

Staunton Public Library
LIBRARY ADVISORY BOARD MEETING NOTES
October 20, 2022

Call to Order, Attendance, and Recognition of Quorum

The meeting, held at Staunton Public Library, was called to order at 4:30pm by Randolph Bertin.

Board Members Present

- Randolph Bertin
- Jason Clarke
- Rebecca Cochran
- Cass Cannon
- Virginia Trovato

Others Present

- Library Director Sarah Skrobis

Not Present

- Mark Peterson

A quorum was present.

Approval of Minutes

Randolph made a motion to approve the minutes of the 15 September 2022 Meeting, which was seconded. Minutes were approved.

Reports

Friends of the Library Report

Sarah provided an updated from the Friends, highlighting the following items:

- Book Sale was successful, approx. \$5,000 was raised with book sales, membership, and tote bag sales.
- The Annual Meeting is next Tuesday. Makeba Robinson will be attending as guest speaker.

Talking Book Center Report

Virginia presented an update on the TBC, highlighting the following items:

- The Dine out to Donate event was successful, raising close to \$400 with both restaurants (Baja Bean and Split Banana) and donations.
- They are gearing up for the annual holiday/end of year letter and a few other events like the holiday light show in Gypsy Hill Park.

Library Director's Report

Sarah gave the following highlights in her report:

- Onboarding three new employees
- Budget season is underway with the CIP. Sarah completed the big form, highlighting legal and safety issues such as accessibility, structural issues, etc.
- Outreach has continued with several events.
- Annual Report goes to Council next week.

United for Libraries Report

Randolph presented highlights from his conference attendance. This month's update was on Community Needs Assessment with these highlights:

- A successful needs assessment helps understand the community and its needs.
 - Identify the assets
 - Strategically plan timely and relevant services based on these
- Recommend a five year cycle

Staunton Library Foundation Report

Cass gave the following highlights in her report:

- They received an extensive report from Truist; markets are volatile and the foundation investments reflect that.
- There was a brief discussion about the building study
- The Foundation is encouraged and excited about the idea of doing a fundraising campaign.

Old Business

- City Council candidates' forum and LAB questions - library questions aren't really on the agendas, so there's no LAB presence really required at upcoming forums. However, most candidates do seem supportive of libraries based on personal conversations Randolph has had with most of the candidates.

New Business

November meeting – possible cancelation

- Sarah will be on vacation so questioned the need for a November meeting.

- Jason moved to cancel the November meeting; Cass seconded; all agreed. The November meeting will be canceled. The next meeting will take place December 15.

Public Comment Period

- No community members were present.

Adjournment: Meeting adjourned at 5:15pm

Respectfully submitted, Rebecca Cochran