STAUNTON™
VIRGINIA

FY 2026
ADOPTED
Operating & Capital Budget

A culturally rich, historic city with an exciting future of innovation, growth and resilience. *You belong here!*

Home of the City Manager form of Government

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Staunton
Virginia

For the Fiscal Year Beginning

July 01, 2024

Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada

presents this

CERTIFICATE OF RECOGNITION FOR BUDGET PREPARATION

to

Finance Department
City of Staunton, Virginia

The Certificate of Recognition for Budget Preparation is presented by the Government Finance Officers Association to those individuals who have been instrumental in their government unit achieving a Distinguished Budget Presentation Award. The Distinguished Budget Presentation Award, which is the highest award in governmental budgeting, is presented to those government units whose budgets are judged to adhere to program standards.

Executive Director — Christopher P. Morrill

Date: **9/11/2024**

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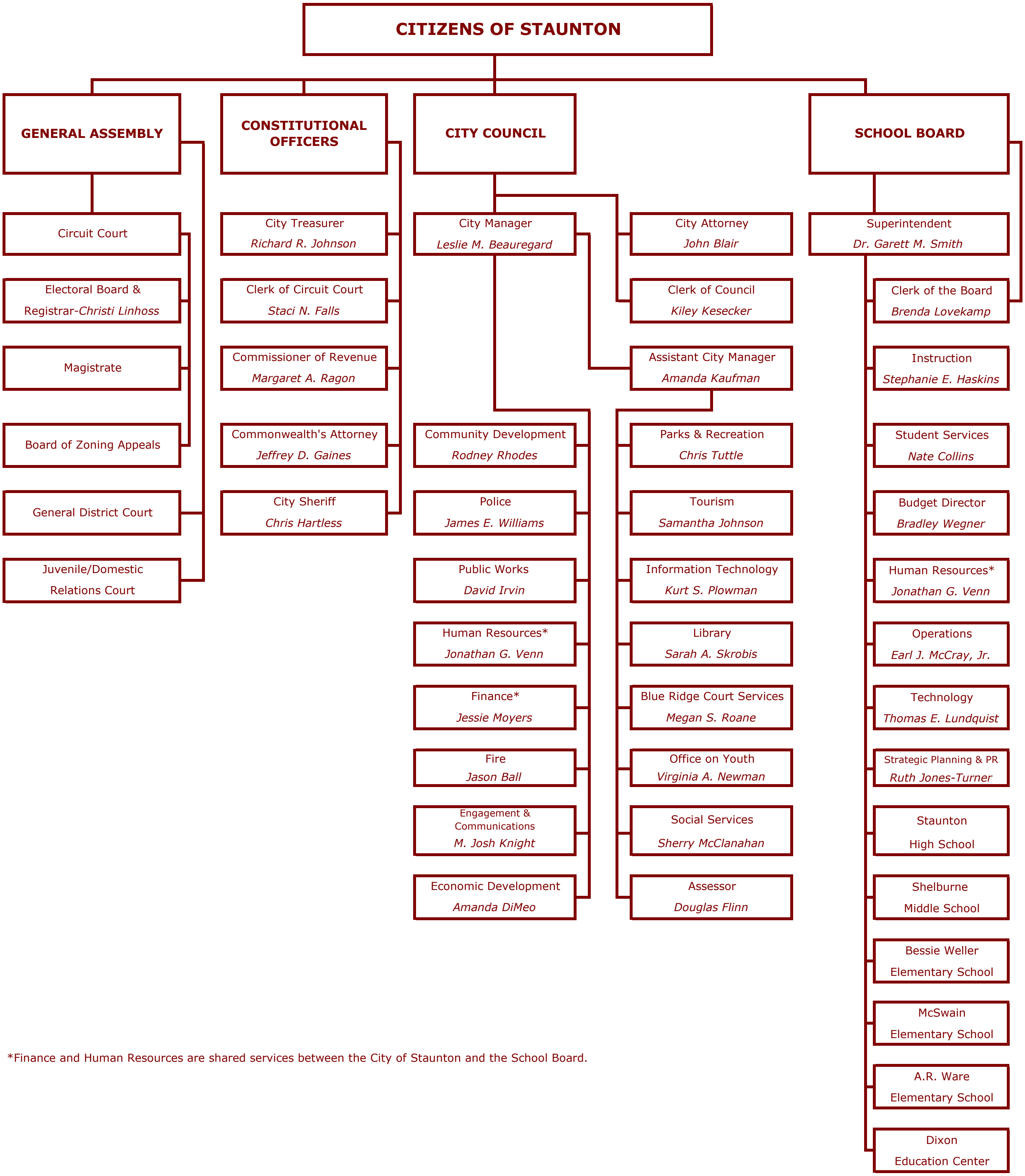
CITY OF STAUNTON, VIRGINIA
FY 2026 BUDGET SCHEDULE
(July 1, 2025 - June 30, 2026)

CITY OF STAUNTON		
	City Budget Schedule	
Budget Calendar and Budget Discussion with City Council	September 26, 2024	
Budget Call/ Notice	October 18, 2024	
Budget Submission due from Departments	December 13, 2024	
Budget Notice to Outside Agencies	December 16, 2024	
Budget Discussions with Departments	December 2024 - February 2025	
City Council and School Board Joint Meeting	January 23, 2025	5:00 PM
Budget Submission Requests from Outside Agencies	January 24, 2025	
Advertisement for Proposed Real Estate Tax Rate - Public Hearing	February 25, 2025	
Presentation of Draft Capital Improvement Plan	February 27, 2025	
Budget Presentation to City Council-Work Session	March 27, 2025	7:00 PM
Public Hearing - Proposed Real Estate Tax Rate	March 27, 2025	7:00 PM
Introduction of Total Budget Ordinance for City and Schools	March 27, 2025	7:00 PM
Advertisement for Proposed Budget Ordinance - Public Hearing	April 2, 2025	
City Council Budget and CIP Work Session	April 3, 2025	5:00 PM
Budget Work Session- School Board/ City Council	April 10, 2025	5:00 PM
Budget Public Hearing (all budget ordinances)	April 10, 2025	7:00 PM
City Council Budget Work Session	April 17, 2025	7:00 PM
Adoption of City Budget and Capital Improvement Plan	April 24, 2025	7:00 PM

City of Staunton, Virginia

Organization Chart: FY 2025



*Finance and Human Resources are shared services between the City of Staunton and the School Board.

CITY OF STAUNTON, VIRGINIA

FY 2026 BUDGET

STAUNTON CITY COUNCIL

Michele D. Edwards, Mayor

Bradley D. Arrowood, Vice-Mayor

Adam F. Campbell

Jeff L. Overholtzer

Corrie R. Park

Blake N. Shepherd

Alice L. Woods

CITY MANAGER

Leslie M. Beauregard

ASSISTANT CITY MANAGER

Amanda C. Kaufman

DEPARTMENT HEADS

Jason Ball, Fire Chief

Douglas Flinn, City Assessor

Kurt S. Plowman, Chief Technology Officer

Megan S. Roane, Blue Ridge Court Services

Sarah A. Skrobis, Director of Library Services

Dave Irvin, Director of Public Works

Jessie L. Moyers, Chief Finance Officer

M. Josh Knight, Engagement & Communications Manager

Christopher J. Tuttle, Director of Parks and Recreation

Amanda DiMeo, Director of Economic Development

Rodney S. Rhodes, Director of Community Development

Jonathan G. Venn, Chief Human Resources Officer

Samantha Johnson, Director of Tourism

James E. Williams, Police Chief

CITY ATTORNEY

John C. Blair, II

CLERK OF COUNCIL

Kiley A. Kesecker

CONSTITUTIONAL OFFICERS

Jeffrey D. Gaines, Commonwealth Attorney

Richard R. Johnson, City Treasurer

Margaret A. Ragon, Commissioner of Revenue

Staci N. Falls, Clerk of the Circuit Court

Christopher M. Hartless City Sheriff

REGISTRAR

Christi L. Linhoss

The Staunton Plan

OUR VALUES

Integrity ~ Inclusion & Equity ~ Excellence ~ Engagement ~ Environmentally Conscious

Strategic Areas

Infrastructure

This strategic area focuses on the foundational and physical framework, utility systems, and transportation network that supports the City of Staunton.

Economic Development

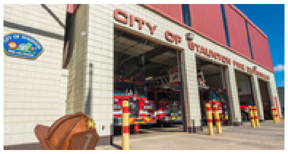
This strategic area affirms City Council's commitment enhancing the economic well-being and quality of life for the City of Staunton through attracting new industries in target areas and supporting the expansion and retention of existing businesses. This area also addresses housing and quality of life needs required to attract and retain a qualified workforce.

Responsive, Efficient Government

This strategic area focuses on the ways in which the city provides services, attracts and grows its employees, and fulfills City Council’s goals.

West End

This strategic area indicates City Council's commitment to providing resources to Staunton's West End, to promote this community as an upcoming and vibrant area that has diverse business opportunities and great potential for economic growth.



Built Environment

This strategic area focuses on the city facilities owned and maintained by the City, with an eye on not only what is needed in the current environment but in the future as city space needs evolve and change.

OUR VISION

A culturally rich, historic city with an exciting future of innovation, growth and resilience.

You belong here!

Objectives

Infrastructure

The foundational and physical framework, utility systems, and transportation network that supports the city.

1. Plan for and provide appropriate water infrastructure.
2. Complete the infrastructure for Staunton Crossing.
3. Focus on creating walkable places (pedestrian focus, greenways, trails).
4. Plan for and provide stormwater infrastructure and flood mitigation solutions.

Economic Development

Enhance the economic well-being and quality of life for the City through attracting new industries in target areas and supporting the expansion and retention of existing businesses. This area also addresses housing and quality of life needs required to attract and retain a qualified workforce.

1. Pursue target industries for development of Staunton Crossing.
2. Support the retention and expansion of existing businesses, attract new businesses and promote Staunton as a top tourist destination.
3. Prioritize affordable housing and housing for working families.

Responsive, Efficient Government

Focus on the ways in which the City provides services, attracts and grows its employees, and fulfills the City Council's goals.

1. Recruit highly qualified employees, retain employees that receive continual training and development, compensate competitively, and maintain a workforce that reflects the community it serves.
2. Prioritize regional solutions and problem solving.
3. Review and implement changes to the city's organizational structure to better achieve Council's goals.
4. Develop an effective communications and engagement function.

West End

A commitment to providing resources to Staunton's West End — to promote this community as a vibrant area that has diverse business opportunities, cultural offerings, and great potential for economic growth and stability.

1. Implementation of the West End Revitalization Plan.

Built Environment

Focus on facilities owned and maintained by the City, with an eye on not only what is needed in the current environment, but in future years as city space needs evolve and change.

1. Separation of city J&DR court operations from Augusta County.
2. Plan for the future of public safety facilities.
3. Understand capacity needs and focus on repurposing facilities for city use.

www.ci.staunton.va.us/stauntonplan

Leslie Beauregard
City Manager

STAUNTON VIRGINIA

BIRTHPLACE OF THE COUNCIL-MANAGER FORM OF GOVERNMENT

Office of the City Manager

July 1, 2025

Dear Mayor Edwards and Members of Council:

I present to you the City Council FY 2026 Adopted Budget for the City of Staunton for the fiscal year beginning July 1, 2025. The total FY 2026 Adopted Budget is $164,535,789 for all funds, which is an increase of $15.9M (10.7%) over the adopted FY 2025 budget of $148,627,141. Almost half of the total budget is the General Fund, at $79,803,513, a $6.3 million (8.6%) increase over FY 2025.

This is by far, one of more challenging budgets that I have prepared in my local government career. The budget years that were impacted by COVID aside, we are again in an era of uncertainty on many fronts. Demand and the expectation for quality services have never been higher. And I believe that those expectations will continue to grow and the city should be in a positive position to be able to respond to those expectations.

The FY 2026 Adopted Budget includes a real estate tax rate increase, from $.89 to $.91 per $100 assessed value. The last time a tax rate increase was proposed and adopted, in Fiscal Year 2018, was to fund the renovation and construction of Staunton High School. The real property tax rate of $.91 per $100 assessed value was originally advertised with the intention of giving City Council the most flexibility to build a budget that continues to provide a level of city services that Staunton residents are accustomed to receive, react to the many fiscal unknowns that could impact the Fiscal Year 2026 budget, including the potential loss of federal funds and changes to state funding, and give Council a path to support and fund important strategic initiatives.

However, recent events demonstrated that those additional funds are more critical than ever and can build a path to address ongoing city infrastructure maintenance needs, starting with work that is required in the tunnels that run underneath downtown.

As was reported at the March 13, 2025 City Council meeting, the City of Staunton contracted with the engineering firm, Wiley|Wilson, to perform a tunnel survey and structural evaluation, exploring the conditions where Gum Spring Branch (often referred to as Peyton Creek) and Lewis Creek run underground. With only a portion of the evaluation completed so far, engineers are concerned enough with the structural integrity of the tunnel in several specific areas, primarily around the Wharf, that the difficult decision was made to limit vehicular traffic above those sections of the tunnel until further evaluation is finished and any necessary repairs to public property are completed. Wiley|Wilson continues to work on the design of how repairs to the tunnel will be immediately addressed, and the costs of any of these repairs and improvements remain unknown. completed their evaluation of the rest of the tunnel system and thankfully, no other areas of immediate concern were identified.

Longer term, this is an opportunity for the city to consider and plan for more aggressive and proactive flood mitigation efforts as it relates to the creeks and tunnels that are underneath a core economic and business district. The additional funds afforded by the tax rate increase will provide City Council the most flexibly to address these issues, without taking away from other important capital projects or city services.

116 W. Beverley Street P.O. Box 58 Staunton, Virginia 24402 540.332.3812 (office) 540.851.4000 (fax) www.staunton.va.us

I understand the challenge that a tax rate increase, on top of an assessment increase, can mean for many Staunton property owners. One positive change to note is that the city is expanding its tax relief programs. In January 2025, City Council approved increases to the income and asset limits for real estate tax relief for the elderly and permanently disabled, up to $50,000 in income and $80,000 in asset worth. This will mean that more of the most vulnerable members of the community will be able to qualify for tax relief.

Budget development is shaped by a number of factors, including alignment with City Council's vision, values and strategic priorities, the city's financial policies, and principles of budgeting. And sometimes, it's driven by unforeseen circumstances that need to be addressed in the immediate, but then may lead to opportunities to do a better job proactively planning and executing longer term strategies. As current events have keenly demonstrated, budgeting, more so than ever, must be adaptable and agile in the face of unpredictability.

BUDGET SUMMARY & HIGHLIGHTS

The budget comprises numerous governmental and proprietary funds. Governmental funds include the General Fund, Education Fund, Capital Improvement Fund, Debt Service Fund, and various special revenue funds for grant programs. Proprietary funds include the Water, Sewer, Parking, Stormwater and Environmental funds.

- The adopted budget increases the real tax rate from $.89 to $.91 per $100 of assessed value. This will generate $657,030 in additional revenue which is being earmarked for the immediate infrastructure repairs and maintenance of the creek tunnels that run under downtown streets, sidewalks and surface parking lots. The additional funds will also provide some flexibility to start to consider and plan for more aggressive and proactive flood mitigation efforts as it relates to the creeks and tunnels that are underneath a core economic and business district.

- This budget includes fully funding Staunton City Schools. There is $1,647,852 in additional local funding for City Schools, an 9.5% increase over FY 2025. Besides the two fiscal years during COVID, this increase is the highest in the last 15 years, and since the new funding formula was put into place, the funding for schools has increased steadily.

- The adopted budget includes additional budget for an independent Juvenile & Domestic Relations (J&DR) District Court, that will come on line in late 2025, in the amount of $372,770: $205,818 for the Sheriff's Department and $166,952 for Public Works' Building Maintenance. Currently, Staunton's J&DR District Court shares a facility with the Augusta County J&DR District Court, and the building is owned by Augusta County. In September 2021, the Commonwealth declared that the court facility was not in compliance with the requirements of Virginia State Code. In November 2022, Augusta County voters approved a referendum to relocate the County's Circuit and District Courts to Verona. As a result of the referendum, the City of Staunton needed to establish its own separate J&DR District Court.

- The budget includes several new positions that are directly related to support the new J&DR District Court facility: one additional full-time and one part-time Sheriff Deputy position; one full-time and one part-time custodial staff for the Building Maintenance department. In addition, the budget restores funding for two of the eight Public Works' positions that were frozen in FY 2023, the funding of which addressed the need for a $3 per hour structural increase: one in the Traffic Department (General Fund) and one in the Water Distribution Department (Water Fund).

- Additional expenditure increases, driven by increases in the city's share of the cost of operations of regional entities, include the Central Shenandoah Health Department, Middle River Regional Jail, and Valley Community Services Board. There are also increases for several other agencies, including Valley Children's Advocacy Center, the Talking Book Center and the Headwaters Soil Water Conservation. Further details on these are found later in this message and can be found under the respective Functional Area they support.

- This budget continues to set aside three reserve funds that were established in the FY 2024 Adopted budget, each equivalent to one cent on the 2023 real estate tax rate, for three key City Council priorities: Uniontown Neighborhood Action Plan, West End Revitalization Strategy, and the Staunton Public Library's building and space needs.

- The adopted budget does not fully fund the required payment to the debt service fund. While much of the contribution is a budgeted transfer from the General Fund, a portion is still coming from the debt service sinking fund balance in order to make the full required payment.

- The FY 2026 budget includes a 3% cost of living adjustment for full and part time employees, effective July 1, 2025, funds for structural payroll adjustments in various departments, and a required 1.5% bonus for Constituational Officers and their staff, a portion of which is funded by the State Compensation Board.

- The FY 2026 adopted budget implements Phase I of the Staunton Police Department Career Development Plan for Sworn Personnel at a cost of approximately $225,000. The plan is designed to retain current officers by increasing career advancement opportunities, improving recognition for achievements, and increasing incentives for completing additional training.

- Finally, unfunded departmental operational requests total over $2.4 million, which mainly consist of new equipment and operating requests. In addition, there is $1.3 million in unfunded personnel related requests consisting of requests for new full-time positions, new requests to upgrade part time positions to full time, career development improvement plans, and a request for the city to participate in the Virginia Retirement System's hazardous duty multiplier retirements option.

REVENUES

City revenues are reviewed and developed by a team of staff, including the City Manager, Assistant City Manager, Chief Finance Officer, City Assessor, Commissioner of Revenue and City Treasurer. The team reviews revenues line item by line item, making projections on historical and currently trending amounts. In addition, the team discusses potential adjustments due to more recent trends, future known changes, and highlighted possible uncertainties. All of these factors influence the projections in this adopted budget.

General Governmental Revenues

Real Estate Taxes

The adopted budget increases the tax rate from $.89 to $.91 per $100 of assessed value. This will generate $657,030 in additional revenue which is being earmarked for the immediate infrastructure repairs and maintenance of the creek tunnels that run under downtown streets, sidewalks and surface parking lots, and to start to consider and plan for more aggressive and proactive flood mitigation efforts as it relates to the creeks and tunnels that are underneath a core economic and business district.

The median assessed value of residential property for 2025 in the city is $251,240. Foregone Agricultural and Forestal District real estate taxes total for 2025 will be $198,285. The city's housing rehabilitation abatement program forgone real estate taxes for 2025 will be $218,540. The total cost of these two programs for 2025 is $416,825.

Other Local Taxes

In other local tax revenues, increases are projected in personal property taxes, in the amount of $278,000; sales taxes, in the amount of $25,000; business license tax revenue, in the amount of $150,000; and meals taxes, in the amount of $90,000. Transient occupancy tax revenue is projected to decrease by $25,000.

State Funding

State funding is estimated at 19.0% of the General Fund budget, with a projected increase of $1,747,915, totaling $15.2 million. The largest categories of state aid are personal property tax relief, health and welfare, revenue for Constitutional Officers, street and highway maintenance, and the Children's Services Act. The increase in Virginia Department of Transportation funding is driven by state increases to the lane mile reimbursement rates over the last two fiscal years. Exact reimbursement rates for FY2026 will not be known until 7/1/2025. The state share of the Children's Services Act (CSA) increase is $513,800, which partially offsets the $700,000 increase in CSA expenditures. This increase is being driven by the types and complexity of services addressing the needs of children and their families.

Federal Funding for City Services & Programs

Federal revenue for city services and programs, not including City Schools, accounts for $1.14 million, and represents 1.4%, of the General Fund budget. This is expected to decrease by $33,811, attributable to a decrease in funding for health and welfare programs. Also not included in this total are funds the city receives as a HUD Entitlement Community or grants that the city applies for during the fiscal year that are appropriated once awarded.

PROPERIETARY FUNDS

The FY 2025 Adopted Budget put in place fee increases in three areas, after many years of no increases and growing needs: Water, Sewer and Stormwater. There are no changes to these or other fees as part of the FY 2026 Adopted Budget, but several challenges remain that will need to be addressed in FY 2027.

Water and Sewer Funds

The budget does not include a rate increase for the water or sewer usage fees; however, the rates will need to be re-evaluated in the next budget cycle as the current rates and reserves are not sufficient enough to fund the respective five-year capital improvements plan. City staff will start discussions with City Council regarding these challenges later this summer.

Environmental Fund – Refuse and Landfill

The City of Staunton's contribution to the regional landfill is a significant fiscal, and environmental, stress on the city and our region, and these stresses continue to grow at a tremendous rate. Of note is that the city will need $5 million in funding to cover Staunton's share of the five-year capital plan for the Augusta

Regional Landfill. The five-year plan includes expenditures to relocate the scale house and administrative offices, replace larges pieces of critical equipment, and to open another phase, or cell, at the landfill, which alone will cost the city almost $2 million. Controlling the amount of garbage placed in the regional landfill will help the city in controlling future costs. Because, even after moving on to a new cell for landfilling, the closed one must be monitored for decades with continuing cost. Proper waste management helps stretch these significant long-term expenses while maintaining current service fees.

In FY 2025, the city implemented a refuse modernization initiative with an eye on multiple goals: to improve employee safety and improve collections operations and efficiency, clean up streets and stormwater systems, improve curb appeal, and to help control, and hopefully start to reduce, the waste going to the regional landfill. Staunton's share of the regional landfill's operational and capital expenditures is determined by Staunton's usage of the landfill. Encouraging citizens to be mindful of the amount of garbage that is thrown away will enable to city to control the city's share of landfill cost. This can be accomplished in several ways:

- Limiting residential customers to one bin per unit of refuse billed and adding a $12 extra bin fee for additional bins added. Refuse customers may also purchase bag tags, $1 each, for the occasional extra garbage.
- Focusing on the importance and necessity of recycling and reuse first. The city's centralized recycling center continues to grow and attract users, and the items accepted are indeed diverted from the landfill, which over time will make a difference. Recycling center hours were expanded this past year and staff will continue to evaluate the market as far as any changes to materials that can be accepted.
- Offering a once-a-month yard waste pick up for those who subscribe to this and place a deposit on a special can to be used just for yard waste. That type of waste will go directly to the yard waste section at the regional landfill, which is then mulched and appropriately reused. This means it will be entirely diverted from the live landfill.
- Offering an additional heavy item pick up in the fall. Until this year, the city only offered once a year heavy item pick up. It was decided to expand this service after receiving feedback from refuse customers and the type of trash being put out during regular pickups.
- Helping refuse employees do their jobs better and more efficiently with software and technology in the trucks that will assist them with issue tracking, handling and responding to customer inquiries and complaints, and gathering information to help inform future service efficiencies and changes.

EXPENDITURES

Personnel

Compensation Adjustments

As with any service-based organization, the largest portion of the city's operating budget is devoted to personnel costs, including compensation and benefits. A stable and proficient workforce is the cornerstone of effective service delivery to the community. While the recruitment, development, retention and support of a skilled city workforce continue to be a strong priority in this budget, the City of Staunton, like most employers, is still impacted by difficulties recruiting for positions and maintaining competitive salaries.

In order to ensure that the City of Staunton remains competitive in this tight labor market, the city completed a Classification and Compensation Study with Management Advisory Group in 2022. The goal of the compensation study was to provide the foundation for an appropriate classification and compensation system and pay plan based on current compensation levels for similar public sector employers, municipalities and local market competitors.

Therefore, with the recommendations of the Classification and Compensation Study in mind, the FY 2026 budget includes a 3% cost of living adjustment for full and part time employees, effective July 1, 2025, budgeted at $820,160, including benefits, for all funds. There are also additional funds, $45,561, for structural payroll adjustments in various departments and $225,580 for the first phase of the police department's career development plan. Finally, there is a required 1.5% bonus for Constituational Officers and their staff, a portion of which is funded by the State Compensation Board.

The School Board adopted a FY 2026 budget that includes a 4% pay adjustment for its employees, effective July 1, 2025, and a 5% pay adjustment for positions Grade 21 and above.

Retirement

The defined benefit rate for the city remained the same at 16.77% between FY 2025 and FY 2026. The Virginia Retirement System Hybrid Rate Separation was completed in FY 2025 and there was no material impact on the FY 2026 budget.

Health Care

The city continues to experience high health care claims. The adopted budget includes a 10% increase in health care costs for the city and to employee's premiums. The exact increase is unknown at this time and will not be known until later in 2025. Any employee-specific impact will depend on the insurance plan in which an employee is enrolled (point of service or high-deductible health plan) and coverage under the plan (employee only, employee and spouse or family).

Education

Education remains one of the city's highest priorities and its largest single expenditure. The transfer to the Education Fund from the General Fund, totaling $18.9 million, accounts for 23.7% of the General Fund budget, and constitutes an increase of $1,647,852 (9.5% increase) over FY 2025.

The Staunton School Board adopted a total school budget of $51,689,504, an increase of 6.8%, or $3,280,265, over the adopted FY 2025 budget. The School Board budget includes a local contribution that is balanced with the local contribution in the city's budget.

Judicial Administration

Judicial administration operations are increasing 11.5%, or $407,476. This category includes Circuit Court, General District Court, Magistrate, Juvenile & Domestic Relations (J&DR) District Court, City Sheriff, Victim Witness and Commonwealth Attorney. Some of this increase is attributable to a 3% cost of living adjustment for eligible full and part time employees on July 1, 2025 and a required 1.5% bonus for Constitutioal Officers and their staff, a portion of which is funded by the State Compensation Board.

The largest single increase in this functional area is for the City Sheriff Office to support the new J&DR District Court in the amount of $205,818. The budget includes one new full time and one new part time Sheriff's Deputy effective July 1, 2025. The budget also adds $93,244 to fully fund the three Deputy positions added January 1, 2025, as well as $9,285 for operating expenditures. The total budget for the new J&DR District Court, including the annual debt payment, is $2.3 million.

Public Safety

Public safety operations are increasing 5.6%, or $925,306. This category includes Police, Fire, the E-911 center, Middle River Regional Jail, Shenandoah Valley Juvenile Center, Office on Youth, building inspections, animal control and the Shenandoah Valley Animal Services Center. Much of this increase is attributable to a 3% cost of living adjustment for full and part time employees effective July 1, 2025 and implementation of phase I of the police department's career development plan.

City department increases include $22,000 for Priority Dispatch case review for the medical dispatch module, $16,500 for a K-9 replacement for the Police Department, $27,000 of Police Department expenditures supporting the Drug Task Force previously covered by the Virginia State Police, and $31,000 for digital forensic software that was previously funded with asset forfeiture funds.

A portion of this increase, $119,900, is for the Shenandoah Valley Regional Animal Shelter. Staunton's share of usage of the regional animal shelter increased from 18.66% in calendar year 2023 to 27.18% in 2024. This is the result of several large animal seizure cases in 2024 within the City of Staunton. The shelter is also moving to its new location in Verona in May 2025 and until the current building is sold, there are some duplicate expenditures, as well as expenditures related to the operation of a larger facility.

The Office on Youth budget increase of $29,051 includes funding to convert two part-time positions to two full-time positions, in order to continue to expand prevention and intervention program offerings for youth and families. The City of Waynesboro and Augusta County also plan to support the additional budget, including the conversion of the two positions.

Health and Welfare

Health and Welfare operations are increasing by 13.1%, or $974,896.

The most significant increase in the Health and Welfare operations is a $700,000 increase in funding for the Children Services Act, of which $513,800 of the increase is funded by state revenues and the remaining $186,200 is funded with local tax dollars. This increase is being driven by the types and complexity of services addressing the needs of children and their families.

The Central Shenandoah Health District $8,988 increase, or 2.8%, is attributable to cost increases to the employee benefit program, and the increased cost of providing services.

The Valley Community Services Board (CSB) is requesting, for a third year, that city funds be banked to "stand up" a crisis receiving center/crisis stabilization unit and thus would not be used to support operational programs. The budget includes the full required 10% locality match required by state code, which is an increase of $136,773.

The Valley Children's Advocacy Center's contribution from the city is $50,000, an increase of $35,000 from the prior year. This fully funds their request and allows the center offset federal funding cuts. This ensures the center can continue their very important programs that serve so many children and families in our community, through their close work and partnership with the Staunton Commonwealth Attorney's Office and the Staunton Police Department.

Tax relief for citizens falls under the Health and Welfare functional area. In January 2025, City Council approved changes to the income and asset limits for real estate tax relief for the elderly and permanently disabled, up to $50,000 in income and $80,000 in asset worth. In addition, there is an increase in veterans applying to the tax relief program. The budget includes an increase in tax relief for both programs totaling $76,000. This will mean that more of the most vulnerable members of the community will be able to qualify for tax relief.

Community Development

Community Development, which includes the departments of Community Development, Economic Development, and Tourism, is increasing by $10,612, or .3%. Included is a 3% cost of living adjustment for full and part time employees effective July 1, 2025.

General Government

General Government Administration (including City Council, City Manager, City Attorney, Communications, Finance, Audit, Assessor, Information Technology, Human Resources, Registrar, Risk Management and two constitutional offices) increased 1.7%, or $137,448. A portion of this increase is attributable to a 3% cost of living adjustment for full and part time employees effective July 1, 2025. Also budgeted is a required 1.5% bonus for Constituational Officers and their staff, a portion of which is funded by the State Compensation Board. In addition, the budget to cover city property insurance premiums is increasing by $29,500.

The FY 2025 Adopted Budget included a $50,000 contingency for City Council to utilize and allocate during the fiscal year. These funds have not yet been dedicated to any specific purpose. There are no additional funds in FY 2026 and any funds remaining in FY 2025 will be carried over and available to use in FY 2026.

Public Works

Funding for Public Works and Engineering operations is increasing by 21.4%, or $1,478,369. A portion of this increase is attributable to a 3% cost of living adjustment for full and part time employees on July 1, 2025.

The majority of this increase, $1,026,786, is driven by increased street and highway maintenance revenue from the Virginia Department of Transportation. Those revenues may only be spent on street and highway maintenance and related expenditures. This increase is a direct result of the state increasing the per lane mile reimbursement over last two fiscal years.

The adopted budget restores funding for a Traffic position that has been frozen. This was one of eight positions frozen in the FY 2023 budget to help fund a $3 per hour raise for public works employees. The position is required to allow the traffic engineering team to safely maintain traffic flow while performing related traffic sign and line painting work. And though not in the General Fund, this budget also restores funding to a position in the Water Distribution Department.

Finally, the adopted budget also includes $166,952 in building maintenance expenditures related to the opening of the new J&DR District Court, including one full time custodian, one part time custodian, utilities, and cleaning supplies.

Recreation, Parks and Library

This functional area increases by 1.7%, or $77,940. Much of this increase is attributable to a 3% cost of living adjustment for full and part time employees on July 1, 2025. The remaining $20,000 is operating expenditures increases for both Parks and Recreation and the Library, which represents a 1.8% increase.

FY 2026 CAPITAL IMPROVEMENT PLAN (CIP)

Adopted capital projects in FY 2026, totaling $11,386,347, include the following:

Funded from Future Budget Amendment, $3,628,050:
- $350,000 Fire truck replacement reserve
- $30,000 Fire & Rescue breathing apparatus
- $10,000 Fire & Rescue cardiac monitor
- $200,000 Fire Station #1 improvements reserve
- $375,000 CAD/RMS system replacement
- $150,000 Police Department relocation reserve-Phase I
- $150,000 Ineligible streets/parking lots
- $175,000 Public Works equipment fund
- $200,000 Public Works building fund
- $100,000 Gypsy Hill Park power hookups
- $150,000 Crossing Way Park & Ride lighting
- $100,000 IT Equipment reserve
- $100,000 Greenways project
- $300,000 New sidewalks
- $125,000 Bike and pedestrian project
- $30,000 Housing reserve
- $100,000 Parks & Rec equipment reserve
- $60,000 Golf cart replacement reserve
- $600,000 Parks & Rec Public Use Facilities
- $112,000 Parks porch replacements
- $41,050 Blue Ridge Community College capital share
- $100,000 School building maintenance reserves
- $50,000 School bus replacement reserve
- $20,000 School parking lot paving reserve

Funded from FY 2026 General Fund Budget Transfer, $1,518,813
- $287,261 Public Library reserve
- $287,261 West End revitalization reserve
- $287,261 Uniontown neighborhood action plan reserve
- $657,030 Infrastructure repairs and improvements

Funded from CIP Reserves, $816,347
- $100,000 West End bus shelters
- $716,347 Edgewood Rd Sidewalk (local portion only)

Funding from VDOT Highway Safety Improvement Program, $1,789,484

- $1,789,484 High visibility marked crosswalks

Funding from VDOT Smart Scale, $3,633,653 (remaining funding from CIP reserves)

- $3,633,653 Edgewood Rd sidewalk[1]

DEBT

The city's last debt issuance was a Virginia Resource Authority's 2024 Spring Pool bond issuance for the Juvenile and Domestic Relations District Courthouse.

The city is meeting two out of the three required debt ratios. The net direct debt as a percentage of taxable assessed value is required to be a maximum of 4.0% and the current ratio is 1.96%. The second requirement is a maximum debt service as a percentage of total government expenditures of 15.0%. The FY 2026 actual is 8.72%.

For the third ratio, the city is required to have a 10-year payout ratio greater than 50%; currently the city is scheduled to retire 49.27% of the general fund debt within the next 10 years, which is .73% less than necessary to meet the 10-year pay-down ratio. This is a direct result of the $46 million debt issuance in 2019 for the Staunton High School renovation and addition. This debt issuance has a 30-year term, which significantly affects the city's ability to repay 50% of the current outstanding debt principle within 10 years. The city is projected to meet the 50% requirement in FY 2027. The outstanding debt for schools as a percentage of General Fund outstanding debt equals 64%, compared to 36% for the city.

The budget includes $6,586,025 for the debt service sinking fund, of which $5,676,903 is a transfer from the General Fund and the remaining $909,122 will be funded from the debt service sinking fund balance. The annual debt service decreased between FY2025 and FY2026 due to the 2005 Bond reaching final maturity. The 2005 Series bond was part of the 2021 bond refinancing.

BUDGET BALANCING

Budgets are all about choices. Staunton's budget process begins with the submittal of each department's budget request in December. Departments determine what resources they need to deliver quality services as efficiently as possible. Each department director has to justify the submitted budget request during subsequent budget review discussions. Ultimately, difficult decisions are made to balance the budget, based on an understanding of City Council's strategic priorities, sound financial and management principles and experience.

Approximately $430,000 in operating expenditures, across city departments, were reduced or realigned after reviewing historical budget usage and spending trends. This allowed a portion of new budget requests to be funded without having to identify additional funds. Unfunded departmental operational requests for FY 2026 total over $2.4 million, which mainly consist of new equipment requests. In addition, there is $1.3 million in unfunded personnel related requests consisting of requests for new full-time positions, new requests to upgrade part time positions to full time, career development improvement plans, and a request for the city to participate in the Virginia Retirement System's hazardous duty multiplier retirements option. The complete list of **Unfunded Expenditure Requests** can be found in Section I.

[1] The Edgewood Rd. sidewalk project revised estimate by the Virginia Department of Transportation (VDOT), is $4.0 - $4.7M. The city has formally requested that VDOT cancel two SMART SCALE sidewalk projects along Augusta St. The funds from those two cancelled projects will be transferred to the Edgewood Rd. sidewalk project. The city will still need to allocate between $400,000 and $1.1M in local funds, depending on final design and cost, in order to complete this project.

In addition to the majority of the FY 2026 CIP being funded with projected FY 2025 carryover, there is $300,000 in vacancy savings budgeted up front, realizing that in the current environment, the city will experience this level of savings due to positions becoming and remaining vacant for some period of time, depending on the difficulty of attracting and hiring certain positions.

Finally, there is $167,375 in unfunded new requests made by outside and nonprofit agencies. The complete list of **Outside Agency Contributions** can be found in Section E. The Arcadia Project was not funded in the FY2026 operating budget, but was subsequentially funded on the final budget amendment of the FY2025 budget.

ACCOMPLISHMENTS

It's exciting to share the many successes and accomplishments from the past year. While there are too many to list them all, here are some notable highlights from across our community.

The city received several grants to help with our economic development efforts and continued forward progress on a number of projects.

- The city secured a $9 million Virginia Business Ready Site Program (VBRSP) grant to elevate Staunton Crossing to a Tier 4/5 site. Combined with the $4.55 million awarded in FY 2023, these funds will support construction of the wastewater collection system, an elevated water storage tank, and water infrastructure for the eastern portion of the city including Staunton Crossing.

- The Crossing Way road extension officially opened in Staunton Crossing, a $10.5 million VDOT funded Smart Scale project, adding 0.85-miles of road through the publicly owned industrial park. The project includes a 10-foot shared use path that runs alongside the roadway, a 100-space park-and-ride lot, a transit stop with a bus shelter, and spaces for future car charging stations.

New Businesses & Growth

Staunton continues to attract new businesses and development:

- **Downtown Additions**: Helios Mediterranean, The Junction, Pizza Luca, Collin's Market, Chop House Tavern, Lichen or Knot, Queen City Music Studios, Charlotte's Kitchenette, Magnolia Rose, Ramulose Ridge Tasting Room, the Tubular Toybox, Foxtails, Cottonwood Commercial and Davenport Financial opened their doors this past year. Finally, Maude and the Bear, a new inn and restaurant, continues attracting foodies to Staunton.

- **Around the City**: Firestone Complete Auto Care Center, Wawa (coming soon), Dunkin' Donuts (Greenville Ave.), and PCB Bank opened a new location in the Terry Court Shopping Center.

- **Industrial Growth**: Ryzing Technologies expanded into the warehouse building next to Staunton Steam, Crown Heavy Equipment opened a new 40,000-square-foot facility in Green Hills Industrial Park, a 60,000-square-foot pad site has received many inquiries from the state for new industrial projects in Green Hills, and Columbia Gas broke ground on a 22,000-square-foot warehouse in Staunton Crossing.

A Focus on Housing

New housing opportunities are underway across the city. The former Arcadia building at 119 East Beverley Street was converted from a long-time vacant building to 23 apartments and first-floor retail. The Staunton Steam Laundry building was redeveloped into mixed occupancy including 28 apartments and retail space and the Armory Building will become 20 apartments. Other apartment developments include Middlebrook Trace II, a four-story apartment building with 48 units, and 72 units on Seth Drive known as The Hills. Looking ahead, housing development proposals moving forward will bring an additional 39 townhomes, 140 single-family homes, and 358 apartment units to the city.

As an entitlement community, Staunton received $328,268 in Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). The city is in its sixth year of the program, funding initiatives in affordable housing, public services, and infrastructure in low-to-moderate income neighborhoods.

To further its focus on Affordable Housing and Housing for Working Families, the city is developing its first Housing Strategy. The Housing Strategy will provide a comprehensive framework to guide the city's housing efforts. In addition to the formation of a workgroup to oversee the planning process, there will be public input sessions, a capability and capacity assessment, and an action plan. The Housing Strategy will be completed by the summer of 2025.

Infrastructure & Construction Projects

The city has many exciting infrastructure projects that have been recently completed or in the works:

- The city was awarded $5.93 million by the Virginia Department of Health Office of Drinking Water (ODW) to apply to the Gardner Springs Pump Station Upgrade project. The project is currently under construction and is scheduled for completion in summer 2025.

- Construction for the new Juvenile & Domestic Relations District Courthouse made great strides over the last year. Crews broke ground for the two-story building in the spring of 2024 and it is on track for completion in November of 2025. The courthouse will serve as an anchor and a spark for revitalization in the West End.

- The Gypsy Hill Park Stream Restoration Project is nearly complete and looking great. The project has restored the eroded stream banks of Peyton's Creek (Gum Spring Branch) and it will help prevent erosion, help to mitigate flooding within GHP, and improve the overall aquatic habitat of the stream. It will account for approximately 10 percent of the total load reduction requirements the city must achieve by 2028 as mandated by the Chesapeake Bay Act. Half of the project funding came from the Stormwater Local Assistance Fund (SLAF) grant and the other half was covered by city ARPA funds. The city was awarded the Helen and Tayloe Murphy Conservation Leadership in Government Award by the Garden Club of Virginia for the project.

- The Cole Avenue Stream Channel Restoration Project is on track for completion this spring. The project will restore the channel's stability, improve water quality, decrease nutrient and sediment pollution, relocate and replace exposed sanitary sewer lines, and help reduce the risk of flooding downstream. It will also account for approximately 25 percent of the total nitrogen and 35 percent of the total phosphorus reduction requirements the city must achieve as mandated by the Chesapeake Bay Act. 75 percent of the project is funded by a Stormwater Local Assistance Fund (SLAF) Grant.

- As part of the city's larger flood mitigation efforts, all of the city's stream and rain gauges were updated this past year and they now send their data to the National Weather Service.

- Parks and Recreation completed the tennis court renovation in Montgomery Hall Park in partnership with City Schools. Lighting projects were also completed for the practice athletic field in Montgomery Hall Park, and the Gypsy Hill Park Dog Park.

Major Planning Projects

The Community Development Department has been busy this year pushing forward with three important planning projects: Uniontown, the West End, and an update to the Comprehensive Plan.

- Following the adoption of the Uniontown Action Plan, the city created the Traditional Residential Development District (TRD-1) and rezoned 55 properties to allow for single-family home redevelopment once public utilities are extended to the community. Funding is included in the Capital Improvement Plan for reconnection and replacement of underground water mains and the addition of new sanitary sewer mains. The city, with assistance from the Central Shenandoah Planning District Commission and our on-call engineer, submitted an application for the 2025 Better Utilizing Investments to Leverage Development (BUILD) grant program through the U.S. Department of Transportation to address many of the recommendations in the Uniontown Neighborhood Action Plan.

- The city completed and Council adopted the West End Revitalization Strategies Plan (RSP), the first holistic plan for Staunton's western neighborhoods to address disinvestment trends and guide future improvements. The RSP was a community-driven process, developed with input from approximately 300 residents and stakeholders. The plan reflects the West End's voice, expressing its vision, concerns, and ideas, serving as a roadmap for revitalization.

- An update to the city's Comprehensive Plan started in September 2024, and has made significant strides. A cornerstone of the process is the Citizen Steering Committee, meeting monthly to provide project guidance. A well-attended open house at Staunton High School in January 2025, brought approximately 125 residents through various stations, allowing attendees to pinpoint key areas of focus and goals. Stakeholder meetings with 10 distinct focus groups, comprising 65 participants, have addressed specific plan chapters. With the data analysis and research phase nearly complete, the project will soon enter the crucial visioning and goal-setting stages. Completion of the Plan update is anticipated in the spring of 2026.

In all things tourism, Staunton saw many accomplishments and had much to celebrate:

- Staunton Tourism developed a new visitors guide and was awarded Virginia's 2024 Brochure of the Year. The city has seen a 6 percent increase in visitation and a 10 percent increase in visitor spending. The department also launched a new podcast, "The U is Silent; We're Not."

- The Virginia Scenic Railway expanded capacity by adding a dome car and the train is featured on the cover of the Virgina Travel Guide.

- Staunton was named to USA Today's 10 Best list for "Small Town Cultural Scene," featured in Southern Living as one of the "Best Towns in Virginia for Antiquing," called "Best Places to Live in the South," by Travel + Leisure, featured in "Top-Rated Small Towns in Virginia," by World Atlas, and there were local business spotlights in the Washington Post, Garden & Gun Magazine, Arlington Magazine, Southern Living, and Virginia Living.

- Hotel 24 South celebrated 100 years in the summer of 2024; Holy Cross Presbyterian Church completed a renovation of the former Dice's building on Frontier Drive for their new facility; and the Woodrow Wilson Presidential Library completed a renovation of their visitor's center.

Accomplishments and accolades in other areas of the city include:

- Staunton Fire and Rescue launched a new program called Community Connect, a cutting-edge community risk reduction platform. Community members can create profiles and securely share critical, life-saving information with first responders, streamlining emergency response and enhancing public safety. Profiles can include information about the people, pets, and your property.

- This past summer, the Staunton Police Department received its 12th accreditation award from the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA). The Department remains the longest continually accredited law enforcement agency in the world! The initial accreditation award was received in May of 1985.

As evidence of the city's strong financial standing, the Finance Department received the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the FY 2025 budget. In order to receive the award, the budget document must meet GFOA criteria requiring that the document be a policy document, a financial plan, and an operations guide and serve as a communications device for the public.

Finally, I am so grateful to our employees who continue to provide effective and efficient services to the public we serve. I am proud of each and every one of them and what we are accomplishing each day together.

CLOSING COMMENTS

I want to thank the following individuals for their diligent work in preparing this budget: all the department heads and managers who developed their budget requests and then met in person to walk through their needs; Chief Finance Officer Jessie Moyers who worked tirelessly with me for months on end to put this budget together; Assistant City Manager Amanda Kaufman for her expertise and insights; John Blair and Robin Wallace in the City Attorney's Office for providing guidance and advice on the city's tax and budget ordinances; City Assessor Doug Flinn, Commissioner of Revenue Maggie Ragon and Treasurer Rick Johnson for their time and expertise in helping develop the revenue projections; and Morgan Smith and Josh Knight in the City Manager's Office for their numerous contributions, from development of the budget cover, to editing documents and preparing communications about the budget.
Finally, allow me to thank one more time the entire team of directors and staff of all the city departments and regional agencies for their tireless commitment and passion towards serving the Staunton community. None of this is possible without them.

Respectfully submitted,

Leslie Beauregard
City Manager

City of Staunton, Virginia

Profile of the Government

The City of Staunton was settled in 1732 and later chartered as a town by the Virginia General Assembly in 1761 and the town was formally incorporated in 1801. The City was named for Lady Rebecca Staunton, wife of colonial Governor Sir William Gooch. Staunton was incorporated as a city in 1871. Staunton is the birthplace of the council-manager form of government. Staunton appointed its first city manager, and the nation's first city manager, Charles E. Ashburner, in April 1908.

History

A settler named John Lewis crossed the Blue Ridge Mountains in 1732 and built his home, Fort Lewis, about a mile east of what is today Staunton's city limits. Other settlers followed and a community began to form. Four years later King George II issued a royal land grant to William Beverley for 118,491 acres, including much of what is today Staunton and Augusta County.

In 1747, Beverley measured off a plot of land within his "manor", or estate for a community then called Mill Place. In 1761 that town was chartered by Virginia's General Assembly as Staunton. Throughout the Colonial Era, Staunton thrived in its role as seat for Augusta County, a county that at the time included much of what is today West Virginia, Ohio, Kentucky, Illinois, and Indiana. Staunton was the center of the larger Virginia of that time and a major-stopping point on the Great Philadelphia Wagon Road.

Staunton citizens organized their first volunteer fire department in 1790. The Virginia Central Railroad arrived in 1854 to make Staunton the transportation hub of western Virginia. In 1856, a son was born to Staunton's Presbyterian minister, a boy who was to become Staunton's most noted son, and twenty-eighth President of the United States, Woodrow Wilson. Staunton survived the Civil War with most of its buildings intact. In 1905 when the city population surpassed 10,000, the City was forced by state law to reorganize its government and install a board of alderman and common council. However, the new governmental structure didn't work for the city. After much study and debate, the city established a new form of government using a manager, a city manager to handle city administration. Staunton became the birthplace of the City Manager form of government, the standard government structure now used by thousands of cities across the nation and around the world.

The City was recognized by the National Trust for Historic Preservation in 2001 as one of the nation's "Dozen Distinctive Destinations," and in 2002 as a Great American Main Street City, the first Virginia city to be so honored.

The City of Staunton acknowledges that the City is included in the region of the ancestral and traditional lands of the Manahoac, Shawandasse Tula (Shawanwaki/Shawnee), and Monacan people, who historically inhabited the area.

City Governance

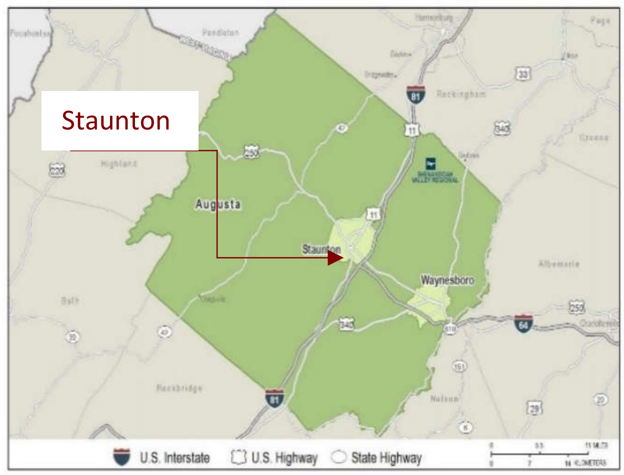
The City is governed by seven members of City Council for policymaking and legislative issues. Council members are elected at large for four-year terms. Council members elect the mayor. The city manager is appointed by City Council and is responsible for the general operations of the City and administering the policies and ordinances enacted by City Council. The city manager appoints all department directors for the various operating departments.

The Staunton City School Board is comprised of six members elected at large for four-year terms with the responsibility of the operation of the City school system. The School Board appoints a superintendent to administer the operations, policies, and procedures of the School Board. The local share of funding for the school system is appropriated through the budget process by City Council and provided through a transfer from the General Fund to the Education Fund.

Other elected officials include the constitutional officer for the offices of; the Commonwealth Attorney, Sheriff, Treasurer, Commissioner of the Revenue, and Clerk of the Circuit Court. The Judges of the Circuit Court, the General District Court and the Juvenile and Domestic Relations Court are appointed by the Virginia General Assembly.

Staunton is an independent city with local government taxing power providing the full range of municipal services. These services include public safety, recreation, parks and culture, education, health and social services, public works and utilities, sanitation, planning and zoning, community development, judicial administration, and general and financial administration services.

Staunton is located at the intersection of I-81 and I-64 in the Shenandoah Valley of Virginia. The City is 90 miles west of Richmond, 85 miles north of Roanoke, and just 150 miles southwest of Washington D.C. The City encompasses an area of 19.98 square miles with a population of approximately 24,972.



Staunton is located within Augusta County and offers a total labor force of more than 100,000 within a thirty-mile radius of Staunton.

The City is located within 35 minutes of eleven colleges and universities: University of Virginia, James Madison University, Washington & Lee University, Virginia Military Institute, Mary Baldwin University, Bridgewater College, Eastern Mennonite University, Blue Ridge Community College, Piedmont Virginia Community College, Old Dominion University at the Blue Ridge Community College campus, and American National University at the Charlottesville and Harrisonburg campuses. The area also has several other specialized education centers: Shenandoah Valley Governor's School, four private high schools, and Valley Career and Technical Center for occupational trades/industrial education and training.

The City has multiple nationally recognized art and culture venues, including the American Shakespeare Center and the Heifetz International Music Institute, a nationally recognized historic downtown, and nine parks, including Montgomery Hall Park, which is listed on the National Register of Historic Places and the Virginia Landmarks Registry, with approximately 500 acres of park land for outdoor activities, athletics, festivals and cultural events. The City is located just twenty minutes west of the Blue Ridge Parkway and Skyline Drive for additional outdoor adventures for camping, hiking and biking trails.

Staunton has five historic districts and 23 individual buildings listed in the National Register of Historic Places and the Virginia Landmarks Registry. The Beverley, Wharf, Newtown, Gospel Hill and Stuart Addition historic districts capture much of the lifestyle and the distinctive architecture of the city's colorful past.

STAUNTON, WAYNESBORO, AUGUSTA COUNTY AREA -STATISTICAL DATA

POPULATION:

Locality	2010	2020	%+
Staunton	23,746	25,750	8.4%
Waynesboro	21,006	22,196	5.7%
Augusta County	73,750	77,487	5.1%
Commonwealth of Virginia	8,001,024	8,631,393	7.9%

Source: U.S. Census

INCOME LEVELS:

Locality	Median Household Income
Staunton	$59,731
Waynesboro	$52,519
Augusta County	$76,124
Virginia	$87,249

Source: 2018-2022 American Community Survey

DISTRIBUTION BY GENDER:

Locality	Female	Male
Staunton	54.3%	45.7%
Waynesboro	51.1%	48.9%
Augusta County	49.2%	50.8%
Virginia	50.8%	49.2%

Source: U.S Census, 2020

LAND AREA:

Locality	Square Miles	Population Per Square Mile
Staunton	19.92 sq. miles	1,292.7
Waynesboro	14.97 sq. miles	1,482.7
Augusta County	967.07 sq. miles	80.1
Virginia	39,482.11 sq. miles	218.6

Source: U.S. Census, 2020

DISTRIBUTION BY RACE and ETHNICITY:

Race & Ethnicity	**Staunton**	**Waynesboro**	**Augusta County**	**Virginia**
White	81.8%	76.4%	90.8%	63.5%
Black or African American	10.7%	10.6%	4.4%	18.9%
Hispanic	3.8%	9.3%	3.4%	10.0%
Other	3.7%	3.7%	1.4%	7.6%

Source: 2018-2022 American Community Survey, Categories include Not Hispanic or Latino, except for the Hispanic category.

EDUCATION LEVEL:

Locality	High School graduate-persons age 25 years+	Bachelor's degree or higher-persons age 25 years+
Staunton	92.6%	33.6%
Waynesboro	88.2%	27.2%
Augusta County	89.9%	23.3%
Virginia	91.1%	41.0%

Source: 2018-2022 American Community Survey

OTHER INFORMATION:

Locality	Median Age	Total Housing Units	Veterans
Staunton	41.0	12,293	1,613
Waynesboro	38.7	10,288	1,480
Augusta County	44.8	32,675	5,078
Virginia	38.7	3,625,285	654,068

Source: 2018-2022 American Community Survey

CITY OF STAUNTON

PRINCIPAL PROPERTY TAXPAYERS, 2023 (Unaudited)
Assessment Year 2024, Fiscal Year 2025

Taxpayer	Assessed Value	% of Assessed Value
Big Sky LLC	$30,443,400	0.79%
Jeco Corporation	$18,734,400	0.48%
Wal-Mart Real Estate Business	$13,890,200	0.36%
Baldwin Park Propco LLC	$13,586,800	0.35%
Staunton Station LLC	$13,079,900	0.34%
LRC Willow View LP	$12,277,200	0.32%
ETCL Staunton LLC	$12,154,200	0.31%
Statler Station LLC	$11,978,700	0.31%
Woodcrest Properties	$11,922,800	0.31%
Staunton Suites LLC	$9,134,200	0.24%

Source: City of Staunton Department of Assessor

Principal Employers, 2024 (Unaudited)

Employer	Employment Range
Western State Hospital	500-999
Staunton City Schools	250-499
City of Staunton	250-499
Federated Auto Parts	250-499
Wal-Mart Associates Inc	100-249
Mary Baldwin University	100-249
Virginia Department of Transportation	100-249
Graphic Packaging	100-249
Best Buy	100-249
Food Lion	100-249

Source: Virginia Employment Commission (VEC)

SCHOOL ENROLLMENT	
FISCAL YEAR ENDING	
2024	2,497
2023	2,531
2022	2,575
2021	2,435
2020	2,595
2019	2,578
2018	2,563
2017	2,534
2016	2,535
2015	2,590

Source: Staunton City Schools

UNEMPLOYMENT RATE	
FISCAL YEAR ENDING	
2024	3.0%
2023	2.7%
2022	3.0%
2021	4.2%
2020	8.2%
2019	2.9%
2018	3.2%
2017	3.8%
2016	3.9%
2015	5.1%

Source: Virginia Employment Commission

THE BUDGET PROCESS

The City's budget team consists of the City Manager, Assistant City Manager, and Chief Finance Officer (CFO). The budget complies with relevant financial policies and Virginia state law. The budget team reviews the current status of the economy and develops budget guidelines based on City Council's long-term financial outlook, strategic plan, and other factors for the upcoming fiscal year. The City Council held a retreat in February 2025 to reaffirm its strategic plan for the upcoming fiscal year:

- Vision: a culturally rich, historic city with an exciting future of innovation, growth, and resilience.
- Values: integrity, inclusion and equity, excellence, engagement, and environmentally conscious.
- Strategic Areas: infrastructure, economic development, responsive and efficient government, West End, and built environment

The CFO prepares the guidelines, instructions, and the forms for departments to submit their expenditure budget requests. The CFO is responsible for preparing all governmental and proprietary revenue estimates for tax revenues, state and federal revenues, proprietary fund revenues, and other revenues. After meeting with all departments and prioritizing all budget requests for new personnel, new operating expenditures, and capital requests, the CFO prepares the revenue and expenditure budget and submits the preliminary budget to the City Manager for review. The City Manager is responsible for submitting the proposed budget to City Council for review and discussion.

By a resolution adopted by City Council on May 24, 2012, the City Finance Department provides comprehensive financial management and support services to the School Board, and is responsible for all financial processes, budget, and the annual audit for the City and Staunton City Schools. In 2019, the schools hired a Budget Director to prepare the schools budget with assistance and input given by the CFO. The Chief Finance Officer is appointed by the City Manager.

The City of Staunton and Staunton City Schools also share the School's Human Resources Department for recruitment and all personnel related processes and activities. The Chief Human Resources Officer serves as the department head of the human resources department for the Schools and the City. The Chief Human Resources Officer assists the budget team for the City and Schools with personnel budget requests relating to changes in staff requirements and employee pay increases. The Chief Human Resources Officer is appointed by the City Manager.

BUDGET CONTROL

Per City Code, the Chief Finance Officer serves as the budgetary control officer and shall assist the City Manager in developing and assembling the necessary information and planning and prioritizing financial commitments for the preparation of the annual budget. The City adopts a balanced budget for all funds. A balanced budget means that budgeted expenditures do not exceed budgeted revenues and the beginning fund balance. The *Code of Virginia* requires the City to adopt a balanced budget by May 15 for the School's Education Fund budget and June 30 for all other City funds. Budget control is maintained at the fund level. The City Manager, or designee, is authorized to transfer appropriations from any line item within each fund as needed to sufficiently fund any expenditure. All departments have on-line, real-time access to all line items within their operating budgets. Purchase orders for materials, supplies, and services are not released until adequate appropriations are available. Open encumbrances are reported as assigned or committed fund balances at the end of each fiscal year. City Council adopts an ordinance to approve budget amendments that require increased or decreased appropriations to the total adopted budget.

BUDGET AMENDMENTS

Budget amendments that appropriate new revenue or transfers between funds are made only with the approval of the City Council upon recommendation by the Chief Financial Officer. Budget amendments must be introduced to City Council and then approved at a subsequent meeting. In accordance with the Code of Virginia Section 15.2-2507, the city must hold a public hearing for any budget amendment that exceeds one percent of the total expenditures shown in the currently adopted budget. The public hearing must be advertised at least once in a newspaper having general circulation in Staunton at least seven days prior to the meeting date. School budget amendments follow the same process, but must be first approved by the School Board before being introduced to City Council.

INTERNAL CONTROL

Financial management of the City requires the City to establish and maintain procedures to provide an internal control structure to safeguard the City's assets from theft or misuse of property. The internal control procedures are designed to provide reasonable assurance that the City's assets are protected. Reasonable assurance recognizes that the; cost of a control does not exceed the benefits derived, and the valuation of costs and benefits require judgement by management.

BUDGET CALENDAR

A summary of the budget calendar for adopting the City and School budget is provided below.

September- The Staunton City Schools' budget process begins in September each year with a budget memorandum distributed to each principal and administrative department with guidelines for requesting new programs and procedures for submitting an expenditure budget request.

October- The City's budget process begins in October each year with a budget memorandum distributed to each department and outside private and non-profit agencies requesting funding from the City. Budget guidelines and procedures are detailed in the budget memo.

November- School budget requests are due back to the School Budget Director in November. The budget team, consisting of the School Budget Director and the Superintendent of Schools, meets with all principals and administrative departments to discuss and review their budget requests.

December- The CFO reviews and develops revenue estimates for the school budget based on the state-aid funding from the Commonwealth of Virginia.

December-January -City budget requests are due back to the Finance Department in December. In December and January, the budget team meets with all departments to discuss and review their budget requests and request any further analysis or details.

February- After a review of all budget requests, the CFO prepares a total preliminary revenue and expenditure budget for each entity to review with the City Manager and Superintendent. Based on City Council's priorities and the School Board's goals and objectives, budget cuts and or revenue increases are proposed to achieve a balanced budget.

March- The proposed school budget is submitted to the School Board. After a public hearing on the school budget, the Board may change or approve the budget prior to submitting the budget to the City for Council's funding consideration.

March- The City's annual proposed budget is submitted to City Council prior to April 1st each year.

April- City Council conducts budget work sessions during the month of April, open to the public, to review and discuss the proposed revenues and expenditures and any proposed tax or utility rate increases. The public hearings on the budget ordinance and any rate increases are conducted during the month of April.

May- The budget is normally adopted by May 1st each year, and must be adopted by June 30. The school budget must be adopted by May 15th each year.

BASIS OF BUDGET AND FUND TYPES

The City budget is developed by fund using Generally Accepted Accounting Principles (GAAP) as set forth by the Governmental Accounting Standards Board (GASB) and the Auditor of Public Accounts of the Commonwealth of Virginia (APA). The basis for budgeting is very similar to the basis for financial reporting, with the exception of depreciation and amortization. Depreciation and amortization are included in the Annual Comprehensive Report (ACFR), but are often excluded for budgeting purposes.

Each fund is considered a separate accounting entity with self-balancing accounts for assets, liabilities, fund equity, revenues and expenditures or expenses. The City's budget includes governmental funds, special revenue funds, and proprietary funds and applies two different bases of budgeting.

- **The modified accrual basis of accounting** under which revenues are recognized when they are both measurable and available to finance current expenditures is used for the City's General, Special Revenue funds, Debt Service fund, and Capital Project funds. City property taxes and other local taxes are considered available to collection within 45 days of the fiscal year-end. Governmental reimbursement-based grants are recorded as revenue when the expenditure is incurred. Expenditures are recognized when the services are incurred, or goods received.

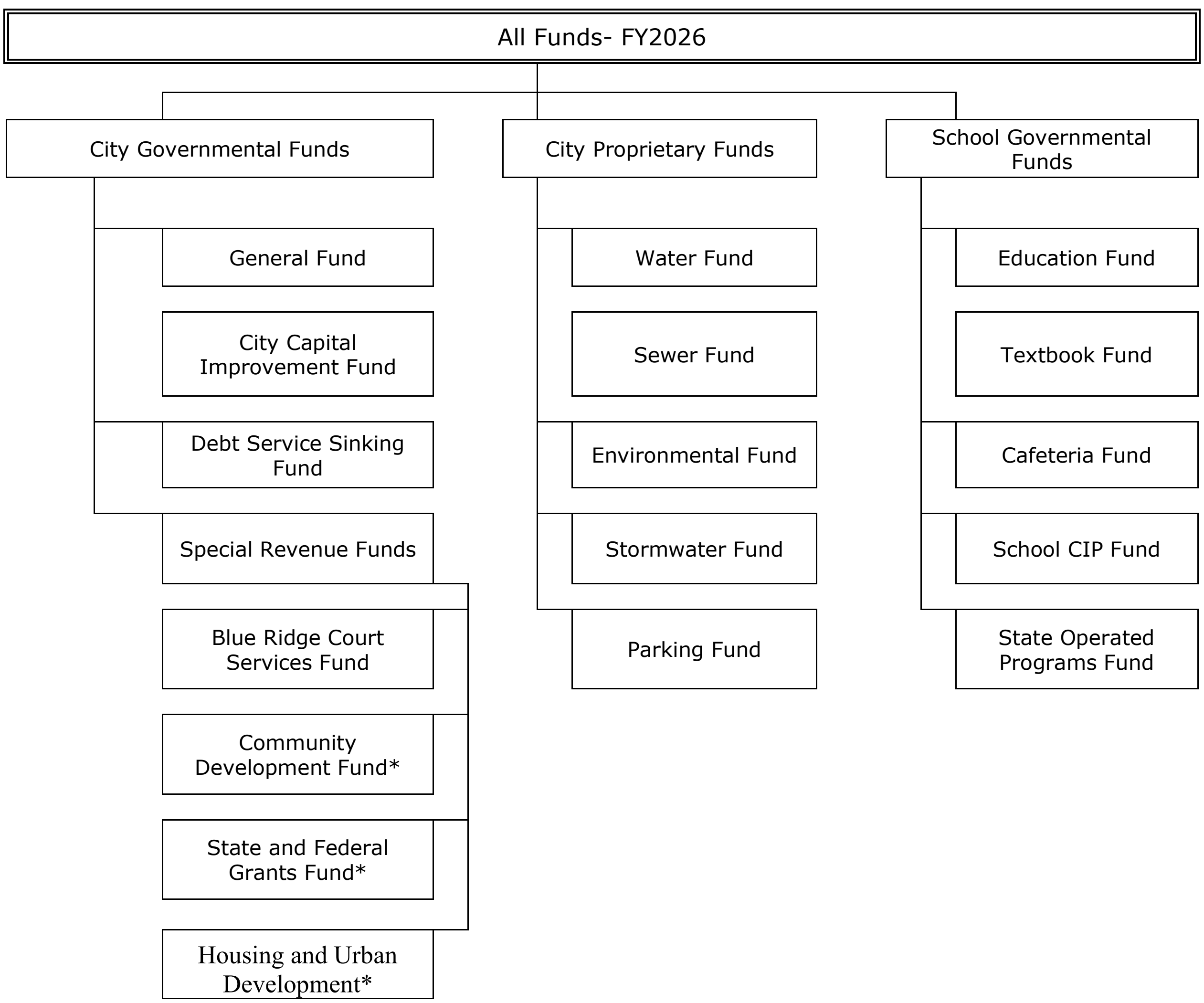
  Special revenue funds are non-major governmental funds and include the Blue Ridge Court Services Fund, Community Development Fund, and the State and Federal Grants Fund. Special revenue funds account for and report the proceeds of specific revenue sources that are restricted or committed for expenditures for specified purposes.

- **The accrual basis of accounting** which recognized the financial effect of events that impact the fund during the accounting period, regardless of whether cash was received or spent, is used to prepare financial statement and budgets for the City's Proprietary funds. Revenues are recorded when earned and expenses are recorded when the liability is incurred. Major proprietary funds include the Water Fund, Sewer Fund, Environmental Fund, and the Stormwater Fund. Non-major proprietary funds include the Parking Fund.

The School budget includes the Education Fund, a governmental fund, which accounts for revenues and expenditures for the operations of the City's school system. The School budget includes other governmental funds for operations restricted to a specific purpose for revenues and expenditures; the Textbook Fund, the Cafeteria Fund, the School CIP Fund, and the State Operated Programs Fund. The basis for the School budget is the modified accrual basis of accounting.

The budgets for the City and Schools general operating funds, the City's enterprise funds, and the special revenue funds are adopted on an annual basis. The budgets for the City and School's Capital Project funds are continuing appropriations beyond the fiscal year. It is the intention of City Council that the appropriations for capital projects continue until the project is complete.

FINANCIAL STRUCTURE



Note* The FY2026 Budget does not have proposed appropriations for the Community Development Fund, the HUD Fund, and the State and Federal Grants Fund.

FUND DESCRIPTIONS AND FUND STRUCTURE

GENERAL FUND EXPENDITURE CATEGORIES

General Fund: The General Fund accounts for all expenditures and revenues not otherwise included in the other funds. It has an annual appropriation. Any unexpended and unencumbered amounts at the end of the fiscal year revert back to fund balance. The City's general fund expenditure budget is divided into seven operating functions: General Government Administration; Judicial Administration; Public Safety; Public Works; Health and Welfare; Parks, Recreation, and Cultural; and Community Development.

General Government Administration includes the legislative, administrative, financial, legal, audit, tax assessment, risk management, technology, and voter/election operations. Legislative functions include City Council to adopt policies, ordinances, and resolutions that governs the City. City Council also appoints members to serve on the numerous agency and board committees. Administration includes the: City Manager's office responsible for the administration of all City functions, provides guidance to all City departments providing services to citizens, and complies with all of the City's ordinances, resolutions, and policies; the Human Resources Department for recruitment and personnel administration for the City and Schools; City Attorney for legal services for the City and Schools; the audit for the annual outside independent audit; and public communication for information to citizens. Financial administration includes the Finance Department for budgeting, accounting, purchasing, utility billing and administration, payroll, payables, risk management, investment and debt management for the City and Schools. Financial administration also includes the Information Technology Department, tax assessment from the City Assessor and Commissioner of the Revenue, tax collections by the City Treasurer, and voter registration and elections by the Electoral Board and Registrar's office.

Judicial Administration includes the operations for the City's court system and court-related services. The City has three courts; Circuit Court, General District Court, and shares the Juvenile-Domestic Relations Court with the County of Augusta. The Sheriff's office provides court security and serves warrants. This function also includes the operations for the offices of; the Commonwealth Attorney and the Clerk of the Circuit Court.

Public Safety includes law enforcement, animal control, emergency communications, emergency fire and rescue services, juvenile and adult criminal facilities, building inspection, and the City's Office on Youth. The Staunton Police Department provides law enforcement services including criminal investigations, patrol, animal control, and administers the Emergency 911 Center for emergency communications for police and fire/rescue services. The Staunton Fire and Rescue Department provides emergency fire and rescue services, the emergency operations center, and fire inspections and permits. The City also funds its share of the cost for several regional facilities including; the Middle River Regional Jail Authority for adult incarceration, the Shenandoah Valley Juvenile Detention Center for juvenile incarceration, the Shenandoah Valley Animal Services Center for animal shelter, and the Shenandoah Valley Office on Youth, shared by Staunton, Waynesboro, and Augusta County, serving the area's youth and families.

Public Works function includes; engineering for the City's infrastructure, street maintenance and construction, building maintenance of all City facilities, and equipment maintenance for the City's fleet of vehicles and equipment. Public Works also provides for the operations, maintenance, and capital for the City's enterprise funds for water, sewer, stormwater maintenance, parking, and solid waste and recycling program.

Health and Welfare services are administered and provided through Shenandoah Valley Social Services (SVSS) providing assistance to adults and children experiencing financial hardship, neglect and abuse. SVSS is a regional facility funded by the cities of Staunton and Waynesboro, and the County of Augusta. The City also funds its share of the public health department.

Parks, Recreation, and Cultural operations include funding for the Parks and Recreation Department, the Staunton Public Library, and contributions to various arts and culture agencies and programs. Services and activities provided by the Staunton Parks and Recreation Department include the maintenance of the City's nine parks and facilities, swimming pools, horticulture, community centers, athletic programs for adults and children, and recreational programs and trips for adults and children.

Community Development includes funding for planning and zoning, economic development, tourism, community development agencies, and the regional transit system.

Capital Improvements Program (CIP) Fund: The CIP Fund accounts for major capital outlays of the General Government and School Board. The City's Planning Commission reviews and approves a five-year program with an eye towards the City's financial policies. The City Council adopts the five-year program but appropriates funding for the first year of the five-year program only. Thus, the five-year program is reviewed and adopted every year to ensure that needs are addressed in relation to the City's most current fiscal environment.

ENTERPRISE / PROPRIETARY FUNDS

Parking Fund: The parking fund accounts for the revenues and expenditures, including capital improvements program, for City's Parking facilities. The City's Planning Commission also reviews and recommends to the City Council a five-year CIP. The City Council adopts both the operating budget and CIP through an Ordinance. The Parking fund five-year program is also reviewed and re-adopted each year.

Water Fund: The Water Fund accounts for the revenues and expenditures, including capital improvements program, for City's water production and distribution needs. The City's Planning Commission also reviews and recommends to the City Council a five-year CIP. The City Council adopts both the operating budget and CIP through an Ordinance. The Water fund five-year program is also reviewed and re-adopted each year.

Sewer Fund: The Sewer Fund accounts for the revenues and expenditures that relate to the operations of the City's sewer system. The City's Planning Commission also reviews and recommends to the City Council a five-year CIP. The City Council adopts both the operating budget and CIP through an Ordinance. The five-year program is also reviewed and re-adopted each year.

Environmental Fund: The environmental fund accounts for the operational revenues and expenditures of the environmental fund for refuse collections and street cleaning for the City. The City's Planning Commission also reviews and recommends to the City Council a five-year CIP. The City Council adopts both the operating budget and CIP through an Ordinance. The Environmental fund five-year program is also reviewed and re-adopted each year.

Stormwater Fund: The Stormwater Fund accounts for the operational revenues and expenditures, including capital improvements program, for the City's stormwater management program. The City's Planning Commission also reviews and recommends to the City Council a five-year CIP. The City Council adopts both the operating budget and CIP through an Ordinance. The five-year program is also reviewed and re-adopted each year.

COMPONENT UNITS

School Board: The School Board is a publicly-elected body consisting of seven members. A chairperson and a vice-chairperson is elected by the members. The School Board has jurisdiction over the administration of the City's pre-Kindergarten to High School education system, and other ancillary activities. The School Board sets its own budget and requests an annual transfer from the General Government. Excess of revenues over expenditures remain in each of the School Board funds and is available for their use in future years. The School Board does not have the ability to raise taxes or issue debt. All debts are issued by the General Government and associated debt service payments are budgeted by the General Government. The School Board established three funds to account for its operations:

- **Operating Fund** – The Operating Fund accounts for all expenditures and revenues that pertain to the operation of the City's pre-Kindergarten to High School education system and not otherwise included in the other funds

- **Community Service Fund** – The Community Service Fund accounts for all expenditures and revenues that relate to the operation of a daycare, the television access programs and other community education programs

- **Food Service Fund** – The Food Service Fund accounts for all expenditures and revenues relating to the provision of food and beverages to the students of the City.

STRUCTURE OF CITY FUNDS
City of Staunton Fund Structure

General Fund
Revenue Sources:
Taxes, Permits, Fees & Licenses, Charges for Services, Recovered Costs, Fines & Forfeitures, Use of Money & Property, Revenue from the Commonwealth, and Federal Government.

