



Shenandoah Valley Animal Services Center Owners' Meeting:

7/25/23

2:00pm

Augusta County Government Center

1. Approval of Minutes from 5/23/23 Meeting
2. Hiring Update
 - a. Accepting applications for: Operations Manager, Administrative Assistant, PT Kennel Attendants
3. Population Update
4. Update on Policy and Procedure Handbook
5. Director's Report
6. Public Comment

ANIMAL SHELTER MEETING

MINUTES

May 23, 2023 – 2:00 PM

PRESENT

Tim Fitzgerald, County Administrator

Mike Hamp, Waynesboro City Manager

Leslie Beauregard, Staunton City Manager

Jon Hilbert, Shelter Director

Candy Hensley, Assistant County Administrator

1. Minutes were presented and approved for the April 25, 2023 meeting.
Motion: Hamp Second: Beauregard Approved
2. Mr. Hilbert gave an update on hiring. The shelter is currently accepting applications for an Operations Manager, an Administrative Assistant, and a part-time Kennel Attendant. A full-time Kennel Attendant has been hired.
3. Mr. Hilbert gave an update on the population report, which is attached.
4. Mr. Hilbert presented the Director's Report, which is attached.
5. Lineage Architects gave a presentation on the new shelter. Slides are attached.

End Closed Session

Motion: Beauregard

Second: Hamp

Approved & Certified

6. Meeting adjourned.

Next meeting – May 23, 2023 at 2:00 PM