTRODUCTION AND GENERAL BUDGET INFORMATION

Table of Contents	A-1
Budget Schedule	A-4
Organization Chart	A-5
City Council and Staff	A-6
Staunton City Council - The Staunton Plan	A-7
Community Survey Summary	A-9
City Manager's Budget Transmittal Letter	A-11
Profile of the Government	A-30
SAW Area Statistical Data	A-32
The Budget Process	A-34
Fund Descriptions and Fund Structure	A-37
General Fund Departments	A-40
Financial and Debt Management Policies	A-68
Long-Term Financial Planning	A-72

FY2027 CITY WIDE BUDGET DATA

Budget Data, Charts Financial Information	B-1
FY2027 Adopted Budget Ordinance	B-2
Council Amendments to FY2027 Proposed Budget	B-8
FY2028-FY2032 Long Term Revenue and Expenditure Projections	B-9
FY2027 Total Budget Summary- All Funds	B-11
FY2027 Total Budget by Fund Chart	B-12
FY2027 Total City Revenue Budget Chart	B-13
FY2027 Total City Expenditure Budget Chart	B-14
FY2026 AND FY2027 Total Budget Comparison	B-15

FINANCIAL STATEMENTS

FY2027 Budget - Statement of Revenues, Expenditures, Changes in Fund Balance - All Budgeted Funds	C-1
FY2025 Statement of Net Position	C-2
FY2025 Balance Sheet - Governmental Funds	C-3
FY2025 Statement of Net Position - Proprietary Funds	C-4
FY2025 Statement of Activities	C-5

TABLE OF CONTENTS

Page No.

OUTSTANDING DEBT

Total Outstanding Debt Chart	D-1
Outstanding Debt Details	D-2
Debt Policy Ratios and Legal Debt Limit	D-3
Debt Amortization Schedule - General Fund	D-4
Debt Amortization Schedule - Enterprise Funds	D-6

FY2027 GENERAL FUND REVENUES

Descriptions of Major Revenue Sources	E-1
FY2027 General Fund Revenue Chart	E-6
General Fund Revenue Comparison- FY2025, FY2026, FY2027	E-7
General Fund Revenue Details - FY2025, FY2026, FY2027	E-8
General Fund Revenue Charts- Major Revenue Sources	E-12
Real Estate Assessment Chart	E-13
Real Estate Taxable Assessed Values History	E-14
FY2027 General Revenue Tax Support Chart	E-15
City Adopted Tax Rates and Fees	E-16

FY2027 GENERAL FUND EXPENDITURES

FY2027 General Fund Expenditures	F-1
General Fund Expenditure Comparisons - FY2025, FY2026, FY2027	F-2
FY2027 General Fund Expenditure Chart	F-3
General Fund Expenditure Details - FY2025, FY2026, FY2027	F-4
FY2027 General Fund Budget Expenditures by Character Type	F-7
Outside Agency Contributions	F-8

FY2027 PERSONNEL DATA

FY2027 General Fund Personnel Chart	G-1
FY2027 General Fund Personnel & Benefit Expenditure Chart	G-2
Position Control Schedule	G-3
Pay and Classification Schedule	G-5

FY2027 GENERAL FUND EXPENDITURE SUMMARIES BY FUNCTION

General Government Administration	H-1
Judicial Administration	H-3
Public Safety	H-4
Public Works	H-6
Health and Welfare	H-8
Recreation, Parks, Library, Cultural Contributions	H-9
Community Development	H-11
Transfers to Other Funds	H-13

TABLE OF CONTENTS

Page No.

General Fund Capital Improvement Plan	H-14
General Government Debt Service Sinking Fund	H-15

FY2027 PROPRIETARY FUND BUDGET SUMMARIES

Water Fund	I-1
Sewer Fund	I-3
Parking Fund	I-5
Stormwater Fund	I-6
Environmental Fund	I-7

FY2027 MISCELLANEOUS SCHEDULES

Capital Equipment Schedule	J-1
Unfunded Expenditure Requests - General Fund	J-3

CAPITAL IMPROVEMENT PLAN FY2027-FY2031

K-1

STAUNTON CITY SCHOOLS - BUDGET DETAIL

L-1

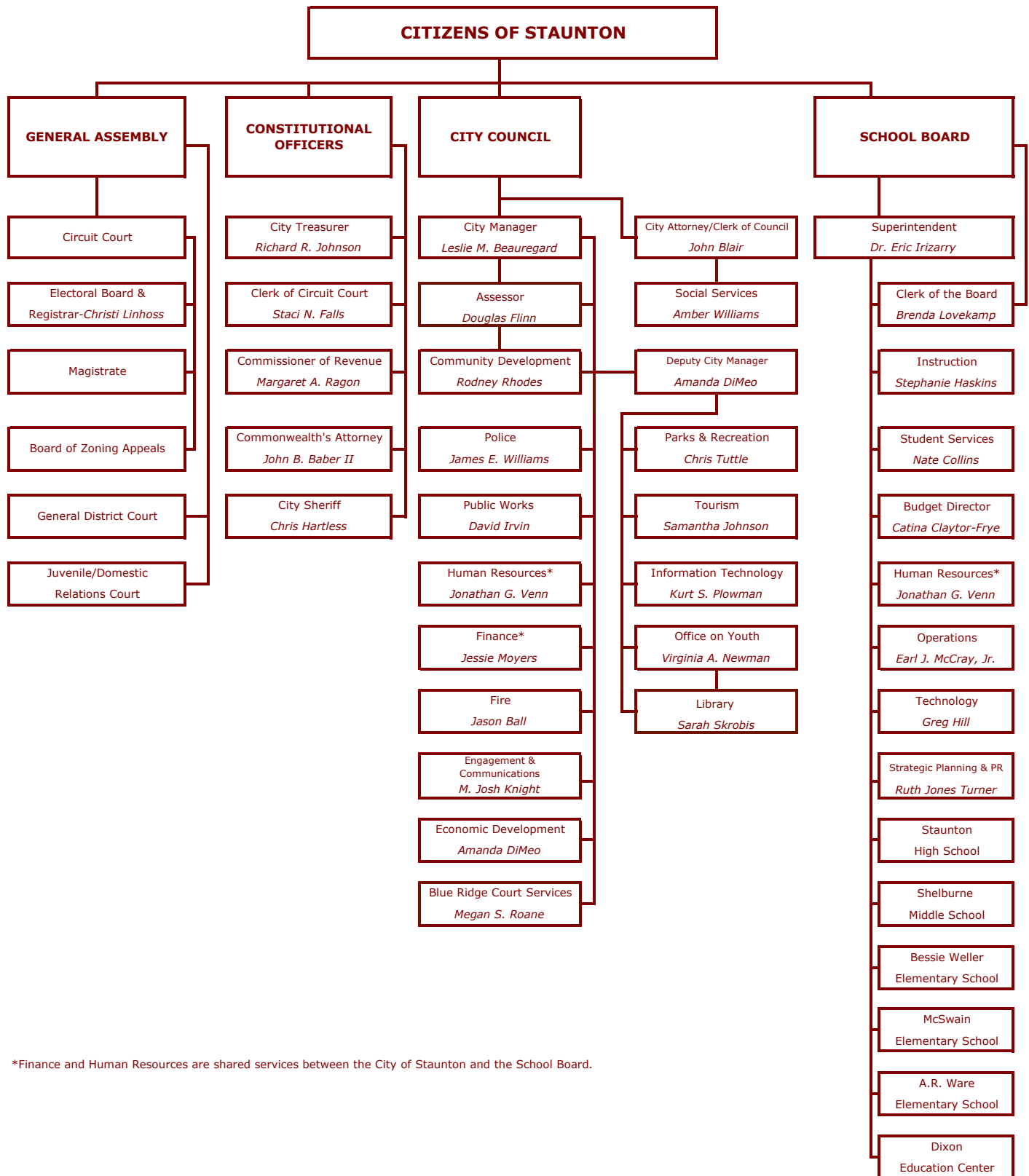
Staunton City School Board	L-2
Staunton City Schools FY2027 Budget - Revenue and Expenditure Detail	L-3
Staunton City Schools FY2027 Budget - Expense by Type	L-5
Staunton City Schools FY2027 Budget - Wages & Benefits	L-6
Staunton City Schools Regional Programs	L-7
Staunton City Schools Composite Index History	L-8
Staunton City Schools Average Daily Membership	L-9
Staunton City Schools - Education Fund Program Costs	L-10

GLOSSARY

Glossary and Acronyms	M-1
-----------------------	-----

CITY OF STAUNTON, VIRGINIA
FY 2027 BUDGET SCHEDULE
(July 1, 2026 - June 30, 2027)

CITY OF STAUNTON	
	City Budget Schedule
<i>Budget Calendar and Budget Discussion with City Council</i>	September 25, 2025
<i>Budget Call/ Notice</i>	October 20, 2025
<i>Budget Submission due from Departments</i>	December 15, 2025
<i>Budget Notice to Outside Agencies</i>	December 15, 2025
<i>Budget Discussions with Departments</i>	December 2025 - February 2026
<i>City Council and School Board Joint Meeting</i>	January 22, 2026
<i>Budget Submission Requests from Outside Agencies</i>	January 23, 2026
<i>Presentation of Draft Capital Improvement Plan</i>	February 26, 2026
<i>Advertisement for Proposed Tax & Fee Increases - Public Hearing</i>	March 25, 2026
<i>Budget Presentation to City Council</i>	March 26, 2026
<i>Introduction of Total Budget Ordinance for City and Schools</i>	March 26, 2026
<i>Advertisement for Proposed Tax & Fee Increases and Budget Ordinance - Public Hearing</i>	April 1, 2026
<i>Budget Work Session- School Board/ City Council</i>	April 9, 2026
<i>Budget Public Hearing (all budget ordinances)</i>	April 9, 2026
<i>City Council Budget Work Session</i>	April 23, 2026
<i>Adoption of City Budget and Capital Improvement Plan</i>	April 23, 2026



*Finance and Human Resources are shared services between the City of Staunton and the School Board.

**CITY OF STAUNTON, VIRGINIA
FY 2027 ADOPTED BUDGET**

STAUNTON CITY COUNCIL

Michele D. Edwards, Mayor
Bradley D. Arrowood, Vice-Mayor
Adam F. Campbell
Jeff L. Overholtzer
Corrie R. Park
Blake N. Shepherd
Alice L. Woods

CITY MANAGER
Leslie M. Beauregard

CITY ATTORNEY/CLERK OF COUNCIL
John C. Blair, II

DEPUTY CITY MANAGER
Amanda DiMeo

REGISTRAR
Christi L. Linhoss

DEPARTMENT HEADS

CONSTITUTIONAL OFFICERS

Jason Ball, Fire Chief
Douglas Flinn, City Assessor
Kurt S. Plowman, Chief Technology Officer
Megan S. Roane, Blue Ridge Court Services
Sarah A. Skrobis, Director of Library Services
Dave Irvin, Director of Public Works
Jessie L. Moyers, Chief Finance Officer
M. Josh Knight, Engagement & Communications Manager
Christopher J. Tuttle, Director of Parks and Recreation
Amanda DiMeo, Director of Economic Development
Rodney S. Rhodes, Director of Community Development
Jonathan G. Venn, Chief Human Resources Officer
Samantha Johnson, Director of Tourism
James E. Williams, Police Chief

John B. Baber II, Commonwealth Attorney
Richard R. Johnson, City Treasurer
Margaret A. Ragon, Commissioner of Revenue
Staci N. Falls, Clerk of the Circuit Court
Christopher M. Hartless City Sheriff

The Staunton Plan

OUR VALUES

Integrity ~ Inclusion & Equity ~ Excellence ~
Engagement ~ Environmentally Conscious



Strategic Areas



An Economically Vibrant Community

Strengthening Staunton's economic vitality and well-being by supporting our residents and existing businesses, continuing to build upon the success of our downtown, while attracting new opportunities for improved industry and housing growth through responsible and well-planned development processes.



A Resilient and Sustainable Community

Enhancing Staunton's livability and environmental stewardship by addressing aging infrastructure, city facility needs, and the protection of natural resources through prioritizing improvements focused on efficiency of services, managing costs, and sustainable practices to advance long-term community resilience.



A Healthy Community

Enriching Staunton's quality of life by supporting and expanding recreational, cultural, and educational opportunities within our city.



An Informed and Engaged Community

Ensuring Staunton's residents have timely, accurate, and meaningful information about city programs and services, with a focus on expanding communication platforms, enhancing digital services, improving emergency alerts, and fostering community engagement.

OUR VISION

A culturally rich, historic city with an exciting future of innovation, growth and resilience.

You belong here!



Our Values



Integrity

The City of Staunton will be courteous and polite, and we will work to cultivate trust and a sense of integrity between each other and the public.



Inclusion & Equity

The City of Staunton will work hard to be inclusive in our thoughts, words and deeds. We will strive to achieve diversity in representation, respect and seek various perspectives and opinions, and endeavor to achieve equitable outcomes for everyone in our community.



Excellence

The City of Staunton is committed to excellence with a focus on ongoing training and continuing education for elected officials and staff, fiscal responsibility, proactive communication, and effective government and governance, and inspiring trust.



Engagement

The City of Staunton will strive to involve residents and stakeholders in the decision-making process, to listen, and have open, honest communications with each other and the community.



Environmentally Conscious

The City of Staunton will seek to understand and consider the short- and long-term impacts our decisions have on the environment and the community.

BACKGROUND

Every two years, the City of Staunton conducts a community survey to gather resident input. This helps City Council and staff understand what matters most and where limited funding should be focused. The cyclical nature of the survey will also help the city to build trend data.

Staunton is doing this through the National Community Survey (NCS), giving our community members an opportunity to answer questions covering a wide range of topics including city services, utilities, safety, and quality of life.

OVERALL PERCEPTIONS - 2025

The following percentages are for resident ratings of **Excellent** or **Good**.



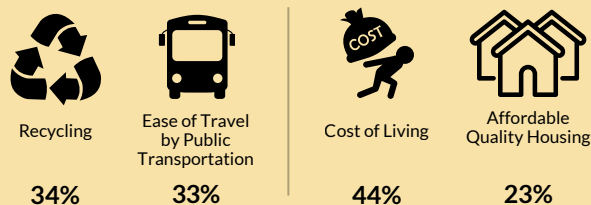
WHERE WE SHINE

The following percentages are for resident ratings of **Excellent** or **Good**.



WHERE WE CAN DO BETTER

The following percentages are for resident ratings of **Excellent** or **Good**.



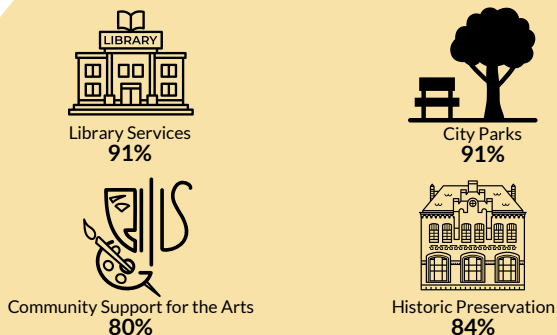
COMMUNITY PRIORITIES RANKED

Residents were asked to rank priorities for the city over the next two years. The following percentages are for ratings of **Essential/Very Important**.

	Previous Survey
1. Economic Health of Staunton (94%)	(93%)
2. Quality of Utility Infrastructure (92%)	(83%)
3. Feeling of Safety (83%)	(81%)
4. Natural Environment (81%)	(77%)
5. Parks & Recreation (79%)	(79%)
6. Health and Wellness Opportunities (77%)	(77%)
7. Education, Arts, & Culture (74%)	(78%)
8. Inclusivity & Engagement (72%)	(76%)

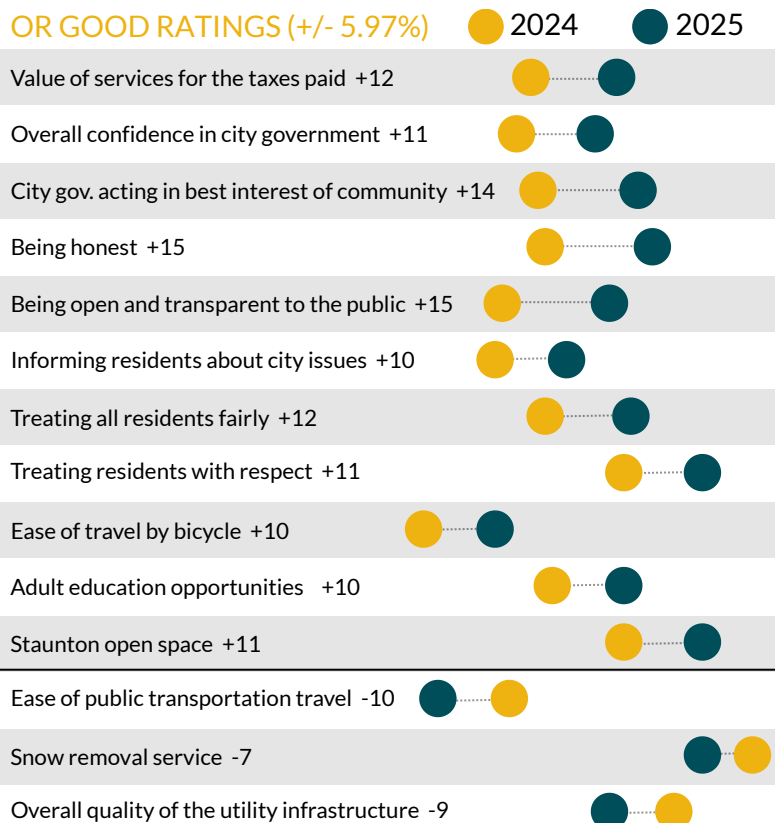
ARTS, CULTURE, & PROGRAMMING

The following percentages are for resident ratings of city services that are **Excellent** or **Good**.



BIGGEST CHANGE FROM 2024

STATISTICALLY SIGNIFICANT CHANGE IN EXCELLENT OR GOOD RATINGS (+/- 5.97%)



PAGE INTENTIONALLY LEFT BLANK

OFFICE OF THE CITY MANAGER

July 1, 2026

Dear Mayor Edwards and Members of City Council:

I am pleased to present to you the FY 2027 Adopted Budget for the City of Stanton for the fiscal year beginning July 1, 2026. The total FY 2027 Adopted Budget is \$168,670,911 for all funds, which is an increase of \$4.1M (2.51%) over the adopted FY 2026 budget of \$164,535,789. Half of the total budget is the General Fund, at \$83,470,150, a \$3.7 million (4.59%) increase over FY 2026.

As we saw with the FY 2026 Adopted Budget, we must be prepared for unforeseen circumstances. Projects like the Downtown Tunnel Repairs required immediate action and last year's budget required an immediate response; but they also highlight the need for proactive, long-term strategies. Because the past year has proven that unpredictability is inevitable, our budgeting process must be agile. The FY 2027 Adopted Budget achieves this balance: it advances Council's top priorities, responds to community input, sustains expected services, and preserves flexibility for the unexpected.

Earlier this year, City Council adopted their [2026-2028 Stanton Plan](#). The Stanton Plan includes four focus areas, called strategic goal areas, that guide what work should be prioritized. There are also objectives identified within the strategic goal areas that define where Council would like to see measurable change. The interactive [Progressing the Stanton Plan](#) was created in 2026 to track the progress of the Stanton Plan. The FY 2027 Adopted Budget pays particular focus to City Council's highest priorities, including:

- strengthening the wellbeing and economic vitality of our residents and businesses in all areas of our city;
- becoming a greener and more environmentally sustainable city;
- expanding our recreational and cultural opportunities, and;
- ensuring timely, accurate and meaningful information about city programs and services by expanding our means of engagement and communication.

Every two years, the City of Stanton conducts a [Community Survey](#) to gather resident input. This helps City Council and staff understand what matters most and where limited funding should be focused. The cyclical nature of the survey will also help the city to build trend data. This gives our community an opportunity to answer questions covering a wide range of topics including city services, utilities, safety, and quality of life. And while the results were very positive in many areas, there is clearly more work to be done in some areas that are top of mind, such as utility infrastructure and ease of public transportation. There are also stresses expressed within areas that the city has limited control over, but has influence to help shape, such as the cost of living and affordable housing. The FY 2027 Adopted Budget focuses on funding of utility infrastructure, and more concentrated and intentional efforts to move the needle towards economic resiliency for our residents in a way the city has not been able to previously.

BUDGET SUMMARY & HIGHLIGHTS

The budget comprises numerous governmental and proprietary funds. Governmental funds include the General Fund, Education Fund, Capital Improvement Fund, Debt Service Fund, and various special revenue funds for grant programs. Proprietary funds include the Water, Sewer, Parking, Stormwater and Environmental funds.

- The adopted budget keeps the Real Estate Tax rate at \$.91 per \$100 assessed value. It also maintains the rates for Personal Property, Meals, and Lodging taxes.
- This budget includes fully funding Staunton City Schools. There is \$1,461,942 in additional local funding for City Schools, a 7.7% increase over FY 2026.
- The FY 2027 budget includes a 3% cost of living adjustment for full and part time employees, effective July 1, 2026, and funds the final phase of the Staunton Police Department Career Development Plan for Sworn Personnel at a cost of approximately \$242,000. The plan is designed to retain current officers by increasing career advancement opportunities, improving recognition for achievements, and increasing incentives for completing additional training. In addition, the FY 2027 budget includes implementing the 1.85% VRS hazardous duty multiplier, which provides enhanced retirement benefits for specific public safety employees.
- In the city's Proprietary Funds, there are three fee increases: Water (5.42%), Sewer (7.14%) and Environmental/Refuse (14.54%). Details on these increases are found later in this message in the section **Proprietary Funds**. *Alignment with Staunton Plan: A Resilient and Sustainable Community (Pages I-2, I-4 and I-8)*
- The FY 2027 Adopted Budget includes an increase in the cigarette tax, from \$.30 to \$.40 per pack, generating an additional \$90,000 in new revenue. Of this, \$15,000 is being set aside to support and develop pilot programs that enhance the city's livability and serve as a model of environmental sustainability, including robust education to our citizens about reducing refuse and encouraging recycling. *Alignment with Staunton Plan: A Resilient and Sustainable Community (Pages H-2 and I-8)*
- The adopted budget funds, at a cost of \$12,292, the extension of the Gypsy Hill Park and Montgomery Hall Park pool seasons, through Labor Day weekend, dependent on securing and the availability of lifeguards and staff. With the opening of a new pool house, it was appropriate to try to extend the season, which has not been able to happen for the past several years due to lack of staffing. *Alignment with Staunton Plan: A Healthy Community (Page H-10)*
- In FY 2026, the City of Staunton was one of only 16 communities across the country to receive an [Economic Mobility and Opportunity Special Assistants Program](#) grant, in the amount of \$250,000 over the next two and a half years. The Economic Mobility and Opportunity Special Assistant position and initiative will help communities address challenges that impact local economic mobility and offers a rare, significant infusion of resources to bolster local leadership and align actions and stakeholders around factors that enable all residents to climb the economic ladder. This position works closely with the Economic Development and Community Development departments, many local and regional partners and agencies, and reports directly to the City Manager. *Alignment with Staunton Plan: An Economically Vibrant Community (Pages H-2 and H-12)*

- And in concert with those efforts, the FY 2027 Adopted Budget includes \$50,000 for the recently redesigned and expanded [Enterprise Zone](#) incentives, an increase of \$30,000 over FY 2026. Staunton's Enterprise Zone offers state and local incentives to help businesses invest, expand and thrive. The new programs address real challenges as communicated directly by local city businesses: accessing capital, upgrading technology, attracting talent, and growing the customer base. *Alignment with Staunton Plan: An Economically Vibrant Community (Page H-12)*
- As far as technology enhancements and improvements, the budget includes the following: \$150,000 to move the city to Microsoft Office Cloud 365, which will be required in the next few years; \$50,000 to update vote tabulation equipment based on new state election certification requirement mandate; \$30,000 to replace door sensors on city facilities to a newer model; and, \$15,000 to support a new and upgraded CAD to CAD system which will allow the Cities of Staunton and Waynesboro, and Augusta County, the ability share information real time across 911 systems. *Alignment with Staunton Plan: An Informed and Engaged Community (Pages H-2 and H-5)*
- Additional expenditure changes reflect the city's share of the cost of operations of regional entities, including the Department of Social Services, the city's share of the Children's Services Act, Central Shenandoah Health Department and Valley Community Services Board. There are also new funds for Shenandoah Valley Small Business Development, and a \$10,000 one-time contribution to the Staunton Augusta County African American Research Society for the renovation of the Shea House in Fairview Cemetery. Finally, the city's contribution to the Middle River Regional Jail is decreasing by \$391,684. Further details on these are found later in this message under the respective Functional Area they support.
- This budget continues to set aside three reserve funds that were established in the FY 2024 Proposed budget, each equivalent to one cent on the 2023 real estate tax rate, for three key City Council priorities: Uniontown Neighborhood Action Plan, West End Revitalization Strategy, and the Staunton Public Library's building and space needs. Also set aside is a reserve starting in FY 2026, equivalent to two cents of the 2025 real estate tax rate, to address city infrastructure, starting with the repair of the creek tunnels and downtown streets along Byers, Johnson and New Streets.
- The adopted budget does not fully fund the required payment to the debt service fund. While much of the contribution is a budgeted transfer from the General Fund, a portion is still coming from the debt service sinking fund balance in order to make the full required payment.
- This budget reflects the hard work of departments to continuously look for and implement ways to provide services as cost effectively and as efficiently as possible. More information on these can be found later in this message under **Department Efficiencies**.
- Finally, unfunded departmental operational requests total over \$1.52 million, which mainly consist of new equipment and operating requests. In addition, there is \$1.0 million in unfunded personnel related requests consisting of requests for new full-time positions, new requests to upgrade part time positions to full time, and career development improvement plans.

REVENUES

City revenues are reviewed and developed by a team of staff, including the City Manager, Chief Finance Officer, City Assessor, Commissioner of Revenue and City Treasurer. The team reviews revenues line item by line item, making projections on historical and currently trending amounts. In addition, the team

discusses potential adjustments due to more recent trends, future known changes, and highlighted possible uncertainties. All of these factors influence the projections in this adopted budget.

General Governmental Revenues

General Property Taxes

The adopted budget maintains the tax rate at \$.91 per \$100 of assessed value. As this is not an assessment year, new revenue is projected at \$359,617 due to new construction.

The median assessed value of residential property for 2026 in the city is \$251,680. Foregone Agricultural and Forestal District real estate taxes total for 2026 will be \$201,204. The city's housing rehabilitation abatement program forgone real estate taxes for 2026 will be \$203,761. The total cost of these two programs for 2026 is \$404,965.

In the adopted budget, the personal property tax rate remains at \$2.90 and the machinery and tools tax rate remains \$1.24 per \$100 of assessed value per year. Personal property taxes are budgeted to increase by \$684,500 due to increasing the budget to match the actual amounts billed.

Other Local Taxes

In other local tax revenues, sales taxes, in the amount of \$300,478; business license tax revenue, in the amount of \$200,000; and meals taxes, in the amount of \$250,000. Transient occupancy tax revenue is projected to increase by \$150,000, following last year's projected decrease.

State Funding

State funding is estimated at 19.2% of the General Fund budget, with a projected increase of \$841,082, totaling \$16.0 million. The largest categories of state aid are personal property tax relief, health and welfare, revenue for Constitutional Officers, street and highway maintenance, and the Children's Services Act. The increase in Virginia Department of Transportation funding is driven by state increases to the lane mile reimbursement rates over the last two fiscal years. Exact reimbursement rates for FY 2027 will not be known until July 1, 2026. The state share of the Children's Services Act (CSA) increase is \$273,600, which partially offsets the \$400,000 increase in CSA expenditures. This increase is being driven by the types and complexity of services addressing the needs of children and their families.

Federal Funding for City Services & Programs

Federal revenue for city services and programs, not including City Schools, accounts for \$1.16 million, and represents 1.4%, of the General Fund budget. This is expected to increase by \$20,000, attributable to an increase in funding for health and welfare programs. Not included in this total are funds the city receives as a HUD Entitlement Community or grants that the city applies for during the fiscal year that are appropriated once awarded.

PROPRIETARY FUNDS

The city recently reported out and published the results of the [Community Survey](#) of residents that the city conducts every other year. One of the areas that was ranked as a challenging area was *Overall Quality of*

Infrastructure, which saw a 9% decrease from two years ago. At the same time, residents' sentiment that they wanted infrastructure to be a priority focus the next two years increased by 9%. Staunton is an older city that struggles with aging infrastructure and the cost of doing so. City Council has also placed a high priority on infrastructure in the 2026-2028 Staunton Plan under **A Resilient and Sustainable Community** and instructed staff to *develop a utility infrastructure strategy to prioritize and determine future funding sources to address the city's utility needs*.

In the spring of 2024, City Council adopted increases to the water and sewer rates. It was made clear at that time that since increases had not kept up with needs or the cost of maintaining or building new infrastructure, future rate increases would need to be assessed and implemented. The risk of doing nothing means that replacement continues to be deferred, infrastructure failures will increase, the cost of replacement only becomes more expensive over time, and it keeps the city from being able to proactively plan financing for these needs. The FY 2027 Adopted Budget continues to set the stage for proactive planning of taking care of the city's infrastructure needs.

The city issued a Request for Proposals to conduct a comprehensive cost-of-service and rate study for its water, wastewater, and solid waste utilities in the spring of 2026. Best practice is to complete such studies every 3-5 years; however, there is no evidence the city has conducted one recently.

Water Fund – Fee Increase of 5.42%

The FY 2027 Adopted Budget includes a 5.42% increase in water fees. There have only been six rate increases in the past 15 years, with the needs have far outpacing that. The five-year capital plan for water infrastructure totals over \$22 million and does not include construction costs for the North River Pipeline, which is estimated at over \$41 million, or development of a new raw water source at almost \$8 million. This means that there will be fee increases necessary in the future in order to accommodate these and other important projects.

The fee will increase from \$4.06 to \$4.28 per HCF (hundred cubic feet). The impact on the minimum bi-monthly bill will be \$1.10. An average household of four with average consumption will see an increase of \$2.64 per bi-monthly billing cycle, or \$15.84 annually. The increase is minimal because the Water Fund has a healthy fund balance to partially fund the capital budget in the next few years, with a plan to issue debt in order to fund future projects. The rate change would first appear on bills issued September 10.

Sewer Fund – Fee Increase of 7.14%

The FY 2027 Adopted Budget includes a 7.14% increase in sewer fees. This rate stayed the same for 12 years prior to 2024. This fund supports the city's share of the Middle River Wastewater Treatment Plant, the budget of which has seen a 106% increase since FY 2013. In addition:

- The current fund balance will not be enough to cover costs to replace/repair major sewer system infrastructure needs even in the short term.
- Over a five-year period, there are over \$13.5 million in capital needs, which does not include funds for the construction phases of the Lewis Creek Sewer Upgrade or the Locust Ave Sewer installation. There will need to be future fee increases in order to accommodate these and other important projects in the future.

The fee will increase from \$5.60 to \$6.00 per HCF (hundred cubic feet). The impact on the minimum bi-monthly bill will be \$2.00. An average household of four with average consumption will see an

increase of \$4.80 per bi-monthly billing cycle, or \$28.80 annually. This fee increase is driven by more immediate needs and an inadequate fund balance to cover projects in the future. And even with this fee increase, we still have to use fund balance to pay for projects scheduled for FY 2027. The rate change would first appear on bills issued September 10.

Environmental Fund – Fee Increase of 14.54%

The FY 2027 Adopted Budget includes a 14.54% increase in refuse fees to support the Environmental Fund operations and capital needs. The City of Staunton's contribution to the regional landfill is a significant fiscal, and environmental, stress on the city and our region, and these stresses continue to grow at a tremendous rate. Of note is that the city will need \$5 million in funding to cover Staunton's share of the five-year capital plan for the Augusta Regional Landfill. The five-year plan includes expenditures to relocate the scale house and administrative offices, replace large pieces of critical equipment, and to open another phase, or cell, at the landfill, which alone will cost the city almost \$2 million.

Reducing the amount of garbage placed in the regional landfill will also help the city in controlling future costs. Even after moving on to a new cell for landfilling, the closed one must be monitored for decades with continuing cost. Proper waste management helps stretch these significant long-term expenses while maintaining current service fees. Implemented in March 2025, the city's refuse modernization program had many goals, including to help control, and hopefully start to reduce, the waste going to the regional landfill. Encouraging citizens to be mindful of the amount of garbage that is thrown away will enable the city to control its share of landfill cost, through making sure yard waste does not go into the live landfill with monthly yard waste pickup, and encouraging recycling. The city's usage of the landfill, which drives the city's financial contribution, did decrease slightly in 2025, by .51% or 1,201 tons, which amounted to savings of \$17,000 in landfill operations and \$18,000 for landfill capital for FY 2027.

The residential fee will increase from \$24.01 to \$27.50 per month. The impact on a residential bi-monthly bill will be \$6.98, or \$41.88 annually. This fee increase is driven by more immediate needs and an inadequate fund balance to cover projects in the immediate future. The rate change would first appear on bills issued September 10.

Augusta Regional Landfill Fees

The Regional Landfill Committee approved changes to the fee structure of the landfill starting July 1, 2026. Fees were adjusted in 2024 and before that, it had been almost 10 years since the last increase. As was addressed in the previous section, both capital and operational costs for the landfill are growing at a tremendous rate. The recommended changes to the fee structure are outlined below:

- Increase the passenger tire tipping fee from \$4.00 to \$5.00 per tire.
- Increase the passenger tire on a rim tipping fee from \$6.00 to \$8.00 per tire.
- Increase the commercial/ag tire tipping fee from \$12.00 to \$15.00 per tire.
- Increase the Off Road/Heavy Equip. Tires from \$215.00 to \$250.00 per ton.
- Increase the yard waste tipping fee from \$35.00 per ton to \$50.00 per ton.
- Increase the Commercially Hauled Residential Waste tipping fee from \$25.00 to \$38.00 per ton.
- Increase the Commercial/Industrial Waste tipping fee from \$52.00 to \$65.00 per ton.
- Increase the Freon Bearing Appliances fee from \$12.00 to \$15.00 per appliance.
- The mulch and wood chips tipping fee will not change and will remain at \$20.00 per ton.

Staunton citizens can continue to dispose of residential trash and residential yard waste at the landfill at no cost to them.

EXPENDITURES

Personnel

Compensation Adjustments

As with any service-based organization, the largest portion of the city's operating budget is devoted to personnel costs, including compensation and benefits. A stable and proficient workforce is the cornerstone of effective service delivery to the community. While the recruitment, development, retention and support of a skilled city workforce continue to be a strong priority in this budget, the City of Staunton, like most employers, is still impacted by difficulties recruiting for positions and maintaining competitive salaries.

The FY 2027 budget includes a 3% cost of living adjustment for full and part time employees, effective July 1, 2026, budgeted at \$863,144, including benefits, for all funds. There are also additional funds, \$241,973, for the final phase of the police department's career development plan that was implemented in FY 2026

The School Board adopted a FY 2027 budget that includes a 3% pay adjustment for its employees plus 1% additional for step 20 and above, effective July 1, 2026.

Retirement

Due to strong investment performance, the Virginia Retirement System defined benefit rate has decreased between FY 2026 and FY 2027, resulting in savings of over \$330,000 for the city. The FY 2027 Adopted budget also implements that 1.85% hazardous duty multiplier, which provides an enhanced retirement benefits to the city's qualifying employees in the Sheriff's department, the Police department, and the Fire department. The FY 2027 and FY 2028 VRS rate with the enhanced hazardous duty multiplier is 15.68%, which is a decrease of 1.1% from the current rate of 16.77%.

Health Care

The city continues to experience high health care claims. The FY 2027 budget includes an increase for health insurance of a little over \$292,000 for all city funds. The adopted budget includes a 12% increase for plan year 2026 and an estimated 5% increase for plan year 2027 in health care costs for the city and to employees' premiums. The exact increase for 2027 is unknown at this time and will not be known until later in 2026. Any employee-specific impact will depend on the insurance plan in which an employee is enrolled (point of service or high-deductible health plan) and coverage under the plan (employee only, employee and spouse, or family).

Education

Education remains one of the city's highest priorities and its largest single expenditure. The transfer to the Education Fund from the General Fund, totaling \$20.4 million, accounts for 24.4% of the General Fund budget, and constitutes an increase of \$1,461,942 (7.7% increase) over FY 2026.

The Staunton School Board adopted a total school budget of \$55,197,582, an increase of 6.8%, or \$3,508,078, over the adopted FY 2026 budget. The School Board budget includes a local contribution that is balanced with the local contribution in the city's budget.

Judicial Administration

Judicial administration operations are increasing 1.9%, or \$76,222. This category includes Circuit Court, General District Court, Magistrate, Juvenile & Domestic Relations (J&DR) District Court, City Sheriff, Victim Witness and Commonwealth Attorney. Some of this increase is attributable to a 3% cost of living adjustment for eligible full and part time employees on July 1, 2026.

The FY 2027 budget for the J&DR District Court in this functional area only includes salary supplements and local operational expenses such as telephone, dues and subscriptions, office supplies and equipment. The other expenses to operate the new J&DR District Court in the West End are within the City Sheriff and Public Works budgets, respectively. The annual payment made to Augusta County when it was a joint court, of just over \$60,000, has been eliminated.

Public Safety

Public safety operations are experiencing a net increase of .7%, or \$126,577. This category includes Police, Fire, the E-911 center, Middle River Regional Jail, Shenandoah Valley Juvenile Center, Office on Youth, building inspections, animal control and the Staunton Augusta Waynesboro Animal Shelter. Much of this increase is attributable to a 3% cost of living adjustment for full and part time employees effective July 1, 2026 and the implementation of the final phase of the Police Department's career development plan that was implemented in FY 2026.

City department increases include \$20,000 in training funds for the Police Department to send one Lieutenant to command college, and an increase of \$15,000 in E-911 to fund the CAD to CAD maintenance fee. The Fire department budget includes \$8,640 for Pulse Point software.

Regional agency changes include the following:

- The Shenandoah Valley Juvenile Center contribution is increasing by \$53,763 due to Staunton's share of expenditures increasing from 14.96% in FY 2026 to 18.51% in FY 2027.
- The Office on Youth budget increases \$10,749 to fund Staunton's share of the new pay scales implemented in FY 2026 by the City of Waynesboro.
- The city's contribution to the Middle River Regional Jail is experiencing a decrease of \$391,684 in FY 2027. This is due to a decrease in Staunton's share of regional expenditures from 24.29% to 23.00%. In addition, the jail is returning unrestricted funds in excess of their capital needs to localities. The annual amount returned to localities will be \$750,000 per year for the next seven years.

Health and Welfare

Health and Welfare operations are increasing by 8%, or \$677,736.

The most significant increase in the Health and Welfare operations is a \$400,000 increase in funding for the Children Services Act, of which \$273,600 of the increase is funded by state revenues and the remaining \$126,400 is funded with local tax dollars. This increase is being driven by the types and complexity of services addressing the needs of children and their families.

The Central Shenandoah Health District \$15,384 increase, or 4.6%, is attributable to modest cost increases to the employee benefit program, a new custodial contract, and an increase in the localities' commitment percentage by .54% based on a new cost allocation formula, which has been adjusted as part of a review

process, is aligned with equitable distribution of costs, and reflect updated demographic and operational data.

The Valley Community Services Board (CSB) is requesting, for a fourth year, that city funds be banked to “stand up” a crisis receiving center/crisis stabilization unit and thus would not be used to support operational programs. The budget includes the required 10% locality match required by state code, which is an increase of \$31,328.

Tax relief for citizens falls under the Health and Welfare functional area. In January 2025, City Council approved changes to the income and asset limits for real estate tax relief for the elderly and permanently disabled, up to \$50,000 in income and \$80,000 in asset worth. In addition, there is an increase in veterans applying to the tax relief program. The budget includes an increase in tax relief for both programs totaling \$70,000 based on the budgeted needs of these programs. The total budget for all tax relief programs is \$430,000.

Community Development

Community Development, which includes the departments of Community Development, Economic Development, and Tourism, is increasing by \$151,027, or 4.9%. Included is a 3% cost of living adjustment for full and part time employees effective July 1, 2026.

Economic Development is the largest portion of this increase with additional funds, \$30,000, for Enterprise Zone incentives. The city’s Enterprise Zones were redesigned and expanded earlier this year. Also included are funds for contracted mowing at Staunton Crossing, a total of \$44,000.

The Tourism Department’s marketing budget is increasing due to a projected increase in Lodging Tax Revenue, of which the department receives a portion of per a formula. The net decrease to the departmental budget is a result of splitting the salary and benefits of the Administration Assistant that is shared between Tourism and Economic Development, which was previously only budgeted in Tourism.

General Government

General Government Administration (including City Council, City Manager, City Attorney, Communications, Finance, Audit, Assessor, Information Technology, Human Resources, Registrar, Risk Management and two constitutional offices) increased 6.2%, or \$500,280. A portion of this increase is attributable to a 3% cost of living adjustment for full and part time employees effective July 1, 2026.

There is \$150,000 budgeted to transition the city to Microsoft Cloud 365, and \$50,000 for the Voting Registrar to update vote tabulation equipment based on new state election certification requirement mandate; and, \$30,000 to replace door sensors on city facilities to a newer model.

General Government Administration area also includes the grant funded Economic Mobility and Opportunity Special Assistant position and a small operational budget, which totals \$152,601 in the adopted FY 2027 budget.

The Clerk of Council position became vacant in the fall of 2025 when the individual in the role took a job elsewhere. Earlier this year, the City Manager, in consultation with City Council, determined that the current fulfillment of the City Clerk functions is satisfactory and that the position could be permanently eliminated. The City Attorney now also serves as the Clerk of Council, and other functions are performed

by staff of the City Manager's Office, Economic Development and Community Development. This resulted in salary and benefit savings and some operational budget savings of approximately \$58,000.

Finally, following a paralegal vacancy in the City Attorney's Office during FY 2026, it was determined the position did not need to be refilled. To better align with our organizational needs, that position and its funding have been transferred to the City Manager's Office and will be reclassified to drive special projects and strategic initiatives. This is being accomplished without adding a new position or additional funding.

Public Works

Funding for Public Works and Engineering operations is increasing by 6.9%, or \$575,220. A portion of this increase is attributable to a 3% cost of living adjustment for full and part time employees on July 1, 2026.

The majority of this increase, \$436,178, is driven by increased street and highway maintenance revenue from the Virginia Department of Transportation. Those revenues may only be spent on street and highway maintenance and related expenditures. This increase is a direct result of the state increasing the per lane mile reimbursement over last two fiscal years.

Recreation, Parks and Library

This functional area increases by 2.1%, or \$97,633. Much of this increase is attributable to a 3% cost of living adjustment for full and part time employees on July 1, 2026. Included is a proposal to extend the season for the Gypsy Hill Park and Montgomery Hall Park pools into Labor Day Weekend adding \$12,292 for staffing. This plan is dependent on the availability of lifeguards and staff.

FY 2027 CAPITAL IMPROVEMENT PLAN (CIP)

Adopted capital projects in FY 2027, totaling \$8,478,277, include the following:

Funded from Future Budget Amendment, \$3,736,050:

- \$350,000 Fire truck replacement reserve
- \$50,000 Fire & Rescue equipment reserve
- \$200,000 Fire Station #1 improvements reserve
- \$250,000 Police Department relocation reserve-Phase I
- \$150,000 Ineligible streets/parking lots
- \$175,000 Public Works equipment fund
- \$200,000 Public Works building fund
- \$350,000 Salt Spreader Storage Building
- \$100,000 IT Equipment reserve
- \$100,000 Environmental Sustainability & Resiliency reserve
- \$100,000 Re-visioning of Downtown Staunton
- \$625,000 Biking and Walking Infrastructure reserve
- \$35,000 Housing reserve
- \$100,000 Parks & Rec equipment reserve
- \$60,000 Golf cart replacement reserve
- \$200,000 Parks & Rec Public Use Facilities
- \$60,000 Spring House Renovation

- \$180,000 Renovation of Spring Boxes
- \$90,000 Recreation Master Plan
- \$150,000 Duck Pond Dredging
- \$41,050 Blue Ridge Community College capital share
- \$100,000 School building maintenance reserves
- \$50,000 School bus replacement reserve
- \$20,000 School parking lot paving reserve
-

Funded from FY 2027 General Fund Budget Transfer, \$1,518,813

- \$287,261 Public Library reserve
- \$287,261 West End revitalization reserve
- \$287,261 Uniontown neighborhood action plan reserve
- \$657,030 Infrastructure repairs and improvements

Funded from FY 2026 General Fund Budget Amendment, \$600,000

- \$600,000 Richmond Ave/Greenville Ave Intersection Improvements

Funded from CIP Reserves, \$760,674

- \$349,000 West Johnson St Retaining Wall
- \$250,000 Develop Plan for JDR Courthouse Site
- \$20,000 West End Bus Shelters
- \$41,674 Local Share of Design of Churchville Ave Streetscape
- \$100,000 Garden Center Upgrades

Funding from VDOT Highway Safety Improvement Program, \$1,789,484

- \$1,789,484 High visibility marked crosswalks

Funding from VDOT Smart Scale, \$73,256

- \$73,256 Design of Edgewood Road Sidewalk

More information on active and featured capital projects can be found on the city's new [Projects](#) webpage. The Interactive Project Map allows citizens to see what is happening in their neighborhood and across the city.

DEBT

The budget includes \$6,557,900 for the debt service sinking fund, of which \$5,676,903 is a transfer from the General Fund and the remaining \$880,997 will be funded from the debt service sinking fund balance.

The city's last debt issuance was a Virginia Resource Authority's 2024 Spring Pool bond issuance for the Juvenile & Domestic Relations District Courthouse.

The city's debt policy sets three debt ratios the city must meet. **Currently, the city is meeting all three ratios.**

1. The net direct debt as a percentage of taxable assessed value is required to be a maximum of 4.0% and the current ratio is 1.83%.
2. The second requirement is a maximum debt service as a percentage of total government expenditures of 15.0%. The FY 2027 actual is 8.66%.

3. The third ratio is the 10-year payout ratio greater than 50%. The city had not been able to meet this ratio as a direct result of the \$46 million debt issuance in 2019 for the Staunton High School renovation and addition. This debt issuance has a 30-year term, which significantly affects the city's ability to repay 50% of the current outstanding debt principle within 10 years. The 10-year payout will be 50.60%. The outstanding debt for schools as a percentage of General Fund outstanding debt equals 65%, compared to 35% for the city.

DEPARTMENT EFFICIENCIES

City departments strive to provide high quality services and at the same time, seek efficiencies and cost effectiveness when providing those services. Below are examples of how departments have accomplished this in the past year:

Finance Department/Treasurer

- As part of the City's ongoing commitment to sound financial management and continuous improvement, a formal Request for Proposals (RFP) was issued for banking services. Following a thorough and competitive evaluation process, the City selected First Bank & Trust as its new financial services provider. This selection results in the transition from Truist Bank, concluding a long-standing valued relationship. The City extends its appreciation to Truist Bank for its years of dedicated service and partnership. The new banking agreement is expected to provide an excellent overall value and support the City's financial operations and strategic objectives in the years ahead. In addition, to a strong local presence and dedicated service team, the new banking agreement is expected to generate approximately \$78,000 in annual savings through a combination of lower fees and more favorable interest earnings.

Community Development

Planning and Zoning

- The H-1 Historic District regulations were updated to allow for more applications to be reviewed administratively, therefore, reducing review times and allowing quicker approvals for certain types of projects. This also cuts down on the number of agenda items for the Planning Commission, allowing for more efficient meetings.
- A State mandated change but positive, all subdivision plats are reviewed administratively now – which cuts down on review times for developers as well as maximizes staff time for all projects. Planning staff no longer need to prepare staff briefs, present the projects to Planning Commission and City Council, and the City saves money from not being required to advertise in the local newspaper for public hearings for Preliminary Plats.
- Planning Commission and the Historic Preservation Commission have gone digital. They now receive their agenda packets on iPads – which reduces printing costs and staff time – staff no longer prints and delivers paper packets to the Commissioners.

Building Services

- The city hired two combination inspectors which allows for greater flexibility in scheduling inspections. Both inspectors are being trained and certified in all the trades, allowing them to perform all the various building inspections. Previously, one inspector might perform a framing inspection and another perform an electrical inspection, at the same job site, and on the same day.

Environmental Services

- The Adopt-a-Spot program was created by combining two programs (Adopt-a-Street and Adopt-a-Stream), run by separate departments, into one that is more efficient. Nine groups have signed up since the program was launched, with 40,000+ linear feet of streets and stream adopted.

Parks and Recreation

- Employees are cross trained in Park Maintenance so that they can shift between Horticulture and the Golf Course when needed.
- The department is offering CDL training for Park Maintenance employees to assure they have in-house bus drivers for various recreation trips, which reduces the cost of contracting for drivers.

Police Department

- The Police Department has achieved over \$246,000 in savings the past year by securing grants for equipment, training and other supplies, transitioning to digital records which saves approximately ten cases of paper, and not painting or apply decals to two new patrol Explorers.

Fire Department

- The department sent two personnel for their certification to work on fire pumps. Those same two can address a significant portion of the unexpected maintenance issues versus outsourcing those services.
- All annual vehicle services, oil changes, etc., are completed in-house.
- Started using a local company for decals on the apparatus, saving between \$6,000 and \$7,000 on the new pumpers.
- The Fire Marshal tries to schedule daily inspections in one specific area of the city in order to save on time and fuel.

Library

- When the previous telephone messaging system became obsolete, and staff had to individually call patrons that preferred phone notifications (i.e.: patrons with low tech adoption and no email/text capabilities), the Library implemented a new messaging software. MessageBee re-automated this process, saving staff time and allowing them to redirect that time toward in-person patrons
- Redeveloped their 'problem book' procedure: items sometimes come back damaged either from the patron or normal wear and tear, and we used to follow two separate procedures based on which type

of situation it was. The new streamlined process takes the onus off of frontline staff and routes all items – regardless of cause – through our technical services department.

- Procured new, larger book drops (thanks again!): staff no longer have to come to the library every single day (holidays/summer Sundays) to check on the book drops to ensure they're not overflowing. The higher capacity now meets the volume of patron returns over multiple days.

City Council/Clerk of Council

- The Clerk of Council position became vacant in the fall of 2025 when the individual in the role took a job elsewhere. At the time, the work of the Clerk was divided up between the City Manager's Office, Community Development and the City Attorney. Earlier this year, the City Manager, in consultation with City Council, determined that the current fulfillment of the City Clerk functions is satisfactory and that the position could be permanently eliminated. The City Attorney now also serves as the Clerk of Council, and other functions are performed by staff of the City Manager's Office, Economic Development and Community Development. This resulted in salary and benefit savings and some operational budget savings.

City Manager's Office

- Following a paralegal vacancy in the City Attorney's Office during FY 2026, it was determined the position did not need to be refilled. To better align with our organizational needs, that position and its funding have been transferred to the City Manager's Office and will be reclassified to drive special projects and strategic initiatives. This is being accomplished without adding an additional position or any new funding.
- Ahead of the Granicus GovDelivery contract renewal, the city's Communications team audited the platform's features. By identifying and eliminating an unused legacy feature, we successfully renegotiated the three-year contract, saving the city an average of \$2,500 annually while maintaining all essential citizen communication services (newsletters, texts, and releases).

Public Works

- In order to improve, and in fact, replace, a former antiquated service request tracking/response system that was completely informal and outdated, Public Works implemented a new system called Spiceworks. The goal is to improve efficiencies with capturing all such calls, assigning each call to the appropriate personnel, initiating work responses as necessary, and tracking each call or request through to completion. This should eliminate issues that "fall through the cracks", provide a higher level of accountability, consolidate common issues, and identify weak operational areas – all designed to improve efficiency in their day-to-day operations.
- Through the Community Corrections Alternative Program, Public Works has been able add laborers to their team without significant cost increase (those in the program are paid at a capped rate), to help address current staff shortages, with the added benefit of exposure and a working relationship with candidates for future employment.
- The GIS Infrastructure Mapping program began several years ago and was designed to improve the operation and maintenance of our utility infrastructure. The improved data and mapping have increased the efficiency of our day-to-day operations, not only for pre-planning excavations and maintenance work, but also for emergency response such as the large water main break in August

2025. Progress on the mapping and data collection has slowed over the past couple of years which led to Public Works converting an existing position to a GIS specialist focused specifically on GIS, thus continuing this important program to increase the efficiency of our operations.

- The continuation of the Automated Metering Infrastructure program that began a few years ago is nearing its completion (estimated one year). Also described as “smart meters”, this water meter replacement program with its integral software provides detailed data that can be used to help diagnose meter and water consumption issues from the office, vehicle, or laptops and has proven to be considerably more efficient in customer response.

BUDGET BALANCING

Budgets are all about choices. Staunton’s budget process begins with the submittal of each department’s budget request in December. Departments determine what resources they need to deliver quality services as efficiently as possible. Each department director has to justify the submitted budget request during subsequent budget review discussions. Ultimately, difficult decisions are made to balance the budget, based on an understanding of City Council’s strategic priorities, sound financial and management principles and experience.

Unfunded departmental operational requests for FY 2027 total over \$1.52 million, which mainly consist of new equipment requests. In addition, there is \$1.0 million in unfunded personnel related requests consisting of requests for new full-time positions, new requests to upgrade part time positions to full time, and career development improvement plans. The complete list of **Unfunded Expenditure Requests** can be found in Section J. There is \$94,669 in unfunded new requests made by outside and nonprofit agencies. The complete list of **Outside Agency Contributions** can be found in Section F.

In addition to the majority of the FY 2027 CIP being funded with projected FY 2026 carryover, there is \$300,000 in vacancy savings budgeted up front, realizing that in the current environment, the city will experience this level of savings due to positions becoming and remaining vacant for some period of time, depending on the difficulty of attracting and hiring certain positions.

Finally, approximately \$395,000 in operating expenditures, across city departments in the general fund, were reduced or realigned after reviewing historical budget usage and spending trends. This allowed a portion of new budget requests to be funded without having to identify additional funds.

ACCOMPLISHMENTS

It’s exciting to share the many successes and accomplishments from the past year. While there are too many to list them all, here are some notable highlights from across our community.

The city received several grants to help with our economic development efforts and continued forward progress on a number of projects.

- **Staunton Crossing Infrastructure**—Celebrated the water tank raising (November 2025), marking near-completion of Virginia Business Ready Sites Program grant funded utility infrastructure, on time and on budget.

- **Staunton Enterprise Zones (EZ)**—Launched five redesigned incentive programs January 1, 2026, replacing eight prior programs with a streamlined, accessible structure. In addition, the EZ boundary was expanded to include properties in the West End promoting growth in that corridor in alignment with the West End Revitalization Plan.
- **Downtown Creek Tunnel and Street Repair Business Support**—City Council approved a package of support to address the needs of businesses during construction, including \$100,000 for the Marketing Support Grants; and, developed the complete application package including partnership with the Small Business Development Center (SBDC) for business assistance workshop series. Continuing to convene monthly meetings and messaging for stakeholders.
- **Economic Mobility and Opportunity Initiative**— In FY 2026, the City of Staunton was one of only 16 communities across the country to receive an [*Economic Mobility and Opportunity Special Assistants Program*](#) grant, in the amount of \$250,000 over the next two and a half years. The Economic Mobility and Opportunity Special Assistant position and initiative will help communities address challenges that impact local economic mobility and offers a rare, significant infusion of resources to bolster local leadership and align actions and stakeholders around factors that enable all residents to climb the economic ladder.
- **C-PACE (Commercial Property Assessed Clean Energy) Program**—An innovative, clean energy financing tool for property owners, the city advanced sustainable development by introducing the C-PACE program to City Council, resulting in adoption and the City becoming a participating C-PACE community.

New Businesses & Growth

Staunton continues to attract new businesses and development:

- **Downtown Additions:** Elli Bubble Sweet Tea, The Frenchmen, Sama Sama, La Sunflower, Legacy of The Rose, Atlas and Ember, Geek Boutique, The Queen Bee, Sleepy Outlaw, Junction Bar and Lounge, and Kim Thai; and coming soon, Frederick Street Café, Staunton Bagel and Pour Decisions. Barrister’s Row, a boutique hotel downtown featured in Historic Staunton Foundation’s Holiday House Tour also opened downtown.
- **Around the City:** New Juvenile & Domestic Relations District Courthouse opened on West Beverley Street in the West End with the new El Camino Supermarket across the street. Safe Storage opened after renovating the former Staunton Foods Building on Morris Mill Road. Wawa opened with a huge crowd and celebration on Richmond Avenue; Los Primos, Solshine and The Lone Survivalist on Greenville Avenue, The Joint Chiropractor in Statler Square, Grady’s Automotive on Middlebrooke Avenue, Serenity First Hospice care on North Coalter Street, Loose Thread Studio in Terry Court, and Blarney Stone Farms on Commerce Road.
- **Industrial Growth:** Weiland Provides is expanding their manufacturing operations into Green Hills Technology Park. Cadence Inc. celebrated their 40th Anniversary after their recent Clean Room expansion. Federated Auto has acquired the former Potomac Conference Headquarters Building on Greenville Avenue for their expansion. Ciders from Mars expanding their production operation into a nearby building downtown. Columbia Gas is preparing to move into their new 22,000-square-foot warehouse in Staunton Crossing.

A Focus on Housing

New housing opportunities are underway across the city. The city rezoned 86 properties on the south side and in the five historic districts from either business or industrial to residential. The purpose of the rezoning was to help promote and ensure the properties continued use as residential units. South View Section 5 and 6 were approved creating 66 new single-family lots. Bell Creek Sections 3 and 4 were approved creating 74 new single-family lots.

As an entitlement community, Staunton received \$317,797 in Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). The city is in its seventh year of the program, funding initiatives in affordable housing, public services, and infrastructure in low-to-moderate income neighborhoods.

The City has been involved in the planning process of its initial Housing Strategy that will provide a comprehensive framework to guide the City's housing efforts. In order to help implement the goals and strategies of the City's Housing Strategy, formation of a Housing Commission took place this year. Comprised of nine community members who have expertise or an interest in housing, the Commission will meet quarterly starting in March 2026.

Infrastructure & Construction Projects

The city has many exciting infrastructure projects that have been recently completed or are in the works:

- The Gardner Springs Pump Station Replacement Project is now complete, bringing a vital piece of the city's water infrastructure into the modern era. Supported by nearly \$6 million in state grant funding, the new facility replaces a 1940s station with elevated, flood-resilient technology. This ensures Staunton residents will have reliable water access for decades to come, regardless of severe weather events.
- The Juvenile & Domestic Relations District Courthouse was completed on time and under budget in November 2025. The courthouse will serve as an anchor and a spark for revitalization in the West End. The city has started the process of reimagining what the rest of the space can be and how it can serve the community.
- Staunton was recognized at a statewide Bicycle and Pedestrian Advisory Committee for completing its first bicycle facilities, adding 7.72 miles of new facilities in one fiscal year (third most of any locality in Virginia) largely through the reconfiguration of travel lanes on Churchville Avenue and West Beverley Street to accommodate buffered bike lanes along with the construction of the city's first shared use path (Crossing Way).

Update to the City's Comprehensive Plan

The Community Development Department has been busy this year with an update to the city's Comprehensive Plan, which continues to make significant strides through robust engagement. Central to this process is the Citizen Steering Committee, meeting regularly to provide project guidance. To date, the City has hosted three well-attended open house events, averaging over 100 residents each, and held three rounds of stakeholder meetings focused on developing specific goals and actions. Staff also attended five community intercept events, meeting with residents at places they typically gather. Additionally, a partnership with the high school's local government class tasked students with surveying their peers about

Staunton's future. With visioning and goal-setting complete, the Plan update remains on track for a late spring 2026 completion, with adoption expected in the summer.

Tourism

In all things tourism, Staunton saw many accomplishments and had much to celebrate:

- Hotel occupancy grew nearly 6% in 2025; Short-Term Rental Occupancy increased 5%;
- The city was awarded \$20,000 in Marketing Grants from Virginia Tourism Corporation;
- Established partnerships and created new destination products with 13 regional businesses and attractions to expand overnight group visitation;
- Launched new target marketing campaigns in Charlotte and Philadelphia markets, producing a 2% increase in Out of State Visitors;
- Hosted travel writers for featured stories in Esquire Magazine, Virginia Living, Garden & Gun, Southbound, [Thrillist](#);
- Maude & The Bear named as Top 50 Restaurant of 2025 (& Virginia's only) by New York Times and Esquire;
- Queen City Mischief & Magic celebrated their 10th year, drawing over 20,000 people to downtown Staunton;
- Notable Media Highlights include:
 - “..home to world-class music, incredible culinary scenes, and unmatched outdoor recreation” by [Travel + Leisure](#)
 - “Top 8 Virginia Towns” by World Atlas
 - “Top Places to Live in Virginia” [Travel + Leisure](#)
 - “Top 9 Best Towns in VA for Antiquing” [Southern Living](#)
 - “Mountain Town with Global Flavor” [Garden & Gun](#)
 - “..Cultural & Culinary Gem” [Northern Virginia](#)
 - “Best Places to Live 2025” [U.S News](#)
 - “20 Best Fall Foliage Drives..” [Yahoo!](#)
 - “..Peak Fall Trips to Sneak In..” [Washington Post](#)
 - “10 Most Beautiful Small Towns in Virginia” [AOL](#)
 - “Mountain Towns to Visit” [Southern Living](#)

Accomplishments and accolades in other areas of the city include:

- Staunton Fire and Rescue helped bring the annual Rescue Challenge to the Shenandoah Valley for the first time, hosting a site for the regional training event. Held May 6-9, the week-long challenge brought more than 300 rescue personnel to the area to participate in advanced technical rescue scenarios. Staunton Fire and Rescue developed and operated a challenge site at the former Western State complex near downtown. Staunton looks forward to hosting the event again in 2026.
- At the Staunton Public Library:
 - Partnered with the Community Gear Library to offer no-cost loans for outdoor camping and recreation equipment with an SPL card. This collection removes financial barriers to access if families want to enjoy outdoor adventures together. Our Library of Things now includes the outdoor gear, musical instruments, birding and nature backpacks, cultural passes, telescopes, and art prints.
 - Reorganized the annual all-ages Summer Reading Program to streamline participation and completion. Registration increased 46% across all age groups.

- Total FY2025 circulation increased 4% over the previous year; as part of that, digital circulation increased 15%.
- Parks and Recreation has partnered with the Augusta Health Mobile Clinic who set up once a month at the Gypsy Hill Park Bandstand from 9:00am – 5:00pm.
- The Staunton Augusta Waynesboro Animal Shelter officially opened at its new location in the former Verona Elementary School in the fall of 2025.
- As evidence of the city's strong financial standing, the Finance Department received the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the FY 2026 budget. In order to receive the award, the budget document must meet GFOA criteria requiring that the document be a policy document, a financial plan, and an operations guide and serve as a communications device for the public.

CLOSING COMMENTS

I want to thank the following individuals for their diligent work in preparing this budget: all the department heads and managers who developed their budget requests and then met in person to walk through their needs; Chief Finance Officer Jessie Moyers who worked tirelessly with me for months on end to put this budget together; John Blair in the City Attorney's Office for providing guidance and advice on the city's tax and budget ordinances; City Assessor Doug Flinn, Commissioner of Revenue Maggie Ragon and Treasurer Rick Johnson for their time and expertise in helping develop the revenue projections; and Morgan Smith and Josh Knight in the City Manager's Office for their numerous contributions, from development of the budget cover, to editing documents and preparing communications about the budget.

Allow me to thank one more time the entire team of directors and staff of all the city departments and regional agencies for their tireless commitment and passion towards serving the Staunton community. None of this is possible without them. Finally, I am so grateful to our employees who continue to provide effective and efficient services to the public we serve. I am proud of each and every one of them and what we are accomplishing each day together.

Respectfully submitted,



Leslie Beauregard
City Manager



City of Staunton, Virginia

Profile of the Government

The City of Staunton was settled in 1732 and later chartered as a town by the Virginia General Assembly in 1761 and the town was formally incorporated in 1801. The City was named for Lady Rebecca Staunton, wife of colonial Governor Sir William Gooch. Staunton was incorporated as a city in 1871. Staunton is the birthplace of the council-manager form of government. Staunton appointed its first city manager, and the nation's first city manager, Charles E. Ashburner, in April 1908.

History

A settler named John Lewis crossed the Blue Ridge Mountains in 1732 and built his home, Fort Lewis, about a mile east of what is today Staunton's city limits. Other settlers followed and a community began to form. Four years later King George II issued a royal land grant to William Beverley for 118,491 acres, including much of what is today Staunton and Augusta County.

In 1747, Beverley measured off a plot of land within his "manor", or estate for a community then called Mill Place. In 1761 that town was chartered by Virginia's General Assembly as Staunton. Throughout the Colonial Era, Staunton thrived in its role as seat for Augusta County, a county that at the time included much of what is today West Virginia, Ohio, Kentucky, Illinois, and Indiana. Staunton was the center of the larger Virginia of that time and a major-stopping point on the Great Philadelphia Wagon Road.

Staunton citizens organized their first volunteer fire department in 1790. The Virginia Central Railroad arrived in 1854 to make Staunton the transportation hub of western Virginia. In 1856, a son was born to Staunton's Presbyterian minister, a boy who was to become Staunton's most noted son, and twenty-eighth President of the United States, Woodrow Wilson. Staunton survived the Civil War with most of its buildings intact. In 1905 when the city population surpassed 10,000, the City was forced by state law to reorganize its government and install a board of alderman and common council. However, the new governmental structure didn't work for the city. After much study and debate, the city established a new form of government using a manager, a city manager to handle city administration. Staunton became the birthplace of the City Manager form of government, the standard government structure now used by thousands of cities across the nation and around the world.

The City was recognized by the National Trust for Historic Preservation in 2001 as one of the nation's "Dozen Distinctive Destinations," and in 2002 as a Great American Main Street City, the first Virginia city to be so honored.

The City of Staunton acknowledges that the City is included in the region of the ancestral and traditional lands of the Manahoac, Shawandasse Tula (Shawanwaki/Shawnee), and Monacan people, who historically inhabited the area.

City Governance

The City is governed by seven members of City Council for policymaking and legislative issues. Council members are elected at large for four-year terms. Council members elect the mayor. The city manager is appointed by City Council and is responsible for the general operations of the City and administering the policies and ordinances enacted by City Council. The city manager appoints all department directors for the various operating departments.

The Staunton City School Board is comprised of six members elected at large for four-year terms with the responsibility of the operation of the City school system. The School Board appoints a superintendent to administer the operations, policies, and procedures of the School Board. The local share of funding

for the school system is appropriated through the budget process by City Council and provided through a transfer from the General Fund to the Education Fund.

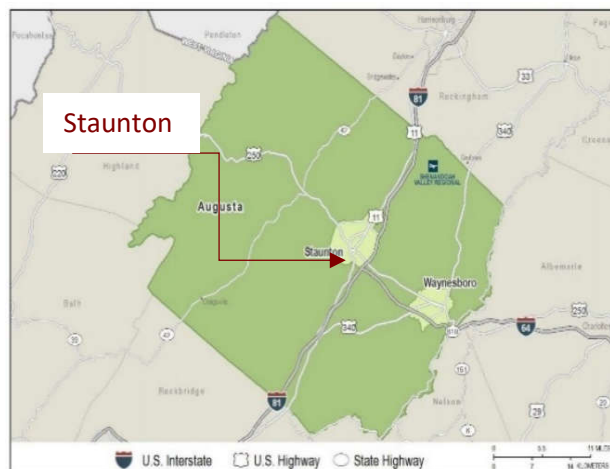
Other elected officials include the constitutional officer for the offices of; the Commonwealth Attorney, Sheriff, Treasurer, Commissioner of the Revenue, and Clerk of the Circuit Court. The Judges of the Circuit Court, the General District Court and the Juvenile and Domestic Relations Court are appointed by the Virginia General Assembly.

Staunton is an independent city with local government taxing power providing the full range of municipal services. These services include public safety, recreation, parks and culture, education, health and social services, public works and utilities, sanitation, planning and zoning, community development, judicial administration, and general and financial administration services.

Staunton is located at the intersection of I-81 and I-64 in the Shenandoah Valley of Virginia. The City is 90 miles west of Richmond, 85 miles north of Roanoke, and just 150 miles southwest of Washington D.C. The City encompasses an area of 19.98 square miles with a population of approximately 24,972.



Staunton is located within Augusta County and offers a total labor force of more than 100,000 within a thirty-mile radius of Staunton.



The City is located within 35 minutes of eleven colleges and universities: University of Virginia, James Madison University, Washington & Lee University, Virginia Military Institute, Mary Baldwin University, Bridgewater College, Eastern Mennonite University, Blue Ridge Community College, Piedmont Virginia Community College, Old Dominion University at the Blue Ridge Community College campus, and American National University at the Charlottesville and Harrisonburg campuses. The area also has several other specialized education centers: Shenandoah Valley Governor's School, four private high schools, and Valley Career and Technical Center for occupational trades/industrial education and training.

The City has multiple nationally recognized art and culture venues, including the American Shakespeare Center and the Heifetz International Music Institute, a nationally recognized historic downtown, and nine parks, including Montgomery Hall Park, which is listed on the National Register of Historic Places and the Virginia Landmarks Registry, with approximately 500 acres of park land for outdoor activities, athletics, festivals and cultural events. The City is located just twenty minutes west of the Blue Ridge Parkway and Skyline Drive for additional outdoor adventures for camping, hiking and biking trails.

Staunton has five historic districts and 23 individual buildings listed in the National Register of Historic Places and the Virginia Landmarks Registry. The Beverley, Wharf, Newtown, Gospel Hill and Stuart Addition historic districts capture much of the lifestyle and the distinctive architecture of the city's colorful past.

STAUNTON, WAYNESBORO, AUGUSTA COUNTY AREA -STATISTICAL DATA

POPULATION:

Locality	2010	2020	%+
Staunton	23,746	25,750	8.4%
Waynesboro	21,006	22,196	5.7%
Augusta County	73,750	77,487	5.1%
Commonwealth of Virginia	8,001,024	8,631,393	7.9%

Source: U.S. Census

INCOME LEVELS:

Locality	Median Household Income
Staunton	\$65,581
Waynesboro	\$59,994
Augusta County	\$82,049
Virginia	\$93,170

Source: 2020-2024 American Community Survey

DISTRIBUTION BY GENDER:

Locality	Female	Male
Staunton	54.3%	45.7%
Waynesboro	51.1%	48.9%
Augusta County	49.2%	50.8%
Virginia	50.8%	49.2%

Source: U.S Census, 2020

LAND AREA:

Locality	Square Miles	Population Per Square Mile
Staunton	19.92 sq. miles	1,292.7
Waynesboro	14.97 sq. miles	1,482.7
Augusta County	967.07 sq. miles	80.1
Virginia	39,482.11 sq. miles	218.6

Source: U.S. Census, 2020

DISTRIBUTION BY RACE and ETHNICITY:

Race & Ethnicity	Staunton	Waynesboro	Augusta County	Virginia
White	77.5%	72.4%	88.2%	58.6%
Black or African American	11.2%	11.8%	4.0%	18.3%
Hispanic	4.2%	8.8%	3.5%	10.5%
Other	7.1%	7.0%	4.3%	12.6%

Source: U.S. Census, 2020, Categories include Not Hispanic or Latino, except for the Hispanic category.

EDUCATION LEVEL:

Locality	High School graduate- persons age 25 years+	Bachelor's degree or higher- persons age 25 years+
Staunton	93.9%	37.7%
Waynesboro	89.1%	25.7%
Augusta County	93.8%	27.2%
Virginia	91.7%	43.3%

Source: 2020-2024 American Community Survey

OTHER INFORMATION:

Locality	Median Age	Total Housing Units	Veterans
Staunton	39.9	12,397	1,680
Waynesboro	38.3	10,510	1,389
Augusta County	45.7	33,471	4,886
Virginia	39.2	3,715,000	671,500

Source: 2020-2024 American Community Survey

CITY OF STAUNTON

PRINCIPAL PROPERTY TAXPAYERS (Unaudited) Assessment Year 2026

Taxpayer	Assessed Value	% of Assessed Value
Big Sky LLC	\$30,443,400	0.78%
Jeco Corporation	\$18,734,400	0.48%
Wal-Mart Real Estate Business	\$13,890,200	0.35%
Baldwin Park Propco LLC	\$13,586,800	0.35%
Staunton Station LLC	\$13,079,900	0.33%
LRC Willow View LP	\$12,277,200	0.31%
ETCL Staunton LLC	\$12,154,200	0.31%
Statler Station LLC	\$11,978,700	0.31%
Staunton Apartments II LLC	\$9,832,530	0.25%
Staunton Suites LLC	\$9,134,200	0.23%

Source: City of Staunton Department of Assessor

Principal Employers, 2025 (Unaudited)

Employer	Employment Range
Western State Hospital	500-999
Staunton City Schools	250-499
City of Staunton	250-499
Federated Auto Parts	250-499
Wal-Mart Associates Inc	100-249
Mary Baldwin University	100-249
Virginia Department of Transportation	100-249
Graphic Packaging	100-249
Best Buy	100-249
Care Advantage	100-249

Source: Virginia Employment Commission (VEC)

SCHOOL ENROLLMENT

FISCAL YEAR ENDING	
2025	2,506
2024	2,497
2023	2,531
2022	2,575
2021	2,435
2020	2,595
2019	2,578
2018	2,563
2017	2,534
2016	2,535

Source: Staunton City Schools

UNEMPLOYMENT RATE

FISCAL YEAR ENDING	
2025	3.8%
2024	3.0%
2023	2.7%
2022	3.0%
2021	4.2%
2020	8.2%
2019	2.9%
2018	3.2%
2017	3.8%
2016	3.9%

Source: Virginia Employment Commission

THE BUDGET PROCESS

The City's budget team consists of the City Manager and Chief Finance Officer (CFO). The budget complies with relevant financial policies and Virginia state law. The budget team reviews the current status of the economy and develops budget guidelines based on City Council's long-term financial outlook, strategic plan, and other factors for the upcoming fiscal year. The City Council held multiple retreats in 2025 to reaffirm its strategic plan for the upcoming fiscal year:

- Vision: a culturally rich, historic city with an exciting future of innovation, growth, and resilience.
- Values: integrity, inclusion and equity, excellence, engagement, and environmentally conscious.
- Strategic Areas: An Economically Vibrant Community, A Resilient and Sustainable Community, A Healthy Community, and An Informed and Engaged Community.

The CFO prepares the guidelines, instructions, and the forms for departments to submit their expenditure budget requests. The CFO is responsible for preparing all governmental and proprietary revenue estimates for tax revenues, state and federal revenues, proprietary fund revenues, and other revenues. After meeting with all departments and prioritizing all budget requests for new personnel, new operating expenditures, and capital requests, the CFO prepares the revenue and expenditure budget and submits the preliminary budget to the City Manager for review. The City Manager is responsible for submitting the proposed budget to City Council for review and discussion.

By a resolution adopted by City Council on May 24, 2012, the City Finance Department provides comprehensive financial management and support services to the School Board, and is responsible for all financial processes, budget, and the annual audit for the City and Staunton City Schools. In 2025, the schools hired a Finance Director to prepare the schools budget with assistance and input given by the CFO. The Chief Finance Officer is appointed by the City Manager.

The City of Staunton and Staunton City Schools also share the School's Human Resources Department for recruitment and all personnel related processes and activities. The Chief Human Resources Officer serves as the department head of the human resources department for the Schools and the City. The Chief Human Resources Officer assists the budget team for the City and Schools with personnel budget requests relating to changes in staff requirements and employee pay increases. The Chief Human Resources Officer is appointed by the City Manager.

BUDGET CONTROL

Per City Code, the Chief Finance Officer serves as the budgetary control officer and shall assist the City Manager in developing and assembling the necessary information and planning and prioritizing financial commitments for the preparation of the annual budget. The City adopts a balanced budget for all funds. The *Code of Virginia* requires the City to adopt a balanced budget by May 15 for the School's Education Fund budget and June 30 for all other City funds. Budget control is maintained at the fund level. The City Manager, or designee, is authorized to transfer appropriations from any line item within each fund as needed to sufficiently fund any expenditure. All departments have on-line, real-time access to all line items within their operating budgets. Purchase orders for materials, supplies, and services are not released until adequate appropriations are available. Open encumbrances are reported as assigned or committed fund balances at the end of each fiscal year. City Council adopts an ordinance to approve budget amendments that require increased or decreased appropriations to the total adopted budget.

BUDGET AMENDMENTS

Budget amendments that appropriate new revenue or transfers between funds are made only with the approval of the City Council upon recommendation by the Chief Financial Officer. Budget amendments must be introduced to City Council and then approved at a subsequent meeting. In accordance with the Code of Virginia Section 15.2-2507, the city must hold a public hearing for any budget amendment that exceeds one percent of the total expenditures shown in the currently adopted budget. The public hearing must be advertised at least once in a newspaper having general circulation in Staunton at least seven days prior to the meeting date. School budget amendments follow the same process, but must be first approved by the School Board before being introduced to City Council.

INTERNAL CONTROL

Financial management of the City requires the City to establish and maintain procedures to provide an internal control structure to safeguard the City's assets from theft or misuse of property. The internal control procedures are designed to provide reasonable assurance that the City's assets are protected. Reasonable assurance recognizes that the; cost of a control does not exceed the benefits derived, and the valuation of costs and benefits require judgement by management.

BUDGET CALENDAR

A summary of the budget calendar for adopting the City and School budget is provided below.

September- The Staunton City Schools' budget process begins in September each year with a budget memorandum distributed to each principal and administrative department with guidelines for requesting new programs and procedures for submitting an expenditure budget request.

October- The City's budget process begins in October each year with a budget memorandum distributed to each department and outside private and non-profit agencies requesting funding from the City. Budget guidelines and procedures are detailed in the budget memo.

November- School budget requests are due back to the School Budget Director in November. The budget team, consisting of the School Budget Director and the Superintendent of Schools, meets with all principals and administrative departments to discuss and review their budget requests.

December- The CFO reviews and develops revenue estimates for the school budget based on the state-aid funding from the Commonwealth of Virginia.

December-January -City budget requests are due back to the Finance Department in December. In December and January, the budget team meets with all departments to discuss and review their budget requests and request any further analysis or details.

February- After a review of all budget requests, the CFO prepares a total preliminary revenue and expenditure budget for each entity to review with the City Manager and Superintendent. Based on City Council's priorities and the School Board's goals and objectives, budget cuts and or revenue increases are proposed to achieve a balanced budget.

March- The proposed school budget is submitted to the School Board. After a public hearing on the school budget, the Board may change or approve the budget prior to submitting the budget to the City for Council's funding consideration.

March- The City's annual proposed budget is submitted to City Council prior to April 1st each year.

April- City Council conducts budget work sessions during the month of April, open to the public, to review and discuss the proposed revenues and expenditures and any proposed tax or utility rate increases. The public hearings on the budget ordinance and any rate increases are conducted during the month of April.

May- The budget is normally adopted by May 1st each year, and must be adopted by June 30. The school budget must be adopted by May 15th each year.

BASIS OF BUDGET AND FUND TYPES

The City budget is developed by fund using Generally Accepted Accounting Principles (GAAP) as set forth by the Governmental Accounting Standards Board (GASB) and the Auditor of Public Accounts of the Commonwealth of Virginia (APA). The basis for budgeting is very similar to the basis for financial reporting, with the exception of depreciation and amortization. Depreciation and amortization are included in the Annual Comprehensive Report (ACFR), but are often excluded for budgeting purposes.

Each fund is considered a separate accounting entity with self-balancing accounts for assets, liabilities, fund equity, revenues and expenditures or expenses. The City's budget includes governmental funds, special revenue funds, and proprietary funds and applies two different bases of budgeting.

- **The modified accrual basis of accounting** under which revenues are recognized when they are both measurable and available to finance current expenditures is used for the City's General, Special Revenue funds, Debt Service fund, and Capital Project funds. City property taxes and other local taxes are considered available to collection within 45 days of the fiscal year-end. Governmental reimbursement-based grants are recorded as revenue when the expenditure is incurred. Expenditures are recognized when the services are incurred, or goods received.

Special revenue funds are non-major governmental funds and include the Blue Ridge Court Services Fund, Community Development Fund, and the State and Federal Grants Fund. Special revenue funds account for and report the proceeds of specific revenue sources that are restricted or committed for expenditures for specified purposes.

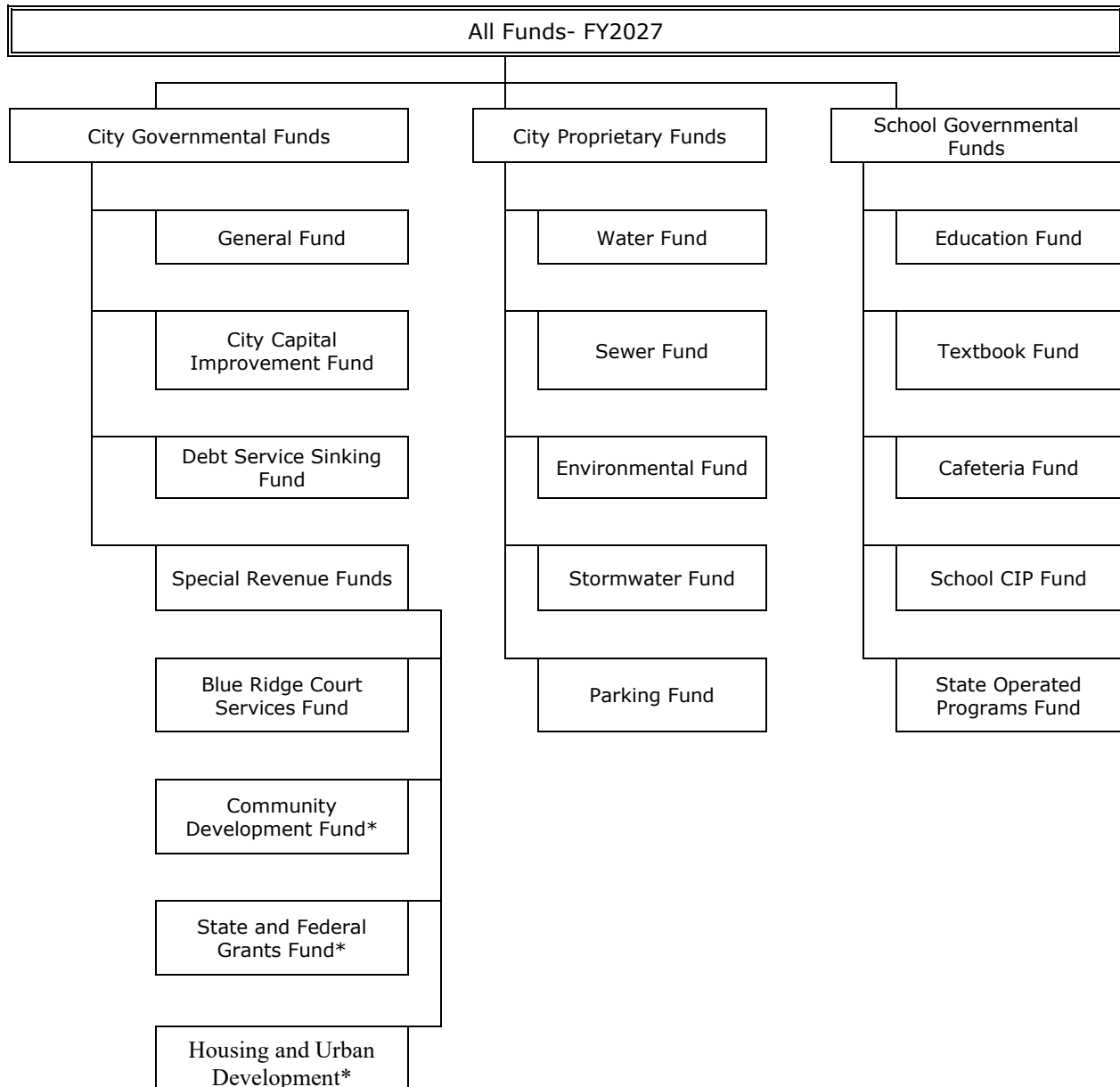
- **The accrual basis of accounting** which recognized the financial effect of events that impact the fund during the accounting period, regardless of whether cash was received or spent, is used to prepare financial statement and budgets for the City's Proprietary funds. Revenues are

recorded when earned and expenses are recorded when the liability is incurred. Major proprietary funds include the Water Fund, Sewer Fund, Environmental Fund, and the Stormwater Fund. Non-major proprietary funds include the Parking Fund.

