

**Comprehensive Water, Wastewater, and Solid Waste
Cost of Service & Rate Study
Addenda # 1
RFP # C00426**

To: All Potential Offerors
Date: April 7, 2026
Subject: Addendum #1 to RFP #C00426 dated March 23, 2026
Title: Comprehensive Water, Wastewater, and Solid Waste Cost of Service
& Rate Study

Questions & Answers

The following clarifications are hereby incorporated into the above-referenced Request for Proposal. All other terms and conditions remain unchanged.

Addendum #1 is issued to address the following **Questions & Answers**:

- 1. Please add our firm to the plan holders list and let us know what we need to do to become a vendor so that we can receive any amendments or addenda.**

The City of Staunton does not have a plan holders list. The link to the vendor registration page is:

<https://www.ci.staunton.va.us/departments/finance-/procurement/vendor-registration> .

Updates, addenda, and amendments can be found on our Procurement page at <https://www.ci.staunton.va.us/departments/finance/procurement> or on the eVA website.

- 2. I see there is an option for a paper copy (with a PDF on a thumb drive) or electronic submission (via eVA). Does the City have a preference as to which option we choose?**

The City of Staunton does not have a preference and will accept either form.

3. **Has the City had rate studies for any of these services performed in the past, and if so, who performed them and when?**

Based on available records, City staff have not identified any prior rate studies conducted for water, sewer, or refuse services.

4. **The RFP mentions that the City sells treated water to Augusta County at a wholesale rate, with a minimum contract of 1 million gallons per day. Is the review of this contract or the calculation of the wholesale rate part of this scope?**

No, the review of the Augusta County contract is not part of the rate study.

5. **What is the budget/budget range that has been set aside for the study?**

Given the competitive nature of this solicitation, we are not providing a predefined budget. We encourage vendors to submit cost proposals that reflect their approach and the value delivered.

6. **How many in-person meetings or presentations are anticipated?**

We anticipate a limited number of in-person meetings. Specifically, we would expect in-person participation if the team is selected as a finalist and for the final report presentation to City Council. All other meetings and presentations can be conducted remotely.

Note: A signed acknowledgement of this addendum must be received by this office prior to the due date and time, or must be attached to your proposal. Signature on this addendum does not constitute signature on the original proposal documents. The original proposal documents must also be signed per proposal instructions.

Company Name: _____

Signature: _____

Type/Print Name: _____

Title: _____

Date: _____