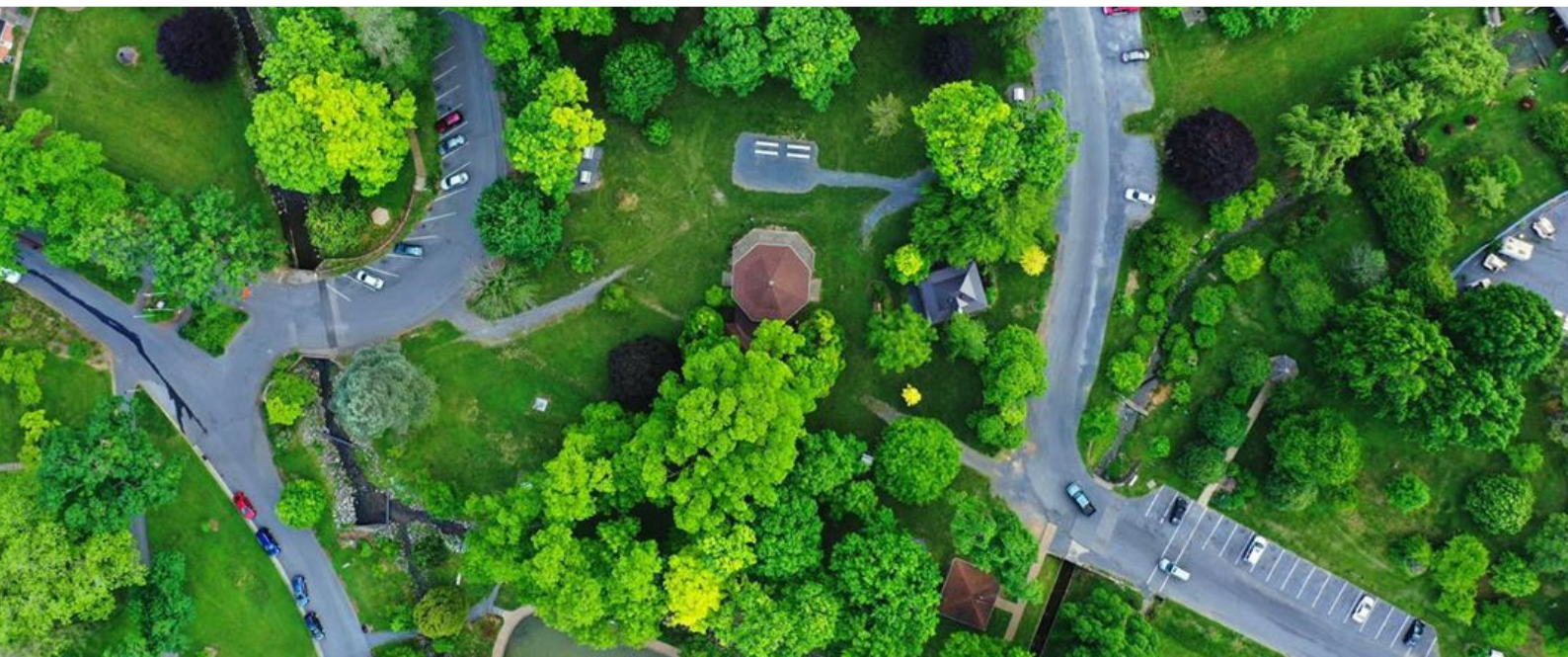


# FY 2023

PROPOSED

# Operating & Capital Budget

[WWW.CI.STAUNTON.VA.US/BUDGET](http://WWW.CI.STAUNTON.VA.US/BUDGET)



Home of the  
council-manager  
form of government

**STAUNTON**  
VIRGINIA



# **CITY OF STAUNTON, VIRGINIA**

## **FY 2023 BUDGET**

**JULY 1, 2022 - JUNE 30, 2023**

### **PROPOSED BUDGET**

**March 24, 2022**

**[www.staunton.va.us](http://www.staunton.va.us)**



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**CITY OF STAUNTON, VIRGINIA**  
**FY 2023 BUDGET SCHEDULE**  
**(July 1, 2022 - June 30, 2023)**

| CITY OF STAUNTON                                                      |                              |         |
|-----------------------------------------------------------------------|------------------------------|---------|
|                                                                       | City Budget Schedule         |         |
| <i>Budget Call/ Notice</i>                                            | October 8, 2021              |         |
| <i>City Manager / School Superintendent /Finance Review</i>           | November 17, 2021            |         |
| <i>Budget Submission from Departments</i>                             | December 3, 2021             |         |
| <i>Budget Notice to Outside Agencies</i>                              | December 6, 2021             |         |
| <i>Governor's Budget Presentation</i>                                 | December 15, 2021            |         |
| <i>City Manager / School Superintendent /Finance Review</i>           | December 15, 2021            |         |
| <i>Budget Submission Requests from Outside Agencies</i>               | January 7, 2022              |         |
| <i>Budget Discussions with Departments</i>                            | December 2021- February 2022 |         |
| <i>City Manager / School Superintendent /Finance Review</i>           | January 12, 2022             |         |
| <i>Presentation of Draft Capital Improvement Plan</i>                 | January 13, 2022             |         |
| <i>City Council and School Board Joint Meeting</i>                    | January 27, 2022             | 5:00 PM |
| <i>City Council Budget Work Session / Public Input</i>                | February 2, 2022             | 5:00 PM |
| <i>City Manager Review</i>                                            | February 7-14, 2022          |         |
| <i>Adoption of the Capital Improvement Plan</i>                       | February 10, 2022            |         |
| <i>City Manager / School Superintendent /Finance Review</i>           | February 18, 2022            |         |
| <i>City Budget Complete</i>                                           | March 1, 2022                |         |
| <i>Budget Presentation to City Council-Worksession</i>                | March 24, 2022               | 5:00 PM |
| <i>Introduction of Total Budget Ordinance for City and Schools</i>    | March 24, 2022               | 7:30 PM |
| <i>Advertisement for Proposed Budget Ordinance - Public Hearing</i>   | April 6, 2022                |         |
| <i>City Council Budget Work session</i>                               | April 7, 2022                | 5:00 PM |
| <i>Budget Work session- School Board/ City Council- School Budget</i> | April 14, 2022               | 5:00 PM |
| <i>Budget Public Hearing ( all budget ordinances)</i>                 | April 14, 2022               | 7:30 PM |
| <i>City Council Budget Worksession (If nessesary)</i>                 | April 21, 2022               | 5:00 PM |
| <i>City Council Budget Worksession</i>                                | April 28, 2022               | 5:00 PM |
| <i>Adoption of City Budget</i>                                        | April 28, 2022               | 7:30 PM |



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Staunton  
Virginia**

For the Fiscal Year Beginning

**July 01, 2021**

*Christopher P. Morill*

**Executive Director**



**The Government Finance Officers Association  
of the United States and Canada**

*presents this*

**CERTIFICATE OF RECOGNITION FOR BUDGET PREPARATION**

*to*

**Finance Department  
City of Staunton, Virginia**



*The Certificate of Recognition for Budget Preparation is presented by the Government Finance Officers Association to those individuals who have been instrumental in their government unit achieving a Distinguished Budget Presentation Award. The Distinguished Budget Presentation Award, which is the highest award in governmental budgeting, is presented to those government units whose budgets are judged to adhere to program standards*

Executive Director

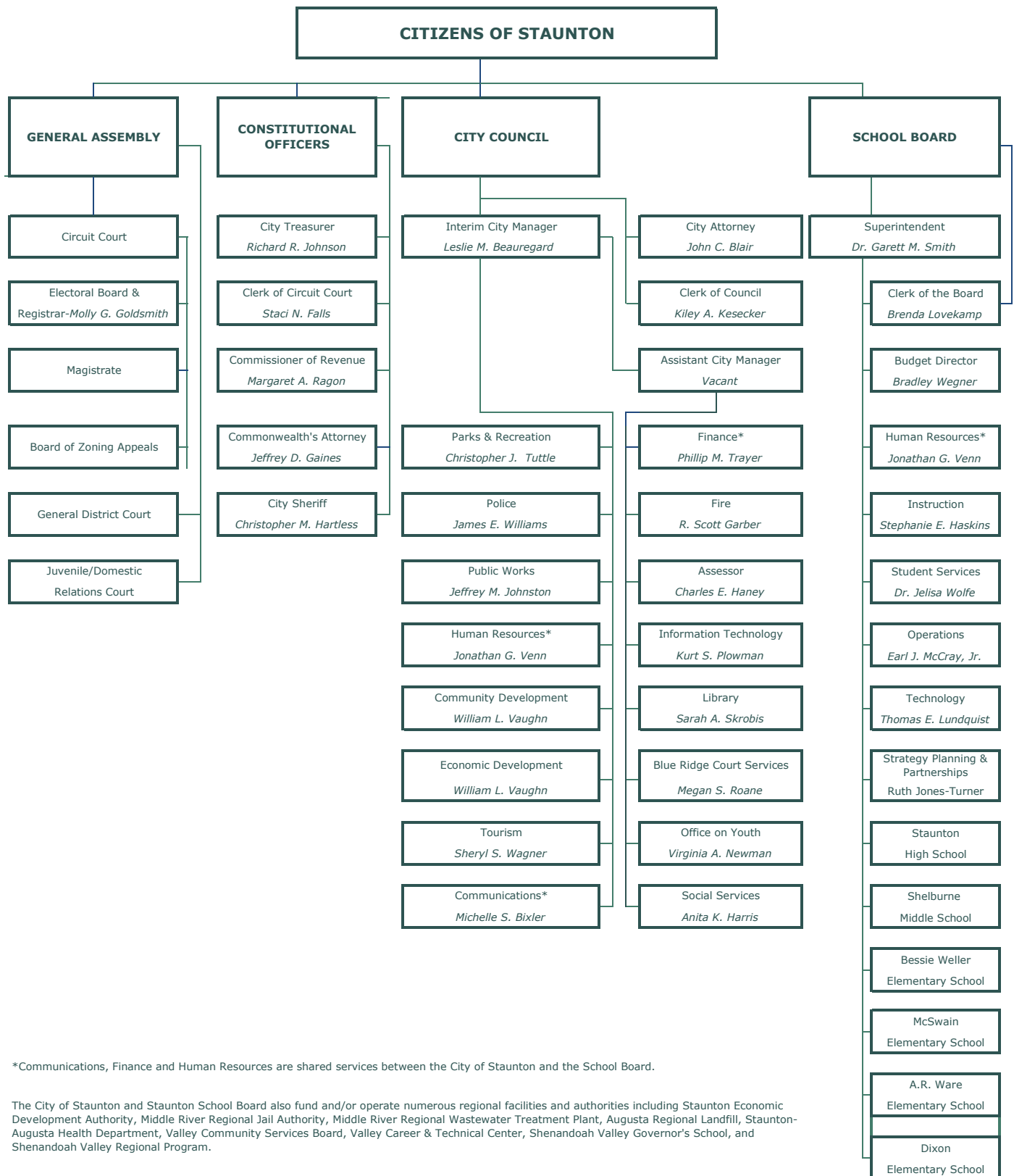
*Christopher P. Morill*

Date: **November 09, 2021**





**City of Staunton, Virginia**  
**Organization Chart: FY 2023**



\*Communications, Finance and Human Resources are shared services between the City of Staunton and the School Board.

The City of Staunton and Staunton School Board also fund and/or operate numerous regional facilities and authorities including Staunton Economic Development Authority, Middle River Regional Jail Authority, Middle River Regional Wastewater Treatment Plant, Augusta Regional Landfill, Staunton-Augusta Health Department, Valley Community Services Board, Valley Career & Technical Center, Shenandoah Valley Governor's School, and Shenandoah Valley Regional Program.

**CITY OF STAUNTON, VIRGINIA**

**FY 2023 BUDGET**

**STAUNTON CITY COUNCIL**

*Andrea W. Oakes, Mayor*

*Mark A. Robertson, Vice-Mayor*

*Stephen W. Claffey*

*Amy G. Darby*

*Carolyn W. Dull*

*R. Terry Holmes*

*Brenda O. Mead*

**INTERIM CITY MANAGER**

*Leslie M. Beauregard*

**CITY ATTORNEY**

*John C. Blair*

**CLERK OF COUNCIL**

*Kiley A. Kesecker*

**DEPARTMENT HEADS**

*R. Scott Garber, Fire Chief*

*Charles E. Haney, City Assessor*

*Anita K. Harris, Director of Social Services*

*Virginia A. Newman, Director of Office on Youth*

*Kurt S. Plowman, Chief Technology Officer*

*Megan S. Roane, Blue Ridge Court Services*

*Sarah A. Skrobis, Director of Library Services*

*Jeffrey M. Johnston, Director of Public Works*

*Phillip M. Trayer, Chief Financial Officer*

*Michelle S. Bixler, Communications Manager*

*Christopher J. Tuttle, Director of Parks and Recreation*

*William L. Vaughn, Director of Economic Development and  
Community Development*

*Jonathan G. Venn, Chief Human Resources Officer*

*Sheryl S. Wagner, Director of Tourism*

*James E. Williams, Police Chief*

**CONSTITUTIONAL OFFICERS**

*Jeffrey D. Gaines, Commonwealth Attorney*

*Richard R. Johnson, City Treasurer*

*Margaret A. Ragon, Commissioner of Revenue*

*Staci N. Falls, Clerk of the Circuit Court*

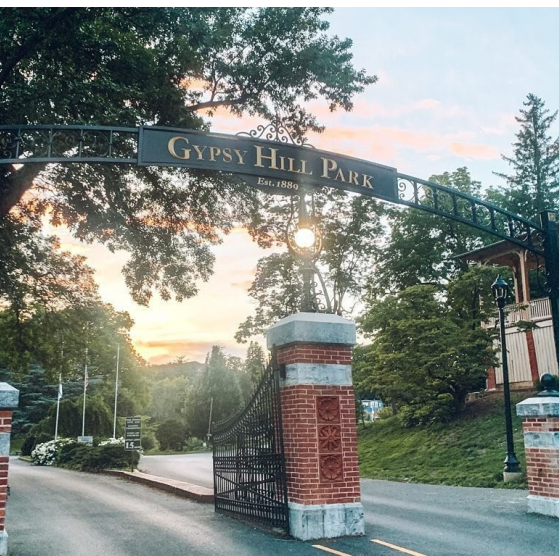
*Christopher M. Hartless City Sheriff*

**REGISTRAR**

*Molly G. Goldsmith*

# The Staunton Plan

## A STRATEGY FOR SUCCESS



### OUR VALUES

**Integrity** ~ The City of Staunton will be courteous and polite, and we will work to cultivate trust and a sense of integrity between each other and the public.

**Inclusion & Equity** ~ The City of Staunton will work hard to be inclusive in our thoughts, words and deeds. We will strive to achieve diversity in representation, respect and seek various perspectives and opinions, and endeavor to achieve equitable outcomes for everyone in our community.

**Excellence** ~ The City of Staunton is committed to excellence with a focus on ongoing training and education for elected officials and staff, fiscal responsibility and effective government and governance.

**Engagement** ~ The City of Staunton will aim to involve those who are affected by a decision in the decision-making process. We will listen and we will have open, honest communications with each other and the community.

**Environmentally Conscious** ~ The City of Staunton will seek to understand and be aware of the short and long-term impacts our decisions have on the environment and therefore community.

### OUR VISION

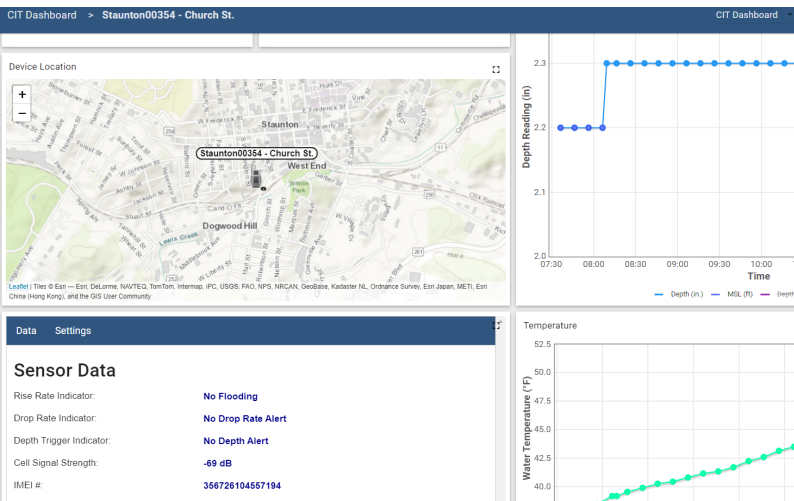
A culturally rich, historic city with an exciting future of innovation, growth and resilience.

*You belong here!*



# Strategic Areas

PRIORITIZING THE WORK WE DO EACH DAY



Screen shot of flood sensor data

## INFRASTRUCTURE

This strategic area focuses on the physical and organizational structure of the City.

Action Items:

1. City Council and staff will evaluate the use of ARPA funds and other federal and state assistance for addressing the City's growing list of infrastructure needs.
2. The City will take steps forward to mitigate the issues with flooding and stormwater management.

## ECONOMIC DEVELOPMENT

This strategic area affirms City Council's commitment to prioritizing economic development in Staunton.

Actions:

1. City Council and staff will review the corridor overlay district requirements to ensure appropriate and effective conditions for the City as a whole.
2. City Council and staff will review the existing economic development incentive philosophy and program and whether these can be improved and adjusted based on other best practices.
3. The City will continue to participate in regional public transit initiatives.



Aerial photograph of Staunton Crossing

# \$851K

Funds received for Staunton Crossing from Virginia Business Ready Sites Program



Additional budget work session

# 2/11

Number of flood sensors installed throughout Staunton

# Strategic Areas

## PRIORITIZING THE WORK WE DO EACH DAY

### RESPONSIVE, EFFICIENT GOVERNMENT

This strategic area focuses on developing professional, efficient and effective government staff that reflects the community they serve. It also includes development for elected officials as they become more proficient in the practices of governance.

#### Actions:

1. Staff and elected officials will receive ongoing training and development in an effort to ensure they are equipped to handle the challenges of today, and develop innovation solutions to complex issues that impact the community.
2. Employees of the City of Staunton should reflect the community they serve as measured by demographic data.
3. Staff will provide City Council with a briefing for a potential regional public safety answering point by early 2022.
4. City Council will hold a separate pre budget work session, to be conducted in January 2022, to review financials, budget projections and priorities for FY2023.
5. As part of the FY2023 budget, a separation of the Economic Development Director position and the Community Development Director position will be considered.
6. Staff and City Council will consider the development and adoption of comprehensive rules of procedure for Council meetings.
7. As part of the FY2023 budget, staff will review the City's organizational structure and revise as appropriate to better achieve Council's goals.
8. Staff will develop a dashboard and process of important benchmarks for City strategic areas and action, programs and projects, to be reported on a semi-annual basis to City Council and the community.

*Staunton City Council at a retreat in 2021*





# Strategic Areas

## PRIORITIZING THE WORK WE DO EACH DAY



*West end street signs*

### WEST END

This strategic area indicates City Council's commitment to providing resources to Staunton's West End.

Actions:

1. City staff will be responsible for overseeing the development of a small area plan for what is known as the West End.
2. Develop marketing materials which will be beneficial for the West End.
3. Develop targeted wayfinding plan and signage for the area.
4. Include specific references to the West End redevelopment in City planning documents.

### BUILT ENVIRONMENT

This strategic area focuses on the physical assets owned and maintained by the City.

Actions:

1. The police department has identified space needs that are not currently being met with the current facility. This action includes a space needs analysis and identifying next steps in the process.
2. The fire and rescue department has identified space needs that are not currently being met with the current facility. This action includes a space needs analysis and identifying next steps in the process.
3. City Council and staff will review and analyze the current Streetscape Plan for downtown and surrounding areas.
4. A workgroup consisting of members of City Council and Staunton City School Board are together reviewing options to find solutions to the immediate needs of the schools to vacate space at Shelburne Middle School. This initiative will also address space needs and requirements for the City Schools.
5. In conjunction with the space needs analyses that are to be conducted for individual departments, the City will take into consideration a citywide space needs analysis and plan.



*New brick sidewalks, curb, gutter and street lights along Central Avenue*

March 24, 2022

Dear Mayor and Members of Council:

I submit to you, for your consideration, the City Manager's FY2023 Proposed Budget for the City of Staunton for the fiscal year beginning July 1, 2022. As always, it is balanced and provides a spending plan for the next fiscal year, which will end on June 30, 2023.

The total FY2023 Proposed Budget is \$142,967,876 for all funds, which is an increase of \$11.79 million (9.0%) over the adopted FY2022 budget of \$131,176,865. Almost half of the total budget is the General Fund, proposed at \$65,192,940, a \$3.4 million (5.6%) increase over FY2022.

In general, this budget is intended to demonstrate prudence and stability as key foundational traits for the city's aspirations, goals and future financial health. After two years of a health pandemic, followed by shutdowns, devastating floods and now increasing inflation rates and economic uncertainty, the quality of life for the people of Staunton has been changed and influenced. However, during these historic times, the people of Staunton have shown tremendous patience, kindness and a pulling together spirit. Additionally, and importantly, city staff and departments have shown dedication and determination in fulfilling citizen needs, requests and wants.

We still have future challenges ahead of us, including first and foremost, difficulties attracting and retaining workers. Because of "The Great Resignation" and several other circumstances, we are not only competing with other local government but the private sector as well to attract and retain a quality workforce. Other risks we face that are not within the city's control include the economic impacts of a war and rising costs to provide our own services, which are exacerbated by the labor shortages. Each of those risks has the potential to negatively impact the city's budget in the upcoming fiscal year and beyond. Therefore, it is critical to maintain our strong financial foundation, focus on long term financial health, be adaptable with our decision making and agile in all our actions.

The FY2023 Proposed Budget has heavy emphasis on addressing our lagging comparative wage rates in all service areas, but most prominently in our core services of Police and Fire and Rescue, and Public Works which received adjustments during FY2022 that now carry over into FY2023. These are long overdue.

This budget also provides additional funds to support Staunton City Schools, an excellent school system of which all should be proud. We recognize that the School Board is asking for more funds than are in this proposed budget, and we will need to work through those budget gaps and differences. And we are committed to doing so as we work towards a Council adopted budget. There is no argument that a successful and thriving school system is critical to the success of the city – and we all want to expand on the success and excellence already in place.

At the same time, we also need to have in place excellent and well-funded city services that address the needs of our entire community. One cannot exist without the other, and all need to be strong now and resilient for the future, together. This budget does not reduce current levels of service, but neither does it offer any increased service levels. And while we are able to maintain current service levels, we are entering FY2023 with a net reduction of four in positions in the General Fund, all of them in Public Works/Streets and Traffic. The funding for six General Fund positions was used to pay for the compensation package given to Public Works employees during FY2022, and we have not been able to restore these positions in this budget.

Finally, this budget remains mindful of continued hardship on our citizens and for that reason, other than a 15% increase to the Environmental Fund Fee mainly to support needed capital projects for the regional landfill, this budget proposes no tax increases.

The FY 2023 Proposed Budget keeps the **entire** Staunton community in focus and in mind.

## **BUDGET SUMMARY**

The budget comprises numerous governmental and proprietary funds. Governmental funds include the General Fund, Education Fund, Capital Improvement Fund, Debt Service Fund, and various special revenue funds for grant programs. Proprietary funds include the Water, Sewer, Parking, Stormwater and Environmental funds.

During the scheduled budget work sessions, staff will review the details of the proposed budget, but I share with you below several highlights:

- This budget addresses increased pressures on the expenditure side, specifically driven by significant increases in the city's share of the cost of operations of Middle River Regional Jail and the Shenandoah Valley Juvenile Center; an unprecedented 22% increase in health care costs and increases in the city's retirement costs; and, the city's commitment to ensuring that pay for our employees is and remains competitive.
- This budget includes \$1,073,750 in new funding for City Schools, which generally follows the 50/50 revenue sharing formula concept that was the request last year and emphasized at the City Council/School Board joint budget work session on January 27, 2022. We recognize that they are asking for \$1.698 million in additional funds, leaving a gap of \$624,113. As we enter these budget discussions, we are committed to working through these differences with the School Board in a way that is fiscally sustainable now and in the future.
- City departments proposed over \$900,000 in new requests for operational needs. For the most part, these are not funded. Following approval of the budget, staff and City Council will revisit those requests when we return to discuss uses of the American Rescue Plan Act funds.
- The proposed FY2023 budget keeps the real estate tax rate at \$.92 per \$100 assessed value. This is not an assessment year, therefore any growth in this year's revenue is a result of new construction. Each cent of the rate is the equivalent to \$217,510.
- Within the Environmental Fund, the proposed budget continues the centralized recycling program pilot that was started in July 2021. Because of space and logistical constraints, we recognize the recycling program cannot continue to live in the parking lot of Gypsy Hill Park,

so we will be exploring a permanent home for the center in the near future. More information on the improvements to the recycling center are detailed later in this message.

- Requests for five new full-time positions were received from city departments, totaling \$398,594 with benefits. There are only two of those new full-time positions in the proposed budget, a Housing Planner/Grants Coordinator and a Parks Maintenance position. Details can be found later in this message.
- This budget fully funds the Shenandoah Valley Animal Services Center, an increase of \$39,695<sup>1</sup>, which represents the city's share of salary increases granted in FY2022 along with additional positions and estimated increased costs in maintenance and veterinary services. All of this is to help stabilize and improve operations at the shelter.
- A new initiative, that started during FY2022, is the Equity and Diversity Commission, formally approved by City Council on February 24, 2022. The FY2023 budget proposes \$20,000 to support the Commission after the \$25,000 Virginia Risk Sharing Association grant is expended in late summer 2022.

The Staunton Plan was developed by City Council during their retreat on August 10-11, 2021. The Staunton plan includes values to guide how the city does the work, and a vision and five focus areas, called strategic areas, that guide what work should be prioritized. There are also specific actions identified within the strategic areas. Details of each strategic area and actions can be found immediately preceding this letter.



## REVENUES

City revenues are reviewed and developed by a team of staff, including the Interim City Manager, Chief Finance Officer, Commissioner of Revenue and City Treasurer. The team reviews revenues line item by line item, making projections on historical and currently trending amounts. In addition, the team discusses potential adjustments due to more recent trends, future known changes, and highlighted possible uncertainties (ie grocery tax, etc.). All of these factors influence the projections in this proposed budget.

### General Governmental Revenues

#### *Real Estate Taxes*

The proposed budget keeps the tax rate at \$.92 per \$100 of assessed value. The city is in an off-assessment year and any new revenue is the result of new construction. Total new revenue is \$325,155.

The average assessed value of residential property for 2022 in the city is \$199,700. Foregone Agricultural and Forestal District real estate taxes total \$168,883. The city's housing rehabilitation abatement program results in forgone real estate taxes totaling \$168,938. The total cost of these

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<sup>1</sup> The city received a revised city share of \$154,622 on March 14<sup>th</sup>, which is \$19,927 more than what is in this proposed budget. The number will be revised accordingly before the budget is approved.



two programs is \$337,821 reflecting the high value the City of Staunton places on the conservation of open space and historic preservation.

### ***Other Local Taxes***

In other local tax revenues, increases are projected in personal property taxes, in the amount of \$530,000; sales taxes, in the amount of \$612,500; BPOL taxes, in the amount of \$210,00; and meals taxes, in the amount of \$1,058,050. Transient occupancy tax revenue is projected to increase as well by \$208,000.

### ***State Funding***

State funding is estimated at 20.3% of the General Fund budget, with a projected increase of \$403,101, totaling \$13.2 million. The largest categories of state aid are personal property tax relief, health and welfare, revenue for Constitutional Officers, and Children's Services Act.

### ***Federal Funding***

Federal revenue accounts for \$1.58 million, only 2.3%, of the General Fund budget and is expected to increase by only \$217,011, a net increase resulting from an increase in grant funding and funding for health and welfare programs commensurate with increased service needs.

### **Proprietary Fund Revenues**

The budget includes no fee increases in the Water, Wastewater, Stormwater or Parking funds. There is a proposed increase of 15% for Environmental Fund fees, primarily driven by capital needs at the regional landfill for new cell development, as well as local capital needs. The monthly impact on a residential bill will be \$3.13, or \$37.56 on an annual basis.

## **EXPENDITURES**

### **Personnel**

#### ***Salary Adjustments***

As with any service-based organization, the largest portion of the city's operating budget is devoted to personnel costs, including compensation and benefits. A stable and proficient workforce is the cornerstone of effective service delivery to the community. Recruitment, development, retention and support of a skilled city workforce are a strong priority in this budget. As a result of the so called "Great Resignation", recruiting and keeping a stable workforce has become increasingly more difficult, along with the challenges being faced by every work sector, and has produced a worker shortage with more than enough jobs to be had. In total for FY2023, the City's wage adjustments, not including the schools, equal \$2.03M of the proposed budget.

Effective October 1, 2022, a 5% pay adjustment is proposed for all full- and part-time employees, which is consistent with what most local governments in the region are proposing. In order to make this a reality in this budget cycle, we are proposing that department heads receive a 2.5% increase beginning October 1, 2022. It is very important that we propose this differential pay increase in order to demonstrate and bolster our commitment for employees who need it the most.

Once this budget is approved, we will then work with Human Resources to contract out for a pay and compensation study in order to gather important data to help ensure there is internal pay equity and external competitiveness.

The School Board approved a budget that includes a 6% pay adjustment for its employees, effective July 1, 2022. The state is funding a 5% pay increase for schools, but only for its portion of the Staunton City Schools budget.

The next two areas discussed take a more aggressive approach than what has been done historically and we feel is overdue.

## **Fire and Rescue**

The principal issue being addressed within the Fire Department in FY2023 is the overall wage structure under which they have been operating. This overhaul of the wage structure is in direct response to other localities within our region who have worked to increase pay for their fire fighters, even in the current fiscal year.

On July 1, 2022, the budget proposes that all fire fighters receive a 7% increase (2% + 5% COLA) in base pay, with starting pay increasing from \$37,889 to \$40,000, which will put us in line with neighboring localities. In addition, and for the first time, fire fighters would receive certification compensation in four additional categories that have already been offered in other jurisdictions: Master Fire Fighter (maximum additional 3% in base pay), Technical Rescue Team (maximum of \$2,500), Fire Inspector (maximum of \$2,500) and HazMat (maximum of \$2,500). This would not only encourage fire fighters to achieve maximum certification, but also encourage staff to stay with the City of Staunton and make the city more attractive to potential employees. While the current turnover rate in Fire and Rescue is very low, we are planning for several retirements to occur in the next four years. With this compensation package, we become more attractive and competitive within and outside of the region.

The total cost of this compensation package for Fire and Rescue is \$364,172.

## **Police Department**

For the Police Department, adjustments are being proposed to address higher entry-level wages and turnover rate in law enforcement both locally, regionally and state-wide, as well as compression issues that have occurred as a result of periodic entry pay adjustments that have impacted senior personnel pay. Fueled by a national anti-police sentiment and the “Great Resignation”, Staunton has not been immune to a larger percentage of younger officers leaving the field altogether. This turnover is costly and inefficient, and clearly detrimental to the overall effectiveness of the department.

Starting July 1, 2022, varying compression adjustments and the 5% cost of living adjustment are proposed for sworn officers. Starting pay is proposed to increase from \$40,000 to \$44,100 to ensure we remain competitive in our region and to mitigate a current turnover rate of up to 17%.

The total cost of this compensation package for the Police Department is \$426,948.

## **Other Salary Adjustments**

Additional salary adjustments are proposed to help better position the city competitively in its efforts to recruit and retain employees, increase minimum wages, align employee's wages in similar jobs across other areas of the city with each other, and address compressions issues, in the departments of Information Technology, Parks and Recreation, Golf and the Library. These changes total \$131,344.

## **Retirement**

After no increase in FY2022, the city's Virginia Retirement System contribution is increasing from 15.24% to 17.21%, an additional cost to the city in the amount of \$300,000 in FY2023.

## **Health Care**

Health care costs for the city are projected to increase by an unprecedented 22%. The main drivers for the projected health insurance increase are large claims, medical and prescription trends, and stop loss adjustments. Specifically, the city/schools had six claims in excess of the \$175,000 specific stop loss limit, a 7% annual medical trend and 10% annual prescription trend, a 25% specific stop loss increase and a 10% aggregate stop loss increase. The total increase is \$679,000, paid for partly by a transfer from the health care fund balance in the amount of \$400,000.

This proposed budget protects the employees from the majority of the health insurance increase, but still, city employees will see a 5% increase in their premiums, effective January 1, 2023, as opposed to the 9% increase in the current fiscal year. While we are hoping that this is a short-lived trend, passing along some increase now will help ensure that if there are large increases in the future, we won't have to pass along a double digit increase to our employees.

The employee-specific impact will depend on the insurance plan in which an employee is enrolled (point of service or high deductible health plan) and coverage under the plan (employee only, employee and spouse or family). By way of example, an employee enrolled in the city's most expensive plan—the point of service family plan—will pay an additional \$7.70 per pay period, increasing the employee contribution from \$308 to \$323.40 per month.

The schools are proposing to not pass along an increase to their employees and will cover the entire increase using their health care fund balance.

## **Education**

Education remains one of the city's highest priorities and its largest single expenditure. The proposed transfer to the Education Fund from the General Fund, totaling \$14.7 million, accounts for 22.5% of the General Fund budget, and constitutes an increase of \$1,073,750 (8% increase) over FY2022.

The Staunton School Board has adopted a total school budget of \$43,518,254, an increase of 7.4%, or \$3,002,388, over the adopted FY2022 budget. The School Board adopted budget includes a local contribution amount of \$15,324,113 which is \$624,113 more than the amount in the city's proposed budget. The City and Schools will be discussing this difference in more detail as City Council moves to adopt their final budget. There is a City Council/School Board joint budget work session scheduled for April 14, 2022.

## **Public Safety**

Public safety operations are proposed to increase 12.1%, or \$1.62 million. This category includes Police, Fire, the E-911 center, Middle River Regional Jail, Shenandoah Valley Juvenile Center, Office on Youth, building inspections, animal control and the Shenandoah Valley Animal Services Center. A larger portion of this increase, \$307,496, is attributable to additional operational costs for the Middle River Regional Jail to fund additional staff, capital expenditures and bed rentals. Also reflected is an increase for the Shenandoah Valley Juvenile Center in the amount of \$105,464. This is reflective of a higher population of juvenile inmates from the City of Staunton, combined with a decline in the juvenile populations from other member localities.

There is over \$941K in additional funds for the Fire and Rescue and Police Department compensation packages described earlier in this message, a full year of salary adjustments made for dispatchers in FY2022, and increases in health care costs and retirement costs. As far as operational changes, there is an increase in the city's share of the SAW Regional Range, funds for our share of a Regional CIT Coordinator, and additional funds for firefighting apparel. Finally, this budget will fully fund the Shenandoah Valley Animal Services Center, an increase of \$39,195<sup>2</sup>, which reflects the city's share of salary increases granted in FY2022, along with additional positions and estimated increased costs in maintenance and veterinary services. All of this is to help stabilize and improve operations at the shelter.

## **Health and Welfare**

Health and Welfare operations are proposed to increase 3.4%, or \$263,650, due to an increase of \$242,086 in the city's share of administrative expenses (25.84% of total costs) for Shenandoah Valley Social Services. There are also small increases to reflect the city's share of the Central Shenandoah Health District and the Valley Community Services Board.

## **Community Development**

Community Development, which includes planning and development services, Economic Development, and Tourism, is proposed to increase by \$555,440, or 24.7%. Some of this increase is attributable to a 5% salary increase for employees and 2.5% for department heads, effective October 1, 2022; an increase in health care costs, and increases in retirement costs. Other increases include a new Housing Planner/Grants Coordinator position in Community Development; an increase of \$365,845 in the Economic Development Agreement payments for the Villages and Frontier Center, and an increase of \$70,651 to reflect the 1% tax for tourism arrangement.

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<sup>2</sup> The city received a revised city share of \$154,622 on March 14<sup>th</sup>, which is \$19,927 more than what is in this proposed budget. The number will be revised accordingly before the budget is approved.



### **New Position - Housing Planner/Grants Coordinator**

The Housing Planner/Grants Coordinator will manage the City's U.S. Department of Housing and Urban Development (HUD) Entitlement Program as well as other grant associated activities that serve low-income families with issues around affordable housing, public infrastructure and social services.

The position will lead the following efforts to help achieve the City's housing goals:

- Assist in formulating operational procedures and recommending general housing policies;
- Review professional and technical housing-related activities and coordinates programs within the office and other agencies;
- Promote appropriate affordable housing approaches to development that involve all interest groups, acting as an intermediary to these groups;
- Promote affordable housing planning as a concept and process; and
- Engage with local agencies to help prepare their plans that will meet HUD CDBG guidelines. For housing rehab projects, engage with local organizations in their efforts to move through the permit process for new or renovated structures.

The Housing Planner/Grants Coordinator will also assist with the preparation and implementation of various grants to support City programs. HUD Entitlement program funds, as well as administrative funds associated with other awarded grants, will be used to support the position.

### **General Government**

General Government Administration (including City Council, City Manager, City Attorney, Communications, Finance, Audit, Assessor, Information Technology, Human Resources, Registrar, Risk Management and two constitutional offices) is proposed to increase 11.4%, or \$720,167. A portion of this increase is attributable to a 5% salary increase for employees and 2.5% for department heads, effective October 1, 2022, pay equity adjustments made in Information Technology, and an increase in health care costs and retirement costs. The largest increase is in Financial Management. In the FY2022 Adopted Budget, a negative contingency of \$293,758 was

### **Equity Work, Communications and Engagement**

- A new initiative started during FY2022 is the Equity and Diversity Commission, formally approved by City Council on February 24, 2022. The FY2023 budget proposes a budget of \$20,000 which will be used to support the Commission after the \$25,000 Virginia Risk Sharing Association grant is completed in late summer 2022.
- This budget includes \$25,000 to continue use of the survey platform the city first contracted for last fall, POLCO, which most recently was used to survey residents and businesses on their opinions about use the American Rescue Plan Act Funds, and to gain insight about continuing Shop & Dine Out in Downtown in 2022. In FY2023, the city will do another communitywide survey as well as an employee engagement survey, which is an additional feature in the total package.
- Also included is \$10,000 for a new technology solution for targeted messages delivered via email and SMS. The program will allow the City to increase subscribers, segment audiences and schedule campaigns using multiple platforms to maximize community engagement.
- This budget dedicates funds for Citizen University, which will be up and running again during FY2023, and special events/engagement opportunities to be held around the city as to be determined.

factored. This is not the case in FY2023, which is reflective of the increase shown. And finally, the Registrar budget includes additional funds for new voting software and equipment.

## **Public Works**

Funding for Public Works and Engineering operations is proposed to increase by 2.0%, or \$127,230. Much of this increase is attributable to budgeting for salary adjustments for Public Works staff made during FY2022, a 5% salary increase for employees and 2.5% for department heads, effective October 1, 2022, and increases in health care costs and retirement costs.

### **Environmental Fund - Centralized Recycling Center**

Living in the Environmental Fund, the proposed budget maintains the centralized recycling center concept, making incremental changes to the operations in order to find the best balance of efficiency and effectiveness.

#### **Ground Level Collection**

Initial collection was made using the curbside collection trucks but those proved to be poorly suited to the task. Working with our dumpster provider, we have developed a way to secure their dumpsters and have moved mixed paper collection to ground level, which has been very popular. We will soon do the same with aluminum and metal cans. If our dumpster provider can keep up with the workload, we will do the same for plastic. Ground level collection makes recycling easier for both customers and our attendants. The result will be lockable, ground-level collection bins for much of the material. We will still use a refuse packer for cardboard. This will allow us to minimize our footprint, and can be easily reconfigured/relocated if necessary.

#### **Hours**

Our ability to reliably operate extended hours is a function of labor. We are working to both improve our labor supply (filling our vacancies) and reducing our labor demand (improving efficiency). As soon as we feel we can reliably support extended hours, we will add one or more “late days” for citizens who cannot recycle during normal working hours. A one-time cost for some additional lighting may also be required.

#### **Location**

Gypsy Hill Park is not an ideal location. On the plus side, it is centrally located, well-known, and has adequate space. The down side is that it interferes with routine park events (high school and youth football) and must be entirely dismantled for large events (Happy Birthday America). It is also a frequent target of vandalism and extraneous foot traffic. An ideal location would either be dedicated to recycling, or co-located with more compatible uses. The actual physical location isn’t as crucial, but it should be easy to find, and able to accommodate the traffic flow. No current City property fits that bill, but should something develop, dumpster-based operations would be easy to relocate. Staff will be actively seeking a more permanent location.

## **Recreation, Parks and Library**

This category increases by 7.8%, or \$299,816. Much of the increase is attributable to budgeting salary adjustments made during FY2022, a 5% salary increase for employees and 2.5% for department heads, effective October 1, 2022, minimum wage and compression adjustments in various areas, additional part time help at the golf course, an additional parks maintenance position, and increases in health care costs and retirement costs.

### **New Position – Parks Maintenance**

There is a new parks maintenance position in this proposed budget that will perform general maintenance and care of our parks and recreational areas. This is in response to a need that was previously filled by a heavy usage of inmate labor. Once that stopped as a result of the health pandemic, the city found itself unable to keep up with the needs in our parks and recreational areas. This position will address those needs, and while we can still utilize inmate labor on a supplemental basis, we will not be relying on that as heavily as has been done in the past.

## **Capital Improvements**

City Council approved the Capital Improvement Plan (CIP) for FY2022 – 2026 on February 10, 2022. Appropriations for the FY2023 CIP include funds from budget amendments, the FY2023 budget, and VDOT funds.

Projects marked with an asterisk have direct alignment to The Staunton Plan.

Capital projects to be undertaken in FY2023 total over \$13.52 million and include the following:

#### *Funded from FY2022 Budget Amendment, \$3,370,000:*

- \$125,000 Bike and pedestrian projects\*
- \$100,000 Greenways projects\*
- \$160,000 NG 911 handling equipment
- \$2,500,000 School warehouse/Middle school expansion
- \$200,000 ADA Compliant Pedestrian Signals
- \$150,000 Undesignated CIP
- \$135,000 City Hall basement/Police Department HVAC

#### *Funded from FY2023 Budget, \$1,371,050<sup>3</sup>:*

- \$400,000 Fire truck replacement reserve
- \$ 40,000 Fire-Rescue Department breathing apparatus and cardiac monitors
- \$200,000 New sidewalk projects and matching funds for VDOT grants\*
- \$100,000 Replacement project from concrete sidewalks to brick\*
- \$100,000 Public Works equipment fund
- \$100,000 Public Works building fund
- \$ 41,050 Annual Share of Blue Ridge Community College Capital Building Fund
- \$100,000 School CIP reserves
- \$150,000 Ineligible streets/City parking lots
- \$140,000 Adaptive traffic control\*

#### *Funded from Virginia Department of Transportation, \$8,781,224:*

- \$8,781,224 Staunton Crossing road extension

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<sup>3</sup> Due to the demands of the FY2023 Budget, the General Fund transfer for CIP reserves has been eliminated. Funding consideration of these reserves will occur during the year fund balance review.

## **BUDGET BALANCING**

Budgets are all about choices. Staunton's budget process begins with the submittal of each department's budget request in December. Departments determine what resources they need to deliver quality services as efficiently as possible. Each department director has to justify the submitted budget request during subsequent budget review discussions. Ultimately, difficult decisions are made to balance the budget, based on an understanding of City Council's priorities, sound financial and management principles and experience.

Unfunded reserves and departmental requests for FY2023 total over \$3.3M (not including the schools' unfunded request), including \$595,453 in personnel costs, and another \$2.7 million in operational, capital, and debt service reserve funding. The complete list of unfunded requests will be reviewed during one of Council's scheduled budget work sessions.

General Fund balance and health reserves totaling \$1,007,725 is utilized to balance the budget. Council may revisit this allocation when it considers FY2022 year end.

## **DEBT**

The city's total outstanding debt for governmental and proprietary funds, as of June 30, 2022, is well within the guidelines of the city's Debt Policy. The city will reduce its total outstanding debt by \$4.06 million in FY2023, and is scheduled to retire 44.48% of the debt within the next 10 years, achieving a debt ratio 5.52% less than necessary to meet the 10-year pay down ratio. With the \$46 million in new debt that was issued in 2019 for the Staunton High School renovations and additions, outstanding debt for schools as a percentage of General Fund outstanding debt equals 77%, compared to 33% of General Fund outstanding debt before the bond issuance for the school.

## **OUTSIDE AGENCY FUNDING**

Most outside agencies are proposed for level funding for FY2023. The following agencies will receive an increase in funding: Valley Community Services Board, Headwaters Soil and Water Conservation District, Valley Children's Advocacy Center, Central Shenandoah Planning District Commission, CAPSAW, and the Valley Children's Advocacy Center.

