



**THOMPSON
& LITTON** EST.
1956

ENGINEERS ARCHITECTS SURVEYORS



ADDENDUM NO. 001

TO: All Plan Holders

RE: Gypsy Hill Park Restroom Improvements
City of Staunton
T&L Project No. 16472

DATE: March 12, 2024

BIDS RECEIVED DATE: March 22, 2024

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated June 23, 2023 and Issued for Bids on February 16, 2024, as noted below. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject Bidder to disqualification.

This Addendum consists of 14 pages.

PRE-BID QUESTIONS:

1. The Pre-Bid Conference Meeting Notes are enclosed.
2. The Pre-Bid Conference Attendance Record is enclosed.

CLARIFICATION:

1. The AIA 305 may be reprinted from the Project Manual and the DRAFT copy may be used. It is to be included in the Bid Package and the form is signed and notarized.
2. Questions from the Pre-Bid Conference:
 - a. Should unit prices be included for rock/trenching?
Any excavation is to be considered unclassified.
 - b. Contractor to provide permits?
It is the Contractor's responsibility to secure the necessary permits from the City. All permit fees will be waived.
 - c. Notice to Proceed is typically within 30-60 days after bids received.
The City desires to begin construction as soon as practical.
 - d. Verify ADA path at Pool House restroom.



For the purposes of the restroom renovation construction, the extent of ADA access to the Pool Restrooms improvements may extend to the Limits of Disturbance, as shown on plan sheet C300.

- e. Where are the water and sewer connections to be made to existing?
For the buildings that are to be renovated, connections to existing water and sewer piping are to be made just outside the buildings, as shown on plan sheets C300 and C301. For the new restroom facility at the shelter area, the Contractor is to supply and install the meter box and fittings as shown on plan sheet C302B and detail W-1 on plan sheet C400; the City will provide the water meter itself (as also indicated on W-1).
- f. Can the park road be closed during construction?
Park staff indicated that Constitution Drive could be closed temporarily (such as for one day) to accommodate the utility installation at the north restrooms. This would need to be coordinated with Park staff well in advance.

CHANGES TO THE DRAWINGS:

1. Sheet **MP102 BATHROOM MECHANICAL PLANS:**

- a. **ADD** the following:
The Basis of Design for the Exhaust Fan Roof Cap is Broan NuTone Model 634. Refer to attached specification sheet.

Enclosures: Pre-Bid Conference Meeting Notes, 3 pages
Pre-Bid Conference Attendance Record, 2 pages
Pre-Bid Questions: 1-2, 3 pages
Broan Exhaust Roof Cap, 4 pages



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ENGINEERS ARCHITECTS SURVEYORS

PRE-BID CONFERENCE MINUTES

PROJECT: Gypsy Hill Park Restroom Improvements

City of Staunton

T&L Project No. 16472

DATE: March 1, 2024

1. PROJECT PERSONNEL:

Architectural/Engineering Firm: Thompson & Litton, Inc.

Architectural/Engineering Representative: Erica Sunshine

Telephone: 540-633-1897 (O) 540-239-3362 (C)

Project Manager: Butch Wirt

Telephone: 540-449-2131

2. SCOPE OF PROJECT:

The project generally consists of renovation of two restrooms and the new construction of one restroom facility.

3. PROJECT REVIEW:

Reviewed the bid form. Bids will be determined by total base bid. Price for each restroom required on bid form, but it is the intent of the City to complete all restrooms.

4. SPECIAL SITE/PROJECT CONDITIONS:

GHP will be open for the duration of construction. Contractor to provide appropriate barriers and/or fencing for the safety of the users of the park. Coordination with the City is paramount.



City will provide separate temporary facilities for the park users. Staging area was discussed at the pool parking lot. Staging areas will be reviewed with the successful bidder.

5. STAGING AREA:

Utilities, Site Limitations, Access, Parking, Storage: To be coordinated with the City.

6. PROTECTION OF ADJACENT AREAS AND FACILITIES:

Contractor to protect adjacent areas, any damage to adjacent areas is to be corrected by the Contractor.

7. COORDINATION:

The Stream Restoration Project will be underway shortly and coordination will be required. Stream Restoration starts at the baseball field.