The School budget includes the Education Fund, a governmental fund, which accounts for revenues and expenditures for the operations of the City's school system. The School budget includes other governmental funds for operations restricted to a specific purpose for revenues and expenditures; the Textbook Fund, the Cafeteria Fund, the School CIP Fund, and the State Operated Programs Fund. The basis for the School budget is the modified accrual basis of accounting.

The budgets for the City and Schools general operating funds, the City's enterprise funds, and the special revenue funds are adopted on an annual basis. The budgets for the City and School's Capital Project funds are continuing appropriations beyond the fiscal year. It is the intention of City Council that the appropriations for capital projects continue until the project is complete.

FINANCIAL STRUCTURE



Note* The FY2027 Budget does not have proposed appropriations for the Community Development Fund, the HUD Fund, and the State and Federal Grants Fund.

FUND DESCRIPTIONS AND FUND STRUCTURE

GENERAL FUND EXPENDITURE CATEGORIES

General Fund: The General Fund accounts for all expenditures and revenues not otherwise included in the other funds. It has an annual appropriation. Any unexpended and unencumbered amounts at the end of the fiscal year revert back to fund balance. The City's general fund expenditure budget is divided into seven operating functions: General Government Administration; Judicial Administration; Public Safety; Public Works; Health and Welfare; Parks, Recreation, and Cultural; and Community Development.

General Government Administration includes the legislative, administrative, financial, legal, audit, tax assessment, risk management, technology, and voter/election operations. Legislative functions include City Council to adopt policies, ordinances, and resolutions that governs the City. City Council also appoints members to serve on the numerous agency and board committees. Administration includes the: City Manager's office responsible for the administration of all City functions, provides guidance to all City departments providing services to citizens, and complies with all of the City's ordinances, resolutions, and policies; the Human Resources Department for recruitment and personnel administration for the City and Schools; City Attorney for legal services for the City and Schools; the audit for the annual outside independent audit; and public communication for information to citizens. Financial administration includes the Finance Department for budgeting, accounting, purchasing, utility billing and administration, payroll, payables, risk management, investment and debt management for the City and Schools. Financial administration also includes the Information Technology Department, tax assessment from the City Assessor and Commissioner of the Revenue, tax collections by the City Treasurer, and voter registration and elections by the Electoral Board and Registrar's office.

Judicial Administration includes the operations for the City's court system and court-related services. The City has three courts; Circuit Court, General District Court, and shares the Juvenile-Domestic Relations Court with the County of Augusta. The Sheriff's office provides court security and serves warrants. This function also includes the operations for the offices of; the Commonwealth Attorney and the Clerk of the Circuit Court.

Public Safety includes law enforcement, animal control, emergency communications, emergency fire and rescue services, juvenile and adult criminal facilities, building inspection, and the City's Office on Youth. The Staunton Police Department provides law enforcement services including criminal investigations, patrol, animal control, and administers the Emergency 911 Center for emergency communications for police and fire/rescue services. The Staunton Fire and Rescue Department provides emergency fire and rescue services, the emergency operations center, and fire inspections and permits. The City also funds its share of the cost for several regional facilities including; the Middle River Regional Jail Authority for adult incarceration, the Shenandoah Valley Juvenile Detention Center for juvenile incarceration, the Shenandoah Valley Animal Services Center for animal shelter, and the Shenandoah Valley Office on Youth, shared by Staunton, Waynesboro, and Augusta County, serving the area's youth and families.

Public Works function includes; engineering for the City's infrastructure, street maintenance and construction, building maintenance of all City facilities, and equipment maintenance for the City's fleet of vehicles and equipment. Public Works also provides for the operations, maintenance, and capital for the City's enterprise funds for water, sewer, stormwater maintenance, parking, and solid waste and recycling program.

Health and Welfare services are administered and provided through Shenandoah Valley Social Services (SVSS) providing assistance to adults and children experiencing financial hardship, neglect and abuse. SVSS is a regional facility funded by the cities of Staunton and Waynesboro, and the County of Augusta. The City also funds its share of the public health department.

Parks, Recreation, and Cultural operations include funding for the Parks and Recreation Department, the Staunton Public Library, and contributions to various arts and culture agencies and programs. Services and activities provided by the Staunton Parks and Recreation Department include the maintenance of the City's nine parks and facilities, swimming pools, horticulture, community centers, athletic programs for adults and children, and recreational programs and trips for adults and children.

Community Development includes funding for planning and zoning, economic development, tourism, community development agencies, and the regional transit system.

Capital Improvements Program (CIP) Fund: The CIP Fund accounts for major capital outlays of the General Government and School Board. The City's Planning Commission reviews and approves a five-year program with an eye towards the City's financial policies. The City Council adopts the five-year program but appropriates funding for the first year of the five-year program only. Thus, the five-year program is reviewed and adopted every year to ensure that needs are addressed in relation to the City's most current fiscal environment.

ENTERPRISE / PROPRIETARY FUNDS

Parking Fund: The parking fund accounts for the revenues and expenditures, including capital improvements program, for City's Parking facilities. The City's Planning Commission also reviews and recommends to the City Council a five-year CIP. The City Council adopts both the operating budget and CIP through an Ordinance. The Parking fund five-year program is also reviewed and re-adopted each year.

Water Fund: The Water Fund accounts for the revenues and expenditures, including capital improvements program, for City's water production and distribution needs. The City's Planning Commission also reviews and recommends to the City Council a five-year CIP. The City Council adopts both the operating budget and CIP through an Ordinance. The Water fund five-year program is also reviewed and re-adopted each year.

Sewer Fund: The Sewer Fund accounts for the revenues and expenditures that relate to the operations of the City's sewer system. The City's Planning Commission also reviews and recommends to the City Council a five-year CIP. The City Council adopts both the operating budget and CIP through an Ordinance. The five-year program is also reviewed and re-adopted each year.

Environmental Fund: The environmental fund accounts for the operational revenues and expenditures of the environmental fund for refuse collections and street cleaning for the City. The City's Planning Commission also reviews and recommends to the City Council a five-year CIP. The City Council adopts both the operating budget and CIP through an Ordinance. The Environmental fund five-year program is also reviewed and re-adopted each year.

Stormwater Fund: The Stormwater Fund accounts for the operational revenues and expenditures, including capital improvements program, for the City's stormwater management program. The City's Planning Commission also reviews and recommends to the City Council a five-year CIP. The City Council adopts both the operating budget and CIP through an Ordinance. The five-year program is also reviewed and re-adopted each year.

COMPONENT UNITS

School Board: The School Board is a publicly-elected body consisting of seven members. A chairperson and a vice-chairperson is elected by the members. The School Board has jurisdiction over the administration of the City's pre-Kindergarten to High School education system, and other ancillary activities. The School Board sets its own budget and requests an annual transfer from the General Government. Excess of revenues over expenditures remain in each of the School Board funds and is available for their use in future years. The School Board does not have the ability to raise taxes or issue debt. All debts are issued by the General Government and associated debt service payments are budgeted by the General Government. The School Board established three funds to account for its operations:

- **Operating Fund** – The Operating Fund accounts for all expenditures and revenues that pertain to the operation of the City's pre-Kindergarten to High School education system and not otherwise included in the other funds
- **Community Service Fund** – The Community Service Fund accounts for all expenditures and revenues that relate to the operation of a daycare, the television access programs and other community education programs
- **Food Service Fund** – The Food Service Fund accounts for all expenditures and revenues relating to the provision of food and beverages to the students of the City.

STRUCTURE OF CITY FUNDS
City of Staunton Fund Structure

General Fund
<u>Revenue Sources:</u> Taxes, Permits, Fees & Licenses, Charges for Services, Recovered Costs, Fines & Forfeitures, Use of Money & Property, Revenue from the Commonwealth, and Federal Government.

Debt Service Fund
<u>Revenue Sources:</u> Transfers from the General Fund

Capital Projects Fund
<u>Revenue Sources:</u> Transfers from General Fund Debt Issuance State and Federal Funds

Special Revenue Fund
Blue Ridge Court Services Community Development Grant <u>Revenue Sources:</u> Transfers from General Fund, State and Federal

Componet Unit
School Fund Textbook Fund State Operated Programs Cafeteria Service School CIP Fund <u>Revenue Sources:</u> State and Federal Funds and transfers from General Fund

Proprietary Funds
Parking Water Sewer Environmental Stormwater <u>Revenue Sources:</u> User Fees

(All funds are officially adopted and appropriated)



Department Head

John Blair

Full Time Employees

1

The City Attorney serves as general counsel for the overall control and management of all legal business of the City. The City Attorney's Office, however, does not advise private citizens on legal matters; citizens and others should consult with their own legal counsel. Although the City Attorney does advise on some criminal law facets of City law enforcement and other first-responder operations, the Commonwealth Attorney is responsible for prosecuting criminal matters and advising the City's police department on criminal law procedure.

FOIA Officer – Robin Wallace (Human Resources)

The Virginia Freedom of Information Act (FOIA) is the state law governing access to public records and is intended to promote increased awareness of governmental activities by ensuring ready access to public records. The City's FOIA Officer serves as the point of contact for all FOIA requests and inquiries and is responsible for coordinating the City's compliance with the provisions of FOIA.

The City's FOIA Officer receives requests and works with the various City departments to process the requests within the timeframe mandated by FOIA (five business days). The provisions of FOIA are to be liberally construed and any exemptions from public access to records are to be narrowly construed.

Requests for records have five permissible responses:

1. The records are being provided in their entirety;
2. The records are being entirely withheld (with the specific exemption noted);
3. The records are being provided in part and withheld in part;
4. The records could not be found or do not exist; or
5. Additional time is needed to search for/produce the records (up to seven additional working days).

Examples of common exemptions prohibiting the release of records:

- Personnel records - § 2.2-3705.1(1)
- Attorney-client privilege - § 2.2-3705.1(2)
- Legal memoranda and other work product - § 2.2-3705.1(3)
- Contract negotiations - § 2.2-3705.1(12)
- Procurement exemptions - § 2.2-3705.6(10) and (11)
- Account & routing numbers - § 2.2-3705.1(13)
- Economic development and retention - § 2.2-3705.6(3)



City Assessor

Department Head

Douglas C. Flinn

Full Time Employees

3

The City Assessor's office is responsible for assessing more than 11,640 parcels of real estate within the boundaries of the City of Staunton on a biennial basis, while adhering to the Code of Virginia and Generally Accepted Appraisal Principles. The Code calls for assessments to be at 100% fair market value at the time of assessment, January 1st of each year. Virginia Law specifically identifies the International Association of Assessing Officers (IAAO) as a named professional organization that prescribes generally accepted appraisal practices, procedures, rules and standards in the valuation of property. The City of Staunton Real Estate Assessments department follows the guidelines of the IAAO and is a member of the Virginia Chapter of the IAAO. The office assesses both taxable and non-taxable properties considering the Cost, Income and Sales Comparison approaches to value using mass appraisal techniques. This process requires significant data collection and analysis as well as the hearing of appeals of new assessments during administrative appeals, the Board of Equalization hearings and the Circuit Court.

The assessor's office is also responsible for the administration of the Rehabilitation Abatement program. This program allows for the abatement of some taxes on improvements made to older properties for seven years. Staunton abates around 18 million dollars in assessments annually.

The office administers the Land Use assessment program. This program allows for lower assessments based on farm use values in the Agriculture & Forestal districts for participating properties. This program defers around \$22 million in assessment annually.

The assessor's office also aids other departments of the city in real estate related matters as well as aiding the general public and other professional with real estate related matters.

The office's senior appraiser and transfer technician both report directly to the assessor.

Performance Measures

Performance Measure	FY 2025	FY 2026 Projected	FY 2027 Target
Median # of parcels per staff position	3,898	3,954	4,021
Appeal Period Inquires	165	10	170
Office level Appeals Decreases	33	-	34
Office level Appeals Increases	10	-	10
Office level Appeals Sustained	122	-	126
Board of Equalization Appeals	5	-	5
Annual Property Transfers	761	772	784
Median Assessment to Sale Ratio Study (ASRS)	85.18%	92.37%	90.00%



City Assessor

Performance Measure	FY 2025	FY 2026 Projected	FY 2027 Target
Median Assessment to Sale Estimated Ratio Study (ERS)	99.38%	92.50%	99.00%
Price Related Differential (ASRS)	100.00%	100.00%	100.00%
Coefficient of Dispersion (ASRS)	10.44%	12.38%	10% to 15%



City Manager's Office

Department Head

Leslie Beauregard

Full Time Employees

5

The City Manager's Office provides direction to and general oversight of city departments in furtherance of City Council's vision and priorities, and city ordinances, policies and practices. The City Manager and Deputy City Manager motivate the city's management team to achieve excellence in public service and customer satisfaction. The office presents an annual budget and anticipates, prevents and addresses problems for the city.

The City Manager's Office also provides communications and engagement services to promote the city's goals, brand, image and stories citywide and for city departments as needed. This includes being a point of contact for citizens when they request information, compliment or complain, or offer suggestions; overseeing the city's official website and social media platforms; planning and coordinating Staunton Citizen University; developing a variety of materials, distributed internally and externally, including publications, newsletters, brochures, and news releases; and, developing publicity and public relations plans to meet short- and long-term goals of the city.

The City Manager and Deputy City Manager represent the city on numerous regional boards and commissions, which provide services to the citizens of Staunton. Among these are: the Middle River Regional Jail Authority, Augusta Regional Landfill Management Committee, Shenandoah Valley Juvenile Center Commission, Blue Ridge Criminal Justice Board, Shenandoah Valley Social Services Administrative Board, Shenandoah Valley Animal Services Center, Central Shenandoah Planning District Commission, and Middle River Wastewater Treatment Plant Operations Committee.

City Manager's Office / City Council Performance Measures

Performance Measure	2024	2025	2026 Projected	2027 Target
Regular Meetings Held	20	20	20	20
Special Meetings Held	4	4	3	4
Resolutions Adopted	22	33	30	30
Ordinance Amendments Adopted	34	30	30	30
Appointments Made to Boards & Commissions	47	30	60	38
Budget Adoption Date (FY)	4/27/2023	4/25/2024	4/24/2026	4/23/2026



City Manager's Office

Communications Performance Measures

Performance Measure	2024	2025	2026 Projected	2027 Target
Press Releases sent out	63	54	70	66
Website Visits	248,487	227,555	285,000	255,000
Facebook Followers	9,300	12,664	14,413	17,050
Newsletter Subscribers	1,666	1,688	1,796	2,050



Clerk of Circuit Court

Department Head

Staci Falls

Full Time Employees

7

The circuit court clerk serves as the recorder of deeds, probate judge, and court administrator for all civil and criminal circuit court cases. In the capacity as court administrator, the clerk creates and maintains all court files and records, prepares court orders, records all criminal hearings, is responsible for the jury management process, and issues all summonses and court processes. As probate judge, the clerk probates wills and qualifies guardians and fiduciaries (executors, administrators, trustees, and conservators). The clerk has many other statutory duties, as there are over 800 in the Code of Virginia, including the issuance of marriage licenses and concealed handgun permits, processing notary public qualifications, and administering oaths to elected and appointed officials. The clerk is also responsible for investing, monitoring, and disbursing funds held by the court and is the official record keeper of election ballots.

Services performed by the clerk's office are mandatory and cannot be reduced. While many offices closed or had employees working from home for an extended period during COVID, that was not an option for the Circuit Court Clerk's Office, given the number of original documents and transactions that are processed daily as well as the need to continue having court hearings. Each year, the office continues to see an increase in many areas, especially the probate division, and has also seen an uptick in the number of guardianships and conservatorships.



Commissioner of Revenue

Department Head

Maggie Ragon

Full Time Employees

5

The purpose of the Commissioner of Revenue's Office (COR) is to discover all taxable property located within the City limits and to fairly and equitably assess taxes on personal property, business licenses and local option taxes. They are also charged with assisting residents in preparation and filing of state income tax and to administer the real estate tax relief program for the elderly and disabled. They also administer the real estate and property tax relief programs for disabled veterans and their surviving spouses.

All staff in the COR office are directly involved with all duties. The deputies are each cross trained on all functions. The COR office has standards of accountability and a customer service police, as well as a code of ethics that are shared by all COR offices across the Commonwealth of Virginia.

The Commissioner of Revenue is an elected position and serves a four-year term.



Commonwealth Attorney

Department Head

John B. Baber, II

Full Time Employees

10

The Commonwealth's Attorney is responsible for handling all criminal prosecutions in the City of Staunton. It is the duty of the Commonwealth's Attorney office to pursue justice. Through the prosecution of criminal offenses and extensive efforts at crime prevention, we hope to enhance the quality of life for all those living in and visiting the City.

The office is committed to prosecuting with integrity and serving with excellence in all that we do. By handling cases in a just and compassionate manner, we hope to protect the innocent, punish the guilty, and aid victims and witnesses as they navigate the criminal justice system.



Community Development

Department Head

Rodney Rhodes

Full Time Employees

13

The Community Development Department is responsible for reviewing, developing and administering plans that reflect the city's interest in the preservation of historic resources; protection of the environment; the provision of efficient design while recognizing the city's unique and natural features alongside the implementation of public facilities and services; and the effective utilization of the city's resources. The department is also responsible for planning and projects focused on housing. Created in January 2017, the department is composed of four major functional areas that are interdependent and mutually supportive, and consisting of the following divisions:

Building Services Division: Responsible for the review of construction-related plans and the issuance of permits associated with building, plumbing, electrical and mechanical work as required by the Uniform Statewide Building Code. The division also assists with the interpretation and enforcement of federal floodplain regulations. With regards to property maintenance issues, the division enforces the maintenance of neglected properties. The division serves as staff to the Board of Building Code Appeals.

Environmental Programs Division: Responsible for all aspects of U.S. Environmental Protection Agency/Department of Environmental Quality compliance of the Erosion and Sediment Control and Storm Water Management programs for the city to include: the Municipal Separate Storm Sewer System (MS4 Program), the Virginia Erosion and Sediment Control Program, the Virginia Stormwater Management Program, and the Stormwater Utility Fee Program.

Planning and Zoning Division: Responsible for all aspects of planning, zoning, and subdivision activities. Staff is responsible for recommending general planning policies, reviewing various applications, professional/technical planning activities, and preparing plans, ordinance amendments, programs, projects and public information on planning activities. The division is staff to the Planning Commission, Historic Preservation Commission, Board of Zoning Code Appeals, and the Bicycle & Pedestrian Advisory Committee.

Housing Programs Division: Responsible for advising and leading the City's housing activities, policies, and initiatives with an emphasis on affordable housing and housing for working families. In addition, the Division administers the City's Community Development Block Grant (CDBG) Entitlement Program that is funded through the U.S. Department of Housing and Urban Development.

Planning and Development Performance Measures

Performance Measure	FY 2024	FY 2025	FY 2026 Projected	FY 2027 Target
Certificate of Appropriateness - Historic Reviews	56	46	44	45
Chicken Permits and Bee Permits issued	9	10	8	10
Sign Permit Applications	30	24	24	25



Community Development

Performance Measure	FY 2024	FY 2025	FY 2026 Projected	FY 2027 Target
Zoning Violations (complaints)	55	55	25	35
Site Plans	15	7	5	10
Special Use Permits	5	6	4	5
Rezoning Requests	6	4	10	7
Major Subdivision Plats	5	3	1	3
Minor Subdivision Plats	15	26	19	15

Building Inspection Performance Measures

Performance Measure	FY 2024	FY 2025	FY 2026 Projected	FY 2027 Target
Building, Elec, mech, plumb, fire alarm, sprinkler permits	1090	907	801	850
Certificates of Occupancy	70	71	54	75
Building and Trade Inspections	3244	2683	2261	2750
Property Maintenance Complaints	78	61	45	50
Grass Complaints	95	76	50	50
General Nuisance	55	33	19	20
Backflow Device Periodic Inspections	208	173	122	125
Elevator Periodic Inspections	65	80	61	65



Economic Development

Department Head

Amanda DiMeo

Full Time Employees

2

The Economic Development Department has the primary responsibility for conceptualizing, initiating, and implementing the economic development vision for the City. On a daily basis, the department assists existing businesses with expansions needs, recruits new businesses, and generally promotes business development resulting in capital investment and employment opportunities. The department serves as a general source of economic development information for businesses that are interested in the City. In addition, the department is responsible for the City's public sector efforts regarding employment creation and capital investment. It manages public-private partnership development projects, including Green Hills Industry and Technology Center, and the development of Staunton Crossing.

The department serves as staff to the Staunton Economic Development Authority (EDA). This body, which consist of seven members, is appointed by City Council to 4-year terms. EDAs are separate political subdivisions of the Commonwealth and are "tools" for local governments to use in providing economic development incentives or other assistance to private businesses. EDAs may own property, lease property, sell property, make grants, accept gifts, and have other powers but do not have taxing power. The EDA owns the Staunton Crossing property.

The Assistant Director has the lead responsibility of the City's economic development marketing materials and publications. This position also administers the Staunton Enterprise Zone (EZ) incentive program which includes the development and updating of all EZ program guidelines and marketing materials, the preparation and submittal of state annual report, and the review and approval of EZ incentive applications. Coordinating with the Director, the position develops economic development branding and marketing themes, supervises design and production of printed, video and electronic marketing materials, including the economic development website, and social media. The assistant works closely with partner agencies to develop and implement small business development initiatives and assists the Director with the Business Retention and Expansion Program efforts.

Performance Measures

Performance Measure	FY 2025	FY 2026 Projected	FY 2027 Target
Enterprise Zone Awards	\$0, 0 Awards	\$20,000, 3 Awards	\$50,000- \$100,000, 6+ Awards



Fire & Rescue

Department Head

Chief Jason Ball

Full Time Employees

36

Mission Statement

We will respond to the needs of our citizens and render all emergencies to a safe condition. We will be vigilant in preventing loss of life and property through aggressive interventions, education, training and information.

Our Vision Statement

To be recognized, by our community, for consistently exceeding expectations in providing the highest quality emergency services and also be recognized by our peers as a leader in our profession and a department which others measure their success by.

Our Goals and Objectives

- Minimize the loss of lives and property due to medical emergencies, hazardous materials, fire and other hostile environments, natural or manmade.
- Respond to all calls for service in a timely manner. (within 5 minutes 90% of the time)
- To confine all fires and Hazardous Materials to the area of origin.
- To save lives through aggressive Advanced Life Support Medical procedures.
- To save lives, minimize property damage and prevent injuries through efficient and effective operational strategies and tactics

Performance Measures

Performance Measure	FY 2023	FY 2024	FY 2025	FY 2026 Projected	FY 2027 Target
Community Risk Reduction Engagements	N/A	N/A	N/A	200	200
Incident Responses	3,880	3,788	3,678	N/A	N/A
Fires Extinguished	21	48	36	N/A	N/A
Inspections	1342	1,466	1,019	N/A	N/A



Finance & Utility Billing

Department Head

Jessie L. Moyers

Full Time Employees

13

The Finance Department administers financial management and operations for both the City of Staunton and the Staunton City Schools. The team strives to manage the city's and the school's finances in an efficient, ethical, and transparent manner. The ultimate goal of the Finance department is to maximize the effective and efficient use of public funds while providing exemplary customer service that is both fair and equal. The Finance department prides itself on having clean audits.

The following areas are under the purview of the Finance Department: budgeting, capital planning, grant administration, debt issuance, preparation of the annual comprehensive financial report, accounts payable, payroll processing, utility billing and collections, health insurance accounting and compliance reporting, purchasing, risk management, cash reconciliation, investment management, annual external audits, inventory management, general billing, fixed asset accounting, and general accounting.

The Finance Department processes almost 9,000 accounts payable checks and wires and over 18,000 payroll direct deposits and checks on an annual basis for both the city and the schools. The Finance Department also processes approximately 90,000 bills annually for water, sewer, refuse, stormwater, and parking. This equates to revenues of approximately \$14 million.

Performance Measures

Performance Measure	FY 2024	FY 2025	FY 2026 Projected	FY 2027 Target
Receipt and Submission of Unqualified Audit Opinion	Y	Y	Y	Y
# of Consecutive Years Received - GFOA Financial Reporting Award	40	41	42	43
Ratio of Debt to General Fund Expenditures	8.18%	10.00%	8.69%	8.66%
Total Bills Processed (Utility, Parks, General)	89,054	89,601	90,201	90,500



Human Resources

Department Head

Jonathan Venn

Full Time Employees

5

Following action taken by the City Manager and Superintendent of Staunton City Schools through a signed MOU in March 2016, the City and Schools agreed to be a unified human resources department and operations on the payroll of the School Board. In March 2018, there was governance and management consensus that the human resources staff should be treated as employees of the City of Staunton and be on the payroll of the City of Staunton providing human resources services consistent with the Code of Virginia. The Department of Human Resources provides shared, quality services to the City of Staunton and Staunton City Schools by administering a comprehensive program with a focus on attracting, retaining and motivating a high quality, diverse workforce. The department's mission is to assist city government leaders and elected officials in developing and retaining a diverse and effective workforce while fostering employee commitment and performance; assist employees of the City of Staunton to attain safe, secure and satisfying work experiences and career opportunities; and assist the City's citizens, suppliers, and business associates cultivate beneficial relationships.

Human Resources sees the City of Staunton/Staunton City Schools as employers of choice, both providing a positive work environment that values the knowledge, talents, skills and abilities of employees as they work toward accomplishing the City/School's mission. With approximately 450 City and 600 school, full and part-time/seasonal employees, the HR department is responsible for benefits, personnel records, personnel policy and development, classification and compensation, training and development, employee relations, recruitment, employee recognition, and workers compensation.

The City and Schools provide a competitive compensation and benefits package, the opportunity to provide rewarding services to the community and schools and a working environment that encourages employees/teachers to maximize their talents and skills.

Performance Measures

Performance Measure	FY 2023	FY 2024	FY 2025	FY 2026 Projected	FY 2027 Target
Full-time New Hires	59	40	50	46	50
# of Applications Processed (FT)	548	648	898	700	800
% of New Hires Completing Probation Period	81.40%	85%	76%	87%	90%
Attrition/Turnover Rate (FT)	12.70%	10.40%	12.60%	12.00%	10.00%
# of Employees Hired by Employee Referral (FT/PT)	34	18	41	20	40
Part-time New Hires	61	44	84	35	50
Response Rate for Employee Survey	46%	NA	43%	NA	60%



Human Resources

Performance Measure	FY 2023	FY 2024	FY 2025	FY 2026 Projected	FY 2027 Target
Average Tenure for Employees in years	NA	NA	9.3	8.75	10
% of New Hires that Complete Orientation	100%	100%	100%	100%	100%
# of OSHA Recordable Incidents	30	23	28	30	25
Worker's Compensation Exp Modification Rating	0.96	1	0.94	0.94	0.95
% of Eligible Employees Participating in 457B Supplemental Retirement Program	NA	NA	12.50%	13.00%	14.00%
% of VRS Hybrid Employees Contributing Max Amount	NA	NA	33%	26%	30%



Information Technology

Department Head

Kurt Plowman

Full Time Employees

7

The Information Technology (IT) Department supports the technology needs of all City departments, plus many shared services and core network infrastructure including fiber optic backbone, core network router and firewall, phones and Munis and Kronos for schools.

In addition to supporting workstations and printers, IT manages cybersecurity, City websites, Geographic Information Systems (GIS), phones, email, file servers, access control systems, security cameras, mobile devices, cell phones, drones, NG911 call handling equipment, fuel management, disaster recovery, public access computers, regional Library card catalog servers, voter pollbooks, digital forensics, security awareness training, public meeting streaming and more!

IT also manages a substantial infrastructure to support the technology, including 30+ miles of fiber optic backbone covering more than 30 locations, 5 schools and 48 traffic signal cabinets. The City network has more than 400 devices on the network and diverse internet connections. IT also provides public Wi-Fi in parks and City facilities.

The Chief Technology Officer is involved with state and local IT initiatives, including Virginia's NG911 Regional Advisory Committee since 2015, Virginia Local Government IT Executives (VALGITE) since 2001, Shenandoah Valley Technology Council (Board of Directors) since 2002. The CTO received the Virginia Governor's Technology Award and the SVTC Noftsinger Leadership Award.



Department Head

Sarah Skrobis

Full Time Employees

10

The mission of the Staunton Public Library is to acquire, organize, and provide access and guidance to a wide variety of information and materials which help to fulfill the intellectual, educational, social and recreational needs of all the people in the city. To serve its 17,000 registered cardholders, the library maintains a collection of over 120,000 physical items and 1.2 million digital items. In addition to providing collections, library staff plan and implement a rigorous schedule of events and outreach visits for all ages to increase community engagement.

The library receives roughly 20% of its annual operating budget from State Aid to Public Libraries, which is allocated and distributed by the Library of Virginia. It also has an outstanding community of advocates including the Council-appointed Library Advisory Board and the charitable support organizations of the Friends of the Staunton Library, the Talking Book Center, Inc. and the Staunton Library Foundation.

For several decades, the library has been a member of the Valley Libraries consortium along with the Augusta County and Waynesboro libraries. The libraries share an operating system so that a borrower's card may be used at all library locations. In 2020, the Valley Libraries system eliminated punitive overdue fines.

Performance Measures

Performance Measure	FY 2025	FY 2026 Projected	FY 2027 Target
Total Library Cardholders	16,177	17,200	17,000
Total Items Circulated	285,546	456,600	460,000
Library Visitors	154,750	175,000	175,000
Program Attendance	28,487	34,000	25,000
Public Computer Users	7,524	8,100	8,500



Office on Youth

Director

Virginia Newman

Outside Agency

The Central Shenandoah Valley Office on Youth's (Office on Youth) mission is to promote collaborative efforts among youth, families, human-service providers, and community organizations to encourage positive youth development in our community.

The Office on Youth utilizes the 40 Developmental Assets® framework that identifies 40 positive supports and strengths children and youth need to thrive. Office on Youth programs incorporate the assets in programming.

In 1990, the Search Institute introduced the 40 Developmental Assets® framework. The 40 Developmental Assets framework identifies:

- Opportunities and relationships young people need across all aspects of their lives.
- Personal skills, self-perceptions, and values that prepare young people to make good choices, take responsibility for their lives, and be independent and fulfilled.

Assets include both into external and internal assets. External Assets are experiences young people receive from the world around them: schools, religious affiliations, recreational clubs, youth organizations, neighborhoods, and families. Internal Assets are qualities that young people develop to help them make positive choices and handle difficult situations.

Performance Measures

Performance Measure	FY 2024	FY 2025	FY 2026 Projected	FY 2027 Target
Number of parents completing Parenting Program classes	72	54	50	50
Youth participating in Check and Connect mentor program	38	37	35	35
Youth who avoided court involvement for truancy	36	30	34	34
Number of people who participated in the Personal Responsibility Education programs in 4th-10th grade	1,180	1,103	1,300	1,300
Number of youth in detention alternatives	16	23	18	18
Number of youth in Diversionary Programs	8	3	6	6



Parks and Recreation

Department Head

Chris Tuttle

Full Time Employees

20

Parks & Recreation in the City of Staunton is made up of four divisions — recreation, park maintenance, golf course and horticulture. The department receives guidance from the City Council appointed Recreation Advisory Committee.

The city has two main parks, Gypsy Hill Park and Montgomery Hall Park and six small parks — Betsy Bell & Mary Gray Wilderness Park, Knowles Park, Landes Park, Men's Green Thumb Park, Reservoir Hill Park and Woodrow Park.

Gypsy Hill Park is a 214-acre multi-use recreational destination. The 1.3-mile circular roadway, Constitution Drive, runs through the center of the park and is a designated play street suitable for walking, jogging, cycling and rollerblading. Covered pavilion with outdoor cooking facilities and picnic tables are available. The park also features the bandstand, Gypsy Express mini train (not managed or maintained by the City of Staunton), a skate park, two dog parks, fishing at Lake Tams, the golf course, a community pool, the John Moxie Memorial Stadium, Staunton Memorial Stadium, the duck pond, Garden Center, Gymnasium, basketball courts, baseball fields, tennis courts, volleyball courts and historic monuments.

Montgomery Hall Park is a 148-acre park of rolling hills, woodlands, sports fields, playgrounds, picnic shelters, trails and a public swimming pool. The Parks & Recreation main office is located here in the Irene Givens Administration Building. Montgomery Hall also features hiking and mountain bike trails, the NatureRidge natural playground, a disc golf course, pickleball courts, and the Rotary Pavilion.

The Parks & Recreation Department maintains, organizes and manages events and activities throughout the park system, as well as activities in the Booker T. Washington Community Center. Staff also maintain an after-school program as well as a summer care program. The horticulture staff maintain trees and plantings throughout the entire City on all City-owned property. The Gypsy Hill Golf course is an 18-hole course that is open to members and non-members year-round.

Performance Measures

Performance Measure	FY 2025	FY 2026 Projected	FY 2027 Target
Childcare Programs (Summer Camp) Participants	122 children participated and we plan for 100 children per day	100 children per day	100 children per day
Childcare Programs (HEART) Participants	216 children participate in HEART for the 25/26 school year (180/day)	195 children per day	195 children per day
Community Programs (Events, Classes, and Trips) Participants	17,341	20,000	20,000



Parks and Recreation

Performance Measure	FY 2025	FY 2026 Projected	FY 2027 Target
Community Programs (Events, Classes, and Trips) Programs offered	202	175	175
Aquatics Visitors (Gypsy Hill)	17,536	18,500	18,500
Aquatics Visitors (Montgomery Hall)	4,260	4,500	4,500
Athletics (Adult Soccer, Adult Softball, Pickleball, Kiwanis Youth Baseball, Staunton Youth Football League) Registered Participants	1,998	2,000	2,000
Mowing Season (Apr-Oct)	Averaged 11 staff at 35 hours/week	Average 11 staff at 35 hours/week	Average 11 staff at 35 hours/week
Leaf Collection Season (Oct-Dec)	Averaged 11 staff at 35 hours/week	Average 11 staff at 35 hours/week	Average 11 staff at 35 hours/week
Athletic Field/Court Maintenance	Averaged 1 staff at 8 hours/day	Average 1 staff at 8 hours/day	Average 1 staff at 8 hours/day
Snow Removal Season (Dec-Mar)	Designated snow removal areas completed 100%	90% completion (difficult ice storm and very low temps. Additional new properties including new courthouse and park and ride)	Designated snow removal areas 100% complete
Park Facility/Playground Maintenance	Averaged 11 staff at 5 hours/week	Average 11 staff at 5 hours/week	Average 11 staff at 5 hours/week
Equipment Maintenance	1 staff at 40 hours/week	1 staff at 40 hours/week	1 staff at 40 hours/week
Total Golf Memberships	70		
Rounds of Golf Played	17,051		



Police Department

Department Head

Chief Jim Williams

Full Time Employees

69

The Staunton Police Department is divided into two divisions; Law Enforcement Services (LES) and Community Involvement/Support Operations (CI/SO).

The LES Division is led by Captain Brian Brown and includes 24-hour police patrol coverage, traffic control and enforcement, collision investigation, criminal investigations, crime scene processing, special events/major incidents, emergency operations, warrant service and processing, animal control, Reserve Police, bicycle patrol, Critical Incident Response Team, United States Marshals task force, Skyline anti-drug/gang task force, hostage negotiations, technology and digital evidence unit and case quality control.

The CI/SO Division is led by Captain Chad Kauffman and includes E-911 Center, law enforcement accreditation, training, Citizens Police Academy, Crime Prevention program, school crossing guards, fleet maintenance, student intern program, physical fitness, central records, alarm enforcement, police chaplains, school resource officers (SRO) parking enforcement, property and evidence control, equipment/property management, building maintenance, applicant processing, and computer operations.

The police department has been internationally accredited by the Commission on Accreditation for Law Enforcement agencies (CALEA) for longer than any other law enforcement agency in the world, having been accredited in 1985 and then receiving re-accreditation awards in 1990, 1995, 1998, 2001, 2004, 2007, 2010, 2013, 2016, 2020 and 2024.

Performance Measures

Performance Measure	FY 2024	FY 2025	FY 2026 Projected	FY 2027 Target
Police Calls for Service Responded To	17,006	16,774	17,612	18,494
Total Arrests Made	1,605	2,188	2,406	2,527
Parking Tickets Issued	1,394	385	750	1,000
Traffic Summonses Issued	3,358	2,797	2,936	3,083
Average Response Time	3 minutes, 45 Seconds	4 Minutes, 0 Seconds	3 Minutes, 45 Seconds	3 Minutes, 45 Seconds
Positive Satisfaction Score on Community Feedback Survey	91%	91%	90%	90%



Public Works

Department Head

Dave Irvin

Full Time Employees

97

The Public Works Department provides and maintains the public infrastructure that enables Staunton residents, workers and visitors to do the things they need and want to do safely, efficiently and effectively. In addition to its own mission, it provides support to all other City departments. These diverse efforts extend across a wide variety of areas:

Transportation: Streets and sidewalks that are in good repair, accommodating motorized and non-motorized vehicles as well as pedestrians. Adequate public parking. Prompt and efficient snow removal on all public streets.

Utilities: A safe, reliable and resilient supply of drinking water throughout the City. Comprehensive, reliable sewage collection. Management policies and procedures that promote conservation and efficiency.

Refuse and Recycling: Safe, efficient and effective refuse collection throughout the City. Policies and procedures that encourage solid waste reduction, reuse, and recycling.

Traffic Engineering: Modern, efficient and effective traffic signals, signs and markings. Appropriate pedestrian signals at signalized intersections. Traffic patterns that move both vehicles and pedestrians safely throughout the city.

Facilities Maintenance: Public facilities that are in good repair, clean, and energy-efficient. Systemic maintenance and cyclic replacement of critical systems.

Engineering Services: Design, project and construction contract management and inspection for all City projects. Coordination with private developers, including inspection of all infrastructure proposed for City ownership and maintenance. Stewardship of the City Design and Construction Standards and official maps.

Performance Measures

Performance Measure	FY 2024	FY 2025	FY 2026 Projected	FY 2027 Target
Customer Utility Accounts	10,086	10,129	10,200	10,350
Utility Account Cutoffs	340	341	325	325
Recycled Glass	109	101	115	115
Recycling Center Visits	50,813	33,174	33,500	33,500
Yard Waste Accounts	-	635	650	675
Yard Waste Volume	-	7	8	9
Landfilled Waste	22,414	22,082	22,000	22,000
Damaged Fire Hydrants	3	3	0	0
Finished Water Delivered	4	4	4	4



Public Works

Performance Measure	FY 2024	FY 2025	FY 2026 Projected	FY 2027 Target
New Service Connections	-	56	71	150
Sanitary Sewer Blockages	124	233	175	100
Sanitary Sewer Overflows	42	60	25	25
Source Water Withdrawals	4	4	4	4
Water Loss	29	28	25	25
Water Main Breaks	52	60	55	45
Street Patching	72	80	75	75
Winter Storm Salt Usage	481	530	500	500



Department Head

Christi Linhoss

Full Time Employees

1

The Registrar and the Staunton Electoral Board handle all aspects of election administration for the City.

The Electoral Board is a 3-member governing board appointed by the Circuit Court Judge with input from the Democratic and Republican Committee Chairs. They are appointed to staggered three-year terms. They are responsible for vote canvassing following each election and reporting results to the Virginia State Board of Elections. They are also responsible for the appointment and evaluation of the registrar and all other election officials who work the polls on election day. The electoral board also determines the number and terms of assistant registrars, who are appointed at the discretion of the registrar.

The registrar's office administers elections in a fair, efficient, and equitable manner in accordance with the election laws of the Constitution and the Code of Virginia. The office maintains all voter records, provides and processes all appropriate forms involving registrations, coordinates registration transfers within the state and removes prohibited voters from the eligible voter list. The office conducts absentee voting, in-person and by mail; assists candidates with filing forms when running for office as directed by the State Board of Elections, verifies petitions; and receives campaign finance documents to be filed with the electoral board. The registrar administers oaths to the election officers and assistant registrars who assist with those necessary duties and others as directed by the State Board of Elections.

The registrar and electoral board are responsible for the evaluation of election districts and polling sites to ensure they comply with all laws and regulations.

The office strives to participate in programs educating the general public concerning voter participations.



Sheriff's Office

Department Head

Sheriff Chris Hartless

Full Time Employees

15

The City of Staunton Sheriff's Office can trace its roots back the early 1800's. The position of City Sergeant was what is now the City Sheriff position and was at first an appointed position. After a law change in 1972 the City Sergeant became the elected City Sheriff position. The Sheriff is elected for a four-year term by the city voters.

The Sheriff's Office shares law enforcement jurisdiction with the Staunton Police Department for the City of Staunton. The Sheriff's Office is responsible for ensuring the safety and security of the City of Staunton Courts whenever and wherever that they convene or sit. This includes but is not limited to overall security of the buildings, protection of the judges, attorneys, and other persons who enter the courts as well as protection of the victims and the accused parties. The Sheriff's Office is responsible for the handling, managing and transporting of prisoners and persons in custody pursuant to court order to and from court. In addition, the Sheriff's Office performs extraditions of prisoners from other states in adjudicated matters on the courts' dockets and mental health transports under civil commitment orders. The service of civil process within the City of Staunton is the responsibility of the Sheriff's Office. Civil process includes any documentation from the courts such as witness subpoenas, juror notices, and any other process that the court may issue. As part of the civil process paperwork the Sheriff's Office is also the point of enforcement for Writs of Eviction and Writs of Possession (i.e. repossessions) within the city.

It is the mission of the Staunton City Sheriff's Office to serve all citizens with respect, fairness, and compassion. The Sheriff's Office is dedicated to providing a quality work environment with professionalism and moral values. The Staunton City Sheriff's Office is devoted to providing quality law enforcement, court security and civil process services to all citizens and visitors of the City of Staunton and to conduct ourselves in a manner respectful of the trust that has been placed upon us.



Shenandoah Valley Social Services

Director

Amber Williams

Outside Agency

The Shenandoah Valley Social Services provides human services assistance to citizens experiencing financial hardship, neglect and abuse in Staunton, Waynesboro, and Augusta County. The mission of SVSS is to promote self-reliance and the protection of citizens through community-based services.

Through two divisions, the agency provides:

- **Benefits Programs:** Medical, financial, energy, child care, food assistance, and employment services to the citizens of Augusta County, and the cities of Staunton and Waynesboro. These benefits are paid through federal, state, and local funds.
- **Service Programs:** Child protective and prevention services, adult protective services, adult services, volunteer payee services, foster care, and adoption.



Department Head

Samantha Johnson

Full Time Employees

4

The mission of the City of Staunton Tourism Department is to improve the quality of life for all Stauntonians through the economic and community benefits of tourism. We represent over 300 tourism-related businesses in the city including attractions, restaurants, retail, events, and lodging partners. The objective of the Tourism Department is to increase awareness of Staunton as a leisure, business, and group tour destination through an integrated sales, marketing, and public relations approach that stimulates overnight stays and enhances visitor spending, ultimately producing a substantial economic impact for the City of Staunton. The department is funded by a portion of the transient occupancy tax (hotels and short-term rentals) and the general fund. There are three full-time employees in the Tourism Department – the Director of Tourism, the Sales & Marketing Manager, and the Administrative Assistant. The Administrative Assistant provides office management and support for the Tourism Department as well as the Economic Development Department. The Sales & Marketing Manager is responsible for the sales and marketing activities and the Director of Tourism manages the overall operation of the department.

The Downtown Staunton Visitor Center is located at 35 South New Street in the lower level of the New Street parking garage. The Visitor Center is open seven days a week excluding Thanksgiving Day, Christmas Day, and New Year's Day. There are four part-time employees at the Visitor Center that report to the Director of Tourism – the Visitor Center Supervisor and three Travel Counselors. The Visitor Center staff provides information and assistance to visitors to encourage longer stays and repeat visitation.



Treasurer

Department Head

Rick Johnson

Full Time Employees

4

The Treasurer is an elected official serving a four-year term who is responsible to the citizens of Staunton for the receipt and collection of revenue, the safekeeping of revenue, and the appropriate accounting for and disbursements of revenue.

Revenue collections come from the billing of real estate and personal property taxes and collections of parking ticket fees, dog license fees, parking permit fees, etc. The Treasurer is also responsible for the collection of state funds under the Code of Virginia. All incoming funds to the City come through the Treasurer's office for verification. Staff also assist other department in the collection of delinquent accounts.

Performance Measures

Performance Measure	FY 2024	FY 2025	FY 2026 Projected	FY 2027 Target
Real Estate Tax Bills	11,276	11,295	N/A	N/A
Personal Property Bills	20,688	21,664	N/A	N/A
Dog Licenses issued	1,415	1,493	N/A	N/A
Collection Actions	23,272	24,984	N/A	N/A
Fees, Permits, and Other Licenses issued	31,346	30,718	N/A	N/A
Taxes and Other State Duties	522	536	N/A	N/A
Financial Management Transactions	8,295	7,695	N/A	N/A

FINANCIAL AND DEBT MANAGEMENT POLICIES

BUDGET

1. The City of Staunton will adopt a balanced budget for all funds. A balanced budget requires that the budgeted revenues and budgeted expenditures are equal for each fund.
2. The Chief Finance Officer serves as the budgetary control officer and shall assist the City Manager in developing and assembling the necessary information and planning and prioritizing financial commitments for the preparation of the annual budget.
3. Budget control is maintained at the fund level. The City Manager, or designee, is authorized to transfer appropriations from any line item within each fund as needed to sufficiently fund any expenditure.
4. All City department directors have online, real-time access to all operating expenditure and capital line items within their department budget. All line items include the budget, encumbrances, and detailed expenditure information.
5. Encumbrances for materials, supplies, and services are not released until adequate appropriations are available.
6. The Chief Finance Officer prepares monthly financial reports showing not less than the budgeted anticipated receipts, actual receipts, appropriations, encumbrances and expenditures through the month for which the report was prepared. Such reports shall be available and provided to the City Manager and Council by the second Thursday of each month. Special financial reports are prepared by the Chief Finance Officer upon the request of the City Manager or the Council.
7. The City and School's financial information which includes the budget, revenues, and expenditures is available on the City website for access to the general public.
8. The budget provides for employee position control at the fund level. The total number of full-time employee positions for all funds is authorized in the adopted budget. The approved City Pay and Classification system for employee wages effective for the budget year is authorized and published in the budget document.
9. The City may amend the adopted budget during the fiscal year to appropriate additional revenues and expenditures, or decrease appropriations, as needed. Any budget amendment that exceeds one percent of the total revenue in the adopted budget requires a public hearing notice to be published seven days prior to the meeting date for action on the amendment. The amendment may be approved after the public hearing is conducted.
10. The City will comply with all sections of the Virginia State Code pertaining to the budget process.
11. The City adopted budget includes all City and School funds.

CAPITAL IMPROVEMENT PLAN

The City approves a multi-year Capital Improvement Plan, (CIP), and budget each year. The approved CIP and budget include the City CIP and the School CIP. The City and School CIP budgets are appropriated each year by Council. The CIP funds are designated as multi-year funds in the accounting system and automatically carry forward the project balances to the next fiscal year for completion of the projects. Council is not required to re-appropriate funds each year for the balance of the same project appropriation.

The CIP is a five-year capital plan updated annually to account for project estimate updates, new and revised projects, and completed projects.

The annual update to the CIP begins in October each year. The plan is presented to City Council and the Planning Commission in December each year. The plan is adopted in April during the budget process.

The draft CIP plan is presented to City Council and the Planning Commission for review and suggestions. The Planning Commission will make recommendations and accept the CIP based on the City's Comprehensive Plan. City Council approves the CIP after the Planning Commission's recommendations, and any other changes.

The CIP includes the funding sources for the proposed capital projects each year of the five-year plan. Funding sources are based on a five-year financial analysis of revenues and expenditures.

Once a project is completed, the balance of any remaining appropriated funds for the project is transferred to the CIP Undesignated Account to be held as contingency for other projects. Council approves the transfer of funds. Any transfer of appropriated funds from one project to another requires approval from City Council.

The City collaborates with the School Board to incorporate the School CIP and develop financing plans to pay for major improvements or renovations to school facilities.

The City prefers to finance capital projects with cash, or 'pay-as-you-go' funds, and federal and state grants.

The City may use debt financing for projects by issuing general obligation or revenue bonds to finance projects. Any project requiring debt financing shall have a useful life equal to the term of the bond and adhere to the City's Debt Policy ratios and guidelines.

DEBT POLICY

The Debt Policy provides guidance and criteria for the issuance of debt so the City will not exceed affordable levels of indebtedness. This policy is intended to ensure debt is issued and managed prudently in order to maintain a sound fiscal position and protect the City's credit quality:

1. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues except when approved justification is provided.
2. When the City finances capital improvements or other projects by issuing bonds, or entering into capital leases, it will repay the debt within a period not-to-exceed the expected useful life of the project.
3. When feasible, the City will explore the usage of special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.
4. The City will retire tax anticipation debt, if any, annually, and will retire bond anticipation debt within six months after completion of the project.

DEBT RATIOS

The following debt ratios will be measured annually and will be measured as part of the debt issuance process. If the issuance of new debt causes the City not to be in compliance with one or more of the policies, staff must request an exception from City Council stating the justification and expected duration of the policy exception:

1. Direct net debt as a percentage of estimated assessed value of taxable property should not exceed four percent (4.0%). "Direct net debt" is defined as any and all debt that is tax-supported.
2. The ratio of debt service expenditures as a percent of total governmental fund expenditures should not exceed fifteen percent (15%).
3. Payout of aggregate outstanding tax-supported debt principal shall be no less than fifty percent (50%) repaid in 10 years.

FUND BALANCE POLICY

1. The City of Staunton will establish, at June 30 each year, a Safety Net Reserve, categorized as Committed Fund Balance, for all major operating funds equal to sixteen and one-half percent (16.5%), of the subsequent fiscal year total adopted expenditure budget for those operating funds.
2. All major funds include: General Fund, Water Fund, Sewer Fund, Environmental Fund, and the Stormwater Fund.
3. Financial circumstances allowing the use of the Safety Net Reserve to be appropriated for expenditures by City Council include:
 - a. Unanticipated natural disasters resulting from storm damage, unseen infrastructure damage for water and sewer system deterioration, bridge repair, etc., exceeding \$100,000 in damage.
 - b. Imposition of mandates by Federal and State governments such as, water, sewer and landfill regulations, construction of court and jail facilities, etc., exceeding \$100,000 in costs.
 - c. Court decisions resulting in unbudgeted expenditures, in excess of \$100,000.

- d. Acts of terrorism against the City destroying the City's infrastructure or causing a financial hardship to provide services to citizens, in excess of \$100,000.
4. The Safety Net Reserve will not be available for appropriation due to a general economic slowdown or recession. The City shall adjust its revenues and expenditures according to the economic conditions.
5. Funds used from the Safety Net Reserve shall be appropriated through the annual budget ordinance or by a budget amendment ordinance approved and adopted by City Council.
6. In the event the Safety Net Reserve or a portion of the reserve is used, the City will restore the Safety Net Reserve to the sixteen and a half percent level within thirty-six months. If restoration cannot be accomplished within such time period without severe hardship to the City, the Chief Financial Officer will prepare a financial plan to restore the reserve to the sixteen and half level.

In no event, will the Safety Net Reserve be less than the amount calculated at June 30, 2025, equal to \$13,167,580, (FY2026 General Fund Adopted Budget = \$79,803,515 times 16.5%).

Funds in excess of the Safety Net Reserve, the General Contingency amount, and carry forward appropriations unexpended at fiscal year-end, shall be given first consideration for appropriation in the City's Capital Improvements Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget.

Any funds in the Education Fund in excess of the annual expenditures for any year ending June 30 shall be given first consideration for appropriation to the Education Fund Capital Improvement Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget or approved through the annual budget adoption procedures.

CONTINGENCY RESERVE

The City shall establish a General Contingency amount for the General Fund equal to \$250,000, categorized as Unassigned General Fund Balance, to provide for unexpected declines in budgeted revenues or unanticipated emergency expenditures.

FUND BALANCE CLASSIFICATION POLICY

Committed Fund Balance:

Committed fund balance includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of City Council. Formal action includes the adoption of the annual City Budget Ordinance or adoption of budget amendment ordinances during the course of the operating year.

Assigned Fund Balance:

Assigned fund balance includes amounts constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. The Chief Finance Officer is delegated the authority to assign fund balance for specific purposes.

Restricted Fund Balance:

Restricted fund balance includes amounts that have constraints placed on their use by external sources such as creditors for debt covenants, grantors, contributors, or laws or other regulations of other governments. Restricted fund balance can also be imposed by law through constitutional provisions or enabling legislation. The source of the constraint is outside the government and cannot be changed by City Council.

Nonspendable Fund Balance:

Nonspendable fund balance includes amounts that cannot be spent because they are either not in spendable form such as inventories, property acquired for resale, prepaid amounts, or are amounts that are legally or contractually required to be maintained intact.

Unassigned Fund Balance:

Unassigned fund balance consists of amounts not assigned to other funds, or restricted, committed or assigned within the same fund. Unassigned fund balance includes all spendable amounts not contained in the other classifications and are technically available for any purpose.

A history of the General Fund year end fund balance by classification for the fiscal years 2013-2025 is stated below:

GENERAL FUND - FUND BALANCE HISTORY						
Year Ended June 30	Nonspendable	Restricted	Committed	Assigned	Unassigned	Total
2025	146,417	4,385,156	13,167,580	3,089,676	5,646,988	26,435,817
2024	117,733	3,005,306	12,128,058	2,943,527	5,694,572	23,889,196
2023	121,993	967,138	11,523,414	2,970,571	9,554,873	25,137,989
2022	111,400	1,002,931	10,756,835	2,724,344	6,479,724	21,075,234
2021	103,947	230,914	9,571,866	2,792,804	9,587,197	22,286,728
2020	100,048	242,949	8,738,079	2,118,052	6,366,059	17,565,187
2019	97,630	250,953	8,891,250	2,346,271	4,630,500	16,216,604
2018	198,490	15,219	8,489,250	2,221,017	4,605,965	15,529,941
2017	475,098	25,401	8,137,500	2,516,915	2,632,596	13,787,510
2016	103,252	15,825	7,295,960	2,790,139	2,106,836	12,312,012
2015	78,126	117,646	6,607,250	2,762,575	2,364,510	11,930,107
2014	95,561	122,452	5,777,532	2,152,899	3,386,768	11,535,212
2013	58,666	120,217	5,178,250	2,089,799	3,472,715	10,919,647

LONG-TERM FINANCIAL PLANNING

The Staunton Plan was updated by City Council during their 2025 retreats and approved on January 8, 2026. The Staunton Plan includes four focus areas, called strategic areas, that guide what work should be prioritized: An Economically Vibrant Community; A Resilient and Sustainable Community; A Healthy Community; and, An Informed and Engaged Community. There are also actions identified within the strategic areas. In addition, City Council established core values from which to base our daily operations. These values include integrity, inclusion & equity, excellence, engagement, and environmentally conscious.

Economic Strategy – The City’s long-range economic strategy is to attract new commercial, manufacturing, and retail businesses and expand existing businesses. This strategy will strengthen, diversify, provide employment growth, increase the median household income level, and sustain and increase the local tax revenue base to provide quality governmental services to the citizens of Staunton.

City Safety Net Reserve – The City’s fund balance fiscal policy, as revised by City Council, now requires a reservation of 16.5% of the City’s total general fund operating budget as a cash safety net reserve, reported as committed fund balance in the general fund. The primary government reserve is currently \$13,167,580. These funds can be used only for major catastrophic events that would affect the public safety or major infrastructure of the City, or imposition of mandates by Federal and State governments. The City also adopted a policy to establish and maintain a contingency reserve in the amount of \$250,000, reported as unassigned fund balance in the general fund, to provide for unexpected declines in budgeted revenues or unanticipated emergency expenditures.

Capital Improvement Plan (CIP) – The City approves a multi-year capital improvement plan and budget each year. The approved CIP plan and budget includes the City CIP and the School CIP. The City and School CIP budgets are appropriated each year by Council. The CIP funds are designated as multi-year funds in the accounting system and automatically carry forward the project balances to the next fiscal year for completion of the projects. Council is not required to re-appropriate funds each year for the balance of the same project appropriation.

The CIP is a five-year capital plan updated annually to account for project estimate updates, new and revised projects, and completed projects. The annual update to the CIP plan begins in October each year. The plan is presented to City Council and the Planning Commission in December each year. The plan is adopted in February during the budget process. The draft CIP is presented to City Council and the Planning Commission for review and suggestions. The Planning Commission will make recommendations and accept the CIP based on the City’s Comprehensive Plan. City Council approves the CIP after the Planning Commission’s recommendations, and any other changes The CIP includes the funding sources for the proposed capital projects each year of the five-year plan. Funding sources are based on a five-year financial analysis of revenues and expenditures.

Once a project is completed, the balance of any remaining appropriated funds for the project is transferred to the CIP Undesignated Account to be held as contingency for other projects. Council approves the transfer of funds. Any transfer of appropriated funds from one project to another requires approval from City Council.

The City collaborates with the School Board to incorporate the School CIP and develop financing plans to pay for major improvements or renovations to school facilities.

The City prefers to finance capital projects with cash, or ‘pay-as-you-go’ funds, and federal and state grants. The City may use debt financing for projects by issuing general obligation or revenue bonds to finance projects. Any project requiring debt financing shall have a useful life equal to the term of the bond and adhere to the City’s Debt Policy ratios and guidelines.



CITY OF STAUNTON, VIRGINIA

FY 2027 BUDGET

JULY 1, 2026 - JUNE 30, 2027

ADOPTED BUDGET - \$168,670,911

BUDGET DATA, SCHEDULES, FINANCIAL INFORMATION

April 23, 2026

www.staunton.va.us

Ordinance No. 2026-

**AN ORDINANCE ESTABLISHING A BUDGET FOR THE
CITY OF STAUNTON, VIRGINIA, FOR THE FISCAL YEAR
BEGINNING JULY 1, 2026 AND ENDING JUNE 30, 2027,
APPROPRIATING FUNDS FOR PUBLIC PURPOSES FOR SUCH FISCAL YEAR,
SUBJECT TO FUTURE APPROPRIATION AMENDMENT;
ESTABLISHING A TAX RATE ON TAXABLE PERSONAL PROPERTY,
REAL ESTATE AND PROPERTY OF PUBLIC SERVICE CORPORATIONS;
ESTABLISHING AND IMPOSING A SERVICE CHARGE ON
CERTAIN REAL PROPERTY EXEMPT FROM TAXATION;
AND CONTINUING IN EFFECT ALL ORDINANCES OF THE
CITY OF STAUNTON, VIRGINIA, RELATING TO TAXES, LICENSES,
FEES, SERVICE CHARGES, COSTS AND OTHER CHARGES AND
ALL ORDINANCES RELATING TO THE TIME OF
PAYMENT THEREOF AND COLLECTION THEREOF, EXCEPT AS HEREIN
SPECIFICALLY MODIFIED**

BE IT ORDAINED by the Council of the City of Staunton, Virginia, as follows:

SECTION 1. The following budget, annexed and incorporated by reference, totaling **\$168,670,911** for the City of Staunton, Virginia for the fiscal year beginning July 1, 2026 and ending June 30, 2027 is hereby proposed, approved and adopted:

(SEE ATTACHED BUDGET, incorporated by reference)

SECTION 2. Public revenues of the City of Staunton, Virginia are hereby appropriated for public purposes for the fiscal year beginning July 1, 2026, and ending June 30, 2027, as set forth in the appropriate Section of such budget.

SECTION 3.

3.1. The tax rate for all real estate, including real estate owned by public service corporations, subject to tax for the calendar year beginning January 1, 2026, shall be and is fixed at \$0.91 per \$100.00 of assessed value of such property per year, with assessed values being established through biennial reassessments pursuant to Section 58.1-3253 of the Code of Virginia, as amended, as of January of every odd numbered year.

3.2. The tax rate for all real property and improvements located in the Downtown Service District is subject to an additional tax for the calendar year beginning January 1, 2026, which shall be and is fixed at \$0.15 (fifteen cents) per \$100.00 of assessed value of such property for calendar year 2026. Assessed values for the Downtown Service District shall be established through biennial reassessments pursuant to Section 58.1-3253 of the Code of Virginia, as amended, as of January 1 of every odd numbered year. These rates shall continue until modified by action of the Council of the City of Staunton, Virginia.

SECTION 4.

4.1. The tax rate for all personal property, including vehicles owned by public service corporations (but excluding machinery and tools, referenced and defined in Section 58.1-3507 of the Code of Virginia, as amended), subject to tax for the calendar year beginning January 1, 2026, shall be fixed at \$2.90 per \$100.00 of assessed value per year.

4.2. The tax rate for machinery and tools as defined in Section 58.1-3507 of the Code of Virginia, as amended, subject to tax for the calendar year beginning January 1, 2026 shall be and is fixed at \$1.24 per \$100.00 of assessed value per year.

SECTION 5. For the period of July 1, 2026, through June 30, 2027, certain categories of property exempted from taxation under Section 58.1-3600 et seq. of the Code of Virginia, as amended, shall be assessed and have imposed a fee or service charge based on the assessed value of the real estate and the amount which the City of Staunton expended in the year preceding for police and fire protection and, in the case of faculty and staff housing of an educational institution, the cost of public school education. The categories of property eligible for such assessment, and the method for calculating the assessment, are prescribed in Section 58.1-3400 et seq. of the Code of Virginia, as amended.

SECTION 6. The rate of service charge or fee imposed for property subject to such charge or fee under Section 5 of this ordinance shall be and is fixed and imposed at \$0.19 per annum per \$100.00 of assessed value and \$0.49 per annum per \$100.00 of assessed value for faculty and staff housing of an educational institution for the 2026 calendar year. The service charge shall be and is payable in one installment on December 15, 2026. Any service charge not paid when due shall bear interest computed at the rate of 10% per annum from the due date until paid.

SECTION 7. The real estate lawfully owned by the County of Augusta lying wholly or partly in the corporate limits of the City of Staunton, Virginia, shall be exempt from the service charge imposed by Section 5 of this ordinance.

SECTION 8. It is the intention of Section 5, 6 and 7 of this ordinance to conform to and meet all the requirements of Section 58.1-3400 et seq. of the Code of Virginia, as amended, and shall be read and construed accordingly.

SECTION 9. The annual salary for each member of the Council of the City of Staunton, Virginia, is hereby established as follows and shall remain in effect until formal action is taken to amend this ordinance:

Mayor	\$11,000
Vice-Mayor	\$10,000
Council Member	\$10,000

SECTION 10.

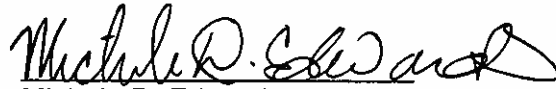
10.1. The City Manager is hereby authorized to transfer funds from one line item to another line item within each Fund of such budget, with the exception of the general contingency account.

10.2. Authorization is hereby given to the City Manager to withhold or postpone the expenditure of any funds appropriated by and in this ordinance when it appears to the City Manager that it would be in the best interests of the City for such expenditure to be withheld; but, this provision shall not in any way limit or restrict the right of the Council of the City of Staunton, Virginia, in its sole discretion to the fullest extent permitted by law, to direct immediate disbursement of any appropriated funds when the Council of the City of Staunton, Virginia, is of the opinion that the funds should be expended regardless of the position or action or inaction of the City Manager.

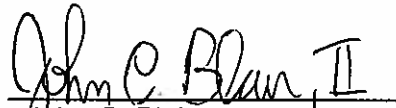
SECTION 11. Any ordinance in conflict with this ordinance is hereby repealed to the extent and only to the extent that such conflict exists. However, all ordinances not in conflict with this ordinance shall continue in effect, including specifically all ordinances of the City of Staunton, Virginia relating to taxes, licenses, fees, service charges, costs and payment and collection thereof continuing in effect except as herein specifically modified.

SECTION 12. If any part of this ordinance is found to be invalid by competent authority, the remaining portions of this ordinance shall continue in effect to the fullest extent permitted by law.

This ordinance shall be effective July 1, 2026.


Michele D. Edwards, Mayor

ATTEST:


John C. Blair
Clerk of Council

**CITY OF STAUNTON, VIRGINIA
FY 2027 ADOPTED BUDGET**

GENERAL FUND

ANTICIPATED REVENUE

	BUDGET
General Property Taxes	\$ 40,371,764
Other Local Taxes	\$ 21,414,000
Commonwealth of Virginia	\$ 15,996,830
Current Service Charges	\$ 2,481,202
Federal Revenue	\$ 1,165,312
Recovered Costs	\$ 584,500
Licenses and Permits	\$ 244,000
Use of Money and Property	\$ 765,000
Fines and Forfeitures	\$ 180,500
Miscellaneous	\$ 267,042
Total Revenue	\$ 83,470,150

APPROPRIATIONS

Transfer to Education Fund	\$ 20,366,404
Public Safety	\$ 17,580,234
Health and Welfare	\$ 9,122,676
Public Works	\$ 8,959,499
General Government Administration	\$ 8,579,031
Transfer to Debt Service Sinking Fund	\$ 5,676,903
Parks, Recreation, Library, and Cultural	\$ 4,710,098
Judicial Administration	\$ 4,028,988
Community Development	\$ 3,212,504
Transfer to the City CIP Fund	\$ 1,518,813
Nondepartmental	\$ (285,000)
Total Appropriations	\$ 83,470,150

DEBT SERVICE SINKING FUND

ANTICIPATED REVENUE

Transfer from the General Fund	\$ 5,676,903
General Revenues	\$ 880,997
Total Revenue	\$ 6,557,900

APPROPRIATIONS

Debt	\$ 6,557,900
Total Appropriations	\$ 6,557,900

CAPITAL IMPROVEMENTS PROJECT FUND

ANTICIPATED REVENUE

Transfer from the General Fund	\$ 1,518,813
Total Revenue	\$ 1,518,813

APPROPRIATIONS

Capital Improvements	\$ 1,518,813
Total Appropriations	\$ 1,518,813

BLUE RIDGE COURT SERVICES FUND

ANTICIPATED REVENUE

Non Capital Grants/ Contributions	\$ 1,370,964
Miscellaneous	207,373
Charges for Services	115,000
Total Revenue	\$ 1,693,337

APPROPRIATIONS

Operations	\$ 1,693,337
Total Appropriations	\$ 1,693,337

WATER FUND**ANTICIPATED REVENUE**

Charges for Service	\$	5,109,174
General Revenues		3,228,996
Total Revenue	\$	8,338,170

APPROPRIATIONS

Operations	\$	4,153,637
Debt		944,533
Capital		3,240,000
Total Appropriations	\$	8,338,170

SEWER FUND**ANTICIPATED REVENUE**

Charges for Services	\$	4,719,878
General Revenues		644,519
Total Revenue	\$	5,364,397

APPROPRIATIONS

Operations	\$	3,298,028
Debt		868,345
Capital		1,198,024
Total Appropriations	\$	5,364,397

PARKING FUND**ANTICIPATED REVENUE**

Charges for Services	\$	134,000
General Revenues		272,694
Total Revenue	\$	406,694

APPROPRIATIONS

Operations	\$	227,231
Debt		179,463
Total Appropriations	\$	406,694

STORMWATER FUND**ANTICIPATED REVENUE**

Charges for Services	\$	1,316,000
General Revenues		75,000
Total Revenue	\$	1,391,000

APPROPRIATIONS

Operations	\$	1,100,803
Capital		290,197
Total Appropriations	\$	1,391,000

ENVIRONMENTAL FUND**ANTICIPATED REVENUE**

Charges for Services	\$	4,352,682
General Revenues		370,186
Non Capital Grants/ Contributions		10,000
Total Revenue	\$	4,732,868

APPROPRIATIONS

Operations	\$	3,470,495
Capital		1,262,373
Total Appropriations	\$	4,732,868

EDUCATION FUND**ANTICIPATED REVENUE**

Commonwealth of Virginia	\$	26,691,460
Transfer from the General Fund		20,366,404
Federal Government		2,088,065
Charges for Services		10,000
General Revenues		88,000
Total Revenue	\$	49,243,929

APPROPRIATIONS

Administration and Operation of Schools	\$	49,243,929
Total Appropriations	\$	49,243,929

CAFETERIA FUND

ANTICIPATED REVENUE

Operating Grants	\$ 1,781,715
Charges for Service	42,100
General Revenues	<u>287,721</u>
Total Revenue	\$ 2,111,536

APPROPRIATIONS

Operations	\$ <u>2,111,536</u>
Total Appropriations	\$ 2,111,536

SCHOOL TEXTBOOK FUND

ANTICIPATED REVENUE

Commonwealth of Virginia	\$ 242,025
General Revenues	<u>161,283</u>
Total Revenue	\$ 403,308

APPROPRIATIONS

Operations	\$ <u>403,308</u>
Total Appropriations	\$ 403,308

SCHOOL CAPITAL IMPROVEMENTS PROJECT FUND

ANTICIPATED REVENUE

General Revenues	\$ <u>200,000</u>
Total Revenue	\$ 200,000

APPROPRIATIONS

Capital Improvements	\$ <u>200,000</u>
Total Appropriations	\$ 200,000

STATE OPERATED PROGRAMS

ANTICIPATED REVENUE

Operating Grants	\$ <u>3,238,809</u>
Total Revenue	\$ 3,238,809

APPROPRIATIONS

Operations	\$ <u>3,238,809</u>
Total Appropriations	\$ 3,238,809

Grand Total Revenues	\$ 168,670,911
Grand Total Expenditures	\$ 168,670,911
Balance	\$0

Approved this 23rd day of April 2026

Effective Date: July 1, 2026

ATTEST:

John C. Blair II
John C. Blair
Clerk of Council

CERTIFIED:

Michele D. Edwards
Michele D. Edwards
Mayor of Council

City Council Amendments to the FY2027 Adopted City Budget

Manager's Recommended FY2027 Revenue Estimates	\$ 113,289,306
---	-----------------------

Amendments to FY2027 Revenue Estimates

Increase Revenues

General Fund - Interest Income	\$ 100,000
General Fund - Use of Fund Balance	\$ 50,000
Water Fund - Use of Fund Balance	\$ 19,805
Sewer Fund - Use of Fund Balance	\$ 2,516
Environmental Fund - Use of Fund Balance	\$ 11,702

Total Amended FY2027 Adopted City Budget	\$ 113,473,329
---	-----------------------

Manager's Recommended FY2027 Expenditure Estimates	\$ 113,289,306
---	-----------------------

Amendments to FY2027 Expense Estimates

Decrease Expenses

General Fund - Maint. & Repair	\$ (55,000)
General Fund - Professional Services	\$ (2,000)
General Fund - Training & Travel	\$ (350)
General Fund - Office Supplies	\$ (1,500)
General Fund - Software	\$ (5,822)
General Fund - Animal Shelter	\$ (1,598)
Stormwater Fund - Professional Services	\$ (1,687)

Increase Expenses

General Fund - VRS Benefits	\$ 216,270
Water Fund - VRS Benefits	\$ 19,805
Sewer Fund - VRS Benefits	\$ 2,516
Environmental Fund - VRS Benefits	\$ 11,702
Stormwater Fund - VRS Benefits	\$ 1,687

Total Amended FY2027 Adopted City Budget	\$ 113,473,329
---	-----------------------

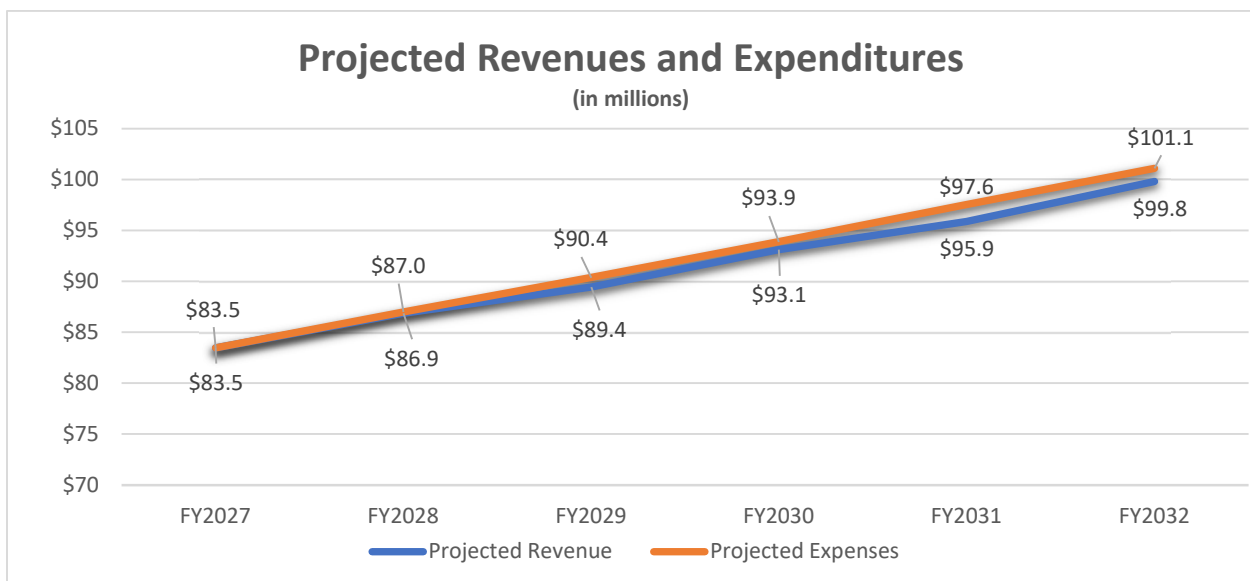
Long Term Revenue and Expenditure Projections

As part of this year's budget process, staff has prepared a five-year financial projection for both general fund revenue and expenditures. Growth rates are based upon historical actual data from FY2022 to FY2027's adopted budget with modifications made for known or anticipated variables. Although this document is purely a projection and actual revenues and expenditures will deviate from these projections, Council can glean an insight as to financial challenges which lie ahead for the City.

In many localities, five-year operational projections will show funding variances between projected revenues and expenditures. The Staunton gap is no different and is a result of assumptions that revenue policies remain consistent on a trajectory known at the time of the forecast, and that operational costs reflect ongoing and continuing programs and services. During the budget preparations for FY2028 and beyond, Council will need to consider tax rates and fees, financial policies, departmental cost cutting measures, and program changes or reductions. The projected gaps will be closed during each budget cycle to arrive at a balanced budget.

The FY2027 budget shows positive year on year revenue increases in real and property tax revenue of 1.1% and 9.0% respectively. 2026 was not an assessment year and the real estate rate remained at \$.91 cents for \$100 assessed value. Any increase in revenue was a result of new construction. Other local taxes which include meals, occupancy, and sales tax is projected to increase by 5.3%, or \$1.1 million. The year-on-year increase is reflective of the continued strong performance in economic driven taxes. The previous six-year revenue trend shows an average increase of 4.8% per year.

In future years, City Council will need to review its revenue and expenditure policies in order to balance the operational needs of the City and the tax burden of its citizens. The chart below illustrates projected revenues and expenditures from FY2027 to FY2032 in the General Fund.



