Staunton Public Library
ADVISORY BOARD MEETING
April 2, 2022

Call to Order, Attendance, and Recognition of Quorum:

The meeting, held at Staunton Public Library, was called to order at 9:05 am by Cass Cannon.

Roll was called:
Board Members Present – Randolph Bertin, Virginia Trovato, Cass Cannon, Jason Clarke, Rebecca Cochran
Others Present – Library Director Sarah Skrobis
Absent – Board Member Mark Peterson

A quorum was present.

Due to presence of new board member Rebecca Cochran everyone introduced themselves.

Sarah informed the Board that Josh Howard's term expired in February. No notice was given to him of the expiration so he is no longer on the Board. Jason asked whether there are rules governing election of officers. Sarah replied that this is specified in the By-Laws. [Note: per Library Advisory Board By-Laws "ARTICLE IV Officers" – The officers shall be a Chair, a Vice-Chair and a Secretary, as elected by a majority of the members of the Library Advisory Board. Officers shall serve a term of one year and may succeed themselves. The Chair shall preside at all meetings of the Board. In the absence of the Chair, the Vice-Chair shall preside. The Secretary shall keep minutes of all meetings of the Library Advisory Board.]

Approval of Minutes:

Randolph Bertin made a motion to approve the minutes of the 17 March 2022 Meeting, which was seconded. Sarah suggested an amendment under new business that the Community Foundation "occasionally announces surplus items from other non-profits" (to replace "currently serves as a clearing house for this"). The amended minutes were approved unanimously, with Rebecca Cochran abstaining.

Sarah gave a library tour to the board.

After the tour, the board engaged in a discussion of reviewing and reconsidering the capital improvement plan from 2014. It is essential to understand both community needs and library needs.

There are two primary areas of activity involved: (1) representation from the library in deliberative process with the city planning and budget process and (2) needs of library from a service and space perspective.

There may be some changes to the CIP committee process in the future, but at present, the library does not have a direct voice on that committee. Randolph asked whether the current building is sufficiently large for community library needs? Sarah said she is not certain. The library has done a lot of culling, but primarily based on frequency of use rather than space constraints, and pointed out that we have a very active user base.

It was stressed that any new plans developed should prioritize flexibility in the use of space.

Sarah offered the Norfolk public library as good model for renovation process and outcome.

Because all capital improvements are ultimately approved by City Council, it is essential to elect city officials who support the library.

The current Five year planning efforts that are underway at the Library should dovetail into the Capital Improvement planning process.

Sarah requested feedback from board members on Community Aspirations, and a brief idea session was conducted.

Adjournment:

Randolph moved to adjourn the meeting, which concluded at 11:26 AM.

The next regular Library Board meeting is scheduled for 19 May at 4:30 PM at the library.

Respectfully submitted,
Randolph Bertin