8. CONTRACT(S) DETAILS:

Substantial Completion shall be achieved within 180 consecutive calendar days after Notice to Proceed. Final Completion shall be achieved within 30 consecutive calendar days after Substantial Completion.

Liquidated Damages: \$100 per day, beyond Substantial Completion

9. BID DOCUMENTS:

Bid Documents (electronic) are available at:
<https://www.ci.staunton.va.us/departments/finance/procurement>

10. CONFIRMATION OF BID DATE AND TIME:

Sealed bids will be received until **2:00 P.M.**, prevailing time on **March 22, 2024**, by Chad Horvat, Finance Business Manager, at 116 W. Beverly St., 3rd Floor, Staunton, Virginia 24401.

11. CONTRACTOR QUESTIONS:



All questions must be submitted in writing using the Pre-Bid Question Form provided in the Bid Documents. Instructions for submission (via email or fax) are included on the form. Responses to questions, if deemed necessary, will be made via addendum(a).

Deadline (Date/Time) for Submitting Questions: **March 11, 2024 at 5:00 pm**
Last Addendum will be posted on the Staunton website on March 12, 2024.

12. ADDENDA/ITEMS TO BE CLARIFIED:

- A. Should unit prices be included for rock/trenching?
- B. Contractor to provide permits?
- C. Notice to Proceed is typically within 30-60 days after bids received.
- D. Verify ADA path at Pool House restroom.
- E. Verify Exhaust Cap for mechanical.

13. SITE VISIT

Pre-bid was held on site and all three sites were visited.



THOMPSON
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PRE-BID CONFERENCE
ATTENDANCE RECORD
Thursday, February 29, 2024

Gypsy Hill Park Restroom Improvements
For

City of Staunton
T&L Project No. 16472

NAME	COMPANY	WORK NUMBER	INITIALS	EMAIL ADDRESS
Erica Sunshine	Thompson and Litton	540-239-3362		esunshine@t-l.com
Butch Wirt	Thompson and Litton	540-449-2131		bwirt@t-l.com
Leland McElroy	Montgomery Consulting	540-292-0699	LM	Leland@MontgomeryConsulting.net
Ann R. Carson	Montgomery Consulting	540-737-6112	AC	Ann@montgomeryconsulting.net
Justin Smith	Lantz Construction	540-271-5036	JS	JSmith@lantzcc.com
Jay Moffett	Moffett Paving & E.C.	540-886-7239	JM	jay@moffpav.com
Chris Stoneman	Harrisonburg Const	540-434-9560	CS	chrisharrisonburgconstruction.com
Keith Brewer	Star Heat 4 Cool	540-433-1102	KB	Keith@starh4c.com
Jason Massey	Sense Services	540-480-5021	JM	Jason@3sense.com
Gary Keppel	Bridgestone Cons.	540-434-3773	GK	gkeppel@comcast.net
Cyle Hartz	City of Staunton	540-332-3804	ZMH	HartzLM@ci.staunton.va.us
Chris Hume	City of Staunton	540-332-3882	CH	hume@ci.staunton.va.us
Amanda Huthak	Nikken Builders	540-558-3960	AH	ahuthak@nikken-inc.com
Mark Senger	Senger Roofing	540-861-0503	MS	sengerroofing@yahoo.com



**PRE-BID CONFERENCE
ATTENDANCE RECORD
Thursday, February 29, 2024**

**Gypsy Hill Park Restroom Improvements
For
City of Staunton
T&L Project No. 16472**

[illegible]

PRE-BID QUESTION FORM

(Use separate Form for each question submitted.)

Date: March 7, 2024Project Name: Gypsy Hill Park Restroom ImprovementsT&L Project No.: 16472

The following question concerns Drawing Sheet (number) _____:

The following question concerns Specification Section (number) _____, page _____, paragraph _____:

We do not have access to a AIA A305 form to be able to
fill it out. Can you provide access to one or delete
that from being part of the bid package that needs
to be submitted.

Refer to "Instructions to Bidders", Part 5 - "Interpretations and Addenda".

NOTE: QUESTIONS MAY NOT BE CONSIDERED IF RECEIVED WITHIN TEN (10) CALENDAR DAYS OF THE
BID DATE. All responses to questions will be made by Addendum.