Special Revenue Fund
Blue Ridge Court Services
Community Development
Grant
Revenue Sources:
Transfers from General Fund, State and Federal

Componet Unit
School Fund
Textbook Fund
State Operated Programs
Cafeteria Service
School CIP Fund
Revenue Sources:
State and Federal Funds and transfers from General Fund

Debt Service Fund
Revenue Sources:
Transfers from the General Fund

Proprietary Funds
Parking
Water
Sewer
Environmental
Stormwater
Revenue Sources:
User Fees

Capital Projects Fund
Revenue Sources:
Transfers from General Fund
Debt Issuance
State and Federal Funds

(All funds are officially adopted and appropriated)

GENERAL FUND DEPARTMENT / FUND RELATIONSHIP

FY2026 CITY OF STAUNTON – GENERAL FUND DEPARTMENTAL DESCRIPTIONS

City Attorney - Provides legal advice and representation to the Mayor, City Council, City Manager, other city officials, and employees on a broad range of issues.

City Council - The Staunton City Council comprises seven members who are elected by City voters and empowered by the City Charter and the Code of Virginia with the responsibility of establishing laws in the city, adopting an annual budget and setting tax levels to fund maintenance of the city infrastructure, schools, public safety and other functions. Members of Staunton City Council serve four-year terms and have alternating tenures.

City Assessor **-** The Assessor's Office ensures that the burden of real estate taxation is distributed fairly among all property owners in the City consistent with the laws of the Commonwealth of Virginia. The assessor values approximately 11,700 real estate parcels in the City, which have a combined value of more than $3.9 billion. All real estate in the City of Staunton is reassessed every two years in the odd- numbered years. Assessments carry an effective date of January 1. The value of new construction or renovation work is added every year.

City Manager - The City Manager is appointed by City Council to manage all City departments and the day-to-day operations of the City of Staunton. It is also the duty of the City Manager to develop an annual City budget to present to City Council for review and adoption each year. The city manager's office includes an Assistant City Manager, Executive Assistant, Engagement and Communications Manager, and Clerk of Council.

Clerk of the Court - Serves as the recorder of deeds, decides certain issues of probate, issues marriage licenses, creates court records, and certifies and archives all records of the Circuit Courts and other records as provided by law.

Clerk of the Council - Prepares and maintains the official records of the city and serves as the administrative support to the legislative body.

Commissioner of the Revenue - Oversees the appraisal and assessment of all real property in the city, administers the city's real estate tax relief program, assesses individual and business personal property, issues business licenses, and administers local taxes on meals, lodging, admissions, cigarettes, utility services, and mobile communications.

Commonwealth's Attorney - Prosecutes all criminal and serious traffic offenses which occur within the City of Staunton.

Community Development **-** Guides the growth and development of the City of Staunton in an effort to enhance the quality of life in our community. The Department is responsible for reviewing, developing and administering plans that reflect the City's interest in the preservation of historic resources; protection of the environment; and the provision of efficient design while recognizing the City's unique and natural features alongside the implementation of public facilities, services, and the effective utilization of the City's resources. Functional areas include Building Services, Planning & Zoning, Environmental Programs and Housing.

Economic Development - Helps bridge public and private sector development in an effort to create jobs, increase revenue, and enhance Staunton's quality of life over the long term.

Fire & Rescue - Staunton Fire & Rescue provides round-the-clock fire suppression, emergency medical service, and special response operations to the city's 20 square miles, parts of Augusta County that immediately surround the city, and the campus of Mary Baldwin University. The department also provides public safety education and programming, and fire permits and fire inspections for homes, schools and businesses

Finance - Performs all financial functions (except tax assessments and treasury functions) including centralized accounting, centralized processing of payroll, accounts payable, utility billing, utility collections, and fiscal administration of city enterprises.

Human Resources - The Department of Human Resources provides shared, quality services to the City of Staunton and Staunton City Schools by administering a comprehensive program with a focus on attracting, retaining and motivating a high quality, diverse workforce.

Information Technology - Information Technology (IT) is responsible for meeting the information technology needs of the City of Staunton. The department maintains a metro area network supporting more than 30 locations throughout the City, connecting PCs, servers and telecommunication systems.IT establishes and maintains connectivity standards for the user community, monitors compliance with existing use policies, and advises the City Manager and City Council on issues related to technology. The department supports the City's web site, computing and telecommunications infrastructure, Geographic Information Systems (GIS), facilitates and conducts training for employees, and provides technical assistance in the purchase of hardware and software for individual users and departments.

Parks and Recreation - Enhances the lives of our citizens by providing a diverse package of recreation and park opportunities. Department oversee and maintains park facilities throughout the City of Staunton.

Police - The Staunton Police Department (SPD) is an internationally accredited, full-service law enforcement agency dedicated to serving the citizens of the City of Staunton. The department operates the City's state-of-the-art Enhanced-911 Center, which serves as the primary answering point for the City's 911 calls and dispatches calls for service for police, fire and the Staunton-Augusta Rescue Squad. The SPD also sponsors a number of crime prevention initiatives, including Virginia Rules, mentorship, and School Resource Officer programs for the area's youth; a Citizen's Police Academy; and Neighborhood and Business Watch programs.

Public Works - Provides project design, contract administration, and construction supervision and inspection for various public works projects. It also oversees the street lighting, sidewalk maintenance, tree trimming, street maintenance, and the Public Works Capital Improvements Program. The Public Works Department also oversees trash collection, street paving, water treatment and the city's engineering functions. Public Works is the City's largest operational department and oversees the largest budget.

Registrar - Ensures that the opportunity to register and vote is available to all eligible residents. The General Registrar conducts registration and elections as required by the Virginia Constitution, Code of Virginia, and directives of the State Board of Elections and the City of Staunton's Electoral Board.

Sheriff - Provides a responsive, coordinated, composite, city-wide Sheriff's Office; independent yet supportive of other law enforcement agencies; preserves law and order; meets goals and objectives of the office; provides security and safety services in the most efficient and effective manner.

Social Services - The Shenandoah Valley Social Services (SVSS) provides human services assistance to citizens experiencing financial hardship, neglect and abuse in Staunton, Waynesboro and Augusta County. The mission of SVSS is to promote self-reliance and the protection of citizens through community-based services.

Tourism - The Staunton Convention & Visitors Bureau (CVB) increases awareness of the City of Staunton as a visitor destination through a collective sales and marketing approach that stimulates overnight stays, enhances visitor spending and ultimately produces a substantial economic impact for the City of Staunton. The Staunton CVB provides information and coordination to group tour operators, meeting planners, travel writers and film scouts.

Treasurer - Collects and disburses all city funds, which includes accurate record keeping of all transactions, follow-up collection efforts concerning delinquent accounts, maintenance and reconciliation of bank accounts, investment of idle funds, and the collection and transmittal of state funds to the Virginia Department of Taxation.

FINANCIAL AND DEBT MANAGEMENT POLICIES

BUDGET

1. The City of Staunton will adopt a balanced budget for all funds. A balanced budget requires that the budgeted revenues and budgeted expenditures are equal for each fund.

2. The Chief Finance Officer serves as the budgetary control officer and shall assist the City Manager in developing and assembling the necessary information and planning and prioritizing financial commitments for the preparation of the annual budget.

3. Budget control is maintained at the fund level. The City Manager, or designee, is authorized to transfer appropriations from any line item within each fund as needed to sufficiently fund any expenditure.

4. All City department directors have online, real-time access to all operating expenditure and capital line items within their department budget. All line items include the budget, encumbrances, and detailed expenditure information.

5. Encumbrances for materials, supplies, and services are not released until adequate appropriations are available.

6. The Chief Finance Officer prepares monthly financial reports showing not less than the budgeted anticipated receipts, actual receipts, appropriations, encumbrances and expenditures through the month for which the report was prepared. Such reports shall be available and provided to the City Manager and Council by the second Thursday of each month. Special financial reports are prepared by the Chief Finance Officer upon the request of the City Manager or the Council.

7. The City and School's financial information which includes the budget, revenues, and expenditures is available on the City website for access to the general public.

8. The budget provides for employee position control at the fund level. The total number of full-time employee positions for all funds is authorized in the adopted budget. The approved City Pay and Classification system for employee wages effective for the budget year is authorized and published in the budget document.

9. The City may amend the adopted budget during the fiscal year to appropriate additional revenues and expenditures, or decrease appropriations, as needed. Any budget amendment that exceeds one percent of the total revenue in the adopted budget requires a public hearing notice to be published seven days prior to the meeting date for action on the amendment. The amendment may be approved after the public hearing is conducted.

10. The City will comply with all sections of the Virginia State Code pertaining to the budget process.

11. The City adopted budget includes all City and School funds.

CAPITAL IMPROVEMENT PLAN

The City approves a multi-year Capital Improvement Plan, (CIP), and budget each year. The approved CIP and budget include the City CIP and the School CIP. The City and School CIP budgets are appropriated each year by Council. The CIP funds are designated as multi-year funds in the accounting system and automatically carry forward the project balances to the next fiscal year for completion of the projects. Council is not required to re-appropriate funds each year for the balance of the same project appropriation.

The CIP is a five-year capital plan updated annually to account for project estimate updates, new and revised projects, and completed projects.

The annual update to the CIP begins in October each year. The plan is presented to City Council and the Planning Commission in December each year. The plan is adopted in April during the budget process.

The draft CIP plan is presented to City Council and the Planning Commission for review and suggestions. The Planning Commission will make recommendations and accept the CIP based on the City's Comprehensive Plan. City Council approves the CIP after the Planning Commission's recommendations, and any other changes.

The CIP includes the funding sources for the proposed capital projects each year of the five-year plan. Funding sources are based on a five-year financial analysis of revenues and expenditures.

Once a project is completed, the balance of any remaining appropriated funds for the project is transferred to the CIP Undesignated Account to be held as contingency for other projects. Council approves the transfer of funds. Any transfer of appropriated funds from one project to another requires approval from City Council.

The City collaborates with the School Board to incorporate the School CIP and develop financing plans to pay for major improvements or renovations to school facilities.

The City prefers to finance capital projects with cash, or 'pay-as-you-go' funds, and federal and state grants.

The City may use debt financing for projects by issuing general obligation or revenue bonds to finance projects. Any project requiring debt financing shall have a useful life equal to the term of the bond and adhere to the City's Debt Policy ratios and guidelines.

DEBT POLICY

The Debt Policy provides guidance and criteria for the issuance of debt so the City will not exceed affordable levels of indebtedness. This policy is intended to ensure debt is issued and managed prudently in order to maintain a sound fiscal position and protect the City's credit quality:

1. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues except when approved justification is provided.

2. When the City finances capital improvements or other projects by issuing bonds, or entering into capital leases, it will repay the debt within a period not-to-exceed the expected useful life of the project.

3. When feasible, the City will explore the usage of special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.

4. The City will retire tax anticipation debt, if any, annually, and will retire bond anticipation debt within six months after completion of the project.

DEBT RATIOS

The following debt ratios will be measured annually and will be measured as part of the debt issuance process. If the issuance of new debt causes the City not to be in compliance with one or more of the policies, staff must request an exception from City Council stating the justification and expected duration of the policy exception:

1. Direct net debt as a percentage of estimated assessed value of taxable property should not exceed four percent (4.0%). "Direct net debt" is defined as any and all debt that is tax-supported.

2. The ratio of debt service expenditures as a percent of total governmental fund expenditures should not exceed fifteen percent (15%).

3. Payout of aggregate outstanding tax-supported debt principal shall be no less than fifty percent (50%) repaid in 10 years.

FUND BALANCE POLICY

Fund balance is the difference between a government's assets and liabilities within a specific fund. It is the total accumulation of operating surpluses and deficits over time.

1. The City of Staunton will establish, at June 30 each year, a Safety Net Reserve, categorized as Committed Fund Balance, for all major operating funds equal to sixteen and one-half percent (16.5%), of the subsequent fiscal year total adopted expenditure budget for those operating funds.

2. All major funds include: General Fund, Water Fund, Sewer Fund, Environmental Fund, and the Stormwater Fund.

3. Financial circumstances allowing the use of the Safety Net Reserve to be appropriated for expenditures by City Council include:

    a. Unanticipated natural disasters resulting from storm damage, unseen infrastructure damage for water and sewer system deterioration, bridge repair, etc., exceeding $100,000 in damage.

    b. Imposition of mandates by Federal and State governments such as, water, sewer and landfill regulations, construction of court and jail facilities, etc., exceeding $100,000 in costs.

c. Court decisions resulting in unbudgeted expenditures, in excess of $100,000.

d. Acts of terrorism against the City destroying the City's infrastructure or causing a financial hardship to provide services to citizens, in excess of $100,000.

4. The Safety Net Reserve will not be available for appropriation due to a general economic slowdown or recession. The City shall adjust its revenues and expenditures according to the economic conditions.

5. Funds used from the Safety Net Reserve shall be appropriated through the annual budget ordinance or by a budget amendment ordinance approved and adopted by City Council.

6. In the event the Safety Net Reserve or a portion of the reserve is used, the City will restore the Safety Net Reserve to the sixteen and a half percent level within thirty-six months. If restoration cannot be accomplished within such time period without severe hardship to the City, the Chief Financial Officer will prepare a financial plan to restore the reserve to the sixteen and half level.

In no event, will the Safety Net Reserve be less than the amount calculated at June 30, 2023, equal to $12,128,058, (FY2025 General Fund Adopted Budget = $73,503,384 times 16.5%).

Funds in excess of the Safety Net Reserve, the General Contingency amount, and carry forward appropriations unexpended at fiscal year-end, shall be given first consideration for appropriation in the City's Capital Improvements Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget.

Any funds in the Education Fund in excess of the annual expenditures for any year ending June 30 shall be given first consideration for appropriation to the Education Fund Capital Improvement Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget or approved through the annual budget adoption procedures.

CONTINGENCY RESERVE

The City shall establish a General Contingency amount for the General Fund equal to $250,000, categorized as Unassigned General Fund Balance, to provide for unexpected declines in budgeted revenues or unanticipated emergency expenditures.

FUND BALANCE CLASSIFICATION POLICY

Committed Fund Balance:
Committed fund balance includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of City Council. Formal action includes the adoption of the annual City Budget Ordinance or adoption of budget amendment ordinances during the course of the operating year.

Assigned Fund Balance:
Assigned fund balance includes amounts constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. The Chief Finance Officer is delegated the authority to assign fund balance for specific purposes.

Restricted Fund Balance:
Restricted fund balance includes amounts that have constraints placed on their use by external sources such as creditors for debt covenants, grantors, contributors, or laws or other regulations of other governments. Restricted fund balance can also be imposed by law through constitutional provisions or enabling legislation. The source of the constraint is outside the government and cannot be changed by City Council.

Nonspendable Fund Balance:
Nonspendable fund balance includes amounts that cannot be spent because they are either not in spendable form such as inventories, property acquired for resale, prepaid amounts, or are amounts that are legally or contractually required to be maintained intact.

Unassigned Fund Balance:
Unassigned fund balance consists of amounts not assigned to other funds, or restricted, committed or assigned within the same fund. Unassigned fund balance includes all spendable amounts not contained in the other classifications and are technically available for any purpose.

A history of the General Fund year end fund balance by classification for the fiscal years 2013-2023 is stated below:

GENERAL FUND - FUND BALANCE HISTORY						
Year Ended June 30	Nonspendable	Restricted	Committed	Assigned	Unassigned	Total
2024	117,733	3,005,306	12,128,058	2,943,527	5,694,572	23,889,196
2023	121,993	967,138	11,523,414	2,970,571	9,554,873	25,137,989
2022	111,400	1,002,931	10,756,835	2,724,344	6,479,724	21,075,234
2021	103,947	230,914	9,571,866	2,792,804	9,587,197	22,286,728
2020	100,048	242,949	8,738,079	2,118,052	6,366,059	17,565,187
2019	97,630	250,953	8,891,250	2,346,271	4,630,500	16,216,604
2018	198,490	15,219	8,489,250	2,221,017	4,605,965	15,529,941
2017	475,098	25,401	8,137,500	2,516,915	2,632,596	13,787,510
2016	103,252	15,825	7,295,960	2,790,139	2,106,836	12,312,012
2015	78,126	117,646	6,607,250	2,762,575	2,364,510	11,930,107
2014	95,561	122,452	5,777,532	2,152,899	3,386,768	11,535,212
2013	58,666	120,217	5,178,250	2,089,799	3,472,715	10,919,647

LONG-TERM FINANCIAL PLANNING

The Staunton Plan was reaffirmed by City Council during their retreat on February 9, 2024. The Staunton Plan includes five focus areas, called strategic areas, that guide what work should be prioritized: Infrastructure; Economic Development; Responsive, Efficient Government; West End; and, Built Environment. There are also actions identified within the strategic areas. In addition, City Council established core values from which to base our daily operations. These values include integrity, inclusion & equity, excellence, engagement, and environmentally conscious.

Economic Strategy – The City's long-range economic strategy is to attract new commercial, manufacturing, and retail businesses and expand existing businesses. This strategy will strengthen, diversify, provide employment growth, increase the median household income level, and sustain and increase the local tax revenue base to provide quality governmental services to the citizens of Staunton.

City Safety Net Reserve – The City's fund balance fiscal policy, as revised by City Council, now requires a reservation of 16.5% of the City's total general fund operating budget as a cash safety net reserve, reported as committed fund balance in the general fund. The primary government reserve is currently $12,128,058. These funds can be used only for major catastrophic events that would affect the public safety or major infrastructure of the City, or imposition of mandates by Federal and State governments. The City also adopted a policy to establish and maintain a contingency reserve in the amount of $250,000, reported as unassigned fund balance in the general fund, to provide for unexpected declines in budgeted revenues or unanticipated emergency expenditures.

Capital Improvement Plan (CIP) – The City approves a multi-year capital improvement plan and budget each year. The approved CIP plan and budget includes the City CIP and the School CIP. The City and School CIP budgets are appropriated each year by Council. The CIP funds are designated as multi-year funds in the accounting system and automatically carry forward the project balances to the next fiscal year for completion of the projects. Council is not required to re-appropriate funds each year for the balance of the same project appropriation.

The CIP is a five-year capital plan updated annually to account for project estimate updates, new and revised projects, and completed projects. The annual update to the CIP plan begins in October each year. The plan is presented to City Council and the Planning Commission in December each year. The plan is adopted in February during the budget process. The draft CIP is presented to City Council and the Planning Commission for review and suggestions. The Planning Commission will make recommendations and accept the CIP based on the City's Comprehensive Plan. City Council approves the CIP after the Planning Commission's recommendations, and any other changes The CIP includes the funding sources for the proposed capital projects each year of the five-year plan. Funding sources are based on a five-year financial analysis of revenues and expenditures.

Once a project is completed, the balance of any remaining appropriated funds for the project is transferred to the CIP Undesignated Account to be held as contingency for other projects. Council approves the transfer of funds. Any transfer of appropriated funds from one project to another requires approval from City Council.

The City collaborates with the School Board to incorporate the School CIP and develop financing plans to pay for major improvements or renovations to school facilities.

The City prefers to finance capital projects with cash, or 'pay-as-you-go' funds, and federal and state grants. The City may use debt financing for projects by issuing general obligation or revenue bonds to finance projects. Any project requiring debt financing shall have a useful life equal to the term of the bond and adhere to the City's Debt Policy ratios and guidelines.

CITY OF STAUNTON DEPARTMENTAL PERFORMANCE MEASURES

Function/Program	2022 Actual	2023 Actual	2024 Actual	2026 Target	STAUNTON PLAN Values	STAUNTON PLAN Strategic Areas
General Administration						
City Council / Manager:						
Regular Meetings Held	20	20	20	20	IN: IE; EX; ENG; ENC	IN; ED; REG; WE; BE
Special Meetings Held	9	7	4	0	IN: IE; EX; ENG; ENC	IN; ED; REG; WE; BE
Resolution	34	33	22	25	IN: IE; EX; ENG; ENC	IN; ED; REG; WE; BE
Ordinance Amendments	32	40	34	30	IN: IE; EX; ENG; ENC	IN; ED; REG; WE; BE
Board Appointments	32	46	47	45	IN: IE; EX; ENG; ENC	IN; ED; REG; WE; BE
Budget Adoption	4/22/2021	4/28/2022	4/27/2023	4/25/2025		
Human Resources						
Applications Received	602	643	694	650	IN; IE; EX	REG
Positions Filled	152	135	90	100	IN; IE; EX	REG
Trainings Held	586	192	425	500	IN; IE; EX	REG
Grievances Filed	0	0	0	0	IN; IE; EX	
Finance						
Unqualified Audit Opinion	Obtained	Obtained	Obtained	Obtained	IN; EX	REG
GFOA Award for Financial Reporting	Obtained	Obtained	Obtained	Obtained	IN; EX	REG
Number of Accounts Payable Checks	8,738	8,809	8,826	8,800	IN; EX	REG
Number of Payroll Checks Processed	17,001	17,864	18,052	18,000	IN; EX	REG
Number of Journal Entries	650	799	855	850	IN; EX	REG
Treasurer						
Real Estate Tax Bills	11,199	11,243	11,276	11,300	IN; EX	ED; REG; BE
Personal Property Bills	18,842	20,027	20,688	20,750	IN; EX	ED; REG; BE
Dog Licenses	1,401	1,439	1,415	1,415	IN; EX	ED; REG; BE
Collection Actions	20,780	22,886	23,272	23,500	IN; EX	ED; REG; BE
Fees, Permits, and Other Licenses	32,017	34,248	31,346	32,000	IN; EX	ED; REG; BE
Taxes and Other State Duties	821	429	522	500	IN; EX	ED; REG; BE
Financial Management Transactions	8,199	7,941	8,295	8,300	IN; EX	ED; REG; BE
Registrar						
Registered Voters	17,949	18,084	18,752	18,800	IN; IE; EX; ENG	REG
Election Day In Person Voters	6,297	5,744	6,011	6,000	IN; IE; EX; ENG	REG
All Other Voters	4,465	3,414	7,662	4,000	IN; IE; EX; ENG	REG
Information Technology						
PC's Supported	375	375	375	395	IN; EX	IN; ED; REG; WE; BE
Printers Supported	125	125	125	130	IN; EX	IN; ED; REG; WE; BE
Phones Supported	800	800	800	825	IN; EX	IN; ED; REG; WE; BE
Servers Supported	40	40	40	41	IN; EX	IN; ED; REG; WE; BE
User Supported	400	400	400	420	IN; EX	IN; ED; REG; WE; BE

STAUNTON PLAN

Values:	Strategic Areas:	Strategic Areas:	
Integrity	Infrastruture	Infrastruture	IN
Inclusion & Equity	Economic Developmen	Economic Development	ED
Excellence	Responsive, Efficient G	Responsive, Efficient Government	REG
Engagement	West End	West End	WE
Environmentally Conscious	Built Environment	Built Environment	BE

CITY OF STAUNTON DEPARTMENTAL PERFORMANCE MEASURES

Function/Program	2022 Actual	2023 Actual	2024 Actual	2026 Target	STAUNTON PLAN Values	STAUNTON PLAN Strategic Areas
Public Safety:						
Police:						
Arrests	2,501	2,515	2,453	2,450	IN; IE; EX; ENG	ED; REG
Parking tickets	1,985	1,481	1,449	1,450	IN; IE; EX; ENG	ED; REG
Traffic citations	4,155	3,923	3,913	3,900	IN; IE; EX; ENG	ED; REG
Fire:						
Incident responses	3,175	3,880	3,788	3,650	IN; IE; EX; ENG	IN; ED; REG
Fires extinguished	65	21	48	20	IN; IE; EX; ENG; ENC	IN; ED; REG
Inspections	1,687	1,342	1,466	1,500	IN; IE; EX; ENG; ENC	IN; ED; REG; WE; BE
Inspections:						
Building permits issued	948	665	1,105	1,000	IN; IE; EX; ENG; ENC	IN; ED; REG; WE; BE
Building inspections conducted	2,564	2,674	3,234	3,000	IN; IE; EX; ENG; ENC	IN; ED; REG; WE; BE
Public Works:						
Refuse:						
Recycling collected (tons per day)	1.00	1.33	0.99	1.00	IN; IE; EX; ENG; ENC	IN; ED; REG; WE; BE
Refuse collected (tons per day)	65.6	66.13	66.48	66	IN; IE; EX; ENG; ENC	IN; ED; REG; WE; BE
Other public works:						
Lane miles paved	6.7	13.8	7.57	8	IN; IE; EX; ENG; ENC	IN; ED; REG; WE; BE
Parks and Recreation:						
Recreation Games	1200	1300	1450	1,450		
Total Golf Membership	180	123	106	125	IN; IE; EX; ENG; ENC	REG
Rounds of golf	11,044	11,711	14,894	15,000	IN; IE; EX; ENG; ENC	REG
Library:						
Volumes in collection	116,095	117,309	104,764	105,000	IN; IE; EX; ENG; ENC	REG
Total volumes borrowed	201,746	253,718	275,388	275,000	IN; IE; EX; ENG; ENC	REG
Utility:						
New connections-water	24	12	19	15	IN; IE; EX; ENG; ENC	IN; ED; REG; WE; BE
Active customers-water	9,792	9,825	9,899	9,914	IN; IE; EX; ENG; ENC	IN; ED; REG; WE; BE

STAUNTON PLAN

Values:	Strategic Areas:	
Integrity	Infrastruture	IN
Inclusion & Equity	Economic Development	ED
Excellence	Responsive, Efficient Government	REG
Engagement	West End	WE
Environmentally Conscious	Built Environment	BE

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CITY OF STAUNTON, VIRGINIA

FY 2026 BUDGET

JULY 1, 2025 - JUNE 30, 2026

ADOPTED BUDGET - $164,535,789

BUDGET DATA, SCHEDULES, FINANCIAL INFORMATION

April 24, 2025

www.staunton.va.us

Ordinance No. 2025-

AN ORDINANCE ESTABLISHING A BUDGET FOR THE CITY OF STAUNTON, VIRGINIA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026, APPROPRIATING FUNDS FOR PUBLIC PURPOSES FOR SUCH FISCAL YEAR, SUBJECT TO FUTURE APPROPRIATION AMENDMENT; ESTABLISHING A TAX RATE ON TAXABLE PERSONAL PROPERTY, REAL ESTATE AND PROPERTY OF PUBLIC SERVICE CORPORATIONS; ESTABLISHING AND IMPOSING A SERVICE CHARGE ON CERTAIN REAL PROPERTY EXEMPT FROM TAXATION; AND CONTINUING IN EFFECT ALL ORDINANCES OF THE CITY OF STAUNTON, VIRGINIA, RELATING TO TAXES, LICENSES, FEES, SERVICE CHARGES, COSTS AND OTHER CHARGES AND ALL ORDINANCES RELATING TO THE TIME OF PAYMENT THEREOF AND COLLECTION THEREOF, EXCEPT AS HEREIN SPECIFICALLY MODIFIED

BE IT ORDAINED by the Council of the City of Staunton, Virginia, as follows:

SECTION 1. The following budget, annexed and incorporated by reference, totaling **$164,535,789** for the City of Staunton, Virginia for the fiscal year beginning July 1, 2025 and ending June 30, 2026 is hereby proposed, approved and adopted:

(SEE ATTACHED BUDGET, incorporated by reference)

SECTION 2. Public revenues of the City of Staunton, Virginia are hereby appropriated for public purposes for the fiscal year beginning July 1, 2025, and ending June 30, 2026, as set forth in the appropriate Section of such budget.

SECTION 3.

3.1. The tax rate for all real estate, including real estate owned by public service corporations, subject to tax for the calendar year beginning January 1, 2025, shall be and is fixed at $0.91 per $100.00 of assessed value of such property per year, with assessed values being established through biennial reassessments pursuant to Section 58.1-3253 of the Code of Virginia, as amended, as of January of every odd numbered year.

3.2. The tax rate for all real property and improvements located in the Downtown Service District is subject to an additional tax for the calendar year beginning January 1, 2025, which shall be and is fixed at $0.15 (fifteen cents) per $100.00 of assessed value of such property for calendar year 2025. Assessed values for the Downtown Service District shall be established through biennial reassessments pursuant to Section 58.1-3253 of the Code of Virginia, as amended, as of January 1 of every odd numbered year. These rates shall continue until modified by action of the Council of the City of Staunton, Virginia.

SECTION 4.

4.1. The tax rate for all personal property, including vehicles owned by public service corporations (but excluding machinery and tools, referenced and defined in Section 58.1-3507 of the Code of Virginia, as amended), subject to tax for the calendar year beginning January 1, 2025, shall be fixed at $2.90 per $100.00 of assessed value per year.

4.2. The tax rate for machinery and tools as defined in Section 58.1-3507 of the Code of Virginia, as amended, subject to tax for the calendar year beginning January 1, 2025 shall be and is fixed at $1.24 per $100.00 of assessed value per year.

SECTION 5. For the period of July 1, 2025, through June 30, 2026, certain categories of property exempted from taxation under Section 58.1-3600 et seq. of the Code of Virginia, as amended, shall be assessed and have imposed a fee or service charge based on the assessed value of the real estate and the amount which the City of Staunton expended in the year preceding for police and fire protection and, in the case of faculty and staff housing of an educational institution, the cost of public school education. The categories of property eligible for such assessment, and the method for calculating the assessment, are prescribed in Section 58.1-3400 et seq. of the Code of Virginia, as amended.

SECTION 6. The rate of service charge or fee imposed for property subject to such charge or fee under Section 5 of this ordinance shall be and is fixed and imposed at $0.19 per annum per $100.00 of assessed value and $0.49 per annum per $100.00 of assessed value for faculty and staff housing of an educational institution for the 2025 calendar year. The service charge shall be and is payable in one installment on December 15, 2025. Any service charge not paid when due shall bear interest computed at the rate of 10% per annum from the due date until paid.

SECTION 7. The real estate lawfully owned by the County of Augusta lying wholly or partly in the corporate limits of the City of Staunton, Virginia, shall be exempt from the service charge imposed by Section 5 of this ordinance.

SECTION 8. It is the intention of Section 5, 6 and 7 of this ordinance to conform to and meet all the requirements of Section 58.1-3400 et seq. of the Code of Virginia, as amended, and shall be read and construed accordingly.

SECTION 9. The annual salary for each member of the Council of the City of Staunton, Virginia, is hereby established as follows and shall remain in effect until formal action is taken to amend this ordinance:

Mayor	$11,000
Vice-Mayor	$10,000
Council Member	$10,000

SECTION 10.

10.1. The City Manager is hereby authorized to transfer funds from one line item to another line item within each Fund of such budget, with the exception of the general contingency account.

10.2. Authorization is hereby given to the City Manager to withhold or postpone the expenditure of any funds appropriated by and in this ordinance when it appears to the City Manager that it would be in the best interests of the City for such expenditure to be withheld; but, this provision shall not in any way limit or restrict the right of the Council of the City of Staunton, Virginia, in its sole discretion to the fullest extent permitted by law, to direct immediate disbursement of any appropriated funds when the Council of the City of Staunton, Virginia, is of the opinion that the funds should be expended regardless of the position or action or inaction of the City Manager.

SECTION 11. Any ordinance in conflict with this ordinance is hereby repealed to the extent and only to the extent that such conflict exists. However, all ordinances not in conflict with this ordinance shall continue in effect, including specifically all ordinances of the City of Staunton, Virginia relating to taxes, licenses, fees, service charges, costs and payment and collection thereof continuing in effect except as herein specifically modified.

SECTION 12. If any part of this ordinance is found to be invalid by competent authority, the remaining portions of this ordinance shall continue in effect to the fullest extent permitted by law.

This ordinance shall be effective July 1, 2025.

Michele D. Edwards

Michele D. Edwards, Mayor

ATTEST:

Kiley A. Kesecker
Clerk of Council

CITY OF STAUNTON, VIRGINIA
FY 2026 ADOPTED BUDGET

GENERAL FUND

ANTICIPATED REVENUE		BUDGET
General Property Taxes	$	39,318,157
Other Local Taxes	$	20,328,522
Commonwealth of Virginia	$	15,155,748
Current Service Charges	$	2,149,436
Federal Revenue	$	1,145,746
Recovered Costs	$	524,500
Licenses and Permits	$	288,200
Use of Money and Property	$	615,000
Fines and Forfeitures	$	200,500
Miscellaneous	$	77,704
Total Revenue	$	79,803,513

APPROPRIATIONS		
Transfer to Education Fund	$	18,904,462
Public Safety	$	17,453,657
Health and Welfare	$	8,444,940
Public Works	$	8,384,279
General Government Administration	$	8,078,751
Transfer to Debt Service Sinking Fund	$	5,676,903
Parks, Recreation, Library, and Cultural	$	4,603,465
Judicial Administration	$	3,952,766
Community Development	$	3,061,477
Transfer to the City CIP Fund	$	1,518,813
Nondepartmental	$	(285,000)
Educational Agency Contributions	$	9,000
Total Appropriations	$	79,803,513

DEBT SERVICE SINKING FUND

ANTICIPATED REVENUE		
Transfer from the General Fund	$	5,676,903
General Revenues	$	909,122
Total Revenue	$	6,586,025

APPROPRIATIONS		
Debt	$	6,586,025
Total Appropriations	$	6,586,025

CAPITAL IMPROVEMENTS PROJECT FUND

ANTICIPATED REVENUE		
Transfer from the General Fund	$	1,518,813
Total Revenue	$	1,518,813

APPROPRIATIONS		
Capital Improvements	$	1,518,813
Total Appropriations	$	1,518,813

BLUE RIDGE COURT SERVICES FUND

ANTICIPATED REVENUE		
Non Capital Grants/ Contributions	$	1,365,927
Miscellaneous		120,468
Charges for Services		140,000
Total Revenue	$	1,626,395

APPROPRIATIONS		
Operations	$	1,626,395
Total Appropriations	$	1,626,395

WATER FUND

ANTICIPATED REVENUE		
Charges for Service	$	4,699,708
General Revenues		5,507,267
Grant Contributions		-
Total Revenue	$	10,206,975
APPROPRIATIONS		
Operations	$	3,707,946
Debt		944,029
Capital		5,555,000
Total Appropriations	$	10,206,975

SEWER FUND

ANTICIPATED REVENUE		
Charges for Services	$	4,332,757
General Revenues		2,362,061
Total Revenue	$	6,694,818
APPROPRIATIONS		
Operations	$	3,093,483
Debt		868,342
Capital		2,732,993
Total Appropriations	$	6,694,818

PARKING FUND

ANTICIPATED REVENUE		
Charges for Services	$	241,550
General Revenues		230,811
Total Revenue	$	472,361
APPROPRIATIONS		
Operations	$	296,492
Debt		175,869
Total Appropriations	$	472,361

STORMWATER FUND

ANTICIPATED REVENUE		
Charges for Services	$	1,349,145
General Revenues		78,000
Total Revenue	$	1,427,145
APPROPRIATIONS		
Operations	$	415,385
Capital		1,011,760
Total Appropriations	$	1,427,145

ENVIRONMENTAL FUND

ANTICIPATED REVENUE		
Charges for Services	$	3,822,400
General Revenues		675,840
Non Capital Grants/ Contributions		12,000
Total Revenue	$	4,510,240
APPROPRIATIONS		
Operations	$	3,297,240
Capital		1,213,000
Total Appropriations	$	4,510,240

EDUCATION FUND

ANTICIPATED REVENUE			
Commonwealth of Virginia	$	24,898,871	(1)
Transfer from the General Fund		18,904,462	
Federal Government		1,956,507	
Charges for Services		10,000	
General Revenues		87,000	
Total Revenue	$	45,856,840	
APPROPRIATIONS			
Administration and Operation of Schools	$	45,856,840	
Total Appropriations	$	45,856,840	

(1) This revenue figure is estimated and will be adjusted on the first budget amendment of FY2026.

CAFETERIA FUND

ANTICIPATED REVENUE		
Operating Grants	$	1,907,952
Charges for Service		154,200
General Revenues		338,316
Total Revenue	$	2,400,468
APPROPRIATIONS		
Operations	$	2,400,468
Total Appropriations	$	2,400,468

SCHOOL TEXTBOOK FUND

ANTICIPATED REVENUE		
Commonwealth of Virginia	$	249,538
General Revenues		150,812
Total Revenue	$	400,350
APPROPRIATIONS		
Operations	$	400,350
Total Appropriations	$	400,350

SCHOOL CAPITAL IMPROVEMENTS PROJECT FUND

ANTICIPATED REVENUE		
General Revenues	$	200,000
Total Revenue	$	200,000
APPROPRIATIONS		
Capital Improvements	$	200,000
Total Appropriations	$	200,000

STATE OPERATED PROGRAMS

ANTICIPATED REVENUE		
Operating Grants	$	2,831,846
Total Revenue	$	2,831,846
APPROPRIATIONS		
Operations	$	2,831,846
Total Appropriations	$	2,831,846

Grand Total Revenues	**$**	**164,535,789**
Grand Total Expenditures	**$**	**164,535,789**
Balance		**$0**

Approved this 24th day of April 2025

Effective Date: July 1, 2025

ATTEST: Kiley Kesecker
Kiley A. Kesecker
Clerk of Council

CERTIFIED: Michele D. Edwards
Michele D. Edwards
Mayor of Council

City Council Amendments to the FY2026 Proposed City Budget

Manager's Recommended FY2026 Revenue Estimates	**$**	**112,655,785**
Amendments to FY2026 Revenue Estimates		
Increase Revenues		
General Fund - Personal Property Taxes	$	140,500
General Fund - Business License Tax	$	50,000
Total Amended FY2026 City Budget	**$**	**112,846,285**

Manager's Recommended FY2026 Expenditure Estimates	**$**	**112,655,785**
Amendments to FY2026 Expense Estimates		
Decrease Expenses		
General Fund - Economic Development Website	$	(35,080)
Increase Expenses		
General Fund - Police Department Career Development Plan	$	225,580
Total Amended FY2026 City Budget	**$**	**112,846,285**

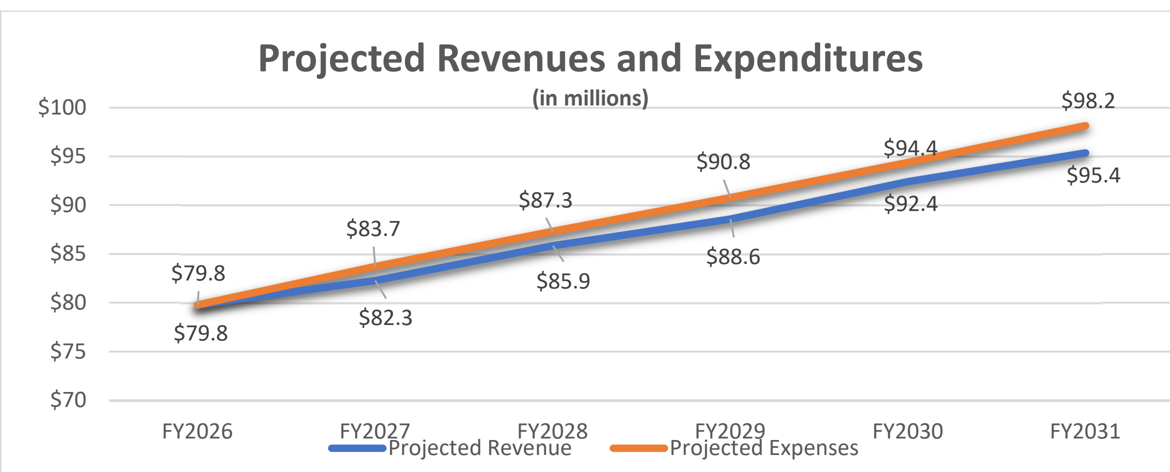
Long Term Revenue and Expenditure Projections

As part of this year's budget process, staff has prepared a five-year financial projection for both general fund revenue and expenditures. Growth rates are based upon historical actual data from FY2021 to FY2026's adopted budget with modifications made for known or anticipated variables. Although this document is purely a projection and actual revenues and expenditures will deviate from these projections, Council can glean an insight as to financial challenges which lie ahead for the City.

In many localities, five-year operational projections will show funding variances between projected revenues and expenditures. The Staunton gap is no different and is a result of assumptions that revenue policies remain consistent on a trajectory known at the time of the forecast, and that operational costs reflect ongoing and continuing programs and services. During the budget preparations for FY2027 and beyond, Council will need to consider tax rates and fees, financial policies, departmental cost cutting measures, and program changes or reductions. The projected gaps will be closed during each budget cycle to arrive at a balanced budget.

FY2026 shows positive year on year revenue increases in real and property tax revenue of 16.5% and 6.0% respectively. The 2025 real estate assessments increased by 16.65% in addition to the real estate tax rate increasing to $.91 cent per $100 assessed, a 2-cent increase. Combined increase of $4.9M over FY2025 is projected in these two areas alone. This rate of growth is not projected over the next five years. Other local taxes which include meals, occupancy, and sales tax is projected to increase by only .5%, or $.1 million. The year-on-year increase is reflective of the minimal performance of the economy following the global pandemic. The previous six-year revenue trend shows an average increase of 4.7% per year.

In future years, City Council will need to review its revenue and expenditure policies in order to balance the operational needs of the City and the tax burden of its citizens. The chart below illustrates projected revenues and expenditures from FY2026 to FY2031 in the General Fund.



The five-year revenue/expense projection appears below:

CITY OF STAUNTON FIVE YEAR PROJECTION

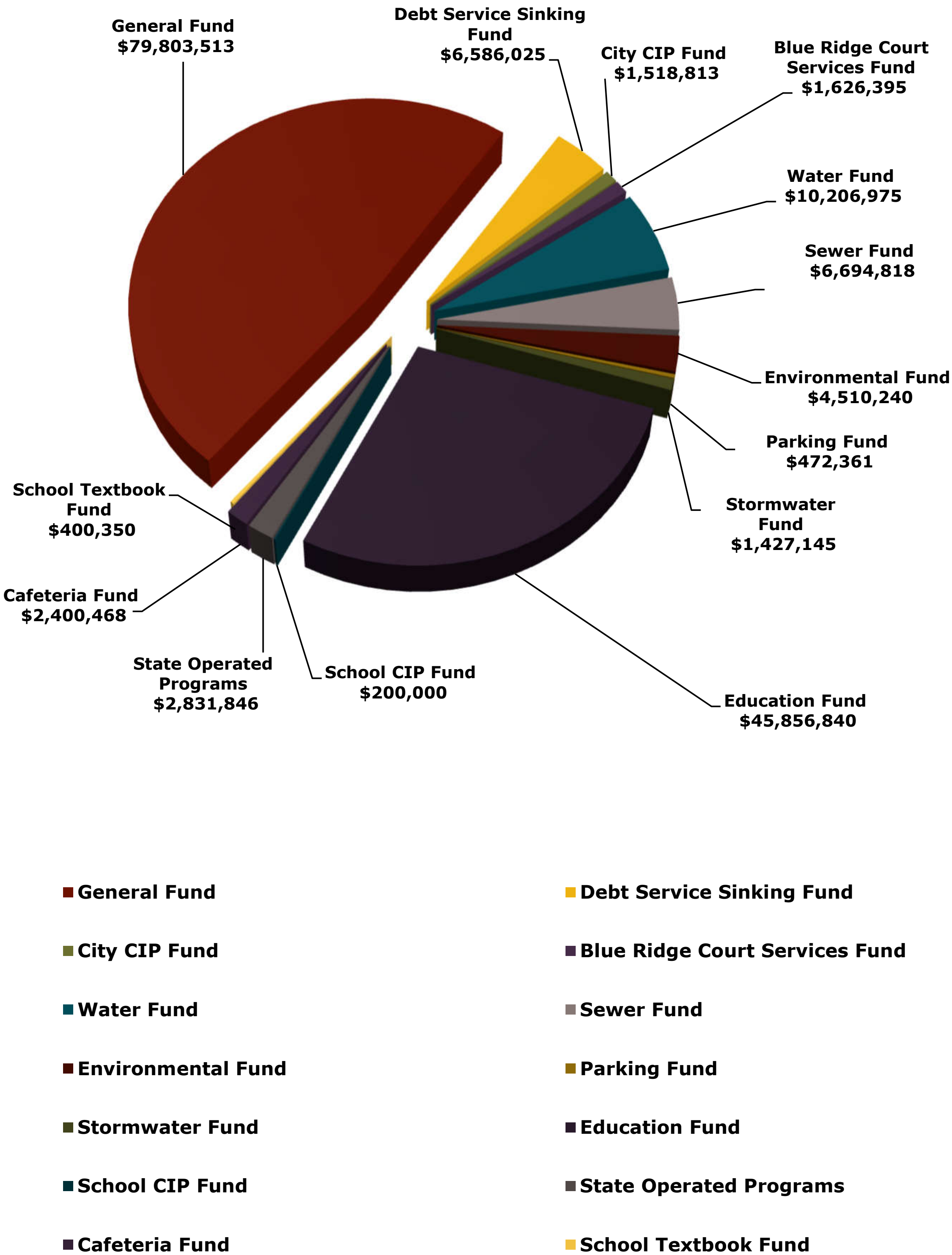
Revenues	**FY2026 Adopted**	**FY2027 Projected**	**FY2028 Projected**	**FY2029 Projected**	**FY2030 Projected**	**FY2031 Projected**
Real Property Taxes	$ 31,544,157	$ 32,175,040	$ 33,783,792	$ 34,459,468	$ 36,182,441	$ 36,906,090
Personal Property Taxes	$ 7,774,000	$ 8,046,090	$ 8,327,703	$ 8,619,173	$ 8,920,844	$ 9,233,073
Other Local Taxes	$ 20,328,522	$ 21,344,948	$ 22,412,196	$ 23,532,805	$ 24,709,446	$ 25,944,918
State Revenues	$ 15,155,748	$ 15,610,420	$ 16,078,733	$ 16,561,095	$ 17,057,928	$ 17,569,666
Federal Revenues	$ 1,145,746	$ 1,168,661	$ 1,192,034	$ 1,215,875	$ 1,240,192	$ 1,264,996
All Other Sources	$ 3,828,636	$ 3,943,495	$ 4,061,800	$ 4,183,654	$ 4,309,164	$ 4,438,438
Transfers	$ 26,704	$ -	$ -	$ -	$ -	$ -
Total	**$ 79,803,513**	**$ 82,288,655**	**$ 85,856,258**	**$ 88,572,070**	**$ 92,420,015**	**$ 95,357,182**
Percentage Increase		3.1%	4.3%	3.2%	4.3%	3.2%
Expenses						
General Government	$ 8,078,751	$ 8,482,689	$ 8,906,823	$ 9,352,164	$ 9,819,772	$ 10,310,761
Judicial	$ 3,952,766	$ 4,150,404	$ 4,357,925	$ 4,575,821	$ 4,804,612	$ 5,044,842
Public Safety	$ 17,453,657	$ 18,326,340	$ 19,242,657	$ 20,204,790	$ 21,215,029	$ 22,275,781
General Services	$ 8,384,279	$ 8,803,493	$ 9,243,668	$ 9,705,851	$ 10,191,144	$ 10,700,701
Health & Human Services	$ 8,444,940	$ 8,740,513	$ 9,046,431	$ 9,363,056	$ 9,690,763	$ 10,029,940
Culture and Leisure	$ 4,612,465	$ 4,843,088	$ 5,085,243	$ 5,339,505	$ 5,606,480	$ 5,886,804
Community Development	$ 3,061,477	$ 3,214,551	$ 3,375,278	$ 3,544,042	$ 3,721,244	$ 3,907,307
Transfer to Schools	$ 18,904,462	$ 20,227,774	$ 21,138,024	$ 21,772,165	$ 22,425,330	$ 23,098,090
Debt Services	$ 5,676,903	$ 5,676,903	$ 5,676,903	$ 5,676,903	$ 5,676,903	$ 5,676,903
Nondepartmental	$ (285,000)	$ (285,000)	$ (285,000)	$ (285,000)	$ (285,000)	$ (285,000)
Transfer to CIP Reserves	$ 1,518,813	$ 1,518,813	$ 1,518,813	$ 1,518,813	$ 1,518,813	$ 1,518,813
Total	**$ 79,803,513**	**$ 83,699,568**	**$ 87,306,764**	**$ 90,768,109**	**$ 94,385,090**	**$ 98,164,941**
Percentage Increase		**4.9%**	**4.3%**	**4.0%**	**4.0%**	**4.0%**
Revenue / Expense Variance	**$ -**	**$ (1,410,913)**	**$ (1,450,506)**	**$ (2,196,040)**	**$ (1,965,076)**	**$ (2,807,759)**

CITY OF STAUNTON, VIRGINIA
FY 2026 Budget

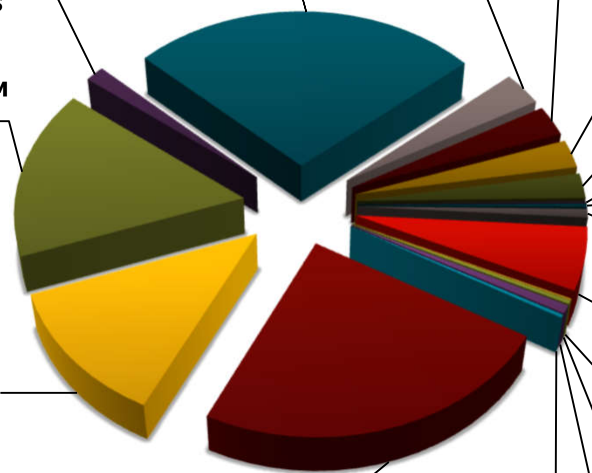
Fiscal Year July 1, 2025 - June 30, 2026

CITY GOVERNMENTAL FUNDS		
General Fund	$	79,803,513
Debt Service Sinking Fund	$	6,586,025
Blue Ridge Court Services Fund	$	1,626,395
City Capital Improvement Fund	$	1,518,813
Total Governmental Funds	$	89,534,746
CITY PROPRIETARY FUNDS		
Water Fund	$	10,206,975
Sewer Fund	$	6,694,818
Environmental Fund	$	4,510,240
Stormwater Fund	$	1,427,145
Parking Fund	$	472,361
Total Proprietary Funds	$	23,311,539
Total City Budget	$	112,846,285
STAUNTON SCHOOL BOARD		
Education Fund	$	45,856,840
State Operated Programs	$	2,831,846
Cafeteria Fund	$	2,400,468
School Textbook Fund	$	400,350
School Capital Improvements Fund	$	200,000
Total Education Funds	$	51,689,504
Grand Total All Funds	$	164,535,789

CITY OF STAUNTON FY 2026 TOTAL BUDGET BY FUND - $164,535,789

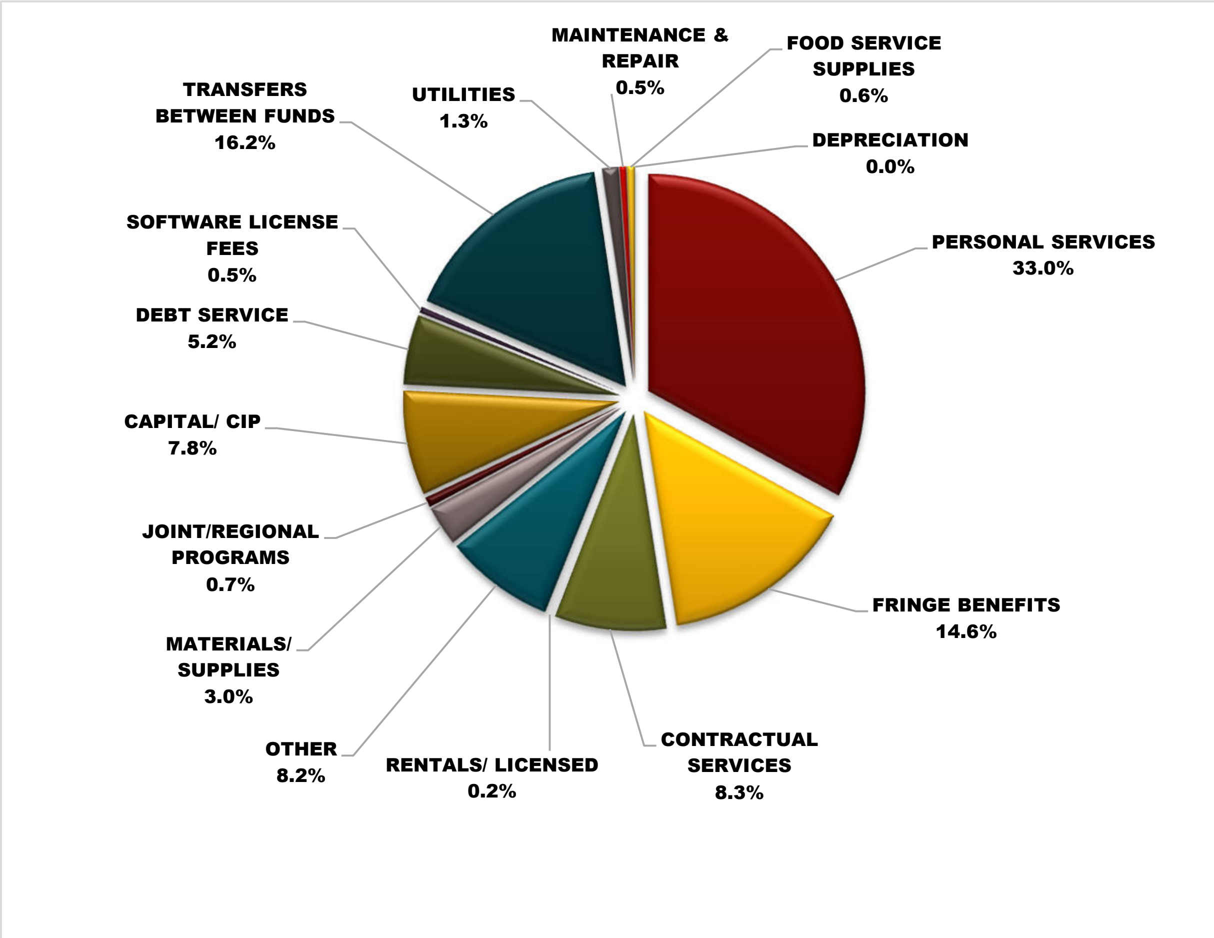


CITY OF STAUNTON   FY 2026 TOTAL REVENUE BUDGET - $164,535,789



REVENUE CATEGORY	CITY REVENUES	SCHOOL REVENUES	PERCENTAGE OF TOTAL
GENERAL PROPERTY TAXES	$ 39,318,157	$ -	23.9%
OTHER LOCAL TAXES	20,328,522	-	12.4%
TRANSFERS FROM GENERAL FUND	7,195,716	18,904,462	15.9%
GOV'T SERVICE CHARGES	2,289,436	164,200	1.5%
COMMONWEALTH OF VIRGINIA	16,427,175	27,750,501	26.8%
FEDERAL GOVERNMENT	1,145,746	4,005,213	3.1%
WATER FEES	4,699,708	-	2.9%
SEWER FEES	4,332,757	-	2.6%
ENVIRONMENTAL FEES	3,822,400	-	2.3%
PARKING FEES	241,550	-	0.1%
RECOVERED COSTS	547,000	17,050	0.3%
STORMWATER FEES	1,319,145	-	0.8%
PRIOR YEAR FUNDS	9,295,069	318,266	5.8%
MISCELLANEOUS	157,500	20,000	0.1%
PERMITS & FINES	538,700	-	0.3%
USE OF MONEY/PROPERTY	1,161,000	70,000	0.7%
TRANSFERS FROM OTHER FUNDS	26,704	439,812	0.3%
TOTAL REVENUNES	$ 112,846,285	$ 51,689,504	100.0%
GRAND TOTAL REVENUES CITY & SCHOOLS			$ 164,535,789

CITY OF STAUNTON FY 2026 TOTAL EXPENDITURE BUDGET - $164,535,789



EXPENDITURE /EXPENSE	CITY	SCHOOLS	TOTALS
PERSONAL SERVICES	$ 24,779,497	$ 29,506,011	$ 54,285,508
FRINGE BENEFITS	$ 11,434,107	$ 12,540,375	23,974,482
CONTRACTUAL SERVICES	$ 11,625,598	$ 2,081,542	13,707,140
RENTALS/ LICENSED	$ 204,931	$ 127,400	332,331
OTHER	$ 12,816,081	$ 634,890	13,450,971
MATERIALS/ SUPPLIES	$ 2,794,198	$ 2,104,738	4,898,936
JOINT/REGIONAL PROGRAMS	$ -	$ 1,234,005	1,234,005
CAPITAL/ CIP	$ 12,169,852	$ 681,800	12,851,652
DEBT SERVICE	$ 8,574,265	$ -	8,574,265
SOFTWARE LICENSE FEES	$ 741,908	$ -	741,908
TRANSFERS BETWEEN FUNDS	$ 26,100,178	$ 533,743	26,633,921
UTILITIES	$ 794,670	$ 1,267,000	2,061,670
MAINTENANCE & REPAIR	$ 811,000	$ -	811,000
FOOD SERVICE SUPPLIES	$ -	$ 978,000	978,000
DEPRECIATION	$ -	$ -	-
TOTALS	$ 112,846,285	$ 51,689,504	$ 164,535,789

CITY OF STAUNTON

FY 2025 AND FY 2026 TOTAL BUDGET COMPARISON

	FY 2025 BUDGET	FY 2026 BUDGET	$ Variance	% Change
City Governmental Funds				
General Fund	$ 73,503,384	$ 79,803,513	$ 6,300,129	8.57%
Debt Service Sinking Fund	6,838,119	6,586,025	(252,094)	-3.7%
Blue Ridge Court Services Fund	1,455,974	1,626,395	170,421	11.7%
City Capital Improvement Fund	861,783	1,518,813	657,030	76.2%
Total City Governmental Funds	$ 82,659,260	$ 89,534,746	$ 6,875,486	8.3%
City Proprietary Funds				
Water Fund	$ 4,921,333	$ 10,206,975	$ 5,285,642	107.4%
Sewer Fund	5,687,091	$ 6,694,818	1,007,727	17.7%
Environmental Fund	5,109,229	$ 4,510,240	(598,989)	-11.7%
Stormwater Fund	1,380,500	$ 1,427,145	46,645	3.4%
Parking Fund	460,489	$ 472,361	11,872	2.6%
Total Proprietary Funds	$ 17,558,642	$ 23,311,539	$ 5,752,897	32.8%
Total City Funds	$ 100,217,902	$ 112,846,285	$ 12,628,383	12.6%
Education Funds				
Education Fund	$ 42,871,555	$ 45,856,840	$ 2,985,285	7.0%
State Operated Programs	2,742,159	2,831,846	89,687	3.3%
Cafeteria Fund	2,241,973	2,400,468	158,495	7.1%
School Textbook Fund	403,552	400,350	(3,202)	-0.8%
School Capital Improvements	150,000	200,000	50,000	33.3%
Total Education Funds	$ 48,409,239	$ 51,689,504	$ 3,280,265	6.8%
Grand Total All Funds	$ 148,627,141	$ 164,535,789	$ 15,908,648	10.7%

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City of Staunton

Statement of FY2024 Budget Revenues, Expenditures, and Estimated Changes in Fund Balance/Net Position- All Budgeted Funds

Total FY2026 Budget -All Funds = $164,535,789

GOVERNMENTAL FUNDS

Combined Fund Balance/ Net Position Summaries - All Funds	**General Fund**	**Capital Projects Fund**	**Debt Service Sinking Fund**	**Blue Ridge Court Services**	**Education- All Funds**	**Total Governmental Funds**
Estimated Beginning Fund Balance- July 1, 2025	$ 37,781,876	$ 45,265,446	$ 4,836,479	$ 159,405	$ 8,243,543	$ 96,286,749
Revenue and Other Financing Sources						
General Property Taxes	39,318,157	-	-	-	-	39,318,157
Other Local Taxes	20,328,522	-	-	-	-	20,328,522
Service Charges/ Fees	2,149,436	-	-	140,000	164,200	2,453,636
Intergovernmental Revenues	16,301,494	-	-	1,259,427	32,195,526	49,756,447
Licenses and Permits	288,200	-	-	-	-	288,200
Fines & Forfeitures	200,500	-	-	-	-	200,500
Use of Money and Property	615,000	-	-	-	70,000	685,000
Recovered Costs	524,500	-	-	-	17,050	541,550
Miscellaneous	77,704 -	-	-	226,968	338,266	642,938
Total Revenues	$ 79,803,513	$ -	$ -	$ 1,626,395	$ 32,785,042	$ 114,214,950
Expenditures						
Personnel Services	$ 29,965,439	$ -	$ -	$ 1,381,267	$ 42,046,386	$ 73,393,092
Operations and Maintenance	23,569,609	-	-	245,128	8,961,318	32,776,055
Capital	168,287	1,518,813	-	-	681,800	2,368,900
Debt Service	-	-	6,586,025	-	-	6,586,025
Total Expenditures	$ 53,703,335	$ 1,518,813	$ 6,586,025	$ 1,626,395	$ 51,689,504	$ 115,124,072
Other Financing Sources (uses)						
Transfers In	$ -	$ 1,518,813	$ 5,676,903	$ -	$ 18,904,462	$ 26,100,178
Transfers Out	(26,100,178)	-	-	-	-	(26,100,178)
TOTAL -Other Financing Sources (uses)	$ (26,100,178)	$ 1,518,813	$ 5,676,903	$ -	$ 18,904,462	$ -
Net Change in Fund Balance	-	-	(909,122)	-	-	(909,122)
Fund Balance- end of year June 30, 2026	$ 37,781,876	$ 45,265,446	$ 3,927,357	$ 159,405	$ 8,243,543	$ 95,377,627
Total Expenditure Budget Reconcilement	$ 79,803,513	$ 1,518,813	$ 6,586,025	$ 1,626,395	$ 51,689,504	$ 141,224,250
Total Revenue Budget Reconcilement	$ 79,803,513	$ 1,518,813	$ 6,586,025	$ 1,626,395	$ 51,689,504	$ 141,224,250

PROPRIETARY FUNDS

	Water Fund	**Sewer Fund**	**Stormwater Fund**	**Parking Fund**	**Environmental Fund**	**Total Proprietary Funds**
Estimated Beginning Net Position- July 1, 2025	$ 32,450,848	$ 32,328,884	$ 10,755,231	$ 3,975,901	$ 6,258,601	$ 85,769,465
Operating Revenues						
Service Charges/ Fees	4,699,708	4,332,757	1,319,145	241,550	3,822,400	14,415,560
Operating Interfund Loan	-	-	-	-	-	-
Operating Grants	-	-	-	-	12,000	
Licenses and Permits	-	-	30,000	-	-	30,000
Fines & Forfeitures	-	-	-	20,000	-	20,000
Use of Money and Property	5,507,267	2,339,561	78,000	210,811	675,840	8,811,479
Recovered Costs	-	22,500	-	-	-	22,500
Total Operating Revenues	$ 10,206,975	$ 6,694,818	$ 1,427,145	$ 472,361	$ 4,510,240	$ 23,311,539
Operating Expenses						
Personnel Services	$ 2,532,850	$ 887,643	$ 205,874	$ 174,691	$ 1,612,697	$ 5,413,755
Operations and Maintenance	1,175,096	2,205,840	209,511	121,801	1,684,544	5,396,792
Capital	5,555,000	2,732,993	1,011,760	-	1,212,999	10,512,752
Debt Service	944,029	868,342	-	175,869	-	1,988,240
Total Operating Expenses	$ 10,206,975	$ 6,694,818	$ 1,427,145	$ 472,361	$ 4,510,240	$ 23,311,539
Other Financing Sources						
Transfers In	$ -	$ -	$ -	$ -	$ -	$ -
Transfers Out	-	-	-	-	-	-
TOTAL -Other Financing Sources	$ -	$ -	$ -	$ -	$ -	$ -
Net Change in Fund Balance	-	-	-	-	-	-
Net Position- end of year June 30, 2026	$ 32,450,848	$ 32,328,884	$ 10,755,231	$ 3,975,901	$ 6,258,601	$ 85,769,465
Total Expenditure Budget Reconcilement	$ 10,206,975	$ 6,694,818	$ 1,427,145	$ 472,361	$ 4,510,240	$ 23,311,539
Total Revenue Budget Reconcilement	$ 10,206,975	$ 6,694,818	$ 1,427,145	$ 472,361	$ 4,510,240	$ 23,311,539

Statement Required - Code of Virginia §15.2-2504

GOVERNMENTAL FUNDS	$ 141,224,250
PROPRIETARY FUNDS	$ 23,311,539
TOTAL BUDGETED FUNDS	$ 164,535,789

CITY OF STAUNTON, VIRGINIA

STATEMENT OF NET POSITION
June 30, 2024

	Primary Government			Component Units	
	Governmental Activities	Business-type Activities	Total	School Board	Economic Development Authority
ASSETS					
Cash and cash equivalents (Note 2)	$ 56,388,071	$ 21,981,036	$ 78,369,107	$ 13,603,669	$ 115,625
Investments (Note 2)	4,695,392	8,069,458	12,764,850	408,750	-
Receivable (net of allowances for uncollectibles):					
Taxes, including penalties (Note 13)	6,405,946	-	6,405,946	-	-
Accounts	1,957,344	2,315,415	4,272,759	8,876	673,561
Interest	29,679	49,412	79,091	-	-
Lease Receivable (Note 18)	369,417	130,153	499,570	-	481,145
Due from other governments (Note 3 and 14)	3,270,212	866,779	4,136,991	6,048,478	-
Due from component unit (Note 17)	12,750,000	-	12,750,000	-	-
Inventory (Note 1, 17)	416,874	-	416,874	-	12,970,053
Prepaid items	144,579	10,054	154,633	2,017	-
Security deposit	-	-	-	7,500	-
Restricted assets: (Notes 2, 14)					
Cash and cash equivalents	18,658,508	7,350,565	26,009,073	26,956	-
Due from other governments (Note 3)	-	1,141,005	1,141,005	-	-
Capital assets: (Note 5)					
Nondepreciable	10,085,668	12,910,194	22,995,862	3,408,168	793,946
Depreciable, net	85,048,984	59,014,420	144,063,404	12,691,484	5,228,896
Total assets	200,220,674	113,838,491	314,059,165	36,205,898	20,263,226
DEFERRED OUTFLOWS OF RESOURCES					
Deferred outlflows related to pensions (Notes 7, 8, and 11)	3,228,805	520,211	3,749,016	7,668,564	-
Deferred outflows related to OPEB (Notes 9, 10, and 11)	1,599,255	240,613	1,839,868	2,127,039	-
Deferred charges on refunding	-	22,040	22,040	-	-
Total deferred outflows of resources	4,828,060	782,864	5,610,924	9,795,603	-
LIABILITIES					
Accounts payable	3,558,825	916,952	4,475,777	3,275,562	690,728
Retainage payable	66,793	287,580	354,373	129,710	-
Accrued liabilities	1,249,476	391,382	1,640,858	2,131,974	-
Due to primary government (Note 17)	-	-	-	-	12,750,000
Unearned revenue (Note 1)	5,506,333	2,562,260	8,068,593	-	-
Amounts held for others	45,771	-	45,771	5,131	-
Deposits payable	7,000	469,119	476,119	-	-
Noncurrent liabilities:					
Due within one year: Bonds, leases, claims compensated absences, landfill closure (Note 6)	6,895,329	1,776,953	8,672,282	380,707	-
Due in more than one year:					
Bonds, leases, claims, compensated absences landfill closure/postclosure (Note 6)	73,684,386	18,854,698	92,539,084	835,345	-
Net pension liability (Notes 7, 8, and 11)	15,839,128	2,344,577	18,183,705	21,954,823	-
Net OPEB liability (Notes 9, 10, and 11)	5,005,926	775,848	5,781,774	5,513,901	-
Total liabilities	111,858,967	28,379,369	140,238,336	34,227,153	13,440,728
DEFERRED INFLOWS OF RESOURCES					
Deferred inflows related to pensions (Notes 7, 8, and 11)	1,096,614	201,146	1,297,760	2,576,881	-
Deferred inflows related to OPEB (Notes 9, 10, and 11)	903,689	141,222	1,044,911	953,924	-
Lease related (Note 18)	-	-	-	-	-
Property taxes (Note 13)	369,417	130,153	499,570	-	481,145
	6,385,322	-	6,385,322	-	-
Total deferred inflows of resources	2,369,720	472,521	2,842,241	3,530,805	481,145
NET POSITION					
Net investment in capital assets	39,934,250	59,118,729	99,052,979	15,795,601	-
Restricted for:					
Programs	2,982,553	-	2,982,553	844,564	-
Donor purposes	22,753	-	22,753	105,530	-
Unrestricted (deficit)	41,495,169	26,650,736	68,145,905	(8,502,152)	6,341,353
Total net position	$ 84,434,725	$ 85,769,465	$ 170,204,190	$ 8,243,543	$ 6,341,353

CITY OF STAUNTON, VIRGINIA

BALANCE SHEET –
GOVERNMENTAL FUNDS
June 30, 2024

	General	Capital Projects Fund: Capital Improvements	Nonmajor Governmental	Total Governmental
Assets				
Cash and cash equivalents	$ 21,483,794	$ 26,243,491	$ 5,212,374	$ 52,939,659
Investments	4,563,978	131,414	-	4,695,392
Receivables (net of allowances for uncollectibles):				
Taxes	6,405,946	-	-	6,405,946
Accounts	1,914,057	-	36,578	1,950,635
Interest	29,679	-	-	29,679
Lease Receivable	369,417	-	-	369,417
Due from other governments	2,872,018	239,033	159,161	3,270,212
Due from other funds	18,254	-	-	18,254
Prepaid items	117,733	-	-	117,733
Restricted assets:				
Cash and cash equivalents	7,000	18,651,508	-	18,658,508
Total assets	$ 37,781,876	$ 45,265,446	$ 5,408,113	$ 88,455,435
Liabilities				
Accounts payable	$ 2,075,024	$ 1,353,374	$ 103,517	$ 3,531,915
Retainage payable	$ -	$ 66,793	$ -	$ 66,793
Accrued liabilities	427,889	-	20,819	448,708
Accrued leave payable	770	-	-	770
Due to other funds	-	-	18,254	18,254
Unearned revenue	20,357	5,485,976	-	5,506,333
Amounts held for others	26,119	-	-	26,119
Deposits payable	7,000	-	-	7,000
Total liabilities	2,557,159	6,906,143	142,590	9,605,892
Deferred Inflows of Resources				
Lease related	369,417	-	-	369,417
Unavailable revenue-Other	1,483,746	-	-	1,483,746
Unavailable revenue-Property taxes	9,482,358	-	-	9,482,358
Total deferred inflows of resources	11,335,521	-	-	11,335,521
Fund Balances				
Nonspendable	117,733	-	-	117,733
Restricted	3,005,306	-	-	3,005,306
Committed	12,128,058	-	-	12,128,058
Assigned	2,943,527	38,359,303	5,265,523	46,568,353
Unassigned	5,694,572	-	-	5,694,572
Total fund balances	23,889,196	38,359,303	5,265,523	67,514,022
Total liabilities, deferred inflows of resources and fund balances	$ 37,781,876	$ 45,265,446	$ 5,408,113	$ 88,455,435

CITY OF STAUNTON, VIRGINIA

STATEMENT OF NET POSITION – PROPRIETARY FUNDS
June 30, 2024

	Business-Type Activities – Enterprise Funds						Governmental Activities –
	Water	Sewer	Stormwater	Environmental	Nonmajor-Parking	Total	Internal Service
Assets							
Current assets:							
Cash and cash equivalents	$ 9,023,904	$ 4,065,144	$ 5,410,147	$ 3,305,837	$ 176,004	$ 21,981,036	$ 3,448,412
Investments	4,189,825	2,639,676	-	1,239,957	-	8,069,458	-
Receivable:							
Accounts (net of allowance for uncollectibles)	768,128	765,995	118,601	646,437	16,254	2,315,415	6,709
Interest	24,380	18,132	-	6,900	-	49,412	-
Lease Receivable	130,153	-	-	-	-	130,153	-
Due from other governmental units	699,897	-	166,882	-	-	866,779	-
Inventory	-	-	-	-	-	-	416,874
Prepaid items	-	-	10,054	-	-	10,054	26,846
Restricted assets:							
Cash and cash equivalents	5,472,944	-	250,000	1,621,464	6,157	7,350,565	-
Due from other governments	-	942,598	-	-	-	942,598	-
Total current assets	20,309,231	8,431,545	5,955,684	6,820,595	198,415	41,715,470	3,898,841
Noncurrent assets:							
Restricted assets:							
Due from other governments	-	198,407	-	-	-	198,407	-
Total restricted Assets	-	198,407	-	-	-	198,407	-
Capital assets:							
Nondepreciable	7,422,851	510,476	852,484	3,090,134	1,034,249	12,910,194	-
Depreciable, net	18,209,847	28,595,047	6,205,021	1,562,400	4,442,105	59,014,420	45,742
Total capital assets, net	25,632,698	29,105,523	7,057,505	4,652,534	5,476,354	71,924,614	45,742
Total noncurrent assets	25,632,698	29,303,930	7,057,505	4,652,534	5,476,354	72,123,021	45,742
Total assets	45,941,929	37,735,475	13,013,189	11,473,129	5,674,769	113,838,491	3,944,583
Deferred outflows of resources							
Deferred outflows related to pensions	261,098	14,842	27,136	217,135	-	520,211	-
Deferred outflows related to other postemployment benefits	126,990	7,599	13,604	92,420	-	240,613	-
Deferred charge on refunding	15,505	6,535	-	-	-	22,040	-
Total deferred outflows of resources	403,593	28,976	40,740	309,555	-	782,864	-
Liabilities							
Current liabilities:							
Accounts payable	430,978	209,737	97,076	177,135	2,026	916,952	26,910
Retainage payable	277,303	-	10,277	-	-	287,580	-
Accrued liabilities	317,171	29,848	2,954	23,487	17,922	391,382	-
Compensated absences	115,512	3,768	5,921	72,206	-	197,407	-
Claims and judgements	-	-	-	-	-	-	913,000
Unearned revenue	-	-	1,738,772	823,488	-	2,562,260	-
Held for others	-	-	-	-	-	-	19,652
Deposits payable	212,962	-	250,000	-	6,157	469,119	-
Landfill closure/postclosure-current	-	-	-	57,377	-	57,377	-
Lease payable-current	422	422	-	-	8,653	9,497	-
Bonds payable-current	605,003	777,917	-	-	129,752	1,512,672	-
							-
Total current liabilities	1,959,351	1,021,692	2,105,000	1,153,693	164,510	6,404,246	959,562
Noncurrent liabilities:							
Due in more than one year:							
Bonds, leases, claims, compensated absences	9,966,213	4,307,964	1,110	405	1,534,358	15,810,050	-
Landfill fill closure/postclosure	-	-	-	3,044,648	-	3,044,648	-
Net pension liability	1,280,833	72,832	133,132	857,780	-	2,344,577	-
Net OPEB Liability	397,673	23,753	42,557	311,865	-	775,848	-
Total noncurrent liabilities	11,644,719 #	4,404,549	176,799 #	4,214,698 #	1,534,358 #	21,975,123 #	-
Total liabilities	13,604,070 #	5,426,241	2,281,799 #	5,368,391 #	1,698,868 #	28,379,369 #	959,562
Deferred Inflows of Resources							
Lease related	130,153	-	-	-	-	130,153	-
Deferred inflows related to pensions	88,669	5,036	9,216	98,225	-	201,146	-
Deferred inflows related to other							-
post employment benefits	71,782	4,290	7,683	57,467	-	141,222	-
	290,604	9,326	16,899	155,692	-	472,521	-
Net Position							
Net investment in capital assets	19,703,027	24,005,642	6,953,935	4,652,534	3,803,591	59,118,729	45,742
Unrestricted	12,747,821	8,323,242	3,801,296	1,606,067	172,310	26,650,736	2,939,279
Total net position	$ 32,450,848	$ 32,328,884	$ 10,755,231	$ 6,258,601	$ 3,975,901	$ 85,769,465	$ 2,985,021