The five-year revenue/expense projection appears below:

CITY OF STAUNTON FIVE YEAR PROJECTION

Revenues	FY2027 Adopted	FY2028 Projected	FY2029 Projected	FY2030 Projected	FY2031 Projected	FY2032 Projected
Real Property Taxes	\$ 31,901,764	\$ 33,496,852	\$ 34,166,789	\$ 35,875,129	\$ 36,592,631	\$ 38,422,263
Personal Property Taxes	\$ 8,470,000	\$ 8,808,800	\$ 9,161,152	\$ 9,527,598	\$ 9,908,702	\$ 10,305,050
Other Local Taxes	\$ 21,414,000	\$ 22,270,560	\$ 23,161,382	\$ 24,087,838	\$ 25,051,351	\$ 26,053,405
State Revenues	\$ 15,996,830	\$ 16,476,735	\$ 16,971,037	\$ 17,480,168	\$ 18,004,573	\$ 18,544,710
Federal Revenues	\$ 1,165,312	\$ 1,188,618	\$ 1,212,391	\$ 1,236,638	\$ 1,261,371	\$ 1,286,599
All Other Sources	\$ 4,494,657	\$ 4,629,497	\$ 4,768,382	\$ 4,911,433	\$ 5,058,776	\$ 5,210,539
Transfers	\$ 27,587	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 83,470,150	\$ 86,871,062	\$ 89,441,133	\$ 93,118,804	\$ 95,877,405	\$ 99,822,566
Percentage Increase		4.1%	3.0%	4.1%	3.0%	4.1%
Expenses						
General Government	\$ 8,579,031	\$ 8,922,192	\$ 9,279,080	\$ 9,650,243	\$ 10,036,253	\$ 10,437,703
Judicial	\$ 4,028,988	\$ 4,190,148	\$ 4,357,753	\$ 4,532,064	\$ 4,713,346	\$ 4,901,880
Public Safety	\$ 17,580,234	\$ 18,283,443	\$ 19,014,781	\$ 19,775,372	\$ 20,566,387	\$ 21,389,043
General Services	\$ 8,959,499	\$ 9,317,879	\$ 9,690,594	\$ 10,078,218	\$ 10,481,347	\$ 10,900,600
Health & Human Services	\$ 9,122,676	\$ 9,441,970	\$ 9,772,439	\$ 10,114,474	\$ 10,468,481	\$ 10,834,877
Culture and Leisure	\$ 4,710,098	\$ 4,898,502	\$ 5,094,442	\$ 5,298,220	\$ 5,510,148	\$ 5,730,554
Community Development	\$ 3,212,504	\$ 3,341,004	\$ 3,474,644	\$ 3,613,630	\$ 3,758,175	\$ 3,908,502
Transfer to Schools	\$ 20,366,404	\$ 21,690,220	\$ 22,774,731	\$ 23,913,468	\$ 25,109,141	\$ 26,113,507
Debt Services	\$ 5,676,903	\$ 5,676,903	\$ 5,676,903	\$ 5,676,903	\$ 5,676,903	\$ 5,676,903
Nondepartmental	\$ (285,000)	\$ (285,000)	\$ (285,000)	\$ (285,000)	\$ (285,000)	\$ (285,000)
Transfer to CIP Reserves	\$ 1,518,813	\$ 1,518,813	\$ 1,518,813	\$ 1,518,813	\$ 1,518,813	\$ 1,518,813
Total	\$ 83,470,150	\$ 86,996,074	\$ 90,369,181	\$ 93,886,404	\$ 97,553,994	\$ 101,127,383
Percentage Increase		4.2%	3.9%	3.9%	3.9%	3.7%
Revenue / Expense Variance	\$ -	\$ (125,012)	\$ (928,048)	\$ (767,600)	\$ (1,676,589)	\$ (1,304,817)

CITY OF STAUNTON, VIRGINIA

FY 2027 Adopted Budget

Fiscal Year July 1, 2026 - June 30, 2027

CITY GOVERNMENTAL FUNDS

General Fund	\$	83,470,150
Debt Service Sinking Fund	\$	6,557,900
Blue Ridge Court Services Fund	\$	1,693,337
City Capital Improvement Fund	\$	1,518,813
Total Governmental Funds	\$	93,240,200

CITY PROPRIETARY FUNDS

Water Fund	\$	8,338,170
Sewer Fund	\$	5,364,397
Environmental Fund	\$	4,732,868
Stormwater Fund	\$	1,391,000
Parking Fund	\$	406,694
Total Proprietary Funds	\$	20,233,129

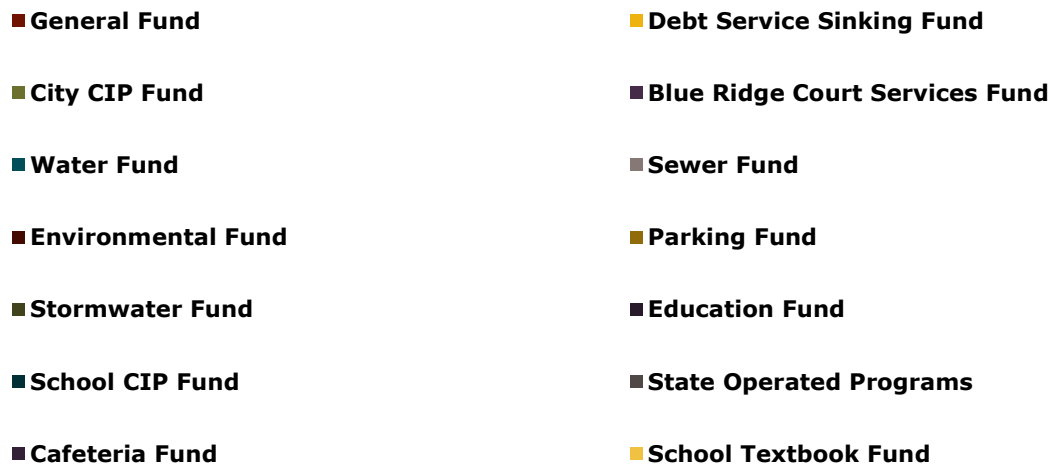
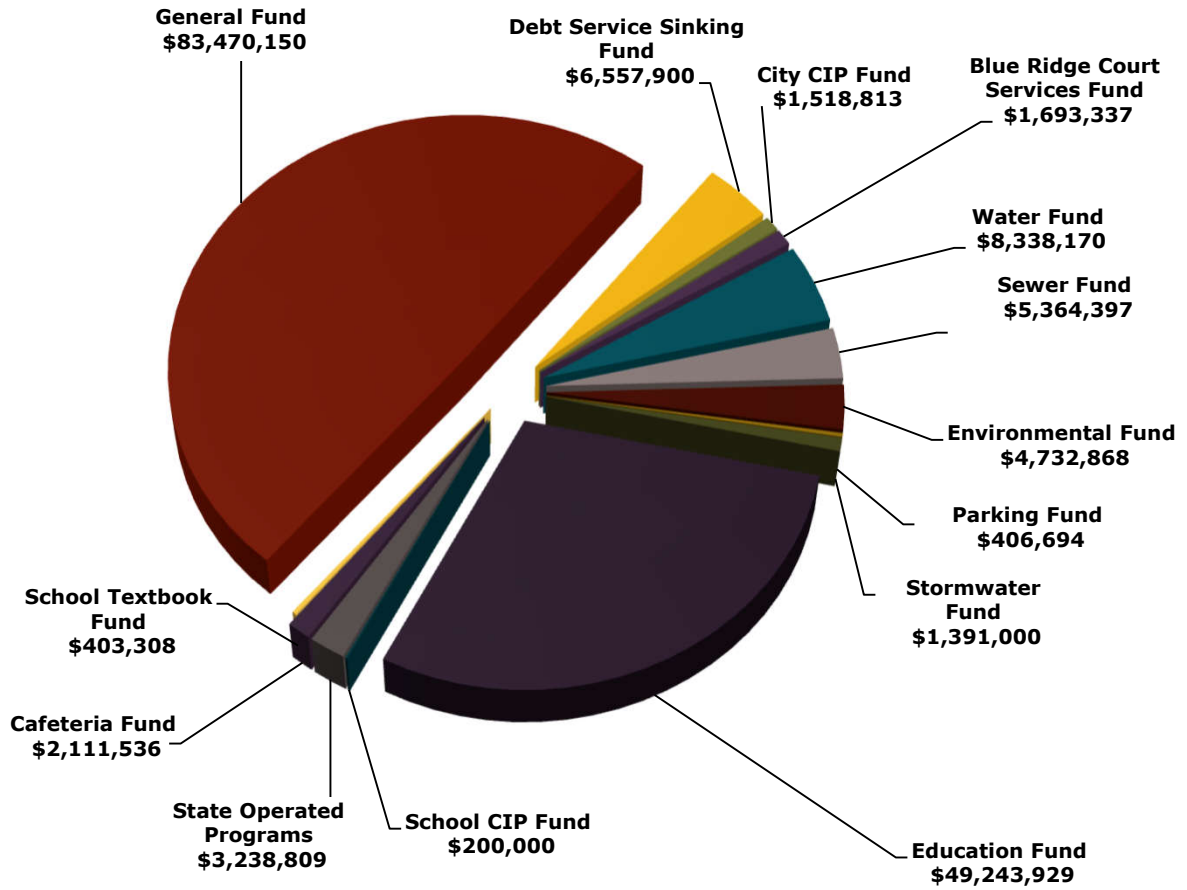
Total City Budget	\$	113,473,329
--------------------------	-----------	--------------------

STAUNTON SCHOOL BOARD

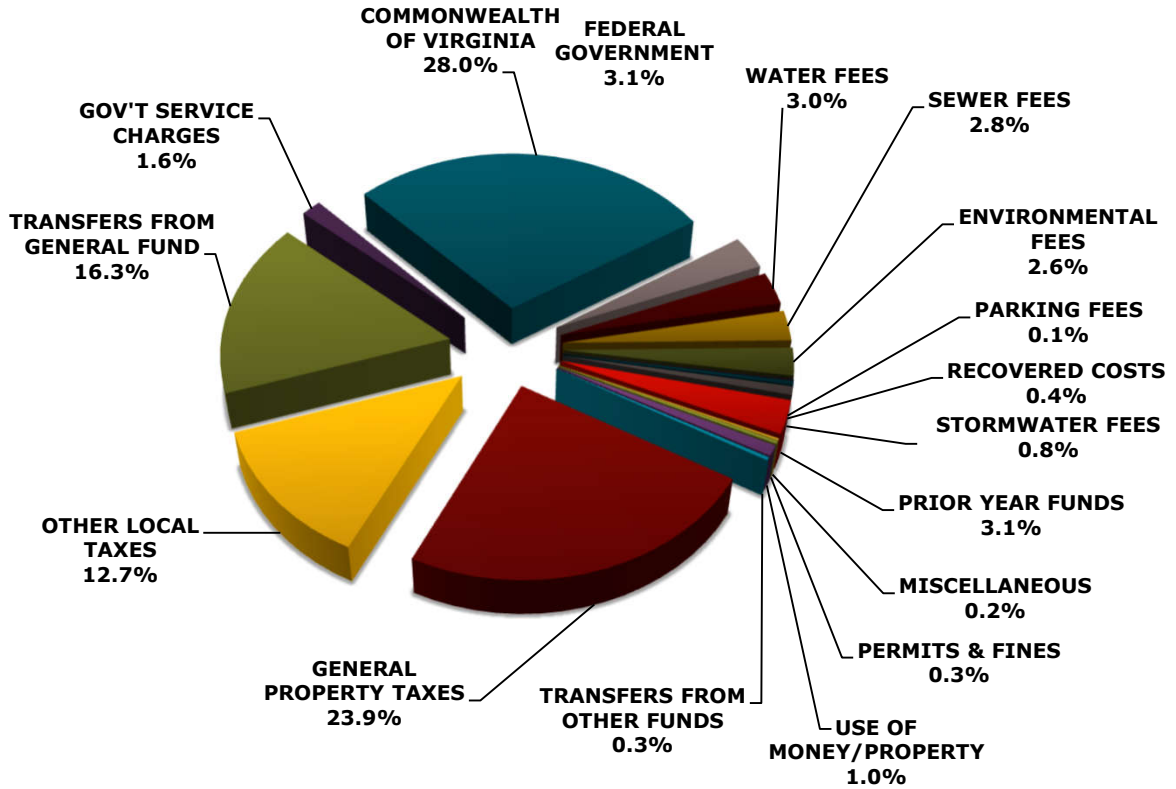
Education Fund	\$	49,243,929
State Operated Programs	\$	3,238,809
Cafeteria Fund	\$	2,111,536
School Textbook Fund	\$	403,308
School Capital Improvements Fund	\$	200,000
Total Education Funds	\$	55,197,582

Grand Total All Funds	\$	168,670,911
------------------------------	-----------	--------------------

CITY OF STAUNTON FY 2027 TOTAL BUDGET BY FUND - \$168,670,911

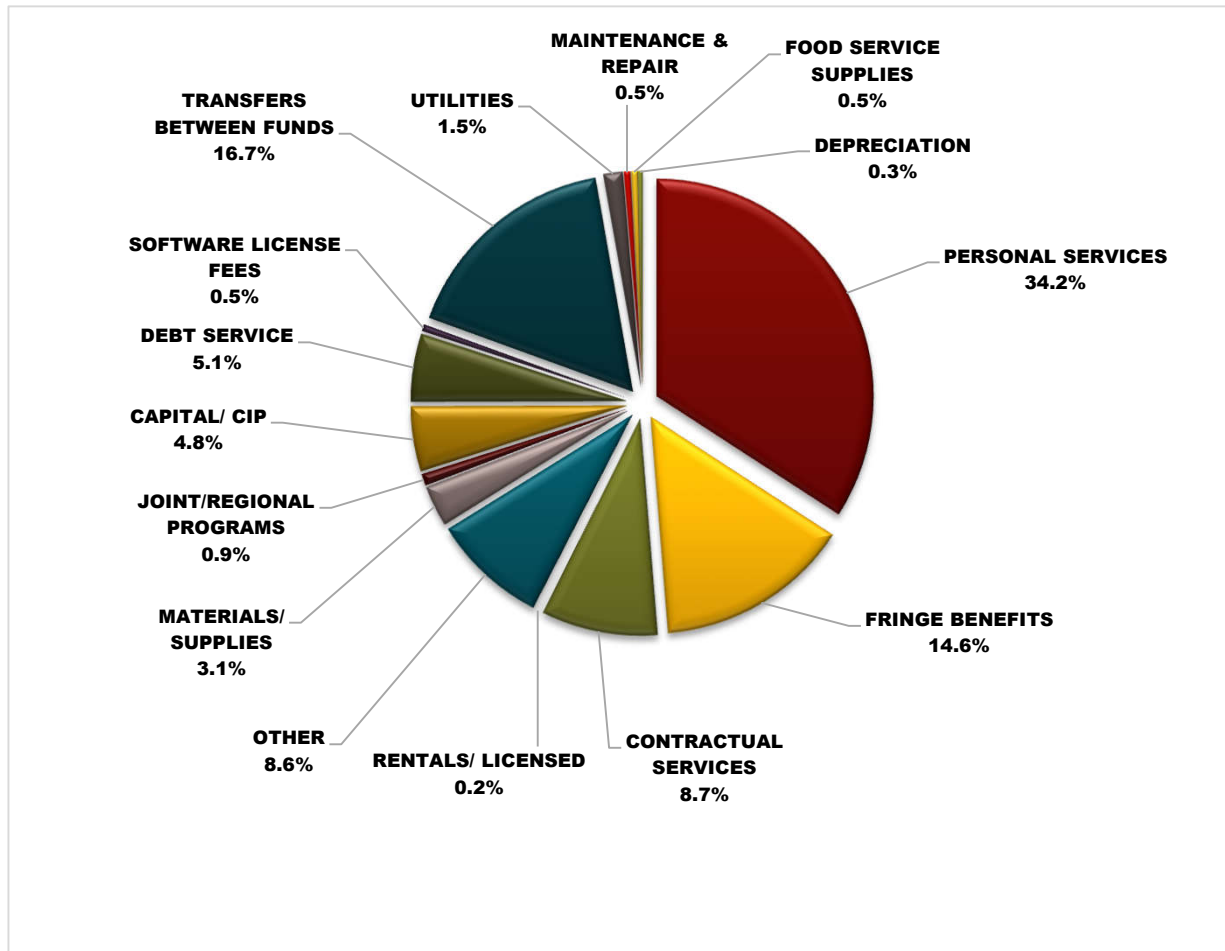


CITY OF STAUNTON FY 2027 TOTAL REVENUE BUDGET - \$168,670,911



REVENUE CATEGORY	CITY REVENUES		SCHOOL REVENUES	PERCENTAGE OF TOTAL
GENERAL PROPERTY TAXES	\$	40,371,764	\$ -	23.9%
OTHER LOCAL TAXES		21,414,000	-	12.7%
TRANSFERS FROM GENERAL FUND		7,195,716	20,366,404	16.3%
GOV'T SERVICE CHARGES		2,596,202	52,100	1.6%
COMMONWEALTH OF VIRGINIA		17,286,294	29,942,540	28.0%
FEDERAL GOVERNMENT		1,165,312	4,010,534	3.1%
WATER FEES		5,112,174	-	3.0%
SEWER FEES		4,719,878	-	2.8%
ENVIRONMENTAL FEES		4,352,682	-	2.6%
PARKING FEES		119,000	-	0.1%
RECOVERED COSTS		604,500	17,050	0.4%
STORMWATER FEES		1,286,000	-	0.8%
PRIOR YEAR FUNDS		4,926,565	267,671	3.1%
MISCELLANEOUS		270,955	21,000	0.2%
PERMITS & FINES		469,500	-	0.3%
USE OF MONEY/PROPERTY		1,555,200	70,000	1.0%
TRANSFERS FROM OTHER FUNDS		27,587	450,283	0.3%
TOTAL REVENUES	\$	113,473,329	\$ 55,197,582	100.0%
GRAND TOTAL REVENUES CITY & SCHOOLS				\$ 168,670,911

CITY OF STAUNTON FY 2027 TOTAL EXPENDITURE BUDGET - \$168,670,911



EXPENDITURE /EXPENSE	CITY		SCHOOLS	TOTALS		
PERSONAL SERVICES	\$	26,059,626	\$	31,556,108	\$	57,615,734
FRINGE BENEFITS	\$	11,694,401	\$	12,853,872		24,548,273
CONTRACTUAL SERVICES	\$	12,100,953	\$	2,528,119		14,629,072
RENTALS/ LICENSED	\$	149,428	\$	127,400		276,828
OTHER	\$	13,825,888	\$	711,190		14,537,078
MATERIALS/ SUPPLIES	\$	2,890,131	\$	2,282,822		5,172,953
JOINT/REGIONAL PROGRAMS	\$	-	\$	1,480,153		1,480,153
CAPITAL/ CIP	\$	7,551,569	\$	607,935		8,159,504
DEBT SERVICE	\$	8,550,241	\$	-		8,550,241
SOFTWARE LICENSE FEES	\$	860,712	\$	-		860,712
TRANSFERS BETWEEN FUNDS	\$	27,562,120	\$	602,283		28,164,403
UTILITIES	\$	848,970	\$	1,596,900		2,445,870
MAINTENANCE & REPAIR	\$	826,790	\$	-		826,790
FOOD SERVICE SUPPLIES	\$	-	\$	850,800		850,800
DEPRECIATION	\$	552,500	\$	-		552,500
TOTALS	\$	113,473,329	\$	55,197,582	\$	168,670,911

CITY OF STAUNTON
FY 2026 AND FY 2027 TOTAL BUDGET COMPARISON

	FY 2026 BUDGET	FY 2027 BUDGET	\$ Variance	% Change
<u>City Governmental Funds</u>				
General Fund	\$ 79,803,513	\$ 83,470,150	\$ 3,666,637	4.59%
Debt Service Sinking Fund	6,586,025	6,557,900	(28,125)	-0.4%
Blue Ridge Court Services Fund	1,626,395	1,693,337	66,942	4.1%
City Capital Improvement Fund	1,518,813	1,518,813	-	0.0%
Total City Governmental Funds	\$ 89,534,746	\$ 93,240,200	\$ 3,705,454	4.1%
<u>City Proprietary Funds</u>				
Water Fund	\$ 10,206,975	\$ 8,338,170	\$ (1,868,805)	-18.3%
Sewer Fund	6,694,818	\$ 5,364,397	(1,330,421)	-19.9%
Environmental Fund	4,510,240	\$ 4,732,868	222,628	4.9%
Stormwater Fund	1,427,145	\$ 1,391,000	(36,145)	-2.5%
Parking Fund	472,361	\$ 406,694	(65,667)	-13.9%
Total Proprietary Funds	\$ 23,311,539	\$ 20,233,129	\$ (3,078,410)	-13.2%
Total City Funds	\$ 112,846,285	\$ 113,473,329	\$ 627,044	0.6%
<u>Education Funds</u>				
Education Fund	\$ 45,856,840	\$ 49,243,929	\$ 3,387,089	7.4%
State Operated Programs	2,831,846	3,238,809	406,963	14.4%
Cafeteria Fund	2,400,468	2,111,536	(288,932)	-12.0%
School Textbook Fund	400,350	403,308	2,958	0.7%
School Capital Improvements	200,000	200,000	-	0.0%
Total Education Funds	\$ 51,689,504	\$ 55,197,582	\$ 3,508,078	6.8%
Grand Total All Funds	\$ 164,535,789	\$ 168,670,911	\$ 4,135,122	2.5%

PAGE INTENTIONALLY LEFT BLANK

City of Staunton

Statement of FY2025 Budget Revenues, Expenditures, and Estimated Changes in Fund Balance/Net Position- All Budgeted Funds

Total FY2027 Budget -All Funds = \$168,670,911

GOVERNMENTAL FUNDS

Combined Fund Balance/ Net Position Summaries - All Funds	General Fund	Capital Projects Fund	Debt Service Sinking Fund	Blue Ridge Court Services	Education- All Funds	Total Governmental Funds
Estimated Beginning Fund Balance- July 1, 2026	\$ 41,047,430	\$ 36,876,975	\$ 4,836,479	\$ 195,057	\$ 9,864,807	\$ 92,820,748
Revenue and Other Financing Sources						
General Property Taxes	40,371,764	-	-	-	-	40,371,764
Other Local Taxes	21,414,000	-	-	-	-	21,414,000
Service Charges/ Fees	2,481,202	-	-	115,000	52,100	2,648,302
Intergovernmental Revenues	17,162,142	-	-	1,279,464	33,953,074	52,394,680
Licenses and Permits	244,000	-	-	-	-	244,000
Fines & Forfeitures	180,500	-	-	-	-	180,500
Use of Money and Property	765,000	-	-	-	70,000	835,000
Recovered Costs	584,500	-	-	-	17,050	601,550
Miscellaneous	267,042	-	-	298,873	288,671	854,586
	-	-	-	-	-	-
Total Revenues	\$ 83,470,150	\$ -	\$ -	\$ 1,693,337	\$ 34,380,895	\$ 119,544,382
Expenditures						
Personnel Services	\$ 31,051,079	\$ -	\$ -	\$ 1,476,287	\$ 44,409,980	\$ 76,937,346
Operations and Maintenance	24,714,789	-	-	217,050	10,179,667	35,111,506
Capital	142,162	1,518,813	-	-	607,935	2,268,910
Debt Service	-	-	6,557,900	-	-	6,557,900
Total Expenditures	\$ 55,908,030	\$ 1,518,813	\$ 6,557,900	\$ 1,693,337	\$ 55,197,582	\$ 120,875,662
Other Financing Sources (uses)						
Transfers In	\$ -	\$ 1,518,813	\$ 5,676,903	\$ -	\$ 20,816,687	\$ 28,012,403
Transfers Out	(27,562,120)	-	-	-	-	(27,562,120)
TOTAL -Other Financing Sources (uses)	\$ (27,562,120)	\$ 1,518,813	\$ 5,676,903	\$ -	\$ 20,816,687	\$ 450,283
Net Change in Fund Balance	-	-	(880,997)	-	-	(880,997)
Fund Balance- end of year June 30, 2027	\$ 41,047,430	\$ 36,876,975	\$ 3,955,482	\$ 195,057	\$ 9,864,807	\$ 91,939,751
Total Expenditure Budget Reconciliation	\$ 83,470,150	\$ 1,518,813	\$ 6,557,900	\$ 1,693,337	\$ 55,197,582	\$ 148,437,782
Total Revenue Budget Reconciliation	\$ 83,470,150	\$ 1,518,813	\$ 6,557,900	\$ 1,693,337	\$ 55,197,582	\$ 148,437,782

PROPRIETARY FUNDS

	Water Fund	Sewer Fund	Stormwater Fund	Parking Fund	Environmental Fund	Total Proprietary Funds
Estimated Beginning Net Position- July 1, 2026	\$ 41,412,445	\$ 34,624,535	\$ 13,381,314	\$ 3,645,855	\$ 7,291,466	\$ 100,355,615
Operating Revenues						
Service Charges/ Fees	5,112,174	4,719,878	1,286,000	119,000	4,352,682	15,589,734
Operating Interfund Loan	-	-	-	-	-	-
Operating Grants	-	-	-	-	10,000	-
Licenses and Permits	-	-	30,000	-	-	30,000
Fines & Forfeitures	-	-	-	15,000	-	15,000
Use of Money and Property	3,225,996	624,519	75,000	272,694	370,186	4,568,395
Recovered Costs	-	20,000	-	-	-	20,000
Total Operating Revenues	\$ 8,338,170	\$ 5,364,397	\$ 1,391,000	\$ 406,694	\$ 4,732,868	\$ 20,233,129
Operating Expenses						
Personnel Services	\$ 2,764,224	\$ 1,007,457	\$ 224,115	\$ 111,001	\$ 1,697,776	\$ 5,804,573
Operations and Maintenance	1,389,413	2,290,571	976,688	116,230	1,772,719	6,545,621
Capital	3,240,000	1,198,024	190,197	-	1,262,373	5,890,594
Debt Service	944,533	868,345	-	179,463	-	1,992,341
Total Operating Expenses	\$ 8,338,170	\$ 5,364,397	\$ 1,391,000	\$ 406,694	\$ 4,732,868	\$ 20,233,129
Other Financing Sources						
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	-	-	-	-	-	-
TOTAL -Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	-	-	-	-	-	-
Net Position- end of year June 30, 2027	\$ 41,412,445	\$ 34,624,535	\$ 13,381,314	\$ 3,645,855	\$ 7,291,466	\$ 100,355,615
Total Expenditure Budget Reconciliation	\$ 8,338,170	\$ 5,364,397	\$ 1,391,000	\$ 406,694	\$ 4,732,868	\$ 20,233,129
Total Revenue Budget Reconciliation	\$ 8,338,170	\$ 5,364,397	\$ 1,391,000	\$ 406,694	\$ 4,732,868	\$ 20,233,129

Statement Required - Code of Virginia §15.2-2504

GOVERNMENTAL FUNDS	\$ 148,437,782
PROPRIETARY FUNDS	\$ 20,233,129
TOTAL BUDGETED FUNDS	\$ 168,670,911

CITY OF STAUNTON, VIRGINIA

STATEMENT OF NET POSITION
June 30, 2025

	Primary Government			Component Units	
	Governmental Activities	Business-type Activities	Total	School Board	Economic Development Authority
ASSETS					
Cash and cash equivalents (Note 2)	\$ 58,449,148	\$ 16,322,844	\$ 74,771,992	\$ 9,458,894	\$ 141,821
Investments (Note 2)	5,569,454	8,712,111	14,281,565	-	-
Receivable (net of allowances for uncollectibles):					
Taxes, including penalties (Note 13)	7,021,322	-	7,021,322	-	-
Accounts	2,771,744	2,602,182	5,373,926	32,144	790,457
Interest	42,879	61,844	104,723	-	-
Lease Receivable (Note 18)	340,803	61,660	402,463	-	472,649
Due from other governments (Note 3 and 14)	3,906,852	7,187,135	11,093,987	3,315,023	-
Due from component unit (Note 17)	11,257,020	-	11,257,020	-	-
Inventory (Note 1, 17)	560,434	-	560,434	-	12,673,722
Prepaid items	173,711	6,673	180,384	33,571	-
Restricted assets: (Notes 2, 14)					
Cash and cash equivalents	7,230,531	6,315,367	13,545,898	24,283	-
Due from other governments (Note 3)	-	958,890	958,890	-	-
Capital assets: (Note 5)					
Nondepreciable	26,690,354	24,572,005	51,262,359	8,162,943	500,000
Depreciable, net	81,429,732	59,878,289	141,308,021	13,422,827	4,999,675
Total assets	205,443,984	126,679,000	332,122,984	34,449,685	19,578,324
DEFERRED OUTFLOWS OF RESOURCES					
Deferred outflows related to pensions (Notes 7, 8, and 11)	4,990,772	782,294	5,773,066	8,123,103	-
Deferred outflows related to OPEB (Notes 9, 10, and 11)	1,985,641	292,925	2,278,566	2,539,380	-
Deferred charges on refunding	-	16,383	16,383	-	-
Total deferred outflows of resources	6,976,413	1,091,602	8,068,015	10,662,483	-
LIABILITIES					
Accounts payable	4,156,383	2,277,286	6,433,669	479,001	686,124
Retainage payable	708,504	869,578	1,578,082	83,433	-
Accrued liabilities	1,527,494	484,039	2,011,533	2,382,508	-
Due to primary government (Note 17)	-	-	-	-	11,257,020
Unearned revenue (Note 1)	3,287,171	365,142	3,652,313	10,026	-
Amounts held for others	37,435	-	37,435	6,419	-
Deposits payable	7,000	481,407	488,407	-	-
Noncurrent liabilities:					
Due within one year: Bonds, leases, claims compensated absences, landfill closure (Note 6)	6,676,206	1,844,336	8,520,542	907,240	-
Due in more than one year:					
Bonds, leases, claims, compensated absences landfill closure/postclosure (Note 6)	69,646,497	17,370,982	87,017,479	1,093,817	-
Net pension liability (Notes 7, 8, and 11)	16,404,858	2,442,005	18,846,863	20,500,545	-
Net OPEB liability (Notes 9, 10, and 11)	5,286,511	811,943	6,098,454	5,620,945	-
Total liabilities	107,738,059	26,946,718	134,684,777	31,083,934	11,943,144
DEFERRED INFLOWS OF RESOURCES					
Deferred inflows related to pensions (Notes 7, 8, and 11)	1,960,073	316,658	2,276,731	3,452,150	-
Deferred inflows related to OPEB (Notes 9, 10, and 11)	576,013	89,951	665,964	711,277	-
Lease related (Note 18)	340,803	61,660	402,463	-	472,649
Property taxes (Note 13)	7,553,300	-	7,553,300	-	-
Total deferred inflows of resources	10,430,189	468,269	10,898,458	4,163,427	472,649
NET POSITION					
Net investment in capital assets	43,643,115	71,148,200	114,791,315	21,387,209	5,499,675
Restricted for:					
Programs	4,396,459	-	4,396,459	725,068	-
Donor purposes	35,350	-	35,350	108,248	-
Unrestricted (deficit)	46,177,225	29,207,415	75,384,640	(12,355,718)	1,662,856
Total net position	\$ 94,252,149	\$ 100,355,615	\$ 194,607,764	\$ 9,864,807	\$ 7,162,531

CITY OF STAUNTON, VIRGINIA

**BALANCE SHEET –
GOVERNMENTAL FUNDS
June 30, 2025**

	General	Capital Projects Fund Capital Improvements	Nonmajor Governmental	Total Governmental
Assets				
Cash and cash equivalents	\$ 24,853,193	\$ 26,204,706	\$ 4,087,996	\$ 55,145,895
Investments	4,782,685	786,769	-	5,569,454
Receivables (net of allowances for uncollectibles):				
Taxes	7,021,322	-	-	7,021,322
Accounts	1,746,099	980,637	23,300	2,750,036
Interest	42,879	-	-	42,879
Lease Receivable	340,803	-	-	340,803
Due from other governments	2,086,695	1,681,332	138,825	3,906,852
Due from other funds	20,337	-	-	20,337
Prepaid items	146,417	-	-	146,417
Restricted assets:				
Cash and cash equivalents	7,000	7,223,531	-	7,230,531
Total assets	<u>\$ 41,047,430</u>	<u>\$ 36,876,975</u>	<u>\$ 4,250,121</u>	<u>\$ 82,174,526</u>
Liabilities				
Accounts payable	\$ 2,072,982	\$ 2,014,036	\$ 31,790	\$ 4,118,808
Retainage payable	\$ -	\$ 708,504	\$ -	\$ 708,504
Accrued liabilities	544,791	-	25,409	570,200
Accrued leave payable	-	-	1,802	1,802
Due to other funds	-	-	20,337	20,337
Unearned revenue	-	3,474,371	-	3,474,371
Amounts held for others	26,016	-	-	26,016
Deposits payable	7,000	-	-	7,000
Total liabilities	<u>2,650,789</u>	<u>6,196,911</u>	<u>79,338</u>	<u>8,927,038</u>
Deferred Inflows of Resources				
Lease related	340,803	-	-	340,803
Unavailable revenue-Other	790,325	-	-	790,325
Unavailable revenue-Property taxes	10,829,696	-	-	10,829,696
Total deferred inflows of resources	<u>11,960,824</u>	<u>-</u>	<u>-</u>	<u>11,960,824</u>
Fund Balances				
Nonspendable	146,417	-	-	146,417
Restricted	4,335,156	-	96,653	4,431,809
Committed	13,167,580	-	-	13,167,580
Assigned	2,940,246	30,680,064	4,074,130	37,694,440
Unassigned	5,846,418	-	-	5,846,418
Total fund balances	<u>26,435,817</u>	<u>30,680,064</u>	<u>4,170,783</u>	<u>61,286,664</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 41,047,430</u>	<u>\$ 36,876,975</u>	<u>\$ 4,250,121</u>	<u>\$ 82,174,526</u>

CITY OF STAUNTON, VIRGINIA
STATEMENT OF NET POSITION – PROPRIETARY FUNDS
June 30, 2025

	Business-Type Activities – Enterprise Funds						Governmental Activities –
	Water	Sewer	Stormwater	Environmental	Nonmajor-Parking	Total	Internal Service
Assets							
Current assets:							
Cash and cash equivalents	\$ 5,568,964	\$ 3,724,678	\$ 4,226,048	\$ 2,785,719	\$ 17,435	\$ 16,322,844	\$ 3,303,253
Investments	4,646,375	2,766,704	-	1,299,032	-	8,712,111	-
Receivable:							
Accounts (net of allowance for uncollectibles)	803,254	894,450	225,709	664,741	14,028	2,602,182	21,708
Interest	32,745	24,766	-	4,333	-	61,844	-
Lease Receivable	61,660	-	-	-	-	61,660	-
Due from other governmental units	4,842,073	1,689,245	655,817	-	-	7,187,135	-
Inventory	-	-	-	-	-	-	560,434
Prepaid items	-	-	6,283	390	-	6,673	27,294
Restricted assets:							
Cash and cash equivalents	4,659,840	-	237,500	1,413,234	4,793	6,315,367	-
Due from other governments	-	185,262	-	-	-	185,262	-
Total current assets	<u>20,614,911</u>	<u>9,285,105</u>	<u>5,351,357</u>	<u>6,167,449</u>	<u>36,256</u>	<u>41,455,078</u>	<u>3,912,689</u>
Noncurrent assets:							
Restricted assets:							
Due from other governments	-	773,628	-	-	-	773,628	-
Total restricted Assets	<u>-</u>	<u>773,628</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>773,628</u>	<u>-</u>
Capital assets:							
Nondepreciable	16,703,131	2,357,980	2,052,690	2,423,955	1,034,249	24,572,005	-
Depreciable, net	17,311,698	27,706,086	6,945,745	3,780,774	4,133,986	59,878,289	41,109
Total capital assets, net	<u>34,014,829</u>	<u>30,064,066</u>	<u>8,998,435</u>	<u>6,204,729</u>	<u>5,168,235</u>	<u>84,450,294</u>	<u>41,109</u>
Total noncurrent assets	<u>34,014,829</u>	<u>30,837,694</u>	<u>8,998,435</u>	<u>6,204,729</u>	<u>5,168,235</u>	<u>85,223,922</u>	<u>41,109</u>
Total assets	<u>54,629,740</u>	<u>40,122,799</u>	<u>14,349,792</u>	<u>12,372,178</u>	<u>5,204,491</u>	<u>126,679,000</u>	<u>3,953,798</u>
Deferred outflows of resources							
Deferred outflows related to pensions	409,367	39,987	40,902	292,038	-	782,294	-
Deferred outflows related to other postemployment benefits	159,640	16,081	16,447	100,757	-	292,925	-
Deferred charge on refunding	11,525	4,858	-	-	-	16,383	-
Total deferred outflows of resources	<u>580,532</u>	<u>60,926</u>	<u>57,349</u>	<u>392,795</u>	<u>-</u>	<u>1,091,602</u>	<u>-</u>
Liabilities							
Current liabilities:							
Accounts payable	319,142	933,684	137,589	884,672	2,199	2,277,286	37,575
Retainage payable	712,097	84,462	73,019	-	-	869,578	-
Accrued liabilities	406,912	30,267	3,560	27,478	15,822	484,039	-
Compensated absences	106,612	8,219	9,970	75,973	-	200,774	-
Claims and judgements	-	-	-	-	-	-	804,668
Unearned revenue	-	-	365,142	-	-	365,142	-
Held for others	-	-	-	-	-	-	11,419
Deposits payable	220,364	-	237,500	18,750	4,793	481,407	-
Landfill closure/postclosure-current	-	-	-	74,057	-	74,057	-
Lease payable-current	320	320	-	-	8,911	9,551	-
Bonds payable-current	630,073	795,129	-	-	134,752	1,559,954	-
Total current liabilities	<u>2,395,520</u>	<u>1,852,081</u>	<u>826,780</u>	<u>1,080,930</u>	<u>166,477</u>	<u>6,321,788</u>	<u>853,662</u>
Noncurrent liabilities:							
Due in more than one year:							
Bonds, leases, claims, compensated absences	9,362,546	3,512,514	-	4,012	1,392,159	14,271,231	-
Landfill fill closure/postclosure	-	-	-	3,099,751	-	3,099,751	-
Net pension liability	1,345,604	131,439	134,448	830,514	-	2,442,005	-
Net OPEB Liability	425,287	42,795	43,772	300,089	-	811,943	-
Total noncurrent liabilities	<u>11,133,437</u>	<u>3,686,748</u>	<u>178,220</u>	<u>4,234,366</u>	<u>1,392,159</u>	<u>20,624,930</u>	<u>-</u>
Total liabilities	<u>13,528,957</u>	<u>5,538,829</u>	<u>1,005,000</u>	<u>5,315,296</u>	<u>1,558,636</u>	<u>26,946,718</u>	<u>853,662</u>
Deferred Inflows of Resources							
Lease related	61,660	-	-	-	-	61,660	-
Deferred inflows related to pensions	160,774	15,704	16,064	124,116	-	316,658	-
Deferred inflows related to other post employment benefits	46,436	4,657	4,763	34,095	-	89,951	-
Total deferred inflows of resources	<u>268,870</u>	<u>20,361</u>	<u>20,827</u>	<u>158,211</u>	<u>-</u>	<u>468,269</u>	<u>-</u>
Net Position							
Net investment in capital assets	27,551,490	24,970,804	8,788,764	6,204,729	3,632,413	71,148,200	41,109
Unrestricted	13,860,955	9,653,731	4,592,550	1,086,737	13,442	29,207,415	3,059,027
Total net position	<u>\$ 41,412,445</u>	<u>\$ 34,624,535</u>	<u>\$ 13,381,314</u>	<u>\$ 7,291,466</u>	<u>\$ 3,645,855</u>	<u>\$ 100,355,615</u>	<u>\$ 3,100,136</u>

CITY OF STAUNTON, VIRGINIA
STATEMENT OF ACTIVITIES
Year Ended June 30, 2025

Functions/Programs	Net (Expenses) Revenues and Changes in Net Position						Component Units	
	Program Revenues				Primary Government		School Board	Economic Development Authority
	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total		
Expenses								
Primary Government:								
Governmental activities:								
General government	\$ 14,698,000	\$ 8,561,538	\$ 522,774	\$ -	\$ (5,613,688)	\$ (5,613,688)		
Judicial administration	3,471,414	263,093	1,886,410	-	(1,321,911)	(1,321,911)		
Public safety	21,955,461	343,277	5,611,927	1,351,241	(14,649,016)	(14,649,016)		
Public works	11,748,176	-	7,380,489	1,159,438	(3,208,249)	(3,208,249)		
Health and welfare	7,769,508	-	4,735,792	-	(3,033,716)	(3,033,716)		
Education	19,285,310	-	414,204	-	(18,871,106)	(18,871,106)		
Parks, recreation, and culture	4,746,576	867,857	399,744	250,628	(3,228,347)	(3,228,347)		
Community development	4,013,858	16,170	859,409	-	(3,138,279)	(3,138,279)		
Interest on long-term debt	2,560,141	-	-	-	(2,560,141)	(2,560,141)		
Total governmental activities	90,248,444	10,051,935	21,810,749	2,761,307	(55,624,453)	(55,624,453)		
Business-type activities:								
Water	4,650,311	5,150,019	-	7,694,814	-	\$ 8,194,522	8,194,522	
Sewer	4,363,530	4,660,517	-	1,689,245	-	1,986,232	1,986,232	
Storm Water	1,032,916	1,322,445	-	2,118,978	-	2,408,507	2,408,507	
Environmental	4,155,142	3,750,403	754,333	94,523	-	444,117	444,117	
Parking	544,411	211,301	-	-	-	(333,110)	(333,110)	
Total business-type activities	14,746,310	15,094,685	754,333	11,597,560	-	12,700,268	12,700,268	
Total primary government	\$ 104,994,754	\$ 25,146,620	\$ 22,565,082	\$ 14,358,867	(55,624,453)	12,700,268	(42,924,185)	
Component Units:								
School Board	\$ 49,133,344	\$ 457,976	\$ 18,719,587	\$ 86,883			\$ (29,868,898)	\$ -
Economic Development Authority	943,343	1,250,535	689,122	-			-	996,314
Total component units	\$ 50,076,687	\$ 1,708,511	\$ 19,408,709	\$ 86,883			(29,868,898)	996,314
General revenues:								
Property taxes					38,953,190	-	38,953,190	-
Sales tax					6,128,465	-	6,128,465	-
Hotel and Meals tax					8,187,869	-	8,187,869	-
Business license					3,189,920	-	3,189,920	-
Utility taxes					1,236,882	-	1,236,882	-
Local communication tax					907,248	-	907,248	-
Other taxes					1,442,968	-	1,442,968	-
Unrestricted investment earnings					2,701,625	1,561,768	4,263,393	384,911
Grants and contributions not restricted to a specific program					3,231,615	-	3,231,615	14,156,561
Miscellaneous					38,852	-	38,852	-
Net payment from City - unrestricted					-	-	-	17,356,610
Transfers					(324,114)	324,114	-	-
Total general revenues and transfers					65,694,520	1,885,882	67,580,402	31,898,082
Change in net position					10,070,067	14,586,150	24,656,217	2,029,184
Net position - as previously presented					84,434,725	85,769,465	170,204,190	8,243,543
Restatement (Note 22)					(252,643)	-	(252,643)	(407,920)
Net position - as restated					84,182,082	85,769,465	169,951,547	7,835,623
Net position - end of year					\$ 94,252,149	\$ 100,355,615	\$ 194,607,764	\$ 9,864,807
								\$ 7,162,531

PAGE INTENTIONALLY LEFT BLANK

CITY OF STAUNTON, VIRGINIA
OUTSTANDING DEBT - JULY 1, 2026

OUTSTANDING DEBT as of:

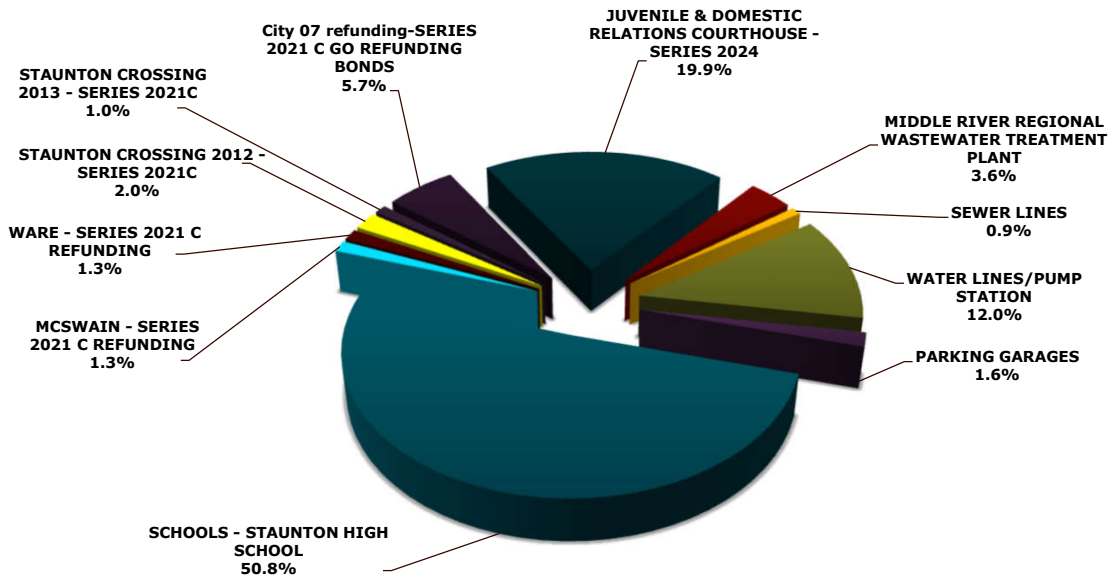
JULY 1, 2026	\$ 76,323,859
JULY 1, 2027	\$ 70,722,360
DEBT REDUCTION	\$ 5,601,499

BOND RATINGS:

STANDARD & POOR'S (September 26, 2018)	AA
MOODY'S (Dec 2020 Score Card Estimate)	Aa3

LEGAL DEBT LIMIT (10% of Taxable Real Property)	\$ 340,762,796
LEGAL DEBT MARGIN	\$ 264,438,938
POPULATION (2020 US CENSUS)	25,750
DEBT PER CAPITA	\$ 2,964.03

PROJECT	OUTSTANDING DEBT JULY 1, 2026	% OF TOTAL	FISCAL YEAR MATURITY DATE(S)	PRINCIPAL PAYMENTS
GENERAL FUND DEBT:				
SCHOOLS - STAUNTON HIGH SCHOOL	\$ 38,780,000	50.8%	2050	\$ 985,000
2021 C GO REFUNDING BONDS:				
MCSWAIN - SERIES 2021 C REFUNDING	978,275	1.3%	2029	320,070
WARE - SERIES 2021 C REFUNDING	978,275	1.3%	2029	320,070
STAUNTON CROSSING 2012 - SERIES 2021C	1,525,000	2.0%	2028	745,000
STAUNTON CROSSING 2013 - SERIES 2021C	740,000	1.0%	2028	360,000
City 07 refunding-SERIES 2021 C GO REFUNDING BONDS	4,383,450	5.7%	2034	494,860
JUVENILE & DOMESTIC RELATIONS COURTHOUSE - SERIES 2024	15,155,000	19.9%	2039	840,000
TOTAL GOVERNMENTAL DEBT	\$ 62,540,000			\$ 4,065,000
PROPRIETARY FUND DEBT:				
MIDDLE RIVER REGIONAL WASTEWATER TREATMENT PLANT	\$ 2,772,860	3.6%	2021-2031	\$ 675,499
SEWER LINES	656,747	0.9%	2022-2031	118,600
WATER LINES/PUMP STATION	9,134,252	12.0%	2031-2042	612,400
PARKING GARAGES	1,220,000	1.6%	2019-2034	130,000
TOTAL PROPRIETARY FUND DEBT	\$ 13,783,859			\$ 1,536,499
TOTAL OUTSTANDING DEBT	\$ 76,323,859		TOTAL PRINCIPAL PAYMENTS	\$ 5,601,499



**CITY OF STAUNTON
OUTSTANDING DEBT DETAILS**

JULY 1, 2026 (FY 2027)		Original Issue \$\$	Principal Amount	Final Maturity	FY 2027
			Outstanding	Date	P&I DEBT PAYMENTS
GENERAL FUND DEBT					
FIRE STATION/ ENERGY/ SCHOOL CIP/ HOTEL 24 SOUTH PROJECT/GOLF IRRIGATION/MCSWAIN ELEMENTARY/WARE ELEMENTARY	Series 2021 General Obligation Public Improvement and Refunding Bonds	\$ 45,200,000	\$ 8,605,000	April 2034	\$ 2,609,757
STAUNTON HIGH SCHOOL RENOVATIONS & ADDITIONS	2019 Virginia Public School Authority	\$ 43,760,000	\$ 38,780,000	July 2049	\$ 2,352,975
STAUNTON J&DR COURTHOUSE	2024 Virginia Resource Authority	\$ 16,745,000	\$ 15,155,000	October 2038	\$ 1,595,169
Total General Fund		\$ 105,705,000	\$ 62,540,000		\$ 6,557,901
SEWER FUND					
MRWWTP IIIA	VRA Series 2007 General Obligation Public Improvement Bond	\$ 9,309,033	\$ 2,268,560	February 2030	\$ 589,320
MRRWWTP IIIB	VRA Series 2008 General Obligation Public Improvement Bond	\$ 2,066,747	\$ 504,300	September 2030	\$ 131,006
SEWER CIP-CENTRAL AVE SEWER LINE, W BEVERLEY SEWER LINE-2017C REFUNDING	VRA Series 2017C Refunding	\$ 1,168,210	\$ 656,747	April 2031	\$ 148,019
Total Sewer Fund		\$ 21,054,610	\$ 3,429,607		\$ 868,345
WATER FUND					
WATER CIP-RT 262, COLLEGE PARK PRESSURE ZONE, DAM PROJECT-2017C REFUNDING	VRA Series 2017C Refunding	\$ 2,771,790	\$ 1,558,252	April 2031	\$ 351,201
GARDENER SPRING PUMP STATION PROJECT	Truist General Obligation Improvement Bond Series 2022	\$ 8,500,000	\$ 7,576,000	October 2042	\$ 593,332
Total Water Fund		\$ 20,402,570	\$ 9,134,252		\$ 944,533
PARKING FUND					
JOHNSON STREET AND NEW STREET GARAGE REHABILITATION	VRA 2018A Series	\$ 1,955,000	\$ 1,220,000	October 2033	\$ 179,463
Total Parking Fund		\$ 1,955,000	\$ 1,220,000		\$ 179,463
GRAND TOTALS		\$ 149,117,180	\$ 76,323,859		\$ 8,550,242

CITY OF STAUNTON

DEBT POLICY RATIOS AND LEGAL DEBT LIMIT

§ 15.2-2634. Limitation on amount of outstanding bonds

DEBT LIMIT:	TAXABLE REAL PROPERTY VALUE	\$	3,414,738,253	
	X 10%	DEBT LIMIT =	\$	341,473,825
OUTSTANDING DEBT:	GENERAL OBLIGATION BONDS	\$	54,961,000	
	VIRGINIA RESOURCES AUTHORITY LOANS	\$	21,362,859	
	TOTAL NET BONDED DEBT (excluding leases)	\$	76,323,859	22.35%
LEGAL DEBT MARGIN:	10% OF TAXABLE PROPERTY LESS NET BONDED DEBT =	\$	265,149,967	
% OF DEBT LIMIT:	LEGAL DEBT MARGIN / 10% TAXABLE PROPERTY VALUE =			77.65%

TOTAL OUTSTANDING DEBTGENERAL FUND DEBT:

STAUNTON HIGH SCHOOL-ISSUED MAY 2019	\$	38,780,000
MCSWAIN - SERIES 2021 C REFUNDING		978,275
WARE - SERIES 2021 C REFUNDING		978,275
SERIES 2021 C GENERAL OBLIGATION REFUNDING BONDS		6,648,450
J&DR COURTHOUSE VRA BONDS		15,155,000
TOTAL GENERAL GOVERNMENTAL FUND DEBT	\$	62,540,000

PROPRIETARY FUND DEBT:

WATERLINES/PUMP STATION	\$	9,134,252
MIDDLE RIVER REGIONAL WASTEWATER TREATMENT PLANT		2,772,860
SEWER LINES		656,747
PARKING GARAGE PROJECTS		1,220,000
TOTAL PROPRIETARY FUND DEBT	\$	13,783,859

TOTAL OUTSTANDING DEBT	\$	76,323,859
------------------------	----	------------

DEBT PER CAPITA	POPULATION	25,750
	TOTAL CITY DEBT-ALL FUNDS	\$ 2,964.03
	GENERAL FUND DEBT ONLY	\$ 2,428.74
	PROPRIETARY FUND DEBT ONLY	\$ 535.30

POPULATION DATA:

WELDON COOPER CENTER -2024 Est.	25,971
U.S. CENSUS -2020	25,750

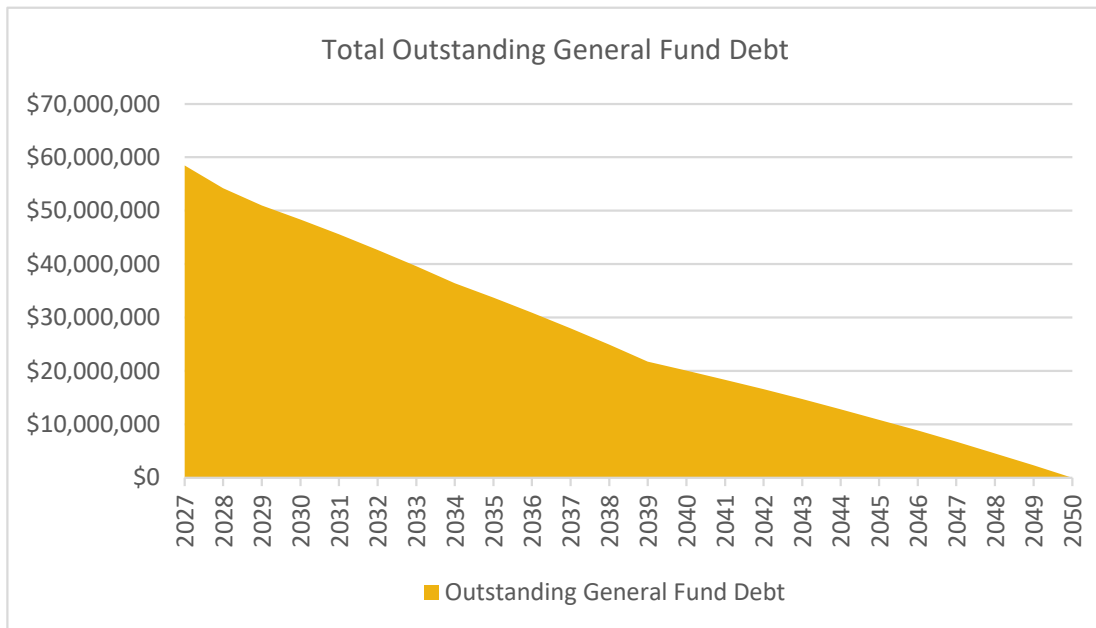
DEBT POLICY RATIOS		Debt Policy Limit	FY2027 %
<u>Net Direct Debt as a % of Taxable Assessed Value</u>		4.00%	1.83%
Net Direct Debt	\$ 62,540,000		
Taxable Assessed Value	\$ 3,414,738,253		
<u>Debt Service as a % of Total Governmental Expenditures</u>		15.00%	8.66%
FY2026 Debt Service	\$ 6,557,901		
<u>Governmental Expenditures</u>			
General Fund	\$ 53,703,335		
Education Transfer	18,904,462		
Capital Improvements Fund	1,518,813		
Blue Ridge Court Services Fund	1,626,395		
Total Gov't Expenditures	\$ 75,753,005		
<u>10 Year Payout Ratio of Tax Support Debt</u>		>50% / 10 Years	
	FY2027		50.60%
	FY2028		52.18%
	FY2029		54.05%
	FY2030		57.36%
	FY2031		58.48%
	FY2032		59.74%
	FY2033		61.17%

General Fund Debt Service Schedule

Fiscal Year	Stuanton High School Renovation Virginia Public School Authority - 2019 Spring \$43,760,000 3.1240% All-In True Interest Cost			2021 Refunding Virginia Resources Authority - 2021 Fall \$17,625,000 1.0705% Local True Interest Cost			Juvenile & Domestic Relations Court Virginia Resources Authority - 2024 Spring \$16,745,000 3.3126% Local True Interest Cost		
	Principal	Interest	Outstanding Balance	Principal	Interest	Outstanding Balance	Principal	Interest	Outstanding Balance
2027	985,000	1,367,975	37,795,000	2,240,000	369,756	6,365,000	840,000	755,169	14,315,000
2028	1,035,000	1,316,970	36,760,000	2,335,000	252,522	4,030,000	885,000	710,966	13,430,000
2029	1,090,000	1,263,314	35,670,000	1,215,000	161,553	2,815,000	935,000	664,328	12,495,000
2030	1,145,000	1,206,880	34,525,000	515,000	117,222	2,300,000	980,000	615,256	11,515,000
2031	1,205,000	1,147,543	33,320,000	535,000	90,316	1,765,000	1,035,000	563,622	10,480,000
2032	1,270,000	1,085,049	32,050,000	565,000	62,128	1,200,000	1,085,000	509,297	9,395,000
2033	1,330,000	1,026,049	30,720,000	590,000	35,481	610,000	1,145,000	452,153	8,250,000
2034	1,375,000	978,148	29,345,000	610,000	11,657	-	1,205,000	391,934	7,045,000
2035	1,420,000	935,524	27,925,000				1,270,000	328,513	5,775,000
2036	1,470,000	884,101	26,455,000				1,335,000	261,759	4,440,000
2037	1,525,000	831,077	24,930,000				1,405,000	191,547	3,035,000
2038	1,570,000	783,879	23,360,000				1,480,000	117,619	1,555,000
2039	1,620,000	734,219	21,740,000				1,555,000	39,847	-
2040	1,670,000	681,990	20,070,000						
2041	1,725,000	628,094	18,345,000						
2042	1,785,000	571,257	16,560,000						
2043	1,840,000	512,595	14,720,000						
2044	1,900,000	453,222	12,820,000						
2045	1,965,000	390,637	10,855,000						
2046	2,030,000	324,720	8,825,000						
2047	2,100,000	256,575	6,725,000						
2048	2,170,000	186,120	4,555,000						
2049	2,240,000	113,355	2,315,000						
2050	2,315,000	38,198	-						

Total General Fund Debt Service

Fiscal Year	Total Principal	Total Interest	Total Debt Service	Total Debt Outstanding
2027	4,065,000	2,492,900	6,557,900	58,475,000
2028	4,255,000	2,280,458	6,535,458	54,220,000
2029	3,240,000	2,089,195	5,329,195	50,980,000
2030	2,640,000	1,939,358	4,579,358	48,340,000
2031	2,775,000	1,801,481	4,576,481	45,565,000
2032	2,920,000	1,656,474	4,576,474	42,645,000
2033	3,065,000	1,513,683	4,578,683	39,580,000
2034	3,190,000	1,381,739	4,571,739	36,390,000
2035	2,690,000	1,264,037	3,954,037	33,700,000
2036	2,805,000	1,145,860	3,950,860	30,895,000
2037	2,930,000	1,022,624	3,952,624	27,965,000
2038	3,050,000	901,498	3,951,498	24,915,000
2039	3,175,000	774,066	3,949,066	21,740,000
2040	1,670,000	681,990	2,351,990	20,070,000
2041	1,725,000	628,094	2,353,094	18,345,000
2042	1,785,000	571,257	2,356,257	16,560,000
2043	1,840,000	512,595	2,352,595	14,720,000
2044	1,900,000	453,222	2,353,222	12,820,000
2045	1,965,000	390,637	2,355,637	10,855,000
2046	2,030,000	324,720	2,354,720	8,825,000
2047	2,100,000	256,575	2,356,575	6,725,000
2048	2,170,000	186,120	2,356,120	4,555,000
2049	2,240,000	113,355	2,353,355	2,315,000
2050	2,315,000	38,198	2,353,198	-



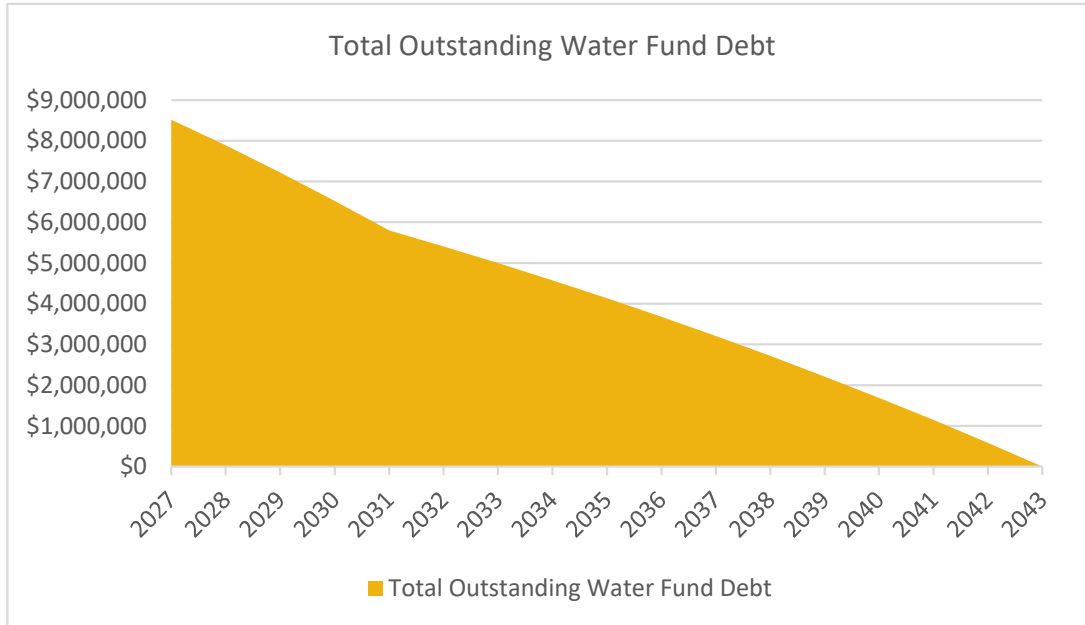
Enterprise Fund Debt Service Schedule

Fiscal Year	Refunding Water CIP-Rt 262, Dam, College Park Pressure Zone			Gardner Spring Pump Station			Refunding Sewer CIP-Central Ave and W Beverly		
	Virginia Resources Authority - 2017			Truist General Obligation - 2022			Virginia Resources Authority - 2017		
	\$2,771,790			\$8,500,000			\$1,168,210		
	2.5485%			3.5401%			2.5485%		
	Principal	Interest	Outstanding Balance	Principal	Interest	Outstanding Balance	Principal	Interest	Outstanding Balance
2027	281,400	69,801	1,276,852	331,000	262,332	7,245,000	118,600	29,419	538,147
2028	295,470	55,018	981,382	342,000	250,420	6,903,000	124,530	23,188	413,617
2029	309,540	39,954	671,842	355,000	238,083	6,548,000	130,460	16,839	283,157
2030	327,127	24,554	344,715	368,000	225,286	6,180,000	137,872	10,349	145,285
2031	344,715	8,323	-	381,000	212,028	5,799,000	145,285	3,508	-
2032				395,000	198,293	5,404,000			
2033				409,000	184,063	4,995,000			
2034				424,000	169,318	4,571,000			
2035				439,000	154,043	4,132,000			
2036				455,000	138,219	3,677,000			
2037				471,000	121,829	3,206,000			
2038				488,000	104,855	2,718,000			
2039				506,000	87,261	2,212,000			
2040				524,000	69,030	1,688,000			
2041				543,000	50,145	1,145,000			
2042				562,000	30,584	583,000			
2043				583,000	10,318	-			

Fiscal Year	Middle River Wastewater Treatment Phase IIIA			Middle River Wastewater Treatment Phase IIIB			Johnson St and New Street Garage Rehabilitation		
	Virginia Resources Authority - 2008			Virginia Resources Authority - 2008			Virginia Resources Authority - 2018		
	\$9,309,033			\$2,066,747			\$1,955,000		
	1.721% (modified 2021)			1.721% (modified 2021)			3.2202%		
	Principal	Interest	Outstanding Balance	Principal	Interest	Outstanding Balance	Principal	Interest	Outstanding Balance
2027	552,646	36,674	1,715,913	122,853	8,153	381,448	130,000	49,463	1,090,000
2028	562,198	27,122	1,153,715	124,976	6,029	256,472	135,000	42,672	955,000
2029	571,915	17,405	581,800	127,137	3,869	129,335	140,000	35,625	815,000
2030	581,800	7,520	-	129,335	1,672	-	150,000	28,419	665,000
2031							155,000	21,053	510,000
2032							165,000	14,728	345,000
2033							170,000	8,917	175,000
2034							175,000	2,844	-

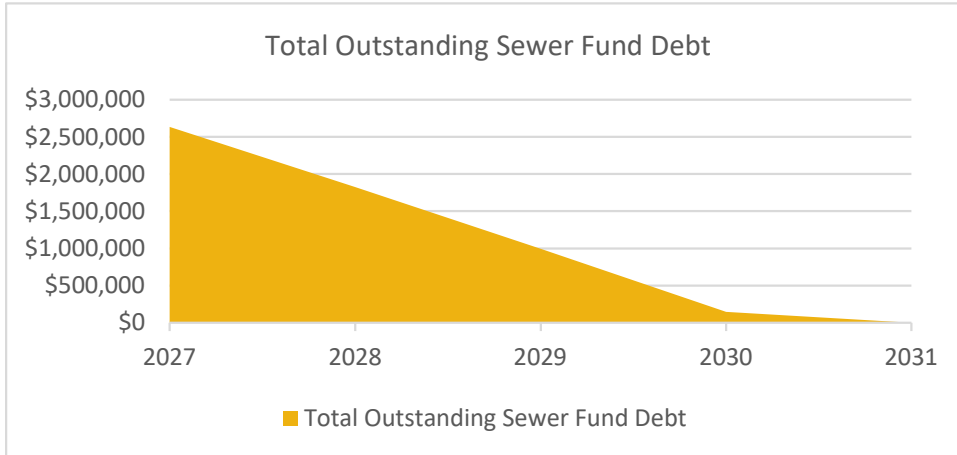
Total Water Fund Debt Service

Fiscal Year	Total Principal	Total Interest	Total Debt Service	Total Debt Outstanding
2027	612,400	332,133	944,533	8,521,852
2028	637,470	305,438	942,908	7,884,382
2029	664,540	278,037	942,577	7,219,842
2030	695,127	249,840	944,967	6,524,715
2031	725,715	220,351	946,066	5,799,000
2032	395,000	198,293	593,293	5,404,000
2033	409,000	184,063	593,063	4,995,000
2034	424,000	169,318	593,318	4,571,000
2035	439,000	154,043	593,043	4,132,000
2036	455,000	138,219	593,219	3,677,000
2037	471,000	121,829	592,829	3,206,000
2038	488,000	104,855	592,855	2,718,000
2039	506,000	87,261	593,261	2,212,000
2040	524,000	69,030	593,030	1,688,000
2041	543,000	50,145	593,145	1,145,000
2042	562,000	30,584	592,584	583,000
2043	583,000	10,318	593,318	-



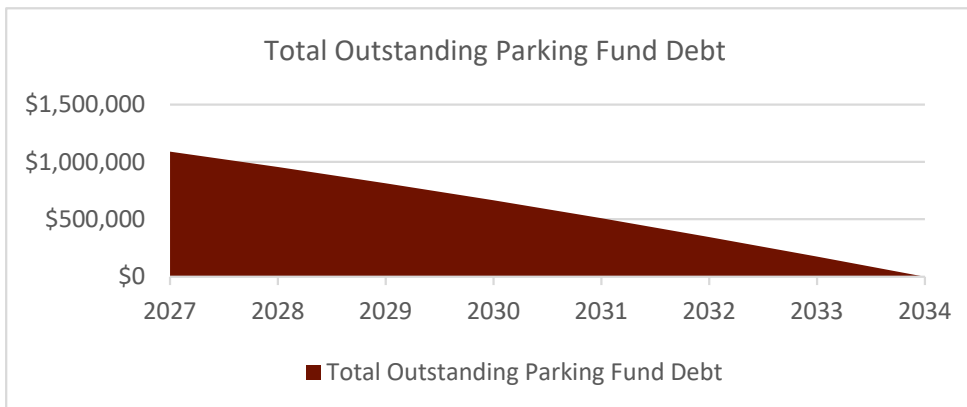
Total Sewer Fund Debt Service

Fiscal Year	Total Principal	Total Interest	Total Debt Service	Total Debt Outstanding
2027	794,099	74,246	868,345	2,635,508
2028	811,704	56,339	868,043	1,823,804
2029	829,512	38,113	867,625	994,292
2030	849,007	19,541	868,548	145,285
2031	145,285	3,508	148,793	-



Total Parking Fund Debt Service

Fiscal Year	Total Principal	Total Interest	Total Debt Service	Total Debt Outstanding
2027	130,000	49,463	179,463	1,090,000
2028	135,000	42,672	177,672	955,000
2029	140,000	35,625	175,625	815,000
2030	150,000	28,419	178,419	665,000
2031	155,000	21,053	176,053	510,000
2032	165,000	14,728	179,728	345,000
2033	170,000	8,917	178,917	175,000
2034	175,000	2,844	177,844	-



DESCRIPTION OF MAJOR REVENUE SOURCES

The following is a brief description of the major General Fund revenue sources administered by the City of Staunton.

Taxing Authority

1. Constitution

The authority of the General Assembly, and limitations on such authority concerning taxation by local governments, are set out in Article X of the Virginia Constitution. Because the General Assembly inherently has the power to tax and to delegate such authority to local governments, the principal purpose of Article X is to restrict the taxing powers the General Assembly may grant to local governments.

The Constitution segregates certain sources of tax revenue exclusively for taxation by the state and others by the localities. Section 40f Article X specifically provides that real estate, coal and other mineral lands, and tangible personal property, except rolling stock of public service corporations, are to be taxed only by local governments.

2. Virginia Code

The taxing authority of local governments is essentially statutory and is set out primarily in Subtitle III, Chapters 30 through 39, of Title 58.1 of the Code of Virginia.

Major sources of tax revenue include retail sales and use tax; consumer utility taxes; motor vehicle and trailer license taxes; business, professional, and occupational license taxes; transient occupancy taxes; recordation taxes; taxes on wills and grants of administration; bank franchise taxes; recreation taxes; and special and sanitary district taxes.

3. Uniform Charter Powers Act

The one exception to the statutory grant of taxing authority is the Uniform Charter Powers Act. As the Virginia County Supervisors' Manual states:

The Code of Virginia sets forth in considerable detail the items of wealth or wealth-producing activities which may be taxed by local governments. As a result, counties and cities now enjoy relatively parallel tax powers, except for the broad grant of taxing power contained in the Uniform Charter Powers Act that is subject to inclusion in municipal charters.

Section 15.1-841 of the Code of Virginia refers to the taxing powers granted under the Uniform Charter Powers Act and states:

§ 15.1-841. Taxes and assessments. A municipal corporation may raise annually by taxes and assessments on property, persons and other subjects of taxation, which are not prohibited by law, such sums of money as in the judgment of the municipal corporation are necessary to pay the debts, defray the expenses, accomplish the purposes and perform the functions of the municipal corporation, in such manner as the municipal corporation deems necessary or expedient.

Under this section, cities and towns which have incorporated the Uniform Charter Powers Act into their charters have a general taxing authority. Accordingly, such cities and towns may in fact impose taxes as a result of this provision, or through explicit authority granted in their charters, which may not be levied by counties. A major difference resulting from this general grant of taxing authority is that cities and towns which incorporate it into their charter may levy taxes in addition to those imposed by counties; unlike counties, they are not subject to the rate limitations set out in the Code.

Local Taxes

The following section briefly describes each of the local taxes imposed by Virginia's counties, cities, and towns.

1. Taxes on Property

a. Real property. The real property tax is assessed annually against the fair market value of all taxable real estate. Fair market value is determined by an appraisal process which may occur as frequently as annually or as infrequently as every six years.

Certain types of property which may not technically constitute real property, fixtures, or improvements to real estate are taxed like real estate. Mineral and timber lands are also taxed as real estate, although they are to be separately listed and assessed. Mobile homes, although they may constitute real property under the law of fixtures, are classified as tangible personal property but may not be taxed at a rate greater than that applicable to real property.

b. Land use taxation. In 1971, the General Assembly adopted legislation for the purpose of preserving land dedicated to agricultural, horticultural, forestal, and open space uses by reducing or deferring increased taxes due to a potential "higher use." The concept is based on the assumption that encroaching development and resulting higher property taxes compelled farm owners to sell their land. Land use taxation is a local option program, and localities may elect to include any or all of the four classifications of property in their ordinance. The State Land Evaluation Advisory Council annually determines and

publishes a range of suggested values for each of the special uses. These values are advisory, however, and the

ultimate valuation is made by the commissioner of the revenue or other local assessing officer. In addition to the special use value, the local assessor also determines the fair market value of the special use property at its highest and best use.

When the landowner changes the use of the land, liability for roll-back taxes attaches and is computed by adding the amount of deferred tax for the five most recent completed tax years, including simple interest at the rate applicable to the delinquent taxes. In addition, taxes for the current tax year are recalculated. The amount of deferred tax for each year is the difference between the tax actually levied and paid and the tax that would have been paid if fair market value assessments had been utilized.

2. Property Tax Exemptions

The majority of property tax exemptions are found in Article X, Section 6 of the Virginia Constitution, which includes the following:

- 1) Property owned directly or indirectly by the Commonwealth or any of its political subdivisions;
- 2) Property owned and exclusively occupied or used by churches or religious bodies for religious worship or for the residences of their ministers;
- 3) Nonprofit cemeteries;
- 4) Property owned by nonprofit public libraries or nonprofit institutions of learning, as long as such property is primarily used for literary, scientific or educational purposes or purposes incidental thereto;
- 5) Intangible personal property, or any class or classes thereof, as may be provided for in general law;
- 6) Property used by its owner for religious, charitable, patriotic, historical, benevolent, cultural or public park and playground purposes, as may be provided by classification or designation by a three-fourths vote of the General Assembly;
- 7) Land subject to a perpetual easement permitting inundation by water as provided by general law;
- 8) By local option, property owned and occupied as their sole dwelling by persons 65 years of age or older or permanently and totally disabled, who are deemed by the General Assembly to be bearing an extraordinary tax burden on such property in relation to their income and financial worth;
- 9) By local option, pollution control or solar energy equipment, facilities, or devices, including real property; and
- 10) By local option, partial exemption of real estate which has undergone substantial renovation, rehabilitation, or replacement.

Article X, Section 6 of the Constitution also provides that property tax exemptions are to be strictly construed. Items 1, 2, 3, and 4 above are self-executing; that is, they do not require statutes to implement them.

Item 6 above authorizes the General Assembly, by a three-fourths vote in each house, to exempt charitable organizations from property taxation either by designation (naming the specific organization) or by classification (naming a class or groups similarly situated). Since this provision first appeared in the Constitution in 1971, through the end of the 1994 Sessions of the General Assembly, slightly over 600 organizations have been granted exempt status by designation. Few of those exemptions were granted on a state-wide basis; most are granted on a local jurisdiction basis only.

In 1978, the General Assembly determined that the proliferation of tax exemptions constituted one of the reasons local tax bases continued to erode and attempted to devise a method for dealing with the problem. A study authorized by HJR 32 and continued by HJR 227 in 1979 culminated in the Report of the Joint Subcommittee to Study Real Property Tax Exemptions. The report stated that localities' percentages of tax-exempt property ranged from four percent to 45 percent of the tax base, with a median of 18 percent. Although governmental property accounted for the largest portion of exempt property, "the private sector's share is quite substantial."

The report also noted that the Commonwealth's "control over exemption policy is an accident of history" and a remnant left over from a period of time when the Commonwealth itself taxed such property. However, the subcommittee concluded "that it was impossible to make meaningful changes affecting existing exemptions. No charitable organization was willing to exchange a sure exemption for uncertainty, regardless of the equity of the proposal or the minimal extent of the uncertainty." As a result, the subcommittee was left with merely standardizing the procedure by which new exemptions are to be granted.

That procedure has been codified in § 30-19.04 of the Code of Virginia. Any legislative committee is prohibited from considering such exemption legislation unless the request for legislation is accompanied by a resolution of the governing body of the affected locality either supporting or refusing to support the exemption. Such legislation which is supported by local government is routinely enacted unanimously by each session of the General Assembly.

3. Service Charges

Article X, Section 6 (g) of the Constitution permits the General Assembly to authorize local governments to impose service charges on otherwise tax-exempt property. Certain property is excluded from this provision, including the land and buildings of churches used exclusively for worship and property used exclusively for private educational or charitable purposes. The service charge is based on the amount the locality expended in the preceding year for providing services to the exempted property; the services to be considered include only police and fire protection and refuse collection. Any such service charge is capped at 20 percent of the real estate tax rate, or at 50 percent in the case of faculty and staff housing for private educational institutions.

Concerned that the service charge had been imposed, for the most part, only upon the property of the Commonwealth,

the General Assembly amended the Code to restrict the use of the service charge to those localities where the value of real estate owned by the Commonwealth, excluding hospitals, educational institutions, or roadway property, exceeds three percent of the value of all real estate within the jurisdictions' boundaries.

4. Tangible Personal Property

Tangible personal property was segregated for local taxation in 1927. Cities, counties and towns may levy a tax on the tangible personal property of businesses and individuals. For tax purposes, personal property is property that, by its location and character, shows that the owner intends it to be movable. Household goods and personal effects are classified separately to enable localities to exempt them from the personal property tax. Localities are also authorized to exempt or tax at a lower rate farm machinery and equipment.

Since 1979, the number of classifications for tax rate purposes has increased considerably, from eight in 1979 to the current 22. The classification statutes set the upper limit of the tax rate on these classes at the rate on tangible personal property. The localities are not required to establish different tax rates on these different classes of property, but are given the option to adopt lower rates.

The tax is imposed by the locality where the property has situs. The situs, or location, of personal property is the county, city, or town in which the property is physically located on the tax day, which in most localities is January 1. However, the situs for purposes of assessment of motor vehicles, travel trailers, boats and airplanes is the locality where the vehicle is normally garaged, docked, or parked. When situs cannot be determined it is considered to be the owner's jurisdiction.

Localities are required to assess tangible personal property at fair market value. However, localities are authorized to assess each class of tangible personal property according to a different method so long as the method used is uniform within each class.

- a. **Machinery and tools.** Counties, cities, and towns are required to segregate machinery and tools used in a trade or business as a separate classification of tangible personal property. The tax rate, however, cannot exceed that imposed on other classes of tangible personal property.
- b. **Merchants' capital.** The City of Staunton does not assess this tax. The merchants' capital may be imposed by localities that do not impose a business, professional and occupational license tax ("BPOL"). The rate of the merchants' capital tax may not exceed the rate and ratio which were in effect in a locality on January 1, 1978. Localities, however, may still lower the tax liability of merchants by changing the nominal rate, the assessment ratio, or both. Merchants' capital is defined as inventory of stock on hand, daily rental passenger cars as defined in § 58.1-2401 of the Code, daily rental property, and all other taxable personal property of any kind except (i) money on hand and on deposit and (ii) tangible personal property not offered for sale as merchandise.

5. Taxes on Individuals/Consumers

- a. **Sales and use.** Tangible personal property sold or used in the Commonwealth is subject to the Virginia retail sales and use tax unless the property is exempt from taxation by statute. A transaction subject to the sales tax is not subject to the use tax. Sales and use tax exemptions are classified into the following ten categories: (i) governmental and commodities, (ii) agricultural, (iii) commercial and industrial, (iv) educational, (v) services, (vi) media-related, (vii) medical-related, (viii) nonprofit civic and community service, (ix) nonprofit cultural organizations, and (x) miscellaneous.

Virginia's counties and cities are authorized to impose up to a one percent local sales and use tax on a tax base identical to the state tax base. All counties and cities have chosen to impose the local tax at the maximum rate of one percent, which means there is a uniform 5.3 percent sales and use tax rate imposed throughout the Commonwealth, including the 4.3 percent state tax rate.

State tax revenues generated by one percent of the 4.3 percent tax rate are distributed to counties and cities on the basis of the number of school-age children in each locality according to the most recent statewide census of school-age population taken by the Department of Education. The state revenues distributed to each locality must be used for maintenance, operation, capital outlay, debt, and other expenses incurred in the operation of public schools.

The one percent local sales tax collected with the state tax is distributed to counties and cities based upon the point of sale. The revenues collected are distributed to the general fund of the locality and may be used for any purpose. Towns located within a county do not have authority to levy the local sales tax unless the county has not levied the tax. However, the town is entitled to a portion of the local revenues collected by the county.

- b. **Motor fuel.** The City of Staunton does not assess this tax. Certain localities are authorized to impose a special local sales and use tax on motor fuel of up to two percent of the retail price of the fuel. Motor fuel is one of the categories of tangible personal property which is exempt from the general sales and use tax base. The Code of Virginia authorizes the imposition of this tax by any county or city that is a member of the Northern Virginia Transportation District or any transportation district contiguous to the Northern Virginia Transportation District (currently, only the Potomac- Rappahannock Transportation District). The tax is levied like a sales and use tax but is essentially a motor fuel tax, since the tax is incorporated into the pump price of the motor fuel.
- c. **Daily rental property.** The daily rental property tax is a tax on the gross proceeds of any person engaged in the short-term rental business. Localities are authorized to levy the daily rental property tax in an amount not to exceed one percent.
- d. **Motor vehicle license.** The City of Staunton does not assess this tax. Counties, cities, and towns are authorized to impose a license tax on motor vehicles, trailers, and semi-trailers not to exceed that imposed by the state. The situs for the imposition of the license tax is the locality in which the vehicle is normally garaged, stored, or parked.

If it cannot be determined where the personal property is normally located, the situs is the domicile of its owner. If the owner of the vehicle is a college student, the situs is the domicile of the student.

- e. **Consumer utility.** The consumer utility tax is a local option tax which localities are authorized to impose on consumers of telephone services, water, heat, light, and power. The tax on residential customers may not exceed 20 percent of the first \$15 of the monthly bill. However, any locality imposing a higher rate prior to July 1, 1972, may continue to tax at that rate, but may not raise it further. There are no limitations on the rates imposed on nonresidential consumers, i.e., commercial or industrial consumers.

The local utility tax is collected by the public service corporations or service providers as part of the monthly bill, with virtually no administrative costs to the locality. Localities are authorized to pay a commission of up to five percent of collections for collecting the tax if the tax is remitted in a timely fashion. If a town imposes the tax, the county tax does not apply within the town if it operates its own school system or provides police or fire services and water or sewer services. 36 out of 38 cities and 87 of the 95 counties reported a utility consumers' tax in effect during the 2018 tax year.

- f. **Transient occupancy.** The transient occupancy tax is a local tax based on the charge for lodging in hotels, motels, boarding houses, travel campgrounds and other facilities offering guest rooms rented out for continuous occupancy for fewer than 30 consecutive days. Counties are authorized to impose a tax of up to two percent based on the amount of the charge of the occupancy. By special act, Arlington County is authorized to impose a tax of five percent. Cities and towns may impose the tax without limitation under their "general taxing powers" provided under the Uniform Charter Powers Act. If a town imposes a transient occupancy tax, a county may not levy the same tax within the territorial limits of the town unless the town grants the county the authority to do so.
- g. **Meals.** The food and beverage tax, also known as the meals tax, is a local tax based on the amount charged for certain prepared foods and beverages. Counties are limited to an 8.5 percent tax rate, but this includes the 4.5 percent sales and use tax, resulting in an effective meals tax cap of four percent. Prior to the imposition of the meals tax, the tax must be approved in a voter referendum in the county, unless the county is exempt from this requirement. Under the general taxing powers provided in the Uniform Charter Powers Act, any city or town may levy a meals tax without any limit on the tax rate. As with other local taxes, when a town imposes the meals tax, it prevents the county in which the town is located from imposing the county meals tax with the town, unless the town specifically allows the imposition of the county tax within the town's geographical limits.
- h. **Cigarettes.** The cigarette tax is a flat fee levied on each pack of cigarettes. The local cigarette tax is added on to the price of each pack prior to its purchase. Cities may impose the tax provided they had the authority to do so under their charter prior to January 1, 1977. Only two counties, Arlington and Fairfax, have been granted statutory authority to levy the cigarette tax and are subject to a maximum rate of five cents per pack or the amount levied under state law, whichever is greater. Under the general taxing powers provided in the Uniform Charter Powers Act, any city or town may levy the cigarette tax without any restriction on the rate charged.
- i. **Admissions.** The City of Staunton does not assess this tax. The admissions tax is a local tax based on the charge for admission to certain events which are divided into five classes. Localities may tax each class of admissions with the same or a different tax rate. Cities and towns may impose the tax without limitation under their "general taxing powers" provided under the Uniform Charter Powers Act. However, of Virginia's counties, only four (Fairfax, Arlington, Dinwiddie, and Prince George) are authorized to levy an admissions tax at a rate not to exceed 10 percent of the amount of charge for admissions. Only one of the four counties, Dinwiddie, currently levies the admissions tax.
- j. **Recordation.** The recordation tax is a tax imposed on the privilege of recording any deed, lease, contract, or mortgage relating to real estate and certain railroad rolling stock. Currently the state recordation tax is 15 cents per \$100 or fraction thereof on deeds of bargain and sale, the tax is imposed on the sales price or the actual value of the property conveyed, whichever is greater. The option is placed in the statute as a safeguard to ensure that the consideration is not understated as a tax avoidance measure. On deeds of trusts and mortgages, the tax is imposed on the amount of debt, bonds, or obligation secured by the debt instrument.

Localities are authorized to impose a local recordation tax in an amount equal to one-third of the amount of the state recordation tax. Almost all Virginia cities and counties have exercised this authority and enacted a local recordation tax.
- k. **Probate.** The probate tax is a tax on the probate of every will or grant of administration. Counties and cities are authorized to impose a local probate tax in an amount equal to one-third of the state probate tax.
- l. **E-911 emergency services.** Any county, city or town which has established or will establish an enhanced 911 emergency telephone system is authorized to impose a special local tax on consumers of telephone services.

6. Taxes on Businesses

- a. **Business, professional and occupational license (BPOL).** Counties, cities, or towns may levy a local license tax on business, trades, occupations, and professions. The tax is commonly referred to as the BPOL tax. The basis for the tax is normally gross receipts, but will always be the same for all individuals engaged in the same business. Some occupations and businesses are exempt from the tax, including but not limited to certain public service corporations and manufacturers who sell merchandise at wholesale at the place of manufacture. For counties, the license tax imposed does not apply in any town in the county where the town has a similar tax unless the town's governing body makes provision for the county to apply the tax.

The situs for the BPOL tax is any county, city, or town in which the individual maintains an office or carries on principal and essential business. If such taxable situs is in more than one local jurisdiction, the tax in any one jurisdiction may not exceed the amount of business attributable to that local jurisdiction.

In general, the limits on the BPOL tax rates are that:

"[N]o local tax imposed ... shall be greater than thirty dollars or the rate set forth below for the class of enterprise listed, whichever is higher:

- i. For contracting, and persons constructing for their own account for sale, sixteen cents per \$100 of gross receipts;
- ii. For retail sales, twenty cents per \$100 of gross receipts;
- iii. For financial, real estate and professional services, fifty-eight cents per \$100 of gross receipts; and
- iv. For repair, personal and business services, and all other businesses and occupations not specifically listed or excepted in this section, thirty-six cents per \$100 of gross receipts."

b. Utility license. The utility license tax is a local license tax on public service corporations, including telephone and telegraph companies, water companies, and heat, light and power companies. Localities are authorized to levy a utility license tax in an amount not to exceed one-half of one percent of the gross receipts accruing to the company from business within the locality.

c. Bank franchise. The bank franchise tax is a tax assessed against the "net capital" of banks and bank holding companies. The tax is imposed at the rate of one dollar on each \$100 of net capital, and any city, town, or county may impose a bank franchise tax, not to exceed 80 percent of the state tax rate on each \$100 of net capital of such bank located in the jurisdiction. Any bank paying such a local bank franchise tax is entitled to a credit on its state return. Therefore, 80 percent of the bank franchise tax is paid into the treasuries of the localities in which the bank is doing business.

Use Fees

1. Water Use Fee

Fee charged for the use of water through a connection with meter attachment. Water usage is measured in hundred cubic feet. Current rates for water usage can be found in Staunton City Code section 13.20.020 Rates generally.

2. Sewer Use Fee

Fee imposed for the use of the city's sanitary sewer system. The basis for the sewer use fee shall be determined by the amount of metered water or by the amount of the sewage disposed of through a separate wastewater meter. Current rates for sewer usage can be found in Staunton City Code section 13.45.030 Amount.

3. Refuse Collection Fee

Fee imposed for the refuse collection service rendered by the city. The term refuse refers to garbage, rubbish, and ashes. Refuse collection fees can be found in Staunton City Code section 8.30.110 Fees – Prescribed.

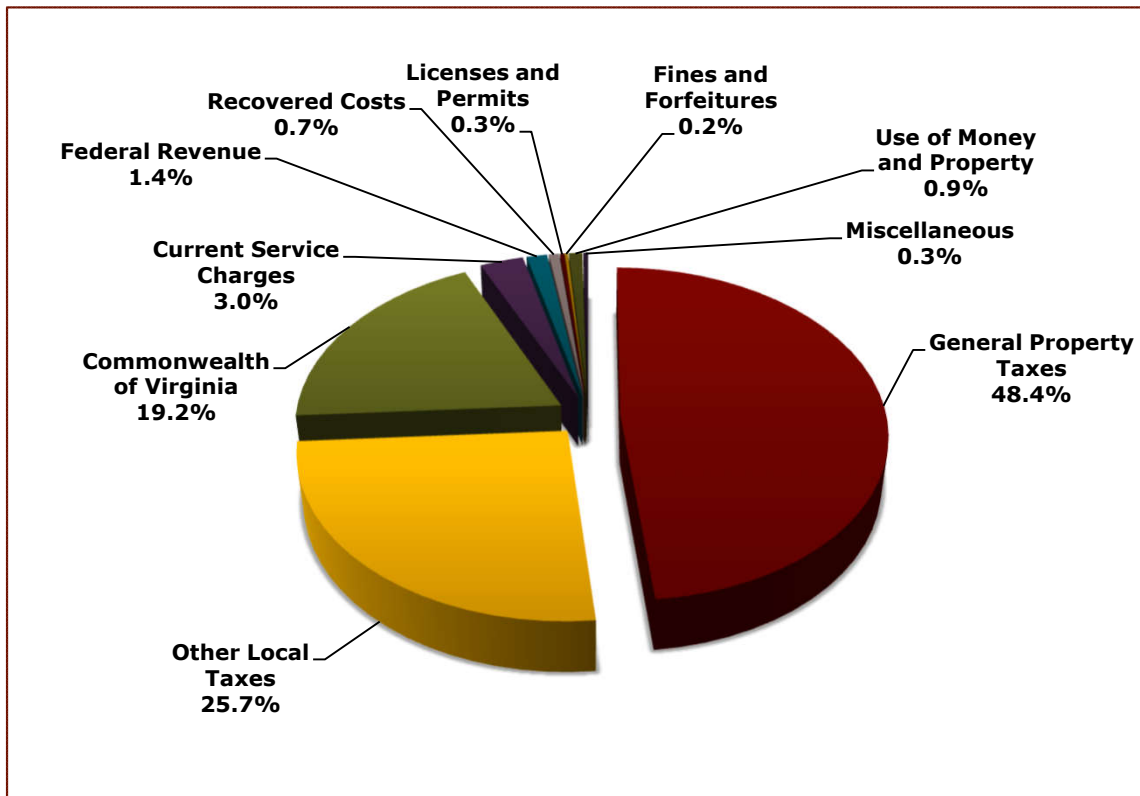
Other Fees

1. Stormwater Control Program Fee

Stormwater is precipitation that is discharged across the land surface or through conveyances to one or more waterways, including stormwater runoff, snow melt runoff, and surface runoff and drainage. The stormwater control program fee is a fee charged to each owner of property within the corporate limits of the city. This fee is based on an equivalent residential unit (ERU) equal to \$5.00 per ERU and square footage of impervious area deemed attributable to the property. Tier levels for impervious area ranges can be found in Staunton City Code section 13.05.055 Stormwater control program fee.

