

West Beverley Street Sidewalk Improvements and VDOT SGR Repaving

Addendum #1

VDOT Project No's.: 0254-132-373, 0254-132-374, 0254-132-375, 0254-132-376, PR21-132-368
UPC's: 121201, 121203, 121204, 121205, 116962
HUD/DHCD No.: 2019/10-18; 2021/5-45; 2023/4 (West Beverley Street New Sidewalk)

To: All Potential Offerors

Date: **February 23, 2024**

Subject: **Addendum #1** to IFB A00324 dated **January 2024**

Title: **West Beverley Street Sidewalk Improvements and VDOT SGR Repaving Project**

ADDENDUM #1 - DATE: February 23, 2024

TO ALL POTENTIAL BIDDERS:

The following information is being provided for purposes of clarification or in response to questions received from potential bidders. This addendum is being posted on the eVA website and City website at the following links:

- **eVA website:** <https://mvendor.cgieva.com/Vendor/public/AllOpportunities.jsp>
- **City website:** <https://www.ci.staunton.va.us/departments/finance/procurement>

This Addendum consists of the Minutes of the Pre-bid Meeting, which was held on February 15, 2024, with the list of attendees. This information shall modify the Contract Documents and Plans and should be attached to the same.

West Beverley Street Sidewalk Improvements and VDOT SGR Repaving

Pre Bid Meeting Minutes February 15, 2024 1:00 p.m. Staunton City Hall – Caucus Room

VDOT Project No's.: 0254-132-373, 0254-132-374, 0254-132-375, 0254-132-376, PR21-132-368
UPC's: 121201, 121203, 121204, 121205, 116962
HUD/DHCD No.: 2019/10-18; 2021/5-45; 2023/4 (West Beverley Street New Sidewalk)

- Lyle Hartt, City Engineer, initiated the meeting and the items below were discussed.
- Those in attendance introduced themselves. A list of attendees is included with this Addendum.
- Bid documents are available for download at the City's website:
<https://www.ci.staunton.va.us/Home/Components/RFP/RFP/293/150>
- Bids are due and will be opened **March 5, 2024** at 2:00 p.m. in Purchasing Agent's Office.
- Questions after this meeting shall be submitted in writing. Every question or request for interpretation should be emailed to Lyle M. Hartt, P.E. at HarttLM@ci.staunton.va.us, no later than **12:00 p.m. on February 20, 2024**. See Instructions to Bidders.
- Any Addendum will be posted on the City website by the end of the day on **February 23, 2024**.
 - It is the responsibility of all bidders to ensure that they have received all addenda.
- Subcontractors do not need to be VDOT pre-qualified, but will be held to the same requirements as Contractor.
 - Contractor is reminded to include the special language in contracts with Subcontractors that is required for the project work, including Civil Rights documentation and requirements.
- Bidder must agree to fully complete all work by ~~September 30, 2024~~. [**The Final Completion Date is being extended via this Addendum; see Question & Answer section at the end of the Minutes.**] Additionally, Bidder must agree to fully complete the new sidewalk and associated improvements that are part of the HUD-funded project, which consists of all work shown on Plan Sheet 05 of the West Beverley Street Sidewalk Improvements, by July 1, 2024.
 - City anticipates the project work to start as soon as possible.
- The project is comprised of the various project areas as presented in the Contract Documents, which include the following:
 - Section A – West Beverley Street New Sidewalk (CDBG/HUD)
 - Section B – West Beverley St – City Limits to Grubert Ave (VDOT UPC 121205)
 - Section C – West Beverley St – Grubert Ave to W Frederick St (VDOT UPC 121203)

- Section D – W Frederick St & N Jefferson St (VDOT UPC 121204)
- Section E – New St (VDOT UPC 116962)
- Section F – New Hope Rd (VDOT UPC 121201) Repave only.
- Contractor shall comply with Federal and State Requirements.
 - DBE Goal is 9%.
 - Contractors will be held responsible for the wage posting and reporting requirements stipulated in these documents. Contractor's employees may be subject to brief interviews with VDOT or City personnel/representatives. AMT, under contract with the City of Staunton, will provide Davis-Bacon oversight.
 - It is especially important to demonstrate, with proper documentation, any activities of due diligence of good faith efforts to meet DBE requirements.
 - The wage decision is included in the Contract Documents.
 - VDOT representatives expressed that bidders should reach out to them (VDOT) for guidance if they have any trouble meeting the DBE goal and requirements. The VDOT Civil Rights office may be contacted at 540-332-9247 or melissa.lotts@vdot.virginia.gov.
- Review of Special and Supplemental Conditions
 - 1) Project Description

The work under this Project consists of pedestrian improvements and repaving adjacent to West Beverley St, West Frederick St, North Jefferson St, and New St. as well as repaving along New Hope Rd.
 - 2) Work Requirements
 - a. Prior to construction, the Contractor shall make a detailed survey of all proposed work areas to document existing conditions. The Contractor is required to document the existing conditions by video and/or photographs prior to construction. The Contractor shall provide a copy of the existing conditions media to the City Engineer.
 - b. A construction field office is not required for this project.
 - c. The city does not have a storage yard for materials. It will be the contractor's responsibility to store all materials.
 - d. A Miss Utility – VA811 utility locate request must be submitted and completed prior to any demolition of sidewalk or execution of any excavation.
 - e. Prior to construction, the contractor shall submit a traffic maintenance plan to the City Engineer for approval. Access to all properties shall be kept open at all times.
 - f. Existing meter boxes, valve boxes, signage and all other existing items shall be adjusted or relocated as necessary to perform the work shown. Payment shall be per bid schedule items, and no additional payment shall be provided for these incidental items, unless otherwise noted.
 - g. All excavation is unclassified.
 - h. Normal working hours are 7:00 a.m. to 7:00 p.m. Work shall be performed per Work Area Protection Manual. Prior approval from the City Engineer is required to perform construction work outside these hours.
 - i. All project work shall adhere to the latest edition of the VDOT Road and Bridge Specifications, unless otherwise noted.