CITY OF STAUNTON, VIRGINIA
STATEMENT OF ACTIVITIES
Year Ended June 30, 2024

		Program Revenues			Net (Expenses) Revenues and Changes in Net Position			Component Units	
					Primary Government				
Functions/Programs	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total	School Board	Economic Development Authority
Primary Government:									
Governmental activities:									
General government	$ 14,506,060	$ 8,041,594	$ 492,855	$ -	$ (5,971,611)		$ (5,971,611)		
Judicial administration	2,963,913	294,312	1,705,838	-	(963,763)		(963,763)		
Public safety	18,534,737	440,308	3,106,666	359,929	(14,627,834)		(14,627,834)		
Public works	8,304,728	-	6,044,990	3,573,885	1,314,147		1,314,147		
Health and welfare	6,369,045	-	3,969,899	-	(2,399,146)		(2,399,146)		
Education	21,315,094	-	375,265	-	(20,939,829)		(20,939,829)		
Parks, recreation, and culture	4,689,638	879,675	425,901	63,877	(3,320,185)		(3,320,185)		
Community development	3,526,993	19,475	752,884	66,000	(2,688,634)		(2,688,634)		
Interest on long-term debt	1,861,434	-	-	-	(1,861,434)		(1,861,434)		
Total governmental activities	82,071,642	9,675,364	16,874,298	4,063,691	(51,458,289)		(51,458,289)		
Business-type activities:									
Water	4,426,678	4,819,879	515	3,073,296	-	$ 3,467,012	3,467,012		
Sewer	4,081,189	4,276,142	29	59,857	-	254,839	254,839		
Storm Water	819,281	779,328	15,742	215,696	-	191,485	191,485		
Environmental	3,706,802	3,673,901	37,294	-	-	4,393	4,393		
Parking	582,519	255,341	-	-	-	(327,178)	(327,178)		
Total business-type activities	13,616,469	13,804,591	53,580	3,348,849	-	3,590,551	3,590,551		
Total primary government	$ 95,688,111	$ 23,479,955	$ 16,927,878	$ 7,412,540	(51,458,289)	3,590,551	(47,867,738)		
Component Units:									
School Board	$ 46,404,216	$ 415,140	$ 20,772,683	$ 416,435				$ (24,799,958)	$ -
Economic Development Authority	956,890	19,690	702,420	-				-	(234,780)
Total component units	$ 47,361,106	$ 434,830	$ 21,475,103	$ 416,435				(24,799,958)	(234,780)
		General revenues:							
		Property taxes			35,156,838	-	35,156,838	-	-
		Sales tax			6,023,554	-	6,023,554	-	-
		Hotel and Meals tax			7,938,699	-	7,938,699	-	-
		Business license			3,080,097	-	3,080,097	-	-
		Utility taxes			1,157,759	-	1,157,759	-	-
		Local communication tax			911,682	-	911,682	-	-
		Other taxes			1,429,927	-	1,429,927	-	-
		Unrestricted investment earnings			2,245,287	1,641,157	3,886,444	446,145	21,517
		Grants and contributions not restricted to a specific program			3,279,774	-	3,279,774	12,557,729	-
		Miscellaneous			358,660	-	358,660	-	-
		Net payment from City - unrestricted			-	-	-	19,374,512	-
		Transfers			(1,250,000)	1,250,000	-	-	-
		Total general revenues and transfers			60,332,277	2,891,157	63,223,434	32,378,386	21,517
							-		
		Change in net position			8,873,988	6,481,708	15,355,696	7,578,428	(213,263)
		Net position - beginning of year			75,560,737	79,287,757	154,848,494	665,115	6,554,616
		Net position - end of year			$ 84,434,725	$ 85,769,465	$ 170,204,190	$ 8,243,543	$ 6,341,353

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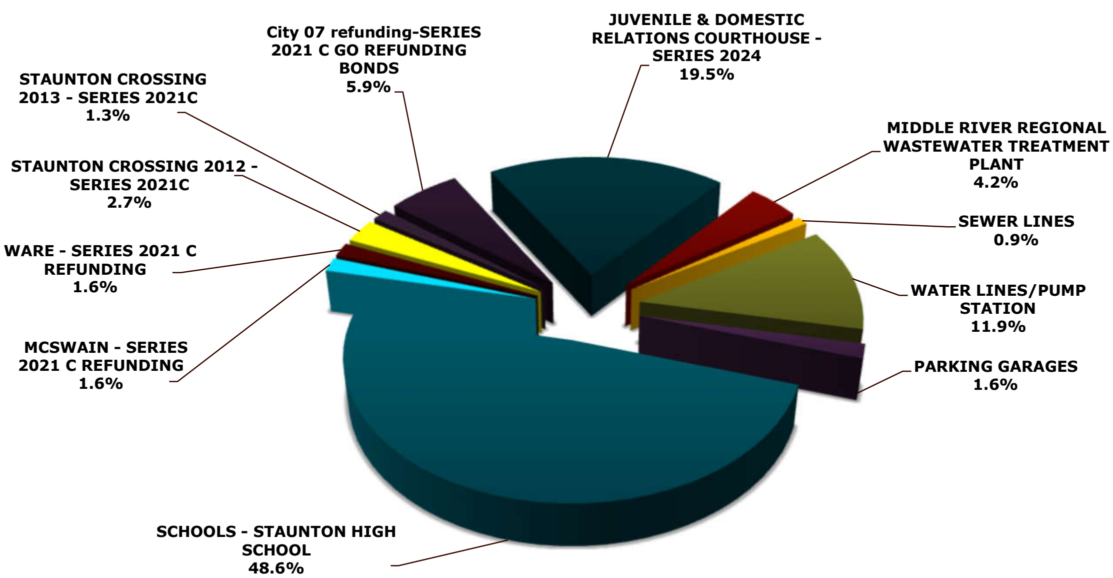
CITY OF STAUNTON, VIRGINIA

OUTSTANDING DEBT - JULY 1, 2025

OUTSTANDING DEBT as of:		
JULY 1, 2025	$	81,696,882
JULY 1, 2026	$	76,323,859
DEBT REDUCTION	$	5,373,023
BOND RATINGS:		
STANDARD & POOR'S (September 26, 2018)		AA
MOODY'S (Dec 2020 Score Card Estimate)		Aa3
LEGAL DEBT LIMIT (10% of Taxable Real Property)	$	338,675,678
LEGAL DEBT MARGIN	$	256,978,797
POPULATION (2020 US CENSUS)		25,750
DEBT PER CAPITA	$	3,172.69

PROJECT	OUTSTANDING DEBT JULY 1, 2025	% OF TOTAL	FISCAL YEAR MATURITY DATE(S)	PRINCIPAL PAYMENTS
GENERAL FUND DEBT:				
SCHOOLS - STAUNTON HIGH SCHOOL	$ 39,720,000	48.6%	2050	$ 940,000
2021 C GO REFUNDING BONDS:				
MCSWAIN - SERIES 2021 C REFUNDING	1,292,325	1.6%	2029	314,050
WARE - SERIES 2021 C REFUNDING	1,292,325	1.6%	2029	314,050
STAUNTON CROSSING 2012 - SERIES 2021C	2,230,000	2.7%	2028	705,000
STAUNTON CROSSING 2013 - SERIES 2021C	1,085,000	1.3%	2028	345,000
City 07 refunding-SERIES 2021 C GO REFUNDING BONDS	4,855,350	5.9%	2034	471,900
JUVENILE & DOMESTIC RELATIONS COURTHOUSE - SERIES 2024	15,955,000	19.5%	2039	800,000
TOTAL GOVERNMENTAL DEBT	$ 66,430,000			$ 3,890,000
PROPRIETARY FUND DEBT:				
MIDDLE RIVER REGIONAL WASTEWATER TREATMENT PLANT	$ 3,436,883	4.2%	2021-2031	$ 664,023
SEWER LINES	769,417	0.9%	2022-2031	112,670
WATER LINES/PUMP STATION	9,720,582	11.9%	2031-2042	586,330
PARKING GARAGES	1,340,000	1.6%	2019-2034	120,000
TOTAL PROPRIETARY FUND DEBT	$ 15,266,882			$ 1,483,023
TOTAL OUTSTANDING DEBT	$ 81,696,882		TOTAL PRINCIPAL PAYMENTS	$ 5,373,023



CITY OF STAUNTON
OUTSTANDING DEBT DETAILS

JULY 1, 2025 (FY 2026)		Original Issue $$	Principal Amount Outstanding	Final Maturity Date	FY 2026 P&I DEBT PAYMENTS
GENERAL FUND DEBT					
FIRE STATION/ ENERGY/ SCHOOL CIP/ HOTEL 24 SOUTH PROJECT/GOLF IRRIGATION/MCSWAIN ELEMENTARY/WARE ELEMENTARY	Series 2021 General Obligation Public Improvement and Refunding Bonds	$ 45,200,000	$ 10,755,000	April 2034	$ 2,632,250
STAUNTON HIGH SCHOOL RENOVATIONS & ADDITIONS	2019 Virginia Public School Authority	$ 43,760,000	$ 39,720,000	July 2049	$ 2,356,581
STAUNTON J&DR COURTHOUSE	2024 Virginia Resource Authority	$ 16,745,000	$ 15,955,000	October 2038	$ 1,597,194
	Total General Fund	**$ 105,705,000**	**$ 66,430,000**		**$ 6,586,025**
SEWER FUND					
MRWWTP IIIA	VRA Series 2007 General Obligation Public Improvement Bond	$ 9,309,033	$ 2,811,817	February 2030	$ 589,321
MRRWWTP IIIB	VRA Series 2008 General Obligation Public Improvement Bond	$ 2,066,747	$ 625,066	September 2030	$ 131,006
SEWER CIP-CENTRAL AVE SEWER LINE, W BEVERLEY SEWER LINE-2017C REFUNDING	VRA Series 2017C Refunding	$ 1,168,210	$ 769,417	April 2031	$ 148,015
	Total Sewer Fund	**$ 21,054,610**	**$ 4,206,300**		**$ 868,342**
WATER FUND					
WATER CIP-RT 262, COLLEGE PARK PRESSURE ZONE, DAM PROJECT-2017C REFUNDING	VRA Series 2017C Refunding	$ 2,771,790	$ 1,825,582	April 2031	$ 351,192
GARDENER SPRING PUMP STATION PROJECT	Truist General Obligation Improvement Bond Series 2022	$ 8,500,000	$ 7,895,000	October 2042	$ 592,837
	Total Water Fund	**$ 20,402,570**	**$ 9,720,582**		**$ 944,029**
PARKING FUND					
JOHNSON STREET AND NEW STREET GARAGE REHABILITATION	VRA 2018A Series	$ 1,955,000	$ 1,340,000	October 2033	$ 175,869
	Total Parking Fund	**$ 1,955,000**	**$ 1,340,000**		**$ 175,869**
GRAND TOTALS		**$ 149,117,180**	**$ 81,696,882**		**$ 8,574,265**

DEBT POLICY RATIOS AND LEGAL DEBT LIMIT

§ 15.2-2634. Limitation on amount of outstanding bonds

DEBT LIMIT:	TAXABLE REAL PROPERTY VALUE		$ 3,386,756,781	
	X 10%	DEBT LIMIT =	$ 338,675,678	
OUTSTANDING DEBT:	GENERAL OBLIGATION BONDS		$ 58,370,000	
	VIRGINIA RESOURCES AUTHORITY LOANS		$ 23,326,882	
	TOTAL NET BONDED DEBT (excluding leases)		$ 81,696,882	24.12%
LEGAL DEBT MARGIN:	10% OF TAXABLE PROPERTY LESS NET BONDED DEBT =		$ 256,978,797	
% OF DEBT LIMIT:	LEGAL DEBT MARGIN / 10% TAXABLE PROPERTY VALUE =		75.88%	

TOTAL OUTSTANDING DEBT

GENERAL FUND DEBT:		
STAUNTON HIGH SCHOOL-ISSUED MAY 2019	$	39,720,000
MCSWAIN - SERIES 2021 C REFUNDING		1,292,325
WARE - SERIES 2021 C REFUNDING		1,292,325
SERIES 2021 C GENERAL OBLIGATION REFUNDING BONDS		8,170,350
J&DR COURTHOUSE VRA BONDS		15,955,000
TOTAL GENERAL GOVERNMENTAL FUND DEBT	$	66,430,000
PROPRIETARY FUND DEBT:		
WATERLINES/PUMP STATION	$	9,720,582
MIDDLE RIVER REGIONAL WASTEWATER TREATMENT PLANT		3,436,883
SEWER LINES		769,417
PARKING GARAGE PROJECTS		1,340,000
TOTAL PROPRIETARY FUND DEBT	$	15,266,882
TOTAL OUTSTANDING DEBT	$	81,696,882

DEBT PER CAPITA	POPULATION		25,750
	TOTAL CITY DEBT-ALL FUNDS	$	3,172.69
	GENERAL FUND DEBT ONLY	$	2,579.81
	PROPRIETARY FUND DEBT ONLY	$	592.89
	POPULATION DATA:		
	WELDON COOPER CENTER -2024 Est.		25,971
	U.S. CENSUS -2020		25,750

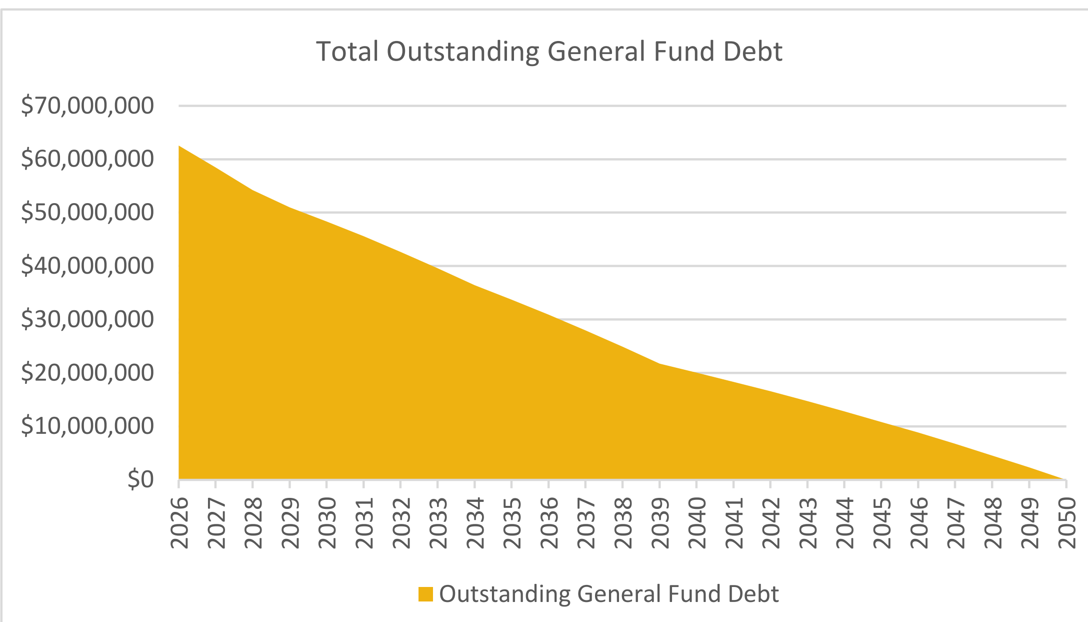
DEBT POLICY RATIOS			Debt Policy Limit	FY2026 %
Net Direct Debt as a % of Taxable Assessed Value			4.00%	1.96%
Net Direct Debt	$	66,430,000		
Taxable Assessed Value	$	3,386,756,781		
Debt Service as a % of Total Governmental Expenditures			15.00%	8.69%
FY2026 Debt Service	$	6,586,025		
Governmental Expenditures				
General Fund	$	53,703,335		
Education Transfer		18,904,462		
Capital Improvements Fund		1,518,813		
Blue Ridge Court Services Fund		1,626,395		
Total Gov't Expenditures	$	75,753,005		
10 Year Payout Ratio of Tax Support Debt			>50% / 10 Years	
		FY2026		49.27%
		FY2027		50.60%
		FY2028		52.18%
		FY2029		54.05%
		FY2030		57.36%
		FY2031		58.48%
		FY2032		59.74%
		FY2033		61.17%

General Fund Debt Service Schedule

	Stuanton High School Renovation Virginia Public School Authority - 2019 Spring $43,760,000 3.1240% All-In True Interest Cost			2021 Refunding Virginia Resources Authority - 2021 Fall $17,625,000 1.0705% Local True Interest Cost			Juvenile & Domestic Relations Court Virginia Resources Authority - 2024 Spring $16,745,000 3.3126% Local True Interest Cost		
Fiscal Year	**Principal**	**Interest**	**Outstanding Balance**	**Principal**	**Interest**	**Outstanding Balance**	**Principal**	**Interest**	**Outstanding Balance**
2026	940,000	1,416,581	38,780,000	2,150,000	482,250	8,605,000	800,000	797,194	15,155,000
2027	985,000	1,367,975	37,795,000	2,240,000	369,756	6,365,000	840,000	755,169	14,315,000
2028	1,035,000	1,316,970	36,760,000	2,335,000	252,522	4,030,000	885,000	710,966	13,430,000
2029	1,090,000	1,263,314	35,670,000	1,215,000	161,553	2,815,000	935,000	664,328	12,495,000
2030	1,145,000	1,206,880	34,525,000	515,000	117,222	2,300,000	980,000	615,256	11,515,000
2031	1,205,000	1,147,543	33,320,000	535,000	90,316	1,765,000	1,035,000	563,622	10,480,000
2032	1,270,000	1,085,049	32,050,000	565,000	62,128	1,200,000	1,085,000	509,297	9,395,000
2033	1,330,000	1,026,049	30,720,000	590,000	35,481	610,000	1,145,000	452,153	8,250,000
2034	1,375,000	978,148	29,345,000	610,000	11,657	-	1,205,000	391,934	7,045,000
2035	1,420,000	935,524	27,925,000				1,270,000	328,513	5,775,000
2036	1,470,000	884,101	26,455,000				1,335,000	261,759	4,440,000
2037	1,525,000	831,077	24,930,000				1,405,000	191,547	3,035,000
2038	1,570,000	783,879	23,360,000				1,480,000	117,619	1,555,000
2039	1,620,000	734,219	21,740,000				1,555,000	39,847	-
2040	1,670,000	681,990	20,070,000						
2041	1,725,000	628,094	18,345,000						
2042	1,785,000	571,257	16,560,000						
2043	1,840,000	512,595	14,720,000						
2044	1,900,000	453,222	12,820,000						
2045	1,965,000	390,637	10,855,000						
2046	2,030,000	324,720	8,825,000						
2047	2,100,000	256,575	6,725,000						
2048	2,170,000	186,120	4,555,000						
2049	2,240,000	113,355	2,315,000						
2050	2,315,000	38,198	-						

Total General Fund Debt Service

Fiscal Year	Total Principal	Total Interest	Total Debt Service	Total Debt Outstanding
2026	3,890,000	2,696,025	6,586,025	62,540,000
2027	4,065,000	2,492,900	6,557,900	58,475,000
2028	4,255,000	2,280,458	6,535,458	54,220,000
2029	3,240,000	2,089,195	5,329,195	50,980,000
2030	2,640,000	1,939,358	4,579,358	48,340,000
2031	2,775,000	1,801,481	4,576,481	45,565,000
2032	2,920,000	1,656,474	4,576,474	42,645,000
2033	3,065,000	1,513,683	4,578,683	39,580,000
2034	3,190,000	1,381,739	4,571,739	36,390,000
2035	2,690,000	1,264,037	3,954,037	33,700,000
2036	2,805,000	1,145,860	3,950,860	30,895,000
2037	2,930,000	1,022,624	3,952,624	27,965,000
2038	3,050,000	901,498	3,951,498	24,915,000
2039	3,175,000	774,066	3,949,066	21,740,000
2040	1,670,000	681,990	2,351,990	20,070,000
2041	1,725,000	628,094	2,353,094	18,345,000
2042	1,785,000	571,257	2,356,257	16,560,000
2043	1,840,000	512,595	2,352,595	14,720,000
2044	1,900,000	453,222	2,353,222	12,820,000
2045	1,965,000	390,637	2,355,637	10,855,000
2046	2,030,000	324,720	2,354,720	8,825,000
2047	2,100,000	256,575	2,356,575	6,725,000
2048	2,170,000	186,120	2,356,120	4,555,000
2049	2,240,000	113,355	2,353,355	2,315,000
2050	2,315,000	38,198	2,353,198	-



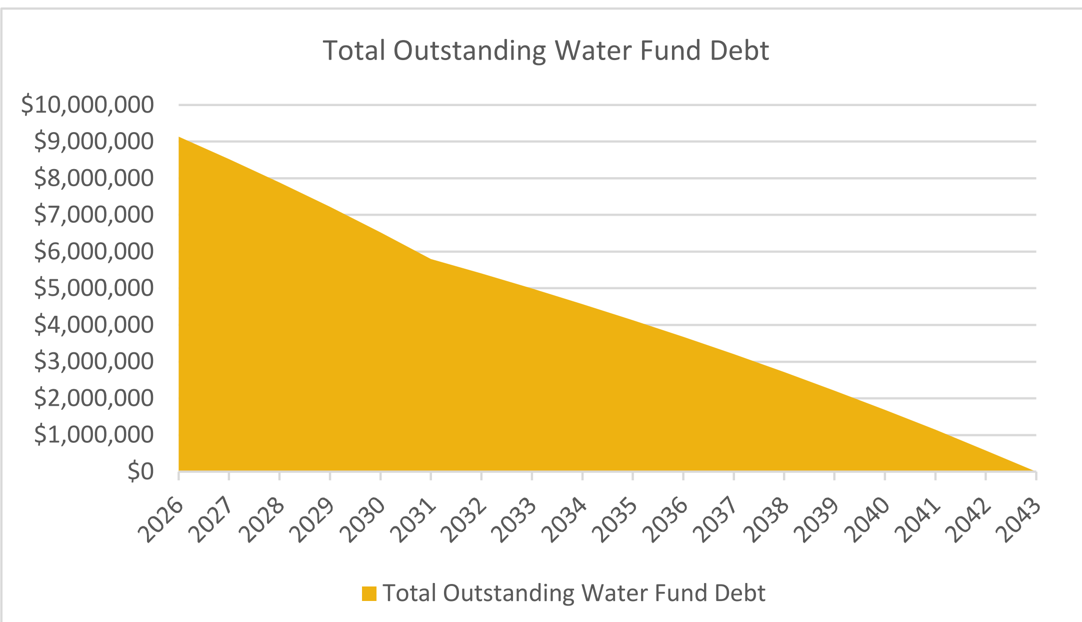
Enterprise Fund Debt Service Schedule

	Refunding Water CIP-Rt 262, Dam, College Park Pressure Zone Virginia Resources Authority - 2017 $2,771,790 2.5485%			Gardner Spring Pump Station Truist General Obligation - 2022 $8,500,000 3.5401%			Refunding Sewer CIP-Central Ave and W Beverley Virginia Resources Authority - 2017 $1,168,210 2.5485%		
Fiscal Year	**Principal**	**Interest**	**Outstanding Balance**	**Principal**	**Interest**	**Outstanding Balance**	**Principal**	**Interest**	**Outstanding Balance**
2026	267,330	83,862	1,558,252	319,000	273,837	7,576,000	112,670	35,345	656,747
2027	281,400	69,801	1,276,852	331,000	262,332	7,245,000	118,600	29,419	538,147
2028	295,470	55,018	981,382	342,000	250,420	6,903,000	124,530	23,188	413,617
2029	309,540	39,954	671,842	355,000	238,083	6,548,000	130,460	16,839	283,157
2030	327,127	24,554	344,715	368,000	225,286	6,180,000	137,872	10,349	145,285
2031	344,715	8,323	-	381,000	212,028	5,799,000	145,285	3,508	-
2032				395,000	198,293	5,404,000			
2033				409,000	184,063	4,995,000			
2034				424,000	169,318	4,571,000			
2035				439,000	154,043	4,132,000			
2036				455,000	138,219	3,677,000			
2037				471,000	121,829	3,206,000			
2038				488,000	104,855	2,718,000			
2039				506,000	87,261	2,212,000			
2040				524,000	69,030	1,688,000			
2041				543,000	50,145	1,145,000			
2042				562,000	30,584	583,000			
2043				583,000	10,318	-			

	Middle River Wastewater Treatment Phase IIIA Virginia Resources Authority - 2008 $9,309,033 1.721% (modified 2021)			Middle River Wastewater Treatment Phase IIIB Virginia Resources Authority - 2008 $2,066,747 1.721% (modified 2021)			Johnson St and New Street Garage Rehabilitation Virginia Resources Authority - 2018 $1,955,000 3.2202%		
Fiscal Year	**Principal**	**Interest**	**Outstanding Balance**	**Principal**	**Interest**	**Outstanding Balance**	**Principal**	**Interest**	**Outstanding Balance**
2025	534,027	55,294	2,811,816	118,714	12,292	625,067	115,000	61,891	1,340,000
2026	543,257	46,064	2,268,559	120,766	10,240	504,301	120,000	55,869	1,220,000
2027	552,646	36,674	1,715,913	122,853	8,153	381,448	130,000	49,463	1,090,000
2028	562,198	27,122	1,153,715	124,976	6,029	256,472	135,000	42,672	955,000
2029	571,915	17,405	581,800	127,137	3,869	129,335	140,000	35,625	815,000
2030	581,800	7,520	-	129,335	1,672	-	150,000	28,419	665,000
2031							155,000	21,053	510,000
2032							165,000	14,728	345,000
2033							170,000	8,917	175,000
2034							175,000	2,844	-

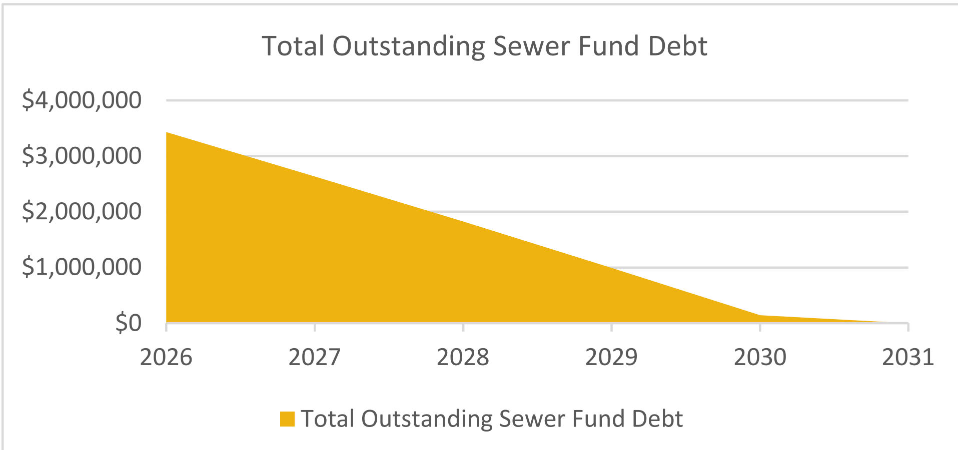
Total Water Fund Debt Service

Fiscal Year	Total Principal	Total Interest	Total Debt Service	Total Debt Outstanding
2026	586,330	357,699	944,029	9,134,252
2027	612,400	332,133	944,533	8,521,852
2028	637,470	305,438	942,908	7,884,382
2029	664,540	278,037	942,577	7,219,842
2030	695,127	249,840	944,967	6,524,715
2031	725,715	220,351	946,066	5,799,000
2032	395,000	198,293	593,293	5,404,000
2033	409,000	184,063	593,063	4,995,000
2034	424,000	169,318	593,318	4,571,000
2035	439,000	154,043	593,043	4,132,000
2036	455,000	138,219	593,219	3,677,000
2037	471,000	121,829	592,829	3,206,000
2038	488,000	104,855	592,855	2,718,000
2039	506,000	87,261	593,261	2,212,000
2040	524,000	69,030	593,030	1,688,000
2041	543,000	50,145	593,145	1,145,000
2042	562,000	30,584	592,584	583,000
2043	583,000	10,318	593,318	-



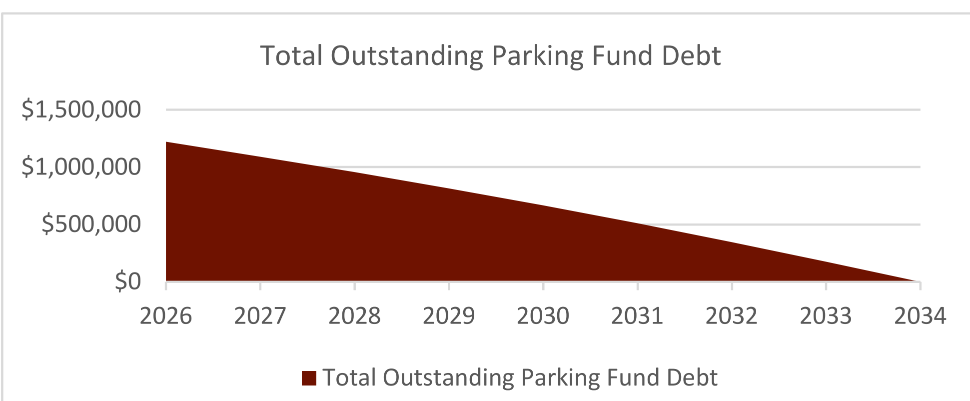
Total Sewer Fund Debt Service

Fiscal Year	Total Principal	Total Interest	Total Debt Service	Total Debt Outstanding
2026	776,693	91,649	868,342	3,429,607
2027	794,099	74,246	868,345	2,635,508
2028	811,704	56,339	868,043	1,823,804
2029	829,512	38,113	867,625	994,292
2030	849,007	19,541	868,548	145,285
2031	145,285	3,508	148,793	-



Total Parking Fund Debt Service

Fiscal Year	Total Principal	Total Interest	Total Debt Service	Total Debt Outstanding
2026	120,000	55,869	175,869	1,220,000
2027	130,000	49,463	179,463	1,090,000
2028	135,000	42,672	177,672	955,000
2029	140,000	35,625	175,625	815,000
2030	150,000	28,419	178,419	665,000
2031	155,000	21,053	176,053	510,000
2032	165,000	14,728	179,728	345,000
2033	170,000	8,917	178,917	175,000
2034	175,000	2,844	177,844	-



DESCRIPTION OF MAJOR REVENUE SOURCES

The following is a brief description of the major General Fund revenue sources administered by the City of Staunton.

Taxing Authority

1. **Constitution**

The authority of the General Assembly, and limitations on such authority concerning taxation by local governments, are set out in Article X of the Virginia Constitution. Because the General Assembly inherently has the power to tax and to delegate such authority to local governments, the principal purpose of Article X is to restrict the taxing powers the General Assembly may grant to local governments.

The Constitution segregates certain sources of tax revenue exclusively for taxation by the state and others by the localities. Section 4of Article X specifically provides that real estate, coal and other mineral lands, and tangible personal property, except rolling stock of public service corporations, are to be taxed only by local governments.

2. **Virginia Code**

The taxing authority of local governments is essentially statutory and is set out primarily in Subtitle III, Chapters 30 through 39, of Title 58.1 of the Code of Virginia.

Major sources of tax revenue include retail sales and use tax; consumer utility taxes; motor vehicle and trailer license taxes; business, professional, and occupational license taxes; transient occupancy taxes; recordation taxes; taxes on wills and grants of administration; bank franchise taxes; recreation taxes; and special and sanitary district taxes.

3. **Uniform Charter Powers Act**

The one exception to the statutory grant of taxing authority is the Uniform Charter Powers Act. As the Virginia County Supervisors' Manual states:

The Code of Virginia sets forth in considerable detail the items of wealth or wealth-producing activities which may be taxed by local governments. As a result, counties and cities now enjoy relatively parallel tax powers, except for the broad grant of taxing power contained in the Uniform Charter Powers Act that is subject to inclusion in municipal charters.

> Section 15.1-841 of the Code of Virginia refers to the taxing powers granted under the Uniform Charter Powers Act and states:
>
> § 15.1-841. Taxes and assessments. A municipal corporation may raise annually by taxes and assessments on property. persons and other subjects of taxation, which are not prohibited by law, such sums of money as in the judgment of the municipal corporation are necessary to pay the debts, defray the expenses, accomplish the purposes and perform the functions of the municipal corporation, in such manner as the municipal corporation deems necessary or expedient.
>
> Under this section, cities and towns which have incorporated the Uniform Charter Powers Act into their charters have a general taxing authority. Accordingly, such cities and towns may in fact impose taxes as a result of this provision, or through explicit authority granted in their charters, which may not be levied by counties. A major difference resulting from this general grant of taxing authority is that cities and towns which incorporate it into their charter may levy taxes in addition to those imposed by counties; unlike counties, they are not subject to the rate limitations set out in the Code.

Local Taxes

The following section briefly describes each of the local taxes imposed by Virginia's counties, cities, and towns.

1. **Taxes on Property**

a. Real property. The real property tax is assessed annually against the fair market value of all taxable real estate. Fair market value is determined by an appraisal process which may occur as frequently as annually or as infrequently as every six years.

Certain types of property which may not technically constitute real property, fixtures, or improvements to real estate are taxed like real estate. Mineral and timber lands are also taxed as real estate, although they are to be separately listed and assessed. Mobile homes, although they may constitute real property under the law of fixtures, are classified as tangible personal property but may not be taxed at a rate greater than that applicable to real property.

b. Land use taxation. In 1971, the General Assembly adopted legislation for the purpose of preserving land dedicated to agricultural, horticultural, forestal, and open space uses by reducing or deferring increased taxes due to a potential "higher use." The concept is based on the assumption that encroaching development and resulting higher property taxes compelled farm owners to sell their land. Land use taxation is a local option program, and localities may elect to include any or all of the four classifications of property in their ordinance. The State Land Evaluation Advisory Council annually determines and

publishes a range of suggested values for each of the special uses. These values are advisory, however, and the ultimate valuation is made by the commissioner of the revenue or other local assessing officer. In addition to the special use value, the local assessor also determines the fair market value of the special use property at its highest and best use.

When the landowner changes the use of the land, liability for roll-back taxes attaches and is computed by adding the amount of deferred tax for the five most recent completed tax years, including simple interest at the rate applicable to the delinquent taxes. In addition, taxes for the current tax year are recalculated. The amount of deferred tax for each year is the difference between the tax actually levied and paid and the tax that would have been paid if fair market value assessments had been utilized.

2. Property Tax Exemptions

The majority of property tax exemptions are found in Article X, Section 6 of the Virginia Constitution, which includes the following:

1) Property owned directly or indirectly by the Commonwealth or any of its political subdivisions;

2) Property owned and exclusively occupied or used by churches or religious bodies for religious worship or for the residences of their ministers;

3) Nonprofit cemeteries;

4) Property owned by nonprofit public libraries or nonprofit institutions of learning, as long as such property is primarily used for literary, scientific or educational purposes or purposes incidental thereto;

5) Intangible personal property, or any class or classes thereof, as may be provided for in general law;

6) Property used by its owner for religious, charitable, patriotic, historical, benevolent, cultural or public park and playground purposes, as may be provided by classification or designation by a three-fourths vote of the General Assembly;

7) Land subject to a perpetual easement permitting inundation by water as provided by general law;

8) By local option, property owned and occupied as their sole dwelling by persons 65 years of age or older or permanently and totally disabled, who are deemed by the General Assembly to be bearing an extraordinary tax burden on such property in relation to their income and financial worth;

9) By local option, pollution control or solar energy equipment, facilities, or devices, including real property; and

10) By local option, partial exemption of real estate which has undergone substantial renovation, rehabilitation, or replacement.

Article X, Section 6 of the Constitution also provides that property tax exemptions are to be strictly construed. Items 1, 2, 3, and 4 above are self-executing; that is, they do not require statutes to implement them.

Item 6 above authorizes the General Assembly, by a three-fourths vote in each house, to exempt charitable organizations from property taxation either by designation (naming the specific organization) or by classification (naming a class or groups similarly situated). Since this provision first appeared in the Constitution in 1971, through the end of the 1994 Sessions of the General Assembly, slightly over 600 organizations have been granted exempt status by designation. Few of those exemptions were granted on a state-wide basis; most are granted on a local jurisdiction basis only.

In 1978, the General Assembly determined that the proliferation of tax exemptions constituted one of the reasons local tax bases continued to erode and attempted to devise a method for dealing with the problem. A study authorized by HJR 32 and continued by HJR 227 in 1979 culminated in the Report of the Joint Subcommittee to Study Real Property Tax Exemptions. The report stated that localities' percentages of tax-exempt property ranged from four percent to 45 percent of the tax base, with a median of 18 percent. Although governmental property accounted for the largest portion of exempt property, "the private sector's share is quite substantial."

The report also noted that the Commonwealth's "control over exemption policy is an accident of history" and a remnant left over from a period of time when the Commonwealth itself taxed such property. However, the subcommittee concluded "that it was impossible to make meaningful changes affecting existing exemptions. No charitable organization was willing to exchange a sure exemption for uncertainty, regardless of the equity of the proposal or the minimal extent of the uncertainty." As a result, the subcommittee was left with merely standardizing the procedure by which new exemptions are to be granted.

That procedure has been codified in § 30-19.04 of the Code of Virginia. Any legislative committee is prohibited from considering such exemption legislation unless the request for legislation is accompanied by a resolution of the governing body of the affected locality either supporting or refusing to support the exemption. Such legislation which is supported by local government is routinely enacted unanimously by each session of the General Assembly.

3. Service Charges

Article X, Section 6 (g) of the Constitution permits the General Assembly to authorize local governments to impose service charges on otherwise tax-exempt property. Certain property is excluded from this provision, including the land and buildings of churches used exclusively for worship and property used exclusively for private educational or charitable purposes. The service charge is based on the amount the locality expended in the preceding year for providing services to the exempted property; the services to be considered include only police and fire protection and refuse collection. Any such service charge is capped at 20 percent of the real estate tax rate, or at 50 percent in the case of faculty and staff housing for private educational institutions.

Concerned that the service charge had been imposed, for the most part, only upon the property of the Commonwealth, the General Assembly amended the Code to restrict the use of the service charge to those localities where the value of real estate owned by the Commonwealth, excluding hospitals, educational institutions, or roadway property, exceeds three percent of the value of all real estate within the jurisdictions' boundaries.

4. Tangible Personal Property

Tangible personal property was segregated for local taxation in 1927. Cities, counties and towns may levy a tax on the tangible personal property of businesses and individuals. For tax purposes, personal property is property that, by its location and character, shows that the owner intends it to be movable. Household goods and personal effects are classified separately to enable localities to exempt them from the personal property tax . Localities are also authorized to exempt or tax at a lower rate farm machinery and equipment.

Since 1979, the number of classifications for tax rate purposes has increased considerably, from eight in 1979 to the current 22. The classification statutes set the upper limit of the tax rate on these classes at the rate on tangible personal property. The localities are not required to establish different tax rates on these different classes of property, but are given the option to adopt lower rates.

The tax is imposed by the locality where the property has situs. The situs, or location, of personal property is the county, city, or town in which the property is physically located on the tax day, which in most localities is January 1. However, the situs for purposes of assessment of motor vehicles, travel trailers, boats and airplanes is the locality where the vehicle is normally garaged, docked, or parked. When situs cannot be determined it is considered to be the owner's jurisdiction.

Localities are required to assess tangible personal property at fair market value. However, localities are authorized to assess each class of tangible personal property according to a different method so long as the method used is uniform within each class.

a. **Machinery and tools.** Counties, cities, and towns are required to segregate machinery and tools used in a trade or business as a separate classification of tangible personal property. The tax rate, however, cannot exceed that imposed on other classes of tangible personal property.

b. **Merchants' capital.** The City of Staunton does not assess this tax. The merchants' capital may be imposed by localities that do not impose a business, professional and occupational license tax ("BPOL"). The rate of the merchants' capital tax may not exceed the rate and ratio which were in effect in a locality on January 1, 1978. Localities, however, may still lower the tax liability of merchants by changing the nominal rate, the assessment ratio, or both. Merchants' capital is defined as inventory of stock on hand, daily rental passenger cars as defined in § 58.1-2401 of the Code, daily rental property, and all other taxable personal property of any kind except (i) money on hand and on deposit and (ii) tangible personal property not offered for sale as merchandise.

5. Taxes on Individuals/Consumers

a. **Sales and use.** Tangible personal property sold or used in the Commonwealth is subject to the Virginia retail sales and use tax unless the property is exempt from taxation by statute. A transaction subject to the sales tax is not subject to the use tax. Sales and use tax exemptions are classified into the following ten categories: (i) governmental and commodities, (ii) agricultural, (iii) commercial and industrial, (iv) educational, (v) services, (vi) media-related, (vii) medical-related, (viii) nonprofit civic and community service, (ix) nonprofit cultural organizations, and (x) miscellaneous.

Virginia's counties and cities are authorized to impose up to a one percent local sales and use tax on a tax base identical to the state tax base. All counties and cities have chosen to impose the local tax at the maximum rate of one percent, which means there is a uniform 5.3 percent sales and use tax rate imposed throughout the Commonwealth, including the 4.3 percent state tax rate.

State tax revenues generated by one percent of the 4.3 percent tax rate are distributed to counties and cities on the basis of the number of school-age children in each locality according to the most recent statewide census of school-age population taken by the Department of Education. The state revenues distributed to each locality must be used for maintenance, operation, capital outlay, debt, and other expenses incurred in the operation of public schools.

The one percent local sales tax collected with the state tax is distributed to counties and cities based upon the point of sale. The revenues collected are distributed to the general fund of the locality and may be used for any purpose. Towns located within a county do not h a v e authority to levy the local sales tax unless the county has not levied the tax. However, the town is entitled to a portion of the local revenues collected by the county.

b. **Motor fuel.** The City of Staunton does not assess this tax. Certain localities are authorized to impose a specia1 local sales and use tax on motor fuel of up to two percent of the retail price of the fuel. Motor fuel is one of the categories of tangible personal property which is exempt from the general sales and use tax base. The Code of Virginia authorizes the imposition of this tax by any county or city that is a member of the Northern Virginia Transportation District or any transportation district contiguous to the Northern Virginia Transportation District (currently, only the Potomac- Rappahannock Transportation District). The tax is levied like a sales and use tax but is essentially a motor fuel tax, since the tax is incorporated into the pump price of the motor fuel.

c. **Daily rental property.** The daily rental property tax is a tax on the gross proceeds of any person engaged in the short-term rental business. Localities are authorized to levy the daily rental property tax in an amount not to exceed one percent.

d. **Motor vehicle license.** The City of Staunton does not assess this tax. Counties, cities, and towns are authorized to impose a license tax on motor vehicles, trailers, and semi-trailers not to exceed that imposed by the state. The situs for the imposition of the license tax is the locality in which the vehicle is normally garaged, stored, or parked.

If it cannot be determined where the personal property is normally located, the situs is the domicile of its owner. If the owner of the vehicle is a college student, the situs is the domicile of the student.

e. **Consumer utility.** The consumer utility tax is a local option tax which localities are authorized to impose on consumers of telephone services, water, heat, light, and power. The tax on residential customers may not exceed 20 percent of the first $15 of the monthly bill. However, any locality imposing a higher rate prior to July 1, 1972, may continue to tax at that rate, but may not raise it further. There are no limitations on the rates imposed on nonresidential consumers, i.e., commercial or industrial consumers.

The local utility tax is collected by the public service corporations or service providers as part of the monthly bill, with virtually no administrative costs to the locality. Localities are authorized to pay a commission of up to five percent of collections for collecting the tax if the tax is remitted in a timely fashion. If a town imposes the tax, the county tax does not apply within the town if it operates its own school system or provides police or fire services and water or sewer services. 36 out of 38 cities and 87 of the 95 counties reported a utility consumers' tax in effect during the 2018 tax year.

f. **Transient occupancy.** The transient occupancy tax is a local tax based on the charge for lodging in hotels, motels, boarding houses, travel campgrounds and other facilities offering guest rooms rented out for continuous occupancy for fewer than 30 consecutive days. Counties are authorized to impose a tax of up to two percent based on the amount of the charge of the occupancy. By special act, Arlington County is authorized to impose a tax of five percent. Cities and towns may impose the tax without limitation under their "general taxing powers" provided under the Uniform Charter Powers Act. If a town imposes a transient occupancy tax, a county may not levy the same tax within the territorial limits of the town unless the town grants the county the authority to do so.

g. **Meals.** The food and beverage tax, also known as the meals tax, is a local tax based on the amount charged for certain prepared foods and beverages. Counties are limited to an 8.5 percent tax rate, but this includes the 4.5 percent sales and use tax, resulting in an effective meals tax cap of four percent. Prior to the imposition of the meals tax, the tax must be approved in a voter referendum in the county, unless the county is exempt from this requirement. Under the general taxing powers provided in the Uniform Charter Powers Act, any city or town may levy a meals tax without any limit on the tax rate. As with other local taxes, when a town imposes the meals tax, it prevents the county in which the town is located from imposing the county meals tax with the town, unless the town specifically allows the imposition of the county tax within the town's geographical limits.

h. **Cigarettes**. The cigarette tax is a flat fee levied on each pack of cigarettes. The local cigarette tax is added on to the price of each pack prior to its purchase. Cities may impose the tax provided they had the authority to do so under their charter prior to January 1, 1977. Only two counties, Arlington and Fairfax, have been granted statutory authority to levy the cigarette tax and are subject to a maximum rate of five cents per pack or the amount levied under state law, whichever is greater. Under the general taxing powers provided in the Uniform Charter Powers Act, any city or town may levy the cigarette tax without any restriction on the rate charged.

i. **Admissions**. The City of Staunton does not assess this tax. The admissions tax is a local tax based on the charge for admission to certain events which are divided into five classes. Localities may tax each class of admissions with the same or a different tax rate. Cities and towns may impose the tax without limitation under their "general taxing powers" provided under the Uniform Charter Powers Act. However, of Virginia's counties, only four (Fairfax, Arlington, Dinwiddie, and Prince George) are authorized to levy an admissions tax at a rate not to exceed 10 percent of the amount of charge for admissions. Only one of the four counties, Dinwiddie, currently levies the admissions tax.

j. **Recordation**. The recordation tax is a tax imposed on the privilege of recording any deed, lease, contract, or mortgage relating to real estate and certain railroad rolling stock. Currently the state recordation tax is 15 cents per $100 or fraction thereof on deeds of bargain and sale, the tax is imposed on the sales price or the actual value of the property conveyed, whichever is greater. The option is placed in the statute as a safeguard to ensure that the consideration is not understated as a tax avoidance measure. On deeds of trusts and mortgages, the tax is imposed on the amount of debt, bonds, or obligation secured by the debt instrument.

Localities are authorized to impose a local recordation tax in an amount equal to one-third of the amount of the state recordation tax. Almost all Virginia cities and counties have exercised this authority and enacted a local recordation tax.

k. **Probate**. The probate tax is a tax on the probate of every will or grant of administration. Counties and cities are authorized to impose a local probate tax in an amount equal to one-third of the state probate tax.

l. **E-911 emergency services**. Any county, city or town which has established or will establish an enhanced 911 emergency telephone system is authorized to impose a special local tax on consumers of telephone services.

6. Taxes on Businesses

a. **Business, professional and occupational license (BPOL).** Counties, cities, or towns may levy a local license tax on business, trades, occupations, and professions. The tax is commonly referred to as the BPOL tax. The basis for the tax is normally gross receipts, but will always be the same for all individuals engaged in the same business. Some occupations and businesses are exempt from the tax, including but not limited to certain public service corporations and manufacturers who sell merchandise at wholesale at the place of manufacture. For counties, the license tax imposed does not apply in any town in the county where the town has a similar tax unless the town's governing body makes provision for the county to apply the tax.

The situs for the BPOL tax is any county, city, or town in which the individual maintains an office or carries on principal and essential business. If such taxable situs is in more than one local jurisdiction, the tax in any one jurisdiction may not exceed the amount of business attributable to that local jurisdiction.

In general, the limits on the BPOL tax rates are that:

"[N]o local tax imposed ... shall be greater than thirty dollars or the rate set forth below for the class of enterprise listed, whichever is higher:

i. For contracting, and persons constructing for their own account for sale, sixteen cents per $100 of gross receipts;

ii. For retail sales, twenty cents per $100 of gross receipts;

iii. For financial, real estate and professional services, fifty-eight cents per $100 of gross receipts; and

iv. For repair, personal and business services, and all other businesses and occupations not specifically listed or excepted in this section, thirty-six cents per $100 of gross receipts."

b. Utility license. The utility license tax is a local license tax on public service corporations, including telephone and telegraph companies, water companies, and heat, light and power companies. Localities are authorized to levy a utility license tax in an amount not to exceed one-half of one percent of the gross receipts accruing to the company from business within the locality.

c. Bank franchise. The bank franchise tax is a tax assessed against the "net capital" of banks and bank holding companies. The tax is imposed at the rate of one dollar on each $100 of net capital, and any city, town, or county may impose a bank franchise tax, not to exceed 80 percent of the state tax rate on each $100 of net capital of such bank located in the jurisdiction. Any bank paying such a local bank franchise tax is entitled to a credit on its state return. Therefore, 80 percent of the bank franchise tax is paid into the treasuries of the localities in which the bank is doing business.

Use Fees

1. **Water Use Fee**

   Fee charged for the use of water through a connection with meter attachment. Water usage is measured in hundred cubic feet. Current rates for water usage can be found in Staunton City Code section 13.20.020 Rates generally.

2. **Sewer Use Fee**

   Fee imposed for the use of the city's sanitary sewer system. The basis for the sewer use fee shall be determined by the amount of metered water or by the amount of the sewage disposed of through a separate wastewater meter. Current rates for sewer usage can be found in Staunton City Code section 13.45.030 Amount.

3. **Refuse Collection Fee**

   Fee imposed for the refuse collection service rendered by the city. The term refuse refers to garbage, rubbish, and ashes. Refuse collection fees can be found in Staunton City Code section 8.30.110 Fees – Prescribed.

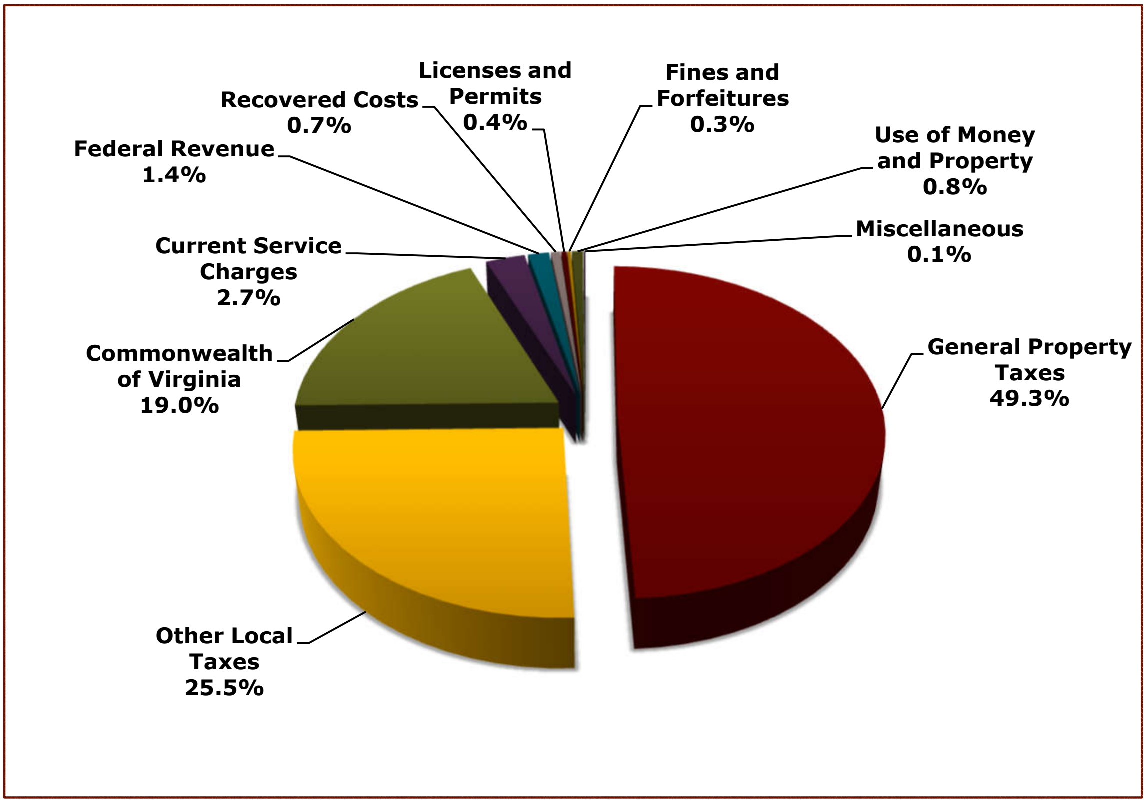
Other Fees

1. **Stormwater Control Program Fee**

   Stormwater is precipitation that is discharged across the land surface or through conveyances to one or more waterways, including stormwater runoff, snow melt runoff, and surface runoff and drainage. The stormwater control program fee is a fee charged to each owner of property within the corporate limits of the city. This fee is based on an equivalent residential unit (ERU) equal to $5.00 per ERU and square footage of impervious area deemed attributable to the property. Tier levels for impervious area ranges can be found in Staunton City Code section 13.05.055 Stormwater control program fee.

CITY OF STAUNTON
FY 2026 GENERAL FUND REVENUES

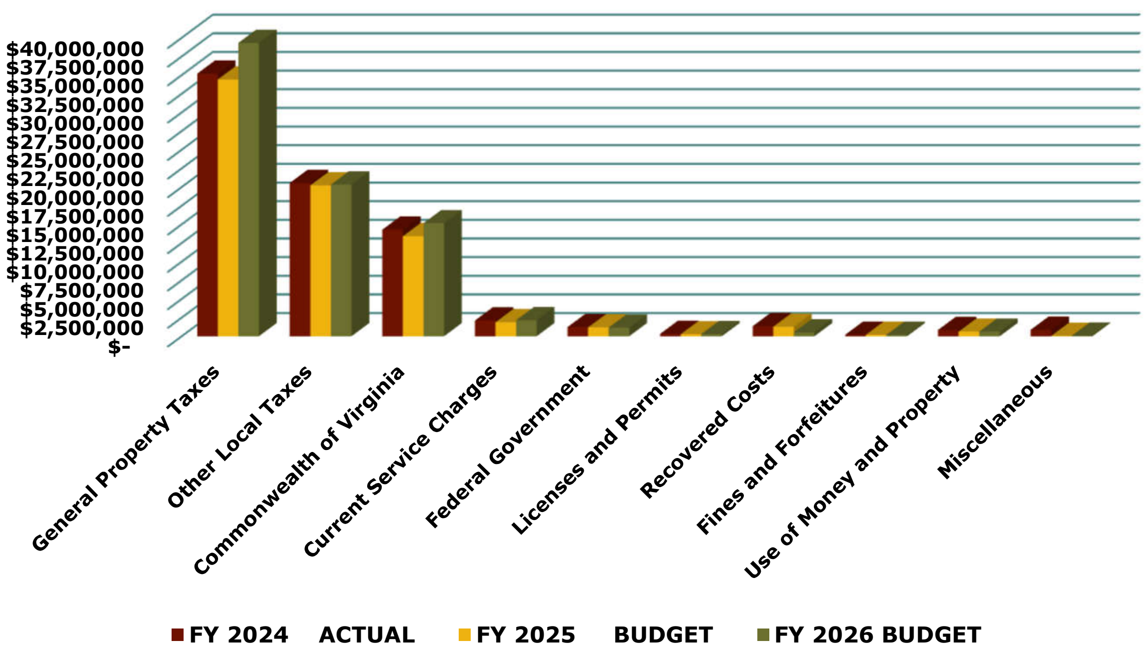
Category		FY2026	% of Total
General Property Taxes	$	39,318,157	49.3%
Other Local Taxes		20,328,522	25.5%
Commonwealth of Virginia		15,155,748	19.0%
Current Service Charges		2,149,436	2.7%
Federal Revenue		1,145,746	1.4%
Recovered Costs		524,500	0.7%
Licenses and Permits		288,200	0.4%
Fines and Forfeitures		200,500	0.3%
Use of Money and Property		615,000	0.8%
Miscellaneous		77,704	0.1%
Total Revenues	$	79,803,513	100.0%



CITY OF STAUNTON
GENERAL FUND REVENUES
Summary Comparison of FY 2024, 2025, 2026

	FY 2024 ACTUAL	FY 2025 BUDGET	FY 2026 BUDGET	FY 2026 $ VARIANCE	% of FY2026 Budget
General Property Taxes	$ 35,190,952	$ 34,407,774	$ 39,318,157	$ 4,910,383	49.3%
Other Local Taxes	20,541,718	20,219,522	20,328,522	109,000	25.5%
Commonwealth of Virginia	14,288,025	13,407,833	15,155,748	1,747,915	19.0%
Current Service Charges	2,110,130	1,875,354	2,149,436	274,082	2.7%
Federal Government	1,229,329	1,179,557	1,145,746	(33,811)	1.4%
Licenses and Permits	316,806	269,200	288,200	19,000	0.4%
Recovered Costs	1,352,423	1,282,644	524,500	(758,144)	0.7%
Fines and Forfeitures	210,597	197,500	200,500	3,000	0.3%
Use of Money and Property	840,992	615,000	615,000	-	0.8%
Miscellaneous	862,477	49,000	77,704	28,704	0.1%
Total Revenues	$ 76,943,449	$ 73,503,384	$ 79,803,513	$ 6,300,129	100.0%

GENERAL FUND REVENUES FY2024 - FY2026



CITY OF STAUNTON
FY 2026 GENERAL FUND REVENUES

GENERAL PROPERTY TAXES		FY 2024 ACTUALS		FY 2025 BUDGET		FY 2026 BUDGET		Variance
Real Estate Taxes	$	25,632,283	$	25,500,561	$	29,989,636	$	4,489,075
Real Estate-Public Service		1,139,782		1,140,000		1,120,000		(20,000)
Real Estate- Interest Assessed		138,474		135,000		135,000		-
Real Estate Penalty		154,359		135,000		145,000		10,000
Real Estate-Service District Tax		141,435		162,213		154,521		(7,692)
Personal Property Taxes		7,230,392		6,607,000		7,025,500		418,500
Personal Property-Public Service		3,045		3,000		3,500		500
Personal Property Interest		180,011		130,000		150,000		20,000
Personal Property-Penalty		180,775		170,000		170,000		-
Machinery & Tools Tax		390,396		425,000		425,000		-
Total Property Taxes	$	35,190,952	$	34,407,774	$	39,318,157	$	4,910,383
OTHER LOCAL TAXES								
Business & Occupational Licenses	$	3,080,097	$	2,650,000	$	2,800,000	$	150,000
Water Utility Tax		298,509		300,000		300,000		-
Gas Utility Tax		271,851		298,000		270,000		(28,000)
Electric Utility Tax		587,400		590,000		590,000		-
Local Sales Tax- One Percent		6,023,555		5,974,522		5,999,522		25,000
Bank Stock Tax		744,629		700,000		725,000		25,000
Recordation-Local		318,146		350,000		325,000		(25,000)
Cigarette Tax		320,604		335,000		310,000		(25,000)
Transient Occupancy Tax		1,279,279		1,350,000		1,300,000		(50,000)
Meals Tax		6,659,420		6,660,000		6,750,000		90,000
Probate Tax		14,873		10,000		12,000		2,000
Short Term Rental Tax		31,672		32,000		32,000		-
Local Communications Tax		911,682		970,000		915,000		(55,000)
Total Other Taxes	$	20,541,717	$	20,219,522	$	20,328,522	$	109,000
LICENSES & PERMITS								
Dog Licenses	$	8,018	$	8,000	$	8,000	$	-
Building Permits		124,223		135,000		125,000		(10,000)
Electrical Permits		52,495		32,000		45,000		13,000
Plumbing Permits		80,469		40,000		60,000		20,000
St Rent Regis Fee		300		-		-		-
Precious Metals Permit		400		-		-		-
Subdivision Review		2,300		2,000		2,000		-
Transfer Fees-Circuit Court		815		1,000		750		(250)
Zoning Fees		15,350		17,000		15,000		(2,000)
Police Recording Fees		11,306		12,000		12,000		-
Electronic Summons Fee		15,605		16,000		15,000		(1,000)
Other Permits		5,525		6,200		5,450		(750)
Total License & Permits	$	316,806	$	269,200	$	288,200	$	19,000
FINES & FORFEITURES								
Circuit Court Fines	$	132,157	$	130,000	$	130,000	$	-
Court Recording Fees		61,775		52,000		55,000		3,000
Animal Control Fines		6,755		6,000		6,000		-
Courthouse Maintenance Fines		9,910		9,500		9,500		-
Total Fines & Forfeitures	$	210,597	$	197,500	$	200,500	$	3,000

CITY OF STAUNTON
FY 2026 GENERAL FUND REVENUES

	FY 2024 ACTUALS	FY 2025 BUDGET	FY 2026 BUDGET	Variance
USE OF MONEY AND PROPERTY				
Interest on Investments	$ 780,029	$ 550,000	$ 550,000	$ -
Rental of Property	60,963	65,000	65,000	-
Total Use of Money and Property	$ 840,992	$ 615,000	$ 615,000	$ -
CURRENT SERVICE CHARGES				
Sheriff Fees	$ 2,617	$ 2,617	$ 2,617	$ -
Commonwealth Attorney Fees	6,437	5,250	5,500	250
Circuit Court Fees	4,986	4,800	4,800	-
Courthouse Security Fee	68,484	60,000	62,500	2,500
Jail Admission Fee	3,766	3,800	3,800	-
Clerk Circuit Court Copy Fees	3,350	3,500	3,300	(200)
Property Clean Up Fees	955	5,000	5,000	-
DMV Stop Fees	26,649	10,000	27,000	17,000
Administrative Fee	35,990	35,000	35,000	-
PILOT - Water Fund	410,827	410,827	477,266	66,439
PILOT - Sewer Fund	195,988	195,988	207,091	11,103
PILOT - Parking Fund	44,414	44,414	49,461	5,047
PILOT - Stormwater Fund	72,828	72,828	105,584	32,756
PILOT - Environmental Fund	353,830	353,830	387,867	34,037
Tax Exempt Service Charges	4,338	7,000	5,000	(2,000)
Library Fees & Fines	13,139	11,000	12,000	1,000
Golf Memberships	28,950	32,500	30,000	(2,500)
Recreation-Summer Playground	79,050	80,000	80,000	-
Recreation-Heart Program	217,300	156,500	175,000	18,500
Recreation-Instr/Educ Classes	46,666	31,500	40,000	8,500
Recreation- League Fees	35,015	42,000	35,000	(7,000)
Golf Cart Fees	174,228	135,000	155,000	20,000
Golf Green Fees	141,265	88,000	125,000	37,000
Duck Food Sales	10,771	10,000	10,000	-
Recreation Fees	615	1,500	650	(850)
Swimming Pool Fees	74,298	47,500	65,000	17,500
Recreation Trip Fees	50,429	25,000	40,000	15,000
Miscellaneous	2,469	-	-	-
Sale of Publications & Maps	475	-	-	-
Total Current Service Charges	$ 2,110,129	$ 1,875,354	$ 2,149,436	$ 274,082
MISCELLANEOUS REVENUE				
Payment in Lieu of Tax - SRHA	$ 16,812	$ 14,000	$ 16,000	$ 2,000
Sale of Salvage and Surplus	68,863	35,000	35,000	-
Proceeds from Tax Sale	264,948	-	-	-
Proceeds from Lease/Subscription	266,921	-	-	-
Miscellaneous Revenue	218,224	-	-	-
Transfer from Other Funds	-	-	26,704	26,704
Donations	26,708	-	-	-
Total Miscellaneous Revenue	$ 862,476	$ 49,000	$ 77,704	$ 28,704

CITY OF STAUNTON
FY 2026 GENERAL FUND REVENUES

RECOVERED COSTS	FY 2024 ACTUALS	FY 2025 BUDGET	FY 2026 BUDGET	Variance
Recovered Costs - Courts	$ 24,906	$ 25,000	$ 31,500	$ 6,500
Recovered Costs - Public Works	4,425	20,000	5,000	(15,000)
Recovered Costs - Public Safety	747,284	665,000	-	(665,000)
Recovered Costs- Police Security	96,154	50,000	25,000	(25,000)
Recovered Costs - Ins/ Other	23,557	95,191	10,000	(85,191)
Recovered Costs- Education Fund	375,265	359,000	375,000	16,000
Recovered Costs - Recreation/Library	80,834	68,453	78,000	9,547
Total Recovered Costs	$ 1,352,425	$ 1,282,644	$ 524,500	$ (758,144)

COMMONWEALTH OF VIRGINIA				
Public Facilities Tax	$ 92,445	$ 87,500	$ 87,500	$ -
Recordation	-	-	-	-
Rolling Stock Taxes	6,608	10,000	7,500	(2,500)
Motor Vehicle Rental Tax	183,396	130,000	150,000	20,000
Law Enforcement	1,104,228	1,045,000	1,100,000	55,000
Personal Property -PPTRA	1,652,200	1,652,200	1,652,200	-
Recordation-Grantor's Tax	94,804	110,000	100,000	(10,000)
Juror & Witness Fees	1,755	5,000	5,000	-
State Crime Forfeited Assets	-	-	-	-
Grant-DCJS-Victim Witness	27,955	26,000	26,000	-
DMV-Four for Life Funds	23,807	23,500	23,500	-
DMV - Animal License Plates	1,026	1,000	1,000	-
Fire Programs Fund	115,938	88,000	88,000	-
E911 Wireless Board	120,358	105,000	110,000	5,000
Street & Highway Maintenance	5,513,430	4,380,000	5,439,448	1,059,448
Health and Welfare	1,139,603	1,298,510	1,255,297	(43,213)
Children Services Act	1,874,959	2,148,805	2,662,605	513,800
VA Comm for the Arts	4,500	4,500	4,500	-
Library	225,877	220,318	237,049	16,731
Miscellaneous State Aid/Grants	127,334	-	-	-
Commissioner of Revenue	156,523	173,768	182,046	8,278
Treasurer	158,652	150,793	155,317	4,524
Electoral Board & Registrar	100,404	81,847	84,302	2,455
Commonwealth Attorney	698,599	754,891	837,463	82,572
Sheriff	457,845	484,202	504,218	20,016
Circuit Court Clerk	391,306	409,365	427,803	18,438
Circuit Court Technology Trust Fund	14,474	17,634	15,000	(2,634)
Total Commonwealth of Virginia	$ 14,288,026	$ 13,407,833	$ 15,155,748	$ 1,747,915

FEDERAL REVENUE	FY 2024 ACTUALS	FY 2025 BUDGET	FY 2026 BUDGET	Variance
Health and Welfare	$ 952,128	$ 1,117,557	$ 1,080,746	$ (36,811)
Miscellaneous Federal	174,455	-	-	-
Federal Grants-Victim Witness	70,906	62,000	65,000	3,000
Federal Grant-Other Grants	31,840	-	-	-
Total Federal Revenue	$ 1,229,329	$ 1,179,557	$ 1,145,746	$ (33,811)
TOTAL GENERAL FUND REVENUE	**$ 76,943,449**	**$ 73,503,384**	**$ 79,803,513**	**$ 6,300,129**

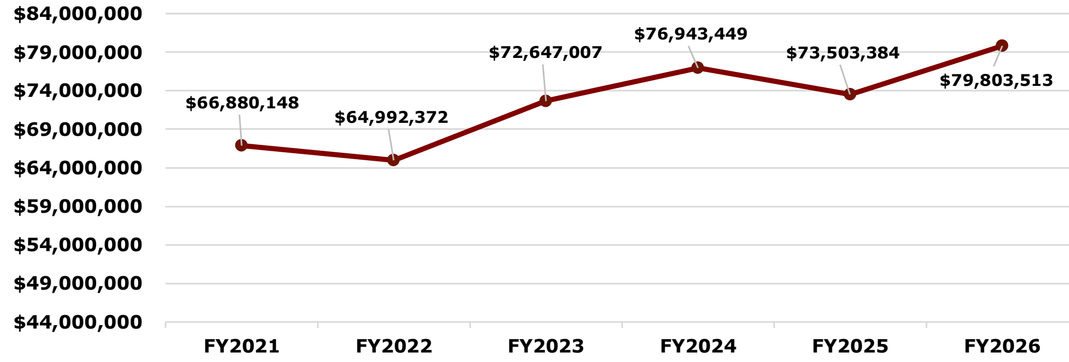
*Remaining CIP was funded with carry over funds.

