



**City Manager's Proposed Budget
FY 2025
City Council Budget Work Session**

April 11, 2024

Fund Balance History

GENERAL FUND - FUND BALANCE HISTORY

Year Ended June 30	Nonspendable	Restricted	Committed	Assigned	Unassigned	Total
Year Ended June 30	Prepaid	Designated (VDOT, Opioid, Grants)	Safety Net	Vacation Leave & PO Encumbrances	Carry Over & \$250k contingency	Total
2023	\$ 121,993	\$ 967,138	\$ 11,523,414	\$ 2,970,571	\$ 9,554,873	\$ 25,137,989
2022	111,400	1,002,931	10,756,835	2,724,344	6,479,724	21,075,234
2021	103,947	230,914	9,571,866	2,792,804	9,587,197	22,286,728
2020	100,048	242,949	8,738,079	2,118,052	6,366,059	17,565,187
2019	97,630	250,953	8,891,250	2,346,271	4,630,500	16,216,604
2018	198,490	15,219	8,489,250	2,221,017	4,605,965	15,529,941

Option #1 – 20 year Term

- \$20,500,000 net bond proceeds
- 20 year term and 3.49%
- \$1,441,097 annual debt service
- \$8.6 million total interest

Option #2 – 20 year Term

- \$18,500,000 net bond proceeds
- 20 year term and 3.49%
- \$1,335,651 annual debt service
- \$7.7 million total interest

Option #3 – 15 year term

- \$18,500,000 net bond proceeds
- 15 year term and 3.07%
- \$1,557,539 annual debt service
- \$5 million total interest

Option #2 and #3 give up \$2 million in flexibility. Neither option will result in any additional tax increases to cover the annual debt service.



A horizontal decorative bar composed of several colored segments: purple, olive green, blue-grey, grey, yellow, dark red, dark blue, tan, teal, and dark olive green.

Path to a 15 year term:

1. Increase in annual debt service starting in FY2025 by \$85,000.
2. Move jail reserve of **\$719,000** to the Courthouse/West End Project.
3. Use the **\$350,000** set aside to raise the safety net to 17% for the Courthouse/West End Project.
4. Use **\$961,000** of the leftover renovation funds for the courthouse construction.
5. Any additional renovation funds would need to come from contingency funds not used or the remaining carry over of \$500k.

Staunton J&DR District Court cont.

Courthouse Project:

New Courts Bldg Construction Cost

Furniture Allowance
Arch/Engineering design services
Testing and Inspections
Commissioning services
Data/Telephone allowance
Moving Expense allowance

Project Budget Contingency 10%

Project Manager

Temp Fence/Signage/Other

Estimated Total Courthouse Cost as of 4/3/2024

Other Expenses:

Purchase of the Parcel
Alt Bid (Demo of Big Lots building)
Roof replacement on existing bldg (not courthouse)
Renovation costs for existing bldg (any excess will be moved to the undesignated CIP fund)

Total Other Expenses

BASE	
Construction Docs 34,330 sq ft	
New Courts Bldg Construction Cost	\$ 18,790,000
Furniture Allowance	1,029,900
Arch/Engineering design services	2,004,082
Testing and Inspections	101,424
Commissioning services	70,189
Data/Telephone allowance	376,000
Moving Expense allowance	20,000
Project Budget Contingency 10%	2,530,000
Project Manager	350,000
Temp Fence/Signage/Other	16,130
Estimated Total Courthouse Cost as of 4/3/2024	\$ 25,287,725
\$ 28,215,250	

	Bond Issuance	Local Funds	ARPA
Bonds*	\$ 18,500,000	\$ 4,670,150	\$ 3,476,100
Est. Interest	\$ 500,000	\$ 719,000	
		\$ 350,000	
	(18,790,000)	(1,029,900)	
		(296,079)	(1,708,003)
		(101,424)	
		(70,189)	
	(210,000)	(166,000)	
		(20,000)	
		(2,530,000)	
		(350,000)	
		(15,646)	(484)
			(1,767,613)
		(347,000)	
		(750,000)	
		(62,912)	
	\$ (19,000,000)	\$ (5,739,150)	\$ (3,476,100)
	\$ (19,000,000)	\$ (5,739,150)	\$ (3,476,100)

*bond proceeds are net of an estimated \$470,000 in bond issuance costs.



