

STAUNTON ELECTORAL BOARD

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Anne T. Fitzgerald
Secretary
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BOARD MEMBERS
Shannon Grogg, Chairman
John Hartless, V. Chairman

March 27, 2024

Members Present:

Shannon Grogg, Chair

John Hartless, Vice Chair

Anne Fitzgerald, Secretary

Guests Present:

Christi Linhoss, Registrar

Meeting was called to order at 4:00PM.

Shannon Grogg led the Pledge of Allegiance.

Mrs. Grogg made a motion to approve the minutes of the March canvass, at the next meeting. Mr. Hartless seconded. Motion carried.

Report of the Registrar

The Registrar's office will be moving to the Utility Billing Office within City Hall. The goal date for the move is April 15th. This will allow Early Voting to occur outside of Council Chambers.

Voting machine software was updated on 3/27/2024.

Mrs. Grogg requested that the General Registrar forward emails that she receives from Elect to the Electoral Board so the Board is aware of any policy updates.

New Business

L & A Testing is under the purview of the Electoral Board. The EB is requesting a review of Atlantic Election Services' contract. The Board intends to conduct L&A testing internally going forward. The Board will reach out to Jay Overby to schedule June's L&A testing.

The Clerk of Court is to receive all the ballots and 2A envelopes on election night. The General Registrar will reach out to the Clerk of Court and invite her to the May Electoral Board meeting so logistics can be worked out.

Post-Election Review

Mrs. Linhoss suggested having a crew of individuals the evening before the election swing by each precinct to put up signs and set up the precinct.

The Board will begin the Canvass on the evening of the election. The Board will review canvass procedures in light of the new laws.

The Board is requesting a laptop and scanner for each CAP team. Each CAP team needs to be responsible for closing out the election including paperwork and machines. In November we will have 1 CAP team assigned to Early Voting and a second team assigned to Absentee Balloting.

Mrs. Linhoss requested a ballot on demand printer. The Board discussed and determined that due to the small number of our precincts, it was not necessary at this time.

There was a discussion regarding Early Voting officers. Ms. Fitzgerald requested that regardless of what the Code says, the General Registrar strive to employ a balance of those who identify as Democrats and Republicans.

The next meeting will take place on Wednesday, May 8th at 4pm.

Meeting adjourned at 5:31pm.

Respectfully Submitted,

Anne Fitzgerald
Secretary, City of Staunton Electoral Board