FY2026 MAJOR REVENUE CHANGES	FY2025	FY2026	VARIANCE	Description
REAL ESTATE	**$ 26,640,561**	**$ 31,109,636**	**$ 4,469,075**	**16.65% Increase in assessed values, real estate tax rate increased to $.91 per $100 assessed value.**
HIGHWAY MAINTENANCE FUNDS	**$ 4,380,000**	**$ 5,439,448**	**$ 1,059,448**	**Adjusting VDOT reimbursement revenue to current rate per eligible mile.**
CHILDREN'S SERVICES ACT	**$ 2,148,805**	**$ 2,662,605**	**$ 513,800**	**Increase in state funding for CSA expenditures.**
PERSONAL PROPERTY	**$ 6,607,000**	**$ 7,025,500**	**$ 418,500**	**Adjust budget to align with actual personal property tax collected.**
BUSINESS LICENSES	**$ 2,650,000**	**$ 2,800,000**	**$ 150,000**	**Increase in business license fees due to continued strong performance.**
MEALS TAX	**$ 6,660,000**	**$ 6,750,000**	**$ 90,000**	**Increase in meals tax due to continued strong performance.**
RECOVERED COSTS - PUBLIC SAFETY	**$ 665,000**	**$ -**	**$ (665,000)**	**The Harrisonburg/ Rockingham County jail buy-in ended in FY2025.**
FY2026 MAJOR REVENUE CHANGES			**$ 6,035,823**	

CITY OF STAUNTON

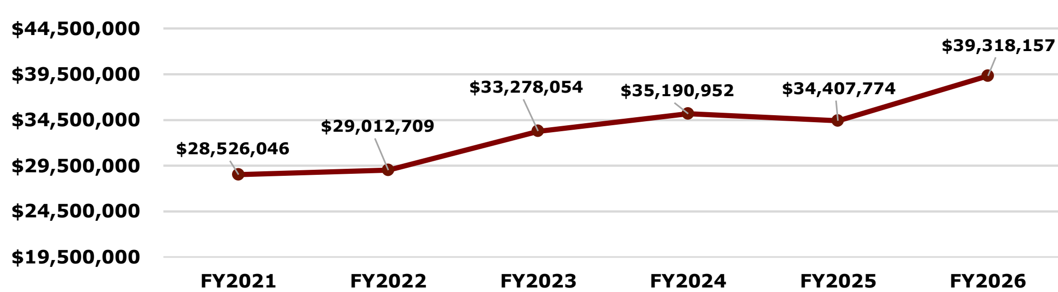
General Fund Revenues

Total General Fund Revenues

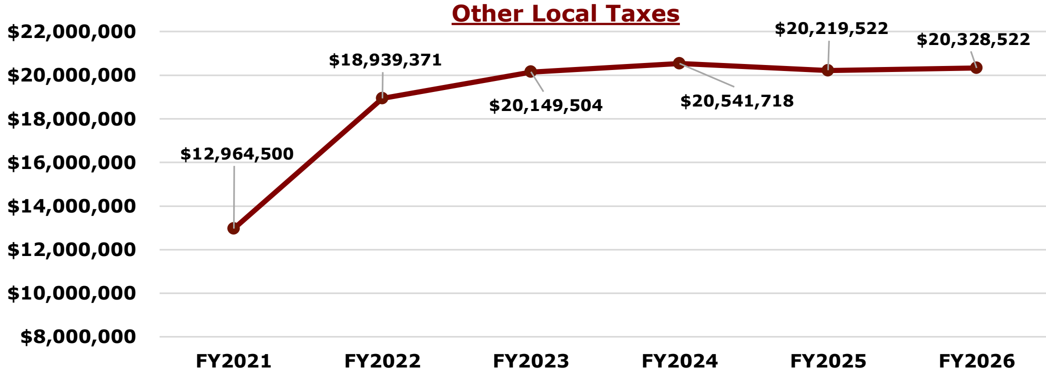


Major Revenue Sources

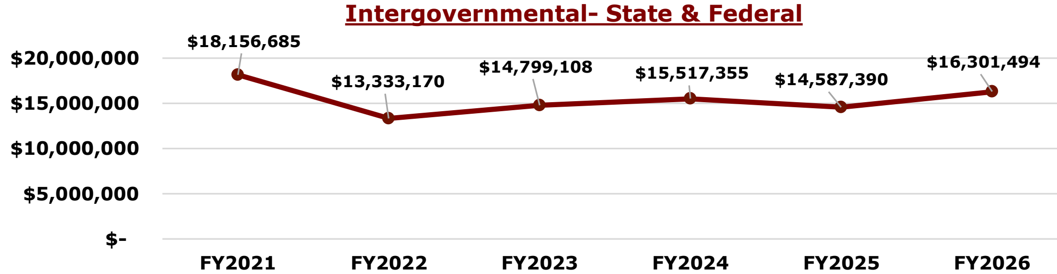
General Property Taxes



Other Local Taxes



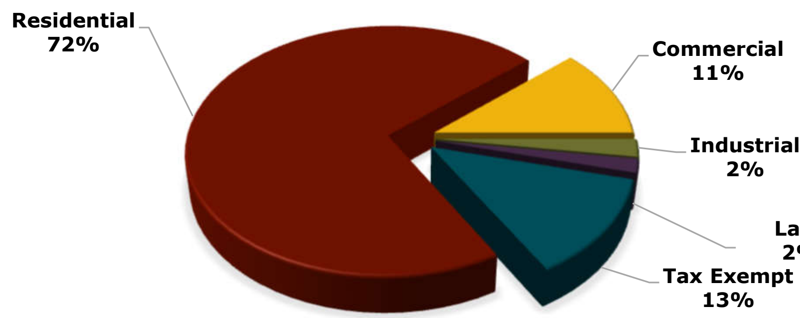
Intergovernmental- State & Federal



Fiscal Years 2021, 2022, 2023, 2024 = Actual Revenues
Fiscal Years 2025, 2026 = Budgeted Revenues

CITY OF STAUNTON

JANUARY 1, 2025   REAL ESTATE ASSESSMENT



Real Estate Assessment by Category	2024 Number of Parcels	January 1, 2024 $.89 Tax Rate	2025 Number of Parcels	January 1, 2025 $.91 Tax Rate	% Change or $ Change
Residential	9,154	$ 2,377,233,621	9,216	$ 2,774,318,159	16.70%
Commercial	883	387,030,270	611	446,420,727	15.35%
Industrial	48	73,519,682	50	87,308,950	18.76%
Land	1,508	65,683,244	1,437	67,984,233	3.50%
Tax Exempt	401	453,095,305	381	488,617,295	7.84%
Total Assessed Value	11,994	$ 3,356,562,122	11,695	$ 3,864,649,364	15.14%
Total Taxable Value	11,296	$ 2,903,446,817	11,314	$ 3,386,756,781	16.65%

One Cent Taxable Value	$ 290,345		$ 338,676	16.65%
Median Residential Assessed Value	$ 216,500.00		$ 251,240.00	$ 34,740.00
Median Residential Tax Bill	$ 1,926.85		$ 2,286.28	$ 359.43
Downtown Service District Assessed (DSD) Value	$ 96,339,100	234	$ 114,460,224	$ 18,121,124
DSD Tax Revenue @ $0.15/$100	$ 144,509		$ 171,690	$ 27,182

OTHER TAX EXEMPT PROPERTY:				TAX VALUE
Land Use - Ag Forest Districts	$ 22,335,083	40	$ 21,789,516	$ 198,285
Rehab Abatement Program	$ 16,382,462	43	$ 24,015,422	$ 218,540
TOTAL TAX EXEMPT/ ABATED TAXES	$ 38,717,545		$ 45,804,938	$ 416,825

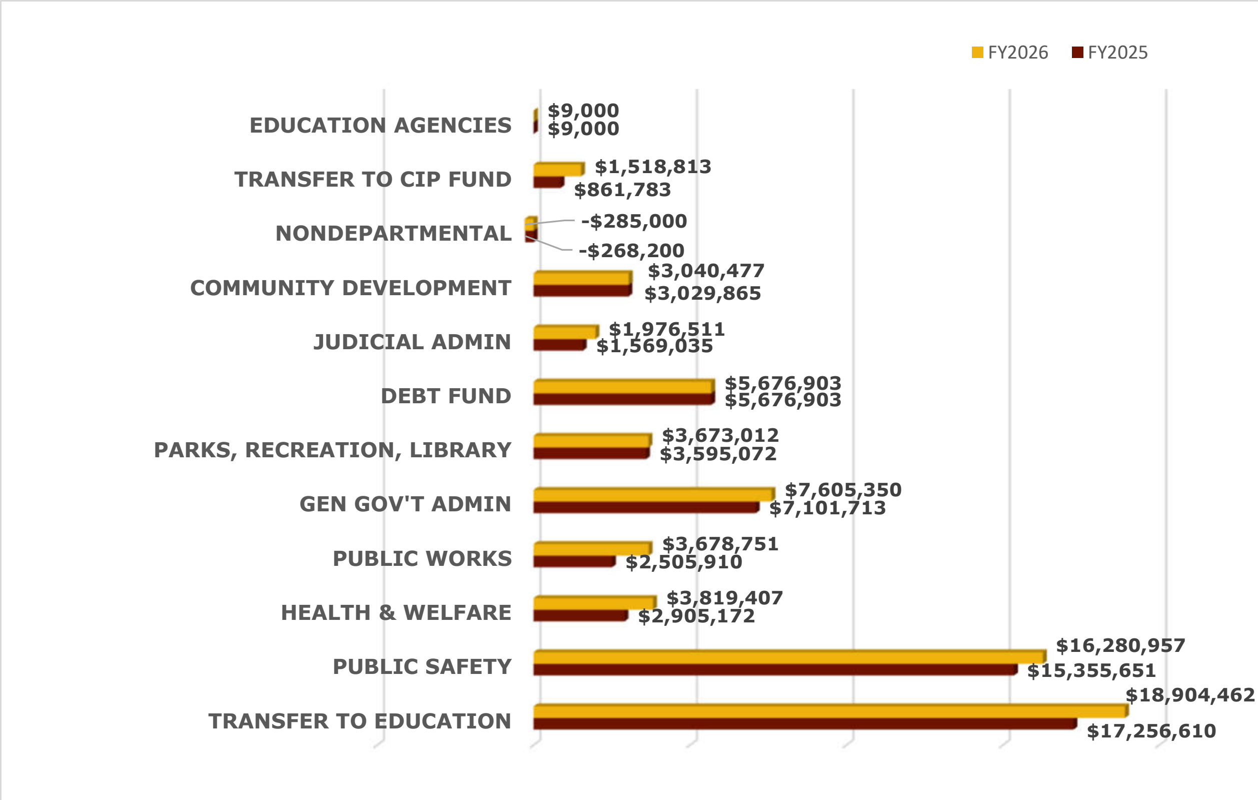
TAX RATE JANUARY 1, 2024	$0.89/ $100
ADOPTED TAX RATE JANUARY 1, 2025	$0.91/ $100

CITY OF STAUNTON

REAL ESTATE TAXABLE ASSESSED VALUES

CALENDAR YEAR	TAX RATE PER $100	GROSS TAXABLE ASSESSED VALUE	% INCREASE / DECREASE	GROSS TAX LEVY	% INCREASE/ DECREASE IN LEVY
1990	$ 1.10	$ 552,209,620		$ 6,074,306	2.54%
1991	$ 1.10	$ 620,672,930	12.40%	$ 6,827,402	12.40%
1992	$ 1.10	$ 624,653,046	0.64%	$ 6,871,184	0.64%
1993	$ 1.10	$ 669,638,375	7.20%	$ 7,366,022	7.20%
1994	$ 1.10	$ 676,334,759	1.00%	$ 7,439,682	1.00%
1995	$ 1.04	$ 747,631,635	10.54%	$ 7,775,369	4.51%
1996	$ 1.04	$ 767,592,290	2.67%	$ 7,982,960	2.67%
1997	$ 1.00	$ 787,391,553	2.58%	$ 7,873,916	-1.37%
1998	$ 1.00	$ 858,381,240	9.02%	$ 8,583,812	9.02%
1999	$ 1.00	$ 881,717,155	2.72%	$ 8,817,172	2.72%
2000	$ 1.00	$ 892,241,497	1.19%	$ 8,922,415	1.19%
2001	$ 1.00	$ 964,271,152	8.07%	$ 9,642,712	8.07%
2002	$ 1.00	$ 974,187,691	1.03%	$ 9,741,877	1.03%
2003	$ 1.00	$ 1,067,393,540	9.57%	$ 10,673,935	9.57%
2004	$ 1.00	$ 1,083,304,711	1.49%	$ 10,833,047	1.49%
2005	$ 0.96	$ 1,281,677,950	18.31%	$ 12,304,108	13.58%
2006	$ 0.96	$ 1,344,077,362	4.87%	$ 12,903,143	4.87%
2007	$ 0.90	$ 1,786,612,776	32.92%	$ 16,079,515	24.62%
2008	$ 0.90	$ 1,823,826,090	2.08%	$ 16,414,435	2.08%
2009	$ 0.90	$ 1,944,786,867	6.63%	$ 17,503,082	6.63%
2010	$ 0.90	$ 1,960,478,554	0.81%	$ 17,644,307	0.81%
2011	$ 0.90	$ 1,820,641,380	-7.13%	$ 16,385,772	-7.13%
2012	$ 0.90	$ 1,830,710,951	0.55%	$ 16,476,399	0.55%
2013	$ 0.95	$ 1,782,236,588	-2.65%	$ 16,931,248	2.76%
2014	$ 0.95	$ 1,787,891,658	0.32%	$ 16,984,971	0.32%
2015	$ 0.95	$ 1,793,820,689	0.33%	$ 17,041,297	0.33%
2016	$ 0.95	$ 1,805,962,956	0.68%	$ 17,156,648	0.68%
2017	$ 0.97	$ 1,862,310,195	3.12%	$ 18,064,409	5.29%
2018	$ 0.97	$ 1,880,439,914	0.97%	$ 18,240,267	0.97%
2019	$ 0.95	$ 2,024,610,255	7.67%	$ 19,233,797	5.45%
2020	$ 0.95	$ 2,051,607,481	1.33%	$ 19,490,271	1.33%
2021	$ 0.92	$ 2,259,568,413	10.14%	$ 20,788,029	6.66%
2022	$ 0.92	$ 2,277,375,582	0.79%	$ 20,951,855	0.79%
2023	$ 0.89	$ 2,872,606,017	26.14%	$ 25,566,194	22.02%
2024	$ 0.89	$ 2,903,446,817	1.07%	$ 25,840,677	1.07%
2025	$ 0.91	$ 3,386,756,781	16.65%	$ 30,819,487	19.27%

CITY OF STAUNTON
GENERAL TAX REVENUE SUPPORT



FY 2026 BUDGET	GENERAL TAX REVENUES	OTHER REVENUES/FEES	STATE & FEDERAL REVENUES	TOTAL REVENUES
TRANSFER TO EDUCATION	18,904,462	$ -	$ -	$ 18,904,462
PUBLIC SAFETY	16,280,957	955,200	217,500	17,453,657
HEALTH & WELFARE	3,819,407	-	4,564,872	8,384,279
PUBLIC WORKS	3,678,751	20,000	4,380,000	8,078,751
GEN GOV'T ADMIN	7,605,350	454,191	385,399	8,444,940
PARKS, RECREATION, LIBRARY	3,673,012	735,953	194,500	4,603,465
DEBT FUND	5,676,903	-	-	5,676,903
JUDICIAL ADMIN	1,976,511	317,467	1,658,788	3,952,766
COMMUNITY DEVELOPMENT	3,040,477	21,000	-	3,061,477
NONDEPARTMENTAL	(285,000)	-	-	(285,000)
*TRANSFER TO CIP FUND	1,518,813	-	-	1,518,813
EDUCATION AGENCIES	9,000	-	-	9,000
TOTALS	$ 65,898,643	$ 2,503,811	$ 11,401,059	$ 79,803,513

***Remaining FY2026 CIP will be funded with carry over funds from FY2025.**

General Revenue category includes all local tax revenues and State non-categorical revenues such as recordation taxes, motor vehicle rental tax, law enforcement, and personal property tax relief funds.

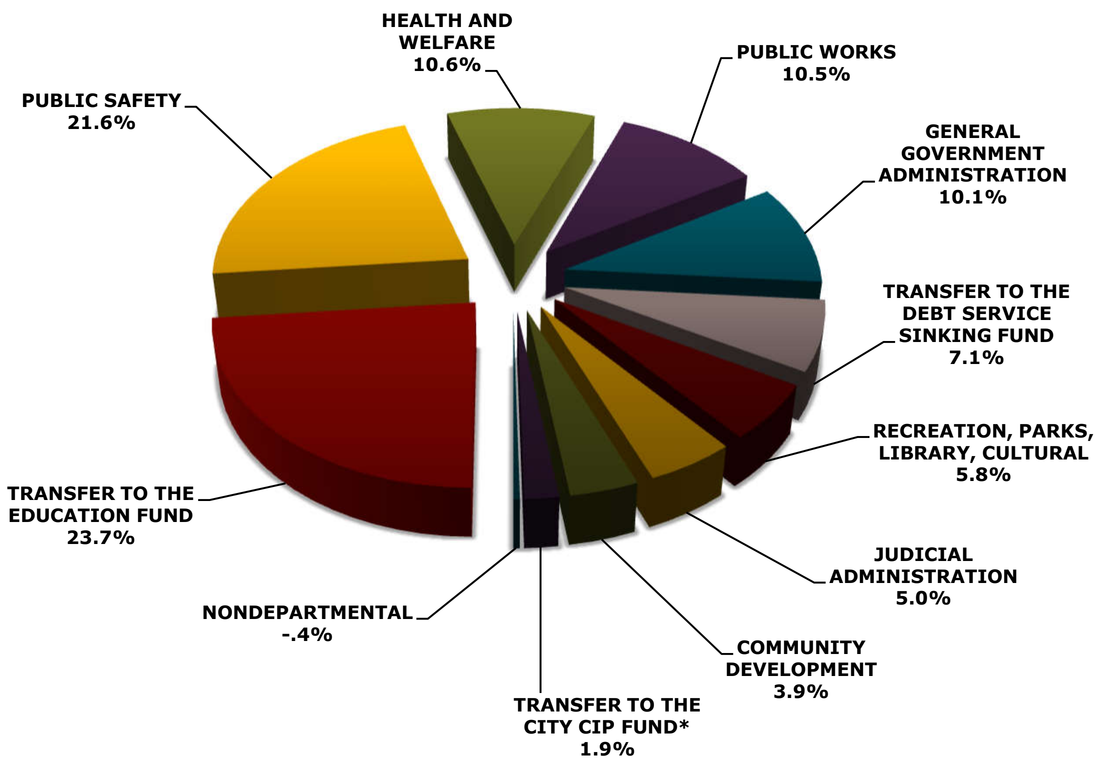
REAL ESTATE PROPERTY	$	0.91	PER $100 OF ASSESSED VALUE- JANUARY 1, 2025
DOWNTOWN SERVICE DISTRICT TAX	$	0.15	PER $100 OF ASSESSED VALUE- JANUARY 1, 2025
PERSONAL PROPERTY	$	2.90	PER $100 OF ASSESSED VALUE
PERSONAL PROPERTY - BUSINESS TANGIBLE PROPERTY	$	2.90	PER $100 OF ASSESSED VALUE
MACHINERY & TOOLS TAX	$	1.24	PER $100 OF ASSESSED VALUE
MEALS TAX		7.0%	
LODGING TAX		6.7%	
SALES & USE TAX		1.0%	CITY'S SHARE OF THE 5.3% STATE TAX RATE
CIGARETTE TAX	$	0.30	PER PACKAGE OF 30 OR LESS
UTILITY TAXES: (RESIDENTIAL)			
WATER UTILITY	20% OR $2.00		MAXIMUM / MONTH
ELECTRIC UTILITY	$1.40 + $0.15		PER KWH -MAXIMUM $2.00/MONTH
GAS UTILITY	$	2.00	PER MONTH MAXIMUM
TELEPHONE UTILITY	20% OR $2.00		MAXIMUM / MONTH
UTILITY FEES:			
WATER RATE	$	4.06	PER 100 CUBIC FEET
SEWER RATE	$	5.60	PER 100 CUBIC FEET
REFUSE RATE	$	24.01	PER MONTH RESIDENTIAL FEE
REFUSE RATE-LIGHT COMMERCIAL	$	54.51	PER MONTH
REFUSE RATE-HEAVY COMMERCIAL	$	115.32	PER MONTH-OUTSIDE CBD
REFUSE RATE-HEAVY COMMERCIAL	$	146.52	PER MONTH-INSIDE CBD
MINIMUM STORMWATER FEE	$	5.00	PER MONTH (BASE FEE PER ERU)
RESIDENTIAL CONNECTION FEES:			
WATER CONNECTION FEE - 5/8" METER	$	2,100.00	
WATER FACILITY FEE- 5/8" METER	$	3,500.00	
SEWER CONNECTION FEE - 5/8" METER	$	3,100.00	
SEWER FACILITY FEE- 5/8" METER	$	6,850.00	

CITY OF STAUNTON

FY 2026 GENERAL FUND EXPENDITURES

		FY2026 ADOPTED
TRANSFER TO THE EDUCATION FUND	**$**	**18,904,462**
PUBLIC SAFETY		**17,453,657**
HEALTH AND WELFARE		**8,444,940**
PUBLIC WORKS		**8,384,279**
GENERAL GOVERNMENT ADMINISTRATION		**8,078,751**
TRANSFER TO THE DEBT SERVICE SINKING FUND		**5,676,903**
RECREATION, PARKS, LIBRARY, CULTURAL		**4,612,465**
JUDICIAL ADMINISTRATION		**3,952,766**
COMMUNITY DEVELOPMENT		**3,061,477**
TRANSFER TO THE CITY CIP FUND*		**1,518,813**
NONDEPARTMENTAL		**(285,000)**
TOTAL GENERAL FUND EXPENDITURES	**$**	**79,803,513**

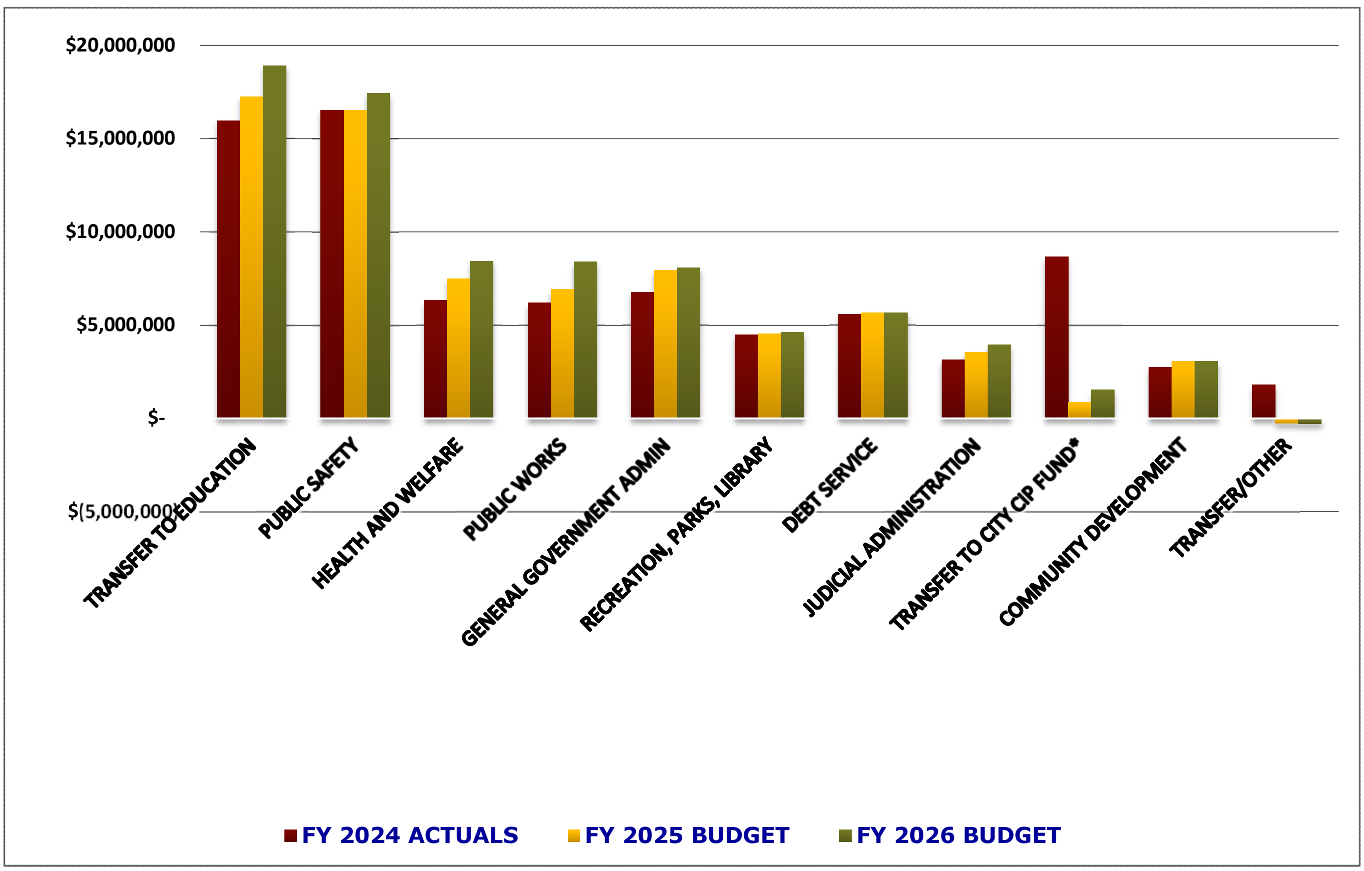
***Remaining FY2026 CIP will be funded with carry over funds from FY2025.**



CITY OF STAUNTON
FY 2026 GENERAL FUND EXPENDITURES

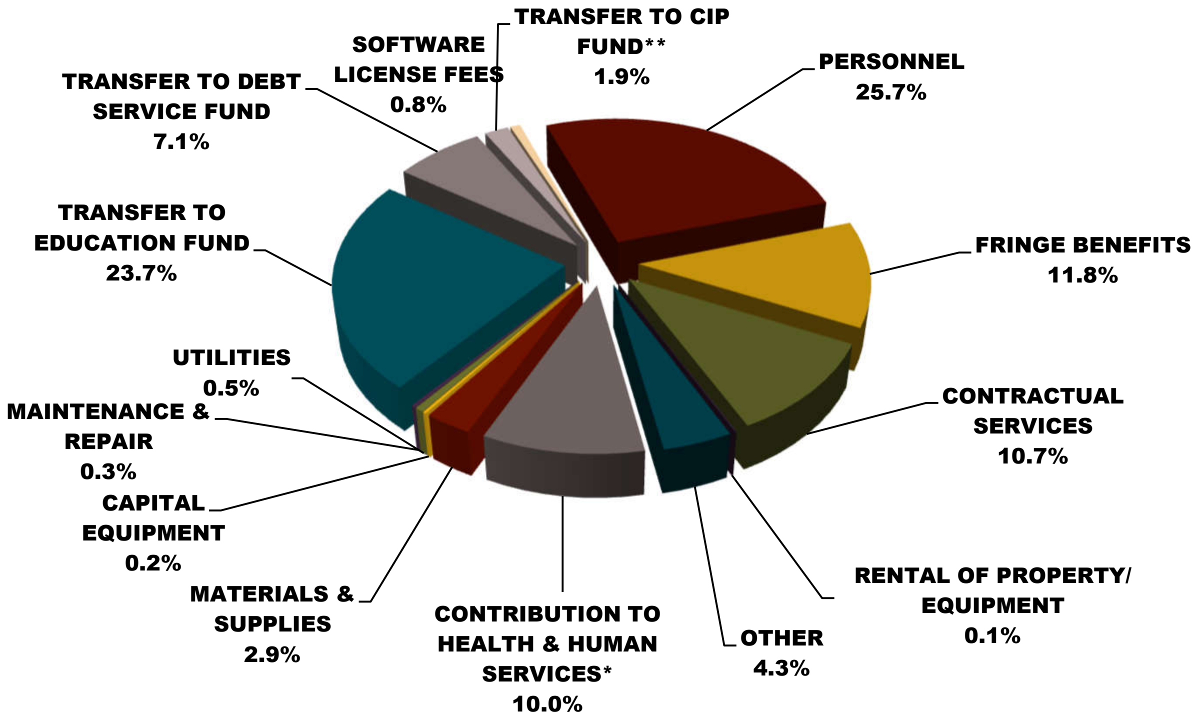
	FY 2024 ACTUALS	FY 2025 BUDGET	FY 2026 BUDGET	$ VARIANCE	% CHANGE
TRANSFER TO EDUCATION	$ 15,970,171	$ 17,256,610	$ 18,904,462	$ 1,647,852	9.5%
PUBLIC SAFETY	16,514,358	16,528,351	17,453,657	925,306	5.6%
HEALTH AND WELFARE	6,344,802	7,470,044	8,444,940	974,896	13.1%
PUBLIC WORKS	6,192,292	6,905,910	8,384,279	1,478,369	21.4%
GENERAL GOVERNMENT ADMIN	6,761,149	7,941,303	8,078,751	137,448	1.7%
RECREATION, PARKS, LIBRARY	4,488,537	4,534,525	4,612,465	77,940	1.7%
DEBT SERVICE	5,591,903	5,676,903	5,676,903	-	0.0%
JUDICIAL ADMINISTRATION	3,128,373	3,545,290	3,952,766	407,476	11.5%
TRANSFER TO CITY CIP FUND*	8,660,749	861,783	1,518,813	657,030	76.2%
COMMUNITY DEVELOPMENT	2,740,063	3,050,865	3,061,477	10,612	0.3%
TRANSFER/OTHER	1,822,943	(268,200)	(285,000)	(16,800)	6.3%
TOTAL GENERAL FUND EXPENDITURES	$ 78,215,340	$ 73,503,384	$ 79,803,513	$ 6,300,129	8.6%

***Remaining FY2026 CIP will be funded with carry over funds from FY2025.**



CITY OF STAUNTON

FY 2026 GENERAL FUND EXPENDITURES



FY 2026 GENERAL FUND EXPENDITURES	TOTAL EXPENDITURES
PERSONNEL	$ 20,548,379
FRINGE BENEFITS	9,417,060
CONTRACTUAL SERVICES	8,532,827
RENTAL OF PROPERTY/EQUIPMENT	78,228
OTHER	3,409,043
CONTRIBUTION TO HEALTH & HUMAN SERVICES*	7,957,867
MATERIALS & SUPPLIES	2,311,790
CAPITAL EQUIPMENT	168,287
UTILITIES	437,200
MAINTENANCE & REPAIR	216,440
TRANSFER TO EDUCATION FUND	18,904,462
TRANSFER TO DEBT SERVICE FUND	5,676,903
TRANSFER TO CIP FUND**	1,518,813
SOFTWARE LICENSE FEES	626,214
TOTAL EXPENDITURES	$ 79,803,513

*Including Department of Social Services, Children's Services Act, Valley Community Services Board, Staunton-Augusta Health Department, and the Valley Program for the Aging.

**Remaining FY2026 CIP will be funded with carry over funds from FY2025.

CITY OF STAUNTON
FY 2026 GENERAL FUND EXPENDITURES

	FY 2024 ACTUALS	FY 2025 BUDGET	FY 2026 BUDGET	$ VARIANCE
GENERAL GOVERNMENT ADMINISTRATION				
LEGISLATIVE				
CITY COUNCIL	$ 133,903	$ 178,511	$ 108,740	$ (69,771)
CLERK OF COUNCIL	114,465	123,756	127,856	4,100
GENERAL ADMINISTRATION				
CITY MANAGER	595,505	647,661	672,486	24,825
HUMAN RESOURCES	765,718	790,355	844,976	54,621
CITY ATTORNEY	354,031	420,226	431,733	11,507
COMMUNICATIONS OFFICE	121,550	192,319	201,514	9,195
AUDITOR/CONSULTANTS	68,950	80,000	78,500	(1,500)
CITY MEMBERSHIPS	29,889	31,550	31,950	400
FINANCIAL ADMINISTRATION				
FINANCIAL ADMINISTRATION	1,236,519	1,468,669	1,524,382	55,713
ASSESSOR AND EQUALIZATION BOARD	346,120	402,547	409,067	6,520
COMMISSIONER OF REVENUE	401,200	506,184	517,688	11,504
CITY TREASURER	368,728	443,863	474,093	30,230
INFORMATION TECHNOLOGY	1,397,469	1,602,845	1,564,078	(38,767)
RISK MANAGEMENT	589,552	771,500	801,000	29,500
LEASE PAYMENTS		-	-	-
BOARD OF ELECTIONS				
ELECTORAL BOARD AND REGISTRAR	237,552	281,317	290,688	9,371
TOTAL GENERAL GOV'T ADMIN	**$ 6,761,151**	**$ 7,941,303**	**$ 8,078,751**	**$ 137,448**
JUDICIAL ADMINISTRATION				
CIRCUIT COURT	$ 170,049	$ 168,732	$ 174,010	$ 5,278
GENERAL DISTRICT COURT	12,019	18,512	17,127	(1,385)
MAGISTRATE	1,935	2,225	2,225	-
JUVENILE/DOMESTIC COURT	64,294	76,292	76,777	485
CLERK OF CIRCUIT COURT	688,900	743,218	783,205	39,987
SHERIFF	1,024,422	1,256,720	1,506,760	250,040
VICTIM WITNESS GRANT	110,525	101,267	116,877	15,610
COMMONWEALTH ATTORNEY	1,056,229	1,178,324	1,275,785	97,461
TOTAL JUDICIAL ADMINISTRATION	**$ 3,128,373**	**$ 3,545,290**	**$ 3,952,766**	**$ 407,476**
PUBLIC SAFETY				
LAW ENFORCEMENT				
POLICE DEPARTMENT	$ 6,538,191	$ 6,498,520	$ 6,989,091	$ 490,571
E-911 CENTER	1,140,666	1,160,536	1,244,265	83,729
EMERGENCY SERVICES				
FIRE AND RESCUE	4,165,769	4,187,445	4,408,656	221,211
COMMUNITY PUBLIC SAFETY	92,884	110,500	110,500	-
CORRECTIONS AND DETENTION				
SHENANDOAH VALLEY JUVENILE CENTER	442,892	337,038	227,194	(109,844)
MIDDLE RIVER REGIONAL JAIL	3,286,318	3,418,169	3,462,015	43,846
OFFICE ON YOUTH	172,892	186,700	215,751	29,051
INSPECTION				
BUILDING INSPECTION	432,966	452,689	499,531	46,842
OTHER PROTECTION				
SHENANDOAH VALLEY ANIMAL SERVICES	241,580	176,254	296,154	119,900
MEDICAL EXAMINER	200	500	500	-
TOTAL PUBLIC SAFETY	**$ 16,514,358**	**$ 16,528,351**	**$ 17,453,657**	**$ 925,306**

CITY OF STAUNTON
FY 2026 GENERAL FUND EXPENDITURES

	FY 2024 ACTUALS	FY 2025 BUDGET	FY 2026 BUDGET	$ VARIANCE
PUBLIC WORKS				
ENGINEERING	$ 310,173	$ 532,663	$ 545,283	$ 12,620
ADMINISTRATION	336,058	324,538	333,181	8,643
HIGHWAYS, STREETS, SIDEWALKS	2,550,364	3,318,805	3,967,511	648,706
TRAFFIC ENGINEERING	140,169	297,217	739,855	442,638
TRAFFIC SIGNALS/ELECTRONICS	739,345	328,388	409,974	81,586
BUILDING MAINTENANCE	1,561,518	1,547,781	1,806,810	259,029
EQUIPMENT MAINTENANCE	554,666	556,518	581,665	25,147
TOTAL PUBLIC WORKS	**$ 6,192,293**	**$ 6,905,910**	**$ 8,384,279**	**$ 1,478,369**
HEALTH AND WELFARE				
HEALTH				
CENTRAL SHENANDOAH HEALTH DISTRICT	$ 235,237	$ 323,359	$ 332,347	$ 8,988
MENTAL HEALTH AND MENTAL RETARDATION				
VALLEY COMM SERVICES BOARD	247,129	271,842	408,615	136,773
SOCIAL SERVICES				
CHILDREN'S SERVICES ACT	2,663,170	3,100,000	3,800,000	700,000
DEPARTMENT OF SOCIAL SERVICES	2,786,882	3,372,142	3,386,905	14,763
TAX RELIEF -ELDERLY/DISABLED/VETERANS	312,322	284,000	360,000	76,000
COMMUNITY WELFARE ASSISTANCE	100,060	118,701	157,073	38,372
TOTAL HEALTH AND WELFARE	**$ 6,344,800**	**$ 7,470,044**	**$ 8,444,940**	**$ 974,896**
EDUCATIONAL AGENCIES				
BLUE RIDGE COMMUNITY COLLEGE	$ 5,000	$ 5,000	$ 5,000	$ -
VALLEY ALLIANCE FOR EDUCATION	4,000	4,000	4,000	-
TOTAL EDUCATIONAL AGENCIES	**$ 9,000**	**$ 9,000**	**$ 9,000**	**$ -**
PARKS, RECREATION, LIBRARY, CULTURAL				
RECREATION ADMINISTRATION	$ 1,300,027	$ 1,311,262	$ 1,323,507	$ 12,245
HORTICULTURE	249,544	226,481	241,264	14,783
GOLF COURSE	190,879	157,166	161,119	3,953
COMMUNITY RECREATION ASSISTANCE	20,000	20,000	20,000	-
PARK MAINTENANCE	1,301,632	1,313,326	1,300,192	(13,134)
CULTURAL ENRICHMENT				
CULTURAL CONTRIBUTIONS	15,500	15,500	15,500	-
LIBRARY				
LIBRARY	1,401,955	1,481,790	1,541,883	60,093
TOTAL PARKS, RECR, LIBRARY	**$ 4,479,537**	**$ 4,525,525**	**$ 4,603,465**	**$ 77,940**

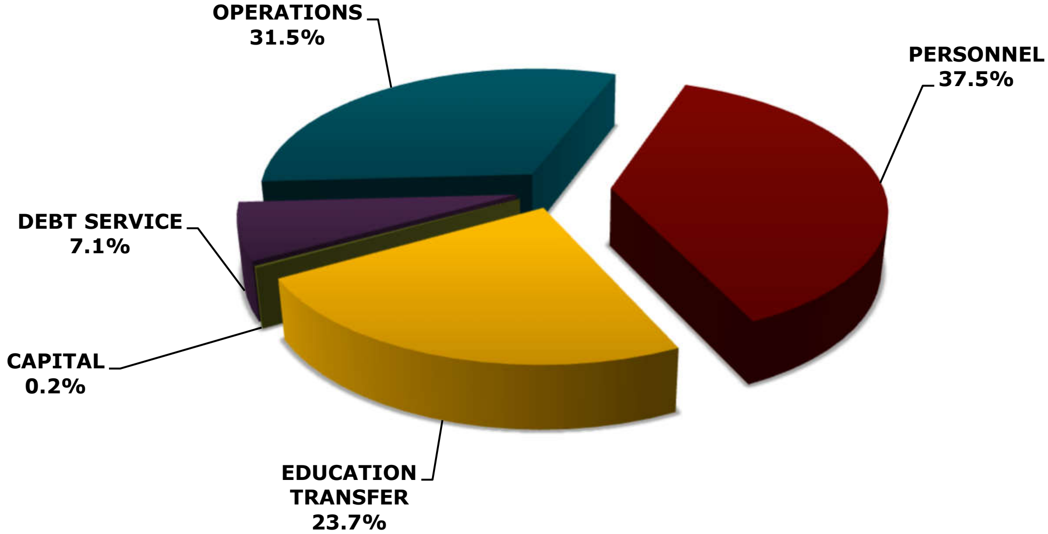
CITY OF STAUNTON
FY 2026 GENERAL FUND EXPENDITURES

	FY 2024 ACTUALS	FY 2025 BUDGET	FY 2026 BUDGET	$ VARIANCE
COMMUNITY DEVELOPMENT				
PLANNING AND DEVELOPMENT	$ 418,911	$ 603,342	$ 629,214	$ 25,872
HOUSING PLANNER	$ -	$ -	$ 108,354	$ 108,354
COMM DEVELOPMENT ASSISTANCE	524,175	391,407	421,266	29,859
ECONOMIC DEVELOPMENT	1,101,074	1,264,096	1,090,024	(174,072)
TOURISM OFFICE	589,663	665,454	687,199	21,745
STAUNTON WELCOME CENTER	44,441	62,254	64,602	2,348
TROLLEY	61,800	64,312	60,818	(3,494)
TOTAL COMMUNITY DEVELOPMENT	**$ 2,740,064**	**$ 3,050,865**	**$ 3,061,477**	**$ 10,612**
OTHER				
NONDEPARTMENTAL	-	(268,200)	(285,000)	(16,800)
DEBT SERVICE	192,833	-	-	-
TOTAL OTHER	**$ 192,833**	**$ (268,200)**	**$ (285,000)**	**$ (16,800)**
TRANSFERS TO OTHER FUNDS				
TRANSFER TO EDUCATION FUND	$ 15,970,171	$ 17,256,610	$ 18,904,462	$ 1,647,852
TRANSFER TO ENTERPRISE FUNDS	1,250,000	-	-	-
TRANSFER TO THE HUD FUND	30,108	-	-	-
TRANSFER TO THE BOND FUND	350,000	-	-	-
TRANSFER TO CITY CIP FUND*	8,660,749	861,783	1,518,813	657,030
TRANSFER TO DEBT SINKING FUND	5,591,903	5,676,903	5,676,903	-
TOTAL TRANSFERS	**$ 31,852,931**	**$ 23,795,296**	**$ 26,100,178**	**$ 2,304,882**
TOTAL GENERAL FUND	**$ 78,215,340**	**$ 73,503,384**	**$ 79,803,513**	**$ 6,300,129**

***Remaining FY2026 CIP will be funded with carry over funds from FY2025.**

CITY OF STAUNTON

FY 2026 GENERAL FUND BUDGET- EXPENDITURE BY CHARACTER TYPE



EXPENDITURE CHARACTER	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
EDUCATION FUND TRANSFER	$ -	$ 18,904,462	$ -	$ 18,904,462
PUBLIC SAFETY	11,719,092	5,717,565	17,000	17,453,657
PUBLIC WORKS	4,006,588	4,301,691	76,000	8,384,279
GENERAL GOV'T ADMINISTRATION	6,123,269	1,895,482	60,000	8,078,751
HEALTH AND WELFARE	-	8,444,940	-	8,444,940
PARKS, RECREATION, LIBRARY	3,454,268	1,152,910	5,287	4,612,465
TRANSFER TO DEBT SERVICE FUND	-	5,676,903	-	5,676,903
JUDICIAL ADMINISTRATION	3,613,249	334,517	5,000	3,952,766
COMMUNITY DEVELOPMENT	1,348,973	1,707,504	5,000	3,061,477
TRANSFER TO CITY CIP FUND*	-	1,518,813	-	1,518,813
NONDEPARTMENTAL	(300,000)	31,800		(285,000)
TOTALS	$ 29,965,439	$ 49,686,587	$ 168,287	$ 79,803,513

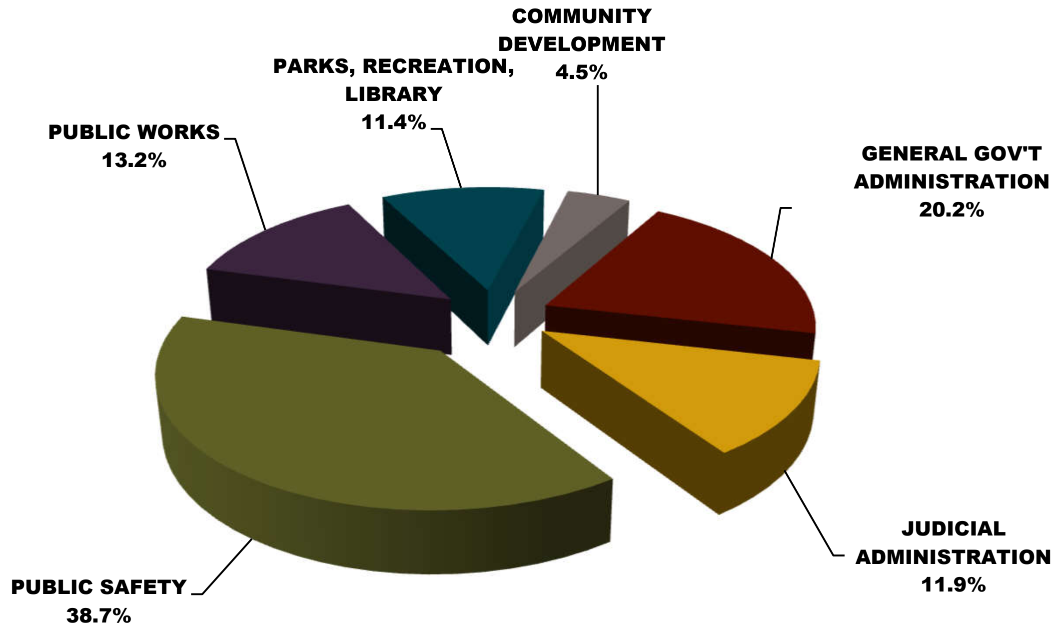
*Remaining FY2026 CIP will be funded with carry over funds from FY2025.

FY2026 OUTSIDE AGENCY CONTRIBUTIONS

REGIONAL PROGRAMS	FY2025 COUNCIL APPROVED/ AMENDED	FY 2026 REQUESTED	FY 2026 REQUESTED INCREASE	FY 2026 ADOPTED BUDGET
Central Shenandoah Health Department	$ 323,359	$ 332,347	$ 8,988	$ 332,347
Valley Community Services Board	271,842	408,615	$ 136,773	408,615
Shenandoah Valley Airport	65,533	65,533	$ -	65,533
Valley Program for Aging Services	30,000	30,000	$ -	30,000
Headwaters Soil Water Conservation	16,319	19,907	$ 3,588	19,907
Victim Witness of Augusta County	7,000	7,000	$ -	7,000
Blue Ridge Community College	5,000	5,000	$ -	5,000
Blue Ridge Community College- CIP*	29,166	29,166	$ -	29,166
Boys and Girls Club	20,000	20,000	$ -	20,000
GART Regional Tourism Advertising	25,000	25,000	$ -	25,000
Community Action Program (CAPSAW)	36,643	36,643	$ -	36,643
Valley Alliance for Education	4,000	4,000	$ -	4,000
Valley Children's Advocacy Center	15,000	50,000	$ 35,000	50,000
Central Shen. Planning Dist. - Assessment	22,804	23,069	$ 265	23,069
Central Shen. Planning Dist. - MPO	10,420	10,474	$ 54	10,474
Central Shen. Planning Dist. - Trolley	52,137	54,645	$ 2,508	54,645
Central Shen. Planning Dist. - Afton Express	12,175	6,173	$ (6,002)	6,173
Central Shen. Planning Dist. - Brite	34,758	36,430	$ 1,672	36,430
Virginia Cooperative Extension - 4-H	5,000	5,125	125	5,000
Shenandoah Community Capital Fund	20,000	25,000	$ 5,000	15,000
Shenandoah Valley Partnership, Inc	25,750	25,669	$ (81)	25,669
Talking Book Center	2,300	4,000	1,700	4,000
Shenandoah Valley Small Business Development	-	10,000	10,000	-
Arcadia (funded in FY2025 with BA#4)	-	30,000	30,000	-
ARROW Project	-	25,000	25,000	-
YMCA	-	10,000	10,000	-
New Directions	-	45,000	45,000	-
Waynesboro Area Refuge Ministry (WARM)	-	26,250	26,250	-
Subtotal Regional Programs	$ 1,034,206	$ 1,370,046	$ 335,840	$ 1,213,671
COMM OF VA CHALLENGE GRANTS				
Stonewall Brigade Band	$ 3,000	$ 3,000	$ -	$ 3,000
Staunton/Augusta Art Center	3,000	3,000	$ -	3,000
Shenanarts	3,000	4,000	$ 1,000	3,000
Subtotal Comm of VA Challenge Grants	$ 9,000	$ 10,000	$ 1,000	$ 9,000
CULTURAL/COMMUNITY DEVELOPMENT				
SDDA	$ 62,000	$ 62,000	$ -	$ 62,000
Historic Staunton Foundation	40,000	45,000	$ 5,000	40,000
Woodrow Wilson Presidential Library	5,000	10,000	$ 5,000	5,000
Beverley Street Studio	1,500	1,500	$ -	1,500
First Tee of Shenandoah Valley	3,250	3,250	$ -	3,250
Subtotal Cultural/Community Development	$ 111,750	$ 121,750	$ 10,000	$ 111,750
GRAND TOTAL	$ 1,154,956	$ 1,501,796	$ 346,840	$ 1,334,421

CITY OF STAUNTON

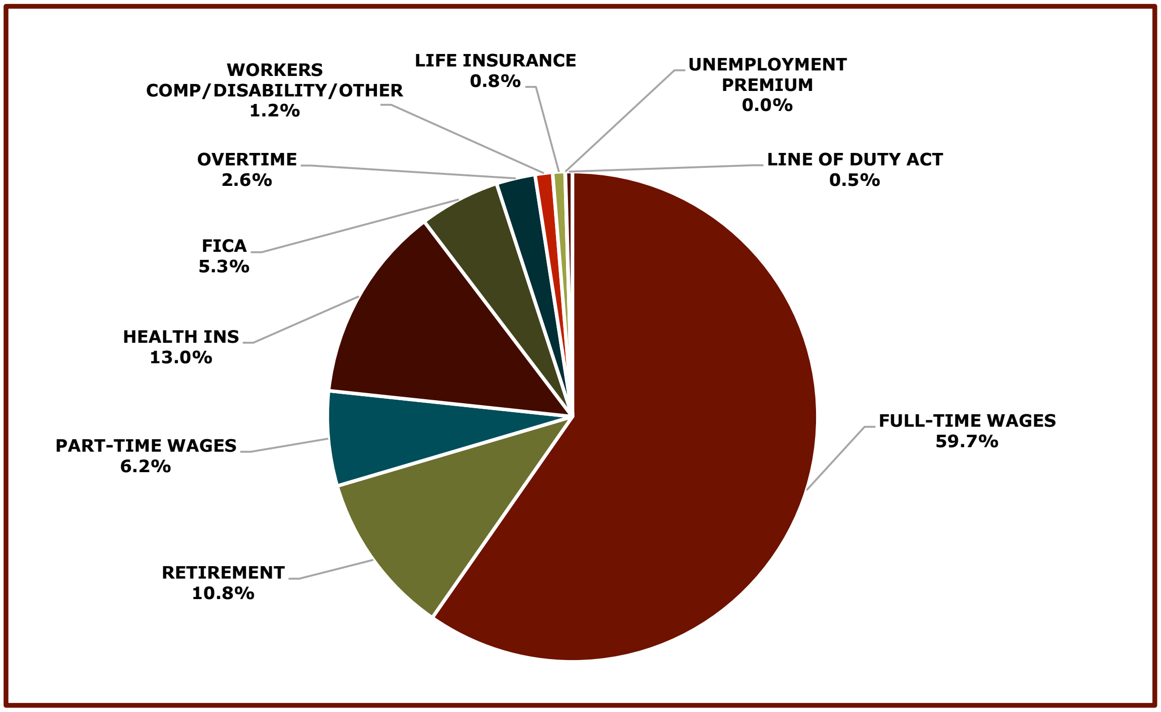
FY 2026 GENERAL FUND PERSONNEL BY JOB FUNCTION



FUNCTION	TOTAL PERSONNEL COST	FULL-TIME APPROVED POSITIONS	PART-TIME POSITIONS
GENERAL GOV'T ADMINISTRATION	$ 6,123,269	41	4
JUDICIAL ADMINISTRATION	3,613,249	34	4
PUBLIC SAFETY	11,719,092	109	29
PUBLIC WORKS	4,006,588	43	10
PARKS, RECREATION, LIBRARY	3,454,268	30	62
COMMUNITY DEVELOPMENT	1,348,973	11	4
NONDEPARTMENTAL	(300,000)	-	-
TOTAL PERSONNEL COST (WAGES & BENEFITS)	$ 29,965,439	268	113

POSITION CHANGES	POSITION TITLE	# POSITIONS	FY2026 COST WITH BENEFITS
SHERIFF	DEPUTY CITY SHERIFF	1	74,180
SHERIFF	PART-TIME DEPUTY CITY SHERIFF	0.5	29,109
PUBLIC WORKS	CUSTODIAN	1	58,751
PUBLIC WORKS	PART-TIME CUSTODIAN	0.5	20,712
	TOTAL		$182,752

CITY OF STAUNTON
FY 2026 GENERAL FUND PERSONNEL COST



GENERAL FUND	FY 2024 ACTUALS	FY 2025 BUDGET	FY 2026 BUDGET	$ VARIANCE
FULL-TIME WAGES	15,717,663	$ 17,071,374	$ 17,749,593	$ 678,219
RETIREMENT	2,810,097	3,057,531	3,199,600	142,069
PART-TIME WAGES	1,765,832	1,732,158	1,857,360	125,202
HEALTH INS	2,699,807	3,501,418	3,860,312	358,894
FICA	1,369,507	1,523,722	1,584,086	60,364
OVERTIME	1,024,254	737,052	762,052	25,000
WORKERS COMP/DISABILITY/OTHER	342,765	346,978	342,571	(4,407)
LIFE INSURANCE	208,885	233,709	241,693	7,984
UNEMPLOYMENT PREMIUM	4,374	3,535	3,592	57
LINE OF DUTY ACT	134,677	139,000	139,000	-
TOTAL	$ 26,077,861	$ 28,346,477	$ 29,739,859	$ 1,393,382
	FY2023	FY2024	FY2025	FY2026
VRS RETIREMENT RATE:	17.21%	17.27%	16.77%	16.77%
VRS LIFE INSURANCE RATE:	1.34%	1.34%	1.34%	1.34%
SOCIAL SECURITY RATE:	7.65%	7.65%	7.65%	7.65%
VIRGINIA LOCAL DISABILITY	0.53%	0.85%	0.74%	0.74%
VEC RATE PER EMPLOYEE:	$ 30.00	$ 30.00	$ 13.60	$ 13.60

CITY OF STAUNTON
FY 2026 AUTHORIZED FULL-TIME EMPLOYEE POSITIONS

GENERAL FUND	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	
GENERAL GOVERNMENT ADMINISTRATION						
CLERK OF THE COUNCIL	1	1	1	1	1	
CITY MANAGER	3	3	3	3	3	
HUMAN RESOURCES	5	5	5	5	5	
CITY ATTORNEY	2	2	2	2	2	
COMMUNICATIONS OFFICE	1	1	1	1	1	
FINANCE ADMINISTRATION	8	8	9	9	9	
ASSESSOR	3	3	3	3	3	
COMMISSIONER OF REVENUE	4	4	4	5	5	
TREASURER	4	4	4	4	4	
REGISTRAR	1	1	1	1	1	
INFORMATION TECHNOLOGY	7	7	7	7	7	
TOTAL ADMINISTRATION	39	39	40	41	41	
JUDICIAL ADMINISTATION						
CIRCUIT COURT	1	1	1	1	1	
CLERK OF CIRCUIT COURT	7	7	7	7	7	
SHERIFF	9	9	9	14	15	
COMMONWEALTH ATTORNEY	9	9	9	10	10	
VICTIM WITNESS (GRANT)	1	1	1	1	1	
TOTAL JUDICIAL ADMINISTRATION	27	27	27	33	34	
PUBLIC SAFETY						
POLICE DEPARTMENT	57	57	57	57	57	
E-911 EMERGENCY COMMUNICATIONS	12	12	12	12	12	
FIRE DEPARTMENT	36	36	36	36	36	
BUILDING INSPECTION	4	4	4	4	4	
TOTAL PUBLIC SAFETY	109	109	109	109	109	
PUBLIC WORKS						
ENGINEERING	3	3	3	4	4	
PUBLIC WORKS ADMINISTRATION	2	2	2	2	2	
HIGHWAYS, STREETS, & SIDEWALKS	17	17	17	17	17	3 Frozen/Unfunded
TRAFFIC ENGINEERING	3	3	3	3	3	
TRAFFIC SIGNALS/ ELECTRONICS	2	2	2	2	2	
BUILDING MAINTENANCE	9	9	9	9	10	
EQUIPMENT MAINTENANCE	5	5	5	5	5	
TOTAL PUBLIC WORKS	41	41	41	42	43	
RECREATION, PARKS, LIBRARY						
PARKS AND RECREATION ADMINISTRATION	6	6	6	6	6	
HORTICULTURE	2	2	2	2	2	
GOLF	1	1	1	1	1	
PARK MAINTENANCE	10	11	11	11	11	
LIBRARY	9	9	9	10	10	
TOTAL RECREATION, PARKS, LIBRARY	28	29	29	30	30	

CITY OF STAUNTON
FY 2026 AUTHORIZED FULL-TIME EMPLOYEE POSITIONS

GENERAL FUND	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	
COMMUNITY DEVELOPMENT						
PLANNING	4	4	5	5	5	
HOUSING PLANNER	0	1	1	1	1	
ECONOMIC DEVELOPMENT	2	2	2	2	2	
TOURISM OFFICE	3	3	3	3	3	
TOTAL COMMUNITY DEVELOPMENT	9	10	11	11	11	
TOTAL GENERAL FUND	253	255	257	266	268	
COMMUNITY SERVICES GRANT FUND						
BLUE RIDGE COURT SERVICES	13	13	13	13	13	
BRCS-THERAPEUTIC DOCKET	1	1	1	1	1	
BRCS-BEHAVIORAL DOCKET	1	1	1	1	1	
BRCS-RECOVERY COURT	1	1	1	1	1	
TOTAL BLUE RIDGE COURT SERVICES	16	16	16	16	16	
GOLF FUND						
GOLF COURSE	0	0	0	0	0	
TOTAL GOLF FUND	0	0	0	0	0	
WATER FUND						
UTILITY BILLING & COLLECTIONS	5	5	4	4	4	
WATER PRODUCTION SYSTEM	8	9	11	13	13	
WATER DISTRIBUTION	9	9	9	9	9	2 Frozen/Unfunded
UTILITY TECHNICAL SERVICES	6	6	6	6	6	
TOTAL WATER FUND	28	29	30	32	32	
SEWER FUND						
SEWER LINES	5	5	5	5	5	1 Frozen/Unfunded
TOTAL SEWER FUND	5	5	5	5	5	
ENVIRONMENTAL FUND						
ENVIRONMENTAL OFFICE	1	1	1	1	1	
STREET CLEANING	2	2	2	2	2	
REFUSE COLLECTION	14	18	18	18	18	
RECYCLING	3	1	1	1	1	
TOTAL ENVIRONMENTAL FUND	20	22	22	22	22	
STORMWATER FUND						
STORMWATER ENGINEERING	2	2	2	2	2	
TOTAL STORMWATER FUND	2	2	2	2	2	
GRAND TOTAL ALL FUNDS	324	329	332	343	345	

ADDITIONAL POSITIONS		FY2024	FY2025	FY2026
SHERIFF	DEPUTIES	0	5	1
COMMONWEALTH ATTORNEY	PARALEGAL*	0	1	0
COMMISSION OF THE REVENUE	DEPUTY II	0	1	0
COMMUNITY DEVELOPMENT	DIRECTOR OF COMMUNITY DEVELOPMENT	1	0	0
LIBRARY	LIBRARIAN*	0	1	0
PUBLIC WORKS	DEPUTY CITY ENGINEER	0	1	0
PUBLIC WORKS	BUILDING MAINTENANCE	0	0	1
WATER	WATER TREATMENT OPERATORS	2	2	0
	TOTAL	3	11	2

*Part-time positon converted to full-time status.

City of Staunton Pay & Classification System
FY2026 Budget

Grade FLSA Status	Position	Annual Min	Annual Max	Hourly Min	Hourly Max
0		$28,306	$42,536	$13.61	$20.45
NE	POOL STAFF				
1		$29,717	$44,575	$14.29	$21.43
NE	LIBRARY PAGE				
NE	LIFEGUARD				
NE	SEASONAL LABORER				
NE	GOLF COURSE STAFF				
NE	ELECTION WORKER				
2		$31,202	$46,804	$15.00	$22.50
NE	ASSISTANT RECREATION SUPERVISOR				
NE	EQUIPMENT PARTS CLERK				
NE	PARKING ATTENDANT				
NE	RECREATION COUNSELOR/AIDE				
NE	RECYCLING ATTENDANT				
NE	SCHOOL CROSSING GUARD				
NE	TRAVEL COUNSELOR				
3		$34,401	$51,601	$16.54	$24.81
NE	CUSTODIAL WORKER				
NE	DEPUTY REGISTRAR				
NE	LIBRARY ASSISTANT I				
NE	MAINTENANCE WORKER				
NE	OFFICE SERVICES ASSISTANT				
NE	PARKING ENFORCEMENT OFFICER				
NE	RECREATION SUPERVISOR				
4		$36,121	$54,182	$17.37	$26.05
NE	EQUIPMENT OPERATOR I				
NE	POLICE RECORDS CLERK				
NE	SANITATION WORKER				
5		$37,926	$56,890	$18.23	$27.35
NE	DEPARTMENT SECRETARY				
NE	DEPARTMENT SECRETARY II				
NE	FLEET COORDINATOR				
NE	HORTICULTURE ASSISTANT				
NE	LIBRARY ASSISTANT II				
NE	OFFICE SERVICES TECHNICIAN				
NE	PROCESS SERVER				
NE	RECREATION FACILITY/PROG COORD				
NE	SANITATION EQUIPMENT OPERATOR				
NE	UTILITY SERVICE CLERK				
NE	VISITOR CENTER COORDINATOR				
6		$39,824	$59,735	$19.15	$28.72
NE	EQUIPMENT OPERATOR II				
NE	PARALEGAL				
NE	UTILITY SERVICE TECHNICIAN				
NE	WATER TREATMENT PLANT OPERATOR IV				
7		$41,815	$62,722	$20.10	$30.15
NE	ACCOUNTING TECH I				
NE	CC DEPUTY CLERK I				
NE	DEPUTY CLERK I-TREASURER/COMM REV				
NE	LIBRARY ASSISTANT III				
NE	UTILITY SERVICE WORKER				

City of Staunton Pay & Classification System
FY2026 Budget

Grade FLSA Status	Position	Annual Min	Annual Max	Hourly Min	Hourly Max
8		$43,905	$65,858	$21.11	$31.66
NE	CREW LEADER				
NE	WATER TREATMENT PLANT OPERATOR III				
9		$46,100	$69,151	$22.16	$33.25
NE	ADMINISTRATIVE ASSISTANT II				
NE	APPRAISAL TECH				
NE	CC DEPUTY CLERK III & COURT REPORTER				
NE	CODES INSPECTOR I				
NE	DEPUTY CLERK II-TREASURER/COMM REV				
NE	EQUIPMENT MAINTENANCE TECH I				
NE	EQUIPMENT OPERATOR III				
NE	OFFICE MANAGER				
NE	PARKS EQUIPMENT MECHANIC				
NE	VICTIM WITNESS COORDINATOR				
10		$48,405	$72,608	$23.27	$34.91
NE	ACCOUNTING TECH II				
NE	ANIMAL CONTROL OFFICER				
NE	AQUATICS MGR/REC PROGRAMMER				
NE	DEPUTY CITY SHERIFF				
NE	ELECTRICAL/ELECTRONIC TECH				
NE	EXECUTIVE ASSISTANT CITY MGR				
NE	HUMAN RESOURCES GENERALIST				
NE	OFFICE ADMINISTRATOR				
NE	PRETRIAL OFFICER/PROBATION OFFICER				
NE	RECREATION PROGRAMMER				
NE	THERAPEUTIC DOCKET COORDINATOR				
NE	TRADESWORKER				
NE	TRAFFIC SIGNAL TECHNICIAN				
NE	TREATMENT PLANT OPERATOR II				
NE	UTILITY SERVICE/PUMP TECHNICIAN				
11		$50,826	$76,239	$24.44	$36.65
NE	CODES INSPECTOR II				
NE	CREW SUPERVISOR				
NE	EQUIPMENT MAINTENANCE TECH III				
NE	MASTER DEPUTY II-TREASURER/COMM REV				
12		$53,367	$80,051	$25.66	$38.49
NE	ASST SUPT OF PARKS				
NE	ASST SUPT OF RECREATION				
NE	CC MASTER DEPUTY CLERK				
NE	CLERK OF COUNCIL				
NE	EXECUTIVE ASSISTANT/COMMUNICATION COORDINATOR				
NE	SENIOR PROBATION OFFICER				
NE	SERGEANT CITY SHERIFF				
NE	WATER TREATMENT PLANT OPERATOR I				
13		$56,035	$84,053	$26.94	$40.41
NE	ENVIRONMENTAL PROGRAMS SPECIALIST				
NE	EQUIPMENT MAINTENANCE SUPV				
NE	HUMAN RESOURCES SPECIALIST				
X	LIBRARIAN				
NE	PRETRIAL PROGRAM MANAGER/PROBATION MANAGER				
NE	SENIOR ACCOUNTANT				
NE	SYSTEMS ENGINEER I				
NE	WATER TREATMENT PLANT SHIFT LEADER				

City of Staunton Pay & Classification System
FY2026 Budget

Grade FLSA Status	Position	Annual Min	Annual Max	Hourly Min	Hourly Max
14		$58,838	$88,255	$28.29	$42.43
NE	CODES INSPECTOR III/PLANS EXAMINER				
NE	HORTICULTURIST				
NE	SENIOR REAL ESTATE APPRAISER				
NE	WATER TREATMENT PLANT SUPERVISOR				
15		$61,780	$92,668	$29.70	$44.55
NE	BUILDING AUTOMATION FIELD TECH				
NE	CC CHIEF DEPUTY CLERK				
NE	CONSTRUCTION MANAGER				
NE	GIS COORDINATOR				
NE	LEGAL MGR & FOIA OFFICER				
NE	PROJECT MANAGER				
NE	UTILITIES ENGINEER TECHNICIAN				
16		$64,868	$97,302	$31.19	$46.78
X	ASSISTANT DIRECTOR OF ECONOMIC DEVELOPMENT				
X	DEPUTY BUILDING OFFICIAL				
X	EQUIPMENT MAINTENANCE SUPT				
X	HOUSING PLANNER & GRANT COORD				
X	LICENSURE SPECIALIST & HUMAN RESOURCES ANALYST				
X	PLANNER				
X	REGISTRAR				
X	ZONING ADMINISTRATOR				
17		$68,112	$102,168	$32.75	$49.12
X	ASSISTANT DIRECTOR BRCS				
X	COMMUNICATIONS MANAGER				
X	SALES & MARKETING MANAGER				
X	SENIOR PROJECT MANAGER				
X	SUPERINTENDENT OF PARKS				
X	SUPERINTENDENT OF RECREATION				
X	SUPERINTENDENT OF STREETS				
X	SUPT FACILITY SERVICES/REFUSE				
18		$71,517	$107,275	$34.38	$51.57
X	ASSIST COMMONWEALTH ATTORNEY				
X	CHIEF DEPUTY CITY SHERIFF				
X	JUVENILE ATTORNEY II				
19		$75,093	$112,640	$36.10	$54.15
X	CLERK OF THE WORKS				
X	SYSTEMS ENGINEER II				
20		$78,847	$118,271	$37.91	$56.86
X	BUILDING OFFICIAL				
X	DEPUTY CITY ENGINEER				
X	ENV PRG ADMINISTRATOR				
X	FINANCE BUSINESS MANAGER				
X	PLANNING MANAGER				
X	SENIOR PLANNER AND ZONING ADMIN				

City of Staunton Pay & Classification System
FY2026 Budget

Grade FLSA Status	Position	Annual Min	Annual Max	Hourly Min	Hourly Max
21		$86,930	$130,394	$41.79	$62.69
X	ACCOUNTING SUPERVISOR				
X	DIRECTOR BLUE RIDGE COURT SERVICES				
X	DIRECTOR OF TOURISM				
X	PROJECT MANAGER/OWNER REPRESENTATIVE				
X	UTILITY SUPERINTENDENT				
22		$100,631	$150,948	$48.38	$72.57
X	ASST DIRECTOR FINANCE				
X	ASST HUMAN RESOURCES DIRECTOR				
X	CITY ASSESSOR				
X	CITY ENGINEER				
X	CITY SHERIFF				
X	COMMISSIONER OF REVENUE				
X	DIR OF LIBRARY SERVICES				
X	DIRECTOR OF PARKS & RECREATION				
X	TREASURER				
23		$110,946	$166,419	$53.34	$80.01
X	CHIEF TECHNOLOGY OFFICER				
X	DIRECTOR COMMUNITY DEVELOPMENT				
X	DIRECTOR ECONOMIC DEVELOPMENT				
24		$116,494	$174,740	$56.01	$84.01
X	CHIEF HUMAN RESOURCES OFFICER				
X	CLERK OF CIRCUIT COURT				
X	COMMONWEALTH ATTORNEY				
X	DIRECTOR OF PUBLIC WORKS				
25		$128,434	$192,651	$61.75	$92.62
X	CHIEF FINANCE OFFICER				
X	CITY ATTORNEY				
26		$141,599	$212,399	$68.08	$102.11
X	ASSISTANT CITY MANAGER				
	PUBLIC SAFETY POSITIONS				
7		$41,815	$62,722	$20.10	$30.15
NE	PUBLIC SAFETY DISPATCHER				
8		$43,905	$65,858	$21.11	$31.66
NE	PUBLIC SAFETY SENIOR DISPATCHER				
9		$46,100	$69,151	$22.16	$33.25
NE	PUBLIC SAFETY LEAD DISPATCHER				
10					
NE	A. FIREFIGHTER/EMT BASIC	$48,405	$72,608	$17.50	$26.25
	B. MASTER FIREFIGHTER/EMT BASIC (3% base)	$49,857	$74,786	$18.02	$27.04
11					
NE	A. FIREFIGHTER/EMT ADVANCE	$50,826	$76,239	$18.38	$27.56
NE	B. MASTER FIREFIGHTER/EMT ADVANCE (3% base)	$52,351	$78,526	$18.93	$28.39
NE	POLICE OFFICER	$50,826	$76,239	$24.44	$36.65

City of Staunton Pay & Classification System
FY2026 Budget

Grade FLSA Status	Position	Annual Min	Annual Max	Hourly Min	Hourly Max
12					
NE	POLICE OFFICER I	$53,367	$80,051	$25.66	$38.49
13					
NE	A. FIREFIGHTER/MEDIC	$56,035	$84,053	$20.26	$30.39
NE	B. MASTER FIREFIGHTER/MEDIC (3% base)	$57,715	$86,574	$20.87	$31.30
NE	POLICE OFFICER II	$56,036	$84,053	$26.94	$40.41
14					
NE	POLICE OFFICER III	$58,838	$88,256	$28.29	$42.43
15					
NE	SENIOR POLICE OFFICER	$61,780	$92,668	$29.70	$44.55
16					
NE	A. FIRE LIEUTENANT/EMT	$61,780	$92,669	$22.34	$33.50
NE	B. FIRE LIEUTENANT/EMT ADVANCED (5% base)	$64,868	$97,302	$23.45	$35.18
NE	C. FIRE LIEUTENANT/MEDIC (10% base)	$67,958	$101,936	$24.57	$36.85
NE	MASTER POLICE OFFICER	$64,868	$97,302	$31.19	$46.78
17					
NE	A. FIRE CAPTAIN/EMT	$68,112	$102,168	$24.62	$36.94
NE	B. FIRE CAPTAIN/EMT ADVANCED (5% base)	$71,517	$107,275	$25.86	$38.78
NE	C. FIRE CAPTAIN/MEDIC (10% base)	$74,922	$112,384	$27.09	$40.63
NE	POLICE SERGEANT	$68,112	$102,168	$32.75	$49.12
18					
X	POLICE LIEUTENANT	$71,517	$107,275	$34.38	$51.57
21		$86,930	$130,394	$41.79	$62.69
X	DEPUTY CHIEF OF OPERATIONS				
X	DEPUTY CHIEF OF COMMUNITY & RISK REDUCTION				
X	POLICE CAPTAIN				
24		$116,494	$174,740	$56.01	$84.01
X	FIRE CHIEF				
X	POLICE CHIEF				

Public Safety hourly rates are based on 2,080 hours per year for the Police Department and 2,766 per year for the Fire Department non-exempt positions.

FIREFIGHTER CERTIFICATION INCENTIVES

(* Certification incentives are reportable to VRS and become part of the base salary at the time the certification is completed.)

TRT: Technical Rescue Technician/Specialist	1250*	1250*
NFPA 1031/1033	1250*	1250*
HAZMAT Technician/Specialist	1250*	1250*

PART-TIME FIREFIGHTER PAY RATES

Basic	$ 18.96
Advanced	$ 20.24
Intermediate	$ 21.88

POLICE AND PUBLIC SAFETY DISPACTHER INCENTIVES

(* The educational incentive is reportable to VRS and becomes part of the base salary at the time the degree conferred.)

FIELD TRAINING OFFICER (4 WEEKS)	$400
PUBLIC SAFETY DISPATCH TRAINING (10 WEEKS)	$1,000

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GENERAL GOVERNMENT ADMINISTRATION

FY 2024 Actual	FY 2025 Budget	FY2026 Budget	$ (+/ -)	% Change
$ 6,761,151	$ 7,941,303	$ 8,078,751	$ 137,448	1.7%

	FY 2024 ACTUAL	FY 2025 BUDGET	FY 2026 BUDGET	% CHANGE
LEGISLATIVE				
CITY COUNCIL	$ 133,903	$ 178,511	$ 108,740	-39.1%
CLERK OF COUNCIL	114,465	123,756	127,856	3.3%
GENERAL ADMINISTRATION				
CITY MANAGER	595,505	647,661	672,486	3.8%
HUMAN RESOURCES	765,718	790,355	844,976	6.9%
CITY ATTORNEY	354,031	420,226	431,733	2.7%
COMMUNICATIONS	121,550	192,319	201,514	4.8%
AUDITOR/CONSULTANT	68,950	80,000	78,500	-1.9%
CITY MEMBERSHIPS	29,889	31,550	31,950	1.3%
FINANCE ADMINISTRATION	1,236,519	1,468,669	1,524,382	3.8%
ASSESSOR AND EQUALIZATION BOARD	346,120	402,547	409,067	1.6%
COMMISSIONER OF REVENUE	401,200	506,184	517,688	2.3%
CITY TREASURER	368,728	443,863	474,093	6.8%
INFORMATION TECHNOLOGY	1,397,469	1,602,845	1,564,078	-2.4%
RISK MANAGEMENT	589,552	771,500	801,000	3.8%
BOARD OF ELECTIONS				
ELECTORAL BOARD AND REGISTRAR	237,552	281,317	290,688	3.3%
TOTAL GENERAL GOV'T ADMINISTRATION	$ 6,761,151	$ 7,941,303	$ 8,078,751	1.7%

	Personnel	Operations	Capital	Total
FY 2026	$ 6,123,269	$ 1,895,482	$ 60,000	$ 8,078,751
FY 2025	6,013,618	1,868,285	59,400	7,941,303
Variance	$ 109,651	$ 27,197	$ 600	$ 137,448

GENERAL GOVERNMENT ADMINISTRATION

OPERATIONAL EXPENSES

		INSURANCE FOR ALL GENERAL FUND FUNCTIONS
$	132,000	LOCAL GOVERNMENT LIABILITY
$	110,000	AUTO LIABILITY INSURANCE
$	67,500	FIRE & MULTI-PERIL INSURANCE
$	21,500	RESERVE OFFICERS INSURANCE
$	15,000	SELF-INSURANCE COLLISION
$	5,000	DAMAGE CLAIMS AWARDS
		OPERATIONS
$	406,161	ANNUAL SOFTWARE LICENSE FEES
$	290,000	PROFESSIONAL SERVICES- AUDITORS, LEGAL SERVICES, FINANCIAL SERVICES
$	240,300	MAINTENANCE AGREEMENTS ON TECHNOLOGY EQUIPMENT/SPECIAL EQUIPMENT
$	130,870	TRAINING, PHYSICAL FITNESS, MEDICAL EXAMS/WELLNESS PROGRAM
$	76,350	POSTAGE/ COPY PAPER/ PRINTING
$	54,700	OFFICE SUPPLIES AND EQUIPMENT
$	84,541	NON-CAPITAL EQUIPMENT- COMPUTER REPLACEMENTS
$	28,500	COLLECTION FEES FOR DEBIT/CREDIT CARD FEES/ DELINQUENT COLLECTION FEES/DMV FEE
$	37,450	ADVERTISING
$	40,260	TELEPHONE /DATA NETWORK LINES
$	12,500	CITY COUNCIL SPECIAL EXPENSES
$	27,900	DUES & SUBSCRIPTIONS TO PROFESSIONAL ORGANIZATIONS/MEMBERSHIPS
$	4,500	GAS & OIL, VEHICLE MAINTENANCE, TIRES
$	43,500	CITY MANAGER, COMMUNICATIONS, REGISTRAR & HUMAN RESOURCES OFFICE SPECIAL EXPENSES
$	35,000	OTHER PURCHASE SERVICES-SHARED RADIO POSITION
		CONTRIBUTIONS TO OUTSIDE AGENCIES / MEMBERSHIPS:
$	14,750	VIRGINIA FIRST CITIES
$	13,400	VIRGINIA MUNICIPAL LEAGUE
$	1,500	VIRGINIA INSTITUTE OF GOVERNMENT
$	2,300	CHAMBER OF COMMERCE
$	1,895,482	SUMMARY TOTAL OF OPERATIONS

CAPITAL EQUIPMENT

$	60,000	COMPUTER NETWORK SERVERS/ INFRASTRUCTURE

Staunton Plan Objectives Aligned with General Government Administration

Responsive, Efficient Government -

****Recruit highly qualified employees, retain employees that receive continual training and development, compensate competitively, and maintain a workforce that reflects the community it serves.**

Achievement: Continued implementation of the Compensation Study completed in 2022.

****Develop an effective communications and engagement function.**

Achievement: Revived Staunton Citizen University for fall 2024.

JUDICIAL ADMINISTRATION

	FY 2024 Actual	FY 2025 Budget	FY2026 Budget	$ (+/ -)	% Change
	$ 3,128,373	$ 3,545,290	$ 3,952,766	$ 407,476	11.5%

	FY 2024 ACTUAL	FY 2025 BUDGET	FY 2026 BUDGET	% Change
CIRCUIT COURT	$ 170,049	$ 168,732	$ 174,010	3.1%
GENERAL DISTRICT COURT	12,019	18,512	17,127	-7.5%
MAGISTRATE	1,935	2,225	2,225	0.0%
JUVENILE/DOMESTIC RELATIONS COURT	64,294	76,292	76,777	0.6%
CLERK OF CIRCUIT COURT	688,900	743,218	783,205	5.4%
SHERIFF	1,024,422	1,256,720	1,506,760	19.9%
VICTIM WITNESS GRANT	110,525	101,267	116,877	15.4%
COMMONWEALTH ATTORNEY	1,056,229	1,178,324	1,275,785	8.3%
TOTAL JUDICIAL ADMINISTRATION	$ 3,128,373	$ 3,545,290	$ 3,952,766	11.5%

	Personnel	Operations	Capital	Total
FY 2026	$ 3,613,249	$ 334,517	$ 5,000	$ 3,952,766
FY 2025	3,215,459	324,831	5,000	3,545,290
Variance	$ 397,790	$ 9,686	$ -	$ 407,476

OPERATIONAL EXPENSES	
$ 62,817	RENTAL OF PROPERTY - J&D COURT
$ 39,033	OFFICE SUPPLIES/ PHOTOCOPYING FOR COURTS
$ 32,000	GAS & OIL, TIRES, MAINTENANCE ON VEHICLES, RADIO MAINTENANCE
$ 31,000	TRAINING FOR SHERIFFS-POLICE ACADEMY, JUDGE, COURT CLERKS
$ 15,000	TELEPHONE
$ 19,650	JUROR & WITNESS FEES, AND JURY COMMISSIONERS
$ 7,250	POSTAGE/ EQUIPMENT RENTAL
$ 8,000	WEARING APPAREL
$ 26,180	MAINTENANCE AGREEMENTS ON OFFICE EQUIPMENT AND SPECIAL EQUIPMENT
$ 22,500	DUES & SUBSCRIPTIONS
$ 7,000	DOMESTIC VIOLENCE VICTIM WITNESS COORDINATOR SHARE WITH AUGUSTA COUNTY
$ 26,150	PROFESSIONAL FEES - COURT AUDIT FEES, LEGAL SERVICES
$ 10,400	SOFTWARE LICENSE FEES
$ 750	CLERK OF CIRCUIT COURT - RECORD BOOKS/DOCUMENT STORAGE/ MANAGEMENT
$ 17,087	TECHNOLOGY TRUST FUNDS PASS THRU
$ 4,700	NON-CAPITAL EQUIPMENT
$ 5,000	SPECIAL EXPENSES
$ 334,517	SUMMARY TOTAL OF OPERATIONS

Staunton Plan Objectives Aligned with Judicial Administration

Built Environment

****Separation of city J&DR court operations from Augusta County.**

Achievement: Construction began on the new courthouse with an expected completion date of Fall 2025.

