



116 W. Beverley Street • Staunton, Virginia 24401 • Phone 540-332-3920 • Fax 540-332-3924 www.staunton.k12.va.us

SECTION 000010 ADVERTISEMENT FOR BIDS

NOTICE

Notice is hereby given that sealed bids for construction of Shelburne Middle School Additions and Renovations located at, 300 Grubert Ave Staunton, VA will be received at the Finance Offices of the School Board of Staunton City, VA – 116 W. Beverley St, 3rd Floor Finance, Staunton, VA 24401 until **2:00 P.M., prevailing time, on March 12, 2024.** Bids may also be overnighted to the above address. Bids must be submitted to the **attention of Chad Horvat, Finance Business Manager.** Bids shall be submitted in sealed envelopes bearing the name of the Bidder and shall be clearly marked “Shelburne MS Additions and Renovations”. Bids will be publicly opened and read aloud immediately after the scheduled closing time for receipt of Bids. Bids received after the above-referenced date and time shall be returned to the Bidder unopened.

Separate, sealed Bids will be received for the following Prime

Contract: 3636-1 General Construction

On or after Tuesday February 6, 2024 Bidders may obtain bidding documents in .pdf electronic format from the City of Staunton website <https://www.ci.staunton.va.us/departments/finance/procurement> and at the Virginia State Procurement site (eVA) <https://mvendor.cgieva.com/Vendor/public/AllOpportunities>.

All questions pertaining to the Contract Documents, technical sections, legal documents, and bid submission shall be directed in writing to: Joshua C. Bower, Sr. Project Manager, phone number (434) 975 7262; email: jbower@cra-architects.com.

Each bid shall be accompanied by bid security in an amount equal to five percent (5%) of the Base Bid amount and all alternate bid amounts in the form of a Bid Bond as described in the Supplementary Instructions to Bidders.

A Performance Bond and a Payment Bond in the forms provided in the Project Manual, each in an amount equal to one hundred percent (100%) of the amount of the Contract, and each with satisfactory corporate surety, must be furnished by the successful Bidder prior to execution of a Contract.

Bids may not be modified, withdrawn or cancelled by the Bidder for sixty (60) calendar days following the actual date of opening thereof. However, if award of Contract is delayed by the required approval of another government agency, the sale of bonds or the award of a grant or grants, Bids may not be withdrawn by the Bidder for a period not to exceed 120 days from the date of bid opening.

Staunton City Schools reserves the right in its sole discretion to reject any or all Bids and to waive irregularities in any Bid. Further, Staunton City Schools reserves the right to award any combination of Alternates, or no Alternates, which in its sole discretion, serves the best interests of the School Division.

A non-mandatory Pre-Bid Conference will be held on **February 15, 2024 at 4:00 PM**, prevailing time, at the Shelburne Middle School located at, 300 Grubert Ave Staunton, VA. This conference will be conducted by the Architect with a description of the project and walkthrough of the building.

A second non-mandatory Pre-Bid Conference will be held on **February 22, 2024 at 4:00 PM**, prevailing time, at the Shelburne Middle School located at, 300 Grubert Ave Staunton, VA. This conference will be conducted by the Architect with a description of the project and walkthrough of the building.

No additional walkthroughs will be offered to Contractors outside of the two Pre-Bid Conferences.

All questions are due by February 23, 2024. Final addendum shall be issued by February 28, 2024.

END OF SECTION 000010