New funding is proposed for one organization, the Virginia Cooperative Extension of Augusta County. The budget proposes funding half of their request, a total of \$2,673. Without City funding, the Cooperative Extension currently serves 85 youth in Staunton City Schools and hosts city youth at their 4-H Camps. This new funding would offset these costs and expand these programs so that they are able to serve and provide programming to hundreds of city youth in the areas of embryology, cooking, agriculture, natural resources, public speaking, leadership and STEM curriculum.

## **ACCOMPLISHMENTS**

It's exciting to share our year of successes and accomplishments in so many areas. Without naming them all, here are some of the highlights:

The city received several grants to help with our economic development efforts around the city and with continued restoration of our historic and vibrant downtown.

- The City of Staunton was the recipient of a Virginia Business Ready Site Program grant in the amount of \$850,000 to take the Staunton Crossing project to a Tier 4 site. This grant will pay for undertaking essential due diligence studies, and preliminary and final site engineering and design reports.
- The Arcadia Project received a \$50,000 Virginia Brownfields Grant to assist with transforming the long vacant historic Dixie Movie Theater into an entertainment and educational center with a mission of connecting people through culture and creativity. The redevelopment will create four spaces: a movie theater/lecture hall; an event space that will host conferences and live performances; two digital media classrooms; and a small specialty food café.
- The city received an Environmental Protection Agency Brownfields Assessment Grant award in the amount of \$300,000 to continue the efforts to develop our strategy to revitalize the West End community. The city has contracted for professional services to restart the engagement with the West End community.

The year also brought additional economic development and business activity in the city. The Richmond Avenue corridor became the home to Chipotle Mexican Grill, Jersey Mike's Subs, O'Reilly Auto Parts, Take 5 Oil Change, and a 7-Eleven/Liberty gas station. With plans under review, an express carwash will open along Richmond Road, with Wendy's and Waffle House having new locations at Staunton Crossing.

Several new businesses opened up in our city, including Ciders From Mars, Seed to Tail, Magdalena's, Crumble, The Foundry and Redwood & Co. And the Staunton Innovation Hub, an exciting community co-working and meeting space in the heart of downtown, celebrated its continued success last fall with a Phase 2 ribbon cutting, despite opening during a pandemic.

Additional improvements to the downtown landscape continue, with the near completion of the Central Avenue Streetscape Improvement Project, which includes replacement of the existing concrete sidewalks with brick, undergrounding of utility lines, and the addition of pedestrian safety improvements and decorative lamp posts.

As an entitlement community, the city receives annual Community Development Block Grant allocations to provide funding for public services, improvement of public facilities and infrastructure, homeowner-occupied rehabilitations, and the identification of homeless and special needs activities. And with these funds, the city continued its efforts to provide more affordable housing and other services that benefit income challenged, the elderly, and those with special needs in our community. In its third year as a U.S. Department of Housing and Urban Development (HUD) entitlement community, the city received an allocation of \$339,361, directed to organizations providing services and housing rehab to low-to-moderate income families and infrastructure projects in their neighborhoods.

As evidence of the city's strong financial standing, the Finance Department received the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the FY2022 budget. In order to receive the award, the budget document must meet GFOA criteria requiring that the document be a policy document, a financial plan, and an operations guide and serve as a communications device for the public.



Finally, I am so grateful to our employees who continue to provide effective and efficient services to the public we serve. I am proud of each and every one of them and what we are accomplishing each day together.

## **CLOSING COMMENTS**

Budget development is shaped by a number of factors, including alignment with the Council's vision, values and strategic priorities, the city's financial policies, and principles of budgeting. Forecasting revenues and expenditures is difficult and requires staff to work with imperfect information. As current events demonstrate, budgeting, more so than ever, must be adaptable and agile in the face of unpredictability.

I want to thank the following individuals for their diligent work in preparing this budget: all the department heads and managers who developed their budget requests and then met in person to walk me through their needs; Chief Finance Officer Phil Trayer who works tirelessly with me for months on end to put this budget together; City Assessor Charley Haney for providing the information needed to develop real estate revenue estimates; John Blair and Robin Wallace in the City Attorney's Office for providing guidance and advice on the city's tax and budget ordinances; Commissioner of Revenue Maggie Ragon and Treasurer Rick Johnson for their time and expertise in helping develop the revenue projections; and finally Morgan Smith and Michelle Bixler in the City Manager's Office for their numerous contributions, from development of the budget cover to helping me edit this budget message.

Finally, allow me to thank one more time the entire team of directors and staff of all the city departments and regional agencies for their tireless commitment and passion towards serving the Staunton community. None of this is possible without them.

Budget work sessions are scheduled for April 7, April 14, April 21 and April 28, 2022. Public hearings on the budget and related budget ordinances are scheduled for April 14, 2022, and budget adoption is scheduled for April 28, 2022. During Council's deliberations, staff will be prepared to provide assistance and additional information as Council works through the decisions necessary for adoption.

Respectfully submitted,



Leslie Beauregard  
Interim City Manager



## **City of Staunton, Virginia**

### **Profile of the Government**

The City of Staunton was founded in 1747 and later chartered as a town by the Virginia General Assembly in 1761. The City was named for Lady Rebecca Staunton, wife of colonial Governor Sir William Gooch. Staunton was incorporated as a city in 1871. Staunton is the birthplace of the council-manager form of government. Staunton appointed its first city manager, and the nation's first city manager, Charles E. Ashburner, in April 1908.

### **History**

A settler named John Lewis crossed the Blue Ridge Mountains in 1732 and built his home, Fort Lewis, about a mile east of what is today Staunton's city limits. Other settlers followed and a community began to form. Four years later King George II issued a royal land grant to William Beverley for 118,491 acres, including much of what is today Staunton and Augusta County.

In 1747, Beverley measured off a plot of land within his "manor", or estate for a community then called Mill Place. In 1761 that town was chartered by Virginia's General Assembly as Staunton. Throughout the Colonial Era, Staunton thrived in its role as seat for Augusta County, a county that at the time included much of what is today West Virginia, Ohio, Kentucky, Illinois, and Indiana. Staunton was the center of the larger Virginia of that time and a major-stopping point on the Great Philadelphia Wagon Road.

Staunton citizens organized their first volunteer fire department in 1790. The Virginia Central Railroad arrived in 1854 to make Staunton the transportation hub of western Virginia. In 1856, a son was born to Staunton's Presbyterian minister, a boy who was to become Staunton's most noted son, and twenty-eighth President of the United States, Woodrow Wilson. Staunton survived the Civil War with most of its buildings intact. In 1905 when the city population surpassed 10,000, the City was forced by state law to reorganize its government and install a board of alderman and common council. However, the new governmental structure didn't work for the city. After much study and debate, the city established a new form of government using a manager, a city manager to handle city administration. Staunton became the birthplace of the City Manager form of government, the standard government structure now used by thousands of cities across the nation and around the world.

The City was recognized by the National Trust for Historic Preservation in 2001 as one of the nation's "Dozen Distinctive Destinations," and in 2002 as a Great American Main Street City, the first Virginia city to be so honored.

### **City Governance**

The City is governed by seven members of City Council for policymaking and legislative issues. Council members are elected at large for four-year terms. Council members elect the mayor. The city manager is appointed by City Council and is responsible for the general operations of the City and administering the policies and ordinances enacted by City Council. The city manager appoints all department directors for the various operating departments.

The Staunton City School Board is comprised of six members elected at large for four-year terms with the responsibility of the operation of the City school system. The School Board appoints a superintendent to administer the operations, policies, and procedures of the School Board. The local share of funding for the school system is appropriated through the budget process by City Council and provided through a transfer from the General Fund to the Education Fund.

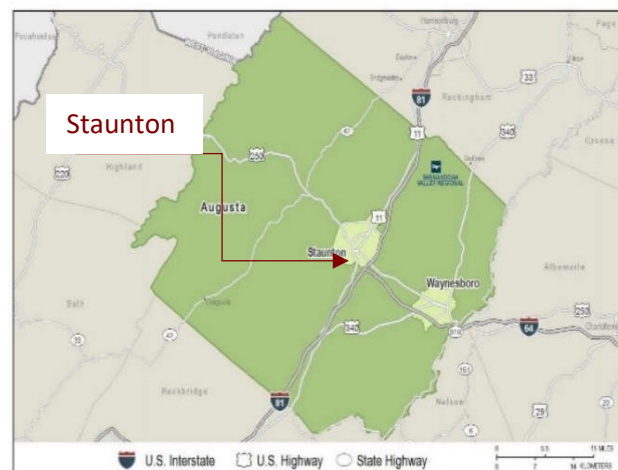
Other elected officials include the constitutional officer for the offices of; the Commonwealth Attorney, Sheriff, Treasurer, Commissioner of the Revenue, and Clerk of the Circuit Court. The Judges of the Circuit Court, the General District Court and the Juvenile and Domestic Relations Court are appointed by the Virginia General Assembly.

Staunton is an independent city with local government taxing power providing the full range of municipal services. These services include public safety, recreation, parks and culture, education, health and social services, public works and utilities, sanitation, planning and zoning, community development, judicial administration, and general and financial administration services.

Staunton is located at the intersection of I-81 and I-64 in the Shenandoah Valley of Virginia. The City is 90 miles west of Richmond, 85 miles north of Roanoke, and just 150 miles southwest of Washington D.C. The City encompasses an area of 19.98 square miles with a population of approximately 25,750.



Staunton is located within Augusta County and offers a total labor force of more than 100,000 within a thirty-mile radius of Staunton.



The City is located within 35 minutes of eleven colleges and universities: University of Virginia, James Madison University, Washington & Lee University, Virginia Military Institute, Mary Baldwin University, Bridgewater College, Eastern Mennonite University, Blue Ridge Community College, Piedmont Virginia Community College, Old Dominion University at the Blue Ridge Community College campus, and American National University at the Charlottesville and Harrisonburg campuses. The area also has several other specialized education centers: Shenandoah Valley Governor's School, four private high schools, and Valley Career and Technical Center for occupational trades/industrial education and training.

The City has multiple nationally recognized art and culture venues, including the American Shakespeare Center and the Heifetz International Music Institute, a nationally recognized historic downtown, and nine parks, including Montgomery Hall Park, which is listed on the National Register of Historic Places and the Virginia Landmarks Registry, with approximately 500 acres of park land for outdoor activities, athletics, festivals and cultural events. The City is located just twenty minutes west of the Blue Ridge Parkway and Skyline Drive for additional outdoor adventures for camping, hiking and biking trails.

Staunton has five historic districts and 23 individual buildings listed in the National Register of Historic Places and the Virginia Landmarks Registry. The Beverley, Wharf, Newtown, Gospel Hill and Stuart Addition historic districts capture much of the lifestyle and the distinctive architecture of the city's colorful past.

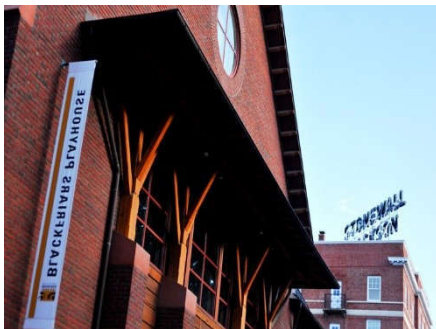
## Staunton's Environment- History, Culture, Recreation, and Business



Nestled in the Shenandoah Valley, Staunton's historic downtown delights visitors with its vibrant arts scene and great restaurants. And the amazing architecture and compact downtown make for great walking and exploring opportunities.

In 1915, Staunton mayor [Hampton Wayt addressed the Convention of the American Instructors of the Deaf](#). During his speech, he said, "I always speak in a modest vein when I speak of Staunton, the Queen City of the Valley. It is called Staunton from the wife of a former governor of this State, who was a woman of queenly graces of mind and heart. It received its name of the Queen City of the Valley because at one time it was the county seat of the largest county in the world, larger than Germany or France, and even larger than most of the principalities of Europe."

### Staunton Tourism



See firsthand why *Travel+Leisure* named Staunton one of "America's Favorite Mountain Towns." Enjoy a night of theater at the [Blackfriars Playhouse](#), the only re-creation in the world of Shakespeare's legendary indoor theatre. Experience the [Frontier Culture Museum](#), a living history museum illustrating the daily lives of Shenandoah Valley's early settlers or discover the life and legacy of Woodrow Wilson at his birthplace, museum and research library, which is the first [presidential library](#) in Virginia.

### Staunton Parks & Recreation

We specialize in fun. Our mission is to provide a variety of quality leisure opportunities with the purpose of improving every Stauntonian's quality of



life. From pristine parks and trails to athletic leagues to summer camp and before and after school children's programs, we've got you covered for

all of your recreational adventures and activities. NatureRidge, Staunton's natural playground, earned the City a 2018 Governor's Environmental Excellence Award.





## Staunton Economic Development



Downtown Staunton

What's the secret to Staunton's success? Vision. We believe that economic strength, resilience, and attractiveness to future investment is built around a thoughtful, holistic strategy that weaves together economic development, placemaking, and livability. Staunton is renowned for investing in both people and place. We support visionaries with bold ideas and we've got our eye on our region's success over the long-term. When you come to Staunton, you'll find a talented and passionate workforce that is enjoying an exceptional quality of life, and you will experience just how dynamic and progressive a small Southern city can be. Winning high praise for decades of urban revitalization from everyone from the National Trust for Historic Preservation to Virginia Living magazine, Staunton is clearly on a roll:

### Recent Rankings & Acclaim

- 2021 - The 9 Best Towns in the Shenandoah Valley – TripSavvy
- 2021 - Best Small Town Cultural Scene – USA Today
- 2021 - 20 Most Beautiful Main Streets in America – Reader's Digest
- 2021 - The 25 Best Small-Town Main Streets in America You Need to Visit ASAP – Oprah Daily
- 2021 - Staunton, VA: The Perfect Place (for Me) to Retire – Kiplinger
- 2021 - America's Most Beautiful Streets – MSN
- 2021 - Small-Town Getaways in Driving Distance of Washington, DC – Washingtonian
- 2021 - Celebrating Amtrak's 50th: 8 Incredible Small Town Stops – Travel Awaits
- 2021 - "Urbanism" Isn't Synonymous with "Big City" – Strong Towns
- 2021 - Leaving RVA? The Top 25 Places People Move to When They Leave the Richmond Metro Area – WRIC TV 8 Richmond
- 2020 - 50 Best Cities to Live in the U.S. – USA Today
- 2020 - Best Small Town Cultural Scene - USA Today
- 2020 - 24 Best Day Trips & Small Towns in Virginia - Vacation Idea
- 2020 - My Search for the Perfect Place to Retire - Kiplinger
- 2020 - Virginia This Morning's Top 6 Picks: One-Tank Trip - CBS 6 WTVR Richmond
- 2020 - Underrated Historic Cities Around the World - MSN.com
- 2020 - The Best Southern Mountain Towns for Retirement - Southern Living
- 2020 - The Best Southern Mountain Towns for Retirement - MSN.com
- 2020 - Beautiful Historic Cities You Probably Don't Know About - MSN.com
- 2020 - Cities in the U.S. with the Fewest Residents Living Under the Poverty Line - USA Today



Staunton Crossing Development Site



## STAUNTON, WAYNESBORO, AUGUSTA COUNTY AREA -STATISTICAL DATA

### **POPULATION:**

| Locality                 | 2010      | 2020      | %+   |
|--------------------------|-----------|-----------|------|
| Staunton                 | 23,746    | 25,750    | 8.4% |
| Waynesboro               | 21,006    | 22,196    | 5.7% |
| Augusta County           | 73,750    | 77,487    | 5.1% |
| Commonwealth of Virginia | 8,001,024 | 8,631,393 | 7.9% |

Source: U.S. Census

### **INCOME LEVELS:**

| Locality       | Median Household Income |
|----------------|-------------------------|
| Staunton       | \$52,611                |
| Waynesboro     | \$45,011                |
| Augusta County | \$62,711                |
| Virginia       | \$74,222                |

Source: 2015-2019 American Community Survey

### **DISTRIBUTION BY GENDER:**

| Locality       | Female | Male  |
|----------------|--------|-------|
| Staunton       | 54.3%  | 45.7% |
| Waynesboro     | 51.1%  | 48.9% |
| Augusta County | 49.2%  | 50.8% |
| Virginia       | 50.8%  | 49.2% |

Source: U.S. Census, 2020

### **LAND AREA:**

| Locality       | Square Miles        | Population Per Square Mile |
|----------------|---------------------|----------------------------|
| Staunton       | 19.98 sq. miles     | 1,188.8                    |
| Waynesboro     | 15.04 sq. miles     | 1,396.8                    |
| Augusta County | 967.00 sq. miles    | 76.3                       |
| Virginia       | 42,775.00 sq. miles |                            |

Source: U.S. Census, 2010

### **DISTRIBUTION BY RACE and ETHNICITY:**

| Race & Ethnicity          | Staunton | Waynesboro | Augusta County | Virginia |
|---------------------------|----------|------------|----------------|----------|
| White                     | 83.4%    | 75.1%      | 90.2%          | 61.2%    |
| Black or African American | 11.3%    | 14.2%      | 4.7%           | 19.9%    |
| Hispanic                  | 3.1%     | 8.1%       | 3.1%           | 9.8%     |
| Other                     | 2.2%     | 2.6%       | 2.6%           | 9.1%     |

Source: 2015-2019 American Community Survey, Categories include Not Hispanic or Latino, except for the Hispanic category.

### **EDUCATION LEVEL:**

| Locality       | High School graduate-<br>persons age 25 years+ | Bachelor's degree or higher-<br>persons age 25 years+ |
|----------------|------------------------------------------------|-------------------------------------------------------|
| Staunton       | 89.7%                                          | 33.4%                                                 |
| Waynesboro     | 86.1%                                          | 27.1%                                                 |
| Augusta County | 87.4%                                          | 22.7%                                                 |
| Virginia       | 89.7%                                          | 38.8%                                                 |

Source: 2015-2019 American Community Survey

### **Other Information:**

| Locality       | Median Age | Total Housing Units | Veterans |
|----------------|------------|---------------------|----------|
| Staunton       | 42.8       | 11,814              | 1,764    |
| Waynesboro     | 39.2       | 10,023              | 1,587    |
| Augusta County | 45.1       | 32,541              | 5,648    |
| Virginia       | 38.5       | 3,514,032           | 677,533  |

Source: 2015-2019 American Community Survey

## **CITY OF STAUNTON**

### **PRINCIPAL PROPERTY TAXPAYERS, 2021 (Unaudited) Assessment Year 2021, Fiscal Year 2023**

| Taxpayer                       | Assessed Value | % of Assessed Value |
|--------------------------------|----------------|---------------------|
| One Industry Way Co-Owners     | \$14,217,600   | 0.63%               |
| Wal-Mart Real Estate Business  | \$11,638,200   | 0.52%               |
| Staunton Station LLC           | \$11,406,200   | 0.51%               |
| ETCL Staunton LLC              | \$11,081,000   | 0.49%               |
| Statler Station LLC            | \$10,683,300   | 0.48%               |
| Big Sky LLC                    | \$10,163,100   | 0.45%               |
| Big Sky II LLC                 | \$9,991,100    | 0.45%               |
| BH Brightview Baldwin Park LLC | \$9,022,600    | 0.40%               |
| LRC Willow View LP             | \$8,820,700    | 0.39%               |
| Woodcrest Properties           | \$8,073,200    | 0.36%               |

Source: City of Staunton Department of Assessor

### **Principal Employers, 2021 (Unaudited)**

| Employer                        | Employment Range |
|---------------------------------|------------------|
| Western State Hospital          | 500-599          |
| Staunton City Schools           | 500-599          |
| City of Staunton                | 250-499          |
| Mary Baldwin University         | 250-499          |
| Wal-Mart                        | 250-499          |
| Federated Auto Parts            | 250-499          |
| Brightview Senior Living LLC    | 100-249          |
| Best Buy                        | 100-249          |
| Virginia Department of Highways | 100-249          |
| Graphic Packaging               | 100-249          |

Source: Virginia Employment Commission (VEC)

#### **SCHOOL ENROLLMENT**

| FISCAL YEAR ENDING |       |
|--------------------|-------|
| 2021               | 2,435 |
| 2020               | 2,594 |
| 2019               | 2,574 |
| 2018               | 2,563 |
| 2017               | 2,534 |
| 2016               | 2,535 |
| 2015               | 2,582 |
| 2014               | 2,535 |
| 2013               | 2,516 |
| 2012               | 2,531 |

Source: Staunton City Schools

#### **UNEMPLOYMENT RATE**

| FISCAL YEAR ENDING |      |
|--------------------|------|
| 2021               | 4.2% |
| 2020               | 8.2% |
| 2019               | 2.9% |
| 2018               | 3.2% |
| 2017               | 3.8% |
| 2016               | 3.9% |
| 2015               | 5.1% |
| 2014               | 5.6% |
| 2013               | 6.3% |
| 2012               | 6.3% |

Source: Virginia Employment Commission

## **THE BUDGET PROCESS**

The City's budget team consists of the City Manager, Deputy City Manager, and Chief Finance Officer (CFO). The City Manager and the CFO review the current status of the economy and develop budget guidelines based on City Council's long-term financial and strategic plan and other factors for the upcoming fiscal year. City Council's three-year priorities for the future of Staunton are summarized below;

The CFO prepares the guidelines, instructions, and the forms for departments to submit their expenditure budget requests. The CFO is responsible for preparing all governmental and proprietary revenue estimates for tax revenues, state and federal revenues, proprietary fund revenues, and other revenues. After meeting with all departments and prioritizing all budget requests for new personnel, new operating expenditures, and capital requests, the CFO prepares the revenue and expenditure budget and submits the preliminary budget to the City Manager for review. The City Manager is responsible for submitting the proposed budget to City Council for review and discussion.

By a resolution adopted by City Council on May 24, 2012, the City Finance Department provides comprehensive financial management and support services to the School Board, and is responsible for all financial processes, budget, and the annual audit for the City and Staunton City Schools. The CFO works directly with the City Manager to prepare annual budget. The Chief Finance Officer is appointed by the City Manager.

The City of Staunton and Staunton City Schools also share the School's Human Resources Department for recruitment and all personnel related processes and activities. The Chief Human Resources Officer serves as the department head of the human resources department for the Schools and the City. The Chief Human Resources Officer assists the budget team for the City and Schools with personnel budget requests relating to changes in staff requirements and employee pay increases. The Chief Human Resources Officer is appointed by the City Manager.

### **BUDGET CONTROL**

Per City Code, the Chief Finance Officer serves as the budgetary control officer and shall assist the City Manager in developing and assembling the necessary information and planning and prioritizing financial commitments for the preparation of the annual budget. The City adopts a balanced budget for all funds. The *Code of Virginia* requires the City to adopt a balanced budget by May 15 for the School's Education Fund budget and June 30 for all other City funds. Budget control is maintained at the fund level. The City Manager, or designee, is authorized to transfer appropriations from any line item within each fund as needed to sufficiently fund any expenditure. All departments have on-line, real-time access to all line items within their operating budgets. Purchase orders for materials, supplies, and services are not released until adequate appropriations are available. Open encumbrances are reported as assigned or committed fund balances at the end of each fiscal year. City Council adopts an ordinance to approve budget amendments that require increased or decreased appropriations to the total adopted budget.

### **INTERNAL CONTROL**

Financial management of the City requires the City to establish and maintain procedures to provide an internal control structure to safeguard the City's assets from theft or misuse of property. The internal control procedures are designed to provide reasonable assurance that the City's assets are protected. Reasonable assurance recognizes that the; cost of a control does not exceed the benefits derived, and the valuation of costs and benefits require judgement by management.

### **BUDGET CALENDAR**

A summary of the budget calendar for adopting the City and School budget is provided below.

September- The Staunton City Schools' budget process begins in September each year with a budget memorandum distributed to each principal and administrative department with guidelines for requesting new programs and procedures for submitting an expenditure budget request.

October- The City's budget process begins in October each year with a budget memorandum distributed to each department and outside private and non-profit agencies requesting funding from the City. Budget guidelines and procedures are detailed in the budget memo.

November- School budget requests are due back to the Finance Department in November. The budget team, consisting of the Chief Finance Officer and the Superintendent of Schools, meets with all principals and administrative departments to discuss and review their budget requests.

December- The CFO reviews and develops revenue estimates for the school budget based on the state-aid funding from the Commonwealth of Virginia.

December-January -City budget requests are due back to the Finance Department in December. In December and January, the budget team meets with all departments to discuss and review their budget requests and request any further analysis or details.

February- After a review of all budget requests, the CFO prepares a total preliminary revenue and expenditure budget for each entity to review with the City Manager and Superintendent. Based on City Council's priorities and the School Board's goals and objectives, budget cuts and or revenue increases are proposed to achieve a balanced budget.

March- The proposed school budget is submitted to the School Board. After a public hearing on the school budget, the Board may change or approve the budget prior to submitting the budget to the City for Council's funding consideration.

March- The City's annual proposed budget is submitted to City Council prior to April 1<sup>st</sup> each year.

April- City Council conducts budget work sessions during the month of April, open to the public, to review and discuss the proposed revenues and expenditures and any proposed tax or utility rate increases. The public hearings on the budget ordinance and any rate increases are conducted during the month of April.

May- The budget is normally adopted by May 1<sup>st</sup> each year, and must be adopted by June 30. The school budget must be adopted by May 15<sup>th</sup> each year.

The FY2023 Budget was presented to City Council on March 24, 2022 and scheduled for adoption on April 28, 2022.

### **FUND TYPES AND BUDGETARY BASIS**

The City budget is developed by fund using Generally Accepted Accounting Principles (GAAP). Each fund is considered a separate accounting entity with self-balancing accounts for assets, liabilities, fund equity, revenues and expenditures or expenses.

The City's budget includes governmental funds, special revenue funds, and proprietary funds. The budgets for governmental fund types are prepared based on the modified-accrual basis of accounting. Proprietary fund budgets are based on the accrual basis of accounting.

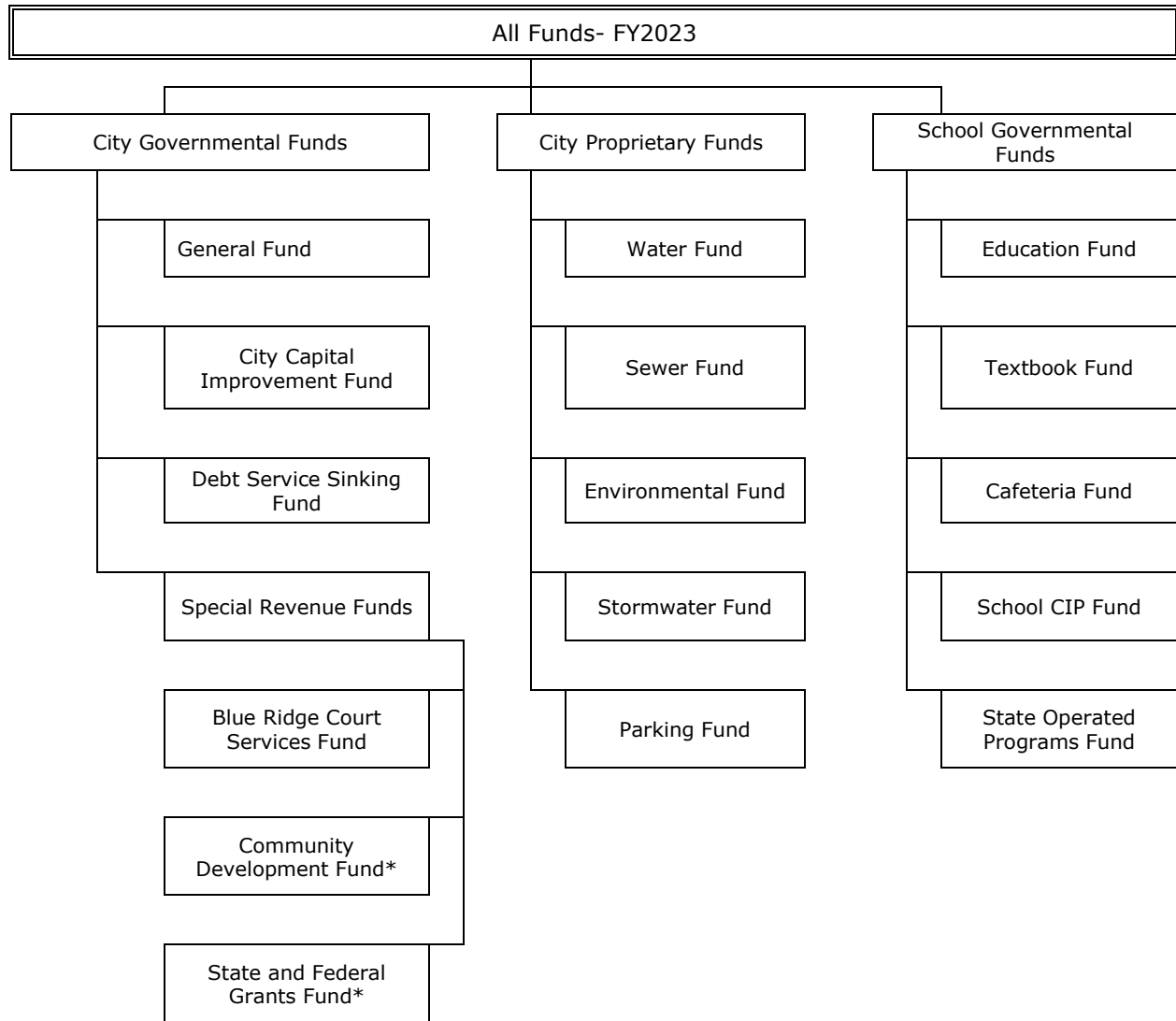
Major governmental funds include the General Fund, Debt Service Sinking Fund, and the Capital Improvement Fund. Expenditures are recorded when the related fund liability is incurred, and revenues are recognized when both measurable and available. The City records revenues received within 45 days of the end of the fiscal year.

The School budget includes the Education Fund, a governmental fund, which accounts for revenues and expenditures for the operations of the City's school system. The School budget includes other governmental funds for operations restricted to a specific purpose for revenues and expenditures; the Textbook Fund, the Cafeteria Fund, the School CIP Fund, and the State Operated Programs Fund.

Special revenue funds are non-major governmental funds and include the Blue Ridge Court Services Fund, Community Development Fund, and the State and Federal Grants Fund. Special revenue funds account for and report the proceeds of specific revenue sources that are restricted or committed for expenditures for specified purposes. These budgets also use the modified-accrual basis of accounting to record revenues and expenditures.

Proprietary fund budgets are based on the accrual basis of accounting which records revenue when earned and expenses when a liability is incurred. Major proprietary funds include the Water Fund, Sewer Fund, Environmental Fund, and the Stormwater Fund. Non-major proprietary funds include the Parking Fund.

## FINANCIAL STRUCTURE



Note\* The FY2022 Budget does not have appropriations for the Community Development Fund and the State and Federal Grants Fund.



## **GENERAL FUND EXPENDITURE CATEGORIES**

**General Fund:** The General Fund accounts for all expenditures and revenues not otherwise included in the other funds. It has an annual appropriation. Any unexpended and unencumbered amounts at the end of the fiscal year revert back to fund balance. The City's general fund expenditure budget is divided into seven operating functions: General Government Administration; Judicial Administration; Public Safety; Public Works; Health and Welfare; Parks, Recreation, and Cultural; and Community Development.

General Government Administration includes the legislative, administrative, financial, legal, audit, tax assessment, risk management, technology, and voter/election operations. Legislative functions include City Council to adopt policies, ordinances, and resolutions that governs the City. City Council also appoints members to serve on the numerous agency and board committees. Administration includes the: City Manager's office responsible for the administration of all City functions, provides guidance to all City departments providing services to citizens, and complies with all of the City's ordinances, resolutions, and policies; the Human Resources Department for recruitment and personnel administration for the City and Schools; City Attorney for legal services for the City and Schools; the audit for the annual outside independent audit; and public communication for information to citizens. Financial administration includes the Finance Department for budgeting, accounting, purchasing, utility billing and administration, payroll, payables, risk management, investment and debt management for the City and Schools. Financial administration also includes the Information Technology Department, tax assessment from the City Assessor and Commissioner of the Revenue, tax collections by the City Treasurer, and voter registration and elections by the Electoral Board and Registrar's office.

Judicial Administration includes the operations for the City's court system and court-related services. The City has three courts; Circuit Court, General District Court, and shares the Juvenile-Domestic Relations Court with the County of Augusta. The Sheriff's office provides court security and serves warrants. This function also includes the operations for the offices of; the Commonwealth Attorney and the Clerk of the Circuit Court.

Public Safety includes law enforcement, animal control, emergency communications, emergency fire and rescue services, juvenile and adult criminal facilities, building inspection, and the City's Office on Youth. The Staunton Police Department provides law enforcement services including criminal investigations, patrol, animal control, and administers the Emergency 911 Center for emergency communications for police and fire/rescue services. The Staunton Fire and Rescue Department provides emergency fire and rescue services, the emergency operations center, and fire inspections and permits. The City also funds its share of the cost for several regional facilities including; the Middle River Regional Jail Authority for adult incarceration, the Shenandoah Valley Juvenile Detention Center for juvenile incarceration, the Shenandoah Valley Animal Services Center for animal shelter, and the Shenandoah Valley Office on Youth, shared by Staunton, Waynesboro, and Augusta County, serving the area's youth and families.

Public Works function includes; engineering for the City's infrastructure, street maintenance and construction, building maintenance of all City facilities, and equipment maintenance for the City's fleet of vehicles and equipment. Public Works also provides for the operations, maintenance, and capital for the City's enterprise funds for water, sewer, stormwater maintenance, parking, and solid waste and recycling program.

Health and Welfare services are administered and provided through Shenandoah Valley Social Services (SVSS) providing assistance to adults and children experiencing financial hardship, neglect and abuse. SVSS is a regional facility funded by the cities of Staunton and Waynesboro, and the County of Augusta. The City also funds its share of the public health department.

Parks, Recreation, and Cultural operations include funding for the Parks and Recreation Department, the Staunton Public Library, and contributions to various arts and culture agencies and programs. Services and activities provided by the Staunton Parks and Recreation Department include the maintenance of the City's nine parks and facilities, swimming pools, horticulture, community centers, athletic programs for adults and children, and recreational programs and trips for adults and children.

Community Development includes funding for planning and zoning, economic development, tourism, community development agencies, and the regional transit system.

## **FINANCIAL AND DEBT MANAGEMENT POLICIES**

### **BUDGET**

1. The City of Staunton will adopt a balanced budget for all funds. A balanced budget requires that the budgeted revenues and budgeted expenditures are equal for each fund.
2. The Chief Finance Officer serves as the budgetary control officer and shall assist the City Manager in developing and assembling the necessary information and planning and prioritizing financial commitments for the preparation of the annual budget.
3. Budget control is maintained at the fund level. The City Manager, or designee, is authorized to transfer appropriations from any line item within each fund as needed to sufficiently fund any expenditure.
4. All City department directors have on-line, real-time access to all operating expenditure and capital line items within their department budget. All line items include the budget, encumbrances, and detailed expenditure information.
5. Encumbrances for materials, supplies, and services are not released until adequate appropriations are available.
6. The Chief Finance Officer prepares monthly financial reports showing not less than the budgeted anticipated receipts, actual receipts, appropriations, encumbrances and expenditures through the month for which the report was prepared. Such reports shall be available and provided to the City Manager and Council by the second Thursday of each month. Special financial reports are prepared by the Chief Finance Officer upon the request of the City Manager or the Council.
7. The City and School's financial information which includes the budget, revenues, and expenditures is available on the City website for access to the general public.
8. The budget provides for employee position control at the fund level. The total number of full-time employee positions for all funds is authorized in the adopted budget. The approved City Pay and Classification system for employee wages effective for the budget year is authorized and published in the budget document.
9. The City may amend the adopted budget during the fiscal year to appropriate additional revenues and expenditures, or decrease appropriations, as needed. Any budget amendment that exceeds one percent of the total revenue in the adopted budget requires a public hearing notice to be published seven days prior to the meeting date for action on the amendment. The amendment may be approved after the public hearing is conducted.
10. The City will comply with all sections of the Virginia State Code pertaining to the budget process.
11. The City adopted budget includes all City and School funds.

### **CAPITAL IMPROVEMENT PLAN**

The City approves a multi-year Capital Improvement Plan, (CIP), and budget each year. The approved CIP and budget includes the City CIP and the School CIP. The City and School CIP budgets are appropriated each year by Council. The CIP funds are designated as multi-year funds in the accounting system and automatically carry forward the project balances to the next fiscal year for completion of the projects. Council is not required to re-appropriate funds each year for the balance of the same project appropriation.

The CIP is a five-year capital plan updated annually to account for project estimate updates, new and revised projects, and completed projects.

The annual update to the CIP begins in October each year. The plan is presented to City Council and the Planning Commission in December each year. The plan is adopted in February during the budget process.

The draft CIP plan is presented to City Council and the Planning Commission for review and suggestions. The Planning Commission will make recommendations and accept the CIP based on the City's Comprehensive Plan. City Council approves the CIP after the Planning Commission's recommendations, and any other changes.

The CIP includes the funding sources for the proposed capital projects each year of the five-year plan. Funding sources are based on a five-year financial analysis of revenues and expenditures.

Once a project is completed, the balance of any remaining appropriated funds for the project is transferred to the CIP Undesignated Account to be held as contingency for other projects. Council approves the transfer of funds. Any transfer of appropriated funds from one project to another requires approval from City Council.

The City collaborates with the School Board to incorporate the School CIP and develop financing plans to pay for major improvements or renovations to school facilities.

The City prefers to finance capital projects with cash, or 'pay-as-you-go' funds, and federal and state grants.

The City may use debt financing for projects by issuing general obligation or revenue bonds to finance projects. Any project requiring debt financing shall have a useful life equal to the term of the bond and adhere to the City's Debt Policy ratios and guidelines.

### **DEBT POLICY**

The Debt Policy provides guidance and criteria for the issuance of debt so the City will not exceed affordable levels of indebtedness. This policy is intended to ensure debt is issued and managed prudently in order to maintain a sound fiscal position and protect the City's credit quality:

1. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues except when approved justification is provided.
2. When the City finances capital improvements or other projects by issuing bonds, or entering into capital leases, it will repay the debt within a period not-to-exceed the expected useful life of the project.
3. When feasible, the City will explore the usage of special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.
4. The City will retire tax anticipation debt, if any, annually, and will retire bond anticipation debt within six months after completion of the project.

### **DEBT RATIOS**

The following debt ratios will be measured annually and will be measured as part of the debt issuance process. If the issuance of new debt causes the City not to be in compliance with one or more of the policies, staff must request an exception from City Council stating the justification and expected duration of the policy exception:

1. Direct net debt as a percentage of estimated assessed value of taxable property should not exceed four percent (4.0%). "Direct net debt" is defined as any and all debt that is tax-supported.
2. The ratio of debt service expenditures as a percent of total governmental fund expenditures should not exceed fifteen percent (15%).
3. Payout of aggregate outstanding tax-supported debt principal shall be no less than fifty percent (50%) repaid in 10 years.

### **FUND BALANCE POLICY**

1. The City of Staunton will establish, at June 30 each year, a Safety Net Reserve, categorized as Committed Fund Balance, for all major operating funds equal to sixteen and one half percent (16.5%), of the subsequent fiscal year total adopted expenditure budget for those operating funds.
2. All major funds include: General Fund, Water Fund, Sewer Fund, Environmental Fund, and the Stormwater Fund.
3. Financial circumstances allowing the use of the Safety Net Reserve to be appropriated for expenditures by City Council include:
  - a. Unanticipated natural disasters resulting from storm damage, unseen infrastructure damage for water and sewer system deterioration, bridge repair, etc., exceeding \$100,000 in damage.
  - b. Imposition of mandates by Federal and State governments such as, water, sewer and landfill regulations, construction of court and jail facilities, etc., exceeding \$100,000 in costs.
  - c. Court decisions resulting in unbudgeted expenditures, in excess of \$100,000.

- d. Acts of terrorism against the City destroying the City's infrastructure or causing a financial hardship to provide services to citizens, in excess of \$100,000.
4. The Safety Net Reserve will not be available for appropriation due to a general economic slowdown or recession. The City shall adjust its revenues and expenditures according to the economic conditions.
5. Funds used from the Safety Net Reserve shall be appropriated through the annual budget ordinance or by a budget amendment ordinance approved and adopted by City Council.
6. In the event the Safety Net Reserve or a portion of the reserve is used, the City will restore the Safety Net Reserve to the fifteen percent level within thirty-six months. If restoration cannot be accomplished within such time period without severe hardship to the City, the Chief Financial Officer will prepare a financial plan to restore the reserve to the fifteen level.

In no event, will the Safety Net Reserve be less than the amount calculated at June 30, 2021, equal to \$9,571,866, (FY2022 General Fund Adopted Budget = \$61,753,974 times 15.5%).

Funds in excess of the Safety Net Reserve, the General Contingency amount, and carry forward appropriations unexpended at fiscal year-end, shall be given first consideration for appropriation in the City's Capital Improvements Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget.

Any funds in the Education Fund in excess of the annual expenditures for any year ending June 30 shall be given first consideration for appropriation to the Education Fund Capital Improvement Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget or approved through the annual budget adoption procedures.

#### **CONTINGENCY RESERVE**

The City shall establish a General Contingency amount for the General Fund equal to \$250,000, categorized as Unassigned General Fund Balance, to provide for unexpected declines in budgeted revenues or unanticipated emergency expenditures.

#### **FUND BALANCE CLASSIFICATION POLICY**

##### **Committed Fund Balance:**

Committed fund balance includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of City Council. Formal action includes the adoption of the annual City Budget Ordinance or adoption of budget amendment ordinances during the course of the operating year.

##### **Assigned Fund Balance:**

Assigned fund balance includes amounts constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. The Chief Finance Officer is delegated the authority to assign fund balance for specific purposes.

##### **Restricted Fund Balance:**

Restricted fund balance includes amounts that have constraints placed on their use by external sources such as creditors for debt covenants, grantors, contributors, or laws or other regulations of other governments. Restricted fund balance can also be imposed by law through constitutional provisions or enabling legislation. The source of the constraint is outside the government and cannot be changed by City Council.

##### **Nonspendable Fund Balance:**

Nonspendable fund balance includes amounts that cannot be spent because they are either not in spendable form such as inventories, property acquired for resale, prepaid amounts, or are amounts that are legally or contractually required to be maintained intact.

##### **Unassigned Fund Balance:**

Unassigned fund balance consists of amounts not assigned to other funds, or restricted, committed or assigned within the same fund. Unassigned fund balance includes all spendable amounts not contained in the other classifications and are technically available for any purpose.

A history of the General Fund year end fund balance by classification for the years 2013-2021 is stated below.

| GENERAL FUND - FUND BALANCE HISTORY |              |            |             |             |             |              |
|-------------------------------------|--------------|------------|-------------|-------------|-------------|--------------|
| Year<br>Ended<br>June 30            | Nonspendable | Restricted | Committed   | Assigned    | Unassigned  | Total        |
| 2021                                | \$103,947    | \$230,914  | \$9,571,866 | \$2,792,804 | \$9,587,197 | \$22,286,728 |
| 2020                                | 100,048      | 242,949    | 8,738,079   | 2,118,052   | 6,366,059   | 17,565,187   |
| 2019                                | 97,630       | 250,953    | 8,891,250   | 2,346,271   | 4,630,500   | 16,216,604   |
| 2018                                | 198,490      | 15,219     | 8,489,250   | 2,221,017   | 4,605,965   | 15,529,941   |
| 2017                                | 475,098      | 25,401     | 8,137,500   | 2,516,915   | 2,632,596   | 13,787,510   |
| 2016                                | 103,252      | 15,825     | 7,295,960   | 2,790,139   | 2,106,836   | 12,312,012   |
| 2015                                | 78,126       | 117,646    | 6,607,250   | 2,762,575   | 2,364,510   | 11,930,107   |
| 2014                                | 95,561       | 122,452    | 5,777,532   | 2,152,899   | 3,386,768   | 11,535,212   |
| 2013                                | 58,666       | 120,217    | 5,178,250   | 2,089,799   | 3,472,715   | 10,919,647   |



## **LONG-TERM FINANCIAL PLANNING**

The Staunton Plan was developed by City Council during their retreat on August 10-11, 2021 and adopted by City Council in October 2022. The Staunton Plan includes five focus areas, called strategic areas, that guide what work should be prioritized: Infrastructure; Economic Development; Responsive, Efficient Government; West End; and, Built Environment. There are also actions identified within the strategic areas. In addition, City Council established core values from which to base our daily operations. These values include integrity, inclusion & equity, excellence, engagement, and environmentally conscious.

