

ANIMAL SHELTER MEETING
MINUTES
January 23, 2024 – 2:00 PM

PRESENT

Tim Fitzgerald, County Administrator
Mike Hamp, Waynesboro City Manager
Leslie Beauregard, Staunton City Manager
Candy Hensley, Assistant County Administrator
Jon Hilbert, Shelter Director

1. Minutes were presented and approved for the November 24, 2023 meeting.
Motion: Beauregard Second: Hamp Approved
2. Mr. Hilbert gave an update on hiring. Applications are being accepted for (1) full-time kennel attendant.
3. Mr. Hilbert gave an update on the population report and the 2023 annual report, which is attached.
4. Mr. Hilbert presented the Director's Report, which is attached.
5. There was public questions and discussions. Ms. Hensley gave an update on the progress of the new shelter. The project is out to bid. Bids will be accepted on February 5, 2024. The shelter owners will consider the bids on Feb. 13, 2024. The Board of Supervisors will act on the construction contract February 28, 2024.
6. Meeting adjourned.

Next meeting – February 13, 2024 at 9:00 AM in the County Administrator's Conference Room.