

DEPARTMENT OF FINANCE

2025 Property Maintenance Quote

Addenda # 1

RFQ # C00125

To: All Potential Offerors
Date: April 4, 2025
Subject: Addendum #1 to RFQ #C00125 dated March 25, 2025
Title: 2025 Property Maintenance RFQ
Addenda Addressing: Questions & Answers

Questions & Answers

1. **Is .25 acre used as the unit? Example if a property is .3 acres would we bill 1.2 x price per .25 acre?**

Mowing rates will NOT be based off of the acre size of actual vegetation mowed. Mowing rates shall be based on .25-acre increments based off of the lot size of the property per the City of Staunton's GIS measurement of the lot.

Whole Acres will be Paid at the .25-acre rate.			
Partial Acres will be Paid at the following rate			
From	To	Paid at:	Paid as:
.00	0.32	1x Rate	(.25 acres)
0.33	0.62	2x Rate	(.50 acres)
0.63	0.87	3x Rate	(.75 acres)
0.88	1.00	4x Rate	(1.00 acres)

Examples:

If a mowing project has a GIS lot size of .32 acres, then the project would have a payment rate of 1x the .25-acre rate.

If a mowing project has a GIS lot size of 1.58 acres, it would have a payment rate of 6x the .25-acre rate.

2. For the other services that are listed (like trimming hedges etc.), is the rate per hour going by man hour or crew hour?

All other services that are listed as rate per hour, the rate shall be calculated as per hour per person.

3. Could I get some specific examples of what this work might entail?

Lawn Cutting Example:

The City of Staunton has an ordinance that states that grass and weeds cannot exceed 10 inches in height.

If a property owner does not cut the vegetation down after receiving a notice of abatement, then the City will contact the contracted company to cut down the vegetation to comply with the ordinance.

There are times where the vegetation is only a couple inches higher than 10 inches, however there are also times where it is much taller. The City is looking for a company that can cut vegetation to be within 3-4 inches tall, no matter what height it is to begin. In addition, if cutting back the vegetation to the required height could possibly kill the underlying lawn, then the company will be required to rake and remove the cut vegetation to prevent smothering the remaining grass.

Nuisance / Debris Example:

The City of Staunton has an ordinance against nuisance.

For this RFQ, nuisance is defined as trash, debris, left-over construction materials, and other items requested for removal as directed by the City of Staunton's Property Maintenance Inspector.

If a property owner does not comply with the City's notice of abatement, then the City will contact the contracted company to dispose of the nuisance.

Examples:

One property last year had grass, weeds, thorns, etc. up to approximately 16-18 inches. This property also had trash blowing around the front yard. Our contracted company was contacted to clean up the trash and cut back the vegetation and mow.

Another property only required mowing of grass that was at a 12-inch height.

4. Roughly how many projects would be awarded in a typical year?

The number of projects vary every year as the City receives and handles un-abated complaints. There is no way to estimate of how many projects may be offered to our contracted company.