**Economic Strategy** – The City’s long-range economic strategy is to attract new commercial, manufacturing, and retail businesses and expand existing businesses. This strategy will strengthen, diversify, provide employment growth, increase the median household income level, and sustain and increase the local tax revenue base to provide quality governmental services to the citizens of Staunton.

**City Safety Net Reserve** – The City’s fund balance fiscal policy, as revised by City Council, now requires a reservation of 16.5% of the City’s total general fund operating budget as a cash safety net reserve, reported as committed fund balance in the general fund. The primary government reserve is currently \$9,571,886. These funds can be used only for major catastrophic events that would affect the public safety or major infrastructure of the City, or imposition of mandates by Federal and State governments. The City also adopted a policy to establish and maintain a contingency reserve in the amount of \$250,000, reported as unassigned fund balance in the general fund, to provide for unexpected declines in budgeted revenues or unanticipated emergency expenditures.

**Capital Improvement Plan (CIP)** – The City approves a multi-year capital improvement plan and budget each year. The approved CIP plan and budget includes the City CIP and the School CIP. The City and School CIP budgets are appropriated each year by Council. The CIP funds are designated as multi-year funds in the accounting system and automatically carry forward the project balances to the next fiscal year for completion of the projects. Council is not required to re-appropriate funds each year for the balance of the same project appropriation.

The CIP is a five-year capital plan updated annually to account for project estimate updates, new and revised projects, and completed projects. The annual update to the CIP plan begins in October each year. The plan is presented to City Council and the Planning Commission in December each year. The plan is adopted in February during the budget process. The draft CIP is presented to City Council and the Planning Commission for review and suggestions. The Planning Commission will make recommendations and accept the CIP based on the City’s Comprehensive Plan. City Council approves the CIP after the Planning Commission’s recommendations, and any other changes. The CIP includes the funding sources for the proposed capital projects each year of the five-year plan. Funding sources are based on a five-year financial analysis of revenues and expenditures.

Once a project is completed, the balance of any remaining appropriated funds for the project is transferred to the CIP Undesignated Account to be held as contingency for other projects. Council approves the transfer of funds. Any transfer of appropriated funds from one project to another requires approval from City Council.

The City collaborates with the School Board to incorporate the School CIP and develop financing plans to pay for major improvements or renovations to school facilities.

The City prefers to finance capital projects with cash, or ‘pay-as-you-go’ funds, and federal and state grants. The City may use debt financing for projects by issuing general obligation or revenue bonds to finance projects. Any project requiring debt financing shall have a useful life equal to the term of the bond and adhere to the City’s Debt Policy ratios and guidelines.

# Glossary and Acronyms

## **Adopted Budget**

A financial plan for estimated revenues and expenditures adopted by City Council for the fiscal year for all funds.

## **Ad Valorem Tax**

A tax calculated and levied on real and personal property according to the value of the property assessed.

## **Agriculture and Forestal Districts**

Land districts established through zoning ordinances used solely for the production of agricultural and forestal products. The City has four agricultural and forestal districts.

## **Amortization**

The reduction of debt through regular determined payments of principal and interest to retire the debt at the maturity date for the debt.

## **Appropriation**

A legal authorization adopted by an ordinance by City Council to expend or incur obligations for the government operations.

## **Assessed Value**

The value determined for real estate or personal property by the Assessor or Commissioner of Revenue for the purpose of levying taxes upon the property.

## **Assessment**

The official valuation of property for purposes of taxation.

## **Assets**

Property owned by the City of Staunton having a monetary value.

## **Assigned Fund Balance**

A portion of the total fund balance intended to be used for a specific purpose. The Chief Finance Officer is delegated the authority to assign fund balance for specific purposes.

## **Authorized Full-Time Employee Positions**

The total number of employee full-time positions authorized in the adopted budget.

## **Available (Unassigned) Fund Balance**

The funds remaining from the prior fiscal year available to spend in the current fiscal year.

## **Balanced Budget**

A budget that has the total revenues equal to the total expenditures for the fiscal year.

## **Basis of Accounting**

The timing of recognition when the financial transactions or events should be recognized for financial reporting purposes.

## **BPOL- Business, Professional, and Occupational License**

A license tax levied upon the businesses located or performing work in the City engaged in a profession, trade, or occupation.

## **BRCS-Blue Ridge Court Services Fund**

A fund to account for the revenues and expenditures for the operations of Blue Ridge Court Services. BRCS is funded totally by charges for services, and state and federal grants. Blue Ridge Court Services provides parole and probation services.

## **Bonds**

Any obligation of the locality for the payment of money.

## **Bonds- General Obligation Bonds**

The bonds of a locality for which the locality is required to levy ad valorem taxes for the payment of principal and interest on the bonds.

**Bonds- Revenue Bonds**

The bonds of a locality for which only specified revenues are pledged and no ad valorem or other tax of the locality are pledged for the payment of the bonds.

**Bond Financing**

A process used to issue long term debt for the financing of capital improvement projects.

**BRCC-Blue Ridge Community College****Budget**

A financial plan that identifies the plan of operations for a fiscal year and stating the required revenue and expenditure appropriations to accomplish the fiscal year plan. The annual budget is established by an Ordinance adopted by City Council.

**Budget Amendment**

An increase in appropriations for revenues and expenditures during the course of the fiscal year after the budget is formally adopted.

**Budget Ordinance**

A document used establish a budget for the fiscal year. Adoption of the ordinance legally appropriates funds for public purposes and establishes a tax rate for real estate and personal property. The ordinance gives the City Manager authorization to transfer funds from one revenue or expenditure line item to another line item within each fund of the budget, with the exception of City Council's general contingency account.

**Annual Comprehensive Finance Report**

Annual Comprehensive Financial Report. The official fiscal year financial report completed after the City's audit from independent auditors.

**Capital Budget**

Budget appropriations approved by City Council for the first year of the five-year Capital Investments Plan (CIP).

**Capital Improvement Plan (CIP)**

The City's multi-year capital improvement plan that identifies the City's and the School's capital infrastructure needs. All governmental funds, proprietary funds, and the School's education funds are included in the plan. Projects can include a major acquisition of new physical assets and /or the replacement/repair of existing capital assets. The plan is a planning tool for a five-year period and is revised and updated annually, and approved by City Council each year.

**Capital Project**

An expense for the purchase or construction of an item or technology system that generally has a value of at least \$50,000 and has a useful life of at least 10 years.

**Capital Reserve**

An appropriation in the Capital Investment Plan reserved for the replacement or maintenance of major facilities and equipment.

**Carryover Funds**

The process of appropriating specific funds, encumbrances, and other obligations approved in a previous fiscal year to complete the project, program, or planned expenditure. Some Commonwealth of Virginia programs and grants require the carryover of unspent funds from one fiscal year to another.

**CDBG- Community Development Block Grant**

A grant program funded by the United States Department of Housing and Urban Development (HUD) to improve the housing, neighborhood, and economic conditions of the City's low and moderate income residents.

**City Manager's Proposed Budget**

An annual financial plan for the fiscal year for revenues and expenditures submitted by the City Manager to City Council for all funds.

**COLA – Cost of Living Adjustment**

A cost-of-living adjustment in the form of a pay increase for employees.

**Community Development Fund**

A fund to account for the proceeds of federal Community Development grants and other federal and state grant programs for community development. Expenditures are restricted by terms of the grant agreements for community development activities. Community Development Block Grants (CDBG) for general government purposes are also reported in this fund.

**Constitutional Offices**

The offices of the City's elected officials established by the Commonwealth of Virginia. The City has five constitutional offices; the Sheriff, Treasurer, Commissioner of Revenue, Clerk of the Circuit Court, and the Commonwealth Attorney.

**CPI-Consumer Price Index**

A statistical measure published by the United States Bureau of Labor Statistics to show the effect of inflation on purchasing power for the price of consumer goods and services purchased by households.

**CSA-Children's Services Act for Youth and Families****CSPDC- Central Shenandoah Planning District Commission**

A regional group of cities and counties that includes the Cities of Staunton, Waynesboro, Harrisonburg, Lexington, Buena Vista, and the Counties of Augusta, Rockbridge, Highland, Rockingham, and Bath County. The Central Shenandoah Planning District Commission provides assistance in a variety of program areas including Disaster Preparedness and Mitigation, Economic Development, Environmental and Natural Resources, Housing and Community Development, and Transportation. The GIS staff at the CSPDC supports the geospatial data needs of all of our program areas, as well as, provides the localities in the region with a variety of GIS/mapping services

**CY- Calendar Year****Debt**

An obligation or liability to re-pay funds borrowed.

**Debt Service**

The amount of principal and interest due and payable each year on the City's debt.

**Debt Service Fund**

A fund established to account for the principal and interest payments of general long-term debt. The City has one debt service fund, the General Governmental Debt Service Fund, that includes debt payments for the City and the Schools. Debt payments for the proprietary funds are included the proprietary funds.

**Department**

An entity, such as the Department of Public Works, responsible for the operations and services of that unit.

**DEQ-Department of Environmental Quality**

The Department of Environmental Quality protects and enhances Virginia's environment, and promotes the health and well-being of the citizens of the Commonwealth.

**Distinguished Budget Presentation Awards Program**

An awards program created in 1984 and administered by the Government Finance Officers Association to recognize governments that prepare effective budget documents to communicate with their constituents. Budget documents are evaluated based on compliance with numerous criteria established by GFOA's Committee on Governmental Budgeting and Management.

**DSD- Downtown Service District**

The downtown business district established as a special service district for City services with an additional real estate tax levied against real property values.

**Education Fund**

A governmental fund to account for revenues and expenditures for the operations of Staunton City Schools.

**Employee Fringe Benefits**

A form of compensation, in addition to wages or salary, in the form of employer paid contributions for benefit programs. The City's employee fringe benefits include the costs for Social Security and Medicare (FICA), a retirement and life insurance program administered by the Virginia Retirement System, workers compensation, health insurance, unemployment, a 457 Deferred Compensation Plan, vehicle allowance, and the Line of Duty Act for public safety employees.

**Encumbrances**

Funds reserved for specific purposes for goods and services purchased prior to the actual payment for the goods and services. Funds are reserved in the accounting system by a purchase order after a contract has been signed or goods ordered.

**Environmental Fund**

This fund accounts for the operations of the City's street cleaning, recycling, refuse collections and regional landfill operations.

**Expenditure**

Payment of cash or cash-equivalent for goods or services, or a charge against available funds in settlement of an obligation as evidenced by an invoice, receipt, voucher, or other such document.

**Fiscal Year**

A twelve-month period designated as the operating year for accounting and budgetary purposes. The City's fiscal year period is July 1<sup>st</sup> to June 30<sup>th</sup>.

**Fund**

An accounting term to describe the City's major financial accounts used to record revenues and expenditures for a specific purpose. A fund has self-balancing set of accounts to record revenues and expenditures, assets, liabilities, reserves and equity. The City has governmental funds, internal service funds, and proprietary funds. The governmental funds include the; General Fund, Debt Service Sinking Fund, Capital Improvement Fund, Education Funds, Blue Ridge Court Services Fund, Grants Fund, and the Community Development Fund. The proprietary funds include the; Water Fund, Sewer Fund, Environmental Fund, Parking Fund, and Storm Water Fund. The internal service funds include the; Health Insurance Fund and the Inventory Fund. Staunton City Schools have governmental funds that include the; Education Fund, Textbook Fund, Cafeteria Fund, Capital Improvements Fund, and the State Operated Programs Fund.

**Fund Balance**

An amount of money or other resources in a fund stated at the end of the fiscal year period. The value represents the total assets of a fund minus the liabilities, and revenues. It is commonly referred to as the year-end balance of a fund.

**Fund Balance Classifications**

Fund balances of governmental funds are classified into five sections for nonspendable funds, restricted funds, committed funds, assigned funds, and unassigned funds.

**GAAP- Generally Accepted Accounting Principles**

A widely accepted set of rules, conventions, standards, and procedures for reporting financial information, as established by the Financial Accounting Standards Board.

**General Contingency Reserve**

Funds set aside to provide for unforeseen expenditures. The General Fund has \$250,000 established as a contingency for the fiscal year.

**General Fund**

A fund to account for all revenues and expenditures for general operations of City departments. The General Fund is the City's primary operating fund used to account for and report all financial resources not accounted for and reported in another fund.

**GFOA-Government Finance Officers Association**

GFOA represents public finance officials throughout the United States and Canada to promote excellence in state and local government financial management.

**GHP- Gypsy Hill Park**

A recreational park facility owned and operated by the City.

**Grant**

A source of funding contributed by another entity or from another governmental unit such as the federal or state government. The funding is usually contributed for a specific purpose with guidelines for the expenditure of funds.

**HB599**

State aid for law enforcement services for localities with police departments.

**Inter-Fund Transfers**

A transfer of cash from one fund to another fund for the same government unit.

**Inter-Governmental Revenue**

Revenue received from other governments, such as the federal or state government.

**Internal Service Fund**

Funds to account for the financing of goods and services to other departments of the City on a cost reimbursement basis. The City's Internal Service Funds include the Health Insurance Fund and the Inventory Fund.

**Licenses/Permits**

Revenues categorized as an account group to report fees levied for transactions such as the issuance of building permits, zoning fees, police fees, etc.

**Line Item**

A revenue or expenditure account established for budget appropriations and reporting.

**Long-Term Debt**

Debt with a maturity of more than one year after the date of issuance.

**MHP-Montgomery Hall Park**

A recreational park facility owned and operated by the City.

**Modified Accrual Basis of Accounting**

All governmental funds use the modified accrual basis of accounting. Revenues and related assets are recognized when measurable and available. Expenditures are generally recognized when the goods and services are received and the fund liability is incurred.

**MRRJA- Middle River Regional Jail Authority**

The regional jail facility owned and operated by the Cities of Staunton, Harrisonburg, Waynesboro, and the counties of Augusta and Rockingham. Annual operating expenses are allocated based on the number of inmates from each jurisdiction.

**MRRWWTP- Middle River Regional Wastewater Treatment Plant**

The regional wastewater treatment facility owned by the City of Staunton and Augusta County Service Authority. The facility is operated by Augusta County Service Authority. The City owns 72.1% of the facility and Augusta County Service has ownership of 27.9%. Operating expenses are paid based on the percentage of total gallons of sewage flow received from each locality. Capital expenses are paid based on the ownership percentage.

**Object Classification**

The grouping of expenditures based on the type of expenses for the goods and services purchased. Examples include personal services, fringe benefits, materials, services, equipment, etc.



**Operating Expenditures**

The cost of personnel, materials, services, and capital outlay required for a department to function to provide services to the citizens of the City. Examples of operating expenditures include the cost for; wages, fringe benefits, the purchase of goods and services, equipment maintenance contracts, and capital outlay such as furniture, technology equipment, vehicles, etc.

**OPEB- Other Post-Employment Benefits**

Benefits received by an employee when he or she begins retirement. The City provides retiree health insurance to retired employees until the age of 65.

**Ordinance**

A document representing a set of laws, codes, or regulations. The budget ordinance is the means by which the annual budget appropriations are adopted and authorized by City Council.

**Parking Fund**

A proprietary fund to account for the operations of the City parking garages, lots and parking enforcement operations. Fees are charged to customers that use the parking facilities.

**PILOT – Payment in Lieu of Tax**

A revenue source to the General Fund paid as a fee from the proprietary funds for the overhead costs of administering the proprietary fund

**PPTRA- Personal Property Tax Relief Act**

The Personal Property Tax Relief Act of 1998 provides tax relief for residential passenger cars, motorcycles, and pickup trucks and other residential vehicles. PPTRA revenue is received by the City from the State and passed through to residents in the form of a credit on the personal property tax bill.

**Proprietary Fund**

A separate fund established to account for specific operations that are financed through user fees for a specific public service. The City of Staunton has six proprietary funds, the water fund, sewer fund, environmental fund, parking fund, golf fund, and stormwater fund.

**Real Property**

Real estate, including land, buildings, and improvements classified as land, residential, commercial, industrial, and tax-exempt property for purposes of tax assessment.

**Revenue**

Income received from the levy of taxes, fees, charges for services, inter-fund transfers, and federal and state funds and grants.

**Salaries and Benefits Expenses**

A category of expenditures for reporting personal services cost that includes salaries, wages, and fringe benefits cost for the employee.

**SCS- Staunton City Schools****Sewer Fund**

A proprietary fund to account for the operation of the City's sewer treatment and distribution system. Utility fees are charged to consumers to pay for the operations and capital.

**SOP- State Operated Programs**

Education programs operated and fiscally managed by Staunton City Schools for the Commonwealth of Virginia. These two programs include the Shenandoah Valley Juvenile Detention Center (SVJDC) and the Commonwealth Center for Children and Adolescents (CCCA). The Commonwealth pays the total cost of operations for these programs. The employees of these programs are Staunton City School employees.

**Storm Water Fund**

A proprietary fund to account for the operations of the City's storm drain infrastructure systems. Utility fees are charged to consumers to pay for the engineering operations and capital infrastructure.

**Tax Base**

The total market value of taxable property, including real property and personal property. Real property includes land, buildings, and improvements owned by citizens, businesses, and public service corporations. Personal property includes cars, boats, and business tangible property.

**Tax Rate**

A dollar value established as a rate to levy taxes based on an assessed value. The tax rate(s) are established by City Council through adoption of ordinances.

**Transfers to Other Funds**

A budget appropriation to account for the transfer of revenue from one fund to another fund to support the operation of the receiving fund or as a reimbursement for costs incurred to a fund. For example, the General Fund transfers funds to the Education Fund to fund the local cost of education expenses.

**VCSB-Valley Community Services Board**

VCSB has the authority by the Code of Virginia for mental health, intellectual disability and substance abuse services. VCSB is a regional facility for the City of Staunton, Augusta County, and the City of Waynesboro. VCSB is funded by federal, state, and local budgets.

**VDOT- Virginia Department of Transportation**

The Virginia Department of Transportation is responsible for building, maintaining and operating the commonwealth's roads, bridges and tunnels. Virginia has the third-largest state-maintained highway system in the country, behind Texas and North Carolina and through the Commonwealth Transportation Board, it provides funding for airports, seaports, rail and public transportation. The City receives federal and state highway funds through VDOT for annual street maintenance expenses and funds or grants for capital construction of roadways, sidewalks, and storm drain infrastructure.

**VRS- Virginia Retirement System**

The retirement pension and life insurance program for employees.

**VPASA- Virginia Public School Authority**

The Virginia Public School Authority operates several financing programs for public primary and secondary education. The goals of the VPASA's financing programs are to: provide market access to those communities which do not have ready access; provide low cost financing; and maintain the high credit quality to ensure that the lowest possible interest rates are obtained. The City issues general obligation bonds through VPASA to finance the construction and renovation of school buildings.

**VRA-Virginia Resources Authority**

VRA, working with its state agency partners, provides Virginia localities access to cost-effective, sustainable, and innovative financial solutions for projects that support vibrant and healthy Virginia communities. The City issues general obligation bonds through VRA for water and sewer capital projects.

**VW-Victim Witness Program**

A grant program funded by state and federal grants, and local sources to provide for the rights of victims in restitution recovery.

**Water Fund**

A proprietary fund to account for the operation of the City's water resources, treatment and waterline distribution system. Utility fees are charged to consumers to pay for operations and capital.



**CITY OF STAUNTON, VIRGINIA**

**FY 2023 BUDGET**

**JULY 1, 2022 - JUNE 30, 2023**

**PROPOSED BUDGET - \$142,967,876**

**BUDGET DATA, SCHEDULES, FINANCIAL INFORMATION**

**March 24, 2022**

**[www.staunton.va.us](http://www.staunton.va.us)**

# CITY COUNCIL



# AGENDA BRIEFING

Staunton, VA

|                                                      |                                                                           |                                  |
|------------------------------------------------------|---------------------------------------------------------------------------|----------------------------------|
| Meeting Date:                                        | March 24, 2022                                                            | Staff Member:<br><br>Phil Trayer |
| Item #                                               |                                                                           |                                  |
| Department:                                          | Finance                                                                   |                                  |
| Alignment with Staunton Plan (Value/Strategic Area): | Value: Excellence<br><br>Strategic Area: Responsive, Efficient Government |                                  |
| Subject:                                             | Ordinance to Increase in Environmental Fund Fee Rates                     |                                  |

**Background:** The FY2023 budget proposal includes a 15% increase in refuse and recycling rates, effective July 1, 2022, to provide sufficient revenue for operating and capital expenses for the Environmental Fund. This increase follows the plan first introduced to Council in 2019 during the FY2020 Budget process. With the increase, the increased rate will generate \$2,972,741 in revenues for FY2023. The budget proposes to use \$588,311 from fund balance to cover the remaining deficit and to reduce the amount of the rate increase needed to fund the operation. The total expenditure budget for FY2023 equals \$4,297,745. The 15% rate increase will generate an additional \$387,749 for FY2023. Rates were last increased effective July 1, 2020, for fiscal year 2021.

Bi-monthly customers will be billed at the new rates beginning with utility bills issued on September 10. The proposed increase for residential customers is \$3.13 per month, or \$6.26 per bi-monthly billing cycle.

Introduction of the proposed ordinance is scheduled for Council's regular meeting on March 24, 2022, with consideration of the ordinance scheduled for the meeting on April 28, 2022. A public hearing will be advertised and scheduled for April 14, 2022.

The FY2023 Environmental Fund budget includes the following expenditures:

|                          |             |                                                                                                                  |
|--------------------------|-------------|------------------------------------------------------------------------------------------------------------------|
| Environmental Office     | \$151,328   | Handling citizen complaints due to sanitary conditions and health hazards; enforcement of City Code requirements |
| Street Cleaning          | \$499,117   | Cleaning of all City streets                                                                                     |
| Refuse Collection        | \$1,330,578 | Residential and commercial trash collection                                                                      |
| Recycling Collection     | \$132,089   | Collection of recyclables and capital equipment                                                                  |
| Landfill                 | \$1,398,261 | 20.18% City share of landfill operations and capital                                                             |
| Billing and Collections  | \$13,900    | Bad debt expense and annual software fees for billing                                                            |
| Risk Management          | \$76,500    | Property and liability insurance; workers' compensation insurance                                                |
| Transfers to Other Funds | \$685,972   | Payment to General Fund and Water Fund for administrative support functions                                      |
| Litter Control Grant     | \$10,000    | Commonwealth of Virginia grant for litter control programs                                                       |
| Total FY2023 Budget      | \$4,297,745 | Increase of \$1,032,318 over FY2022                                                                              |

#### **Refuse and Recycling Proposed Rate Increases:**

|                              | <b>Current Rate</b> | <b>Proposed Rate</b> | <b>Schedule</b> |
|------------------------------|---------------------|----------------------|-----------------|
| Residential Refuse Fee       | \$20.88             | \$24.01              | Once/week       |
| Recycling Fee                | \$20.88             | \$24.01              | Once/week       |
| Light Commercial Fee         | \$47.40             | \$54.51              | Once/week       |
| Heavy Commercial—Outside CBD | \$100.28            | \$115.32             | Once/week       |
| Heavy Commercial—Inside CBD  | \$127.41            | \$146.52             | 5 days/Week     |
| Special Unscheduled Pickup   | \$105.00            | \$120.75             | As requested    |

**Attachment:** Proposed Ordinance

**Interim City Manager's Recommendation:** Recommend the ordinance be introduced, as presented.

**Suggested Motion:** I move to introduce an ordinance to increase refuse and recycling fees by 15%, effective July 1, 2022, and to schedule a public hearing on the proposed ordinance during Council's regular meeting on April 14, 2022.

**Interim City Manager:** Leslie M. Beauregard

Ordinance No. 2022-\_\_\_\_\_

**AN ORDINANCE AMENDING, RESTATING AND REORDAINING  
SECTION 8.30.110, FEES – PRESCRIBED,  
OF ARTICLE II, COLLECTION OF REFUSE BY CITY,  
OF CHAPTER 8.30, SOLID WASTE,  
OF TITLE 8, HEALTH AND SAFETY,  
OF THE STAUNTON CITY CODE**

**BE IT ORDAINED** by the Council of the City of Staunton, Virginia, that Section 8.30.110 of the Staunton City Code is hereby amended to read as follows:

**8.30.110 Fees – Prescribed.**

(1) Residential. For a mandatory fee of ~~\$20.88~~ 24.01 per month for each single-family unit (to include each unit in a multifamily structure), the city shall provide one weekly pickup of refuse from each residential unit in the city, whether inside or outside the central business district, the basis of computation of the fee being a single-family unit. The fee for refuse collection service for all other than single-family units shall be in an amount adequate to cover all costs to the city for such service, such amount to be established by the director of public works as part of the city's solid waste policy, with the approval of the city manager, but such fee shall not be less than ~~\$20.88~~24.01 per month per unit.

(2) Light Commercial. The mandatory fee for refuse collection service to light commercial customers, whether inside or outside the central business district, shall be ~~\$47.40~~ 54.51 per month. The light commercial designation shall apply to those customers which place the equivalent of four or fewer bags/containers of refuse at the curb for collection.

(3) Heavy Commercial. The mandatory fee for refuse collection service to heavy commercial customers within the central business district shall be ~~\$127.41~~146.52 and ~~\$100.28~~115.32 for those outside the central business district. The heavy commercial designation shall apply to those customers which place the equivalent of five or more bags/containers at the curb for collection. All full-time restaurants shall be deemed heavy commercial customers.

(4) Special Unscheduled Pickup. When refuse is stored or placed curbside in a manner not otherwise in accordance with the city's solid waste policy, it shall be deemed a request for a



special unscheduled pickup and a crew may be dispatched to collect the refuse. The fee for pickup shall be in an amount adequate to cover all costs to the city for such service, such amount to be established by the director of public works as part of the city's solid waste policy, with approval of the city manager, but such fee shall not be less than ~~\$105.00~~120.75 and shall be charged to the property owner or tenant.

(5) Recyclables

(a) The mandatory fee for the collection of recyclable materials from customers not otherwise charged a refuse collection service fee shall be ~~\$20.88~~24.01 per month.

(6) Collection Outside City Limits. The fee for refuse collection service rendered outside of the city limits shall be in an amount equal to 200 percent of the fee charged for such service in the city limits.

(7) Exemption, Deferral, Modification or Waiver of Fee.

(a) By ordinance, persons may be exempted, deferred, or charged a lesser amount from paying any charges and fees authorized for the collection and disposal of garbage and refuse only if based on the income criteria, as provided by Section 58.1-3211 of the Virginia Code.

(b) The director of public works may waive all or part of the fees for any multifamily structure or commercial customer if contractual arrangements are made and maintained by that customer for adequate containerized service as determined satisfactory by the director of public works.

In all other respects, the provisions of Chapter 8.30 of the Staunton City Code remain the same and are hereby restated, confirmed and reordained.

This ordinance shall be effective \_\_\_\_\_, 20202

Introduced:

Adopted:

Effective Date:

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Andrea W. Oakes, Mayor

ATTEST: \_\_\_\_\_  
Kiley A. Kesecker  
Clerk of Council

DRAFT

**Ordinance No. 2022-**

**AN ORDINANCE ESTABLISHING A BUDGET FOR THE  
CITY OF STAUNTON, VIRGINIA, FOR THE FISCAL YEAR  
BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023,  
APPROPRIATING FUNDS FOR PUBLIC PURPOSES FOR SUCH FISCAL YEAR;  
ESTABLISHING A TAX RATE ON TAXABLE PERSONAL PROPERTY,  
REAL ESTATE AND PROPERTY OF PUBLIC SERVICE CORPORATIONS;  
ESTABLISHING AND IMPOSING A SERVICE CHARGE ON  
CERTAIN REAL PROPERTY EXEMPT FROM TAXATION;  
AND CONTINUING IN EFFECT ALL ORDINANCES OF THE  
CITY OF STAUNTON, VIRGINIA, RELATING TO TAXES, LICENSES,  
FEES, SERVICE CHARGES, COSTS AND OTHER CHARGES AND  
ALL ORDINANCES RELATING TO THE TIME OF  
PAYMENT THEREOF AND COLLECTION THEREOF, EXCEPT AS HEREIN  
SPECIFICALLY MODIFIED**

**BE IT ORDAINED** by the Council of the City of Staunton, Virginia, as follows:

**SECTION 1.** The following budget, annexed and incorporated by reference, totaling **\$142,967,876** for the City of Staunton, Virginia for the fiscal year beginning July 1, 2022 and ending June 30, 2023 is hereby proposed, approved and adopted:

**(SEE ATTACHED BUDGET, incorporated by reference)**

**SECTION 2.** Public revenues of the City of Staunton, Virginia are hereby appropriated for public purposes for the fiscal year beginning July 1, 2022, and ending June 30, 2023, at **seventy-five percent (75%)** thereof as set forth in the appropriate Section of such budget, with the recognition and stipulation that budget approval is not an appropriation of funds and only those funds as appropriated at such percentage and no more are set aside and may be spent, subject to future appropriation amendment(s) by ordinance as may be adopted by City Council

**SECTION 3.**

3.1. The tax rate for all real estate, including real estate owned by public service corporations, subject to tax for the calendar year beginning January 1, 2021, shall be and is fixed at \$0.92 per \$100.00 of assessed value of such property per year, with assessed values being established through biennial reassessments pursuant to Section 58.1-3253 of the Code of Virginia, as amended, as of January of every odd numbered year.

3.2. The tax rate for all real property and improvements located in the Downtown Service District is subject to an additional tax for the calendar year beginning January 1, 2022, which shall be and is fixed at \$0.15 (fifteen cents) per \$100.00 of assessed value of such property for calendar year 2022. Assessed values for the Downtown Service District shall be established through biennial reassessments pursuant to Section 58.1-3253 of the Code of Virginia, as amended, as of January 1 of every odd numbered year. These rates shall continue until modified by action of the Council of the City of Staunton, Virginia.

**SECTION 4.**

4.1. The tax rate for all personal property, including vehicles owned by public service corporations (but excluding machinery and tools, referenced and defined in Section 58.1-3507 of the Code of Virginia, as amended), subject to tax for the calendar year beginning January 1, 2022, shall be fixed at \$2.90 per \$100.00 of assessed value per year.

4.2. The tax rate for machinery and tools as defined in Section 58.1-3507 of the Code of Virginia, as amended, subject to tax for the calendar year beginning January 1, 2022 shall be and is fixed at \$1.24 per \$100.00 of assessed value per year.

**SECTION 5.** For the period of July 1, 2022, through June 30, 2023, certain categories of property exempted from taxation under Section 58.1-3600 et seq. of the Code of Virginia, as amended, shall be assessed and have imposed a fee or service charge based on the assessed value of the real estate and the amount which the City of Staunton expended in the year preceding for police and fire protection and, in the case of faculty and staff housing of an educational institution, the cost of public school education. The categories of property eligible for such assessment, and the method for calculating the assessment, are prescribed in Section 58.1-3400 et seq. of the Code of Virginia, as amended.

**SECTION 6.** The rate of service charge or fee imposed for property subject to such charge or fee under Section 5 of this ordinance shall be and is fixed and imposed at \$0.19 per annum per \$100.00 of assessed value and \$0.49 per annum per \$100.00 of assessed value for faculty and staff housing of an educational institution for the 2022 calendar year. The service charge shall be and is payable in one installment on December 15, 2022. Any service charge not paid when due shall bear interest computed at the rate of 10% per annum from the due date until paid.

**SECTION 7.** The real estate lawfully owned by the County of Augusta lying wholly or partly in the corporate limits of the City of Staunton, Virginia, shall be exempt from the service charge imposed by Section 5 of this ordinance.

**SECTION 8.** It is the intention of Section 5, 6 and 7 of this ordinance to conform to and meet all the requirements of Section 58.1-3400 et seq. of the Code of Virginia, as amended, and shall be read and construed accordingly.

**SECTION 9.** The annual salary for each member of the Council of the City of Staunton, Virginia, is hereby established as follows and shall remain in effect until formal action is taken to amend this ordinance:

|                |          |
|----------------|----------|
| Mayor          | \$11,000 |
| Vice-Mayor     | \$10,000 |
| Council Member | \$10,000 |

**SECTION 10.**

10.1. The City Manager is hereby authorized to transfer funds from one line item to another line item within each Fund of such budget, with the exception of the general contingency account.

10.2. Authorization is hereby given to the City Manager to withhold or postpone the expenditure of any funds appropriated by and in this ordinance when it appears to the City Manager that it would be in the best interests of the City for such expenditure to be withheld; but, this provision shall not in any way limit or restrict the right of the Council of the City of Staunton, Virginia, in its sole discretion to the fullest extent permitted by law, to direct immediate disbursement of any appropriated funds when the Council of the City of Staunton, Virginia, is of the opinion that the funds should be expended regardless of the position or action or inaction of the City Manager.

**SECTION 11.** Any ordinance in conflict with this ordinance is hereby repealed to the extent and only to the extent that such conflict exists. However, all ordinances not in conflict with this ordinance shall continue in effect, including specifically all ordinances of the City of Staunton, Virginia relating to taxes, licenses, fees, service charges, costs and payment and collection thereof continuing in effect except as herein specifically modified.

**SECTION 12.** If any part of this ordinance is found to be invalid by competent authority, the remaining portions of this ordinance shall continue in effect to the fullest extent permitted by law.

INTRODUCED: March 24, 2022

PUBLIC HEARING ADVERTISE DATE: March 30, 2022

PUBLIC HEARING DATE: April 14, 2022

ADOPTED:

EFFECTIVE DATE: July 1, 2022

\_\_\_\_\_  
Andrea W. Oakes, Mayor

ATTEST:

\_\_\_\_\_  
Kiley A. Kesecker  
Clerk of Council

**CITY OF STAUNTON, VIRGINIA  
FY 2023 PROPOSED BUDGET**

**GENERAL FUND**

**ANTICIPATED REVENUE**

|                           | <b>BUDGET</b> |
|---------------------------|---------------|
| General Property Taxes    | \$ 28,501,011 |
| Other Local Taxes         | 17,233,830    |
| Commonwealth of Virginia  | 13,218,468    |
| Current Service Charges   | 1,896,693     |
| Federal Revenue           | 1,580,640     |
| Recovered Costs           | 1,177,000     |
| Licenses and Permits      | 201,950       |
| Use of Money and Property | 109,200       |
| Fines and Forfeitures     | 237,500       |
| Miscellaneous             | 1,036,648     |
| Total Revenue             | \$ 65,192,940 |

**APPROPRIATIONS**

|                                          |               |
|------------------------------------------|---------------|
| Transfer to Education Fund               | \$ 14,700,000 |
| Public Safety                            | 14,950,796    |
| Health and Welfare                       | 7,946,604     |
| Public Works                             | 7,058,816     |
| General Government Administration        | 6,385,690     |
| Transfer to Debt Service Sinking Fund    | 4,160,736     |
| Parks, Recreation, Library, and Cultural | 4,444,415     |
| Judicial Administration                  | 2,734,688     |
| Community Development                    | 2,802,195     |
| Transfer to the City CIP Fund            | -             |
| Educational Agency Contributions         | 9,000         |
| Total Appropriations                     | \$ 65,192,940 |

**DEBT SERVICE SINKING FUND**

**ANTICIPATED REVENUE**

|                                |              |
|--------------------------------|--------------|
| Transfer from the General Fund | \$ 5,386,569 |
| Total Revenue                  | \$ 5,386,569 |

**APPROPRIATIONS**

|                      |              |
|----------------------|--------------|
| Debt                 | \$ 5,386,569 |
| Total Appropriations | \$ 5,386,569 |

**BLUE RIDGE COURT SERVICES FUND**

**ANTICIPATED REVENUE**

|                                   |              |
|-----------------------------------|--------------|
| Non Capital Grants/ Contributions | \$ 952,935   |
| Miscellaneous                     | 132,806      |
| Charges for Services              | 207,115      |
| Total Revenue                     | \$ 1,292,856 |

**APPROPRIATIONS**

|                      |              |
|----------------------|--------------|
| Operations           | \$ 1,292,856 |
| Total Appropriations | \$ 1,292,856 |

**WATER FUND****ANTICIPATED REVENUE**

|                             |    |            |
|-----------------------------|----|------------|
| Charges for Service         | \$ | 4,386,001  |
| General Revenues            |    | 3,113,870  |
| Proceeds from Debt Issuance |    | 3,450,000  |
| Total Revenue               | \$ | 10,949,871 |

**APPROPRIATIONS**

|                      |    |            |
|----------------------|----|------------|
| Operations           | \$ | 4,259,037  |
| Debt                 |    | 525,834    |
| Capital              |    | 6,165,000  |
| Total Appropriations | \$ | 10,949,871 |

**SEWER FUND****ANTICIPATED REVENUE**

|                      |    |           |
|----------------------|----|-----------|
| Charges for Services | \$ | 3,908,177 |
| General Revenues     |    | 2,207,020 |
| Grant Contributions  |    | 3,750,000 |
| Total Revenue        | \$ | 9,865,197 |

**APPROPRIATIONS**

|                      |    |           |
|----------------------|----|-----------|
| Operations           | \$ | 3,423,470 |
| Debt                 |    | 872,762   |
| Capital              |    | 5,568,965 |
| Total Appropriations | \$ | 9,865,197 |

**PARKING FUND****ANTICIPATED REVENUE**

|                      |    |         |
|----------------------|----|---------|
| Charges for Services | \$ | 318,200 |
| General Revenues     |    | 233,243 |
| Total Revenue        | \$ | 551,443 |

**APPROPRIATIONS**

|                      |    |         |
|----------------------|----|---------|
| Operations           | \$ | 373,278 |
| Debt                 |    | 178,165 |
| Total Appropriations | \$ | 551,443 |

**STORMWATER FUND****ANTICIPATED REVENUE**

|                      |    |           |
|----------------------|----|-----------|
| Charges for Services | \$ | 773,900   |
| General Revenues     |    | 1,139,101 |
| Total Revenue        | \$ | 1,913,001 |

**APPROPRIATIONS**

|                      |    |           |
|----------------------|----|-----------|
| Operations           | \$ | 963,001   |
| Capital              |    | 950,000   |
| Total Appropriations | \$ | 1,913,001 |

**ENVIRONMENTAL FUND****ANTICIPATED REVENUE**

|                                   |    |           |
|-----------------------------------|----|-----------|
| Charges for Services              | \$ | 3,664,434 |
| General Revenues                  |    | 623,311   |
| Non Capital Grants/ Contributions |    | 10,000    |
| Total Revenue                     | \$ | 4,297,745 |

**APPROPRIATIONS**

|                      |    |           |
|----------------------|----|-----------|
| Operations           | \$ | 3,127,725 |
| Capital              |    | 1,170,020 |
| Total Appropriations | \$ | 4,297,745 |

**EDUCATION FUND****ANTICIPATED REVENUE**

|                                |    |            |
|--------------------------------|----|------------|
| Commonwealth of Virginia       | \$ | 20,119,360 |
| Transfer from the General Fund |    | 14,700,000 |
| Federal Government             |    | 1,613,036  |
| Charges for Services           |    | 216,271    |
| General Revenues               |    | 1,262,171  |
| Total Revenue                  | \$ | 37,910,838 |

**APPROPRIATIONS**

|                                         |    |            |
|-----------------------------------------|----|------------|
| Administration and Operation of Schools | \$ | 37,910,838 |
| Total Appropriations                    | \$ | 37,910,838 |



**CAFETERIA FUND**

**ANTICIPATED REVENUE**

|                     |                     |
|---------------------|---------------------|
| Operating Grants    | \$ 1,684,356        |
| Charges for Service | 4,900               |
| General Revenues    | 184,839             |
| Total Revenue       | <u>\$ 1,874,095</u> |

**APPROPRIATIONS**

|                      |                     |
|----------------------|---------------------|
| Operations           | <u>\$ 1,874,095</u> |
| Total Appropriations | <u>\$ 1,874,095</u> |

**SCHOOL TEXTBOOK FUND**

**ANTICIPATED REVENUE**

|                          |                   |
|--------------------------|-------------------|
| Commonwealth of Virginia | \$ 205,788        |
| General Revenues         | 135,316           |
| Total Revenue            | <u>\$ 341,104</u> |

**APPROPRIATIONS**

|                      |                   |
|----------------------|-------------------|
| Operations           | <u>\$ 341,104</u> |
| Total Appropriations | <u>\$ 341,104</u> |

**SCHOOL CAPITAL IMPROVEMENTS PROJECT FUND**

**ANTICIPATED REVENUE**

|                  |                   |
|------------------|-------------------|
| General Revenues | <u>\$ 100,000</u> |
| Total Revenue    | <u>\$ 100,000</u> |

**APPROPRIATIONS**

|                      |                   |
|----------------------|-------------------|
| Capital Improvements | <u>\$ 100,000</u> |
| Total Appropriations | <u>\$ 100,000</u> |

**STATE OPERATED PROGRAMS**

**ANTICIPATED REVENUE**

|                  |                     |
|------------------|---------------------|
| Operating Grants | \$ 2,812,915        |
| General Revenues | 479,302             |
| Total Revenue    | <u>\$ 3,292,217</u> |

**APPROPRIATIONS**

|                      |                     |
|----------------------|---------------------|
| Operations           | <u>\$ 3,292,217</u> |
| Total Appropriations | <u>\$ 3,292,217</u> |

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|                                 |                       |
|---------------------------------|-----------------------|
| <b>Grand Total Revenues</b>     | <b>\$ 142,967,876</b> |
| <b>Grand Total Expenditures</b> | <b>\$ 142,967,876</b> |
| <b>Balance</b>                  | <b>(\$0)</b>          |

INTRODUCED: March 24, 2022

Approved this \_\_\_\_\_ day of \_\_\_\_ 2022

Effective Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_ Kiley

A. Kesecker

Clerk of Council

CERTIFIED: \_\_\_\_\_

Andrea W. Oakes

Mayor of Council

**CITY OF STAUNTON, VIRGINIA  
FY 2023 Budget**

**Fiscal Year July 1, 2022 - June 30, 2023**

**CITY GOVERNMENTAL FUNDS**

|                                |    |            |
|--------------------------------|----|------------|
| General Fund                   | \$ | 65,192,940 |
| Debt Service Sinking Fund      | \$ | 5,386,569  |
| Blue Ridge Court Services Fund | \$ | 1,292,856  |
| Total Governmental Funds       | \$ | 71,872,365 |

**CITY PROPRIETARY FUNDS**

|                         |    |            |
|-------------------------|----|------------|
| Water Fund              | \$ | 10,949,871 |
| Sewer Fund              | \$ | 9,865,197  |
| Environmental Fund      | \$ | 4,297,745  |
| Stormwater Fund         | \$ | 1,913,001  |
| Parking Fund            | \$ | 551,443    |
| Total Proprietary Funds | \$ | 27,577,257 |

|                   |    |            |
|-------------------|----|------------|
| Total City Budget | \$ | 99,449,622 |
|-------------------|----|------------|

