

ANIMAL SHELTER MEETING

MINUTES

February 28, 2023 – 2:00 PM

PRESENT

Mike Hamp, Waynesboro City Manager

Jon Hilbert, Shelter Director

Candy Hensley, Assistant County Administrator

Shane Ayers, Staunton ACO

ABSENT

Tim Fitzgerald, Augusta County Administrator

Leslie Beauregard, Staunton City Manager

1. Minutes were presented and approved. Minutes are attached.
Motion: Hensley Second: Ayers Approved
2. Mr. Hilbert gave an update on hiring. There are openings for three part-time kennel attendants. Currently, interviews are being conducted for the outreach coordinator.
4. Mr. Hilbert gave an update on the population report, which is attached.
6. Mr. Hilbert presented the Interim Director's Report, which is attached.
7. Ms. Hensley gave an update on the new animal shelter. Currently, we are in the design phase. The design team, including the architect has visited two area shelters including Montgomery County and Augusta County SPCA. Montgomery County is very similar to our animal counts and the number of staff. Tours of the shelters were to obtain lessons learned and to obtain ideas for our new shelter. There are additional tours planned.
7. The public in attendance had various comments and questions:
 - a. Danny Link, Augusta County citizen, ask what the schedule is for the new facility. Ms. Hensley indicated we are in the design phase now. The project will likely be bid in the fall with construction next year. At this time we are unsure how long construction will take.
 - b. Danny Link, Augusta County citizen, asked if there was a good applicant pool for the outreach position. Mr. Hilbert responded yes.
 - c. Jean Frazier, shelter volunteer, asked about animal occupancy at the new shelter. Ms. Hensley indicated we are planning to keep the same occupancy numbers.

- d. Jean Frazier, shelter volunteer, asked if the project would be built in phases. Ms. Hensley indicated the entire project would be built at one time. There are pods that will not be used. There is discussion about using one of the pods for an emergency shelter in the event of such events like hurricanes.

9. Meeting adjourned.

Motion: Ayers

Second: Hensley

Approved

Next meeting – March 28, 2023 at 2:00 PM

Shenandoah Valley Animal Services Center
Population Report
2/28/23

CAPACITY
46 Dog Runs
104 Cat Cages

Current Animals On Hand

Dogs: 23	Cats: 42	Other: 3
Foster: 34	Foster: 38	Foster: 2
Court Cases: 0	Court Cases: 0	Court Cases: 0

Year To Date Total Intakes

Dogs: 95	Cats: 56	Other: 2	Total: 153
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Year To Date Euthanasia

		PERCENTAGE (live release)
Dogs: 2		97.89%
Cats: 2		96.43%
Other: 0		100%
Total: 4		97.39%

Year To Date Adoptions

Dogs: 54	Cats: 53	Other: 5	Total: 112
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Year To Date Transfers

Dogs: 7	Cats: 49	Other: 0	Total: 56
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Year To Date Return To Owner

Dogs: 34	Cats: 4	Other: 1	Total: 39
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Total Intake By Jurisdiction

YEAR TO DATE

JURISDICTION	TOTAL	PERCENTAGE
Augusta County	86	56.21%
City of Staunton	38	24.84%
City of Waynesboro	29	18.95%

Total Save Rate Year To Date

97.39%

2/28/23

Director's Report:

Toured two shelters, Montgomery County Animal Shelter and Augusta SPCA. The time spent was valuable as we were able to learn different operational techniques from two different organizations. It was also encouraging to see staffing levels similar to our shelter work in a larger shelter environment.

Interviews are scheduled this week for the Outreach Coordinator position.

Two long term interns from WWF will be with us until August. Tasha and Sara recently completed an animal care program through school and are very excited to join us. They will be working primarily in the cat adoption room and small animals until they're comfortable enough to progress. This collaboration helps increase our staff levels, and we've had previous success with students from this program who've later transitioned to shelter staff.

Girl Scout Tour on 2/26/28, around 12 girl scouts visited us. I provided a shelter tour and answered questions from the troop. Additionally, the troop provided us with donated items and a monetary gift.

2022 Annual Report for PetcoLove Grant has been submitted; working towards 2023 award.

Vaccine Clinic - 300 Canine DAPPv (distemper, adenovirus, parvo, and parainfluenza) and 300 Feline HCP (PanLuek). The clinic will be held at the end of March. Dr. Reeder has generously donated her time and staff to help! We are determining an adequate location and will have more information available very soon.