Achievement: Approved six additional full time and one part-time Sheriff's Deputies to staff new J&DR Courthouse.

Achievement: Approved one additional full time and one part-time custodian staff new J&DR Courthouse.

PUBLIC SAFETY

FY 2024 Actual	FY 2025 Budget	FY2026 Budget	$ (+/ -)	% Change
$ 16,514,358	$ 16,528,351	$ 17,453,657	$ 925,306	5.6%

	FY 2024 ACTUAL	FY 2025 BUDGET	FY 2026 BUDGET	% Change
LAW ENFORCEMENT				
POLICE DEPARTMENT	$ 6,538,191	$ 6,498,520	$ 6,989,091	7.5%
E-911 CENTER	1,140,666	1,160,536	1,244,265	7.2%
EMERGENCY SERVICES				
FIRE AND RESCUE	4,165,769	4,187,445	4,408,656	5.3%
COMMUNITY PUBLIC SAFETY	92,884	110,500	110,500	0.0%
CORRECTIONS AND DETENTION				
JUVENILE DETENTION HOME	442,892	337,038	227,194	-32.6%
MIDDLE RIVER REGIONAL JAIL	3,286,318	3,418,169	3,462,015	1.3%
OFFICE ON YOUTH	172,892	186,700	215,751	15.6%
BUILDING INSPECTION	432,966	452,689	499,531	10.3%
OTHER PROTECTION				
SHENANDOAH VALLEY ANIMAL SERVICES	241,580	176,254	296,154	68.0%
MEDICAL EXAMINER	200	500	500	0.0%
TOTAL PUBLIC SAFETY	$ 16,514,358	$ 16,528,351	$ 17,453,657	5.6%

	Personnel	Operations	Capital	Total
FY 2026	$ 11,719,092	$ 5,717,565	$ 17,000	$ 17,453,657
FY 2025	11,003,087	5,507,514	17,750	16,528,351
Variance	$ 716,005	$ 210,051	$ (750)	$ 925,306

POLICE DEPARTMENT	FY2021	FY2022	FY2023	FY2024
POLICE STATIONS	1	1	1	1
ARRESTS	2,421	1,978	2,515	2,453
TRAFFIC SUMMONS	3,348	3,577	3,923	3,913

FIRE DEPARTMENT	FY2021	FY2022	FY2023	FY2024
FIRE STATIONS	2	2	2	2
INCIDENT RESPONSES	2,619	3,175	3,880	3,788
FIRES EXTINGUISHED	43	65	21	48
FIRE INSPECTIONS	972	1,687	1,342	1,466

PUBLIC SAFETY

OPERATIONS

$	3,462,015	JAIL OPERATIONS
$	346,300	GAS & OIL, TIRES, VEHICLE MAINTENANCE
$	227,194	JUVENILE DETENTION HOME
$	215,751	OFFICE ON YOUTH CONTRACT WITH WAYNESBORO
$	165,670	MATERIALS & SUPPLIES FOR POLICE, FIRE, AND EMERGENCY MEDICAL SUPPLIES
$	179,500	TRAINING/PHYSICAL FITNESS FOR POLICE/ DISPATCHERS & FIRE - DUES
$	77,500	UNIFORMS FOR POLICE/FIRE/ DISPATCH
$	299,154	CARE OF ANIMALS & REGIONAL ANIMAL SHELTER
$	90,500	TELEPHONE AND DISPATCH TELEPHONE SERVICES
$	86,500	STATE FIRE PROGRAMS GRANT FUND
$	361,391	MAINTENANCE /REPAIR- RADIOS, E911 DISPATCH EQUIPMENT, BODY CAMERAS /VEHICLES
$	47,700	PROFESSIONAL SERVICES- AUGUSTA MEDICAL SECURITY, EVALUATIONS, MEDICAL DOCTOR LICENSE FOR FIRE DEPARTMENT EMS SERVICES
$	39,550	OFFICE SUPPLIES, POLICE FORMS, PRINTING TICKETS, PHOTOCOPY, POSTAGE, DUES
$	24,000	STATE EMS FOUR FOR LIFE GRANT PROGRAM
$	49,340	SOFTWARE LICENSE FEES
$	35,000	SPECIAL EXPENSES
$	10,500	AUXILIARY POLICE OFFICERS & FIREFIGHTERS
$	5,717,565	SUMMARY TOTAL OF OPERATIONS

CAPITAL

$	15,000	SPECIAL EQUIPMENT
$	2,000	SITE IMPROVEMENT
$	17,000	TOTAL CAPITAL

MRRJA FUNDING	GENERAL FUND	CIP RESERVE	TOTAL FUNDING	CITY % SHARE
FY 2026 BUDGET	$ 3,462,015	$ -	$ 3,462,015	24.29%
FY 2025 BUDGET	$ 3,418,169	$ -	$ 3,418,169	24.40%
FY 2024 BUDGET	$ 3,286,318	$ -	$ 3,286,318	22.80%
FY 2023 BUDGET	$ 3,055,160	$ -	$ 3,055,160	20.90%
FY 2022 BUDGET	$ 2,782,021	$ -	$ 2,782,021	20.20%
FY 2021 BUDGET	$ 2,209,147	$ 207,478	$ 2,416,625	20.00%
FY 2020 BUDGET	$ 1,967,160	$ 175,086	$ 2,142,246	20.17%
FY 2019 BUDGET	$ 1,575,231	$ 100,000	$ 1,675,231	20.68%
FY 2018 ACTUAL	$ 1,556,911	$ -	$ 1,556,911	20.64%

Staunton Plan Objectives Aligned with Public Safety

Responsive, Efficient Government

****Prioritize regional solutions and problem solving.**

Achievement: Joined Augusta County and the City of Waynesboro in a collaboration to relocate the Shenandoah Valley Animal Services Center from Lyndhurst to a remodeled, expanded facility in Verona, the expected completion is summer 2025. In addition, the animal shelter operating budget was increased to accommodate the new, larger facility.

Responsive, Efficient Government

****Recruit highly qualified employees, retain employees that receive continual training and development, compensate competitively, and maintain a workforce that reflects the community it serves.**

Achievement: Implemented phase I of the Career Development Plan for the Police Department to assist with recruitment and retention.

Built Environment

****Plan for the future of public safety facilities.**

Achievement: Started two new capital improvement funds for the renovation of Fire Station #1 and the the relocation of the Police Department.

PUBLIC WORKS

FY 2024 Actual	FY 2025 Budget	FY2026 Budget	$ (+/ -)	% Change
$ 6,192,293	$ 6,905,910	$ 8,384,279	$ 1,478,369	21.4%

	FY 2024 ACTUAL	FY 2025 BUDGET	FY 2026 BUDGET	% Change
ENGINEERING	$ 310,173	$ 532,663	$ 545,283	2.4%
ADMINISTRATION	336,058	324,538	333,181	2.7%
HIGHWAYS, STREETS, SIDEWALKS	2,550,364	3,318,805	3,967,511	19.5%
TRAFFIC ENGINEERING	140,169	297,217	739,855	148.9%
TRAFFIC SIGNALS/ELECTRONICS	739,345	328,388	409,974	24.8%
BUILDING MAINTENANCE	1,561,518	1,547,781	1,806,810	16.7%
EQUIPMENT MAINTENANCE	554,666	556,518	581,665	4.5%
	$ 6,192,293	$ 6,905,910	$ 8,384,279	21.4%

	Personnel	Operations	Capital	Total
FY 2026	$ 4,006,588	$ 4,301,691	$ 76,000	$ 8,384,279
FY 2025	3,665,270	3,220,640	20,000	6,905,910
Variance	$ 341,318	$ 1,081,051	$ 56,000	$ 1,478,369

LANE MILES OF STREETS	301.35
TRAFFIC SIGNALS AND FLASHERS	65

HIGHWAYS, STREETS, SIDEWALKS, MAJOR OPERATIONAL EXPENDITURES

$ 1,544,323	STREET PAVING
$ 308,000	ELECTRIC-STREET LIGHTS AND OTHER
$ 82,000	STREET MAINTENANCE MATERIALS, REPAIRS TO STREETS, GUARDRAILS, BRIDGES
$ 175,510	GAS & OIL , TIRES, MAINTENANCE & REPAIR OF VEHICLES/ RADIO MAINTENANCE
$ 200,000	SNOW REMOVAL SUPPLIES-SALT, CHAINS ste
$ 125,000	MAINTENANCE / REPAIR OF SIDEWALKS & GUARDRAILS
$ 483,260	TRAFFIC MATERIALS FOR PAINTING/ AND MAINTENANCE OF TRAFFIC SIGNALS
$ 313,000	CONTRACT AGREEMENTS-RIGHT OF WAY MAINTENANCE, DISPOSAL SERVICES FOR OILS, PAINTS, RAILROAD MAINTENANCE/ TRAFFIC LANE PAINTING
$ 90,163	SOFTWARE FEES FOR STREET MAINTENANCE REPORTING/VEHICLE DIAGNOSTICS
$ 15,750	TELEPHONE, OFFICE SUPPLIES, POSTAGE, PHOTOCOPY/M&R OFFICE EQUIPMENT
$ 124,000	PROFESSIONAL SERVICES
$ 40,810	SMALL TOOLS, UNIFORMS, SAFETY EQUIPMENT, TRAINING, DUES
$ 3,501,816	SUMMARY TOTAL FOR STREETS

EQUIPMENT MAINTENANCE

$ 9,175	CONTRACTED VEHICLE/EQUIPMENT MAINTENANCE SERVICES
$ 31,200	MATERIALS & SUPPLIES/TRAINING/TELEPHONE
$ 7,000	VEHICLE SOFTWARE LICENSE FEES
$ 47,375	SUMMARY FOR EQUIPMENT MAINTENANCE

BUILDING MAINTENANCE

$ 373,000	UTILITIES FOR BUILDINGS - ELECTRIC / NATURAL GAS / PROPANE
$ 220,200	MAINTENANCE CONTRACTS FOR BUILDING MECHANICAL SYSTEMS/ELEVATORS
$ 22,350	UNIFORMS, TELEPHONE, TRAINING, AND SUPPLIES
$ 17,050	GAS, TIRES, VEHICLE MAINTENANCE, AND GENERATOR FUEL
$ 111,900	BUILDING SUPPLIES, CLEANING SUPPLIES, SMALL TOOLS, SAFETY EQUIPMENT
$ 8,000	CUSTODIAL SERVICES, PEST CONTROL SERVICES
$ 752,500	SUMMARY TOTAL FOR BUILDING MAINTENANCE

PUBLIC WORKS

CAPITAL		
$	51,000	SPECIAL EQUIPMENT
$	25,000	SIDEWALK CURB AND GUTTER
$	76,000	TOTAL CAPITAL

Staunton Plan Objectives Aligned with Public Works

Built Environment

****Separation of the city J&DR court operations from Augusta County**

Achievement: Created an operating budget for the new courthouse building to include utilities and maintainence supplies.

HEALTH AND WELFARE

FY 2024 Actual	FY 2025 Budget	FY2026 Budget	$ (+/ -)	% Change
$ 6,344,800	$ 7,470,044	$ 8,444,940	$ 974,896	13.1%

	FY 2024 ACTUAL	FY 2025 BUDGET	FY 2026 BUDGET	% Change
PUBLIC HEALTH SERVICES	$ 235,237	$ 323,359	$ 332,347	2.8%
VALLEY COMM SERVICES BOARD	247,129	271,842	408,615	50.3%
CHILDREN'S SERVICES ACT	2,663,170	3,100,000	3,800,000	22.6%
DEPARTMENT OF SOCIAL SERVICES	2,786,882	3,372,142	3,386,905	0.4%
TAX RELIEF -ELDERLY/DISABLED/VETERANS	312,322	284,000	360,000	26.8%
COMMUNITY WELFARE ASSISTANCE	100,060	118,701	157,073	32.3%
TOTAL HEALTH AND WELFARE	$ 6,344,800	$ 7,470,044	$ 8,444,940	13.1%

	Personnel	Operations	Capital	Total
FY 2026	$ -	$ 8,444,940	$ -	$ 8,444,940
FY 2025	$ -	$ 7,470,044	$ -	7,470,044
Variance	$ -	$ 974,896	$ -	$ 974,896

DEPARTMENT OF SOCIAL SERVICES OPERATIONAL EXPENSES

$ 3,800,000	CHILDREN'S SERVICES ACT
$ 360,000	FOSTER CARE
$ 1,550,000	ADOPTION SUBSIDY
$ 947,905	DEPARTMENT ADMINISTRATIVE EXPENSES
$ 20,000	SPECIAL NEEDS ADOPTION
$ 390,000	AUXILIARY GRANTS
$ 70,000	VIEW PURCHASED SERVICES
$ 49,000	GENERAL RELIEF, ADULT SERVICES
$ 7,186,905	SUMMARY TOTAL FOR DEPARTMENT OF SOCIAL SERVICES

CONTRIBUTIONS TO AGENCIES

$ 332,347	CONTRIBUTION TO THE HEALTH DEPARTMENT
$ 408,615	CONTRIBUTION TO VALLEY COMMUNITY SERVICES BOARD
$ 36,430	CENTRAL SHENENDOAH PLANNING DISTRICT - BRITE
$ 36,643	CAPSAW CONTRIBUTION
$ 50,000	VALLEY CHILDRENS ADVOCACY CENTER
$ 30,000	VALLEY PROGRAM FOR AGING SERVICES
$ 4,000	TALKING BOOK CENTER
$ 898,035	SUMMARY TOTAL FOR OUTSIDE AGENCIES

TAX RELIEF EXPENSE

$ 145,000	REAL ESTATE TAX RELIEF FOR ELDERLY/HANDICAPPED*
$ 215,000	REAL ESTATE TAX RELIEF FOR DISABLED VETERANS
$ 360,000	TOTAL TAX RELIEF

***In January 2025, City Council approved changes in the income and assets limits for real estate tax relief for the elderly and permanently disabled, up to $50,000 in income and $80,000 in asset worth.**

Staunton Plan Objectives Aligned with Health and Welfare

Responsive, Efficient Government

****Prioritize regional solutions and problem solving.**

Achievement: Partnering with Augusta County and the City of Waynesboro in a collaboration to determine the best use of Opioid Settlement funds.

Achievement: Fully funded required contributions to the Valley Community Services Board, the Health Department, the Department of Social Services, the Children's Services Act, and the Children's Advocacy Center.

RECREATION, PARKS, LIBRARY AND CULTURAL

FY 2024 Actual	FY 2025 Budget	FY2026 Budget	$ (+/ -)	% Change
$ 4,479,537	$ 4,525,525	$ 4,603,465	$ 77,940	1.7%

	FY 2024 ACTUAL	FY 2025 BUDGET	FY 2026 BUDGET	% Change
RECREATION ADMINISTRATION	$ 1,300,027	$ 1,311,262	$ 1,323,507	0.9%
HORTICULTURE	249,544	226,481	241,264	6.5%
GOLF COURSE	190,879	157,166	161,119	2.5%
COMMUNITY RECREATION CONTRIBUTIONS	20,000	20,000	20,000	0.0%
PARK MAINTENANCE	1,301,632	1,313,326	1,300,192	-1.0%
CULTURAL CONTRIBUTIONS	15,500	15,500	15,500	0.0%
LIBRARY	1,401,955	1,481,790	1,541,883	4.1%
TOTAL RECR, PARKS, LIBRARY, & CULTURAL	$ 4,479,537	$ 4,525,525	$ 4,603,465	1.7%

	Personnel	Operations	Capital	Total
FY 2026	$ 3,454,268	$ 1,152,910	$ 5,287	$ 4,612,465
FY 2025	$ 3,396,522	$ 1,105,264	$ 23,739	4,525,525
Variance	$ 57,746	$ 47,646	$ (18,452)	$ 86,940

482	ACRES OF PARK FACILITIES		
9	PARKS	FY2024	
8	BASEBALL/SOFTBALL FIELDS	240	# GAMES PLAYED
4	SOCCER/FOOTBALL FIELDS	162	# GAMES PLAYED
1	GYPSY HILL GOLF COURSE	14,894	ROUNDS OF GOLF
1	LAKE TAMS		
1	GYPSY HILL PARK DUCK POND		

RECREATION / LIBRARY REVENUE - CHARGES FOR SERVICES

$ 175,000	HEART AFTERSCHOOL PROGRAM
$ 80,000	SUMMER CAMP
$ 35,000	LEAGUE SPORTS FOR ADULTS
$ 65,000	SWIMMING POOL
$ 40,650	INSTRUCTIONAL/EDUCATION CLASSES
$ 40,000	TRIPS AND TOURS
$ 7,000	RENTAL OF PROPERTY
$ 10,000	DUCK FOOD SALES
$ 310,000	GOLF FEES AND MEMBERSHIP FEES
$ 12,000	LIBRARY FEES/FINES
$ 774,650	TOTAL RECREATION FEE REVENUE

OPERATIONAL EXPENSES

CULTURAL CONTRIBUTIONS

$ 20,000	BOYS AND GIRLS CLUB
$ 3,000	STONEWALL BRIGADE BAND
$ 3,000	STAUNTON/AUGUSTA ART CENTER
$ 3,000	SHENANARTS
$ 5,000	WOODROW WILSON PRESIDENTIAL LIBRARY
$ 5,000	VIRGINIA COOPERATIVE EXT 4H
$ 3,250	FIRST TEE OF SHENANDOAH
$ 1,500	BEVERLEY STREET STUDIO
$ 43,750	TOTAL CONTRIBUTIONS

RECREATION, PARKS, LIBRARY AND CULTURAL

OPERATIONAL EXPENSES

$	207,000	BOOKS, MEDIA, PERIODICALS FOR LIBRARY
$	154,000	CONTRACT MAINTENANCE OF PARKS, RECREATION FACILITIES, REPAIRS
$	103,700	MATERIALS /SUPPLIES FOR LIBRARY / RECREATION OFFICE
$	117,500	GAS & OIL, TIRES, MAINTENANCE OF VEHICLES/ PARK MAINTENANCE EQUIPMENT
$	37,410	OFFICE SUPPLIES, POSTAGE, PHOTOCOPY, TELEPHONE, MAINTENANCE OFFICE EQUIPMENT
$	87,000	CONTRACT AGREEMENTS FOR MAINTENANCE OF PARKS/FACILITIES
$	44,700	ADVERTISEMENT AND PRINTING FOR RECREATION/LIBRARY PUBLICATIONS
$	12,850	MATERIALS/SUPPLIES-PARKS, PLAYGROUNDS, BALLFIELDS, SMALL TOOLS, RENTALS
$	4,150	PROFESSIONAL SERVICES
$	24,000	INSTRUCTIONAL CONTRACT AGREEMENTS, ENTERTAINMENT SERVICES
$	48,200	UTILITIES - LIBRARY ELECTRIC AND NATURAL GAS HEAT
$	49,500	CHEMICALS FOR POOL, HORTICULTURE, GROUNDS MAINTENANCE
$	30,000	RECREATION TRIPS
$	55,000	TREE/PLANT PURCHASES/ CARE
$	19,600	PROFESSIONAL ORGANIZATION DUES, TRAINING LIBRARY / RECREATION STAFF
$	19,000	SPECIAL PROGRAMS SUPPLIES- LIBRARY AND RECREATION
$	34,000	SUMMER PLAYGROUND /HEART AFTERSCHOOL PROGRAM /BOOKER T PROGRAM SUPPLIES
$	26,000	SOFTWARE LICENSE FEE
$	14,550	SAFETY EQUIPMENT, UNIFORMS, RENTAL OF EQUIPMENT
$	8,000	CONTRIBUTIONS TO YOUTH SPORTS PROGRAMS- BASEBALL/ SOFTBALL / FOOTBALL
$	4,000	DUCK FOOD
$	1,100,160	SUMMARY TOTAL OF OPERATIONS

CAPITAL EXPENSES

$	5,287	LIBRARY FURNITURE AND FIXTURES
$	5,287	SUMMARY TOTAL OF CAPITAL

Staunton Plan Objectives Aligned with Recreation, Parks, Library and Culture

Built Environment

****Understand capacity needs and focus on repurposing facilities for city use.**

Achievement: Funded a library space needs to study and determine the optimal layout for our current library facilities.

Achievement: Created a Parks & Recreation Public Use Facilities capital improvements fund to address infrastructure needs in the parks and recreational areas.

Achievement: Completed the design of the new Gypsy Hill Park pool house and put the construction phase of the project out to bid.

COMMUNITY DEVELOPMENT

FY 2024 Actual	FY 2025 Budget	FY2026 Budget	$ (+/ -)	% Change
$ 2,740,064	$ 3,050,865	$ 3,061,477	$ 10,612	0.3%

	FY 2024 ACTUAL	FY 2025 BUDGET	FY 2026 BUDGET	% Change
PLANNING AND DEVELOPMENT	$ 418,911	$ 603,342	$ 629,214	4.3%
HOUSING PLANNER	-	-	108,354	#DIV/0!
COMMUNITY DEVELOPMENT AGENCIES	524,175	391,407	421,266	7.6%
ECONOMIC DEVELOPMENT	1,101,074	1,264,096	1,090,024	-13.8%
TOURISM OFFICE	589,663	665,454	687,199	3.3%
STAUNTON WELCOME CENTER	44,441	62,254	64,602	3.8%
TROLLEY	61,800	64,312	60,818	-5.4%
TOTAL COMMUNITY DEVELOPMENT	$ 2,740,064	$ 3,050,865	$ 3,061,477	0.3%

	Personnel	Operations	Capital	Total
FY 2026	$ 1,348,973	$ 1,707,504	$ 5,000	$ 3,061,477
FY 2025	1,352,521	1,698,344	-	3,050,865
Variance	$ (3,548)	$ 9,160	$ 5,000	$ 10,612

OPERATIONAL EXPENSES

$	145,000	VILLAGES DEVELOPMENT AGREEMENT - REAL ESTATE TAX REHAB ABATEMENT
$	24,000	ENTERPRISE ZONE INCENTIVES / SPECIAL EXPENSES
$	575,000	FRONTIER CENTER DEVELOPMENT AGREEMENT - REBATE OF TAXES
$	135,160	PROFESSIONAL SERVICES
$	238,000	ADVERTISING FOR TOURISM AND ECONOMIC DEVELOPMENT
$	42,900	DUES, TELEPHONE, OFFICE SUPPLIES, PHOTOCOPY, POSTAGE
$	2,070	SOFTWARE LICENSE FEES AND TECHNOLOGY SERVICES
$	15,000	PRINTING FOR TOURISM BROCHURES / ECONOMIC DEVELOPMENT BROCHURES/MAPS
$	45,350	TRAINING /TRAVEL
$	2,940	MAINTENANCE OF VEHICLE/EQUIPMENT/PROPERTY
$	1,225,420	SUMMARY TOTAL FOR OPERATIONS

OUTSIDE AGENCY FUNDING:

$	216,521	SDDA - $62,000 PLUS $154,521 TAX REVENUE
$	54,645	TROLLEY OPERATIONS
$	6,173	AFTON EXPRESS
$	65,533	SHENANDOAH VALLEY AIRPORT
$	40,000	HISTORIC STAUNTON FOUNDATION
$	33,543	PLANNING DISTRICT COMMISSION
$	25,669	SHENANDOAH VALLEY PARTNERSHIP
$	25,000	REGIONAL TOURISM ADVERTISING
$	15,000	STAUNTON CREATIVE COMMUNITY FUND
$	482,084	TOTAL COMMUNITY DEVELOPMENT CONTRIBUTIONS TO OUTSIDE AGENCIES

CAPITAL EXPENSES

$	5,000	COMPUTER EQUIPMENT
$	5,000	SUMMARY TOTAL OF CAPITAL

COMMUNITY DEVELOPMENT

Staunton Plan Objectives Aligned with Community Development

Infrastructure

****Focus on creating walkable places (pedestrian focus, greenways, trails).**

Achievement: Increase new sidewalk reserve from $100,000 to $300,000.

Economic Development

****Pursue target industries for development of Staunton Crossing.**

Achievement: Continued implementation of a marketing plan for Staunton Crossing.

Achievement: Began the construction of a million gallon water tower and sewer and water infrastructure at Staunton Crossing.

****Prioritize affordable housing and housing for working families.**

Achievement: Started a new reserve to support affordable and workforce housing initiatives.

TRANSFERS TO OTHER FUNDS AND NONDEPARTMENTAL

FY 2024 Actual	FY 2025 Budget	FY2026 Budget	$ (+/ -)	% Change
$ 32,045,764	$ 23,527,096	$ 25,815,178	$ 2,288,082	9.7%

	FY 2024 ACTUALS	FY 2025 BUDGET	FY 2026 BUDGET	% Change
TRANSFERS TO THE:				
EDUCATION FUND	$ 15,970,171	$ 17,256,610	$ 18,904,462	9.5%
DEBT SERVICE SINKING FUND	5,591,903	5,676,903	5,676,903	0.0%
*CITY CIP FUND	8,660,749	861,783	1,518,813	76.2%
ENTERPRISE FUNDS	1,250,000	-	-	0.0%
HUD FUND	30,108	-	-	0.0%
BOND FUND	350,000	-	-	0.0%
NONDEPARTMENTAL	192,833	(268,200)	(285,000)	6.3%
TOTAL TRANSFERS AND NONDEPARTMENTAL	$ 32,045,764	$ 23,527,096	$ 25,815,178	9.7%

TRANSFERS TO OTHER FUNDS HIGHLIGHTS:

$	18,904,462	TRANSFER TO THE EDUCATION FUND FOR OPERATIONS
$	5,676,903	TRANSFER TO THE DEBT SERVICE SINKING FUND FOR GENERAL FUND DEBT PAYMENTS
$	1,518,813	*TRANSFER TO CITY CIP FUND

*Remaining FY2026 CIP will be funded with FY2025 carry over funds.

CAPITAL IMPROVEMENTS FUND-GENERAL GOVERNMENTAL FUNDS

FY 2024 Actual	FY 2025 Budget	FY2026 Budget	$ (+/ -)	% Change
$ 861,783	$ 861,783	$ 1,518,813	$ 657,030	76.2%

CIP FUND REVENUE

$	1,518,813	TRANSFER FROM GENERAL FUND REVENUES FY2026
$	1,518,813	TOTAL CIP

CAPITAL PROJECTS

$	287,261	UNIONTOWN NEIGHBORHOOD IMPROVEMENTS RESERVE
$	287,261	WEST END REVITALIZATION RESERVE
$	287,261	LIBRARY BUILDING AND SPACE IMPROVEMENTS RESERVE
$	657,030	INFRASTRUCTURE IMPROVEMENTS
$	1,518,813	CIP PROJECTS FUNDED FROM FY2026 GENERAL FUND BUDGET

West End

****Implementation of the West End Revitalization Plan.**

Achievement: Continues funding the West End Revitalization Plan.

Achievement: Added a capital project to install bus shelters in the West End.

Built Environment

****Focus on facilities owned and maintained by the City.**

Achievement: Continues funding the library building and space improvements reserve.

GENERAL GOVERNMENTAL DEBT SERVICE SINKING FUND

FY 2024 Actual	FY 2025 Budget	FY2026 Budget	$ (+/ -)	% Change
$ 6,162,277	$ 6,838,119	$ 6,586,025	$ (252,094)	-3.7%

	FY 2024 ACTUAL	FY 2025 BUDGET	FY 2026 BUDGET	% Change
REVENUES				
TRANSFER FROM THE GENERAL FUND	$ 5,591,903	$ 5,676,903	$ 5,676,903	0.0%
PRIOR YEAR FUND BALANCE	570,374	1,161,216	909,122	-21.7%
TOTAL REVENUES	$ 6,162,277	$ 6,838,119	$ 6,586,025	-3.7%
EXPENDITURES				
DEBT SERVICE	$ 6,162,277	$ 6,838,119	$ 6,586,025	-3.7%
TOTAL EXPENDITURES	$ 6,162,277	$ 6,838,119	$ 6,586,025	-3.7%

GENERAL FUND DEBT SERVICE	PRINCIPAL AMOUNT OUTSTANDING JULY 1, 2025	FY 2026 PRINCIPAL	FY 2026 INTEREST	TOTAL DEBT PAYMENT
2021 VRA GO Refunding bond	10,755,000	2,150,000	482,250	2,632,250
2019 VPSA STAUNTON HIGH SCHOOL	39,720,000	940,000	1,416,581	2,356,581
2024 JDR COURTHOUSE BOND	15,955,000	800,000	797,194	1,597,194
TOTAL DEBT PAYMENTS	$ 66,430,000	$ 3,890,000	$ 1,898,831	$ 6,586,025

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WATER FUND

FY 2024 Actual	FY 2025 Budget	FY2026 Budget	$ (+/ -)	% Change
$ 4,372,736	$ 4,921,333	$ 10,206,975	$ 5,285,642	107.4%

WATER FUND REVENUES	FY 2024 ACTUAL	FY 2025 BUDGET	FY 2026 BUDGET	% Change
CHARGES FOR WATER SERVICES	$ 3,457,115	$ 3,457,417	$ 3,433,979	-0.7%
BULK WATER SALES-ACSA	1,294,822	1,276,916	1,263,229	-1.1%
MISCELLANEOUS	3,020	2,000	2,500	25.0%
INTEREST ON INVESTMENTS	844,006	100,000	200,000	100.0%
RENTAL OF REAL PROPERTY	64,921	85,000	65,000	-23.5%
CONTRIBUTED CAPITAL	63,320	-	-	0.0%
RECOVERED COSTS	(53,942)	-	-	0.0%
STATE AND OTHER GRANTS	3,010,491	-	-	0.0%
TRANSFER FROM GENERAL FUND	-	-	-	0.0%
APPROPRIATION PRIOR YEAR RESERVES	-	-	5,242,267	0.0%
PROCEEDS FROM DEBT ISSUANCE	-	-	-	#DIV/0!
TOTAL WATER FUND	$ 8,683,753	$ 4,921,333	$ 10,206,975	107.4%
EXPENDITURES				
RISK MANAGEMENT	$ 56,426	$ 97,500	$ 122,000	25.1%
BILLING & COLLECTIONS	362,771	384,783	411,486	6.9%
WATER PRODUCTION SYSTEM	1,335,674	1,215,882	1,250,427	2.8%
WATER DISTRIBUTION	1,412,799	1,519,341	943,553	-37.9%
UTILITY TECHNICAL SERVICES	944,316	1,169,032	1,248,661	6.8%
WATER FUND CAPITAL PROJECTS	-	-	5,540,000	#DIV/0!
DEBT SERVICE COSTS	494,542	943,397	944,029	0.1%
TRANSFERS TO OTHER FUNDS	(233,792)	(408,602)	(253,181)	-38.0%
TOTAL WATER FUND	$ 4,372,736	$ 4,921,333	$ 10,206,975	107.4%

	Personnel	Operations	Capital	Debt	Total
FY 2026	$ 2,532,850	$ 1,175,096	$ 5,555,000	$ 944,029	$ 10,206,975
FY 2025	$ 2,380,605	$ 1,071,331	$ 526,000	$ 943,397	4,921,333
Variance	$ 152,245	$ 103,765	$ 5,029,000	$ 632	$ 5,285,642

PUBLIC SERVICES PROVIDED:

WATER TREATMENT PLANT CAPACITY - 8 MILLION GALLONS/DAY / 4.1 MGD AVERAGE PRODUCTION

9,899 ACTIVE CUSTOMERS AS OF JUNE 30, 2024

184.76 MILES OF WATER MAINS AS OF JUNE 30, 2024

NO RATE INCREASE FOR FY2026

FY2026 RATE $4.06/HCF OR $5.428 PER 1,000 GALLONS

FY2025 RATE $4.06/HCF OR $5.428 PER 1,000 GALLONS

WATER FUND

OPERATIONAL EXPENSES

$	477,266	PAYMENT IN LIEU OF TAX TO THE GENERAL FUND FOR SUPPORT SERVICES
$	255,885	MAINTENANCE/REPAIR WATER LINES /PUMPS/ FACILITIES/WATER METERS
$	330,000	WATER METER REPLACEMENTS
$	305,000	UTILITIES - ELECTRIC / NATURAL GAS HEAT
$	75,000	PROPERTY/LIABILITY/VEHICLE INSURANCE
$	92,500	CHEMICALS FOR WATER TREATMENT
$	57,500	PROFESSIONAL SERVICES
$	46,100	GAS & OIL, TIRES, MAINTENANCE OF VEHICLES
$	15,000	COLLECTION FEES FOR ONLINE DEBIT/CREDIT CARD FEES
$	77,100	PRINTING/MAILING FORMS / OFFICE SUPPLIES FOR UTILITY BILLING
$	43,785	SMALL TOOLS, SAFETY EQUIPMENT, UNIFORMS, TRAINING
$	63,000	WATERSHED SERVICES / VA DEPT OF HEALTH WATER OPERATIONS FEE
$	37,500	SOFTWARE ANNUAL LICENSE FEES
$	6,000	LAB SERVICES
$	19,907	HEADWATERS SOIL AND CONSERVATION DISTRICT FUNDING
$	4,000	RENTAL OF PROPERTY- RAILROAD CROSSINGS & EQUIPMENT
$	(730,447)	FUND TRANSFERS
$	1,175,096	SUMMARY TOTAL OF OPERATIONS

WATER FUND CAPITAL

$	15,000	LIGHT DUTY EQUIPMENT
$	175,000	BOOM TRUCK REPLACEMENT
$	250,000	GATEWAY DATA COLLECTION SYSTEM
$	290,000	WATER STORAGE TANKS
$	1,500,000	RESERVOIR LINING AND COVER
$	3,325,000	WATER LINES
$	5,555,000	TOTAL CAPITAL

DEBT SERVICE

$	944,029	PRINCIPAL, INTEREST, AND RESERVES

Staunton Plan Objectives Aligned with the Water Fund

Infrastructure

****Plan for and provide appropriate water infrastructure.**

Achievement: Included important water infrastructure projects in the capital improvement plan including design for Uniontown water expansion, Richmond Road water line replacement, and the recoating of existing water tanks.

****Complete the infrastructure for Staunton Crossing.**

Achievement: Construction underway for the water lines and water storage tank at the Staunton Crossing.

SEWER FUND

FY 2024 Actual	FY 2025 Budget	FY2026 Budget	$ (+/ -)	% Change
$ 4,103,313	$ 5,687,091	$ 6,694,818	$ 1,007,727	17.7%

SEWER FUND REVENUES	FY 2024 ACTUAL	FY 2025 BUDGET	FY 2026 BUDGET	% Change
CHARGES FOR SEWER SERVICE	$ 4,274,615	$ 4,409,296	$ 4,332,757	-1.7%
INTEREST ON INVESTMENTS	272,187	50,000	100,000	100.0%
MISCELLANEOUS	1,527	-		0.0%
RECOVERED DEBT SERVICE FROM ACSA	21,951	25,000	22,500	-10.0%
STATE AND OTHER GRANTS	59,886	-		0.0%
TRANSFER FROM GENERAL FUND	-	-		0.0%
APPROPRIATION PRIOR YEAR RESERVES	-	1,202,795	2,239,561	86.2%
TOTAL SEWER FUND	$ 4,630,166	$ 5,687,091	$ 6,694,818	17.7%

EXPENDITURES

RISK MANAGEMENT	$ 24,374	$ 21,000	$ 28,000	33.3%
BILLING & COLLECTIONS	14,186	13,750	13,750	0.0%
SEWER LINES	950,861	1,696,453	462,777	-72.7%
SEWAGE TREATMENT	276,039	285,000	285,000	0.0%
PUMP MAINTENANCE	12,110	17,575	25,425	44.7%
MIDDLE RIVER REGIONAL WWTP	2,186,062	2,203,397	1,951,217	-11.4%
SEWER FUND CAPITAL PROJECTS	-	-	2,450,000	#DIV/0!
DEBT SERVICE COST	104,553	868,034	868,342	0.0%
TRANSFERS TO OTHER FUNDS	535,128	581,882	610,307	4.9%
TOTAL SEWER FUND	$ 4,103,313	$ 5,687,091	$ 6,694,818	17.7%

	Personnel	Operations	Capital	Debt	Total
FY 2026	$ 887,643	$ 2,205,840	$ 2,732,993	$ 868,342	$ 6,694,818
FY 2025	$ 863,279	$ 2,316,438	$ 1,639,340	$ 868,034	$ 5,687,091
Variance	$ 24,364	$ (110,598)	$ 1,093,653	$ 308	$ 1,007,727

PUBLIC SERVICES PROVIDED:

(MRRWWTP) MIDDLE RIVER REGIONAL WASTEWATER TREATMENT PLANT CAPACITY - 6.8 MILLION GALLONS PER DAY

CITY OF STAUNTON OWNERSHIP CAPACITY = 4.9 MILLION GALLONS PER DAY

9,489 ACTIVE CUSTOMERS AS OF JUNE 30, 2024

135.13 MILES OF SEWER MAINS AS OF JUNE 30, 2024

NO RATE INCREASE FOR FY2026

FY2026 RATE $5.60/HCF OR $7.49 PER 1,000 GALLONS

FY2025 RATE $5.60/HCF OR $7.49 PER 1,000 GALLONS

SEWER FUND

OPERATIONAL EXPENSES		
$	1,097,600	OPERATIONS / LAB/ SLUDGE MANAGEMENT- MRRWWTP
$	285,000	SEWAGE TREATMENT COSTS PAID TO AUGUSTA COUNTY SERVICE AUTHORITY
$	10,000	PROFESSIONAL SERVICES - SEWER LINE INSPECTIONS
$	207,091	PAYMENT IN LIEU OF TAX TO THE GENERAL FUND FOR SUPPORT SERVICES
$	65,000	PROPERTY / LIABILITY/VEHICLE INSURANCES
$	50,800	MAINTENANCE/ REPAIR SUPPLIES- LINES/ PUMP STATIONS/ EQUIPMENT
$	70,000	CONTRACTED MAINTENANCE SERVICES/ UTILITY LINE MAINTENANCE
$	20,775	GAS & OIL, TIRES, VEH MAINT
$	2,250	SEWER UTILITY BILLING EXPENSES
$	18,510	SMALL TOOLS, SAFETY EQUIPMENT, UNIFORMS/TRAINING
$	11,500	SOFTWARE ANNUAL LICENSE FEES
$	7,000	ELECTRIC FOR SEWER PUMP STATIONS
$	2,100	RENTAL OF PROPERTY- RAILROAD CROSSINGS
$	403,216	INTER FUND TRANSFER
$	2,250,842	SUMMARY TOTAL FOR OPERATIONS

SEWER FUND CAPITAL		
$	2,075,000	SEWER LINES
$	200,000	REPLACE SEWER TRUCK
$	175,000	REPLACE BOOM TRUCK
$	282,993	MRRWWTP - PLANT MACHINERY
$	2,732,993	TOTAL CAPITAL

DEBT SERVICE PAYMENTS			FINAL MATURITY
$	589,321	2008 MRRWWTP PHASE IIIA	FY2030
$	131,006	2008 MRRWWTP PHASE IIIB	FY2030
$	148,015	2017C VRA REFUNDING OF 2010 BONDS	FY2031
$	868,342	TOTAL DEBT PAYMENTS	

Staunton Plan Objectives Aligned with the Sewer Fund

Infrastructure

****Complete the infrastructure for Staunton Crossing.**

Achievement: Construction underway for the installation of sewer lines at the Staunton Crossing.

PARKING FUND

FY 2024 Actual	FY 2025 Budget	FY2026 Budget	$ (+/ -)	% Change
$ 582,519	$ 460,489	$ 472,361	$ 11,872	2.6%

PARKING FUND REVENUES	FY 2024 ACTUAL	FY 2025 BUDGET	FY 2026 BUDGET	% Change
CHARGES FOR SERVICES	$ 235,411	$ 274,500	$ 241,550	-12.0%
MISCELLANEOUS	8,443	3,000	3,000	0.0%
PARKING FINES	19,930	20,000	20,000	0.0%
APPROPRIATION OF PRIOR YEAR FUNDS	-	162,989	207,811	27.5%
TRANSFER FROM GENERAL FUND	-	-	-	0.0%
TOTAL REVENUES	$ 263,784	$ 460,489	$ 472,361	2.6%
EXPENDITURES				
RISK MANAGEMENT	$ 14,577	$ 23,850	$ 24,500	2.7%
STREET METERS & METERED LOTS	35,937	90,025	85,479	-5.0%
JOHNSON PARKING GARAGE	196,299	34,875	35,012	0.4%
WHARF PARKING LOT	46,624	36,210	36,459	0.7%
NEW STREET PARKING GARAGE	189,715	62,363	65,581	5.2%
DEBT SERVICE COST	54,953	176,891	175,869	-0.6%
TRANSFER TO GENERAL FUND	44,414	36,275	49,461	36.4%
TOTAL EXPENDITURES	$ 582,519	$ 460,489	$ 472,361	2.6%

	Personnel	Operations	Capital	Debt	Total
FY 2026	$ 174,691	$ 121,801	$ -	$ 175,869	$ 472,361
FY 2025	169,903	108,695	5,000	176,891	460,489
Variance	$ 4,788	$ 13,106	$ (5,000)	$ (1,022)	$ 11,872

OPERATIONAL EXPENSES

$ 49,461	PAYMENT IN LIEU OF TAX TO THE GENERAL FUND FOR SUPPORT SERVICES
$ 9,550	SOFTWARE LICENSE FEES
$ 36,470	ELECTRIC FOR GARAGES
$ 14,500	PROPERTY AND FLOOD INSURANCES
$ 1,250	CONTRACTED MAINTENANCE SERVICES/ PRINT SERVICES/PARKING METER MAIN.
$ 5,700	RENTAL OF PROPERTY -LEWIS STREET
$ 4,450	MATERIALS AND SUPPLIES
$ 420	TELEPHONE
$ 121,801	SUMMARY TOTAL FOR OPERATIONS

CAPTIAL

$ -	SPECIAL EQUIPMENT
$ -	TOTAL CAPITAL

DEBT SERVICE PAYMENTS

$ 175,869	VRA 2018A GENERAL OBLIGATION BONDS FOR GARAGE RENOVATIONS
$ 175,869	TOTAL DEBT

STORMWATER FUND

FY 2024 Actual	FY 2025 Budget	FY2026 Budget	$ (+/ -)	% Change
$ 819,282	$ 1,380,500	$ 1,427,145	$ 46,645	3.4%

STORMWATER FUND REVENUES	FY 2024 ACTUAL	FY 2025 BUDGET	FY 2026 BUDGET	% Change
CHARGES FOR SERVICES	$ 779,328	$ 1,350,500	$ 1,349,145	-0.1%
MISCELLANEOUS	-	-	-	0.0%
TRANSFER FROM GENERAL FUND	-	-	-	0.0%
STATE AND OTHER GRANTS	231,438	-	-	-
GENERAL REVENUE	238,592	30,000	78,000	160.0%
TOTAL REVENUES	$ 1,249,358	$ 1,380,500	$ 1,427,145	3.4%
EXPENDITURES				
RISK MANAGEMENT	$ 2,048	$ 11,500	$ 6,500	-43.5%
STORMWATER ENGINEERING	232,570	440,850	293,301	-33.5%
STORMWATER BILLING	12,828	7,500	9,000	20.0%
STORMWATER MAINTENANCE	499,008	484,000	1,000	-99.8%
TRANSFERS TO OTHER FUNDS	72,828	86,650	105,584	21.9%
CAPITAL PROJECTS	-	350,000	1,011,760	189.1%
TOTAL EXPENDITURES	$ 819,282	$ 1,380,500	$ 1,427,145	3.4%

	Personnel	Operations	Capital	Debt	Total
FY 2026	$ 205,874	$ 209,511	$ 1,011,760	$ -	$ 1,427,145
FY 2025	$ 212,880	$ 817,620	$ 350,000	$ -	1,380,500
Variance	$ (7,006)	$ (608,109)	$ 661,760	$ -	$ 46,645

OPERATIONS

$ 105,584	PAYMENT IN LIEU OF TAX TO GENERAL FUND FOR SUPPORT SERVICES
$ 50,000	PROFESSIONAL SERVICES FOR ENGINEERING
$ 25,283	MATERIALS/SUPPLIES/OFFICE SUPPLIES/ TELEPHONE/ TRAINING/ DUES
$ 700	AUTO LIABILITY
$ 1,000	LEWIS CREEK ADVISORY COMMITTEE SUPPLIES
$ 26,944	SOFTWARE LICENSE FEE FOR UTILITY BILLING
$ 209,511	SUMMARY TOTAL FOR OPERATIONS

CAPITAL PROJECTS:

$ 30,000	WHARF PARKING LOT STUDY
$ 131,760	LAKE TAMS MONITORING SYSTEM
$ 850,000	ASYLUM CREEK STREAM RESTORATION
$ 1,011,760	TOTAL

NO CHANGES TO STORMWATER FEES OR CREDITS FOR FY2026.

Staunton Plan Objectives Aligned with the Stormwater Fund

Infrastructure

****Plan for and provide stormwater infrastructure and flood mitigation solutions.**

Achievement: Construction matierally complete on the Gypsy Hill Stream Restoration.

Achievement: Construction of the Cole Avenue Stream Restoration complete.

Achievement: Funded a Flood resiliency plan in the FY2025-2029 Capital Improvements Plan.

Achievement: Funds the Asylum Creek stream restoration and Lake Tams Monitoring system.

Achievement: 2 cents on the real estate rate added for infrastructure improvements. The initial focus will be on the stormwater tunnels that run under the Wharf.

ENVIRONMENTAL FUND

FY 2024 Actual	FY 2025 Budget	FY2026 Budget	$ (+/ -)	% Change
$ 3,706,803	$ 5,109,229	$ 4,510,240	$ (598,989)	-11.7%

ENVIRONMENTAL FUND REVENUES	FY 2024 ACTUAL	FY 2025 BUDGET	FY 2026 BUDGET	% Change
CHARGES FOR SERVICES	$ 3,664,707	$ 3,629,900	$ 3,822,400	5.3%
GENERAL REVENUE	287,125	55,000	100,000	81.8%
COMMONWEALTH OF VIRGINIA	13,285	14,000	12,000	-14.3%
FEDERAL REVENUE	24,009	-	-	0.0%
TRANSFER FROM GENERAL FUND	1,250,000	-	-	0.0%
APPROPRIATION PRIOR YEAR RESERVES	-	1,410,329	575,840	-59.2%
TOTAL REVENUES	$ 5,239,126	$ 5,109,229	$ 4,510,240	-11.7%
EXPENDITURES				
RISK MANAGEMENT	$ 75,764	$ 62,150	$ 62,500	0.6%
BILLING & COLLECTIONS	16,172	14,000	15,200	8.6%
ENVIRONMENTAL OFFICE	86,148	104,169	122,954	18.0%
STREET CLEANING	148,519	240,431	183,466	-23.7%
REFUSE COLLECTION & DISPOSAL	1,337,792	1,645,851	1,351,991	-17.9%
RECYCLING OPERATIONS	275,985	132,278	194,861	47.3%
LITTER CONTROL	12,949	10,000	10,000	0.0%
ASW REGIONAL LANDFILL	859,998	1,880,989	1,580,401	-16.0%
LANDFILL CLOSURE COSTS	234,167	340,000	250,000	0.0%
TRANSFERS TO OTHER FUNDS	659,309	679,361	738,867	8.8%
TOTAL EXPENDITURES	$ 3,706,803	$ 5,109,229	$ 4,510,240	-11.7%

	Personnel	Operations	Capital	Debt	Total
FY 2026	$ 1,612,697	$ 1,684,544	$ 1,212,999	$ -	$ 4,510,240
FY 2025	$ 1,845,148	$ 1,612,968	$ 1,651,113	$ -	5,109,229
Variance	$ (232,451)	$ 71,576	$ (438,114)	$ -	$ (598,989)

NO BASE RATE INCREASE FOR FY2026	FY2025 RATES	FY2026 RATES	
RESIDENTIAL REFUSE FEE*	$ 24.01	$ 24.01	1 DAY/WEEK
LIGHT COMMERCIAL FEE	$ 54.51	$ 54.51	1 DAY/WEEK
HEAVY COMMERCIAL FEE -OUTSIDE CBD	$ 115.32	$ 115.32	1 DAY/WEEK
HEAVY COMMERCIAL FEE - INSIDE CBD	$ 146.52	$ 146.52	5 DAYS/WEEK
SPECIAL UNSCHEDULED PICKUP FEE	$ 120.75	$ 120.75	AS REQUESTED

*The city initiated a refuse modernization program in the spring of 2025. Each residential customer received one trash can per residential unit billed. Each additional can needed will result in an additional fee of $12 per can. Refuse customers also receive two heavy trash/bulky brush pickups per year, monthly yard waste pickup, and have access to a centralized recycling center and the regional landfill.

ENVIRONMENTAL FUND

OPERATIONAL EXPENSES

$	617,402	LANDFILL OPERATIONS
$	387,867	PAYMENT IN LIEU OF TAX TO GENERAL FUND FOR SUPPORT SERVICES
$	172,350	GAS & OIL, TIRES, VEHICLE MAINTENANCE
$	13,500	VEHICLE AND LIABLITY INSURANCES
$	15,000	MOWING/ CLEAN UP OF PRIVATE PROPERTY/HEALTH REGULATIONS/DEMOLITION
$	37,500	RECYCLING CHARGES
$	25,050	MATERIALS/SUPPLIES/OFFICE SUPPLIES/TELEPHONE
$	20,175	UNIFORMS, SAFETY EQUIPMENT, RADIOS, SMALL TOOLS, TRAINING
$	30,200	SOFTWARE ANNUAL LICENSE FEES
$	12,000	LITTER CONTROL GRANT
$	2,500	ELECTRIC UTILITY
$	351,000	INTER FUND REIMBURSEMENT
$	1,684,544	SUMMARY TOTAL FOR OPERATIONS

ENVIRONMENTAL FUND CAPITAL

$	286,703	LANDFILL HEAVY DUTY EQUIPMENT
$	555,307	LANDFILL BUILDING
$	120,989	LANDFILL SITE IMPROVEMENT
$	250,000	LANDFILL CLOSURE
$	1,212,999	TOTAL ENVIRONMENTAL FUND CAPITAL

REGIONAL LANDFILL % SHARE OF COSTS

	STAUNTON	AUGUSTA	WAYNESBORO
FY2026	19.05%	57.47%	23.48%
FY2025	18.90%	58.14%	22.96%
FY2024	19.34%	56.50%	24.16%
FY2023	20.18%	56.06%	23.76%
FY2022	20.41%	57.73%	21.86%
FY2021	20.52%	57.88%	21.60%
FY2020	20.03%	56.75%	23.22%
FY2019	20.06%	56.67%	23.27%
FY2018	20.25%	54.87%	24.88%
FY2017	21.10%	54.93%	23.97%
FY2016	21.29%	54.64%	24.07%
FY2015	21.50%	53.35%	25.15%
FY2014	22.03%	53.14%	24.83%
FY2013	22.56%	51.30%	26.14%
FY2012	23.46%	52.14%	24.40%
FY2011	23.38%	51.82%	24.80%
FY2010	22.09%	51.17%	26.74%
FY2009	22.42%	50.95%	26.63%

FY 2026 CAPITAL EQUIPMENT

GENERAL FUND	FUNDED	UNFUNDED	ITEM(S)	N-NEW R-REPLACE
INFORMATION TECHNOLOGY	60,000	-	SERVERS / NETWORK EQUIPMENT	R
SHERIFF	-	383,358	VEHICLE REPLACEMENTS	R
SHERIFF	-	17,355	COMPUTER EQUIPMENT	R
COMMONWEALTH ATTORNEY	5,000	-	SPECIAL EQUIPMENT	R
POLICE DEPARTMENT	2,000	-	SAW MAINTENANCE	R
POLICE DEPARTMENT	15,000	-	COMPUTER EQUIPMENT	R
ENGINEERING	-	28,000	VEHICLE REPLACEMENT	R
STREETS	-	60,000	VEHICLE REPLACEMENT	R
STREETS	51,000	-	SPECIAL EQUIPMENT	R
STREETS	25,000	-	SIDEWALK CURB AND GUTTER	R
BUILDING MAINTENANCE		30,000	VEHICLE REPLACEMENT	R
PARKS AND REC ADMIN		17,365	SPECIAL EQUIPMENT	N
HORTICULTURE		85,000	DUMP TRUCK	R
HORTICULTURE		53,306	CHIPPER	R
HORTICULTURE		36,485	STUMP GRINDER	R
PARK MAINTENANCE	-	55,000	VEHICLE	R
PARK MAINTENANCE	-	23,000	INFIELD BALL CART	R
PARK MAINTENANCE	-	5,075	VEN TRAC MOWER	R
PARK MAINTENANCE	-	2,600	VEN TRAC SNOW BLADE	R
PARK MAINTENANCE	-	9,600	VEN TRAC CONTOUR DECK	R
PARK MAINTENANCE	-	6,200	VEN TRAC POWER BROOM	R
PARK MAINTENANCE	-	29,500	LASTEC BIG AREA MOWER	R
LIBRARY	5,287	-	FURNITURE AND FIXTURES	R
LIBRARY	-	17,000	BOOK DROPS	R
PLANNING	$ 5,000	-	TABLETS	N
	$ 168,287	$ 858,844	GENERAL FUND TOTAL	

FY 2026 CAPITAL EQUIPMENT

		FUNDED	UNFUNDED	ITEM(S)	N-NEW R-REPLACE
WATER FUND					
WATER DISTRIBUTION	$	450,000		WATER LINE UPGRADE PROJECTS	R
WATER DISTRIBUTION		2,500,000		RICHMOND AVE WATERLINE PHASE I	R
WATER PRODUCTION		1,500,000		RESERVOIR LINING AND COVER	R
WATER PRODUCTION		290,000		TANK PAINTING	R
WATER DISTRIBUTION		375,000		DESIGN UNIONTOWN EXTENSION	N
WATER DISTRIBUTION		15,000		LIGHT DUTY EQUIPMENT	R
WATER DISTRIBUTION		175,000		BOOM TRUCK	R
WATER DISTRIBUTION		250,000		GATEWAY DATA COLLECTION SYSTEMS	N
	$	5,555,000		TOTAL WATER FUND	
SEWER FUND					
MIDDLE RIVER REGIONAL WASTEWATER PLANT	$	282,993		PLANT MACHINERY	R
SEWER LINE	$	950,000		COMMERCE ROAD SEWER LINE PHASE II	R
SEWER LINE	$	500,000		NEW HOPE RD EVALUATION AND STUDY	R
SEWER LINE	$	375,000		DESIGN OF UNIONTOWN EXTENSION	R
SEWER LINE	$	250,000		ANNUAL SEWER LINE REPLACEMENT	R
SEWER LINE	$	200,000		SEWER TRUCK	R
SEWER LINE	$	175,000		BOOM TRUCK	R
	$	2,732,993		TOTAL SEWER FUND	
ENVIRONMENTAL FUND					
ASW REGIONAL LANDFILL		861,059		WETLAND STREAM MITIGATION = $10,000	R
				PHASE 6 CONSTRUCTION = $40,000	N
				RELOCATE SCALES/OFFICE = $2,900,000	R
CITY SHARE = 19.05%- FY2026				SITE IMPROVEMENTS = $50,000	R
				SHED FOR GAS COLLECTION PARTS = $15,000	R
				COMPACTOR = $1,010,000	R
				30 TON HAUL TRUCK = $465,000	R
				OFFROAD UTILITY VEHICLE = $30,000	N
CITY SHARE = 39.67%- FY2026		101,940		POST CLOSURE LEACHATE = $103,968	R
				POST CLOSURE OTHER = $153,000	R
AUG/STN LANDFILL		50,000		CLOSURE COSTS FOR OLD LANDFILL = 39.67%	R
		200,000		CLOSURE COSTS FOR NEW LANDFILL	R
PW REFUSE COLLECTION		-	265,000	HEAVY PACKER	R
PW REFUSE COLLECTION		-	47,000	VEHICLE	R
	$	1,212,999	$ 312,000	TOTAL ENVIRONMENTAL FUND	
STORMWATER FUND					
STORMWATER ENGINEERING		850,000		ASYLUM CREEK STREAM RESTORATION	R
STORMWATER ENGINEERING		131,760		LAKE TAMS OPTI CONTINUOUS MONITORING SYSTEM	N
	$	981,760		TOTAL STORMWATER FUND	
TOTAL CITY CAPITAL OUTLAY	$	10,651,039			

FY 2026 GENERAL FUND BUDGET UNFUNDED REQUESTS

WAGES AND BENEFITS

PUBLIC SAFETY	$	(208,244)	11011310-58389	HAZARDOUS DUTY VRS MULTIPLIER
ASSESSOR	$	(5,295)	11011320-XXXXX	PAY ADJUSTED REQUESTED
SHERIFF	$	(118,378)	11022170-51006	REQUESTED ADDITIONAL STAFFING
CLERK OF COURT	$	(30,033)	11022160-51007	REQUESTED PT TO FT POSITION
POLICE DEPARTMENT	$	(157,972)	11033110-51006	POLICE DEPARTMENT CAREER DEVELOPMENT PLAN
FIRE DEPARTMENT	$	(452,782)	11033210-51006	REQUESTED 6 NEW POSITIONS
STREETS	$	(187,586)	11044130-51006	REQUESTED THREE POSITIONS TO BE UNFROZEN
BUILDING MAINTENANCE	$	(68,545)	11044210-51006	ADDITIONAL POSITION FOR JDR COURTHOUSE
BUILDING MAINTENANCE	$	(29,623)	11044210-51510	ADDITIONAL PT POSITION FOR BLDG MAINTENANCE
	$	(1,258,458)	TOTAL UNFUNDED PERSONNEL REQUESTS	

OPERATIONS AND CAPITAL

CLERK OF COUNCIL	$	(500)	11011120-xxxxx	OPERATING INCREASES
CITY MANAGER	$	(1,000)	11011210-xxxxx	OPERATING INCREASES
HUMAN RESOURCES	$	(8,750)	11011220-xxxxx	OPERATING INCREASES
COMMUNICATIONS	$	(10,000)	11011240-53010	STAUNTON CITIZENS GUIDE
REGISTRAR	$	(3,000)	11011410-xxxxx	OPERATING INCREASES
INFORMATION TECHNOLOGY	$	(10,000)	11011510-55415	COUNCIL AV EQUIPMENT UPGRADE
RISK MANAGEMENT	$	(5,000)	11011520-xxxxx	OPERATING INCREASES
CLERK OF COURT	$	(1,100)	11022160-xxxxx	OPERATING INCREASES
SHERIFF	$	(383,358)	11022170-58316	VEHICLE
SHERIFF	$	(17,355)	11022170-58342	CENTRAL SQUARE
SHERIFF	$	(16,020)	11022170-xxxxx	OPERATING INCREASES
COMMONWEALTH ATTORNEY	$	(2,094)	11022210-xxxxx	OPERATING INCREASES
POLICE	$	(20,700)	11033110-xxxxx	OPERATING INCREASES
E911	$	(45,342)	11033140-53166	PRIORITY DISPATCH SOFTWARE (FIRE AND PD MODULES)
E911 CENTER	$	(500)	11033140-xxxxx	OPERATING INCREASES
FIRE	$	(5,000)	11033210-xxxxx	OPERATING INCREASES
INSPECTIONS	$	(13,780)	11033410-xxxxx	OPERATING INCREASES
ENGINEERING	$	(28,000)	11044110-58316	VEHICLE REPLACEMENT
ENGINEERING	$	(4,580)	11044110-xxxxx	OPERATING INCREASES
PUBLIC WORKS ADMINISTRATION	$	(2,150)	11044120-xxxxx	OPERATING INCREASES
STREETS	$	(60,000)	11044130-58316	REPLACE VEHICLE
STREETS	$	(27,150)	11044130-xxxxx	OPERATING INCREASES
TRAFFIC ENGINEERING	$	(2,650)	11044140-xxxxx	OPERATING INCREASES
TRAFFIC SIGNS	$	(10,350)	11044150-xxxxx	OPERATING INCREASES
BUILDING MAINTENANCE	$	(30,000)	11044210-58316	REPLACE VEHICLE
BUILDING MAINTENANCE	$	(30,500)	11044210-xxxxx	OPERATING INCREASES
EQUIPMENT MAINTENANCE	$	(9,025)	11044220-xxxxx	OPERATING INCREASES
PARKS AND RECREATION ADMIN	$	(17,365)	11077110-58341	SPECIAL EQUIPMENT
PARKS AND RECREATION ADMIN	$	(28,800)	11077110-xxxxx	OPERATING INCREASES
HORTICULTURE	$	(85,000)	11077120-58316	F550 DUMP TRUCK
HORTICULTURE	$	(53,306)	11077120-58321	REPLACE BRUSH CHIPPER
HORTICULTURE	$	(36,485)	11077120-58321	REPLACE STUMP GRINDER
HORTICULTURE	$	(11,000)	11077120-xxxxx	OPERATING INCREASES
GOLF COURSE	$	(2,990)	11077130-xxxxx	OPERATING INCREASES

FY 2026 GENERAL FUND BUDGET UNFUNDED REQUESTS

PARK MAINTENANCE	$	(55,000)	11077210-58316	REPLACE TRUCK
PARK MAINTENANCE	$	(23,000)	11077210-58321	NEW INFIELD BALL CART
PARK MAINTENANCE	$	(5,075)	11077210-58321	VENTRAC TOUGH CUT MOWER
PARK MAINTENANCE	$	(2,600)	11077210-58321	VENTRAC SNOW BLADE
PARK MAINTENANCE	$	(9,600)	11077210-58321	VENTRAC CONTOUR DECK
PARK MAINTENANCE	$	(6,200)	11077210-58321	VENTRAC POWER BROOM
PARK MAINTENANCE	$	(29,500)	11077210-58326	REPLACE BIG AREA MOWER
PARK MAINTENANCE	$	(16,000)	11077210-xxxxx	OPERATING INCREASES
LIBRARY	$	(17,000)	11077510-58341	SPECIAL EQUIPMENT
LIBRARY	$	(6,900)	11077510-xxxxx	OPERATING INCREASES
PLANNING	$	(6,805)	11088110-xxxxx	OPERATING INCREASES
TOURISM	$	(63,950)	11088210-xxxxx	OPERATING INCREASES
ECONOMIC DEVELOPMENT	$	(62,535)	11088150-xxxxx	OPERATING INCREASES
CIP RESERVE CONTRIBUTIONS	$	(980,000)	11099600-59339	ELIMINATE GENERAL FUND CONTRIUBTION TO CIP
OUTSIDE AGENCIES*	$	(167,375)	MULTIPLE	REFER TO OUTSIDE AGENCY WORKSHEET
	$	(2,434,390)	TOTAL UNFUNDED OPERATING REQUESTS	
	$	(3,692,848)	TOTAL ALL UNFUNDED REQUESTS	

*The Arcadia project was not funded in the FY2026 operating budget. However, the Arcadia Project was funded on the final budget amendment of the FY2025 budget.


CAPITAL IMPROVEMENT PLAN
FY2026 - FY2030

ADOPTED APRIL 24, 2025



CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN
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CITY OF STAUNTON, VIRGINIA
and
STAUNTON CITY SCHOOLS
CAPITAL IMPROVEMENT PLAN
FY 2026 - FY 2030

STAUNTON PLANNING COMMISSION

APPROVAL DATE: February 20, 2025

CITY COUNCIL

APPROVAL DATE: April 24, 2025

OVERVIEW

The City of Staunton's Capital Improvement Plan (CIP) is a comprehensive five-year plan that identifies the City's capital and infrastructure needs for all City operations to include the General Fund, Education Fund, and all proprietary funds that include the Water Fund, Sewer Fund, Environmental Fund, Parking Fund, and Stormwater Fund. The plan provides for the planning of the acquisition of new physical assets and/or the replacement/repair of existing capital assets. The CIP provides a plan and funding for the renovation of public buildings, school buildings, street repairs/additions, water and sewer lines, recreational facilities, community development projects that promote the economic growth and vitality of the City, and the construction of major new facilities. The adoption of the Capital Improvement Plan by City Council indicates Council's support and commitment for the projects and commitment towards the anticipated funding required to maintain facilities and provide new facilities for the community.

By definition, a capital project is primarily a project to construct/renovate major facilities such as school buildings, office buildings, park facilities, infrastructure needs -water, sewer and other utilities- roads, bridges, major equipment, etc. Capital projects have a useful life to the citizens of at least ten years and are projects that usually require multiple years to complete. Capital projects generally have a cost of $50,000 or more. These projects, once completed, provide for a quality of life in the City and benefit all citizens in the community.

CAPITAL IMPROVEMENT PLAN REVENUE SOURCES:

Cash transferred from the General Fund Budget from the Adopted Operating Budget
General Fund Unassigned Balance
General Obligation Bonds
State and Federal Grants/Cost Share Agreements

Fund Balance/Reserve Policy, Adopted May 26, 2011

Funds in excess of the Safety Net Reserve, the General Contingency amount, and carry forward appropriations unexpended at fiscal year end, shall be given first consideration for appropriation in the City's Capital Improvement Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget.

Any funds in the Education Fund in excess of the annual expenditures for any year ending June 30 shall be given first consideration for appropriation to the Education Fund Capital Improvement Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget or approved through the annual budget adoption procedures.

City Council Policy #5, Adopted October 12, 1989

Any budget savings in debt obligation/lease payments shall be transferred to the Capital Improvement Fund for future capital projects and equipment.

CAPITAL IMPROVEMENT PLAN BUDGET POLICY

The City will consider all capital improvements in accordance with the Adopted Capital Improvement Plan.

The City will develop a five-year plan for capital improvements and review and update the plan annually.

The City will determine the least costly and most flexible financing method for all projects requiring debt financing.

The City will coordinate the development of the capital improvement plan budget with the development of the operating budget.

The City will maintain all its assets at a level adequate to protect the City's capital investment in order to minimize future maintenance and replacement costs.

The City will schedule its major equipment acquisitions and/or replacement of major equipment as part of the capital investment plan process.

The City will identify projects and estimated costs and a potential funding source for each project as part of the capital investment plan process.

The City will identify capital projects that require annual budget funds to maintain the capital asset requiring personnel and operational costs, and any debt payments for bond financing.

FINANCIAL MANAGEMENT POLICY
City of Staunton, Virginia
Capital Improvement Plan Policy

Adopted: January 25, 2018

The Capital Improvement Plan—the CIP—is the City's five-year plan for projecting the capital needs of the City. It provides for maintenance and funding of present and future buildings, facilities, major equipment, and infrastructure for the City. The CIP also serves as a planning and programming guide for long-term financial planning, and a plan to promote (i) public and private development for the future community growth, and (ii) effective service delivery to citizens of the City.

The overall strategy of the CIP is to plan for land acquisition, construction and maintenance of public facilities necessary for the safe and efficient provision of public services in accordance with the policies and objectives adopted in the City's Comprehensive Plan. A critical element of a balanced CIP is the provision of funds to both preserve or enhance existing facilities and provide new assets to respond to changing service needs and community growth. The plan is reviewed and revised annually based on priorities, current circumstances, and economic opportunities.

The adoption of the CIP is not a formal financial commitment to any particular project. The CIP serves as a financial planning tool to provide estimated costs for projects, and a schedule for anticipated capital projects and capital financing. The CIP is a key element in planning and controlling the City's future debt service requirements. The CIP includes some projects where needs have been defined, but specific financial resources have not been identified to advance the project to a scheduled completion year.

THE LEGAL BASIS FOR THE CIP

The CIP is prepared pursuant to Virginia Code § 15.2-2239, which provides, in relevant part:

A local planning commission may, and at the direction of the governing body shall, prepare and revise annually a capital improvement program based on the comprehensive plan of the locality for a period not to exceed the ensuing five years. The commission shall submit the program annually to the governing body, or to the chief administrative officer or other official charged with preparation of the budget for the locality, at such time as it or he shall direct. The capital improvement program shall include the commission's recommendations, and estimates of cost of the facilities and life cycle costs, including any road improvement and any transportation improvement the locality chooses to include in its capital improvement plan and as provided for in the comprehensive plan, and the means of financing them, to be undertaken in the ensuing fiscal year and in a period not to exceed the next four years, as the basis of the capital budget for the locality. In the preparation of its capital budget recommendations, the commission shall consult with the chief administrative officer or other executive head of the government of the locality, the heads of departments and interested citizens and organizations and shall hold such public hearings as it deems necessary.

ANNUAL CAPITAL BUDGET

The Capital Budget appropriates funds for specific facilities, major equipment, infrastructure, and improvements approved in the CIP by City Council through the annual budget process or a budget amendment for all governmental and proprietary funds. The first year included in the CIP reflects the approved annual capital budget funding level. Financial resources for projects in subsequent years in the plan are included for planning purposes only for scheduling and financial planning.

The City funds a portion of the CIP with current revenues in the annual Operating Budget. The long-term goal is to dedicate a minimum of 2.5% of the total current General Fund revenues less General Fund Transfers to Other Funds to finance General Fund capital projects. Other available financial resources include Undesignated Fund Balance, General Obligation Bonds, state and federal grants, and private development contributions, which are appropriated through a budget amendment upon approval of a project.

Proprietary Fund revenues are used to finance Proprietary Fund capital improvement projects. General Fund transfers may be used to finance Proprietary Fund capital projects.

The General Fund Capital Budget is appropriated in the City's multi-year CIP Fund. A financial analysis of the fund shall be conducted quarterly to analyze the status of the funding sources, and to review the project-to-date expenditures. Any project balances shall be re-programmed for other capital projects through a budget amendment process.

THE CIP REVIEW TEAM

A CIP Review Team (CIP Team) is responsible for reviewing capital project requests and providing recommendations annually to the City Manager and Planning Commission. This team is comprised of staff from the Office of the City Manager, the Department of Finance, the Department of Community Development, the Department of Public Works, the Department of Information Technology, the Police Department, the Fire-Rescue Department, the Parks and Recreation Department, and School Board staff from the office of the Director of Operations and the Technology Department. The Chief Financial Officer is responsible for the coordination of the CIP process, including the annual review, presentation to the Planning Commission, and the final adoption of the CIP by City Council.

THE CIP PROCESS

The overall goal of the CIP process is to develop CIP recommendations that:

1. preserve the City's past by investing in the upgrade of assets and infrastructure;

2. protect the present with improvements to City facilities, based on an analysis of costs of repair versus costs of replacement;

3. plan for future facilities and infrastructure that considers the annual cost for new service demands as a result of community growth or facilities and services that provide new or improved quality of life for all citizens; and

4. allow for flexibility to take advantage of economic opportunities that provide for public or private capital investment.

The CIP Team meets in October each year to update existing projects, remove projects, and add new projects. Capital projects are forwarded to the CIP Team by departments responsible for their implementation. In proposing a five-year capital plan, the CIP Team considers the feasibility of all proposed capital projects by evaluating their necessity, priority, location, cost, method of financing, availability of federal and state aid, and the necessary investment in the City's infrastructure. The CIP results from an annual review and a systematic process that advances subsequent years' items each fiscal year.

In January, the CIP is presented to the Planning Commission for review and discussion. A public hearing is held at a subsequent Planning Commission meeting in February to receive public comment. After the public hearing, the Planning Commission makes a recommendation concerning the CIP to City Council.

In late February, the CIP, with the Planning Commission's recommendation, is presented to City Council, for additional review and discussion, and eventual consideration by Council in April.

CRITERIA FOR EVALUATING CAPITAL PROJECTS

The CIP Team uses the evaluation criteria stated below as a guide and assessment tool to determine the immediate, near-term, or long-term timing for scheduling capital projects:

1. The CIP shall execute the goals and objectives of the Comprehensive Plan adopted by City Council.

2. The development of the CIP shall be guided by the principles of lifecycle planning to ensure that long-term maintenance, renewal and replacement requirements are adequately addressed to protect the City's investment and maximize the useful life of facilities.

3. The CIP shall include major equipment and facilities, defined as, all fixed installations constructed and/or maintained with public funds, including buildings and structures, utilities and related improvements that have a useful life greater than 10 years.

4. The CIP shall include the fiscal impact of each project to include the total cost of the project and the annual maintenance and operating costs.

5. The CIP shall support the City's efforts to promote economic vitality and a high quality of life.

6. The CIP shall support the City's efforts to encourage the development of affordable and effective multi-use public facilities, as feasible.

7. The CIP shall be developed to provide facilities that are cost-effective, consistent with appropriate best practice standards, community standards, feasibility, and expectations of useful life.

8. The City shall endeavor to execute the projects as approved and scheduled in the CIP. Value engineering principles shall continue to be applied to appropriate capital projects. Changes in project scope, cost and scheduling shall be subject to close scrutiny.

CRITERIA FOR SCHEDULING CAPITAL PROJECTS

The following criteria shall be considered for purposes of scheduling projects in the CIP:

1. Project Urgency
   a. Is the project required due to state or federal mandates?
   b. Will the project improve unsatisfactory environmental, health and safety conditions?
   c. What are the implications if the project is not built?
   d. Does the project accommodate increases in demand for service?

2. Project Readiness
   a. Are project-related research and planning completed?
   b. Are the appropriate departments prepared to execute the project?

3. Project Phasing
   a. Can the project be phased over multiple fiscal years?
   b. Are funds readily available to finance the project?
   c. Does the project have a net impact on the operating budget?
   d. Does the project preserve previous capital investments or restore a capital facility to adequate operating condition?

4. Planning Questions
   a. Is the project consistent with the Comprehensive Plan?
   b. Can projects of similar use or purpose be co-located at one location?
   c. Does the project increase the efficiency of the service delivery?
   d. What are the number and types of citizens likely to benefit from the project?
   e. Does the CIP align with City Council's strategic priorities in the Staunton Plan?