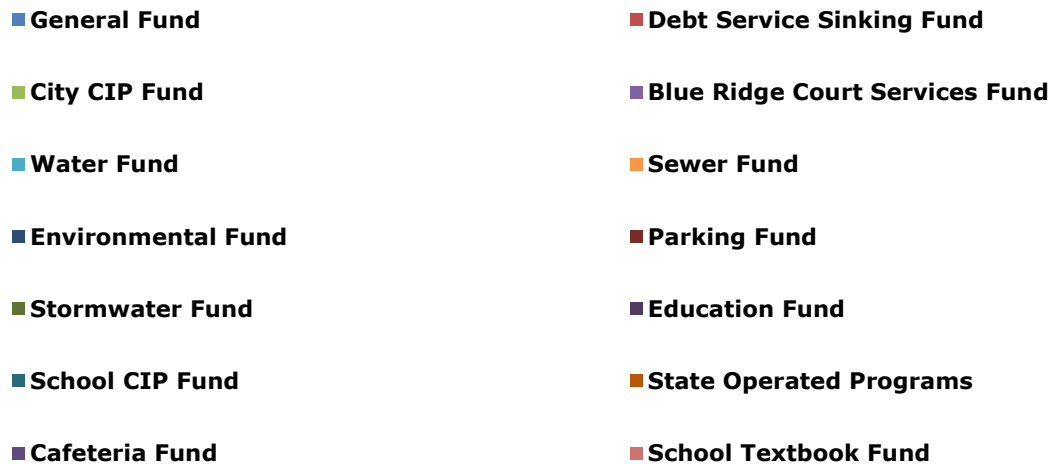
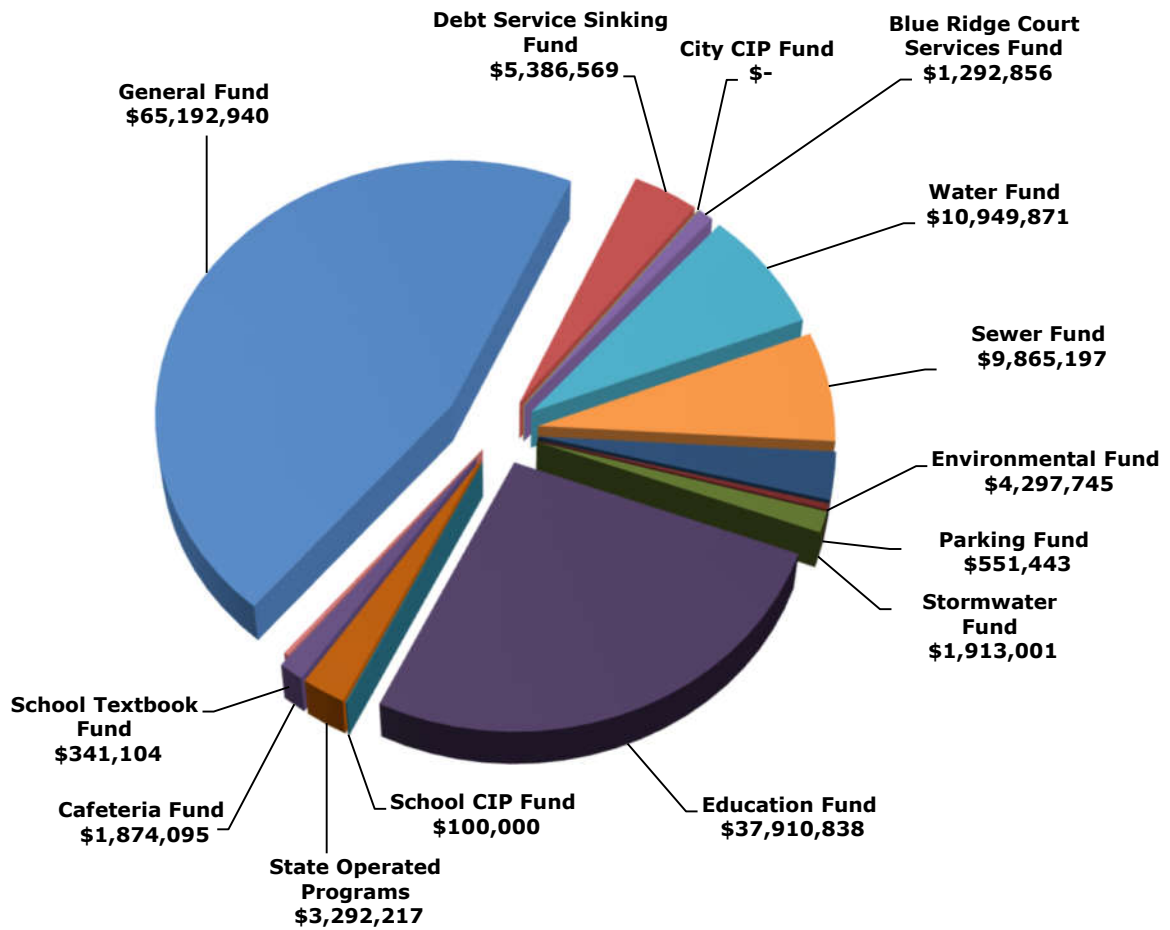
**STAUNTON SCHOOL BOARD**

|                                  |    |            |
|----------------------------------|----|------------|
| Education Fund                   | \$ | 37,910,838 |
| State Operated Programs          | \$ | 3,292,217  |
| Cafeteria Fund                   | \$ | 1,874,095  |
| School Textbook Fund             | \$ | 341,104    |
| School Capital Improvements Fund | \$ | 100,000    |

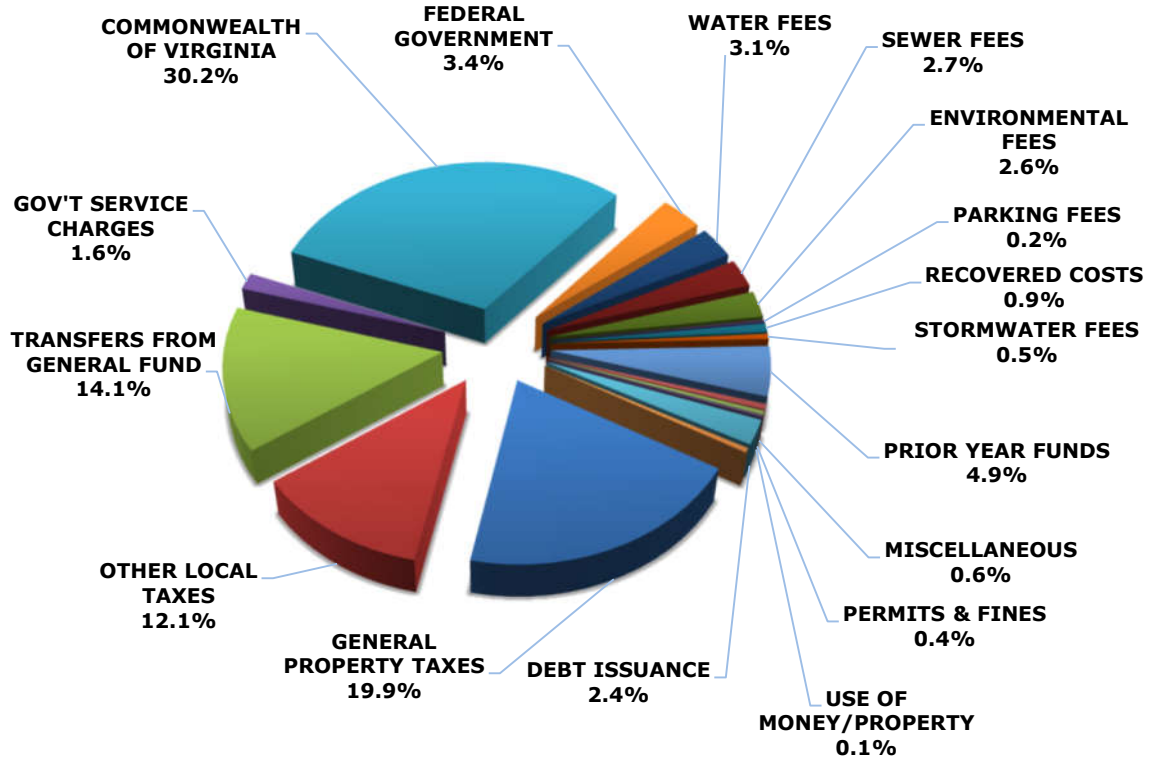
|                       |    |            |
|-----------------------|----|------------|
| Total Education Funds | \$ | 43,518,254 |
|-----------------------|----|------------|

|                       |    |             |
|-----------------------|----|-------------|
| Grand Total All Funds | \$ | 142,967,876 |
|-----------------------|----|-------------|

## CITY OF STAUNTON FY 2023 TOTAL BUDGET BY FUND - \$142,967,876

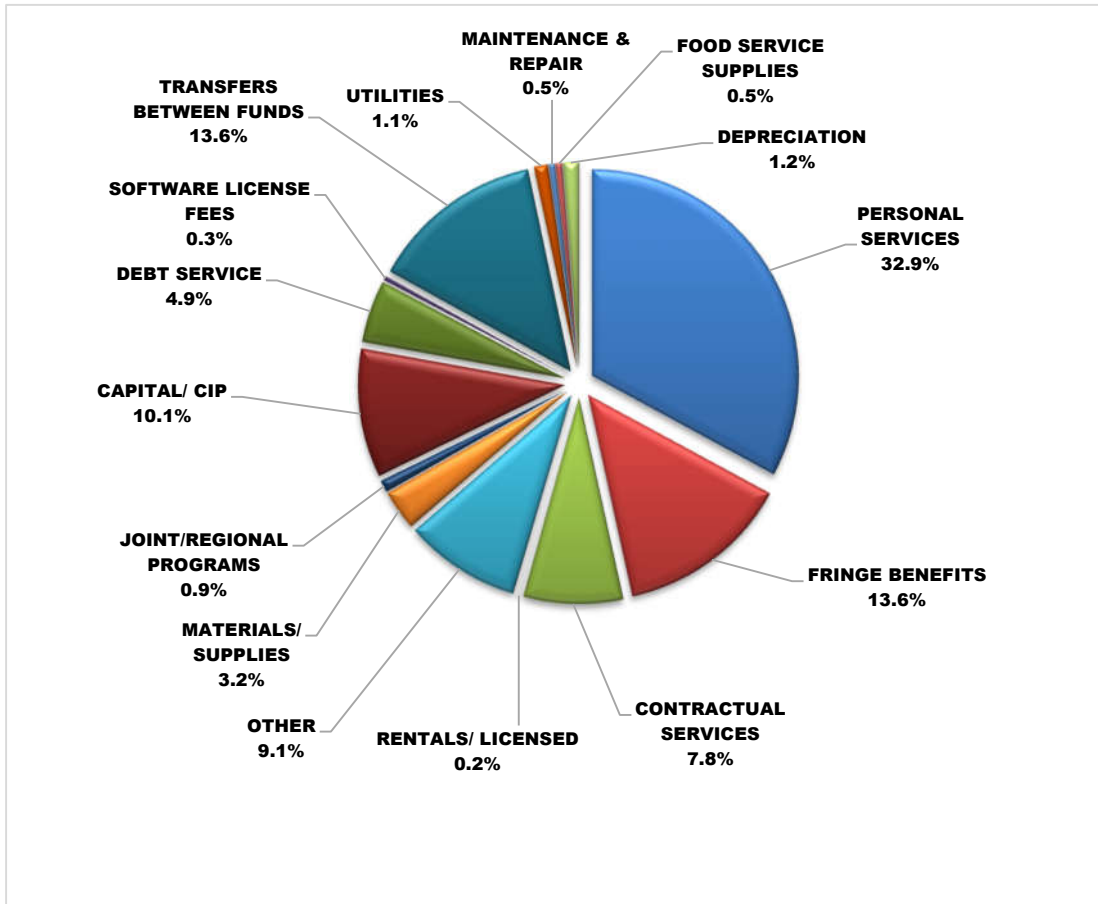


# CITY OF STAUNTON FY 2023 TOTAL REVENUE BUDGET - \$142,967,876



| REVENUE CATEGORY                    | CITY REVENUES | SCHOOL REVENUES | PERCENTAGE OF TOTAL |
|-------------------------------------|---------------|-----------------|---------------------|
| GENERAL PROPERTY TAXES              | \$ 28,501,011 | \$ -            | 19.9%               |
| OTHER LOCAL TAXES                   | 17,233,830    | -               | 12.1%               |
| TRANSFERS FROM GENERAL FUND         | 5,452,140     | 14,700,000      | 14.1%               |
| GOV'T SERVICE CHARGES               | 2,103,808     | 221,171         | 1.6%                |
| COMMONWEALTH OF VIRGINIA            | 20,181,403    | 22,932,087      | 30.2%               |
| FEDERAL GOVERNMENT                  | 1,580,640     | 3,307,615       | 3.4%                |
| WATER FEES                          | 4,387,001     | -               | 3.1%                |
| SEWER FEES                          | 3,908,177     | -               | 2.7%                |
| ENVIRONMENTAL FEES                  | 3,664,434     | -               | 2.6%                |
| PARKING FEES                        | 290,700       | -               | 0.2%                |
| RECOVERED COSTS                     | 1,227,000     | -               | 0.9%                |
| STORMWATER FEES                     | 747,900       | -               | 0.5%                |
| PRIOR YEAR FUNDS                    | 5,831,579     | 1,132,445       | 4.9%                |
| MISCELLANEOUS                       | 191,729       | 595,763         | 0.6%                |
| PERMITS & FINES                     | 500,450       | -               | 0.4%                |
| USE OF MONEY/PROPERTY               | 197,820       | -               | 0.1%                |
| DEBT ISSUANCE                       | 3,450,000     |                 | 2.4%                |
| TRANSFERS FROM OTHER FUNDS          | -             | 629,173         | 0.4%                |
|                                     |               |                 | 0.0%                |
| TOTAL REVENUES                      | \$ 99,449,622 | \$ 43,518,254   | 100.0%              |
| GRAND TOTAL REVENUES CITY & SCHOOLS |               |                 | \$ 142,967,876      |

**CITY OF STAUNTON FY 2023 TOTAL EXPENDITURE BUDGET - \$142,967,876**



| EXPENDITURE /EXPENSE    | CITY          | SCHOOLS       | TOTALS         |
|-------------------------|---------------|---------------|----------------|
| PERSONAL SERVICES       | \$ 21,714,834 | \$ 25,353,517 | \$ 47,068,351  |
| FRINGE BENEFITS         | \$ 9,282,698  | \$ 10,216,714 | 19,499,412     |
| CONTRACTUAL SERVICES    | \$ 9,642,438  | \$ 1,468,474  | 11,110,912     |
| RENTALS/ LICENSED       | \$ 207,801    | \$ 111,650    | 319,451        |
| OTHER                   | \$ 12,471,167 | \$ 545,971    | 13,017,138     |
| MATERIALS/ SUPPLIES     | \$ 2,502,224  | \$ 2,003,048  | 4,505,272      |
| JOINT/REGIONAL PROGRAMS | \$ -          | \$ 1,345,551  | 1,345,551      |
| CAPITAL/ CIP            | \$ 14,009,660 | \$ 411,488    | 14,421,148     |
| DEBT SERVICE            | \$ 6,963,330  | \$ -          | 6,963,330      |
| SOFTWARE LICENSE FEES   | \$ 476,390    | \$ -          | 476,390        |
| TRANSFERS BETWEEN FUNDS | \$ 19,144,415 | \$ 337,625    | 19,482,040     |
| UTILITIES               | \$ 608,170    | \$ 971,000    | 1,579,170      |
| MAINTENANCE & REPAIR    | \$ 685,095    | \$ -          | 685,095        |
| FOOD SERVICE SUPPLIES   | \$ -          | \$ 753,216    | 753,216        |
| DEPRECIATION            | \$ 1,741,400  | \$ -          | 1,741,400      |
| TOTALS                  | \$ 99,449,622 | \$ 43,518,254 | \$ 142,967,876 |

\* ESTIMATED APPROPRIATIONS UNTIL STATE GUIDANCE IS RECEIVED

**CITY OF STAUNTON**  
**FY 2022 AND FY 2023 TOTAL BUDGET COMPARISON**

|                                       | <b>FY 2022 BUDGET</b> | <b>FY 2023 BUDGET</b> | <b>\$ Variance</b>   | <b>% Change</b> |
|---------------------------------------|-----------------------|-----------------------|----------------------|-----------------|
| <b><u>City Governmental Funds</u></b> |                       |                       |                      |                 |
| General Fund                          | \$ 61,753,974         | \$ 65,192,940         | \$ 3,438,966         | 5.57%           |
| Debt Service Sinking Fund             | 5,683,314             | 5,386,569             | (296,745)            | -5.2%           |
| Blue Ridge Court Services Fund        | 1,229,541             | 1,292,856             | 63,315               | 5.1%            |
| City Capital Improvement Fund         | 981,050               | -                     | (981,050)            | -100.0%         |
| <b>Total City Governmental Funds</b>  | <b>\$ 69,647,879</b>  | <b>\$ 71,872,365</b>  | <b>\$ 2,224,486</b>  | <b>3.2%</b>     |
| <b><u>City Proprietary Funds</u></b>  |                       |                       |                      |                 |
| Water Fund                            | \$ 11,615,097         | \$ 10,949,871         | \$ (665,226)         | -5.7%           |
| Sewer Fund                            | 3,960,677             | \$ 9,865,197          | 5,904,520            | 149.1%          |
| Environmental Fund                    | 3,265,427             | \$ 4,297,745          | 1,032,318            | 31.6%           |
| Stormwater Fund                       | 1,658,244             | \$ 1,913,001          | 254,757              | 15.4%           |
| Parking Fund                          | 513,675               | \$ 551,443            | 37,768               | 7.4%            |
| <b>Total Proprietary Funds</b>        | <b>\$ 21,013,120</b>  | <b>\$ 27,577,257</b>  | <b>\$ 6,564,137</b>  | <b>31.2%</b>    |
| <b>Total City Funds</b>               | <b>\$ 90,660,999</b>  | <b>\$ 99,449,622</b>  | <b>\$ 8,788,623</b>  | <b>9.7%</b>     |
| <b><u>Education Funds</u></b>         |                       |                       |                      |                 |
| Education Fund                        | \$ 35,253,498         | \$ 37,910,838         | \$ 2,657,340         | 7.5%            |
| State Operated Programs               | 3,189,319             | 3,292,217             | 102,898              | 3.2%            |
| Cafeteria Fund                        | 1,696,314             | 1,874,095             | 177,781              | 10.5%           |
| School Textbook Fund                  | 276,735               | 341,104               | 64,369               | 23.3%           |
| School Capital Improvements           | 100,000               | 100,000               | -                    | 0.0%            |
| <b>Total Education Funds</b>          | <b>\$ 40,515,866</b>  | <b>\$ 43,518,254</b>  | <b>\$ 3,002,388</b>  | <b>7.4%</b>     |
| <b>Grand Total All Funds</b>          | <b>\$ 131,176,865</b> | <b>\$ 142,967,876</b> | <b>\$ 11,791,011</b> | <b>9.0%</b>     |

## CITY OF STAUNTON, VIRGINIA

**BALANCE SHEET –  
GOVERNMENTAL FUNDS  
As of February 28, 2022  
Unaudited**

|                                                                               | General                           | Debt<br>Service          | Capital<br>Improvements | Education           | Blue Ridge<br>Court Services | State and Federal<br>Grants | Community<br>Development | Total<br>Governmental |
|-------------------------------------------------------------------------------|-----------------------------------|--------------------------|-------------------------|---------------------|------------------------------|-----------------------------|--------------------------|-----------------------|
| <b>Assets</b>                                                                 |                                   |                          |                         |                     |                              |                             |                          |                       |
| Cash and cash equivalents                                                     | \$ 21,220,590                     | \$ 5,323,809             | \$ 8,454,615            | \$ 1,758,465        | \$ 136,394                   | \$ -                        | \$ 101,417               | \$ 36,995,290         |
| Investments                                                                   | \$ 4,394,545                      |                          |                         |                     |                              |                             |                          | 4,394,546             |
| Receivables (net of allowances for<br>uncollectibles):                        | 67,185                            | -                        | -                       | 36,259              | -                            | -                           | -                        |                       |
| Taxes                                                                         | 2,309,724                         |                          |                         |                     |                              |                             |                          | 3,086,324             |
| Accounts                                                                      | -                                 | -                        | -                       | 8,572               | -                            | -                           | -                        | 8,572                 |
| Interest                                                                      | 7,647                             | -                        | -                       | -                   | 13,263                       | -                           | -                        | 20,910                |
| Due from other governments                                                    | -                                 | -                        | -                       | -                   | -                            | -                           | -                        | -                     |
| Due from other funds                                                          | 2,544,345                         | -                        | -                       | -                   | -                            | -                           | -                        | 2,544,345             |
| Restricted assets:                                                            |                                   | -                        | -                       | -                   | -                            | -                           | -                        |                       |
| Cash and cash equivalents                                                     | 23,378                            |                          |                         |                     |                              |                             |                          | 23,378                |
| <b>Total assets</b>                                                           | <b>\$ 31,344,014</b><br>4,577,650 | <b>\$ 5,323,809</b><br>- | <b>\$ 8,454,615</b>     | <b>\$ 1,803,296</b> | <b>\$ 149,657</b>            | <b>\$ -</b>                 | <b>\$ 101,417</b>        | <b>\$ 47,073,366</b>  |
| <b>Liabilities</b>                                                            |                                   |                          |                         |                     |                              |                             |                          |                       |
| Accounts payable                                                              | \$ 281,677                        | \$ -                     | \$ 7,755                | \$ 313              | \$ 409                       | \$ -                        | \$ -                     | \$ 290,154            |
| Accrued liabilities                                                           | 40,437                            | -                        | -                       | -                   | -                            | -                           | -                        | 40,437                |
| Due to other funds                                                            | 409                               | -                        | -                       | 2,927               | -                            | -                           | -                        | 3,336                 |
| Amounts held for others                                                       | 15,686                            | -                        | -                       | 534,826             | -                            | -                           | -                        | 550,512               |
| Deposits payable                                                              | 7,000                             | -                        | -                       | -                   | -                            | -                           | -                        | 7,000                 |
| <b>Total liabilities</b>                                                      | <b>\$ 182,120</b>                 | <b>\$ -</b>              | <b>\$ 7,755</b>         | <b>\$ 538,067</b>   | <b>\$ 409</b>                | <b>\$ -</b>                 | <b>\$ -</b>              | <b>\$ 728,350</b>     |
| <b>Deferred Inflows of Resources</b>                                          |                                   |                          |                         |                     |                              |                             |                          |                       |
| Unavailable revenue                                                           | \$ 5,856,600                      | \$ -                     | \$ -                    | \$ -                | \$ -                         | \$ -                        | \$ -                     | \$ 12,203,455         |
| <b>Fund Balances</b>                                                          |                                   |                          |                         |                     |                              |                             |                          |                       |
| Fund balances                                                                 | \$ 12,114,268                     | \$ 5,323,809             | \$ 8,446,960            | \$ 1,265,229        | \$ 149,248                   | \$ -                        | \$ 101,417               | \$ 27,400,931         |
| <b>Total fund balances</b>                                                    | <b>\$ 18,669,949</b>              | <b>\$ 5,323,809</b>      | <b>\$ 8,446,960</b>     | <b>\$ 1,265,229</b> | <b>\$ 149,248</b>            | <b>\$ -</b>                 | <b>\$ 101,417</b>        | <b>\$ 27,400,931</b>  |
| <b>Total liabilities, deferred inflows<br/>of resources and fund balances</b> | <b>\$ 31,055,524</b>              | <b>\$ 5,323,809</b>      | <b>\$ 8,454,715</b>     | <b>\$ 1,803,296</b> | <b>\$ 149,657</b>            | <b>\$ -</b>                 | <b>\$ 101,417</b>        | <b>\$ 40,332,737</b>  |



## CITY OF STAUNTON, VIRGINIA

## STATEMENT OF NET POSITION – PROPRIETARY FUNDS

As of February 28, 2022

Unaudited

|                                                | Water                | Sewer                | Parking             | Stormwater           | Environmental       | Total                |
|------------------------------------------------|----------------------|----------------------|---------------------|----------------------|---------------------|----------------------|
| <b>Assets</b>                                  |                      |                      |                     |                      |                     |                      |
| Current assets:                                |                      |                      |                     |                      |                     |                      |
| Cash and cash equivalents                      | \$ 4,427,805         | \$ 2,387,583         | \$ 513,880          | \$ 2,941,648         | \$ 1,417,119        | \$ 11,688,035        |
| Investments                                    | 3,438,321            | 2,544,256            | -                   | -                    | 1,336,787           | 7,319,365            |
| Receivable:                                    |                      |                      |                     |                      |                     |                      |
| Accounts (net of allowance for uncollectibles) | 394,605              | 322,961              | 12,793              | 53,902               | 274,052             | 1,058,313            |
| Interest                                       | 7,009                | 4,632                | -                   | -                    | 2,561               | 14,202               |
| Prepaid and Other                              | -                    | -                    | -                   | -                    | -                   | -                    |
| Restricted assets:                             |                      |                      |                     |                      |                     |                      |
| Cash and cash equivalents                      | 489,943              | -                    | 5,592               | 155,000              | 2,584,210           | 3,234,745            |
| Total current assets                           | 8,757,682            | 5,259,432            | 532,266             | 3,150,550            | 5,614,730           | 23,314,660           |
| Noncurrent assets:                             |                      |                      |                     |                      |                     |                      |
| Restricted assets:                             |                      |                      |                     |                      |                     |                      |
| Due from other governments                     | -                    | 1,582,869            | -                   | -                    | -                   | 1,582,869            |
| Capital assets:                                |                      |                      |                     |                      |                     |                      |
| Nondepreciable                                 | 232,530              | 99,513               | 1,034,249           | 163,775              | 1,584,202           | 3,114,269            |
| Depreciable, net                               | 20,386,993           | 31,328,363           | 5,102,170           | 7,512,713            | 1,232,343           | 65,562,582           |
| Total capital assets, net                      | 20,619,522           | 31,427,876           | 6,136,419           | 7,676,488            | 2,816,545           | 68,676,850           |
| Total noncurrent assets                        | 20,619,522           | 33,010,745           | 6,136,419           | 7,676,488            | 2,816,545           | 70,259,719           |
| <b>Total assets</b>                            | <b>29,377,205</b>    | <b>38,270,177</b>    | <b>6,668,685</b>    | <b>10,827,038</b>    | <b>8,431,275</b>    | <b>93,574,379</b>    |
| <b>Deferred outflows of resources</b>          |                      |                      |                     |                      |                     |                      |
| Deferred outflow                               |                      |                      |                     |                      |                     |                      |
| Pension                                        | 403,123              | 28,219               | -                   | 35,399               | 291,835             | 758,576              |
| OPEB                                           | 86,820               | 6,130                | -                   | 8,045                | 60,617              | 161,612              |
| Deferred charge on refunding                   | 30,367               | -                    | -                   | -                    | -                   | 30,367               |
| <b>Total deferred outflows</b>                 | <b>520,310</b>       | <b>34,349</b>        | <b>-</b>            | <b>43,444</b>        | <b>352,452</b>      | <b>950,555</b>       |
| <b>Liabilities</b>                             |                      |                      |                     |                      |                     |                      |
| Current liabilities:                           |                      |                      |                     |                      |                     |                      |
| Accounts payable                               | 8,037                | 2,757                | 20,133              | 39,381               | 150,055             | 220,364              |
| Accrued liabilities                            | 169,777              | 51,259               | 81                  | 3,912                | 72,581              | 297,610              |
| Unearned revenue                               | -                    | -                    | -                   | -                    | -                   | -                    |
| Deposits payable                               | 209,699              | -                    | 5,592               | 155,000              | -                   | 370,291              |
| Due to other funds                             | -                    | -                    | -                   | -                    | -                   | -                    |
| Debt, current                                  | 221,603              | 707,537              | 100,000             | -                    | -                   | 1,029,140            |
| Landfill closure/postclosure                   | -                    | -                    | -                   | -                    | 48,644              | 48,644               |
| Total current liabilities                      | 609,116              | 761,553              | 125,807             | 198,293              | 271,280             | 1,966,049            |
| Noncurrent liabilities:                        |                      |                      |                     |                      |                     |                      |
| Net pension liability                          | 1,566,410            | 109,651              | -                   | 137,549              | 1,022,862           | 2,836,472            |
| Net opeb liability                             | 414,284              | 29,275               | -                   | 38,421               | 306,448             | 788,428              |
| Debt                                           | 2,965,612            | 6,616,791            | 1,861,771           | -                    | -                   | 11,444,173           |
| Landfill closure/postclosure                   | -                    | -                    | -                   | -                    | 2,363,130           | 2,363,130            |
| Total noncurrent liabilities                   | 4,946,306            | 6,755,717            | 1,861,771           | 175,970              | 3,692,440           | 17,432,203           |
| <b>Total liabilities</b>                       | <b>5,555,422</b>     | <b>7,517,269</b>     | <b>1,987,577</b>    | <b>374,263</b>       | <b>3,963,720</b>    | <b>19,398,252</b>    |
| <b>Deferred Inflows of Resources</b>           |                      |                      |                     |                      |                     |                      |
| Deferred inflow                                |                      |                      |                     |                      |                     |                      |
| Pension                                        | 36,283               | 32                   | -                   | 42                   | 8,988               | 45,345               |
| OPEB                                           | 93,265               | 6,633                | -                   | 8,697                | 67,052              | 175,647              |
| <b>Total deferred inflows of resources</b>     | <b>129,548</b>       | <b>6,665</b>         | <b>-</b>            | <b>8,739</b>         | <b>76,040</b>       | <b>220,992</b>       |
| <b>Net Position</b>                            |                      |                      |                     |                      |                     |                      |
| Net Position                                   | 24,212,544           | 30,780,591           | 4,681,108           | 10,487,479           | 4,743,967           | 74,905,689           |
| <b>Total net position</b>                      | <b>\$ 29,897,515</b> | <b>\$ 38,304,526</b> | <b>\$ 6,668,685</b> | <b>\$ 10,870,482</b> | <b>\$ 8,783,727</b> | <b>\$ 94,524,934</b> |

## CITY OF STAUNTON, VIRGINIA

STATEMENT OF NET POSITION  
June 30, 2021

|                                                            | Primary Government      |                          |                       | Component Units        |                                |
|------------------------------------------------------------|-------------------------|--------------------------|-----------------------|------------------------|--------------------------------|
|                                                            | Governmental Activities | Business-type Activities | Total                 | School Board           | Economic Development Authority |
| <b>ASSETS</b>                                              |                         |                          |                       |                        |                                |
| Cash and cash equivalents (Note 2)                         | \$ 50,543,569           | \$ 10,173,086            | \$ 60,716,655         | \$ 8,139,868           | \$ 75,281                      |
| Investments (Note 2)                                       | 4,429,931               | 7,379,105                | 11,809,036            | -                      | -                              |
| Receivable (net of allowances for uncollectibles):         |                         |                          |                       |                        |                                |
| Taxes, including penalties (Note 14)                       | 5,329,357               | -                        | 5,329,357             | -                      | -                              |
| Accounts                                                   | 1,024,380               | 2,246,121                | 3,270,501             | 126,196                | 967,997                        |
| Interest                                                   | 19,278                  | 29,145                   | 48,423                | -                      | -                              |
| Internal balances (Note 4)                                 | -                       | -                        | -                     | -                      | -                              |
| Due from other governments (Note 3)                        | 5,185,783               | -                        | 5,185,783             | 3,470,745              | -                              |
| Due from component unit (Note 18)                          | 12,750,000              | -                        | 12,750,000            | -                      | -                              |
| Inventory (Note 1, 18)                                     | 245,733                 | -                        | 245,733               | -                      | 12,970,053                     |
| Prepaid items                                              | 150,495                 | -                        | 150,495               | 4,740                  | -                              |
| Restricted assets: (Notes 2, 15)                           |                         |                          |                       |                        |                                |
| Cash and cash equivalents                                  | 7,000                   | 2,899,825                | 2,906,825             | 29,334                 | -                              |
| Due from other governments (Note 3)                        | -                       | 1,665,899                | 1,665,899             | -                      | -                              |
| Capital assets: (Note 5)                                   |                         |                          |                       |                        |                                |
| Nondepreciable                                             | 6,141,820               | 3,197,842                | 9,339,662             | 261,000                | 793,946                        |
| Depreciable, net                                           | 92,307,498              | 67,421,857               | 159,729,355           | 9,694,089              | 5,916,556                      |
| <b>Total assets</b>                                        | <b>178,134,844</b>      | <b>95,012,880</b>        | <b>273,147,724</b>    | <b>21,725,972</b>      | <b>20,723,833</b>              |
| <b>DEFERRED OUTFLOWS OF RESOURCES</b>                      |                         |                          |                       |                        |                                |
| Deferred outflows related to pensions (Notes 8, 9, and 12) | 5,529,902               | 758,576                  | 6,288,478             | 7,580,362              | -                              |
| Deferred outflows related to OPEB (Notes 10, 11, and 12)   | 1,213,263               | 161,612                  | 1,374,875             | 1,061,541              | -                              |
| Deferred charges on refunding                              | -                       | 43,166                   | 43,166                | -                      | -                              |
| <b>Total deferred outflows of resources</b>                | <b>6,743,165</b>        | <b>963,354</b>           | <b>7,706,519</b>      | <b>8,641,903</b>       | <b>-</b>                       |
| <b>LIABILITIES</b>                                         |                         |                          |                       |                        |                                |
| Accounts payable                                           | 2,287,018               | 1,008,847                | 3,295,865             | 319,759                | 967,997                        |
| Retainage payable                                          | 479,739                 | -                        | 479,739               | -                      | -                              |
| Accrued liabilities                                        | 1,741,342               | 215,780                  | 1,957,122             | 1,844,904              | -                              |
| Due to primary government (Note 17)                        | -                       | -                        | -                     | -                      | 12,750,000                     |
| Unearned revenue (Note 1)                                  | 6,490,053               | 68,546                   | 6,558,599             | -                      | -                              |
| Amounts held for others                                    | 24,970                  | -                        | 24,970                | 7,151                  | -                              |
| Deposits payable                                           | 7,000                   | 365,180                  | 372,180               | -                      | -                              |
| Noncurrent liabilities:                                    |                         |                          |                       |                        |                                |
| Due within one year (Note 6)                               | 5,723,719               | 1,333,591                | 7,057,310             | 136,047                | -                              |
| Due in more than one year                                  |                         |                          |                       |                        |                                |
| Net OPEB liability (Notes 9, 10, and 11)                   | 5,791,668               | 788,428                  | 6,580,096             | 6,092,130              | -                              |
| Net pension liability (Notes 7, 8, and 11)                 | 21,487,496              | 2,836,472                | 24,323,968            | 30,407,744             | -                              |
| Due in more than one year (Note 6)                         | 65,513,773              | 13,794,108               | 79,307,881            | 640,474                | -                              |
| <b>Total liabilities</b>                                   | <b>109,546,778</b>      | <b>20,410,952</b>        | <b>129,957,730</b>    | <b>39,448,209</b>      | <b>13,717,997</b>              |
| <b>DEFERRED INFLOWS OF RESOURCES</b>                       |                         |                          |                       |                        |                                |
| Deferred inflows related to pensions (Notes 7, 8, and 11)  | 6,462                   | 9,534                    | 15,996                | 2,767,153              | -                              |
| Deferred inflows related to OPEB (Notes 9, 10, and 11)     | 1,307,601               | 175,647                  | 1,483,248             | 1,223,463              | -                              |
| Deferred inflows related to gains                          | -                       | -                        | -                     | -                      | -                              |
| Property taxes (Note 14)                                   | 5,142,758               | -                        | 5,142,758             | -                      | -                              |
| <b>Total deferred inflows of resources</b>                 | <b>6,456,821</b>        | <b>185,181</b>           | <b>6,642,002</b>      | <b>3,990,616</b>       | <b>-</b>                       |
| <b>NET POSITION</b>                                        |                         |                          |                       |                        |                                |
| Net investment in capital assets                           | 44,794,831              | 57,888,036               | 102,682,867           | 9,955,089              | 6,710,502                      |
| Restricted for:                                            |                         |                          |                       |                        |                                |
| Programs                                                   | 181,246                 | -                        | 181,246               | 65,493                 | -                              |
| Donor purposes                                             | 56,324                  | -                        | 56,324                | 191,432                | -                              |
| Unrestricted                                               | 23,842,009              | 17,492,065               | 41,334,074            | (23,282,964)           | 295,334                        |
| <b>Total net position</b>                                  | <b>\$ 68,874,410</b>    | <b>\$ 75,380,101</b>     | <b>\$ 144,254,511</b> | <b>\$ (13,070,950)</b> | <b>\$ 7,005,836</b>            |

## CITY OF STAUNTON, VIRGINIA

BALANCE SHEET –  
GOVERNMENTAL FUNDS  
June 30, 2021

|                                                                               | General              | Capital Projects<br>Fund<br>Capital<br>Improvements | Nonmajor<br>Governmental | Total<br>Governmental |
|-------------------------------------------------------------------------------|----------------------|-----------------------------------------------------|--------------------------|-----------------------|
| <b>Assets</b>                                                                 |                      |                                                     |                          |                       |
| Cash and cash equivalents                                                     | \$ 26,654,239        | \$ 10,202,773                                       | \$ 6,263,755             | \$ 43,120,767         |
| Investments                                                                   | 4,429,931            | -                                                   | -                        | 4,429,931             |
| Receivables (net of allowances for<br>uncollectibles):                        |                      |                                                     |                          |                       |
| Taxes                                                                         | 5,329,357            | -                                                   | -                        | 5,329,357             |
| Accounts                                                                      | 889,315              | -                                                   | 23,918                   | 913,233               |
| Interest                                                                      | 19,278               | -                                                   | -                        | 19,278                |
| Due from other governments                                                    | 4,349,490            | 738,421                                             | 97,872                   | 5,185,783             |
| Due from other funds                                                          | 8,600                | -                                                   | -                        | 8,600                 |
| Prepaid items                                                                 | 103,947              | -                                                   | 33,058                   | 137,005               |
| Restricted assets:                                                            |                      |                                                     |                          |                       |
| Cash and cash equivalents                                                     | 7,000                | -                                                   | -                        | 7,000                 |
| <b>Total assets</b>                                                           | <u>\$ 41,791,157</u> | <u>\$ 10,941,194</u>                                | <u>\$ 6,418,603</u>      | <u>\$ 59,150,954</u>  |
| <b>Liabilities</b>                                                            |                      |                                                     |                          |                       |
| Accounts payable                                                              | \$ 1,931,260         | \$ 198,450                                          | \$ 122,220               | \$ 2,251,930          |
| Retainage payable                                                             | -                    | 479,739                                             | -                        | 479,739               |
| Accrued liabilities                                                           | 813,919              | -                                                   | 36,684                   | 850,603               |
| Due to other funds                                                            | -                    | -                                                   | 8,600                    | 8,600                 |
| Unearned revenue                                                              | 6,477,913            | -                                                   | -                        | 6,477,913             |
| Amounts held for others                                                       | 24,970               | -                                                   | -                        | 24,970                |
| Deposits payable                                                              | 7,000                | -                                                   | -                        | 7,000                 |
| <b>Total liabilities</b>                                                      | <u>9,255,062</u>     | <u>678,189</u>                                      | <u>167,504</u>           | <u>10,100,755</u>     |
| <b>Deferred Inflows of Resources</b>                                          |                      |                                                     |                          |                       |
| Unavailable revenue                                                           | 10,249,367           | -                                                   | -                        | 10,249,367            |
| <b>Fund Balances</b>                                                          |                      |                                                     |                          |                       |
| Nonspendable                                                                  | 103,947              | -                                                   | 33,058                   | 137,005               |
| Restricted                                                                    | 230,914              | -                                                   | 6,656                    | 237,570               |
| Committed                                                                     | 9,571,866            | -                                                   | -                        | 9,571,866             |
| Assigned                                                                      | 2,792,804            | 10,263,005                                          | 6,211,385                | 19,267,194            |
| Unassigned                                                                    | 9,587,197            | -                                                   | -                        | 9,587,197             |
| <b>Total fund balances</b>                                                    | <u>22,286,728</u>    | <u>10,263,005</u>                                   | <u>6,251,099</u>         | <u>38,800,832</u>     |
| <b>Total liabilities, deferred inflows of resources<br/>and fund balances</b> | <u>\$ 41,791,157</u> | <u>\$ 10,941,194</u>                                | <u>\$ 6,418,603</u>      | <u>\$ 59,150,954</u>  |

## CITY OF STAUNTON, VIRGINIA

STATEMENT OF NET POSITION – PROPRIETARY FUNDS  
June 30, 2021

|                                                               | Business-Type Activities – Enterprise Funds |               |               |               |              |               | Governmental<br>Activities – |
|---------------------------------------------------------------|---------------------------------------------|---------------|---------------|---------------|--------------|---------------|------------------------------|
|                                                               | Water                                       | Sewer         | Stormwater    | Environmental | Nonmajor     | Total         | Internal Service             |
| <b>Assets</b>                                                 |                                             |               |               |               |              |               |                              |
| Current assets:                                               |                                             |               |               |               |              |               |                              |
| Cash and cash equivalents                                     | \$ 4,142,173                                | \$ 2,146,607  | \$ 2,582,879  | \$ 701,287    | \$ 600,140   | \$ 10,173,086 | \$ 7,422,802                 |
| Investments                                                   | 3,466,814                                   | 2,564,489     | -             | 1,347,802     | -            | 7,379,105     | -                            |
| Receivable:                                                   |                                             |               |               |               |              |               |                              |
| Accounts (net of allowance<br>for uncollectibles)             | 775,768                                     | 752,344       | 126,287       | 577,721       | 14,001       | 2,246,121     | 111,147                      |
| Interest                                                      | 15,183                                      | 10,676        | -             | 3,286         | -            | 29,145        | -                            |
| Due from other governmental units                             | -                                           | -             | -             | -             | -            | -             | -                            |
| Inventory                                                     | -                                           | -             | -             | -             | -            | -             | 245,733                      |
| Prepaid items                                                 | -                                           | -             | -             | -             | -            | -             | 13,490                       |
| Restricted assets:                                            |                                             |               |               |               |              |               |                              |
| Cash and cash equivalents                                     | 214,726                                     | -             | 145,000       | 2,534,645     | 5,454        | 2,899,825     | -                            |
| Due from other governments                                    | -                                           | 167,107       | -             | -             | -            | 167,107       | -                            |
| Total current assets                                          | 8,614,664                                   | 5,641,223     | 2,854,166     | 5,164,741     | 619,595      | 22,894,389    | 7,793,172                    |
| Noncurrent assets:                                            |                                             |               |               |               |              |               |                              |
| Restricted assets:                                            |                                             |               |               |               |              |               |                              |
| Due from other governments                                    | -                                           | 1,498,792     | -             | -             | -            | 1,498,792     | -                            |
| Capital assets:                                               |                                             |               |               |               |              |               |                              |
| Nondepreciable                                                | 726,179                                     | 271,025       | 379,086       | 787,303       | 1,034,249    | 3,197,842     | -                            |
| Depreciable, net                                              | 20,430,615                                  | 31,939,760    | 7,579,456     | 2,193,923     | 5,278,103    | 67,421,857    | 59,640                       |
| Total capital assets, net                                     | 21,156,794                                  | 32,210,785    | 7,958,542     | 2,981,226     | 6,312,352    | 70,619,699    | 59,640                       |
| Total noncurrent assets                                       | 21,156,794                                  | 33,709,577    | 7,958,542     | 2,981,226     | 6,312,352    | 72,118,491    | 59,640                       |
| Total assets                                                  | 29,771,458                                  | 39,350,800    | 10,812,708    | 8,145,967     | 6,931,947    | 95,012,880    | 7,852,812                    |
| <b>Deferred outflows of resources</b>                         |                                             |               |               |               |              |               |                              |
| Deferred outflows related to pensions                         | 403,123                                     | 28,219        | 35,399        | 291,835       | -            | 758,576       | -                            |
| Deferred outflows related to other<br>postemployment benefits | 86,820                                      | 6,130         | 8,045         | 60,617        | -            | 161,612       | -                            |
| Deferred charge on refunding                                  | 30,367                                      | 12,799        | -             | -             | -            | 43,166        | -                            |
| Total deferred outflows of<br>resources                       | 520,310                                     | 47,148        | 43,444        | 352,452       | -            | 963,354       | -                            |
| <b>Liabilities</b>                                            |                                             |               |               |               |              |               |                              |
| Current liabilities:                                          |                                             |               |               |               |              |               |                              |
| Accounts payable                                              | 92,453                                      | 674,940       | 23,433        | 210,926       | 7,095        | 1,008,847     | 35,088                       |
| Claims payable                                                | -                                           | -             | -             | -             | -            | -             | 1,107,013                    |
| Retainage payable                                             | -                                           | -             | -             | -             | -            | -             | -                            |
| Accrued liabilities                                           | 85,228                                      | 53,505        | 5,515         | 46,496        | 25,036       | 215,780       | -                            |
| Unearned revenue                                              | 68,546                                      | -             | -             | -             | -            | 68,546        | -                            |
| Deposits payable                                              | 214,726                                     | -             | 145,000       | -             | 5,454        | 365,180       | -                            |
| Due to other funds                                            | -                                           | -             | -             | -             | -            | -             | -                            |
| Debt, current                                                 | 265,345                                     | 733,649       | -             | -             | 114,752      | 1,113,746     | -                            |
| Landfill closure/postclosure                                  | -                                           | -             | -             | 69,887        | -            | 69,887        | -                            |
| Compensated absences                                          | 87,793                                      | 285           | 3,024         | 58,856        | -            | 149,958       | -                            |
| Total current liabilities                                     | 814,091                                     | 1,462,379     | 176,972       | 386,165       | 152,337      | 2,991,944     | 1,142,101                    |
| Noncurrent liabilities:                                       |                                             |               |               |               |              |               |                              |
| Net OPEB Liability                                            | 414,284                                     | 29,275        | 38,421        | 306,448       | -            | 788,428       | -                            |
| Net pension liability                                         | 1,566,410                                   | 109,651       | 137,549       | 1,022,862     | -            | 2,836,472     | -                            |
| Debt                                                          | 2,921,870                                   | 6,603,477     | -             | -             | 1,847,019    | 11,372,366    | -                            |
| Capital leases payable                                        | -                                           | -             | -             | -             | -            | -             | -                            |
| Claims payable                                                | -                                           | -             | -             | -             | -            | -             | -                            |
| Landfill closure/postclosure                                  | -                                           | -             | -             | 2,359,352     | -            | 2,359,352     | -                            |
| Compensated absences                                          | 47,777                                      | -             | 888           | 13,725        | -            | 62,390        | -                            |
| Total noncurrent liabilities                                  | 4,950,341                                   | 6,742,403     | 176,858       | 3,702,387     | 1,847,019    | 17,419,008    | -                            |
| Total liabilities                                             | 5,764,432                                   | 8,204,782     | 353,830       | 4,088,552     | 1,999,356    | 20,410,952    | 1,142,101                    |
| <b>Deferred Inflows of Resources</b>                          |                                             |               |               |               |              |               |                              |
| Deferred inflows related to pensions                          | 472                                         | 32            | 42            | 8,988         | -            | 9,534         | -                            |
| Deferred inflows related to other<br>post employment benefits | 93,265                                      | 6,633         | 8,697         | 67,052        | -            | 175,647       | -                            |
| Total deferred inflows of resources                           | 93,737                                      | 6,665         | 8,739         | 76,040        | -            | 185,181       | -                            |
| <b>Net Position</b>                                           |                                             |               |               |               |              |               |                              |
| Net investment in capital assets                              | 17,999,946                                  | 24,597,741    | 7,958,542     | 2,981,226     | 4,350,581    | 57,888,036    | 59,640                       |
| Restricted                                                    | -                                           | -             | -             | -             | -            | -             | -                            |
| Unrestricted                                                  | 6,433,653                                   | 6,588,760     | 2,535,041     | 1,352,601     | 582,010      | 17,492,065    | 6,651,071                    |
| Total net position                                            | \$ 24,433,599                               | \$ 31,186,501 | \$ 10,493,583 | \$ 4,333,827  | \$ 4,932,591 | \$ 75,380,101 | \$ 6,710,711                 |