CITY OF STAUNTON
FY 2027 GENERAL FUND REVENUES

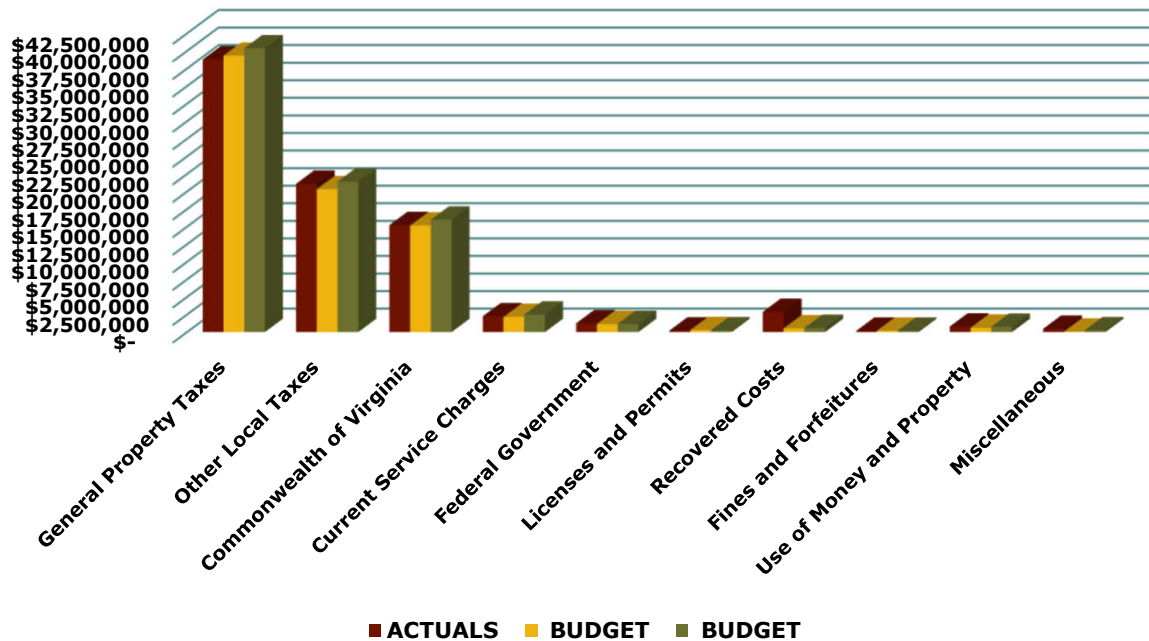
Category		FY2027	% of Total
General Property Taxes	\$	40,371,764	48.4%
Other Local Taxes		21,414,000	25.7%
Commonwealth of Virginia		15,996,830	19.2%
Current Service Charges		2,481,202	3.0%
Federal Revenue		1,165,312	1.4%
Recovered Costs		584,500	0.7%
Licenses and Permits		244,000	0.3%
Fines and Forfeitures		180,500	0.2%
Use of Money and Property		765,000	0.9%
Miscellaneous		267,042	0.3%
Total Revenues	\$	83,470,150	100.0%



CITY OF STAUNTON
GENERAL FUND REVENUES
Summary Comparison of FY 2025, 2026, 2027

	FY 2025 ACTUALS	FY 2026 BUDGET	FY 2027 BUDGET	FY 2027 \$ VARIANCE	FY2027 % of Budget
General Property Taxes	\$ 38,773,831	\$ 39,318,157	\$ 40,371,764	\$ 1,053,607	48.4%
Other Local Taxes	21,093,352	20,328,522	21,414,000	1,085,478	25.7%
Commonwealth of Virginia	15,219,753	15,155,748	15,996,830	841,082	19.2%
Current Service Charges	2,249,179	2,149,436	2,481,202	331,766	3.0%
Federal Government	1,247,260	1,145,746	1,165,312	19,566	1.4%
Licenses and Permits	229,680	288,200	244,000	(44,200)	0.3%
Recovered Costs	2,883,418	524,500	584,500	60,000	0.7%
Fines and Forfeitures	180,221	200,500	180,500	(20,000)	0.2%
Use of Money and Property	792,690	615,000	765,000	150,000	0.9%
Miscellaneous	475,013	77,704	267,042	189,338	0.3%
Total Revenues	\$ 83,144,397	\$ 79,803,513	\$ 83,470,150	\$ 3,666,637	100.0%

GENERAL FUND REVENUES FY2025 - FY2027



CITY OF STAUNTON
FY 2027 GENERAL FUND REVENUES

	FY 2025		FY 2026		FY 2027		
GENERAL PROPERTY TAXES	ACTUALS		BUDGET		BUDGET		Variance
Real Estate Taxes	\$	28,945,275	\$	29,989,636	\$	30,269,253	\$ 279,617
Real Estate-Public Service		1,118,080		1,120,000		1,200,000	80,000
Real Estate- Interest Assessed		115,935		135,000		120,000	(15,000)
Real Estate Penalty		148,417		145,000		150,000	5,000
Real Estate-Service District Tax		162,511		154,521		162,511	7,990
Personal Property Taxes		7,528,929		7,025,500		7,710,000	684,500
Personal Property-Public Service		4,779		3,500		5,000	1,500
Personal Property Interest		164,596		150,000		165,000	15,000
Personal Property-Penalty		163,719		170,000		165,000	(5,000)
Machinery & Tools Tax		421,590		425,000		425,000	-
Total Property Taxes	\$	38,773,831	\$	39,318,157	\$	40,371,764	\$ 1,053,607
OTHER LOCAL TAXES							
Business & Occupational Licenses	\$	3,189,920	\$	2,800,000	\$	3,000,000	\$ 200,000
Water Utility Tax		309,583		300,000		310,000	10,000
Gas Utility Tax		313,260		270,000		305,000	35,000
Electric Utility Tax		614,039		590,000		610,000	20,000
Local Sales Tax- One Percent		6,128,465		5,999,522		6,300,000	300,478
Bank Stock Tax		730,192		725,000		730,000	5,000
Recordation-Local		349,784		325,000		350,000	25,000
Cigarette Tax		307,726		310,000		400,000	90,000
Transient Occupancy Tax		1,326,951		1,300,000		1,450,000	150,000
Meals Tax		6,860,918		6,750,000		7,000,000	250,000
Probate Tax		9,371		12,000		9,000	(3,000)
Short Term Rental Tax		45,895		32,000		45,000	13,000
Local Communications Tax		907,248		915,000		905,000	(10,000)
Total Other Taxes	\$	21,093,352	\$	20,328,522	\$	21,414,000	\$ 1,085,478
LICENSES & PERMITS							
Dog Licenses	\$	8,332	\$	8,000	\$	8,500	\$ 500
Building Permits		99,708		125,000		105,000	(20,000)
Electrical Permits		34,680		45,000		35,000	(10,000)
Plumbing Permits		38,898		60,000		45,000	(15,000)
Subdivision Review		3,100		2,000		2,000	-
Transfer Fees-Circuit Court		863		750		750	-
Zoning Fees		10,400		15,000		15,000	-
Police Recording Fees		13,134		12,000		12,500	500
Electronic Summons Fee		15,140		15,000		15,500	500
Other Permits		5,425		5,450		4,750	(700)
Total License & Permits	\$	229,680	\$	288,200	\$	244,000	\$ (44,200)
FINES & FORFEITURES							
Circuit Court Fines	\$	98,168	\$	130,000	\$	100,000	\$ (30,000)
Court Recording Fees		67,675		55,000		65,000	10,000
Animal Control Fines		4,445		6,000		5,500	(500)
Courthouse Maintenance Fines		9,933		9,500		10,000	500
Total Fines & Forfeitures	\$	180,221	\$	200,500	\$	180,500	\$ (20,000)

CITY OF STAUNTON
FY 2027 GENERAL FUND REVENUES

	FY 2025		FY 2026		FY 2027		
	ACTUALS		BUDGET		BUDGET		Variance
USE OF MONEY AND PROPERTY							
Interest on Investments	\$	728,816	\$	550,000	\$	700,000	\$ 150,000
Rental of Property		63,874		65,000		65,000	-
Total Use of Money and Property	\$	792,690	\$	615,000	\$	765,000	\$ 150,000
CURRENT SERVICE CHARGES							
Sheriff Fees	\$	2,617	\$	2,617	\$	2,617	\$ -
Commonwealth Attorney Fees		5,611		5,500		6,000	500
Circuit Court Fees		12,437		4,800		6,500	1,700
Courthouse Security Fee		59,628		62,500		62,000	(500)
Jail Admission Fee		3,574		3,800		3,800	-
Clerk Circuit Court Copy Fees		2,296		3,300		3,000	(300)
Property Clean Up Fees		6,904		5,000		7,000	2,000
DMV Stop Fees		36,818		27,000		35,000	8,000
Administrative Fee		25,363		35,000		30,000	(5,000)
PILOT - Water Fund		477,266		477,266		519,411	42,145
PILOT - Sewer Fund		207,091		207,091		275,680	68,589
PILOT - Parking Fund		49,461		49,461		47,040	(2,421)
PILOT - Stormwater Fund		105,584		105,584		112,912	7,328
PILOT - Environmental Fund		387,867		387,867		468,742	80,875
Tax Exempt Service Charges		4,338		5,000		4,500	(500)
Library Fees & Fines		14,925		12,000		13,500	1,500
Golf Memberships		28,500		30,000		30,000	-
Recreation-Summer Playground		82,938		80,000		83,000	3,000
Recreation-Heart Program		206,228		175,000		226,000	51,000
Recreation-Instr/Educ Classes		49,367		40,000		45,000	5,000
Recreation- League Fees		31,942		35,000		32,500	(2,500)
Golf Cart Fees		203,925		155,000		190,000	35,000
Golf Green Fees		167,023		125,000		165,000	40,000
Duck Food Sales		9,862		10,000		10,000	-
Recreation Fees		2,371		650		2,000	1,350
Swimming Pool Fees		55,500		65,000		75,000	10,000
Recreation Trip Fees		7,568		40,000		25,000	(15,000)
Miscellaneous		1,255		-		-	-
Sale of Publications & Maps		920		-		-	-
Total Current Service Charges	\$	2,249,179	\$	2,149,436	\$	2,481,202	\$ 331,766
MISCELLANEOUS REVENUE							
Payment in Lieu of Tax - SRHA	\$	16,812	\$	16,000	\$	16,000	\$ -
Sale of Salvage and Surplus		47,097		35,000		50,000	15,000
Other Grants		616		-		-	-
Proceeds from Lease/Subscription		254,091		-		-	-
Miscellaneous Revenue		109,585		-		113,455	113,455
Donations		46,812		-		-	-
Total Miscellaneous Revenue	\$	475,013	\$	51,000	\$	179,455	\$ 128,455

CITY OF STAUNTON
FY 2027 GENERAL FUND REVENUES

RECOVERED COSTS		FY 2025 ACTUALS		FY 2026 BUDGET		FY 2027 BUDGET	Variance
Recovered Costs - Courts	\$	42,732	\$	31,500	\$	31,500	\$ -
Recovered Costs - Public Works		36,588		5,000		5,000	-
Recovered Costs - Public Safety		806,668		25,000		25,000	-
Recovered Costs - Ins/ Other		8,909		10,000		10,000	-
Recovered Costs - Education Fund		414,204		375,000		435,000	60,000
Recovered Costs - Recreation/Library		81,337		78,000		78,000	-
Recovered Costs - EDA		1,492,980		-		-	-
Total Recovered Costs	\$	2,883,418	\$	524,500	\$	584,500	\$ 60,000

COMMONWEALTH OF VIRGINIA

Public Facilities Tax	\$	92,147	\$	87,500	\$	87,500	\$ -
Rolling Stock Taxes		7,817		7,500		7,800	300
Motor Vehicle Rental Tax		153,140		150,000		155,000	5,000
Law Enforcement		1,143,758		1,100,000		1,143,758	43,758
Personal Property -PPTRA		1,652,200		1,652,200		1,652,200	-
Recordation-Grantor's Tax		98,545		100,000		100,000	-
Juror & Witness Fees		14,850		5,000		5,000	-
Grant-DCJS-Victim Witness		34,085		26,000		26,000	-
Circuit Court Library Grant Funds		25,511		-		-	-
DMV-Four for Life Funds		24,179		23,500		23,500	-
DMV - Animal License Plates		969		1,000		1,000	-
Fire Programs Fund		131,967		88,000		88,000	-
E911 Wireless Board		121,742		110,000		120,000	10,000
Street & Highway Maintenance		5,662,369		5,439,448		5,875,626	436,178
Health and Welfare		1,257,566		1,255,297		1,278,266	22,969
Children Services Act		2,350,950		2,662,605		2,936,205	273,600
VA Comm for the Arts		4,500		4,500		4,500	-
Library		242,370		237,049		242,370	5,321
Miscellaneous State Aid/Grants		83,031		-		-	-
Commissioner of Revenue		173,092		182,046		185,687	3,641
Treasurer		170,622		155,317		158,557	3,240
Electoral Board & Registrar		82,305		84,302		85,988	1,686
Commonwealth Attorney		796,267		837,463		854,212	16,749
Sheriff		481,606		504,218		514,302	10,084
Circuit Court Clerk		396,522		427,803		436,359	8,556
Circuit Court Technology Trust Fund		17,643		15,000		15,000	-
Total Commonwealth of Virginia	\$	15,219,753	\$	15,155,748	\$	15,996,830	\$ 841,082

**CITY OF STAUNTON
FY 2027 GENERAL FUND REVENUES**

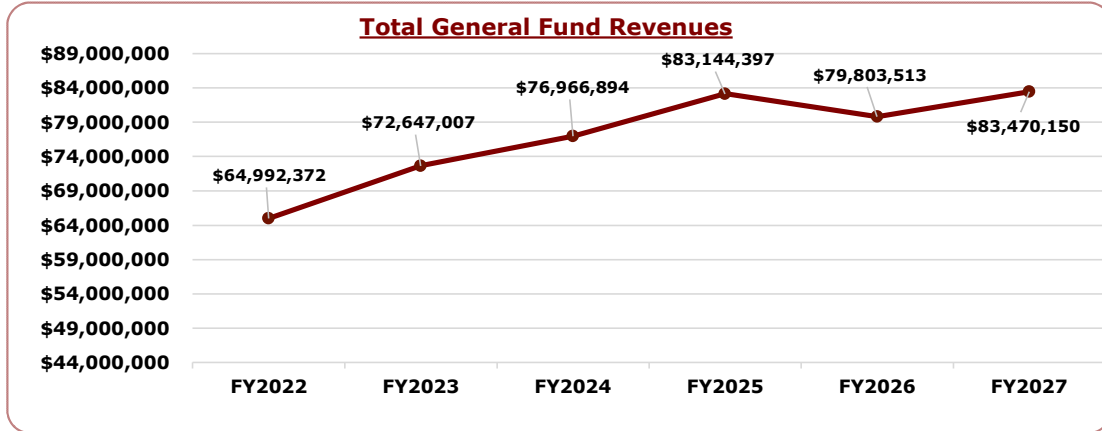
FEDERAL REVENUE	FY 2025 ACTUALS	FY 2026 BUDGET	FY 2027 BUDGET	Variance
Health and Welfare	\$ 969,265	\$ 1,080,746	\$ 1,100,312	\$ 19,566
Miscellaneous Federal	20,236	-	-	-
Federal Grants-Victim Witness	68,921	65,000	65,000	-
CSA Federal	156,998	-	-	-
Federal Grant-Other Grants	31,840	-	-	-
Total Federal Revenue	\$ 1,247,260	\$ 1,145,746	\$ 1,165,312	\$ 19,566
TOTAL TRANSFER TO THE GENERAL FUND				
Transfer from HUD Fund	\$ -	\$ 26,704	\$ 27,587	\$ 883
Transfer from Fund Balance	-	-	60,000	60,000
Total Transfer to the General Fund	\$ -	\$ 26,704	\$ 87,587	\$ 60,883
TOTAL GENERAL FUND REVENUE	\$ 83,144,397	\$ 79,803,513	\$ 83,470,150	\$ 3,666,637

*Remaining CIP was funded with carry over funds.

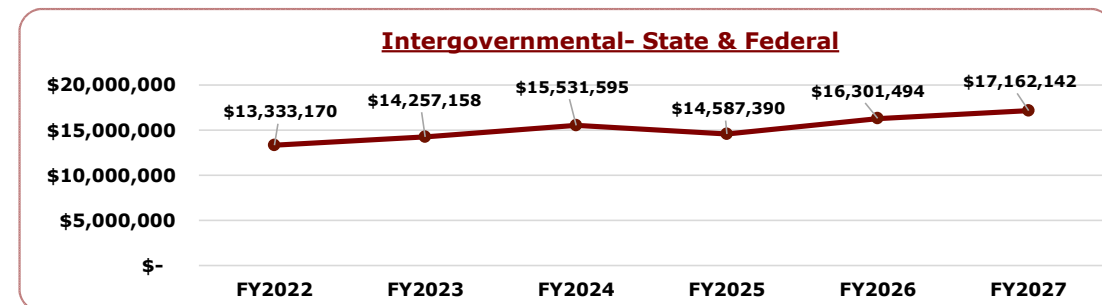
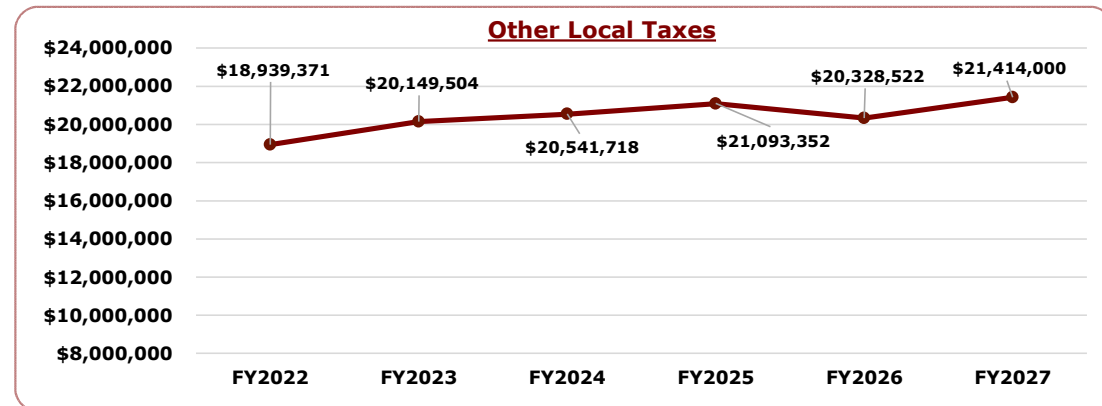
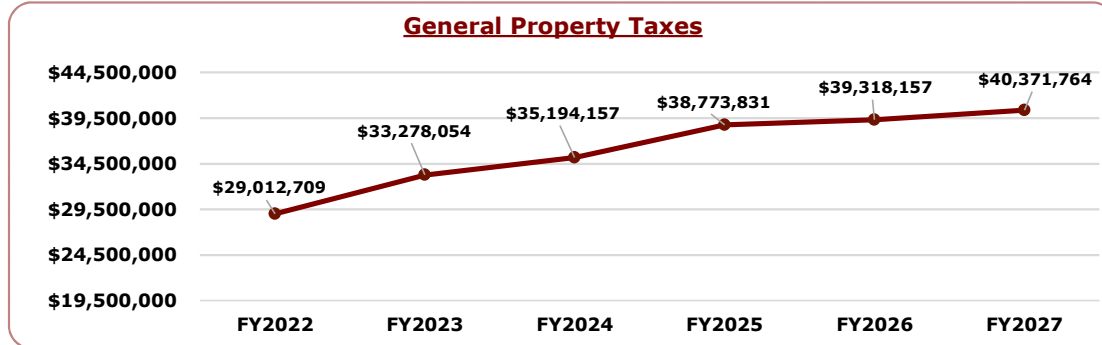
FY2027 MAJOR REVENUE CHANGES	FY2026	FY2027	VARIANCE	Description
PERSONAL PROPERTY	\$ 7,025,500	\$ 7,710,000	\$ 684,500	Adjust budget to align with actual personal property tax collected.
HIGHWAY MAINTENANCE FUNDS	\$ 5,439,448	\$ 5,875,626	\$ 436,178	Adjusting VDOT reimbursement revenue to current rate per eligible mile.
REAL ESTATE	\$ 31,109,636	\$ 31,469,253	\$ 359,617	FY2027 is not an assessment year. Increased revenue is due to new construction.
SALES TAX	\$ 5,999,522	6,300,000	\$ 300,478	Increased to matched projected sales tax revenues.
CHILDREN'S SERVICES ACT	\$ 2,662,605	\$ 2,936,205	\$ 273,600	Increase in state funding for CSA expenditures.
MEALS TAX	\$ 6,750,000	\$ 7,000,000	\$ 250,000	Increase in meals tax due to continued strong performance.
BUSINESS LICENSES	\$ 2,800,000	\$ 3,000,000	\$ 200,000	Increase in business license fees due to continued strong performance.
FY2027 MAJOR REVENUE CHANGES			\$ 2,504,373	

CITY OF STAUNTON

General Fund Revenues

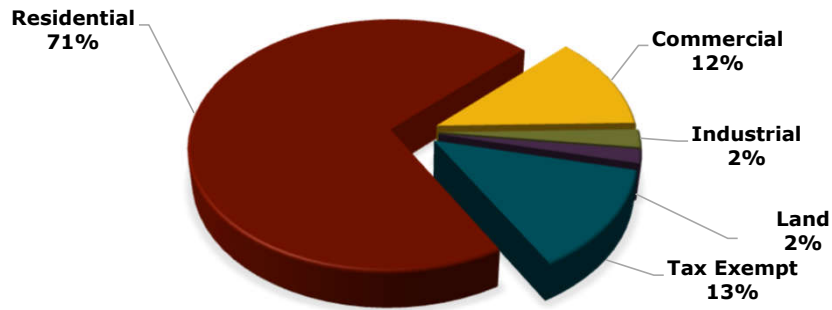


Major Revenue Sources



Fiscal Years 2022, 2023, 2024, 2025 = Actual Revenues
Fiscal Years 2026, 2027 = Budgeted Revenues

CITY OF STAUNTON
JANUARY 1, 2026 REAL ESTATE ASSESSMENT



Real Estate Assessment by Category	2025 Number of Parcels	January 1, 2025 \$.91 Tax Rate	2026 Number of Parcels	January 1, 2026 \$.91 Tax Rate	% Change or \$ Change
Residential	9,216	\$ 2,774,318,159	9,235	\$ 2,785,701,252	0.41%
Commercial	611	446,420,727	599	470,370,408	5.36%
Industrial	50	87,308,950	57	89,604,240	2.63%
Land	1,437	67,984,233	1,586	69,062,353	1.59%
Tax Exempt	381	488,617,295	386	510,230,025	4.42%
Total Assessed Value	11,695	\$ 3,864,649,364	11,863	\$ 3,924,968,278	1.56%
Total Taxable Value	11,314	\$ 3,386,756,781	11,477	\$ 3,414,738,253	0.83%

One Cent Taxable Value	\$	338,676	\$	341,474	0.83%
Median Residential Assessed Value	\$	251,240	\$	251,680	\$ 440.00
Median Residential Tax Bill	\$	2,236.04	\$	2,290.29	\$ 54.25
Downtown Service District Assessed (DSD) Value	\$	114,460,224	234	\$ 115,169,524	\$ 709,300
DSD Tax Revenue @ \$.015/100	\$	171,690	\$	172,754	\$ 1,064

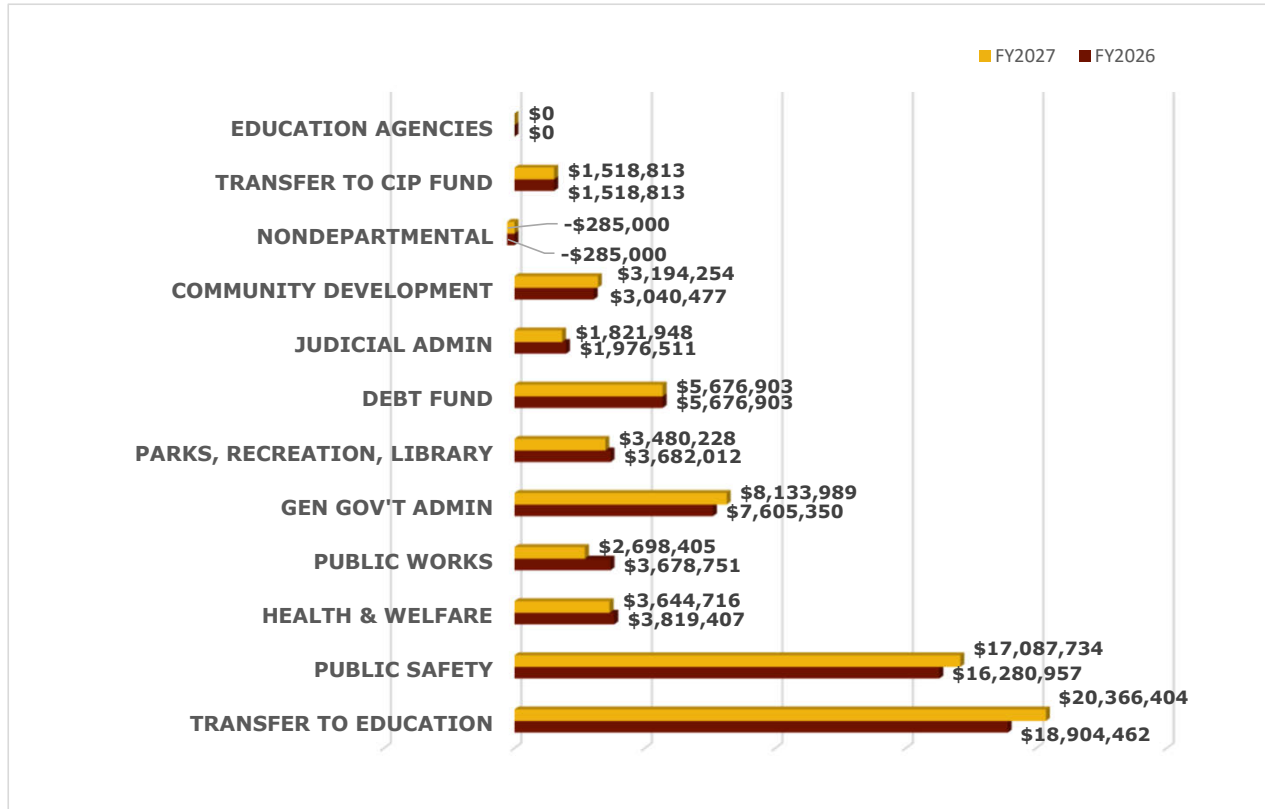
OTHER TAX EXEMPT PROPERTY:				TAX VALUE	
Land Use - Ag Forest Districts	\$	21,789,516	42	\$ 22,110,322	\$ 201,204
Rehab Abatement Program	\$	24,015,422	32	\$ 22,391,332	\$ 203,761
TOTAL TAX EXEMPT/ ABATED TAXES	\$	45,804,938		\$ 44,501,654	\$ 404,965

TAX RATE JANUARY 1, 2025 \$.91/ \$100
ADOPTED TAX RATE JANUARY 1, 2026 \$.91/ \$100

CITY OF STAUNTON
REAL ESTATE TAXABLE ASSESSED VALUES

CALENDAR YEAR	TAX RATE PER \$100	GROSS TAXABLE ASSESSED VALUE	% INCREASE / DECREASE	GROSS TAX LEVY	% INCREASE/ DECREASE IN LEVY
1990	\$ 1.10	\$ 552,209,620		\$ 6,074,306	2.54%
1991	\$ 1.10	\$ 620,672,930	12.40%	\$ 6,827,402	12.40%
1992	\$ 1.10	\$ 624,653,046	0.64%	\$ 6,871,184	0.64%
1993	\$ 1.10	\$ 669,638,375	7.20%	\$ 7,366,022	7.20%
1994	\$ 1.10	\$ 676,334,759	1.00%	\$ 7,439,682	1.00%
1995	\$ 1.04	\$ 747,631,635	10.54%	\$ 7,775,369	4.51%
1996	\$ 1.04	\$ 767,592,290	2.67%	\$ 7,982,960	2.67%
1997	\$ 1.00	\$ 787,391,553	2.58%	\$ 7,873,916	-1.37%
1998	\$ 1.00	\$ 858,381,240	9.02%	\$ 8,583,812	9.02%
1999	\$ 1.00	\$ 881,717,155	2.72%	\$ 8,817,172	2.72%
2000	\$ 1.00	\$ 892,241,497	1.19%	\$ 8,922,415	1.19%
2001	\$ 1.00	\$ 964,271,152	8.07%	\$ 9,642,712	8.07%
2002	\$ 1.00	\$ 974,187,691	1.03%	\$ 9,741,877	1.03%
2003	\$ 1.00	\$ 1,067,393,540	9.57%	\$ 10,673,935	9.57%
2004	\$ 1.00	\$ 1,083,304,711	1.49%	\$ 10,833,047	1.49%
2005	\$ 0.96	\$ 1,281,677,950	18.31%	\$ 12,304,108	13.58%
2006	\$ 0.96	\$ 1,344,077,362	4.87%	\$ 12,903,143	4.87%
2007	\$ 0.90	\$ 1,786,612,776	32.92%	\$ 16,079,515	24.62%
2008	\$ 0.90	\$ 1,823,826,090	2.08%	\$ 16,414,435	2.08%
2009	\$ 0.90	\$ 1,944,786,867	6.63%	\$ 17,503,082	6.63%
2010	\$ 0.90	\$ 1,960,478,554	0.81%	\$ 17,644,307	0.81%
2011	\$ 0.90	\$ 1,820,641,380	-7.13%	\$ 16,385,772	-7.13%
2012	\$ 0.90	\$ 1,830,710,951	0.55%	\$ 16,476,399	0.55%
2013	\$ 0.95	\$ 1,782,236,588	-2.65%	\$ 16,931,248	2.76%
2014	\$ 0.95	\$ 1,787,891,658	0.32%	\$ 16,984,971	0.32%
2015	\$ 0.95	\$ 1,793,820,689	0.33%	\$ 17,041,297	0.33%
2016	\$ 0.95	\$ 1,805,962,956	0.68%	\$ 17,156,648	0.68%
2017	\$ 0.97	\$ 1,862,310,195	3.12%	\$ 18,064,409	5.29%
2018	\$ 0.97	\$ 1,880,439,914	0.97%	\$ 18,240,267	0.97%
2019	\$ 0.95	\$ 2,024,610,255	7.67%	\$ 19,233,797	5.45%
2020	\$ 0.95	\$ 2,051,607,481	1.33%	\$ 19,490,271	1.33%
2021	\$ 0.92	\$ 2,259,568,413	10.14%	\$ 20,788,029	6.66%
2022	\$ 0.92	\$ 2,277,375,582	0.79%	\$ 20,951,855	0.79%
2023	\$ 0.89	\$ 2,872,606,017	26.14%	\$ 25,566,194	22.02%
2024	\$ 0.89	\$ 2,903,446,817	1.07%	\$ 25,840,677	1.07%
2025	\$ 0.91	\$ 3,386,756,781	16.65%	\$ 30,819,487	19.27%
2026	\$ 0.91	\$ 3,414,738,253	0.83%	\$ 31,074,118	0.83%

**CITY OF STAUNTON
GENERAL TAX REVENUE SUPPORT**



FY 2027 BUDGET	GENERAL TAX REVENUES	OTHER REVENUES/FEES	STATE & FEDERAL REVENUES	TOTAL REVENUES
TRANSFER TO EDUCATION	20,366,404	\$ -	\$ -	\$ 20,366,404
PUBLIC SAFETY	17,087,734	260,000	232,500	17,580,234
HEALTH & WELFARE	3,644,716	-	5,314,783	8,959,499
PUBLIC WORKS	2,698,405	5,000	5,875,626	8,579,031
GEN GOV'T ADMIN	8,133,989	558,455	430,232	9,122,676
PARKS, RECREATION, LIBRARY	3,480,228	983,000	246,870	4,710,098
DEBT FUND	5,676,903	-	-	5,676,903
JUDICIAL ADMIN	1,821,948	291,167	1,915,873	4,028,988
COMMUNITY DEVELOPMENT	3,194,254	18,250	-	3,212,504
NONDEPARTMENTAL	(285,000)	-	-	(285,000)
*TRANSFER TO CIP FUND	1,518,813	-	-	1,518,813
TOTALS	\$ 67,338,394	\$ 2,115,872	\$ 14,015,884	\$ 83,470,150

*Remaining FY2027 CIP will be funded with carry over funds from FY2026.

General Revenue category includes all local tax revenues and State non-categorical revenues such as recordation taxes, motor vehicle rental tax, law enforcement, and personal property tax relief funds.

FY2027 ADOPTED TAX RATES AND FEES

REAL ESTATE PROPERTY	\$	0.91	PER \$100 OF ASSESSED VALUE- JANUARY 1, 2026
DOWNTOWN SERVICE DISTRICT TAX	\$	0.15	PER \$100 OF ASSESSED VALUE- JANUARY 1, 2026
PERSONAL PROPERTY	\$	2.90	PER \$100 OF ASSESSED VALUE
PERSONAL PROPERTY - BUSINESS TANGIBLE PROPERTY	\$	2.90	PER \$100 OF ASSESSED VALUE
MACHINERY & TOOLS TAX	\$	1.24	PER \$100 OF ASSESSED VALUE
MEALS TAX		7.0%	
LODGING TAX		6.7%	
SALES & USE TAX		1.0%	CITY'S SHARE OF THE 5.3% STATE TAX RATE
CIGARETTE TAX*	\$	0.40	PER PACKAGE OF 30 OR LESS

UTILITY TAXES: (RESIDENTIAL)

WATER UTILITY	20% OR \$2.00	MAXIMUM / MONTH
ELECTRIC UTILITY	\$1.40 + \$0.15	PER KWH -MAXIMUM \$2.00/MONTH
GAS UTILITY	\$ 2.00	PER MONTH MAXIMUM
TELEPHONE UTILITY	20% OR \$2.00	MAXIMUM / MONTH

UTILITY FEES:

WATER RATE	\$	4.28	PER 100 CUBIC FEET
SEWER RATE	\$	6.00	PER 100 CUBIC FEET
REFUSE RATE	\$	27.50	PER MONTH RESIDENTIAL FEE
REFUSE RATE-LIGHT COMMERCIAL	\$	62.44	PER MONTH
REFUSE RATE-HEAVY COMMERCIAL	\$	132.10	PER MONTH-OUTSIDE CBD
REFUSE RATE-HEAVY COMMERCIAL	\$	167.84	PER MONTH-INSIDE CBD
MINIMUM STORMWATER FEE	\$	5.00	PER MONTH (BASE FEE PER ERU)

RESIDENTIAL CONNECTION FEES:

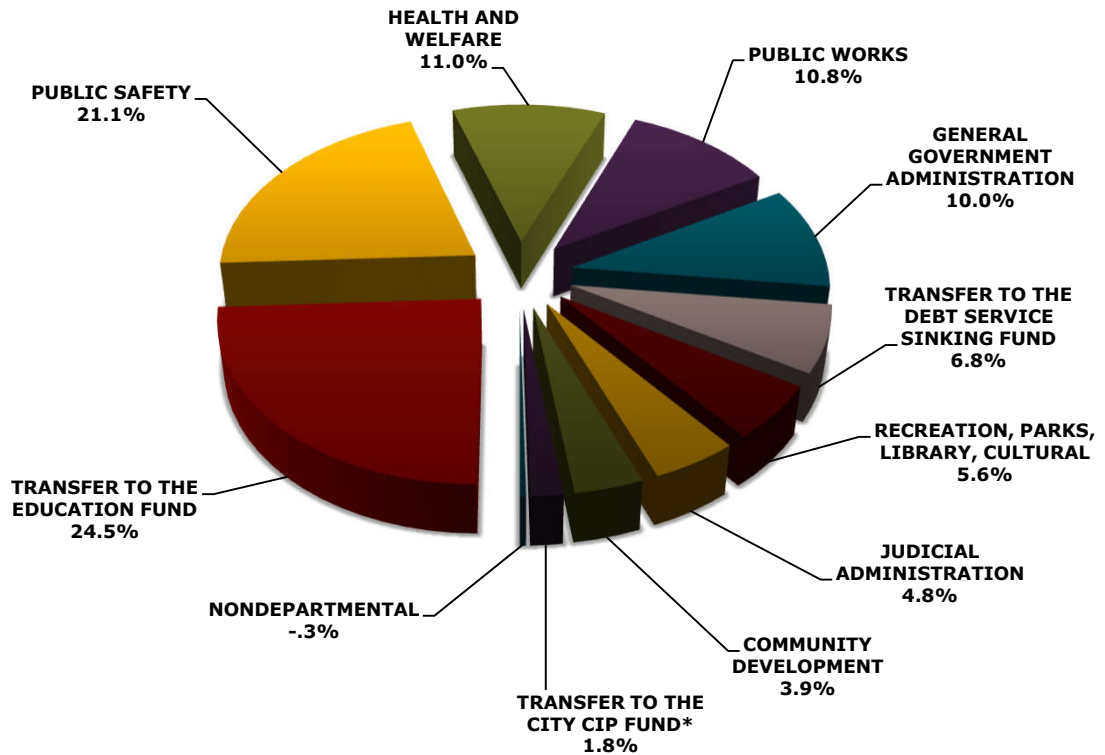
WATER CONNECTION FEE - 5/8" METER	\$	2,100.00
WATER FACILITY FEE- 5/8" METER	\$	3,500.00
SEWER CONNECTION FEE - 5/8" METER	\$	3,100.00
SEWER FACILITY FEE- 5/8" METER	\$	6,850.00

CITY OF STAUNTON

FY 2027 GENERAL FUND EXPENDITURES

	FY2027 PROPOSED
TRANSFER TO THE EDUCATION FUND	\$ 20,366,404
PUBLIC SAFETY	17,580,234
HEALTH AND WELFARE	9,122,676
PUBLIC WORKS	8,959,499
GENERAL GOVERNMENT ADMINISTRATION	8,579,031
TRANSFER TO THE DEBT SERVICE SINKING FUND	5,676,903
RECREATION, PARKS, LIBRARY, CULTURAL	4,710,098
JUDICIAL ADMINISTRATION	4,028,988
COMMUNITY DEVELOPMENT	3,212,504
TRANSFER TO THE CITY CIP FUND*	1,518,813
NONDEPARTMENTAL	(285,000)
TOTAL GENERAL FUND EXPENDITURES	\$ 83,470,150

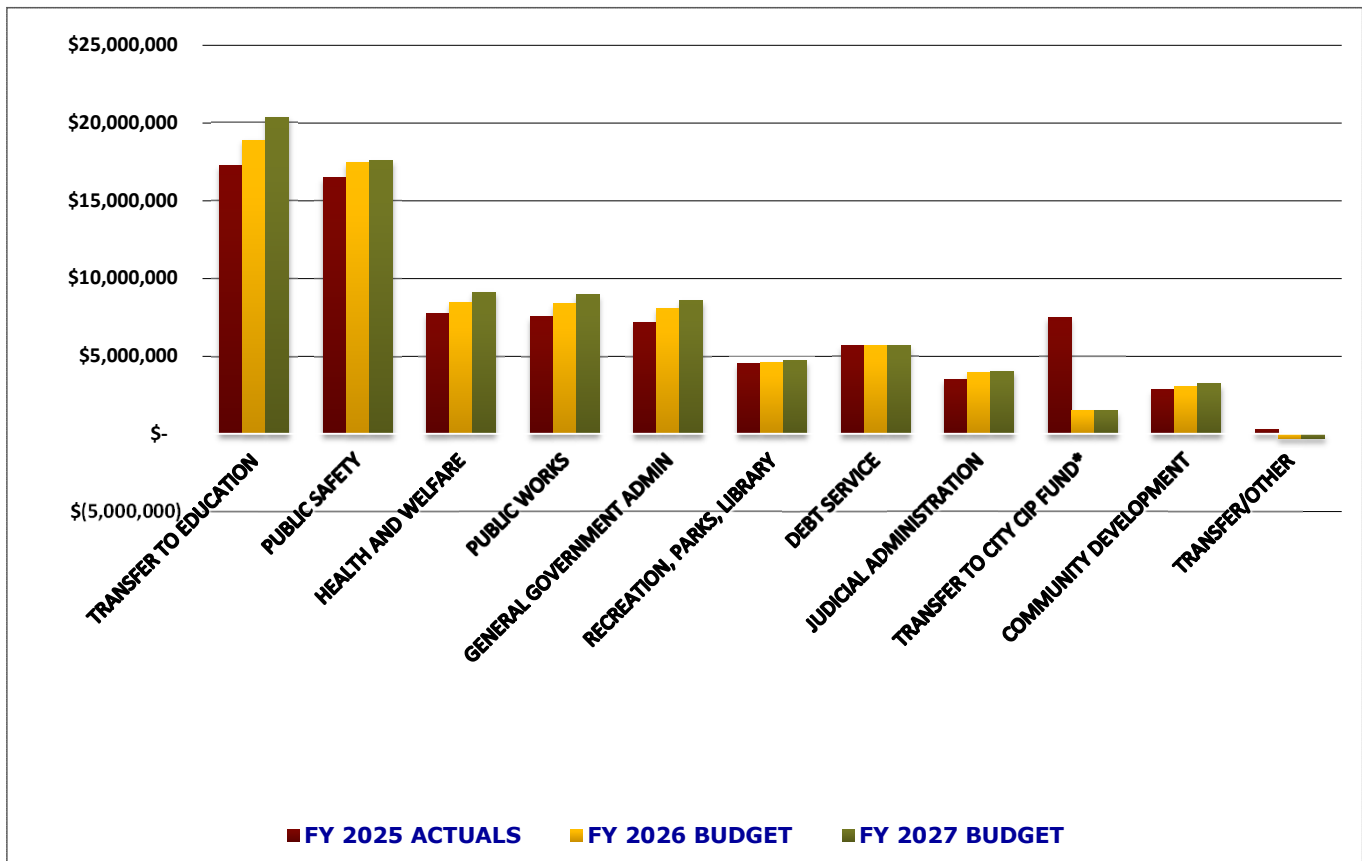
*Remaining FY2027 CIP will be funded with carry over funds from FY2026.



CITY OF STAUNTON
FY 2027 GENERAL FUND EXPENDITURES

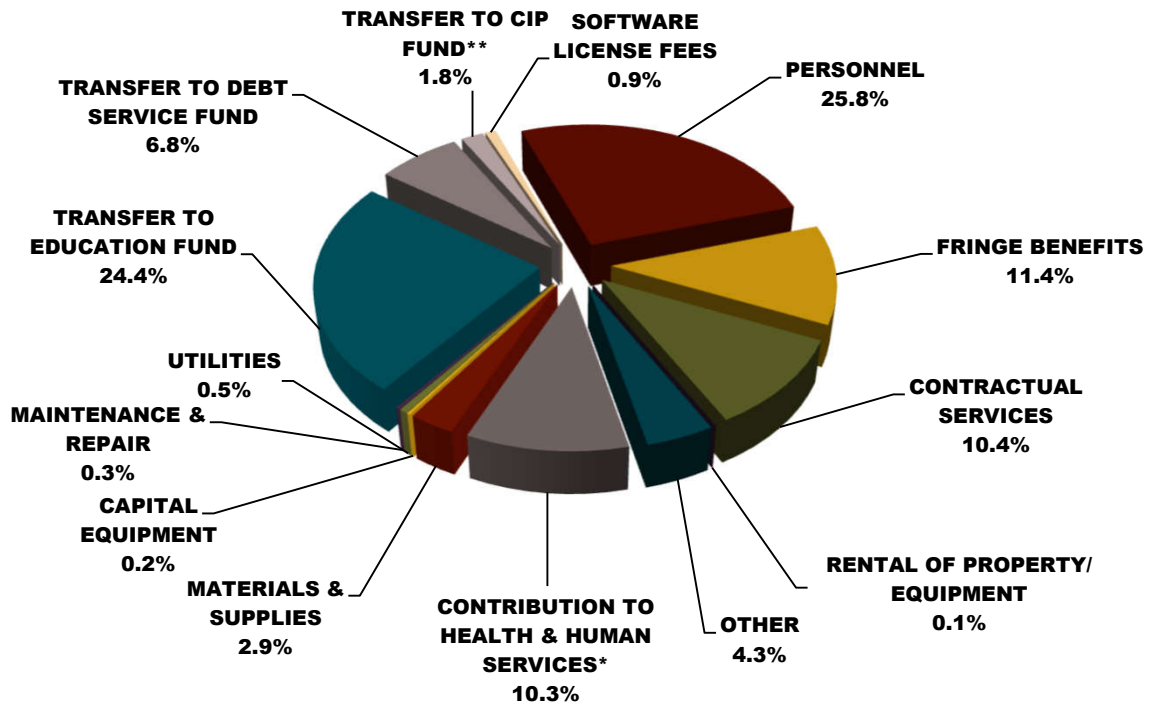
	FY 2025 ACTUALS	FY 2026 BUDGET	FY 2027 BUDGET	\$ VARIANCE	% CHANGE
TRANSFER TO EDUCATION	\$ 17,256,610	\$ 18,904,462	\$ 20,366,404	\$ 1,461,942	7.7%
PUBLIC SAFETY	16,476,315	17,453,657	17,580,234	126,577	0.7%
HEALTH AND WELFARE	7,757,929	8,444,940	9,122,676	677,736	8.0%
PUBLIC WORKS	7,555,676	8,384,279	8,959,499	575,220	6.9%
GENERAL GOVERNMENT ADMIN	7,200,689	8,078,751	8,579,031	500,280	6.2%
RECREATION, PARKS, LIBRARY	4,540,766	4,612,465	4,710,098	97,633	2.1%
DEBT SERVICE	5,676,903	5,676,903	5,676,903	-	0.0%
JUDICIAL ADMINISTRATION	3,493,084	3,952,766	4,028,988	76,222	1.9%
TRANSFER TO CITY CIP FUND*	7,487,551	1,518,813	1,518,813	-	0.0%
COMMUNITY DEVELOPMENT	2,867,958	3,061,477	3,212,504	151,027	4.9%
TRANSFER/OTHER	284,296	(285,000)	(285,000)	-	0.0%
TOTAL GENERAL FUND EXPENDITURES	\$ 80,597,777	\$ 79,803,513	\$ 83,470,150	\$ 3,666,637	4.6%

*Remaining FY2027 CIP will be funded with carry over funds from FY2026.



CITY OF STAUNTON

FY 2027 GENERAL FUND EXPENDITURES



FY 2027 GENERAL FUND EXPENDITURES	TOTAL EXPENDITURES
PERSONNEL	\$ 21,556,001
FRINGE BENEFITS	9,495,078
CONTRACTUAL SERVICES	8,705,610
RENTAL OF PROPERTY/EQUIPMENT	14,625
OTHER	3,592,238
CONTRIBUTION TO HEALTH & HUMAN SERVICES*	8,565,483
MATERIALS & SUPPLIES	2,427,781
CAPITAL EQUIPMENT	142,162
UTILITIES	449,700
MAINTENANCE & REPAIR	215,740
TRANSFER TO EDUCATION FUND	20,366,404
TRANSFER TO DEBT SERVICE FUND	5,676,903
TRANSFER TO CIP FUND**	1,518,813
SOFTWARE LICENSE FEES	743,612
TOTAL EXPENDITURES	\$ 83,470,150

*Including Department of Social Services, Children's Services Act, Valley Community Services Board, Staunton-Augusta Health Department, and the Valley Program for the Aging.

**Remaining FY2027 CIP will be funded with carry over funds from FY2026.

CITY OF STAUNTON
FY 2027 GENERAL FUND EXPENDITURES

		FY 2025		FY 2026		FY 2027		\$ VARIANCE
		ACTUALS		BUDGET		BUDGET		
GENERAL GOVERNMENT ADMINISTRATION								
LEGISLATIVE								
CITY COUNCIL	\$	114,338	\$	108,740	\$	109,727	\$	987
CLERK OF COUNCIL		118,358		127,856		36,860		(90,996)
GENERAL ADMINISTRATION								
CITY MANAGER		658,805		672,486		801,939		129,453
HUMAN RESOURCES		820,524		844,976		891,249		46,273
CITY ATTORNEY		330,324		431,733		342,767		(88,966)
COMMUNICATIONS OFFICE		160,665		201,514		214,656		13,142
AUDITOR/CONSULTANTS		77,700		78,500		95,000		16,500
CITY MEMBERSHIPS		29,029		31,950		31,650		(300)
ECONOMIC MOBILITY AND OPPORTUNITY		-		-		153,554		153,554
FINANCIAL ADMINISTRATION								
FINANCIAL ADMINISTRATION		1,345,060		1,524,382		1,553,711		29,329
ASSESSOR AND EQUALIZATION BOARD		393,174		409,067		418,933		9,866
COMMISSIONER OF REVENUE		466,752		517,688		527,460		9,772
CITY TREASURER		392,878		474,093		464,090		(10,003)
INFORMATION TECHNOLOGY		1,430,078		1,564,078		1,765,926		201,848
RISK MANAGEMENT		598,521		801,000		824,000		23,000
LEASE PAYMENTS				-		-		-
BOARD OF ELECTIONS								
ELECTORAL BOARD AND REGISTRAR		264,483		290,688		347,509		56,821
TOTAL GENERAL GOV'T ADMIN	\$	7,200,689	\$	8,078,751	\$	8,579,031	\$	500,280
JUDICIAL ADMINISTRATION								
CIRCUIT COURT	\$	177,149	\$	174,010	\$	178,219	\$	4,209
GENERAL DISTRICT COURT		12,984		17,127		17,112		(15)
MAGISTRATE		140		2,225		2,225		-
JUVENILE/DOMESTIC COURT		3,275		76,777		12,683		(64,094)
CLERK OF CIRCUIT COURT		727,155		783,205		863,472		80,267
SHERIFF		1,260,636		1,506,760		1,557,283		50,523
VICTIM WITNESS GRANT		116,687		116,877		111,982		(4,895)
COMMONWEALTH ATTORNEY		1,195,058		1,275,785		1,286,012		10,227
TOTAL JUDICIAL ADMINISTRATION	\$	3,493,084	\$	3,952,766	\$	4,028,988	\$	76,222
PUBLIC SAFETY								
LAW ENFORCEMENT								
POLICE DEPARTMENT	\$	6,523,422	\$	6,989,091	\$	7,354,930	\$	365,839
E-911 CENTER		1,069,384		1,244,265		1,283,335		39,070
EMERGENCY SERVICES								
FIRE AND RESCUE		4,198,197		4,408,656		4,506,413		97,757
COMMUNITY PUBLIC SAFETY		123,102		110,500		111,500		1,000
CORRECTIONS AND DETENTION								
SHENANDOAH VALLEY JUVENILE CENTER		337,040		227,194		280,957		53,763
MIDDLE RIVER REGIONAL JAIL		3,418,169		3,462,015		3,070,331		(391,684)
OFFICE ON YOUTH		186,700		215,751		226,500		10,749
INSPECTION								
BUILDING INSPECTION		443,316		499,531		458,124		(41,407)
OTHER PROTECTION								
SAW ANIMAL SHELTER		176,546		296,154		287,645		(8,509)
MEDICAL EXAMINER		440		500		500		-
TOTAL PUBLIC SAFETY	\$	16,476,316	\$	17,453,657	\$	17,580,235	\$	126,578

CITY OF STAUNTON
FY 2027 GENERAL FUND EXPENDITURES

		FY 2025		FY 2026		FY 2027		
		ACTUALS		BUDGET		BUDGET		\$ VARIANCE
<u>PUBLIC WORKS</u>								
ENGINEERING	\$	391,226	\$	545,283	\$	591,288	\$	46,005
ADMINISTRATION		400,186		333,181		341,285		8,104
HIGHWAYS, STREETS, SIDEWALKS		3,962,367		3,967,511		4,391,389		423,878
TRAFFIC ENGINEERING		230,156		739,855		739,123		(732)
TRAFFIC SIGNALS/ELECTRONICS		284,096		409,974		401,935		(8,039)
BUILDING MAINTENANCE		1,694,007		1,806,810		1,879,951		73,141
EQUIPMENT MAINTENANCE		593,638		581,665		614,527		32,862
TOTAL PUBLIC WORKS	\$	7,555,676	\$	8,384,279	\$	8,959,498	\$	575,219
<u>HEALTH AND WELFARE</u>								
<u>HEALTH</u>								
CENTRAL SHENANDOAH HEALTH DISTRICT	\$	259,020	\$	332,347	\$	347,731	\$	15,384
<u>MENTAL HEALTH AND MENTAL RETARDATION</u>								
VALLEY COMM SERVICES BOARD		271,842		408,615		439,853		31,238
<u>SOCIAL SERVICES</u>								
CHILDREN'S SERVICES ACT		3,575,132		3,800,000		4,200,000		400,000
DEPARTMENT OF SOCIAL SERVICES		3,112,754		3,386,905		3,547,899		160,994
TAX RELIEF -ELDERLY/DISABLED/VETERANS		421,194		360,000		430,000		70,000
COMMUNITY WELFARE ASSISTANCE		117,986		157,073		157,193		120
TOTAL HEALTH AND WELFARE	\$	7,757,928	\$	8,444,940	\$	9,122,676	\$	677,736
<u>EDUCATIONAL AGENCIES</u>								
BLUE RIDGE COMMUNITY COLLEGE	\$	5,000	\$	5,000	\$	5,000	\$	-
VALLEY ALLIANCE FOR EDUCATION		4,000		4,000		4,000		-
TOTAL EDUCATIONAL AGENCIES	\$	9,000	\$	9,000	\$	9,000	\$	-
<u>PARKS, RECREATION, LIBRARY, CULTURAL</u>								
RECREATION ADMINISTRATION	\$	1,337,080	\$	1,323,507	\$	1,379,142	\$	55,635
HORTICULTURE		223,151		241,264		237,723		(3,541)
GOLF COURSE		176,213		161,119		163,555		2,436
COMMUNITY RECREATION ASSISTANCE		20,000		20,000		20,000		-
PARK MAINTENANCE		1,252,556		1,300,192		1,294,186		(6,006)
<u>CULTURAL ENRICHMENT</u>								
CULTURAL CONTRIBUTIONS		45,500		15,500		24,000		8,500
<u>LIBRARY</u>								
LIBRARY		1,477,266		1,541,883		1,582,492		40,609
TOTAL PARKS, RECR, LIBRARY	\$	4,531,766	\$	4,603,465	\$	4,701,098	\$	97,633

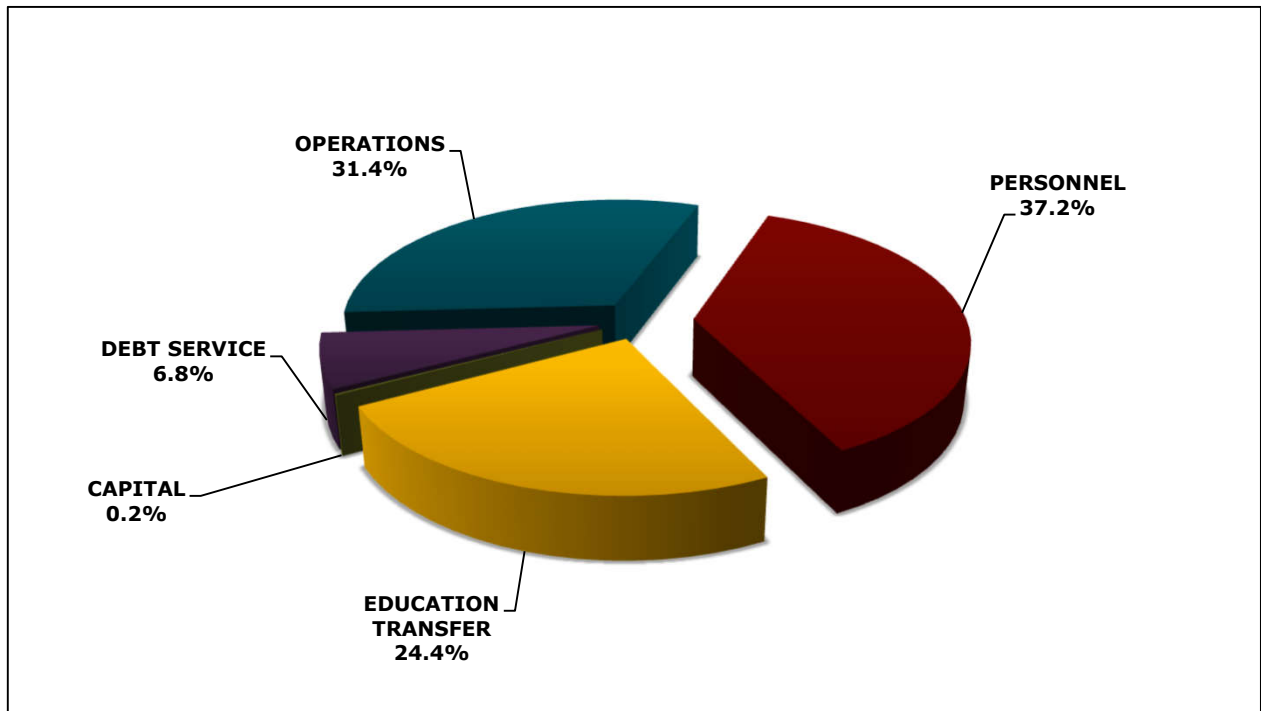
CITY OF STAUNTON
FY 2027 GENERAL FUND EXPENDITURES

		FY 2025		FY 2026		FY 2027		
		ACTUALS		BUDGET		BUDGET		\$ VARIANCE
COMMUNITY DEVELOPMENT								
PLANNING AND DEVELOPMENT	\$	560,940	\$	629,214	\$	658,893	\$	29,679
HOUSING PLANNER		-		108,354		105,374	\$	(2,980)
COMM DEVELOPMENT ASSISTANCE		428,469		421,266		435,505		14,239
ECONOMIC DEVELOPMENT		991,768		1,090,024		1,201,459		111,435
TOURISM OFFICE		786,214		687,199		684,515		(2,684)
STAUNTON WELCOME CENTER		45,571		64,602		66,405		1,803
TROLLEY		54,996		60,818		60,353		(465)
TOTAL COMMUNITY DEVELOPMENT	\$	2,867,958	\$	3,061,477	\$	3,212,504	\$	151,027
OTHER								
NONDEPARTMENTAL		5,000		(285,000)		(285,000)		-
DEBT SERVICE		267,796		-		-		-
TOTAL OTHER	\$	272,796	\$	(285,000)	\$	(285,000)	\$	-
TRANSFERS TO OTHER FUNDS								
TRANSFER TO EDUCATION FUND	\$	17,256,610	\$	18,904,462	\$	20,366,404	\$	1,461,942
TRANSFER TO THE HUD FUND		11,500		-		-		-
TRANSFER TO CITY CIP FUND*		7,487,551		1,518,813		1,518,813		-
TRANSFER TO DEBT SINKING FUND		5,676,903		5,676,903		5,676,903		-
TOTAL TRANSFERS	\$	30,432,564	\$	26,100,178	\$	27,562,120	\$	1,461,942
TOTAL GENERAL FUND	\$	80,597,777	\$	79,803,513	\$	83,470,150	\$	3,666,637

*Remaining FY2027 CIP will be funded with carry over funds from FY2026.

CITY OF STAUNTON

FY 2027 GENERAL FUND BUDGET- EXPENDITURE BY CHARACTER TYPE



EXPENDITURE CHARACTER	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
EDUCATION FUND TRANSFER	\$ -	\$ 20,366,404	\$ -	\$ 20,366,404
PUBLIC SAFETY	12,170,634	5,407,600	2,000	17,580,234
PUBLIC WORKS	4,163,152	4,726,347	70,000	8,959,499
GENERAL GOV'T ADMINISTRATION	6,329,986	2,189,045	60,000	8,579,031
HEALTH AND WELFARE	-	9,122,676	-	9,122,676
PARKS, RECREATION, LIBRARY	3,545,326	1,160,110	4,662	4,710,098
TRANSFER TO DEBT SERVICE FUND	-	5,676,903	-	5,676,903
JUDICIAL ADMINISTRATION	3,736,643	287,345	5,000	4,028,988
COMMUNITY DEVELOPMENT	1,405,338	1,806,666	500	3,212,504
TRANSFER TO CITY CIP FUND*	-	1,518,813	-	1,518,813
NONDEPARTMENTAL	(300,000)	15,000		(285,000)
TOTALS	\$ 31,051,079	\$ 52,276,909	\$ 142,162	\$ 83,470,150

*Remaining FY2027 CIP will be funded with carry over funds from FY2026.

FY2027 OUTSIDE AGENCY CONTRIBUTIONS

REGIONAL PROGRAMS	FY 2026 ADOPTED/AMEND BUDGET	FY 2027 REQUESTED	FY 2027 REQUESTED INCREASE	FY 2027 ADOPTED BUDGET
Central Shenandoah Health Department	\$ 332,347	\$ 347,731	\$ 15,384	\$ 347,731
Valley Community Services Board	408,615	439,853	\$ 31,238	439,853
Shenandoah Valley Airport	65,533	65,533	\$ -	65,533
Valley Program for Aging Services	30,000	35,000	\$ 5,000	30,000
Headwaters Soil Water Conservation	19,907	20,802	\$ 895	20,802
Victim Witness of Augusta County	7,000	-	\$ (7,000)	-
Blue Ridge Community College	5,000	5,000	\$ -	5,000
Blue Ridge Community College- CIP	29,166	29,166	\$ -	29,166
Boys and Girls Club	20,000	20,000	\$ -	20,000
GART Regional Tourism Advertising	25,000	25,000	\$ -	25,000
Community Action Program (CAPSAW)	36,643	43,972	\$ 7,329	36,643
Valley Alliance for Education	4,000	4,000	\$ -	4,000
Valley Associates for Independent Living	-	2,000	\$ 2,000	-
Valley Children's Advocacy Center	50,000	50,000	\$ -	50,000
Central Shen. Planning Dist. - Assessment	23,069	23,609	\$ 540	23,609
Central Shen. Planning Dist. - MPO	10,474	10,694	\$ 220	10,694
Central Shen. Planning Dist. - Trolley	54,645	54,825	\$ 180	54,825
Central Shen. Planning Dist. - Afton Express	6,173	5,528	\$ (645)	5,528
Central Shen. Planning Dist. - Brite	36,430	36,550	\$ 120	36,550
Virginia Cooperative Extension - 4-H	5,000	5,000	-	5,000
Shenandoah Community Capital Fund	15,000	20,000	\$ 5,000	10,000
Shenandoah Valley Partnership, Inc	25,669	25,669	\$ -	25,669
Talking Book Center	4,000	4,500	500	4,000
Shenandoah Valley Small Business Development	-	15,000	15,000	10,000
Arcadia (funded in FY2025 with BA#4)	30,000	-	(30,000)	-
New Directions	-	10,000	10,000	-
American Shakespeare Center	-	15,000	15,000	-
Blue Ridge Legal Services	-	7,990	7,990	-
Staunton Augusta County African American Research Society*	-	10,000	10,000	10,000
Staunton Music Festival	-	2,000	2,000	-
United Way of Central Shenandoah Valley	-	10,000	10,000	-
Salute of Virginia (Veterans Garden of Augusta)	-	2,100	2,100	-
Wesley Housing Development Corporation	-	10,000	10,000	-
Subtotal Regional Programs	\$ 1,243,671	\$ 1,356,522	\$ 112,851	\$ 1,269,603

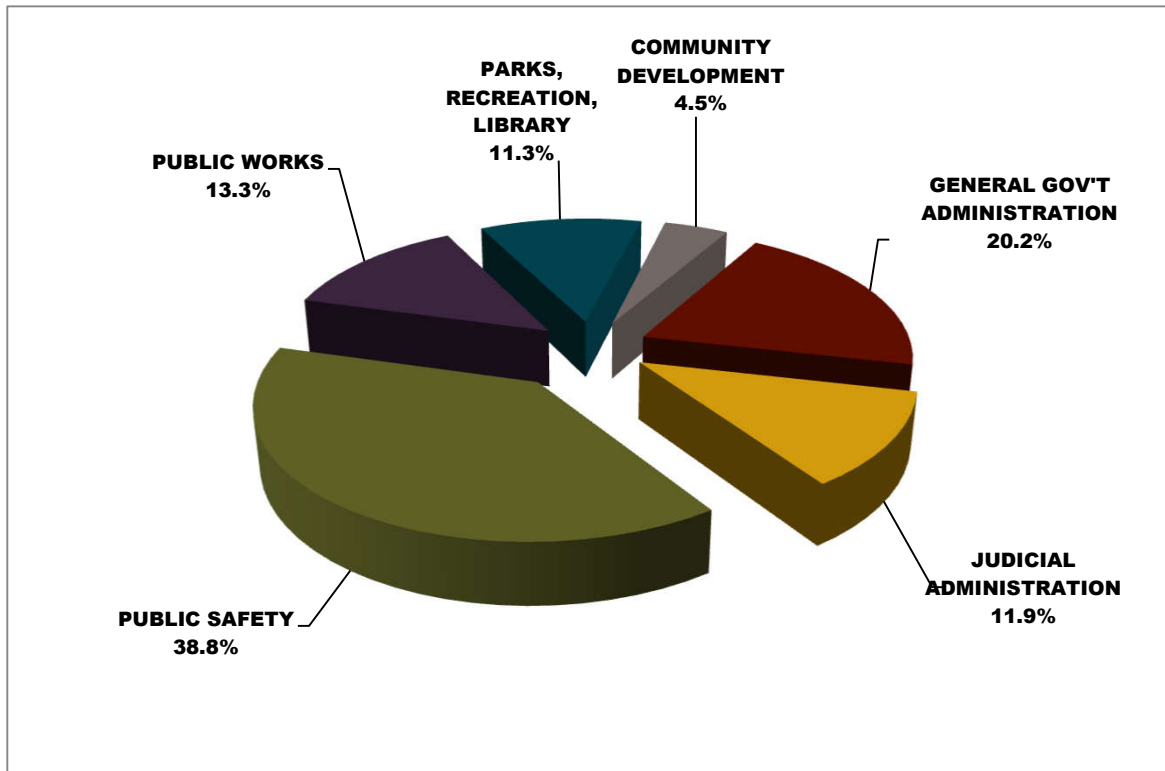
COMM OF VA CHALLENGE GRANTS				
Stonewall Brigade Band	\$ 3,000	\$ 3,000	\$ -	\$ 3,000
Staunton/Augusta Art Center	3,000	3,000	\$ -	3,000
Shenanarts	3,000	4,000	\$ 1,000	3,000
Subtotal Comm of VA Challenge Grants	\$ 9,000	\$ 10,000	\$ 1,000	\$ 9,000
CULTURAL/COMMUNITY DEVELOPMENT				
SDDA	\$ 62,000	\$ 62,000	\$ -	\$ 62,000
Historic Staunton Foundation	40,000	40,000	\$ -	40,000
Woodrow Wilson Presidential Library	5,000	10,000	\$ 5,000	5,000
Beverley Street Studio	1,500	-	\$ (1,500)	-
First Tee of Shenandoah Valley	3,250	5,000	\$ 1,750	3,250
Subtotal Cultural/Community Development	\$ 111,750	\$ 117,000	\$ 5,250	\$ 110,250
GRAND TOTAL	\$ 1,364,421	\$ 1,483,522	\$ 119,101	\$ 1,388,853

Increase \$ 94,669

**One-time contribution for completion of Shea House in Fairview Cemetery.*

PAGE INTENTIONALLY LEFT BLANK

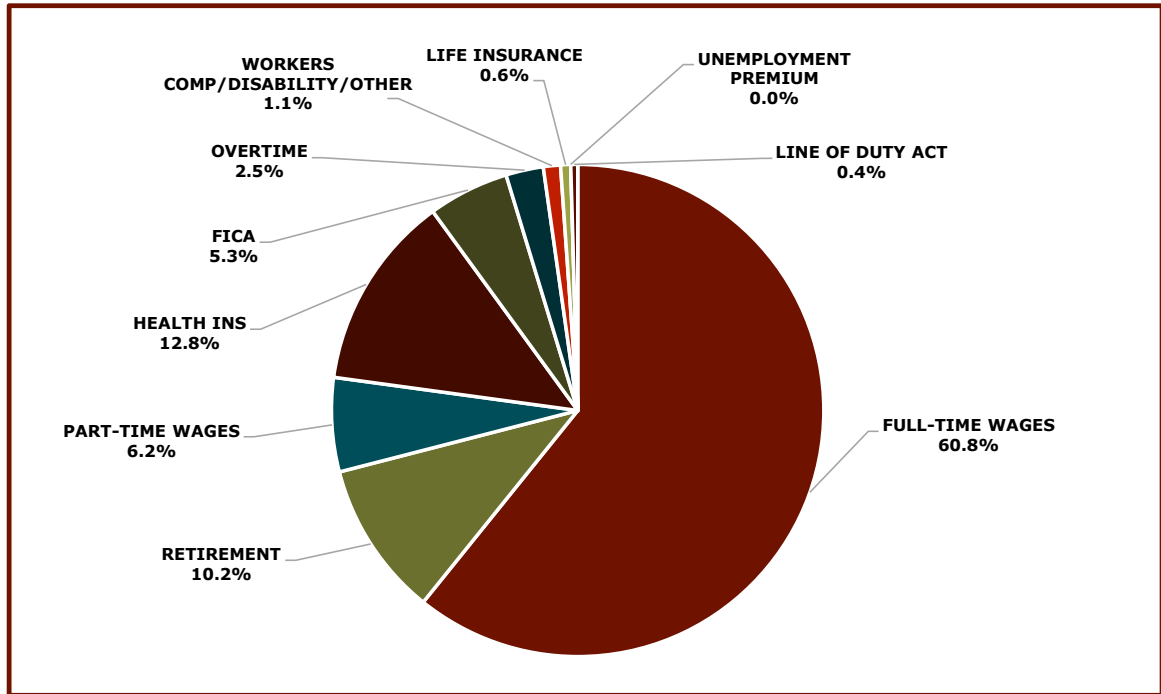
CITY OF STAUNTON
FY 2027 GENERAL FUND PERSONNEL BY JOB FUNCTION



FUNCTION	TOTAL PERSONNEL COST	FULL-TIME APPROVED POSITIONS
GENERAL GOV'T ADMINISTRATION	\$ 6,329,986	41
JUDICIAL ADMINISTRATION	3,736,643	34
PUBLIC SAFETY	12,170,634	109
PUBLIC WORKS	4,163,152	43
PARKS, RECREATION, LIBRARY	3,545,326	30
COMMUNITY DEVELOPMENT	1,405,338	11
NONDEPARTMENTAL	(300,000)	-
TOTAL PERSONNEL COST (WAGES & BENEFITS)	\$ 31,051,079	268

CITY OF STAUNTON

FY 2027 GENERAL FUND PERSONNEL COST



GENERAL FUND	FY 2025 ACTUALS	FY 2026 BUDGET	FY 2027 BUDGET	\$ VARIANCE
FULL-TIME WAGES	16,499,628	\$ 17,928,967	\$ 18,877,238	\$ 948,271
RETIREMENT	2,953,892	3,229,680	3,163,518	(66,162)
PART-TIME WAGES	1,641,130	1,857,360	1,915,811	58,451
HEALTH INS	3,041,482	3,860,312	3,985,438	125,126
FICA	1,416,939	1,597,808	1,653,503	55,695
OVERTIME	1,036,841	762,052	762,952	900
WORKERS COMP/DISABILITY/OTHER	309,098	342,571	348,867	6,296
LIFE INSURANCE	191,713	244,097	201,078	(43,019)
UNEMPLOYMENT PREMIUM	4,211	3,592	3,674	82
LINE OF DUTY ACT	137,083	139,000	139,000	-
TOTAL	\$ 27,232,017	\$ 29,965,439	\$ 31,051,079	\$ 1,085,640
	FY2025	FY2026	FY2027	
VRS RETIREMENT RATE:	16.77%	16.77%	15.68%	
VRS LIFE INSURANCE RATE:	1.34%	1.34%	1.06%	
SOCIAL SECURITY RATE:	7.65%	7.65%	7.65%	
VIRGINIA LOCAL DISABILITY	0.74%	0.74%	0.79%	
VEC RATE PER EMPLOYEE:	\$ 13.60	\$ 13.60	\$ 13.60	

CITY OF STAUNTON
FY 2027 AUTHORIZED FULL-TIME EMPLOYEE POSITIONS

GENERAL FUND	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	
GENERAL GOVERNMENT ADMINISTRATION						
CLERK OF THE COUNCIL	1	1	1	1	0	
CITY MANAGER	3	3	3	4	4	
HUMAN RESOURCES	5	5	5	5	5	
CITY ATTORNEY	2	2	2	1	1	
COMMUNICATIONS OFFICE	1	1	1	1	1	
ECONOMIC MOBILITY	0	0	0	1	1	
FINANCE ADMINISTRATION	8	9	9	9	9	
ASSESSOR	3	3	3	3	3	
COMMISSIONER OF REVENUE	4	4	5	5	5	
TREASURER	4	4	4	4	4	
REGISTRAR	1	1	1	1	1	
INFORMATION TECHNOLOGY	7	7	7	7	7	
TOTAL ADMINISTRATION	39	40	41	42	41	
JUDICIAL ADMINISTRATION						
CIRCUIT COURT	1	1	1	1	1	
CLERK OF CIRCUIT COURT	7	7	7	7	7	
SHERIFF	9	9	14	15	15	
COMMONWEALTH ATTORNEY	9	9	10	10	10	
VICTIM WITNESS (GRANT)	1	1	1	1	1	
TOTAL JUDICIAL ADMINISTRATION	27	27	33	34	34	
PUBLIC SAFETY						
POLICE DEPARTMENT	57	57	57	57	57	
E-911 EMERGENCY COMMUNICATIONS	12	12	12	12	12	
FIRE DEPARTMENT	36	36	36	36	36	
BUILDING INSPECTION	4	4	4	4	4	
TOTAL PUBLIC SAFETY	109	109	109	109	109	
PUBLIC WORKS						
ENGINEERING	3	3	4	4	4	
PUBLIC WORKS ADMINISTRATION	2	2	2	2	2	
HIGHWAYS, STREETS, & SIDEWALKS	17	17	17	17	17	3 Frozen/Unfunded
TRAFFIC ENGINEERING	3	3	3	3	3	
TRAFFIC SIGNALS/ ELECTRONICS	2	2	2	2	2	
BUILDING MAINTENANCE	9	9	9	10	10	
EQUIPMENT MAINTENANCE	5	5	5	5	5	
TOTAL PUBLIC WORKS	41	41	42	43	43	
RECREATION, PARKS, LIBRARY						
PARKS AND RECREATION ADMINISTRATION	6	6	6	6	6	
HORTICULTURE	2	2	2	2	2	
GOLF	1	1	1	1	1	
PARK MAINTENANCE	11	11	11	11	11	
LIBRARY	9	9	10	10	10	
TOTAL RECREATION, PARKS, LIBRARY	29	29	30	30	30	

CITY OF STAUNTON
FY 2027 AUTHORIZED FULL-TIME EMPLOYEE POSITIONS

GENERAL FUND	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
COMMUNITY DEVELOPMENT					
PLANNING	4	5	5	5	5
HOUSING PLANNER	1	1	1	1	1
ECONOMIC DEVELOPMENT	2	2	2	2	2
TOURISM OFFICE	3	3	3	3	3
TOTAL COMMUNITY DEVELOPMENT	10	11	11	11	11
TOTAL GENERAL FUND	255	257	266	269	268
COMMUNITY SERVICES GRANT FUND					
BLUE RIDGE COURT SERVICES	13	13	13	13	13
BRCS-THERAPEUTIC DOCKET	1	1	1	1	1
BRCS-BEHAVIORAL DOCKET	1	1	1	1	1
BRCS-RECOVERY COURT	1	1	1	1	1
TOTAL BLUE RIDGE COURT SERVICES	16	16	16	16	16
GOLF FUND					
GOLF COURSE	0	0	0	0	0
TOTAL GOLF FUND	0	0	0	0	0
WATER FUND					
UTILITY BILLING & COLLECTIONS	5	4	4	4	4
WATER PRODUCTION SYSTEM	9	11	13	13	13
WATER DISTRIBUTION	9	9	9	9	9
UTILITY TECHNICAL SERVICES	6	6	6	6	6
TOTAL WATER FUND	29	30	32	32	32
SEWER FUND					
SEWER LINES	5	5	5	5	5
TOTAL SEWER FUND	5	5	5	5	5
ENVIRONMENTAL FUND					
ENVIRONMENTAL OFFICE	1	1	1	1	1
STREET CLEANING	2	2	2	2	2
REFUSE COLLECTION	18	18	18	18	18
RECYCLING	1	1	1	1	1
TOTAL ENVIRONMENTAL FUND	22	22	22	22	22
STORMWATER FUND					
STORMWATER ENGINEERING	2	2	2	2	2
TOTAL STORMWATER FUND	2	2	2	2	2
GRAND TOTAL ALL FUNDS	329	332	343	346	345

ADDITIONAL POSITIONS		FY2025	FY2026	FY2027
SHERIFF	DEPUTIES	5	1	0
COMMONWEALTH ATTORNEY	PARALEGAL*	1	0	0
COMMISSION OF THE REVENUE	DEPUTY II	1	0	0
ECONOMIC MOBILITY (Grant funded)	ECONOMIC MOBILITY OPPORTUNITY SPEC ASST	0	1	0
LIBRARY	LIBRARIAN*	1	0	0
PUBLIC WORKS	DEPUTY CITY ENGINEER	1	0	0
PUBLIC WORKS	BUILDING MAINTENANCE	0	1	0
WATER	WATER TREATMENT OPERATORS	2	0	0
TOTAL		11	3	0

*Part-time positon converted to full-time status.