Debt Affordability

City of Staunton, VA

15 Yr. 2024 VRA Spring Pool CM Estimate as of 4/2/2024

Affordability Analysis | \$18.5mm Project Fund

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
	Debt Service Requirements					Revenue Available for DS			Debt Service Cash Flow Surplus (Deficit)						
	VRA 15 Year Projected Debt														
	Existing City	Existing School	Service ⁽¹⁾	CIP Impact to		Budgeted	Other Available	Total Revenues		Revenue From	Debt Service	Adjusted Surplus/	Estimated	Debt Service	Minimum Debt
FY	Debt Service	Debt Service		Operations	Total	Revenues	Revenue	Available	Surplus/ (Deficit)	Prior Tax Impact	Sinking Fund	(Deficit)	Incremental Tax	Sinking Fund	Service Sinking
						Available	Sources				Balance Utilized		Equivalent	Balance ⁽²⁾	Fund Balance ⁽³⁾
2024	1,976,734	3,383,117	-	-	5,359,851	5,591,903	-	5,591,903	232,052	-	-	232,052	-	4,676,440	953,211
2025	1,974,164	3,362,084	1,590,623	-	6,926,871	5,666,903	-	5,666,903	(1,259,968)	-	(1,259,968)	-	-	3,416,472	905,252
2026	1,843,032	3,145,799	1,588,222	-	6,577,053	5,666,903	-	5,666,903	(910,150)	-	(910,150)	-	-	2,506,322	847,115
2027	1,841,441	3,121,291	1,586,453	-	6,549,185	5,666,903	-	5,666,903	(882,282)	-	(882,282)	-	-	1,624,040	790,205
2028	1,841,511	3,097,982	1,587,506	-	6,526,999	5,666,903	-	5,666,903	(860,096)	-	(860,096)	-	-	763,944	731,320
2029	647,185	3,082,682	1,591,125	-	5,320,992	5,666,903	-	5,666,903	345,911	-	-	345,911	-	1,109,855	670,842
2030	632,222	2,351,880	1,587,309	-	4,571,411	5,666,903	-	5,666,903	1,095,492	-	-	1,095,492	-	2,205,347	620,143
2031	625,316	2,352,543	1,590,931	-	4,568,790	5,666,903	-	5,666,903	1,098,113	-	-	1,098,113	-	3,303,460	574,979
2032	627,128	2,355,049	1,586,863	-	4,569,039	5,666,903	-	5,666,903	1,097,864	-	-	1,097,864	-	4,401,324	535,285
2033	625,481	2,356,049	1,589,975	-	4,571,505	5,666,903	-	5,666,903	1,095,398	-	-	1,095,398	-	5,496,722	499,010
2034	621,656	2,353,148	1,590,013	-	4,564,816	5,666,903	-	5,666,903	1,102,087	-	-	1,102,087	-	6,598,809	461,265
2035	-	2,355,524	1,586,975	-	3,942,499	5,666,903	-	5,666,903	1,724,404	-	-	1,724,404	-	8,323,213	422,089
2036	-	2,354,101	1,590,606	-	3,944,708	5,666,903	-	5,666,903	1,722,195	-	-	1,722,195	-	10,045,408	389,506
2037	-	2,356,078	1,590,650	-	3,946,728	5,666,903	-	5,666,903	1,720,175	-	-	1,720,175	-	11,765,584	355,578
2038	-	2,353,879	1,587,106	-	3,940,985	5,666,903	-	5,666,903	1,725,918	-	-	1,725,918	-	13,491,502	320,172
2039	-	2,354,219	1,589,719	-	3,943,938	5,666,903	-	5,666,903	1,722,965	-	-	1,722,965	-	15,214,467	283,790
2040	-	2,351,990	-	-	2,351,990	5,666,903	-	5,666,903	3,314,913	-	-	3,314,913	-	18,529,380	246,302
2041	-	2,353,094	-	-	2,353,094	5,666,903	-	5,666,903	3,313,809	-	-	3,313,809	-	21,843,189	223,598

A horizontal decorative bar composed of several colored rectangular segments in shades of purple, olive, blue, grey, yellow, maroon, dark blue, tan, teal, and green.

