

STAUNTON ELECTORAL BOARD

P.O. Box 58

Staunton, Virginia 24402

(540) 332-3840

Anne T. Fitzgerald

Secretary

(540) 255-5398

BOARD MEMBERS

Shannon Grogg, Chairman

John Hartless, V. Chairman

February 7, 2023

Members Present:

Shannon Grogg, Chair

John Hartless, Vice Chair

Anne Fitzgerald, Secretary

Guests Present:

Christi Linhoss, Registrar

Meeting was called to order at 4:55PM.

Shannon Grogg led the Pledge of Allegiance.

Minutes from the December meeting were reviewed and approved.

Registrar's Report:

- **Budget:**
 - Proposed budget has been submitted to Finance. Highlights include raises for officers of election and hiring a full-time Deputy Registrar.
 - Total increase is \$5000 from 2022, and that is the salary of the Registrar per mandate from ELECT.
 - No longer running ads in the paper.
- **Office Relocation:**
 - City Manager is open to moving the Registrar's Office.
 - A meeting will be scheduled with Finance, City Manager, and Public Works.
- **Campaign Finance:**

Outstanding balances are as follows:

 - John Wilson, \$100
 - Yvonne Wilson, \$100
 - Matt Robertson, \$1100
 - Kenneth Venable, \$4200
- **Outreach for 2023:**
 - Mrs. Linhoss has created Officer of Election and Absentee Voting fliers.
 - Need to schedule times to speak in the high schools.
- **City Council Special Election**
 - Will be held in November, concurrent with the regular election.

Mrs. Grogg made a motion that the Electoral Board be issued official City of Staunton email addresses. Ms. Fitzgerald seconded. Motion carried. Mrs. Linhoss will follow up with City IT to set it up.

New Business

- Welcomed John Hartless and Shannon Grogg to the Board.
- VEBA Conference: Mr. Hartless will be attending in March. He will report back necessary information.
- Election of Officers of the Electoral Board.
 - Ms. Fitzgerald made a motion to nominate Shannon Grogg as Chair. Mr. Hartless seconded. Motion carried.
 - Ms. Fitzgerald made a motion to nominate Mr. Hartless as Vice Chair. Mrs. Grogg seconded. Motion carried.
 - Mr. Hartless made a motion to nominate Anne Fitzgerald as Secretary. Mrs. Grogg seconded. Motion carried.
- Officers of Election
 - Reviewed the potential officers. Board will meet first week of March to approve Officers.

Next meeting is scheduled for March 2 at 3:30pm.

Meeting adjourned at 6:26pm.

Respectfully Submitted,

Anne Fitzgerald
Secretary, City of Staunton Electoral Board