City of Staunton Pay & Classification System

FY2027 Budget

Grade FLSA Status	Position	Annual		Hourly	
		Min	Max	Min	Max
0		\$28,731	\$43,174	\$13.8129	\$20.7566
NE	POOL STAFF				
1		\$30,163	\$45,243	\$14.5014	\$21.7516
NE	LIBRARY PAGE				
NE	SEASONAL LABORER				
NE	GOLF COURSE STAFF				
NE	ELECTION WORKER				
2		\$31,670	\$47,506	\$15.2260	\$22.8393
NE	ASSISTANT RECREATION SUPERVISOR				
NE	EQUIPMENT PARTS CLERK				
NE	LIFEGUARD				
NE	PARKING ATTENDANT				
NE	RECREATION COUNSELOR/AIDE				
NE	RECYCLING ATTENDANT				
NE	SCHOOL CROSSING GUARD				
NE	TRAVEL COUNSELOR				
3		\$34,917	\$52,375	\$16.7872	\$25.1801
NE	CUSTODIAL WORKER				
NE	DEPUTY REGISTRAR				
NE	LIBRARY ASSISTANT I				
NE	MAINTENANCE WORKER				
NE	OFFICE SERVICES ASSISTANT				
NE	PARKING ENFORCEMENT OFFICER				
NE	RECREATION SUPERVISOR				
4		\$36,663	\$54,994	\$17.6263	\$26.4396
NE	EQUIPMENT OPERATOR I				
NE	POLICE RECORDS CLERK				
NE	SANITATION QUALITY ASSURANCE COORDINATOR				
NE	SANITATION WORKER				
5		\$38,495	\$57,743	\$18.5074	\$27.7611
NE	DEPARTMENT SECRETARY				
NE	DEPARTMENT SECRETARY II				
NE	FLEET COORDINATOR				
NE	HORTICULTURE ASSISTANT				
NE	LIBRARY ASSISTANT II				
NE	OFFICE SERVICES TECHNICIAN				
NE	PROCESS SERVER				
NE	RECREATION FACILITY/PROG COORD				
NE	SANITATION EQUIPMENT OPERATOR				
NE	UTILITY SERVICE CLERK				
NE	VISITOR CENTER COORDINATOR				
6		\$40,421	\$60,631	\$19.4331	\$29.1494
NE	EQUIPMENT OPERATOR II				
NE	PARALEGAL				
NE	UTILITY SERVICE TECHNICIAN				
NE	WATER TREATMENT PLANT OPERATOR IV				
7		\$42,442	\$63,663	\$20.4049	\$30.6071
NE	ACCOUNTING TECH I				
NE	CC DEPUTY CLERK I				
NE	DEPUTY CLERK I-TREASURER/COMM REV				
NE	LIBRARY ASSISTANT III				
NE	UTILITY SERVICE WORKER				

City of Staunton Pay & Classification System

FY2027 Budget

Grade FLSA Status	Position	Annual		Hourly	
		Min	Max	Min	Max
8		\$44,563	\$66,846	\$21.4247	\$32.1376
NE	CREW LEADER				
NE	WATER TREATMENT PLANT OPERATOR III				
9		\$46,792	\$70,188	\$22.4961	\$33.7443
NE	ADMINISTRATIVE ASSISTANT II				
NE	APPRAISAL TECH				
NE	CC DEPUTY CLERK III & COURT REPORTER				
NE	CODES INSPECTOR I				
NE	DEPUTY CLERK II-TREASURER/COMM REV				
NE	EQUIPMENT MAINTENANCE TECH I				
NE	EQUIPMENT OPERATOR III				
NE	OFFICE MANAGER				
NE	PARKS EQUIPMENT MECHANIC				
NE	VICTIM WITNESS COORDINATOR				
10		\$49,131	\$73,697	\$23.6209	\$35.4313
NE	ACCOUNTING TECH II				
NE	ANIMAL CONTROL OFFICER				
NE	AQUATICS MGR/REC PROGRAMMER				
NE	CC DEPUTY CLERK IV				
NE	DEPUTY CITY SHERIFF				
NE	ELECTRICAL/ELECTRONIC TECH				
NE	EXECUTIVE ASSISTANT CITY MGR				
NE	HUMAN RESOURCES GENERALIST				
NE	OFFICE ADMINISTRATOR				
NE	PRETRIAL OFFICER/PROBATION OFFICER				
NE	RECOVERY COURT COORDINATOR				
NE	RECREATION PROGRAMMER				
NE	THERAPEUTIC DOCKET COORDINATOR				
NE	TRADESWORKER				
NE	TRAFFIC SIGNAL TECHNICIAN				
NE	TREATMENT PLANT OPERATOR II				
NE	UTILITY SERVICE/PUMP TECHNICIAN				
11		\$51,589	\$77,382	\$24.8022	\$37.2030
NE	CODES INSPECTOR II				
NE	CREW SUPERVISOR				
NE	EQUIPMENT MAINTENANCE TECH III				
NE	FACILITIES SUPERVISOR				
NE	MASTER DEPUTY II-TREASURER/COMM REV				
NE	TRAFFIC SUPERVISOR & OFFICE ADMINISTRATOR				
12		\$54,167	\$81,252	\$26.0419	\$39.0634
NE	ASST SUPT OF PARKS				
NE	ASST SUPT OF RECREATION				
NE	CC MASTER DEPUTY CLERK				
NE	CLERK OF COUNCIL				
NE	PW GIS SPECIALIST				
NE	SENIOR PROBATION OFFICER				
NE	SERGEANT CITY SHERIFF				
NE	WATER TREATMENT PLANT OPERATOR I				
13		\$56,876	\$85,314	\$27.3441	\$41.0163
NE	CC MASTER DEPUTY SUPERVISOR				
NE	ENVIRONMENTAL PROGRAMS SPECIALIST				
NE	EQUIPMENT MAINTENANCE SUPV				
NE	HUMAN RESOURCES SPECIALIST				
X	LIBRARIAN				
NE	PRETRIAL PROGRAM MANAGER/PROBATION MANAGER				
NE	SENIOR ACCOUNTANT				

City of Staunton Pay & Classification System

FY2027 Budget

Grade FLSA Status	Position	Annual		Hourly	
		Min	Max	Min	Max
NE	SENIOR EXECUTIVE ASSISTANT/COMMUNICATION COORDINATOR				
NE	SYSTEMS ENGINEER I				
NE	WATER TREATMENT PLANT SHIFT LEADER				
14		\$59,720	\$89,579	\$28.7116	\$43.0669
NE	CODES INSPECTOR III/PLANS EXAMINER				
NE	HORTICULTURIST				
NE	SENIOR REAL ESTATE APPRAISER				
NE	WATER TREATMENT PLANT SUPERVISOR				
15		\$62,707	\$94,059	\$30.1475	\$45.2204
NE	BUILDING AUTOMATION FIELD TECH				
NE	CC CHIEF DEPUTY CLERK				
NE	CONSTRUCTION MANAGER				
NE	GIS COORDINATOR				
NE	LEGAL MGR & FOIA OFFICER				
NE	PROJECT MANAGER				
NE	UTILITIES ENGINEER TECHNICIAN				
16		\$65,841	\$98,761	\$31.6542	\$47.4815
X	ASSISTANT DIRECTOR OF ECONOMIC DEVELOPMENT				
X	DEPUTY BUILDING OFFICIAL				
X	ECONOMIC MOBILITY & OPPORTUNITY SPEICAL ASSISTANT				
X	EQUIPMENT MAINTENANCE SUPT				
X	HOUSING PLANNER & GRANT COORD				
X	PLANNER				
X	REGISTRAR				
X	ZONING ADMINISTRATOR				
17		\$69,133	\$103,700	\$33.2371	\$49.8560
X	ASSISTANT DIRECTOR BRCS				
X	LICENSURE SPECIALIST & HUMAN RESOURCES ANALYST				
X	SALES & MARKETING MANAGER				
X	SENIOR PROJECT MANAGER				
X	SUPERINTENDENT OF PARKS				
X	SUPERINTENDENT OF RECREATION				
X	SUPT FACILITY SERVICES/REFUSE				
18		\$72,590	\$108,884	\$34.8989	\$52.3483
X	ASSISTANT COMMONWEALTH ATTORNEY				
X	ASSISTANT TO THE CITY MANAGER FOR ENGAGEMENT, COMMUNICATIONS, & STRATEGIC INITIATIVES				
X	CHIEF DEPUTY CITY SHERIFF				
X	JUVENILE ATTORNEY II				
19		\$76,219	\$114,329	\$36.6438	\$54.9660
X	CLERK OF THE WORKS				
X	SYSTEMS ENGINEER II				
20		\$80,030	\$120,045	\$38.4759	\$57.7139
X	BUILDING OFFICIAL				
X	ENV PRG ADMINISTRATOR				
X	FINANCE BUSINESS MANAGER				
X	PLANNING MANAGER				
X	SENIOR PLANNER AND ZONING ADMIN				
X	TRANSPORTATION PLANNER				

City of Staunton Pay & Classification System

FY2027 Budget

Grade FLSA Status	Position	Annual		Hourly	
		Min	Max	Min	Max
21		\$88,234	\$132,350	\$42.4200	\$63.6298
X	ACCOUNTING SUPERVISOR				
X	DIRECTOR BLUE RIDGE COURT SERVICES				
X	DIRECTOR OF TOURISM				
X	PROJECT MANAGER/OWNER REPRESENTATIVE				
X	SUPERINTENDENT OF OPERATIONS				
X	UTILITY SUPERINTENDENT				
22		\$102,141	\$153,212	\$49.1061	\$73.6596
X	ASST DIRECTOR FINANCE				
X	ASST DIRECTOR IT				
X	ASST HUMAN RESOURCES DIRECTOR				
X	CITY ASSESSOR				
X	CITY ENGINEER				
X	CITY SHERIFF				
X	COMMISSIONER OF REVENUE				
X	DIR OF LIBRARY SERVICES				
X	DIRECTOR OF PARKS & RECREATION				
X	TREASURER				
23		\$112,610	\$168,916	\$54.1393	\$81.2095
X	CHIEF TECHNOLOGY OFFICER				
X	DIRECTOR COMMUNITY DEVELOPMENT				
X	DIRECTOR ECONOMIC DEVELOPMENT				
24		\$118,241	\$177,361	\$56.8466	\$85.2699
X	CHIEF HUMAN RESOURCES OFFICER				
X	CLERK OF CIRCUIT COURT				
X	COMMONWEALTH ATTORNEY				
X	DIRECTOR OF PUBLIC WORKS				
25		\$130,361	\$195,541	\$62.6733	\$94.0100
X	CHIEF FINANCE OFFICER				
X	CITY ATTORNEY				
26		\$143,723	\$215,585	\$69.0974	\$103.6466
X	ASSISTANT CITY MANAGER				
PUBLIC SAFETY POSITIONS					
7		\$42,442	\$63,663	\$20.4049	\$30.6071
NE	PUBLIC SAFETY DISPATCHER				
8		\$44,563	\$66,846	\$21.4247	\$32.1376
NE	PUBLIC SAFETY SENIOR DISPATCHER				
9		\$46,792	\$70,188	\$22.4961	\$33.7443
NE	PUBLIC SAFETY LEAD DISPATCHER				
10					
NE	A. FIREFIGHTER/EMT BASIC	\$49,131	\$73,697	\$17.7625	\$26.6440
	B. MASTER FIREFIGHTER/EMT BASIC (3% I	\$50,605	\$75,908	\$18.2952	\$27.4432
11					
NE	A. FIREFIGHTER/EMT ADVANCE	\$51,589	\$77,382	\$18.6509	\$27.9762
NE	B. MASTER FIREFIGHTER/EMT ADVANCE (3	\$53,136	\$79,704	\$19.2105	\$28.8155
NE	POLICE OFFICER	\$51,589	\$77,382	\$24.8022	\$37.2030

City of Staunton Pay & Classification System

FY2027 Budget

Grade FLSA Status	Position	Annual		Hourly	
		Min	Max	Min	Max
12					
NE	POLICE OFFICER I	\$54,168	\$81,251	\$26.0423	\$39.0632
13					
NE	A. FIREFIGHTER/MEDIC	\$56,875	\$85,314	\$20.5624	\$30.8437
NE	B. MASTER FIREFIGHTER/MEDIC (3% base)	\$58,581	\$87,873	\$21.1790	\$31.7688
NE	POLICE OFFICER II	\$56,876	\$85,314	\$27.3444	\$41.0163
14					
NE	POLICE OFFICER III	\$59,720	\$89,580	\$28.7116	\$43.0671
15					
NE	SENIOR POLICE OFFICER	\$62,707	\$94,058	\$30.1475	\$45.2202
16					
NE	A. FIRE LIEUTENANT/EMT	\$62,706	\$94,059	\$22.6704	\$34.0053
NE	B. FIRE LIEUTENANT/EMT ADVANCED (5% base)	\$65,841	\$98,761	\$23.8037	\$35.7054
NE	C. FIRE LIEUTENANT/MEDIC (10% base)	\$68,978	\$103,465	\$24.9377	\$37.4059
NE	MASTER POLICE OFFICER	\$65,841	\$98,762	\$31.6543	\$47.4815
17					
NE	A. FIRE CAPTAIN/EMT	\$69,134	\$103,701	\$24.9941	\$37.4911
NE	B. FIRE CAPTAIN/EMT ADVANCED (5% base)	\$72,590	\$108,884	\$26.2435	\$39.3653
NE	C. FIRE CAPTAIN/MEDIC (10% base)	\$76,046	\$114,070	\$27.4931	\$41.2400
NE	POLICE SERGEANT	\$69,134	\$103,701	\$33.2373	\$49.8560
18					
X	POLICE LIEUTENANT	\$72,590	\$108,884	\$34.8989	\$52.3481
21		\$88,234	\$132,349	\$42.4202	\$63.6295
X	DEPUTY CHIEF OF OPERATIONS				
X	DEPUTY CHIEF OF COMMUNITY & RISK REDUCTION				
X	POLICE CAPTAIN				
24		\$118,241	\$177,361	\$56.8467	\$85.2698
X	FIRE CHIEF				
X	POLICE CHIEF				

Public Safety hourly rates are based on 2,080 hours per year for the Police Department and 2,766 per year for the Fire Department non-exempt positions.

FIREFIGHTER CERTIFICATION INCENTIVES

(* Certification incentives are reportable to VRS and become part of the base salary at the time the certification is completed.)

TRT: Technical Rescue Technician/Specialist	1250*	1250*
NFPA 1031/1033	1250*	1250*
HAZMAT Technician/Specialist	1250*	1250*

PART-TIME FIREFIGHTER PAY RATES

Basic	\$	19.24
Advanced	\$	20.54
Intermediate	\$	22.21

POLICE AND PUBLIC SAFETY DISPATCHER INCENTIVES

(* The educational incentive is reportable to VRS and becomes part of the base salary at the time the degree conferred.)

FIELD TRAINING OFFICER (4 WEEKS)	\$400
PUBLIC SAFETY DISPATCH TRAINING (10 WEEKS)	\$1,000

PAGE INTENTIONALLY LEFT BLANK

GENERAL GOVERNMENT ADMINISTRATION

FY 2025 Actual	FY 2026 Budget	FY2027 Budget	\$ (+ / -)	% Change
\$ 7,200,689	\$ 8,078,751	\$ 8,579,031	\$ 500,280	6.2%

	FY 2025 ACTUAL	FY 2026 BUDGET	FY 2027 BUDGET	% CHANGE
<u>LEGISLATIVE</u>				
CITY COUNCIL	\$ 114,338	\$ 108,740	\$ 109,727	0.9%
CLERK OF COUNCIL	118,358	127,856	36,860	-71.2%
<u>GENERAL ADMINISTRATION</u>				
CITY MANAGER	658,805	672,486	801,939	19.2%
HUMAN RESOURCES	820,524	844,976	891,249	5.5%
CITY ATTORNEY	330,324	431,733	342,767	-20.6%
COMMUNICATIONS	160,665	201,514	214,656	6.5%
AUDITOR/CONSULTANT	77,700	78,500	95,000	21.0%
CITY MEMBERSHIPS	29,029	31,950	31,650	-0.9%
ECONOMIC MOBILITY AND OPPORTUNITY	-	-	153,554	#DIV/0!
FINANCE ADMINISTRATION	1,345,060	1,524,382	1,553,711	1.9%
ASSESSOR AND EQUALIZATION BOARD	393,174	409,067	418,933	2.4%
COMMISSIONER OF REVENUE	466,752	517,688	527,460	1.9%
CITY TREASURER	392,878	474,093	464,090	-2.1%
INFORMATION TECHNOLOGY	1,430,078	1,564,078	1,765,926	12.9%
RISK MANAGEMENT	598,521	801,000	824,000	2.9%
<u>BOARD OF ELECTIONS</u>				
ELECTORAL BOARD AND REGISTRAR	264,483	290,688	347,509	19.5%
TOTAL GENERAL GOV'T ADMINISTRATION	\$ 7,200,689	\$ 8,078,751	\$ 8,579,031	6.2%

	Personnel	Operations	Capital	Total
FY 2027	\$ 6,329,986	\$ 2,189,045	\$ 60,000	\$ 8,579,031
FY 2026	6,123,269	1,895,482	60,000	8,078,751
Variance	\$ 206,717	\$ 293,563	\$ -	\$ 500,280

OPERATIONAL EXPENSES

INSURANCE FOR ALL GENERAL FUND FUNCTIONS

\$ 132,000	LOCAL GOVERNMENT LIABILITY
\$ 117,000	AUTO LIABILITY INSURANCE
\$ 85,000	FIRE & MULTI-PERIL INSURANCE
\$ 20,000	RESERVE OFFICERS INSURANCE
\$ 15,000	SELF-INSURANCE COLLISION
\$ 5,000	DAMAGE CLAIMS AWARDS

GENERAL GOVERNMENT ADMINISTRATION

<u>OPERATIONS</u>		
\$	569,522	SOFTWARE LICENSE FEES
\$	299,450	PROFESSIONAL SERVICES- AUDITORS, LEGAL SERVICES, FINANCIAL SERVICES
\$	295,000	MAINTENANCE AGREEMENTS ON TECHNOLOGY EQUIPMENT/SPECIAL EQUIPMENT
\$	124,100	TRAINING, PHYSICAL FITNESS, MEDICAL EXAMS/WELLNESS PROGRAM
\$	76,044	POSTAGE/ COPY PAPER/ PRINTING
\$	53,950	OFFICE SUPPLIES AND EQUIPMENT
\$	111,500	NON-CAPITAL EQUIPMENT- COMPUTER REPLACEMENTS
\$	35,000	COLLECTION FEES FOR DEBIT/CREDIT CARD FEES/ DELINQUENT COLLECTION FEES/DMV FEE
\$	35,750	ADVERTISING
\$	28,110	TELEPHONE /DATA NETWORK LINES
\$	13,000	CITY COUNCIL SPECIAL EXPENSES
\$	30,164	DUES & SUBSCRIPTIONS TO PROFESSIONAL ORGANIZATIONS/MEMBERSHIPS
\$	4,250	GAS & OIL, VEHICLE MAINTENANCE, TIRES
\$	72,555	CITY MANAGER, COMMUNICATIONS, REGISTRAR & HUMAN RESOURCES OFFICE SPECIAL EXPENSES
\$	35,000	OTHER PURCHASE SERVICES-SHARED RADIO POSITION
<u>CONTRIBUTIONS TO OUTSIDE AGENCIES / MEMBERSHIPS:</u>		
\$	14,750	VIRGINIA FIRST CITIES
\$	13,800	VIRGINIA MUNICIPAL LEAGUE
\$	1,500	VIRGINIA INSTITUTE OF GOVERNMENT
\$	1,300	CHAMBER OF COMMERCE
\$	300	RESILIENT VIRGINIA
\$	2,189,045	SUMMARY TOTAL OF OPERATIONS
<u>CAPITAL EQUIPMENT</u>		
\$	60,000	COMPUTER NETWORK SERVERS/ INFRASTRUCTURE

Staunton Plan Priorities Aligned with General Government Administration

An Economically Vibrant Community

****While no single priority focuses on the following achievement, the goal area speaks to strengthening economic vitality and and well-being, affordable housing growth and supporting our residents and businesses.**

Achievement: The city received a grant in FY 2026 to focus on Economic Mobility and Opportunity for our residents. FY 2027 is the first full fiscal year of this initiative and funds a position and operational expenses. This is the first time the city will be able to place intentional focus and actionable outcomes on these issues.

A Resilient and Sustainable Community

****As part of the FY 2027 Budget, include necessary funding to develop a plan to decrease landfill waste, including public education, financial incentives, partnerships, improvements in recycling and other options.**

Achievement: This budget proposes an increase to the city's Cigarette Tax which will generate about \$90,000 in new revenue. \$15,000 of this is in the Communications Office Budget to support and develop pilot programs that support this strategic priority, including public education.

All Staunton Plan Goal Areas

****While no single priority focuses on the following achievement, the following will help drive special projects and strategic initiatives for the city, therefore supporting the Staunton Plan.**

Achievement: Following a paralegal vacancy in the City Attorney's Office during FY 2026, it was determined the position did not need to be refilled. To better align with our organizational needs, that position and its funding have been transferred to the City Manager's Office and will be reclassified to drive special projects and strategic initiatives. This is being accomplished without adding a new position or additional funding.

An Informed and Engaged Community

****Enhance the Staunton City website to deliver information and digital services in a personalized, central hub format for our residents (includes enhancements to emergency alerts and communications).**

Achievement: Funds enhancements to technology including updating to Microsoft Office Cloud 365 and updating of voting equipment.

JUDICIAL ADMINISTRATION

FY 2025 Actual	FY 2026 Budget	FY2027 Budget	\$ (+ / -)	% Change
\$ 3,493,084	\$ 3,952,766	\$ 4,028,988	\$ 76,222	1.9%

	FY 2025 ACTUAL	FY 2026 BUDGET	FY 2027 BUDGET	% Change
CIRCUIT COURT	\$ 177,149	\$ 174,010	\$ 178,219	2.4%
GENERAL DISTRICT COURT	12,984	17,127	17,112	-0.1%
MAGISTRATE	140	2,225	2,225	0.0%
JUVENILE/DOMESTIC RELATIONS COURT	3,275	76,777	12,683	-83.5%
CLERK OF CIRCUIT COURT	727,155	783,205	863,472	10.2%
SHERIFF	1,260,636	1,506,760	1,557,283	3.4%
VICTIM WITNESS GRANT	116,687	116,877	111,982	-4.2%
COMMONWEALTH ATTORNEY	1,195,058	1,275,785	1,286,012	0.8%
TOTAL JUDICIAL ADMINISTRATION	\$ 3,493,084	\$ 3,952,766	\$ 4,028,988	1.9%

	Personnel	Operations	Capital	Total
FY 2027	\$ 3,736,643	\$ 287,345	\$ 5,000	\$ 4,028,988
FY 2026	3,613,249	334,517	5,000	3,952,766
Variance	\$ 123,394	\$ (47,172)	\$ -	\$ 76,222

OPERATIONAL EXPENSES

\$ 2,225	RENTAL OF PROPERTY
\$ 40,533	OFFICE SUPPLIES/ PHOTOCOPYING FOR COURTS
\$ 28,000	GAS & OIL, TIRES, MAINTENANCE ON VEHICLES, RADIO MAINTENANCE
\$ 31,000	TRAINING FOR SHERIFFS-POLICE ACADEMY, JUDGE, COURT CLERKS
\$ 12,350	TELEPHONE
\$ 25,250	JUROR & WITNESS FEES, AND JURY COMMISSIONERS
\$ 7,700	POSTAGE/ EQUIPMENT RENTAL
\$ 8,000	WEARING APPAREL
\$ 34,750	MAINTENANCE AGREEMENTS ON OFFICE EQUIPMENT AND SPECIAL EQUIPMENT
\$ 25,100	DUES & SUBSCRIPTIONS
\$ 31,150	PROFESSIONAL FEES - COURT AUDIT FEES, LEGAL SERVICES
\$ 10,000	SOFTWARE LICENSE FEES
\$ 500	CLERK OF CIRCUIT COURT - RECORD BOOKS/DOCUMENT STORAGE/ MANAGEMENT
\$ 17,087	TECHNOLOGY TRUST FUNDS PASS THRU
\$ 8,700	NON-CAPITAL AND CAPITAL EQUIPMENT
\$ 5,000	SPECIAL EXPENSES
\$ 287,345	SUMMARY TOTAL OF OPERATIONS

CAPITAL EQUIPMENT

\$ 5,000	SPECIAL EQUIPMENT
----------	-------------------

PUBLIC SAFETY

FY 2025 Actual	FY 2026 Budget	FY2027 Budget	\$ (+ / -)	% Change
\$ 16,476,316	\$ 17,453,657	\$ 17,580,234	\$ 126,577	0.7%

	FY 2025 ACTUAL	FY 2026 BUDGET	FY 2027 BUDGET	% Change
<u>LAW ENFORCEMENT</u>				
POLICE DEPARTMENT	\$ 6,523,422	\$ 6,989,091	\$ 7,354,930	5.2%
E-911 CENTER	1,069,384	1,244,265	1,283,335	3.1%
<u>EMERGENCY SERVICES</u>				
FIRE AND RESCUE	4,198,197	4,408,656	4,506,412	2.2%
COMMUNITY PUBLIC SAFETY	123,102	110,500	111,500	0.9%
<u>CORRECTIONS AND DETENTION</u>				
JUVENILE DETENTION HOME	337,040	227,194	280,957	23.7%
MIDDLE RIVER REGIONAL JAIL	3,418,169	3,462,015	3,070,331	-11.3%
OFFICE ON YOUTH	186,700	215,751	226,500	5.0%
BUILDING INSPECTION	443,316	499,531	458,124	-8.3%
<u>OTHER PROTECTION</u>				
SHENANDOAH VALLEY ANIMAL SERVICES	176,546	296,154	287,645	-2.9%
MEDICAL EXAMINER	440	500	500	0.0%
TOTAL PUBLIC SAFETY	\$ 16,476,316	\$ 17,453,657	\$ 17,580,234	0.7%

	Personnel	Operations	Capital	Total
FY 2027	\$ 12,170,634	\$ 5,407,600	\$ 2,000	\$ 17,580,234
FY 2026	11,719,092	5,717,565	17,000	17,453,657
Variance	\$ 451,542	\$ (309,965)	\$ (15,000)	\$ 126,577

POLICE DEPARTMENT	FY2022	FY2023	FY2024	FY2025
POLICE STATIONS	1	1	1	1
ARRESTS	1,978	2,515	2,453	2,158
TRAFFIC SUMMONS	3,577	3,923	3,913	2,928
FIRE DEPARTMENT	FY2022	FY2023	FY2024	FY2025
FIRE STATIONS	2	2	2	2
INCIDENT RESPONSES	3,175	3,880	3,788	3,678
FIRES EXTINGUISHED	65	21	48	36
FIRE INSPECTIONS	1,687	1,342	1,466	1,019

PUBLIC SAFETY

OPERATIONS

\$	3,070,331	JAIL OPERATIONS
\$	355,900	GAS & OIL, TIRES, VEHICLE MAINTENANCE
\$	280,957	JUVENILE DETENTION HOME
\$	226,500	OFFICE ON YOUTH
\$	142,650	MATERIALS & SUPPLIES FOR POLICE, FIRE, AND EMERGENCY MEDICAL SUPPLIES
\$	199,100	TRAINING/PHYSICAL FITNESS FOR POLICE/ DISPATCHERS & FIRE - DUES
\$	77,500	UNIFORMS FOR POLICE/FIRE/ DISPATCH
\$	295,895	CARE OF ANIMALS, ANIMAL SUPPLIES, & REGIONAL ANIMAL SHELTER
\$	90,100	TELEPHONE AND DISPATCH TELEPHONE SERVICES
\$	88,000	STATE FIRE PROGRAMS GRANT FUND
\$	375,377	MAINTENANCE /REPAIR- RADIOS, E911 DISPATCH EQUIPMENT, BODY CAMERAS /VEHICLES
\$	40,700	PROFESSIONAL SERVICES- EVALUATIONS, MEDICAL FOR FIRE DEPARTMENT EMS SERVICES
\$	37,950	OFFICE SUPPLIES, POLICE FORMS, PRINTING TICKETS, PHOTOCOPY, POSTAGE, DUES
\$	23,500	STATE EMS FOUR FOR LIFE GRANT PROGRAM
\$	56,640	SOFTWARE LICENSE FEES
\$	35,000	SPECIAL EXPENSES
\$	11,500	AUXILIARY POLICE OFFICERS & FIREFIGHTERS
\$	5,407,600	SUMMARY TOTAL OF OPERATIONS

CAPITAL

\$	2,000	SITE IMPROVEMENT
----	-------	------------------

MRRJA FUNDING	GENERAL FUND	CIP RESERVE	TOTAL FUNDING	CITY % SHARE
FY 2027 BUDGET	\$ 3,070,331	\$ -	\$ 3,070,331	23.00%
FY 2026 BUDGET	\$ 3,462,015	\$ -	\$ 3,462,015	24.29%
FY 2025 BUDGET	\$ 3,418,169	\$ -	\$ 3,418,169	24.40%
FY 2024 BUDGET	\$ 3,286,318	\$ -	\$ 3,286,318	22.80%
FY 2023 BUDGET	\$ 3,055,160	\$ -	\$ 3,055,160	20.90%
FY 2022 BUDGET	\$ 2,782,021	\$ -	\$ 2,782,021	20.20%
FY 2021 BUDGET	\$ 2,209,147	\$ 207,478	\$ 2,416,625	20.00%
FY 2020 BUDGET	\$ 1,967,160	\$ 175,086	\$ 2,142,246	20.17%
FY 2019 BUDGET	\$ 1,575,231	\$ 100,000	\$ 1,675,231	20.68%

Staunton Plan Priorities Aligned with Public Safety

A Resilient and Sustainable Community & An Informed and Engaged Community

****Enhancing Staunton's livability and environmental stewardship by addressing aging infrastructure, city facility needs, and the protection of natural resources through prioritizing improvements focused on efficiency of services, managing costs, and sustainable practices to advance long-term community resilience.**

****Enhance the Staunton City website to deliver information and digital services in a personalized, central hub format for our residents (includes enhancements to emergency alerts and communications).**

Achievement: New CAD to CAD software allows Staunton, Augusta County, and the City of Waynesboro to share information real time across 911 systems.

Achievement: The city has published a Request for Proposals (RFP# C00226) for the Computer-Aided Dispatch (CAD) and Law Enforcement Records Management Systems (LERMS) replacement. The upgraded CAD/LERMS will provide a modern, fully integrated public safety solution. The upgraded system will also allow for greater efficiencies and will allow the Police and E911 departments to be almost completely digital.

PUBLIC WORKS

FY 2025 Actual	FY 2026 Budget	FY2027 Budget	\$ (+ / -)	% Change
\$ 7,555,676	\$ 8,384,279	\$ 8,959,498	\$ 575,219	6.9%

	FY 2025 ACTUAL	FY 2026 BUDGET	FY 2027 BUDGET	% Change
ENGINEERING	\$ 391,226	\$ 545,283	\$ 591,288	8.4%
ADMINISTRATION	400,186	333,181	341,285	2.4%
HIGHWAYS, STREETS, SIDEWALKS	3,962,367	3,967,511	4,391,389	10.7%
TRAFFIC ENGINEERING	230,156	739,855	739,123	-0.1%
TRAFFIC SIGNALS/ELECTRONICS	284,096	409,974	401,935	-2.0%
BUILDING MAINTENANCE	1,694,007	1,806,810	1,879,951	4.0%
EQUIPMENT MAINTENANCE	593,638	581,665	614,527	5.6%
	\$ 7,555,676	\$ 8,384,279	\$ 8,959,498	6.9%

	Personnel	Operations	Capital	Total
FY 2027	\$ 4,163,152	\$ 4,726,347	\$ 70,000	\$ 8,959,499
FY 2026	4,006,588	4,301,691	76,000	8,384,279
Variance	\$ 156,564	\$ 424,656	\$ (6,000)	\$ 575,220

LANE MILES OF STREETS 303.13

TRAFFIC SIGNALS AND FLASHERS 64

HIGHWAYS, STREETS, TRAFFIC, SIDEWALKS, MAJOR OPERATIONAL EXPENDITURES

\$ 1,800,000	STREET PAVING
\$ 309,000	ELECTRIC-STREET LIGHTS AND OTHER
\$ 84,000	STREET MAINTENANCE MATERIALS, REPAIRS TO STREETS, GUARDRAILS, BRIDGES
\$ 174,150	GAS & OIL , TIRES, MAINTENANCE & REPAIR OF VEHICLES/ RADIO MAINTENANCE
\$ 225,000	SNOW REMOVAL SUPPLIES-SALT, CHAINS
\$ 200,000	MAINTENANCE / REPAIR OF SIDEWALKS & GUARDRAILS
\$ 480,682	TRAFFIC MATERIALS FOR PAINTING/ AND MAINTENANCE OF TRAFFIC SIGNALS
\$ 325,000	CONTRACT AGREEMENTS-RIGHT OF WAY MAINTENANCE, DISPOSAL SERVICES FOR OILS, PAINTS, RAILROAD MAINTENANCE/ TRAFFIC LANE PAINTING
\$ 92,300	SOFTWARE FEES FOR STREET MAINTENANCE REPORTING/VEHICLE DIAGNOSTICS
\$ 16,550	TELEPHONE, OFFICE SUPPLIES, POSTAGE, PHOTOCOPY/M&R OFFICE EQUIPMENT
\$ 142,500	PROFESSIONAL SERVICES
\$ 49,665	SMALL TOOLS, UNIFORMS, SAFETY EQUIPMENT, TRAINING, DUES
\$ 3,898,847	SUMMARY TOTAL FOR STREETS

EQUIPMENT MAINTENANCE

\$ 8,700	CONTRACTED VEHICLE/EQUIPMENT MAINTENANCE SERVICES
\$ 32,300	MATERIALS & SUPPLIES/TRAINING/TELEPHONE/FUEL/SMALL TOOLS/SAFETY EQUIPMENT
\$ 4,000	VEHICLE SOFTWARE LICENSE FEES
\$ 45,000	SUMMARY FOR EQUIPMENT MAINTENANCE

PUBLIC WORKS

BUILDING MAINTENANCE

\$	377,500	UTILITIES FOR BUILDINGS - ELECTRIC / NATURAL GAS / PROPANE
\$	256,500	MAINTENANCE CONTRACTS FOR BUILDING MECHANICAL SYSTEMS/ELEVATORS
\$	23,050	UNIFORMS, TELEPHONE, TRAINING, AND SUPPLIES
\$	14,050	GAS, TIRES, VEHICLE MAINTENANCE, AND GENERATOR FUEL
\$	103,400	BUILDING SUPPLIES, CLEANING SUPPLIES, SMALL TOOLS, SAFETY EQUIPMENT
\$	8,000	CUSTODIAL SERVICES, PEST CONTROL SERVICES
\$	782,500	SUMMARY TOTAL FOR BUILDING MAINTENANCE

CAPITAL

\$	5,000	SPECIAL EQUIPMENT
\$	50,000	STORM DRAIN CONSTRUCTION
\$	15,000	SIDEWALK CURB AND GUTTER
\$	70,000	TOTAL CAPITAL

Staunton Plan Priorities Aligned with Public Works

A Resilient and Sustainable Community

****As part of the FY2027-2031 Capital Improvement Plan process, develop the city's initial Sustainability Plan to create policy aimed at reducing city energy use and emissions, implementation of green infrastructure, improving flood resiliency, and protecting/rehabilitating natural resources.**

Achievement: Adds an Environmental Sustainability and Resiliency annual capital reserve to the FY2027-FY2031 CIP.

****Complete the design for Uniontown water and sewer in 2026, with a goal of starting constructions in 2027.**

Achievement: The preliminary engineering report is near completion and the full design will be started by the end of FY2026.

****Complete the design for Uniontown water and sewer in 2026, with a goal of starting constructions in 2027.**

Achievement: The preliminary engineering report is near completion and the full design will be started by the end of FY2026.

HEALTH AND WELFARE

FY 2025 Actual	FY 2026 Budget	FY2027 Budget	\$ (+ / -)	% Change
\$ 7,757,928	\$ 8,444,940	\$ 9,122,676	\$ 677,736	8.0%

	FY 2025 ACTUAL	FY 2026 BUDGET	FY 2027 BUDGET	% Change
PUBLIC HEALTH SERVICES	\$ 259,020	\$ 332,347	\$ 347,731	4.6%
VALLEY COMM SERVICES BOARD	271,842	408,615	439,853	7.6%
CHILDREN'S SERVICES ACT	3,575,132	3,800,000	4,200,000	10.5%
DEPARTMENT OF SOCIAL SERVICES	3,112,754	3,386,905	3,547,899	4.8%
TAX RELIEF -ELDERLY/DISABLED/VETERANS	421,194	360,000	430,000	19.4%
COMMUNITY WELFARE ASSISTANCE	117,986	157,073	157,193	0.1%
TOTAL HEALTH AND WELFARE	\$ 7,757,928	\$ 8,444,940	\$ 9,122,676	8.0%

	Personnel	Operations	Capital	Total
FY 2027	\$ -	\$ 9,122,676	\$ -	\$ 9,122,676
FY 2026	\$ -	\$ 8,444,940	\$ -	\$ 8,444,940
Variance	\$ -	\$ 677,736	\$ -	\$ 677,736

DEPARTMENT OF SOCIAL SERVICES OPERATIONAL EXPENSES

\$ 4,200,000	CHILDREN'S SERVICES ACT
\$ 360,000	FOSTER CARE
\$ 1,525,000	ADOPTION SUBSIDY
\$ 1,065,899	DEPARTMENT ADMINISTRATIVE EXPENSES
\$ 85,000	SPECIAL NEEDS ADOPTION
\$ 390,000	AUXILIARY GRANTS
\$ 80,000	VIEW PURCHASED SERVICES
\$ 42,000	GENERAL RELIEF, ADULT SERVICES
\$ 7,747,899	SUMMARY TOTAL FOR DEPARTMENT OF SOCIAL SERVICES

CONTRIBUTIONS TO AGENCIES

\$ 347,731	CONTRIBUTION TO THE HEALTH DEPARTMENT
\$ 439,853	CONTRIBUTION TO VALLEY COMMUNITY SERVICES BOARD
\$ 36,550	CENTRAL SHENANDOAH PLANNING DISTRICT - BRITE
\$ 36,643	CAPSAW CONTRIBUTION
\$ 50,000	VALLEY CHILDRENS ADVOCACY CENTER
\$ 30,000	VALLEY PROGRAM FOR AGING SERVICES
\$ 4,000	TALKING BOOK CENTER
\$ 944,777	SUMMARY TOTAL FOR OUTSIDE AGENCIES

TAX RELIEF EXPENSE

\$ 200,000	REAL ESTATE TAX RELIEF FOR ELDERLY/DISABLED*
\$ 230,000	REAL ESTATE TAX RELIEF FOR DISABLED VETERANS
\$ 430,000	TOTAL TAX RELIEF

*In January 2025, City Council approved changes in the income and assets limits for real estate tax relief for the elderly and permanently disabled, up to \$50,000 in income and \$80,000 in asset worth.

RECREATION, PARKS, LIBRARY AND CULTURAL

FY 2025 Actual	FY 2026 Budget	FY2027 Budget	\$ (+ / -)	% Change
\$ 4,540,766	\$ 4,612,465	\$ 4,710,098	\$ 97,633	2.1%

	FY 2025 ACTUAL	FY 2026 BUDGET	FY 2027 BUDGET	% Change
RECREATION ADMINISTRATION	\$ 1,337,080	\$ 1,323,507	\$ 1,379,142	4.2%
HORTICULTURE	223,151	241,264	237,723	-1.5%
GOLF COURSE	176,213	161,119	163,555	1.5%
COMMUNITY RECREATION CONTRIBUTIONS	20,000	20,000	20,000	0.0%
PARK MAINTENANCE	1,252,556	1,300,192	1,294,186	-0.5%
CULTURAL CONTRIBUTIONS	45,500	15,500	24,000	54.8%
LIBRARY	1,477,266	1,541,883	1,582,492	2.6%
BRCC & VALLEY ALLIANCE FOR EDUCATION	9,000	9,000	9,000	0.0%
TOTAL RECR, PARKS, LIBRARY, & CULTURAL	\$ 4,540,766	\$ 4,612,465	\$ 4,710,098	2.1%

	Personnel	Operations	Capital	Total
FY 2027	\$ 3,545,326	\$ 1,160,110	\$ 4,662	\$ 4,710,098
FY 2026	\$ 3,454,268	\$ 1,152,910	\$ 5,287	\$ 4,612,465
Variance	\$ 91,058	\$ 7,200	\$ (625)	\$ 97,633

482	ACRES OF PARK FACILITIES	
9	PARKS	FY2025
8	BASEBALL/SOFTBALL FIELDS	1,200 # GAMES PLAYED
4	SOCCER/FOOTBALL FIELDS	220 # GAMES PLAYED
1	GYPSY HILL GOLF COURSE	17,051 ROUNDS OF GOLF
1	LAKE TAMS	
1	GYPSY HILL PARK DUCK POND	

RECREATION / LIBRARY REVENUE - CHARGES FOR SERVICES

\$ 226,000	HEART AFTERSCHOOL PROGRAM
\$ 83,000	SUMMER CAMP
\$ 32,500	LEAGUE SPORTS FOR ADULTS
\$ 75,000	SWIMMING POOL
\$ 47,000	INSTRUCTIONAL/EDUCATION CLASSES
\$ 25,000	TRIPS AND TOURS
\$ 8,000	RENTAL OF PROPERTY
\$ 10,000	DUCK FOOD SALES
\$ 385,000	GOLF FEES, MEMBERSHIP FEES, AND CART RENTALS
\$ 13,500	LIBRARY FEES/FINES
\$ 905,000	TOTAL RECREATION FEE REVENUE

OPERATIONAL EXPENSES - CONTRIBUTIONS

\$ 20,000	BOYS AND GIRLS CLUB
\$ 10,000	STAUNTON AUGUSTA CO AFRICAN AMERICAN RESEARCH SOCIETY
\$ 3,000	STONEWALL BRIGADE BAND
\$ 3,000	STAUNTON/AUGUSTA ART CENTER
\$ 3,000	SHENANARTS
\$ 5,000	WOODROW WILSON PRESIDENTIAL LIBRARY
\$ 5,000	VIRGINIA COOPERATIVE EXT 4H
\$ 3,250	FIRST TEE OF SHENANDOAH
\$ 5,000	BLUE RIDGE COMMUNITY COLLEGE
\$ 4,000	VALLEY ALLIANCE FOR EDUCATION
\$ 61,250	TOTAL CONTRIBUTIONS

RECREATION, PARKS, LIBRARY AND CULTURAL

OPERATIONAL EXPENSES

\$	208,500	BOOKS, MEDIA, PERIODICALS FOR LIBRARY
\$	132,500	CONTRACT MAINTENANCE OF PARKS, RECREATION FACILITIES, REPAIRS
\$	112,500	MATERIALS /SUPPLIES FOR LIBRARY / RECREATION OFFICE
\$	127,000	GAS & OIL, TIRES, MAINTENANCE OF VEHICLES/ PARK MAINTENANCE EQUIPMENT
\$	37,985	OFFICE SUPPLIES, POSTAGE, PHOTOCOPY, TELEPHONE, MAINTENANCE OFFICE EQUIPMENT
\$	88,275	CONTRACT AGREEMENTS FOR MAINTENANCE OF PARKS/FACILITIES
\$	45,000	ADVERTISEMENT AND PRINTING FOR RECREATION/LIBRARY PUBLICATIONS
\$	8,500	MATERIALS/SUPPLIES-PARKS, PLAYGROUNDS, BALLFIELDS, SMALL TOOLS, RENTALS
\$	1,400	PROFESSIONAL SERVICES
\$	26,000	INSTRUCTIONAL CONTRACT AGREEMENTS, ENTERTAINMENT SERVICES
\$	51,200	UTILITIES - LIBRARY ELECTRIC AND NATURAL GAS HEAT
\$	52,650	CHEMICALS FOR POOL, HORTICULTURE, GROUNDS MAINTENANCE
\$	30,000	RECREATION TRIPS
\$	54,500	TREE/PLANT PURCHASES/ CARE
\$	19,900	PROFESSIONAL ORGANIZATION DUES, TRAINING LIBRARY / RECREATION STAFF
\$	19,000	SPECIAL PROGRAMS SUPPLIES- LIBRARY AND RECREATION
\$	31,000	SUMMER PLAYGROUND /HEART AFTERSCHOOL PROGRAM /BOOKER T PROGRAM SUPPLIES
\$	27,000	SOFTWARE LICENSE FEE
\$	12,950	SAFETY EQUIPMENT, UNIFORMS, RENTAL OF EQUIPMENT
\$	8,000	CONTRIBUTIONS TO YOUTH SPORTS PROGRAMS- BASEBALL/ SOFTBALL / FOOTBALL
\$	5,000	DUCK FOOD
\$	1,098,860	SUMMARY TOTAL OF OPERATIONS

CAPITAL EXPENSES

\$	4,662	LIBRARY FURNITURE AND FIXTURES
\$	4,662	SUMMARY TOTAL OF CAPITAL

Staunton Plan Objectives Aligned with Recreation, Parks, Library and Culture

A Healthy Community

****Develop a Parks and Recreation Master Plan that prioritizes improvements to existing facilities, considers expansions of offerings, identifies under-utilized city facilities for growth opportunities, and incorporates Staunton City School athletic facility needs.**

Achievement: Funding for a Parks and Recreation Master Plan is included in the FY2027-FY2031 CIP.

Achievement: Adds funds for community engagement and development of a plan to reimagine Booker T. Washington School in the FY 2027-FY 2031 CIP

Achievement: Increased the budget for part-time salaries to support expanding the summer pool season.

COMMUNITY DEVELOPMENT

FY 2025 Actual	FY 2026 Budget	FY2027 Budget	\$ (+ / -)	% Change
\$ 2,867,958	\$ 3,061,477	\$ 3,212,504	\$ 151,027	4.9%

	FY 2025 ACTUAL	FY 2026 BUDGET	FY 2027 BUDGET	% Change
PLANNING AND DEVELOPMENT	\$ 560,940	\$ 629,214	\$ 658,893	4.7%
HOUSING PLANNER	-	108,354	105,374	-2.8%
COMMUNITY DEVELOPMENT AGENCIES	428,469	421,266	435,505	3.4%
ECONOMIC DEVELOPMENT	991,768	1,090,024	1,201,459	10.2%
TOURISM OFFICE	786,214	687,199	684,515	-0.4%
STAUNTON WELCOME CENTER	45,571	64,602	66,405	2.8%
TROLLEY	54,996	60,818	60,353	-0.8%
TOTAL COMMUNITY DEVELOPMENT	\$ 2,867,958	\$ 3,061,477	\$ 3,212,504	4.9%

	Personnel	Operations	Capital	Total
FY 2027	\$ 1,405,338	\$ 1,806,666	\$ 500	\$ 3,212,504
FY 2026	1,348,973	1,707,504	5,000	3,061,477
Variance	\$ 56,365	\$ 99,162	\$ (4,500)	\$ 151,027

OPERATIONAL EXPENSES

\$ 135,000	VILLAGES DEVELOPMENT AGREEMENT - REAL ESTATE TAX REHAB ABATEMENT
\$ 53,500	ENTERPRISE ZONE INCENTIVES / SPECIAL EXPENSES
\$ 44,000	MAINTENANCE OF FACILITIES - MOWING AT STAUNTON CROSSING
\$ 573,000	FRONTIER CENTER DEVELOPMENT AGREEMENT - REBATE OF TAXES
\$ 108,100	PROFESSIONAL SERVICES
\$ 252,000	ADVERTISING FOR TOURISM AND ECONOMIC DEVELOPMENT
\$ 44,850	DUES, TELEPHONE, OFFICE SUPPLIES, PHOTOCOPY, POSTAGE
\$ 34,150	SOFTWARE LICENSE FEES AND TECHNOLOGY SERVICES
\$ 14,468	PRINTING FOR TOURISM BROCHURES / ECONOMIC DEVELOPMENT BROCHURES/MAPS
\$ 48,800	TRAINING /TRAVEL
\$ 2,940	MAINTENANCE OF VEHICLE/EQUIPMENT/PROPERTY
\$ 1,310,808	SUMMARY TOTAL FOR OPERATIONS

OUTSIDE AGENCY FUNDING:

\$ 225,000	SDDA - \$62,000 PLUS \$163,000 TAX REVENUE
\$ 54,825	TROLLEY OPERATIONS
\$ 5,528	AFTON EXPRESS
\$ 65,533	SHENANDOAH VALLEY AIRPORT
\$ 40,000	HISTORIC STAUNTON FOUNDATION
\$ 34,303	PLANNING DISTRICT COMMISSION
\$ 25,669	SHENANDOAH VALLEY PARTNERSHIP
\$ 25,000	REGIONAL TOURISM ADVERTISING
\$ 10,000	SHENANDOAH VALLEY SMALL BUSINESS DEVELOPMENT
\$ 10,000	STAUNTON CREATIVE COMMUNITY FUND
\$ 495,858	TOTAL COMMUNITY DEVELOPMENT CONTRIBUTIONS TO OUTSIDE AGENCIES

CAPITAL EXPENSES

\$ 500	COMPUTER EQUIPMENT
\$ 500	SUMMARY TOTAL OF CAPITAL

COMMUNITY DEVELOPMENT

Staunton Plan Objectives Aligned with Community Development

An Economically Vibrant Community

****Complete the city's Economic Development website update and support/promote the recently updated Enterprise Zone incentives program.**

Achievement: The new Economic Development website went live in January 2026.

Achievement: The budget for the redesigned and expanded Enterprise Zone incentives is increasing from \$20,000 to \$50,000.

****While no single priority focuses on the following achievement, the goal area speaks to strengthening economic vitality and well-being, affordable housing growth and supporting our residents and businesses.**

Achievement: The city received a grant in FY 2026 to focus on Economic Mobility and Opportunity for our residents. FY 2027 is the first full fiscal year of this initiative and funds a position and operational expenses. This is the first time the city will be able to place intentional focus and actionable outcomes on these issues.

****Implement a Staunton Housing Commission that advances the Housing Strategy's goals and objectives to promote a variety of quality and attainable housing options in the city.**

Achievement: The Resilient Housing Initiative in the FY2027-FY2031 CIP is increasing from \$30,000 to \$35,000 in FY2027, with incremental increases planned for future fiscal years.

TRANSFERS TO OTHER FUNDS AND NONDEPARTMENTAL

FY 2025 Actual	FY 2026 Budget	FY2027 Budget	\$ (+ / -)	% Change
\$ 30,705,360	\$ 25,815,178	\$ 27,277,120	\$ 1,461,942	5.7%

	FY 2025 ACTUALS	FY 2026 BUDGET	FY 2027 BUDGET	% Change
<u>TRANSFERS TO THE:</u>				
EDUCATION FUND	\$ 17,256,610	\$ 18,904,462	\$ 20,366,404	7.7%
DEBT SERVICE SINKING FUND	5,676,903	5,676,903	5,676,903	0.0%
CITY CIP FUND*	7,487,551	1,518,813	1,518,813	0.0%
HUD FUND	11,500	-	-	0.0%
NONDEPARTMENTAL	272,796	(285,000)	(285,000)	0.0%
TOTAL TRANSFERS AND NONDEPARTMENTAL	\$ 30,705,360	\$ 25,815,178	\$ 27,277,120	5.7%

TRANSFERS TO OTHER FUNDS HIGHLIGHTS:

\$ 20,366,404 TRANSFER TO THE EDUCATION FUND FOR OPERATIONS
 \$ 5,676,903 TRANSFER TO THE DEBT SERVICE SINKING FUND FOR GENERAL FUND DEBT PAYMENTS
 \$ 1,518,813 *TRANSFER TO CITY CIP FUND

*Remaining FY2027 CIP will be funded with FY2026 carry over funds.

CAPITAL IMPROVEMENTS FUND-GENERAL GOVERNMENTAL FUNDS

FY 2025 Actual	FY 2026 Budget	FY2027 Budget	\$ (+ / -)	% Change
\$ 861,783	\$ 1,518,813	\$ 1,518,813	\$ -	0.0%

CIP FUND REVENUE

\$ 1,518,813	TRANSFER FROM GENERAL FUND REVENUES FY2027
\$ 1,518,813	TOTAL CIP

CAPITAL PROJECTS

\$ 287,261	UNIONTOWN NEIGHBORHOOD IMPROVEMENTS RESERVE
\$ 287,261	WEST END REVITALIZATION RESERVE
\$ 287,261	LIBRARY BUILDING AND SPACE IMPROVEMENTS RESERVE
\$ 657,030	INFRASTRUCTURE IMPROVEMENTS
\$ 1,518,813	CIP PROJECTS FUNDED FROM FY2026 GENERAL FUND BUDGET

Staunton Plan Objectives Aligned with CIP Funds - General Governmental Funds

An Economically Vibrant Community

****Identify 1-2 opportunities to advance the West End Revitalization Plan: A Master Plan for additional city and community services/facilities at the JD&R Courthouse property; a plan to reimagine Booker T. Washington as a community center and hub for events and services.**

Achievement: Adds funds to develop a plan to re-envision Downtown Staunton in the FY2027-FY2031 CIP.

Achievement: Adds funds to develop the remainder of J&DR District Court Site in the FY2027-FY2031 CIP.

Achievement: Adds funds for community engagement and development of a plan to reimagine Booker T. Washington School in the FY2027-FY2031 CIP.

A Resilient and Sustainable Community

****As part of the FY2027-2031 Capital Improvement Plan process, develop the city's initial Sustainability Plan to create policy aimed at reducing city energy use and emissions, implementation of green infrastructure, improving flood resiliency, and protecting/rehabilitating natural resources.**

Achievement: Adds an Environmental Sustainability and Resiliency annual capital reserve to the FY2027-FY2031 CIP.

GENERAL GOVERNMENTAL DEBT SERVICE SINKING FUND

FY 2025 Actual	FY 2026 Budget	FY2027 Budget	\$ (+ / -)	% Change
\$ 6,838,119	\$ 6,586,025	\$ 6,557,900	\$ (28,125)	-0.4%

	FY 2025 ACTUAL	FY 2026 BUDGET	FY 2027 BUDGET	% Change
REVENUES				
TRANSFER FROM THE GENERAL FUND	\$ 5,676,903	\$ 5,676,903	\$ 5,676,903	0.0%
PRIOR YEAR FUND BALANCE	1,161,216	909,122	880,997	-3.1%
TOTAL REVENUES	\$ 6,838,119	\$ 6,586,025	\$ 6,557,900	-0.4%
EXPENDITURES				
DEBT SERVICE	\$ 6,838,119	\$ 6,586,025	\$ 6,557,900	-0.4%
TOTAL EXPENDITURES	\$ 6,838,119	\$ 6,586,025	\$ 6,557,900	-0.4%

	PRINCIPAL AMOUNT OUTSTANDING JULY 1, 2026	FY 2027 PRINCIPAL	FY 2027 INTEREST	TOTAL DEBT PAYMENT
GENERAL FUND DEBT SERVICE				
2021 VRA GO Refunding bond	8,605,000	2,240,000	369,757	2,609,757
2019 VPSA STAUNTON HIGH SCHOOL	38,780,000	985,000	1,367,974	2,352,974
2024 JDR COURTHOUSE BOND	15,155,000	840,000	755,169	1,595,169
TOTAL DEBT PAYMENTS	\$ 62,540,000	\$ 4,065,000	\$ 1,737,731	\$ 6,557,900

PAGE INTENTIONALLY LEFT BLANK

WATER FUND

FY 2025 Actual	FY 2026 Budget	FY2027 Budget	\$ (+ / -)	% Change
\$ 4,650,311	\$ 10,206,975	\$ 8,338,170	\$ (1,868,805)	-18.3%

	FY 2025	FY 2026	FY 2027	% Change
WATER FUND REVENUES	ACTUAL	BUDGET	BUDGET	
CHARGES FOR WATER SERVICES	\$ 3,675,377	\$ 3,433,979	\$ 3,674,071	7.0%
BULK WATER SALES-ACSA	1,403,249	1,263,229	1,435,103	13.6%
MISCELLANEOUS	2,900	2,500	3,000	20.0%
INTEREST ON INVESTMENTS	767,075	200,000	300,000	50.0%
RENTAL OF REAL PROPERTY	68,493	65,000	65,000	0.0%
STATE AND OTHER GRANTS	7,694,814	-	-	0.0%
APPROPRIATION PRIOR YEAR RESERVES	-	5,242,267	2,860,996	-45.4%
TOTAL WATER FUND	\$ 13,611,908	\$ 10,206,975	\$ 8,338,170	-18.3%

EXPENDITURES

RISK MANAGEMENT	\$ 47,650	\$ 122,000	\$ 132,500	8.6%
BILLING & COLLECTIONS	389,159	411,486	417,043	1.4%
WATER PRODUCTION SYSTEM	1,409,383	1,250,427	1,316,227	5.3%
WATER DISTRIBUTION	1,640,642	943,553	1,114,186	18.1%
UTILITY TECHNICAL SERVICES	934,323	1,248,661	1,329,270	6.5%
WATER FUND CAPITAL PROJECTS	-	5,540,000	3,240,000	-41.5%
DEBT SERVICE COSTS	425,380	944,029	944,533	0.1%
TRANSFERS TO OTHER FUNDS	(196,226)	(253,181)	(155,589)	-38.5%
TOTAL WATER FUND	\$ 4,650,311	\$ 10,206,975	\$ 8,338,170	-18.3%

	Personnel	Operations	Capital	Debt	Total
FY 2027	\$ 2,764,224	\$ 1,389,413	\$ 3,240,000	\$ 944,533	\$ 8,338,170
FY 2026	\$ 2,532,850	\$ 1,175,096	\$ 5,555,000	\$ 944,029	10,206,975
Variance	\$ 231,374	\$ 214,317	\$ (2,315,000)	\$ 504	\$ (1,868,805)

PUBLIC SERVICES PROVIDED:

WATER TREATMENT PLANT CAPACITY - 8 MILLION GALLONS/DAY / 4.1 MGD AVERAGE PRODUCTION

9,940 ACTIVE CUSTOMERS AS OF JUNE 30, 2025

185.05 MILES OF WATER MAINS AS OF JUNE 30, 2025

ADOPTED RATE INCREASES FOR FY2027

FY2027 RATE \$4.28/HCF OR \$5.722 PER 1,000 GALLONS

FY2026 RATE \$4.06/HCF OR \$5.428 PER 1,000 GALLONS

WATER FUND

OPERATIONAL EXPENSES

\$	519,411	PAYMENT IN LIEU OF TAX TO THE GENERAL FUND FOR SUPPORT SERVICES
\$	275,050	MAINTENANCE/REPAIR WATER LINES /PUMPS/ FACILITIES/WATER METERS
\$	330,000	WATER METER REPLACEMENTS
\$	346,000	UTILITIES - ELECTRIC / NATURAL GAS HEAT
\$	82,500	PROPERTY/LIABILITY/VEHICLE INSURANCE
\$	120,000	CHEMICALS FOR WATER TREATMENT
\$	63,000	PROFESSIONAL SERVICES
\$	49,300	GAS & OIL, TIRES, MAINTENANCE OF VEHICLES
\$	16,000	COLLECTION FEES FOR ONLINE CREDIT CARD FEES/BAD DEBT
\$	77,150	PRINTING/MAILING FORMS / OFFICE SUPPLIES FOR UTILITY BILLING
\$	49,450	SMALL TOOLS, SAFETY EQUIPMENT, UNIFORMS, TRAINING
\$	64,500	WATERSHED SERVICES / VA DEPT OF HEALTH WATER OPERATIONS FEE
\$	40,500	SOFTWARE ANNUAL LICENSE FEES
\$	7,000	LAB SERVICES
\$	20,802	HEADWATERS SOIL AND CONSERVATION DISTRICT FUNDING
\$	3,750	RENTAL OF PROPERTY- RAILROAD CROSSINGS & EQUIPMENT
\$	(675,000)	FUND TRANSFERS
\$	1,389,413	SUMMARY TOTAL OF OPERATIONS

WATER FUND CAPITAL

\$	290,000	WATER STORAGE TANKS
\$	2,950,000	WATER LINES
\$	3,240,000	TOTAL CAPITAL

DEBT SERVICE

\$	944,533	PRINCIPAL, INTEREST, AND RESERVES
----	---------	-----------------------------------

Staunton Plan Objectives Aligned with the Water Fund

A Resilient and Sustainable Community

****Complete the design for Uniontown water and sewer in 2026, with a goal of starting constructions in 2027.**

Achievement: The preliminary engineering report is near completion and the full design will be started by the end of FY2026.

****Develop a utility infrastructure strategy to prioritize and determine future funding sources to address the city's utility needs.**

Achievement: This budget proposes a fee increase to address the short and long term water infrastructure needs of the city.

The city will also contract out for a comprehensive rate study that will inform FY 2028 and beyond.

SEWER FUND

FY 2025 Actual	FY 2026 Budget	FY2027 Budget	\$ (+ / -)	% Change
\$ 4,382,379	\$ 6,694,818	\$ 5,364,397	\$ (1,330,421)	-19.9%

SEWER FUND REVENUES	FY 2025 ACTUAL	FY 2026 BUDGET	FY 2027 BUDGET	% Change
CHARGES FOR SEWER SERVICE	\$ 4,655,116	\$ 4,332,757	\$ 4,719,878	8.9%
INTEREST ON INVESTMENTS	309,419	100,000	200,000	100.0%
RECOVERED DEBT SERVICE FROM ACSA	24,257	22,500	20,000	-11.1%
STATE AND OTHER GRANTS	1,689,245	-	-	0.0%
APPROPRIATION PRIOR YEAR RESERVES	-	2,239,561	424,519	-81.0%
TOTAL SEWER FUND	\$ 6,678,037	\$ 6,694,818	\$ 5,364,397	-19.9%

EXPENDITURES

RISK MANAGEMENT	\$ 25,499	\$ 28,000	\$ 29,150	4.1%
BILLING & COLLECTIONS	24,843	13,750	15,500	12.7%
SEWER LINES	1,145,743	462,777	552,373	19.4%
SEWAGE TREATMENT	302,319	285,000	300,000	5.3%
PUMP MAINTENANCE	22,478	25,425	28,625	12.6%
MIDDLE RIVER REGIONAL WWTP	2,210,370	1,951,217	1,965,277	0.7%
SEWER FUND CAPITAL PROJECTS	-	2,450,000	950,000	-61.2%
DEBT SERVICE COST	87,727	868,342	868,345	0.0%
TRANSFERS TO OTHER FUNDS	563,400	610,307	655,127	7.3%
TOTAL SEWER FUND	\$ 4,382,379	\$ 6,694,818	\$ 5,364,397	-19.9%

	Personnel	Operations	Capital	Debt	Total
FY 2027	\$ 1,007,457	\$ 2,290,571	\$ 1,198,024	\$ 868,345	\$ 5,364,397
FY 2026	\$ 887,643	\$ 2,205,840	\$ 2,732,993	\$ 868,342	\$ 6,694,818
Variance	\$ 119,814	\$ 84,731	\$ (1,534,969)	\$ 3	\$ (1,330,421)

PUBLIC SERVICES PROVIDED:

(MRRWWTP) MIDDLE RIVER REGIONAL WASTEWATER TREATMENT PLANT CAPACITY - 6.8 MILLION GALLONS PER DAY

CITY OF STAUNTON OWNERSHIP CAPACITY = 4.9 MILLION GALLONS PER DAY

9,526 ACTIVE CUSTOMERS AS OF JUNE 30, 2025

135.37 MILES OF SEWER MAINS AS OF JUNE 30, 2025

ADOPTED RATE INCREASES FOR FY2027

FY2027 RATE \$6.00/HCF OR \$8.02 PER 1,000 GALLONS

FY2026 RATE \$5.60/HCF OR \$7.49 PER 1,000 GALLONS

SEWER FUND

OPERATIONAL EXPENSES

\$	1,109,894	OPERATIONS / LAB/ SLUDGE MANAGEMENT- MRRWWTP
\$	300,000	SEWAGE TREATMENT COSTS PAID TO AUGUSTA COUNTY SERVICE AUTHORITY
\$	10,000	PROFESSIONAL SERVICES - SEWER LINE INSPECTIONS
\$	275,680	PAYMENT IN LIEU OF TAX TO THE GENERAL FUND FOR SUPPORT SERVICES
\$	20,000	PROPERTY / LIABILITY/VEHICLE INSURANCES
\$	50,600	MAINTENANCE/ REPAIR SUPPLIES- LINES/ PUMP STATIONS/ EQUIPMENT
\$	70,000	CONTRACTED MAINTENANCE SERVICES/ UTILITY LINE MAINTENANCE
\$	25,100	GAS & OIL, TIRES, VEH MAINT
\$	5,000	BAD DEBT EXPENSE
\$	25,250	SMALL TOOLS, SAFETY EQUIPMENT, UNIFORMS/TRAINING
\$	10,500	SOFTWARE ANNUAL LICENSE FEES
\$	7,000	ELECTRIC FOR SEWER PUMP STATIONS
\$	2,100	RENTAL OF PROPERTY- RAILROAD CROSSINGS
\$	379,447	INTER FUND TRANSFER
\$	2,290,571	SUMMARY TOTAL FOR OPERATIONS

SEWER FUND CAPITAL

\$	248,024	MRWWTP CAPITAL
\$	450,000	SEWER LINES
\$	500,000	PUMP STATION
\$	1,198,024	TOTAL CAPITAL

DEBT SERVICE PAYMENTS

FINAL MATURITY

\$	589,320	2008 MRRWWTP PHASE IIIA	FY2030
\$	131,006	2008 MRRWWTP PHASE IIIB	FY2030
\$	148,019	2017C VRA REFUNDING OF 2010 BONDS	FY2031
\$	868,345	TOTAL DEBT PAYMENTS	

Staunton Plan Objectives Aligned with the Sewer Fund

A Resilient and Sustainable Community

****Complete the design for Uniontown water and sewer in 2026, with a goal of starting constructions in 2027.**

Achievement: The preliminary engineering report is near completion and the full design will be started by the end of FY2026.

****Develop a utility infrastructure strategy to prioritize and determine future funding sources to address the city's utility needs.**

Achievement: This budget proposes a fee increase to address the short and long term sewer infrastructure needs of the city.

The city will also contract out for a comprehensive rate study that will inform FY 2028 and beyond.

PARKING FUND

FY 2025 Actual	FY 2026 Budget	FY2027 Budget	\$ (+ / -)	% Change
\$ 544,412	\$ 472,361	\$ 406,694	\$ (65,667)	-13.9%

		FY 2025 ACTUAL	FY 2026 BUDGET	FY 2027 BUDGET	% Change
PARKING FUND REVENUES					
CHARGES FOR SERVICES	\$	193,958	\$ 241,550	\$ 119,000	-50.7%
MISCELLANEOUS		8,104	3,000	200	-93.3%
PARKING FINES		12,304	20,000	15,000	-25.0%
APPROPRIATION OF PRIOR YEAR FUNDS*		-	207,811	272,494	31.1%
TOTAL REVENUES	\$	214,366	\$ 472,361	\$ 406,694	-13.9%
EXPENDITURES					
RISK MANAGEMENT	\$	14,780	\$ 24,500	\$ 15,700	-35.9%
STREET METERS & METERED LOTS		33,469	85,479	86,514	1.2%
JOHNSON PARKING GARAGE		191,364	35,012	10,900	-68.9%
WHARF PARKING LOT		18,192	36,459	800	-97.8%
NEW STREET PARKING GARAGE		189,495	65,581	66,277	1.1%
DEBT SERVICE COST		47,651	175,869	179,463	2.0%
TRANSFER TO GENERAL FUND		49,461	49,461	47,040	-4.9%
TOTAL EXPENDITURES	\$	544,412	\$ 472,361	\$ 406,694	-13.9%

	Personnel	Operations	Capital	Debt	Total
FY 2027	\$ 111,001	\$ 116,230	\$ -	\$ 179,463	\$ 406,694
FY 2026	174,691	121,801	-	175,869	472,361
Variance	\$ (63,690)	\$ (5,571)	\$ -	\$ 3,594	\$ (65,667)

OPERATIONAL EXPENSES

\$ 47,040	PAYMENT IN LIEU OF TAX TO THE GENERAL FUND FOR SUPPORT SERVICES
\$ 9,600	SOFTWARE LICENSE FEES
\$ 36,470	ELECTRIC FOR GARAGES
\$ 14,500	PROPERTY AND FLOOD INSURANCES
\$ 450	CONTRACTED MAINTENANCE SERVICES/ PRINT SERVICES/PARKING METER MAIN.
\$ 5,700	RENTAL OF PROPERTY -LEWIS STREET
\$ 2,050	MATERIALS AND SUPPLIES
\$ 420	TELEPHONE
\$ 116,230	SUMMARY TOTAL FOR OPERATIONS

DEBT SERVICE PAYMENTS

\$ 179,463	VRA 2018A GENERAL OBLIGATION BONDS FOR GARAGE RENOVATIONS
\$ 179,463	TOTAL DEBT

*The Parking Fund is no longer self supporting and future recommendations to change rates, subsidies, or operations will be part of the holistic re-visioning of downtown.

STORMWATER FUND

FY 2025 Actual	FY 2026 Budget	FY2027 Budget	\$ (+ / -)	% Change
\$ 1,032,917	\$ 1,427,145	\$ 1,391,000	\$ (36,145)	-2.5%

	FY 2025 ACTUAL	FY 2026 BUDGET	FY 2027 BUDGET	% Change
STORMWATER FUND REVENUES				
CHARGES FOR SERVICES	\$ 1,322,445	\$ 1,349,145	\$ 1,316,000	-2.5%
STATE AND OTHER GRANTS	2,118,979	-	-	-
GENERAL REVENUE	217,576	78,000	75,000	-3.8%
TOTAL REVENUES	\$ 3,659,000	\$ 1,427,145	\$ 1,391,000	-2.5%

EXPENDITURES

RISK MANAGEMENT	\$ (3,031)	\$ 6,500	\$ 6,800	4.6%
STORMWATER ENGINEERING	237,599	293,301	322,278	9.9%
STORMWATER BILLING	4,031	9,000	8,500	-5.6%
STORMWATER MAINTENANCE	687,002	1,000	652,000	65100.0%
TRANSFERS TO OTHER FUNDS	105,584	105,584	112,912	6.9%
CAPITAL PROJECTS	1,732	1,011,760	288,510	-71.5%
TOTAL EXPENDITURES	\$ 1,032,917	\$ 1,427,145	\$ 1,391,000	-2.5%

	Personnel	Operations	Capital	Debt	Total
FY 2027	\$ 224,115	\$ 976,688	\$ 190,197	\$ -	\$ 1,391,000
FY 2026	\$ 205,874	\$ 209,511	\$ 1,011,760	\$ -	\$ 1,427,145
Variance	\$ 18,241	\$ 767,177	\$ (821,563)	\$ -	\$ (36,145)

OPERATIONS

\$ 552,500	DEPRECIATION
\$ 148,313	PROFESSIONAL SERVICE
\$ 100,000	MAINTENANCE AND REPAIR - STORMWATER
\$ 112,912	PAYMENT IN LIEU OF TAX TO GENERAL FUND FOR SUPPORT SERVICES
\$ 39,163	MATERIALS/SUPPLIES/OFFICE SUPPLIES/ TELEPHONE/ TRAINING/ DUES
\$ 1,500	AUTO AND PROPERTY LIABILITY
\$ 2,000	LEWIS CREEK ADVISORY COMMITTEE SUPPLIES
\$ 20,300	SOFTWARE LICENSE FEE
\$ 976,688	SUMMARY TOTAL FOR OPERATIONS

CAPITAL PROJECTS:

\$ 190,197	STORM DRAIN CONSTRUCTION RESERVE
\$ 190,197	TOTAL

NO CHANGES TO STORMWATER FEES OR CREDITS FOR FY2027.

ENVIRONMENTAL FUND

FY 2025 Actual	FY 2026 Budget	FY2027 Budget	\$ (+ / -)	% Change
\$ 4,155,142	\$ 4,510,240	\$ 4,732,868	\$ 222,628	4.9%

	FY 2025 ACTUAL	FY 2026 BUDGET	FY 2027 BUDGET	% Change
ENVIRONMENTAL FUND REVENUES				
CHARGES FOR SERVICES	\$ 3,748,414	\$ 3,822,400	\$ 4,352,682	13.9%
GENERAL REVENUE	280,573	100,000	150,000	50.0%
COMMONWEALTH OF VIRGINIA	11,418	12,000	10,000	-16.7%
FEDERAL REVENUE	823,488	-	-	0.0%
CONTRIBUTED CAPITAL	324,114	-	-	
APPROPRIATION PRIOR YEAR RESERVES	-	575,840	220,186	-61.8%
TOTAL REVENUES	\$ 5,188,007	\$ 4,510,240	\$ 4,732,868	4.9%
EXPENDITURES				
RISK MANAGEMENT	\$ (179)	\$ 62,500	\$ 72,500	16.0%
BILLING & COLLECTIONS	18,352	15,200	15,200	0.0%
ENVIRONMENTAL OFFICE	95,399	122,954	122,099	-0.7%
STREET CLEANING	142,503	183,466	183,738	0.1%
REFUSE COLLECTION & DISPOSAL	2,091,081	1,351,991	1,789,133	32.3%
RECYCLING OPERATIONS	173,089	194,861	144,106	-26.0%
LITTER CONTROL	11,670	10,000	10,000	0.0%
ASW REGIONAL LANDFILL	772,337	1,580,401	1,377,350	-12.8%
LANDFILL CLOSURE COSTS	145,840	250,000	225,000	0.0%
TRANSFERS TO OTHER FUNDS	705,050	738,867	793,742	7.4%
TOTAL EXPENDITURES	\$ 4,155,142	\$ 4,510,240	\$ 4,732,868	4.9%

	Personnel	Operations	Capital	Debt	Total
FY 2027	\$ 1,697,776	\$ 1,772,719	\$ 1,262,373	\$ -	\$ 4,732,868
FY 2026	\$ 1,612,697	\$ 1,684,544	\$ 1,212,999	\$ -	\$ 4,510,240
Variance	\$ 85,079	\$ 88,175	\$ 49,374	\$ -	\$ 222,628

RATE INCREASE ADOPTED FOR FY2027	FY2026 RATES	FY2027 RATES	
RESIDENTIAL REFUSE FEE	\$ 24.01	\$ 27.50	1 DAY/WEEK
LIGHT COMMERCIAL FEE	\$ 54.51	\$ 62.44	1 DAY/WEEK
HEAVY COMMERCIAL FEE -OUTSIDE CBD	\$ 115.32	\$ 132.10	1 DAY/WEEK
HEAVY COMMERCIAL FEE - INSIDE CBD	\$ 146.52	\$ 167.84	5 DAYS/WEEK
SPECIAL UNSCHEDULED PICKUP FEE	\$ 120.75	\$ 138.32	AS REQUESTED

ENVIRONMENTAL FUND

OPERATIONAL EXPENSES

\$	614,977	LANDFILL OPERATIONS
\$	468,742	PAYMENT IN LIEU OF TAX TO GENERAL FUND FOR SUPPORT SERVICES
\$	177,050	GAS & OIL, TIRES, VEHICLE MAINTENANCE
\$	17,500	VEHICLE AND LIABILITY INSURANCES
\$	15,000	MOWING/ CLEAN UP OF PRIVATE PROPERTY/HEALTH REGULATIONS/DEMOLITION
\$	52,000	RECYCLING CHARGES
\$	24,375	MATERIALS, SUPPLIES, OFFICE SUPPLIES, TELEPHONE, BAD DEBT
\$	28,375	UNIFORMS, SAFETY EQUIPMENT, RADIOS, SMALL TOOLS, TRAINING
\$	36,200	SOFTWARE ANNUAL LICENSE FEES
\$	12,000	LITTER CONTROL GRANT
\$	1,500	ELECTRIC UTILITY
\$	325,000	INTER FUND REIMBURSEMENT
\$	1,772,719	SUMMARY TOTAL FOR OPERATIONS

ENVIRONMENTAL FUND CAPITAL

\$	367,700	LANDFILL HEAVY DUTY EQUIPMENT
\$	514,485	LANDFILL BUILDING
\$	155,188	LANDFILL SITE IMPROVEMENT
\$	225,000	LANDFILL CLOSURE
\$	1,262,373	TOTAL ENVIRONMENTAL FUND CAPITAL

REGIONAL LANDFILL % SHARE OF COSTS			
	STAUNTON	AUGUSTA	WAYNESBORO
FY2027	18.54%	57.11%	24.35%
FY2026	19.05%	57.47%	23.48%
FY2025	18.90%	58.14%	22.96%
FY2024	19.34%	56.50%	24.16%
FY2023	20.18%	56.06%	23.76%
FY2022	20.41%	57.73%	21.86%
FY2021	20.52%	57.88%	21.60%
FY2020	20.03%	56.75%	23.22%
FY2019	20.06%	56.67%	23.27%
FY2018	20.25%	54.87%	24.88%
FY2017	21.10%	54.93%	23.97%
FY2016	21.29%	54.64%	24.07%

Staunton Plan Objectives Aligned with the Environmental Fund

A Resilient and Sustainable Community

****As part of the FY2027 Budget, include necessary funding to develop a plan to decrease landfill waste, including public education financial incentives, partnerships, improvements in recycling and other options.**

Achievement: \$15,000 of the additional revenue from the cigarette tax increase is set aside for public education and other pilot initiatives related to reducing landfill waste and increasing recycling.

****Develop a utility infrastructure strategy to prioritize and determine future funding sources to address the city's utility needs.**

Achievement: This budget proposes a fee increase to address the short and long term capital requirements for the regional landfill. The city will also contract out for a comprehensive rate study that will inform FY 2028 and beyond.

FY 2027 CAPITAL EQUIPMENT

GENERAL FUND		FUNDED	UNFUNDED	ITEM(S)	N-NEW R-REPLACE
ASSESSOR	\$	-	30,000	VEHICLE REPLACEMENT	R
INFORMATION TECHNOLOGY		60,000	-	COMPUTER EQUIPMENT	R
SHERIFF		-	255,572	VEHICLE ADDITIONS	N
COMMONWEALTH ATTORNEY		5,000	-	SPECIAL EQUIPMENT	R
POLICE DEPARTMENT		-	233,553	REPLACEMENT VEHICLES	R
POLICE DEPARTMENT		2,000	-	SAW MAINTENANCE	R
STREETS		5,000		SPECIAL EQUIPMENT	R
STREETS		50,000	-	STORM DRAIN CONSTRUCTION	R
STREETS		15,000	-	SIDEWALK CURB AND GUTTER	R
PARKS AND REC ADMIN			35,000	AUTO EQUIPMENT	R
HORTICULTURE			90,000	DUMP TRUCK	R
HORTICULTURE			9,200	TILT BED TRAILER	R
PARK MAINTENANCE		-	52,000	VEHICLE	R
PARK MAINTENANCE		-	90,000	CHIPPER	R
PARK MAINTENANCE		-	53,000	GREENS MOWER	R
PARK MAINTENANCE		-	18,000	ZERO TURN MOWER	R
PARK MAINTENANCE		-	10,000	SNOW PLOW	R
PARK MAINTENANCE		-	7,500	AUTONOMOUS MOWER	R
LIBRARY		4,662	10,000	FURNITURE AND FIXTURES	R
LIBRARY		-	22,170	COMPUTER EQUIPMENT	R
PLANNING	\$	500	-	COMPUTER EQUIPMENT	R
		<u>\$ 142,162</u>	<u>\$ 915,995</u>	GENERAL FUND TOTAL	

FY 2027 CAPITAL EQUIPMENT

		FUNDED	UNFUNDED	ITEM(S)	N-NEW R-REPLACE
WATER FUND					
WATER PRODUCTION			\$ 52,000	VEHICLE REPLACEMENT	R
WATER DISTRIBUTION			52,000	VEHICLE REPLACEMENT	R
WATER DISTRIBUTION	450,000			WATER LINE UPGRADE PROJECTS	R
WATER DISTRIBUTION	2,500,000			RICHMOND AVE WATERLINE PHASE I	R
WATER PRODUCTION	290,000			TANK PAINTING FRANKLIN HILLS #1	R
	\$	3,240,000	\$ 104,000	TOTAL WATER FUND	
SEWER FUND					
MIDDLE RIVER REGIONAL WASTEWATER PLANT	\$	248,024		PLANT MACHINERY	R
SEWER LINE	\$	500,000		NEW HOPE RD EVALUATION AND STUDY	R
SEWER LINE	\$	150,000		LEWIS CREEK SANITARY SEWER DOWNTOWN - PER	R
SEWER LINE	\$	50,000		DESIGN OLD STAUNTON STEAM LAUDRY SANITARY SEWER	R
SEWER LINE	\$	250,000		ANNUAL SEWER LINE REPLACEMENT	R
	\$	1,198,024		TOTAL SEWER FUND	
ENVIRONMENTAL FUND					
ASW REGIONAL LANDFILL		660,024		WETLAND STREAM MITIGATION = \$10,000	R
				PHASE 6 CONSTRUCTION = \$40,000	N
CITY SHARE = 18.54%- FY2027				RELOCATE SCALES/OFFICE = \$2,775,000	R
				SITE IMPROVEMENTS = \$50,000	R
				SEDIMENTATION BASIN AT BURROW = \$150,000	R
				FENCING AT BOCOCK PROPERTY = \$35,000	R
				DOZER = \$500,000	R
CITY SHARE = 39.67%- FY2027		102,349		POST CLOSURE LEACHATE = \$105,000	R
				POST CLOSURE OTHER = \$153,000	R
AUG/STN LANDFILL		50,000		CLOSURE COSTS FOR OLD LANDFILL = 39.67%	R
		175,000		CLOSURE COSTS FOR NEW LANDFILL	R
PW REFUSE COLLECTION		275,000		REFUSE TRUCK	R
PW REFUSE COLLECTION		-	275,000	REFUSE TRUCK	R
PW REFUSE COLLECTION		-	60,000	VEHICLE	R
	\$	1,262,373	\$ 335,000	TOTAL ENVIRONMENTAL FUND	
STORMWATER FUND					
STORMWATER ENGINEERING		190,197		CONSTRUCTION RESERVE FUNDS	R
	\$	190,197		TOTAL STORMWATER FUND	
TOTAL CITY CAPITAL OUTLAY	\$	6,032,756	\$ 1,354,995		

FY 2027 GENERAL FUND BUDGET UNFUNDED REQUESTS

WAGES AND BENEFITS	AMOUNT	ACCOUNT	DESCRIPTION
REGISTRAR	\$ (40,085)	11011410-51006	REQUESTED TO MOVE 2 PT POSITIONS TO 1 FT
VARIOUS	(22,280)	VARIOUS	OTHER COMPENSATION & BENEFITS IMPROVEMENTS
SHERIFF	(303,618)	11022170-51007	REQUESTED ADDITIONAL STAFFING - 4 FULL-TIME
SHERIFF	(52,729)	11022170-51007	COMPENSATION IMPROVEMENTS
FIRE DEPARTMENT	(227,783)	11033210-51006	REQUESTED 3 NEW POSITIONS
FIRE DEPARTMENT	(59,739)	11033210-51006	COMPENSATION IMPROVEMENTS
ENGINEERING	(120,695)	11044110-51006	REQUESTED ONE NEW FULL TIME POSITION
PUBLIC WORKS ADMIN	(42,714)	11044120-51006	REQUESTED TO MOVE 1 PT POSITIONS TO 1 FT
BUILDING MAINTENANCE	(25,836)	11044210-51510	ADDITIONAL PT POSITION FOR JDR COURTHOUSE
BUILDING MAINTENANCE	(25,836)	11044210-51510	ADDITIONAL PT POSITION FOR BLDG MAINTENANCE
BUILDING MAINTENANCE	(62,651)	11044210-51006	ADDITIONAL FT POSITION FOR LIBRARY CUSTODIAN
	\$ (983,966)	TOTAL UNFUNDED PERSONNEL REQUESTS	

OPERATIONS	AMOUNT	ACCOUNT	DESCRIPTION
INFORMATION TECHNOLOGY	(145,000)	11011510-53011	CONTRACTUAL AGREEMENTS
PLANNING	(50,000)	11088110-53010	SMALL AREA PLANNING
ECONOMIC DEVELOPMENT	(44,000)	11088150-53165	MAINT OF FACILITIES
GENERAL GOVERNMENT	(54,983)		OPERATING INCREASES
JUDICIAL	(6,900)		OPERATING INCREASES
PUBLIC SAFETY	(19,118)		OPERATING INCREASES
PUBLIC WORKS	(123,300)		OPERATING INCREASES
PARKS, RECREATION, CULTURAL	(49,015)		OPERATING INCREASES
PLANNING AND COMMUNITY DEVELOPMENT	(3,100)		OPERATING INCREASES
ECONOMIC DEVELOPMENT AND TOURISM	(57,166)		OPERATING INCREASES
	\$ (552,582)	TOTAL UNFUNDED OPERATING REQUESTS	

EQUIPMENT AND OTHER CAPITAL	AMOUNT	ACCOUNT	DESCRIPTION
ASSESSOR	(30,000)	11011320-58341	REPLACEMENT VEHICLE
SHERIFF	(255,572)	11022170-58316	FOUR ADDITIONAL VEHICLES
POLICE	(233,553)	11033110-58316	THREE REPLACEMENT VEHICLES
PARKS AND RECREATION ADMIN	(35,000)	11077110-58316	REPLACEMENT VEHICLE
HORTICULTURE	(90,000)	11077120-58316	F550 DUMP TRUCK
HORTICULTURE	(9,200)	11077120-58321	TRAILER
HORTICULTURE	(10,000)	11077120-55486	BRICK REPAIRS AT LIBRARY
PARK MAINTENANCE	(28,000)	11077210-55486	BALL FIELD UTILITY CART
PARK MAINTENANCE	(5,000)	11077210-55486	TRUCK BED
PARK MAINTENANCE	(8,000)	11077210-55486	ROOF REPLACEMENT ON SPRING HOUSE
PARK MAINTENANCE	(52,000)	11077210-58316	REPLACEMENT VEHICLE
PARK MAINTENANCE	(90,000)	11077210-58321	CHIPPER
PARK MAINTENANCE	(53,000)	11077210-58321	GREENS MOWER
PARK MAINTENANCE	(18,000)	11077210-58321	ZERO TURN MOWER
PARK MAINTENANCE	(10,000)	11077210-58321	SNOW PLOW
PARK MAINTENANCE	(7,500)	11077210-58321	AUTONOMOUS MOWER
LIBRARY	(10,000)	11077510-58311	FURNITURE AND FIXTURES
LIBRARY	(22,170)	11077510-58342	COMPUTER EQUIPMENT
	\$ (966,995)	TOTAL UNFUNDED EQUIPMENT AND CAPITAL	

FY 2027 GENERAL FUND BUDGET UNFUNDED REQUESTS

OUTSIDE AGENCY FUNDING	AMOUNT	ACCOUNT	DESCRIPTION
CAPSAW	(7,329)	11055350-55650	REQUESTED INCREASE
FIRST TEE OF SHENANDOAH VALLEY	(1,750)	11077130-55659	REQUESTED INCREASE
SHENANDOAH COMMUNITY CAPITAL FUND	(10,000)	11088120-55646	REQUESTED INCREASE
SHENARTS	(1,000)	11077410-55653	REQUESTED INCREASE
TALKING BOOK CENTER	(500)	11055350-55651	REQUESTED INCREASE
VALLEY PROGRAM FOR AGING SERVICES	(5,000)	11055350-55641	REQUESTED INCREASE
WOODROW WILSON PRESIDENTIAL LIBRARY	(5,000)	11077410-55620	REQUESTED INCREASE
AMERICAN SHAKESPEARE CENTER	(15,000)	11077410-55624	NEW REQUEST
BLUE RIDGE LEGAL SERVICES	(7,990)	11055350-55617	NEW REQUEST
NEW DIRECTIONS	(10,000)	11055350-55658	NEW REQUEST
SALUTE OF VIRGINIA	(2,100)	11077410-55628	NEW REQUEST
SHENANDOAH VALLEY SMALL BUSINESS DEV	(5,000)	11088120-55637	NEW REQUEST
STAUNTON MUSIC FESTIVAL	(2,000)	11077410-55625	NEW REQUEST
UNITED WAY OF CENTRAL SHENANDOAH VALLEY	(10,000)	11055350-55626	NEW REQUEST
VALLEY ASSOCIATES FOR INDEPENDENT LIVING	(2,000)	11033110-55205	NEW REQUEST
WESLEY HOUSING DEVELOPMENT CORP	(10,000)	11055350-55629	NEW REQUEST
	\$ (94,669)	TOTAL UNFUNDED OUTSIDE AGENCY REQUESTS	
	\$ (2,598,212)	TOTAL ALL UNFUNDED REQUESTS	



CAPITAL IMPROVEMENT PLAN FY2027 - FY2031

ADOPTED APRIL 23, 2026



**CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN
TABLE OF CONTENTS**

CONTENT	PAGE NUMBER
Table of Contents	K - 3
CIP Approvals - City Council and Planning Commission	K - 5
Capital Improvement Plan Procedures and Policy	K - 6
CIP Schedule & Committee Members	K - 10
The Staunton Plan	K - 11
GENERAL FUND CIP	
FY2026-2031 General Fund Funding	K - 13
FY2026-2031 General Fund CIP SUMMARY	K - 15
FY2026 CIP - Updated	K - 16
FY2027 CIP	K - 18
FY2028 CIP	K - 20
FY2029 CIP	K - 22
FY2030 CIP	K - 24
FY2031 CIP	K - 26
General Fund CIP Annual Reserves	K - 29
General Fund CIP Specific Projects	K - 49
VDOT Administered Projects	K - 74
Unfunded General Fund Projects	K - 80
WATER FUND	
FY2026 REVIEW AND FY2027-2031 CIP	K - 82
Water Fund Projects	K - 84
SEWER FUND	
FY2026 REVIEW AND FY2027-2031 CIP	K - 100
Sewer Fund Projects	K - 102
ENVRIONMENTAL FUND	
FY2026 REVIEW AND FY2027-2031 CIP	K - 114
STORMWATER FUND	
FY2026 REVIEW AND FY2027-2031 CIP	K - 117
Stormwater Fund Projects	K - 118
PARKING FUND	
FY2026 REVIEW AND FY2027-2031 CIP	K - 123
STAUNTON CITY SCHOOLS CIP	
FY2026 REVIEW AND FY2027-2031 CIP	K - 126
SCS Capital Projects	K - 129

PAGE INTENTIONALLY LEFT BLANK



**CITY OF STAUNTON, VIRGINIA
and
STAUNTON CITY SCHOOLS
CAPITAL IMPROVEMENT PLAN
FY 2027 - FY 2031**

STAUNTON PLANNING COMMISSION

APPROVAL DATE: February 19, 2026

CITY COUNCIL

APPROVAL DATE: April 23, 2026

CITY OF STAUNTON CAPITAL IMPROVEMENT PLAN

OVERVIEW

The City of Staunton's Capital Improvement Plan (CIP) is a comprehensive five-year plan that identifies the City's capital and infrastructure needs for all City operations to include the General Fund, Education Fund, and all proprietary funds that include the Water Fund, Sewer Fund, Environmental Fund, Parking Fund, and Stormwater Fund. The plan provides for the planning of the acquisition of new physical assets and/or the replacement/repair of existing capital assets. The CIP provides a plan and funding for the renovation of public buildings, school buildings, street repairs/additions, water and sewer lines, recreational facilities, community development projects that promote the economic growth and vitality of the City, and the construction of major new facilities. The adoption of the Capital Improvement Plan by City Council indicates Council's support and commitment for the projects and commitment towards the anticipated funding required to maintain facilities and provide new facilities for the community.