- j. All concrete work and excavation adjacent to areas proposed to be paved shall be completed prior to paving operations, so as to avoid damage to or patches in the new pavement.

3) Project Closeout

- a. Warranty – The Contractor shall provide a one-year warranty of the construction, effective as of the date of Final Completion. All construction under these specifications and Contract Documents shall be free from defects in material or workmanship, and the Contractor shall repair or replace at his expense any such defective items during the warranty period. The Contractor shall be responsible for repair or replacement of any equipment or materials which fail to meet the design requirements as specified which are revealed during the start-up or testing. Repair or replacement of any such items shall be completed within 30 days at the expense of the Contractor.
- b. Record Drawings – Upon Final Completion, Contractor shall provide City with a set of accurate “red-line” as-built Record Drawings. Record drawings will indicate/confirm all pipe, valves, fittings and appurtenances installed; indicate/confirm any abandoned pipe sections and lines that have been removed or grouted; any changes from the bid plans. A field survey will not be required for record drawings for this project

4) Additional Notes

- a. Where CG-2 curb and new concrete sidewalk are proposed adjacent to one another, the curb and sidewalk may be installed monolithically, per City of Staunton Standard Detail M-1. The finished product will still be paid as separate pay items for CG-2 (LF) and concrete sidewalk (SY).
- All materials for this project shall be VDOT approved and from a VDOT Approved source.
 - Note that all steel and iron used on the project shall meet Buy America requirements, per VDOT Special Provision in the Contract Documents.
 - VDOT clarified that the requirements of both “Buy America” (which pertains to material origin of steel and iron) and “Build America, Buy America” (or “BABA”, which applies to location of where product is assembled and includes non-ferrous materials) apply to this project.
 - Concrete testing for sidewalks and concrete flatwork shall be provided at the frequency called for in VDOT’s LAP Manual.
 - Testing and inspection services shall be provided by AMT under Contract with the City of Staunton. Contractor shall coordinate testing with AMT as required. All testing shall be in accordance with the VDOT LAP Manual and VDOT Road and Bridge Specifications.
 - Bid Schedule
 - The contract is a Unit price bid.
 - Mobilization is limited to 7.5% of total bid.
 - Construction stakeout is to be by a licensed surveyor; cost for stakeout is inherent within the line items on the bid schedule.
 - Additional Items
 - Contractor shall contact and coordinate with Inspector 48 hours prior to modifying any water meters, valves, etc.

- Contractor shall contact and coordinate with Public Works 48 hours prior to removing and replacing signage. Public Works: 540-332-3892
- Questions and Further Discussion
 - The following questions were asked:
 - 1) **Q: Are there any Liquidated Damages?**
A: Liquidated Damages are addressed in Section 8.3 of the Instructions to Bidders.
 - 2) **Q: Can limestone be used in surface mix, such as an AL mix?**
A: Limestone may be used in the surface mix, such as in 9.5-M AL, and must meet VDOT materials requirements and standards, including Section 211.04.
 - 3) **Q: Who will keep up with the Materials Notebook?**
A: The City has procured the services of AMT to provide Construction Administration, Engineering, and Inspection services. AMT will maintain the Materials Notebook, but the Contractor will be required to provide all necessary submittal documentation to AMT in a timely manner.
 - 4) **Q: Is there any leniency regarding the September 30 completion date?**
A: The final completion date is being extended to May 16, 2025. The intent of the extension is to allow for more time to schedule paving operations. Contractor should make all reasonable attempts to minimize the length of time of sidewalk construction operations at any given construction area, prior to repaving. The completion date for the portion of the project that is the HUD-funded sidewalk (work associated with Plan Sheet 05) will remain at July 1, 2024. The paragraph on the first page of the Advertisement for Bid that pertains to the Contract Times is revised as follows:

“Bidder must agree to **fully complete all work by May 16, 2025.** Additionally, Bidder must agree to fully complete the new sidewalk and associated improvements that are part of the HUD-funded project, which consists of all work shown on Plan Sheet 05 of the West Beverley Street Sidewalk Improvements, by **July 1, 2024.**”

[Pre Bid Meeting Attendee list and Addendum Acknowledgement follow this page]

West Beverley Street Sidewalk Improvements and VDOT SGR Repaving

**Pre Bid Meeting Sign-In Sheet
February 15, 2024 1:00 p.m.
Staunton City Hall – Caucus Room**

VDOT Project No's.: 0254-132-373, 0254-132-374, 0254-132-375, 0254-132-376, PR21-132-368

UPC's: 121201, 121203, 121204, 121205, 116962

HUD/DHCD No.: 2019/10-18; 2021/5-45; 2023/4 (West Beverley Street New Sidewalk)

NAME	COMPANY
Lyle Hartt	City of Staunton
Melissa Lotts	VDOT – Civil Rights
Randy S. Kiser	AMT – Staunton
Pat Katz	S&K Excavating
Danielle Morris	VDOT – LAP
Reuben Rhodes	VDOT – LAP
Frank Saul	B&S Contracting, Inc.

Note: A signed acknowledgment of this addendum must be received at the location indicated on the Bid Proposal and Contract Documents either prior to the proposal due date and time or attached to your proposal. Signature on this addendum does not substitute for your signature on the original proposal document. The original proposal document must be signed.

Signed Acknowledgment

Name of Firm

Signature

Printed Name / Title

Date