



Subject: Staunton Crossing Water and Sewer Extensions
City Project Number: D00324

Date: April 30, 2024

Time: 10:00 AM

Location: Staunton City Hall, First Floor, Caucus Room

Objective: Non-Mandatory Pre-Bid Meeting

Agenda (Minutes):

The following meeting minutes are intended to be a representative paraphrasing of the discussion, not a literal transcript.

1. Introductions
 - City of Staunton
 - Timmons Group
 - Bidders
 - **Sign-in sheet attached.**
2. The Work consists of the onsite sewer construction of approximately 1,500 linear feet of 15” sanitary sewer, 5,560 linear feet of 12” sewer force main, and a triplex suction-lift wastewater pump station in a precast concrete building; the onsite water construction of approximately 386 linear feet of 8” water main, 175 linear feet of 12” water main, and 5,505 linear feet of 16” water main; the downstream sewer construction of approximately 4,900 linear feet of 18” and smaller gravity sewer and approximately 580 linear feet of 12” sewer force main. This project also includes all necessary structures and appurtenances to serve the Staunton Crossing development in City of Staunton, Virginia.
3. The project is being built by the City of Staunton and, following final completion and acceptance, will be operated by the City of Staunton. The project shall be constructed to City of Staunton Infrastructure Design and Construction Standards and will be subject to inspection by the City and their representatives during construction.
4. The project is being bid as Unit Price.
5. The Bidders are encouraged to review Article 3 of the Instructions to Bidders and Article 2 of the Bid Form to see a list of attachments that are required with the Bid Form.

6. A copy of the Geotechnical Report has been provided for informational purposes only. Excavation is unclassified. Contractors may conduct their own investigations prior to preparing their Bid, at their own expense.
7. The Contractor shall be responsible for arrangements for additional staging or laydown area, as needed, beyond that shown on the plans.
8. Bids are due on May 20, 2024 at 2:00 PM at the Staunton City Hall, Finance Department (Attn: Chad Horvat) located at 116 West Beverley Street, 3rd Floor, Staunton, VA 24401. Bids shall include the project name, bid number, name of bidder, address of bidder, due date and time, and a statement reading “This container is not to be opened prior to the Bid Opening.” on the sealed envelope.
9. The contract time is 450 days to Substantial Completion and 480 days to Final Completion and Liquidated Damages are \$1,000 per day. The contract could be executed as soon as two weeks after bid opening. The timing of issuance of Notice to Proceed is at the discretion of the Owner.
10. All questions about the meaning or intent of the Bidding Documents are due by May 6, 2024 at 1:00 pm. All questions shall be submitted in writing to Timmons Group; Attn: Bruce Strickland (bruce.strickland@timmons.com). Interpretations or clarifications considered necessary by Engineer in response to such questions will be issued by Addenda posted to the project website. Questions received after the deadline may not be answered. Only responses set forth in the Addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.
11. The Bidders are required to visit the site during normal working hours. Access to the site shall be coordinated through the City of Staunton Project Manager: Michael Faulkner (faulknerms@ci.staunton.va.us). Refer to Article 5 of the Instructions to Bidders for additional site visit requirements.
12. Bid Bond, Performance Bond, and Payment Bond are required.
13. VDOT Road Construction.
 - a. Anticipated completion date is May 17, 2024.
 - b. VDOT requests that no work occur within their project limits until after completion.
 - c. VDOT may allow access through their project during construction, depending on work activities at that time.
14. Maintenance of Service
 - a. Contractor shall maintain continuous operation of Owner’s facilities.
 - b. The existing onsite wastewater pump station to be demolished is not in service.
 - c. The existing water mains to be abandoned are not in service.
15. The project is not subject to Buy American or American Iron and Steel requirements.

16. Project Funding.

- a. Water and sewer are anticipated to be funded by grants from the Virginia Economic Development Partnership.

17. Questions?

The following questions were received during the Pre-Bid meeting and responses will be issued via Addendum.

Q: What was the reason that the first bid was rejected, because it was over budget?

Q: Was an engineer's estimate created?

Q: Can the rock be made classified?

Q: Is blasting allowed?

Q: Will the City pay for blasting permits?

Q: Can the contractor get onsite to do a Geotechnical investigation?

Q: Is 480 days long enough?

Q: Are there any funding restraints?

Q: Will rock allow for an extension of time?

Q: Is there any chance for the extension of contract time?

Q: How soon will a decision be made for extending the time?

Q: Are the abandoned lines to be filled with flowable fill?

Q: Do the tie-ins to existing lines have valves?

Q: Is there clearing, and is there a problem with bats?

Q: Are there any work hour restrictions?

Q: Can the excavated stone be processed onsite and used for trench bedding material?

Q: Can any of the City property be used for laydown/storage?



Staunton Crossing Water & Sewer Extensions

Pre-Bid Meeting – 10:00 a.m., April 30, 2024

NAME	COMPANY / ORGANIZATION	EMAIL	PHONE
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