By definition, a capital project is primarily a project to construct/renovate major facilities such as school buildings, office buildings, park facilities, infrastructure needs -water, sewer and other utilities- roads, bridges, major equipment, etc. Capital projects have a useful life to the citizens of at least ten years and are projects that usually require multiple years to complete. Capital projects generally have a cost of \$50,000 or more. These projects, once completed, provide for a quality of life in the City and benefit all citizens in the community.

CAPITAL IMPROVEMENT PLAN REVENUE SOURCES:

- Cash transferred from the General Fund Budget from the Adopted Operating Budget
- General Fund Unassigned Balance
- General Obligation Bonds
- State and Federal Grants/Cost Share Agreements

Fund Balance/Reserve Policy, Adopted May 26, 2011

Funds in excess of the Safety Net Reserve, the General Contingency amount, and carry forward appropriations unexpended at fiscal year end, shall be given first consideration for appropriation in the City's Capital Improvement Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget.

Any funds in the Education Fund in excess of the annual expenditures for any year ending June 30 shall be given first consideration for appropriation to the Education Fund Capital Improvement Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget or approved through the annual budget adoption procedures.

City Council Policy #5, Adopted October 12, 1989

Any budget savings in debt obligation/lease payments shall be transferred to the Capital Improvement Fund for future capital projects and equipment.

CAPITAL IMPROVEMENT PLAN BUDGET POLICY

The City will consider all capital improvements in accordance with the Adopted Capital Improvement Plan.

The City will develop a five-year plan for capital improvements and review and update the plan annually.

The City will determine the least costly and most flexible financing method for all projects requiring debt financing.

The City will coordinate the development of the capital improvement plan budget with the development of the operating budget.

The City will maintain all its assets at a level adequate to protect the City's capital investment in order to minimize future maintenance and replacement costs.

The City will schedule its major equipment acquisitions and/or replacement of major equipment as part of the capital investment plan process.

The City will identify projects and estimated costs and a potential funding source for each project as part of the capital investment plan process.

The City will identify capital projects that require annual budget funds to maintain the capital asset requiring personnel and operational costs, and any debt payments for bond financing.

FINANCIAL MANAGEMENT POLICY

City of Staunton, Virginia Capital Improvement Plan Policy

Adopted: January 25, 2018



The Capital Improvement Plan—the CIP—is the City’s five-year plan for projecting the capital needs of the City. It provides for maintenance and funding of present and future buildings, facilities, major equipment, and infrastructure for the City. The CIP also serves as a planning and programming guide for long-term financial planning, and a plan to promote (i) public and private development for the future community growth, and (ii) effective service delivery to citizens of the City.

The overall strategy of the CIP is to plan for land acquisition, construction and maintenance of public facilities necessary for the safe and efficient provision of public services in accordance with the policies and objectives adopted in the City’s Comprehensive Plan. A critical element of a balanced CIP is the provision of funds to both preserve or enhance existing facilities and provide new assets to respond to changing service needs and community growth. The plan is reviewed and revised annually based on priorities, current circumstances, and economic opportunities.

The adoption of the CIP is not a formal financial commitment to any particular project. The CIP serves as a financial planning tool to provide estimated costs for projects, and a schedule for anticipated capital projects and capital financing. The CIP is a key element in planning and controlling the City’s future debt service requirements. The CIP includes some projects where needs have been defined, but specific financial resources have not been identified to advance the project to a scheduled completion year.

THE LEGAL BASIS FOR THE CIP

The CIP is prepared pursuant to Virginia Code § 15.2-2239, which provides, in relevant part:

A local planning commission may, and at the direction of the governing body shall, prepare and revise annually a capital improvement program based on the comprehensive plan of the locality for a period not to exceed the ensuing five years. The commission shall submit the program annually to the governing body, or to the chief administrative officer or other official charged with preparation of the budget for the locality, at such time as it or he shall direct. The capital improvement program shall include the commission’s recommendations, and estimates of cost of the facilities and life cycle costs, including any road improvement and any transportation improvement the locality chooses to include in its capital improvement plan and as provided for in the comprehensive plan, and the means of financing them, to be undertaken in the ensuing fiscal year and in a period not to exceed the next four years, as the basis of the capital budget for the locality. In the preparation of its capital budget recommendations, the commission shall consult with the chief administrative officer or other executive head of the government of the locality, the heads of departments and interested citizens and organizations and shall hold such public hearings as it deems necessary.

ANNUAL CAPITAL BUDGET

The Capital Budget appropriates funds for specific facilities, major equipment, infrastructure, and improvements approved in the CIP by City Council through the annual budget process or a budget amendment for all governmental and proprietary funds. The first year included in the CIP reflects the approved annual capital budget funding level. Financial resources for projects in subsequent years in the plan are included for planning purposes only for scheduling and financial planning.

The City funds a portion of the CIP with current revenues in the annual Operating Budget. The long-term goal is to dedicate a minimum of 2.5% of the total current General Fund revenues less General Fund Transfers to Other Funds to finance General Fund capital projects. Other available financial resources include Undesignated Fund Balance, General Obligation Bonds, state and federal grants, and private development contributions, which are appropriated through a budget amendment upon approval of a project.

Proprietary Fund revenues are used to finance Proprietary Fund capital improvement projects. General Fund transfers may be used to finance Proprietary Fund capital projects.

The General Fund Capital Budget is appropriated in the City’s multi-year CIP Fund. A financial analysis of the fund shall be conducted quarterly to analyze the status of the funding sources, and to review the project-to-date expenditures. Any project balances shall be re-programmed for other capital projects through a budget amendment process.

THE CIP REVIEW TEAM

A CIP Review Team (CIP Team) is responsible for reviewing capital project requests and providing recommendations annually to the City Manager and Planning Commission. This team is comprised of staff from the Office of the City Manager, the Department of Finance, the Department of Community Development, the Department of Public Works, the Department of Information Technology, the Police Department, the Fire-Rescue Department, the Parks and Recreation Department, and School Board staff from the office of the Director of Operations and the Technology Department. The Chief Financial Officer is responsible for the coordination of the CIP process, including the annual review, presentation to the Planning Commission, and the final adoption of the CIP by City Council.

THE CIP PROCESS

The overall goal of the CIP process is to develop CIP recommendations that:

1. preserve the City's past by investing in the upgrade of assets and infrastructure;
2. protect the present with improvements to City facilities, based on an analysis of costs of repair versus costs of replacement;
3. plan for future facilities and infrastructure that considers the annual cost for new service demands as a result of community growth or facilities and services that provide new or improved quality of life for all citizens; and
4. allow for flexibility to take advantage of economic opportunities that provide for public or private capital investment.

The CIP Team meets in October each year to update existing projects, remove projects, and add new projects. Capital projects are forwarded to the CIP Team by departments responsible for their implementation. In proposing a five-year capital plan, the CIP Team considers the feasibility of all proposed capital projects by evaluating their necessity, priority, location, cost, method of financing, availability of federal and state aid, and the necessary investment in the City's infrastructure. The CIP results from an annual review and a systematic process that advances subsequent years' items each fiscal year.

In January, the CIP is presented to the Planning Commission for review and discussion. A public hearing is held at a subsequent Planning Commission meeting in February to receive public comment. After the public hearing, the Planning Commission makes a recommendation concerning the CIP to City Council.

In late February, the CIP, with the Planning Commission's recommendation, is presented to City Council, for additional review and discussion, and eventual consideration by Council in April.

CRITERIA FOR EVALUATING CAPITAL PROJECTS

The CIP Team uses the evaluation criteria stated below as a guide and assessment tool to determine the immediate, near-term, or long-term timing for scheduling capital projects:

1. The CIP shall execute the goals and objectives of the Comprehensive Plan adopted by City Council.
2. The development of the CIP shall be guided by the principles of lifecycle planning to ensure that long-term maintenance, renewal and replacement requirements are adequately addressed to protect the City's investment and maximize the useful life of facilities.
3. The CIP shall include major equipment and facilities, defined as, all fixed installations constructed and/or maintained with public funds, including buildings and structures, utilities and related improvements that have a useful life greater than 10 years.
4. The CIP shall include the fiscal impact of each project to include the total cost of the project and the annual maintenance and operating costs.
5. The CIP shall support the City's efforts to promote economic vitality and a high quality of life.
6. The CIP shall support the City's efforts to encourage the development of affordable and effective multi-use public facilities, as feasible.
7. The CIP shall be developed to provide facilities that are cost-effective, consistent with appropriate best practice standards, community standards, feasibility, and expectations of useful life.
8. The City shall endeavor to execute the projects as approved and scheduled in the CIP. Value engineering principles shall continue to be applied to appropriate capital projects. Changes in project scope, cost and scheduling shall be subject to close scrutiny.

CRITERIA FOR SCHEDULING CAPITAL PROJECTS

The following criteria shall be considered for purposes of scheduling projects in the CIP:

1. Project Urgency
 - a. Is the project required due to state or federal mandates?
 - b. Will the project improve unsatisfactory environmental, health and safety conditions?
 - c. What are the implications if the project is not built?
 - d. Does the project accommodate increases in demand for service?
2. Project Readiness
 - a. Are project-related research and planning completed?
 - b. Are the appropriate departments prepared to execute the project?
3. Project Phasing
 - a. Can the project be phased over multiple fiscal years?
 - b. Are funds readily available to finance the project?
 - c. Does the project have a net impact on the operating budget?
 - d. Does the project preserve previous capital investments or restore a capital facility to adequate operating condition?
4. Planning Questions
 - a. Is the project consistent with the Comprehensive Plan?
 - b. Can projects of similar use or purpose be co-located at one location?
 - c. Does the project increase the efficiency of the service delivery?
 - d. What are the number and types of citizens likely to benefit from the project?
 - e. Does the CIP align with City Council's strategic priorities in the Staunton Plan?

CAPITAL IMPROVEMENT PLAN SCHEDULE

September 26, 2025	CIP Retreat, Blackburn Inn and Conference Center
October 2, 2025	CIP Materials sent to Departments
November 7, 2025	CIP Requests due back to Finance
November - December 2025	Staff review and development of the proposed Capital Improvement Plan. All existing projects to be analyzed, estimated costs updated, and new proposed projects prioritized based on City needs or anticipated changes in the City's needs based on population changes, economic changes, infrastructure projects. etc.
November 18, 2025	CIP Committee meeting
December 16, 2025	CIP Committee meeting
January 12, 2026	Presentation and discussion of the DRAFT School Capital Improvement Plan-School Board work session.
January 15, 2026	Presentation and introduction of the DRAFT Capital Improvement Plan to the City Planning Commission.
February 9, 2026	Adoption of the School Capital Improvements Plan by the School Board.
February 19, 2026	Public hearing and consideration and adoption of the CIP by the Planning Commission.
February 26, 2026	Presentation of the DRAFT Capital Improvement Plan to City Council and discussion with Council of any project, funding proposal, priority of any project, changes to the plan.
April 2, 2026	Work Session to review Capital Improvement Plan by City Council.
April 23, 2026	Adoption of the FY2027-2031 Capital Improvement Plan by City Council.

CIP COMMITTEE

Jessie Moyers	Chief Financial Officer
Leslie Beauregard	City Manager
David Irvin	Director of Public Works
Lyle Hartt	City Engineer
Chris Tuttle	Director of Parks & Recreation
Jim Williams	Police Chief
Jason Ball	Fire & Rescue Chief
Kurt Plowman	Chief Technology Officer
Rodney Rhodes	Director of Community Development
Catina Claytor-Frye	Staunton City Schools-Finance Director
Earl McCray	Staunton City Schools-Director of Operations
Greg Hill	Staunton City Schools-Director of Technology

The Staunton Plan

OUR VALUES

Integrity ~ Inclusion & Equity ~ Excellence ~
Engagement ~ Environmentally Conscious



Strategic Areas



An Economically Vibrant Community

Strengthening Staunton's economic vitality and well-being by supporting our residents and existing businesses, continuing to build upon the success of our downtown, while attracting new opportunities for improved industry and housing growth through responsible and well-planned development processes.



A Resilient and Sustainable Community

Enhancing Staunton's livability and environmental stewardship by addressing aging infrastructure, city facility needs, and the protection of natural resources through prioritizing improvements focused on efficiency of services, managing costs, and sustainable practices to advance long-term community resilience.



A Healthy Community

Enriching Staunton's quality of life by supporting and expanding recreational, cultural, and educational opportunities within our city.



An Informed and Engaged Community

Ensuring Staunton's residents have timely, accurate, and meaningful information about city programs and services, with a focus on expanding communication platforms, enhancing digital services, improving emergency alerts, and fostering community engagement.

OUR VISION

A culturally rich, historic city with an exciting future of innovation, growth and resilience.

You belong here!



Our Values



Integrity

The City of Staunton will be courteous and polite, and we will work to cultivate trust and a sense of integrity between each other and the public.



Inclusion & Equity

The City of Staunton will work hard to be inclusive in our thoughts, words and deeds. We will strive to achieve diversity in representation, respect and seek various perspectives and opinions, and endeavor to achieve equitable outcomes for everyone in our community.



Excellence

The City of Staunton is committed to excellence with a focus on ongoing training and continuing education for elected officials and staff, fiscal responsibility, proactive communication, and effective government and governance, and inspiring trust.



Engagement

The City of Staunton will strive to involve residents and stakeholders in the decision-making process, to listen, and have open, honest communications with each other and the community.



Environmentally Conscious

The City of Staunton will seek to understand and consider the short- and long-term impacts our decisions have on the environment and the community.

City of Staunton
Capital Improvement Plan (CIP) Funding Schedule

Project	Project #	FY26 Updated	FY27	FY28	FY29	FY30	FY31	5 YEAR TOTAL
PUBLIC SAFETY								
Fire Truck Reserve	AR-01	350,000	350,000	350,000	350,000	350,000	350,000	1,750,000
Fire Department Equipment Fund	AR-02	40,000	50,000	50,000	50,000	50,000	50,000	250,000
Fire Station #1 Roof Reconstruction & Improvements	AR-17	200,000	200,000	200,000	200,000	200,000	200,000	1,000,000
Police Department Relocation Phase I	AR-20	150,000	250,000	250,000	250,000	250,000	250,000	1,250,000
Replace CAD/RMS System	PS-2501	475,000						-
PUBLIC WORKS								
Street Ineligible Streets / City Parking Lots	AR-04	150,000	150,000	150,000	150,000	150,000	150,000	750,000
Public Works Equipment Fund	AR-05	175,000	175,000	175,000	175,000	175,000	175,000	875,000
Public Works Building Fund	AR-06	200,000	200,000	200,000	200,000	200,000	200,000	1,000,000
Infrastructure Repairs & Improvements	AR-21	657,030	657,030	657,030	657,030	657,030	657,030	3,285,150
Evaluate & Repair North Madison St from West Frederick to North Jefferson	PW-2501	821,800						-
West Johnson St Retaining Wall	PW-2502		349,000					349,000
Pedestrian Crosswalk Improvements	PW-2503	395,050	1,789,484					1,789,484
Crossing Way Lighting and EV Stations	PW-2607	150,000						-
Salt Spreader Storage Building	PW-2701		350,000					350,000
GENERAL GOVERNMENT								
IT Equipment Reserves	AR-13	100,000	100,000	100,000	100,000	100,000	100,000	500,000
Environmental Sustainability and Resiliency	AR-22		100,000	150,000	200,000	250,000	250,000	950,000
Re-visioning of Downtown Staunton	GG-2701		100,000					100,000
Development of Remainder of JDR District Court Site	GG-2702		250,000					250,000
COMMUNITY DEVELOPMENT								
Biking and Walking Infrastructure	AR-07	525,000	625,000	725,000	725,000	725,000	725,000	3,525,000
West End Revitalization	AR-10	287,261	287,261	287,261	287,261	287,261	287,261	1,436,305
Uniontown Improvements Reserve	AR-11	287,261	287,261	287,261	287,261	287,261	287,261	1,436,305
Resilient Housing Initiative	AR-16	30,000	35,000	40,000	45,000	50,000	50,000	220,000
West End Bus Shelters	CD-2601		20,000	20,000	20,000	20,000		80,000
Edgewood Rd N Augusta to N Coalter - Local Funding	CD-2602			656,405				656,405
Edgewood Rd N Augusta to N Coalter - VDOT Smartscale UPC 115136	CD-2602	486,110	73,256	3,074,287				3,147,543
Edgewood Rd N Augusta to N Coalter - VDOT Revenue Sharing	CD-2602*			656,405				656,405
Uniontown Blight Removal	CD-2603	100,000						-
Churchville Avenue Pedestrian Corridor Improvements - Local Funding	UPC 125439		41,674		465,355	612,648		1,119,677
Augusta St Sidewalk Improvements - Local Match from CIP Reserves	CD-2901				334,913		2,571,003	2,905,916
Augusta St Sidewalk Improvements - VDOT Rev Sharing	CD-2901*				334,913		2,571,003	2,905,916
Richmond Ave/Greenville Ave Intersection - Local funding	UPC 111051		600,000	600,000				1,200,000
Uniontown Transportation Infrastructure/Street Repaving	CD-3001					6,367,600		6,367,600

City of Staunton
Capital Improvement Plan (CIP) Funding Schedule

Project	Project #	FY26 Updated	FY27	FY28	FY29	FY30	FY31	5 YEAR TOTAL
PARKS & RECREATION AND LIBRARY								
Public Library Reserve	AR-12	287,261	287,261	287,261	287,261	287,261	287,261	1,436,305
Parks & Rec Public Use Facilities	AR-14	600,000	200,000	200,000	200,000	200,000	200,000	1,000,000
Parks & Rec Equipment Fund	AR-15	100,000	100,000	100,000	100,000	100,000	100,000	500,000
Annual Golf Cart Replacements	AR-19	60,000	60,000	60,000	60,000	60,000	60,000	300,000
Parks Porch Replacements	PR-2601	112,000						-
Park Infrastructure Improvements	PR-2602	2,000,000						-
Reimagine Booker T. Washington School	PR-2603	50,000						-
Renovation of Spring House	PR-2701		60,000					60,000
Renovation of Spring Boxes	PR-2702		180,000					180,000
Garden Center Upgrades	PR-2703		100,000					100,000
Recreation Master Plan	PR-2704		90,000					90,000
Duck Pond Dredging	PR-2705		150,000					150,000
Repave Parking Lot at Moxie/Memorial Stadium	PR-2901				350,000			350,000
Moxie Field Renovations	PR-3001					1,800,000		1,800,000
EDUCATION								
Blue Ridge Community College	AR-18	41,050	41,050	41,050	41,050	41,050	41,050	205,250
School Bldg Reserves	SAR-01	100,000	100,000	100,000	100,000	100,000	100,000	500,000
School Transportation Reserves	SAR-02	50,000	50,000	50,000	50,000	50,000	50,000	250,000
School Paving Reserves	SAR-03	20,000	20,000	20,000	20,000	20,000	20,000	100,000
TOTAL		\$ 8,999,823	\$ 8,478,277	\$ 9,486,960	\$ 6,040,044	\$ 13,390,111	\$ 9,731,869	\$ 47,127,261

*VDOT Revenue Sharing funds have been applied for, but not awarded.

Proposed Funding Source:	FY26 Updated	FY27	FY28	FY29	FY30	FY31	5 YEAR TOTAL
Annual Budget	1,518,813	1,518,813	1,518,813	1,518,813	1,518,813	1,518,813	7,594,065
Budget Amendment	3,628,050	4,336,050	2,961,050	3,366,050	3,071,050	3,071,050	16,805,250
CIP Funded Reserves (previously appropriated)	2,150,000	760,674	676,405	820,268	2,432,648	2,571,003	7,260,998
Virginia Department of Transportation Smart Scale Funding	486,110	73,256	3,074,287				3,147,543
Virginia Department of Transportation VHSIP	395,050	1,789,484					1,789,484
Virginia Department of Transportation Reimbursement	821,800		600,000				600,000
Virginia Department of Transportation Revenue Sharing			656,405	334,913	-	2,571,003	3,562,321
Potential Grant Funding					6,367,600	-	6,367,600
Total	\$ 8,999,823	\$ 8,478,277	\$ 9,486,960	\$ 6,040,044	\$ 13,390,111	\$ 9,731,869	\$ 47,127,261

Project	Project #	FY26 Updated	FY27	FY28	FY29	FY30	FY31	5 YEAR TOTAL
VDOT Administered Projects (SmartScale)								
Richmond Ave/Greenville Ave Intersection	UPC 111051	700,000	194,000	1,000,000	906,000			2,100,000
Richmond Ave and Crossing Way Shared Use Path	UPC 119651	1,267,648	2,856,562					2,856,562
Greenville Ave Road Diet	UPC 119656	100,000	174,165	3,453,529				3,627,694
Commerce Rd and Lewis Creek Greenway	UPC 119657	835,854	127,696	5,336,525				4,784,005
Churchville Avenue Streetscape	UPC 125439		41,674		465,355	525,400		1,032,429

**CITY OF STAUNTON, VIRGINIA
and
STAUNTON CITY SCHOOLS
CAPITAL IMPROVEMENT PLAN**

	FY2026 REVIEW	FY2027	FY2028	FY2029	FY2030	FY2031	TOTAL FIVE YEAR PLAN	PROJECTS NOT SCHEDULED/NOT FUNDED
GENERAL FUND	\$ 8,999,823	\$ 8,478,277	\$ 9,486,960	\$ 6,040,044	\$ 13,390,111	\$ 9,731,869	\$ 47,127,261	\$ 82,132,680
WATER FUND	\$ 4,412,570	\$ 3,240,000	\$ 5,726,000	\$ 2,271,000	\$ 10,450,000	\$ 450,000	\$ 22,137,000	\$ 49,450,000
SEWER FUND	\$ 1,906,800	\$ 950,000	\$ 6,450,000	\$ 2,100,000	\$ 800,000	\$ 3,200,000	\$ 13,500,000	\$ -
STORMWATER FUND	\$ 715,756	\$ -	\$ -	\$ 1,390,000	\$ -	\$ -	\$ 1,390,000	\$ -
ENVIRONMENTAL FUND	\$ -	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,535,000
PARKING FUND*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
STAUNTON CITY SCHOOLS	\$ 3,752,952	\$ 1,762,000	\$ 1,390,000	\$ 1,540,975	\$ 895,000	\$ 595,000	\$ 6,182,975	\$ 157,200,000
TOTAL CIP PLAN	\$ 19,787,901	\$ 14,705,277	\$ 23,052,960	\$ 13,342,019	\$ 25,535,111	\$ 13,976,869	\$ 90,337,236	\$ 293,317,680

5 YEAR PLAN= \$ 90,612,236

*The Parking Fund does not have sufficient revenues to fund the five-year CIP for parking.

**CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY 2026 UPDATED**

DEPARTMENT	PROJECT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES
PUBLIC SAFETY						
FIRE DEPARTMENT	AR-01	*	BA 2026	Fire Truck Replacement Reserve	\$ 350,000	Public Service and Government
FIRE DEPARTMENT	AR-02	*	BA 2026	Fire Department Equipment Reserve	\$ 40,000	Public Service and Government
FIRE DEPARTMENT	AR-17	*	BA 2026	Fire Station #1 Roof Reconstruction and Improvements	\$ 200,000	Public Service and Government
POLICE DEPARTMENT	PS-2501	*	BA 2026	Replace the CAD/RMS System	\$ 475,000	Public Service and Government
POLICE DEPARTMENT	AR-20	*	BA 2026	Police station relocation Phase I - to include purchase of parcel and the design of a new police station.	\$ 150,000	Public Service and Government
PUBLIC WORKS						
STREETS	AR-04	*	BA 2026	City ineligible streets and/or City parking lots-improvements/slurry seal/re-paving.	\$ 150,000	Transportation and Parking
PUBLIC WORKS EQUIPMENT FUND	AR-05	*	BA 2026	Annual funding source for acquisition of major equipment for General Fund Streets Department > \$100,000.	\$ 175,000	Not Applicable
PUBLIC WORKS BUILDING FUND	AR-06	*	BA 2026	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	\$ 200,000	Not Applicable
NORTH MADISON ST IMPROVEMENTS	PW-2501	*	VDOT REIMBURSEABLE	Provide necessary repairs to North Madison St from West Frederick St to North Jefferson St.	\$ 821,800	Transportation and Parking
TRAFFIC	PW-2503	*	VDOT HSIP	Plan and design new high visibility marked crosswalks with highly reflective materials and pedestrian signal heads.	\$ 395,050	Transportation and Parking
CROSSING WAY PARK AND RIDE LIGHTING AND EV	PW-2607	*	BA 2026	Design and install lighting at the Staunton Crossing park and ride. Include EV stations in the design work.	\$ 150,000	Not Applicable
INFRASTRUCTURE REPAIRS & IMPROVEMENTS	AR-21	*	GF 2026	Annual funding source for critical infrastructure repairs and improvements.	\$ 657,030	Public Service and Government
GENERAL GOVERNMENT						
ANNUAL IT RESERVE	AR-13	*	BA 2026	Funding for annual reserve for information technology.	\$ 100,000	Public Service and Government
COMMUNITY DEVELOPMENT						
BIKING AND WALKING INFRASTRUCTURE	AR-07	*	BA 2026	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks and paved bike and pedestrian paths.	\$ 525,000	Transportation and Parking / Open Space / Environment
WEST END REVITALIZATION	AR-10	*	GF 2026	Reserve set aside by City Council for future improvements in the West End area.	\$ 287,261	Public Service and Government
UNIONTOWN IMPROVEMENTS	AR-11	*	GF 2026	Reserve set aside by City Council for future improvements in the Uniontown area.	\$ 287,261	Public Service and Government
AFFORDABLE & WORKFORCE HOUSING	AR-16	*	BA 2026	Initiative to preserve and increase the city's affordable housing stock.	\$ 30,000	Public Service and Government
SIDEWALK- EDGEWOOD ROAD - N. COALTER TO NORTH AUGUSTA	CD-2602	*	VDOT SMARTSCALE	Design a new sidewalk and pedestrian access improvements along Edgewood Road. Virginia Department of Transportation SmartScale, locally administered, UPC 115135.	\$ 486,110	Transportation and Parking
UNIONTOWN BLIGHT REMOVAL	CD-2603	*	CIP RESERVES	Remove unsafe structures in Uniontown.	\$ 100,000	Public Service and Government
RECREATION						
PARKS AND REC EQUIPMENT RESERVE	AR-15	*	BA 2026	Annual reserve to fund large Parks & Rec equipment replacements.	\$ 100,000	Public Service and Government
GOLF CART REPLACEMENT FUND	AR-19	*	BA 2026	Replacement reserve to fund the replacment of 10 golf carts per year.	\$ 60,000	Public Service and Government
PUBLIC USE FACILITIES	AR-14	*	BA 2026	Reserve for the improvement of public use facilities.	\$ 600,000	Public Service and Government
PORCH REPLACEMENTS	PR-2601	*	BA 2026	Replace porches for the Garden Center & Montgomery Hall Admin bldg	\$ 112,000	Public Service and Government
PARK INFRASTRUCTURE IMPROVEMENTS	PR-2602	*	CIP RESERVES	Renovation of park bathrooms and pump house and replacement of one bathroom in GHP.	\$ 2,000,000	Public Service and Government
REIMAGINE BOOKER T. WASHINGTON SCHOOL	PR-2603	*	RESERVES	Develop a plan to reimagine Booker T. Washington School	\$ 50,000	Public Service and Government

**CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY 2026 UPDATED**

DEPARTMENT	PROJECT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES
LIBRARY						
PUBLIC LIBRARY	AR-12	*	GF 2026	Annual reserve set up by City Council for future improvements to the library.	\$ 287,261	Public Service and Government
EDUCATION						
BLUE RIDGE COMMUNITY COLLEGE	AR-18	*	BA 2026	Annual Share of Blue Ridge Community College Capital Building Fund	\$ 41,050	NA
EDUCATION-STAUNTON CITY SCHOOLS						
BUILDING MAINTENANCE REPAIRS	SAR-01	*	BA 2026	Transfer to City Schools CIP Fund for Building Maintenance Repairs-Roofs, HVAC systems, Technology	\$ 100,000	Public Service and Government
TRANSPORTATION RESERVE	SAR-02	*	BA 2026	Transfer to City Schools CIP Fund for bus replacement.	\$ 50,000	Public Service and Government
PARKING LOT PAVING RESERVE	SAR-03	*	BA 2026	Transfer to City Schools CIP Fund for parking lot paving reserve.	\$ 20,000	Public Service and Government
TOTAL FY2026 CIP PLAN					\$ 8,999,823	

FUNDING SOURCES:

GF 2026	General Fund Budget Transfer - FY2026 Budget	\$ 1,518,813
RESERVES	Funded from CIP Reserves	\$ 2,150,000
VDOT GRANT	VDOT Smart Scale Grant Project	\$ 486,110
VDOT HSIP	VDOT Highway Safety Improvement Program	\$ 395,050
VDOT REIMBURSEABLE	VDOT Annual Maintenance Funds	\$ 821,800
BA 2026	Proposed FY2026 Budget Amendment from FY2025 Year Fund Balance-Transfer to CIP Fund	\$ 3,628,050
TOTAL FUNDING SOURCES		\$ 8,999,823

**CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY 2027**

DEPARTMENT	PROJECT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES
PUBLIC SAFETY						
FIRE DEPARTMENT	AR-01	*	BA 2027	Fire Truck Replacement Reserve	\$ 350,000	Public Service and Government
FIRE DEPARTMENT	AR-02	*	BA 2027	Fire Department Equipment Reserve	\$ 50,000	Public Service and Government
FIRE DEPARTMENT	AR-17	*	BA 2027	Fire Station #1 Roof Reconstruction and Improvements	\$ 200,000	Public Service and Government
POLICE DEPARTMENT	AR-20	*	BA 2027	Police station relocation Phase I - to include purchase of parcel and the design of a new police station.	\$ 250,000	Public Service and Government
PUBLIC WORKS						
STREETS	AR-04	*	BA 2027	City ineligible streets and/or City parking lots-improvements/slurry seal/re-paving	\$ 150,000	Transportation and Parking
PUBLIC WORKS EQUIPMENT FUND	AR-05	*	BA 2027	Annual funding source for acquisition of major equipment for General Fund Streets Department > \$100,000	\$ 175,000	Not Applicable
PUBLIC WORKS BUILDING FUND	AR-06	*	BA 2027	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	\$ 200,000	Not Applicable
INFRASTRUCTURE REPAIRS & IMPROVEMENTS	AR-21	*	GF 2027	Annual funding source for critical infrastructure repairs and improvements.	\$ 657,030	Public Service and Government
STREETS	PW-2502	*	CIP RESERVES	Replace approximately 100 LF of failing retaining wall and supported sidewalk along West Johnson St adjacent to 103 Church St.	\$ 349,000	Transportation and Parking
TRAFFIC	PW-2503	*	VDOT HSIP	Install new high visibility marked crosswalks with highly reflective materials and pedestrian signal heads.	\$ 1,789,484	Transportation and Parking
SALT SPREADER STORAGE BUILDING	PW-2701	*	BA 2027	Install new storage building for salt spreader equipment.	\$ 350,000	Public Service and Government
GENERAL GOVERNMENT						
ANNUAL IT RESERVE	AR-13	*	BA 2027	Funding for annual reserve for information technology.	\$ 100,000	Public Service and Government
ENVIRONMENTAL SUSTAINABILITY & RESILIENCY	AR-22	*	BA 2027	Reserve to fund future planning and work on the Sustainability Plan.	\$ 100,000	Public Service and Government
RE-VISIONING OF DOWNTOWN STAUNTON	GG-2701	*	BA 2027	Develop a holistic plan for downtown Staunton.	\$ 100,000	Public Service and Government
DEVELOPMENT OF JDR COURTHOUSE SITE	GG-2702	*	CIP RESERVES	Develop a detailed plan for the development of the JDR District Courthouse site.	\$ 250,000	Public Service and Government
COMMUNITY DEVELOPMENT						
BIKING AND WALKING INFRASTRUCTURE	AR-07	*	BA 2027	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks and paved bike and pedestrian paths.	\$ 625,000	Transportation and Parking / Open Space / Environment
WEST END REVITALIZATION	AR-10	*	GF 2027	Reserve set aside by City Council for future improvements in the West End area.	\$ 287,261	Public Service and Government
UNIONTOWN IMPROVEMENTS	AR-11	*	GF 2027	Reserve set aside by City Council for future improvements in the Uniontown area.	\$ 287,261	Public Service and Government
AFFORDABLE & WORKFORCE HOUSING	AR-16	*	BA 2027	Initiative to preserve and increase the city's affordable housing stock.	\$ 35,000	Public Service and Government
WEST END BUS SHELTERS	CD-2601	*	CIP RESERVES	Add five bus stops along West Beverley.	\$ 20,000	Public Service and Government
SIDEWALK- EDGEWOOD ROAD - N. COALTER TO NORTH AUGUSTA	CD-2602	*	VDOT SMARTSCALE	Design a new sidewalk and pedestrian access improvements along Edgewood Road. Virginia Department of Transportation SmartScale, locally administered, UPC 115135.	\$ 73,256	Transportation and Parking
DESIGN PEDESTRIAN CORRIDOR IMPROVEMENTS ON CHURCHVILLE AVE	UPC 125439	*	CIP RESERVES	Design Churchville Ave Streetscape plan from Albemarle Ave to Thornrose Ave. (Local share of VDOT administered project.)	\$ 41,674	Transportation and Parking / Open Space / Environment
RICHMOND AVENUE/GREENVILLE AVE INTERSECTION	UPC 111051	*	BA 2026	Improvements to the Richmond/Greenville intersection that will include bike facilities and pedestrian crossings, along with rebuilding sidewalks, the medians, and portions of the roadways.	\$ 600,000	Transportation and Parking / Open Space / Environment

**CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY 2027**

DEPARTMENT	PROJECT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES
RECREATION						
PARKS AND REC EQUIPMENT RESERVE	AR-15	*	BA 2027	Annual reserve to fund large Parks & Rec equipment replacements.	\$ 100,000	Public Service and Government
GOLF CART REPLACEMENT FUND	AR-19	*	BA 2027	Replacement reserve to fund the replacment of 10 golf carts per year.	\$ 60,000	Public Service and Government
PUBLIC USE FACILITIES	AR-14	*	BA 2027	Reserve for the improvement of public use facilities.	\$ 200,000	Public Service and Government
SPRING HOUSE RENOVATION	PR-2701	*	BA 2027	Renovated the spring house located in Gypsy Hill Park	\$ 60,000	Public Service and Government
RENOVATION OF SPRING BOXES	PR-2702	*	BA 2027	Renovate six spring boxes to original design.	\$ 180,000	Public Service and Government
GARDEN CENTER UPGRADES	PR-2703	*	CIP RESERVES	Updates to ceiling, lights, flooring, and painting of the Garden Center at Gypsy Hill Park.	\$ 100,000	Public Service and Government
RECREATION MASTER PLAN	PR-2704	*	BA 2027	Develop a long-term comprehensive strategy for guiding the planning, development, and management of Staunton's park facilities.	\$ 90,000	Public Service and Government
DUCK POND DREDGING	PR-2705	*	BA 2027	Dredging and cleaning of the Gypsy Hill Park Duck Pond.	\$ 150,000	Public Service and Government
LIBRARY						
PUBLIC LIBRARY	AR-12	*	GF 2027	Annual reserve set up by City Council for future improvements to the library.	\$ 287,261	Public Service and Government
EDUCATION						
BLUE RIDGE COMMUNITY COLLEGE	AR-18	*	BA 2027	Annual Share of Blue Ridge Community College Capital Building Fund	\$ 41,050	NA
EDUCATION-STAUNTON CITY SCHOOLS						
BUILDING MAINTENANCE REPAIRS	SAR-01	*	BA 2027	Transfer to City Schools CIP Fund for Building Maintenance Repairs-Roofs, HVAC systems, Technology	\$ 100,000	Public Service and Government
TRANSPORTATION RESERVE	SAR-02	*	BA 2027	Transfer to City Schools CIP Fund for bus replacement.	\$ 50,000	Public Service and Government
PARKING LOT PAVING RESERVE	SAR-03	*	BA 2027	Transfer to City Schools CIP Fund for parking lot paving reserve.	\$ 20,000	Public Service and Government
TOTAL FY2027 CIP PLAN					\$ 8,478,277	

FUNDING SOURCES:

GF 2027	General Fund Budget Transfer - FY2027 Budget	\$ 1,518,813
RESERVES	Funded from CIP Reserves	\$ 760,674
VDOT GRANT	VDOT Smart Scale Grant Project	\$ 73,256
VDOT HSIP	VDOT Highway Safety Improvement Program	\$ 1,789,484
BA 2026	Proposed FY2026 Budget Amendment from FY2025 Year Fund Balance-Transfer to CIP Fund	\$ 600,000
BA 2027	Proposed FY2027 Budget Amendment from FY2026 Year Fund Balance-Transfer to CIP Fund	\$ 3,736,050
TOTAL FUNDING SOURCES		\$ 8,478,277

\$ -

**CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY 2028**

DEPARTMENT	PROJECT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES
PUBLIC SAFETY						
FIRE DEPARTMENT	AR-01	*	BA 2028	Fire Truck Replacement Reserve	\$ 350,000	Public Service and Government
FIRE DEPARTMENT	AR-02	*	BA 2028	Fire Department Equipment Reserve	\$ 50,000	Public Service and Government
FIRE DEPARTMENT	AR-17	*	BA 2028	Fire Station #1 Roof Reconstruction and Improvements	\$ 200,000	Public Service and Government
POLICE DEPARTMENT	AR-20	*	BA 2028	Police station relocation Phase I - to include purchase of parcel and the design of a new police station.	\$ 250,000	Public Service and Government
PUBLIC WORKS						
STREETS	AR-04	*	BA 2028	City ineligible streets and/or City parking lots-improvements/slurry seal/re-paving	\$ 150,000	Transportation and Parking
PUBLIC WORKS EQUIPMENT FUND	AR-05	*	BA 2028	Annual funding source for acquisition of major equipment for General Fund Streets Department > \$100,000	\$ 175,000	Not Applicable
PUBLIC WORKS BUILDING FUND	AR-06	*	BA 2028	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	\$ 200,000	Not Applicable
INFRASTRUCTURE REPAIRS & IMPROVEMENTS	AR-21	*	GF 2028	Annual funding source for critical infrastructure repairs and improvements.	\$ 657,030	Public Service and Government
GENERAL GOVERNMENT						
ANNUAL IT RESERVE	AR-13	*	BA 2028	Funding for annual reserve for information technology.	\$ 100,000	Public Service and Government
ENVIRONMENTAL SUSTAINABILITY & RESILIENCY	AR-22	*	BA 2028	Reserve to fund future planning and work on the Sustainability Plan.	\$ 150,000	Public Service and Government
COMMUNITY DEVELOPMENT						
BIKING AND WALKING INFRASTRUCTURE	AR-07	*	BA 2028	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks and paved bike and pedestrian paths.	\$ 725,000	Transportation and Parking / Open Space / Environment
WEST END REVITALIZATION	AR-10	*	GF 2028	Reserve set aside by City Council for future improvements in the West End area.	\$ 287,261	Public Service and Government
UNIONTOWN IMPROVEMENTS	AR-11	*	GF 2028	Reserve set aside by City Council for future improvements in the Uniontown area.	\$ 287,261	Public Service and Government
AFFORDABLE & WORKFORCE HOUSING	AR-16	*	BA 2028	Initiative to preserve and increase the city's affordable housing stock.	\$ 40,000	Public Service and Government
WEST END BUS SHELTERS	CD-2601	*	CIP RESERVES	Add five bus stops along West Beverley.	\$ 20,000	Public Service and Government
SIDEWALK- EDGEWOOD ROAD - N. COALTER TO NORTH AUGUSTA	CD-2602	*	VDOT/CIP RESERVES	Construction of new sidewalk and pedestrian access improvements along Edgewood Road. Virginia Department of Transportation SmartScale, locally administered, UPC 115135.	\$ 4,387,097	Transportation and Parking
RICHMOND AVENUE/GREENVILLE AVE INTERSECTION	UPC 111051	*	VDOT MAINT FUNDS	Improvements to the Richmond/Greenville intersection that will include bike facilities and pedestrian crossings, along with rebuilding sidewalks, the medians, and portions of the roadways.	\$ 600,000	Transportation and Parking / Open Space / Environment
RECREATION						
PARKS AND REC EQUIPMENT RESERVE	AR-15	*	BA 2028	Annual reserve to fund large Parks & Rec equipment replacements.	\$ 100,000	Public Service and Government
GOLF CART REPLACEMENT FUND	AR-19	*	BA 2028	Replacement reserve to fund the replacement of 10 golf carts per year.	\$ 60,000	Public Service and Government
PUBLIC USE FACILITIES	AR-14	*	BA 2028	Reserve for the improvement of public use facilities.	\$ 200,000	Public Service and Government

**CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY 2028**

DEPARTMENT	PROJECT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES
LIBRARY						
PUBLIC LIBRARY	AR-12	*	GF 2028	Annual reserve set up by City Council for future improvements to the library.	\$ 287,261	Public Service and Government
EDUCATION						
BLUE RIDGE COMMUNITY COLLEGE	AR-18	*	BA 2028	Annual Share of Blue Ridge Community College Capital Building Fund	\$ 41,050	NA
EDUCATION-STAUNTON CITY SCHOOLS						
BUILDING MAINTENANCE REPAIRS	SAR-01	*	BA 2028	Transfer to City Schools CIP Fund for Building Maintenance Repairs-Roofs, HVAC systems, Technology	\$ 100,000	Public Service and Government
TRANSPORTATION RESERVE	SAR-02	*	BA 2028	Transfer to City Schools CIP Fund for bus replacement.	\$ 50,000	Public Service and Government
PARKING LOT PAVING RESERVE	SAR-03	*	BA 2028	Transfer to City Schools CIP Fund for parking lot paving reserve.	\$ 20,000	Public Service and Government
TOTAL FY2028 CIP PLAN					\$ 9,486,960	

FUNDING SOURCES:

GF 2028	General Fund Budget Transfer - FY2028 Budget	\$ 1,518,813
RESERVES	Funded from CIP Reserves	\$ 676,405
VDOT GRANT	VDOT Smart Scale Grant Project	\$ 3,074,287
VDOT GRANT	VDOT Revenue Sharing	\$ 656,405
VDOT MAINT	Annual VDOT Maintenance Funds	\$ 600,000
BA 2028	Proposed FY2028 Budget Amendment from FY2027 Year Fund Balance-Transfer to CIP Fund	\$ 2,961,050
TOTAL FUNDING SOURCES		\$ 9,486,960

**CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY 2029**

DEPARTMENT	PROJECT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES
PUBLIC SAFETY						
FIRE DEPARTMENT	AR-01	*	BA 2029	Fire Truck Replacement Reserve	\$ 350,000	Public Service and Government
FIRE DEPARTMENT	AR-02	*	BA 2029	Fire Department Equipment Reserve	\$ 50,000	Public Service and Government
FIRE DEPARTMENT	AR-17	*	BA 2029	Fire Station #1 Roof Reconstruction and Improvements	\$ 200,000	Public Service and Government
POLICE DEPARTMENT	AR-20	*	BA 2029	Police station relocation Phase I - to include purchase of parcel and the design of a new police station.	\$ 250,000	Public Service and Government
PUBLIC WORKS						
STREETS	AR-04	*	BA 2029	City ineligible streets and/or City parking lots-improvements/slurry seal/re-paving.	\$ 150,000	Transportation and Parking
PUBLIC WORKS EQUIPMENT FUND	AR-05	*	BA 2029	Annual funding source for acquisition of major equipment for General Fund Streets Department > \$100,000.	\$ 175,000	Not Applicable
PUBLIC WORKS BUILDING FUND	AR-06	*	BA 2029	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	\$ 200,000	Not Applicable
INFRASTRUCTURE REPAIRS & IMPROVEMENTS	AR-21	*	GF 2029	Annual funding source for critical infrastructure repairs and improvements.	\$ 657,030	Public Service and Government
GENERAL GOVERNMENT						
ANNUAL IT RESERVE	AR-13	*	BA 2029	Funding for annual reserve for information technology.	\$ 100,000	Public Service and Government
ENVIRONMENTAL SUSTAINABILITY & RESILIENCY	AR-22	*	BA 2029	Reserve to fund future planning and work on the Sustainability Plan.	\$ 200,000	Public Service and Government
COMMUNITY DEVELOPMENT						
BIKING AND WALKING INFRASTRUCTURE	AR-07	*	BA 2029	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks and paved bike and pedestrian paths.	\$ 725,000	Transportation and Parking / Open Space / Environment
WEST END REVITALIZATION	AR-10	*	GF 2029	Reserve set aside by City Council for future improvements in the West End area.	\$ 287,261	Public Service and Government
UNIONTOWN IMPROVEMENTS	AR-11	*	GF 2029	Reserve set aside by City Council for future improvements in the Uniontown area.	\$ 287,261	Public Service and Government
WEST END BUS SHELTERS	CD-2601	*	CIP RESERVES	Add five bus stops along West Beverley.	\$ 20,000	Public Service and Government
PEDESTRIAN CORRIDOR IMPROVEMENTS ON CHURCHVILLE AVE	UPC 125439	*	CIP RESERVES	Complete Churchville Ave Streetscape plan from Albemarle Ave to Thornrose Ave. (Local portion only.)	\$ 465,355	Transportation and Parking / Open Space / Environment
AUGUSTA STREET SIDEWALK IMPROVEMENTS	CD-2901	*	CIP RESERVES/VDOT	Design new sidewalk and pedestrian access improvements along North Augusta Street from Lambert Street to Harper Court, with improvements to the existing sidewalk at Augusta Street and Terry Street.	\$ 669,826	Transportation and Parking / Open Space / Environment
AFFORDABLE & WORKFORCE HOUSING	AR-16	*	BA 2029	Initiative to preserve and increase the city's affordable housing stock.	\$ 45,000	Public Service and Government

**CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY 2029**

DEPARTMENT	PROJECT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES
RECREATION						
PARKS AND REC EQUIPMENT RESERVE	AR-15	*	BA 2029	Annual reserve to fund large Parks & Rec equipment replacements.	\$ 100,000	Public Service and Government
GOLF CART REPLACEMENT FUND	AR-19	*	BA 2029	Replacement reserve to fund the replacment of 10 golf carts per year.	\$ 60,000	Public Service and Government
PUBLIC USE FACILITIES	AR-14	*	BA 2029	Reserve for the improvement of public use facilities.	\$ 200,000	Public Service and Government
MOXIE/MEMORIAL STADIUM PARKING	PR-2901	*	BA 2029	Repave the parking lot and Regimental Dr.	\$ 350,000	Public Service and Government
LIBRARY						
PUBLIC LIBRARY	AR-12	*	GF 2029	Annual reserve set up by City Council for future improvements to the library.	\$ 287,261	Public Service and Government
EDUCATION						
BLUE RIDGE COMMUNITY COLLEGE	AR-18	*	BA 2029	Annual Share of Blue Ridge Community College Capital Building Fund	\$ 41,050	NA
EDUCATION-STAUNTON CITY SCHOOLS						
BUILDING MAINTENANCE REPAIRS	SAR-01	*	BA 2029	Transfer to City Schools CIP Fund for Building Maintenance Repairs-Roofs, HVAC systems, Technology	\$ 100,000	Public Service and Government
TRANSPORTATION RESERVE	SAR-02	*	BA 2029	Transfer to City Schools CIP Fund for bus replacement.	\$ 50,000	Public Service and Government
PARKING LOT PAVING RESERVE	SAR-03	*	BA 2029	Transfer to City Schools CIP Fund for parking lot paving reserve.	\$ 20,000	Public Service and Government
TOTAL FY2029 CIP PLAN					\$ 6,040,044	

FUNDING SOURCES:

GF 2029	General Fund Budget Transfer - FY2029 Budget	\$ 1,518,813
VDOT GRANT	VDOT Revenue Sharing	\$ 334,913
CIP FUND	Funded from CIP Reserves	\$ 820,268
BA 2029	Proposed FY2029 Budget Amendment from FY2028 Year Fund Balance-Transfer to CIP Fund	\$ 3,366,050
TOTAL FUNDING SOURCES		\$ 6,040,044

**CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY 2030**

DEPARTMENT	PROJECT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES
PUBLIC SAFETY						
FIRE DEPARTMENT	AR-01	*	BA 2030	Fire Truck Replacement Reserve	\$ 350,000	Public Service and Government
FIRE DEPARTMENT	AR-02	*	BA 2030	Fire Department Equipment Reserve	\$ 50,000	Public Service and Government
FIRE DEPARTMENT	AR-17	*	BA 2030	Fire Station #1 Roof Reconstruction and Improvements	\$ 200,000	Public Service and Government
POLICE DEPARTMENT	AR-20	*	BA 2030	Police station relocation Phase I - to include purchase of parcel and the design of a new police station.	\$ 250,000	Public Service and Government
PUBLIC WORKS						
STREETS	AR-04	*	BA 2030	City ineligible streets and/or City parking lots-improvements/slurry seal/re-paving.	\$ 150,000	Transportation and Parking
PUBLIC WORKS EQUIPMENT FUND	AR-05	*	BA 2030	Annual funding source for acquisition of major equipment for General Fund Streets Department > \$100,000.	\$ 175,000	Not Applicable
PUBLIC WORKS BUILDING FUND	AR-06	*	BA 2030	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	\$ 200,000	Not Applicable
INFRASTRUCTURE REPAIRS & IMPROVEMENTS	AR-21	*	GF 2030	Annual funding source for critical infrastructure repairs and improvements.	\$ 657,030	Public Service and Government
GENERAL GOVERNMENT						
ANNUAL IT RESERVE	AR-13	*	BA 2030	Funding for annual reserve for information technology.	\$ 100,000	Public Service and Government
ENVIRONMENTAL SUSTAINABILITY & RESILIENCY	AR-22	*	BA 2030	Reserve to fund future planning and work on the Sustainability Plan.	\$ 250,000	Public Service and Government
COMMUNITY DEVELOPMENT						
BIKING AND WALKING INFRASTRUCTURE	AR-07	*	BA 2030	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks and paved bike and pedestrian paths.	\$ 725,000	Transportation and Parking / Open Space / Environment
WEST END REVITALIZATION	AR-10	*	GF 2030	Reserve set aside by City Council for future improvements in the West End area.	\$ 287,261	Public Service and Government
UNIONTOWN IMPROVEMENTS	AR-11	*	GF 2030	Reserve set aside by City Council for future improvements in the Uniontown area.	\$ 287,261	Public Service and Government
AFFORDABLE & WORKFORCE HOUSING	AR-16	*	BA 2030	Initiative to preserve and increase the city's affordable housing stock.	\$ 50,000	Public Service and Government
WEST END BUS SHELTERS	CD-2601	*	CIP RESERVES	Add five bus stops along West Beverley.	\$ 20,000	Public Service and Government
PEDESTRIAN CORRIDOR IMPROVEMENTS ON CHURCHVILLE AVE	UPC 125439	*	CIP RESERVES	Complete Churchville Ave Streetscape plan from Albemarle Ave to Thornrose Ave. (Local share only.)	\$ 612,648	Transportation and Parking / Open Space / Environment
UNIONTOWN SIDEWALK INFRASTRUCTURE AND PAVING	CD-3001	*	POTENTIAL GRANT	Sidewalk infrastructure and paving improvements to be completed once the water and sewer infrastructure is complete. Approximate cost estimates are unknown at this time.	\$ 6,367,600	Public Service and Government

**CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY 2030**

DEPARTMENT	PROJECT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES
RECREATION						
PARKS AND REC EQUIPMENT RESERVE	AR-15	*	BA 2030	Annual reserve to fund large Parks & Rec equipment replacements.	\$ 100,000	Public Service and Government
GOLF CART REPLACEMENT FUND	AR-19	*	BA 2030	Replacement reserve to fund the replacment of 10 golf carts per year.	\$ 60,000	Public Service and Government
PUBLIC USE FACILITIES	AR-14	*	BA 2030	Reserve for the improvement of public use facilities.	\$ 200,000	Public Service and Government
MOXIE STADIUM RENOVATION	PR-3001	*	CIP RESERVES	Renovate the Moxie Stadium Phase I.	\$ 1,800,000	Public Service and Government
LIBRARY						
PUBLIC LIBRARY	AR-12	*	GF 2030	Annual reserve set up by City Council for future improvements to the library.	\$ 287,261	Public Service and Government
EDUCATION						
BLUE RIDGE COMMUNITY COLLEGE	AR-18	*	BA 2030	Annual Share of Blue Ridge Community College Capital Building Fund	\$ 41,050	NA
EDUCATION-STAUNTON CITY SCHOOLS						
BUILDING MAINTENANCE REPAIRS	SAR-01	*	BA 2030	Transfer to City Schools CIP Fund for Building Maintenance Repairs-Roofs, HVAC systems, Technology	\$ 100,000	Public Service and Government
TRANSPORTATION RESERVE	SAR-02	*	BA 2030	Transfer to City Schools CIP Fund for bus replacement.	\$ 50,000	Public Service and Government
PARKING LOT PAVING RESERVE	SAR-03	*	BA 2030	Transfer to City Schools CIP Fund for parking lot paving reserve.	\$ 20,000	Public Service and Government
TOTAL FY2030 CIP PLAN					\$ 13,390,111	

FUNDING SOURCES:

GF 2030	General Fund Budget Transfer - FY2030 Budget	\$ 1,518,813
CIP FUND	Funded from CIP Reserves	\$ 2,432,648
POTENTIAL GRANT	Potential Grant Funding	\$ 6,367,600
BA 2030	Proposed FY2030 Budget Amendment from FY2029 Year Fund Balance-Transfer to CIP Fund	\$ 3,071,050
TOTAL FUNDING SOURCES		\$ 13,390,111

**CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY 2031**

DEPARTMENT	PROJECT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES
PUBLIC SAFETY						
FIRE DEPARTMENT	AR-01	*	BA 2031	Fire Truck Replacement Reserve	\$ 350,000	Public Service and Government
FIRE DEPARTMENT	AR-02	*	BA 2031	Fire Department Equipment Reserve	\$ 50,000	Public Service and Government
FIRE DEPARTMENT	AR-17	*	BA 2031	Fire Station #1 Roof Reconstruction and Improvements	\$ 200,000	Public Service and Government
POLICE DEPARTMENT	AR-20	*	BA 2031	Police station relocation Phase I - to include purchase of parcel and the design of a new police station.	\$ 250,000	Public Service and Government
PUBLIC WORKS						
STREETS	AR-04	*	BA 2031	City ineligible streets and/or City parking lots-improvements/slurry seal/re-paving.	\$ 150,000	Transportation and Parking
PUBLIC WORKS EQUIPMENT FUND	AR-05	*	BA 2031	Annual funding source for acquisition of major equipment for General Fund Streets Department > \$100,000.	\$ 175,000	Not Applicable
PUBLIC WORKS BUILDING FUND	AR-06	*	BA 2031	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	\$ 200,000	Not Applicable
INFRASTRUCTURE REPAIRS & IMPROVEMENTS	AR-21	*	GF 2031	Annual funding source for critical infrastructure repairs and improvements.	\$ 657,030	Public Service and Government
GENERAL GOVERNMENT						
ANNUAL IT RESERVE	AR-13	*	BA 2031	Funding for annual reserve for information technology.	\$ 100,000	Public Service and Government
ENVIRONMENTAL SUSTAINABILITY & RESILIENCY	AR-22	*	BA 2031	Reserve to fund future planning and work on the Sustainability Plan.	\$ 250,000	Public Service and Government
COMMUNITY DEVELOPMENT						
BIKING AND WALKING INFRASTRUCTURE	AR-07	*	BA 2031	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks and paved bike and pedestrian paths.	\$ 725,000	Transportation and Parking / Open Space / Environment
WEST END REVITALIZATION	AR-10	*	GF 2031	Reserve set aside by City Council for future improvements in the West End area.	\$ 287,261	Public Service and Government
UNIONTOWN IMPROVEMENTS	AR-11	*	GF 2031	Reserve set aside by City Council for future improvements in the Uniontown area.	\$ 287,261	Public Service and Government
AFFORDABLE & WORKFORCE HOUSING	AR-16	*	BA 2031	Initiative to preserve and increase the city's affordable housing stock.	\$ 50,000	Public Service and Government
AUGUSTA STREET SIDEWALK IMPROVEMENTS	CD-2901	* *	CIP RESERVES/V DOT	Construction of new sidewalk and pedestrian access improvements along North Augusta Street from Lambert Street to Harper Court, with improvements to the existing sidewalk at Augusta Street and Terry Street.	\$ 5,142,006	Transportation and Parking / Open Space / Environment

**CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY 2031**

DEPARTMENT	PROJECT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES
RECREATION						
PARKS AND REC EQUIPMENT RESERVE	AR-15	*	BA 2031	Annual reserve to fund large Parks & Rec equipment replacements.	\$ 100,000	Public Service and Government
GOLF CART REPLACEMENT FUND	AR-19	*	BA 2031	Replacement reserve to fund the replacment of 10 golf carts per year.	\$ 60,000	Public Service and Government
PUBLIC USE FACILITIES	AR-14	*	BA 2031	Reserve for the improvement of public use facilities.	\$ 200,000	Public Service and Government
LIBRARY						
PUBLIC LIBRARY	AR-12	*	GF 2031	Annual reserve set up by City Council for future improvements to the library.	\$ 287,261	Public Service and Government
EDUCATION						
BLUE RIDGE COMMUNITY COLLEGE	AR-18	*	BA 2031	Annual Share of Blue Ridge Community College Capital Building Fund	\$ 41,050	NA
EDUCATION-STAUNTON CITY SCHOOLS						
BUILDING MAINTENANCE REPAIRS	SAR-01	*	BA 2031	Transfer to City Schools CIP Fund for Building Maintenance Repairs-Roofs, HVAC systems, Technology	\$ 100,000	Public Service and Government
TRANSPORTATION RESERVE	SAR-02	*	BA 2031	Transfer to City Schools CIP Fund for bus replacement.	\$ 50,000	Public Service and Government
PARKING LOT PAVING RESERVE	SAR-03	*	BA 2031	Transfer to City Schools CIP Fund for parking lot paving reserve.	\$ 20,000	Public Service and Government
TOTAL FY2031 CIP PLAN					\$ 9,731,869	

FUNDING SOURCES:

GF 2031	General Fund Budget Transfer - FY2030 Budget	\$ 1,518,813
VDOT GRANT	VDOT Revenue Sharing	\$ 2,571,003
CIP FUND	Funded from CIP Reserves	\$ 2,571,003
BA 2031	Proposed FY2030 Budget Amendment from FY2029 Year Fund Balance-Transfer to CIP Fund	\$ 3,071,050
TOTAL FUNDING SOURCES		\$ 9,731,869

PAGE INTENTIONALLY LEFT BLANK

Capital Improvement Program

General Fund Annual Reserves

The city uses annual reserves as a way to fund larger capital projects without incurring additional debt. Annual reserves are funded through a transfer from the General Fund. The reserve balances will remain part of the CIP fund balance until projects are scheduled and expended through the five year plan.

- AR-01 FIRE APPARATUS RESERVE
- AR-02 FIRE DEPARTMENT EQUIPMENT RESERVE
- AR-04 PAVING FOR INELIGIBLE STREETS AND PARKING LOTS
- AR-05 PUBLIC WORKS EQUIPMENT FUND
- AR-06 PUBLIC WORKS BUILDING FUND
- AR-07 BIKING AND WALKING INFRASTRUCTURE AND AMENITIES FUND
- AR-10 WEST END REVITALIZATION ANNUAL RESERVE
- AR-11 UNIONTOWN IMPROVEMENTS ANNUAL RESERVE
- AR-12 PUBLIC LIBRARY ANNUAL RESERVE
- AR-13 ANNUAL INFORMATION TECHNOLOGY RESERVE
- AR-14 PARKS & REC PUBLIC USE FACILITIES
- AR-15 PARKS AND REC EQUIPMENT RESERVE
- AR-16 HOUSING INITIATIVE
- AR-17 FIRE STATION #1 ROOF RECONSTRUCTION AND IMPROVEMENTS
- AR-18 BLUE RIDGE COMMUNITY COLLEGE
- AR-19 GOLF CART REPLACEMENT FUND
- AR-20 POLICE DEPARTMENT RELOCATION PHASE I
- AR-21 CITY INFRASTRUCTURE REPAIRS AND IMPROVEMENTS
- AR-22 ENVIRONMENTAL SUSTAINABILITY & RESILIENCY FUND



Fire Apparatus Replacement Reserve

Project Information

Category: Public Safety Equipment
Department: Fire
Est. Completion Date: Annual
Project Number: AR-01

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Annual reserve to fund the purchase of replacement fire apparatuses.

A replacement of the 2008 fire pumper would be ordered in FY2027. The estimated delivery date would be July 1, 2029, assuming a three year lead time.

History & Key Milestones: N/A

Operating Budget Impact: Maintaining a fleet that is replaced on a rolling basis should decrease maintenance expenses.

Plan Impacted

Bike/Ped	
Facilities	X
Land Use	X
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

City Fire Truck Reserve Balance	965,091						965,091
General Fund Carry Over		350,000	350,000	350,000	350,000	350,000	1,750,000
							-
Total	965,091	350,000	350,000	350,000	350,000	350,000	2,715,091

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment		1,200,000					1,200,000
Other							-
Total	-	1,200,000	-	-	-	-	1,200,000

Fire Department Equipment Reserve

Project Information

Category: Public Safety Equipment
Department: Fire
Est. Completion Date: Annual
Project Number: AR-02

Project Description: Annual reserve to fund the replacement of the self-contained breathing apparatus (SCBA), cardiac monitors, and extrication equipment used by the Staunton Fire Department.

History & Key Milestones: N/A

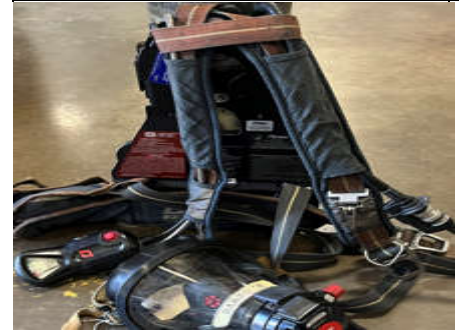
Operating Budget Impact: N/A

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

City CIP Fire Equipment Reserve	200,000						200,000
General Fund Carry Over		50,000	50,000	50,000	50,000	50,000	250,000
							-
Total	200,000	50,000	50,000	50,000	50,000	50,000	450,000

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other							-
Total	-	-	-	-	-	-	-

Public Works Annual Paving Reserve

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: Annual Reserve
Project Number: AR-04

Project Description: Annual reserve to fund the paving of parking lots and streets that are not eligible for paving under the annual VDOT maintenance funds.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

City CIP Ineligible Paving Reserve Balance	254,680						254,680
General Fund Carry Over		150,000	150,000	150,000	150,000	150,000	750,000
							-
Total	254,680	150,000	150,000	150,000	150,000	150,000	1,004,680

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other							-
Total	-	-	-	-	-	-	-

Public Works Annual Equipment Reserve

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: Annual Reserve
Project Number: AR-05

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Annual reserve to replace large pieces of Public Works Equipment

History & Key Milestones: This reserve is intended to fund large pieces of equipment that cost in excess of \$100,000. This includes equipment for streets, traffics, equipment maintenance, and building maintenance.

Operating Budget Impact: N/A

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

City CIP PW Equipment Reserve Balance	368,935						368,935
General Fund Carry Over		175,000	175,000	175,000	175,000	175,000	875,000
							-
Total	368,935	175,000	175,000	175,000	175,000	175,000	1,243,935

Cost Categories (Expenditures)

Two Right of Way Tractors	250,000						250,000
One Ton Work Trucks	75,000						75,000
Bucket Truck			200,000				200,000
Mini Grader				300,000			300,000
Total	325,000	-	200,000	300,000	-	-	825,000

Public Works Annual Building Maintenance Reserve

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: Annual Reserve
Project Number: AR-06

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Annual reserve to fund major repairs to city buildings to include HVAC systems, roof work, and structural repairs.

History & Key Milestones: This reserve is intended to fund building maintenance projects that cannot be funded out of the annual operating budget.

Operating Budget Impact: N/A

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

City CIP Building Maint. Reserve Balance	708,803						708,803
General Fund Carry Over		200,000	200,000	200,000	200,000	200,000	1,000,000
Augusta County	200,000		100,000				300,000
Total	908,803	200,000	300,000	200,000	200,000	200,000	2,008,803

Cost Categories (Expenditures)

Salt Shed Roof Replacement	75,000						75,000
Park Maintenance Shop Roof Replacement	200,000						200,000
Health Department Roof Recoat	400,000						400,000
City Hall Roof Recoat		300,000					300,000
Environmental Health Services Roof Recoat		200,000					200,000
Booker T. Washington Community Center Roof Recoat			275,000				275,000
Gypsy Hill Bandstand Roof Replacement				40,000			40,000
Total	675,000	500,000	275,000	40,000	-	-	1,490,000

Biking and Walking Infrastructure & Amenities

Project Information

Category: Annual Programs
Department: Community Development
Est. Completion Date: Annual
Project Number: AR-07

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	
A Healthy Community	X
An Informed and Engaged Community	

Project Description: The new reserve combines the New Sidewalk Reserve, the Greenways Reserve, and the Bike and Pedestrian Reserve. The combined reserve will allow the city greater flexibility for funding grant matches as needed.

History & Key Milestones: The Bike Pedestrian Advisory Committee is undertaking an assessment of the existing sidewalks, noting deficiencies in the current pedestrian network. Funds will be used to address gaps in the network. The current **Bike & Pedestrian Plan** was adopted by City Council in May 2018.

<https://www.ci.staunton.va.us/departments/community-development/planning-zoning-division/transportation-planning/bike-pedestrian-steering-committee>. The **Greenways Plan** was adopted by City Council in December 2020. The Greenways Plan may be accessed at <https://www.ci.staunton.va.us/departments/community-development/planning-zoning-division/greenways>.

Operating Budget Impact: N/A

Plan Impacted	
Bike/Ped	X
Facilities	
Land Use	
Transportation	X
Neighborhood Plans	X



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

City CIP Reserve Balance	2,979,777						2,979,777
General Fund Carry Over		625,000	725,000	725,000	725,000	725,000	3,525,000
							-
Total	2,979,777	625,000	725,000	725,000	725,000	725,000	6,504,777

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements-Edgewood Sidewalk		656,405					656,405
Site Improvements-Churchville Ave			41,674	465,355	612,648		1,119,677
Site Improvements-Augusta St				334,913		2,571,003	2,905,916
Other							-
Total	-	656,405	41,674	800,268	612,648	2,571,003	4,681,998

Annual Reserve for West End Revitalization

Project Information

Category: Annual Programs
Department: Community Development
Est. Completion Date: Annual
Project Number: AR-10

Project Description: Reserve set aside by City Council for future improvements in the West End area.

History & Key Milestones: Adopted by City Council as a new reserve during the FY2024 budget process. The West End Revitalization Strategies Plan was adopted by City Council in December 2024 and added to the Comprehensive Plan 2018-2040 as an addendum. The West End Revitalization Strategy can be accessed at <https://www.ci.staunton.va.us/departments/community-development/planning-zoning-division/west-end-revitalization-strategy>.

Operating Budget Impact: N/A

Strategic Area

An Economically Vibrant Community	X
A Resilient and Sustainable Community	
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	X



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

City CIP West End Reserve Balance	861,783						861,783
General Fund Op Budget Transfer		287,261	287,261	287,261	287,261	287,261	1,436,305
							-
Total	861,783	287,261	287,261	287,261	287,261	287,261	2,298,088

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other							-
Total	-	-	-	-	-	-	-

Annual Reserve for Uniontown Improvements

Project Information

Category: Annual Programs
Department: Community Development
Est. Completion Date: Annual
Project Number: AR-11

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Reserve set aside by City Council for future improvements in the Uniontown area.

History & Key Milestones: Adopted by City Council as a new reserve during the FY2024 budget process. City Council adopted the Uniontown Neighborhood Action Plan as an addendum to the City's Comprehensive Plan in December 2023. The Uniontown Neighborhood Plan can be accessed at <https://www.ci.staunton.va.us/departments/community-development/planning-zoning-division/uniontown-neighborhood-plan>.

Operating Budget Impact: N/A

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	X



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

City CIP Uniontown Reserve Balance	739,483						739,483
General Fund Op Budget Transfer		287,261	287,261	287,261	287,261	287,261	1,436,305
							-
Total	739,483	287,261	287,261	287,261	287,261	287,261	2,175,788

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other	-						-
Total	-	-	-	-	-	-	-

Annual Reserve for Library Improvements

Project Information

Category: Annual Programs
Department: Library
Est. Completion Date: Annual
Project Number: AR-12

Project Description: Reserve set aside by City Council for future improvements to the Staunton Public Library. There are no scheduled improvements at this time. Staff is waiting for the space needs study to be completed.

History & Key Milestones: Adopted by City Council as a new reserve during the FY2024 budget process. The city will conduct a space and structural needs study in FY2025.

Operating Budget Impact: N/A

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

City CIP Library Reserve Balance	861,783						861,783
General Fund Op Budget Transfer		287,261	287,261	287,261	287,261	287,261	1,436,305
							-
Total	861,783	287,261	287,261	287,261	287,261	287,261	2,298,088

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other							-
Total	-	-	-	-	-	-	-

Annual IT Equipment Reserve

Project Information

Category: Annual Programs
Department: Information Technology
Est. Completion Date: Annual
Project Number: AR-13

Project Description: Annual reserve to fund the upgrade and replacement of large pieces of technology equipment. Specific equipment purchases have not been identified.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

City CIP IT Equipment Reserve Balance	369,283						369,283
General Fund Carry Over		100,000	100,000	100,000	100,000	100,000	500,000
							-
Total	369,283	100,000	100,000	100,000	100,000	100,000	869,283

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other-Core Network Firewall	100,000						100,000
Total	100,000	-	-	-	-	-	100,000

Parks & Recreation Public Use Facilities Reserve

Project Information

Category: Culture, Parks, Recreation
Department: Parks & Recreation
Est. Completion Date: Annual
Project Number: AR-14

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	X
An Informed and Engaged Community	

Project Description: Reserve set up to fund the improvement or replacement of public use facilities at the Staunton parks.

History & Key Milestones: The Gypsy Hill Park Pool House construction was started the summer of 2025. The next project planned with the Parks & Recreation Public Use Facilities Reserve is the bathroom improvements at Gypsy Hill Park and the Montgomery Hall Park, the pool house improvements at Montgomery Hall Park, and the Pump House improvements at Gypsy Hill Park.

Operating Budget Impact: N/A

Plan Impacted

Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

City CIP Parks Reserve Balance	2,233,280						2,233,280
General Fund Carry Over		200,000	200,000	200,000	200,000	200,000	1,000,000
							-
Total	2,233,280	200,000	200,000	200,000	200,000	200,000	3,233,280

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other							-
Total	-	-	-	-	-	-	-

Parks & Recreation Equipment Reserve Fund

Project Information

Category: City Equipment
Department: Parks & Recreation
Est. Completion Date: Annual
Project Number: AR-15

Project Description: Ongoing maintenance reserve to address equipment replacement needs at \$100k yearly.

History & Key Milestones: New reserve proposed starting FY2026. Equipment used on park property include dump truck, mower, backhoe, tractors, etc.

Operating Budget Impact: Reduce continual maintenance and stay up to date with current needs.

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	
A Healthy Community	X
An Informed and Engaged Community	

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

City CIP Parks Equipment Reserve Balance	100,000						100,000
General Fund Carry Over		100,000	100,000	100,000	100,000	100,000	500,000
							-
Total	100,000	100,000	100,000	100,000	100,000	100,000	600,000

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other							-
Total	-	-	-	-	-	-	-

Affordable and Workforce Housing Fund

Project Information

Category: General Government
Department: Community Development
Est. Completion Date: Annual
Project Number: AR-16

Strategic Area

An Economically Vibrant Community	X
A Resilient and Sustainable Community	
A Healthy Community	
An Informed and Engaged Community	

Project Description: Currently, City staff with the assistance of a Workgroup comprised of housing stakeholders is developing a Housing Strategy for the City. It is anticipated that the focus of the strategy will be to; produce housing, preserve housing, and provide housing stability. Many localities fund their housing activities by creating a Housing Fund. This request is to develop a Housing Fund through the Capital Improvement Program that could be used for a variety of housing activities such as acquiring blighted and derelict residential properties, demolishing uninhabitable structures, removing blight and debris, and preparing vacant sites for new home construction. Housing organizations that partner with the City could construct homes. This fund could also be used to help with repairs and accessibility modifications for homeowners with low to moderate incomes. Priority will be given to senior citizens and persons with disabilities. Community education and technical assistance on a variety of housing topics will also occur alongside the other activities of the fund. No funding is requested for the educational activities.

Plan Impacted

Bike/Ped	
Facilities	
Land Use	X
Transportation	
Neighborhood Plans	X

History & Key Milestones: In 2023, through the creation of the City Council's "Staunton Plan", affordable housing and housing for working families was prioritized. The City has limited available vacant land for development and significant aging housing stock. The Housing Fund will encourage re-use of land and preserve housing stock. In FY2026, the first three months will be used to identify activities, plan logistics, connect with partnering housing organizations, and procure needed contractors. The last 9 months will be used to implement the activities.

Operating Budget Impact: The Housing Fund will impact the operating budget in terms of Community Development staff time that will be needed to plan, coordinate with housing organizations, and implement the activities mentioned in the Project Description.



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY31+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

City CIP Housing Reserve	30,000							30,000
General Fund Carry Over		35,000	40,000	45,000	50,000	50,000		220,000
								-
Total	30,000	35,000	40,000	45,000	50,000	50,000	-	250,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction								-
Furniture/Equipment								-
Other								-
Total	-	-	-	-	-	-	-	-

Fire Station #1 Roof Reconstruction & Improvements

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: Annual
Project Number: AR-17

Project Description: Reconstruction of the Fire Station #1 Roof and building improvements.

History & Key Milestones: Wiley & Wilson performed a study and design in 2012 to reconstruct the roof on Fire Station #1. There were multiple options presented, including the addition of a third floor and an elevator.

Operating Budget Impact: The current inverted design requires the roof to be repaired more often than normal.

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

City CIP Fire Station Reserve	754,968						754,968
General Fund Carry Over		200,000	200,000	200,000	200,000	200,000	1,000,000
							-
Total	754,968	200,000	200,000	200,000	200,000	200,000	1,754,968

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other							-
Total	-	-	-	-	-	-	-

Blue Ridge Community College Building fund

Project Information

Category: Annual Programs
 Department:
 Est. Completion Date: Annual
 Project Number: AR-18

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Annual share of the Blue Ridge Community College Capital Building fund.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

General Fund Carry Over		41,050	41,050	41,050	41,050	41,050	205,250
							-
							-
Total	-	41,050	41,050	41,050	41,050	41,050	205,250

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other-BRCC Building Fund		41,050	41,050	41,050	41,050	41,050	205,250
Total	-	41,050	41,050	41,050	41,050	41,050	205,250

Annual Golf Cart Replacement Fund

Project Information

Category: City Equipment
Department: Parks & Recreation
Est. Completion Date: Annual
Project Number: AR-19

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	
A Healthy Community	X
An Informed and Engaged Community	

Project Description: Institute reserve funds for replacement of ten carts per year. This reserve fund will avoid large one time fleet replacement.

History & Key Milestones: Up until 2008 the city had a cart replacement procedure of replacing ten carts/year. This avoided a one time complete fleet replacement cost in excess of \$300k at current market prices.

Operating Budget Impact: Lower maintenance costs, carts are under warranty, can avoid renting carts for tournaments.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

City CIP Golf Cart Reserve	60,000						60,000
General Fund Carry Over		60,000	60,000	60,000	60,000	60,000	300,000
							-
Total	60,000	60,000	60,000	60,000	60,000	60,000	360,000

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment		60,000	60,000	60,000	60,000	60,000	300,000
Other-Golf Cart Reserve							-
Total	-	60,000	60,000	60,000	60,000	60,000	300,000

Police Department Relocation Phase I Reserve

Project Information

Category: City Equipment
Department: Police
Est. Completion Date: Annual
Project Number: AR-20

Project Description: Phase I of the relocation of the Staunton Police Department to include possible parcel purchase and the design of a new space.

History & Key Milestones: A public safety facilities space needs study was completed in September 2023 by Moseley Architects. The recommendation was for a new one level police station located on 2 acres of land. The new one story building would be approximately 26,105 sq ft with a vehicle garage of 6,000 sq ft. The approximate cost in 2023 was \$23.4 million.

Operating Budget Impact: Relocation of the Staunton Police Department out of City Hall would require additional utility and maintenance expenses.

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted

Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

City CIP PD Station Reserve	150,000						150,000
General Fund Carry Over		250,000	250,000	250,000	250,000	250,000	1,250,000
							-
Total	150,000	250,000	250,000	250,000	250,000	250,000	1,400,000

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other							-
Total	-	-	-	-	-	-	-

City Infrastructure Repairs & Improvements

Project Information

Category: Annual Programs
Department: Public Works
Est. Completion Date: Annual
Project Number: AR-21

Project Description: Annual funding reserve dedicated to infrastructure repairs and improvements. The first priority of this reserve will be the creek tunnels that run under downtown streets, sidewalks, and surface parking lots.

History & Key Milestones: The City of Staunton contracted with the engineering firm, Wiley|Wilson, in the fall of 2024 to perform a tunnel survey and structural evaluation, exploring the conditions where Gum Spring Branch (often referred to as Peyton Creek) and Lewis Creek run underground. With only a portion of the evaluation completed so far, engineers are concerned enough with the structural integrity of the tunnel in several specific areas, primarily around the Wharf, that the difficult decision was made to limit vehicular traffic above those sections of the tunnel until further evaluation is finished and any necessary repairs to public property are completed. Wiley|Wilson continues to explore options on how repairs to the tunnel should be immediately addressed, will continue their evaluation of the rest of the tunnel system, which could reveal additional areas of concern, and the costs of any of these repairs and improvements remain unknown.

Operating Budget Impact: N/A

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

City CIP Infrastructure Reserve	4,618,000						4,618,000
General Fund Op Budget Transfer		657,030	657,030	657,030	657,030	657,030	3,285,150
							-
Total	4,618,000	657,030	657,030	657,030	657,030	657,030	7,903,150

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction	4,618,000						4,618,000
Furniture/Equipment							-
Other	-	-	-	-	-	-	-
Total	4,618,000	-	-	-	-	-	4,618,000

Environmental Sustainability and Resiliency

Project Information

Category: General Government
Department: City Manager
Est. Completion Date: Annual
Project Number: AR-22

Project Description: City Council's 2026-2028 Staunton Plan includes the following: develop the city's initial Sustainability Plan to create policy aimed at reducing city energy use and emissions, implementation of green infrastructure, improving flood resiliency, and protecting/rehabilitating natural resources. This reserve will set aside funds for future planning to start work on a Sustainability Plan and save long term for future capital projects to meet these goals. There might be grants that will have to be identified as the plan is developed.

History & Key Milestones: This is the first time a reserve for this purpose has been created. The first year would fund the development of a plan. Future years, while budgeted as placeholders, will be determined following the development and adoption of a plan.

Operating Budget Impact: Unknown at this time, though there will likely be budget impacts that are more operational in nature.

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	X
An Informed and Engaged Community	

Plan Impacted	
Bike/Ped	X
Facilities	X
Land Use	X
Transportation	X
Neighborhood Plans	X



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

General Fund Carry Over		100,000	150,000	200,000	250,000	250,000	250,000	1,200,000
								-
								-
Total	-	100,000	150,000	200,000	250,000	250,000	250,000	1,200,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction								-
Furniture/Equipment								-
Other								-
Total	-	-	-	-	-	-	-	-

Capital Improvement Program

Public Safety Projects

PS-2501 REPLACE CAD/RMS SYSTEM

Public Works Projects

PW-2501 NORTH MADISON IMPROVEMENTS

PW-2502 W JOHNSON ST RETAINING WALL

PW-2503 HIGH VISIBILITY CROSSWALKS

PW-2607 CROSSING WAY PARK AND RIDE LIGHTING AND EV STATION

PW-2701 SALT SPREADER STORAGE BUILDING

Community Development Projects

CD-2601 WEST END BUS SHELTERS

CD-2602 EDGEWOOD RD SIDEWALK

CD-2603 UNIONTOWN BLIGHT REMOVAL

CD-2901 AUGUSTA STREET SIDEWALK IMPROVEMENTS

CD-3001 UNIONTOWN ROADWAY & PEDESTRIAN INFRASTRUCTURE IMPROVEMENTS

Parks & Rec Projects

PR-2601 GARDEN CENTER/MHP ADMIN PORCH REPLACEMENTS

PR-2602 PARK INFRASTRUCTURE IMPROVEMENTS

PR-2603 REIMAGINE BOOKER T. WASHINGTON SCHOOL

PR-2701 LAKE TAMS SPRING HOUSE RENOVATION

PR-2702 RENOVATION OF SPRING BOXES

PR-2703 GARDEN CENTER UPGRADES

PR-2704 RECREATION MASTER PLAN

PR-2705 DUCK POND DREDGING

PR-2901 MOXIE/MEMORIAL STADIUM PARKING LOT REPAVING

PR-3001 MOXIE STADIUM RENOVATION

General Government Projects

GG-2701 RE-VISION OF DOWNTOWN STAUNTON

GG-2702 DEVELOPMENT OF REMAINDER OF JDR DISTRICT COURTHOUSE SITE - WEST BEVERLEY ST.

Replace Computer-Aided Dispatch/Record Management System

Project Information

Category: Public Safety Equipment
Department: Police
Est. Completion Date: 12/31/2026
Project Number: PS-2501

Project Description: Replace the Computer-Aided Dispatch & Record Management System. These systems are critical to the daily operations of the Police Department and Dispatch.

History & Key Milestones: The current dispatch and records management system was implemented in 2004. The vendor has stated they will not be continuing product development or product enhancements for the current product and are recommending migrating off of the existing application.