What do we need to give up?

- Forgo the increase of the safety net to 17%=\$**350,000**
- Uses jail reserve - which limits our ability to cover projects over budget, CIP emergencies, or new initiatives or priorities=\$**719,000**
- Uses funds for the interior renovations of the adjacent building. (Delay renovations or use remaining contingency, if any remains)=\$**961,000**
- \$116,442 additional in annual debt service (Opt #1 vs Opt #3)

**** Gives up \$2 million in short term flexibility ****

Council Priorities?

- 
- A horizontal decorative bar composed of eleven rectangular segments in various colors: dark purple, olive green, blue-grey, grey, yellow, dark red, dark blue, tan, teal, and dark green.
- 15 Year Term on JDR Debt
 - Interior Renovations of Adjacent Bldg. to JDR
 - Animal Shelter
 - Moxie Stadium Improvements
 - GHP Bathrooms
 - GHP Pool house
 - Public Safety Facilities Phase I
 - Uniontown Neighborhood Improvement Plan Implementation
 - West End Revitalization Plan Implementation
 - Library Building and Space Improvements
 - Other City Facilities



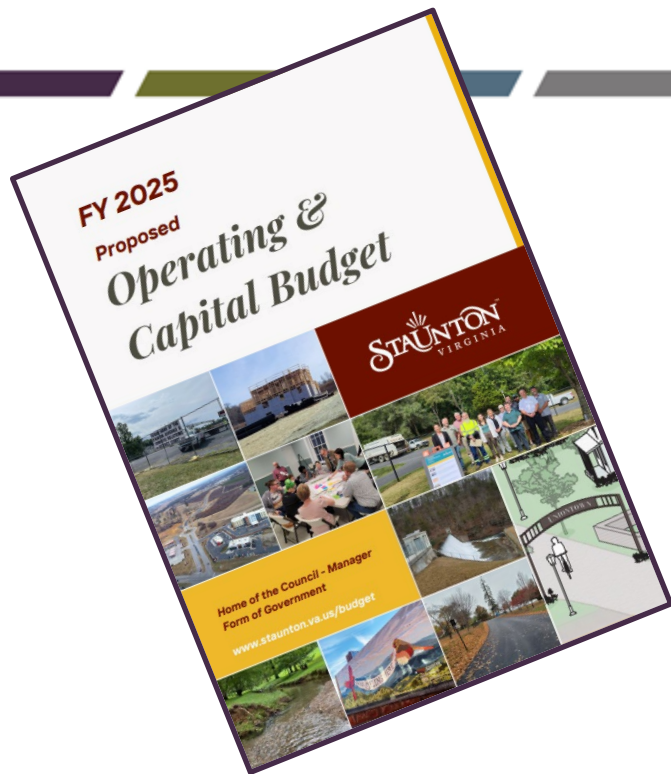
Changes to the FY2025 Proposed Budget- General Fund

Revenues Changes:

- \$121,465 Payment in Lieu of Taxes from Enterprise Funds
- \$121,313 Additional Comp Board funds (COR, CA, CC, Sheriff, Treasurer)
- \$30,318 Additional State Funds for Library

Expenditure Changes:

- \$2,257 Animal Shelter
- \$70,000 Villages Development Agreement
- \$85,000 Debt Service (to allow for a 15 year term)
- \$17,760 Structural Payroll Adjustments
- \$77,445 New FTE for Commissioner of the Revenue Office
- \$(9,684) Shenandoah Valley Juvenile Detention Center
- \$49,678 Part-time Librarian to Full-time
- \$(19,360) Library Operating Reductions



Questions and Comments

FY 2025 Budget at www.ci.staunton.va.us/budget

Hardcopies of the budget can be reviewed in the City Manager's Office and the Library

Contact City Council at CityCouncil@ci.staunton.va.us or 540.332.3810

Budget Work Sessions

April 18th (cancelled), and 25

Public Hearings

April 11 – Overall Budget Ordinance; Fee Rates for Water, Sewer
and Stormwater Funds

Scheduled Budget Adoption

April 25



www.ci.staunton.va.us/budget



CityCouncil@ci.staunton.va.us