

DEPARTMENT OF FINANCE

**Tourism Data Gathering, Analysis, Marketing Research,
and Reporting Services and Software**

Addenda # 1

URFP # 00124

To: All Potential Offerors
Date: May 13, 2024
Subject: Addenda #1 to URFP #00124 dated May 7, 202
Title: Tourism Data Gathering, Analysis, Marketing Research, and Reporting Services and Software

TO ALL POTENTIAL OFFERORS:

The following information is being provided for purposes of clarification, correction, or in response to questions received from potential offerors. This addenda is being posted on the eVA website and City website at the following links:

- **eVA website:** <https://m.vendor.evro.cgipdc.com/Vendor/public/AllOpportunities>
- **City website:** <https://www.ci.staunton.va.us/departments/finance/procurement>

This Addenda consists of a correction to the due date of the Questions and Answers and an announcement of an upcoming addenda that will clarify the publication of the received Q&A.

CORRECTION

Correction to Page 1 of the URFP #00124 - Tourism Data Gathering, Analysis, Marketing Research, and Reporting Services and Software.

Any questions or comments concerning this URFP shall be directed to Samantha J. Johnson, Sales & Marketing Manager via email at johnsonsj@ci.staunton.va.us by no later than **Wednesday, May 15, 2024, 5:00 P.M. EST.**

UPCOMING ADDENDA

Answers to questions directed via email to Samantha J. Johnson will be answered by email, and then compiled and posted to the eVA and the City of Staunton websites by COB on Thursday, May 16, 2024 in a separate Addenda.