

STAUNTON ELECTORAL BOARD

P.O. Box 58

Staunton, Virginia 24402

(540) 332-3840

Anne T. Fitzgerald

Secretary

(540) 255-5398

BOARD MEMBERS

Shannon Grogg, Chairman

John Hartless, V. Chairman

April 13, 2023

Members Present:

Shannon Grogg, Chair

John Hartless, Vice Chair

Anne Fitzgerald, Secretary

Guests Present:

Christi Linhoss, Registrar

Meeting was called to order at 3:30PM.

Shannon Grogg led the Pledge of Allegiance.

Registrar's Report

- The receipt printers have arrived and been programmed. Updated equipment bags for transport have been acquired. The cost was \$2645 for 6 printers including shipping, and an additional \$1875 has been spent for set up and a maintenance contract. Mrs. Linhoss will look into the contract to see if it will be rolled into the pollbook contracts
- Budget update: We were not approved for a full-time employee, or a second part-time employee. Everything else in the budget has been tentatively approved.
- Office Relocation: A meeting was held with Jeff Johnston, Director of Public works. He is currently looking for alternative office space, that is large enough to include our equipment.
- Campaign Finance: Outstanding balances are as follows-
 - Matthew Robertson \$1100
 - Kenneth Venable of \$4200.
- Outreach for 2023. Mrs. Grogg researched the mentoring program for high school students. It requires 2 hours a day each day of the week. Mrs. Linhoss will reach out to the 3 high schools located within the City. Pamphlets have been updated and placed on the website. The City of Staunton will continue posting Election information on the City's Facebook page.

Old Business

2023 LESS (Locality Election Security Standards) Remediation

- City of Staunton is at 90% baseline compliance. The state average is 70%.
- Mrs. Linhoss has implemented a quarterly review for the Board to review and sign off on.

- There is an updated sign-in form for those who visit our storage facility.

Special Election for City Council

- There have been 2 candidates with partial filings so far.

New Business

- John Hartless gave a brief update on the VEBA conference. He was pleased by the efficiency and integrity of the City of Staunton's election process.
- There is only one candidate filed for each office, in both parties, and the primary has been canceled.
- Anne Fitzgerald made a motion to approve the list of officers who have filed their paperwork. Mrs. Grogg Seconded. Motion carried. Mrs. Linhoss will send the letter to these officers.

Next meeting is scheduled for June 20 at 3:00pm.

Meeting adjourned at 4:44 pm.

Respectfully Submitted,

Anne Fitzgerald
Secretary, City of Staunton Electoral Board