Question submitted by: Chris Stoneham

Name

Organization: Harrisonburg Construction Co., Inc.Telephone: 540/434-9560Bidders shall submit form to: Thompson & Litton, Inc.THOMPSON
& LITTONEmail address: prebid@T-L.com

or

FAX No.: (276) 328-1738

Pre-Bid Question No. 1 RESPONSE:

AIA Form 305, Contractor Qualifications is in the Project Manual. It is acceptable to pull the form from the manual and fill out the "draft" version as long as the form is signed and notarized.

PRE-BID QUESTION FORM
(Use separate Form for each question submitted.)

Date: March 7, 2024

Project Name: Gypsy Hill Park Restroom Improvements

T&L Project No.: 16472

The following question concerns Drawing Sheet (number) A101/A102/A103 C300/C301/C302

Architecturals show splash blocks at all of the downspouts.

Civil drawings show some of the downspouts connecting to

roof drains. Which is correct.

The following question concerns Specification Section (number) _____, page _____, paragraph _____:

RESPONSE: The Civil Drawings are correct. Provide the connections to the below grade roof drains and splashblocks locations as indicated on the Civil drawings.

Refer to "Instructions to Bidders", Part 5 - "Interpretations and Addenda".

NOTE: QUESTIONS MAY NOT BE CONSIDERED IF RECEIVED WITHIN TEN (10) CALENDAR DAYS OF THE BID DATE. All responses to questions will be made by Addendum.

Question submitted by: Chris Stoneham

Organization: Harrisonburg Construction Co., Inc. Name
Telephone: 540/434-9560

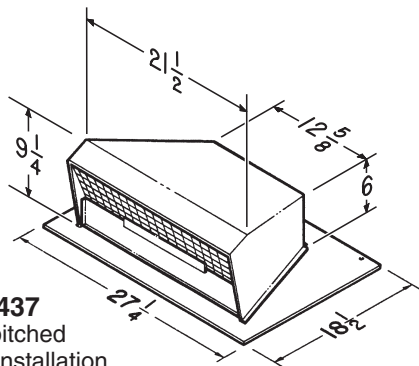
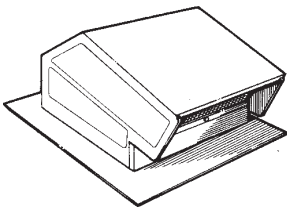
Bidders shall submit form to: Thompson & Litton, Inc.



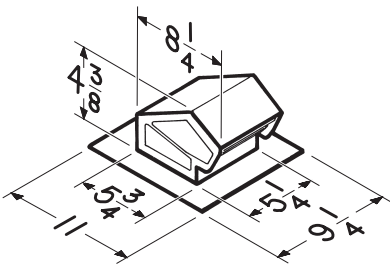
**THOMPSON
& LITTON**

Email address: prebid@T-L.com
or
FAX No.: (276) 328-1738

ROOF CAPS

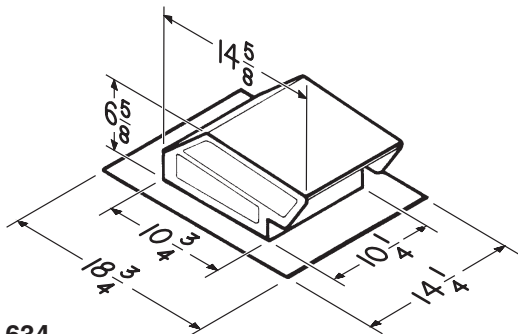


- Model 437**
- For pitched roof installation
 - High-capacity design - up to 1200 CFM
 - 24 GA. CRCQ steel, black powder coat paint finish
 - Built-in spring-loaded backdraft damper and bird screen
 - For 8-in. to 10-in. round duct



- Model 636**
- For pitched roof installation
 - 25 GA. CRCQ steel, black powder coat paint finish
 - Built-in backdraft damper and bird screen
 - For 3" or 4" round duct

- Model 636AL**
- Same as Model 636 .025 - in Aluminum
 - Natural finish



- Model 634**
- For pitched roof installation
 - 24 GA. CRCQ steel, black powder coat paint finish
 - Built-in backdraft damper and bird screen
 - For 3 1/4" x 10" or up to 8" round duct
- Model 634M**
- Same as Model 634 except with 6" round duct collar

