

STAUNTON ELECTORAL BOARD

P.O. Box 58

Staunton, Virginia 24402

(540) 332-3840

Anne T. Fitzgerald
Secretary
(540) 255-5398

BOARD MEMBERS
Thomas W. Long, Chairman
Sheila Ahmadi, V. Chairman

August 5, 2022

Members Present:

Tom Long, Chair
Sheila Ahmadi, Vice Chair
Anne Fitzgerald, Secretary

Guests Present:

Christi Linhoss, Registrar

Tom Long called the meeting to order at 1:04.

Sheila Ahmadi led the Pledge of Allegiance.

Mr. Long made a motion to approve minutes. Mrs. Ahmadi seconded. Motion carried.

Report of the Registrar:

Mrs. Linhoss has been acclimating to the job. Notes to date:

- May want to change process of administering Oath of Office for Election Officials
- Gave a report on the VRAV conference

Vacancies:

- Mrs. Ahmadi has indicated that she intends to resign in January of 2023.
- Shirley Peterson has resigned as a part time Deputy Registrar.
 - Mr. Long made a motion that we authorize Mrs. Linhoss to speak with the City Manager and Human Resources about hiring a full time Deputy Registrar, to start in January 2023. Ms. Fitzgerald seconded the motion. Motion carried.
- The Board and Registrar should be recruiting Officers of Elections.

Anne Fitzgerald attended the VEBA conference. The following recommendations were made:

- Atlantic Election Services will be contracted to program all the voting machines at the same time.
- The Board will shift to conduct L & A testing by the Board.
- The Registrar will make back-up copies of the machine memory card onto a thumb drive to send to the Clerk.
- We will invite the Director of Public Works to attend a meeting to discuss a backup plan should a precinct become unavailable on election day.

Early Voting:

- The registrar will schedule Election Officers for early voting.

Upcoming dates:

- Next Meeting, Friday, September 9th at 3:30pm
- Local Candidate Information Session, Monday, Sept 12 at 6pm

Meeting adjourned at 3:06pm.

Respectfully Submitted,

Anne Fitzgerald
Secretary