**CITY OF STAUNTON, VIRGINIA  
STATEMENT OF ACTIVITIES  
Year Ended June 30, 2021**

| Functions/Programs                                               | Program Revenues     |                         |                                          |                                        | Net (Expenses) Revenues and<br>Changes in Net Position |                             |                       | Component Units        |                                      |
|------------------------------------------------------------------|----------------------|-------------------------|------------------------------------------|----------------------------------------|--------------------------------------------------------|-----------------------------|-----------------------|------------------------|--------------------------------------|
|                                                                  | Expenses             | Charges for<br>Services | Operating<br>Grants and<br>Contributions | Capital<br>Grants and<br>Contributions | Primary Government                                     |                             |                       | School<br>Board        | Economic<br>Development<br>Authority |
|                                                                  |                      |                         |                                          |                                        | Governmental<br>Activities                             | Business-Type<br>Activities | Total                 |                        |                                      |
| <b>Primary Government:</b>                                       |                      |                         |                                          |                                        |                                                        |                             |                       |                        |                                      |
| Governmental activities:                                         |                      |                         |                                          |                                        |                                                        |                             |                       |                        |                                      |
| General government                                               | \$ 11,567,499        | \$ 5,714,446            | \$ 329,252                               | \$ -                                   | \$ (5,523,801)                                         |                             | \$ (5,523,801)        |                        |                                      |
| Judicial administration                                          | 2,459,042            | 206,359                 | 1,310,209                                | 12,000                                 | (930,474)                                              |                             | (930,474)             |                        |                                      |
| Public safety                                                    | 14,601,208           | 447,179                 | 1,358,758                                | 61,100                                 | (12,734,171)                                           |                             | (12,734,171)          |                        |                                      |
| Public works                                                     | 6,842,744            | -                       | 4,307,491                                | 1,092,376                              | (1,442,877)                                            |                             | (1,442,877)           |                        |                                      |
| Health and welfare                                               | 7,195,615            | -                       | 4,551,816                                | -                                      | (2,643,799)                                            |                             | (2,643,799)           |                        |                                      |
| Education                                                        | 14,915,576           | -                       | 382,626                                  | 250,000                                | (14,282,950)                                           |                             | (14,282,950)          |                        |                                      |
| Parks, recreation, and culture                                   | 3,424,883            | 336,721                 | 282,924                                  | 139,940                                | (2,665,298)                                            |                             | (2,665,298)           |                        |                                      |
| Community development                                            | 5,225,688            | 26,519                  | 574,729                                  | -                                      | (4,624,440)                                            |                             | (4,624,440)           |                        |                                      |
| Interest on long-term debt                                       | <u>2,026,010</u>     | <u>-</u>                | <u>-</u>                                 | <u>-</u>                               | <u>(2,026,010)</u>                                     |                             | <u>(2,026,010)</u>    |                        |                                      |
| Total governmental activities                                    | <u>68,258,265</u>    | <u>6,731,224</u>        | <u>13,097,805</u>                        | <u>1,555,416</u>                       | <u>(46,873,820)</u>                                    |                             | <u>(46,873,820)</u>   |                        |                                      |
| Business-type activities:                                        |                      |                         |                                          |                                        |                                                        |                             |                       |                        |                                      |
| Environmental                                                    | 2,956,277            | 3,202,367               | 5,778                                    | -                                      | -                                                      | \$ 251,868                  | 251,868               |                        |                                      |
| Parking                                                          | 768,935              | 472,152                 | -                                        | -                                      | -                                                      | (296,783)                   | (296,783)             |                        |                                      |
| Sewer                                                            | 3,587,276            | 4,110,682               | 31,238                                   | -                                      | -                                                      | 554,644                     | 554,644               |                        |                                      |
| Storm Water                                                      | 995,695              | 772,573                 | -                                        | -                                      | -                                                      | (223,122)                   | (223,122)             |                        |                                      |
| Water                                                            | <u>3,410,581</u>     | <u>4,766,119</u>        | <u>33,376</u>                            | <u>-</u>                               | <u>-</u>                                               | <u>1,388,914</u>            | <u>1,388,914</u>      |                        |                                      |
| Total business-type activities                                   | <u>11,718,764</u>    | <u>13,323,893</u>       | <u>70,392</u>                            | <u>-</u>                               | <u>-</u>                                               | <u>1,675,521</u>            | <u>1,675,521</u>      |                        |                                      |
| Total primary government                                         | <u>\$ 79,977,029</u> | <u>\$ 20,055,117</u>    | <u>\$ 13,168,197</u>                     | <u>\$ 1,555,416</u>                    | <u>(46,873,820)</u>                                    | <u>1,675,521</u>            | <u>(45,198,299)</u>   |                        |                                      |
| <b>Component Units:</b>                                          |                      |                         |                                          |                                        |                                                        |                             |                       |                        |                                      |
| School Board                                                     | \$ 38,006,426        | \$ 239,077              | \$ 15,034,694                            | \$ 684,790                             |                                                        |                             |                       | \$ (22,047,865)        | \$ -                                 |
| Economic Development Authority                                   | <u>1,647,043</u>     | <u>37,186</u>           | <u>1,392,823</u>                         | <u>-</u>                               |                                                        |                             |                       | <u>-</u>               | <u>(217,034)</u>                     |
| Total component units                                            | <u>\$ 39,653,469</u> | <u>\$ 276,263</u>       | <u>\$ 16,427,517</u>                     | <u>\$ 684,790</u>                      |                                                        |                             |                       | <u>(22,047,865)</u>    | <u>(217,034)</u>                     |
| General revenues:                                                |                      |                         |                                          |                                        |                                                        |                             |                       |                        |                                      |
| Property taxes                                                   |                      |                         |                                          |                                        | 28,445,542                                             | -                           | 28,445,542            | -                      | -                                    |
| Sales tax                                                        |                      |                         |                                          |                                        | 5,018,212                                              | -                           | 5,018,212             | -                      | -                                    |
| Hotel and Meals tax                                              |                      |                         |                                          |                                        | 5,429,170                                              | -                           | 5,429,170             | -                      | -                                    |
| Business license                                                 |                      |                         |                                          |                                        | 2,619,066                                              | -                           | 2,619,066             | -                      | -                                    |
| Utility taxes                                                    |                      |                         |                                          |                                        | 1,178,438                                              | -                           | 1,178,438             | -                      | -                                    |
| Local communication tax                                          |                      |                         |                                          |                                        | 1,029,397                                              | -                           | 1,029,397             | -                      | -                                    |
| Other taxes                                                      |                      |                         |                                          |                                        | 1,357,054                                              | -                           | 1,357,054             | -                      | -                                    |
| Unrestricted investment earnings                                 |                      |                         |                                          |                                        | 83,775                                                 | 4,616                       | 88,391                | 1,601                  | 46                                   |
| Grants and contributions not restricted<br>to a specific program |                      |                         |                                          |                                        | 7,189,047                                              | -                           | 7,189,047             | 10,888,564             | -                                    |
| Miscellaneous                                                    |                      |                         |                                          |                                        | 57,036                                                 | -                           | 57,036                | -                      | -                                    |
| Net payment from City - unrestricted                             |                      |                         |                                          |                                        | -                                                      | -                           | -                     | 13,387,502             | -                                    |
| Transfers                                                        |                      |                         |                                          |                                        | <u>(24,528)</u>                                        | <u>24,528</u>               | <u>-</u>              | <u>-</u>               | <u>-</u>                             |
| Total general revenues and transfers                             |                      |                         |                                          |                                        | <u>52,382,209</u>                                      | <u>29,144</u>               | <u>52,411,353</u>     | <u>24,277,667</u>      | <u>46</u>                            |
| Change in net position                                           |                      |                         |                                          |                                        | 5,508,389                                              | 1,704,665                   | 7,213,054             | 2,229,802              | (216,988)                            |
| Net position - beginning of year                                 |                      |                         |                                          |                                        | <u>63,366,021</u>                                      | <u>73,675,436</u>           | <u>137,041,457</u>    | <u>(15,300,752)</u>    | <u>7,222,824</u>                     |
| Net position - end of year                                       |                      |                         |                                          |                                        | <u>\$ 68,874,410</u>                                   | <u>\$ 75,380,101</u>        | <u>\$ 144,254,511</u> | <u>\$ (13,070,950)</u> | <u>\$ 7,005,836</u>                  |

**CITY OF STAUNTON, VIRGINIA**  
**OUTSTANDING DEBT - JULY 1, 2022**

**OUTSTANDING DEBT as of:**

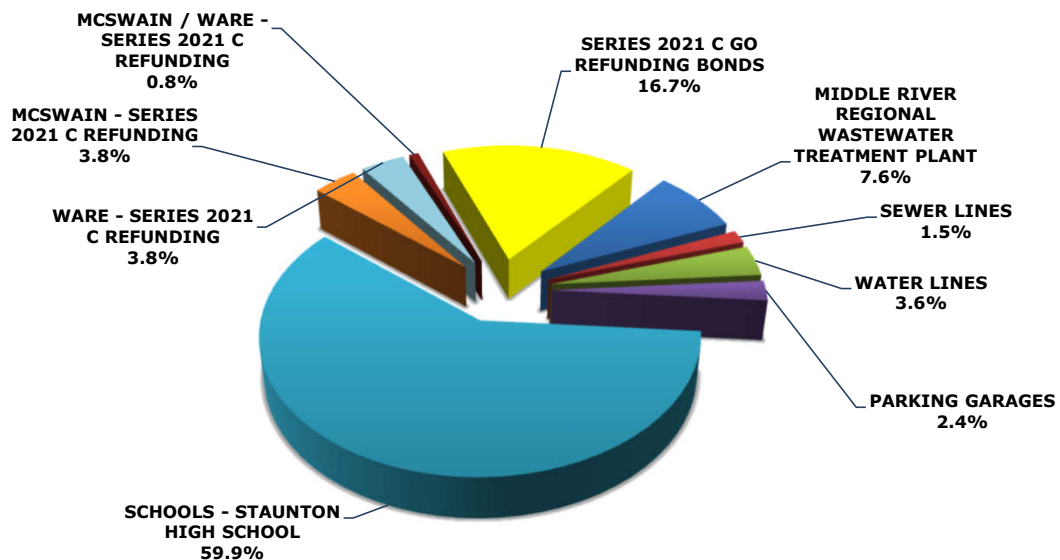
|                |    |            |
|----------------|----|------------|
| JULY 1, 2022   | \$ | 70,547,023 |
| JULY 1, 2023   | \$ | 66,505,207 |
| DEBT REDUCTION | \$ | 4,041,816  |

**BOND RATINGS:**

|                                         |     |
|-----------------------------------------|-----|
| STANDARD & POOR'S (September 26, 2018)  | AA  |
| MOODY'S (Dec 2020 Score Card Estimate ) | Aa3 |

|                                                 |    |             |
|-------------------------------------------------|----|-------------|
| LEGAL DEBT LIMIT (10% of Taxable Real Property) | \$ | 227,737,558 |
| LEGAL DEBT MARGIN                               | \$ | 157,190,536 |
| POPULATION (2020 US CENSUS)                     |    | 25,750      |
| DEBT PER CAPITA                                 | \$ | 2,739.69    |

| PROJECT                                          | OUTSTANDING DEBT<br>JULY 1, 2022 | % OF TOTAL | FISCAL YEAR<br>MATURITY DATE(S) | PRINCIPAL<br>PAYMENTS |
|--------------------------------------------------|----------------------------------|------------|---------------------------------|-----------------------|
| <b>GENERAL FUND DEBT:</b>                        |                                  |            |                                 |                       |
| SCHOOLS - STAUNTON HIGH SCHOOL                   | \$ 42,265,000                    | 59.9%      | 2022-2050                       | \$ 805,000            |
| MCSWAIN - SERIES 2021 C REFUNDING                | 2,650,000                        | 3.8%       | 2034                            | 391,000               |
| WARE - SERIES 2021 C REFUNDING                   | 2,650,000                        | 3.8%       | 2034                            | 391,000               |
| MCSWAIN / WARE - SERIES 2021 C REFUNDING         | 561,345                          | 0.8%       | 2034                            | 180,841               |
| SERIES 2021 C GO REFUNDING BONDS                 | 11,763,655                       | 16.7%      | 2034                            | 1,237,159             |
| TOTAL GOVERNMENTAL DEBT                          | \$ 59,890,000                    |            |                                 | \$ 3,005,000          |
| <b>PROPRIETARY FUND DEBT:</b>                    |                                  |            |                                 |                       |
| MIDDLE RIVER REGIONAL WASTEWATER TREATMENT PLANT | \$ 5,362,022                     | 7.6%       | 2021-2031                       | \$ 598,951            |
| SEWER LINES                                      | 1,074,813                        | 1.5%       | 2022-2031                       | 116,262               |
| WATER LINES                                      | 2,550,188                        | 3.6%       | 2031                            | 221,603               |
| PARKING GARAGES                                  | 1,670,000                        | 2.4%       | 2019-2034                       | 100,000               |
| TOTAL PROPRIETARY FUND DEBT                      | \$ 10,657,023                    |            |                                 | \$ 1,036,816          |
| TOTAL OUTSTANDING DEBT                           | \$ 70,547,023                    |            | TOTAL PRINCIPAL PAYMENTS        | \$ 4,041,816          |



**CITY OF STAUNTON  
OUTSTANDING DEBT**

| JULY 1, 2022 (FY 2023)                                                                                                  |                                                                          | Original Issue \$\$   | Principal Amount<br>Outstanding | Final Maturity<br>Date | FY 2023<br>P&I DEBT<br>PAYMENTS |
|-------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|-----------------------|---------------------------------|------------------------|---------------------------------|
| <b>GENERAL FUND DEBT</b>                                                                                                |                                                                          |                       |                                 |                        |                                 |
| FIRE STATION/ ENERGY/ SCHOOL<br>CIP/ HOTEL 24 SOUTH<br>PROJECT/GOLF<br>IRRIGATION/MCSWAIN<br>ELEMENTARY/WARE ELEMENTARY | Series 2021 General Obligation Public<br>Improvement and Refunding Bonds | \$ 45,200,000         | \$ 17,625,000                   | April 2034             | \$ 3,033,056                    |
| STAUNTON HIGH SCHOOL<br>RENOVATIONS & ADDITIONS                                                                         | 2019 Virginia Public School Authority                                    | \$ 43,760,000         | \$ 42,265,000                   | July 2049              | \$ 2,353,513                    |
| <b>Total General Fund</b>                                                                                               |                                                                          | <b>\$ 88,960,000</b>  | <b>\$ 59,890,000</b>            |                        | <b>\$ 5,386,569</b>             |
| <b>SEWER FUND</b>                                                                                                       |                                                                          |                       |                                 |                        |                                 |
| MRWWTP III                                                                                                              | VRA Series 2007 General Obligation Public<br>Improvement Bond            | \$ 9,309,033          | \$ 4,386,831                    | February 2030          | \$ 589,321                      |
| MRRWWTP IIIb                                                                                                            | VRA Series 2008 General Obligation Public<br>Improvement Bond            | \$ 2,066,747          | \$ 975,191                      | September 2030         | \$ 131,005                      |
| SEWER CIP-CENTRAL AVE SEWER<br>LINE, W BEVERLEY SEWER LINE-<br>2017C REFUNDING                                          | VRA Series 2017C Refunding                                               | \$ 1,168,210          | \$ 1,074,813                    | April 2031             | \$ 147,435                      |
| <b>Total Sewer Fund</b>                                                                                                 |                                                                          | <b>\$ 21,054,610</b>  | <b>\$ 6,436,835</b>             |                        | <b>\$ 867,761</b>               |
| <b>WATER FUND</b>                                                                                                       |                                                                          |                       |                                 |                        |                                 |
| WATER CIP-RT 262, COLLEGE<br>PARK PRESSURE ZONE, DAM<br>PROJECT-2017C REFUNDING                                         | VRA Series 2017C Refunding                                               | \$ 2,771,790          | \$ 2,550,188                    | April 2031             | \$ 349,818                      |
| <b>Total Water Fund</b>                                                                                                 |                                                                          | <b>\$ 11,902,570</b>  | <b>\$ 2,550,188</b>             |                        | <b>\$ 349,818</b>               |
| <b>PARKING FUND</b>                                                                                                     |                                                                          |                       |                                 |                        |                                 |
| JOHNSON STREET AND NEW<br>STREET GARAGE REHABILITATION                                                                  | VRA 2018A Series                                                         | \$ 1,955,000          | \$ 1,670,000                    | October 2033           | \$ 178,166                      |
| <b>Total Parking Fund</b>                                                                                               |                                                                          | <b>\$ 1,955,000</b>   | <b>\$ 1,670,000</b>             |                        | <b>\$ 178,166</b>               |
| <b>GRAND TOTALS</b>                                                                                                     |                                                                          | <b>\$ 123,872,180</b> | <b>\$ 70,547,023</b>            |                        | <b>\$ 6,782,314</b>             |

## CITY OF STAUNTON

## LEGAL DEBT LIMIT

§ 15.2-2634. Limitation on amount of outstanding bonds

|                    |                                                  |              |               |             |
|--------------------|--------------------------------------------------|--------------|---------------|-------------|
| DEBT LIMIT:        | TAXABLE REAL PROPERTY VALUE                      | \$           | 2,277,375,582 |             |
|                    | X 10%                                            | DEBT LIMIT = | \$            | 227,737,558 |
| OUTSTANDING DEBT:  | GENERAL OBLIGATION BONDS                         | \$           | 59,890,000    |             |
|                    | VIRGINIA RESOURCES AUTHORITY LOANS               | \$           | 10,657,023    |             |
|                    | TOTAL NET BONDED DEBT (excluding leases)         | \$           | 70,547,023    | 30.98%      |
| LEGAL DEBT MARGIN: | 10% OF TAXABLE PROPERTY LESS NET BONDED DEBT =   | \$           | 157,190,536   |             |
| % OF DEBT LIMIT:   | LEGAL DEBT MARGIN / 10% TAXABLE PROPERTY VALUE = |              |               | 69.02%      |

## TOTAL OUTSTANDING DEBT

## GENERAL FUND DEBT:

|                                                  |    |            |
|--------------------------------------------------|----|------------|
| STAUNTON HIGH SCHOOL-ISSUED MAY 2019             | \$ | 42,265,000 |
| MCSWAIN - SERIES 2021 C REFUNDING                |    | 2,650,000  |
| WARE - SERIES 2021 C REFUNDING                   |    | 2,650,000  |
| MCSWAIN / WARE - SERIES 2021 C REFUNDING         |    | 561,345    |
| SERIES 2021 C GENERAL OBLIGATION REFUNDING BONDS |    | 11,763,655 |
| TOTAL GENERAL GOVERNMENTAL FUND DEBT             | \$ | 59,890,000 |

## PROPRIETARY FUND DEBT:

|                                                  |    |            |
|--------------------------------------------------|----|------------|
| WATER LINES                                      | \$ | 2,550,188  |
| MIDDLE RIVER REGIONAL WASTEWATER TREATMENT PLANT |    | 5,362,022  |
| SEWER LINES                                      |    | 1,074,813  |
| PARKING GARAGE PROJECTS                          |    | 1,670,000  |
| TOTAL PROPRIETARY FUND DEBT                      | \$ | 10,657,023 |

TOTAL OUTSTANDING DEBT \$ 70,547,023

|                 |                            |             |
|-----------------|----------------------------|-------------|
| DEBT PER CAPITA | POPULATION                 | 25,570      |
|                 | TOTAL CITY DEBT-ALL FUNDS  | \$ 2,758.98 |
|                 | GENERAL FUND DEBT ONLY     | \$ 2,342.20 |
|                 | PROPRIETARY FUND DEBT ONLY | \$ 416.78   |

## POPULATION DATA:

|                                 |        |
|---------------------------------|--------|
| WELDON COOPER CENTER -2020 Est. | 25,110 |
| U.S. CENSUS -2020               | 25,750 |

## DEBT POLICY RATIOS

## Debt Policy Limit

## FY2023 %

|                                                                  |                 |               |
|------------------------------------------------------------------|-----------------|---------------|
| 1) <u>Net Direct Debt as a % of Taxable Assessed Value</u>       | 4.00%           | 2.63%         |
| Net Direct Debt                                                  | \$              | 59,890,000    |
| Taxable Assessed Value                                           | \$              | 2,277,375,582 |
| 2) <u>Debt Service as a % of Total Governmental Expenditures</u> | 15.00%          | 8.55%         |
| FY2021 Debt Service                                              | \$              | 5,386,569     |
| <u>Governmental Expenditures</u>                                 |                 |               |
| General Fund                                                     | \$              | 46,048,525    |
| Education Transfer                                               |                 | 14,700,000    |
| Capital Improvements Fund                                        |                 | 981,050       |
| Blue Ridge Court Services Fund                                   |                 | 1,292,856     |
| Total Gov't Expenditures                                         | \$              | 63,022,431    |
| 3) <u>10 Year Payout Ratio</u>                                   | >50% / 10 Years |               |
|                                                                  | FY2023          | 44.48%        |
|                                                                  | FY2024          | 44.92%        |
|                                                                  | FY2025          | 45.40%        |
|                                                                  | FY2026          | 44.68%        |
|                                                                  | FY2027          | 44.17%        |
|                                                                  | FY2028          | 43.55%        |
|                                                                  | FY2029          | 42.73%        |
|                                                                  | FY2030          | 43.51%        |
|                                                                  | FY2031          | 45.50%        |



## DESCRIPTION OF MAJOR REVENUE SOURCES

The following is a brief description of the major General Fund revenue sources administered by the City of Staunton.

### Taxing Authority

#### 1. Constitution

The authority of the General Assembly, and limitations on such authority concerning taxation by local governments, are set out in Article X of the Virginia Constitution. Because the General Assembly inherently has the power to tax and to delegate such authority to local governments, the principal purpose of Article X is to restrict the taxing powers the General Assembly may grant to local governments.

The Constitution segregates certain sources of tax revenue exclusively for taxation by the state and others by the localities. Section 4 of Article X specifically provides that real estate, coal and other mineral lands, and tangible personal property, except rolling stock of public service corporations, are to be taxed only by local governments.

#### 2. Virginia Code

The taxing authority of local governments is essentially statutory and is set out primarily in Subtitle III, Chapters 30 through 39, of Title 58.1 of the Code of Virginia.

Major sources of tax revenue include retail sales and use tax; consumer utility taxes; motor vehicle and trailer license taxes; business, professional, and occupational license taxes; transient occupancy taxes; recordation taxes; taxes on wills and grants of administration; bank franchise taxes; recreation taxes; and special and sanitary district taxes.

#### 3. Uniform Charter Powers Act

The one exception to the statutory grant of taxing authority is the Uniform Charter Powers Act. As the Virginia County Supervisors' Manual states:

The Code of Virginia sets forth in considerable detail the items of wealth or wealth-producing activities which may be taxed by local governments. As a result, counties and cities now enjoy relatively parallel tax powers, except for the broad grant of taxing power contained in the Uniform Charter Powers Act that is subject to inclusion in municipal charters.

Section 15.1-841 of the Code of Virginia refers to the taxing powers granted under the Uniform Charter Powers Act and states:

§ 15.1-841. Taxes and assessments. A municipal corporation may raise annually by taxes and assessments on property, persons and other subjects of taxation, which are not prohibited by law, such sums of money as in the judgment of the municipal corporation are necessary to pay the debts, defray the expenses, accomplish the purposes and perform the functions of the municipal corporation, in such manner as the municipal corporation deems necessary or expedient.

Under this section, cities and towns which have incorporated the Uniform Charter Powers Act into their charters have a general taxing authority. Accordingly, such cities and towns may in fact impose taxes as a result of this provision, or through explicit authority granted in their charters, which may not be levied by counties. A major difference resulting from this general grant of taxing authority is that cities and towns which incorporate it into their charter may levy taxes in addition to those imposed by counties; unlike counties, they are not subject to the rate limitations set out in the Code.

### C. Local Taxes

The following section briefly describes each of the local taxes imposed by Virginia's counties, cities, and towns.

#### 1. Taxes on Property

**a. Real property.** The real property tax is assessed annually against the fair market value of all taxable real estate. Fair market value is determined by an appraisal process which may occur as frequently as annually or as infrequently as every six years.

Certain types of property which may not technically constitute real property, fixtures, or improvements to real estate are taxed like real estate. Mineral and timber lands are also taxed as real estate, although they are to be separately listed and assessed. Mobile homes, although they may constitute real property under the law of fixtures, are classified as tangible personal property but may not be taxed at a rate greater than that applicable to real property.

**b. Land use taxation.** In 1971, the General Assembly adopted legislation for the purpose of preserving land dedicated to agricultural, horticultural, forestal, and open space uses by reducing or deferring increased taxes due to a potential "higher use." The concept is based on the assumption that encroaching development and resulting higher property taxes compelled farm owners to sell their land. Land use taxation is a local option program, and localities may elect to include any or all of the four classifications of property in their ordinance. The State Land Evaluation Advisory Council annually determines and

publishes a range of suggested values for each of the special uses. These values are advisory, however, and the ultimate valuation is made by the commissioner of the revenue or other local assessing officer. In addition to the special use value, the local assessor also determines the fair market value of the special use property at its highest and best use.

When the landowner changes the use of the land, liability for roll-back taxes attaches and is computed by adding the amount of deferred tax for the five most recent completed tax years, including simple interest at the rate applicable to the delinquent taxes. In addition, taxes for the current tax year are recalculated. The amount of deferred tax for each year is the difference between the tax actually levied and paid and the tax that would have been paid if fair market value assessments had been utilized.

## **2. Property Tax Exemptions**

The majority of property tax exemptions are found in Article X, Section 6 of the Virginia Constitution, which includes the following:

1. Property owned directly or indirectly by the Commonwealth or any of its political subdivisions;
2. Property owned and exclusively occupied or used by churches or religious bodies for religious worship or for the residences of their ministers;
3. Nonprofit cemeteries;
4. Property owned by nonprofit public libraries or nonprofit institutions of learning, as long as such property is primarily used for literary, scientific or educational purposes or purposes incidental thereto;
5. Intangible personal property, or any class or classes thereof, as may be provided for in general law;
6. Property used by its owner for religious, charitable, patriotic, historical, benevolent, cultural or public park and playground purposes, as may be provided by classification or designation by a three-fourths vote of the General Assembly;
7. Land subject to a perpetual easement permitting inundation by water as provided by general law;
8. By local option, property owned and occupied as their sole dwelling by persons 65 years of age or older or permanently and totally disabled, who are deemed by the General Assembly to be bearing an extraordinary tax burden on such property in relation to their income and financial worth;
9. By local option, pollution control or solar energy equipment, facilities, or devices, including real property; and
10. By local option, partial exemption of real estate which has undergone substantial renovation, rehabilitation, or replacement.

Article X, Section 6 of the Constitution also provides that property tax exemptions are to be strictly construed. Items 1, 2, 3, and 4 above are self-executing; that is, they do not require statutes to implement them.

Item 6 above authorizes the General Assembly, by a three-fourths vote in each house, to exempt charitable organizations from property taxation either by designation (naming the specific organization) or by classification (naming a class or groups similarly situated). Since this provision first appeared in the Constitution in 1971, through the end of the 1994 Sessions of the General Assembly, slightly over 600 organizations have been granted exempt status by designation. Few of those exemptions were granted on a state-wide basis; most are granted on a local jurisdiction basis only.

In 1978, the General Assembly determined that the proliferation of tax exemptions constituted one of the reasons local tax bases continued to erode and attempted to devise a method for dealing with the problem. A study authorized by HJR 32 and continued by HJR 227 in 1979 culminated in the Report of the Joint Subcommittee to Study Real Property Tax Exemptions. The report stated that localities' percentages of tax exempt property ranged from four percent to 45 percent of the tax base, with a median of 18 percent. Although governmental property accounted for the largest portion of exempt property, "the private sector's share is quite substantial."

The report also noted that the Commonwealth's "control over exemption policy is an accident of history" and a remnant left over from a period of time when the Commonwealth itself taxed such property. However, the subcommittee concluded "that it was impossible to make meaningful changes affecting existing exemptions. No charitable organization was willing to exchange a sure exemption for uncertainty, regardless of the equity of the proposal or the minimal extent of the uncertainty." As a result, the subcommittee was left with merely standardizing the procedure by which new exemptions are to be granted.

That procedure has been codified in § 30-19.04 of the Code of Virginia. Any legislative committee is prohibited from considering such exemption legislation unless the request for legislation is accompanied by a resolution of the governing body of the affected locality either supporting or refusing to support the exemption. Such legislation which is supported by local government is routinely enacted unanimously by each session of the General Assembly.

## **3. Service Charges**

Article X, Section 6 (g) of the Constitution permits the General Assembly to authorize local governments to impose service charges on otherwise tax exempt property. Certain property is excluded from this provision, including the land and buildings of churches used exclusively for worship and property used exclusively for private educational or charitable purposes. The service charge is based on the amount the locality expended in the preceding year for providing services to the exempted property; the services to be considered include only police and fire protection and refuse collection. Any such service charge is capped at 20 percent of the real estate tax rate, or at 50 percent in the case of faculty and staff housing for private educational

institutions.

Concerned that the service charge had been imposed, for the most part, only upon the property of the Commonwealth, the General Assembly amended the Code to restrict the use of the service charge to those localities where the value of real estate owned by the Commonwealth, excluding hospitals, educational institutions, or roadway property, exceeds three percent of the value of all real estate within the jurisdictions' boundaries.

#### **4. Tangible Personal Property**

Tangible personal property was segregated for local taxation in 1927. Cities, counties and towns may levy a tax on the tangible personal property of businesses and individuals. For tax purposes, personal property is property that, by its location and character, shows that the owner intends it to be movable. Household goods and personal effects are classified separately to enable localities to exempt them from the personal property tax. Localities are also authorized to exempt or tax at a lower rate farm machinery and equipment.

Since 1979, the number of classifications for tax rate purposes has increased considerably, from eight in 1979 to the current 22. The classification statutes set the upper limit of the tax rate on these classes at the rate on tangible personal property. The localities are not required to establish different tax rates on these different classes of property, but are given the option to adopt lower rates.

The tax is imposed by the locality where the property has situs. The situs, or location, of personal property is the county, city, or town in which the property is physically located on the tax day, which in most localities is January 1. However, the situs for purposes of assessment of motor vehicles, travel trailers, boats and airplanes is the locality where the vehicle is normally garaged, docked, or parked. When situs cannot be determined it is considered to be the owner's jurisdiction.

Localities are required to assess tangible personal property at fair market value. However, localities are authorized to assess each class of tangible personal property according to a different method so long as the method used is uniform within each class.

**a. Machinery and tools.** Counties, cities, and towns are required to segregate machinery and tools used in a trade or business as a separate classification of tangible personal property. The tax rate, however, cannot exceed that imposed on other classes of tangible personal property.

**b. Merchants' capital.** The City of Staunton does not assess this tax. The merchants' capital may be imposed by localities that do not impose a business, professional and occupational license tax ("BPOL"). The rate of the merchants' capital tax may not exceed the rate and ratio which were in effect in a locality on January 1, 1978. Localities, however, may still lower the tax liability of merchants by changing the nominal rate, the assessment ratio, or both. Merchants' capital is defined as inventory of stock on hand, daily rental passenger cars as defined in § 58.1-2401 of the Code, daily rental property, and all other taxable personal property of any kind except (i) money on hand and on deposit and (ii) tangible personal property not offered for sale as merchandise.

#### **5. Taxes on Individuals/Consumers**

**a. Sales and use.** Tangible personal property sold or used in the Commonwealth is subject to the Virginia retail sales and use tax unless the property is exempt from taxation by statute. A transaction subject to the sales tax is not subject to the use tax. Sales and use tax exemptions are classified into the following ten categories: (i) governmental and commodities, (ii) agricultural, (iii) commercial and industrial, (iv) educational, (v) services, (vi) media-related, (vii) medical-related, (viii) nonprofit civic and community service, (ix) nonprofit cultural organizations, and (x) miscellaneous.

Virginia's counties and cities are authorized to impose up to a one percent local sales and use tax on a tax base identical to the state tax base. All counties and cities have chosen to impose the local tax at the maximum rate of one percent, which means there is a uniform 5.3 percent sales and use tax rate imposed throughout the Commonwealth, including the 4.3 percent state tax rate.

State tax revenues generated by one percent of the 4.3 percent tax rate are distributed to counties and cities on the basis of the number of school-age children in each locality according to the most recent statewide census of school-age population taken by the Department of Education. The state revenues distributed to each locality must be used for maintenance, operation, capital outlay, debt, and other expenses incurred in the operation of public schools.

The one percent local sales tax collected with the state tax is distributed to counties and cities based upon the point of sale. The revenues collected are distributed to the general fund of the locality and may be used for any purpose. Towns located within a county do not have authority to levy the local sales tax unless the county has not levied the tax. However, the town is entitled to a portion of the local revenues collected by the county.

**b. Motor fuel.** The City of Staunton does not assess this tax. Certain localities are authorized to impose a special local sales and use tax on motor fuel of up to two percent of the retail price of the fuel. Motor fuel is one of the categories of tangible personal property which is exempt from the general sales and use tax base. The Code of Virginia authorizes the imposition of this tax by any county or city that is a member of the Northern Virginia Transportation District or any transportation district contiguous to the Northern Virginia Transportation District (currently, only the Potomac-Rappahannock Transportation District). The tax is levied like a sales and use tax but is essentially a motor fuel tax, since the tax is incorporated into the pump price of the motor fuel.

**c. Daily rental property.** The daily rental property tax is a tax on the gross proceeds of any person engaged in the short-term rental business. Localities are authorized to levy the daily rental property tax in an amount not to exceed one

percent.

**d. Motor vehicle license.** The City of Staunton does not assess this tax. Counties, cities, and towns are authorized to impose a license tax on motor vehicles, trailers, and semi-trailers not to exceed that imposed by the state. The situs for the imposition of the license tax is the locality in which the vehicle is normally garaged, stored, or parked. If it cannot be determined where the personal property is normally located, the situs is the domicile of its owner. If the owner of the vehicle is a college student, the situs is the domicile of the student.

**e. Consumer utility.** The consumer utility tax is a local option tax which localities are authorized to impose on consumers of telephone services, water, heat, light, and power. The tax on residential customers may not exceed 20 percent of the first \$15 of the monthly bill. However, any locality imposing a higher rate prior to July 1, 1972, may continue to tax at that rate, but may not raise it further. There are no limitations on the rates imposed on nonresidential consumers, i.e., commercial or industrial consumers.

The local utility tax is collected by the public service corporations or service providers as part of the monthly bill, with virtually no administrative costs to the locality. Localities are authorized to pay a commission of up to five percent of collections for collecting the tax if the tax is remitted in a timely fashion. If a town imposes the tax, the county tax does not apply within the town if it operates its own school system or provides police or fire services and water or sewer services. 36 out of 38 cities and 87 of the 95 counties reported a utility consumers' tax in effect during the 2018 tax year.

**f. Transient occupancy.** The transient occupancy tax is a local tax based on the charge for lodging in hotels, motels, boarding houses, travel campgrounds and other facilities offering guest rooms rented out for continuous occupancy for fewer than 30 consecutive days. Counties are authorized to impose a tax of up to two percent based on the amount of the charge of the occupancy. By special act, Arlington County is authorized to impose a tax of five percent. Cities and towns may impose the tax without limitation under their "general taxing powers" provided under the Uniform Charter Powers Act. If a town imposes a transient occupancy tax, a county may not levy the same tax within the territorial limits of the town unless the town grants the county the authority to do so.

**g. Meals.** The food and beverage tax, also known as the meals tax, is a local tax based on the amount charged for certain prepared foods and beverages. Counties are limited to an 8.5 percent tax rate, but this includes the 4.5 percent sales and use tax, resulting in an effective meals tax cap of four percent. Prior to the imposition of the meals tax, the tax must be approved in a voter referendum in the county, unless the county is exempt from this requirement. Under the general taxing powers provided in the Uniform Charter Powers Act, any city or town may levy a meals tax without any limit on the tax rate. As with other local taxes, when a town imposes the meals tax, it prevents the county in which the town is located from imposing the county meals tax with the town, unless the town specifically allows the imposition of the county tax within the town's geographical limits.

**h. Cigarettes.** The cigarette tax is a flat fee levied on each pack of cigarettes. The local cigarette tax is added on to the price of each pack prior to its purchase. Cities may impose the tax provided they had the authority to do so under their charter prior to January 1, 1977. Only two counties, Arlington and Fairfax, have been granted statutory authority to levy the cigarette tax and are subject to a maximum rate of five cents per pack or the amount levied under state law, whichever is greater. Under the general taxing powers provided in the Uniform Charter Powers Act, any city or town may levy the cigarette tax without any restriction on the rate charged.

**i. Admissions.** The City of Staunton does not assess this tax. The admissions tax is a local tax based on the charge for admission to certain events which are divided into five classes. Localities may tax each class of admissions with the same or a different tax rate. Cities and towns may impose the tax without limitation under their "general taxing powers" provided under the Uniform Charter Powers Act. However, of Virginia's counties, only four (Fairfax, Arlington, Dinwiddie, and Prince George) are authorized to levy an admissions tax at a rate not to exceed 10 percent of the amount of charge for admissions. Only one of the four counties, Dinwiddie, currently levies the admissions tax.

**j. Recordation.** The recordation tax is a tax imposed on the privilege of recording any deed, lease, contract, or mortgage relating to real estate and certain railroad rolling stock. Currently the state recordation tax is 15 cents per \$100 or fraction thereof on deeds of bargain and sale, the tax is imposed on the sales price or the actual value of the property conveyed, whichever is greater. The option is placed in the statute as a safeguard to ensure that the consideration is not understated as a tax avoidance measure. On deeds of trusts and mortgages, the tax is imposed on the amount of debt, bonds, or obligation secured by the debt instrument.

Localities are authorized to impose a local recordation tax in an amount equal to one-third of the amount of the state recordation tax. Almost all Virginia cities and counties have exercised this authority and enacted a local recordation tax.

**k. Probate.** The probate tax is a tax on the probate of every will or grant of administration. Counties and cities are authorized to impose a local probate tax in an amount equal to one-third of the state probate tax.

**l. E-911 emergency services.** Any county, city or town which has established or will establish an enhanced 911 emergency telephone system is authorized to impose a special local tax on consumers of telephone services.

## **6. Taxes on Businesses**

**a. Business, professional and occupational license (BPOL).** Counties, cities, or towns may levy a local license tax on business, trades, occupations, and professions. The tax is commonly referred to as the BPOL tax. The basis for the tax is normally gross receipts, but will always be the same for all individuals engaged in the same business. Some occupations and businesses are exempt from the tax, including but not limited to certain public service corporations and manufacturers who sell merchandise at wholesale at the place of manufacture. For counties, the license tax imposed does not apply in any town in the

county where the town has a similar tax unless the town's governing body makes provision for the county to apply the tax.

The situs for the BPOL tax is any county, city, or town in which the individual maintains an office or carries on principal and essential business. If such taxable situs is in more than one local jurisdiction, the tax in any one jurisdiction may not exceed the amount of business attributable to that local jurisdiction.

In general, the limits on the BPOL tax rates are that:

"[N]o local tax imposed ... shall be greater than thirty dollars or the rate set forth below for the class of enterprise listed, whichever is higher:

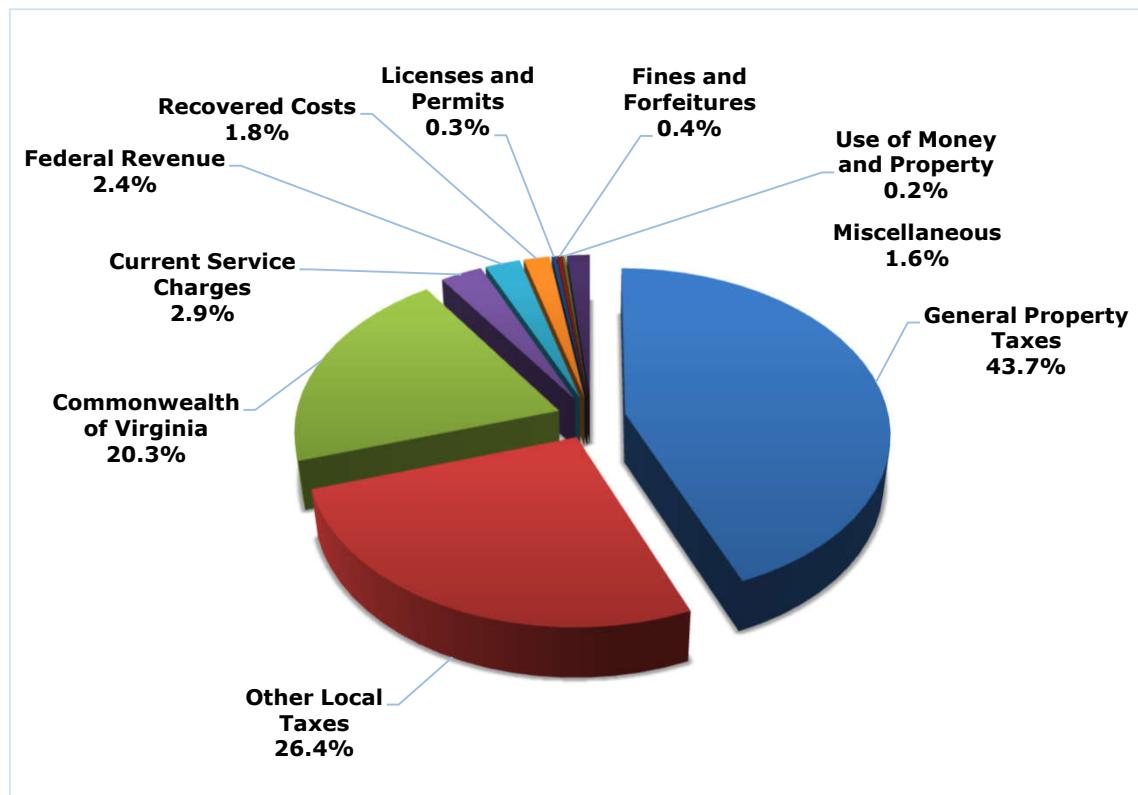
1. For contracting, and persons constructing for their own account for sale, sixteen cents per \$100 of gross receipts;
2. For retail sales, twenty cents per \$100 of gross receipts;
3. For financial, real estate and professional services, fifty-eight cents per \$100 of gross receipts; and
4. For repair, personal and business services, and all other businesses and occupations not specifically listed or excepted in this section, thirty-six cents per \$100 of gross receipts."

**b. Utility license.** The utility license tax is a local license tax on public service corporations, including telephone and telegraph companies, water companies, and heat, light and power companies. Localities are authorized to levy a utility license tax in an amount not to exceed one-half of one percent of the gross receipts accruing to the company from business within the locality.

**c. Bank franchise.** The bank franchise tax is a tax assessed against the "net capital" of banks and bank holding companies. The tax is imposed at the rate of one dollar on each \$100 of net capital, and any city, town, or county may impose a bank franchise tax, not to exceed 80 percent of the state tax rate on each \$100 of net capital of such bank located in the jurisdiction. Any bank paying such a local bank franchise tax is entitled to a credit on its state return. Therefore, 80 percent of the bank franchise tax is paid into the treasuries of the localities in which the bank is doing business.