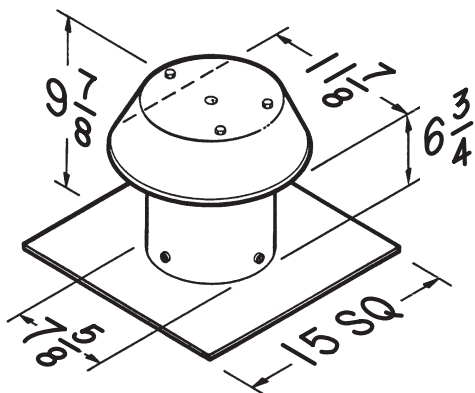
- Model 644**
- Same as Model 634 except .025 aluminum
 - Natural finish

- Model 443 Flexible Roof Ducting Kit**
- Includes 8 ft. of 4", flexible, vinyl ducting, 4" diameter metal duct connector, 2 duct clamps, 4" to 3" reducer and Model 636 Roof Cap

- Model RVK1A Flexible Roof Ducting Kit**
- Includes 8 ft. of 4", flexible, 2-ply metallic laminate ducting, 4" diameter metal duct connector, 2 duct clamps, 4" to 3" reducer and Model 636 Roof Cap
 - Duct conforms to UL181 Class 1 air connector requirements
 - Not recommended for dryer venting

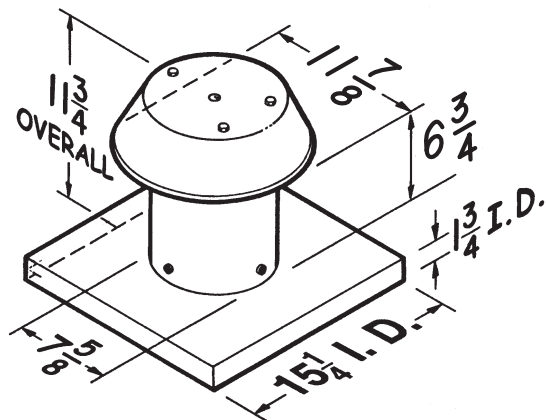
Broan-NuTone LLC Hartford, Wisconsin www.broan-nutone.com 800-558-1711
Venmar Ventilation ULC Drummondville (Quebec) www.broan.ca 877-896-1119

REFERENCE	QTY.	REMARKS	Project	
			Location	
			Architect	
			Engineer	
			Contractor	
			Submitted by	Date



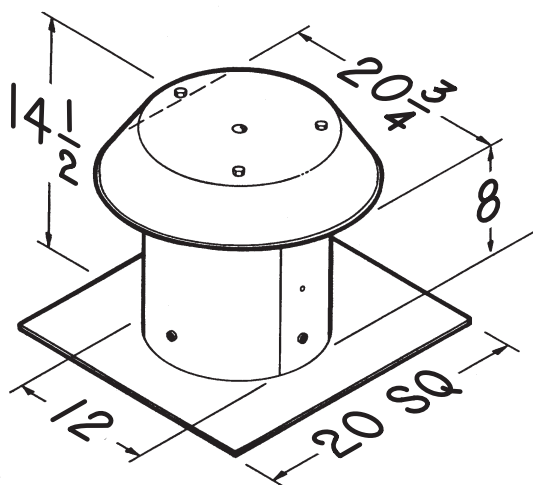
Model 611

- For flat roof installation
- .025 Aluminum - natural finish
- Built-in bird screen
- For up to 8" round duct



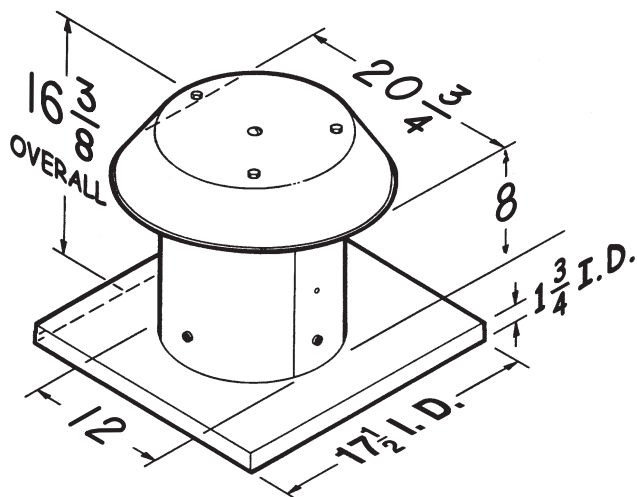
Model 611CM

- For curb mount installation
- Other features same as Model 611



Model 612

- For flat roof installation
- .025 Aluminum - natural finish
- Built-in bird screen
- For up to 12" round duct