CAPITAL IMPROVEMENT PLAN SCHEDULE

September 12, 2024	CIP Materials sent to Departments
September 17, 2024	CIP Committee Kickoff Meeting
October 11, 2024	CIP Requests due back to Finance
October 24, 2024	CIP Committee meeting
October - December 2, 2024	Staff review and development of the proposed Capital Improvement Plan. All existing projects to be analyzed, estimated costs updated, and new proposed projects prioritized based on City needs or anticipated changes in the City's needs based on population changes, economic changes, infrastructure projects, etc.
December 3, 2024	CIP Committee meeting
December 9, 2024	Presentation and discussion of the DRAFT School Capital Improvement Plan-School Board work session.
January 13, 2025	Adoption of the School Capital Improvements Plan by the School Board.
January 16, 2025	Presentation and introduction of the DRAFT Capital Improvement Plan to the City Planning Commission.
February 20, 2025	Public hearing and consideration and adoption of the CIP by the Planning Commission.
February 27, 2025	Presentation of the DRAFT Capital Improvement Plan to City Council and discussion with Council of any project, funding proposal, priority of any project, changes to the plan.
April 3, 2025	Work Session to review Capital Improvement Plan by City Council.
April 24, 2025	Adoption of the FY2026-2030 Capital Improvement Plan by City Council.

CIP COMMITTEE

Jessie Moyers	Chief Financial Officer
Leslie Beauregard	City Manager
Amanda Kaufman	Assistant City Manager
David Irvin	Director of Public Works
Lyle Hartt	City Engineer
Chris Tuttle	Director of Parks & Recreation
Jim Williams	Police Chief
Jason Ball	Fire & Rescue Chief
Kurt Plowman	Chief Technology Officer
Rodney Rhodes	Director of Community Development
Brad Wegner	Staunton City Schools-Budget Director
Earl McCray	Staunton City Schools-Director of Operations
Tom Lundquist	Staunton City Schools-Director of Technology

City of Staunton
Capital Improvement Plan (CIP) Funding Schedule

Project	Project #	FY25 Updated	FY26	FY27	FY28	FY29	FY30	5 YEAR TOTAL
PUBLIC SAFETY								
Fire Truck Reserve	AR-01	350,000	350,000	350,000	350,000	350,000	350,000	1,750,000
Fire Department - Self Contained Breathing Apparatus	AR-02	30,000	30,000	30,000	30,000	30,000	30,000	150,000
Fire Department - Cardiac Monitors	AR-03	10,000	10,000	10,000	10,000	10,000	10,000	50,000
Fire Station #1 Roof Reconstruction & Improvements	AR-17		200,000	200,000	200,000	200,000	200,000	1,000,000
Police Department Relocation Phase I	AR-20		150,000	150,000	150,000	150,000	150,000	750,000
Replace CAD/RMS System	PS-2501	375,000	375,000					375,000
E911 electrical upgrades and replacement of four consoles.	PS-2502	170,000						
PUBLIC WORKS								
Street Ineligible Streets / City Parking Lots	AR-04	100,000	150,000	150,000	150,000	150,000	150,000	750,000
Public Works Equipment Fund	AR-05	100,000	175,000	175,000	175,000	175,000	175,000	875,000
Public Works Building Fund	AR-06	100,000	200,000	200,000	200,000	200,000	200,000	1,000,000
Infrastructure Repairs & Improvements	AR-21		657,030	657,030	657,030	657,030	657,030	3,285,150
Adaptive Traffic Control	N/A	140,000						
Evaluate & Repair North Madison St from West Frederick to North Jefferson	PW-2501	821,800						
Replace failing retaining wall and supported sidewalk along West Johnson St	PW-2502	350,000						
Pedestrian Crosswalk Improvements	PW-2503	395,050	1,789,484					1,789,484
GHP Power Hookups	PW-2606		100,000					100,000
Crossing Way Lighting and EV Stations	PW-2607		150,000					150,000
GENERAL GOVERNMENT								
IT Equipment Reserves	AR-13		100,000	100,000	100,000	100,000	100,000	500,000
Core Network Firewall Replacement	IT-2501	100,000						
COMMUNITY DEVELOPMENT								
New Sidewalks	AR-07	100,000	300,000	400,000	500,000	500,000	500,000	2,200,000
Bike & Pedestrian Projects	AR-08	125,000	125,000	125,000	125,000	125,000	125,000	625,000
Greenways Projects	AR-09	100,000	100,000	100,000	100,000	100,000	100,000	500,000
West End Revitalization	AR-10	287,261	287,261	287,261	287,261	287,261	287,261	1,436,305
Uniontown Improvements Reserve	AR-11	287,261	287,261	287,261	287,261	287,261	287,261	1,436,305
Resilient Housing Initiative	AR-16		30,000	35,000	40,000	45,000	50,000	200,000
Uniontown Surveys	CD-2501	100,000						
West End Bus Shelters	CD-2601		100,000					100,000
Edgewood Rd N Augusta to N Coalter UPC 115135	CD-2602		4,350,000					4,350,000
Churchville Pedestrian Corridor Improvements - Reserve Funding	CD-2701			83,347		1,358,326		1,441,673
Churchville Pedestrian Corridor Improvements - VDOT Rev Sharing	CD-2701					710,432		710,432
Uniontown Transportation Infrastructure/Street Repaving	CD-3001						6,367,600	6,367,600
PARKS & RECREACTION AND LIBRARY								
Public Library Reserve	AR-12	287,261	287,261	287,261	287,261	287,261	287,261	1,436,305
Parks & Rec Public Use Facilities	AR-14	600,000	600,000	300,000	300,000	300,000	300,000	1,800,000
Parks & Rec Equipment Fund	AR-15		100,000	100,000	100,000	100,000	100,000	500,000

City of Staunton
Capital Improvement Plan (CIP) Funding Schedule

Project	Project #	FY25 Updated	FY26	FY27	FY28	FY29	FY30	5 YEAR TOTAL
Annual Golf Cart Replacements	AR-19		60,000	60,000	60,000	60,000	60,000	300,000
Building Maintenance - Pump House @ Gypsy Hill Park	PR-2504	350,000						
GHP Pool House Improvements	PR-2501	2,684,517						
GHP Bathrooms	PR-2502	400,000						
MHP Bathrooms & Pool House	PR-2503	400,848						
Parks Porch Replacements	PR-2601		112,000					112,000
Renovation of Spring House	PR-2701			60,000				60,000
Renovation of Spring Boxes	PR-2702			180,000				180,000
Repave Parking Lot at Moxie/Memorial Stadium	PR-2901					350,000		350,000
Moxie Field Renovations	PR-3001						1,800,000	1,800,000
EDUCATION								
Blue Ridge Community College	AR-18	41,050	41,050	41,050	41,050	41,050	41,050	205,250
School Bldg Reserves	SAR-01	100,000	100,000	100,000	100,000	100,000	100,000	500,000
School Transportation Reserves	SAR-02		50,000	50,000	50,000	50,000	50,000	250,000
School Paving Reserves	SAR-03		20,000	20,000	20,000	20,000	20,000	100,000
TOTAL		**$ 8,905,048**	**$ 11,386,347**	**$ 4,538,210**	**$ 4,319,863**	**$ 6,743,621**	**$ 12,497,463**	**$ 39,485,504**

Proposed Funding Source:	FY25 Updated	FY26	FY27	FY28	FY29	FY30	5 YEAR TOTAL
Annual Budget	861,783	1,518,813	1,518,813	1,518,813	1,518,813	1,518,813	7,594,065
Budget Amendment	2,891,050	3,628,050	2,936,050	2,801,050	3,156,050	2,811,050	15,332,250
CIP Funded Reserves	3,449,971	816,347	83,347		1,358,326	1,800,000	4,058,020
American Rescue Plan Act	266,394						
Virginia Department of Transportation Smart Scale Funding		3,633,653					3,633,653
Virginia Department of Transportation VHSIP	395,050	1,789,484					1,789,484
Virginia Department of Transportation Reimbursement	821,800						
Virginia Department of Transportation Revenue Sharing					710,432		710,432
Grant Funds						6,367,600	6,367,600
TBD	219,000						-
Total	**$ 8,905,048**	**$ 11,386,347**	**$ 4,538,210**	**$ 4,319,863**	**$ 6,743,621**	**$ 12,497,463**	**$ 39,485,504**

Project	Project #	FY25 Updated	FY26	FY27	FY28	FY29	FY30	5 YEAR TOTAL
Additional VDOT Administered Projects								
Staunton Crossing Road Extension	UPC 111048	10,964,338						
Richmond Ave and Crossing Way Shared Use Path	UPC 119651		4,124,210					4,124,210
Commerce Rd and Lewis Creek Greenway	UPC 119657		4,256,403					4,256,403
Richmond Ave Road Diet/Roundabout*	UPC 111051			2,245,805				2,245,805
Greenville Ave Road Diet	UPC 119656			3,727,694				3,727,694

*The cost shown for the projects indicated are the original estimates approved by the Virginia Department of Transportation when these projects were awarded. VDOT has since informed the City that these costs will need to be adjusted and the City is currently working with them to determine the best plan of action for these particular projects.

CITY OF STAUNTON, VIRGINIA
and
STAUNTON CITY SCHOOLS
CAPITAL IMPROVEMENT PLAN

	FY2025 REVIEW	FY2026	FY2027	FY2028	FY2029	FY2030	TOTAL FIVE YEAR PLAN	PROJECTS NOT SCHEDULED/NOT FUNDED
GENERAL FUND	$ 8,905,048	$ 11,386,347	$ 4,538,210	$ 4,319,863	$ 6,743,621	$ 12,497,463	$ 39,485,504	$ 82,132,680
WATER FUND	$ 12,013,510	$ 5,540,000	$ 1,481,000	$ 4,800,000	$ 10,640,000	$ 1,650,000	$ 24,111,000	$ 49,450,000
SEWER FUND	$ 8,435,717	$ 2,450,000	$ 550,000	$ 4,000,000	$ 250,000	$ 500,000	$ 7,750,000	$ 3,600,000
STORMWATER FUND	$ 3,537,208	$ 1,011,760	$ 1,350,000	$ 1,390,000	$ -	$ -	$ 3,751,760	$ -
ENVIRONMENTAL FUND	$ 259,228	$ 265,000	$ 265,000	$ 272,000	$ 272,000	$ 277,000	$ 1,351,000	$ -
PARKING FUND*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,550,000
STAUNTON CITY SCHOOLS	$ 8,005,000	$ 617,000	$ 595,000	$ 595,000	$ 595,000	$ 595,000	$ 2,997,000	$ 48,405,088
TOTAL CIP PLAN	$ 41,155,711	$ 21,270,107	$ 8,779,210	$ 15,376,863	$ 18,500,621	$ 15,519,463	$ 79,446,264	$ 186,137,768

5 YEAR PLAN= $ 79,446,264

***The Parking Fund does not have sufficient revenues to fund the five-year CIP for parking.**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY 2025 UPDATED

DEPARTMENT	PROJECT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION			PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES
PUBLIC SAFETY								
FIRE DEPARTMENT	AR-01	*	BA 2025	Fire Truck Replacement Reserve		$	350,000	Public Service and Government
FIRE DEPARTMENT	AR-02	*	BA 2025	Self-Contained Breathing Apparatus (SCBA) and Compressor Reserves		$	30,000	Public Service and Government
FIRE DEPARTMENT	AR-03	*	BA 2025	Cardiac Monitor Replacement Reserves		$	10,000	Public Service and Government
POLICE DEPARTMENT	PS-2501	*	BA 2025	Replace the CAD/RMS System		$	375,000	Public Service and Government
E911	PS-2502	*	BA 2025	Upgrade electrical system and replace four consoles in connection with regional radio project.		$	170,000	Public Service and Government
PUBLIC WORKS								
STREETS	AR-04	*	BA 2025	City ineligible streets and/or City parking lots-improvements/slurry seal/re-paving		$	100,000	Transportation and Parking
STREETS	N/A	*	BA 2025	Adaptive traffic control systems.		$	140,000	Transportation and Parking
STREETS	PW-2501	*	VDOT REIMB	Provide necessary repairs to North Madison St from West Frederick St to North Jefferson St.		$	821,800	Transportation and Parking
STREETS	PW-2502	*	BA 2025	Replace approximately 100 LF of failing retaining wall and supported sidewalk along West Johnson St adjacent to 103 Church St.		$	350,000	Transportation and Parking
TRAFFIC	PW-2503	*	VDOT HSIP	Design phase of installation of new high visibility marked crosswalks with highly reflective materials and pedestrian signal heads.		$	395,050	Transportation and Parking
PUBLIC WORKS EQUIPMENT FUND	AR-05	*	BA 2025	Annual funding source for acquisition of major equipment for General Fund Streets Department > $100,000		$	100,000	Not Applicable
PUBLIC WORKS BUILDING FUND	AR-06	*	BA 2025	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.		$	100,000	Not Applicable
INFORMATION TECHNOLOGY								
CORE NETWORK FIREWALL REPLACEMENT	IT-2501	*	BA 2025	Update Firewall		$	100,000	Public Service and Government
COMMUNITY DEVELOPMENT								
GREENWAYS PROJECT	AR-09	*	BA 2025	Paved bike and pedestrian paths, landscaping, purchase of properties and easements		$	100,000	Transportation and Parking / Open Space / Environment
NEW SIDEWALKS	AR-07	*	BA 2025	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks		$	100,000	Transportation and Parking
BICYCLE & PEDESTRIAN PLAN	AR-08	*	BA 2025	Staunton Bicycle & Pedestrian Plan- May 2018. Construction of bicycle infrastructure, i.e. bike lanes, pavement markings, and signs / Install pedestrian upgrades at various intersections to enhance pedestrian safety.		$	125,000	Transportation and Parking
WEST END REVITALIZATION	AR-10	*	GF 2025	Reserve set aside by City Council for future improvements in the West End area.		$	287,261	Public Service and Government
UNIONTOWN IMPROVEMENTS	AR-11	*	GF 2025	Reserve set aside by City Council for future improvements in the Uniontown area.		$	287,261	Public Service and Government
UNIONTOWN SURVEYS	CD-2501	*	CIP RESERVES	Survey entire neighborhood consisting of approximately 75 plots per the Uniontown Neighborhood Plan recommendation.		$	100,000	Public Service and Government

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY 2025 UPDATED

DEPARTMENT	PROJECT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES
RECREATION							
PUBLIC USE FACILITIES	AR-14	*	BA 2025	Reserve for the improvement of public use facilities.	$	600,000	Public Service and Government
GHP POOL HOUSE IMPROVEMENTS	PR-2501	*	ARPA/CIP RESERVES	Replace the Gypsy Hill Park pool house.	$	2,684,517	Public Service and Government
GHP BATHROOMS IMPROVEMENTS	PR-2502	*	CIP RESERVES	Refresh and update the GHP bathrooms.	$	400,000	Public Service and Government
MHP RESTROOMS & POOL HOUSE IMPROVEMENT	PR-2503	*	CIP RESERVES	Montgomery Hall Park bathroom and pool house improvements.	$	400,848	Public Service and Government
GHP PUMP HOUSE RENOVATION	PR-2504	*	TBD (only $131k left in reserve)	Additional funding neded to complete renovate bathroom and upgrade building to modern codes, including removing rear portion of the building which has significant structual deficiencies.	$	350,000	Public Service and Government
LIBRARY							
PUBLIC LIBRARY	AR-12	*	GF 2025	Reserve set aside by City Council for future improvements to the library.	$	287,261	Public Service and Government
EDUCATION							
BLUE RIDGE COMMUNITY COLLEGE	AR-18	*	BA 2025	Annual Share of Blue Ridge Community College Capital Building Fund	$	41,050	Not Applicable
EDUCATION-STAUNTON CITY SCHOOLS							
BUILDING MAINTENANCE REPAIRS	SAR-01	*	BA 2025	Transfer to City Schools CIP Fund for Building Maintenance Repairs-Roofs, HVAC systems, Technology	$	100,000	Public Service and Government
TOTAL FY2025 CIP PLAN					**$**	**8,905,048**	

FUNDING SOURCES:

GF 2025	**General Fund Budget Transfer - FY2025 Budget**		**$**	**861,783**
RESERVES	**Funded from CIP Reserves**		**$**	**3,449,971**
ARPA	**American Rescue Plan Act funding**		**$**	**266,394**
TBD	**Funding Source TBD-waiting on final estimates**		**$**	**219,000**
VDOT REIMB	**VDOT Reimbursement Funding**		**$**	**821,800**
VDOT HSIP	**VDOT Highway Safety Improvement Program**		**$**	**395,050**
BA 2025	**FY2025 Budget Amendment from FY2024 Year Fund Balance-Transfer to CIP Fund**		**$**	**2,891,050**
	TOTAL FUNDING SOURCES		**$**	**8,905,048**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY 2026

DEPARTMENT	PROJECT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES
PUBLIC SAFETY							
FIRE DEPARTMENT	AR-01	*	BA 2026	Fire Truck Replacement Reserve	$	350,000	Public Service and Government
FIRE DEPARTMENT	AR-02	*	BA 2026	Self-Contained Breathing Apparatus (SCBA) and Compressor Reserves	$	30,000	Public Service and Government
FIRE DEPARTMENT	AR-03	*	BA 2026	Cardiac Monitor Replacement Reserves	$	10,000	Public Service and Government
FIRE DEPARTMENT	AR-17	*	BA 2026	Fire Station #1 Roof Reconstruction and Improvements	$	200,000	Public Service and Government
POLICE DEPARTMENT	PS-2501	*	BA 2026	Replace the CAD/RMS System	$	375,000	Public Service and Government
POLICE DEPARTMENT	AR-20	*	BA 2026	Police station relocation Phase I - to include purchase of parcel and the design of a new police station.	$	150,000	Public Service and Government
PUBLIC WORKS							
STREETS	AR-04	*	BA 2026	City ineligible streets and/or City parking lots-improvements/slurry seal/re-paving.	$	150,000	Transportation and Parking
PUBLIC WORKS EQUIPMENT FUND	AR-05	*	BA 2026	Annual funding source for acquisition of major equipment for General Fund Streets Department > $100,000.	$	175,000	Not Applicable
PUBLIC WORKS BUILDING FUND	AR-06	*	BA 2026	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	$	200,000	Not Applicable
TRAFFIC	PW-2503	*	VDOT HSIP	Install new high visibility marked crosswalks with highly reflective materials and pedestrian signal heads.	$	1,789,484	Transportation and Parking
GHP POWER HOOKUPS	PW-2606	*	BA 2026	Install electrical hook-ups in the Gypsy Hill Park.	$	100,000	Public Service and Government
CROSSING WAY PARK AND RIDE LIGHTING AND EV	PW-2607	*	BA 2026	Design and install lighting at the Staunton Crossing park and ride. Include EV stations in the design work.	$	150,000	Not Applicable
INFRASTRUCTURE REPAIRS & IMPROVEMENTS	AR-21	*	GF 2026	Annual funding source for critical infrastructure repairs and improvements.	$	657,030	Public Service and Government
INFORMATIONAL TECHNOLOGY							
ANNUAL IT RESERVE	AR-13	*	BA 2026	Funding for annual reserve for information technology.	$	100,000	Public Service and Government
COMMUNITY DEVELOPMENT							
GREENWAYS PROJECT	AR-09	*	BA 2026	Paved bike and pedestrian paths, landscaping, purchase of properties and easements	$	100,000	Transportation and Parking / Open Space / Environment
NEW SIDEWALKS	AR-07	*	BA 2026	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks	$	300,000	Transportation and Parking
BICYCLE & PEDESTRIAN PLAN	AR-08	*	BA 2026	Staunton Bicycle & Pedestrian Plan- May 2018. Construction of bicycle infrastructure, i.e. bike lanes, pavement markings, and signs / Install pedestrian upgrades at various intersections to enhance pedestrian safety.	$	125,000	Transportation and Parking
WEST END REVITALIZATION	AR-10	*	GF 2026	Reserve set aside by City Council for future improvements in the West End area.	$	287,261	Public Service and Government
UNIONTOWN IMPROVEMENTS	AR-11	*	GF 2026	Reserve set aside by City Council for future improvements in the Uniontown area.	$	287,261	Public Service and Government
AFFORDABLE & WORKFORCE HOUSING	AR-16	*	BA 2026	Initiative to preserve and increase the city's affordable housing stock.	$	30,000	Public Service and Government
WEST END BUS SHELTERS	CD-2601	*	CIP RESERVES	Add five bus stops along West Beverley.	$	100,000	Public Service and Government
SIDEWALK- EDGEWOOD ROAD - N. COALTER TO NORTH AUGUSTA	CD-2602	*	VDOT SMARTSCALE /CIP RESERVES	Design and construction of new sidewalk and pedestrian access improvements along Edgewood Road. Virginia Department of Transportation SmartScale, locally administered, UPC 115135.	$	4,350,000	Transportation and Parking

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY 2026

DEPARTMENT	PROJECT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES
RECREATION							
PARKS AND REC EQUIPMENT RESERVE	AR-15	*	BA 2026	Annual reserve to fund large Parks & Rec equipment replacements.	$	100,000	Public Service and Government
GOLF CART REPLACEMENT FUND	AR-19	*	BA 2026	Replacement reserve to fund the replacment of 10 golf carts per year.	$	60,000	Public Service and Government
PUBLIC USE FACILITIES	AR-14	*	BA 2026	Reserve for the improvement of public use facilities.	$	600,000	Public Service and Government
PORCH REPLACEMENTS	PR-2601	*	BA 2026	Replace porches for the Garden Center & Montgomery Hall Admin bldg	$	112,000	Public Service and Government
LIBRARY							
PUBLIC LIBRARY	AR-12	*	GF 2026	Annual reserve set up by City Council for future improvements to the library.	$	287,261	Public Service and Government
EDUCATION							
BLUE RIDGE COMMUNITY COLLEGE	AR-18	*	BA 2026	Annual Share of Blue Ridge Community College Capital Building Fund	$	41,050	NA
EDUCATION-STAUNTON CITY SCHOOLS							
BUILDING MAINTENANCE REPAIRS	SAR-01	*	BA 2026	Transfer to City Schools CIP Fund for Building Maintenance Repairs-Roofs, HVAC systems, Technology	$	100,000	Public Service and Government
TRANSPORTATION RESERVE	SAR-02	*	BA 2026	Transfer to City Schools CIP Fund for bus replacement.	$	50,000	Public Service and Government
PARKING LOT PAVING RESERVE	SAR-03	*	BA 2026	Transfer to City Schools CIP Fund for parking lot paving reserve.	$	20,000	Public Service and Government
TOTAL FY2026 CIP PLAN					**$**	**11,386,347**	

FUNDING SOURCES:

GF 2026	**General Fund Budget Transfer - FY2026 Budget**	**$**	**1,518,813**
RESERVES	**Funded from CIP Reserves**	**$**	**816,347**
VDOT GRANT	**VDOT Smart Scale Grant Project**	**$**	**3,633,653**
VDOT HSIP	**VDOT Highway Safety Improvement Program**	**$**	**1,789,484**
BA 2026	**Proposed FY2026 Budget Amendment from FY2025 Year Fund Balance-Transfer to CIP Fund**	**$**	**3,628,050**
	TOTAL FUNDING SOURCES	**$**	**11,386,347**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY 2027

DEPARTMENT	PROJECT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES
PUBLIC SAFETY						
FIRE DEPARTMENT	AR-01	*	BA 2027	Fire Truck Replacement Reserve	$ 350,000	Public Service and Government
FIRE DEPARTMENT	AR-02	*	BA 2027	Self-Contained Breathing Apparatus (SCBA) and Compressor Reserves	$ 30,000	Public Service and Government
FIRE DEPARTMENT	AR-03	*	BA 2027	Cardiac Monitor Replacement Reserves	$ 10,000	Public Service and Government
FIRE DEPARTMENT	AR-17	*	BA 2027	Fire Station #1 Roof Reconstruction and Improvements	$ 200,000	Public Service and Government
POLICE DEPARTMENT	AR-20	*	BA 2027	Police station relocation Phase I - to include purchase of parcel and the design of a new police station.	$ 150,000	Public Service and Government
PUBLIC WORKS						
STREETS	AR-04	*	BA 2027	City ineligible streets and/or City parking lots-improvements/slurry seal/re-paving	$ 150,000	Transportation and Parking
PUBLIC WORKS EQUIPMENT FUND	AR-05	*	BA 2027	Annual funding source for acquisition of major equipment for General Fund Streets Department > $100,000	$ 175,000	Not Applicable
PUBLIC WORKS BUILDING FUND	AR-06	*	BA 2027	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	$ 200,000	Not Applicable
INFRASTRUCTURE REPAIRS & IMPROVEMENTS	AR-21	*	GF 2027	Annual funding source for critical infrastructure repairs and improvements.	$ 657,030	Public Service and Government
INFORMATIONAL TECHNOLOGY						
ANNUAL IT RESERVE	AR-13	*	BA 2027	Funding for annual reserve for information technology.	$ 100,000	Public Service and Government
COMMUNITY DEVELOPMENT						
GREENWAYS PROJECT	AR-09	*	BA 2027	Paved bike and pedestrian paths, landscaping, purchase of properties and easements	$ 100,000	Transportation and Parking / Open Space / Environment
NEW SIDEWALKS	AR-07	*	BA 2027	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks.	$ 400,000	Transportation and Parking
BICYCLE & PEDESTRIAN PLAN	AR-08	*	BA 2027	Staunton Bicycle & Pedestrian Plan- May 2018. Construction of bicycle infrastructure, i.e. bike lanes, pavement markings, and signs / Install pedestrian upgrades at various intersections to enhance pedestrian safety.	$ 125,000	Transportation and Parking
WEST END REVITALIZATION	AR-10	*	GF 2027	Reserve set aside by City Council for future improvements in the West End area.	$ 287,261	Public Service and Government
UNIONTOWN IMPROVEMENTS	AR-11	*	GF 2027	Reserve set aside by City Council for future improvements in the Uniontown area.	$ 287,261	Public Service and Government
AFFORDABLE & WORKFORCE HOUSING	AR-16	*	BA 2027	Initiative to preserve and increase the city's affordable housing stock.	$ 35,000	Public Service and Government
DESIGN PEDESTRIAN CORRIDOR IMPROVEMENTS ON CHURCHVILLE AVE	CD-2701	* *	CIP FUND	Design Churchville Ave Streetscape plan from Albemarle Ave to Thornrose Ave.	$ 83,347	Transportation and Parking / Open Space / Environment

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY 2027

DEPARTMENT	PROJECT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES
RECREATION							
PARKS AND REC EQUIPMENT RESERVE	AR-15	*	BA 2027	Annual reserve to fund large Parks & Rec equipment replacements.		$ 100,000	Public Service and Government
GOLF CART REPLACEMENT FUND	AR-19	*	BA 2027	Replacement reserve to fund the replacment of 10 golf carts per year.		$ 60,000	Public Service and Government
PUBLIC USE FACILITIES	AR-14	*	BA 2027	Reserve for the improvement of public use facilities.		$ 300,000	Public Service and Government
SPRING HOUSE RENOVATION	PR-2701	*	BA 2027	Renovated the spring house located in Gypsy Hill Park		$ 60,000	Public Service and Government
RENOVATION OF SPRING BOXES	PR-2702	*	BA 2027	Renovate six spring boxes to original design.		$ 180,000	Public Service and Government
LIBRARY							
PUBLIC LIBRARY	AR-12	*	GF 2027	Annual reserve set up by City Council for future improvements to the library.		$ 287,261	Public Service and Government
EDUCATION							
BLUE RIDGE COMMUNITY COLLEGE	AR-18	*	BA 2027	Annual Share of Blue Ridge Community College Capital Building Fund		$ 41,050	NA
EDUCATION-STAUNTON CITY SCHOOLS							
BUILDING MAINTENANCE REPAIRS	SAR-01	*	BA 2027	Transfer to City Schools CIP Fund for Building Maintenance Repairs-Roofs, HVAC systems, Technology		$ 100,000	Public Service and Government
TRANSPORTATION RESERVE	SAR-02	*	BA 2027	Transfer to City Schools CIP Fund for bus replacement.		$ 50,000	Public Service and Government
PARKING LOT PAVING RESERVE	SAR-03	*	BA 2027	Transfer to City Schools CIP Fund for parking lot paving reserve.		$ 20,000	Public Service and Government
TOTAL FY2027 CIP PLAN						**$ 4,538,210**	

FUNDING SOURCES:

	GF 2027	**General Fund Budget Transfer - FY2027 Budget**		**$ 1,518,813**
	RESERVES	**Funded from CIP Reserves**		**$ 83,347**
	BA 2027	**Proposed FY2027 Budget Amendment from FY2026 Year Fund Balance-Transfer to CIP Fund**		**$ 2,936,050**
		TOTAL FUNDING SOURCES		**$ 4,538,210**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY 2028

DEPARTMENT	PROJECT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES
PUBLIC SAFETY							
FIRE DEPARTMENT	AR-01	*	BA 2028	Fire Truck Replacement Reserve		$ 350,000	Public Service and Government
FIRE DEPARTMENT	AR-02	*	BA 2028	Self-Contained Breathing Apparatus (SCBA) and Compressor Reserves		$ 30,000	Public Service and Government
FIRE DEPARTMENT	AR-03	*	BA 2028	Cardiac Monitor Replacement Reserves		$ 10,000	Public Service and Government
FIRE DEPARTMENT	AR-17	*	BA 2028	Fire Station #1 Roof Reconstruction and Improvements		$ 200,000	Public Service and Government
POLICE DEPARTMENT	AR-20	*	BA 2028	Police station relocation Phase I - to include purchase of parcel and the design of a new police station.		$ 150,000	Public Service and Government
PUBLIC WORKS							
STREETS	AR-04	*	BA 2028	City ineligible streets and/or City parking lots-improvements/slurry seal/re-paving		$ 150,000	Transportation and Parking
PUBLIC WORKS EQUIPMENT FUND	AR-05	*	BA 2028	Annual funding source for acquisition of major equipment for General Fund Streets Department > $100,000		$ 175,000	Not Applicable
PUBLIC WORKS BUILDING FUND	AR-06	*	BA 2028	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.		$ 200,000	Not Applicable
INFRASTRUCTURE REPAIRS & IMPROVEMENTS	AR-21	*	GF 2028	Annual funding source for critical infrastructure repairs and improvements.		$ 657,030	Public Service and Government
INFORMATIONAL TECHNOLOGY							
ANNUAL IT RESERVE	AR-13	*	BA 2028	Funding for annual reserve for information technology.		$ 100,000	Public Service and Government
COMMUNITY DEVELOPMENT							
GREENWAYS PROJECT	AR-09	*	BA 2028	Paved bike and pedestrian paths, landscaping, purchase of properties and easements.		$ 100,000	Transportation and Parking / Open Space / Environment
NEW SIDEWALKS	AR-07	*	BA 2028	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks.		$ 500,000	Transportation and Parking
BICYCLE & PEDESTRIAN PLAN	AR-08	*	BA 2028	Staunton Bicycle & Pedestrian Plan- May 2018. Construction of bicycle infrastructure, i.e. bike lanes, pavement markings, and signs / Install pedestrian upgrades at various intersections to enhance pedestrian safety.		$ 125,000	Transportation and Parking
WEST END REVITALIZATION	AR-10	*	GF 2028	Reserve set aside by City Council for future improvements in the West End area.		$ 287,261	Public Service and Government
UNIONTOWN IMPROVEMENTS	AR-11	*	GF 2028	Reserve set aside by City Council for future improvements in the Uniontown area.		$ 287,261	Public Service and Government
AFFORDABLE & WORKFORCE HOUSING	AR-16	*	BA 2028	Initiative to preserve and increase the city's affordable housing stock.		$ 40,000	Public Service and Government
RECREATION							
PARKS AND REC EQUIPMENT RESERVE	AR-15	*	BA 2028	Annual reserve to fund large Parks & Rec equipment replacements.		$ 100,000	Public Service and Government
GOLF CART REPLACEMENT FUND	AR-19	*	BA 2028	Replacement reserve to fund the replacment of 10 golf carts per year.		$ 60,000	Public Service and Government
PUBLIC USE FACILITIES	AR-14	*	BA 2028	Reserve for the improvement of public use facilities.		$ 300,000	Public Service and Government

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY 2028

DEPARTMENT	PROJECT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES
LIBRARY							
PUBLIC LIBRARY	AR-12	*	GF 2028	Annual reserve set up by City Council for future improvements to the library.		$ 287,261	Public Service and Government
EDUCATION							
BLUE RIDGE COMMUNITY COLLEGE	AR-18	*	BA 2028	Annual Share of Blue Ridge Community College Capital Building Fund		$ 41,050	NA
EDUCATION-STAUNTON CITY SCHOOLS							
BUILDING MAINTENANCE REPAIRS	SAR-01	*	BA 2028	Transfer to City Schools CIP Fund for Building Maintenance Repairs-Roofs, HVAC systems, Technology		$ 100,000	Public Service and Government
TRANSPORTATION RESERVE	SAR-02	*	BA 2028	Transfer to City Schools CIP Fund for bus replacement.		$ 50,000	Public Service and Government
PARKING LOT PAVING RESERVE	SAR-03	*	BA 2028	Transfer to City Schools CIP Fund for parking lot paving reserve.		$ 20,000	Public Service and Government
TOTAL FY2028 CIP PLAN						**$ 4,319,863**	

FUNDING SOURCES:

	GF 2028	**General Fund Budget Transfer - FY2028 Budget**		**$ 1,518,813**
	BA 2028	**Proposed FY2028 Budget Amendment from FY2027 Year Fund Balance-Transfer to CIP Fund**		**$ 2,801,050**
		TOTAL FUNDING SOURCES		**$ 4,319,863**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY 2029

DEPARTMENT	PROJECT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES
PUBLIC SAFETY							
FIRE DEPARTMENT	AR-01	*	BA 2029	Fire Truck Replacement Reserve		$ 350,000	Public Service and Government
FIRE DEPARTMENT	AR-02	*	BA 2029	Self-Contained Breathing Apparatus (SCBA) and Compressor Reserves		$ 30,000	Public Service and Government
FIRE DEPARTMENT	AR-03	*	BA 2029	Cardiac Monitor Replacement Reserves		$ 10,000	Public Service and Government
FIRE DEPARTMENT	AR-17	*	BA 2029	Fire Station #1 Roof Reconstruction and Improvements		$ 200,000	Public Service and Government
POLICE DEPARTMENT	AR-20	*	BA 2029	Police station relocation Phase I - to include purchase of parcel and the design of a new police station.		$ 150,000	Public Service and Government
PUBLIC WORKS							
STREETS	AR-04	*	BA 2029	City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving.		$ 150,000	Transportation and Parking
PUBLIC WORKS EQUIPMENT FUND	AR-05	*	BA 2029	Annual funding source for acquisition of major equipment for General Fund Streets Department > $100,000.		$ 175,000	Not Applicable
PUBLIC WORKS BUILDING FUND	AR-06	*	BA 2029	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.		$ 200,000	Not Applicable
INFRASTRUCTURE REPAIRS & IMPROVEMENTS	AR-21	*	GF 2029	Annual funding source for critical infrastructure repairs and improvements.		$ 657,030	Public Service and Government
INFORMATIONAL TECHNOLOGY							
ANNUAL IT RESERVE	AR-13	*	BA 2029	Funding for annual reserve for information technology.		$ 100,000	Public Service and Government
COMMUNITY DEVELOPMENT							
GREENWAYS PROJECT	AR-09	*	BA 2029	Paved bike and pedestrian paths, landscaping, purchase of properties and easements.		$ 100,000	Transportation and Parking / Open Space / Environment
NEW SIDEWALKS	AR-07	*	BA 2029	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks.		$ 500,000	Transportation and Parking
BICYCLE & PEDESTRIAN PLAN	AR-08	*	BA 2029	Staunton Bicycle & Pedestrian Plan- May 2018. Construction of bicycle infrastructure, i.e. bike lanes, pavement markings, and signs / Install pedestrian upgrades at various intersections to enhance pedestrian safety.		$ 125,000	Transportation and Parking
WEST END REVITALIZATION	AR-10	*	GF 2029	Reserve set aside by City Council for future improvements in the West End area.		$ 287,261	Public Service and Government
UNIONTOWN IMPROVEMENTS	AR-11	*	GF 2029	Reserve set aside by City Council for future improvements in the Uniontown area.		$ 287,261	Public Service and Government
PEDESTRIAN CORRIDOR IMPROVEMENTS ON CHURCHVILLE AVE	CD-2701	* *	CIP RESERVES/VDOT	Complete Churchville Ave Streetscape plan from Albemarle Ave to Thornrose Ave.		$ 2,068,758	Transportation and Parking / Open Space / Environment
AFFORDABLE & WORKFORCE HOUSING	AR-16	*	BA 2029	Initiative to preserve and increase the city's affordable housing stock.		$ 45,000	Public Service and Government

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY 2029

DEPARTMENT	PROJECT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES
RECREATION							
PARKS AND REC EQUIPMENT RESERVE	AR-15	*	BA 2029	Annual reserve to fund large Parks & Rec equipment replacements.		$ 100,000	Public Service and Government
GOLF CART REPLACEMENT FUND	AR-19	*	BA 2029	Replacement reserve to fund the replacment of 10 golf carts per year.		$ 60,000	Public Service and Government
PUBLIC USE FACILITIES	AR-14	*	BA 2029	Reserve for the improvement of public use facilities.		$ 300,000	Public Service and Government
MOXIE/MEMORIAL STADIUM PARKING	PR-2901	*	BA 2029	Repave the parking lot and Regimental Dr.		$ 350,000	Public Service and Government
LIBRARY							
PUBLIC LIBRARY	AR-12	*	GF 2029	Annual reserve set up by City Council for future improvements to the library.		$ 287,261	Public Service and Government
EDUCATION							
BLUE RIDGE COMMUNITY COLLEGE	AR-18	*	BA 2029	Annual Share of Blue Ridge Community College Capital Building Fund		$ 41,050	NA
EDUCATION-STAUNTON CITY SCHOOLS							
BUILDING MAINTENANCE REPAIRS	SAR-01	*	BA 2029	Transfer to City Schools CIP Fund for Building Maintenance Repairs-Roofs, HVAC systems, Technology		$ 100,000	Public Service and Government
TRANSPORTATION RESERVE	SAR-02	*	BA 2029	Transfer to City Schools CIP Fund for bus replacement.		$ 50,000	Public Service and Government
PARKING LOT PAVING RESERVE	SAR-03	*	BA 2029	Transfer to City Schools CIP Fund for parking lot paving reserve.		$ 20,000	Public Service and Government
TOTAL FY2029 CIP PLAN						**$ 6,743,621**	

FUNDING SOURCES:

	GF 2029	**General Fund Budget Transfer - FY2029 Budget**		**$ 1,518,813**
	VDOT GRANT	**VDOT Revenue Sharing**		**$ 710,432**
	CIP FUND	**Funded from CIP Reserves**		**$ 1,358,326**
	BA 2029	**Proposed FY2029 Budget Amendment from FY2028 Year Fund Balance-Transfer to CIP Fund**		**$ 3,156,050**
		TOTAL FUNDING SOURCES		**$ 6,743,621**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY 2030

DEPARTMENT	PROJECT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES
PUBLIC SAFETY							
FIRE DEPARTMENT	AR-01	*	BA 2030	Fire Truck Replacement Reserve		$ 350,000	Public Service and Government
FIRE DEPARTMENT	AR-02	*	BA 2030	Self-Contained Breathing Apparatus (SCBA) and Compressor Reserves		$ 30,000	Public Service and Government
FIRE DEPARTMENT	AR-03	*	BA 2030	Cardiac Monitor Replacement Reserves		$ 10,000	Public Service and Government
FIRE DEPARTMENT	AR-17	*	BA 2030	Fire Station #1 Roof Reconstruction and Improvements		$ 200,000	Public Service and Government
POLICE DEPARTMENT	AR-20	*	BA 2030	Police station relocation Phase I - to include purchase of parcel and the design of a new police station.		$ 150,000	Public Service and Government
PUBLIC WORKS							
STREETS	AR-04	*	BA 2030	City ineligible streets and/or City parking lots-improvements/slurry seal/re-paving.		$ 150,000	Transportation and Parking
PUBLIC WORKS EQUIPMENT FUND	AR-05	*	BA 2030	Annual funding source for acquisition of major equipment for General Fund Streets Department > $100,000.		$ 175,000	Not Applicable
PUBLIC WORKS BUILDING FUND	AR-06	*	BA 2030	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.		$ 200,000	Not Applicable
INFRASTRUCTURE REPAIRS & IMPROVEMENTS	AR-21	*	GF 2030	Annual funding source for critical infrastructure repairs and improvements.		$ 657,030	Public Service and Government
INFORMATIONAL TECHNOLOGY							
ANNUAL IT RESERVE	AR-13	*	BA 2030	Funding for annual reserve for information technology.		$ 100,000	Public Service and Government
COMMUNITY DEVELOPMENT							
GREENWAYS PROJECT	AR-09	*	BA 2030	Paved bike and pedestrian paths, landscaping, purchase of properties and easements.		$ 100,000	Transportation and Parking / Open Space / Environment
NEW SIDEWALKS	AR-07	*	BA 2030	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks.		$ 500,000	Transportation and Parking
BICYCLE & PEDESTRIAN PLAN	AR-08	*	BA 2030	Staunton Bicycle & Pedestrian Plan- May 2018. Construction of bicycle infrastructure, i.e. bike lanes, pavement markings, and signs / Install pedestrian upgrades at various intersections to enhance pedestrian safety.		$ 125,000	Transportation and Parking
WEST END REVITALIZATION	AR-10	*	GF 2030	Reserve set aside by City Council for future improvements in the West End area.		$ 287,261	Public Service and Government
UNIONTOWN IMPROVEMENTS	AR-11	*	GF 2030	Reserve set aside by City Council for future improvements in the Uniontown area.		$ 287,261	Public Service and Government
AFFORDABLE & WORKFORCE HOUSING	AR-16	*	BA 2030	Initiative to preserve and increase the city's affordable housing stock.		$ 50,000	Public Service and Government
UNIONTOWN SIDEWALK INFRASTRUCTURE AND PAVING	CD-3001	*	GRANT/CIP RESERVES	Sidewalk infrastructure and paving improvements to be completed once the water and sewer infrastructure is complete. Approximate cost estimates are unknown at this time.		$ 6,367,600	Public Service and Government
RECREATION							
PARKS AND REC EQUIPMENT RESERVE	AR-15	*	BA 2030	Annual reserve to fund large Parks & Rec equipment replacements.		$ 100,000	Public Service and Government
GOLF CART REPLACEMENT FUND	AR-19	*	BA 2030	Replacement reserve to fund the replacment of 10 golf carts per year.		$ 60,000	Public Service and Government
PUBLIC USE FACILITIES	AR-14	*	BA 2030	Reserve for the improvement of public use facilities.		$ 300,000	Public Service and Government
MOXIE STADIUM RENOVATION	PR-3001	*	CIP RESERVES	Renovate the Moxie Stadium Phase I.		$ 1,800,000	Public Service and Government

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY 2030

DEPARTMENT	PROJECT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES
LIBRARY							
PUBLIC LIBRARY	AR-12	*	GF 2030	Annual reserve set up by City Council for future improvements to the library.		$ 287,261	Public Service and Government
EDUCATION							
BLUE RIDGE COMMUNITY COLLEGE	AR-18	*	BA 2030	Annual Share of Blue Ridge Community College Capital Building Fund		$ 41,050	NA
EDUCATION-STAUNTON CITY SCHOOLS							
BUILDING MAINTENANCE REPAIRS	SAR-01	*	BA 2030	Transfer to City Schools CIP Fund for Building Maintenance Repairs-Roofs, HVAC systems, Technology		$ 100,000	Public Service and Government
TRANSPORTATION RESERVE	SAR-02	*	BA 2030	Transfer to City Schools CIP Fund for bus replacement.		$ 50,000	Public Service and Government
PARKING LOT PAVING RESERVE	SAR-03	*	BA 2030	Transfer to City Schools CIP Fund for parking lot paving reserve.		$ 20,000	Public Service and Government
TOTAL FY2030 CIP PLAN						**$ 12,497,463**	

FUNDING SOURCES:

	GF 2030	**General Fund Budget Transfer - FY2030 Budget**		**$ 1,518,813**
	CIP FUND	**Funded from CIP Reserves**		**$ 2,300,000**
	GRANT	**Build Grant Funds**		**$ 5,867,600**
	BA 2030	**Proposed FY2030 Budget Amendment from FY2029 Year Fund Balance-Transfer to CIP Fund**		**$ 2,811,050**
		TOTAL FUNDING SOURCES		**$ 12,497,463**

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Capital Improvement Program

General Fund Annual Reserves

The city uses annual reserves as a way to fund larger capital projects without incurring additional debt. Annual reserves are funded through a transfer from the General Fund. The reserve balances will remain part of the CIP fund balance until projects are scheduled and expended through the five year plan.

AR-01 FIRE APPARATUS RESERVE

AR-02 FIRE DEPT SELF-CONTAINED BREATHING APPARATUS & COMPRESSOR

AR-03 FIRE DEPT CARDIAC MONITORS

AR-04 PAVING FOR INELIGIBLE STREETS AND PARKING LOTS

AR-05 PUBLIC WORKS EQUIPMENT FUND

AR-06 PUBLIC WORKS BUILDING FUND

AR-07 NEW SIDEWALKS ANNUAL RESERVE

AR-08 STREET IMPROVEMENTS FOR BICYCLE & PEDESTRIAN PLAN

AR-09 GREENWAYS PROJECT

AR-10 WEST END REVITALIZATION ANNUAL RESERVE

AR-11 UNIONTOWN IMPROVEMENTS ANNUAL RESERVE

AR-12 PUBLIC LIBRARY ANNUAL RESERVE

AR-13 ANNUAL INFORMATION TECHNOLOGY RESERVE

AR-14 PARKS & REC PUBLIC USE FACILITIES

AR-15 PARKS AND REC EQUIPMENT RESERVE

AR-16 HOUSING INITIATIVE

AR-17 FIRE STATION #1 ROOF RECONSTRUCTION AND IMPROVEMENTS

AR-18 BLUE RIDGE COMMUNITY COLLEGE

AR-19 GOLF CART REPLACEMENT FUND

AR-20 POLICE DEPARTMENT RELOCATION PHASE I

AR-21 INFRASTRUCTURE IMPROVEMENTS

Fire Apparatus Replacement Reserve

Project Information

Category: Public Safety Equipment
Department: Fire
Est. Completion Date: Annual
Project Number: AR-01

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	X

Project Description: Annual reserve to fund the purchase of replacement fire apparatuses.
A replacement of the 2008 fire pumper would be ordered in FY2027. The estimated delivery date would be July 1, 2029, assuming a three year lead time.

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	X
Transportation	
Neighborhood Plans	

History & Key Milestones: N/A

Operating Budget Impact: Maintaining a fleet that is replaced on a rolling basis should decrease maintenance expenses.

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
City Fire Truck Reserve Balance	615,091						615,091
General Fund Carry Over		350,000	350,000	350,000	350,000	350,000	1,750,000
							-
Total	**615,091**	**350,000**	**350,000**	**350,000**	**350,000**	**350,000**	**2,365,091**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment			1,200,000				1,200,000
Other							-
Total	**-**	**-**	**1,200,000**	**-**	**-**	**-**	**1,200,000**

Capital Improvement Program	Public Safety Equipment

SCBA Replacement

Project Information

Category:	Public Safety Equipment
Department:	Fire
Est. Completion Date:	Annual
Project Number:	AR-02

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	X

Project Description: Annual reserve to fund the replacement of the self-contained breathing apparatus (SCBA) and compressor reserves used by the Staunton Fire Department. The end of life for the current SCBAs are January 1, 2032. The estimated replacement costs based on today's cost is $285,000.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: N/A

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
City CIP Reserve for SCBA Balance	90,000						90,000
General Fund Carry Over		30,000	30,000	30,000	30,000	30,000	150,000
							-
Total	**90,000**	**30,000**	**30,000**	**30,000**	**30,000**	**30,000**	**240,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other							-
Total	**-**	**-**	**-**	**-**	**-**	**-**	**-**

Capital Improvement Program | Public Safety Equipment

Cardiac Monitor Replacement Reserve

Project Information

Category: Public Safety Equipment
Department: Fire
Est. Completion Date: Annual
Project Number: AR-03

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	X

Project Description: Annual reserve to fund the replacement of cardiac monitors used by the Staunton Fire Department. There are no planned replacements at this time.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: N/A

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
City CIP Reserve for Cardiac Monitors Balances	30,000						30,000
General Fund Carry Over		10,000	10,000	10,000	10,000	10,000	50,000
							-
Total	**30,000**	**10,000**	**10,000**	**10,000**	**10,000**	**10,000**	**80,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other							-
Total	**-**	**-**	**-**	**-**	**-**	**-**	**-**

Public Works Annual Paving Reserve

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: Annual Reserve
Project Number: AR-04

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	X

Project Description: Annual reserve to fund the paving of parking lots and streets that are not eligible for paving under the annual VDOT maintenance funds.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: N/A

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
City CIP Ineligible Paving Reserve Balance	58,235						58,235
General Fund Carry Over		150,000	150,000	150,000	150,000	150,000	750,000
							-
Total	**58,235**	**150,000**	**150,000**	**150,000**	**150,000**	**150,000**	**808,235**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements		150,000	150,000	150,000	150,000	150,000	750,000
Construction							-
Furniture/Equipment							-
Other							-
Total	**-**	**150,000**	**150,000**	**150,000**	**150,000**	**150,000**	**750,000**

Public Works Annual Equipment Reserve

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: Annual Reserve
Project Number: AR-05

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	X

Project Description: Annual reserve to replace large pieces of Public Works Equipment

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: This reserve is intended to fund larges pieces of equipment that cost in excess of $100,000. This includes equipment for streets, traffics, equipment maintenance, and building maintenance.

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
City CIP PW Equipment Reserve Balance	93,935						93,935
General Fund Carry Over		175,000	175,000	175,000	175,000	175,000	875,000
							-
Total	**93,935**	**175,000**	**175,000**	**175,000**	**175,000**	**175,000**	**968,935**
Cost Categories (Expenditures)							
Two Right of Way Tractors		250,000					250,000
One Ton Work Trucks			170,000				170,000
Bucket Truck					240,000		240,000
Mini Grader						300,000	300,000
Total	**-**	**250,000**	**170,000**	**-**	**240,000**	**300,000**	**960,000**

Public Works Annual Building Maintenance Reserve

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: Annual Reserve
Project Number: AR-06

Project Description: Annual reserve to fund major repairs to city buildings to include HVAC systems, roof work, and structural repairs.

History & Key Milestones: This reserve is intended to fund building maintenance projects that cannot be funded out of the annual operating budget.

Operating Budget Impact: N/A

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	X
Responsive, Efficient Gov't	X

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
City CIP Building Maint. Reserve Balance	512,303						512,303
General Fund Carry Over		200,000	200,000	200,000	200,000	200,000	1,000,000
Augusta County		200,000	100,000				300,000
Total	**512,303**	**400,000**	**300,000**	**200,000**	**200,000**	**200,000**	**1,812,303**
Cost Categories (Expenditures)							
Salt Shed Roof Replacement		75,000					75,000
Park Maintenance Shop Roof Replacment		200,000					200,000
Health Department Roof Recoat		400,000					400,000
City Hall Roof Recoat			300,000				300,000
Environmental Health Services Roof Recoat			200,000				200,000
Booker T. Washington Community Center Roof Recoat				100,000			100,000
Total	**-**	**675,000**	**500,000**	**100,000**	**-**	**-**	**1,275,000**

Annual Reserve for New Sidewalks

Project Information

Category: Annual Programs
Department: Community Development
Est. Completion Date: Annual
Project Number: AR-07

Project Description: Reserve funding for new or improved sidewalks.

History & Key Milestones: The Bike Pedestrian Advisory Committee is undertaking an assessment of the existing sidewalks, noting deficiencies in the current pedestrian network. Funds will be used to address gaps in the network.

Operating Budget Impact: N/A

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	X
Facilities	
Land Use	
Transportation	X
Neighborhood Plans	X

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
City CIP New Sidewalk Reserve Balance	1,100,000						1,100,000
General Fund Carry Over		300,000	400,000	500,000	500,000	500,000	2,200,000
							-
Total	**1,100,000**	**300,000**	**400,000**	**500,000**	**500,000**	**500,000**	**3,300,000**
Cost Categories (Expenditures)							
Planning/Design	31,541						31,541
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other							-
Total	**31,541**	**-**	**-**	**-**	**-**	**-**	**31,541**

Annual Reserve for the Bike & Pedestrian Plan

Project Information

Category: Annual Programs
Department: Community Development
Est. Completion Date: Annual
Project Number: AR-08

Project Description: Annual reserve funding to implement improvements in accordance with the Bike & Pedestrian plan.

History & Key Milestones: The Bike & Pedestrian Plan was adopted by City Council in May 2018. https://www.ci.staunton.va.us/departments/community-development/planning-zoning-division/transportation-planning/bike-pedestrian-steering-committee

Operating Budget Impact: N/A

Strategic Goal	
Infrastructure	X
Economic Development	
West End	X
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	X
Facilities	
Land Use	
Transportation	
Neighborhood Plans	X

Financial Summary	Through FY26	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
City CIP Bike & Pedestrian Plan Reserve Balance	625,000						625,000
General Fund Carry Over		125,000	125,000	125,000	125,000	125,000	625,000
							-
Total	**625,000**	**125,000**	**125,000**	**125,000**	**125,000**	**125,000**	**1,250,000**
Cost Categories (Expenditures)							
Planning/Design	38,182						38,182
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other							-
Total	**38,182**	**-**	**-**	**-**	**-**	**-**	**38,182**

Annual Reserve for Greenways

Project Information

Category: Annual Programs
Department: Community Development
Est. Completion Date: Annual
Project Number: AR-09

Project Description: Annual reserve funding for the development of greenways projects in accordance with the Greenways plan.

History & Key Milestones: The Greenways Plan was adopted by City Council in December 2020. The Greenways Plan may be accessed at https://www.ci.staunton.va.us/departments/community-development/planning-zoning-division/greenways.

Operating Budget Impact: N/A

Strategic Goal	
Infrastructure	X
Economic Development	
West End	X
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	X
Facilities	
Land Use	
Transportation	
Neighborhood Plans	X

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
City CIP Greenways Reserve Balance	800,000						800,000
General Fund Carry Over		100,000	100,000	100,000	100,000	100,000	500,000
							-
Total	**800,000**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**1,300,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other							-
Total	**-**	**-**	**-**	**-**	**-**	**-**	**-**

Annual Reserve for West End Revitalization

Project Information

Category: Annual Programs
Department: Community Development
Est. Completion Date: Annual
Project Number: AR-10

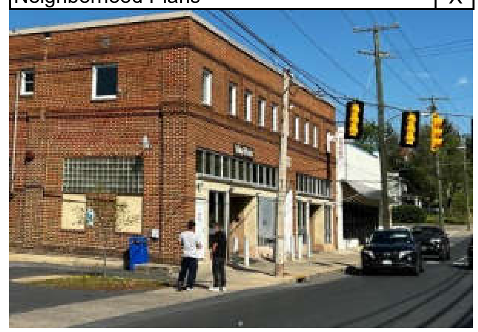
Project Description: Reserve set aside by City Council for future improvements in the West End area.

History & Key Milestones: Adopted by City Council as a new reserve during the FY2024 budget process. The West End Revitalization Strategies Plan was adopted by City Council in December 2024 and added to the Comprehensive Plan 2018-2040 as an addendum. The West End Revitalization Strategy can be accessed at https://www.ci.staunton.va.us/departments/community-development/planning-zoning-division/west-end-revitalization-strategy.

Operating Budget Impact: N/A

Strategic Goal	
Infrastructure	
Economic Development	
West End	X
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	X



Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
City CIP West End Reserve Balance	574,522						574,522
General Fund Op Budget Transfer		287,261	287,261	287,261	287,261	287,261	1,436,305
							-
Total	**574,522**	**287,261**	**287,261**	**287,261**	**287,261**	**287,261**	**2,010,827**

Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other							-
Total	**-**	**-**	**-**	**-**	**-**	**-**	**-**

Annual Reserve for Uniontown Improvements

Project Information

Category: Annual Programs
Department: Community Development
Est. Completion Date: Annual
Project Number: AR-11

Project Description: Reserve set aside by City Council for future improvements in the Uniontown area.

History & Key Milestones: Adopted by City Council as a new reserve during the FY2024 budget process. City Council adopted the Uniontown Neighborhood Action Plan as an addendum to the City's Comprehensive Plan in December 2023. The Uniontown Neighborhood Plan can be accessed at https://www.ci.staunton.va.us/Home/Components/News/News/2238/3837?arch=1.

Operating Budget Impact: N/A

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	X

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	X

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
City CIP Uniontown Reserve Balance	574,522						574,522
General Fund Op Budget Transfer		287,261	287,261	287,261	287,261	287,261	1,436,305
							-
Total	**574,522**	**287,261**	**287,261**	**287,261**	**287,261**	**287,261**	**2,010,827**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other	117,300						117,300
Total	**117,300**	**-**	**-**	**-**	**-**	**-**	**117,300**

Annual Reserve for Library Improvements

Project Information

Category: Annual Programs
Department: Library
Est. Completion Date: Annual
Project Number: AR-12

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	X
Responsive, Efficient Gov't	X

Project Description: Reserve set aside by City Council for future improvements to the Staunton Public Library. There are no scheduled improvements at this time. Staff is waiting for the space needs study to be completed.

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: Adopted by City Council as a new reserve during the FY2024 budget process. The city will conduct a space and structual needs study in FY2025.

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
City CIP Library Reserve Balance	574,522						574,522
General Fund Op Budget Transfer		287,261	287,261	287,261	287,261	287,261	1,436,305
							-
Total	**574,522**	**287,261**	**287,261**	**287,261**	**287,261**	**287,261**	**2,010,827**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other							-
Total	**-**	**-**	**-**	**-**	**-**	**-**	**-**

Annual IT Equipment Reserve

Project Information

Category: Annual Programs
Department: Information Technology
Est. Completion Date: Annual
Project Number: AR-13

Project Description: Annual reserve to fund the upgrade and replacement of large pieces of technology equipment. Specific equipment purchases have not been identified.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	X

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
General Fund Carry Over	-	100,000	100,000	100,000	100,000	100,000	500,000
							-
							-
Total	**-**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**500,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other							-
Total	**-**	**-**	**-**	**-**	**-**	**-**	**-**

Parks & Recreation Public Use Facilities Reserve

Project Information

Category: Culture, Parks, Recreation
Department: Parks & Recreation
Est. Completion Date: Annual
Project Number: AR-14

Project Description: Reserve set up to fund the improvement or replacement of public use facilities at the Staunton parks.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	X

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
General Fund Carry Over	1,200,000	600,000	300,000	300,000	300,000	300,000	3,000,000
							-
							-
Total	**1,200,000**	**600,000**	**300,000**	**300,000**	**300,000**	**300,000**	**3,000,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other							-
Total	**-**	**-**	**-**	**-**	**-**	**-**	**-**

Capital Improvement Program	City Equipment

Parks & Recreation Equipment Reserve Fund

Project Information

Category: City Equipment
Department: Parks & Recreation
Est. Completion Date: Annual
Project Number: AR-15

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	X

Project Description: Ongoing maintenance reserve to address equipment replacement needs at $100k yearly.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: New reserve proposed starting FY2026. Equipment used on park property include dump truck, mower, backhoe, tractors, etc.

Operating Budget Impact: Reduce continual maintenance and stay up to date with current needs.

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
General Fund Carry Over		100,000	100,000	100,000	100,000	100,000	500,000
							-
							-
Total	**-**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**500,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other							-
Total	**-**	**-**	**-**	**-**	**-**	**-**	**-**

Affordable and Workforce Housing Fund

Project Information

Category: General Government
Department: Community Development
Est. Completion Date: Annual
Project Number: AR-16

Strategic Goal	
Infrastructure	
Economic Development	X
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	X
Transportation	
Neighborhood Plans	X

Project Description: Currently, City staff with the assistance of a Workgroup comprised of housing stakeholders is developing a Housing Strategy for the City. It is anticipated that the focus of the strategy will be to; produce housing, preserve housing, and provide housing stability. Many localities fund their housing activities by creating a Housing Fund. This request is to develop a Housing Fund through the Capital Improvement Program that could be used for a variety of housing activities such as acquiring blighted and derelict residential properties, demolishing uninhabitable structures, removing blight and debris, and preparing vacant sites for new home construction. Housing organizations that partner with the City could construct homes. This fund could also be used to help with repairs and accessibility modifications for homeowners with low to moderate incomes. Priority will be given to senior citizens and persons with disabilities. Community education and technical assistance on a variety of housing topics will also occur alongside the other activities of the fund. No funding is requested for the educational activities.

History & Key Milestones: In 2023, through the creation of the City Council's "Staunton Plan", affordable housing and housing for working families was prioritized. The City has limited available vacant land for development and significant aging housing stock. The Housing Fund will encourage re-use of land and preserve housing stock. In FY2026, the first three months will be used to identify activities, plan logistics, connect with partnering housing organizations, and procure needed contractors. The last 9 months will be used to implement the activities.

Operating Budget Impact: The Housing Fund will impact the operating budget in terms of Community Development staff time that will be needed to plan, coordinate with housing organizations, and implement the activities mentioned in the Project Description.

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Propose d FY28	Proposed FY29	Proposed FY30	Planned FY31+	Total
Funding Sources (Revenue)								
General Fund Carry Over		30,000	35,000	40,000	45,000	50,000		200,000
								-
								-
Total	**-**	**30,000**	**35,000**	**40,000**	**45,000**	**50,000**	**-**	**200,000**
Cost Categories (Expenditures)								
Planning/Design								-
Acquisition/Relocation								-
Site Improvements								-
Construction								-
Furniture/Equipment								-
Other								-
Total	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

Fire Station #1 Roof Reconstruction & Improvements

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: Annual
Project Number: AR-17

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	X
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	

Project Description: Reconstruction of the Fire Station #1 Roof and building improvements.

History & Key Milestones: Wiley & Wilson performed a study and design in 2012 to reconstruct the roof on Fire Station #1. There were multiple options presented, including the addition of a third floor and an elevator.

Operating Budget Impact: The current inverted design requires the roof to be repaired more often than normal.

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
General Fund Carry Over		200,000	200,000	200,000	200,000	200,000	1,000,000
							-
							-
Total	**-**	**200,000**	**200,000**	**200,000**	**200,000**	**200,000**	**1,000,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other							-
Total	**-**	**-**	**-**	**-**	**-**	**-**	**-**

Blue Ridge Community College Building fund

Project Information

Category: Annual Programs
Department:
Est. Completion Date: Annual
Project Number: AR-18

Project Description: Annual share of the Blue Ridge Community College Capital Building fund.

Strategic Goal	
Infrastructure	
Economic Development	X
West End	
Built Environment	
Responsive, Efficient Gov't	

History & Key Milestones: N/A

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
General Fund Carry Over		41,050	41,050	41,050	41,050	41,050	205,250
							-
							-
Total	**-**	**41,050**	**41,050**	**41,050**	**41,050**	**41,050**	**205,250**

Cost Categories (Expenditures)	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other-BRCC Building Fund		41,050	41,050	41,050	41,050	41,050	205,250
Total	**-**	**41,050**	**41,050**	**41,050**	**41,050**	**41,050**	**205,250**

Annual Golf Cart Replacement Fund

Project Information

Category: City Equipment
Department: Parks & Recreation
Est. Completion Date: Annual
Project Number: AR-19

Project Description: Institute reserve funds for replacement of ten carts per year. This reserve fund will avoid large one time fleet replacement.

History & Key Milestones: Up until 2008 the city had a cart replacement procedure of replacing ten carts/year. This avoided a one time complete fleet replacement cost in excess of $300k at current market prices.

Operating Budget Impact: Lower maintenance costs, carts are under warranty, can avoid renting carts for tournaments.

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	X

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
General Fund Carry Over	-	60,000	60,000	60,000	60,000	60,000	300,000
							-
							-
Total	**-**	**60,000**	**60,000**	**60,000**	**60,000**	**60,000**	**300,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment	-	60,000	60,000	60,000	60,000	60,000	300,000
Other-Golf Cart Reserve							-
Total	**-**	**60,000**	**60,000**	**60,000**	**60,000**	**60,000**	**300,000**

Police Department Relocation Phase I Reserve

Project Information

Category: City Equipment
Department: Police
Est. Completion Date: Annual
Project Number: AR-20

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	X

Project Description: Phase I of the relocation of the Staunton Police Department to inlcude possible parcel purchase and the design of a new space.

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: A public safety facilities space needs study was completed in September 2023 by Moseley Architects. The recommendation was for a new one level police station located on 2 acres of land. The new one story building would be approximately 26,105 sq ft with a vehicle garage of 6,000 sq ft. The approximate cost in 2023 was $23.4 million.

Operating Budget Impact: Relocation of the Staunton Police Department out of City Hall would require additional utility and maintenance expenses.

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
General Fund Carry Over	-	150,000	150,000	150,000	150,000	150,000	750,000
							-
							-
Total	**-**	**150,000**	**150,000**	**150,000**	**150,000**	**150,000**	**750,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other-Police Dept Reserve	-	150,000	150,000	150,000	150,000	150,000	750,000
Total	**-**	**150,000**	**150,000**	**150,000**	**150,000**	**150,000**	**750,000**

City Infrastructure Repairs & Improvements

Project Information

Category: Annual Programs
Department: Public Works
Est. Completion Date: Annual
Project Number: AR-21

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	X
Responsive, Efficient Gov't	X

Project Description: Annual funding reserve dedicated to infrastructure repairs and improvements. The first priority of this reserve will be the creek tunnels that run under downtown streets, sidewalks, and surface parking lots.

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: The City of Staunton contracted with the engineering firm, Wiley|Wilson, in the fall of 2024 to perform a tunnel survey and structural evaluation, exploring the conditions where Gum Spring Branch (often referred to as Peyton Creek) and Lewis Creek run underground. With only a portion of the evaluation completed so far, engineers are concerned enough with the structural integrity of the tunnel in several specific areas, primarily around the Wharf, that the difficult decision was made to limit vehicular traffic above those sections of the tunnel until further evaluation is finished and any necessary repairs to public property are completed. Wiley|Wilson continues to explore options on how repairs to the tunnel should be immediately addressed, will continue their evaluation of the rest of the tunnel system, which could reveal additional areas of concern, and the costs of any of these repairs and improvements remain unknown.

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
General Fund Op Budget Transfer	-	657,030	657,030	657,030	657,030	657,030	3,285,150
							-
							-
Total	**-**	**657,030**	**657,030**	**657,030**	**657,030**	**657,030**	**3,285,150**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other	-	-	-	-	-	-	-
Total	**-**	**-**	**-**	**-**	**-**	**-**	**-**

Capital Improvement Program

Public Safety Projects

PS-2501	REPLACE CAD/RMS SYSTEM
PS-2502	E911 CONSOLE UPGRADES

Public Works Projects

PW-2501	NORTH MADISON IMPROVEMENTS
PW-2502	W JOHNSON ST RETAINING WALL
PW-2503	HIGH VISIBILITY CROSSWALKS
PW-2606	GYPSY HILL PARK POWER HOOK UPS
PW-2607	CROSSING WAY PARK AND RIDE LIGHTING AND EV STATION

Information Technology

IT-2501	Update Firewall

Community Development Projects

CD-2501	UNIONTOWN SURVEYS
CD-2601	WEST END BUS SHELTERS
CD-2701	CHURCHVILLE AVENUE STREETSCAPE

Parks & Rec Projects

PR-2501	REPLACE GHP POOL HOUSE
PR-2502	GHP BATHROOM IMPROVEMENTS/REPLACEMENT
PR-2503	MHP BATHROOM & POOL HOUSE IMPROVEMENTS
PR-2504	GHP PUMP HOUSE IMPROVEMENTS
PR-2601	GARDEN CENTER/MHP ADMIN PORCH REPLACEMENTS
PR-2701	LAKE TAMS SPRING HOUSE RENOVATION
PR-2702	RENOVATION OF SPRING BOXES
PR-2901	MOXIE/MEMORIAL STADIUM PARKING LOT REPAVING
PR-3001	MOXIE STADIUM RENOVATION

Replace Computer-Aided Dispatch/Record Management System

Project Information

Category: Public Safety Equipment
Department: Police
Est. Completion Date: 12/31/2026
Project Number: PS-2501

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Replace the Computer-Aided Dispatch & Record Management System. These sytems are critical to the daily operations of the Police Department and Dispatch.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: The current dispatch and records management system was implemented in 2004. The vendor has stated they will not be continuing product development or product enhancements for the current product and are recommending migrating off of the existing application.

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
City CIP CAD/RMS Reserve Balance	475,000						475,000
General Fund Carry Over		375,000					375,000
							-
Total	**475,000**	**375,000**	**-**	**-**	**-**	**-**	**850,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment		850,000					850,000
Other							-
Total	**-**	**850,000**	**-**	**-**	**-**	**-**	**850,000**

E911 Console Upgrades

Project Information

Category: Public Safety Equipment
Department: Police
Est. Completion Date: 6/30/2025
Project Number: PS-2502

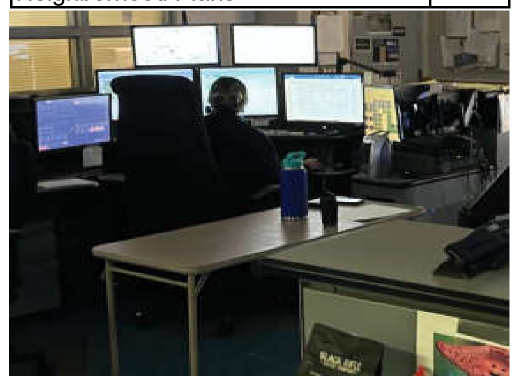
Project Description: Upgrade electrical systems and replace four consoles in connection with the regional radio project.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	X

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	



Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
General Fund Carry Over	170,000						170,000
							-
							-
Total	**170,000**	**-**	**-**	**-**	**-**	**-**	**170,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment	170,000						170,000
Other							-
Total	**170,000**	**-**	**-**	**-**	**-**	**-**	**170,000**

Capital Improvement Program	City Facilities

North Madison St Improvements

Project Information

Category: City Facilities
Department: Public Works
Est. Completion Date: 11/30/2026
Project Number: PW-2501

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Provide necessary repairs to North Madison St from West Frederick St to North Jefferson St (approx. 1200 LF). Necessary repairs include the following:
Water Line - replace current 3-inch, cast iron main prone to breaks and leaks with 1250 LF of 6-inch water main;
Sewer Line - replace 6-inch vitrified clay pipe to allow for more space between the sewer pipe and the proposed pavement, as the current sewer pipe is of inadequate depth - replace with 1100 LF 8" PVC sewer main;.
Sidewalks - replace 1890 LF of adjacent sidewalks;
Paving - mill and pave street once water, sewer, and sidewalk improvements are complete.

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: N/A

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
CIP Funds (for Design of sidewalk)	21,800						21,800
Water Fund Balance (includes design)	381,800						381,800
Sewer Fund Balance (includes design)	401,800						401,800
VDOT Reimburseable Funds (for sidewalk)	250,000						250,000
VDOT Reimburseable Funds (for repaving)	550,000						550,000
Total	**1,605,400**	**-**	**-**	**-**	**-**	**-**	**1,605,400**
Cost Categories (Expenditures)							
Planning/Design	65,400						65,400
Acquisition/Relocation							-
Site Improvements							-
Construction	1,540,000						1,540,000
Furniture/Equipment							-
Other							-
Total	**1,605,400**	**-**	**-**	**-**	**-**	**-**	**1,605,400**

Capital Improvement Program | City Facilities

West Johnson St Retaining Wall

Project Information

Category: City Facilities
Department: Public Works
Est. Completion Date: 12/1/2025
Project Number: PW-2502

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Replace approximately 100 LF of failing retaining wall and supported sidewalk along West Johnson St adjacent to 103 Church St.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: N/A

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
General Fund Carry Over	350,000						350,000
							-
							-
Total	**350,000**	**-**	**-**	**-**	**-**	**-**	**350,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction	350,000						350,000
Furniture/Equipment							-
Other							-
Total	**350,000**	**-**	**-**	**-**	**-**	**-**	**350,000**

Pedestrian Crosswalk Improvements

Project Information

Category: City Facilities
Department: Public Works
Est. Completion Date: 11/30/2026
Project Number: PW-2503

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Install new high visibility marked crosswalks with highly reflective materials and pedestrian signal heads with pedestrian countdown signals, install flashing yellow arrows, pedestrian signal heads with pedestrian countdown signals, unsignalized intersection improvements.

The City was awarded a total of $2,184,534 of HSIP (Highway Safety Improvement Program) through VDOT for UPC 122961 ($1,111,524) and UPC 125479 ($1,073,010). The project is to be locally administered.

Plan Impacted	
Bike/Ped	X
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: N/A

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
VDOT FY24 HSIP Grant	200,444	911,080					1,111,524
VDOT FY25 HSIP Grant	194,606	878,404					1,073,010
Total	**395,050**	**1,789,484**	**-**	**-**	**-**	**-**	**2,184,534**
Cost Categories (Expenditures)							
Planning/Design	395,050						395,050
Acquisition/Relocation							-
Site Improvements							-
Construction		1,789,484					1,789,484
Furniture/Equipment							-
Other							-
Total	**395,050**	**1,789,484**	**-**	**-**	**-**	**-**	**2,184,534**

Capital Improvement Program	City Facilities

Gypsy Hill Park Power Hookups

Project Information

Category: City Facilities
Department: Public Works
Est. Completion Date: 4/1/2026
Project Number: PW-2606

Project Description: Install electrical hook-ups in the Gypsy HIll Park. Electrical hooks-ups will better serve special events that take place in Gypsy Hill Park.

History & Key Milestones: N/A

Operating Budget Impact: Will increase utility expense. The exact amount is unknown.

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total

Funding Sources (Revenue)

FY25 Carry Over Funds		100,000					100,000
							-
							-
Total	**-**	**100,000**	**-**	**-**	**-**	**-**	**100,000**

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction		100,000					100,000
Furniture/Equipment							-
Other							-
Total	**-**	**100,000**	**-**	**-**	**-**	**-**	**100,000**

Crossing Way Park and Ride Lighting and EV Station

Project Information

Category: City Facilities
Department: Public Works
Est. Completion Date: 6/30/2026
Project Number: PW-2607

Project Description: Design and install lighting at the Crossing Way Park and Ride. Include EV stations in the design.

History & Key Milestones: N/A

Operating Budget Impact: There will be additional utility expenditures for the lighting and charging station.

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
General Fund Carry Over		150,000					150,000
							-
							-
Total	-	**150,000**	-	-	-	-	**150,000**
Cost Categories (Expenditures)							
Planning/Design		25,000					25,000
Acquisition/Relocation							-
Site Improvements							-
Construction		125,000					125,000
Furniture/Equipment							-
Other							-
Total	-	**150,000**	-	-	-	-	**150,000**

Capital Improvement Program

General Government

Core Network Firewall Replacement

Project Information

Category: General Government
Department: Information Technology
Est. Completion Date: 6/30/2025
Project Number: IT-2501

Project Description: Update the existing firewall.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
General Fund Carry Over	100,000						100,000
							-
							-
Total	**100,000**	**-**	**-**	**-**	**-**	**-**	**100,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment	100,000						100,000
Other							-
Total	**100,000**	**-**	**-**	**-**	**-**	**-**	**100,000**

Uniontown Surveys

Project Information

Category: General Government
Department: Community Development
Est. Completion Date: 6/30/2025
Project Number: CD-2501

Project Description: Survey entire neighborhood consisting of approximately 75 plots per the Uniontown Neighborhood Action Plan recommendation.