**CITY OF STAUNTON**  
**FY 2023 GENERAL FUND REVENUES**

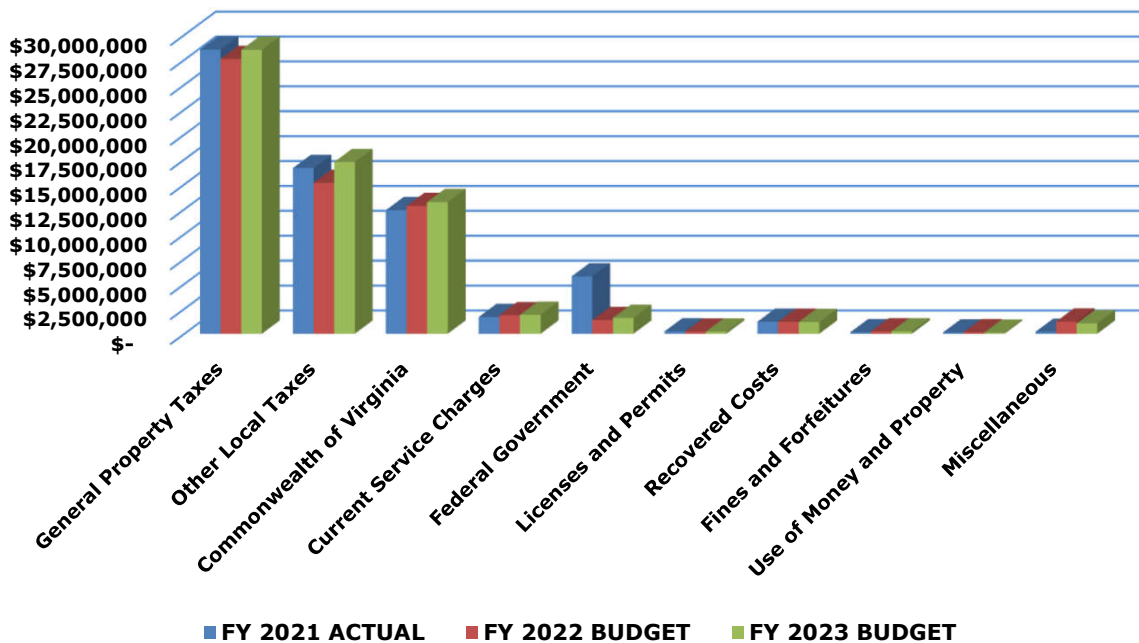
| Category                  |    | FY2023            | % of Total    |
|---------------------------|----|-------------------|---------------|
| General Property Taxes    | \$ | 28,501,011        | 45.0%         |
| Other Local Taxes         |    | 17,233,830        | 23.0%         |
| Commonwealth of Virginia  |    | 13,218,468        | 23.2%         |
| Current Service Charges   |    | 1,896,693         | 3.2%          |
| Federal Revenue           |    | 1,580,640         | 2.3%          |
| Recovered Costs           |    | 1,177,000         | 2.1%          |
| Licenses and Permits      |    | 201,950           | 0.4%          |
| Fines and Forfeitures     |    | 237,500           | 0.4%          |
| Use of Money and Property |    | 109,200           | 0.4%          |
| Miscellaneous             |    | 1,036,648         | 0.1%          |
| <b>Total Revenues</b>     | \$ | <b>65,192,940</b> | <b>100.0%</b> |



**CITY OF STAUNTON**  
**GENERAL FUND REVENUES**  
**Summary Comparison of FY 2021, 2022, 2023**

|                           | FY 2021 ACTUAL       | FY 2022 BUDGET       | FY 2023 BUDGET       | FY 2023 \$ VARIANCE | % of FY2023 Budget |
|---------------------------|----------------------|----------------------|----------------------|---------------------|--------------------|
| General Property Taxes    | \$ 28,526,046        | \$ 27,585,063        | \$ 28,501,011        | \$ 915,948          | 43.7%              |
| Other Local Taxes         | 16,631,337           | 15,150,500           | 17,233,830           | 2,083,330           | 26.4%              |
| Commonwealth of Virginia  | 12,401,798           | 12,815,367           | 13,218,468           | 403,101             | 20.3%              |
| Current Service Charges   | 1,679,798            | 1,855,902            | 1,896,693            | 40,791              | 2.9%               |
| Federal Government        | 5,754,887            | 1,363,629            | 1,580,640            | 217,011             | 2.4%               |
| Licenses and Permits      | 229,999              | 208,400              | 201,950              | (6,450)             | 0.3%               |
| Recovered Costs           | 1,200,458            | 1,190,235            | 1,177,000            | (13,235)            | 1.8%               |
| Fines and Forfeitures     | 139,436              | 232,000              | 237,500              | 5,500               | 0.4%               |
| Use of Money and Property | 123,051              | 135,500              | 109,200              | (26,300)            | 0.2%               |
| Miscellaneous             | 193,339              | 1,217,378            | 1,036,648            | (180,730)           | 1.6%               |
| <b>Total Revenues</b>     | <b>\$ 66,880,149</b> | <b>\$ 61,753,974</b> | <b>\$ 65,192,940</b> | <b>\$ 3,438,966</b> | <b>100.0%</b>      |

**GENERAL FUND REVENUES FY2021 - FY2023**



**CITY OF STAUNTON**  
**FY 2023 GENERAL FUND REVENUES**

| <b>GENERAL PROPERTY TAXES</b>        |           | <b>FY 2021</b>    |           | <b>FY 2022</b>    |           | <b>FY 2023</b>    |           | <b>\$Amount</b>  |
|--------------------------------------|-----------|-------------------|-----------|-------------------|-----------|-------------------|-----------|------------------|
|                                      |           | <b>ACTUALS</b>    |           | <b>BUDGET</b>     |           | <b>BUDGET</b>     |           | <b>Variance</b>  |
| Real Estate Taxes                    | \$        | 20,458,865        | \$        | 20,167,363        | \$        | 20,492,518        | \$        | 325,155          |
| Real Estate-Public Service           |           | 925,893           |           | 905,000           |           | 940,000           |           | 35,000           |
| Real Estate- Interest Assessed       |           | 138,893           |           | 150,000           |           | 150,000           |           | -                |
| Real Estate Penalty                  |           | 124,578           |           | 115,000           |           | 120,000           |           | 5,000            |
| Real Estate-Service District Tax     |           | 128,843           |           | 120,000           |           | 125,243           |           | 5,243            |
| Personal Property Taxes              |           | 6,079,874         |           | 5,525,000         |           | 6,055,000         |           | 530,000          |
| Personal Property-Public Service     |           | 2,685             |           | 2,700             |           | 2,800             |           | 100              |
| Personal Property Interest           |           | 83,777            |           | 65,000            |           | 85,000            |           | 20,000           |
| Personal Property-Penalty            |           | 111,154           |           | 85,000            |           | 105,450           |           | 20,450           |
| Machinery & Tools Tax                |           | 471,484           |           | 450,000           |           | 425,000           |           | (25,000)         |
| <b>Total Property Taxes</b>          | <b>\$</b> | <b>28,526,046</b> | <b>\$</b> | <b>27,585,063</b> | <b>\$</b> | <b>28,501,011</b> | <b>\$</b> | <b>915,948</b>   |
| <b>OTHER LOCAL TAXES</b>             |           |                   |           |                   |           |                   |           |                  |
| Business & Occupational Licenses     | \$        | 2,619,066         | \$        | 2,040,000         | \$        | 2,250,000         | \$        | 210,000          |
| Water Utility Tax                    |           | 292,844           |           | 285,000           |           | 281,280           |           | (3,720)          |
| Gas Utility Tax                      |           | 297,823           |           | 298,000           |           | 298,000           |           | -                |
| Electric Utility Tax                 |           | 587,772           |           | 585,000           |           | 585,000           |           | -                |
| Local Sales Tax- One Percent         |           | 5,018,212         |           | 4,662,500         |           | 5,275,000         |           | 612,500          |
| Bank Stock Tax                       |           | 626,047           |           | 485,000           |           | 575,000           |           | 90,000           |
| Recordation-Local                    |           | 303,519           |           | 220,000           |           | 300,000           |           | 80,000           |
| Cigarette Tax                        |           | 393,179           |           | 385,000           |           | 385,000           |           | -                |
| Transient Occupancy Tax              |           | 713,444           |           | 760,000           |           | 968,000           |           | 208,000          |
| Meals Tax                            |           | 4,715,726         |           | 4,300,000         |           | 5,358,050         |           | 1,058,050        |
| Probate Tax                          |           | 8,965             |           | 7,000             |           | 8,500             |           | 1,500            |
| Short Term Rental Tax                |           | 25,344            |           | 23,000            |           | 25,000            |           | 2,000            |
| Local Communications Tax             |           | 1,029,397         |           | 1,100,000         |           | 925,000           |           | (175,000)        |
| <b>Total Other Taxes</b>             | <b>\$</b> | <b>16,631,337</b> | <b>\$</b> | <b>15,150,500</b> | <b>\$</b> | <b>17,233,830</b> | <b>\$</b> | <b>2,083,330</b> |
| <b>LICENSES &amp; PERMITS</b>        |           |                   |           |                   |           |                   |           |                  |
| Dog Licenses                         | \$        | 8,872             | \$        | 10,500            | \$        | 8,950             | \$        | (1,550)          |
| Precious Metals Permit               |           | 900               |           | -                 |           | -                 |           | -                |
| Building Permits                     |           | 83,334            |           | 80,000            |           | 70,850            |           | (9,150)          |
| Electrical Permits                   |           | 33,662            |           | 30,000            |           | 24,000            |           | (6,000)          |
| Plumbing Permits                     |           | 44,388            |           | 38,000            |           | 43,000            |           | 5,000            |
| Erosion/Sedimental                   |           | -                 |           | -                 |           | -                 |           | -                |
| Subdivision Review                   |           | 2,600             |           | -                 |           | -                 |           | -                |
| Transfer Fees-Circuit Court          |           | 974               |           | 900               |           | 1,000             |           | 100              |
| Zoning Fees                          |           | 14,075            |           | 10,500            |           | 14,250            |           | 3,750            |
| Police Recording Fees                |           | 21,464            |           | 14,000            |           | 14,000            |           | -                |
| Electronic Summons Fee               |           | 13,354            |           | 18,000            |           | 20,000            |           | 2,000            |
| Other Permits                        |           | 6,375             |           | 6,500             |           | 5,900             |           | (600)            |
| <b>Total License &amp; Permits</b>   | <b>\$</b> | <b>229,999</b>    | <b>\$</b> | <b>208,400</b>    | <b>\$</b> | <b>201,950</b>    | <b>\$</b> | <b>(6,450)</b>   |
| <b>FINES &amp; FORFEITURES</b>       |           |                   |           |                   |           |                   |           |                  |
| Circuit Court Fines                  | \$        | 83,157            | \$        | 168,000           | \$        | 168,000           | \$        | -                |
| Court Recording Fees                 |           | 42,975            |           | 46,000            |           | 54,000            |           | 8,000            |
| Animal Control Fines                 |           | 5,090             |           | 6,000             |           | 6,000             |           | -                |
| Courthouse Maintenance Fines         |           | 8,214             |           | 12,000            |           | 9,500             |           | (2,500)          |
| <b>Total Fines &amp; Forfeitures</b> | <b>\$</b> | <b>139,436</b>    | <b>\$</b> | <b>232,000</b>    | <b>\$</b> | <b>237,500</b>    | <b>\$</b> | <b>5,500</b>     |



**CITY OF STAUNTON**  
**FY 2023 GENERAL FUND REVENUES**

|                                  | FY 2021 |           | FY 2022 |           | FY 2023 |           | \$Amount    |
|----------------------------------|---------|-----------|---------|-----------|---------|-----------|-------------|
|                                  | ACTUALS |           | BUDGET  |           | BUDGET  |           | Variance    |
| <b>USE OF MONEY AND PROPERTY</b> |         |           |         |           |         |           |             |
| Interest on Investments          | \$      | 70,912    | \$      | 100,000   | \$      | 45,000    | \$ (55,000) |
| Rental of Property               |         | 52,139    |         | 35,500    |         | 64,200    | 28,700      |
| Total Use of Money and Property  | \$      | 123,051   | \$      | 135,500   | \$      | 109,200   | \$ (26,300) |
| <b>CURRENT SERVICE CHARGES</b>   |         |           |         |           |         |           |             |
| Sheriff Fees                     | \$      | 2,617     | \$      | 2,617     | \$      | 2,617     | \$ -        |
| Commonwealth Attorney Fees       |         | 4,877     |         | 4,200     |         | 4,875     | 675         |
| Circuit Court Fees               |         | 3,025     |         | 3,600     |         | 3,600     | -           |
| Courthouse Security Fee          |         | 46,831    |         | 45,000    |         | 60,000    | 15,000      |
| Jail Admission Fee               |         | 3,655     |         | 3,250     |         | 3,650     | 400         |
| Clerk Circuit Court Copy Fees    |         | 10,034    |         | 11,500    |         | 3,500     | (8,000)     |
| Property Clean Up Fees           |         | 17,891    |         | 2,000     |         | 4,800     | 2,800       |
| DMV Stop Fees                    |         | 10,686    |         | 6,000     |         | 8,000     | 2,000       |
| Administrative Fee               |         | 18,645    |         | 18,000    |         | 18,000    | -           |
| PILOT - Water Fund               |         | 409,344   |         | 409,344   |         | 410,178   | 834         |
| PILOT - Sewer Fund               |         | 183,367   |         | 183,367   |         | 170,235   | (13,132)    |
| PILOT - Parking Fund             |         | 100,083   |         | 100,083   |         | 98,654    | (1,429)     |
| PILOT - Stormwater Fund          |         | 232,353   |         | 232,353   |         | 202,997   | (29,356)    |
| PILOT - Environmental Fund       |         | 292,113   |         | 292,113   |         | 288,255   | (3,858)     |
| Tax Exempt Service Charges       |         | 6,358     |         | 6,400     |         | 6,972     | 572         |
| Library Fees & Fines             |         | 4,498     |         | 2,500     |         | 6,500     | 4,000       |
| Golf Memberships                 |         | 8,309     |         | 20,000    |         | 30,000    | 10,000      |
| Recreation-Summer Playground     |         | 70,969    |         | 80,000    |         | 85,000    | 5,000       |
| Recreation-Heart Program         |         | -         |         | 156,500   |         | 156,500   | -           |
| Recreation-Instr/Educ Classes    |         | 5,441     |         | 25,000    |         | 25,000    | -           |
| Recreation- League Fees          |         | 25,200    |         | 40,000    |         | 40,000    | -           |
| Golf Cart Fees                   |         | 98,511    |         | 110,642   |         | 126,530   | 15,888      |
| Golf Green Fees                  |         | 85,988    |         | 51,933    |         | 75,680    | 23,747      |
| Duck Food Sales                  |         | 9,384     |         | 3,500     |         | 9,400     | 5,900       |
| Recreation Fees                  |         | (600)     |         | 1,000     |         | 750       | (250)       |
| Swimming Pool Fees               |         | 22,851    |         | 35,000    |         | 45,000    | 10,000      |
| Recreation Trip Fees             |         | -         |         | 10,000    |         | 10,000    | -           |
| Tourism Advertising Fee          |         | 6,641     |         | -         |         | -         | -           |
| Sale of Publications & Maps      |         | 726       |         | -         |         | -         | -           |
| Total Current Service Charges    | \$      | 1,679,798 | \$      | 1,855,902 | \$      | 1,896,693 | \$ 40,791   |
| <b>MISCELLANEOUS REVENUE</b>     |         |           |         |           |         |           |             |
| Payment in Lieu of Tax - SRHA    | \$      | 14,023    | \$      | 14,000    | \$      | 13,923    | \$ (77)     |
| Sale of Salvage and Surplus      |         | 2,249     |         | 15,000    |         | 15,000    | -           |
| Miscellaneous Revenue            |         | 32,149    |         | -         |         | -         | -           |
| Donations                        |         | 110,834   |         | -         |         | -         | -           |
| Total Miscellaneous Revenue      | \$      | 159,254   | \$      | 29,000    | \$      | 28,923    | \$ (77)     |

**CITY OF STAUNTON**  
**FY 2023 GENERAL FUND REVENUES**

|                                       | <b>FY 2021</b> |            | <b>FY 2022</b> |            | <b>FY 2023</b> |            | <b>\$Amount</b> |
|---------------------------------------|----------------|------------|----------------|------------|----------------|------------|-----------------|
| <b>RECOVERED COSTS</b>                | <b>ACTUALS</b> |            | <b>BUDGET</b>  |            | <b>BUDGET</b>  |            | <b>Variance</b> |
| Recovered Costs - General Gov't       | \$             | 581        | \$             | -          | \$             | -          | -               |
| Recovered Costs-Courts                |                | 18,315     |                | 58,000     |                | 58,000     | -               |
| Recovered Costs - Public Works        |                | 4,778      |                | 25,000     |                | 25,000     | -               |
| Recovered Costs - Public Safety       |                | 634,006    |                | 615,735    |                | 648,000    | 32,265          |
| Recovered Costs- Police Security      |                | 32,267     |                | 45,000     |                | 45,000     | -               |
| Recovered Costs - Ins/ Other          |                | 107,590    |                | 12,500     |                | 11,000     | (1,500)         |
| Recovered Costs- Education Fund       |                | 382,626    |                | 379,000    |                | 335,000    | (44,000)        |
| Recovered Costs - Recreation/Library  |                | 54,379     |                | 55,000     |                | 55,000     | -               |
| Total Recovered Costs                 | \$             | 1,234,543  | \$             | 1,190,235  | \$             | 1,177,000  | (13,235)        |
| <b>COMMONWEALTH OF VIRGINIA</b>       |                |            |                |            |                |            |                 |
| Public Facilities Tax                 | \$             | 34,460     | \$             | 50,000     | \$             | 45,000     | (5,000)         |
| Recordation                           |                | -          |                | 45,000     |                | -          | (45,000)        |
| Rolling Stock Taxes                   |                | 9,647      |                | 9,600      |                | 10,200     | 600             |
| Motor Vehicle Rental Tax              |                | 102,311    |                | 87,500     |                | 112,500    | 25,000          |
| Law Enforcement                       |                | 987,163    |                | 954,888    |                | 1,004,888  | 50,000          |
| Personal Property -PPTRA              |                | 1,652,200  |                | 1,652,000  |                | 1,652,200  | 200             |
| Recordation-Grantor's Tax             |                | 81,663     |                | 50,000     |                | 101,500    | 51,500          |
| Juror & Witness Fees                  |                | 1,116      |                | 10,000     |                | 9,100      | (900)           |
| State Crime Forfeited Assets-Judicial |                | 19,266     |                | -          |                | -          | -               |
| Grant-DCJS-Victim Witness             |                | 37,241     |                | 25,000     |                | 25,000     | -               |
| DMV-Four for Life Funds               |                | 23,738     |                | 23,500     |                | 23,500     | -               |
| DMV - Animal License Plates           |                | 1,004      |                | 750        |                | 1,000      | 250             |
| State Crime Forfeited Assets-Law      |                | -          |                | -          |                | -          | -               |
| Fire Programs Fund                    |                | 90,496     |                | 88,000     |                | 88,000     | -               |
| E911 Wireless Board                   |                | 97,693     |                | 95,000     |                | 98,000     | 3,000           |
| Street & Highway Maintenance          |                | 4,298,643  |                | 4,290,000  |                | 4,300,000  | 10,000          |
| Health and Welfare                    |                | 1,313,983  |                | 1,521,908  |                | 1,628,175  | 106,267         |
| Children Services Act                 |                | 1,908,447  |                | 2,222,887  |                | 2,202,887  | (20,000)        |
| VA Comm for the Arts                  |                | 4,500      |                | 4,500      |                | 4,500      | -               |
| Library                               |                | 169,777    |                | 155,000    |                | 168,022    | 13,022          |
| Miscellaneous State Aid/Grants        |                | 79,951     |                | -          |                | -          | -               |
| Commissioner of Revenue               |                | 126,833    |                | 132,408    |                | 140,484    | 8,076           |
| Treasurer                             |                | 122,586    |                | 130,338    |                | 143,532    | 13,194          |
| Electoral Board & Registrar           |                | 39,383     |                | 40,000     |                | 75,679     | 35,679          |
| Commonwealth Attorney                 |                | 537,826    |                | 565,439    |                | 601,581    | 36,142          |
| Sheriff                               |                | 339,511    |                | 320,880    |                | 416,988    | 96,108          |
| Circuit Court Clerk                   |                | 306,015    |                | 323,591    |                | 348,098    | 24,507          |
| Circuit Court Technology Trust Fund   |                | 16,345     |                | 17,178     |                | 17,634     | 456             |
| Total Commonwealth of Virginia        | \$             | 12,401,798 | \$             | 12,815,367 | \$             | 13,218,468 | 403,101         |

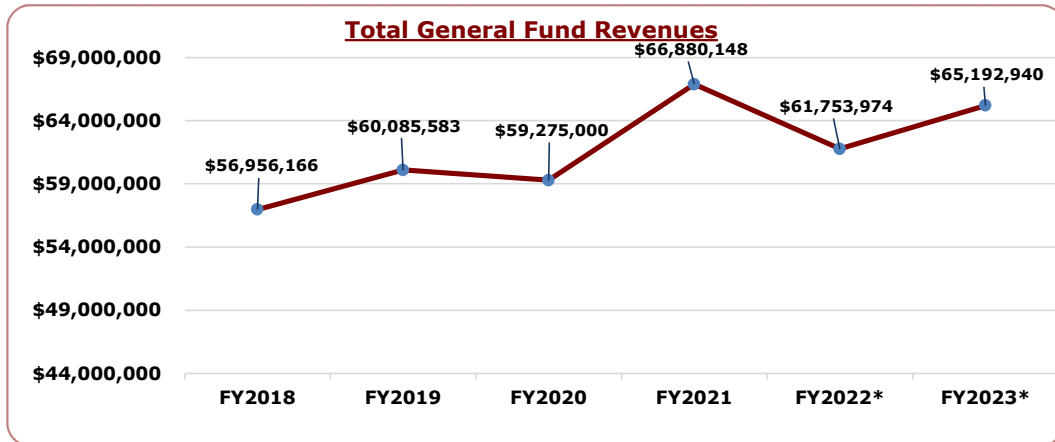
**CITY OF STAUNTON**  
**FY 2023 GENERAL FUND REVENUES**

| <b>FEDERAL REVENUE</b>                           |           | <b>FY 2021<br/>ACTUALS</b> |           | <b>FY 2022<br/>BUDGET</b> |           | <b>FY 2023<br/>BUDGET</b> |           | <b>\$Amount<br/>Variance</b> |
|--------------------------------------------------|-----------|----------------------------|-----------|---------------------------|-----------|---------------------------|-----------|------------------------------|
| Health and Welfare                               | \$        | 1,329,385                  | \$        | 1,305,629                 | \$        | 1,396,153                 | \$        | 90,524                       |
| Federal Grants-Victim Witness                    |           | 48,429                     |           | 58,000                    |           | 112,548                   |           | 54,548                       |
| Federal Grant-Fire Other Grant                   |           | 94,484                     |           | -                         |           | 71,939                    |           | 71,939                       |
| Coronavirus Relief Funds                         |           | 4,282,588                  |           |                           |           |                           |           |                              |
| Total Federal Revenue                            | \$        | 5,754,887                  | \$        | 1,363,629                 | \$        | 1,580,640                 | \$        | 217,011                      |
| <b><u>TOTAL TRANSFER TO THE GENERAL FUND</u></b> |           |                            |           |                           |           |                           |           |                              |
| Transfer from Health Fund                        | \$        | -                          | \$        | -                         | \$        | 400,000                   | \$        | 400,000                      |
| Transfer from CIP Fund                           |           | -                          |           | -                         |           | -                         |           | -                            |
| Transfer from Fund Balance                       |           |                            |           | 1,188,378                 |           | 607,725                   |           | (580,653)                    |
| Total Transfer to the General Fund               | \$        | -                          | \$        | 1,188,378                 | \$        | 1,007,725                 | \$        | (180,653)                    |
| <b>TOTAL GENERAL FUND REVENUE</b>                | <b>\$</b> | <b>66,880,148</b>          | <b>\$</b> | <b>61,753,974</b>         | <b>\$</b> | <b>65,192,940</b>         | <b>\$</b> | <b>3,438,966</b>             |

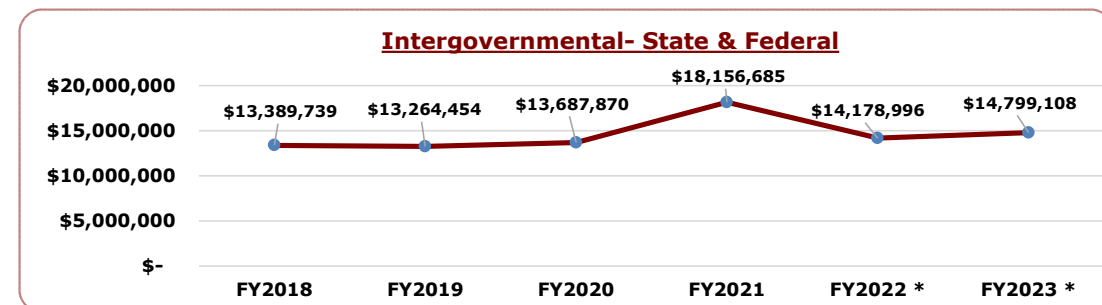
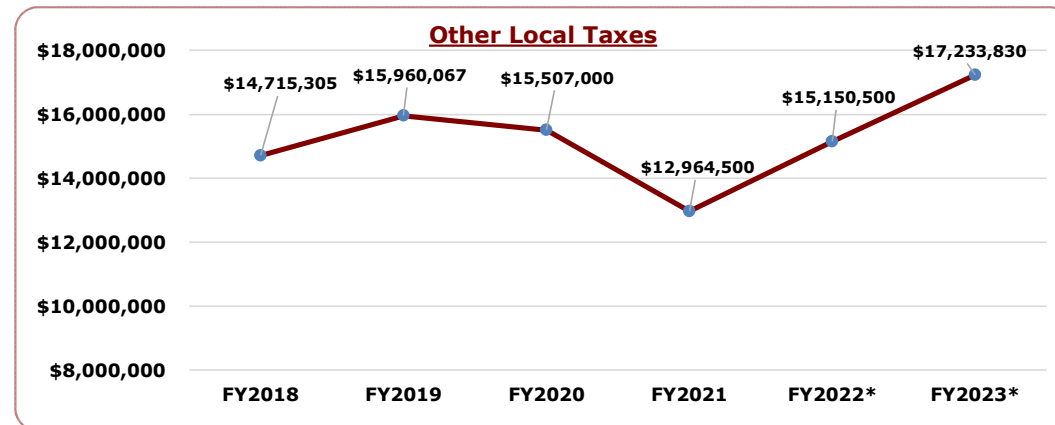
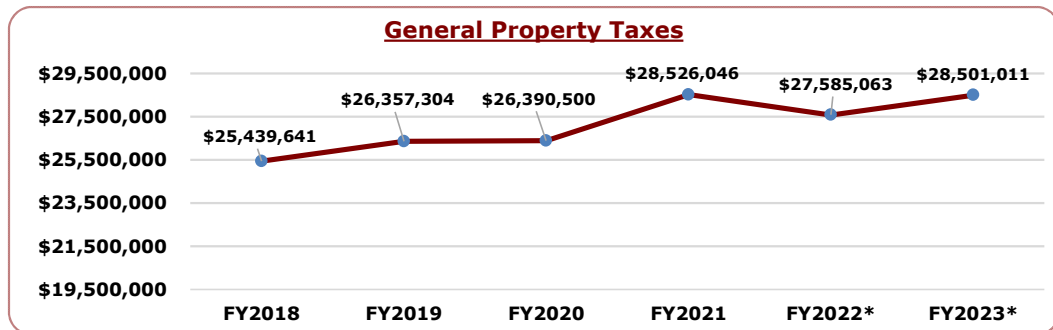
| <b>FY2023 MAJOR REVENUE CHANGES</b>                  | <b>FY2022</b> | <b>FY2023</b> | <b>VARIANCE</b> | <b>Description</b>                                                                                          |
|------------------------------------------------------|---------------|---------------|-----------------|-------------------------------------------------------------------------------------------------------------|
| <b>REAL ESTATE</b>                                   | \$ 21,072,363 | \$ 21,432,518 | \$ 360,155      | 1.7% increase in assessed value on new construction.                                                        |
| <b>PERSONAL PROPERTY</b>                             | \$ 5,525,000  | \$ 6,055,000  | \$ 530,000      | Post Pandemic adjustments made, normalized budget projection.                                               |
| <b>LOCAL SALES TAX</b>                               | \$ 4,662,500  | \$ 5,275,000  | \$ 612,500      | Current trend lines projected , Local Sales Tax is projected to remain strong.                              |
| <b>MEALS TAX</b>                                     | \$ 4,300,000  | \$ 5,358,050  | \$ 1,058,050    | Current trend lines projected , Local Meals Tax is projected to remain strong.                              |
| <b>MOTEL TAX</b>                                     | 760,000       | 968,000       | \$ 208,000      | Current trend lines projected , Occupancy Taxes are projected to remain strong.                             |
| <b>COMM OF VA</b>                                    | \$ 4,763,394  | \$ 5,069,772  | \$ 306,378      | Adjustments to reflect projected Compensation Board support for Constitutional offices and Law Enforcement. |
| <b>COMM OF VA-STREET MAINTENANCE</b>                 | \$ 4,290,000  | \$ 4,300,000  | \$ 10,000       | VDOT adjustment to Maintenance Payments                                                                     |
| <b>COMM OF VA/FEDERAL GOV'T-HEALTH &amp; WELFARE</b> | \$ 5,050,424  | \$ 5,227,215  | \$ 176,791      | Increase based on Services                                                                                  |
| <b>FY2023 MAJOR REVENUE CHANGES</b>                  |               |               | \$ 3,267,374    |                                                                                                             |

CITY OF STAUNTON

General Fund Revenues



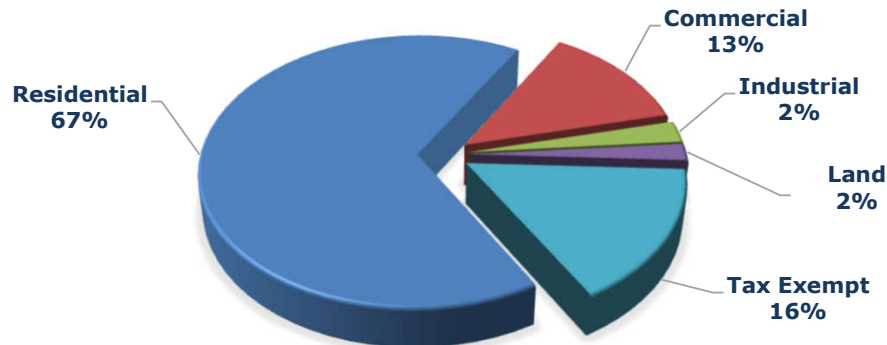
Major Revenue Sources



Fiscal Years 2018, 2019, 2020, 2021 = Actual Revenues  
Fiscal Years 2022, 2023 = Budgeted Revenues

# CITY OF STAUNTON

## JANUARY 1, 2022 REAL ESTATE ASSESSMENT



| Real Estate Assessment by Category | 2021 Number of Parcels | January 1, 2021 \$.92 Tax Rate | % Change or \$ Change | January 1, 2022 \$.92 Tax Rate | % Change or \$ Change |
|------------------------------------|------------------------|--------------------------------|-----------------------|--------------------------------|-----------------------|
| Residential                        | 9,039                  | \$ 1,791,481,704               | 9,047                 | \$ 1,807,083,369               | 0.87%                 |
| Commercial                         | 614                    | 347,341,112                    | 618                   | 349,318,532                    | 0.57%                 |
| Industrial                         | 48                     | 64,449,062                     | 49                    | 67,822,062                     | 5.23%                 |
| Land                               | 1,548                  | 56,296,525                     | 1,505                 | 53,151,619                     | -5.59%                |
| Tax Exempt                         | 382                    | 435,544,070                    | 363                   | 432,891,190                    | -0.61%                |
| <b>Total Assessed Value</b>        | <b>\$ 11,631</b>       | <b>\$ 2,695,112,473</b>        | <b>\$ 11,582</b>      | <b>\$ 2,710,266,772</b>        | <b>0.56%</b>          |
| <b>Total Taxable Value</b>         | <b>\$ 11,249</b>       | <b>\$ 2,259,568,403</b>        | <b>\$ 11,219</b>      | <b>\$ 2,277,375,582</b>        | <b>0.79%</b>          |

|                                                |    |            |     |    |            |             |
|------------------------------------------------|----|------------|-----|----|------------|-------------|
| One Cent Taxable Value                         | \$ | 225,957    |     | \$ | 227,738    | 0.79%       |
| Average Residential Assessed Value             | \$ | 198,194.68 |     | \$ | 199,743.93 | \$ 1,549.25 |
| Average Residential Tax Bill                   | \$ | 1,823.39   |     | \$ | 1,837.64   | \$ 14.25    |
| Downtown Service District Assessed (DSD) Value | \$ | 89,117,340 | 239 | \$ | 89,117,340 | \$ -        |
| DSD Tax Revenue @ \$0.15/\$100                 | \$ | 133,676    |     | \$ | 133,676    | \$ -        |

| OTHER TAX EXEMPT PROPERTY:            | TAX VALUE            |    |                      |                   |
|---------------------------------------|----------------------|----|----------------------|-------------------|
| Land Use - Ag Forest Districts        | \$ 17,923,410        | 39 | \$ 18,356,840        | \$ 168,883        |
| Rehab Abatement Program               | \$ 17,141,850        | 82 | \$ 18,362,812        | \$ 168,938        |
| <b>TOTAL TAX EXEMPT/ ABATED TAXES</b> | <b>\$ 35,065,260</b> |    | <b>\$ 36,719,652</b> | <b>\$ 337,821</b> |

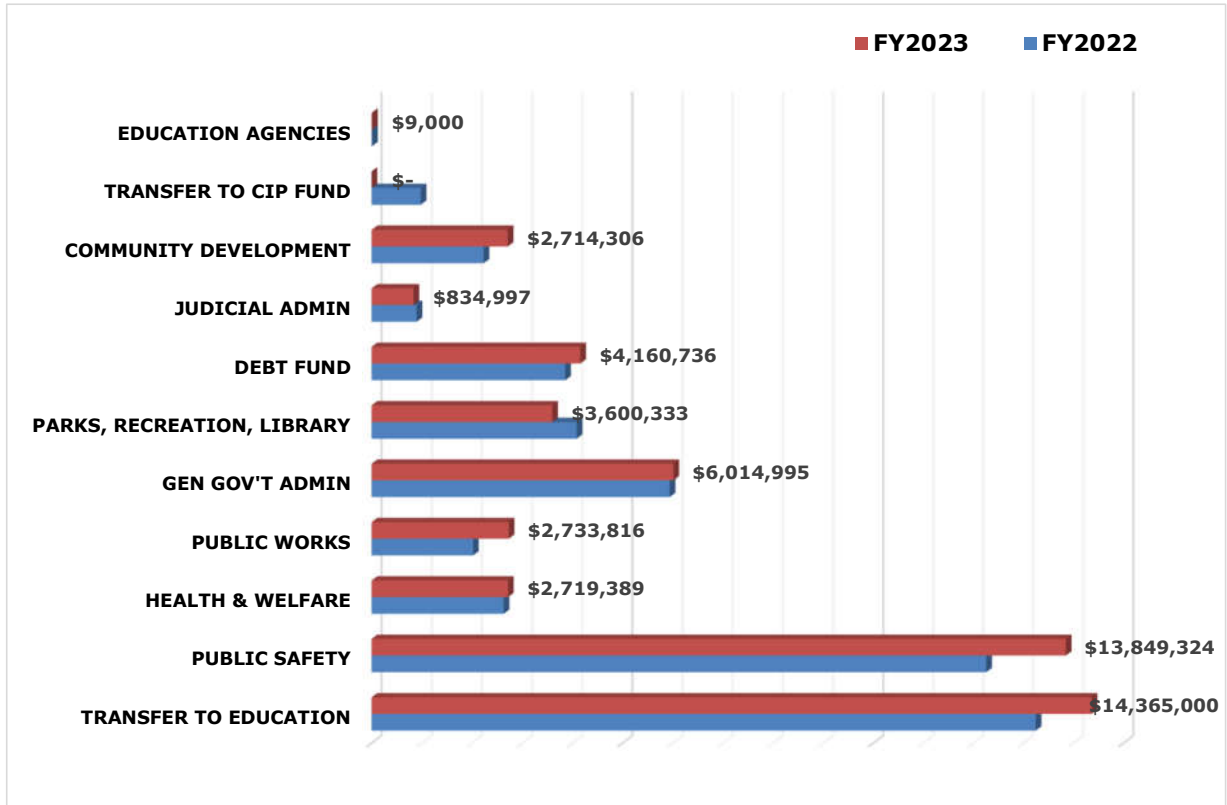
TAX RATE JANUARY 1, 2021 \$0.92/ \$100

TAX RATE JANUARY 1, 2022 \$0.92/ \$100

**CITY OF STAUNTON**  
**REAL ESTATE TAXABLE ASSESSED VALUES**

| CALENDAR YEAR | TAX RATE PER \$100 | GROSS TAXABLE ASSESSED VALUE | % INCREASE / DECREASE | GROSS TAX LEVY | % INCREASE/ DECREASE IN LEVY |
|---------------|--------------------|------------------------------|-----------------------|----------------|------------------------------|
| 1990          | \$ 1.10            | \$ 552,209,620               |                       | \$ 6,074,306   | 2.54%                        |
| 1991          | \$ 1.10            | \$ 620,672,930               | 12.40%                | \$ 6,827,402   | 12.40%                       |
| 1992          | \$ 1.10            | \$ 624,653,046               | 0.64%                 | \$ 6,871,184   | 0.64%                        |
| 1993          | \$ 1.10            | \$ 669,638,375               | 7.20%                 | \$ 7,366,022   | 7.20%                        |
| 1994          | \$ 1.10            | \$ 676,334,759               | 1.00%                 | \$ 7,439,682   | 1.00%                        |
| 1995          | \$ 1.04            | \$ 747,631,635               | 10.54%                | \$ 7,775,369   | 4.51%                        |
| 1996          | \$ 1.04            | \$ 767,592,290               | 2.67%                 | \$ 7,982,960   | 2.67%                        |
| 1997          | \$ 1.00            | \$ 787,391,553               | 2.58%                 | \$ 7,873,916   | -1.37%                       |
| 1998          | \$ 1.00            | \$ 858,381,240               | 9.02%                 | \$ 8,583,812   | 9.02%                        |
| 1999          | \$ 1.00            | \$ 881,717,155               | 2.72%                 | \$ 8,817,172   | 2.72%                        |
| 2000          | \$ 1.00            | \$ 892,241,497               | 1.19%                 | \$ 8,922,415   | 1.19%                        |
| 2001          | \$ 1.00            | \$ 964,271,152               | 8.07%                 | \$ 9,642,712   | 8.07%                        |
| 2002          | \$ 1.00            | \$ 974,187,691               | 1.03%                 | \$ 9,741,877   | 1.03%                        |
| 2003          | \$ 1.00            | \$ 1,067,393,540             | 9.57%                 | \$ 10,673,935  | 9.57%                        |
| 2004          | \$ 1.00            | \$ 1,083,304,711             | 1.49%                 | \$ 10,833,047  | 1.49%                        |
| 2005          | \$ 0.96            | \$ 1,281,677,950             | 18.31%                | \$ 12,304,108  | 13.58%                       |
| 2006          | \$ 0.96            | \$ 1,344,077,362             | 4.87%                 | \$ 12,903,143  | 4.87%                        |
| 2007          | \$ 0.90            | \$ 1,786,612,776             | 32.92%                | \$ 16,079,515  | 24.62%                       |
| 2008          | \$ 0.90            | \$ 1,823,826,090             | 2.08%                 | \$ 16,414,435  | 2.08%                        |
| 2009          | \$ 0.90            | \$ 1,944,786,867             | 6.63%                 | \$ 17,503,082  | 6.63%                        |
| 2010          | \$ 0.90            | \$ 1,960,478,554             | 0.81%                 | \$ 17,644,307  | 0.81%                        |
| 2011          | \$ 0.90            | \$ 1,820,641,380             | -7.13%                | \$ 16,385,772  | -7.13%                       |
| 2012          | \$ 0.90            | \$ 1,830,710,951             | 0.55%                 | \$ 16,476,399  | 0.55%                        |
| 2013          | \$ 0.95            | \$ 1,782,236,588             | -2.65%                | \$ 16,931,248  | 2.76%                        |
| 2014          | \$ 0.95            | \$ 1,787,891,658             | 0.32%                 | \$ 16,984,971  | 0.32%                        |
| 2015          | \$ 0.95            | \$ 1,793,820,689             | 0.33%                 | \$ 17,041,297  | 0.33%                        |
| 2016          | \$ 0.95            | \$ 1,805,962,956             | 0.68%                 | \$ 17,156,648  | 0.68%                        |
| 2017          | \$ 0.97            | \$ 1,862,310,195             | 3.12%                 | \$ 18,064,409  | 5.29%                        |
| 2018          | \$ 0.97            | \$ 1,880,439,914             | 0.97%                 | \$ 18,240,267  | 0.97%                        |
| 2019          | \$ 0.95            | \$ 2,024,610,255             | 7.67%                 | \$ 19,233,797  | 5.45%                        |
| 2020          | \$ 0.95            | \$ 2,051,607,481             | 1.33%                 | \$ 19,490,271  | 1.33%                        |
| 2021          | \$ 0.92            | \$ 2,259,568,413             | 10.14%                | \$ 20,788,029  | 6.66%                        |
| 2022          | \$ 0.92            | \$ 2,277,375,582             | 0.79%                 | \$ 20,951,855  | 0.79%                        |

**CITY OF STAUNTON  
GENERAL TAX REVENUE SUPPORT**



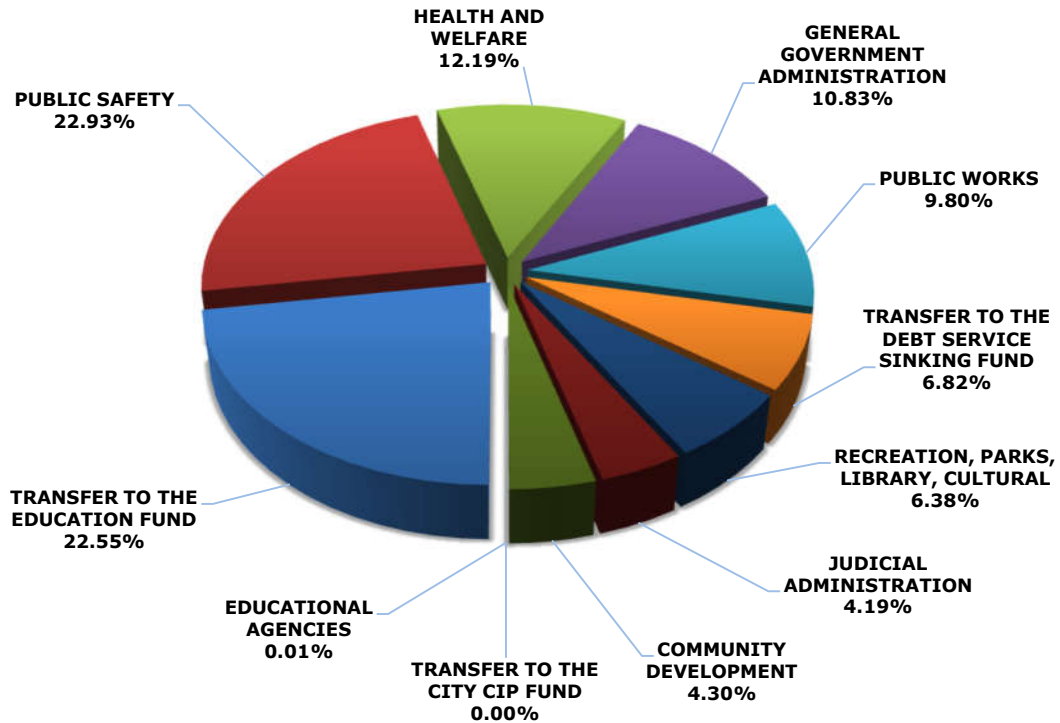
| FY 2023 BUDGET             | GENERAL TAX REVENUES | OTHER REVENUES/FEES | STATE & FEDERAL REVENUES | TOTAL REVENUES       |
|----------------------------|----------------------|---------------------|--------------------------|----------------------|
| TRANSFER TO EDUCATION      | 14,365,000           | \$ 335,000          | \$ -                     | \$ 14,700,000        |
| PUBLIC SAFETY              | 13,849,324           | 890,972             | 210,500                  | 14,950,796           |
| HEALTH & WELFARE           | 2,719,389            | -                   | 5,227,215                | 7,946,604            |
| PUBLIC WORKS               | 2,733,816            | 25,000              | 4,300,000                | 7,058,816            |
| GEN GOV'T ADMIN            | 6,014,995            | 11,000              | 359,695                  | 6,385,690            |
| PARKS, RECREATION, LIBRARY | 3,600,333            | 671,560             | 172,522                  | 4,444,415            |
| DEBT FUND                  | 4,160,736            | -                   | -                        | 4,160,736            |
| JUDICIAL ADMIN             | 834,997              | 386,376             | 1,513,315                | 2,734,688            |
| COMMUNITY DEVELOPMENT      | 2,714,306            | 87,889              | -                        | 2,802,195            |
| TRANSFER TO CIP FUND       | -                    | -                   | -                        | -                    |
| EDUCATION AGENCIES         | 9,000                | -                   | -                        | 9,000                |
| <b>TOTALS</b>              | <b>\$ 51,001,896</b> | <b>\$ 2,407,797</b> | <b>\$ 11,783,247</b>     | <b>\$ 65,192,940</b> |

General Revenue category includes all local tax revenues and State non-categorical revenues such as recordation taxes, motor vehicle rental tax, law enforcement, and personal property tax relief funds.

