

INITIAL RETURN OF TANGIBLE PROPERTY

Please mail, fax, or email to:
P.O. Box 4
Staunton, VA 24402
(540) 851-4022
revenue@ci.staunton.va.us

City of Staunton, VA
Maggie Ragon
Commissioner of the Revenue

DUE MAY 1, 2025

QUESTIONS OR CONCERNS?
Please contact the
Commissioner of the
Revenue's office at
(540) 332-3829

BUSINESS INFORMATION

Trade Name:

Contact Name:

Address:

City, State, Zip:

Phone:

Fax:

Email:

SSN/FEIN:

QUANTITY	DATE ACQUIRED (YEAR)	ITEM DESCRIPTION	SERIAL # (IF APPLICABLE)	ORIGINAL COST

Attach additional pages if more space is needed.

IF YOU HAVE ZERO PROPERTY TO DECLARE, PLEASE CHECK THE BOX AND PROVIDE AN EXPLANATION.

☐ No business equipment to file Explanation:

I declare that the statements and figures submitted on all pages of this return are true, full and correct to the best of my knowledge and belief. I understand that it is a misdemeanor for any person willfully to subscribe a return which he/she does not believe to be true and correct as to every material matter (Code of Virginia §58.1-11).

Signature

Date