Operating Budget Impact: N/A

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	X

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

City CIP CAD/RMS Reserve Balance	950,000							950,000
								-
								-
Total	950,000	-	-	-	-	-	-	950,000

Cost Categories (Expenditures)

Planning/Design	115,568							115,568
Acquisition/Relocation								-
Site Improvements								-
Construction								-
Furniture/Equipment		834,432						834,432
Other								-
Total	115,568	834,432	-	-	-	-	-	950,000

North Madison St Improvements

Project Information

Category: City Facilities
Department: Public Works
Est. Completion Date: 11/30/2026
Project Number: PW-2501

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Provide necessary repairs to North Madison St from West Frederick St to North Jefferson St (approx. 1200 LF). Necessary repairs include the following:

Water Line - replace current 3-inch, cast iron main prone to breaks and leaks with 1250 LF of 6-inch water main;

Sewer Line - replace 6-inch vitrified clay pipe to allow for more space between the sewer pipe and the proposed pavement, as the current sewer pipe is of inadequate depth - replace with 1100 LF 8" PVC sewer main;.

Sidewalks - replace 1890 LF of adjacent sidewalks;

Paving - mill and pave street once water, sewer, and sidewalk improvements are complete.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

CIP Funds (for Design of sidewalk)	21,800							21,800
Water Fund Balance (includes design)	381,800							381,800
Sewer Fund Balance (includes design)	401,800							401,800
VDOT Reimbursable Funds (for sidewalk)	250,000							250,000
VDOT Reimbursable Funds (for repaving)	550,000							550,000
Total	1,605,400	-	-	-	-	-	-	1,605,400

Cost Categories (Expenditures)

Planning/Design	65,400							65,400
Acquisition/Relocation								-
Site Improvements								-
Construction	1,540,000							1,540,000
Furniture/Equipment								-
Other								-
Total	1,605,400	-	-	-	-	-	-	1,605,400

West Johnson St Retaining Wall

Project Information

Category: City Facilities
Department: Public Works
Est. Completion Date: 12/1/2025
Project Number: PW-2502

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Replace approximately 100 LF of failing retaining wall and supported sidewalk along West Johnson St adjacent to 103 Church St.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

CIP Reserves	392,000							392,000
								-
								-
Total	392,000	-	-	-	-	-	-	392,000

Cost Categories (Expenditures)

Planning/Design	43,000							43,000
Acquisition/Relocation								-
Site Improvements								-
Construction		349,000						349,000
Furniture/Equipment								-
Other								-
Total	43,000	349,000	-	-	-	-	-	392,000

Pedestrian Crosswalk Improvements

Project Information

Category: City Facilities
Department: Public Works
Est. Completion Date: 8/30/2028
Project Number: PW-2503

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Improvements to 9 downtown intersections along Johnson St. and Beverley St. that will include upgrades for pedestrian safety (enhanced crosswalks, pedestrian signals, and ADA ramps) and upgraded traffic signals and cabinets.

History & Key Milestones: Most included intersections were recommendations from the 2021 VDOT STARS Study, which analyzed downtown intersections for potential for safety improvements for bikes, pedestrians, and vehicles. Public engagement likely to occur Spring/Summer 2026. Planned start to Construction: Summer 2027. The City was awarded a total of \$2,184,534 of HSIP (Highway Safety Improvement Program) funding through VDOT for UPC 122961 (\$1,111,524) and UPC 125479 (\$1,073,010). There is no local funding requirement as a match to the HSIP funds.

Operating Budget Impact: Signals will be maintained by the Public Works department once installed.

Plan Impacted	
Bike/Ped	X
Facilities	
Land Use	
Transportation	X
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

VDOT FY24 HSIP Grant	200,444	911,080						1,111,524
VDOT FY25 HSIP Grant	194,606	878,404						1,073,010
Total	395,050	1,789,484	-	-	-	-	-	2,184,534

Cost Categories (Expenditures)

Planning/Design	395,050							395,050
Acquisition/Relocation								-
Site Improvements								-
Construction		1,789,484						1,789,484
Furniture/Equipment								-
Other								-
Total	395,050	1,789,484	-	-	-	-	-	2,184,534

Crossing Way Park and Ride Lighting and EV Station

Project Information

Category: City Facilities
Department: Public Works
Est. Completion Date: 6/30/2026
Project Number: PW-2607

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Design and install lighting at the Crossing Way Park and Ride. Include EV stations in the design.

History & Key Milestones: N/A

Operating Budget Impact: There will be additional utility expenditures for the lighting and charging station.

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

General Fund Carry Over	150,000							150,000
								-
								-
Total	150,000	-	-	-	-	-	-	150,000

Cost Categories (Expenditures)

Planning/Design		25,000						25,000
Acquisition/Relocation								-
Site Improvements								-
Construction		125,000						125,000
Furniture/Equipment								-
Other								-
Total	-	150,000	-	-	-	-	-	150,000

Salt Spreader Storage Building

Project Information

Category: City Facilities
Department: Public Works
Est. Completion Date: 6/30/2027
Project Number: PW-2701

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Site prep, concrete pad, and storage building for the salt spreader equipment. The salt spreader storage building would allow the equipment to be stored out of the weather and therefore would extend the life of the equipment.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

General Fund Carry Over		350,000						350,000
								-
								-
Total	-	350,000	-	-	-	-	-	350,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements		150,000						150,000
Construction		200,000						200,000
Furniture/Equipment								-
Other								-
Total	-	350,000	-	-	-	-	-	350,000

West End - Bus Shelters

Project Information

Category: Transportation Network
Department: Community Development
Est. Completion Date: 6/30/2026
Project Number: CD-2601

Strategic Area	
An Economically Vibrant Community	X
A Resilient and Sustainable Community	
A Healthy Community	
An Informed and Engaged Community	

Project Description: Install additional bus shelters on the west end of Staunton. BRITE will provide the shelters; however, the city will obtain any additional right-of-ways, easements and construct the concrete pads. The city's per unit cost of a bus stop is estimated at \$20,000; however, the cost will vary depending of the improvements provided and the possible acquisition of additional right-of-way or easements.

History & Key Milestones: During the development of the West End Revitalization Strategies Plan (RSP) community members expressed a desire to shape a healthy and beautified West End that creates safe and comfortable environment for people walking, biking, and taking transit. One action item in the RSP is adding bus shelters to enhance the overall rider experience. The plan recommends the construction of bus shelters at five of the bus stops along West Beverley. The per unit cost of a bus stop is estimated at \$20,000; however, the cost will vary depending of the improvements provided and the possible acquisition of additional right-of-way or easements. The West End RSP was adopted by City Council in December 2024 for adoption as an addendum to the Comprehensive Plan. This project is an action item in the West End RSP.

Operating Budget Impact: Once constructed, Public Works or BRITE Transit will need to include funding in their operating budget to maintain the bus shelters. No estimate is currently available.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	X
Neighborhood Plans	X



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

West End CIP Reserve		20,000	20,000	20,000	20,000			80,000
								-
								-
Total	-	20,000	20,000	20,000	20,000	-	-	80,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation		10,000	10,000	10,000	10,000			40,000
Site Improvements		10,000	10,000	10,000	10,000			40,000
Construction								-
Furniture/Equipment								-
Other								-
Total	-	20,000	20,000	20,000	20,000	-	-	80,000

Edgewood Rd Sidewalk

Project Information

Category: Sidewalks/Bikes/Trails
Department: Community Development
Est. Completion Date: 8/1/2027
Project Number: CD-2602

Project Description: Install new sidewalk on Edgewood Rd from N Coalter to N Augusta.

History & Key Milestones: The city was awarded \$1.1M in VDOT Smart Scale funding in 2018 for the Edgewood sidewalk project. The current estimates are between \$4M and \$4.7M. The city formally requested that VDOT cancel two other Smart Scale sidewalk projects that were to be constructed along Augusta St. and move that funding to the Edgewood sidewalk project. The difference between the actual cost and the grant award will be funded out of the city's new sidewalk reserve. In addition, the city has applied for VDOT Revenue Sharing funding to offset half of the remaining amount.

Operating Budget Impact: Once completed, Public Works will need to include funding in their operating budget to maintain the new sidewalk. No estimate is available; however, financial impact should be minimal.

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted

Bike/Ped	X
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

VDOT SMARTSCALE	486,110	73,256	3,074,287					3,633,653
VDOT Revenue Sharing			656,405					656,405
Local CIP Reserve			656,405					656,405
Total	486,110	73,256	4,387,097	-	-	-	-	4,946,463

Cost Categories (Expenditures)

Planning/Design	486,110	73,256						559,366
Acquisition/Relocation			998,807					998,807
Site Improvements								-
Construction			3,388,290					3,388,290
Furniture/Equipment								-
Other								-
Total	486,110	73,256	4,387,097	-	-	-	-	4,946,463

Uniontown Property Repair and Blight Removal

Project Information

Category: Categories
Department: Community Development
Est. Completion Date: 6/30/2027
Project Number: CD-2603

Strategic Area	
An Economically Vibrant Community	X
A Resilient and Sustainable Community	X
A Healthy Community	X
An Informed and Engaged Community	

Project Description: Remove unsafe structures in Uniontown.

History & Key Milestones: City Council adopted the Uniontown Neighborhood Action Plan in December 2023. Action B.3. in the plan is to "Evaluate the condition of the remaining vacant structures to determine what can be repaired and what might need to be removed." This action item also noted that the removal of blight in the neighborhood may require local funds. The Building Services Division has made a determination that several vacant structures are a safety hazard and warrant removal. This funding should address the removal of all the blighted structures, and by doing so, help rebuild the sense of community and encourage redevelopment. Actions B.1. and B.2. can also be referred to in order to support this and refer to rebuilding and constructing new affordable homes in partnership with housing groups and local builders.

Operating Budget Impact: Once identified structures are removed, there should not be any financial impact to the city's operating budget.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	X



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

Uniontown CIP Reserves	100,000							100,000
								-
								-
Total	100,000	-	-	-	-	-	-	100,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements	100,000							100,000
Construction								-
Furniture/Equipment								-
Other								-
Total	100,000	-	-	-	-	-	-	100,000

Augusta Street Sidewalk

Project Information

Category: Sidewalks/Bikes/Trails
Department: Community Development
Est. Completion Date: 3/31/2033
Project Number: CD-2901

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Install new sidewalk and pedestrian access improvements on North Augusta St. from Lambert St. to Terry Court.

History & Key Milestones: The city submitted an application for Revenue Sharing funding to fill in a 2/3 mile in the sidewalk network along North Augusta St. If awarded, the project would receive funding beginning in FY29. Revenue Sharing funds require a 50% local match; for this project, the city's portion of funding is \$2,905,915. This project is included in both the Comprehensive Plan and the Bicycle and Pedestrian Plan as a priority corridor.

Operating Budget Impact: Once completed, Public Works will need to include funding in their operating budget to maintain the new sidewalk and pedestrian signals. No estimate is available; however, financial impact should be minimal.

Plan Impacted	
Bike/Ped	X
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

VDOT Revenue Sharing				334,913		2,571,003		2,905,916
Local - New Sidewalks				334,913		2,571,003		2,905,916
								-
Total	-	-	-	669,826	-	5,142,006	-	5,811,832

Cost Categories (Expenditures)

Planning/Design				669,826				669,826
Acquisition/Relocation						1,937,190		1,937,190
Site Improvements								-
Construction						3,204,815		3,204,815
Furniture/Equipment								-
Other								-
Total	-	-	-	669,826	-	5,142,005	-	5,811,831

Uniontown Roadway & Pedestrian Infrastructure Improvements

Project Information

Category: Transportation Network
Department: Community Development
Est. Completion Date: 12/31/2031
Project Number: CD-3001

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Roadway and pedestrian infrastructure improvements to commence once the water and sewer infrastructure is complete.

Approximate cost estimates are unknown at this time. The city engaged the Timmons Group in January 2025 to perform a scope of work that includes developing exhibits and cost estimates. This project is intended to be a placeholder and cost estimates will be added once they are available.

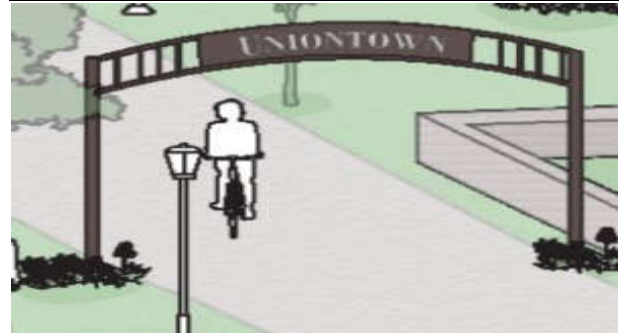
History & Key Milestones: City Council adopted the Uniontown Neighborhood Action Plan as an addendum to the City's Comprehensive Plan in December 2023. The Uniontown Neighborhood Plan can be accessed at <https://www.ci.staunton.va.us/Home/Components/News/News/2238/3837?arch=1>.

The city applied for the 2025 Better Utilizing Investments to Leverage Development (BUILD) grant program. The city was not awarded funding through the 2025 BUILD grant. The city will continue to explore other grant opportunities to secure funding.

Operating Budget Impact: N/A

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	X
Neighborhood Plans	X



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

Potential Grant Funding					6,367,600			6,367,600
								-
								-
Total	-	-	-	-	6,367,600	-	-	6,367,600

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction					6,367,600			6,367,600
Furniture/Equipment								-
Other								-
Total	-	-	-	-	6,367,600	-	-	6,367,600

Garden Center/MHP Admin Porch Replacements

Project Information

Category: City Facilities
Department: Parks & Recreation
Est. Completion Date: 10/1/2026
Project Number: PR-2601

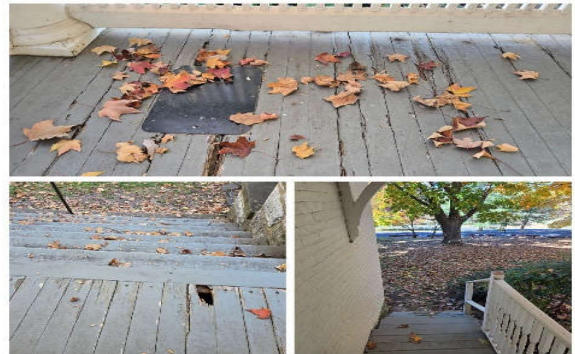
Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Replacement of wrap around porch at the Gypsy Hill Park Garden Center and three porches at the Irene Givens Administration Building.

History & Key Milestones: The Irene Givens Administration Building porches were renovated in 1972 and since have required regular maintenance. Garden Center porch is estimated to be 60 years old with significant wear and tear. All porches have possible structural/safety issues.

Operating Budget Impact: Reduction in continual maintenance.

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

General Fund Carry Over	112,000							112,000
								-
								-
Total	112,000	-	-	-	-	-	-	112,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction	112,000							112,000
Furniture/Equipment								-
Other								-
Total	112,000	-	-	-	-	-	-	112,000

Park Infrastructure Improvements

Project Information

Category: City Facilities
Department: Parks & Recreation
Est. Completion Date: 6/30/2027
Project Number: PR-2602

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	
A Healthy Community	X
An Informed and Engaged Community	

Project Description: Renovate one bathroom and replace one bathroom at Gypsy Hill Park, renovate bathrooms and pool house facilities at Montgomery Hall Park, and renovate bathroom and upgrade Pump House building to modern codes, including removing rear portion of the building which has significant structural deficiencies. .

History & Key Milestones: Gypsy Hill Park - The city contracted with Thompson & Litten Inc in December 2021 to design a new bathroom on the north end of the park closer to the picnic shelter and to design the renovation of two other bathrooms to bring them into ADA compliance and accessibility. The project was put out to bid in February 2024, but ultimately the bid was cancelled due to being significantly over budget. The project will be rebid in FY2026 along with Montgomery Hall Park facility projects. The current project includes construction of a new restroom facility on the northwest portion of Gypsy Hill Park to effectively replace the existing restroom building, which is offset from the park road and has limited access; and renovations to the existing restroom building adjacent to the concession stand. Renovations will replace existing fixtures and provide improved ADA accessibility.

Montgomery Hall Park - The city contracted with Thompson & Litton Inc to design the upgrades for the MHP facilities. The design of the improvements was funded with American Rescue Plan Act funds, but due to federal encumbrance deadlines the remaining construction piece will be funded with CIP reserves. The project will be put out to bid along with the Gypsy Hill Park Bathroom project.

Operating Budget Impact: N/A

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

American Rescue Plan Act	99,152							99,152
CIP Reserves	2,163,232							2,163,232
								-
Total	2,262,384	-	-	-	-	-		2,262,384

Cost Categories (Expenditures)

Planning/Design	262,384							262,384
Acquisition/Relocation								-
Site Improvements								-
Construction	2,000,000							2,000,000
Furniture/Equipment								-
Other								-
Total	2,262,384	-	-	-	-	-		2,262,384

Reimagine Booker T. Washington School

Project Information

Category: Culture, Parks, Recreation
Department: Parks & Recreation
Est. Completion Date: 6/30/2027
Project Number: PR-2603

Project Description: City Council's 2026-2028 Staunton Plan includes the following: Identify 1-2 opportunities to advance the West End Revitalization Plan: a plan to reimagine Booker T. Washington as a community center and hub for events and services. There might be grants that will have to be identified as the plan is developed. The first year of funding will be used to hire a consultant to facilitate community visioning process.

History & Key Milestones: This is the first time a reserve for this purpose has been created. The first year would fund a community visioning process. There will be future costs to be determined once a plan is developed.

Operating Budget Impact: There will be operational impacts for whatever is developed for the site.

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	
A Healthy Community	X
An Informed and Engaged Community	

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	X



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

West End Reserves	50,000							50,000
								-
								-
Total	50,000	-	-	-	-	-	-	50,000

Cost Categories (Expenditures)

Planning/Design	50,000							50,000
Acquisition/Relocation								-
Site Improvements								-
Construction								-
Furniture/Equipment								-
Other								-
Total	50,000	-	-	-	-	-	-	50,000

Lake Tams Spring House Renovation

Project Information

Category: City Facilities
Department: Parks & Recreation
Est. Completion Date: 7/1/2027
Project Number: PR-2701

Project Description: Current structure has structural issues including roof and trusses. Brick needs repointing. Alleviate safety issue where public can easily access the roof from ground level.

History & Key Milestones: Current structure is over 100 years old. Provides fresh spring water to Lake Tams and the duck pond benefitting wildlife and environmental sustainability.

Operating Budget Impact: Reduce maintenance cost and repairs.

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted

Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

General Fund Carry Over		60,000						60,000
								-
								-
Total	-	60,000	-	-	-	-	-	60,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction		60,000						60,000
Furniture/Equipment								-
Other								-
Total	-	60,000	-	-	-	-	-	60,000

Renovation of Spring Boxes in GHP

Project Information

Category: City Facilities
Department: Parks & Recreation
Est. Completion Date: 6/30/2027
Project Number: PR-2702

Project Description: Renovate six spring boxes to the original design from the 1800's. This would include repointing brick and adding decorative roof structures similar to the recently remodeled spring houses during the entrance improvement project.

History & Key Milestones: N/A

Operating Budget Impact: Reduce continual maintenance and eliminate safety concerns.

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted

Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

General Fund Carry Over		180,000						180,000
								-
								-
Total	-	180,000	-	-	-	-	-	180,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction		180,000						180,000
Furniture/Equipment								-
Other								-
Total	-	180,000	-	-	-	-	-	180,000

Garden Center Upgrades

Project Information

Category: City Facilities
Department: Parks & Recreation
Est. Completion Date: 7/1/2028
Project Number: PR-2703

Project Description: Remove drop ceiling and restore to original, replace ceiling lights, replace flooring with laminate wood flooring throughout entire building, and re-paint interior.

History & Key Milestones: Oldest building in the park system. Original to the park. Heavily used by the public for rentals, summer camp, and other rec programs.

Operating Budget Impact: No impact

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted

Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

City CIP Reserves		100,000						100,000
								-
								-
Total	-	100,000	-	-	-	-	-	100,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction		100,000						100,000
Furniture/Equipment								-
Other								-
Total	-	100,000	-	-	-	-	-	100,000

Recreation Master Plan

Project Information

Category: Culture, Parks, Recreation
Department: Parks & Recreation
Est. Completion Date: 7/1/2027
Project Number: PR-2704

Project Description: A long term comprehensive strategy for guiding the planning, development, and management of Staunton's parks, facilities, and programs. This will serve as a road map to align Staunton Parks and Recreation's resources with community needs and vision.

History & Key Milestones: The last needs assesment was in 2007 and a smaller "in-house" community survey in 2019.

Operating Budget Impact: NA

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	X
An Informed and Engaged Community	X

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	X
Transportation	
Neighborhood Plans	X



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

General Fund Carry Over		90,000						90,000
								-
								-
Total	-	90,000	-	-	-	-	-	90,000

Cost Categories (Expenditures)

Planning/Design		90,000						90,000
Acquisition/Relocation								-
Site Improvements								-
Construction								-
Furniture/Equipment								-
Other								-
Total	-	90,000	-	-	-	-	-	90,000

Duck Pond Dredging

Project Information

Category: Culture, Parks, Recreation
Department: Parks & Recreation
Est. Completion Date: 7/1/2026
Project Number: PR-2705

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Dredging and cleaning of Gypsy Hill Park Duck Pond.

History & Key Milestones: Historically this is done every ten years. The last time was in 2015.

Operating Budget Impact: No impact

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

General Fund Carry Over		150,000						150,000
								-
								-
Total	-	150,000	-	-	-	-	-	150,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements		150,000						150,000
Construction								-
Furniture/Equipment								-
Other								-
Total	-	150,000	-	-	-	-	-	150,000

Moxie/Memorial Stadium Parking Lot Repaving

Project Information

Category: City Facilities
Department: Parks & Recreation
Est. Completion Date: 6/30/2029
Project Number: PR-2901

Project Description: Repave parking lot and Regimental Drive, estimate from replacement provided by Public Works. Current parking lot has signs of decline, loose pavement, cracks, etc.

History & Key Milestones: Original paving was done the late 1970's. This area is utilized for special events such as Happy Birthday America, car shows, football and baseball games, and many other city events.

Operating Budget Impact: Eliminates frequent patching costs.

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	X
An Informed and Engaged Community	

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

City CIP Reserves				350,000				350,000
								-
								-
Total	-	-	-	350,000	-	-	-	350,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements				350,000				350,000
Construction								-
Furniture/Equipment								-
Other								-
Total	-	-	-	350,000	-	-	-	350,000

Moxie Stadium Renovation

Project Information

Category: City Facilities
Department: Parks & Recreation
Est. Completion Date: 6/30/2031
Project Number: PR-3001

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	X
An Informed and Engaged Community	

Project Description: Initial scope: Renovation of Moxie Stadium to include demolition of existing buildings and seating areas. Construct new press box, concession area and stadium seating. Project requires stadium to be closed for at least a period of one year. Repairs to the field will include installing a warning track and leveling of the outfield. The design RFP was advertised and is in the process of being negotiated. Due to unknown nature of the expenses involved with the site and proceeding to construction of all phases of the initial scope at the same time, a Preliminary Architectural Report (PAR) is to be prepared as a first step for determining site constraints (including floodplain mitigation), construction cost estimates of project components, and recommendations for next steps.

History & Key Milestones: Current facility built in the 1950's with limited repairs/modifications to date. Currently this facility is utilized as the home field for Staunton High School, summer youth league, and the Staunton Braves.

Operating Budget Impact: Completion of this project will reduce maintenance of fixing bleachers, field wash out, netting, backstop replacements, and be a safer environment for both players and patrons.

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

American Rescue Plan Act	59,400							59,400
City CIP Reserves					1,800,000			1,800,000
								-
Total	59,400	-	-	-	1,800,000	-	-	1,859,400

Cost Categories (Expenditures)

Planning/Design	59,400							59,400
Acquisition/Relocation								
Site Improvements								-
Construction					1,800,000			1,800,000
Furniture/Equipment								-
Other								-
Total	59,400	-	-	-	1,800,000	-	-	1,859,400

Re-Visioning of Downtown Staunton

Project Information

Category: General Government
Department: City Manager
Est. Completion Date: 12/31/2027
Project Number: GG-2701

Project Description: City Council's 2026-2028 Staunton Plan includes the following: develop a holistic plan for downtown Staunton, encouraging future growth to include parking needs, improved wayfinding, opportunities to redevelop the wharf, reinvestments in the train station, expansions/improvements to Shop and Dine Out, improved integration of MBU, and expansion of SDDA services. With the tunnels repairs, there is an opportunity to re-think downtown. There might be grants that will have to be identified as the plan is developed.

History & Key Milestones: This is the first time a reserve for this purpose has been created. The first year would fund a study and plan development.

Operating Budget Impact: Unknown at this time, though there will likely be budget impacts that are more operational in nature in the future.

Strategic Area	
An Economically Vibrant Community	X
A Resilient and Sustainable Community	X
A Healthy Community	X
An Informed and Engaged Community	X

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	X
Transportation	X
Neighborhood Plans	X



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

General Fund Carry Over		100,000						100,000
								-
								-
Total	-	100,000	-	-	-	-	-	100,000

Cost Categories (Expenditures)

Planning/Design		100,000						100,000
Acquisition/Relocation								-
Site Improvements								-
Construction								-
Furniture/Equipment								-
Other								-
Total	-	100,000	-	-	-	-	-	100,000

Development of Remainder of JDR District Court Site - West Beverley St.

Project Information

Category: General Government
Department: City Manager
Est. Completion Date: TBD
Project Number: GG-2702

Project Description: City Council's 2026-2028 Staunton Plan includes the following: Identify 1-2 opportunities to advance the West End Revitalization Plan: A Master Plan for additional city and community services/facilities at the JD&R Courthouse property. There might be grants that will have to be identified as the plan is developed.

History & Key Milestones: The first year would fund plan development. TRC is currently working on a high level conceptual plan that will be introduced to Council in February 2026. From that feedback, a more detailed plan would be developed, likely contracted out.

Operating Budget Impact: There will be operational impacts for whatever is developed for the site.

Strategic Area	
An Economically Vibrant Community	X
A Resilient and Sustainable Community	X
A Healthy Community	X
An Informed and Engaged Community	

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	X



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

West End Reserves		250,000						250,000
West End Brownfields Grant	30,000							30,000
								-
Total	30,000	250,000	-	-	-	-	-	280,000

Cost Categories (Expenditures)

Planning/Design	30,000							30,000
Acquisition/Relocation								-
Site Improvements		250,000						250,000
Construction								-
Furniture/Equipment								-
Other								-
Total	30,000	250,000	-	-	-	-	-	280,000

PAGE INTENTIONALLY LEFT BLANK

Capital Improvement Program

VDOT Administered Projects

UPC 111051 RICHMOND AVE/GREENVILLE AVE INTERSECTION

UPC 119651 RICHMOND AVE AND CROSSING WAY SHARED USE PATH

UPC 119656 GREENVILLE AVE ROAD DIET

UPC 119657 COMMERCE RD AND LEWIS CREEK GREENWAY

UPC 125439 CHURCHVILLE AVE STREETScape

Richmond/Greenville Avenue Intersection

Project Information

Category: City Facilities
Department: Public Works
Est. Completion Date: 8/30/2028
Project Number: UPC 111051

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Improvements to the Richmond/Greenville intersection that will introduce bike facilities and pedestrian crossings, along with rebuilding sidewalks, the medians, and portions of the roadway. This project will connect to the planned Greenville Avenue Road Diet and Commerce Road Greenway projects.

History & Key Milestones: Due to increased costs, the project has been scaled back from the version the City sought SMART SCALE funding for in 2016. No longer a planned roundabout and road diet, the project requires \$1.2M of local funding to go with the \$2.8M of SMART SCALE funding currently on the project.

Operating Budget Impact: The City will commit \$1.2M of local funding to cover increased project costs.

Plan Impacted	
Bike/Ped	X
Facilities	
Land Use	
Transportation	X
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

VDOT SMARTSCALE	700,000	194,000	1,000,000	906,000				2,800,000
General Fund Carry Over		600,000						600,000
VDOT Reimbursable Funds			600,000					600,000
								-
Total	700,000	794,000	1,600,000	906,000	-	-	-	4,000,000

Cost Categories (Expenditures)

Planning/Design	700,000	194,000						894,000
Acquisition/Relocation		130,000						130,000
Site Improvements								-
Construction			2,070,000	906,000				2,976,000
Furniture/Equipment								-
Other								-
Total	700,000	324,000	2,070,000	906,000	-	-	-	4,000,000

Richmond Avenue and Crossing Way Shared Use Path

Project Information

Category: Sidewalks/Bikes/Trails
Department: Community Development
Est. Completion Date: 12/31/2027
Project Number: UPC 119651

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Install a shared use path on Richmond Avenue between Frontier Drive and Crossing Way, and also on Crossing way from Richmond Avenue to the roundabout. Pedestrian signals will also be installed at 3 intersections in the project area.

History & Key Milestones: The city has \$4.12M of VDOT SMARTSCALE funding available for the Richmond Avenue/Crossing Way Shared Use Path project, which is listed as a priority corridor in both the Comprehensive Plan and the Bicycle and Pedestrian Plan. The project is currently in the Right-of-Way phase, with a planned advertisement for construction in June 2026.

Operating Budget Impact: Once completed, Public Works will need to include funding in their operating budget to maintain the new shared use path and pedestrian signals. No estimate is available; however, financial impact should be minimal.

Plan Impacted	
Bike/Ped	X
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

VDOT SMARTSCALE	1,267,648	2,856,562						4,124,210
								-
Total	1,267,648	2,856,562	-	-	-	-	-	4,124,210

Cost Categories (Expenditures)

Planning/Design	387,844							387,844
Acquisition/Relocation	879,804							879,804
Site Improvements								-
Construction		2,856,562						2,856,562
Furniture/Equipment								-
Other								-
Total	1,267,648	2,856,562	-	-	-	-	-	4,124,210

Greenville Ave Road Diet

Project Information

Category: Transportation Network
Department: Community Development
Est. Completion Date: 8/30/2028
Project Number: UPC 119656

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Convert Greenville Avenue between Richmond Avenue and Ritchie Blvd from a 4-lane with center turn lane to a 2-lane road with buffered bike lanes and medians.

History & Key Milestones: The city has \$3.72M of VDOT SMARTSCALE funding available for the Greenville Avenue Road Diet project, which is listed as a priority corridor in the Bicycle and Pedestrian Plan. The project is currently under design and will be advertised with the Richmond Avenue intersection project.

Operating Budget Impact: New pedestrian signals at the Hampton Street intersection will need to be maintained once the project is completed. No estimate is available; however, financial impact should be minimal.

Plan Impacted	
Bike/Ped	X
Facilities	
Land Use	
Transportation	X
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

VDOT SMARTSCALE	100,000	174,165	3,453,529					3,727,694
								-
								-
Total	100,000	174,165	3,453,529	-	-	-	-	3,727,694

Cost Categories (Expenditures)

Planning/Design	100,000	174,165						274,165
Acquisition/Relocation								-
Site Improvements								-
Construction			3,453,529					3,453,529
Furniture/Equipment								-
Other								-
Total	100,000	174,165	3,453,529	-	-	-	-	3,727,694

Commerce Rd/Lewis Creek Greenway

Project Information

Category: Sidewalks/Bikes/Trails
Department: Community Development
Est. Completion Date: 6/30/2028
Project Number: UPC 119657

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Convert two travel lanes between Statler Blvd and Greenville Ave/Coalter Rd intersection into a greenway.

History & Key Milestones: The city has \$4.98M of current VDOT SMARTSCALE funding available for the Commerce Road/Lewis Creek Greenway project, which is listed as a priority corridor in the Bicycle and Pedestrian Plan. The project is currently under design. The most recent estimate from VDOT shows an increase, to a project total cost of approximately \$6.3M based on current assumptions for unknowns. As design progresses, the estimate will continue to be honed; if additional funds are needed, these will be requested from VDOT.

Operating Budget Impact: Once completed, Public Works will need to include funding in their operating budget to maintain the new sidewalk. No estimate is available; however, financial impact should be minimal.

Plan Impacted	
Bike/Ped	X
Facilities	
Land Use	
Transportation	X
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

VDOT SMARTSCALE	835,854	127,696	5,336,525					6,300,075
								-
Total	835,854	127,696	5,336,525	-	-	-	-	6,300,075

Cost Categories (Expenditures)

Planning/Design	835,854	127,696						963,550
Acquisition/Relocation								-
Site Improvements								-
Construction			5,336,525					5,336,525
Furniture/Equipment								-
Other								-
Total	835,854	127,696	5,336,525	-	-	-	-	6,300,075

Churchville Avenue Streetscape

Project Information

Category: Sidewalks/Bikes/Trails
Department: Community Development
Est. Completion Date: 6/30/2030
Project Number: UPC 125439

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Complete Churchville Ave Streetscape plan (new brick sidewalks, placing utilities underground, new lights, additional landscaping) from Albemarle Ave to Thornrose Ave; City was approved for a VDOT Revenue Sharing grant. This project is noted in the adopted Greenways Plan and aligns with numerous goals and objectives of the Comprehensive Plan; support development of greenways, enhance the physical attractiveness of the City, use community friendly lighting, expand the Streetscape planning to include the entry corridors, pursue safe pedestrian networks, make rehabilitation and development of a quality pedestrian network a key priority for capital project funding and implementation, and "Complete the pedestrian corridor on Churchville Avenue to connect downtown to Gypsy Hill Park."

History & Key Milestones: Project was included, but not completed during the Churchville Ave Streetscape project. The project was also noted in the adopted 2020 Greenways Plan and the 2018 Bike-Ped Plan. City Council authorized the submission of a Revenue Sharing Grant.

Operating Budget Impact: Once completed, Public Works will need to include funding in their operating budget to maintain approximately 500 feet of enhanced streetscape (brick sidewalk vs. concrete sidewalk, additional

Plan Impacted	
Bike/Ped	X
Facilities	
Land Use	
Transportation	X
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

VDOT Revenue Sharing		41,674		465,355	525,400			1,032,429
Local CIP Reserves		41,674		465,355	612,648			1,119,677
								-
Total	-	83,347	-	930,710	1,138,048	-	-	2,152,105

Cost Categories (Expenditures)

Planning/Design		83,347						83,347
Acquisition/Relocation				930,710				930,710
Site Improvements								-
Construction					1,138,048			1,138,048
Furniture/Equipment								-
Other								-
Total	-	83,347	-	930,710	1,138,048	-	-	2,152,105

**CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
Projects Not Scheduled In The Five-Year Plan (NS/NF)**

PROJECT	PROJECT DESCRIPTION	PROJECT ESTIMATE
PUBLIC SAFETY FACILITIES	Estimated design and construction costs for a new one story police station and one story vehicle garage.	\$ 23,431,427
PUBLIC SAFETY FACILITIES	Estimated design and construction costs for a new two story fire station to replace Fire Station #1.	\$ 18,141,382
PUBLIC SAFETY FACILITIES	Estimated design and construction costs for a 3,192 sq ft addition to Fire Station #2, including additional apparatus bays.	\$ 6,198,291
FRONTIER DRIVE IMPROVEMENTS	Upgrade the current road cross-section from Richmond Ave to the City limit. Appropriate travel and turn lanes, curbs, and gutters, sidewalks, and necessary pavement markings.	\$ 10,375,000
STREETSCAPE - MIDDLEBROOK AVENUE FROM RAILROAD BRIDGE TO AUGUSTA STREET	Middlebrook Avenue Streetscape - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements. \$2,534,700.	\$ 2,534,700
STREETSCAPE - FREDERICK STREET FROM COALTER STREET TO LEWIS STREET	Frederick Street - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements.	\$ 3,825,480
STREETSCAPE - NEW STREET FROM BEVERLEY STREET TO FREDERICK STREET	New Street - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements.	\$ 150,000
STREETSCAPE - COALTER STREET FROM GREENVILLE AVENUE TO FREDERICK STREET	Coalter Street - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements.	\$ 2,903,190
STREETSCAPE - CENTRAL AVENUE FROM JOHNSON STREET TO FREDERICK STREET	Central Avenue - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements.	\$ 1,554,900
STREETSCAPE - NORTH AUGUSTA STREET FROM FREDERICK STREET TO CHURCHVILLE AVE	North Augusta Street - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements.	\$ 4,066,170
STREETSCAPE - LEWIS STREET FROM FREDERICK STREET TO MIDDLEBROOK AVE	Lewis Street - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements.	\$ 2,676,040
STREETSCAPE - LEWIS STREET FROM FREDERICK STREET TO CHURCHVILLE AVE	Lewis Street - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements.	\$ 4,792,180
STREETSCAPE - JOHNSON STREET FROM SOUTH AUGUSTA STREET TO LEWIS STREET	Johnson Street - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements.	\$ 1,483,920
TOTAL		\$ 82,132,680

PAGE INTENTIONALLY LEFT BLANK

**CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
WATER FUND**

PROJECT	PROJECT NUMBER	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
---------	----------------	-------------	-------------------------	---------------------	------------------

FY2026 REVIEW

FLUORIDE TANK REPLACEMENT	WF-2501	FY2026	WF BUDGET	Replace and relocate existing fluoride tank and process piping at Water Treatment Plant.	\$ 300,000
NORTH MADISON ST WATER LINE	PW-2501	FY2026	WATER FUND BALANCE	Water line replacement on North Madison St from W Frederick to N Jefferson St.	\$ 381,800
DESIGN OF PHASE I RICHMOND AVE WATERLINE REPLACEMENT	WF-2503	FY2026	WATER FUND BALANCE	Design of replacement of approximately 3,200 LF of existing aged 10", 8", and 6" water line along Richmond Avenue and Greenville Avenue in the area of the Richmond Avenue Road Diet & Roundabout project.	\$ 395,000
REPLACE RESERVOIR LINING AND COVER	WF-2507	FY2026	BOND FUNDS/FUND BALANCE	Design and replace the lining and cover on the city's reservoir. The reservoir contains the city's drinking water. The current cover has multiple tears and the reservoir is leaking through the liner.	\$ 2,492,570
DESIGN OF UNIONTOWN WATER EXTENSION	WF-2602	FY2026	WATER FUND BALANCE	Design of extending water utility service to parcels within the Uniontown area.	\$ 450,000
REPLACE BOOM TRUCK	WF-2603	FY2026	WATER FUND BALANCE	Replace the 32 year old boom truck used by the water and sewer department.	\$ 175,000
GATEWAY DATA COLLECTION SYSTEMS	WF-2604	FY2026	WATER FUND BALANCE	Install remaining Gateway Data Collection Systems.	\$ 250,000
PAIGE/PIERCE/WAYNE/WEST AVE LINE REPLACEMENT	WF-2605	FY2026	WATER FUND BALANCE	Replacement of old/undersized water lines throughout the City: Paige St/Pierce St/Wayne Ave/West Ave	\$ 650,000
TOTAL WATER PROJECTS FY2026					\$ 4,412,570

FY2027

WATER LINES	WF-ANNUAL	FY2027	WF BUDGET	Annual replacement of old/undersized water lines throughout the City	\$ 450,000
CONSTRUCTION OF PHASE I RICHMOND AVE WATERLINE REPLACEMENT	WF-2503	FY2027	WATER FUND BALANCE	Construction of replacement of approximately 3,200 LF of existing aged 10", 8", and 6" water line along Richmond Avenue and Greenville Avenue in the area of the Richmond Avenue Road Diet & Roundabout project.	\$ 2,500,000
WATER TANK INSPECTION AND REPAINTING OF FRANKLIN HILL #1	WF-2701	FY2027	WATER FUND BALANCE	Provide inspection and evaluation of existing FrankLin Hills ground storage tank #1, repair as needed.	\$ 290,000
TOTAL WATER PROJECTS FY2027					\$ 3,240,000

FY2028

WATER LINES	WF-ANNUAL	FY2028	WF BUDGET	Annual replacement of old/undersized water lines throughout the City	\$ 450,000
WTP FILTER REHAB	WF-2801	FY2028	FUND BALANCE	Water Treatment Plant filter rehab.	\$ 1,200,000
WATER TANK INSPECTION AND REPAINTING	WF-2802	FY2028	WF BUDGET	Provide inspection and evaluation of existing FrankLin Hills ground storage tank #2, repair as needed.	\$ 126,000
NORTH RIVER PIPELINE STUDY	WF-2803	FY2028	WATER FUND BALANCE	Study of the North River Pipeline Tunnel in Lookout Mountain.	\$ 200,000
UNIONTOWN WATER EXTENSION	WF-2602	FY2028	WATER FUND BALANCE	Extend water utility service to parcels within the Uniontown area.	\$ 3,750,000
TOTAL WATER PROJECTS FY2028					\$ 5,726,000

**CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
WATER FUND**

PROJECT	PROJECT NUMBER	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
---------	----------------	-------------	-------------------------	---------------------	------------------

FY2029

WATER LINES	WF-ANNUAL	FY2029	WF BUDGET	Annual replacement of old/undersized water lines throughout the City	\$ 450,000
WATER TREATMENT PLANT ROOF	WF-2901	FY2029	WATER FUND BALANCE	Recoat roof of the Water Treatment Plant.	\$ 190,000
WATER TANK INSPECTION AND REPAINTING	WF-2902	FY2029	WATER FUND BALANCE	Inspection and evaluation of existing Shutterlee Mill storage tank and repair and repaint, including coating observation and inspection by third party.	\$ 1,031,000
DESIGN OF PHASE II RICHMOND AVE WATERLINE REPLACEMENT	WF-2903	FY2029	WATER FUND BALANCE	Design of replacement of approximately 6,400 LF of existing aged 10" and 6" water line along Richmond Avenue.	\$ 600,000
TOTAL WATER PROJECTS FY2029					\$ 2,271,000

FY2030

WATER LINES	WF-ANNUAL	FY2030	WF BUDGET	Annual replacement of old/undersized water lines throughout the City	\$ 450,000
CONSTRUCTION OF PHASE II RICHMOND AVE WATERLINE REPLACEMENT	WF-2903	FY2030	BOND FUNDS	Construction of replacement of approximately 6,400 LF of existing aged 10" and 6" water line along Richmond Avenue.	\$ 10,000,000
TOTAL WATER PROJECTS FY2030					\$ 10,450,000

FY2031

WATER LINES	WF-ANNUAL	FY2031	WF BUDGET	Annual replacement of old/undersized water lines throughout the City	\$ 450,000
TOTAL WATER PROJECTS FY2031					\$ 450,000

TOTAL WATER FUND CIP	FY2027-FY2031 CIP				\$ 22,137,000
-----------------------------	--------------------------	--	--	--	----------------------

**CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
WATER FUND - UNSCHEDULED / UNFUNDED PROJECTS**

PROJECTS NOT SCHEDULED (NS) OR NOT FUNDED (NF)				PROJECT DESCRIPTION	PROJECT ESTIMATE
North River Tunnel & Upper Raw Water Pipeline Repair/Replacement	N/A	NS	NF	Study (\$200,000), design (\$800,000), and construction (\$10,000,000) of repairs to or replacement of the North River Raw Water Pipeline Tunnel in Hankey Mountain and replacement of 7,000 linear feet of 20" and smaller pipe from the dam through the tunnel (upper pipeline).	\$ 11,000,000
North River Central Raw Water Pipeline Replacement	N/A	NS	NF	Design (\$2,000,000) and construction (\$18,000,000) of replacement of 42,750 LF (approximately 8.1 miles) of the existing 16" pipe on the North River Raw Water Pipeline, from the downstream end of the Hankey Mountain Tunnel to the junction with the Gardner Springs Raw Water Pipeline near the end of Hundley Mill Road (central pipeline).	\$ 20,000,000
North River Lower & Gardner Springs Raw Water Pipeline Replacement	N/A	NS	NF	Design (\$500,000) and construction (\$10,000,000) of replacement of 16,340 LF (approximately 3.1 miles) of the existing side-by-side 16" North River Raw Water Line and 16" Gardner Springs Raw Water Line, from their junction near the end of Hundley Mill Road to the Water Treatment Plant at the City; and design and construction of replacement of 4850 LF (approximately 0.9 miles) of the existing 16" Gardner Springs Raw Water Line from the Gardner Springs Pump Station site to the junction.	\$ 10,500,000
New Raw Water Source Development (Groundwater)	N/A	NS	NF	Full development of new groundwater water supply source (wells) to provide redundancy with water supply to Water Treatment Plant, based on 2018 Wiley Wilson Report (cost estimate adjusted), including Evaluation/Study (\$750,000), Groundwater Monitoring Program (\$500,000), Design (\$700,000), and Construction (\$6,000,000).	\$ 7,950,000
TOTAL PROJECTS NOT SCHEDULED / NOT FUNDED					\$ 49,450,000

Capital Improvement Program

Water Fund Projects

WF-ANNUAL	ANNUAL WATER LINE REPLACEMENT
WF-2501	FLUORIDE TANK REPLACEMENT
WF-2503	DESIGN & CONSTRUCTION OF PHASE I RICHMOND AVE WATERLINE
WF-2507	REPLACE RESERVOIR LINING AND COVER
PW-2501	NORTH MADISON ST IMPROVEMENTS
WF-2602	DESIGN OF UNIONTOWN WATER EXTENSION
WF-2603	REPLACE BOOM TRUCK
WF-2604	GATEWAY DATA COLLECTION SYSTEMS
WF-2605	WATER LINE - PAIGE ST/PIERCE ST/ WAYNE AVE/ WEST AVE
WF-2701	WATER TANK INSPECTION & REPAINTING - FRANKLIN HILLS #1
WF-2801	WATER TREATMENT PLANT FILTER REHAB
WF-2802	WATER TANK INSPECTION & REPAINTING - FRANKLIN HILLS #2
WF-2803	NORTH RIVER TUNNEL STUDY
WF-2901	WATER TREATMENT PLANT ROOF REPLACEMENT
WF-2902	WATER TANK INSPECTION & REPAINTING - SHUTTERLEE MILL
WF-2903	DESIGN & CONSTRUCTION OF PHASE II RICHMOND AVE WATERLINE

Replace Water Lines

Project Information

Category: Annual Programs
Department: Public Works
Est. Completion Date: Annual
Project Number: WF-Annual

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Annual replacement for old water lines throughout the city. Particular lines to be determined.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

Water Fund Budget		450,000	450,000	450,000	450,000	450,000	2,250,000
							-
							-
Total	-	450,000	450,000	450,000	450,000	450,000	2,250,000

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction		450,000	450,000	450,000	450,000	450,000	2,250,000
Furniture/Equipment							-
Other							-
Total	-	450,000	450,000	450,000	450,000	450,000	2,250,000

Fluoride Tank Replacement

Project Information

Category: Water
Department: Public Works
Est. Completion Date: 12/31/2026
Project Number: WF-2501

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Replace and relocate existing fluoride tank and process piping at the Water Treatment Plant.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Future	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	--------	-------

Funding Sources (Revenue)

Water Fund Budget	300,000							300,000
								-
								-
Total	300,000	-	-	-	-	-		300,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction	300,000							300,000
Furniture/Equipment								-
Other								-
Total	300,000	-	-	-	-	-		300,000

Phase I Richmond Ave Waterline Replacement

Project Information

Category: Water
Department: Public Works
Est. Completion Date: 12/31/2027
Project Number: WF-2503

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Replacement of approximately 3,200 LF of existing aged 10", 8", and 6" water line along Richmond Ave and Greenville Ave in the area of the Richmond Ave Road Diet and Roundabout project.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Future	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	--------	-------

Funding Sources (Revenue)

Water Fund Balance	395,000	2,500,000						2,895,000
								-
								-
Total	395,000	2,500,000	-	-	-	-		2,895,000

Cost Categories (Expenditures)

Planning/Design	395,000							395,000
Acquisition/Relocation								-
Site Improvements								-
Construction		2,500,000						2,500,000
Furniture/Equipment								-
Other								-
Total	395,000	2,500,000	-	-	-	-		2,895,000

Replace Reservoir Lining and Cover

Project Information

Category: Water
Department: Public Works
Est. Completion Date: 12/31/2026
Project Number: WF-2507

Project Description: Replace the lining and cover on the city's reservoir. The reservoir contains the city's drinking water. The current cover has multiple tears and the reservoir is leaking through the liner.

History & Key Milestones: The cover was last replaced in 2013-2014.

Operating Budget Impact: N/A

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Future	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	--------	-------

Funding Sources (Revenue)

Water Fund Bond Funds	162,570							162,570
Water Fund Balance	2,330,000							2,330,000
								-
Total	2,492,570	-	-	-	-	-	-	2,492,570

Cost Categories (Expenditures)

Planning/Design	162,570							162,570
Acquisition/Relocation								-
Site Improvements								-
Construction	2,330,000							2,330,000
Furniture/Equipment								-
Other								-
Total	2,492,570	-	-	-	-	-	-	2,492,570

Uniontown Water Extension

Project Information

Category: Water
Department: Public Works
Est. Completion Date: 6/30/2030
Project Number: WF-2602

Project Description: Extend water utility service to parcels within the Uniontown area.

History & Key Milestones: Wiley|Wilson conducted a Uniontown Water and Sewer Extension Study in 2021. In 2023 the city engaged EPR, PC in the Uniontown Neighborhood Action Plan. City Council adopted the Uniontown Neighborhood Action Plan as an addendum to the City's Comprehensive Plan in December 2023. Costs associated with the Uniontown water and sewer extension are very early estimates and will be adjusted once the project is designed and cost estimates are available.

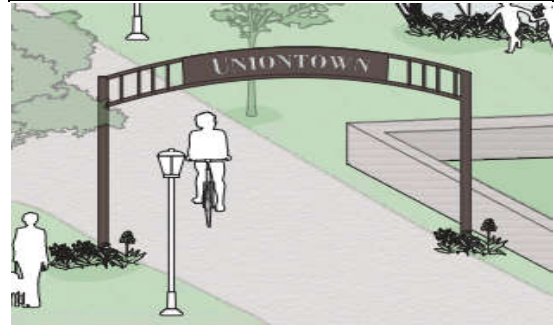
Operating Budget Impact: The city will be responsible for maintaining the water lines after installation.

Strategic Area

An Economically Vibrant Community	X
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Future	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	--------	-------

Funding Sources (Revenue)

Water Fund Balance	450,000		3,750,000					4,200,000
								-
								-
Total	450,000	-	3,750,000	-	-	-	-	4,200,000

Cost Categories (Expenditures)

Planning/Design	450,000							450,000
Acquisition/Relocation								-
Site Improvements								-
Construction			3,750,000					3,750,000
Furniture/Equipment								-
Other								-
Total	450,000	-	3,750,000	-	-	-	-	4,200,000

Replace Boom Truck

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: 6/30/2026
Project Number: WF-2603

Project Description: Replace 1992 boom truck. The cost of the boom truck will be split between the water fund and the sewer fund. The total estimated cost of the truck is \$350,000.

History & Key Milestones: N/A

Operating Budget Impact: Will save maintenance costs compared to the current unit, which is 32 years old.

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Future	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	--------	-------

Funding Sources (Revenue)

Water Fund Fund Balance	175,000							175,000
Sewer Fund Operating Budget	175,000							175,000
								-
Total	350,000	-	-	-	-	-	-	350,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction								-
Furniture/Equipment	350,000							350,000
Other								-
Total	350,000	-	-	-	-	-	-	350,000

Gateway Data Collection Systems

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: 6/30/2027
Project Number: WF-2604

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	X

Project Description: Install remaining data collection systems to extend smart meter coverage to the entire city.

History & Key Milestones: The city has purchased 8 Gateway Data Collection systems for meter reading over the last three years and upgraded water meters to smart meters using the water fund operating budget. Approximately 75% of the city's meters have been converted to smart meters. The last remaining data collection systems require more in depth site specific study to determine the optimal location for placement of the remaining units.

Operating Budget Impact: N/A

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Future	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	--------	-------

Funding Sources (Revenue)

Water Fund Balance	250,000							250,000
								-
								-
Total	250,000	-	-	-	-	-		250,000

Cost Categories (Expenditures)

Planning/Design	75,000							75,000
Acquisition/Relocation								-
Site Improvements								-
Construction								-
Furniture/Equipment	175,000							175,000
Other								-
Total	250,000	-	-	-	-	-		250,000

Water Line Replacement-Paige/Pierce/Wayne/West

Project Information

Category: Water
Department: Public Works
Est. Completion Date: 12/31/2026
Project Number: WF-2605

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Annual replacement of old/undersized water lines throughout the city: Paige St/Pierce St/Wayne Ave/West Ave. The current water supply line to this area is an aged 2" dead end tree supply network. Replacing the line will allow for adequate pressure and flow to support fire flow and reduce leaks. In addition, this line replacement will enable greater redundancy capabilities in the event that water shutoff is needed in the area.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: N/A

Operating Budget Impact: N/A



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Future	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	--------	-------

Funding Sources (Revenue)

Water Fund Balance	650,000							650,000
								-
								-
Total	650,000	-	-	-	-	-	-	650,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction	650,000							650,000
Furniture/Equipment								-
Other								-
Total	650,000	-	-	-	-	-	-	650,000

Franklin Hill #1 Water Tank Inspection & Repairs

Project Information

Category: Water
Department: Public Works
Est. Completion Date: 12/31/2027
Project Number: WF-2701

Project Description: Provide inspection and evaluation of existing Franklin Hills ground storage tank #1 (steel, 0.5 MG) , repair as needed; repaint tank, including coating observation and inspection by third party.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Future	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	--------	-------

Funding Sources (Revenue)

Water Fund Balance		290,000						290,000
								-
								-
Total	-	290,000	-	-	-	-	-	290,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction								-
Furniture/Equipment								-
Other		290,000						290,000
Total	-	290,000	-	-	-	-	-	290,000

WTP Filter Rehab

Project Information

Category: Water
Department: Public Works
Est. Completion Date: 12/31/2029
Project Number: WF-2801

Project Description: The filters at the water treatment plant have passed their life expectancy and are in need of being rehabbed.

History & Key Milestones: The filters were last overhauled during the water plant upgrade of 2004. At that time, the manufacturer suggested that the filter underdrains be replaced after fifteen years of service. The manufacturer now believes that the underdrains are fine for many more years, but that the media caps need to be replaced along with the filter media. This is the case for all but one of the eight filters, which needs to have its underdrain replaced as well due to a faulty installation back in 2004.

Operating Budget Impact: This should not impact the operating budget in a meaningful way

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Future	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	--------	-------

Funding Sources (Revenue)

Water Fund Balance			1,200,000					1,200,000
								-
								-
Total	-	-	1,200,000	-	-	-	-	1,200,000

Cost Categories (Expenditures)

Planning/Design			300,000					300,000
Acquisition/Relocation								-
Site Improvements								-
Construction			600,000					600,000
Furniture/Equipment			300,000					300,000
Other								-
Total	-	-	1,200,000	-	-	-	-	1,200,000

Franklin Hill #2 Water Tank Inspection & Repairs

Project Information

Category: Water
Department: Public Works
Est. Completion Date: 12/31/2028
Project Number: WF-2802

Project Description: Provide inspection and evaluation of existing Franklin Hills ground storage tank #2 (concrete, 0.15 MG), repair as needed.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Future	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	--------	-------

Funding Sources (Revenue)

Water Fund Budget			126,000					126,000
								-
								-
Total	-	-	126,000	-	-	-	-	126,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction								-
Furniture/Equipment								-
Other			126,000					126,000
Total	-	-	126,000	-	-	-	-	126,000

North River Pipeline Study

Project Information

Category: Water
Department: Public Works
Est. Completion Date: 6/30/2029
Project Number: WF-2803

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Study the North River Raw Water Pipeline Tunnel in Lookout Mountain.

History & Key Milestones: Constructed in the mid-1920's the North River Pipeline brings water from the North River watershed to the City of Staunton. The pipeline passes through Lookout Mountain for approximately 6,000 feet. The original estimated life of the pipeline was 100 years.

Operating Budget Impact: N/A

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Future	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	--------	-------

Funding Sources (Revenue)

Water Fund Balance			200,000					200,000
								-
								-
Total	-	-	200,000	-	-	-	-	200,000

Cost Categories (Expenditures)

Planning/Design			200,000					200,000
Acquisition/Relocation								-
Site Improvements								-
Construction								-
Furniture/Equipment								-
Other								-
Total	-	-	200,000	-	-	-	-	200,000

Water Treatment Plant Roof Replacement

Project Information

Category: City Facilities
 Department: Public Works
 Est. Completion Date: 6/30/2029
 Project Number: WF-2901

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Water Treatment Plant Roof Replacement

History & Key Milestones: Current roof coating is thin, worn, and starting to fail.

Operating Budget Impact: Will save on repair expense.

Plan Impacted

Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Future	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	--------	-------

Funding Sources (Revenue)

Water Fund Balance				190,000				190,000
								-
								-
Total	-	-	-	190,000	-	-	-	190,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction				190,000				190,000
Furniture/Equipment								-
Other								-
Total	-	-	-	190,000	-	-	-	190,000

Shutterlee Mill Water Tank Inspection & Repair

Project Information

Category: Water
Department: Public Works
Est. Completion Date: 12/31/2027
Project Number: WF-2902

Project Description: Inspection and evaluation of existing Shutterlee Mill storage tank and repair and repaint, including coating observation and inspection by third party.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Future	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	--------	-------

Funding Sources (Revenue)

Water Fund Balance				1,031,000				1,031,000
								-
								-
Total	-	-	-	1,031,000	-	-		1,031,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction								-
Furniture/Equipment								-
Other				1,031,000				1,031,000
Total	-	-	-	1,031,000	-	-		1,031,000

Phase II Richmond Ave Water Line Replacement

Project Information

Category: Water
Department: Public Works
Est. Completion Date: 12/31/2031
Project Number: WF-2903

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Replacement of approximately 6,400 LF of existing aged 10" and 6" water line along Richmond Ave.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Future	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	--------	-------

Funding Sources (Revenue)

Water Fund Balance				600,000				600,000
Bond Funds					10,000,000			10,000,000
								-
Total	-	-	-	600,000	10,000,000	-	-	10,600,000

Cost Categories (Expenditures)

Planning/Design				600,000				600,000
Acquisition/Relocation								-
Site Improvements								-
Construction					10,000,000			10,000,000
Furniture/Equipment								-
Other								-
Total	-	-	-	600,000	10,000,000	-	-	10,600,000

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
SEWER FUND

PROJECT	PROJECT NUMBER	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
---------	----------------	-------------	-------------------------	---------------------	------------------

FY2026 REVIEW

NORTH MADISON ST SEWER LINE	PW-2501	FY2026	SF FUND BALANCE	Sewer line replacement on North Madison St from W Frederick to N Jefferson St.	\$ 401,800
REPLACE SEWER TRUCK	SF-2601	FY2026	SF FUND BALANCE	Replace 2005 sewer truck.	\$ 200,000
DESIGN OF UNIONTOWN SEWER EXTENSION	SF-2602	FY2026	SF FUND BALANCE	Design of extending wastewater utility service to parcels within the Uniontown area.	\$ 800,000
NEW HOPE RD - NATIONAL AVE SEWER I&I MITIGATION & PUMP STATION	SF-2603	FY2026	SF FUND BALANCE	Evaluate existing New Hope-National wastewater pump station to determine capacity and any necessary improvement; conduct study of sewage collection area to determine sources of stormwater I&I; implement recommended I&I mitigation methods and any pump station improvements.	\$ 150,000
WAYNE AVE SEWER LINE REPLACEMENT	SF-2604	FY2026	SF FUND BALANCE	Replace approximately 250 LF of aged and failing sewer line in Wayne Ave, between Pierce and Paige St, in conjunction with FY Water Line Replacement project in the vicinity.	\$ 180,000
REPLACE BOOM TRUCK	WF-2604	FY2026	SF FUND BALANCE	Replace the 32 year old boom truck used by the water and sewer department.	\$ 175,000
TOTAL SEWER PROJECTS FY2026					\$ 1,906,800

FY2027

NEW HOPE RD - NATIONAL AVE SEWER I&I MITIGATION & PUMP STATION	SF-2603	FY2027	SF FUND BALANCE	Implement necessary improvements to New Hope-National wastewater pump station as recommended by the evaluation.	\$ 500,000
LEWIS CREEK SANITARY SEWER DOWNTOWN - PER	SF-2701	FY2027	SF FUND BALANCE	Preliminary Engineering Report (PER) to re-evaluate options for replacing the current Lewis Creek sewer main (formerly Commerce Road Sewer Phases III & IV) from Phase II (just upstream of Greenville Ave/Commerce Rd intersection) to the Wharf.	\$ 150,000
DESIGN OLD STAUNTON STEAM LAUNDRY SANITARY SEWER LINE RELOCATION	SF-2702	FY2027	SF FUND BALANCE	Design relocation of approximately 400 LF of existing 8" public sewer main that currently goes under a private building.	\$ 50,000
SEWER LINES RESERVES	SF-ANNUAL	FY2027	SF BUDGET	Annual replacement of old sewer lines throughout the City	\$ 250,000
TOTAL SEWER PROJECTS FY2027					\$ 950,000

FY2028

SEWER LINES RESERVES	SF-ANNUAL	FY2028	SF BUDGET	Annual replacement of old sewer lines throughout the City	\$ 250,000
UNIONTOWN SEWER EXTENSION	SF-2602	FY2028	SF FUND BALANCE	Extend wastewater utility service to parcels within the Uniontown area.	\$ 6,000,000
DESIGN OF COMMERCE ROAD SEWER LINE - PHASE II	SF-2801	FY2028	SF BUDGET	Design of upgrade of approximately 1,500 LF of gravity sanitary sewer line, from end of Kalorama Street to upstream of Greenville Avenues intersection.	\$ 200,000
TOTAL SEWER PROJECTS FY2028					\$ 6,450,000

FY2029

SEWER LINES RESERVES	SF-ANNUAL	FY2029	SF BUDGET	Annual replacement of old sewer lines throughout the City	\$ 250,000
CONSTRUCTION OF COMMERCE ROAD SEWER LINE - PHASE II	SF-2801	FY2029	SF FUND BALANCE	Construction of upgrade of approximately 1,500 LF of gravity sanitary sewer line, from end of Kalorama Street to upstream of Greenville Avenue/Commerce Road intersection.	\$ 950,000
LOCUST AVENUE SEWER	SF-2901	FY2029	SF FUND BALANCE	Install sewer lines infrastructure on Locust Ave.	\$ 900,000
TOTAL SEWER PROJECTS FY2029					\$ 2,100,000

**CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
SEWER FUND**

PROJECT	PROJECT NUMBER	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
---------	-------------------	----------------	-------------------------------	---------------------	---------------------

FY2030

SEWER LINES RESERVES	SF- ANNUAL	FY2030	SF BUDGET	Annual replacement of old sewer lines throughout the City	\$ 250,000
DESIGN THE LEWIS CREEK SANITARY SEWER DOWNTOWN	SF-2701	FY2030	SF FUND BALANCE	Design the replacement of the current Lewis Creek sewer main (formerly Commerce Road Sewer Phases III & IV) from Phase II (just upstream of Greenville Ave/Commerce Rd intersection) to the Wharf.	\$ 300,000
SHERWOOD AVE SEWER RELOCATION	SF-3001	FY2030	SF BUDGET	Relocate sewer lines to better serve area.	\$ 250,000
TOTAL SEWER PROJECTS FY2030					\$ 800,000

FY2031

SEWER LINES RESERVES	SF- ANNUAL	FY2031	SF BUDGET	Annual replacement of old sewer lines throughout the City	\$ 250,000
LEWIS CREEK SANITARY SEWER DOWNTOWN - PHASE III CONSTRUCTION	SF-2701	FY2031	UNFUNDED	Construction of replacement of approximately 900 LF of Lewis Creek sanitary sewer line from Phase II (just upstream of Greenville Ave/Commerce Rd intersection) to New Street.	\$ 1,200,000
LEWIS CREEK SANITARY SEWER DOWNTOWN - PHASE IV CONSTRUCTION	SF-2701	FY2031	UNFUNDED	Construction of replacement of approximately 800 LF of Lewis Creek sanitary sewer line from Phase III (New Street) to the Wharf, and reconnecting/rerouting tributary sewer mains as needed.	\$ 1,500,000
INSTITUTE STREET SEWER RELOCATION	SF-3101	FY2031	SF BUDGET	Design the relocation of the Institute Street sewer line.	\$ 250,000
TOTAL SEWER PROJECTS FY2031					\$ 3,200,000

TOTAL SEWER FUND CIP	FY2027-FY2031 CIP				\$ 13,500,000
-----------------------------	--------------------------	--	--	--	----------------------

Capital Improvement Program

Sewer Fund Projects

SF-ANNUAL	SEWER LINES RESERVES
PW-2501	NORTH MADISON STREET IMPROVEMENTS
SF-2601	REPLACE SEWER TRUCK
SF-2602	DESIGN OF UNIONTOWN SEWER EXTENSION
SF-2603	NEW HOPE RD - NATIONAL AVE SEWER I&I MITIGATION & PUMP STATION
SF-2604	WAYNE AVE SEWER LINE REPLACEMENT
WF-2604	REPLACE BOOM TRUCK
SF-2701	LEWIS CREEK SANITARY SEWER DOWNTOWN
SF-2702	DESIGN OLD STAUNTON STEAM LAUNDRY SANITARY SEWER LINE RELOCATION
SF-2801	COMMERCE ROAD SEWER LINE
SF-2901	LOCUST AVENUE SEWER
SF-3001	SHERWOOD AVE SEWER RELOCATION
SF-3101	INSTITUTE SEWER RELOCATION

Replace Sewer Lines

Project Information

Category: Annual Programs
Department: Public Works
Est. Completion Date: Annual
Project Number: SF-Annual

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Annual replacement for old sewer lines throughout the city. Particular sewer line projects to be determined.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

Sewer Operating Budget		250,000	250,000	250,000	250,000	250,000		1,250,000
								-
								-
Total	-	250,000	250,000	250,000	250,000	250,000	-	1,250,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction		250,000	250,000	250,000	250,000	250,000		1,250,000
Furniture/Equipment								-
Other								-
Total	-	250,000	250,000	250,000	250,000	250,000	-	1,250,000

Replace Sewer Utility Truck

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: 6/30/2026
Project Number: SF-2601

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Replace 2005 sewer utility truck.

History & Key Milestones: N/A

Operating Budget Impact: Will save on costly repairs to the 19 year old model.

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30		Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	--	-------

Funding Sources (Revenue)

Sewer Fund Balance		200,000						200,000
								-
								-
Total	-	200,000	-	-	-	-		200,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction								-
Furniture/Equipment		200,000						200,000
Other								-
Total	-	200,000	-	-	-	-		200,000

Uniontown Sewer Extension

Project Information

Category: Sewer
Department: Public Works
Est. Completion Date: 6/30/2029
Project Number: SF-2602

Project Description: Extension of wastewater utility service to parcels within the Uniontown area.

History & Key Milestones: Wiley|Wilson conducted a Uniontown Water and Sewer Extension Study in 2021. In 2023 the city engaged EPR, PC in the Uniontown Neighborhood Action Plan. City Council adopted the Uniontown Neighborhood Action Plan as an addendum to the City's Comprehensive Plan in December 2023. Costs associated with the Uniontown water and sewer extension are very early estimates and will be adjusted once the project is designed and cost estimates are available.

Operating Budget Impact: The city will be responsible for maintaining the sewer lines after installation.

Strategic Area	
An Economically Vibrant Community	X
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	X



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

Sewer Fund Balance	800,000		6,000,000					6,800,000
								-
								-
Total	800,000	-	6,000,000	-	-	-	-	6,800,000

Cost Categories (Expenditures)

Planning/Design	800,000							800,000
Acquisition/Relocation								-
Site Improvements								-
Construction			6,000,000					6,000,000
Furniture/Equipment								-
Other								-
Total	800,000	-	6,000,000	-	-	-	-	6,800,000

New Hope Rd-National Ave Sewer & Pump Station

Project Information

Category: Sewer
Department: Public Works
Est. Completion Date: 12/31/2027
Project Number: SF-2603

Project Description: Evaluate existing New Hope-National Ave wastewater pump station to determine capacity and any necessary improvements; conduct study of sewage collection area to determine sources of stormwater infiltration and inflow (I&I); implement recommended I&I mitigation methods and any pump station improvements.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

Sewer Fund Balance	150,000	500,000						650,000
								-
								-
Total	150,000	500,000	-	-	-	-		650,000

Cost Categories (Expenditures)

Planning/Design	150,000							150,000
Acquisition/Relocation								-
Site Improvements								-
Construction		500,000						500,000
Furniture/Equipment								-
Other								-
Total	150,000	500,000	-	-	-	-		650,000

Wayne Ave Sewer Line Replacement

Project Information

Category: Sewer
Department: Public Works
Est. Completion Date: 12/31/2026
Project Number: SF-2604

Project Description: Replace approximately 250 LF of aged and failing sewer line in Wayne Ave between Pierce and Paige St, in conjunction with water line replacement project in the vicinity.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

Sewer Fund Balance	180,000							180,000
								-
								-
Total	180,000	-	-	-	-	-	-	180,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction	180,000							180,000
Furniture/Equipment								-
Other								-
Total	180,000	-	-	-	-	-	-	180,000

Lewis Creek Sewer Line

Project Information

Category: Sewer
Department: Public Works
Est. Completion Date: 12/31/2031
Project Number: SF-2701

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Replace the Lewis Creek sewer main (formerly Commerce Road Sewer) from Phase II to the Wharf.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

Sewer Operating Budget		150,000						150,000
Sewer Fund Balance					300,000			300,000
Unfunded						2,700,000		2,700,000
								-
Total	-	150,000	-	-	300,000	2,700,000	-	3,150,000

Cost Categories (Expenditures)

Planning/Design		150,000			300,000			450,000
Acquisition/Relocation								-
Site Improvements								-
Construction						2,700,000		2,700,000
Furniture/Equipment								-
Other								-
Total	-	150,000	-	-	300,000	2,700,000	-	3,150,000

Old Staunton Stream Laundry Sanitary Sewer

Project Information

Category: Sewer
Department: Public Works
Est. Completion Date: 6/30/2027
Project Number: SF-2702

Project Description: Design relocation of approximately 400 LF of existing 8" public sewer main that is located under a private building.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

Sewer Fund Balance		50,000						50,000
								-
								-
Total	-	50,000	-	-	-	-	-	50,000

Cost Categories (Expenditures)

Planning/Design		50,000						50,000
Acquisition/Relocation								-
Site Improvements								-
Construction								-
Furniture/Equipment								-
Other								-
Total	-	50,000	-	-	-	-	-	50,000

Commerce Rd Sewer Line Phase II

Project Information

Category: Sewer
Department: Public Works
Est. Completion Date: 12/31/2029
Project Number: SF-2801

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Upgrade approximately 1,500 LF of gravity sanitary sewer line from end of Kalorama St to upstream of Greenville Ave intersection.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

Sewer Operating Budget			200,000					200,000
Sewer Fund Balance				950,000				950,000
								-
Total	-	-	200,000	950,000	-	-	-	1,150,000

Cost Categories (Expenditures)

Planning/Design	200,000							200,000
Acquisition/Relocation								-
Site Improvements								-
Construction		950,000						950,000
Furniture/Equipment								-
Other								-
Total	200,000	950,000	-	-	-	-	-	1,150,000

Locust Avenue Sewer

Project Information

Category: Sewer
Department: Public Works
Est. Completion Date: 1/1/2029
Project Number: SF-2901

Project Description: Install sewer infrastructure to enable residents on Locust Ave. the opportunity to connect to City services.

History & Key Milestones: This area has historically been on septic and it has been proposed to add sanitary sewer services to this area since at least 1986.

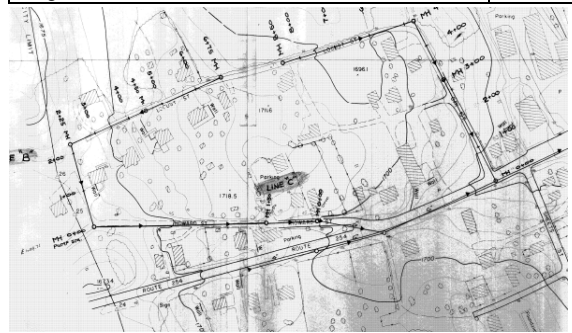
Operating Budget Impact: This will be an initial cost, but will add additional revenue in the future as the city will be able to serve more customers.

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted

Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

Sewer Fund Balance				900,000				900,000
								-
								-
Total	-	-	-	900,000	-	-	-	900,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction				900,000				900,000
Furniture/Equipment								-
Other								-
Total	-	-	-	900,000	-	-	-	900,000

Sherwood Avenue Sewer Relocation

Project Information

Category: Sewer
Department: Public Works
Est. Completion Date: 1/1/2030
Project Number: SF-3001

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Relocate sewer lines to better serve the area and resolve ongoing maintenance issues.

History & Key Milestones: The sewer line in this area is very shallow and because of this has had a number of issues.

Operating Budget Impact: N/A

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

Sewer Operating Budget					250,000			250,000
								-
								-
Total	-	-	-	-	250,000	-	-	250,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction					250,000			250,000
Furniture/Equipment								-
Other								-
Total	-	-	-	-	250,000	-	-	250,000

Institute Sewer Relocation Study

Project Information

Category: Sewer
Department: Public Works
Est. Completion Date: 6/30/2032
Project Number: SF-3101

Project Description: Relocate sewer lines to better serve the area and resolve ongoing maintenance issues.

History & Key Milestones: The sewer line in this area is very shallow and because of this has had a number of issues.

Operating Budget Impact: N/A

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

Sewer Operating Budget						250,000		250,000
								-
								-
Total	-	-	-	-	-	250,000	-	250,000

Cost Categories (Expenditures)

Planning/Design						250,000		250,000
Acquisition/Relocation								-
Site Improvements								-
Construction								-
Furniture/Equipment								-
Other								-
Total	-	-	-	-	-	250,000	-	250,000

**CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
ENVIRONMENTAL FUND**

Project	PROJECT NUMBER	Fiscal Year	PROPOSED FUNDING SOURCE	Project Description	Project Estimate
---------	-------------------	----------------	-------------------------------	---------------------	------------------

FY2026 REVIEW

REFUSE TRUCK REPLACEMENT	EF-ANNUAL	FY2026	UNFUNDED	Replace one refuse truck annually to maintain fleet.	\$ 265,000
FY2026 TOTAL ENVIRONMENTAL FUND PROJECTS					\$ 265,000

FY2027

REFUSE TRUCK REPLACEMENT	EF-ANNUAL	FY2027	EF BUDGET	Replace one refuse truck annually to maintain fleet.	\$ 275,000
REFUSE TRUCK REPLACEMENT	EF-ANNUAL	FY2027	UNFUNDED	Replace one refuse truck annually to maintain fleet.	\$ 275,000
PICKUP TRUCK	EF-ANNUAL	FY2027	UNFUNDED	Replace one pickup truck.	\$ 60,000
FY2027 TOTAL ENVIRONMENTAL FUND PROJECTS					\$ 610,000

FY2028

REFUSE TRUCK REPLACEMENT	EF-ANNUAL	FY2028	EF BUDGET	Replace one refuse truck annually to maintain fleet.	\$ 285,000
FY2028 TOTAL ENVIRONMENTAL FUND PROJECTS					\$ 285,000

FY2029

REFUSE TRUCK REPLACEMENT	EF-ANNUAL	FY2029	EF BUDGET	Replace one refuse truck annually to maintain fleet.	\$ 295,000
FY2029 TOTAL ENVIRONMENTAL FUND PROJECTS					\$ 295,000

FY2030

REFUSE TRUCK REPLACEMENT	EF-ANNUAL	FY2030	EF BUDGET	Replace one refuse truck annually to maintain fleet.	\$ 305,000
FY2030 TOTAL ENVIRONMENTAL FUND PROJECTS					\$ 305,000

FY2031

REFUSE TRUCK REPLACEMENT	EF-ANNUAL	FY2031	EF BUDGET	Replace one refuse truck annually to maintain fleet.	\$ 315,000
FY2031 TOTAL ENVIRONMENTAL FUND PROJECTS					\$ 315,000

TOTAL ENVIRONMENTAL FUND CIP				FY2027-FY2031 CIP	\$ 1,810,000
-------------------------------------	--	--	--	--------------------------	---------------------

Capital Improvement Program

Environmental Fund Projects

EF-ANNUAL REFUSE TRUCK REPLACEMENT

Refuse Truck Replacement

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: Annual
Project Number: EF-ANNUAL

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Annual replacement of refuse trucks. 2 for FY2027 and 1 pickup truck for FY2027

History & Key Milestones: Replacement of refuse trucks to keep fleet operating and providing service to city residents. Need of pickup truck as we are current using a street department truck that is close to being out of service.

Operating Budget Impact: Reduction in repair cost.

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

Environmental Fund Budget		275,000					275,000
Unfunded		335,000	285,000	295,000	305,000	315,000	1,535,000
							-
Total	-	610,000	285,000	295,000	305,000	315,000	1,810,000

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment		610,000	285,000	295,000	305,000	315,000	1,810,000
Other							-
Total	-	610,000	285,000	295,000	305,000	315,000	1,810,000

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
STORM WATER FUND

PROJECT	PROJ #	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
---------	--------	-------------	-------------------------	---------------------	------------------

FY2026 REVIEW

FLOOD RESILIENCY PLAN	SWF-2501	FY2026	SWF BUDGET	Consultant assistance with flood resiliency plan.	\$ 135,000
WHARF DAYLIGHTING STUDY	SWF-2602	FY2026	SWF BUDGET	This study will help City staff determine whether or not the daylighting of Lewis Creek and/or Peyton Creek where they run under the Wharf Parking lot would be a feasible project.	\$ 159,000
LAKE TAMS OPTI CONTINUOUS MONITORING/CONTROL SYSTEM	SWF-2603	FY2026	SWF BUDGET/SWF FUND BALANCE	Installation of Opti control panel and alter the lowest control structure of the lake to match the outfall elevation of the next highest control structure.	\$ 421,756
TOTAL STORM WATER PROJECTS FY2026					\$ 715,756

FY2029

GREEN HILLS INDUSTRIAL PARK - BASIN RETROFITS	SWF-2901	FY2029	SWF BUDGET/FUND BALANCE	Annual projects to improve storm water quality by reducing pollutant discharge of sediment, nitrogen, and phosphorus to meet TMDL requirements - total maximum daily load. Project includes converting two existing dry detention basins into Bio-retention basins with sediment forebays for quality treatment.	\$ 1,390,000
TOTAL STORM WATER PROJECTS FY2028					\$ 1,390,000

TOTAL STORM WATER FUND PROJECTS	FY2027-FY2031 CIP				\$ 1,390,000
--	--------------------------	--	--	--	---------------------

Capital Improvement Program

Stormwater Fund Projects

SWF-2501 FLOOD RESILIENCY PLAN

SWF-2602 WHARF PARKING LOT STUDY

SWF-2603 LAKE TAMS CONTINUOUS MONITORING/CONTROL SYSTEM

SWF-2901 GREEN HILL INDUSTRIAL PARK-BASIN RETROFITS



Flood Resiliency Plan

Project Information

Category: Stormwater
Department: Community Development
Est. Completion Date: 5/1/2026
Project Number: SWF-2501

Project Description: Consultant assistance to help with development of the Flood Resiliency Plan. This plan is a requirement for many grants/funding sources for stormwater projects.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

Stormwater Operating Budget	135,000							135,000
								-
								-
Total	135,000	-	-	-	-	-	-	135,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction								-
Furniture/Equipment								-
Other	135,000							135,000
Total	135,000	-	-	-	-	-	-	135,000

Wharf Daylighting Study

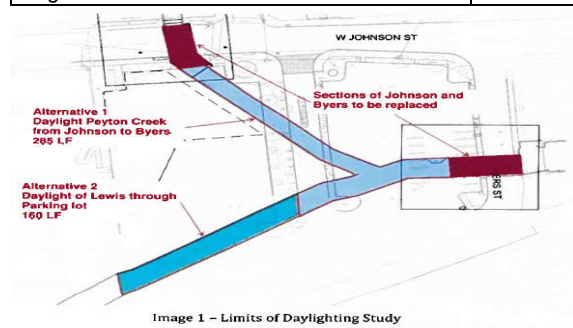
Project Information

Category: Stormwater
Department: Community Development
Est. Completion Date: 12/31/2026
Project Number: SWF-2602

Strategic Area	
An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: This study will explore solutions to addressing the damaged tunnels under the Wharf Parking Lot and will help City staff determine whether or not the daylighting of Lewis Creek and/or Peyton Creek where they run under the Wharf Parking lot would be a feasible project. The study will explore three scenarios: daylighting both Lewis and Peyton Creek under the Wharf, replacing the damaged tunnels for both Lewis and Peyton Creek under the Wharf, and daylighting only Peyton creek while repairing the damaged tunnel Lewis Creek under the Wharf. Preliminary site plans, stormwater modeling, probable construction costs, and long term maintenance comparisons will be provided for each scenario. This study will help guide City staff and City Council towards a path forward for addressing the Wharf Tunnel issues.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



History & Key Milestones: N/A

Operating Budget Impact: N/A

Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

Stormwater Operating Budget	159,000							159,000
								-
								-
Total	159,000	-	-	-	-	-	-	159,000

Cost Categories (Expenditures)

Planning/Design	159,000							159,000
Acquisition/Relocation								-
Site Improvements								-
Construction								-
Furniture/Equipment								-
Other								-
Total	159,000	-	-	-	-	-	-	159,000

Lake Tams Continuous Monitoring/Control System- Phase I & II

Project Information

Category: Stormwater
Department: Community Development
Est. Completion Date: 6/30/2026
Project Number: SWF-2603

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: The City has identified Lake Tams as an ideal candidate for Opti's Continuous Monitoring and Adaptive Control (CMAC) technology.

This is a cloud-based stormwater management system that allows for the remote and automative control over the water levels in Lake Tams. The CMAC technology uses weather forecasts and water level sensors to automatically lower water levels before a storm event occurs.

This project for Lake Tams is broken down into two phases:

Phase I includes the Installation of the Opti control panel, all related hardware, the software platform, and professional support to control three feet of the Lake below normal pool elevation. Installation and field services are provided by others.

Phase II provides control of an additional two feet of flood storage by altering the lowest control structure of the Lake to match the outfall elevation of the next highest control structure. This alteration will not affect the Opti configuration of Phase I, rather will simply require the construction / retrofit of the lowest control structure. Phase I and II will be done together to reduce construction time and cost.

History & Key Milestones: Staunton is required to meet 100% of the required reductions for Pollutants of Concern during the 2023-2028 permit cycle. This project is antipated to help Staunton meet this goal.

Operating Budget Impact: NA

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

Stormwater Operating Budget	131,760							131,760
Stormwater Fund Balance	289,996							289,996
								-
Total	421,756	-	-	-	-	-	-	421,756

Cost Categories (Expenditures)

Planning/Design	131,756							131,756
Acquisition/Relocation								-
Site Improvements								-
Construction	290,000							290,000
Furniture/Equipment								-
Other								-
Total	421,756	-	-	-	-	-	-	421,756

Green Hills Industrial Park - Basin Retrofits

Project Information

Category: Stormwater
Department: Community Development
Est. Completion Date: 6/30/2030
Project Number: SWF-2901

Strategic Area

An Economically Vibrant Community	
A Resilient and Sustainable Community	X
A Healthy Community	
An Informed and Engaged Community	

Project Description: Converting two existing dry detention basins in the Green Hills Industrial Park into wet ponds with sediment forebays. These basin retrofits will help the City meet the Total Maximum Daily Load/Municipal Separate Storm Sewer System permit requirements by improving the pollution reduction capabilities of these basins.

History & Key Milestones: Staunton is required to meet 100% of the required reductions for Pollutants of Concern during the 2023-2028 permit cycle. The Department of Environmental Quality recently updated its guidance for the 2018-2023 permit cycle with Guidance Memo No. 20-2003, effective February 6, 2021.