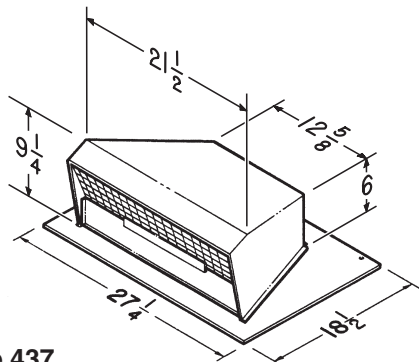
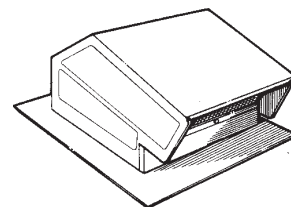
Model 612CM

- For curb mount installation
- Other features same as Model 612

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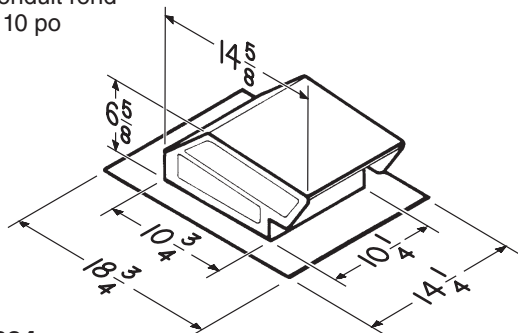
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CAPUCHONS DE TOIT



Modèle 437

- Pour l'installation de toits inclinés
- Conception haute capacité - jusqu'à 1200 CFM
- Acier laminé à froid calibre 24 de qualité commerciale, fini noir revêtement en poudre
- Clapet antirefoulement à ressort et grillage aviaire intégrés
- Pour conduit rond 8 po à 10 po



Modèle 634

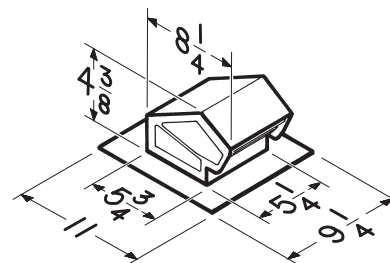
- Pour l'installation de toits inclinés
- Acier laminé à froid calibre 24 de qualité commerciale, fini noir revêtement en poudre
- Clapet antirefoulement à ressort et grillage aviaire intégrés
- Pour conduit de 3 1/4 po x 10 po ou conduit rond de 8 po maximum

Modèle 634M

- Identique au modèle 634, mais muni d'un collier de conduit rond de 6 po

Modèle 644

- Identique au modèle 634, mais en aluminium 0,025
- Fini naturel



Modèle 636

- Pour l'installation de toits inclinés
- Acier laminé à froid calibre 25 de qualité commerciale, fini noir revêtement en poudre
- Clapet antirefoulement à ressort et grillage aviaire intégrés
- Pour conduit rond de 3 po ou 4 po

Modèle 636AL

- Identique au modèle 636 - en aluminium 0,025
- Fini naturel

Modèle 443 - Ensemble de conduit flexible pour toit

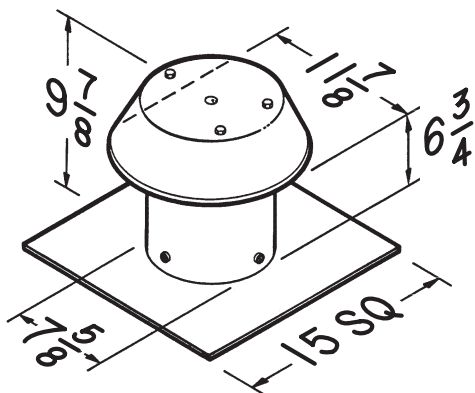
- Comprend 8 pi de conduit en vinyle flexible de 4 po, un raccord de conduit métallique de 4 po de diamètre, 2 colliers de conduit, un réducteur de 4 po à 3 po et un capuchon de toit modèle 636.