History & Key Milestones: This project was an action item in the Uniontown Neighborhood Action Plan which was adopted by City Council in 2023. This project will need to be completed before other recommended projects can begin. The property surveys will improve property boundaries and records.

Operating Budget Impact: N/A

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	X

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
CIP Reserve	100,000						100,000
							-
							-
Total	**100,000**	**-**	**-**	**-**	**-**	**-**	**100,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other	100,000						100,000
Total	**100,000**	**-**	**-**	**-**	**-**	**-**	**100,000**

West End - Bus Shelters

Project Information

Category: Transportation Network
Department: Community Development
Est. Completion Date: 6/30/2026
Project Number: CD-2601

Strategic Goal	
Infrastructure	
Economic Development	
West End	X
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	X
Neighborhood Plans	X

Project Description: Install additional bus shelter on the west end of Staunton. The per unit cost of a bus stop is estimated at $15,000; however, the cost will vary depending of the improvements provided and the possible acquisition of additional right-of-way or easements. The city will work with the Central Shenandoah Planning District Commission on the installation of the bus shelters.

History & Key Milestones: During the development of the West End Revitalization Strategies Plan (RSP) community members expressed a desire to shape a healthy and beautified West End that creates safe and comfortable environment for people walking, biking, and taking transit. One action item in the RSP is adding bus shelters to enhance the overall rider experience. The West End RSP was approved by City Council and adopted as part of the Comprehensive Plan in December 2024. The plan recommends the construction of bus shelters at five of the bus stops along West Beverley. This project is an action item in the West End RSP.

Operating Budget Impact: Once constructed, the shelters will need to be maintained. No estimate is currently available.

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
CIP Reserve		100,000					100,000
							-
							-
Total	**-**	**100,000**	**-**	**-**	**-**	**-**	**100,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other		100,000					100,000
Total	**-**	**100,000**	**-**	**-**	**-**	**-**	**100,000**

Edgewood Rd Sidewalk

Project Information

Category: Sidewalks/Bikes/Trails
Department: Community Development
Est. Completion Date: 12/31/2026
Project Number: CD-2602

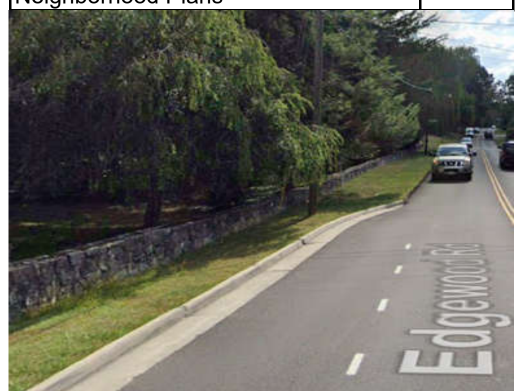
Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Install new sidewalk on Edgewood Rd from N Coalter to N Augusta.

Plan Impacted	
Bike/Ped	X
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: The city was awarded $1.1M in VDOT Smart Scale funding in 2018 for the Edgewood sidewalk project. The current estimates are between $4M and $4.7M. The city formally requested that VDOT cancel two other Smart Scale sidewalk projects that were to be constructed along Augusta St. and move that funding to the Edgewood sidewalk project. The difference between the actual cost and the grant award will be funded out of the city's new sidewalk reserve.

Operating Budget Impact: Once completed, Public Works will need to include funding in their operating budget to maintain the new sidewalk. No estimate is available; however, financial impact should be minimal.



Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
VDOT Smart Scale		3,633,653					3,633,653
CIP Reserve		716,347					716,347
							-
Total	**-**	**4,350,000**	**-**	**-**	**-**	**-**	**4,350,000**
Cost Categories (Expenditures)							
Planning/Design		500,000					500,000
Acquisition/Relocation							-
Site Improvements		3,850,000					3,850,000
Construction							-
Furniture/Equipment							-
Other							-
Total	**-**	**4,350,000**	**-**	**-**	**-**	**-**	**4,350,000**

Churchville Avenue Streetscape

Project Information

Category: Sidewalks/Bikes/Trails
Department: Community Development
Est. Completion Date: 6/30/2030
Project Number: CD-2701

Strategic Goal	
Infrastructure	
Economic Development	
West End	X
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	X
Transportation	X
Neighborhood Plans	

Project Description: Complete Churchville Ave Streetscape plan (new brick sidewalks, placing utilities underground, new lights, additional landscaping) from Albemarle Ave to Thornrose Ave; City was approved for a VDOT Revenue Sharing grant. This project is noted in the adopted Greenways Plan and aligns with numerous goals and objectives of the Comprehensive Plan; support development of greenways, enhance the physical attractiveness of the City, use community friendly lighting, expand the Streetscape planning to include the entry corridors, pursue safe pedestrian networks, make rehabilitation and development of a quality pedestrian network a key priority for capital project funding and implementation, and "Complete the pedestrian corridor on Churchville Avenue to connect downtown to Gypsy Hill Park."

History & Key Milestones: Project was included, but not completed during the Churchville Ave Streetscape project. The project was also noted in the adopted 2020 Greenways Plan and the 2018 Bike-Ped Plan. City Council authorized the submission of a Revenue Sharing Grant.

Operating Budget Impact: Once completed, Public Works will need to include funding in their operating budget to maintain approximately 500 feet of enhanced streetscape (brick sidewalk vs. concrete sidewalk, additional landscaping, etc.). No estimate is available; however, financial impact should be minimal.

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
City CIP Reserves			41,674		1,358,326		1,400,000
State Grant			41,673		710,432		752,105
							-
Total	-	-	**83,347**	-	**2,068,758**		**2,152,105**
Cost Categories (Expenditures)							
Planning/Design			83,347				83,347
Acquisition/Relocation							-
Site Improvements							-
Construction					2,068,758		2,068,758
Furniture/Equipment							-
Other							-
Total	-	-	**83,347**	-	**2,068,758**	-	**2,152,105**

Uniontown Roadway & Pedestrian Infrastructure Improvements

Project Information

Category: Transportation Network
Department: Community Development
Est. Completion Date: 12/31/2031
Project Number: CD-3001

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	X
Neighborhood Plans	X

Project Description: Roadway and pedestrian infrastructure improvements to commence once the water and sewer infrastructure is complete. Approximate cost estimates are unknown at this time. The city engaged the Timmons Group in January 2025 to perform a scope of work that includes developing exhibits and cost estimates. This project is intended to be a placeholder and cost estimates will be added once they are available.

History & Key Milestones: City Council adopted the Uniontown Neighborhood Action Plan as an addendum to the City's Comprehensive Plan in December 2023. The Uniontown Neighborhood Plan can be accessed at https://www.ci.staunton.va.us/Home/Components/News/News/2238/3837?arch=1.

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Federal Grant Funding						5,867,600	5,867,600
City CIP Reserves						500,000	500,000
							-
Total	-	-	-	-	-		**6,367,600**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction						6,367,600	6,367,600
Furniture/Equipment							-
Other							-
Total	-	-	-	-	-	**6,367,600**	**6,367,600**

Gypsy Hill Park Pool House Replacement

Project Information

Category: City Facilities
Department: Parks & Recreation
Est. Completion Date: 6/30/2026
Project Number: PR-2501

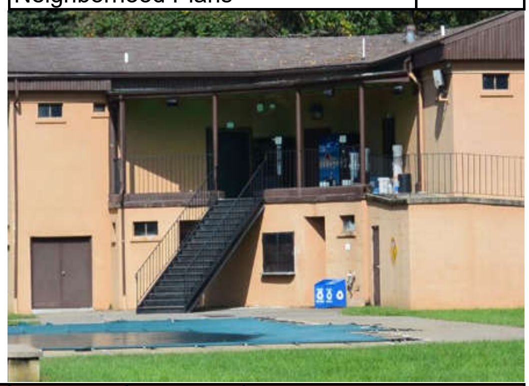
Project Description: Construct a new pool house at Gypsy Hill Park pool.

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	X
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: Thompson & Litton prepared a Preliminary Architectural Report in November 2023. Their initial evaluation indicated many structual issues with the current building and wheelchair assessible ramp. The original structure was built in the 1950's. Due to the number of issues with the orginial building it was ultimately determined that the best option was to replace the structure. Immediate repairs were made to allow the facility to operate for the 2024 season. Wiley Wilson was hired in September 2024 to design the new GHP Pool House.
Modifications were implemented for the 2025 pool season to ensure the safety of pool guests. The women's restroom was closed due to safety concerns, the men's restroom was relabeled for women's use, portable restrooms were made available onsite, the rear staircase was closed, and temporary handwashing and rinse stations were installed.
Wiley|Wilson completed desgin in spring 2025. The construction of the new GHP poolhouse was put out to bid on May 19, 2025.

Operating Budget Impact: The construction of a new pool house structure should not result in any additional operating costs.



Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
American Rescue Plan Act	266,394						266,394
CIP Reserves	111,873	2,306,250					2,418,123
							-
Total	**378,267**	**2,306,250**	**-**	**-**	**-**	**-**	**2,684,517**
Cost Categories (Expenditures)							
Planning/Design	378,267						378,267
Acquisition/Relocation							-
Site Improvements		500,000					500,000
Construction		1,771,250					1,771,250
Furniture/Equipment		25,000					25,000
Other-IT		10,000					10,000
Total	**378,267**	**2,306,250**	**-**	**-**	**-**	**-**	**2,684,517**

Gypsy Hill Park Bathroom Improvements

Project Information

Category: City Facilities
Department: Parks & Recreation
Est. Completion Date: 6/30/2026
Project Number: PR-2502

Project Description: Renovate one bathroom and replace one bathroom at Gypsy Hill Park.

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	X
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: The city contracted with Thompson & Litten Inc in December 2021 to design a new bathroom on the north end of the park closer to the picnic shelter and to design the renovation of two other bathrooms to bring them into ADA compliance and accessibility. The project was put out to bid in February 2024, but ultimately the bid was cancelled due to being significantly over budget. The project will be rebid in FY2025 along with Montgomery Hall Park facility projects. The current project includes construction of a new restroom facility on the northwest portion of Gypsy Hill Park to effectively replace the existing restroom building, which is offset from the park road and has limited access; and renovations to the existing restroom building adjacent to the concession stand. Renovations will replace existing fixtures and provide improved ADA accessibility.

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
CIP Reserves	440,000						440,000
							-
							-
Total	**440,000**	**-**	**-**	**-**	**-**	**-**	**440,000**
Cost Categories (Expenditures)							
Planning/Design	45,019						45,019
Acquisition/Relocation							-
Site Improvements							-
Construction	394,981						394,981
Furniture/Equipment							-
Other							-
Total	**440,000**	**-**	**-**	**-**	**-**	**-**	**440,000**

Montgomery Hall Park Bathroom/Pool House

Project Information

Category: City Facilities
Department: Parks & Recreation
Est. Completion Date: 6/30/2026
Project Number: PR-2503

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	X
Responsive, Efficient Gov't	

Project Description: Update bathroom and pool house facilities at Montgomery Hall Park.

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: The city contracted with Thompson & Litton Inc to design the upgrades for the MHP facilities. The design of the improvements was funded with American Rescue Plan Act funds, but due to federal encumbrance deadlines the remaining construction piece will be funeded with CIP reserves. The project will be put out to bid along with the Gypsy Hill Park Bathroom project.

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
American Rescue Plan Act	99,152						99,152
CIP Reserves	400,848						400,848
							-
Total	**500,000**	**-**	**-**	**-**	**-**	**-**	**500,000**
Cost Categories (Expenditures)							
Planning/Design	99,152						99,152
Acquisition/Relocation							-
Site Improvements							-
Construction	400,848						400,848
Furniture/Equipment							-
Other							-
Total	**500,000**	**-**	**-**	**-**	**-**	**-**	**500,000**

Gypsy Hill Park Pump House Improvements

Project Information

Category: City Facilities
Department: Parks & Recreation
Est. Completion Date: 6/30/2026
Project Number: PR-2504

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	X
Responsive, Efficient Gov't	

Project Description: Renovate bathroom and upgrade building to modern codes, including removing rear portion of the building which has significant structural deficiencies.

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: N/A

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
CIP Reserves	225,000						225,000
Unfunded	219,000						219,000
							-
Total	**444,000**	**-**	**-**	**-**	**-**	**-**	**444,000**
Cost Categories (Expenditures)							
Planning/Design	94,000						94,000
Acquisition/Relocation							-
Site Improvements							-
Construction	350,000						350,000
Furniture/Equipment							-
Other							-
Total	**444,000**	**-**	**-**	**-**	**-**	**-**	**444,000**

Garden Center/MHP Admin Porch Replacements

Project Information

Category: City Facilities
Department: Parks & Recreation
Est. Completion Date: 10/1/2026
Project Number: PR-2601

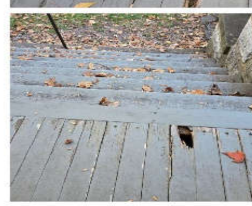
Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	X
Responsive, Efficient Gov't	

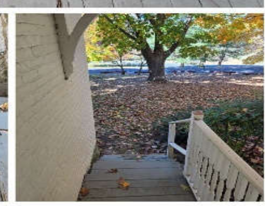
Project Description: Replacement of wrap around porch at the Gypsy Hill Park Garden Center and three porches at the Irene Givens Administration Building.

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: The Irene Givens Administration Building porches were renovated in 1972 and since have required regular maintenance. Garden Center porch is estimated to be 60 years old with significant wear and tear. All porches have possible structural/safety issues.

Operating Budget Impact: Reduction in continual maintenance.





Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
General Fund Carry Over		112,000					112,000
							-
							-
Total	**-**	**112,000**	**-**	**-**	**-**	**-**	**112,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction		112,000					112,000
Furniture/Equipment							-
Other							-
Total	**-**	**112,000**	**-**	**-**	**-**	**-**	**112,000**

Lake Tams Spring House Renovation

Project Information

Category: City Facilities
Department: Parks & Recreation
Est. Completion Date: 7/1/2027
Project Number: PR-2701

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Current structure has structural issues including roof and trusses. Brick needs repointing. Alleviate safety issue where public can easily access the roof from ground level.

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: Current structure is over 100 years old. Provides fresh spring water to Lake Tams and the duck pond benefitting wildlife and environmental sustainability.

Operating Budget Impact: Reduce maintenance cost and repairs.

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total

Funding Sources (Revenue)

General Fund Carry Over			60,000				60,000
							-
							-
Total	**-**	**-**	**60,000**	**-**	**-**	**-**	**60,000**

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction			60,000				60,000
Furniture/Equipment							-
Other							-
Total	**-**	**-**	**60,000**	**-**	**-**	**-**	**60,000**

Capital Improvement Program	City Facilities

Renovation of Spring Boxes in GHP

Project Information

Category: City Facilities
Department: Parks & Recreation
Est. Completion Date: 6/30/2027
Project Number: PR-2702

Strategic Goal	
Infrastructure	x
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	x

Project Description: Renovate six spring boxes to the original design from the 1800's. This would include repointing brick and adding decorative roof structures similar to the recently remodeled spring houses during the entrance improvement project.

Plan Impacted	
Bike/Ped	
Facilities	x
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: N/A

Operating Budget Impact: Reduce continual maintenance and eliminate safety concerns.

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
General Fund Carry Over			180,000				180,000
							-
							-
Total	**-**	**-**	**180,000**	**-**	**-**	**-**	**180,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction			180,000				180,000
Furniture/Equipment							-
Other							-
Total	**-**	**-**	**180,000**	**-**	**-**	**-**	**180,000**

Capital Improvement Program	Culture, Parks, Recreation

Moxie/Memorial Stadium Parking Lot Repaving

Project Information

Category: City Facilities
Department: Parks & Recreation
Est. Completion Date: 6/30/2029
Project Number: PR-2901

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Repave parking lot and Regimental Drive, estimate from replacement provided by Public Works. Current parking lot has signs of decline, loose pavement, cracks, etc.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: Original paving was done the late 1970's. This area is utilized for special events such as Happy Birthday America, car shows, football and baseball games, and many other city events.

Operating Budget Impact: Eliminates frequent patching costs.

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
CIP Reserves					350,000		350,000
							-
							-
Total	**-**	**-**	**-**	**-**	**350,000**	**-**	**350,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements					350,000		350,000
Construction							-
Furniture/Equipment							-
Other							-
Total	**-**	**-**	**-**	**-**	**350,000**	**-**	**350,000**

Capital Improvement Program

City Facilities

Moxie Stadium Renovation

Project Information

Category: City Facilities
Department: Parks & Recreation
Est. Completion Date: 6/30/2031
Project Number: PR-3001

Strategic Goal	
Infrastructure	X
Economic Development	X
West End	
Built Environment	
Responsive, Efficient Gov't	X

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	

Project Description: Initial scope: Renovation of Moxie Stadium to include demolition of existing buildings and seating areas. Construct new press box, concession area and stadium seating. Project requires stadium to be closed for at least a period of one year. Repairs to the field will include installing a warning track and leveling of the outfield. The design RFP was advertised and is in the process of being negotiated. Due to unknown nature of the expenses involved with the site and proceeding to construction of all phases of the initial scope at the same time, a Preliminary Architectural Report (PAR) is to be prepared as a first step for determining site constraints (including floodplain mitigation), construction cost estimates of project components, and recommendations for next steps.

History & Key Milestones: Current facility built in the 1950's with limited repairs/modifications to date. Currently this facility is utilized as the home field for Staunton High School, summer youth league, and the Staunton Braves.

Operating Budget Impact: Completion of this project will reduce maintenance of fixing bleachers, field wash out, netting, backstop replacements, and be a safer environment for both players and patrons.

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
American Rescue Plan Act	59,400						59,400
CIP Reserves						1,800,000	1,800,000
							-
Total	**59,400**	**-**	**-**	**-**	**-**	**1,800,000**	**1,859,400**
Cost Categories (Expenditures)							
Planning/Design	59,400						59,400
Acquisition/Relocation							
Site Improvements							-
Construction						1,800,000	1,800,000
Furniture/Equipment							-
Other							-
Total	**59,400**	**-**	**-**	**-**	**-**	**1,800,000**	**1,859,400**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND

Projects Not Scheduled In The Five-Year Plan (NS/NF)

PROJECT	PROJECT DESCRIPTION	PROJECT ESTIMATE
PUBLIC SAFETY FACILITIES	Estimated design and construction costs for a new one story police station and one story vehicle garage.	$ 23,431,427
PUBLIC SAFETY FACILITIES	Estimated design and construction costs for a new two story fire station to replace Fire Station #1.	$ 18,141,382
PUBLIC SAFETY FACILITIES	Estimated design and construction costs for a 3,192 sq ft addition to Fire Station #2, including additional apparatus bays.	$ 6,198,291
FRONTIER DRIVE IMPROVEMENTS	Upgrade the current road cross-section from Richmond Ave to the City limit. Appropriate travel and turn lanes, curbs, and gutters, sidewalks, and necessary pavement markings.	$ 10,375,000
STREETSCAPE - MIDDLEBROOK AVENUE FROM RAILROAD BRIDGE TO AUGUSTA STREET	Middlebrook Avenue Streetscape - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements. $2,534,700.	$ 2,534,700
STREETSCAPE - FREDERICK STREET FROM COALTER STREET TO LEWIS STREET	Frederick Street - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements.	$ 3,825,480
STREETSCAPE - NEW STREET FROM BEVERLEY STREET TO FREDERICK STREET	New Street - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements.	$ 150,000
STREETSCAPE - COALTER STREET FROM GREENVILLE AVENUE TO FREDERICK STREET	Coalter Street - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements.	$ 2,903,190
STREETSCAPE - CENTRAL AVENUE FROM JOHNSON STREET TO FREDERICK STREET	Central Avenue - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements.	$ 1,554,900
STREETSCAPE - NORTH AUGUSTA STREET FROM FREDERICK STREET TO CHURCHVILLE AVE	North Augusta Street - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements.	$ 4,066,170
STREETSCAPE - LEWIS STREET FROM FREDERICK STREET TO MIDDLEBROOK AVE	Lewis Street - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements.	$ 2,676,040
STREETSCAPE - LEWIS STREET FROM FREDERICK STREET TO CHURCHVILLE AVE	Lewis Street - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements.	$ 4,792,180
STREETSCAPE - JOHNSON STREET FROM SOUTH AUGUSTA STREET TO LEWIS STREET	Johnson Street - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements.	$ 1,483,920
TOTAL		**$ 82,132,680**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
WATER FUND

PROJECT	PROJECT NUMBER	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE
FY2025 REVIEW						
FLUORIDE TANK REPLACEMENT	WF-2501	FY2025	WF BUDGET	Replace and relocate existing fluoride tank and process piping at Water Treatment Plant.	$	300,000
WATER LINES	WF-2502	FY2025	WATER FUND BALANCE	Annual replacement of old/undersized water lines throughout the City: Paige St/Pierce St/Wayne Ave/West Ave	$	650,000
DESIGN OF PHASE I RICHMOND AVE WATERLINE REPLACEMENT	WF-2503	FY2025	WATER FUND BALANCE	Design of replacement of approximately 3,200 LF of existing aged 10", 8", and 6" water line along Richmond Avenue and Greenville Avenue in the area of the Richmond Avenue Road Diet & Roundabout project.	$	250,000
STAUNTON CROSSING WATERLINE	WF-2504	FY2025	State Grant Award/Fund Balance	Installation and extension of 7,700 linear feet of 16" waterline and associated apparatus.	$	1,924,002
STAUNTON CROSSING WATER STORAGE TANK	WF-2505	FY2025	State Grant Award/Fund Balance	1,000,000 gallon capacity composite style elevated water storage tank, site work, access road.	$	8,231,708
WATER TANK INSPECTION AND REPAINTING	WF-2506	FY2025	WF BUDGET	Provide inspection and evaluation of existing FrankLin Hills ground storage tank #2, repair as needed.	$	126,000
DESIGN REPLACEMENT OF RESERVOIR LINING AND COVER	WF-2507	FY2026	BOND FUNDS	Design the replacement of the lining and cover on the city's reservoir. The reservoir contains the city's drinking water. The current cover has multiple tears and the reservoir is leaking through the liner.	$	150,000
NORTH MADISON ST WATER LINE	PW-2501	FY2025	WATER FUND BALANCE	Water line replacement on North Madison St from W Frederick to N Jefferson St.	$	381,800
				TOTAL WATER PROJECTS FY2025 REVIEW	**$**	**12,013,510**
FY2026						
WATER LINES	WF-ANNUAL	FY2026	WF BUDGET	Annual replacement of old/undersized water lines throughout the City	$	450,000
CONSTRUCTION OF PHASE I RICHMOND AVE WATERLINE REPLACEMENT	WF-2503	FY2026	WATER FUND BALANCE	Construction of replacement of approximately 3,200 LF of existing aged 10", 8", and 6" water line along Richmond Avenue and Greenville Avenue in the area of the Richmond Avenue Road Diet & Roundabout project.	$	2,500,000
REPLACE RESERVOIR LINING AND COVER	WF-2507	FY2026	BOND FUNDS	Replace the lining and cover on the city's reservoir. The reservoir contains the city's drinking water. The current cover has multiple tears and the reservoir is leaking through the liner.	$	1,500,000
WATER TANK INSPECTION AND REPAINTING OF FRANKLIN HILL #1	WF-2601	FY2026	WATER FUND BALANCE	Provide inspection and evaluation of existing FrankLin Hills ground storage tank #1, repair as needed.	$	290,000
DESIGN OF UNIONTOWN WATER EXTENSION	WF-2602	FY2026	WATER FUND BALANCE	Design of extending water utility service to parcels within the Uniontown area.	$	375,000
REPLACE BOOM TRUCK	WF-2603	FY2026	WATER FUND BALANCE	Replace the 32 year old boom truck used by the water and sewer depatment.	$	175,000
GATEWAY DATA COLLECTION SYSTEMS	WF-2604	FY2026	WATER FUND BALANCE	Install remaining Gateway Data Collection Systems.	$	250,000
				TOTAL WATER PROJECTS FY2026	**$**	**5,540,000**
FY2027						
WATER LINES	WF-ANNUAL	FY2027	WF BUDGET	Annual replacement of old/undersized water lines throughout the City	$	450,000
WATER TANK INSPECTION AND REPAINTING	WF-2701	FY2027	WATER FUND BALANCE	Inspection and evaluation of existing Shutterlee Mill storage tank and repair and repaint, including coating oberservation and inspection by third party.	$	1,031,000
				TOTAL WATER PROJECTS FY2027	**$**	**1,481,000**
FY2028						
WATER LINES	WF-ANNUAL	FY2028	WF BUDGET	Annual replacement of old/undersized water lines throughout the City	$	450,000
DESIGN OF PHASE II RICHMOND AVE WATERLINE REPLACEMENT	WF-2801	FY2028	WATER FUND BALANCE	Design of replacement of approximately 6,400 LF of existing aged 10" and 6" water line along Richmond Avenue.	$	600,000
UNIONTOWN WATER EXTENSION	WF-2602	FY2028	WATER FUND BALANCE	Extend water utility service to parcels within the Uniontown area.	$	3,750,000
				TOTAL WATER PROJECTS FY2028	**$**	**4,800,000**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
WATER FUND

PROJECT	PROJECT NUMBER	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
FY2029					
WATER LINES	WF-ANNUAL	FY2029	WF BUDGET	Annual replacement of old/undersized water lines throughout the City	$ 450,000
WATER TREATMENT PLANT ROOF	WF-2901	FY2029	WATER FUND BALANCE	Recoat roof of the Water Treatment Plant.	$ 190,000
CONSTRUCTION OF PHASE II RICHMOND AVE WATERLINE REPLACEMENT	WF-2801	FY2029	BOND FUNDS	Construction of replacement of approximately 6,400 LF of existing aged 10" and 6" water line along Richmond Avenue.	$ 10,000,000
				TOTAL WATER PROJECTS FY2029	**$ 10,640,000**
FY2030					
WATER LINES	WF-ANNUAL	FY2030	WF BUDGET	Annual replacement of old/undersized water lines throughout the City	$ 450,000
WTP FILTER REHAB	WF-3001	FY2030	FUND BALANCE	Water Treatment Plant filter rehab.	$ 1,200,000
				TOTAL WATER PROJECTS FY2030	**$ 1,650,000**
TOTAL WATER FUND CIP				**FY2026-FY2030 CIP**	**$ 24,111,000**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
WATER FUND - UNSCHEDULED / UNFUNDED PROJECTS

PROJECTS NOT SCHEDULED (NS) OR NOT FUNDED (NF)				PROJECT DESCRIPTION	PROJECT ESTIMATE
North River Tunnel & Upper Raw Water Pipeline Repair/Replacement	N/A	NS	NF	Study ($200,000), design ($800,000), and construction ($10,000,000) of repairs to or replacement of the North River Raw Water Pipeline Tunnel in Hankey Mountain and replacement of 7,000 linear feet of 20" and smaller pipe from the dam through the tunnel (upper pipeline).	$ 11,000,000
North River Central Raw Water Pipeline Replacement	N/A	NS	NF	Design ($2,000,000) and construction ($18,000,000) of replacement of 42,750 LF (approximately 8.1 miles) of the existing 16" pipe on the North River Raw Water Pipeline, from the downstream end of the Hankey Mountain Tunnel to the junction with the Gardner Springs Raw Water Pipeline near the end of Hundley Mill Road (central pipeline).	$ 20,000,000
North River Lower & Gardner Springs Raw Water Pipeline Replacement	N/A	NS	NF	Design ($500,000) and construction ($10,000,000) of replacement of 16,340 LF (approximately 3.1 miles) of the existing side-by-side 16" North River Raw Water Line and 16" Gardner Springs Raw Water Line, from their junction near the end of Hundley Mill Road to the Water Treatment Plant at the City; and design of replacement of 4850 LF (approximatley 0.9 miles) of the existing 16" Gardner Springs Raw Water Line from the Gardner Springs Pump Station site to the junction.	$ 10,500,000
New Raw Water Source Development (Groundwater)	N/A	NS	NF	Full development of new groundwater water supply source (wells) to provide redundancy with water supply to Water Treatment Plant, based on 2018 Wiley Wilson Report (cost estimate adjusted), including Evaluation/Study ($750,000), Groundwater Monitoring Program ($500,000), Design ($700,000), and Construction ($6,000,000).	$ 7,950,000
				TOTAL PROJECTS NOT SCHEDULED / NOT FUNDED	**$ 49,450,000**

Capital Improvement Program

Water Fund Projects

WF-ANNUAL	ANNUAL WATER LINE REPLACEMENT
WF-2501	FLUORIDE TANK REPLACEMENT
WF-2502	WATER LINE - PAIGE ST/PIERCE ST/ WAYNE AVE/ WEST AVE
WF-2503	DESIGN & CONSTRUCTION OF PHASE I RICHMOND AVE WATERLINE
WF-2504	STAUNTON CROSSING WATER LINES
WF-2505	STAUNTON CROSSING WATER TANK
WF-2506	WATER TANK INSPECTION & REPAINTING - FRANKLIN HILLS #2
WF-2507	REPLACE RESERVOIR LINING AND COVER
PW-2501	NORTH MADISON ST IMPROVEMENTS
WF-2601	WATER TANK INSPECTION & REPAINTING - FRANKLIN HILLS #1
WF-2602	DESIGN OF UNIONTOWN WATER EXTENSION
WF-2603	REPLACE BOOM TRUCK
WF-2604	GATEWAY DATA COLLECTION SYSTEMS
WF-2701	WATER TANK INSPECTION & REPAINTING - SHUTTERLEE MILL
WF-2801	DESIGN & CONSTRUCTION OF PHASE II RICHMOND AVE WATERLINE
WF-2901	WATER TREATMENT PLANT ROOF REPLACEMENT
WF-3001	WATER TREATMENT PLANT FILTER REHAB

Replace Water Lines

Project Information

Category: Annual Programs
Department: Public Works
Est. Completion Date: Annual
Project Number: WF-Annual

Project Description: Annual replacement for old water lines throughout the city. Particular lines to be determined.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Water Fund Budget		450,000	450,000	450,000	450,000	450,000	2,250,000
							-
							-
Total	**-**	**450,000**	**450,000**	**450,000**	**450,000**	**450,000**	**2,250,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction		450,000	450,000	450,000	450,000	450,000	2,250,000
Furniture/Equipment							-
Other							-
Total	**-**	**450,000**	**450,000**	**450,000**	**450,000**	**450,000**	**2,250,000**

Fluoride Tank Replacement

Project Information

Category: Water
Department: Public Works
Est. Completion Date: 12/31/2025
Project Number: WF-2501

Project Description: Replace and relocate existing fluoride tank and process piping at the Water Treatment Plant.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Water Fund Budget	300,000						300,000
							-
							-
Total	**300,000**	**-**	**-**	**-**	**-**	**-**	**300,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction	300,000						300,000
Furniture/Equipment							-
Other							-
Total	**300,000**	**-**	**-**	**-**	**-**	**-**	**300,000**

Capital Improvement Program	Water

Water Line Replacement-Paige/Pierce/Wayne/West

Project Information

Category: Water
Department: Public Works
Est. Completion Date: 12/31/2025
Project Number: WF-2502

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Annual replacement of old/undersized water lines throughout the city: Paige St/Pierce St/Wayne Ave/West Ave. The current water supply line to this area is an aged 2" dead end tree supply network. Replacing the line will allow for adequate pressure and flow to support fire flow and reduce leaks. In addition, this line replacement will enable greater redundancy capabilities in the event that water shutoff is needed in the area.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: N/A

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Water Fund Balance	650,000						650,000
							-
							-
Total	**650,000**	**-**	**-**	**-**	**-**	**-**	**650,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction	650,000						650,000
Furniture/Equipment							-
Other							-
Total	**650,000**	**-**	**-**	**-**	**-**	**-**	**650,000**

Capital Improvement Program

Water

Phase I Richmond Ave Waterline Replacement

Project Information

Category: Water
Department: Public Works
Est. Completion Date: 12/31/2026
Project Number: WF-2503

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Replacement of approximately 3,200 LF of existing aged 10", 8", and 6" water line along Richmond Ave and Greenville Ave in the area of the Richmond Ave Road Diet and Roundabout project.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: N/A

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Water Fund Balance	250,000	2,500,000					2,750,000
							-
							-
Total	**250,000**	**2,500,000**	**-**	**-**	**-**	**-**	**2,750,000**
Cost Categories (Expenditures)							
Planning/Design	250,000						250,000
Acquisition/Relocation							-
Site Improvements							-
Construction		2,500,000					2,500,000
Furniture/Equipment							-
Other							-
Total	**250,000**	**2,500,000**	**-**	**-**	**-**	**-**	**2,750,000**

Staunton Crossing Water Line

Project Information

Category: Water
Department: Public Works
Est. Completion Date: 3/27/2026
Project Number: WF-2504

Project Description: Replacement of approximately 3,200 LF of existing aged 10", 8", and 6" water line along Richmond Ave and Greenville Ave in the area of the Richmond Ave Road Diet and Roundabout project.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Goal	
Infrastructure	X
Economic Development	X
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
State Grant	1,500,000						1,500,000
Water Bond Funds	424,002						424,002
							-
Total	**1,924,002**	**-**	**-**	**-**	**-**	**-**	**1,924,002**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction	1,924,002						1,924,002
Furniture/Equipment							-
Other							-
Total	**1,924,002**	**-**	**-**	**-**	**-**	**-**	**1,924,002**

Staunton Crossing Water Storage Tank

Project Information

Category: Water
Department: Public Works
Est. Completion Date: 6/23/2026
Project Number: WF-2505

Project Description: 1 million gallon capacity composite style elevated water storage tank, site work, and access road.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Goal	
Infrastructure	X
Economic Development	X
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
State Grant	7,500,000						7,500,000
Water Bond Funds	731,708						731,708
							-
Total	**8,231,708**	**-**	**-**	**-**	**-**	**-**	**8,231,708**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction	8,231,708						8,231,708
Furniture/Equipment							-
Other							-
Total	**8,231,708**	**-**	**-**	**-**	**-**	**-**	**8,231,708**

Capital Improvement Program

Water

Franklin Hill #2 Water Tank Inspection & Repairs

Project Information

Category: Water
Department: Public Works
Est. Completion Date: 12/31/2025
Project Number: WF-2506

Project Description: Provide inspection and evaluation of existing Franklin Hills ground storage tank #2 (concrete, 0.15 MG), repair as needed.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Water Fund Budget	126,000						126,000
							-
							-
Total	**126,000**	**-**	**-**	**-**	**-**	**-**	**126,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other	126,000						126,000
Total	**126,000**	**-**	**-**	**-**	**-**	**-**	**126,000**

Capital Improvement Program | Water

Replace Reservoir Lining and Cover

Project Information

Category: Water
Department: Public Works
Est. Completion Date: 6/30/2026
Project Number: WF-2507

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Replace the lining and cover on the city's reservoir. The reservoir contains the city's drinking water. The current cover has multiple tears and the reservoir is leaking through the liner.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: The cover was last replaced in 2013-2014.

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total

Funding Sources (Revenue)

Water Fund Bond Funds	150,000	1,500,000					1,650,000
							-
							-
Total	**150,000**	**1,500,000**	**-**	**-**	**-**	**-**	**1,650,000**

Cost Categories (Expenditures)

Planning/Design	150,000						150,000
Acquisition/Relocation							-
Site Improvements							-
Construction		1,500,000					1,500,000
Furniture/Equipment							-
Other							-
Total	**150,000**	**1,500,000**	**-**	**-**	**-**	**-**	**1,650,000**

Capital Improvement Program | Water

Franklin Hill #1 Water Tank Inspection & Repairs

Project Information

Category: Water
Department: Public Works
Est. Completion Date: 12/31/2026
Project Number: WF-2601

Project Description: Provide inspection and evaluation of existing Franklin Hills ground storage tank #1 (steel, 0.5 MG) , repair as needed; repaint tank, including coating observation and inspection by third party.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total

Funding Sources (Revenue)

Water Fund Balance		290,000					290,000
							-
							-
Total	**-**	**290,000**	**-**	**-**	**-**	**-**	**290,000**

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other		290,000					290,000
Total	**-**	**290,000**	**-**	**-**	**-**	**-**	**290,000**

Uniontown Water Extension

Project Information

Category: Water
Department: Public Works
Est. Completion Date: 6/30/2030
Project Number: WF-2602

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Extend water utility service to parcels within the Uniontown area.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: Wiley|Wilson conducted a Uniontown Water and Sewer Extension Study in 2021. In 2023 the city engaged EPR, PC in the Uniontown Neighborhood Action Plan. City Council adopted the Uniontown Neighborhood Action Plan as an addendum to the City's Comprehensive Plan in December 2023. Costs associated with the Uniontown water and sewer extension are very early estimates and will be adjusted once the project is designed and cost estimates are available.

Operating Budget Impact: The city will be responsible for maintaining the water lines after installation.

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Water Fund Balance		375,000		3,750,000			4,125,000
							-
							-
Total	**-**	**375,000**	**-**	**3,750,000**	**-**	**-**	**4,125,000**
Cost Categories (Expenditures)							
Planning/Design		375,000					375,000
Acquisition/Relocation							-
Site Improvements							-
Construction				3,750,000			3,750,000
Furniture/Equipment							-
Other							-
Total	**-**	**375,000**	**-**	**3,750,000**	**-**	**-**	**4,125,000**

Capital Improvement Program

Water

Replace Boom Truck

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: 6/30/2026
Project Number: WF-2603

Project Description: Replace 1992 boom truck. The cost of the boom truck will be split between the water fund and the sewer fund. The total estimated cost of the truck is $350,000.

History & Key Milestones: N/A

Operating Budget Impact: Will save maintenance costs compared to the current unit, which is 32 years old.

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Water Fund Fund Balance		175,000					175,000
Sewer Fund Operating Budget		175,000					175,000
							-
Total	**-**	**350,000**	**-**	**-**	**-**	**-**	**350,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment		350,000					350,000
Other							-
Total	**-**	**350,000**	**-**	**-**	**-**	**-**	**350,000**

Gateway Data Collection Systems

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: 6/30/2027
Project Number: WF-2604

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Install remaining data collection systems to extend smart meter coverage to the entire city.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: The city has purchased 8 Gateway Data Collection systems for meter reading over the last three years and upgraded water meters to smart meters using the water fund operating budget. Approximately 75% of the city's meters have been converted to smart meters. The last remaining data collection systems require more in depth site specific study to determine the optimal location for placement of the remaining units.

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Water Fund Balance		250,000					250,000
							-
							-
Total	**-**	**250,000**	**-**	**-**	**-**	**-**	**250,000**
Cost Categories (Expenditures)							
Planning/Design		75,000					75,000
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment		175,000					175,000
Other							-
Total	**-**	**250,000**	**-**	**-**	**-**	**-**	**250,000**

Capital Improvement Program

Water

Shutterlee Mill Water Tank Inspection & Repair

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: 12/31/2027
Project Number: WF-2701

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Inspection and evaluation of existing Shutterlee Mill storage tank and repair and repaint, including coating oberservation and inspection by third party.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: N/A

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Water Fund Balance			1,031,000				1,031,000
							-
							-
Total	**-**	**-**	**1,031,000**	**-**	**-**	**-**	**1,031,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other			1,031,000				1,031,000
Total	**-**	**-**	**1,031,000**	**-**	**-**	**-**	**1,031,000**

Phase II Richmond Ave Water Line Replacement

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: 12/31/2029
Project Number: WF-2801

Project Description: Replacement of approximately 6,400 LF of existing aged 10" and 6" water line along Richmond Ave.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Water Fund Balance				600,000			600,000
Bond Funds					10,000,000		10,000,000
							-
Total	**-**	**-**	**-**	**600,000**	**10,000,000**	**-**	**10,600,000**
Cost Categories (Expenditures)							
Planning/Design				600,000			600,000
Acquisition/Relocation							-
Site Improvements							-
Construction					10,000,000		10,000,000
Furniture/Equipment							-
Other							-
Total	**-**	**-**	**-**	**600,000**	**10,000,000**	**-**	**10,600,000**

Capital Improvement Program | Water

Water Treatment Plant Roof Replacement

Project Information

Category: City Facilities
Department: Public Works
Est. Completion Date: 6/30/2029
Project Number: WF-2901

Project Description: Water Treatment Plant Roof Replacement

History & Key Milestones: Current roof coating is thin, worn, and starting to fail.

Operating Budget Impact: Will save on repair expense.

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Water Fund Balance					190,000		190,000
							-
							-
Total	**-**	**-**	**-**	**-**	**190,000**	**-**	**190,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction					190,000		190,000
Furniture/Equipment							-
Other							-
Total	**-**	**-**	**-**	**-**	**190,000**	**-**	**190,000**

Capital Improvement Program

Water

WTP Filter Rehab

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: 12/31/2029
Project Number: WF-3001

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: The filters at the water treatment plant have passed their life expectancy and are in need of being rehabbed.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: The filters were last overhauled during the water plant upgrade of 2004. At that time, the manufacturer suggested that the filter underdrains be replaced after fifteen years of service. The manufacturer now believes that the underdrains are fine for many more years, but that the media caps need to be replaced along with the filter media. This is the case for all but one of the eight filters, which needs to have its underdrain replaced as well due to a faulty installation back in 2004.

Operating Budget Impact: This should not impact the operating budget in a meaningful way

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Water Fund Balance						1,200,000	1,200,000
							-
							-
Total	-	-	-	-	-	**1,200,000**	**1,200,000**
Cost Categories (Expenditures)							
Planning/Design						300,000	300,000
Acquisition/Relocation							-
Site Improvements							-
Construction						600,000	600,000
Furniture/Equipment						300,000	300,000
Other							-
Total	-	-	-	-	-	**1,200,000**	**1,200,000**

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CITY OF STAUNTON

CAPITAL IMPROVEMENT PLAN (CIP)

SEWER FUND

PROJECT	PROJECT NUMBER	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE
FY2025 REVIEW						
LEWIS CREEK SANITARY SEWER DOWNTOWN - PER	SF-2501	FY2025	SF FUND BALANCE	Preliminary Engineering Report (PER) to re-evaluate options for replacing the current Lewis Creek sewer main (formerly Commerce Road Sewer Phases III & IV) from Phase II (just upstream of Greenville Ave/Commerce Rd intersection) to the Wharf.	$	150,000
DESIGN OF COMMERCE ROAD SEWER LINE - PHASE II	SF-2502	FY2025	SF FUND BALANCE	Design of upgrade of approximately 1,500 LF of gravity sanitary sewer line, from end of Kalorama Street to upstream of Greenville Avenues intersection.	$	200,000
COLE AVE SANITARY SEWER REPLACEMENT	SF-2503	FY2025	SF FUND BALANCE	Construction of replacement sewer line, in conjunction with the Cole Avenue Stream Restoration Project.	$	350,000
WAYNE AVE SEWER LINE REPLACEMENT	SF-2504	FY2025	SF FUND BALANCE	Replace approximately 250 LF of aged and failing sewer line in Wayne Ave, between Pierce and Paige St, in conjuction with FY Water Line Replacement project in the vicinity.	$	180,000
DESIGN OLD STAUNTON STEAM LAUNDRY SANITARY SEWER LINE RELOCATION	SF-2505	FY2025	SF FUND BALANCE	Design relocation of approximately 400 LF of existing 8" public sewer main that currently goes under a private building.	$	50,000
STAUNTON CROSSING ONSITE SEWER LINE	SF-2506	FY2025	State Grant Award/SF FUND BALANCE	Construction of approximately 3,600 LF of gravity sewer line and 4,100 LF of force main.	$	2,046,111
STAUNTON CROSSING ONSITE WASTEWATER PUMP STATION	SF-2507	FY2025	State Grant Award/SF FUND BALANCE	Wastewater pump station, including site, controls, and access road.	$	2,449,139
STAUNTON CROSSING OFFSITE WASTEWATER COLLECTION SYSTEM	SF-2508	FY2025	State Grant Award/SF FUND BALANCE	Construction of upgrade of approximately 5,600 LF of gravity sanitary sewer line, downstream of the Staunton Crossing Development to the Lewis Creek Main Interceptor.	$	2,458,667
NEW HOPE RD - NATIONAL AVE SEWER I&I MITIGATION & PUMP STATION	SF-2509	FY2025	SF BUDGET	Evaluate existing New Hope-National wastewater pump station to determine capacity and any necessary improvement; conduct study of sewage collection area to determine sources of stormwater I&I; implement recommended I&I mitigation methods and any pump station improvements.	$	150,000
NORTH MADISON ST SEWER LINE	PW-2501	FY2025	SF FUND BALANCE	Sewer line replacement on North Madison St from W Frederick to N Jefferson St.	$	401,800
				TOTAL SEWER PROJECTS FY2025 REVIEW	**$**	**8,435,717**

FY2026

PROJECT	PROJECT NUMBER	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE
CONSTRUCTION OF COMMERCE ROAD SEWER LINE - PHASE II	SF-2502	FY2026	SF FUND BALANCE	Construction of upgrade of approximately 1,500 LF of gravity sanitary sewer line, from end of Kalorama Street to upstream of Greenville Avenue/Commerce Road intersection.	$	950,000
NEW HOPE RD - NATIONAL AVE SEWER I&I MITIGATION & PUMP STATION	SF-2509	FY2026	SF FUND BALANCE	Implement necessary improvements to New Hope-National wastewater pump station as recommended by the evaluation.	$	500,000
REPLACE SEWER TRUCK	SF-2601	FY2026	SF FUND BALANCE	Replace 2005 sewer truck.	$	200,000
DESIGN OF UNIONTOWN SEWER EXTENSION	SF-2602	FY2026	SF FUND BALANCE	Design of extending wastewater utility service to parcels within the Uniontown area.	$	375,000
REPLACE BOOM TRUCK	WF-2604	FY2026	SF FUND BALANCE	Replace the 32 year old boom truck used by the water and sewer depatment.	$	175,000
SEWER LINES RESERVE	SF-ANNUAL	FY2026	SF FUND BALANCE	Annual replacement of old sewer lines throughout the City.	$	250,000
				TOTAL SEWER PROJECTS FY2026	**$**	**2,450,000**

FY2027

PROJECT	PROJECT NUMBER	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE
LEWIS CREEK SANITARY SEWER DOWNTOWN - PHASE III & IV DESIGN	SF-2501	FY2027	SF FUND BALANCE	Design of replacement of approximately 1700 LF of Lewis Creek sanitary sewer line from Phase II (just upstream of Greenville Ave intersection) to the Wharf.	$	300,000
SEWER LINES RESERVES	SF-ANNUAL	FY2027	SF BUDGET	Annual replacement of old sewer lines throughout the City	$	250,000
				TOTAL SEWER PROJECTS FY2027	**$**	**550,000**

CITY OF STAUNTON

CAPITAL IMPROVEMENT PLAN (CIP)

SEWER FUND

PROJECT	PROJECT NUMBER	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE
FY2028						
LEWIS CREEK SANITARY SEWER DOWNTOWN - PHASE III CONSTRUCTION	SF-2501	FY2028	UNFUNDED	Construction of replacement of approximately 900 LF of Lewis Creek sanitary sewer line from Phase II (just upstream of Greenville Ave/Commerce Rd intersection) to New Street.	$	1,200,000
LEWIS CREEK SANITARY SEWER DOWNTOWN - PHASE IV CONSTRUCTION	SF-2501	FY2028	UNFUNDED	Construction of replacement of approximately 800 LF of Lewis Creek sanitary sewer line from Phase III (New Street) to the Wharf, and reconnecting/rerouting tributary sewer mains as needed.	$	1,500,000
UNIONTOWN SEWER EXTENSION	SF-2602	FY2026	SF FUND BALANCE	Extend wastewater utility service to parcels within the Uniontown area.	$	3,750,000
SEWER LINES RESERVES	SF-ANNUAL	FY2028	SF BUDGET	Annual replacement of old sewer lines throughout the City	$	250,000
				TOTAL SEWER PROJECTS FY2028	**$**	**6,700,000**
FY2029						
SEWER LINES RESERVES	SF-ANNUAL	FY2029	SF BUDGET	Annual replacement of old sewer lines throughout the City	$	250,000
LOCUST AVENUE SEWER	SF-2901	FY2029	UNFUNDED	Install sewer lines infrastructure on Locust Ave.	$	900,000
				TOTAL SEWER PROJECTS FY2029	**$**	**1,150,000**
FY2030						
SEWER LINES RESERVES	SF-ANNUAL	FY2030	SF BUDGET	Annual replacement of old sewer lines throughout the City	$	250,000
SHERWOOD AVE SEWER RELOCATION	SF-3001	FY2030	SF BUDGET	Relocate sewer lines to better serve area.	$	250,000
				TOTAL SEWER PROJECTS FY2030	**$**	**500,000**
TOTAL SEWER FUND CIP				**FY2026-FY2030 CIP**	**$**	**11,350,000**

Capital Improvement Program

Sewer Fund Projects

SF-ANNUAL	SEWER LINES RESERVES
SF-2501	LEWIS CREEK SANITARY SEWER DOWNTOWN
SF-2502	COMMERCE ROAD SEWER LINE
SF-2503	COLE AVE SANITARY SEWER REPLACEMENT
SF-2504	WAYNE AVE SEWER LINE REPLACEMENT
SF-2505	DESIGN OLD STAUNTON STEAM LAUNDRY SANITARY SEWER LINE RELOCATION
SF-2506	STAUNTON CROSSING ONSITE SEWER LINE
SF-2507	STAUNTON CROSSING ONSITE WASTEWATER PUMP STATION
SF-2508	STAUNTON CROSSING OFFSITE WASTEWATER COLLECTION SYSTEM
SF-2509	NEW HOPE RD - NATIONAL AVE SEWER I&I MITIGATION & PUMP STATION
PW-2501	NORTH MADISON STREET IMPROVEMENTS
SF-2601	REPLACE SEWER TRUCK
SF-2602	DESIGN OF UNIONTOWN SEWER EXTENSION
WF-2604	REPLACE BOOM TRUCK
SF-2901	LOCUST AVENUE SEWER
SF-3001	SHERWOOD AVE SEWER RELOCATION

Capital Improvement Program | Sewer

Replace Sewer Lines

Project Information

Category: Annual Programs
Department: Public Works
Est. Completion Date: Annual
Project Number: SF-Annual

Project Description: Annual replacement for old sewer lines throughout the city. Particular sewer line projects to be determined.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Sewer Operating Budget			250,000	250,000	250,000	250,000	1,000,000
Sewer Fund Balance		250,000					250,000
							-
Total	**-**	**250,000**	**250,000**	**250,000**	**250,000**	**250,000**	**1,250,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction		250,000	250,000	250,000	250,000	250,000	1,250,000
Furniture/Equipment							-
Other							-
Total	**-**	**250,000**	**250,000**	**250,000**	**250,000**	**250,000**	**1,250,000**

Lewis Creek Sewer Line

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: 12/31/2028
Project Number: SF-2501

Project Description: Replace the Lewis Creek sewer main (formerly Commerce Road Sewer) from Phase II to the Wharf.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total

Funding Sources (Revenue)

Sewer Operating Budget	150,000						150,000
Unfunded				2,700,000			2,700,000
							-
Total	**150,000**	**-**	**-**	**2,700,000**	**-**	**-**	**2,850,000**

Cost Categories (Expenditures)

Planning/Design	150,000		300,000				450,000
Acquisition/Relocation							-
Site Improvements							-
Construction				2,700,000			2,700,000
Furniture/Equipment							-
Other							-
Total	**150,000**	**-**	**300,000**	**2,700,000**	**-**	**-**	**3,150,000**

Capital Improvement Program

Sewer

Commerce Rd Sewer Line Phase II

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: 6/30/2026
Project Number: SF-2502

Project Description: Upgrade approximately 1,500 LF of gravity sanitary sewer line from end of Kalorama St to upstream of Greenville Ave intersection.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Sewer Operating Budget	200,000						200,000
Sewer Fund Balance		950,000					950,000
							-
Total	**200,000**	**950,000**	**-**	**-**	**-**	**-**	**1,150,000**
Cost Categories (Expenditures)							
Planning/Design	200,000						200,000
Acquisition/Relocation							-
Site Improvements							-
Construction		950,000					950,000
Furniture/Equipment							-
Other							-
Total	**200,000**	**950,000**	**-**	**-**	**-**	**-**	**1,150,000**

Cole Ave Sanitary Sewer Replacement

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: 6/30/2026
Project Number: SF-2503

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Construction of replacement sewer line in conjunction with the Cole Ave stream restoration project.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: N/A

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Sewer Fund Balance	350,000						350,000
							-
							-
Total	**350,000**	**-**	**-**	**-**	**-**	**-**	**350,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction	350,000						350,000
Furniture/Equipment							-
Other							-
Total	**350,000**	**-**	**-**	**-**	**-**	**-**	**350,000**

Capital Improvement Program

Sewer

Wayne Ave Sewer Line Replacement

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: 6/30/2026
Project Number: SF-2504

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Replace approximately 250 LF of aged and failing sewer line in Wayne Ave between Pierce and Paige St, in conjunction with water line replacement project in the vicinity.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: N/A

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total

Funding Sources (Revenue)

Sewer Fund Balance	180,000						180,000
							-
							-
Total	**180,000**	**-**	**-**	**-**	**-**	**-**	**180,000**

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction	180,000						180,000
Furniture/Equipment							-
Other							-
Total	**180,000**	**-**	**-**	**-**	**-**	**-**	**180,000**

Capital Improvement Program	Sewer

Old Staunton Stream Laundry Sanitary Sewer

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: 6/30/2026
Project Number: SF-2505

Project Description: Design relocation of approximately 400 LF of existing 8" public sewer main that is located under a private building.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Sewer Fund Balance	50,000						50,000
							-
							-
Total	**50,000**	**-**	**-**	**-**	**-**	**-**	**50,000**
Cost Categories (Expenditures)							
Planning/Design	50,000						50,000
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other							-
Total	**50,000**	**-**	**-**	**-**	**-**	**-**	**50,000**

Capital Improvement Program

Sewer

Staunton Crossing Onsite Sewer Line

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: 6/23/2026
Project Number: SF-2506

Strategic Goal	
Infrastructure	X
Economic Development	X
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Construction of approximately 3,600 LF of gravity sewer line and 4,100 LF of force main.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: The city was awarded a grant in the amount of $850,780 from the Virginia Economic Development Partnership (VEDP) to complete the required due diligence reports, engineering and construction design plans for water and sewer infrastructure in order to elevate the site to a Tier 4/5 level. In January 2023, the VEDP awarded the city $4.56 million for the construction of onsite sewer lines, onsite wastewater pump station, and the offsite wastewater collection system.

Operating Budget Impact: Once construction is complete, the onsite sewer lines will be maintained by the city's public works department.

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total

Funding Sources (Revenue)

State Grant Funds	1,959,720						1,959,720
Sewer Fund Balance	86,391						86,391
							-
Total	**2,046,111**	**-**	**-**	**-**	**-**	**-**	**2,046,111**

Cost Categories (Expenditures)

Planning/Design	294,903						294,903
Acquisition/Relocation							-
Site Improvements							-
Construction	1,751,208						1,751,208
Furniture/Equipment							-
Other							-
Total	**2,046,111**	**-**	**-**	**-**	**-**	**-**	**2,046,111**

Capital Improvement Program | Sewer

Staunton Crossing Onsite Wastewater Pump Station

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: 6/23/2026
Project Number: SF-2507

Strategic Goal	
Infrastructure	X
Economic Development	X
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Wastewater pump station, including site, controls, and access road.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: The city was awarded a grant in the amount of $850,780 from the Virginia Economic Development Partnership (VEDP) to complete the required due diligence reports, engineering and construction design plans for water and sewer infrastructure in order to elevate the site to a Tier 4/5 level. In January 2023, the VEDP awarded the city $4.56 million for the construction of onsite sewer lines, onsite wastewater pump station, and the offsite wastewater collection system.

Operating Budget Impact: Once construction is complete the onsite pump station will be maintained by the city's public works department.

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
State Grant Funds	845,866						845,866
Sewer Fund Balance	1,603,273						1,603,273
							-
Total	**2,449,139**	**-**	**-**	**-**	**-**	**-**	**2,449,139**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction	2,449,139						2,449,139
Furniture/Equipment							-
Other							-
Total	**2,449,139**	**-**	**-**	**-**	**-**	**-**	**2,449,139**

Staunton Crossing Offsite Wastewater Collection System

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: 6/23/2026
Project Number: SF-2508

Strategic Goal	
Infrastructure	X
Economic Development	X
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Project Description: Construction of approximately 5,600 LF of gravity sanitary sewer line, downstream of the Staunton Crossing development to the Lewis Creek Main Interceptor.

History & Key Milestones: The city was awarded a grant in the amount of $850,780 from the Virginia Economic Development Partnership (VEDP) to complete required due diligence reports, engineering and construction design plans for water and sewer infrastructure in order to elevate the site to a Tier 4/5 level. In January 2023, the VEDP awarded the city $4.56 million for the construction of onsite sewer lines, onsite wastewater pump station, and the offsite wastewater collection system.

Operating Budget Impact: Once construction is complete the offsite wastewater collection system will be maintained by the city's public works department.

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
State Grant Funds	2,041,317						2,041,317
Sewer Fund Balance	417,350						417,350
							-
Total	**2,458,667**	**-**	**-**	**-**	**-**	**-**	**2,458,667**

Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction	2,458,667						2,458,667
Furniture/Equipment							-
Other							-
Total	**2,458,667**	**-**	**-**	**-**	**-**	**-**	**2,458,667**

New Hope Rd-National Ave Sewer & Pump Station

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: 12/31/2027
Project Number: SF-2509

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Evaluate existing New Hope-National Ave wastewater pump station to determine capacity and any necessary improvements; conduct study of sewage collection area to determine sources of stormwater infiltration and inflow (I&I); implement recommended I&I mitigation methods and any pump station improvements.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: N/A

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total

Funding Sources (Revenue)

Sewer Fund Balance	150,000	500,000					650,000
							-
							-
Total	**150,000**	**500,000**	**-**	**-**	**-**	**-**	**650,000**

Cost Categories (Expenditures)

Planning/Design	150,000						150,000
Acquisition/Relocation							-
Site Improvements							-
Construction		500,000					500,000
Furniture/Equipment							-
Other							-
Total	**150,000**	**500,000**	**-**	**-**	**-**	**-**	**650,000**

Capital Improvement Program — **Sewer**

Replace Sewer Utility Truck

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: 6/30/2026
Project Number: SF-2601

Project Description: Replace 2005 sewer utility truck.

History & Key Milestones: N/A

Operating Budget Impact: Will save on costly repairs to the 19 year old model.

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Sewer Fund Balance		200,000					200,000
							-
							-
Total	**-**	**200,000**	**-**	**-**	**-**	**-**	**200,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment		200,000					200,000
Other							-
Total	**-**	**200,000**	**-**	**-**	**-**	**-**	**200,000**

Capital Improvement Program

Sewer

Uniontown Sewer Extension

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: 6/30/2029
Project Number: SF-2602

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Extension of wastewater utility service to parcels within the Uniontown area.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	X

History & Key Milestones: Wiley|Wilson conducted a Uniontown Water and Sewer Extension Study in 2021. In 2023 the city engaged EPR, PC in the Uniontown Neighborhood Action Plan. City Council adopted the Uniontown Neighborhood Action Plan as an addendum to the City's Comprehensive Plan in December 2023. Costs associated with the Uniontown water and sewer extension are very early estimates and will be adjusted once the project is designed and cost estimates are available.

Operating Budget Impact: The city will be responsible for maintaining the sewer lines after installation.

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Sewer Fund Balance		375,000		3,750,000			4,125,000
							-
							-
Total	**-**	**375,000**	**-**	**3,750,000**	**-**	**-**	**4,125,000**
Cost Categories (Expenditures)							
Planning/Design		375,000					375,000
Acquisition/Relocation							-
Site Improvements							-
Construction				3,750,000			3,750,000
Furniture/Equipment							-
Other							-
Total	**-**	**375,000**	**-**	**3,750,000**	**-**	**-**	**4,125,000**

Capital Improvement Program	Sewer

Locust Avenue Sewer

Project Information

Category: Sewer
Department: Public Works
Est. Completion Date: 1/1/2029
Project Number: SF-2901

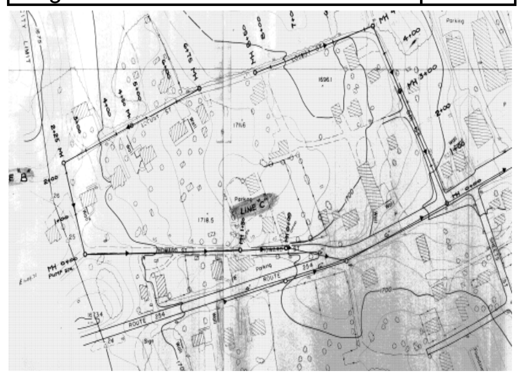
Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Install sewer infrastructure to enable residents on Locust Ave. the opportunity to connect to City services.

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: This area has historically been on septic and it has been proposed to add sanitary sewer services to this area since at least 1986.

Operating Budget Impact: This will be an initial cost, but will add additional revenue in the future as the city will be able to serve more customers.



Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Unfunded					900,000		900,000
							-
							-
Total	**-**	**-**	**-**	**-**	**900,000**	**-**	**900,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction					900,000		900,000
Furniture/Equipment							-
Other							-
Total	**-**	**-**	**-**	**-**	**900,000**	**-**	**900,000**

Capital Improvement Program	Sewer

Sherwood Avenue Sewer Relocation

Project Information

Category: Sewer
Department: Public Works
Est. Completion Date: 1/1/2030
Project Number: SF-3001

Project Description: Relocate sewer lines to better serve the area and resolve ongoing maintenance issues.

History & Key Milestones: The sewer line in this area is very shallow and because of this has had a number of issues.

Operating Budget Impact: N/A

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Sewer Operating Budget						250,000	250,000
							-
							-
Total	**-**	**-**	**-**	**-**	**-**	**250,000**	**250,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction						250,000	250,000
Furniture/Equipment							-
Other							-
Total	**-**	**-**	**-**	**-**	**-**	**250,000**	**250,000**

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CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
ENVIRONMENTAL FUND

Project	PROJECT NUMBER	Fiscal Year	PROPOSED FUNDING SOURCE	Project Description	Project Estimate
FY2025 REVIEW					
REFUSE TRUCK REPLACEMENT	EF-ANNUAL	FY2025	EF BUDGET	Repalce one refuse truck annually to maintain fleet.	$ 259,228
				FY2025 TOTAL ENVIRONMENTAL FUND PROJECTS REVIEW	**$ 259,228**
FY2026					
REFUSE TRUCK REPLACEMENT	EF-ANNUAL	FY2026	EF BUDGET	Replace one refuse truck annually to maintain fleet.	$ 265,000
				FY2026 TOTAL ENVIRONMENTAL FUND PROJECTS	**$ 265,000**
FY2027					
REFUSE TRUCK REPLACEMENT	EF-ANNUAL	FY2027	EF BUDGET	Replace one refuse truck annually to maintain fleet.	$ 265,000
				FY2027 TOTAL ENVIRONMENTAL FUND PROJECTS	**$ 265,000**
FY2028					
REFUSE TRUCK REPLACEMENT	EF-ANNUAL	FY2028	EF BUDGET	Replace one refuse truck annually to maintain fleet.	$ 272,000
				FY2028 TOTAL ENVIRONMENTAL FUND PROJECTS	**$ 272,000**
FY2029					
REFUSE TRUCK REPLACEMENT	EF-ANNUAL	FY2029	EF BUDGET	Replace one refuse truck annually to maintain fleet.	$ 272,000
				FY2029 TOTAL ENVIRONMENTAL FUND PROJECTS	**$ 272,000**
FY2030					
REFUSE TRUCK REPLACEMENT	EF-ANNUAL	FY2030	EF BUDGET	Replace one refuse truck annually to maintain fleet.	$ 277,000
				FY2030 TOTAL ENVIRONMENTAL FUND PROJECTS	**$ 277,000**
TOTAL ENVIRONMENTAL FUND CIP				**FY2026-FY2030 CIP**	**$ 1,351,000**

Capital Improvement Program

Environmental Fund Projects

EF-ANNUAL REFUSE TRUCK REPLACEMENT

Capital Improvement Program

Solid Waste

Refuse Truck Replacement

Project Information

Category: City Equipment
Department: Public Works
Est. Completion Date: Annual
Project Number: EF-ANNUAL

Project Description: Annual replacement program for refuse trucks.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Environmental Fund Budget	259,228	265,000	265,000	272,000	272,000	277,000	1,610,228
							-
							-
Total	**259,228**	**265,000**	**265,000**	**272,000**	**272,000**	**277,000**	**1,610,228**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment	259,228	265,000	265,000	272,000	272,000	277,000	1,610,228
Other							-
Total	**259,228**	**265,000**	**265,000**	**272,000**	**272,000**	**277,000**	**1,610,228**

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CITY OF STAUNTON

CAPITAL IMPROVEMENT PLAN (CIP)

STORM WATER FUND

PROJECT	PROJ #	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
FY2025 REVIEW					
FLOOD RESILIENCY PLAN	SWF-2501	FY2025	SWF BUDGET	Consultant assistance with flood resiliency plan.	$ 350,000
COLE AVE STREAM RESTORATION	SWF-2502	FY2024 (carried over from FY2023)	DEQ SLAF/FUND BALANCE	Annual projects to improve storm water quality by reducing pollutant discharge of sediment, nitrogen, and phosphorus to meet TMDL requirements- Total Maximum Daily Load. Improvements to include stream restoration from Garland Dr. to Hickory St. with bio detetion pond impacting approx. 150 acres of drainage area replacing existing SW inlet structure at Cole Avenue.	$ 1,234,389
GYPSY HILL STREAM RESTORATION	SWF-2503	FY2024	DEQ SLAF/ARPA	Annual projects to improve storm water quality by reducing pollutant discharge of sediment, nitrogen, and phosphorus to meet TMDL requirements- Total Maximum Daily Load. Project includes restoring approximately 1,200 LF of Peyton Creek in Gypsy Hill Park to include flood benches and daylighting of Peyton Creek with walking trail and signage detailing the impact of TMDL pollutant reduction via the stream restoration project.	$ 1,952,819
				TOTAL STORM WATER PROJECTS FY2025	**$ 3,537,208**

FY2026

PROJECT	PROJ #	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
VILLAGES - ASYLUM CREEK STREAM RESTORATION TO INCLUDE FLOOD BENCH DETENTION	SWF-2601	FY2026	SWF BUDGET/GRANT	Restoration of approximately 1500 linear feet of Ayslum Creek where it runs through the Villages at Staunton property. This project is necessary to help ensure the City meets the requirements of the Virginia Department of Environmental Quailty's TMDL Permit.	$ 850,000
WHARF PARKING LOT STUDY	SWF-2602	FY2026	SWF BUDGET	This study will help City staff determine whether or not the daylighting of Lewis Creek and/or Peyton Creek where they run under the Wharf Parking lot would be a feasible project.	$ 30,000
LAKE TAMS OPTI CONTINUOUS MONITORING/CONTROL SYSTEM	SWF-2603	FY2026	SWF BUDGET	Installation of Opti control panel and alter the lowest control structure of the lake to match the outfall elevation of the next highest control structure.	$ 131,760
				TOTAL STORM WATER PROJECTS FY2026	**$ 1,011,760**

FY2027

PROJECT	PROJ #	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
STAUNTON HIGH SCHOOL STREAM RESTORATION	SWF-2701	FY2026	SWF BUDGET/GRANT	Annual projects to improve storm water quality by reducing pollutant discharge of sediment, nitrogen, and phosphorus to meet TMDL requirements- Total Maximum Daily Load. Restore approx. 1,000 LF of stream adjacent to Staunton High School on N Coalter Street.	$ 1,350,000
				TOTAL STORM WATER PROJECTS FY2027	**$ 1,350,000**

FY2028

PROJECT	PROJ #	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
GREEN HILLS INDUSTRIAL PARK - BASIN RETROFITS	SWF-2801	FY2028	SWF BUDGET/FUND BALANCE	Annual projects to improve storm water quality by reducing pollutant discharge of sediment, nitrogen, and phosphorus to meet TMDL requirements - total maximum daily load. Project includes coverting two existing dry detention basins into Bio-retention basins with sediment forebays for quality treatment.	$ 1,390,000
				TOTAL STORM WATER PROJECTS FY2028	**$ 1,390,000**

TOTAL STORM WATER FUND PROJECTS	**FY2026-FY2030 CIP**	**$ 3,751,760**

Capital Improvement Program

Stormwater Fund Projects

SWF-2501 FLOOD RESILIENCY PLAN

SWF-2502 COLE AVENUE STREAM RESTORATION

SWF-2503 GYPSY HILL PARK STREAM RESTORATION

SWF-2601 ASYLUM CREEK STREAM RESTORATION

SWF-2602 WHARF PARKING LOT STUDY

SWF-2603 LAKE TAMS CONTINUOUS MONITORING/CONTROL SYSTEM

SWF-2701 STAUNTON HIGH SCHOOL STREAM RESTORATION

SWF-2801 GREEN HILL INDUSTRIAL PARK-BASIN RETROFITS

Capital Improvement Program | Stormwater

Flood Resiliency Plan

Project Information

Category: Stormwater
Department: Community Development
Est. Completion Date: 12/31/2025
Project Number: SWF-2501

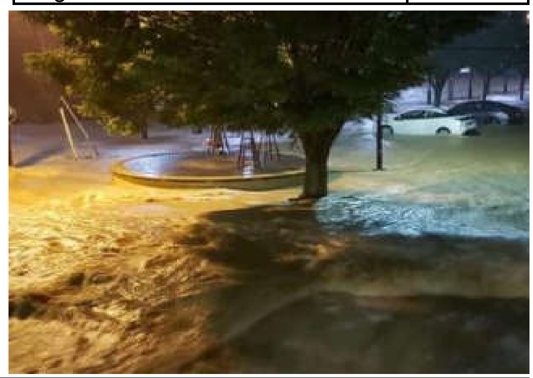
Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Consultant assistance to help with development of the Flood Resiliency Plan.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: N/A

Operating Budget Impact: N/A



Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Stormwater Operating Budget	350,000						350,000
							-
							-
Total	**350,000**	**-**	**-**	**-**	**-**	**-**	**350,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other	350,000						350,000
Total	**350,000**	**-**	**-**	**-**	**-**	**-**	**350,000**

Capital Improvement Program

Stormwater

Cole Avenue Stream Restoration

Project Information

Category: Stormwater
Department: Community Development
Est. Completion Date: 6/30/2025
Project Number: SWF-2502

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Cole Avenue stream channel restoration between Monument Drive, Hickory Street, and Cole Avenue.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: Staunton is required to meet 100% of the required reductions for Pollutants of Concern during the 2023-2028 permit cycle. The Department of Environmental Quality recently updated its guidance for the 2018-2023 permit cycle with Guidance Memo No. 20-2003, effective February 6, 2021.

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Stormwater Fund Balance	506,589						506,589
Grant Funding	727,800						727,800
							-
Total	**1,234,389**	**-**	**-**	**-**	**-**	**-**	**1,234,389**
Cost Categories (Expenditures)							
Planning/Design	164,880						164,880
Acquisition/Relocation							-
Site Improvements							-
Construction	1,069,509						1,069,509
Furniture/Equipment							-
Other							-
Total	**1,234,389**	**-**	**-**	**-**	**-**	**-**	**1,234,389**

Gypsy Hill Park Stream Restoration

Project Information

Category: Stormwater
Department: Community Development
Est. Completion Date: 6/30/2025
Project Number: SWF-2503

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Restore 1,200 linear feet of Peyton Creek in Gypsy Hill Park to include flood benches and daylighting of Peyton Creek with walking trail and signage detaling the impact of Total Maximum Daily Load pollutant reduction.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: Staunton is required to meet 100% of the required reductions for Pollutants of Concern during the 2023-2028 permit cycle. The Department of Environmental Quality recently updated its guidance for the 2018-2023 permit cycle with Guidance Memo No. 20-2003, effective February 6, 2021.

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Grant Funding	893,096						893,096
American Rescue Plan Act Funds	813,452						813,452
Stormwater Fund Balance	246,271						246,271
Total	**1,952,819**	**-**	**-**	**-**	**-**	**-**	**1,952,819**
Cost Categories (Expenditures)							
Planning/Design	246,271						246,271
Acquisition/Relocation							-
Site Improvements							-
Construction	1,706,548						1,706,548
Furniture/Equipment							-
Other							-
Total	**1,952,819**	**-**	**-**	**-**	**-**	**-**	**1,952,819**

Asylum Creek Stream Restoration

Project Information

Category: Stormwater
Department: Community Development
Est. Completion Date: 6/30/2027
Project Number: SWF-2601

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Restoration of approximately 1,500 linear feet of Ayslum Creek where it runs through the Villages at Staunton property. This project is necessary to help ensure the City meets the requirements of the Virginia Department of Environmental Quailty's Total Maximum Daily Load Permit. This project will include measures to help address flooding issues as well as measures to improve water quality by reducing sediment and nutrient pollution. A walking trail and educational signage on stormwater and pollution reduction will be also included.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: Staunton is required to meet 100% of the required reductions for Pollutants of Concern during the 2023-2028 permit cycle. The Department of Environmental Quality recently updated its guidance for the 2018-2023 permit cycle with Guidance Memo No. 20-2003, effective February 6, 2021.

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Stormwater Operating Budget		450,000					450,000
State Grant Funds		400,000					400,000
							-
Total	**-**	**850,000**	**-**	**-**	**-**	**-**	**850,000**
Cost Categories (Expenditures)							
Planning/Design		50,000					50,000
Acquisition/Relocation							-
Site Improvements							-
Construction		800,000					800,000
Furniture/Equipment							-
Other							-
Total	**-**	**850,000**	**-**	**-**	**-**	**-**	**850,000**

Wharf Parking Lot Study

Project Information

Category: Stormwater
Department: Community Development
Est. Completion Date: 12/31/2026
Project Number: SWF-2602

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Project Description: This study will help City staff determine whether or not the daylighting of Lewis Creek and/or Peyton Creek where they run under the Wharf Parking lot would be a feasible project.
The study will include general mapping of the area, high level calculations to determine what general size of the stream channels would be needed to support storm events, on-site meetings with stakeholders to discuss potential park elements, and a concept rendering showing what the Wharf Daylighting with park amenities could look like.