# CITY OF STAUNTON

## FY 2023 GENERAL FUND EXPENDITURES

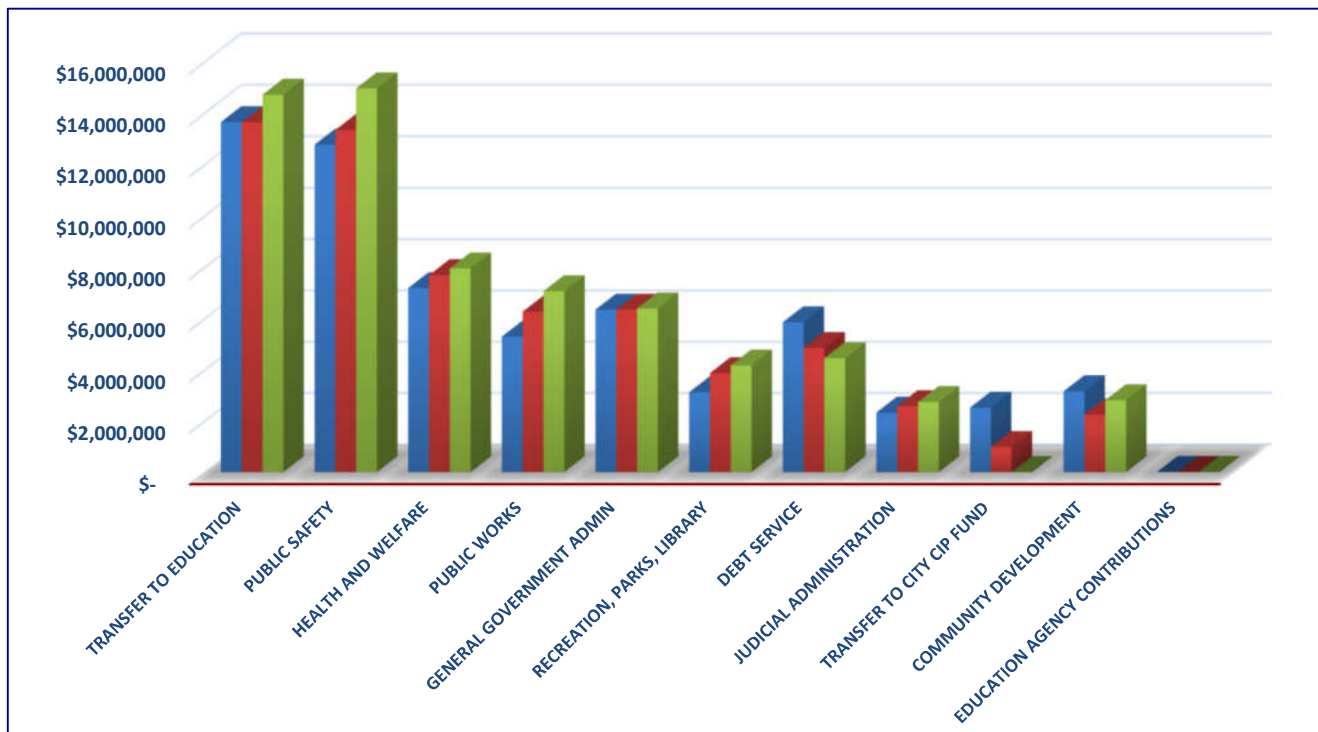
|                                           | FY2023 PROPOSED      |
|-------------------------------------------|----------------------|
| TRANSFER TO THE EDUCATION FUND            | \$ 14,700,000        |
| PUBLIC SAFETY                             | 14,950,796           |
| HEALTH AND WELFARE                        | 7,946,604            |
| GENERAL GOVERNMENT ADMINISTRATION         | 7,058,816            |
| PUBLIC WORKS                              | 6,385,690            |
| TRANSFER TO THE DEBT SERVICE SINKING FUND | 4,444,415            |
| RECREATION, PARKS, LIBRARY, CULTURAL      | 4,160,736            |
| JUDICIAL ADMINISTRATION                   | 2,734,688            |
| COMMUNITY DEVELOPMENT                     | 2,802,195            |
| TRANSFER TO THE CITY CIP FUND             | 0                    |
| EDUCATIONAL AGENCIES                      | 9,000                |
| <b>TOTAL GENERAL FUND EXPENDITURES</b>    | <b>\$ 65,192,940</b> |





**CITY OF STAUNTON**  
**FY 2023 GENERAL FUND EXPENDITURES**

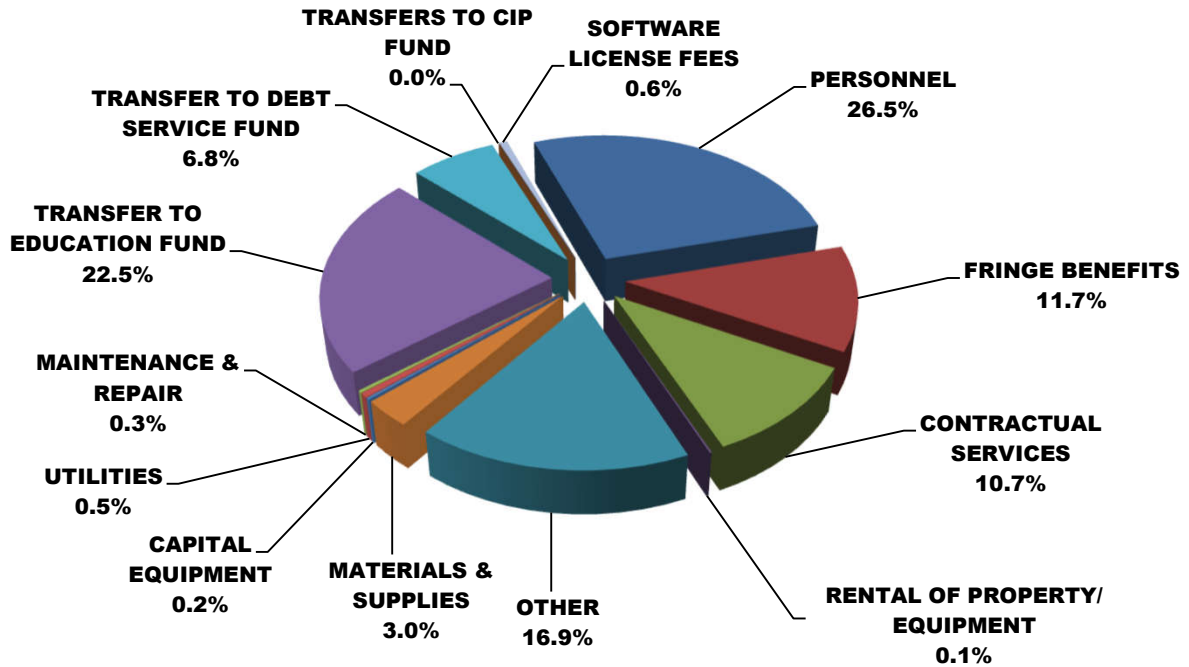
|                                        | FY 2021<br>ACTUALS   | FY 2022<br>BUDGET    | FY 2023<br>BUDGET    | \$ VARIANCE         | % CHANGE    |
|----------------------------------------|----------------------|----------------------|----------------------|---------------------|-------------|
| TRANSFER TO EDUCATION                  | \$ 13,637,502        | \$ 13,626,250        | \$ 14,700,000        | \$ 1,073,750        | 7.9%        |
| PUBLIC SAFETY                          | 12,759,588           | 13,331,493           | 14,950,796           | 1,619,303           | 12.1%       |
| HEALTH AND WELFARE                     | 7,178,788            | 7,682,954            | 7,946,604            | 263,650             | 3.4%        |
| PUBLIC WORKS                           | 5,285,259            | 6,258,460            | 7,058,816            | 800,356             | 12.8%       |
| GENERAL GOVERNMENT ADMIN               | 6,339,763            | 6,338,649            | 6,385,690            | 47,041              | 0.7%        |
| RECREATION, PARKS, LIBRARY             | 3,113,450            | 3,860,920            | 4,160,736            | 299,816             | 7.8%        |
| DEBT SERVICE                           | 5,844,415            | 4,844,415            | 4,444,415            | (400,000)           | -8.3%       |
| JUDICIAL ADMINISTRATION                | 2,323,421            | 2,574,028            | 2,734,688            | 160,660             | 6.2%        |
| TRANSFER TO CITY CIP FUND              | 2,515,000            | 981,050              | -                    | (981,050)           | -100.0%     |
| COMMUNITY DEVELOPMENT                  | 3,152,423            | 2,246,755            | 2,802,195            | 555,440             | 24.7%       |
| EDUCATION AGENCY CONTRIBUTIONS         | 9,000                | 9,000                | 9,000                | -                   | 0.0%        |
| <b>TOTAL GENERAL FUND EXPENDITURES</b> | <b>\$ 62,158,609</b> | <b>\$ 61,753,974</b> | <b>\$ 65,192,940</b> | <b>\$ 3,438,966</b> | <b>5.6%</b> |



■ FY 2021 ACTUALS    ■ FY 2022 BUDGET    ■ FY 2023 BUDGET

# CITY OF STAUNTON

## FY 2023 GENERAL FUND EXPENDITURES



| FY 2023 GENERAL FUND EXPENDITURES |    | TOTAL EXPENDITURES |
|-----------------------------------|----|--------------------|
| PERSONNEL                         | \$ | 17,293,553         |
| FRINGE BENEFITS                   |    | 7,648,738          |
| CONTRACTUAL SERVICES              |    | 6,972,929          |
| RENTAL OF PROPERTY/EQUIPMENT      |    | 81,967             |
| OTHER                             |    | 11,001,119         |
| MATERIALS & SUPPLIES              |    | 1,988,274          |
| CAPITAL EQUIPMENT                 |    | 128,975            |
| UTILITIES                         |    | 348,900            |
| MAINTENANCE & REPAIR              |    | 163,445            |
| TRANSFER TO EDUCATION FUND        |    | 14,700,000         |
| TRANSFER TO DEBT SERVICE FUND     |    | 4,444,415          |
| TRANSFERS TO CIP FUND             |    | -                  |
| SOFTWARE LICENSE FEES             |    | 420,625            |
|                                   |    |                    |
| TOTAL EXPENDITURES                | \$ | 65,192,940         |

**CITY OF STAUNTON**  
**FY 2023 GENERAL FUND EXPENDITURES**

|                                          |           | <b>FY 2021</b>    |           | <b>FY 2022</b>    |           | <b>FY 2023</b>    |           | <b>\$ VARIANCE</b> |
|------------------------------------------|-----------|-------------------|-----------|-------------------|-----------|-------------------|-----------|--------------------|
|                                          |           | <b>ACTUALS</b>    |           | <b>BUDGET</b>     |           | <b>BUDGET</b>     |           |                    |
| <b>GENERAL GOVERNMENT ADMINISTRATION</b> |           |                   |           |                   |           |                   |           |                    |
| <b>LEGISLATIVE</b>                       |           |                   |           |                   |           |                   |           |                    |
| CITY COUNCIL                             | \$        | 135,658           | \$        | 137,472           | \$        | 156,826           | \$        | 19,354             |
| CLERK OF COUNCIL                         |           | 49,047            |           | 103,552           |           | 98,886            |           | (4,666)            |
| <b>GENERAL ADMINISTRATION</b>            |           |                   |           |                   |           |                   |           |                    |
| CITY MANAGER                             |           | 572,213           |           | 587,595           |           | 597,483           |           | 9,888              |
| HUMAN RESOURCES                          |           | 616,639           |           | 661,295           |           | 695,234           |           | 33,939             |
| CITY ATTORNEY                            |           | 359,539           |           | 396,182           |           | 396,191           |           | 9                  |
| COMMUNICATIONS OFFICE                    |           | 53,538            |           | 105,965           |           | 160,507           |           | 54,542             |
| AUDITOR/CONSULTANTS                      |           | 67,500            |           | 75,000            |           | 77,000            |           | 2,000              |
| CITY MEMBERSHIPS                         |           | 28,884            |           | 28,750            |           | 30,550            |           | 1,800              |
| <b>FINANCIAL ADMINISTRATION</b>          |           |                   |           |                   |           |                   |           |                    |
| FINANCIAL ADMINISTRATION                 |           | 1,162,312         |           | 964,767           |           | 1,327,199         |           | 362,432            |
| ASSESSOR AND EQUALIZATION BOARD          |           | 293,111           |           | 334,818           |           | 361,039           |           | 26,221             |
| COMMISSIONER OF REVENUE                  |           | 351,569           |           | 374,685           |           | 386,761           |           | 12,076             |
| CITY TREASURER                           |           | 468,550           |           | 397,348           |           | 408,657           |           | 11,309             |
| INFORMATION TECHNOLOGY                   |           | 1,254,032         |           | 1,316,260         |           | 1,354,912         |           | 38,652             |
| RISK MANAGEMENT                          |           | 739,147           |           | 695,000           |           | 765,000           |           | 70,000             |
| <b>BOARD OF ELECTIONS</b>                |           |                   |           |                   |           |                   |           |                    |
| ELECTORAL BOARD AND REGISTRAR            |           | 163,929           |           | 159,960           |           | 242,571           |           | 82,611             |
| <b>TOTAL GENERAL GOV'T ADMIN</b>         | <b>\$</b> | <b>6,315,667</b>  | <b>\$</b> | <b>6,338,649</b>  | <b>\$</b> | <b>7,058,816</b>  | <b>\$</b> | <b>720,167</b>     |
| <b>JUDICIAL ADMINISTRATION</b>           |           |                   |           |                   |           |                   |           |                    |
| CIRCUIT COURT                            | \$        | 149,514           | \$        | 164,428           | \$        | 162,098           | \$        | (2,330)            |
| GENERAL DISTRICT COURT                   |           | 4,866             |           | 16,900            |           | 18,500            |           | 1,600              |
| MAGISTRATE                               |           | 1,911             |           | 2,000             |           | 2,225             |           | 225                |
| JUVENILE/DOMESTIC COURT                  |           | 69,180            |           | 75,092            |           | 80,092            |           | 5,000              |
| CLERK OF CIRCUIT COURT                   |           | 574,215           |           | 598,823           |           | 633,995           |           | 35,172             |
| SHERIFF                                  |           | 664,972           |           | 705,465           |           | 783,215           |           | 77,750             |
| VICTIM WITNESS GRANT                     |           | 99,334            |           | 86,881            |           | 87,790            |           | 909                |
| COMMONWEALTH ATTORNEY                    |           | 759,429           |           | 924,439           |           | 966,773           |           | 42,334             |
| <b>TOTAL JUDICIAL ADMINISTRATION</b>     | <b>\$</b> | <b>2,323,421</b>  | <b>\$</b> | <b>2,574,028</b>  | <b>\$</b> | <b>2,734,688</b>  | <b>\$</b> | <b>160,660</b>     |
| <b>PUBLIC SAFETY</b>                     |           |                   |           |                   |           |                   |           |                    |
| <b>LAW ENFORCEMENT</b>                   |           |                   |           |                   |           |                   |           |                    |
| POLICE DEPARTMENT                        | \$        | 5,092,067         | \$        | 5,383,139         | \$        | 5,916,304         | \$        | 533,165            |
| E-911 CENTER                             |           | 725,205           |           | 940,309           |           | 1,041,519         |           | 101,210            |
| <b>EMERGENCY SERVICES</b>                |           |                   |           |                   |           |                   |           |                    |
| FIRE AND RESCUE                          |           | 3,573,831         |           | 3,310,706         |           | 3,836,258         |           | 525,552            |
| COMMUNITY PUBLIC SAFETY                  |           | 126,085           |           | 110,500           |           | 110,500           |           | -                  |
| <b>CORRECTIONS AND DETENTION</b>         |           |                   |           |                   |           |                   |           |                    |
| SHENANDOAH VALLEY JUVENILE CENTER        |           | 120,856           |           | 131,484           |           | 236,948           |           | 105,464            |
| MIDDLE RIVER REGIONAL JAIL               |           | 2,499,582         |           | 2,782,021         |           | 3,089,517         |           | 307,496            |
| OFFICE ON YOUTH                          |           | 136,856           |           | 165,000           |           | 162,400           |           | (2,600)            |
| <b>INSPECTION</b>                        |           |                   |           |                   |           |                   |           |                    |
| BUILDING INSPECTION                      |           | 376,832           |           | 407,584           |           | 417,405           |           | 9,821              |
| <b>OTHER PROTECTION</b>                  |           |                   |           |                   |           |                   |           |                    |
| ANIMAL CONTROL                           |           | 107,695           |           | 100,500           |           | 139,695           |           | 39,195             |
| MEDICAL EXAMINER                         |           | 580               |           | 250               |           | 250               |           | -                  |
| <b>TOTAL PUBLIC SAFETY</b>               | <b>\$</b> | <b>12,759,588</b> | <b>\$</b> | <b>13,331,493</b> | <b>\$</b> | <b>14,950,796</b> | <b>\$</b> | <b>1,619,303</b>   |

**CITY OF STAUNTON**  
**FY 2023 GENERAL FUND EXPENDITURES**

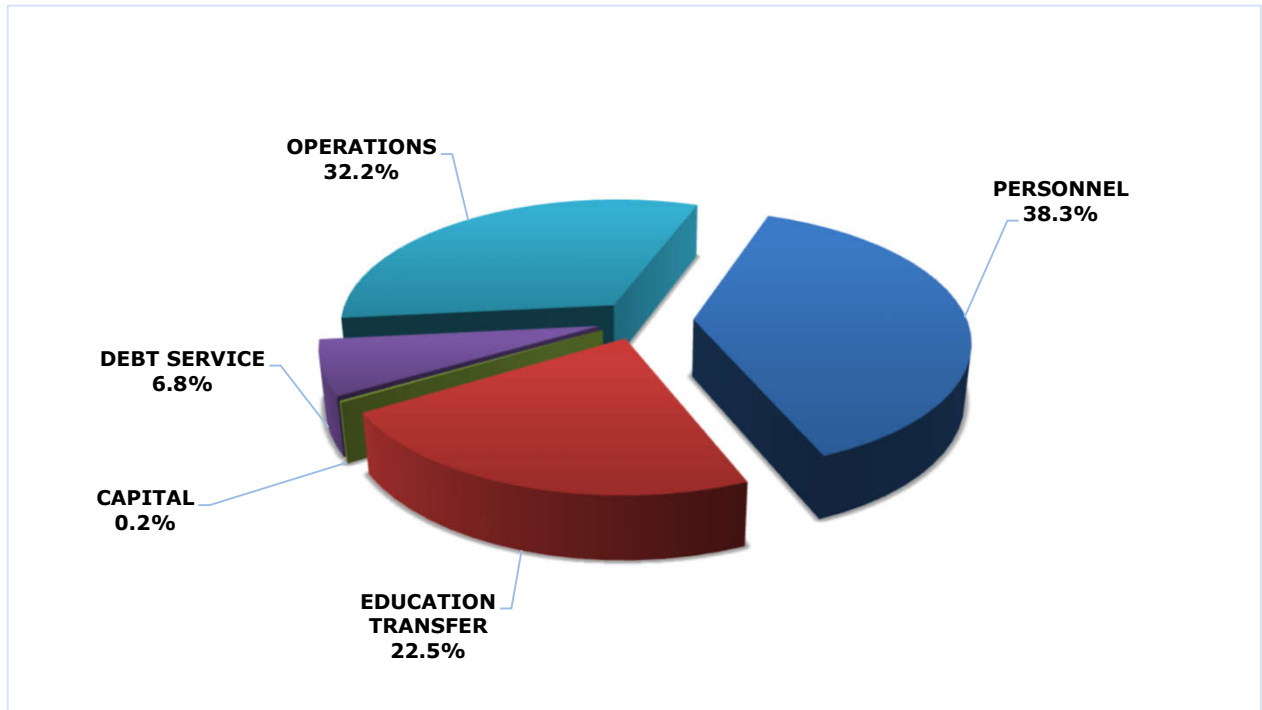
|                                                    |    | FY 2021   |    | FY 2022   |    | FY 2023   |    |             |
|----------------------------------------------------|----|-----------|----|-----------|----|-----------|----|-------------|
|                                                    |    | ACTUALS   |    | BUDGET    |    | BUDGET    |    | \$ VARIANCE |
| <b><u>PUBLIC WORKS</u></b>                         |    |           |    |           |    |           |    |             |
| ENGINEERING                                        | \$ | 248,475   | \$ | 285,929   | \$ | 312,624   | \$ | 26,695      |
| ADMINISTRATION                                     |    | 270,595   |    | 288,640   |    | 302,108   |    | 13,468      |
| HIGHWAYS, STREETS, SIDEWALKS                       |    | 2,688,920 |    | 3,274,644 |    | 3,202,896 |    | (71,748)    |
| TRAFFIC ENGINEERING                                |    | 100,065   |    | 299,051   |    | 335,167   |    | 36,116      |
| TRAFFIC SIGNALS/ELECTRONICS                        |    | 224,498   |    | 281,652   |    | 242,073   |    | (39,579)    |
| BUILDING MAINTENANCE                               |    | 1,283,107 |    | 1,355,363 |    | 1,475,192 |    | 119,829     |
| EQUIPMENT MAINTENANCE                              |    | 469,599   |    | 473,181   |    | 515,630   |    | 42,449      |
|                                                    |    |           |    |           |    |           |    |             |
| TOTAL PUBLIC WORKS                                 | \$ | 5,285,259 | \$ | 6,258,460 | \$ | 6,385,690 | \$ | 127,230     |
|                                                    |    |           |    |           |    |           |    |             |
| <b><u>HEALTH AND WELFARE</u></b>                   |    |           |    |           |    |           |    |             |
| <b><u>HEALTH</u></b>                               |    |           |    |           |    |           |    |             |
| CENTRAL SHENANDOAH HEALTH DISTRICT                 | \$ | 270,409   | \$ | 308,388   | \$ | 312,580   | \$ | 4,192       |
|                                                    |    |           |    |           |    |           |    |             |
| <b><u>MENTAL HEALTH AND MENTAL RETARDATION</u></b> |    |           |    |           |    |           |    |             |
| VALLEY COMM SERVICES BOARD                         |    | 184,139   |    | 193,869   |    | 200,334   |    | 6,465       |
|                                                    |    |           |    |           |    |           |    |             |
| <b><u>SOCIAL SERVICES</u></b>                      |    |           |    |           |    |           |    |             |
| CHILDREN'S SERVICES ACT                            |    | 2,682,699 |    | 3,150,000 |    | 3,150,000 |    | -           |
| DEPARTMENT OF SOCIAL SERVICES                      |    | 3,527,392 |    | 3,718,513 |    | 3,960,599 |    | 242,086     |
| TAX RELIEF - ELDERLY/DISABLED/VETERANS             |    | 204,006   |    | 207,660   |    | 209,000   |    | 1,340       |
| COMMUNITY WELFARE ASSISTANCE                       |    | 310,143   |    | 104,524   |    | 114,091   |    | 9,567       |
|                                                    |    |           |    |           |    |           |    |             |
| TOTAL HEALTH AND WELFARE                           | \$ | 7,178,788 | \$ | 7,682,954 | \$ | 7,946,604 | \$ | 263,650     |
|                                                    |    |           |    |           |    |           |    |             |
| <b><u>EDUCATIONAL AGENCIES</u></b>                 |    |           |    |           |    |           |    |             |
| BLUE RIDGE COMMUNITY COLLEGE                       | \$ | 5,000     | \$ | 5,000     | \$ | 5,000     | \$ | -           |
| VALLEY ALLIANCE FOR EDUCATION                      |    | 4,000     |    | 4,000     |    | 4,000     |    | -           |
|                                                    |    |           |    |           |    |           |    |             |
| TOTAL EDUCATIONAL AGENCIES                         | \$ | 9,000     | \$ | 9,000     | \$ | 9,000     | \$ | -           |
|                                                    |    |           |    |           |    |           |    |             |
| <b><u>PARKS, RECREATION, LIBRARY, CULTURAL</u></b> |    |           |    |           |    |           |    |             |
| RECREATION ADMINISTRATION                          | \$ | 763,654   | \$ | 1,153,348 | \$ | 1,253,969 | \$ | 100,621     |
| HORTICULTURE                                       |    | 172,731   |    | 179,875   |    | 210,276   |    | 30,401      |
| GOLF COURSE                                        |    | 109,584   |    | 130,869   |    | 157,514   |    | 26,645      |
| COMMUNITY RECREATION ASSISTANCE                    |    | 20,000    |    | 20,000    |    | 20,000    |    | -           |
| PARK MAINTENANCE                                   |    | 955,324   |    | 1,179,000 |    | 1,273,389 |    | 94,389      |
|                                                    |    |           |    |           |    |           |    |             |
| <b><u>CULTURAL ENRICHMENT</u></b>                  |    |           |    |           |    |           |    |             |
| CULTURAL CONTRIBUTIONS                             |    | 15,500    |    | 15,500    |    | 15,500    |    | -           |
|                                                    |    |           |    |           |    |           |    |             |
| <b><u>LIBRARY</u></b>                              |    |           |    |           |    |           |    |             |
| LIBRARY                                            |    | 1,076,657 |    | 1,182,328 |    | 1,230,088 |    | 47,760      |
|                                                    |    |           |    |           |    |           |    |             |
| TOTAL PARKS, RECR, LIBRARY                         | \$ | 3,113,450 | \$ | 3,860,920 | \$ | 4,160,736 | \$ | 299,816     |

**CITY OF STAUNTON**  
**FY 2023 GENERAL FUND EXPENDITURES**

|                                    |           | <b>FY 2021</b>    |           | <b>FY 2022</b>    |           | <b>FY 2023</b>    |           |                    |
|------------------------------------|-----------|-------------------|-----------|-------------------|-----------|-------------------|-----------|--------------------|
|                                    |           | <b>ACTUALS</b>    |           | <b>BUDGET</b>     |           | <b>BUDGET</b>     |           | <b>\$ VARIANCE</b> |
| <b>COMMUNITY DEVELOPMENT</b>       |           |                   |           |                   |           |                   |           |                    |
| PLANNING AND DEVELOPMENT           | \$        | 286,802           | \$        | 326,925           | \$        | 365,075           | \$        | 38,150             |
| COMM DEVELOPMENT ASSISTANCE        |           | 649,032           |           | 361,286           |           | 359,592           |           | (1,694)            |
| ECONOMIC DEVELOPMENT               |           | 1,742,069         |           | 977,353           |           | 1,383,171         |           | 405,818            |
| TOURISM OFFICE                     |           | 443,763           |           | 451,008           |           | 560,651           |           | 109,643            |
| STAUNTON WELCOME CENTER            |           | 29,243            |           | 54,673            |           | 55,758            |           | 1,085              |
| TROLLEY                            |           | 1,513             |           | 75,510            |           | 77,948            |           | 2,438              |
| <b>TOTAL COMMUNITY DEVELOPMENT</b> | <b>\$</b> | <b>3,152,423</b>  | <b>\$</b> | <b>2,246,755</b>  | <b>\$</b> | <b>2,802,195</b>  | <b>\$</b> | <b>555,440</b>     |
| <b>TRANSFERS TO OTHER FUNDS</b>    |           |                   |           |                   |           |                   |           |                    |
| TRANSFER TO EDUCATION FUND         | \$        | 13,637,502        | \$        | 13,626,250        | \$        | 14,700,000        | \$        | 1,073,750          |
| TRANSFER TO ENTERPRISE FUNDS       |           | 24,096            |           | -                 |           | -                 |           | -                  |
| TRANSFER TO CITY CIP FUND          |           | -                 |           | 981,050           |           | -                 |           | (981,050)          |
| TRANSFER TO DEBT SINKING FUND      |           | 5,844,415         |           | 4,844,415         |           | 4,444,415         |           | (400,000)          |
| TRANSFER TO SCHOOL CIP FUND        |           | 2,515,000         |           | -                 |           | -                 |           | -                  |
| <b>TOTAL TRANSFERS</b>             | <b>\$</b> | <b>22,021,013</b> | <b>\$</b> | <b>19,451,715</b> | <b>\$</b> | <b>19,144,415</b> | <b>\$</b> | <b>(307,300)</b>   |
| <b>TOTAL GENERAL FUND</b>          | <b>\$</b> | <b>62,158,608</b> | <b>\$</b> | <b>61,753,974</b> | <b>\$</b> | <b>65,192,940</b> | <b>\$</b> | <b>3,438,966</b>   |

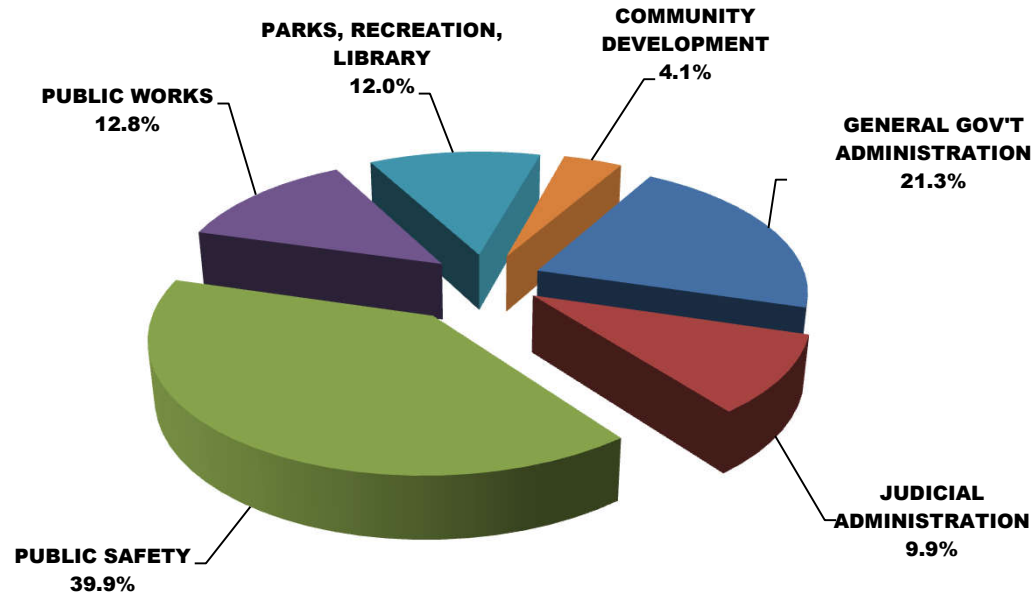
# CITY OF STAUNTON

## FY 2023 GENERAL FUND BUDGET- EXPENDITURE BY CHARACTER TYPE



| EXPENDITURE CHARACTER         | PERSONNEL            | OPERATIONS           | CAPITAL           | TOTAL                |
|-------------------------------|----------------------|----------------------|-------------------|----------------------|
| EDUCATION FUND TRANSFER       | \$ -                 | \$ 14,700,000        | \$ -              | \$ 14,700,000        |
| PUBLIC SAFETY                 | 9,943,395            | 4,979,401            | 28,000            | 14,950,796           |
| HEALTH AND WELFARE            | -                    | 7,946,604            | -                 | 7,946,604            |
| PUBLIC WORKS                  | 3,193,030            | 3,164,410            | 28,250            | 6,385,690            |
| GENERAL GOV'T ADMINISTRATION  | 5,323,322            | 1,674,769            | 60,725            | 7,058,816            |
| PARKS, RECREATION, LIBRARY    | 2,991,528            | 1,162,208            | 7,000             | 4,160,736            |
| TRANSFER TO DEBT SERVICE FUND |                      | 4,444,415            |                   | 4,444,415            |
| JUDICIAL ADMINISTRATION       | 2,463,810            | 265,878              | 5,000             | 2,734,688            |
| COMMUNITY DEVELOPMENT         | 1,027,205            | 1,774,990            | -                 | 2,802,195            |
| TRANSFER TO CITY CIP FUND     | -                    | -                    | -                 | -                    |
| EDUCATIONAL AGENCIES          | -                    | 9,000                | -                 | 9,000                |
| <b>TOTALS</b>                 | <b>\$ 24,942,291</b> | <b>\$ 40,121,675</b> | <b>\$ 128,975</b> | <b>\$ 65,192,940</b> |

**CITY OF STAUNTON**  
**FY 2023 GENERAL FUND PERSONNEL BY JOB FUNCTION**

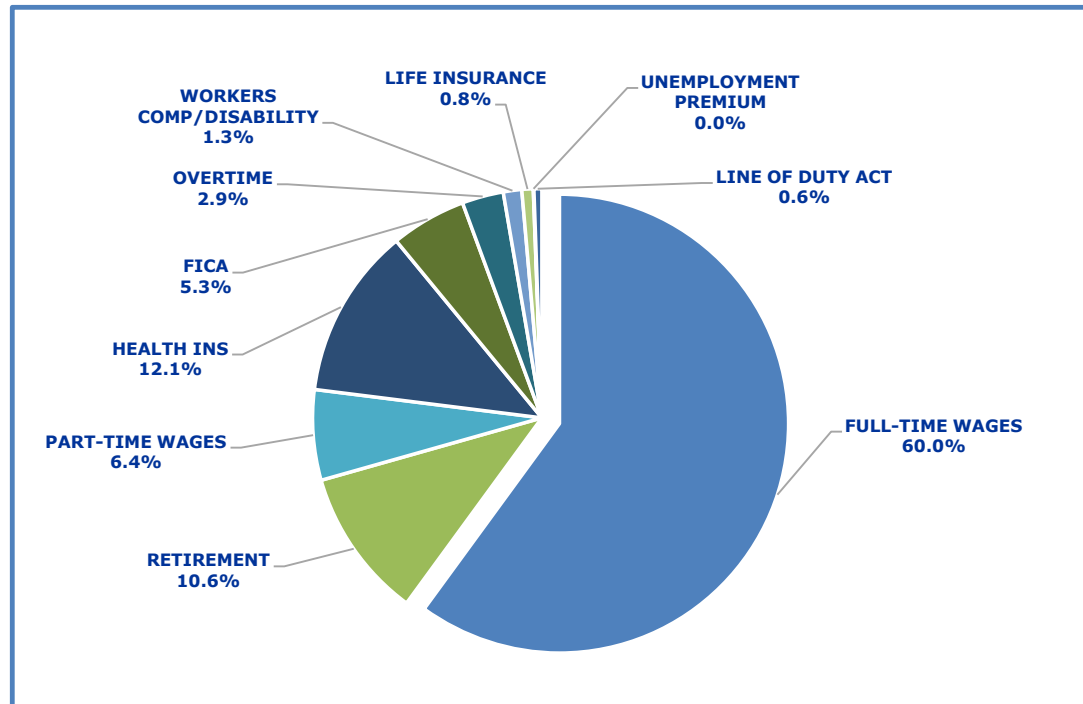


| FUNCTION                                           | TOTAL PERSONNEL COST | FULL-TIME APPROVED POSITIONS | PART-TIME POSITIONS |
|----------------------------------------------------|----------------------|------------------------------|---------------------|
| GENERAL GOV'T ADMINISTRATION                       | \$ 5,323,322         | 39                           | 2                   |
| JUDICIAL ADMINISTRATION                            | 2,463,810            | 27                           | 3                   |
| PUBLIC SAFETY                                      | 9,943,395            | 109                          | 29                  |
| PUBLIC WORKS                                       | 3,193,030            | 35                           | 9                   |
| PARKS, RECREATION, LIBRARY                         | 2,991,528            | 29                           | 62                  |
| COMMUNITY DEVELOPMENT                              | 1,027,205            | 10                           | 3                   |
| <b>TOTAL PERSONNEL COST (WAGES &amp; BENEFITS)</b> | <b>\$ 24,942,291</b> | <b>249</b>                   | <b>108</b>          |

| POSITION CHANGES   | POSITION TITLE                      | # POSITIONS | COST              |
|--------------------|-------------------------------------|-------------|-------------------|
| STREETS            | EQUIPMENT OPERATOR                  | -5          | (\$196,885)       |
| TRAFFIC SIGNALS    | TECHNICIAN                          | -1          | (39,377)          |
| PLANNING           | HOUSING PLANNER / GRANT COORDINATOR | 1           | 55,000            |
| PARKS & RECREATION | EQUIPMENT OPERATOR                  | 1           | 33,000            |
| RECYCLING          | SANITATION WORKER                   | -2          | (72,034)          |
| REFUSE             | SANITATION WORKER                   | 4           | 144,068           |
|                    | <b>TOTAL</b>                        | <b>-2</b>   | <b>(\$76,228)</b> |

# CITY OF STAUNTON

## FY 2023 GENERAL FUND PERSONNEL COST



| GENERAL FUND              | FY 2021 ACTUALS | FY 2022 BUDGET | FY 2023 BUDGET | \$ VARIANCE  |
|---------------------------|-----------------|----------------|----------------|--------------|
| FULL-TIME WAGES           | 13,105,059      | \$ 13,999,370  | \$ 14,975,887  | \$ 976,517   |
| RETIREMENT                | 2,107,840       | 2,188,280      | 2,640,621      | 452,341      |
| PART-TIME WAGES           | 995,986         | 1,480,227      | 1,587,114      | 106,887      |
| HEALTH INS                | 2,570,716       | 2,673,851      | 3,005,853      | 332,002      |
| FICA                      | 1,081,714       | 1,237,353      | 1,328,028      | 90,675       |
| OVERTIME                  | 705,822         | 669,518        | 730,552        | 61,034       |
| WORKERS COMP/DISABILITY   | 265,244         | 317,913        | 324,531        | 6,618        |
| LIFE INSURANCE            | 170,423         | 188,587        | 201,593        | 13,006       |
| UNEMPLOYMENT PREMIUM      | 8,931           | 9,486          | 9,112          | (374)        |
| LINE OF DUTY ACT          | 138,031         | 140,050        | 139,000        | (1,050)      |
| TOTAL                     | \$ 21,149,767   | \$ 22,904,635  | \$ 24,942,291  | \$ 2,037,656 |
|                           |                 |                |                |              |
|                           |                 |                |                |              |
|                           |                 |                |                |              |
|                           | FY2020          | FY2021         | FY2022         | FY2023       |
| VRS RETIREMENT RATE:      | 13.59%          | 15.28%         | 15.28%         | 17.21%       |
| VRS LIFE INSURANCE RATE:  | 1.31%           | 1.34%          | 1.34%          | 1.34%        |
| SOCIAL SECURITY RATE:     | 7.65%           | 7.65%          | 7.65%          | 7.65%        |
| HEALTH INSURANCE:         | 0.00%           | 0.00%          | 8.80%          | 11.00%       |
| VIRGINIA LOCAL DISABILITY | 0.53%           | 0.53%          | 0.53%          | 0.53%        |
| VEC RATE PER EMPLOYEE:    | \$ 20.00        | \$ 20.00       | \$ 30.00       | \$ 30.00     |



**CITY OF STAUNTON**  
**FY 2023 AUTHORIZED FULL-TIME EMPLOYEE POSITIONS**

| GENERAL FUND                             | FY 2019    | FY 2020    | FY 2021    | FY 2022    | FY 2023    |
|------------------------------------------|------------|------------|------------|------------|------------|
| <b>GENERAL GOVERNMENT ADMINISTRATION</b> |            |            |            |            |            |
| CLERK OF THE COUNCIL                     | 0          | 0          | 0          | 1          | 1          |
| CITY MANAGER                             | 3          | 3          | 3          | 3          | 3          |
| HUMAN RESOURCES                          | 5          | 5          | 5          | 5          | 5          |
| CITY ATTORNEY                            | 2          | 2          | 2          | 2          | 2          |
| COMMUNICATIONS OFFICE                    | 1          | 1          | 1          | 1          | 1          |
| FINANCE ADMINISTRATION                   | 8          | 8          | 8          | 8          | 8          |
| ASSESSOR                                 | 3          | 3          | 3          | 3          | 3          |
| COMMISSIONER OF REVENUE                  | 4          | 4          | 4          | 4          | 4          |
| TREASURER                                | 4          | 4          | 4          | 4          | 4          |
| REGISTRAR                                | 1          | 1          | 1          | 1          | 1          |
| INFORMATION TECHNOLOGY                   | 7          | 7          | 7          | 7          | 7          |
| <b>TOTAL ADMINISTRATION</b>              | <b>38</b>  | <b>38</b>  | <b>38</b>  | <b>39</b>  | <b>39</b>  |
| <b>JUDICIAL ADMINISTRATION</b>           |            |            |            |            |            |
| CIRCUIT COURT                            | 1          | 1          | 1          | 1          | 1          |
| CLERK OF CIRCUIT COURT                   | 5          | 6          | 7          | 7          | 7          |
| SHERIFF                                  | 8          | 8          | 8          | 9          | 9          |
| COMMONWEALTH ATTORNEY                    | 7          | 9          | 9          | 9          | 9          |
| VICTIM WITNESS (GRANT )                  | 1          | 1          | 1          | 1          | 1          |
| <b>TOTAL JUDICIAL ADMINISTRATION</b>     | <b>22</b>  | <b>25</b>  | <b>26</b>  | <b>27</b>  | <b>27</b>  |
| <b>PUBLIC SAFETY</b>                     |            |            |            |            |            |
| POLICE DEPARTMENT                        | 57         | 57         | 57         | 57         | 57         |
| E-911 EMERGENCY COMMUNICATIONS           | 12         | 12         | 12         | 12         | 12         |
| FIRE DEPARTMENT                          | 36         | 36         | 36         | 36         | 36         |
| BUILDING INSPECTION                      | 4          | 4          | 4          | 4          | 4          |
| <b>TOTAL PUBLIC SAFETY</b>               | <b>109</b> | <b>109</b> | <b>109</b> | <b>109</b> | <b>109</b> |
| <b>PUBLIC WORKS</b>                      |            |            |            |            |            |
| ENGINEERING                              | 4          | 4          | 4          | 3          | 3          |
| PUBLIC WORKS ADMINISTRATION              | 2          | 2          | 2          | 2          | 2          |
| HIGHWAYS, STREETS, & SIDEWALKS           | 17         | 17         | 17         | 17         | 12         |
| TRAFFIC ENGINEERING                      | 2          | 3          | 3          | 3          | 3          |
| TRAFFIC SIGNALS/ ELECTRONICS             | 2          | 2          | 2          | 2          | 1          |
| BUILDING MAINTENANCE                     | 9          | 9          | 9          | 9          | 9          |
| EQUIPMENT MAINTENANCE                    | 5          | 5          | 5          | 5          | 5          |
| <b>TOTAL PUBLIC WORKS</b>                | <b>41</b>  | <b>42</b>  | <b>42</b>  | <b>41</b>  | <b>35</b>  |
| <b>RECREATION, PARKS, LIBRARY</b>        |            |            |            |            |            |
| PARKS AND RECREATION ADMINISTRATION      | 6          | 6          | 6          | 6          | 6          |
| HORTICULTURE                             | 2          | 2          | 2          | 2          | 2          |
| GOLF                                     | 1          | 1          | 1          | 1          | 1          |
| PARK MAINTENANCE                         | 10         | 10         | 10         | 10         | 11         |
| LIBRARY                                  | 8          | 9          | 9          | 9          | 9          |
| <b>TOTAL RECREATION, PARKS, LIBRARY</b>  | <b>27</b>  | <b>28</b>  | <b>28</b>  | <b>28</b>  | <b>29</b>  |