Modèle RVK1A - Ensemble de conduit flexible pour toit

- Comprend 8 pi de conduit métallique flexible laminé 2 plis de 4 po, un raccord de conduit métallique de 4 po de diamètre, 2 colliers de conduit, un réducteur de 4 po à 3 po et un capuchon de toit modèle 636.
- Le conduit est conforme aux exigences de la norme UL181 applicables à un raccord d'air de Classe 1.
- Déconseillé pour évacuer l'air des sécheuses.

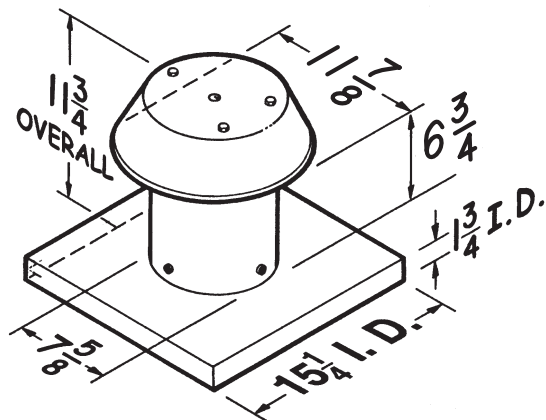
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RÉFÉRENCE	QTÉ	REMARQUES	Projet
			Emplacement
			Architecte
			Ingénieur
			Entrepreneur
			Soumis par Date



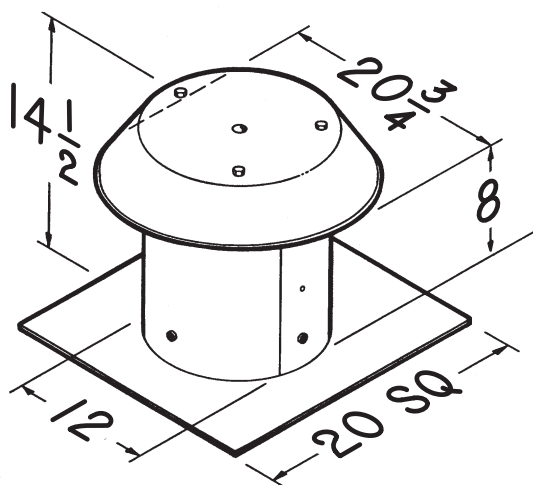
Modèle 611

- Pose sur un toit plat
- Aluminium 0,025 - fini naturel
- Grillage aviaire intégré
- Pour conduit rond jusqu'à 8 po



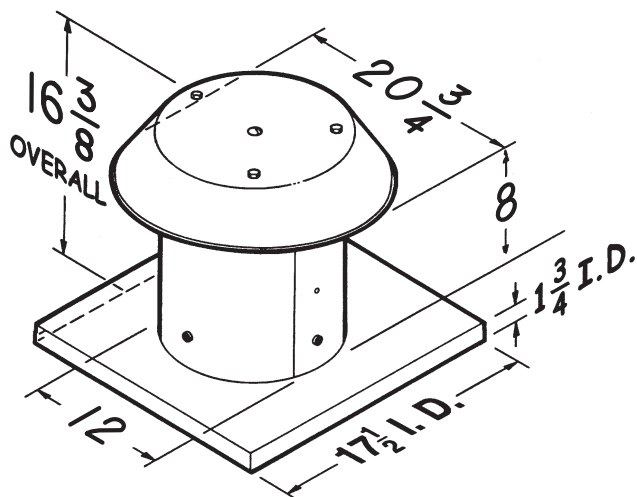
Modèle 611CM

- Pour installation sur un cadre
- Les autres caractéristiques sont identiques à celles du modèle 611



Modèle 612

- Pose sur un toit plat
- Aluminium 0,025 - fini naturel
- Grillage aviaire intégré
- Pour conduit rond jusqu'à 12 po



Modèle 612CM

- Pour installation sur un cadre
- Les autres caractéristiques sont identiques à celles du modèle 612

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