History & Key Milestones: N/A

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Stormwater Operating Budget		30,000					30,000
							-
							-
Total	-	**30,000**	-	-	-	-	**30,000**
Cost Categories (Expenditures)							
Planning/Design		30,000					30,000
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other							-
Total	-	**30,000**	-	-	-	-	**30,000**

Capital Improvement Program | **Stormwater**

Lake Tams Continuous Monitoring/Control System- Phase I

Project Information

Category: Stormwater
Department: Community Development
Est. Completion Date: 6/30/2026
Project Number: SWF-2603

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Project Description: The City has identified Lake Tams as an ideal candidate for Opti's Continuous Monitoring and Adapative Control (CMAC) technology. This is a cloud-based stormwater management system that allows for the remote and automative control over the water levels in Lake Tams. The CMAC technology uses weather forecasts and water level sensors to automatically lower water levels before a storm event occurs.
This project for Lake Tams is broken down into two phases:
Phase I includes the Installation of the Opti control panel, all related hardware, the software platform, and professional support to control three feet of the Lake below normal pool elevation. Installation and field services are provided by others.
Phase II provides control of an additional two feet of flood storage by altering the lowest control structure of the Lake to match the outfall elevation of the next highest control structure. This alteration will not affect the Opti configuration of Phase I, rather will simply require the construction / retrofit of the lowest control structure.

History & Key Milestones: The project will also help the City meet nutrient reduction requirement with an estimated reduction of 12 lbs of phosphorus, 41 lbs of nitrogen, and 1,089 lbs of sediment per year.

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Stormwater Operating Budget		131,760					131,760
							-
							-
Total	-	**131,760**	-	-	-	-	**131,760**
Cost Categories (Expenditures)							
Planning/Design		20,000					20,000
Acquisition/Relocation							-
Site Improvements							-
Construction		111,760					111,760
Furniture/Equipment							-
Other							-
Total	-	**131,760**	-	-	-	-	**131,760**

Staunton High School Stream Restoration

Project Information

Category: Stormwater
Department: Community Development
Est. Completion Date: 12/31/2027
Project Number: SWF-2701

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Restoration of approximately 1,300 linear feet of the tributary that runs behind Staunton High School. This project is necessary to help ensure the City meets the requirements of the Virginia Department of Environmental Quailty's Total Maximum Daily Load Permit.
This project will include measures to help address flooding issues as well as measures to improve water quality by reducing sediment and nutrient pollution. A walking trail and educational signage on stormwater and pollution reduction will be also included.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: Staunton is required to meet 100% of the required reductions for Pollutants of Concern during the 2023-2028 permit cycle. The Department of Environmental Quality recently updated its guidance for the 2018-2023 permit cycle with Guidance Memo No. 20-2003, effective February 6, 2021.

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Stormwater Operating Budget			675,000				675,000
State Grant Funds			675,000				675,000
							-
Total	-	-	**1,350,000**	-	-	-	**1,350,000**
Cost Categories (Expenditures)							
Planning/Design			50,000				50,000
Acquisition/Relocation							-
Site Improvements							-
Construction			1,300,000				1,300,000
Furniture/Equipment							-
Other							-
Total	-	-	**1,350,000**	-	-	-	**1,350,000**

Capital Improvement Program	Stormwater

Green Hills Industrial Park - Basin Retrofits

Project Information

Category: Stormwater
Department: Community Development
Est. Completion Date: 6/30/2029
Project Number: SWF-2801

Strategic Goal	
Infrastructure	X
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Converting two existing dry detention basins in the Green Hills Industrial Park into wet ponds with sediment forebays. These basin retrofits will help the City meet the Total Maximum Daily Load/Municipal Separate Storm Sewer System permit requirements by improving the pollution reduction capabilities of these basins.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: Staunton is required to meet 100% of the required reductions for Pollutants of Concern during the 2023-2028 permit cycle. The Department of Environmental Quality recently updated its guidance for the 2018-2023 permit cycle with Guidance Memo No. 20-2003, effective February 6, 2021.

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Stormwater Fund Balance				815,000			815,000
Stormwater Operating Budget				575,000			575,000
							-
Total	-	-	-	**1,390,000**	-	-	**1,390,000**
Cost Categories (Expenditures)							
Planning/Design				90,000			90,000
Acquisition/Relocation							-
Site Improvements							-
Construction				1,300,000			1,300,000
Furniture/Equipment							-
Other							-
Total	-	-	-	**1,390,000**	-	-	**1,390,000**

CITY OF STAUNTON

CAPITAL IMPROVEMENT PLAN (CIP)

PARKING FUND

Project	PROJECT NUMBER	Fiscal Year	PROPOSED FUNDING SOURCE	Project Description	Project Estimate
FY2025 REVIEW					
JOHNSON STREET PARKING GARAGE	N/A	FY2025	UNFUNDED	Seal/ repair concrete deck surfaces. Paint railings and other surfaces	$ 150,000
				FY2025 TOTAL PARKING FUND PROJECTS REVIEW	**$ 150,000**
FY2026					
WHARF PARKING LOT	N/A	FY2026	UNFUNDED	Seal/ repair concrete deck surfaces. Paint railings and other surfaces	$ 300,000
NEW STREET PARKING GARAGE	N/A	FY2026	UNFUNDED	Seal/ repair concrete deck surfaces. Paint railings and other surfaces	$ 300,000
				FY2026 TOTAL PARKING FUND PROJECTS	**$ 600,000**
FY2027					
WHARF PARKING LOT	N/A	FY2027	UNFUNDED	Seal/ repair concrete deck surfaces. Paint railings and other surfaces	$ 300,000
JOHNSON STREET PARKING GARAGE	N/A	FY2027	UNFUNDED	Seal/ repair concrete deck surfaces. Paint railings and other surfaces	$ 300,000
				FY2027 TOTAL PARKING FUND PROJECTS	**$ 600,000**
FY2028					
WHARF PARKING LOT	N/A	FY2028	UNFUNDED	Seal/ repair concrete deck surfaces. Paint railings and other surfaces	$ 300,000
JOHNSON STREET PARKING GARAGE	N/A	FY2028	UNFUNDED	Seal/ repair concrete deck surfaces. Paint railings and other surfaces	$ 300,000
				FY2028 TOTAL PARKING FUND PROJECTS	**$ 600,000**
FY2029					
WHARF PARKING LOT	N/A	FY2029	UNFUNDED	Seal/ repair concrete deck surfaces. Paint railings and other surfaces	$ 300,000
JOHNSON STREET PARKING GARAGE	N/A	FY2029	UNFUNDED	Seal/ repair concrete deck surfaces. Paint railings and other surfaces	$ 300,000
				FY2029 TOTAL PARKING FUND PROJECTS	**$ 600,000**
FY2030					
WHARF PARKING LOT	N/A	FY2030	UNFUNDED	Seal/ repair concrete deck surfaces. Paint railings and other surfaces	$ 300,000
JOHNSON STREET PARKING GARAGE	N/A	FY2030	UNFUNDED	Seal/ repair concrete deck surfaces. Paint railings and other surfaces	$ 300,000
				FY2030 TOTAL PARKING FUND PROJECTS	**$ 600,000**
TOTAL PARKING FUND CIP				**FY2026-FY2030 CIP**	**$ 3,000,000**

***The Parking Fund does not have sufficient revenues to fund the five-year CIP for parking.**

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Capital Improvement Program

Five Year Plan

FY2026-FY2030

STAUNTON CITY SCHOOLS
CAPITAL IMPROVEMENT PLAN (CIP)
FY2026 - FY2030
SCHOOL CIP FUND 966

FY2025 Review	PROJECT NUMBER	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
Reserves					
SCHOOL TRANSPORTATION RESERVE	SAR-01	FY2025	FY2025 BUDGET	Annual contribution to school transportation reserve	$ 50,000
SCHOOL FURNITURE/EQUIPMENT RESERVE	SAR-02	FY2025	FY2025 BA	Annual funding to purchase/ replace school furniture/equipment	$ 25,000
VEHICLE RESERVE	SAR-03	FY2025	FY2025 BA	Annual funding to replace maintenance vehicles/ grounds equipment	$ 50,000
SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	SAR-04	FY2025	FY2025 BUDGET/CITY TRANSFER	Annual funding to replace school building mechanical systems/ roofs / generators	$ 200,000
TECHNOLOGY RESERVE	SAR-05	FY2025	FY2025 BA	Annual funding to replace technology infrastructure / network equipment	$ 100,000
PARKING LOTS /ROADWAYS	SAR-06	FY2025	FY2025 BA	Reserve to pave school parking lots and roadways.	$ 100,000
Specified Projects					
ACTIVITY BUSES		FY2025	FY2024 BA	Purchase two new activity buses.	$ 180,000
SHELBURNE RENOVATION		FY2025	RESERVES	Shelburne renovation of basement and CTE area.	$ 7,300,000
				TOTAL FY2025	**$ 8,005,000**

FY2026	PROJECT NUMBER	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
Reserves					
SCHOOL TRANSPORTATION RESERVE	SAR-01	FY2026	FY2026 BUDGET/CITY TRANSFER	Annual contribution to school transportation reserve (SCS funding $75,000)	$ 125,000
SCHOOL FURNITURE/EQUIPMENT RESERVE	SAR-02	FY2026	FY2026 BA	Annual funding to purchase/ replace school furniture/equipment	$ 25,000
VEHICLE RESERVE	SAR-03	FY2026	FY2026 BUDGET	Annual funding to replace maintenance vehicles/ grounds equipment	$ 25,000
SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	SAR-04	FY2026	FY2026 BUDGET/CITY TRANSFER	Annual funding to replace school building mechanical systems/ roofs / generators (SCS funding $100,000)	$ 200,000
TECHNOLOGY RESERVE	SAR-05	FY2026	FY2026 BA	Annual funding to replace technology infrastructure / network equipment	$ 100,000
PARKING LOTS /ROADWAYS	SAR-06	FY2026	FY2026 BA/CITY TRANSFER	Repave all school parking lots and roadways.	$ 120,000
Specified Projects					
WARE FENCING	SM-2601	FY2026	GRANT/CIP RESERVES	Extension of fencing around Ware Elementary School to provide security for students and facilities.	$ 22,000
SHELBURNE COLLABORATIVE SPACE	SM-2602	FY2026	UNFUNDED	Construction of colloborative community space at Shelburne Middle School.	$ 7,500,000
SVCAL RENOVATION	SB-2601	FY2026	UNFUNDED	Phase II of the Shenandoah Valley Center for Advanced Learning center.	$ 2,750,000
				TOTAL FY2026	**$ 10,867,000**

FY2027	PROJECT NUMBER	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
Reserves					
SCHOOL TRANSPORTATION RESERVE	SAR-01	FY2027	FY2027 BUDGET/CITY TRANSFER	Annual contribution to school transportation reserve (SCS funding $75,000)	$ 125,000
SCHOOL FURNITURE/EQUIPMENT RESERVE	SAR-02	FY2027	FY2027 BA	Annual funding to purchase/ replace school furniture/equipment	$ 25,000
VEHICLE RESERVE	SAR-03	FY2027	FY2027 BUDGET	Annual funding to replace maintenance vehicles/ grounds equipment	$ 25,000
SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	SAR-04	FY2027	FY2027 BUDGET/CITY TRANSFER	Annual funding to replace school building mechanical systems/ roofs / generators (SCS funding $100,000)	$ 200,000
TECHNOLOGY RESERVE	SAR-05	FY2027	FY2027 BA	Annual funding to replace technology infrastructure / network equipment	$ 100,000
PARKING LOTS /ROADWAYS	SAR-06	FY2027	FY2027 BA/CITY TRANSFER	Repave all school parking lots and roadways.	$ 120,000
Specified Projects					
SVCAL RENOVATION	SB-2601	FY2027	UNFUNDED	Phase III of the Shenandoah Valley Center for Advanced Learning center.	$ 7,200,000
				TOTAL FY2027	**$ 7,795,000**

FY2028	PROJECT NUMBER	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
Reserves					
SCHOOL TRANSPORTATION RESERVE	SAR-01	FY2028	FY2028 BUDGET/CITY TRANSFER	Annual contribution to school transportation reserve (SCS funding $75,000)	$ 125,000
SCHOOL FURNITURE/EQUIPMENT RESERVE	SAR-02	FY2028	FY2028 BA	Annual funding to purchase/ replace school furniture/equipment	$ 25,000
VEHICLE RESERVE	SAR-03	FY2028	FY2028 BUDGET	Annual funding to replace maintenance vehicles/ grounds equipment	$ 25,000
SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	SAR-04	FY2028	FY2028 BUDGET/CITY TRANSFER	Annual funding to replace school building mechanical systems/ roofs / generators (SCS funding $100,000)	$ 200,000
TECHNOLOGY RESERVE	SAR-05	FY2028	FY2028 BA	Annual funding to replace technology infrastructure / network equipment	$ 100,000
PARKING LOTS /ROADWAYS	SAR-06	FY2028	FY2028 BA/CITY TRANSFER	Repave all school parking lots and roadways.	$ 120,000
				TOTAL FY2028	**$ 595,000**

STAUNTON CITY SCHOOLS
CAPITAL IMPROVEMENT PLAN (CIP)
FY2026 - FY2030
SCHOOL CIP FUND 966

FY2029	PROJECT NUMBER	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
Reserves					
SCHOOL TRANSPORTATION RESERVE	SAR-01	FY2029	FY2029 BUDGET/CITY TRANSFER	Annual contribution to school transportation reserve (SCS funding $75,000)	$ 125,000
SCHOOL FURNITURE/EQUIPMENT RESERVE	SAR-02	FY2029	FY2029 BA	Annual funding to purchase/ replace school furniture/equipment	$ 25,000
VEHICLE RESERVE	SAR-03	FY2029	FY2029 BUDGET	Annual funding to replace maintenance vehicles/ grounds equipment	$ 25,000
SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	SAR-04	FY2029	FY2029 BUDGET/CITY TRANSFER	Annual funding to replace school building mechanical systems/ roofs / generators (SCS funding $100,000)	$ 200,000
TECHNOLOGY RESERVE	SAR-05	FY2029	FY2029 BA	Annual funding to replace technology infrastructure / network equipment	$ 100,000
PARKING LOTS /ROADWAYS	SAR-06	FY2029	FY2029 BA/CITY TRANSFER	Repave all school parking lots and roadways.	$ 120,000
Specified Projects					
SHS TRACK-BATHROOM/STORAGE BLDG	SM-2901	FY2029	UNFUNDED	Construction of bathroom/storage building adjacent to SHS track/field.	$ 200,000
CHROMEBOOK REPLACEMENTS	SAR-05	FY2029	UNFUNDED	Additional chromebook replacements above amount available in the Techonolgy Reserve.	$ 755,088
OPERATIONS FACTILITY-CONSTRUCTION	SB-2901	FY2029	UNFUNDED	Construction of operations facility to be used by SCS.	$ 30,000,000
				TOTAL FY2029	**$ 31,550,088**

FY2030	PROJECT NUMBER	FISCAL YEAR	PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
Reserves					
SCHOOL TRANSPORTATION RESERVE	SAR-01	FY2030	FY2030 BUDGET/CITY TRANSFER	Annual contribution to school transportation reserve (SCS funding $75,000)	$ 125,000
SCHOOL FURNITURE/EQUIPMENT RESERVE	SAR-02	FY2030	FY2030 BA	Annual funding to purchase/ replace school furniture/equipment	$ 25,000
VEHICLE RESERVE	SAR-03	FY2030	FY2030 BUDGET	Annual funding to replace maintenance vehicles/ grounds equipment	$ 25,000
SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	SAR-04	FY2030	FY2030 BUDGET/CITY TRANSFER	Annual funding to replace school building mechanical systems/ roofs / generators (SCS funding $100,000)	$ 200,000
TECHNOLOGY RESERVE	SAR-05	FY2030	FY2030 BA	Annual funding to replace technology infrastructure / network equipment	$ 100,000
PARKING LOTS /ROADWAYS	SAR-06	FY2030	FY2030 BA/CITY TRANSFER	Repave all school parking lots and roadways.	$ 120,000
				TOTAL FY2030	**$ 595,000**

SCHOOL CIP FUND 966 SUMMARY

FY2025-FY2029 CIP PLAN		
FY2026	$	10,867,000
FY2027	$	7,795,000
FY2028	$	595,000
FY2029	$	31,550,088
FY2030	$	595,000
TOTAL FY2026 - FY2030	**$**	**51,402,088**

		SOURCE OF FUNDS- FY2026 CIP PROJECTS	
FY2026	FY2026 BUDGET	Transfer from Education Fund	$ 200,000
FY2026	FY2026 BA	Budget Amendment	$ 225,000
FY2026	CITY TRANSFER	Transfer from City CIP Fund	$ 170,000
FY2026	GRANT	Security Grant	$ 22,000
FY2026	UNFUNDED	Funding source has not been identified.	$ 10,250,000
		TOTAL FY2026	**$ 10,867,000**
		SOURCE OF FUNDS- FY2027 CIP PROJECTS	
FY2027	FY2027 BUDGET	Transfer from Education Fund	$ 200,000
FY2027	FY2027 BA	Budget Amendment	$ 225,000
FY2027	CITY TRANSFER	Transfer from City CIP Fund	$ 170,000
FY2027	UNFUNDED	Funding source has not been identified.	$ 7,200,000
		TOTAL FY2027	**$ 7,795,000**
		SOURCE OF FUNDS- FY2028 CIP PROJECTS	
FY2028	FY2028 BUDGET	Transfer from Education Fund	$ 200,000
FY2028	FY2028 BA	Budget Amendment	$ 225,000
FY2028	CITY TRANSFER	Transfer from City CIP Fund	$ 170,000
		TOTAL FY2028	**$ 595,000**
		SOURCE OF FUNDS- FY2029 CIP PROJECTS	
FY2029	FY2029 BUDGET	Transfer from Education Fund	$ 200,000
FY2029	FY2029 BA	Budget Amendment	$ 225,000
FY2029	CITY TRANSFER	Transfer from City CIP Fund	$ 170,000
FY2029	UNFUNDED	Funding source has not been identified.	$ 30,955,088
		TOTAL FY2029	**$ 31,550,088**
		SOURCE OF FUNDS- FY2030 CIP PROJECTS	
FY2030	FY2030 BUDGET	Transfer from Education Fund	$ 200,000
FY2030	FY2030 BA	Budget Amendment	$ 225,000
FY2030	CITY TRANSFER	Transfer from City CIP Fund	$ 170,000
		TOTAL FY2030	**$ 595,000**

Capital Improvement Program

School Annual Reserves

The schools use annual reserves as a way to fund larger capital projects without incurring additional debt. Annual reserves are funded through a transfer from the education fund operating budget, the edcuation fund carry over, and transfers from the city's capital fund. The reserve balances will remain part of the School CIP fund balance until projects are scheduled and expended through the five year plan.

SAR-01	SCHOOL TRANSPORTATION RESERVE
SAR-02	SCHOOL FURNITURE/EQUIPMENT RESERVE
SAR-03	VEHICLE RESERVE
SAR-04	SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT
SAR-05	TECHNOLOGY RESERVE
SAR-06	PARKING LOTS /ROADWAYS

School Maintenance

SM-2601	WARE FENCING & ADA RAMP
SM-2602	SHELBURNE COLLABORATIVE SPACE
SM-2901	SHS TRACK-BATHROOM/STORAGE BLDG

School Board

SB-2601	SVCAL RENOVATION
SB-2901	OPERATIONS FACTILITY-CONSTRUCTION

Project Code Key (Department, Fiscal Year, #)

SAR=School Annual Reserve
ST=School Transportation Department
SM=School Maintenance Department
SB=School Board Office

Capital Improvement Program

Education

School Bus Transport Reserve

Project Information

Category: Education
Department: School Transportation
Est. Completion Date: Annual
Project Number: SAR-01

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Annual school bus replacement program. Replace one bus each year.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: Buses purchased in FY 2025 cost approximately $120,000 each. Anticipating cost escalation.

Operating Budget Impact: Beginning in FY 2026, the School Bus Transport Reserve will be funded annually with a $75,000 direct contribution from the Education Fund (operating budget), an increase of $25,000. The increase is funded by reducing the annual contribution to the Vehicle Reserve. SCS' contribution will be supplemented with a proposed $50,000 contribution from the City (an increase of $25,000).

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Reserve Balance	14,232						14,232
SCS Funding		75,000	75,000	75,000	75,000	75,000	375,000
City Transfer		50,000	50,000	50,000	50,000	50,000	250,000
Total	**14,232**	**125,000**	**125,000**	**125,000**	**125,000**	**125,000**	**639,232**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment		125,000	125,000	125,000	125,000	125,000	625,000
Other							-
Total	**-**	**125,000**	**125,000**	**125,000**	**125,000**	**125,000**	**625,000**

School Furniture/Equipment Reserve

Project Information

Category: Education
Department: School Furniture & Equipment
Est. Completion Date: Annual
Project Number: SAR-02

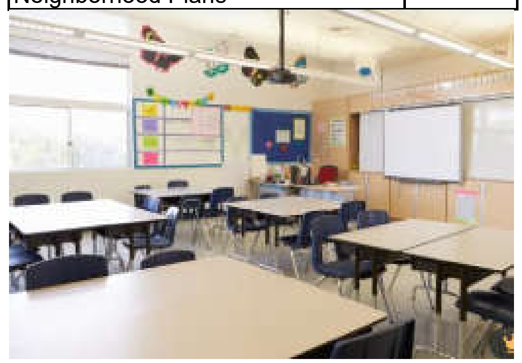
Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Annual School Furniture & Equipment Reserve contribution.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: No furniture or equipment acquisitions are currently scheduled.

Operating Budget Impact: The School Furniture/Equipment Reserve will be funded annually with a $25,000 direct contribution from the Education Fund (operating budget). This reserve was previously funded from available fund balance.



Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
School CIP Furniture Reserve	100,000						100,000
Education Fund Balance		25,000	25,000	25,000	25,000	25,000	125,000
							-
Total	**100,000**	**25,000**	**25,000**	**25,000**	**25,000**	**25,000**	**225,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other-Furniture Reserve	100,000	25,000	25,000	25,000	25,000	25,000	225,000
Total	**100,000**	**25,000**	**25,000**	**25,000**	**25,000**	**25,000**	**225,000**

Capital Improvement Program

Education

Vehicle Reserve

Project Information

Category: Education
Department: School Maintenance
Est. Completion Date: Annual
Project Number: SAR-03

Project Description: Annual contribution to the Vehicle Reserve. These funds are used to puchase vehicles, including cars, vans and grounds machinery/equipment.

History & Key Milestones: N/A

Operating Budget Impact: The Vehicle Reserve will be funded annually with a $25,000 direct contribution from the Education Fund (operating budget). Previously, the reserve was funded with a $50,000 transfer from available fund balance.

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
SCS Funding		25,000	25,000	25,000	25,000	25,000	125,000
							-
							-
Total	**-**	**25,000**	**25,000**	**25,000**	**25,000**	**25,000**	**125,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment							-
Other-Vehicle Reserve		25,000	25,000	25,000	25,000	25,000	125,000
Total	**-**	**25,000**	**25,000**	**25,000**	**25,000**	**25,000**	**125,000**

Capital Improvement Program — Education

School Building Reserve

Project Information

Category: Education
Department: School Maintenance
Est. Completion Date: Annual
Project Number: SAR-04

Project Description: The Building Reserves is comprised of several accounts that address the school buildings and their mechanical systems.
History & Key Milestones: N/A
Operating Budget Impact: The Building Reserves are funded annually through a direct contribution of $100,000 from the Education Fund (operating budget). The City also sets aside $100,000 annually for SCS building maintenance.

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Reserve Balance	657,764						657,764
SCS Funding		100,000	100,000	100,000	100,000	100,000	500,000
City Transfer		100,000	100,000	100,000	100,000	100,000	500,000
School CIP Undesignated Fund		102,236		65,000			167,236
Total	**657,764**	**302,236**	**200,000**	**265,000**	**200,000**	**200,000**	**1,825,000**
Cost Categories (Expenditures)							
Shelburne Generator	150,000						150,000
Bessie Weller Roof Recoat		150,000					150,000
Shelburne Old Gym HVAC		150,000					150,000
Dixon Boiler Replacement		400,000					400,000
SHS Dock Extension		55,000					55,000
Shelburne Track Fence		55,000					55,000
Recoat Shelburne Roof Section #1			200,000				200,000
Recoat Dixon School Roof				140,000			140,000
Dixon School Generator				125,000			125,000
Recoat Shelburne Roof Section #2					100,000		100,000
Recoat SHS Roof						300,000	300,000
Total	**150,000**	**810,000**	**200,000**	**265,000**	**100,000**	**300,000**	**1,825,000**

Technology Reserve

Project Information

Category: Education
Department: School Technology
Est. Completion Date: Annual
Project Number: SAR-05

Project Description: Annual contributions and expenditures to replace and upgrade technology devices and networks.

History & Key Milestones: Following the COVID pandemic, which compelled SCS to provide devices to all students, SCS increased the annual Technology Reserve contribution in FY 2023 from $50,000/year to $100,000/year.
A multitude of Chromebooks and related licenses purchased during and after the pandemic must be replaced over the next few years. In June 2027, 695 units reach end-of-life, and in June 2029, 3,692 devices reach end-of-life.

Operating Budget Impact: The Technology Reserve will be funded with a direct contribution of $100,000 from the Education Fund (operating budget).

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
School CIP Technology Reserve Balance	352,912	100,000	100,000	100,000	100,000	100,000	852,912
Education Fund Balance		100,000	100,000	100,000	100,000	100,000	500,000
City (Unfunded)					755,088		755,088
Total	**352,912**	**200,000**	**200,000**	**200,000**	**955,088**	**200,000**	**2,108,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction							-
Furniture/Equipment			308,000		1,600,000		1,908,000
Other							-
Total	**-**	**-**	**308,000**	**-**	**1,600,000**	**-**	**1,908,000**

School Parking Lot Paving Reserve

Project Information

Category: Education
Department: School Maintenance
Est. Completion Date: Annual
Project Number: SAR-06

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Project Description: Annual contribution to and expendiutres from the reserve account used for the periodic repaving of school parking lots and roadways.

History & Key Milestones: Over the next several years a number of school parking lots require repaving. In FY 2026, Shelburne will be repaved and McSwain will have it's limited parking area expanded. In FY 2027, McSwain's existing lot will be repaved. In FY 2028, Ware's lot will be repaved. In FY 2029, Bessie Weller's lot will be repaved. In FY 2030, Dixon will be due for repaving.

Operating Budget Impact: The $100,000 contribution to the Parking Lot Reserve will be funded directly from the Education Fund (operating budget); it was previously funded from available fund balance. In addition, it's proposed for the City contribute $20,000/year to ensure that the reserve remains sufficiently solvent to fund the numerous paving projects planned from 2026-2030.

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
School CIP Paving Reserve Balance	400,000						400,000
Education Fund Balance		100,000	100,000	100,000	100,000	100,000	500,000
City Transfer		20,000	20,000	20,000	20,000	20,000	100,000
School CIP Undesignated Fund					45,000	55,000	100,000
Total	**400,000**	**120,000**	**120,000**	**120,000**	**165,000**	**175,000**	**1,100,000**
Cost Categories (Expenditures)							
McSwain Elem. Parking Lot Extension		175,000					175,000
Repave Shelburne Parking Lot		250,000					250,000
Repave McSwain Elem. Parking Lot			150,000				150,000
Repave Ware Elem. Parking Lot				175,000			175,000
Repave Bessie Weller Elem. Parking Lot					175,000		175,000
Repave Dixon School Parking Lot						175,000	175,000
Total	**-**	**425,000**	**150,000**	**175,000**	**175,000**	**175,000**	**1,100,000**

Capital Improvement Program

Education

Ware Fence Extension and ADP Ramp

Project Information

Category: Education
Department: School Maintenance
Est. Completion Date: 6/30/2026
Project Number: SM-2601

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Extended fencing around Ware to provide security for students and facilities. Construct ADA-compliant ramp to provide universal playground access (estimated, no formal quotes yet.)

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones: N/A

Operating Budget Impact: N/A

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
Security Grant		22,000					22,000
Undesignated CIP Funds			225,000				225,000
							-
Total	**-**	**22,000**	**225,000**	**-**	**-**	**-**	**247,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements		22,000	225,000				247,000
Construction							-
Furniture/Equipment							-
Other							-
Total	**-**	**22,000**	**225,000**	**-**	**-**	**-**	**247,000**

Collaborative Community Space @ Shelburne

Project Information

Category: Education
Department:
Est. Completion Date: 6/30/2026
Project Number: SM-2602

Project Description: The Collaborative Community Space @ Shelburne represents the final phase of the middle school renovation that was initiated during the Pandemic to relieve over-crowding, provide breakout learning space for special needs students and provide a publicly availlable facility to promote community engagement in the West End.

History & Key Milestones: The Maintenance Department was relocated and renovations to the basement and CTE classrooms are complete. Architecural designs for the new collaborative space are shovel-ready.

Operating Budget Impact: The new space is not expected to impact the operating budget, as rental revenue should offset incremental costs.

Strategic Goal	
Infrastructure	
Economic Development	
West End	X
Built Environment	X
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	X
Land Use	
Transportation	
Neighborhood Plans	

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
City of Staunton (unfunded)		7,500,000					7,500,000
							-
							-
Total	**-**	**7,500,000**	**-**	**-**	**-**	**-**	**7,500,000**
Cost Categories (Expenditures)							
Planning/Design		-					-
Acquisition/Relocation							-
Site Improvements							-
Construction		7,500,000					7,500,000
Furniture/Equipment							-
Other							-
Total	**-**	**7,500,000**	**-**	**-**	**-**	**-**	**7,500,000**

Capital Improvement Program	Education

SHS Track Bathroom/Storage Building

Project Information

Category: Education
Department: School Maintenance
Est. Completion Date: 12/31/2029
Project Number: SM-2901

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Project Description: Construction of a bathroom and storage building adjacent to Staunton High School track and field. The bathroom will be used by both students and the general public using the track and field. The storage space will accomodate athletic and field maintence equipment.

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

History & Key Milestones:

Operating Budget Impact: None.

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total

Funding Sources (Revenue)

City of Staunton (Unfunded)					200,000		200,000
							-
							-
Total	**-**	**-**	**-**	**-**	**200,000**	**-**	**200,000**

Cost Categories (Expenditures)

Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction					200,000		200,000
Furniture/Equipment							-
Other							-
Total	**-**	**-**	**-**	**-**	**200,000**	**-**	**200,000**

SVCAL Renovation

Project Information

Category: Education
Department: School Board
Est. Completion Date: 12/31/2027
Project Number: SB-2601

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Project Description: The Shenandoah Center for Advanced Learning (SVCAL: VCTC, Governor's School, Adult Learning Center) has a three-phase plan to renovate the facility in Fishersville. The City of Stuanton and SCS have a 25% capital interest in SVCAL per the MOU executed in 1969. Augusta County/ACPS (50%) and the CIty of Waynesboro/WPS (25%) are the other members of the regional program.

History & Key Milestones: Phase I, which is nearly complete, cost $4 million, to which SCS contributed $1 million from its CIP reserves. Phase II is planned for FY 2026 and estimated at $11 million (Stuanton's share $2.75m). Phase III is planned for FY 2027 and estimated at $28.8 million (Staunton's share $7.2m).

Operating Budget Impact: None.

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
City of Staunton (Unfunded)		2,750,000	7,200,000				9,950,000
							0
							0
Total	**-**	**2,750,000**	**7,200,000**	**-**	**-**	**-**	**9,950,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction		2,750,000	7,200,000				9,950,000
Furniture/Equipment							-
Other							-
Total	**-**	**2,750,000**	**7,200,000**	**-**	**-**	**-**	**9,950,000**

Capital Improvement Program

Education

Operations Facility - Maintenance/Transportation/Nutrition

Project Information

Category: Education
Department: School Board
Est. Completion Date: 6/30/2030
Project Number: SB-2901

Strategic Goal	
Infrastructure	
Economic Development	
West End	
Built Environment	
Responsive, Efficient Gov't	

Plan Impacted	
Bike/Ped	
Facilities	
Land Use	
Transportation	
Neighborhood Plans	

Project Description: Construction of a permanent home for Maintenance and Transportation Departments. The facility will consolidate maintenance shops, vehicle/bus repair & parking, offices, supplies/surplus warehousing, dry/cold food storage. The building will also incorporate centralized logistics and CTE classrooms.

History & Key Milestones: On June 17, 2021, the School Board, City Council and Ecomomic Development Authority met at Montgomery Hall Park and unanimously consented to support SCS' efforts to develop a Consolidated Operaions Facility. The SCS Maintenance and Transportation Departments have been without permanent homes for 50 & 40 years, respectively. In October 2022, Maintenance moved from Shelburne to a leased facility. Transportation continues to operate from Public Works' parking lot.

Operating Budget Impact: Operating costs will likely increase due to increased footprint; however, gains in operating efficiency are expected to offset increases.

Financial Summary	Through FY25	Proposed FY26	Proposed FY27	Proposed FY28	Proposed FY29	Proposed FY30	Total
Funding Sources (Revenue)							
City of Staunton (Unfunded)					30,000,000		30,000,000
							-
							-
Total	**-**	**-**	**-**	**-**	**30,000,000**	**-**	**30,000,000**
Cost Categories (Expenditures)							
Planning/Design							-
Acquisition/Relocation							-
Site Improvements							-
Construction					30,000,000		30,000,000
Furniture/Equipment							-
Other							-
Total	**-**	**-**	**-**	**-**	**30,000,000**	**-**	**30,000,000**

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STAUNTON CITY SCHOOLS

FY 2026 ADOPTED BUDGET

July 1, 2025 - June 30, 2026

April 24, 2025

STAUNTON CITY SCHOOLS
FY 2026 BUDGET

STAUNTON CITY SCHOOL BOARD

Kristin Siegel, Chair

Stephanie Mason, Vice Chair

Fontella Brown-Bundy

Joann Jeter

Michele Kielty

Ronald Ramsey

SUPERINTENDENT

Dr. Garett Smith

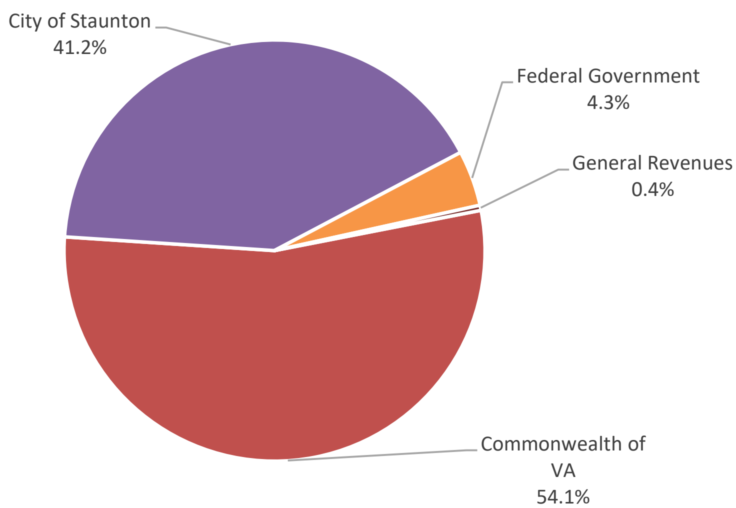
STAUNTON CITY SCHOOLS
FY2024 - FY2026 OPERATING BUDGETS

REVENUE BUDGETS	FY 2024 ACTUAL	FY 2025 BUDGET	FY 2026 BUDGET	$ CHANGE	% CHANGE
EDUCATION FUND	$ 39,331,679	$ 42,871,555	$ 45,856,840	$ 2,985,285	7.0%
STATE OPERATED PROGRAMS FUND	2,637,663	2,742,159	2,831,846	89,687	3.3%
CAFETERIA FUND	1,824,755	2,241,973	2,400,468	158,495	7.1%
SCHOOL CAPITAL IMPROVEMENTS FUND 966	425,000	150,000	200,000	50,000	33.3%
SCHOOL TEXTBOOK FUND	334,649	403,552	400,350	(3,202)	-0.8%
				$ -	
TOTAL REVENUES	**$ 44,553,746**	**$ 48,409,239**	**$ 51,689,504**	**$ 3,280,265**	**6.8%**

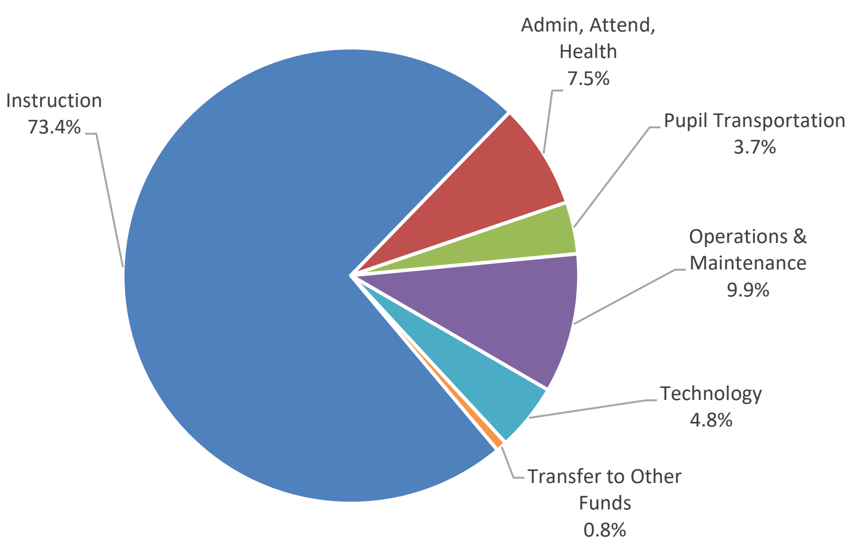
EXPENDITURE BUDGETS	FY 2024 ACTUAL	FY 2025 BUDGET	FY 2026 BUDGET	$ CHANGE	% CHANGE
EDUCATION FUND	$ 42,260,188	$ 42,871,555	$ 45,856,840	$ 2,985,285	7.0%
STATE OPERATED PROGRAMS FUND	2,650,623	2,742,159	2,831,846	89,687	3.3%
CAFETERIA FUND	2,265,827	2,241,973	2,400,468	158,495	7.1%
SCHOOL CAPITAL IMPROVEMENTS FUND 966	425,000	150,000	200,000	50,000	33.3%
SCHOOL TEXTBOOK FUND	361,200	403,552	400,350	(3,202)	-0.8%
TOTAL EXPENDITURE BUDGETS	**$ 47,962,838**	**$ 48,409,239**	**$ 51,689,504**	**$ 3,280,265**	**6.8%**

STAUNTON CITY SCHOOLS
FY 2026 ADOPTED BUDGET
EDUCATION FUND

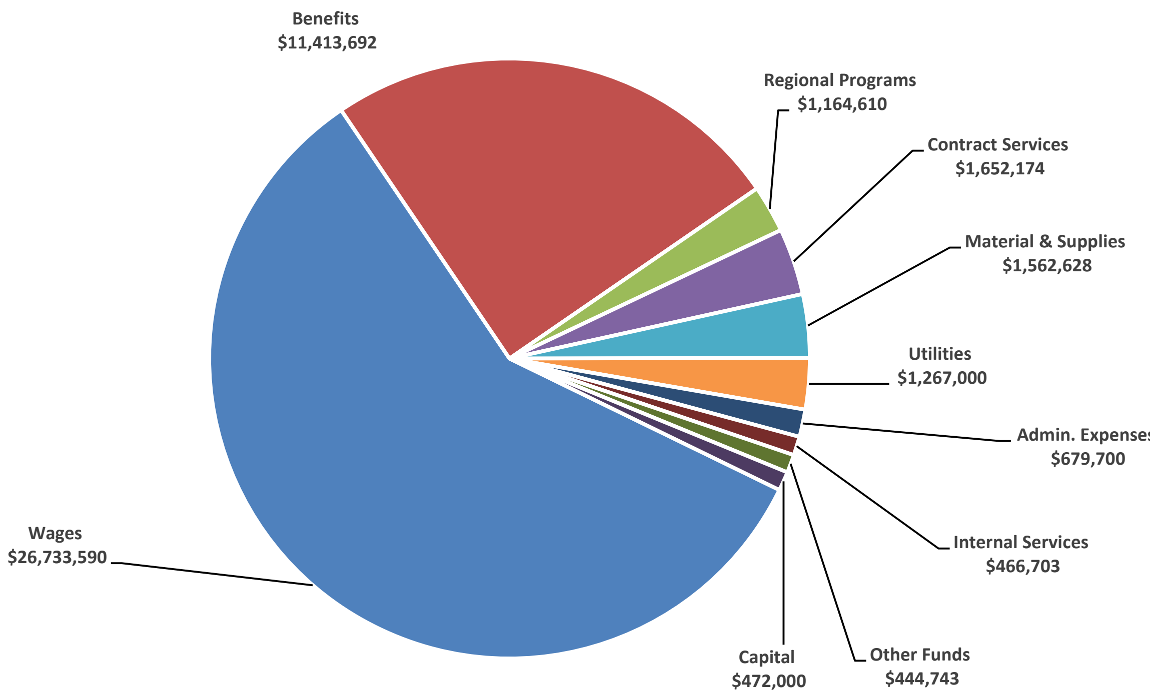
REVENUE CATEGORY	FY2025 BUDGET	FY2026 BUDGET	$ CHANGE	% CHANGE
Commonwealth of VA	$ 23,600,551	$ 24,809,871	$ 1,209,320	5.1%
City of Staunton	17,256,610	18,904,462	$ 1,647,852	9.5%
Federal Government	1,862,054	1,956,507	$ 94,453	5.1%
General Revenues	152,340	186,000	$ 33,660	22.1%
TOTALS	**$ 42,871,555**	**$ 45,856,840**	**$ 2,985,285**	**7.0%**



EXPENDITURE CATEGORY	FY2025 BUDGET	FY2026 BUDGET	$ CHANGE	% CHANGE
Instruction	$ 31,310,115	$ 33,648,852	$ 2,338,737	7.5%
Admin, Attend, Health	3,265,097	3,445,356	180,259	5.5%
Pupil Transportation	1,529,931	1,692,888	162,957	10.7%
Operations & Maintenance	4,496,154	4,535,231	39,077	0.9%
Technology	1,980,258	2,183,701	203,443	10.3%
Transfer to Other Funds	290,000	350,812	60,812	21.0%
TOTALS	**$ 42,871,555**	**$ 45,856,840**	**$ 2,985,285**	**7.0%**

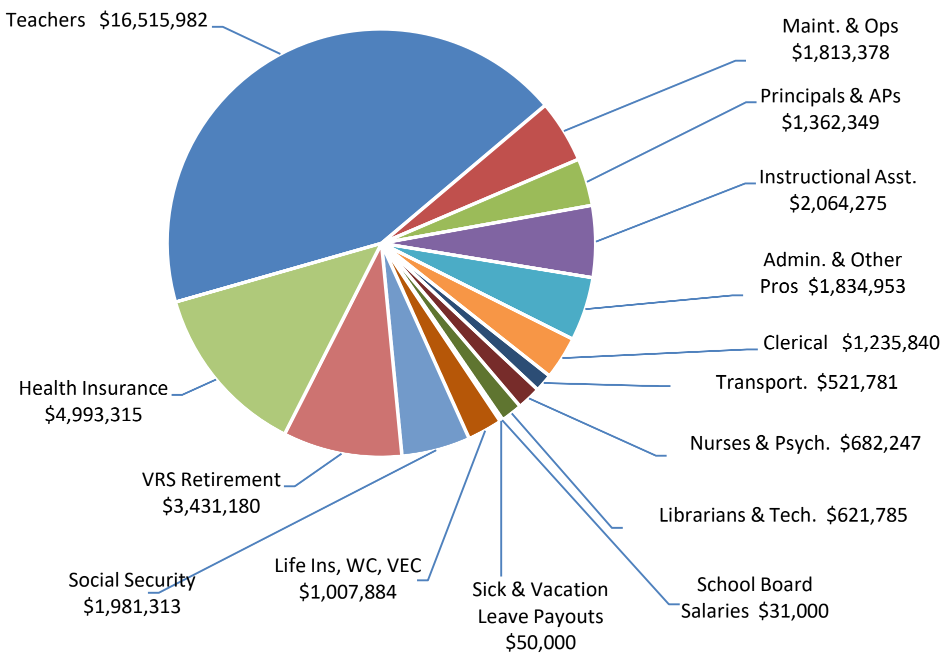


FY 2026 EDUCATION FUND: Expenditures - $45,856,840



EXPENDITURE TYPE	FY 2026	PCT
Wages	$ 26,733,590	58.3%
Benefits	$ 11,413,692	24.9%
Regional Programs	$ 1,164,610	2.5%
Contract Services	$ 1,652,174	3.6%
Material & Supplies	$ 1,562,628	3.4%
Utilities	$ 1,267,000	2.8%
Admin. Expenses	$ 679,700	1.5%
Internal Services	$ 466,703	1.0%
Other Funds	$ 444,743	1.0%
Capital	$ 472,000	1.0%
Total	**$ 45,856,840**	**100.0%**

FY 2026 EDUCATION FUND: Wages & Benefits - $38,147,282



CATEGORY	FY 2026	PCT
Teachers	$ 16,515,982	43.3%
Maint. & Ops	$ 1,813,378	4.8%
Principals & APs	$ 1,362,349	3.6%
Instructional Asst.	$ 2,064,275	5.4%
Admin. & Other Pros	$ 1,834,953	4.8%
Clerical	$ 1,235,840	3.2%
Transport.	$ 521,781	1.4%
Nurses & Psych.	$ 682,247	1.8%
Librarians & Tech.	$ 621,785	1.6%
School Board Salaries	$ 31,000	0.1%
Sick & Vacation Leave Payouts	$ 50,000	0.1%
Life Ins, WC, VEC	$ 1,007,884	2.6%
Social Security	$ 1,981,313	5.2%
VRS Retirement	$ 3,431,180	9.0%
Health Insurance	$ 4,993,315	13.1%
Total	**$ 38,147,282**	**100.0%**

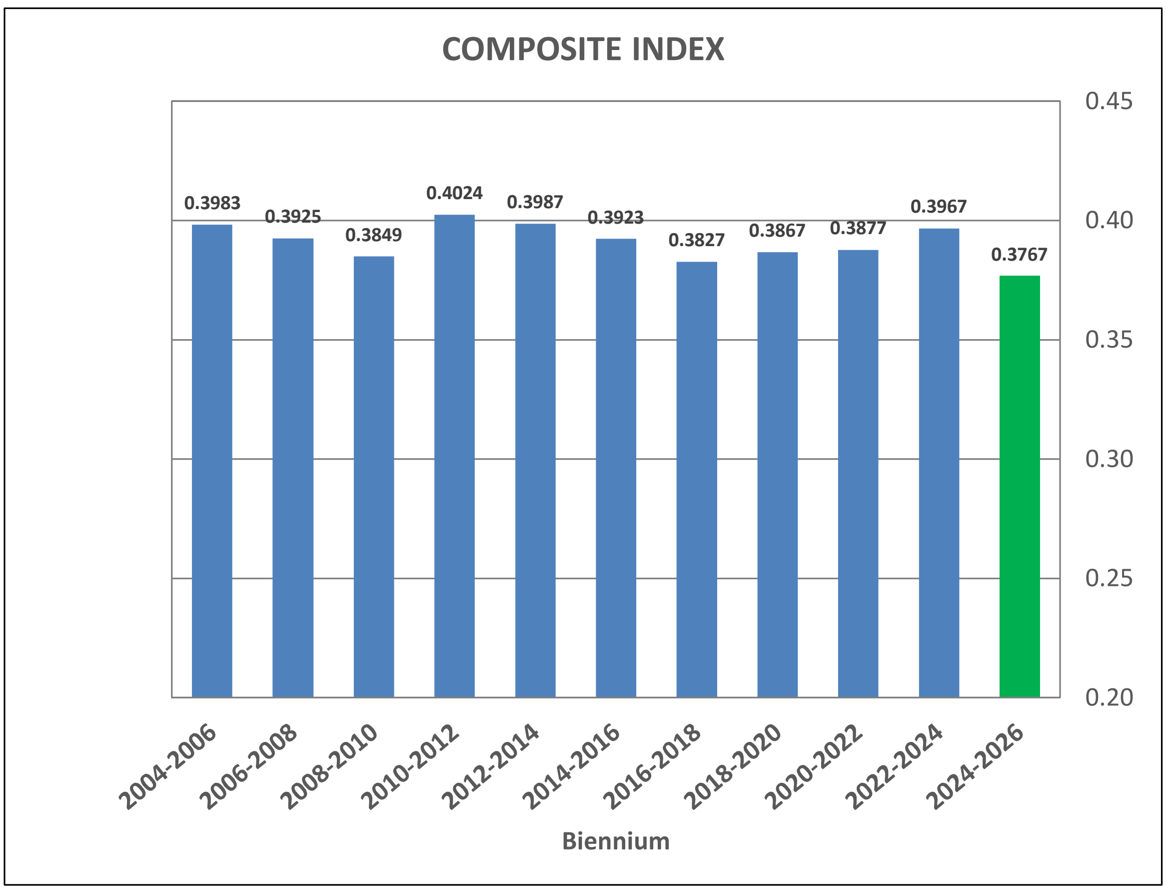
REGIONAL PROGRAMS - FY2026 BUDGET

	FY2024 Actual	FY2025 Budget	FY2026 Budget	Variance
SVRP - Special Education	$ 347,385	$ 575,236	$ 412,235	$ (163,001)
VCTC - Valley Career & Technical Center	470,888	487,109	532,049	44,940
Shenandoah Valley Governor's School	221,802	224,878	220,326	(4,552)
Total Regional Programs	$ 1,040,075	$ 1,287,223	$ 1,164,610	$ (122,613)

STAUNTON CITY SCHOOLS

COMPOSITE INDEX HISTORY

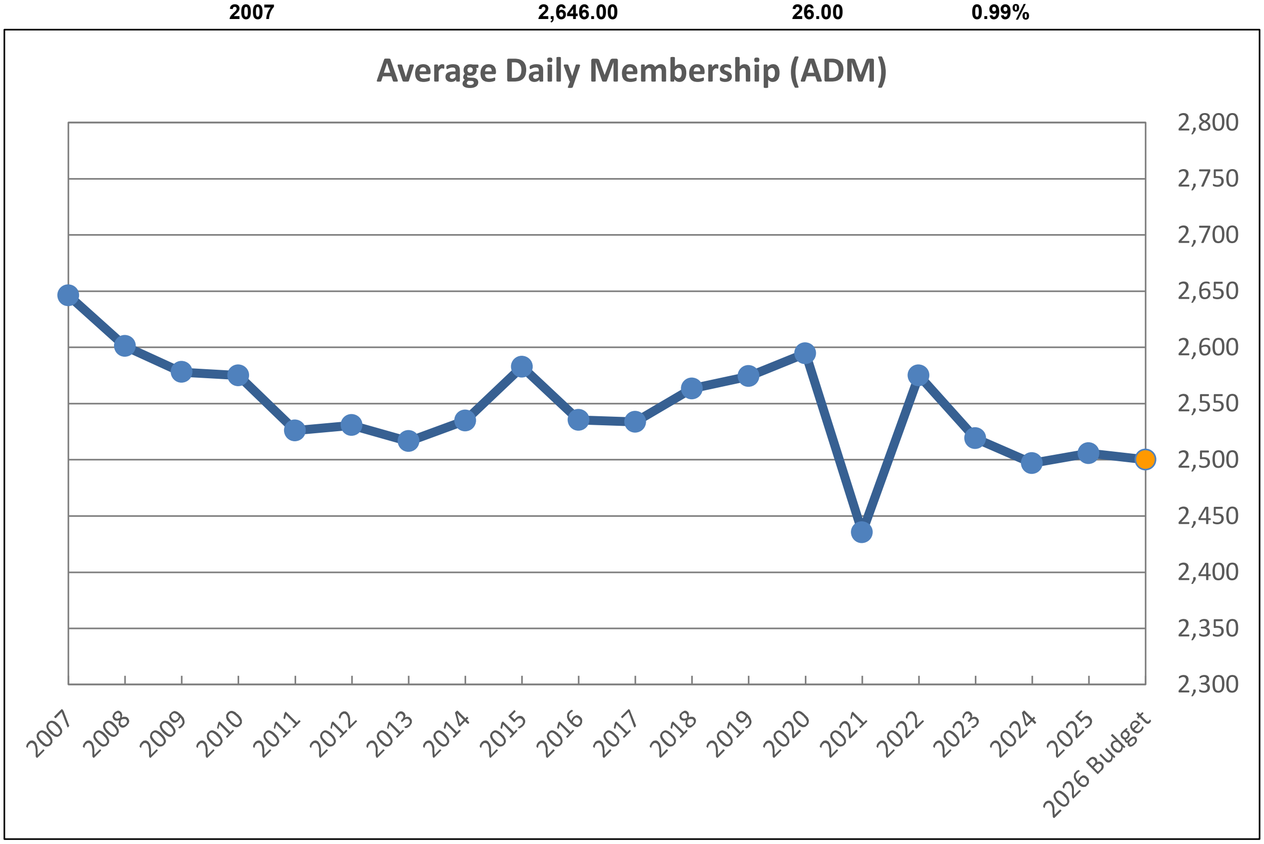
BIENNIUM	COMPOSITE INDEX
2024-2026	**0.3767**
2022-2024	0.3967
2020-2022	0.3877
2018-2020	0.3867
2016-2018	0.3827
2014-2016	0.3923
2012-2014	0.3987
2010-2012	0.4024
2008-2010	0.3849
2006-2008	0.3925
2004-2006	0.3983
2002-2004	0.3959



STAUNTON CITY SCHOOLS

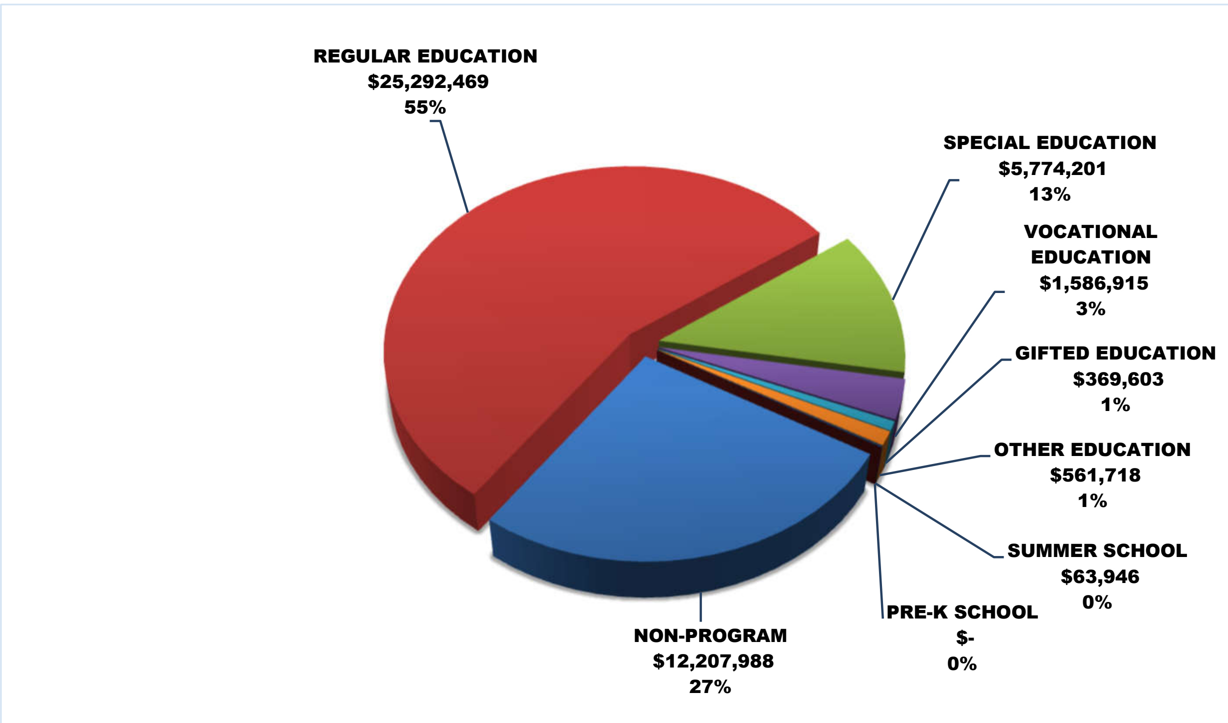
AVERAGE DAILY MEMBERSHIP ENROLLMENT (ADM)

FISCAL YEAR	FINAL ADM	VARIANCE	% CHANGE
2026 Budget	***2,500.00***	(5.75)	-0.23%
2025	2,505.75	8.76	0.35%
2024	2,496.99	(22.00)	-0.87%
2023	2,518.99	(55.92)	-2.17%
2022	2,574.91	139.59	5.73%
2021	2,435.32	(159.23)	-6.14%
2020	2,594.55	20.29	0.79%
2019	2,574.26	10.97	0.43%
2018	2,563.29	29.67	1.17%
2017	2,533.62	(1.84)	-0.07%
2016	2,535.46	(47.19)	-1.83%
2015	2,582.65	47.79	1.89%
2014	2,534.86	18.38	0.73%
2013	2,516.48	(14.26)	-0.56%
2012	2,530.74	4.72	0.19%
2011	2,526.02	(48.98)	-1.90%
2010	2,575.00	(3.00)	-0.12%
2009	2,578.00	(23.00)	-0.88%
2008	2,601.00	(45.00)	-1.70%
2007	2,646.00	26.00	0.99%



FY 2026 EDUCATION FUND
PROGRAM COSTS

PROGRAM	FY2024 ACTUAL	FY2025 BUDGET	FY2026 BUDGET	% of TOTAL	% INCREASE
NON-PROGRAM	$ 11,652,114	$ 11,561,440	$ 12,207,988	26.6%	5.6%
REGULAR EDUCATION	$ 22,721,131	$ 23,548,243	$ 25,292,469	55.2%	7.4%
SPECIAL EDUCATION	$ 5,407,161	$ 5,460,616	$ 5,774,201	12.6%	5.7%
VOCATIONAL EDUCATION	$ 1,433,248	$ 1,327,361	$ 1,586,915	3.5%	19.6%
GIFTED EDUCATION	$ 361,616	$ 368,700	$ 369,603	0.8%	0.2%
OTHER EDUCATION	$ 524,356	$ 531,619	$ 561,718	1.2%	5.7%
SUMMER SCHOOL	$ 141,814	$ 73,576	$ 63,946	0.1%	-13.1%
PRE-K SCHOOL	$ 18,748	$ -	$ -	0.0%	0.0%
TOTALS	**$ 42,260,188**	**$ 42,871,555**	**$ 45,856,840**	**100.0%**	**7.0%**



Glossary and Acronyms

Adopted Budget
A financial plan for estimated revenues and expenditures adopted by City Council for the fiscal year for all funds.

Ad Valorem Tax
A tax calculated and levied on real and personal property according to the value of the property assessed.

Agriculture and Forestay Districts
Land districts established through zoning ordinances used solely for the production of agricultural and forestal products. The City has four agricultural and forestal districts.

Amortization
The reduction of debt through regular determined payments of principal and interest to retire the debt at the maturity date for the debt.

Annual Comprehensive Finance Report
Annual Comprehensive Financial Report (ACFR) The official fiscal year financial report completed after the City's audit from independent auditors.

Appropriation
A legal authorization adopted by an ordinance by City Council to expend or incur obligations for the government operations.

Assessed Value
The value determined for real estate or personal property by the Assessor or Commissioner of Revenue for the purpose of levying taxes upon the property.

Assessment
The official valuation of property for purposes of taxation.

Assets
Property owned by the City of Staunton having a monetary value.

Assigned Fund Balance
A portion of the total fund balance intended to be used for a specific purpose. The Chief Finance Officer is delegated the authority to assign fund balance for specific purposes.

Authorized Full-Time Employee Positions
The total number of employee full-time positions authorized in the adopted budget**.**

Available (Unassigned) Fund Balance
The funds remaining from the prior fiscal year available to spend in the current fiscal year.

Balanced Budget
A budget that has the total revenues equal to the total expenditures for the fiscal year.

Basis of Accounting
The timing of recognition when the financial transactions or events should be recognized for financial reporting purposes.

BPOL- Business, Professional, and Occupational License
A license tax levied upon the businesses located or performing work in the City engaged in a profession, trade, or occupation.

BRCS-Blue Ridge Court Services Fund
A fund to account for the revenues and expenditures for the operations of Blue Ridge Court Services. BRCS is funded totally by charges for services, and state and federal grants. Blue Ridge Court Services provides parole and probation services.

Bonds
Any obligation of the locality for the payment of money.

Bonds- General Obligation Bonds
The bonds of a locality for which the locality is required to levy ad valorem taxes for the payment of principal and interest on the bonds.

Bonds- Revenue Bonds
The bonds of a locality for which only specified revenues are pledged and no ad valorem or other tax of the locality are pledged for the payment of the bonds.

Bond Financing
A process used to issue long term debt for the financing of capital improvement projects.

BRCC-Blue Ridge Community College

Budget
A financial plan that identifies the plan of operations for a fiscal year and stating the required revenue and expenditure appropriations to accomplish the fiscal year plan. The annual budget is established by an Ordinance adopted by City Council.

Budget Amendment
An increase in appropriations for revenues and expenditures during the course of the fiscal year after the budget is formally adopted.

Budget Ordinance
A document used establish a budget for the fiscal year. Adoption of the ordinance legally appropriates funds for public purposes and establishes a tax rate for real estate and personal property. The ordinance gives the City Manager authorization to transfer funds from one revenue or expenditure line item to another line item within each fund of the budget, with the exception of City Council's general contingency account.

Capital Budget
Budget appropriations approved by City Council for the first year of the five-year Capital Investments Plan (CIP).

Capital Improvement Plan (CIP)
The City's multi-year capital improvement plan that identifies the City's and the School's capital infrastructure needs. All governmental funds, proprietary funds, and the School's education funds are included in the plan. Projects can include a major acquisition of new physical assets and /or the replacement/repair of existing capital assets. The plan is a planning tool for a five-year period and is revised and updated annually, and approved by City Council each year.

Capital Project
An expense for the purchase or construction of an item or technology system that generally has a value of at least $50,000 and has a useful life of at least 10 years.

Capital Reserve
An appropriation in the Capital Investment Plan reserved for the replacement or maintenance of major facilities and equipment.

Carryover Funds
The process of appropriating specific funds, encumbrances, and other obligations approved in a previous fiscal year to complete the project, program, or planned expenditure. Some Commonwealth of Virginia programs and grants require the carryover of unspent funds from one fiscal year to another.

CDBG- Community Development Block Grant
A grant program funded by the United States Department of Housing and Urban Development (HUD) to improve the housing, neighborhood, and economic conditions of the City's low and moderate income residents.

City Manager's Proposed Budget
An annual financial plan for the fiscal year for revenues and expenditures submitted by the City Manager to City Council for all funds.

COLA – Cost of Living Adjustment
A cost-of-living adjustment in the form of a pay increase for employees.

Community Development Fund
A fund to account for the proceeds of federal Community Development grants and other federal and state grant programs for community development. Expenditures are restricted by terms of the grant agreements for community development activities. Community Development Block Grants (CDBG) for general government purposes are also reported in this fund.

Constitutional Offices
The offices of the City's elected officials established by the Commonwealth of Virginia. The City has five constitutional offices; the Sheriff, Treasurer, Commissioner of Revenue, Clerk of the Circuit Court, and the Commonwealth Attorney.

CPI-Consumer Price Index
A statistical measure published by the United States Bureau of Labor Statistics to show the effect of inflation on purchasing power for the price of consumer goods and services purchased by households.

CSA-Children's Services Act for Youth and Families

CSPDC- Central Shenandoah Planning District Commission
A regional group of cities and counties that includes the Cities of Staunton, Waynesboro, Harrisonburg, Lexington, Buena Vista, and the Counties of Augusta, Rockbridge, Highland, Rockingham, and Bath County. The Central Shenandoah Planning District Commission provides assistance in a variety of program areas including Disaster Preparedness and Mitigation, Economic Development, Environmental and Natural Resources, Housing and Community Development, and Transportation. The GIS staff at the CSPDC supports the geospatial data needs of all of our program areas, as well as, provides the localities in the region with a variety of GIS/mapping services

CY- Calendar Year

Debt
An obligation or liability to re-pay funds borrowed.

Debt Service
The amount of principal and interest due and payable each year on the City's debt.

Debt Service Fund
A fund established to account for the principal and interest payments of general long-term debt. The City has one debt service fund, the General Governmental Debt Service Fund, that includes debt payments for the City and the Schools. Debt payments for the proprietary funds are included the proprietary funds.

Department
An entity, such as the Department of Public Works, responsible for the operations and services of that unit.

DEQ-Department of Environmental Quality
The Department of Environmental Quality protects and enhances Virginia's environment, and promotes the health and well-being of the citizens of the Commonwealth.

Distinguished Budget Presentation Awards Program
An awards program created in 1984 and administered by the Government Finance Officers Association to recognize governments that prepare effective budget documents to communicate with their constituents. Budget documents are evaluated based on compliance with numerous criteria established by GFOA's Committee on Governmental Budgeting and Management.

DSD- Downtown Service District
The downtown business district established as a special service district for City services with an additional real estate tax levied against real property values.

Education Fund
A governmental fund to account for revenues and expenditures for the operations of Staunton City Schools.

Employee Fringe Benefits
A form of compensation, in addition to wages or salary, in the form of employer paid contributions for benefit programs. The City's employee fringe benefits include the costs for Social Security and Medicare (FICA), a retirement and life insurance program administered by the Virginia Retirement System, workers compensation, health insurance, unemployment, a 457 Deferred Compensation Plan, vehicle allowance, and the Line of Duty Act for public safety employees.

Encumbrances
Funds reserved for specific purposes for goods and services purchased prior to the actual payment for the goods and services. Funds are reserved in the accounting system by a purchase order after a contract has been signed or goods ordered.

Environmental Fund
This fund accounts for the operations of the City's street cleaning, recycling, refuse collections and regional landfill operations.

Expenditure
Payment of cash or cash-equivalent for goods or services, or a charge against available funds in settlement of an obligation as evidenced by an invoice, receipt, voucher, or other such document.

Fiscal Year
A twelve-month period designated as the operating year for accounting and budgetary purposes. The City's fiscal year period is July 1st to June 30th.

Fund
An accounting term to describe the City's major financial accounts used to record revenues and expenditures for a specific purpose. A fund has self-balancing set of accounts to record revenues and expenditures, assets, liabilities, reserves and equity. The City has governmental funds, internal service funds, and proprietary funds. The governmental funds include the; General Fund, Debt Service Sinking Fund, Capital Investment Fund, Education Funds, Blue Ridge Court Services Fund, Grants Fund, and the Community Development Fund. The proprietary funds include the; Water Fund, Sewer Fund, Environmental Fund, Parking Fund, Storm Water Fund, and the Golf Fund. The internal service funds include the; Health Insurance Fund and the Inventory Fund. Staunton City Schools have governmental funds that include the; Education Fund, Textbook Fund, Cafeteria Fund, Capital Improvements Fund, the State Operated Programs Fund, and the GENESIS Fund.

Fund Balance
An amount of money or other resources in a fund stated at the end of the fiscal year period. The value represents the total assets of a fund minus the liabilities, and revenues. It is commonly referred to as the year-end balance of a fund.

Fund Balance Classifications
Fund balances of governmental funds are classified into five sections for nonspendable funds, restricted funds, committed funds, assigned funds, and unassigned funds.

GAAP- Generally Accepted Accounting Principles
A widely accepted set of rules, conventions, standards, and procedures for reporting financial information, as established by the Financial Accounting Standards Board.

General Contingency Reserve
Funds set aside to provide for unforeseen expenditures. The General Fund has $250,000 established as a contingency for the fiscal year.

General Fund
A fund to account for all revenues and expenditures for general operations of City departments. The General Fund is the City's primary operating fund used to account for and report all financial resources not accounted for and reported in another fund.

GFOA-Government Finance Officers Association
GFOA represents public finance officials throughout the United States and Canada to promote excellence in state and local government financial management.

GHP- Gypsy Hill Park
A recreational park facility owned and operated by the City.

Grant
A source of funding contributed by another entity or from another governmental unit such as the federal or state government. The funding is usually contributed for a specific purpose with guidelines for the expenditure of funds.

HB599
State aid for law enforcement services for localities with police departments.

Inter-Fund Transfers
A transfer of cash from one fund to another fund for the same government unit.

Inter-Governmental Revenue
Revenue received from other governments, such as the federal or state government.

Internal Service Fund
Funds to account for the financing of goods and services to other departments of the City on a cost reimbursement basis. The City's Internal Service Funds include the Health Insurance Fund and the Inventory Fund.

Licenses/Permits
Revenues categorized as an account group to report fees levied for transactions such as the issuance of building permits, zoning fees, police fees, etc.

Line Item
A revenue or expenditure account established for budget appropriations and reporting.

Long-Term Debt
Debt with a maturity of more than one year after the date of issuance.

MHP-Montgomery Hall Park
A recreational park facility owned and operated by the City.

Modified Accrual Basis of Accounting
All governmental funds use the modified accrual basis of accounting. Revenues and related assets are recognized when measurable and available. Expenditures are generally recognized when the goods and services are received and the fund liability is incurred.

MRRJA- Middle River Regional Jail Authority
The regional jail facility owned and operated by the Cities of Staunton, Harrisonburg, Waynesboro, and the counties of Augusta and Rockingham. Annual operating expenses are allocated based on the number of inmates from each jurisdiction.

MRRWWTP- Middle River Regional Wastewater Treatment Plant
The regional wastewater treatment facility owned by the City of Staunton and Augusta County Service Authority. The facility is operated by Augusta County Service Authority. The City owns 72.1% of the facility and Augusta County Service has ownership of 27.9%. Operating expenses are paid based on the percentage of total gallons of sewage flow received from each locality. Capital expenses are paid based on the ownership percentage.

Object Classification
The grouping of expenditures based on the type of expenses for the goods and services purchased. Examples include personal services, fringe benefits, materials, services, equipment, etc.

Operating Expenditures
The cost of personnel, materials, services, and capital outlay required for a department to function to provide services to the citizens of the City. Examples of operating expenditures include the cost for; wages, fringe benefits, the purchase of goods and services, equipment maintenance contracts, and capital outlay such as furniture, technology equipment, vehicles, etc.

OPEB- Other Post-Employment Benefits
Benefits received by an employee when he or she begins retirement. The City provides retiree health insurance to retired employees until the age of 65.

Ordinance
A document representing a set of laws, codes, or regulations. The budget ordinance is the means by which the annual budget appropriations are adopted and authorized by City Council.

Parking Fund
A proprietary fund to account for the operations of the City parking garages, lots and parking enforcement operations. Fees are charged to customers that use the parking facilities.

PILOT – Payment in Lieu of Tax
A revenue source to the General Fund paid as a fee from the proprietary funds for the overhead costs of administering the proprietary fund

PPTRA- Personal Property Tax Relief Act
The Personal Property Tax Relief Act of 1998 provides tax relief for residential passenger cars, motorcycles, and pickup trucks and other residential vehicles. PPTRA revenue is received by the City from the State and passed through to residents in the form of a credit on the personal property tax bill.

Proprietary Fund
A separate fund established to account for specific operations that are financed through user fees for a specific public service. The City of Staunton has six proprietary funds, the water fund, sewer fund, environmental fund, parking fund, golf fund, and stormwater fund.

Real Property
Real estate, including land, buildings, and improvements classified as land, residential, commercial, industrial, and tax-exempt property for purposes of tax assessment.

Revenue
Income received from the levy of taxes, fees, charges for services, inter-fund transfers, and federal and state funds and grants.

Salaries and Benefits Expenses
A category of expenditures for reporting personal services cost that includes salaries, wages, and fringe benefits cost for the employee.

SCS- Staunton City Schools

Sewer Fund
A proprietary fund to account for the operation of the City's sewer treatment and distribution system. Utility fees are charged to consumers to pay for the operations and capital.

SOP- State Operated Programs
Education programs operated and fiscally managed by Staunton City Schools for the Commonwealth of Virginia. These two programs include the Shenandoah Valley Juvenile Detention Center (SVJDC) and the Commonwealth Center for Children and Adolescents (CCCA). The Commonwealth pays the total cost of operations for these programs. The employees of these programs are Staunton City School employees.

Storm Water Fund
A proprietary fund to account for the operations of the City's storm drain infrastructure systems. Utility fees are charged to consumers to pay for the engineering operations and capital infrastructure.

Tax Base
The total market value of taxable property, including real property and personal property. Real property includes land, buildings, and improvements owned by citizens, businesses, and public service corporations. Personal property includes cars, boats, and business tangible property.

Tax Rate
A dollar value established as a rate to levy taxes based on an assessed value. The tax rate(s) are established by City Council through adoption of ordinances.

Transfers to Other Funds
A budget appropriation to account for the transfer of revenue from one fund to another fund to support the operation of the receiving fund or as a reimbursement for costs incurred to a fund. For example, the General Fund transfers funds to the Education Fund to fund the local cost of education expenses.

VCSB-Valley Community Services Board
VCSB has the authority by the Code of Virginia for mental health, intellectual disability and substance abuse services. VCSB is a regional facility for the City of Staunton, Augusta County, and the City of Waynesboro. VCSB is funded by federal, state, and local budgets.

VDOT- Virginia Department of Transportation
The Virginia Department of Transportation is responsible for building, maintaining and operating the commonwealth's roads, bridges and tunnels. Virginia has the third-largest state-maintained highway system in the country, behind Texas and North Carolina and through the Commonwealth Transportation Board, it provides funding for airports, seaports, rail and public transportation. The City receives federal and state highway funds through VDOT for annual street maintenance expenses and funds or grants for capital construction of roadways, sidewalks, and storm drain infrastructure.

VRS- Virginia Retirement System
The retirement pension and life insurance program for employees.

VPSA- Virginia Public School Authority
The Virginia Public School Authority operates several financing programs for public primary and secondary education. The goals of the VPSA's financing programs are to: provide market access to those communities which do not have ready access; provide low cost financing; and maintain the high credit quality to ensure that the lowest possible interest rates are obtained. The City issues general obligation bonds through VPSA to finance the construction and renovation of school buildings.

VRA-Virginia Resources Authority
VRA, working with its state agency partners, provides Virginia localities access to cost-effective, sustainable, and innovative financial solutions for projects that support vibrant and healthy Virginia communities. The City issues general obligation bonds through VRA for water and sewer capital projects.

VW-Victim Witness Program
A grant program funded by state and federal grants, and local sources to provide for the rights of victims in restitution recovery.

Water Fund
A proprietary fund to account for the operation of the City's water resources, treatment and waterline distribution system. Utility fees are charged to consumers to pay for operations and capital.

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