



FOSL Board Meeting
Minutes
August 23, 2022

Call to Order: Kennon called the meeting to order at 5:33pm.

In Attendance: Kennon Bowen, Jerry Bryant, Linda Chapman, Franci Ferguson, Gail Hanger, Joy Ingram, Deirdre Kellner, Karen Landers, Deborah Patton, Joyce Shelenberger, Sarah Skrobis, JoAnn Tigert

Minutes: The minutes from the June 2022 meeting were approved.

Treasurer's Report (Deborah): The donation to the Friends from a friend of the late Julia Kiessling was briefly discussed and will show up on the August Treasurer's Report.

Library Director's Report (Sarah): The Ocean Conservancy project was a huge success with 350 participants contributing and about 200 attendees. This was the second most successful program the library has ever had. There has been some staff turnover so there are some new faces around. Two more positions will be processed soon. The library received \$2.5 million from the state with \$23,000 more than expected. Sarah is working to turn that money into a new library employee who would be responsible for public relations. The multipurpose room is slowly being re-opened for indoor programs. New chair racks have been installed in the closet making it easier to store the chairs. The stage carpet has been installed and the keyboard is assembled and working. The city of Staunton is providing a mail service in place of mail chimp.

Advisory Board: The board continued the discussion on how to get library renovations on the city's agenda. Sarah asked the Friends to get involved to help push this forward. Joyce, Kennon and (tentatively) Jerry have volunteered.

Old Business:

Book Collection and Sale (Joyce): Book collections are winding down. The last day to donate is Friday, August 26th. There have been some art donations and one estate donated their books, many of which are autographed. Jason Lackey and Anthony Baker will look these over to determine their value and whether to charge more for them. Joyce, Sarah, and Kennon met with Jason to see how his online business worked. He has extended an invitation to anyone else on the Board who would like to discuss the process with him.

October 3rd is the set-up day and the day of the preview which begins at 5:00 pm. Bonnie is in charge of the volunteer schedule so anyone wanting to help set up should contact her. Book sale advertising was discussed. The Board agreed to spend \$200 from the book sale budget to pay for ads on Facebook and Instagram. Joy will write a



press release and Sarah will contact Laura Peters from *The Newsleader* and WHSV to see if they will advertise the event. Everyone was encouraged to use social media to advertise. One item for discussion was allowing people to use credit cards or Paypal to pay for their books. In the past they have only been allowed to pay with cash or a check. Giving them more options could potentially lead to more sales.

Newsletter (Franci): Wally is going to help Franci get the files together to make it easier to email the newsletter out to members. The digital newsletter will look different than the paper newsletter. Picture quality is reduced when it's put on paper and easier to manipulate online so they will not be included in the paper newsletter. The deadline for submissions is the first week of September.

LLM (Jerry): Thanks to a contact from Mary Baldwin University Jerry was able to talk with someone from Lighting Guru. They will be coming to the library to help Jerry set up the lighting.

Audit: The audit is scheduled for September 8th.

Memorandum of Understanding: TBD.

New Business:

Annual Meeting: Kennon is working on the publicity for author Elizabeth Catte for the Annual Meeting. The meeting will be open to the public and will, hopefully draw more people in.

Officers for 2023 and New Board Members: The search is currently on for a candidate for Board president. Anyone interested or who knows of anyone who might be interested should contact Joyce.

The meeting adjourned at 6:30 pm.

The next meeting is September 27th at 5:30 pm.