



CITY OF STAUNTON ELECTORAL BOARD

SHANNON GROGG
Chair

JASON HOCHSTETLER
Vice Chair

ANNE FITZGERALD
Secretary

November 4, 2025

Electoral Board Canvass

Members Present:

Shannon Grogg, Chair
Jason Hochstetler, Vice Chair
Anne Fitzgerald, Secretary

Guests Present:

Christi Linhoss, Registrar

Shannon Grogg called the meeting to order at 7:55pm.

The Board received election materials from the Chiefs and Assistant Chiefs and reviewed paperwork for signatures. Ballots and paperwork were secured overnight.

The canvass stands in recess until 12pm, Wednesday, November 5, 2025

Mrs. Grogg called the meeting back to order at 12:05pm, November 5, 2025.

The Electoral Board conducted the canvass and recorded the following:

Ward 1:

- Statements of Results were reviewed. There were no changes in vote totals.
- 21 provisional ballots.
- One in-person absentee ballot returned belonging to Augusta County.
- Incident report:
 - News Leader came by to interview.
 - Deceased voter notice submitted.
- Officer Feedback:
 - Requesting coffee and donuts
 - Curbside voting button didn't always ring
 - Update steps in the guide for powering down voting machine
 - Update SDR training
 - Good team

Ward 2:

- Statements of Results were reviewed. There were no changes in vote totals.
- 25 provisional ballots.
- Zero in-person absentee ballots returned.
- No write-in tape printed. These can be retrieved from SD card should they be needed.
- Incident Report: None.
- Officer Feedback:
 - Food truck



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Ward 3:

- Statements of Results were reviewed. There were no changes in vote totals.
- 11 provisional ballots.
- Three in-person absentee ballots returned.
- Incident report:
 - Officer handed out stack of ballots to officer, voter handed them back.
 - Inactive voter was sent away but did come back to vote.
- Officer Feedback
 - More delegation
 - Good team

Ward 4:

- Statements of Results were reviewed. There was a change in undervotes for Attorney general to 23 and a change in undervotes for House of Delegates to 13.
- 12 provisional ballots.
- Zero in-person absentee ballots returned.
- Incident Report: None.
- Officer Feedback:
 - ID scanner on pollbook didn't always match voter
 - Would like to start with a schedule
 - Questions about mobile ID app
 - Good team

Ward 5:

- Statements of Results were reviewed. There were no changes in vote totals.
- 40 provisional ballots
- Two in-person absentee ballots returned.
- No write-in tape printed. These can be retrieved from SD card should they be needed.
- Incident Report:
 - One more person voted than was checked in.
 - Walker got snagged on an entry mat
- Officer Feedback: None.

CAP In-Person:

- Statements of Results were reviewed. See Statement of Results available in the Voter Registration office for changes.
- 11 provisional ballots.
- Incident report:
 - Oct 13, voting machine was either shut down incorrectly or was opened incorrectly; GR called vendor to reopen polls and there was no interruption to the voting process and polls were opened on time.



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The canvass stands in recess until 4pm, Wednesday, November 12, 2025.

Mrs. Grogg called the meeting back to order at 4:03pm on November 12, 2025.

CAP Mail In:

- Statements of Results were reviewed. See Statement of Results available in the Voter Registration office for changes.
- Two provisional ballots were rejected.

Mrs. Grogg made a motion to go into closed session for the purpose of conducting the Provisional Ballot meeting per Code of Virginia §24.2-653.01. Ms. Fitzgerald seconded. Motion carried.

Mr. Hochstetler made a motion to end the closed session. Ms. Fitzgerald seconded. The Board certified that the only information discussed in the meeting was pursuant to Code of Virginia §24.2-653.01. Shannon Grogg: So Certified; Jason Hochstetler: So Certified; Anne Fitzgerald: So Certified

There were 115 provisional ballots counted. There were 5 provisional ballots rejected. See Statement of Results available in the Voter Registration office for changes.

Notes for post-mortem:

- Instruct Officers to leave zero tape on machine throughout the day for public inspection.
- Run training as a mock election.
- Ward 5: Remove chairs around the tables to prevent team voting.
- Emphasize the importance of voter privacy on Election Day at training.
- Reiterate curbside voting best practices.
- Hand counting mail-in ballots: create separate hand counts to be conducted on Election Night and again Post-Election.

The next meeting is scheduled for December 10, 2025, at 4pm.

Meeting adjourned at 6:26pm.

Respectfully Submitted,

Anne Fitzgerald
Secretary, City of Staunton Electoral Board