Operating Budget Impact: N/A

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

Stormwater Fund Balance				815,000				815,000
Stormwater Operating Budget				575,000				575,000
								-
Total	-	-	-	1,390,000	-	-	-	1,390,000

Cost Categories (Expenditures)

Planning/Design				90,000				90,000
Acquisition/Relocation								-
Site Improvements								-
Construction				1,300,000				1,300,000
Furniture/Equipment								-
Other								-
Total	-	-	-	1,390,000	-	-	-	1,390,000

**CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
PARKING FUND**

Project	PROJECT NUMBER	Fiscal Year	PROPOSED FUNDING SOURCE	Project Description	Project Estimate
---------	-------------------	----------------	-------------------------------	---------------------	------------------

FY2026 REVIEW

WHARF PARKING LOT	N/A	FY2026	UNFUNDED	Seal/ repair concrete deck surfaces. Paint railings and other surfaces	\$ 300,000
NEW STREET PARKING GARAGE	N/A	FY2026	UNFUNDED	Seal/ repair concrete deck surfaces. Paint railings and other surfaces	\$ 300,000
FY2026 TOTAL PARKING FUND PROJECTS					\$ 600,000

FY2027

WHARF PARKING LOT	N/A	FY2027	UNFUNDED	Seal/ repair concrete deck surfaces. Paint railings and other surfaces	\$ 300,000
JOHNSON STREET PARKING GARAGE	N/A	FY2027	UNFUNDED	Seal/ repair concrete deck surfaces. Paint railings and other surfaces	\$ 300,000
FY2027 TOTAL PARKING FUND PROJECTS					\$ 600,000

FY2028

WHARF PARKING LOT	N/A	FY2028	UNFUNDED	Seal/ repair concrete deck surfaces. Paint railings and other surfaces	\$ 300,000
JOHNSON STREET PARKING GARAGE	N/A	FY2028	UNFUNDED	Seal/ repair concrete deck surfaces. Paint railings and other surfaces	\$ 300,000
FY2028 TOTAL PARKING FUND PROJECTS					\$ 600,000

FY2029

WHARF PARKING LOT	N/A	FY2029	UNFUNDED	Seal/ repair concrete deck surfaces. Paint railings and other surfaces	\$ 300,000
JOHNSON STREET PARKING GARAGE	N/A	FY2029	UNFUNDED	Seal/ repair concrete deck surfaces. Paint railings and other surfaces	\$ 300,000
FY2029 TOTAL PARKING FUND PROJECTS					\$ 600,000

FY2030

WHARF PARKING LOT	N/A	FY2030	UNFUNDED	Seal/ repair concrete deck surfaces. Paint railings and other surfaces	\$ 300,000
JOHNSON STREET PARKING GARAGE	N/A	FY2030	UNFUNDED	Seal/ repair concrete deck surfaces. Paint railings and other surfaces	\$ 300,000
FY2030 TOTAL PARKING FUND PROJECTS					\$ 600,000

FY2031

WHARF PARKING LOT	N/A	FY2031	UNFUNDED	Seal/ repair concrete deck surfaces. Paint railings and other surfaces	\$ 300,000
JOHNSON STREET PARKING GARAGE	N/A	FY2031	UNFUNDED	Seal/ repair concrete deck surfaces. Paint railings and other surfaces	\$ 300,000
FY2031 TOTAL PARKING FUND PROJECTS					\$ 600,000

TOTAL PARKING FUND CIP	FY2027-FY2031 CIP				\$ 3,000,000
-------------------------------	--------------------------	--	--	--	---------------------

***The Parking Fund does not have sufficient revenues to fund the five-year CIP for parking.**

PAGE INTENTIONALLY LEFT BLANK



Capital Improvement Program

Five Year Plan

FY2027-FY2031



**STAUNTON CITY SCHOOLS
CAPITAL IMPROVEMENT PLAN (CIP)
FY2027 - FY2031
SCHOOL CIP FUND 966**

FY2026 Review	PROJECT NUMBER	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
Reserves					
SCHOOL TRANSPORTATION RESERVE	SAR-01	FY2026	FY2026 BUDGET /CITY TRANSFER	Annual contribution to school transportation reserve (SCS funding \$75,000)	\$ 125,000
SCHOOL FURNITURE/EQUIPMENT RESERVE	SAR-02	FY2026	FY2026 BA	Annual funding to purchase/ replace school furniture/equipment	\$ 25,000
VEHICLE RESERVE	SAR-03	FY2026	FY2026 BUDGET	Annual funding to replace maintenance vehicles/ grounds equipment	\$ 25,000
SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	SAR-04	FY2026	FY2026 BUDGET /CITY TRANSFER	Annual funding to replace school building mechanical systems/ roofs / generators (SCS funding \$100,000)	\$ 200,000
TECHNOLOGY RESERVE	SAR-05	FY2026	FY2026 BA	Annual funding to replace technology infrastructure / network equipment	\$ 100,000
PARKING LOTS /ROADWAYS	SAR-06	FY2026	FY2026 BA/CITY TRANSFER	Repave all school parking lots and roadways.	\$ 120,000
Specified Projects					
DIXON SCHOOL IMPROVEMENTS	SM-2601	FY2026	RESERVES	Replace ac unit at the Dixon library and install LED lighting in common areas.	\$ 61,452
SHS STORAGE BUILDINGS	SM-2602	FY2026	RESERVES	Purchase 2 portable storage buildings.	\$ 20,000
SHS ROOF EXTENSION	SM-2603	FY2026	RESERVES	Extend SHS dock roof.	\$ 55,000
OPERATIONS CENTER ELECTRIC	SM-2604	FY2026	RESERVES	Increase electric service at the operations facility lot to 3 phase 1000 amp service.	\$ 75,000
BESSIE WELLER ROOF RECOAT	SM-2605	FY2027	RESERVES	Recoat the roof at Bessie Weller Elementary School.	\$ 104,000
WARE ROOF RECOAT	SM-2606	FY2027	RESERVES	Recoat the roof at Ware Elementary School.	\$ 92,500
SVCAL RENOVATION	SB-2601	FY2026	UNFUNDED	Phase II of the Shenandoah Valley Center for Advanced Learning center.	\$ 2,750,000
TOTAL FY2026					\$ 3,752,952

FY2027	PROJECT NUMBER	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
Reserves					
SCHOOL TRANSPORTATION RESERVE	SAR-01	FY2027	FY2027 BUDGET /CITY TRANSFER	Annual contribution to school transportation reserve (SCS funding \$75,000)	\$ 125,000
SCHOOL FURNITURE/EQUIPMENT RESERVE	SAR-02	FY2027	FY2027 BA	Annual funding to purchase/ replace school furniture/equipment	\$ 25,000
VEHICLE RESERVE	SAR-03	FY2027	FY2027 BUDGET	Annual funding to replace maintenance vehicles/ grounds equipment	\$ 25,000
SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	SAR-04	FY2027	FY2027 BUDGET /CITY TRANSFER	Annual funding to replace school building mechanical systems/ roofs / generators (SCS funding \$100,000)	\$ 200,000
TECHNOLOGY RESERVE	SAR-05	FY2027	FY2027 BA	Annual funding to replace technology infrastructure / network equipment	\$ 100,000
PARKING LOTS /ROADWAYS	SAR-06	FY2027	FY2027 BA/CITY TRANSFER	Repave all school parking lots and roadways.	\$ 120,000
Specified Projects					
SHELBURNE GENERATOR	SM-2701	FY2027	FY2027 BA	Install 2 generators at Shelburne Middle School.	\$ 630,000
SHELBURNE GYM HVAC	SM-2702	FY2027	RESERVES	Add HVAC unit to Shelburne's old gym.	\$ 150,000
SHELBURNE ROOF RECOAT	SM-2705	FY2027	FY2027 BA	Recoat the roof at Shelburne Middle school.	\$ 387,000
SVCAL RENOVATION	SB-2601	FY2027	UNFUNDED	Phase III of the Shenandoah Valley Center for Advanced Learning center.	\$ 7,200,000
SHELBURNE RENOVATION	SB-2701	FY2027	UNFUNDED	Design complete renovation of Shelburne Middle School.	\$ 6,000,000
TOTAL FY2027					\$ 14,962,000

FY2028	PROJECT NUMBER	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
Reserves					
SCHOOL TRANSPORTATION RESERVE	SAR-01	FY2028	FY2028 BUDGET /CITY TRANSFER	Annual contribution to school transportation reserve (SCS funding \$75,000)	\$ 125,000
SCHOOL FURNITURE/EQUIPMENT RESERVE	SAR-02	FY2028	FY2028 BA	Annual funding to purchase/ replace school furniture/equipment	\$ 25,000
VEHICLE RESERVE	SAR-03	FY2028	FY2028 BUDGET	Annual funding to replace maintenance vehicles/ grounds equipment	\$ 25,000
SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	SAR-04	FY2028	FY2028 BUDGET /CITY TRANSFER	Annual funding to replace school building mechanical systems/ roofs / generators (SCS funding \$100,000)	\$ 200,000
TECHNOLOGY RESERVE	SAR-05	FY2028	FY2028 BA	Annual funding to replace technology infrastructure / network equipment	\$ 100,000
PARKING LOTS /ROADWAYS	SAR-06	FY2028	FY2028 BA/CITY TRANSFER	Repave all school parking lots and roadways.	\$ 120,000
Specified Projects					
DIXON GENERATOR	SM-2801	FY2028	FY2028 BA	Install generator at Dixon.	\$ 300,000
WARE ADA RAMP	SM-2802	FY2028	FY2028 BA	Install ADA ramp from upper playground to lower playground.	\$ 300,000
DIXON ROOF RECOAT	SM-2803	FY2028	RESERVES	Recoat the roof at Dixon school.	\$ 195,000
TOTAL FY2028					\$ 1,390,000

**STAUNTON CITY SCHOOLS
CAPITAL IMPROVEMENT PLAN (CIP)
FY2027 - FY2031
SCHOOL CIP FUND 966**

FY2029	PROJECT NUMBER	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
Reserves					
SCHOOL TRANSPORTATION RESERVE	SAR-01	FY2029	FY2029 BUDGET/CITY TRANSFER	Annual contribution to school transportation reserve (SCS funding \$75,000)	\$ 125,000
SCHOOL FURNITURE/EQUIPMENT RESERVE	SAR-02	FY2029	FY2029 BA	Annual funding to purchase/ replace school furniture/equipment	\$ 25,000
VEHICLE RESERVE	SAR-03	FY2029	FY2029 BUDGET	Annual funding to replace maintenance vehicles/ grounds equipment	\$ 25,000
SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	SAR-04	FY2029	FY2029 BUDGET/CITY TRANSFER	Annual funding to replace school building mechanical systems/ roofs / generators (SCS funding \$100,000)	\$ 200,000
TECHNOLOGY RESERVE	SAR-05	FY2029	FY2029 BA	Annual funding to replace technology infrastructure / network equipment	\$ 100,000
PARKING LOTS /ROADWAYS	SAR-06	FY2029	FY2029 BA/CITY TRANSFER	Repave all school parking lots and roadways.	\$ 120,000
Specified Projects					
SHS TRACK-BATHROOM/STORAGE BLDG	SM-2901	FY2029	FY2029 BA	Construction of bathroom/storage building adjacent to SHS track/field.	\$ 350,000
DIXON BOILER REPLACEMENTS	SM-2902	FY2029	FY2029 BA	Replace boiler at Dixon school.	\$ 500,000
MCSWAIN ROOF RECOAT	SM-2903	FY2029	FY2029 BA	Recoat the roof at McSwain Elementary School.	\$ 95,975
SHELBURNE RENOVATION	SB-2701	FY2029	UNFUNDED	Construction phase of Shelburne Middle School renovation.	\$ 54,000,000
TOTAL FY2029					\$ 55,540,975

FY2030	PROJECT NUMBER	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
Reserves					
SCHOOL TRANSPORTATION RESERVE	SAR-01	FY2030	FY2030 BUDGET/CITY TRANSFER	Annual contribution to school transportation reserve (SCS funding \$75,000)	\$ 125,000
SCHOOL FURNITURE/EQUIPMENT RESERVE	SAR-02	FY2030	FY2030 BA	Annual funding to purchase/ replace school furniture/equipment	\$ 25,000
VEHICLE RESERVE	SAR-03	FY2030	FY2030 BUDGET	Annual funding to replace maintenance vehicles/ grounds equipment	\$ 25,000
SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	SAR-04	FY2030	FY2030 BUDGET/CITY TRANSFER	Annual funding to replace school building mechanical systems/ roofs / generators (SCS funding \$100,000)	\$ 200,000
TECHNOLOGY RESERVE	SAR-05	FY2030	FY2030 BA	Annual funding to replace technology infrastructure / network equipment	\$ 100,000
PARKING LOTS /ROADWAYS	SAR-06	FY2030	FY2030 BA/CITY TRANSFER	Repave all school parking lots and roadways.	\$ 120,000
Specified Projects					
SHS ROOF RECOAT	SM-3001	FY2030	FY2030 BA	Recoat the roof at Staunton High School.	\$ 300,000
DIXON RENOVATION	SB-3001	FY2030	UNFUNDED	Complete renovation of Dixon school.	\$ 60,000,000
TOTAL FY2030					\$ 60,895,000

FY2031	PROJECT NUMBER	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
Reserves					
SCHOOL TRANSPORTATION RESERVE	SAR-01	FY2031	FY2030 BUDGET/CITY TRANSFER	Annual contribution to school transportation reserve (SCS funding \$75,000)	\$ 125,000
SCHOOL FURNITURE/EQUIPMENT RESERVE	SAR-02	FY2031	FY2030 BA	Annual funding to purchase/ replace school furniture/equipment	\$ 25,000
VEHICLE RESERVE	SAR-03	FY2031	FY2030 BUDGET	Annual funding to replace maintenance vehicles/ grounds equipment	\$ 25,000
SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	SAR-04	FY2031	FY2030 BUDGET/CITY TRANSFER	Annual funding to replace school building mechanical systems/ roofs / generators (SCS funding \$100,000)	\$ 200,000
TECHNOLOGY RESERVE	SAR-05	FY2031	FY2030 BA	Annual funding to replace technology infrastructure / network equipment	\$ 100,000
PARKING LOTS /ROADWAYS	SAR-06	FY2031	FY2030 BA/CITY TRANSFER	Repave all school parking lots and roadways.	\$ 120,000
Specified Projects					
NEW OPERATIONS CENTER	SB-3101	FY2031	UNFUNDED	Build complete operations center that will house food service, warehouse, custodial, transportation.	\$ 30,000,000
TOTAL FY2031					\$ 30,595,000

**STAUNTON CITY SCHOOLS
CAPITAL IMPROVEMENT PLAN (CIP)
FY2027 - FY2031
SCHOOL CIP FUND 966**

SCHOOL CIP FUND 966 SUMMARY

			FY2025-FY2029 CIP PLAN	
			FY2027	\$ 14,962,000
			FY2028	\$ 1,390,000
			FY2029	\$ 55,540,975
			FY2030	\$ 60,895,000
			FY2031	\$ 30,595,000
		TOTAL FY2027 - FY2031		\$163,382,975
SOURCE OF FUNDS- FY2027 CIP PROJECTS				
FY2027	FY2027 BUDGET	Transfer from Education Fund		\$ 200,000
FY2027	FY2027 BA	Budget Amendment		\$ 1,242,000
FY2027	CITY TRANSFER	Transfer from City CIP Fund		\$ 170,000
FY2027	RESERVES	Fund from School CIP Reserves		\$ 150,000
FY2027	UNFUNDED	Funding source has not been identified.		\$ 13,200,000
		TOTAL FY2027		\$ 14,962,000
SOURCE OF FUNDS- FY2028 CIP PROJECTS				
FY2028	FY2028 BUDGET	Transfer from Education Fund		\$ 200,000
FY2028	FY2028 BA	Budget Amendment		\$ 825,000
FY2028	RESERVES	Fund from School CIP Reserves		\$ 195,000
FY2028	CITY TRANSFER	Transfer from City CIP Fund		\$ 170,000
		TOTAL FY2028		\$ 1,390,000
SOURCE OF FUNDS- FY2029 CIP PROJECTS				
FY2029	FY2029 BUDGET	Transfer from Education Fund		\$ 200,000
FY2029	FY2029 BA	Budget Amendment		\$ 1,170,975
FY2029	CITY TRANSFER	Transfer from City CIP Fund		\$ 170,000
FY2029	UNFUNDED	Funding source has not been identified.		\$ 54,000,000
		TOTAL FY2029		\$ 55,540,975
SOURCE OF FUNDS- FY2030 CIP PROJECTS				
FY2030	FY2030 BUDGET	Transfer from Education Fund		\$ 200,000
FY2030	FY2030 BA	Budget Amendment		\$ 525,000
FY2030	CITY TRANSFER	Transfer from City CIP Fund		\$ 170,000
FY2030	UNFUNDED	Funding source has not been identified.		\$ 60,000,000
		TOTAL FY2030		\$ 60,895,000
SOURCE OF FUNDS- FY2031 CIP PROJECTS				
FY2031	FY2031 BUDGET	Transfer from Education Fund		\$ 200,000
FY2031	FY2031 BA	Budget Amendment		\$ 225,000
FY2031	CITY TRANSFER	Transfer from City CIP Fund		\$ 170,000
FY2031	UNFUNDED	Funding source has not been identified.		\$ 30,000,000
		TOTAL FY2031		\$ 30,595,000

Capital Improvement Program

School Annual Reserves

The schools use annual reserves as a way to fund larger capital projects without incurring additional debt. Annual reserves are funded through a transfer from the education fund operating budget, the education fund carry over, and transfers from the city's capital fund. The reserve balances will remain part of the School CIP fund balance until projects are scheduled and expended through the five year plan.

SAR-01	SCHOOL TRANSPORTATION RESERVE
SAR-02	SCHOOL FURNITURE/EQUIPMENT RESERVE
SAR-03	VEHICLE RESERVE
SAR-04	SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT
SAR-05	TECHNOLOGY RESERVE
SAR-06	PARKING LOTS /ROADWAYS

School Maintenance

SM-2601	DIXON IMPROVEMENTS (LIBRARY HVAC AND LED LIGHTING)
SM-2602	SHS STORAGE BUILDING
SM-2603	SHS DOCK EXTENSION
SM-2604	OPERATIONS CENTER ELECTRIC
SM-2605	BESSIE WELLER ELEMENTARY ROOF RECOAT
SM-2606	WARE ELEMENTARY ROOF RECOAT
SM-2701	SHELBURNE GENERATOR
SM-2702	SHELBURNE GYM HVAC
SM-2705	SHELBURNE MIDDLE SCHOOL ROOF RECOAT
SM-2801	DIXON SCHOOL GENERATOR
SM-2802	WARE ELEMENTARY ADA RAMP
SM-2803	DIXON SCHOOL ROOF RECOAT
SM-2901	SHS TRACK-BATHROOM/STORAGE BLDG
SM-2902	DIXON SCHOOL BOILER
SM-2903	MCSWAIN ELEMENTARY ROOF RECOAT

School Board

SB-2601	SVCAL RENOVATION
SB-2701	SHELBURNE MIDDLE SCHOOL RENOVATION
SB-3001	DIXON RENOVATION
SB-3101	OPERATIONS FACILITY-CONSTRUCTION

Project Code Key (Department, Fiscal Year, #)

SAR=School Annual Reserve
ST=School Transportation Department
SM=School Maintenance Department
SB=School Board Office

School Bus Transport Reserve

Project Information

Category: Education
Department: School Transportation
Est. Completion Date: Annual
Project Number: SAR-01

Project Description: Annual school bus replacement program.
 Replace one bus each year.

History & Key Milestones: Buses purchased in FY 2025 cost approximately \$120,000 each. Anticipating cost escalation.

Operating Budget Impact: Beginning in FY 2026, the School Bus Transport Reserve will be funded annually with a \$75,000 direct contribution from the Education Fund (operating budget), an increase of \$25,000. The increase is funded by reducing the annual contribution to the Vehicle Reserve. SCS' contribution will be supplemented with a proposed \$50,000 contribution from the City (an increase of \$25,000).

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

Reserve Balance	139,232						139,232
SCS Funding		75,000	75,000	75,000	75,000	75,000	375,000
City Transfer		50,000	50,000	50,000	50,000	50,000	250,000
Total	139,232	125,000	125,000	125,000	125,000	125,000	764,232

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment		125,000	125,000	125,000	125,000	125,000	625,000
Other							-
Total	-	125,000	125,000	125,000	125,000	125,000	625,000

School Furniture/Equipment Reserve

Project Information

Category: Education
Department: School Furniture & Equipment
Est. Completion Date: Annual
Project Number: SAR-02

Project Description: Annual School Furniture & Equipment Reserve contribution.

History & Key Milestones: No furniture or equipment acquisitions are currently scheduled.

Operating Budget Impact: The School Furniture/Equipment Reserve will be funded annually with a \$25,000 direct contribution from the Education Fund (operating budget). This reserve was previously funded from available fund balance.

Strategic Goal

Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

School CIP Furniture Reserve	49,098						49,098
Education Fund Balance		25,000	25,000	25,000	25,000	25,000	125,000
							-
Total	49,098	25,000	25,000	25,000	25,000	25,000	174,098

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other-Furniture Reserve							-
Total	-	-	-	-	-	-	-

Vehicle Reserve

Project Information

Category: Education
Department: School Maintenance
Est. Completion Date: Annual
Project Number: SAR-03

Project Description: Annual contribution to the Vehicle Reserve. These funds are used to purchase vehicles, including cars, vans and grounds machinery/equipment.

History & Key Milestones: N/A

Operating Budget Impact: The Vehicle Reserve will be funded annually with a \$25,000 direct contribution from the Education Fund (operating budget). Previously, the reserve was funded with a \$50,000 transfer from available fund balance.

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

School CIP Vehicle Reserve	15,810						15,810
SCS Funding		25,000	25,000	25,000	25,000	25,000	125,000
							-
Total	15,810	25,000	25,000	25,000	25,000	25,000	140,810

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other-Vehicle Reserve							-
Total	-	-	-	-	-	-	-

School Building Reserve

Project Information

Category: Education
Department: School Maintenance
Est. Completion Date: Annual
Project Number: SAR-04

Project Description: The Building Reserves is comprised of several accounts that address the school buildings and their mechanical systems.

History & Key Milestones: N/A

Operating Budget Impact: The Building Reserves are funded annually through a direct contribution of \$100,000 from the Education Fund (operating budget). The City also sets aside \$100,000 annually for SCS building maintenance.

Strategic Goal

Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

Reserve Balance	689,764						689,764
SCS Funding		100,000	100,000	100,000	100,000	100,000	500,000
City Transfer		100,000	100,000	100,000	100,000	100,000	500,000
Total	689,764	200,000	200,000	200,000	200,000	200,000	1,689,764

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other							-
Total	-	-	-	-	-	-	-

Technology Reserve

Project Information

Category: Education
Department: School Technology
Est. Completion Date: Annual
Project Number: SAR-05

Project Description: Annual contributions and expenditures to replace and upgrade technology devices and networks.

History & Key Milestones: Following the COVID pandemic, which compelled SCS to provide devices to all students, SCS increased the annual Technology Reserve contribution in FY 2023 from \$50,000/year to \$100,000/year. A multitude of Chromebooks and related licenses purchased during and after the pandemic must be replaced over the next few years. In June 2027, 695 units reach end-of-life, and in June 2029, 3,692 devices reach end-of-life.

Operating Budget Impact: The Technology Reserve will be funded with a direct contribution of \$100,000 from the Education Fund (operating budget).

Strategic Goal

Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

School CIP Technology Reserve Balance	452,912						452,912
Education Fund Balance		100,000	100,000	100,000	100,000	100,000	500,000
Unfunded				955,088			955,088
Total	452,912	100,000	100,000	1,055,088	100,000	100,000	1,908,000

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment		308,000		1,600,000			1,908,000
Other							-
Total	-	308,000	-	1,600,000	-	-	1,908,000

School Parking Lot Paving Reserve

Project Information

Category: Education
Department: School Maintenance
Est. Completion Date: Annual
Project Number: SAR-06

Project Description: Annual contribution to and expenditures from the reserve account used for the periodic repaving of school parking lots and roadways.

History & Key Milestones: Over the next several years a number of school parking lots require repaving. In FY 2026, Shelburne will be repaved and McSwain will have it's limited parking area expanded. In FY 2027, McSwain's existing lot will be repaved. In FY 2028, Ware's lot will be repaved. In FY 2029, Bessie Weller's lot will be repaved. In FY 2030, Dixon will be due for repaving.

Operating Budget Impact: The \$100,000 contribution to the Parking Lot Reserve will be funded directly from the Education Fund (operating budget); it was previously funded from available fund balance. In addition, it's proposed for the City contribute \$20,000/year to ensure that the reserve remains sufficiently solvent to fund the numerous paving projects planned from 2026-2030.

Strategic Goal

Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted

Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

School CIP Paving Reserve Balance	600,000						600,000
Education Fund Balance		100,000	100,000	100,000	100,000	100,000	500,000
City Transfer		20,000	20,000	20,000	20,000	20,000	100,000
							-
Total	600,000	120,000	120,000	120,000	120,000	120,000	1,200,000

Cost Categories (Expenditures)

Repave McSwain Elem. Parking Lot		300,000					300,000
Repave Bessie Weller Elem. Parking Lot			300,000				300,000
Repave Ware Elem. Parking Lot				300,000			300,000
							-
							-
							-
Total	-	300,000	300,000	300,000	-	-	900,000

Dixon HVAC

Project Information

Category: Education
Department: Schools
Est. Completion Date: 12/31/2026
Project Number: SM-2601

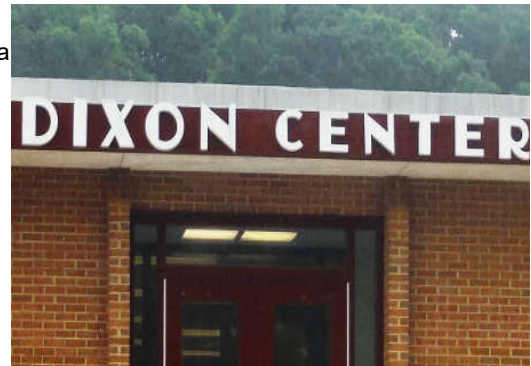
Project Description: Replace AC in Dixon Library. Currently the library has no AC at all

History & Key Milestones: AC unit went out in 2023 and Dixon has had no AC in the library since then

Operating Budget Impact: Slight increase to utility operating budget due to AC usage in the library where there currently is none. Not expected to make a major overall impact

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

School Building Maint CIP	61,452							61,452
								-
								-
Total	61,452	-	-	-	-	-	-	61,452

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction								-
Furniture/Equipment	61,452							61,452
Other								-
Total	61,452	-	-	-	-	-	-	61,452

If you have an external funding source (i.e grant, donation, etc.), what is the source and amount?

SHS Storage Building

Project Information

Category: Education
Department: Schools
Est. Completion Date: 6/30/2026
Project Number: SM-2602

Project Description: (2) Portable storage buildings for SHS for school administration storage

History & Key Milestones:

Operating Budget Impact:

Strategic Goal

Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted

Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

School Building Maint. CIP	20,000							20,000
								-
								-
Total	20,000	-	-	-	-	-	-	20,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements	20,000							20,000
Construction								-
Furniture/Equipment								-
Other								-
Total	20,000	-	-	-	-	-	-	20,000

If you have an external funding source (i.e grant, donation, etc.), what is the source and amount?

SHS Dock Extension

Project Information

Category: Education
Department: Schools
Est. Completion Date: 12/31/2026
Project Number: SM-2603

Project Description: Extending the dock past the roof to prevent delivery vehicles hitting the roof and causing damage. Increase dock from 12' to 15'

History & Key Milestones: Current dock roof has been damaged multiple times (4+) since construction due to tall trucks backing into when trying to make deliveries to the dock

Operating Budget Impact: Reduce costs associated with repeatedly repairing the dock after damage

Strategic Goal

Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted

Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

School Building Maint. Reserve CIP	55,000							55,000
								-
								-
Total	55,000	-	-	-	-	-	-	55,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction	55,000							55,000
Furniture/Equipment								-
Other								-
Total	55,000	-	-	-	-	-	-	55,000

If you have an external funding source (i.e grant, donation, etc.), what is the source and amount?

Operations Facilities Electric

Project Information

Category: Education
Department: Schools
Est. Completion Date: 6/30/2026
Project Number: SM-2604

Project Description: Increase electric service at the operations facility lot to 3-phase 1000amp service. This upgrade would be enough to serve current needs as well as the anticipated new facility in the future

History & Key Milestones: Currently undersized in power at the maintenance shop. We have equipment currently that cannot be used at the maintenance shop because of the power limits

Operating Budget Impact: 3-phase service would decrease utility costs due to ability to use decreased voltage

Insert Photo Here

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

School Building Maint. CIP Reserve	75,000							75,000
								-
								-
Total	75,000	-	-	-	-	-	-	75,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction								-
Furniture/Equipment								-
Other	75,000							75,000
Total	75,000	-	-	-	-	-	-	75,000

If you have an external funding source (i.e grant, donation, etc.), what is the source and amount?

Bessie Weller Roof Recoat

Project Information

Category: Education
Department: Schools
Est. Completion Date: 6/30/2026
Project Number: SM-2605

Project Description: School building roof recoats

History & Key Milestones: Sections of each schools roof is done at a time, includes 10 year warranty.

Operating Budget Impact: No anticipated impact

Strategic Goal

Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted

Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

School Building Maint CIP	104,000							104,000
								-
								-
Total	104,000	-	-	-	-	-	-	104,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction	104,000							104,000
Furniture/Equipment								-
Other								-
Total	104,000	-	-	-	-	-	-	104,000

If you have an external funding source (i.e grant, donation, etc.), what is the source and amount?

Ware Elementary Roof Recoat

Project Information

Category: Education
Department: Schools
Est. Completion Date: 6/30/2026
Project Number: SM-2606

Project Description: School building roof recoats

History & Key Milestones: Sections of each schools roof is done at a time, includes 10 year warranty.

Operating Budget Impact: No anticipated impact

Strategic Goal

Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted

Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

School Building Maint CIP	92,500							92,500
								-
								-
Total	92,500	-	-	-	-	-	-	92,500

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction	92,500							92,500
Furniture/Equipment								-
Other								-
Total	92,500	-	-	-	-	-	-	92,500

If you have an external funding source (i.e grant, donation, etc.), what is the source and amount?

Shelburne Generator

Project Information

Category: Education
Department: Schools
Est. Completion Date: 6/30/2027
Project Number: SM-2701

Project Description: Install (2) generators at Shelburne; No generator currently in the building which creates a life/health/safety risk in the event of power outages

History & Key Milestones:

Operating Budget Impact: Slight increase to utility (natural gas) operating budget due to weekly testing and usage when power loss. Not expected to make a major overall impact

Strategic Goal

Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted

Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

School Education Fund Balance		630,000						630,000
								-
								-
Total	-	630,000	-	-	-	-	-	630,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements		630,000						630,000
Construction								-
Furniture/Equipment								-
Other								-
Total	-	630,000	-	-	-	-	-	630,000

If you have an external funding source (i.e grant, donation, etc.), what is the source and amount?

Shelburne Gym HVAC

Project Information

Category: Education
Department: Schools
Est. Completion Date: 6/30/2027
Project Number: SM-2702

Project Description: Add HVAC unit to Shelburne's old gym

History & Key Milestones: Old gym has never had AC which makes using the space more difficult for events and classes

Operating Budget Impact: Slight increase to utility operating budget due to AC usage in the gym where there currently is none. Not expected to make a major overall impact

Strategic Goal

Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted

Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

School Building Maint. CIP Reserve		150,000						150,000
								-
								-
Total	-	150,000	-	-	-	-	-	150,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements		150,000						150,000
Construction								-
Furniture/Equipment								-
Other								-
Total	-	150,000	-	-	-	-	-	150,000

If you have an external funding source (i.e grant, donation, etc.), what is the source and amount?

Shelburne Middle School Roof Recoat

Project Information

Category: Education
Department: Schools
Est. Completion Date: 6/30/2027
Project Number: SM-2705

Project Description: School building roof recoats

History & Key Milestones: Sections of each schools roof is done at a time, includes 10 year warranty.

Operating Budget Impact: No anticipated impact

Strategic Goal

Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted

Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

Education Fund Balance		387,000						387,000
								-
								-
Total	-	387,000	-	-	-	-	-	387,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction		387,000						387,000
Furniture/Equipment								-
Other								-
Total	-	387,000	-	-	-	-	-	387,000

If you have an external funding source (i.e grant, donation, etc.), what is the source and amount?

Dixon Generator

Project Information

Category: Education
Department: Schools
Est. Completion Date: 6/30/2028
Project Number: SM-2801

Project Description: Install generator at Dixon; No generator currently in the building which creates a life/health/safety risk in the event of power outages

History & Key Milestones:

Operating Budget Impact: Slight increase to utility (natural gas) operating budget due to weekly testing and usage when power loss. Not expected to make a major overall impact

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

Education Fund Balance			300,000					300,000
								-
								-
Total	-	-	300,000	-	-	-	-	300,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction			300,000					300,000
Furniture/Equipment								-
Other								-
Total	-	-	300,000	-	-	-	-	300,000

If you have an external funding source (i.e grant, donation, etc.), what is the source and amount?

Ware ADA Ramp

Project Information

Category: Education
Department: Schools
Est. Completion Date: 6/30/2028
Project Number: SM-2802

Project Description: ADA ramp from upper playground to lower playground.
 This allows any student to have accessibility to both playgrounds

History & Key Milestones: Architectural drawings and permit already obtained

Operating Budget Impact: No anticipated impact

Strategic Goal

Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted

Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

Education Fund Balance			300,000					300,000
								-
								-
Total	-	-	300,000	-	-	-	-	300,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements			300,000					300,000
Construction								-
Furniture/Equipment								-
Other								-
Total	-	-	300,000	-	-	-	-	300,000

If you have an external funding source (i.e grant, donation, etc.), what is the source and amount?

Dixon School Roof Recoat

Project Information

Category: Education
Department: Schools
Est. Completion Date: 6/30/2028
Project Number: SM-2803

Project Description: School building roof recoats

History & Key Milestones: Sections of each schools roof is done at a time, includes 10 year warranty.

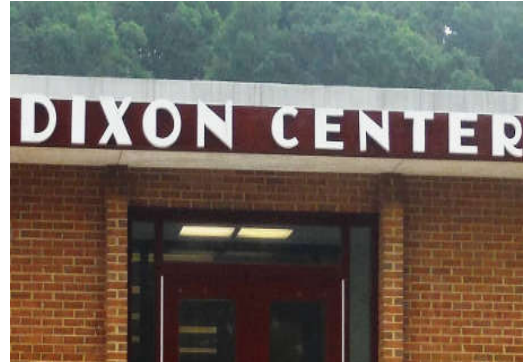
Operating Budget Impact: No anticipated impact

Strategic Goal

Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted

Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

School Building Maint CIP			195,000					195,000
								-
								-
Total	-	-	195,000	-	-	-	-	195,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction			195,000					195,000
Furniture/Equipment								-
Other								-
Total	-	-	195,000	-	-	-	-	195,000

If you have an external funding source (i.e grant, donation, etc.), what is the source and amount?

SHS Bathroom and Storage Building

Project Information

Category: Education
Department: Schools
Est. Completion Date: 6/30/2029
Project Number: SM-2901

Project Description: Adding new building to SHS track area that includes public restrooms and storage

History & Key Milestones: Public, students, athletic events hosted at the track. There are not currently any restrooms so individuals must enter the school building for restroom access

Operating Budget Impact: Minimal utility increases

Strategic Goal

Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted

Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

Education Fund Balance				350,000				350,000
								-
								-
Total	-	-	-	350,000	-	-	-	350,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements				350,000				350,000
Construction								-
Furniture/Equipment								-
Other								-
Total	-	-	-	350,000	-	-	-	350,000

If you have an external funding source (i.e grant, donation, etc.), what is the source and amount?

Capital Improvement Program

Education

Dixon Boiler

Project Information

Category: Education
Department: Schools
Est. Completion Date: 6/30/2028
Project Number: SM-2902

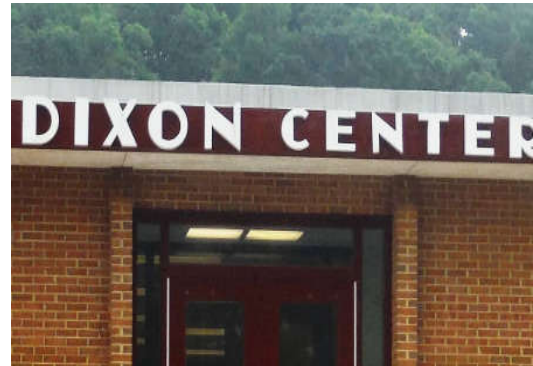
Project Description: Replace boiler at Dixon

History & Key Milestones: Boiler and controls will need to be replaced due to age; system will not continue working much longer

Operating Budget Impact: No additional impact, potential utility savings due to increase efficiency of new system

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

Education Fund Balance				500,000				500,000
								-
								-
Total	-	-	-	500,000	-	-	-	500,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction								-
Furniture/Equipment				500,000				500,000
Other								-
Total	-	-	-	500,000	-	-	-	500,000

If you have an external funding source (i.e grant, donation, etc.), what is the source and amount?

McSwain Elementary Roof Recoat

Project Information

Category: Education
Department: Schools
Est. Completion Date: 6/30/2027
Project Number: SM-2704

Project Description: School building roof recoats

History & Key Milestones: Sections of each schools roof is done at a time, includes 10 year warranty.

Operating Budget Impact: No anticipated impact

Strategic Goal

Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted

Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

School Building Maint CIP				95,975				95,975
								-
								-
Total	-	-	-	95,975	-	-	-	95,975

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction				95,975				95,975
Furniture/Equipment								-
Other								-
Total	-	-	-	95,975	-	-	-	95,975

If you have an external funding source (i.e grant, donation, etc.), what is the source and amount?

Staunton High School Roof Recoat

Project Information

Category: Education
Department: Schools
Est. Completion Date: 6/30/2030
Project Number: SM-3001

Project Description: School building roof recoats

History & Key Milestones: Sections of each schools roof is done at a time, includes 10 year warranty.

Operating Budget Impact: No anticipated impact

Strategic Goal

Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted

Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

Education Fund Balance					300,000			300,000
								-
								-
Total	-	-	-	-	300,000	-	-	300,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction					300,000			300,000
Furniture/Equipment								-
Other								-
Total	-	-	-	-	300,000	-	-	300,000

If you have an external funding source (i.e grant, donation, etc.), what is the source and amount?

SVCAL Renovation

Project Information

Category: Education
Department: School Board
Est. Completion Date: 12/31/2027
Project Number: SB-2601

Project Description: The Shenandoah Center for Advanced Learning (SVCAL: VCTC, Governor's School, Adult Learning Center) has a three-phase plan to renovate the facility in Fishersville. The City of Staunton and SCS have a 25% capital interest in SVCAL per the MOU executed in 1969. Augusta County/ACPS (50%) and the City of Waynesboro/WPS (25%) are the other members of the regional program.

History & Key Milestones: Phase I, which is nearly complete, cost \$4 million, to which SCS contributed \$1 million from its CIP reserves. Phase II is planned for FY 2026 and estimated at \$11 million (Staunton's share \$2.75m). Phase III is planned for FY 2027 and estimated at \$28.8 million (Staunton's share \$7.2m).

Operating Budget Impact: None.

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

City of Staunton (Unfunded)		2,750,000	7,200,000				9,950,000
							0
							0
Total	-	2,750,000	7,200,000	-	-	-	9,950,000

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction		2,750,000	7,200,000				9,950,000
Furniture/Equipment							-
Other							-
Total	-	2,750,000	7,200,000	-	-	-	9,950,000

Complete Renovation of Shelburne Middle School

Project Information

Category: Education
Department: Schools
Est. Completion Date: 6/30/2031
Project Number: SB-2701

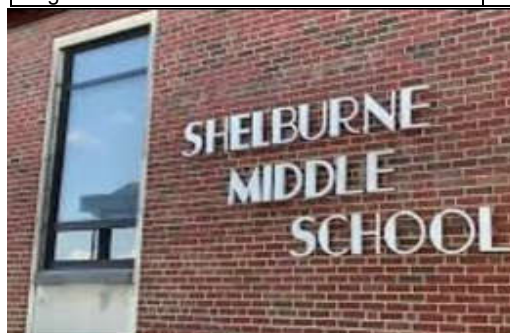
Project Description: The renovation will address Shelburne's aging infrastructure and crowded classrooms while ensuring the building can accommodate current student needs and future growth. The project will modernize learning and shared spaces to better support effective instruction, student engagement, and community use. Improvements will create a safe, functional, and contemporary middle school environment aligned with educational needs.

History and Key Milestones: Renovation of CTE was done in FY2025.

Operating Budget Impact: There are no material operation increases.

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

Unfunded		6,000,000		54,000,000				60,000,000
								-
								-
Total	-	6,000,000	-	54,000,000	-	-	-	60,000,000

Cost Categories (Expenditures)

Planning/Design		6,000,000						6,000,000
Acquisition/Relocation								-
Site Improvements						-		-
Construction				54,000,000				54,000,000
Furniture/Equipment								-
Other								-
Total	-	6,000,000	-	54,000,000	-	-	-	60,000,000

If you have an external funding source (i.e grant, donation, etc.), what is the source and amount?

Complete Renovation of Dixon Education Center

Project Information

Category: Education
Department: Schools
Est. Completion Date: 6/30/2031
Project Number: SB-3001

Project Description: Complete renovation of a 53,108 sq ft building.

History & Key Milestones: Dixon has not been renovated since initial construction in 1975. Need to bring inside to ADA compliance, new entrance, etc. Adding a gym.

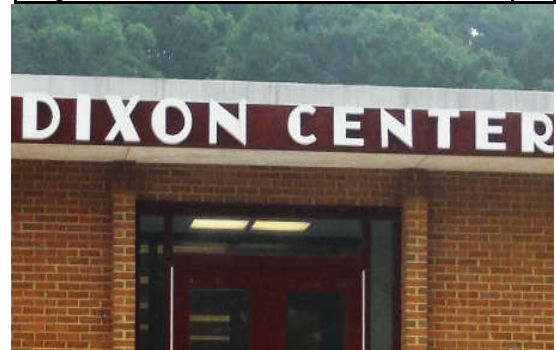
Operating Budget Impact:

Strategic Goal

Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted

Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	-----------------	------------------	------------------	------------------	------------------	------------------	------------------	-------

Funding Sources (Revenue)

Unfunded					60,000,000			60,000,000
								-
								-
Total	-	-	-	-	60,000,000	-	-	60,000,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements					60,000,000	-		60,000,000
Construction								-
Furniture/Equipment								-
Other								-
Total	-	-	-	-	60,000,000	-	-	60,000,000

If you have an external funding source (i.e grant, donation, etc.), what is the source and amount?

New Operations Center

Project Information

Category: Education
Department: Schools
Est. Completion Date: 6/30/2031
Project Number: SB-3101

Project Description: Build complete operations center that will house food service, warehouse, custodial, transportation.

History & Key Milestones: Long term plan for the 832/816 Middlebrook Ave property

Operating Budget Impact:

Strategic Goal

Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted

Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Proposed FY31	Planned FY32+	Total
-------------------	--------------	---------------	---------------	---------------	---------------	---------------	---------------	-------

Funding Sources (Revenue)

Unfunded						30,000,000		30,000,000
								-
								-
Total	-	-	-	-	-	30,000,000	-	30,000,000

Cost Categories (Expenditures)

Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction						30,000,000		30,000,000
Furniture/Equipment								-
Other								-
Total	-	-	-	-	-	30,000,000	-	30,000,000

If you have an external funding source (i.e grant, donation, etc.), what is the source and amount?

PAGE INTENTIONALLY LEFT BLANK



STAUNTON CITY SCHOOLS

FY 2027 ADOPTED BUDGET

July 1, 2026 - June 30, 2027

April 23, 2026

STAUNTON CITY SCHOOLS FY 2027 BUDGET

STAUNTON CITY SCHOOL BOARD

Kristin Siegel, Chair

Joann Jeter, Vice Chair

Fontella Brown-Bundy

Michele Kielty

Stephanie Mason

Ronald Ramsey

SUPERINTENDENT

Dr. Eric Irizarry

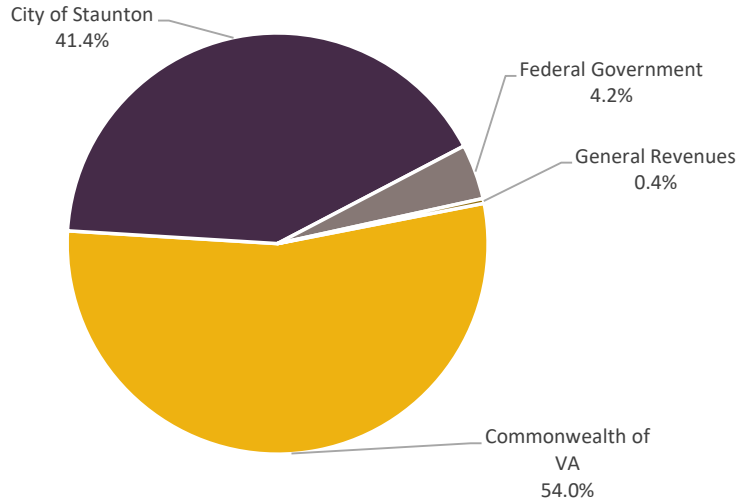
STAUNTON CITY SCHOOLS
FY2025 - FY2027 OPERATING BUDGETS

REVENUE BUDGETS	FY 2025 ACTUAL	FY 2026 BUDGET	FY 2027 BUDGET	\$ CHANGE	% CHANGE
EDUCATION FUND	\$ 42,871,555	\$ 45,856,840	\$ 49,243,929	\$ 3,387,089	7.4%
STATE OPERATED PROGRAMS FUND	2,742,159	2,831,846	3,238,809	406,963	14.4%
CAFETERIA FUND	2,241,973	2,400,468	2,111,536	(288,932)	-12.0%
SCHOOL CAPITAL IMPROVEMENTS FUND 966	150,000	200,000	200,000	-	0.0%
SCHOOL TEXTBOOK FUND	403,552	400,350	403,308	2,958	0.7%
				\$ -	
TOTAL REVENUES	\$ 48,409,239	\$ 51,689,504	\$ 55,197,582	\$ 3,508,078	6.8%

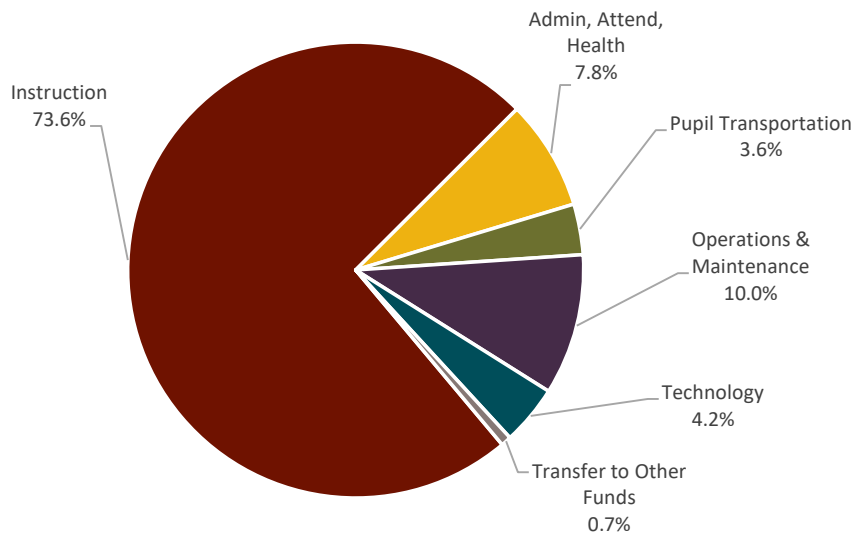
EXPENDITURE BUDGETS	FY 2025 ACTUAL	FY 2026 BUDGET	FY 2027 BUDGET	\$ CHANGE	% CHANGE
EDUCATION FUND	\$ 42,871,555	\$ 45,856,840	\$ 49,243,929	\$ 3,387,089	7.4%
STATE OPERATED PROGRAMS FUND	2,742,159	2,831,846	3,238,809	406,963	14.4%
CAFETERIA FUND	2,241,973	2,400,468	2,111,536	(288,932)	-12.0%
SCHOOL CAPITAL IMPROVEMENTS FUND 966	150,000	200,000	200,000	-	0.0%
SCHOOL TEXTBOOK FUND	403,552	400,350	403,308	2,958	0.7%
TOTAL EXPENDITURE BUDGETS	\$ 48,409,239	\$ 51,689,504	\$ 55,197,582	\$ 3,508,078	6.8%

**STAUNTON CITY SCHOOLS
FY 2027 ADOPTED BUDGET
EDUCATION FUND**

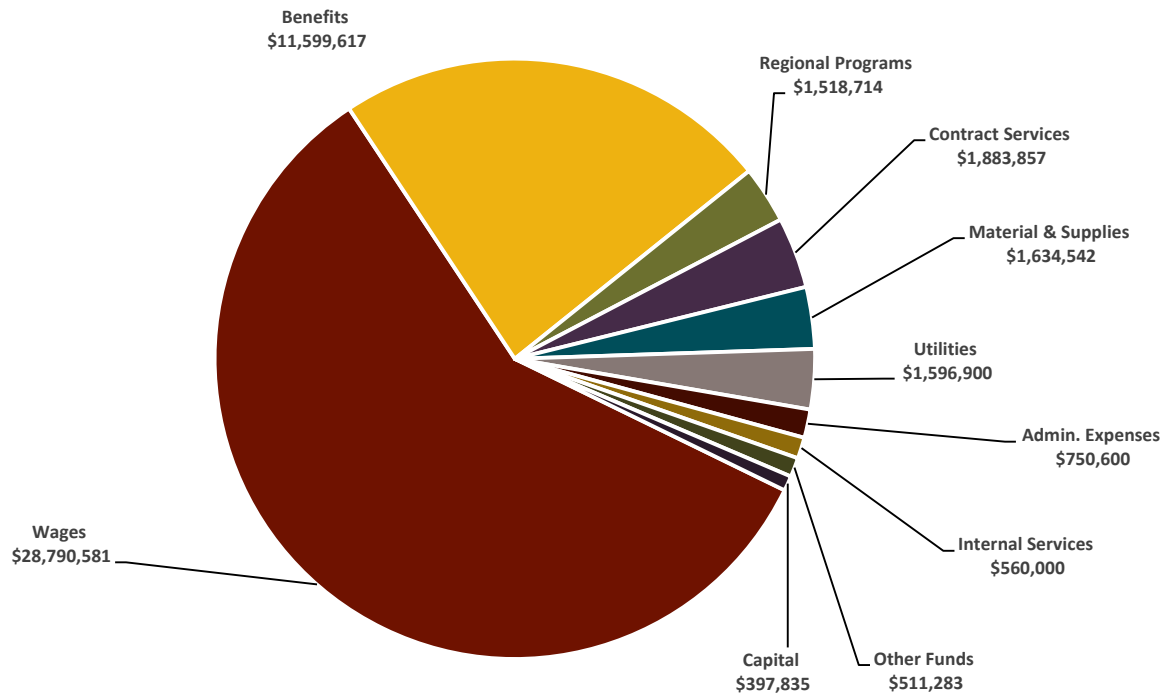
REVENUE CATEGORY	FY2026 BUDGET	FY2027 BUDGET	\$ CHANGE	% CHANGE
Commonwealth of VA	\$ 24,809,871	\$ 26,602,460	\$ 1,792,589	7.2%
City of Staunton	18,904,462	20,366,404	\$ 1,461,942	7.7%
Federal Government	1,956,507	2,088,065	\$ 131,558	6.7%
General Revenues	186,000	187,000	\$ 1,000	0.5%
TOTALS	\$ 45,856,840	\$ 49,243,929	\$ 3,387,089	7.4%



EXPENDITURE CATEGORY	FY2026 BUDGET	FY2027 BUDGET	\$ CHANGE	% CHANGE
Instruction	\$ 33,648,852	\$ 36,255,446	\$ 2,606,594	7.7%
Admin, Attend, Health	3,445,356	3,849,166	403,810	11.7%
Pupil Transportation	1,692,888	1,772,530	79,642	4.7%
Operations & Maintenance	4,535,231	4,923,744	388,513	8.6%
Technology	2,183,701	2,081,760	(101,941)	-4.7%
Transfer to Other Funds	350,812	361,283	10,471	3.0%
TOTALS	\$ 45,856,840	\$ 49,243,929	\$ 3,387,089	7.4%

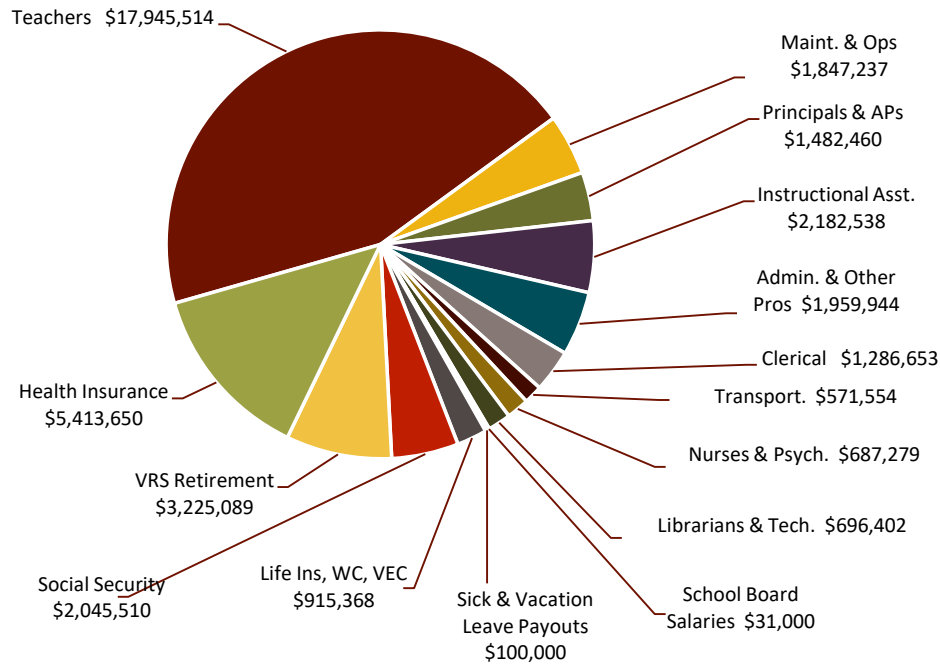


FY 2027 EDUCATION FUND: Expenditures - \$49,243,929



EXPENDITURE TYPE	FY 2027	PCT
Wages	\$ 28,790,581	58.5%
Benefits	\$ 11,599,617	23.6%
Regional Programs	\$ 1,518,714	3.1%
Contract Services	\$ 1,883,857	3.8%
Material & Supplies	\$ 1,634,542	3.3%
Utilities	\$ 1,596,900	3.2%
Admin. Expenses	\$ 750,600	1.5%
Internal Services	\$ 560,000	1.1%
Other Funds	\$ 511,283	1.0%
Capital	\$ 397,835	0.8%
Total	\$ 49,243,929	100.0%

FY 2027 EDUCATION FUND: Wages & Benefits - \$40,390,198



CATEGORY	FY 2027	PCT
Teachers	\$ 17,945,514	44.4%
Maint. & Ops	\$ 1,847,237	4.6%
Principals & APs	\$ 1,482,460	3.7%
Instructional Asst.	\$ 2,182,538	5.4%
Admin. & Other Pros	\$ 1,959,944	4.9%
Clerical	\$ 1,286,653	3.2%
Transport.	\$ 571,554	1.4%
Nurses & Psych.	\$ 687,279	1.7%
Librarians & Tech.	\$ 696,402	1.7%
School Board Salaries	\$ 31,000	0.1%
Sick & Vacation Leave Payouts	\$ 100,000	0.2%
Life Ins, WC, VEC	\$ 915,368	2.3%
Social Security	\$ 2,045,510	5.1%
VRS Retirement	\$ 3,225,089	8.0%
Health Insurance	\$ 5,413,650	13.4%
Total	\$ 40,390,198	100.0%

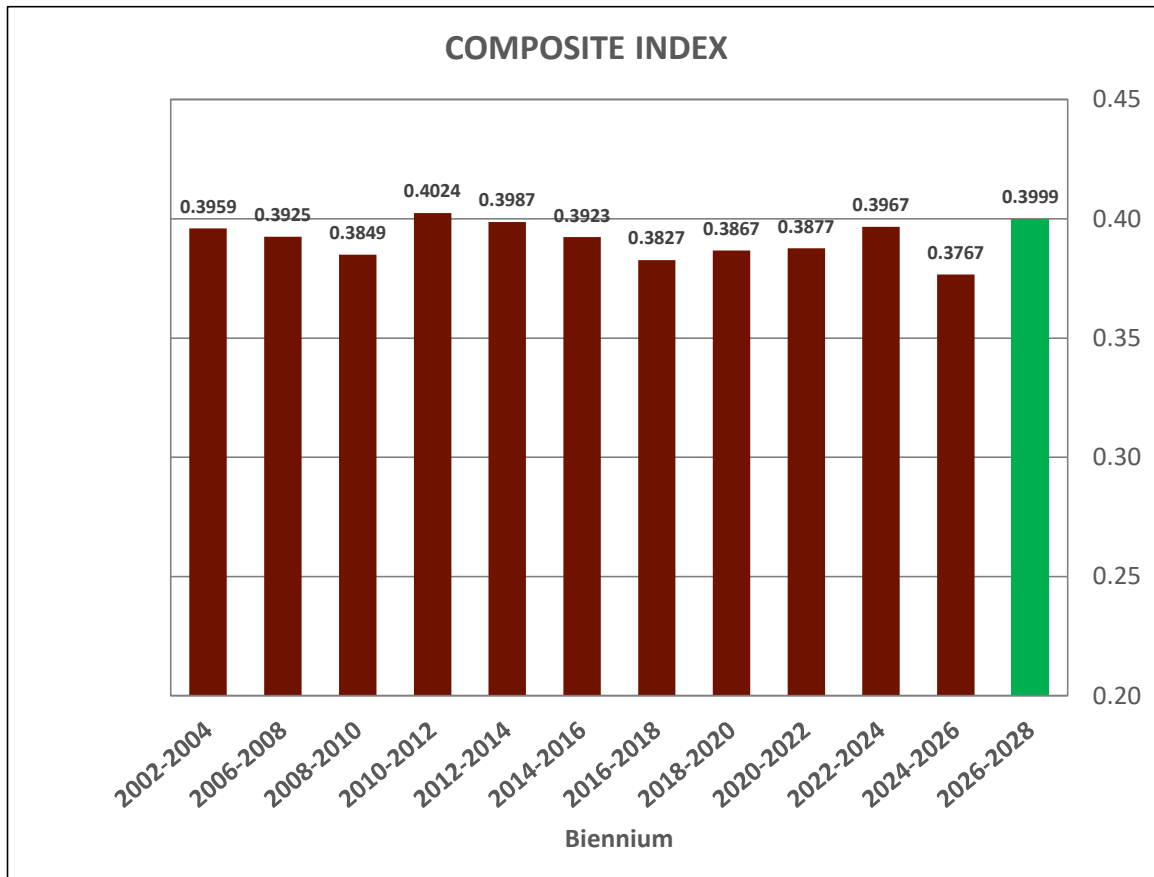
REGIONAL PROGRAMS - FY2027 BUDGET

	FY2025 Budget	FY2026 Budget	FY2027 Budget	Variance
SVRP - Special Education	\$ 575,236	\$ 412,235	\$ 688,714	\$ 276,479
VCTC - Valley Career & Technical Center	487,109	532,049	600,000	67,951
Shenandoah Valley Governor's School	224,878	220,326	230,000	9,674
Total Regional Programs	\$ 1,287,223	\$ 1,164,610	\$ 1,518,714	\$ 354,104

STAUNTON CITY SCHOOLS

COMPOSITE INDEX HISTORY

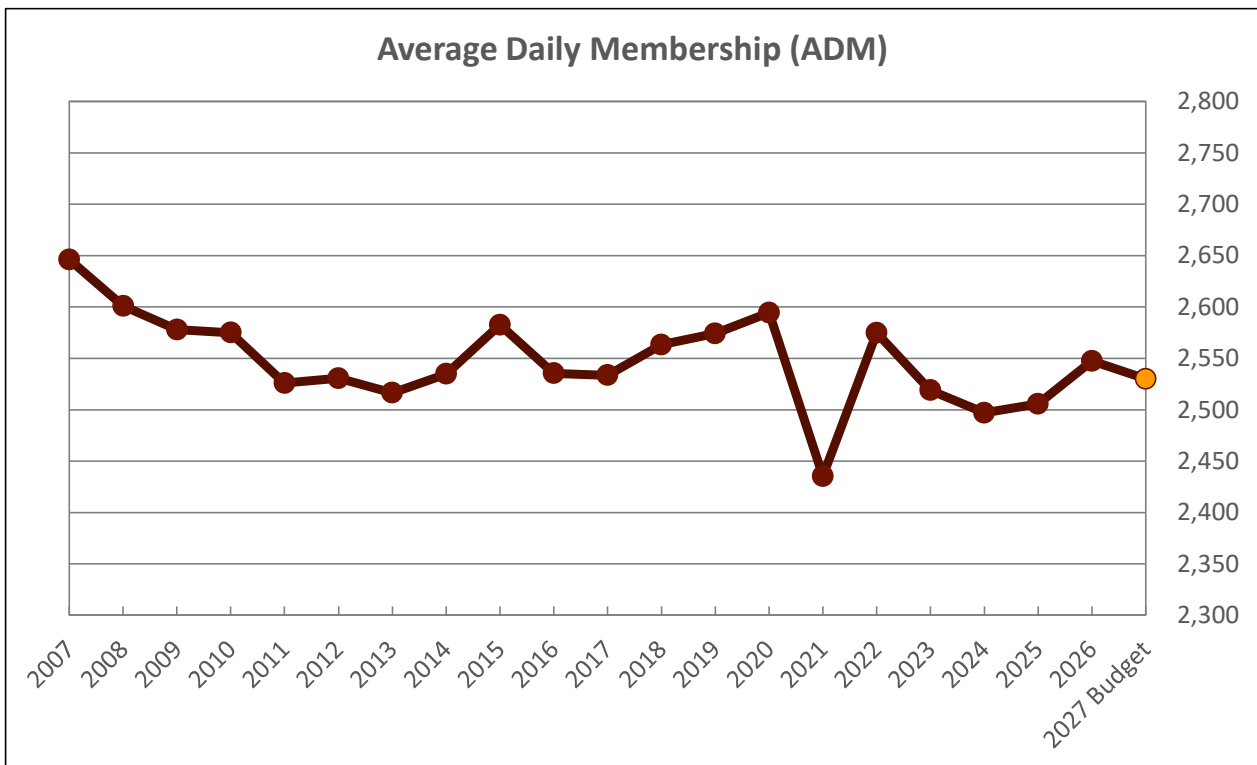
BIENNIUM	COMPOSITE INDEX
2026-2028	0.3999
2024-2026	0.3767
2022-2024	0.3967
2020-2022	0.3877
2018-2020	0.3867
2016-2018	0.3827
2014-2016	0.3923
2012-2014	0.3987
2010-2012	0.4024
2008-2010	0.3849
2006-2008	0.3925
2004-2006	0.3959
2002-2004	0.3959



STAUNTON CITY SCHOOLS

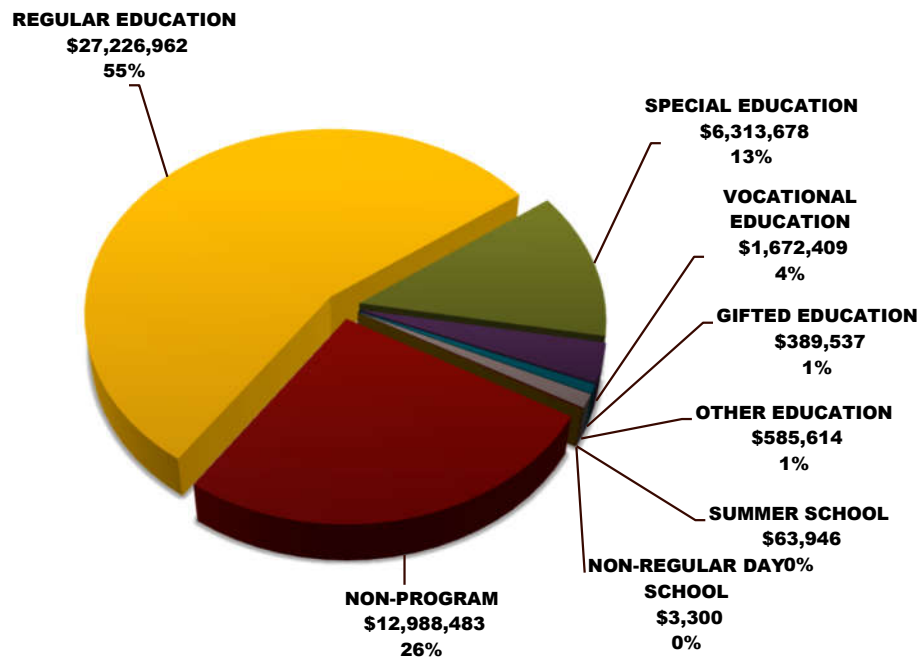
AVERAGE DAILY MEMBERSHIP ENROLLMENT (ADM)

FISCAL YEAR	FINAL ADM	VARIANCE	% CHANGE
2027 Budget	2,530.00	(17.42)	-0.68%
2026	2,547.42	41.67	1.66%
2025	2,505.75	8.76	0.35%
2024	2,496.99	(22.00)	-0.87%
2023	2,518.99	(55.92)	-2.17%
2022	2,574.91	139.59	5.73%
2021	2,435.32	(159.23)	-6.14%
2020	2,594.55	20.29	0.79%
2019	2,574.26	10.97	0.43%
2018	2,563.29	29.67	1.17%
2017	2,533.62	(1.84)	-0.07%
2016	2,535.46	(47.19)	-1.83%
2015	2,582.65	47.79	1.89%
2014	2,534.86	18.38	0.73%
2013	2,516.48	(14.26)	-0.56%
2012	2,530.74	4.72	0.19%
2011	2,526.02	(48.98)	-1.90%
2010	2,575.00	(3.00)	-0.12%
2009	2,578.00	(23.00)	-0.88%
2008	2,601.00	(45.00)	-1.70%
2007	2,646.00	26.00	0.99%



FY 2027 EDUCATION FUND PROGRAM COSTS

PROGRAM	FY2025 BUDGET	FY2026 BUDGET	FY2027 BUDGET	% of TOTAL	% INCREASE
NON-PROGRAM	\$ 11,561,440	\$ 12,207,988	\$ 12,988,483	26.4%	6.4%
REGULAR EDUCATION	\$ 23,548,243	\$ 25,292,469	\$ 27,226,962	55.3%	7.6%
SPECIAL EDUCATION	\$ 5,460,616	\$ 5,774,201	\$ 6,313,678	12.8%	9.3%
VOCATIONAL EDUCATION	\$ 1,327,361	\$ 1,586,915	\$ 1,672,409	3.4%	5.4%
GIFTED EDUCATION	\$ 368,700	\$ 369,603	\$ 389,537	0.8%	5.4%
OTHER EDUCATION	\$ 531,619	\$ 561,718	\$ 585,614	1.2%	4.3%
SUMMER SCHOOL	\$ 73,576	\$ 63,946	\$ 63,946	0.1%	0.0%
NON-REGULAR DAY SCHOOL	\$ -	\$ -	\$ 3,300	0.0%	0.0%
TOTALS	\$ 42,871,555	\$ 45,856,840	\$ 49,243,929	100.0%	7.4%



Glossary and Acronyms

Adopted Budget

A financial plan for estimated revenues and expenditures adopted by City Council for the fiscal year for all funds.

Ad Valorem Tax

A tax calculated and levied on real and personal property according to the value of the property assessed.

Agriculture and Forestry Districts

Land districts established through zoning ordinances used solely for the production of agricultural and forestal products. The City has four agricultural and forestal districts.

Amortization

The reduction of debt through regular determined payments of principal and interest to retire the debt at the maturity date for the debt.

Annual Comprehensive Finance Report

Annual Comprehensive Financial Report (ACFR) The official fiscal year financial report completed after the City's audit from independent auditors.

Appropriation

A legal authorization adopted by an ordinance by City Council to expend or incur obligations for the government operations.

Assessed Value

The value determined for real estate or personal property by the Assessor or Commissioner of Revenue for the purpose of levying taxes upon the property.

Assessment

The official valuation of property for purposes of taxation.

Assets

Property owned by the City of Staunton having a monetary value.

Assigned Fund Balance

A portion of the total fund balance intended to be used for a specific purpose. The Chief Finance Officer is delegated the authority to assign fund balance for specific purposes.

Authorized Full-Time Employee Positions

The total number of employee full-time positions authorized in the adopted budget.

Available (Unassigned) Fund Balance

The funds remaining from the prior fiscal year available to spend in the current fiscal year.

Balanced Budget

A budget that has the total revenues equal to the total expenditures for the fiscal year.

Basis of Accounting

The timing of recognition when the financial transactions or events should be recognized for financial reporting purposes.

BPOL- Business, Professional, and Occupational License

A license tax levied upon the businesses located or performing work in the City engaged in a profession, trade, or occupation.

BRCS-Blue Ridge Court Services Fund

A fund to account for the revenues and expenditures for the operations of Blue Ridge Court Services. BRCS is funded totally by charges for services, and state and federal grants. Blue Ridge Court Services provides parole and probation services.

Bonds

Any obligation of the locality for the payment of money.

Bonds- General Obligation Bonds

The bonds of a locality for which the locality is required to levy ad valorem taxes for the payment of principal and interest on the bonds.

Bonds- Revenue Bonds

The bonds of a locality for which only specified revenues are pledged and no ad valorem or other tax of the locality are pledged for the payment of the bonds.

Bond Financing

A process used to issue long term debt for the financing of capital improvement projects.

BRCC-Blue Ridge Community College

Community college located in Weyers Cave, Virginia that provides comprehensive certificate and associate degree programs, workforce development training, and continuing education courses.

Budget

A financial plan that identifies the plan of operations for a fiscal year and stating the required revenue and expenditure appropriations to accomplish the fiscal year plan. The annual budget is established by an Ordinance adopted by City Council.

Budget Amendment

An increase in appropriations for revenues and expenditures during the course of the fiscal year after the budget is formally adopted.

Budget Ordinance

A document used establish a budget for the fiscal year. Adoption of the ordinance legally appropriates funds for public purposes and establishes a tax rate for real estate and personal property. The ordinance gives the City Manager authorization to transfer funds from one revenue or expenditure line item to another line item within each fund of the budget, with the exception of City Council's general contingency account.

Capital Budget

Budget appropriations approved by City Council for the first year of the five-year Capital Investments Plan (CIP).

Capital Improvement Plan (CIP)

The City's multi-year capital improvement plan that identifies the City's and the School's capital infrastructure needs. All governmental funds, proprietary funds, and the School's education funds are included in the plan. Projects can include a major acquisition of new physical assets and /or the replacement/repair of existing capital assets. The plan is a planning tool for a five-year period and is revised and updated annually, and approved by City Council each year.

Capital Project

An expense for the purchase or construction of an item or technology system that generally has a value of at least \$50,000 and has a useful life of at least 10 years.

Capital Reserve

An appropriation in the Capital Investment Plan reserved for the replacement or maintenance of major facilities and equipment.

Carryover Funds

The process of appropriating specific funds, encumbrances, and other obligations approved in a previous fiscal year to complete the project, program, or planned expenditure. Some Commonwealth of Virginia programs and grants require the carryover of unspent funds from one fiscal year to another.

CDBG- Community Development Block Grant

A grant program funded by the United States Department of Housing and Urban Development (HUD) to improve the housing, neighborhood, and economic conditions of the City's low and moderate income residents.

City Manager's Proposed Budget

An annual financial plan for the fiscal year for revenues and expenditures submitted by the City Manager to City Council for all funds.

COLA – Cost of Living Adjustment

A cost-of-living adjustment in the form of a pay increase for employees.

Community Development Fund

A fund to account for the proceeds of federal Community Development grants and other federal and state grant programs for community development. Expenditures are restricted by terms of the grant agreements for community development activities. Community Development Block Grants (CDBG) for general government purposes are also reported in this fund.

Constitutional Offices

The offices of the City's elected officials established by the Commonwealth of Virginia. The City has five constitutional offices; the Sheriff, Treasurer, Commissioner of Revenue, Clerk of the Circuit Court, and the Commonwealth Attorney.

CPI-Consumer Price Index

A statistical measure published by the United States Bureau of Labor Statistics to show the effect of inflation on purchasing power for the price of consumer goods and services purchased by households.

CSA-Children's Services Act for Youth and Families

Virginia law created in 1993 that establishes a single state pool of funds to purchase services for at-risk youth and their families.

CSPDC- Central Shenandoah Planning District Commission

A regional group of cities and counties that includes the Cities of Staunton, Waynesboro, Harrisonburg, Lexington, Buena Vista, and the Counties of Augusta, Rockbridge, Highland, Rockingham, and Bath County. The Central Shenandoah Planning District Commission provides assistance in a variety of program areas including Disaster Preparedness and Mitigation, Economic Development, Environmental and Natural Resources, Housing and Community Development, and Transportation. The GIS staff at the CSPDC supports the geospatial data needs of all of our program areas, as well as, provides the localities in the region with a variety of GIS/mapping services

CY- Calendar Year

Twelve-month period that runs from January to December.

Debt

An obligation or liability to re-pay funds borrowed.

Debt Service

The amount of principal and interest due and payable each year on the City's debt.

Debt Service Fund

A fund established to account for the principal and interest payments of general long-term debt. The City has one debt service fund, the General Governmental Debt Service Fund, that includes debt payments for the City and the Schools. Debt payments for the proprietary funds are included the proprietary funds.

Department

An entity, such as the Department of Public Works, responsible for the operations and services of that unit.

DEQ-Department of Environmental Quality

The Department of Environmental Quality protects and enhances Virginia's environment, and promotes the health and well-being of the citizens of the Commonwealth.

Distinguished Budget Presentation Awards Program

An awards program created in 1984 and administered by the Government Finance Officers Association to recognize governments that prepare effective budget documents to communicate with their constituents. Budget documents are evaluated based on compliance with numerous criteria established by GFOA's Committee on Governmental Budgeting and Management.

DSD- Downtown Service District

The downtown business district established as a special service district for City services with an additional real estate tax levied against real property values.

Education Fund

A governmental fund to account for revenues and expenditures for the operations of Staunton City Schools.

Employee Fringe Benefits

A form of compensation, in addition to wages or salary, in the form of employer paid contributions for benefit programs. The City's employee fringe benefits include the costs for Social Security and Medicare (FICA), a retirement and life insurance program administered by the Virginia Retirement System, workers compensation, health insurance, unemployment, a 457 Deferred Compensation Plan, vehicle allowance, and the Line of Duty Act for public safety employees.

Encumbrances

Funds reserved for specific purposes for goods and services purchased prior to the actual payment for the goods and services. Funds are reserved in the accounting system by a purchase order after a contract has been signed or goods ordered.

Environmental Fund

This fund accounts for the operations of the City's street cleaning, recycling, refuse collections and regional landfill operations.

Expenditure

Payment of cash or cash-equivalent for goods or services, or a charge against available funds in settlement of an obligation as evidenced by an invoice, receipt, voucher, or other such document.

Fiscal Year

A twelve-month period designated as the operating year for accounting and budgetary purposes. The City's fiscal year period is July 1st to June 30th.

Fund

An accounting term to describe the City's major financial accounts used to record revenues and expenditures for a specific purpose. A fund has self-balancing set of accounts to record revenues and expenditures, assets, liabilities, reserves and equity. The City has governmental funds, internal service funds, and proprietary funds. The governmental funds include the; General Fund, Debt Service Sinking Fund, Capital Investment Fund, Education Funds, Blue Ridge Court Services Fund, Grants Fund, and the Community Development Fund. The proprietary funds include the; Water Fund, Sewer Fund, Environmental Fund, Parking Fund, Storm Water Fund, and the Golf Fund. The internal service funds include the; Health Insurance Fund and the Inventory Fund. Staunton City Schools have governmental funds that include the; Education Fund, Textbook Fund, Cafeteria Fund, Capital Improvements Fund, the State Operated Programs Fund, and the GENESIS Fund.

Fund Balance

An amount of money or other resources in a fund stated at the end of the fiscal year period. The value represents the total assets of a fund minus the liabilities, and revenues. It is commonly referred to as the year-end balance of a fund.

Fund Balance Classifications

Fund balances of governmental funds are classified into five sections for nonspendable funds, restricted funds, committed funds, assigned funds, and unassigned funds.

GAAP- Generally Accepted Accounting Principles

A widely accepted set of rules, conventions, standards, and procedures for reporting financial information, as established by the Financial Accounting Standards Board.

General Contingency Reserve

Funds set aside to provide for unforeseen expenditures. The General Fund has \$250,000 established as a contingency for the fiscal year.

General Fund

A fund to account for all revenues and expenditures for general operations of City departments. The General Fund is the City's primary operating fund used to account for and report all financial resources not accounted for and reported in another fund.

GFOA-Government Finance Officers Association

GFOA represents public finance officials throughout the United States and Canada to promote excellence in state and local government financial management.

GHP- Gypsy Hill Park

A recreational park facility owned and operated by the City.

Grant

A source of funding contributed by another entity or from another governmental unit such as the federal or state government. The funding is usually contributed for a specific purpose with guidelines for the expenditure of funds.

HB599

State aid for law enforcement services for localities with police departments.

Inter-Fund Transfers

A transfer of cash from one fund to another fund for the same government unit.

Inter-Governmental Revenue

Revenue received from other governments, such as the federal or state government.

Internal Service Fund

Funds to account for the financing of goods and services to other departments of the City on a cost reimbursement basis. The City's Internal Service Funds include the Health Insurance Fund and the Inventory Fund.

Licenses/Permits

Revenues categorized as an account group to report fees levied for transactions such as the issuance of building permits, zoning fees, police fees, etc.

Line Item

A revenue or expenditure account established for budget appropriations and reporting.

Long-Term Debt

Debt with a maturity of more than one year after the date of issuance.

MHP-Montgomery Hall Park

A recreational park facility owned and operated by the City.

Modified Accrual Basis of Accounting

All governmental funds use the modified accrual basis of accounting. Revenues and related assets are recognized when measurable and available. Expenditures are generally recognized when the goods and services are received and the fund liability is incurred.

MRRJA- Middle River Regional Jail Authority

The regional jail facility owned and operated by the Cities of Staunton, Harrisonburg, Waynesboro, and the counties of Augusta and Rockingham. Annual operating expenses are allocated based on the number of inmates from each jurisdiction.

MRRWWTP- Middle River Regional Wastewater Treatment Plant

The regional wastewater treatment facility owned by the City of Staunton and Augusta County Service Authority. The facility is operated by Augusta County Service Authority. The City owns 72.1% of the facility and Augusta County Service has ownership of 27.9%. Operating expenses are paid based on the percentage of total gallons of sewage flow received from each locality. Capital expenses are paid based on the ownership percentage.

Object Classification

The grouping of expenditures based on the type of expenses for the goods and services purchased. Examples include personal services, fringe benefits, materials, services, equipment, etc.

Operating Expenditures

The cost of personnel, materials, services, and capital outlay required for a department to function to provide services to the citizens of the City. Examples of operating expenditures include the cost for; wages, fringe benefits, the purchase of goods and services, equipment maintenance contracts, and capital outlay such as furniture, technology equipment, vehicles, etc.

OPEB- Other Post-Employment Benefits

Benefits received by an employee when he or she begins retirement. The City provides retiree health insurance to retired employees until the age of 65.

Ordinance

A document representing a set of laws, codes, or regulations. The budget ordinance is the means by which the annual budget appropriations are adopted and authorized by City Council.

Parking Fund

A proprietary fund to account for the operations of the City parking garages, lots and parking enforcement operations. Fees are charged to customers that use the parking facilities.

PILOT – Payment in Lieu of Tax

A revenue source to the General Fund paid as a fee from the proprietary funds for the overhead costs of administering the proprietary fund

PPTRA- Personal Property Tax Relief Act

The Personal Property Tax Relief Act of 1998 provides tax relief for residential passenger cars, motorcycles, and pickup trucks and other residential vehicles. PPTRA revenue is received by the City from the State and passed through to residents in the form of a credit on the personal property tax bill.

Proprietary Fund

A separate fund established to account for specific operations that are financed through user fees for a specific public service. The City of Staunton has six proprietary funds, the water fund, sewer fund, environmental fund, parking fund, golf fund, and stormwater fund.

Real Property

Real estate, including land, buildings, and improvements classified as land, residential, commercial, industrial, and tax-exempt property for purposes of tax assessment.

Revenue

Income received from the levy of taxes, fees, charges for services, inter-fund transfers, and federal and state funds and grants.

Salaries and Benefits Expenses

A category of expenditures for reporting personal services cost that includes salaries, wages, and fringe benefits cost for the employee.

SCS- Staunton City Schools

A public school district in Staunton, Virginia encompassing a preschool, elementary, middle, and high school.

Sewer Fund

A proprietary fund to account for the operation of the City's sewer treatment and distribution system. Utility fees are charged to consumers to pay for the operations and capital.

SOP- State Operated Programs

Education programs operated and fiscally managed by Staunton City Schools for the Commonwealth of Virginia. These two programs include the Shenandoah Valley Juvenile Detention Center (SVJDC) and the Commonwealth Center for Children and Adolescents (CCCA). The Commonwealth pays the total cost of operations for these programs. The employees of these programs are Staunton City School employees.

Storm Water Fund

A proprietary fund to account for the operations of the City's storm drain infrastructure systems. Utility fees are charged to consumers to pay for the engineering operations and capital infrastructure.

Tax Base

The total market value of taxable property, including real property and personal property. Real property includes land, buildings, and improvements owned by citizens, businesses, and public service corporations. Personal property includes cars, boats, and business tangible property.

Tax Rate

A dollar value established as a rate to levy taxes based on an assessed value. The tax rate(s) are established by City Council through adoption of ordinances.

Transfers to Other Funds

A budget appropriation to account for the transfer of revenue from one fund to another fund to support the operation of the receiving fund or as a reimbursement for costs incurred to a fund. For example, the General Fund transfers funds to the Education Fund to fund the local cost of education expenses.

VCSB-Valley Community Services Board

VCSB has the authority by the Code of Virginia for mental health, intellectual disability and substance abuse services. VCSB is a regional facility for the City of Staunton, Augusta County, and the City of Waynesboro. VCSB is funded by federal, state, and local budgets.

VDOT- Virginia Department of Transportation

The Virginia Department of Transportation is responsible for building, maintaining and operating the commonwealth's roads, bridges and tunnels. Virginia has the third-largest state-maintained highway system in the country, behind Texas and North Carolina and through the Commonwealth Transportation Board, it provides funding for airports, seaports, rail and public transportation. The City receives federal and state highway funds through VDOT for annual street maintenance expenses and funds or grants for capital construction of roadways, sidewalks, and storm drain infrastructure.

VRS- Virginia Retirement System

The retirement pension and life insurance program for employees.

VPASA- Virginia Public School Authority

The Virginia Public School Authority operates several financing programs for public primary and secondary education. The goals of the VPASA's financing programs are to: provide market access to those communities which do not have ready access; provide low cost financing; and maintain the high credit quality to ensure that the lowest possible interest rates are obtained. The City issues general obligation bonds through VPASA to finance the construction and renovation of school buildings.

VRA-Virginia Resources Authority

VRA, working with its state agency partners, provides Virginia localities access to cost-effective, sustainable, and innovative financial solutions for projects that support vibrant and healthy Virginia communities. The City issues general obligation bonds through VRA for water and sewer capital projects.

VW-Victim Witness Program

A grant program funded by state and federal grants, and local sources to provide for the rights of victims in restitution recovery.

Water Fund

A proprietary fund to account for the operation of the City's water resources, treatment and waterline distribution system. Utility fees are charged to consumers to pay for operations and capital.

PAGE INTENTIONALLY LEFT BLANK