**CITY OF STAUNTON**  
**FY 2023 AUTHORIZED FULL-TIME EMPLOYEE POSITIONS**

| GENERAL FUND                         | FY 2019      | FY 2020      | FY 2021      | FY 2022      | FY 2023      |
|--------------------------------------|--------------|--------------|--------------|--------------|--------------|
| <b>COMMUNITY DEVELOPMENT</b>         |              |              |              |              |              |
| PLANNING                             | 4            | 4            | 4            | 4            | 4            |
| ECONOMIC DEVELOPMENT                 | 2            | 2            | 2            | 2            | 2            |
| TOURISM OFFICE                       | 3            | 3            | 3            | 3            | 4            |
| TOTAL COMMUNITY DEVELOPMENT          | 9            | 9            | 9            | 9            | 10           |
| TOTAL GENERAL FUND                   | 246          | 251          | 252          | 253          | 249          |
| <b>COMMUNITY SERVICES GRANT FUND</b> |              |              |              |              |              |
| BLUE RIDGE COURT SERVICES            | 10           | 10           | 10           | 10           | 10           |
| BLUE RIDGE PRE TRIAL EXPANSION GRANT | 0            | 0            | 1            | 1            | 1            |
| BLUE RIDGE COURT SERVICES-DOCKET     | 2            | 2            | 2            | 2            | 2            |
| TOTAL BLUE RIDGE COURT SERVICES      | 12           | 12           | 13           | 13           | 13           |
| <b>GOLF FUND</b>                     |              |              |              |              |              |
| GOLF COURSE                          | 1            | 0            | 0            | 0            | 0            |
| TOTAL GOLF FUND                      | 1            | 0            | 0            | 0            | 0            |
| <b>WATER FUND</b>                    |              |              |              |              |              |
| UTILITY BILLING & COLLECTIONS        | 3            | 5            | 5            | 5            | 5            |
| WATER PRODUCTION SYSTEM              | 8            | 8            | 8            | 8            | 8            |
| WATER DISTRIBUTION                   | 9            | 9            | 9            | 9            | 9            |
| UTILITY TECHNICAL SERVICES           | 6            | 6            | 6            | 6            | 6            |
| TOTAL WATER FUND                     | 26           | 28           | 28           | 28           | 28           |
| <b>SEWER FUND</b>                    |              |              |              |              |              |
| SEWER LINES                          | 5            | 5            | 5            | 5            | 5            |
| TOTAL SEWER FUND                     | 5            | 5            | 5            | 5            | 5            |
| <b>ENVIRONMENTAL FUND</b>            |              |              |              |              |              |
| ENVIRONMENTAL OFFICE                 | 1            | 1            | 1            | 1            | 1            |
| STREET CLEANING                      | 2            | 2            | 2            | 2            | 2            |
| REFUSE COLLECTION                    | 11           | 11           | 11           | 11           | 15           |
| RECYCLING                            | 4            | 4            | 4            | 2            | 0            |
| TOTAL ENVIRONMENTAL FUND             | 18           | 18           | 18           | 16           | 18           |
| <b>STORMWATER FUND</b>               |              |              |              |              |              |
| STORMWATER ENGINEERING               | 1            | 1            | 1            | 2            | 2            |
| TOTAL STORMWATER FUND                | 1            | 1            | 1            | 2            | 2            |
| <b>GRAND TOTAL ALL FUNDS</b>         | <b>309.0</b> | <b>315.0</b> | <b>317.0</b> | <b>317.0</b> | <b>315.0</b> |

|                    | ADDITIONAL POSITIONS  |                                     | FY2022 | FY2023 |
|--------------------|-----------------------|-------------------------------------|--------|--------|
| GENERAL FUND       | CLERK OF COUNCIL      | CLERK                               | 1      | 0      |
| GENERAL FUND       | STREETS               | EQUIPMENT OPERATOR                  | 0      | -5     |
| GENERAL FUND       | TRAFFIC SIGNALS       | TECHNICIAN                          | 0      | -1     |
| GENERAL FUND       | COMMUNITY DEVELOPMENT | HOUSING PLANNER / GRANT COORDINATOR | 0      | 1      |
| GENERAL FUND       | PARKS MAINTENANCE     | EQUIPMENT OPERATOR                  | 0      | 1      |
| ENVIRONMENTAL FUND | REFUSE                | SANITATION WORKER                   | 0      | 4      |
| ENVIRONMENTAL FUND | RECYCLING             | SANITATION WORKER                   | -2     | -2     |
| TOTAL CHANGE       |                       |                                     | -1     | -2     |

**CITY OF STAUNTON PAY & CLASSIFICATION SYSTEM  
FY2023 BUDGET**

| HOURLY     |            | ANNUAL       |              | Grade | Position                                     | FLSA Status |
|------------|------------|--------------|--------------|-------|----------------------------------------------|-------------|
| Min        | Max        | Min          | Max          |       |                                              |             |
| \$ 12.0015 | \$ 14.9428 | \$ 24,963.12 | \$ 31,080.93 | 1     | Library Page                                 | NE          |
|            |            |              |              | 1     | Golf Course/Pool Staff                       | NE          |
| \$ 12.0015 | \$ 15.8888 | \$ 24,963.12 | \$ 33,048.65 | 2     | Office Receptionist/Clerk                    | NE          |
| \$ 12.0015 | \$ 18.4709 | \$ 24,963.12 | \$ 38,419.46 | 3     | Seasonal Laborer                             | NE          |
|            |            |              |              | 3     | Recreation Counselor/Aide                    | NE          |
|            |            |              |              | 3     | School Crossing Guard                        | NE          |
|            |            |              |              | 3     | Lifeguard                                    | NE          |
|            |            |              |              | 3     | Work Release                                 | NE          |
| \$ 12.2581 | \$ 20.3651 | \$ 25,496.86 | \$ 42,359.51 | 4     | Management Intern                            | NE          |
|            |            |              |              | 4     | Data Entry Clerk                             | NE          |
|            |            |              |              | 4     | Parking Attendant                            | NE          |
|            |            |              |              | 4     | Assistant Recreation Supervisor              | NE          |
|            |            |              |              | 4     | Lifeguard/Swim Instructor                    | NE          |
| \$ 12.5121 | \$ 21.3939 | \$ 26,025.21 | \$ 44,499.34 | 5     | Equipment Parts Clerk                        | NE          |
| \$ 13.5304 | \$ 22.4806 | \$ 28,143.13 | \$ 46,759.65 | 6     | Secretary                                    | NE          |
|            |            |              |              | 6     | Office Services Assistant                    | NE          |
|            |            |              |              | 6     | Police Records Clerk-                        | NE          |
|            |            |              |              | 6     | Library Assistant I                          | NE          |
|            |            |              |              | 6     | Recreation Supervisor                        | NE          |
|            |            |              |              | 6     | Travel Counselor                             | NE          |
|            |            |              |              | 6     | Parking Enforcement                          | NE          |
| \$ 14.2268 | \$ 23.6368 | \$ 29,591.82 | \$ 49,164.52 | 7     | Maintenance Worker                           | NE          |
|            |            |              |              | 7     | Custodial Worker                             | NE          |
| \$ 14.9370 | \$ 24.8172 | \$ 31,068.91 | \$ 51,619.88 | 8     | Equipment Operator I                         | NE          |
|            |            |              |              | 8     | Sanitation Worker                            | NE          |
|            |            |              |              | 8     | Trades Assistant                             | NE          |
|            |            |              |              | 8     | Recreation Facility/Program Coordinator      | NE          |
| \$ 15.6925 | \$ 26.0716 | \$ 32,640.30 | \$ 54,228.98 | 9     | Department Secretary/Ad Asst II/Secretary II | NE          |
|            |            |              |              | 9     | Sanitation Equipment Operator                | NE          |
|            |            |              |              | 9     | Utility Service Clerk                        | NE          |
|            |            |              |              | 9     | Crew Coordinator                             | NE          |
|            |            |              |              | 9     | Library Assistant II                         | NE          |
|            |            |              |              | 9     | WTP Operator IV                              | NE          |
|            |            |              |              | 9     | Horticulture Assistant                       | NE          |
|            |            |              |              | 9     | Visitor Center Coordinator                   | NE          |
| \$ 16.4916 | \$ 27.3999 | \$ 34,302.60 | \$ 56,991.83 | 10    | Accounting Technician I                      | NE          |
|            |            |              |              | 10    | Utility Service Technician                   | NE          |
|            |            |              |              | 10    | Utility Service Worker                       | NE          |
|            |            |              |              | 10    | Equipment Operator II                        | NE          |
|            |            |              |              | 10    | Library Assistant III                        | NE          |
|            |            |              |              | 10    | Public Safety Dispatcher                     | NE          |
|            |            |              |              | 10    | Victim Witness Director                      | NE          |
| \$ 17.3214 | \$ 28.7768 | \$ 36,028.52 | \$ 59,855.65 | 11    | WTP Operator III                             | NE          |
|            |            |              |              | 11    | Appraisal Technician                         | NE          |
|            |            |              |              | 11    | Crew Leader                                  | NE          |
|            |            |              |              | 11    | Codes Inspector I                            | NE          |
|            |            |              |              | 11    | Senior Public Safety Dispatcher              | NE          |

**CITY OF STAUNTON PAY & CLASSIFICATION SYSTEM  
FY2023 BUDGET**

| HOURLY     |            | ANNUAL       |              |              |                                                  |                    |
|------------|------------|--------------|--------------|--------------|--------------------------------------------------|--------------------|
| <u>Min</u> | <u>Max</u> | <u>Min</u>   | <u>Max</u>   | <u>Grade</u> | <u>Position</u>                                  | <u>FLSA status</u> |
| \$ 18.2091 | \$ 30.2529 | \$ 37,874.89 | \$ 62,926.00 | 12           | Office Manager                                   | NE                 |
|            |            |              |              | 12           | Equipment Operator III                           | NE                 |
|            |            |              |              | 12           | Equipment Maintenance Technician                 | NE                 |
|            |            |              |              | 12           | Administrative Assistant                         | NE                 |
|            |            |              |              | 12           | Parks Equipment Mechanic                         | NE                 |
|            |            |              |              | 12           | Recreation Programmer                            | NE                 |
|            |            |              |              | 12           | Aquatics Manager/ Recreational Programmer        | NE                 |
|            |            |              |              | 12           | Public Safety Lead Dispatcher                    | NE                 |
|            |            |              |              | 12           | Clerk of Council                                 | NE                 |
|            |            |              |              | 12           | Executive Secretary                              | NE                 |
|            |            |              |              | 12           | Executive Assistant to the City Manager's Office | NE                 |
| \$ 19.1268 | \$ 31.7776 | \$ 39,783.74 | \$ 66,097.31 | 13           | Electrical Technician                            | NE                 |
|            |            |              |              | 13           | Human Resources Generalist                       | NE                 |
|            |            |              |              | 13           | Equipment Maintenance Technician II              | NE                 |
|            |            |              |              | 13           | Tradesworker                                     | NE                 |
|            |            |              |              | 13           | Paralegal                                        | NE                 |
|            |            |              |              | 13           | WTP Operator II                                  | NE                 |
|            |            |              |              | 13           | Recreation Specialist                            | NE                 |
|            |            |              |              | 13           | Probation Officer                                | NE                 |
|            |            |              |              | 13           | Traffic Signal Technician                        | NE                 |
|            |            |              |              | 13           | Real Estate Appraiser                            | NE                 |
|            |            |              |              | 13           | Code Inspector II                                | NE                 |
|            |            |              |              | 13           | Therapeutic Docket Coordinator                   | NE                 |
|            |            |              |              | 13           | Animal Control Officer                           | NE                 |
| \$ 14.4631 | \$ 23.9764 |              |              | 13           | Firefighter/EMT Basic                            | NE                 |
| \$ 20.0888 | \$ 33.3761 | \$ 41,784.63 | \$ 69,422.37 | 14           | Engineering Technician                           | NE                 |
|            |            |              |              | 14           | Equipment Maintenance Technician III             | NE                 |
|            |            |              |              | 14           | Crew Supervisor                                  | NE                 |
|            |            |              |              | 14           | Clerk of Council                                 | NE                 |
|            |            |              |              | 14           | Human Resources Specialist                       | NE                 |
|            |            |              |              | 14           | Police Officer                                   | NE                 |
| \$ 15.1865 | \$ 25.1785 |              |              | 14           | Firefighter/EMT Enhanced                         | NE                 |
| \$ 21.1108 | \$ 35.0735 | \$ 43,910.51 | \$ 72,952.80 | 15           | Horticulturist                                   | NE                 |
|            |            |              |              | 15           | WTP Operator I                                   | NE                 |
|            |            |              |              | 15           | Senior Probation Officer                         | NE                 |
|            |            |              |              | 15           | Accounting Technician II                         | NE                 |
|            |            |              |              | 15           | Equipment Maintenance Supervisor                 | NE                 |
|            |            |              |              | 15           | Assistant Superintendent of Parks                | NE                 |
|            |            |              |              | 15           | Assistant Superintendent of Recreation           | NE                 |
|            |            |              |              | 15           | Police Officer Senior                            | NE                 |
|            |            |              |              | 15           | Law Clerk                                        | X                  |
| \$ 22.1766 | \$ 36.8442 | \$ 46,127.28 | \$ 76,635.84 | 16           | Codes Inspector III                              | NE                 |
|            |            |              |              | 16           | Water Treatment Plant Chief Operator             | NE                 |
|            |            |              |              | 16           | IT Systems Support Technician                    | NE                 |
|            |            |              |              | 16           | Planner                                          | NE                 |
|            |            |              |              | 16           | Senior Real Estate Appraiser                     | NE                 |
|            |            |              |              | 16           | Librarian                                        | X                  |
|            |            |              |              | 16           | Environmental Program Specialist                 | NE                 |
| \$ 16.7565 | \$ 27.7864 |              |              | 16           | Firefighter/EMT Intermediate                     | NE                 |
|            |            |              |              | 16           | Police Officer Master                            | NE                 |
| \$ 24.4862 | \$ 40.6812 | \$ 50,931.24 | \$ 84,616.90 | 17           | Systems Engineer I-Desktop Engineer              | NE                 |
|            |            |              |              | 17           | Deputy Building Official                         | NE                 |
| \$ 18.4133 | \$ 30.5918 |              |              | 17           | Fire Lieutenant/EMT                              | NE                 |
|            |            |              |              | 17           | Legal Manager/FOIA Officer                       | NE                 |
|            |            |              |              | 17           | Police Sergeant                                  | NE                 |
|            |            |              |              | 17           | GIS Coordinator                                  | NE                 |
|            |            |              |              | 17           | Project Manager                                  | NE                 |
|            |            |              |              | 17           | Building Automated Field Technician              | NE                 |

**CITY OF STAUNTON PAY & CLASSIFICATION SYSTEM  
FY2023 BUDGET**

| HOURLY     |            | ANNUAL        |               | Grade | Position                                        | FLSA status |
|------------|------------|---------------|---------------|-------|-------------------------------------------------|-------------|
| Min        | Max        | Min           | Max           |       |                                                 |             |
| \$ 28.1325 | \$ 43.5838 | \$ 58,515.53  | \$ 90,654.33  | 18    | Communications Manager                          | X           |
| \$ 21.1553 | \$ 32.7745 |               |               | 18    | Fire Captain/EMT                                | NE          |
|            |            |               |               | 18    | Police Lieutenant                               | NE          |
|            |            |               |               | 18    | Equipment Maintenance Superintendent            | X           |
|            |            |               |               | 18    | Streets Superintendent                          | X           |
|            |            |               |               | 18    | Superintendent of Facility Services and Refuse  | X           |
|            |            |               |               | 18    | Superintendent of Parks                         | X           |
|            |            |               |               | 18    | Field Utility Engineer                          | X           |
|            |            |               |               | 18    | Environmental Program Administrator             | X           |
|            |            |               |               | 18    | Superintendent of Recreation                    | X           |
|            |            |               |               | 18    | Group Sales/Marketing Manager                   | X           |
|            |            |               |               | 18    | Economic Development Specialist                 | X           |
|            |            |               |               | 18    | Assistant Director of Blue Ridge Court Services | X           |
|            |            |               |               | 18    | Civil Engineer                                  | X           |
| \$ 32.8123 | \$ 50.8525 | \$ 68,249.56  | \$ 105,773.13 | 19    | Building Official/Zoning Administrator          | X           |
|            |            |               |               | 19    | Systems Engineer II                             | X           |
|            |            |               |               | 19    | Finance Business Manager                        | X           |
|            |            |               |               | 19    | IT Project/Applications Engineer                | X           |
| \$ 36.3488 | \$ 56.3344 | \$ 75,605.47  | \$ 117,175.63 | 20    | Director of Blue Ridge Court Services           | X           |
|            |            |               |               | 20    | Police Captain                                  | X           |
|            |            |               |               | 20    | Deputy Police Chief                             | X           |
|            |            |               |               | 20    | Deputy Fire Chief of Operations/Administration  | X           |
|            |            |               |               | 20    | Senior Planner                                  | X           |
|            |            |               |               | 20    | Director of Tourism                             | X           |
|            |            |               |               | 20    | City Engineer                                   | X           |
|            |            |               |               | 20    | Utilities Superintendent                        | X           |
| \$ 44.7541 | \$ 69.3614 | \$ 93,088.55  | \$ 144,271.76 | 21    | Director of Library Services                    | X           |
|            |            |               |               | 21    | Director of Parks and Recreation                | X           |
|            |            |               |               | 21    | City Assessor                                   | X           |
|            |            |               |               | 21    | Assistant Finance Director-City/Schools         | X           |
|            |            |               |               | 21    | Assistant Director of Human Resources           | X           |
| \$ 46.9927 | \$ 72.8300 | \$ 97,744.80  | \$ 151,486.38 | 22    | Chief Technology Officer                        | X           |
|            |            |               |               | 22    | Director of Economic Development                | X           |
|            |            |               |               | 22    | Director of Community Development               | X           |
| \$ 49.3422 | \$ 76.4712 | \$ 102,631.70 | \$ 159,060.13 | 23    | Assistant City Manager                          | X           |
|            |            |               |               | 23    | Director of Public Works                        | X           |
|            |            |               |               | 23    | Fire Chief                                      | X           |
|            |            |               |               | 23    | Police Chief                                    | X           |
|            |            |               |               | 23    | Chief Human Resources Officer-City/Schools      | X           |
|            |            |               |               | 23    | Director of Finance                             | X           |
| \$ 54.4000 | \$ 84.3097 | \$ 113,151.99 | \$ 175,364.16 | 24    | Deputy City Manager                             | X           |
| \$ 56.4518 | \$ 93.0594 | \$ 117,419.65 | \$ 193,563.64 | 25    | Chief Financial Officer-City/Schools            | X           |
|            |            |               |               |       |                                                 |             |
|            |            |               |               |       | <b>Employment Agreement Positions</b>           |             |
| \$ 60.5769 |            | \$ 126,000.00 | --            |       | City Attorney                                   | X           |
| \$ 60.5769 |            | \$ 126,000.00 | --            |       | City Manager                                    | X           |
| \$ 20.1923 |            | \$ 42,000.00  | --            |       | Golf Professional                               | X           |

## **GENERAL GOVERNMENT ADMINISTRATION**

| FY 2022 Budget | FY2023 Budget | \$ ( + / - ) | % Change |
|----------------|---------------|--------------|----------|
| \$ 6,338,649   | \$ 7,058,816  | \$ 720,167   | 11.4%    |

|                                           | FY 2021<br>ACTUALS  | FY 2022<br>BUDGET   | FY 2023<br>BUDGET   | %<br>CHANGE  |
|-------------------------------------------|---------------------|---------------------|---------------------|--------------|
| <b><u>LEGISLATIVE</u></b>                 |                     |                     |                     |              |
| CITY COUNCIL                              | \$ 135,658          | \$ 137,472          | \$ 156,826          | 14.1%        |
| CLERK OF COUNCIL                          | 49,047              | 103,552             | 98,886              | -4.5%        |
| <b><u>GENERAL ADMINISTRATION</u></b>      |                     |                     |                     |              |
| CITY MANAGER                              | 572,213             | 587,595             | 597,483             | 1.7%         |
| HUMAN RESOURCES                           | 616,639             | 661,295             | 695,234             | 5.1%         |
| CITY ATTORNEY                             | 359,539             | 396,182             | 396,191             | 0.0%         |
| COMMUNICATIONS                            | 53,538              | 105,965             | 160,507             | 51.5%        |
| AUDITOR/CONSULTANT                        | 67,500              | 75,000              | 77,000              | 2.7%         |
| CITY MEMBERSHIPS                          | 28,884              | 28,750              | 30,550              | 6.3%         |
| FINANCE ADMINISTRATION                    | 1,162,312           | 964,767             | 1,327,199           | 37.6%        |
| ASSESSOR AND EQUALIZATION BOARD           | 293,111             | 334,818             | 361,039             | 7.8%         |
| COMMISSIONER OF REVENUE                   | 351,569             | 374,685             | 386,761             | 3.2%         |
| CITY TREASURER                            | 468,550             | 397,348             | 408,657             | 2.8%         |
| INFORMATION TECHNOLOGY                    | 1,254,032           | 1,316,260           | 1,354,912           | 2.9%         |
| RISK MANAGEMENT                           | 739,147             | 695,000             | 765,000             | 10.1%        |
| <b><u>BOARD OF ELECTIONS</u></b>          |                     |                     |                     |              |
| ELECTORAL BOARD AND REGISTRAR             | 163,929             | 159,960             | 242,571             | 51.6%        |
| <b>TOTAL GENERAL GOV'T ADMINISTRATION</b> | <b>\$ 6,315,667</b> | <b>\$ 6,338,649</b> | <b>\$ 7,058,816</b> | <b>11.4%</b> |

|          | Personnel    | Operations   | Capital     | Total        |
|----------|--------------|--------------|-------------|--------------|
| FY 2023  | \$ 5,323,322 | \$ 1,674,769 | \$ 60,725   | \$ 7,058,816 |
| FY 2022  | 5,025,127    | 1,232,522    | 81,000      | 6,338,649    |
| Variance | \$ 298,195   | \$ 442,247   | \$ (20,275) | \$ 720,167   |

## **GENERAL GOVERNMENT ADMINISTRATION**

### **OPERATIONAL EXPENSES**

#### **INSURANCE FOR ALL GENERAL FUND FUNCTIONS**

|    |         |                              |
|----|---------|------------------------------|
| \$ | 105,000 | LOCAL GOVERNMENT LIABILITY   |
| \$ | 90,000  | AUTO LIABILITY INSURANCE     |
| \$ | 60,000  | FIRE & MULTI-PERIL INSURANCE |
| \$ | 40,000  | RESERVE OFFICERS INSURANCE   |
| \$ | 15,000  | SELF-INSURANCE COLLISION     |
| \$ | 5,000   | DAMAGE CLAIMS AWARDS         |

#### **OPERATIONS**

|    |         |                                                                                   |
|----|---------|-----------------------------------------------------------------------------------|
| \$ | 328,100 | ANNUAL SOFTWARE LICENSE FEES                                                      |
| \$ | 308,098 | PROFESSIONAL SERVICES- AUDITORS, LEGAL SERVICES, FINANCIAL SERVICES               |
| \$ | 228,822 | MAINTENANCE AGREEMENTS ON TECHNOLOGY EQUIPMENT/SPECIAL EQUIPMENT                  |
| \$ | 73,820  | TRAINING, PHYSICAL FITNESS, MEDICAL EXAMS/ WELLNESS PROGRAM                       |
| \$ | 84,950  | POSTAGE/ COPY PAPER/ PRINTING                                                     |
| \$ | 46,150  | OFFICE SUPPLIES AND EQUIPMENT                                                     |
| \$ | 55,750  | NON-CAPITAL EQUIPMENT- COMPUTER REPLACEMENTS                                      |
| \$ | 6,000   | AUTO EQUIPMENT ALLOWANCE                                                          |
| \$ | 15,000  | COLLECTION FEES FOR DEBIT/CREDIT CARD FEES/ DELINQUENT COLLECTION FEES/DMV FEE    |
| \$ | 23,425  | ADVERTISING                                                                       |
| \$ | 34,670  | TELEPHONE /DATA NETWORK LINES                                                     |
| \$ | 40,000  | CITY COUNCIL SPECIAL EXPENSES                                                     |
| \$ | 25,684  | DUES & SUBSCRIPTIONS TO PROFESSIONAL ORGANIZATIONS/MEMBERSHIPS                    |
| \$ | 12,315  | CONTRACT AGREEMENTS FOR ELECTIONS                                                 |
| \$ | 6,125   | GAS & OIL, VEHICLE MAINTENANCE, TIRES                                             |
| \$ | 40,560  | CITY MANAGER, COMMUNICATIONS, REGISTRAR & HUMAN RESOURCES OFFICE SPECIAL EXPENSES |

#### **CONTRIBUTIONS TO OUTSIDE AGENCIES / MEMBERSHIPS:**

|    |        |                                  |
|----|--------|----------------------------------|
| \$ | 14,500 | VIRGINIA FIRST CITIES            |
| \$ | 12,000 | VIRGINIA MUNICIPAL LEAGUE        |
| \$ | 1,500  | VIRGINIA INSTITUTE OF GOVERNMENT |
| \$ | 2,300  | CHAMBER OF COMMERCE              |

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|    |           |                             |
|----|-----------|-----------------------------|
| \$ | 1,674,769 | SUMMARY TOTAL OF OPERATIONS |
|----|-----------|-----------------------------|

### **CAPITAL EQUIPMENT**

|    |        |                                          |
|----|--------|------------------------------------------|
| \$ | 60,725 | COMPUTER NETWORK SERVERS/ INFRASTRUCTURE |
|----|--------|------------------------------------------|

## **JUDICIAL ADMINISTRATION**

| FY 2022 Budget | FY2023 Budget | \$ ( + / - ) | % Change |
|----------------|---------------|--------------|----------|
| \$ 2,574,028   | \$ 2,734,688  | \$ 160,660   | 6.2%     |

|                                      | FY 2021<br>ACTUALS  | FY 2022<br>BUDGET   | FY 2023<br>BUDGET   | % Change    |
|--------------------------------------|---------------------|---------------------|---------------------|-------------|
| CIRCUIT COURT                        | \$ 149,514          | \$ 164,428          | \$ 162,098          | -1.4%       |
| GENERAL DISTRICT COURT               | 4,866               | 16,900              | 18,500              | 9.5%        |
| MAGISTRATE                           | 1,911               | 2,000               | 2,225               | 11.3%       |
| JUVENILE/DOMESTIC RELATIONS COURT    | 69,180              | 75,092              | 80,092              | 6.7%        |
| CLERK OF CIRCUIT COURT               | 574,215             | 598,823             | 633,995             | 5.9%        |
| SHERIFF                              | 664,972             | 705,465             | 783,215             | 11.0%       |
| VICTIM WITNESS GRANT                 | 99,334              | 86,881              | 87,790              | 1.0%        |
| COMMONWEALTH ATTORNEY                | 759,429             | 924,439             | 966,773             | 4.6%        |
| <b>TOTAL JUDICIAL ADMINISTRATION</b> | <b>\$ 2,323,421</b> | <b>\$ 2,574,028</b> | <b>\$ 2,734,688</b> | <b>6.2%</b> |

|          | Personnel    | Operations  | Capital   | Total        |
|----------|--------------|-------------|-----------|--------------|
| FY 2023  | \$ 2,463,810 | \$ 250,878  | \$ 20,000 | \$ 2,734,688 |
| FY 2022  | 2,281,003    | 293,025     | -         | 2,574,028    |
| Variance | \$ 182,807   | \$ (42,147) | \$ 20,000 | \$ 160,660   |

### **OPERATIONAL EXPENSES**

|                   |                                                                        |
|-------------------|------------------------------------------------------------------------|
| \$ 62,817         | RENTAL OF PROPERTY - J&D COURT                                         |
| \$ 32,677         | OFFICE SUPPLIES/ PHOTOCOPYING FOR COURTS                               |
| \$ 20,200         | GAS & OIL, TIRES, MAINTENANCE ON VEHICLES, RADIO MAINTENANCE           |
| \$ 24,700         | TRAINING FOR SHERIFFS-POLICE ACADEMY, JUDGE, COURT CLERKS              |
| \$ 16,800         | TELEPHONE                                                              |
| \$ 13,250         | JUROR & WITNESS FEES, AND JURY COMMISSIONERS                           |
| \$ 6,250          | POSTAGE/ EQUIPMENT RENTAL                                              |
| \$ 6,000          | WEARING APPAREL                                                        |
| \$ 5,050          | MAINTENANCE AGREEMENTS ON OFFICE EQUIPMENT                             |
| \$ 13,000         | DUES & SUBSCRIPTIONS                                                   |
| \$ 7,000          | DOMESTIC VIOLENCE VICTIM WITNESS COORDINATOR SHARE WITH AUGUSTA COUNTY |
| \$ 20,650         | PROFESSIONAL FEES - COURT AUDIT FEES, LEGAL SERVICES                   |
| \$ 10,400         | SOFTWARE LICENSE FEES                                                  |
| \$ 750            | CLERK OF CIRCUIT COURT - RECORD BOOKS/DOCUMENT STORAGE/ MANAGEMENT     |
| \$ 17,634         | TECHNOLOGY TRUST FUNDS PASS THRU                                       |
| \$ 12,500         | NON-CAPITAL EQUIPMENT                                                  |
| \$ 1,200          | SPECIAL EXPENSES                                                       |
| <b>\$ 270,878</b> | <b>SUMMARY TOTAL OF OPERATIONS</b>                                     |



## **PUBLIC SAFETY**

| <b>FY 2022 Budget</b> | <b>FY2023 Budget</b> | <b>\$ ( + / - )</b> | <b>% Change</b> |
|-----------------------|----------------------|---------------------|-----------------|
| <b>\$ 13,331,493</b>  | <b>\$ 14,950,796</b> | <b>\$ 1,619,303</b> | <b>12.1%</b>    |

|                                         | <b>FY 2021<br/>ACTUALS</b> | <b>FY 2022<br/>BUDGET</b> | <b>FY 2023<br/>BUDGET</b> | <b>% Change</b> |
|-----------------------------------------|----------------------------|---------------------------|---------------------------|-----------------|
| <b><u>LAW ENFORCEMENT</u></b>           |                            |                           |                           |                 |
| <b>POLICE DEPARTMENT</b>                | <b>\$ 5,092,067</b>        | <b>\$ 5,383,139</b>       | <b>\$ 5,916,304</b>       | <b>9.9%</b>     |
| <b>E-911 CENTER</b>                     | <b>725,205</b>             | <b>940,309</b>            | <b>1,041,519</b>          | <b>10.8%</b>    |
| <b><u>EMERGENCY SERVICES</u></b>        |                            |                           |                           |                 |
| <b>FIRE AND RESCUE</b>                  | <b>3,573,831</b>           | <b>3,310,706</b>          | <b>3,836,258</b>          | <b>15.9%</b>    |
| <b>COMMUNITY PUBLIC SAFETY</b>          | <b>126,085</b>             | <b>110,500</b>            | <b>110,500</b>            | <b>0.0%</b>     |
| <b><u>CORRECTIONS AND DETENTION</u></b> |                            |                           |                           |                 |
| <b>JUVENILE DETENTION HOME</b>          | <b>120,856</b>             | <b>131,484</b>            | <b>236,948</b>            | <b>80.2%</b>    |
| <b>MIDDLE RIVER REGIONAL JAIL</b>       | <b>2,499,582</b>           | <b>2,782,021</b>          | <b>3,089,517</b>          | <b>11.1%</b>    |
| <b>OFFICE ON YOUTH</b>                  | <b>136,856</b>             | <b>165,000</b>            | <b>162,400</b>            | <b>-1.6%</b>    |
| <b>BUILDING INSPECTION</b>              | <b>376,832</b>             | <b>407,584</b>            | <b>417,405</b>            | <b>2.4%</b>     |
| <b><u>OTHER PROTECTION</u></b>          |                            |                           |                           |                 |
| <b>ANIMAL CONTROL</b>                   | <b>107,695</b>             | <b>100,500</b>            | <b>139,695</b>            | <b>39.0%</b>    |
| <b>MEDICAL EXAMINER</b>                 | <b>580</b>                 | <b>250</b>                | <b>250</b>                | <b>0.0%</b>     |
| <b>TOTAL PUBLIC SAFETY</b>              | <b>\$ 12,759,588</b>       | <b>\$ 13,331,493</b>      | <b>\$ 14,950,796</b>      | <b>12.1%</b>    |

|                 | <b>Personnel</b>    | <b>Operations</b>   | <b>Capital</b>   | <b>Total</b>         |
|-----------------|---------------------|---------------------|------------------|----------------------|
| <b>FY 2023</b>  | <b>\$ 9,943,395</b> | <b>\$ 4,979,401</b> | <b>\$ 28,000</b> | <b>\$ 14,950,796</b> |
| <b>FY 2022</b>  | <b>8,829,282</b>    | <b>4,482,211</b>    | <b>20,000</b>    | <b>13,331,493</b>    |
| <b>Variance</b> | <b>\$ 1,114,113</b> | <b>\$ 497,190</b>   | <b>\$ 8,000</b>  | <b>\$ 1,619,303</b>  |

| <b><u>POLICE DEPARTMENT</u></b> | <b>FY2018</b> | <b>FY2019</b> | <b>FY2020</b> | <b>FY2021</b> |
|---------------------------------|---------------|---------------|---------------|---------------|
| <b>POLICE STATIONS</b>          | <b>1</b>      | <b>1</b>      | <b>1</b>      | <b>1</b>      |
| <b>ARRESTS</b>                  | <b>2,660</b>  | <b>2,671</b>  | <b>2,568</b>  | <b>2,421</b>  |
| <b>TRAFFIC SUMMONS</b>          | <b>3,381</b>  | <b>4,831</b>  | <b>3,811</b>  | <b>3,348</b>  |
| <b><u>FIRE DEPARTMENT</u></b>   | <b>FY2018</b> | <b>FY2019</b> | <b>FY2020</b> | <b>FY2021</b> |
| <b>FIRE STATIONS</b>            | <b>2</b>      | <b>2</b>      | <b>2</b>      | <b>2</b>      |
| <b>INCIDENT RESPONSES</b>       | <b>3,245</b>  | <b>3,681</b>  | <b>3,089</b>  | <b>2,619</b>  |
| <b>FIRES EXTINGUISHED</b>       | <b>67</b>     | <b>64</b>     | <b>63</b>     | <b>43</b>     |
| <b>FIRE INSPECTIONS</b>         | <b>1,910</b>  | <b>1,921</b>  | <b>1,523</b>  | <b>972</b>    |

## **PUBLIC SAFETY**

### **OPERATIONS**

|    |           |                                                                                                                       |
|----|-----------|-----------------------------------------------------------------------------------------------------------------------|
| \$ | 3,089,517 | JAIL OPERATIONS                                                                                                       |
| \$ | 312,280   | GAS & OIL, TIRES, VEHICLE MAINTENANCE                                                                                 |
| \$ | 236,948   | JUVENILE DETENTION HOME                                                                                               |
| \$ | 162,400   | OFFICE ON YOUTH CONTRACT WITH WAYNESBORO                                                                              |
| \$ | 126,750   | MATERIALS & SUPPLIES FOR POLICE, FIRE, AND EMERGENCY MEDICAL SUPPLIES                                                 |
| \$ | 141,000   | TRAINING/PHYSICAL FITNESS FOR POLICE/ DISPATCHERS & FIRE - DUES                                                       |
| \$ | 95,430    | UNIFORMS FOR POLICE/FIRE/ DISPATCH                                                                                    |
| \$ | 147,945   | CARE OF ANIMALS & REGIONAL ANIMAL SHELTER                                                                             |
| \$ | 118,915   | TELEPHONE AND DISPATCH TELEPHONE SERVICES                                                                             |
| \$ | 86,500    | STATE FIRE PROGRAMS GRANT FUND                                                                                        |
| \$ | 289,101   | MAINTENANCE /REPAIR- RADIOS, E911 DISPATCH EQUIPMENT, BODY CAMERAS /VEHICLES                                          |
| \$ | 37,950    | PROFESSIONAL SERVICES- AUGUSTA MEDICAL SECURITY, EVALUATIONS, MEDICAL DOCTOR LICENSE FOR FIRE DEPARTMENT EMS SERVICES |
| \$ | 64,165    | OFFICE SUPPLIES, POLICE FORMS, PRINTING TICKETS, PHOTOCOPY, POSTAGE, DUES                                             |
| \$ | 24,000    | STATE EMS FOUR FOR LIFE GRANT PROGRAM                                                                                 |
| \$ | 27,000    | SOFTWARE LICENSE FEES                                                                                                 |
| \$ | 8,000     | SPECIAL EXPENSES                                                                                                      |
| \$ | 11,500    | AUXILIARY POLICE OFFICERS & FIREFIGHTERS                                                                              |
| \$ | 4,979,401 | SUMMARY TOTAL OF OPERATIONS                                                                                           |

### **CAPITAL**

|    |        |                           |
|----|--------|---------------------------|
| \$ | 15,000 | POLICE COMPUTER EQUIPMENT |
| \$ | 10,000 | SITE IMPROVEMENT          |
| \$ | 3,000  | E911 EQUIPMENT            |
| \$ | 28,000 | TOTAL CAPITAL             |

| MRRJA FUNDING  | GENERAL FUND | CIP RESERVE  | TOTAL FUNDING | CITY % SHARE |
|----------------|--------------|--------------|---------------|--------------|
| FY 2023 BUDGET | \$ 3,089,517 | \$ -         | \$ 3,089,517  | 20.20%       |
| FY 2022 BUDGET | \$ 2,782,021 | \$ -         | \$ 2,782,021  | 20.20%       |
| FY 2021 BUDGET | \$ 2,209,147 | \$ 207,478   | \$ 2,416,625  | 20.00%       |
| FY 2020 BUDGET | \$ 1,967,160 | \$ 175,086   | \$ 2,142,246  | 20.17%       |
| FY 2019 BUDGET | \$ 1,575,231 | \$ 100,000   | \$ 1,675,231  | 20.68%       |
| FY 2018 ACTUAL | \$ 1,556,911 | \$ -         | \$ 1,556,911  | 20.64%       |
| FY 2017 ACTUAL | \$ 1,478,880 | \$ -         | \$ 1,478,880  | 20.36%       |
| FY 2016 ACTUAL | \$ 1,300,506 | \$ -         | \$ 1,300,506  | 19.90%       |
| FY 2015 ACTUAL | \$ 800,000   | \$ 768,298   | \$ 1,568,298  | 32.50%       |
| FY 2014 ACTUAL | \$ 700,000   | \$ 844,171   | \$ 1,544,171  | 32.00%       |
| FY 2013 ACTUAL | \$ 525,000   | \$ 1,011,577 | \$ 1,544,171  | 32.00%       |
| FY 2012 ACTUAL | \$ 525,000   | \$ 779,269   | \$ 1,304,269  | 30.30%       |

## **PUBLIC WORKS**

| <b>FY 2022 Budget</b> | <b>FY2023 Budget</b> | <b>\$ ( + / - )</b> | <b>% Change</b> |
|-----------------------|----------------------|---------------------|-----------------|
| <b>\$ 6,258,460</b>   | <b>\$ 6,385,690</b>  | <b>\$ 127,230</b>   | <b>2.0%</b>     |

|                                     | <b>FY 2021<br/>ACTUALS</b> | <b>FY 2022<br/>BUDGET</b> | <b>FY 2023<br/>BUDGET</b> | <b>% Change</b> |
|-------------------------------------|----------------------------|---------------------------|---------------------------|-----------------|
| <b>ENGINEERING</b>                  | <b>\$ 248,475</b>          | <b>\$ 285,929</b>         | <b>\$ 312,624</b>         | <b>9.3%</b>     |
| <b>ADMINISTRATION</b>               | <b>270,595</b>             | <b>288,640</b>            | <b>302,108</b>            | <b>4.7%</b>     |
| <b>HIGHWAYS, STREETS, SIDEWALKS</b> | <b>2,688,920</b>           | <b>3,274,644</b>          | <b>3,202,896</b>          | <b>-2.2%</b>    |
| <b>TRAFFIC ENGINEERING</b>          | <b>100,065</b>             | <b>299,051</b>            | <b>335,167</b>            | <b>12.1%</b>    |
| <b>TRAFFIC SIGNALS/ELECTRONICS</b>  | <b>224,498</b>             | <b>281,652</b>            | <b>242,073</b>            | <b>-14.1%</b>   |
| <b>BUILDING MAINTENANCE</b>         | <b>1,283,107</b>           | <b>1,355,363</b>          | <b>1,475,192</b>          | <b>8.8%</b>     |
| <b>EQUIPMENT MAINTENANCE</b>        | <b>469,599</b>             | <b>473,181</b>            | <b>515,630</b>            | <b>9.0%</b>     |
|                                     | <b>\$ 5,285,259</b>        | <b>\$ 6,258,460</b>       | <b>\$ 6,385,690</b>       | <b>2.0%</b>     |

|                 | <b>Personnel</b>    | <b>Operations</b>   | <b>Capital</b>    | <b>Total</b>        |
|-----------------|---------------------|---------------------|-------------------|---------------------|
| <b>FY 2023</b>  | <b>\$ 3,193,030</b> | <b>\$ 3,164,410</b> | <b>\$ 28,250</b>  | <b>\$ 6,385,690</b> |
| <b>FY 2022</b>  | <b>3,136,690</b>    | <b>3,088,770</b>    | <b>33,000</b>     | <b>6,258,460</b>    |
| <b>Variance</b> | <b>\$ 56,340</b>    | <b>\$ 75,640</b>    | <b>\$ (4,750)</b> | <b>\$ 127,230</b>   |

**LANE MILES OF STREETS** 300.57  
**TRAFFIC SIGNALS AND FLASHERS** 65

### **HIGHWAYS, STREETS, SIDEWALKS, MAJOR OPERATIONAL EXPENDITURES**

|                     |                                                                                                                                      |
|---------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>\$ 1,180,000</b> | <b>STREET PAVING</b>                                                                                                                 |
| <b>\$ 287,500</b>   | <b>ELECTRIC-STREET LIGHTS</b>                                                                                                        |
| <b>\$ 259,150</b>   | <b>STREET MAINTENANCE MATERIALS, REPAIRS TO STREETS, GUARDRAILS, BRIDGES</b>                                                         |
| <b>\$ 136,190</b>   | <b>GAS &amp; OIL , TIRES, MAINTENANCE &amp; REPAIR OF VEHICLES/ RADIO MAINTENANCE</b>                                                |
| <b>\$ 157,000</b>   | <b>SNOW REMOVAL SUPPLIES-SALT, CHAINS</b>                                                                                            |
| <b>\$ 123,000</b>   | <b>MAINTENANCE / REPAIR OF SIDEWALKS &amp; GUARDRAILS</b>                                                                            |
| <b>\$ 169,700</b>   | <b>TRAFFIC MATERIALS FOR PAINTING/ AND MAINTENANCE OF TRAFFIC SIGNALS</b>                                                            |
| <b>\$ 106,000</b>   | <b>CONTRACT AGREEMENTS-RIGHT OF WAY MAINTENANCE, DISPOSAL SERVICES FOR OILS, PAINTS, RAILROAD MAINTENANCE/ TRAFFIC LANE PAINTING</b> |
| <b>\$ 9,800</b>     | <b>SOFTWARE FEES FOR STREET MAINTENANCE REPORTING/VEHICLE DIAGNOSTICS</b>                                                            |
| <b>\$ 18,650</b>    | <b>TELEPHONE, OFFICE SUPPLIES, POSTAGE, PHOTOCOPY/M&amp;R OFFICE EQUIPMENT</b>                                                       |
| <b>\$ 4,000</b>     | <b>PROFESSIONAL ENGINEERING SERVICES</b>                                                                                             |
| <b>\$ 45,435</b>    | <b>SMALL TOOLS, UNIFORMS, SAFETY EQUIPMENT, TRAINING, DUES</b>                                                                       |
| <b>\$ 2,496,425</b> | <b>SUMMARY TOTAL FOR STREETS</b>                                                                                                     |

### **EQUIPMENT MAINTENANCE**

|                  |                                                          |
|------------------|----------------------------------------------------------|
| <b>\$ 12,995</b> | <b>CONTRACTED VEHICLE/EQUIPMENT MAINTENANCE SERVICES</b> |
| <b>\$ 14,540</b> | <b>MATERIALS &amp; SUPPLIES/TRAINING/TELEPHONE</b>       |
| <b>\$ 16,000</b> | <b>VEHICLE SOFTWARE LICENSE FEES</b>                     |
| <b>\$ 43,535</b> | <b>SUMMARY FOR EQUIPMENT MAINTENANCE</b>                 |

### **BUILDING MAINTENANCE**

|                   |                                                                            |
|-------------------|----------------------------------------------------------------------------|
| <b>\$ 303,500</b> | <b>UTILITIES FOR BUILDINGS - ELECTRIC / NATURAL GAS / PROPANE</b>          |
| <b>\$ 201,500</b> | <b>MAINTENANCE CONTRACTS FOR BUILDING MECHANICAL SYSTEMS/ELEVATORS</b>     |
| <b>\$ 12,260</b>  | <b>UNIFORMS, TELEPHONE, TRAINING, AND SUPPLIES</b>                         |
| <b>\$ 12,170</b>  | <b>GAS, TIRES, AND GENERATOR FUEL</b>                                      |
| <b>\$ 85,020</b>  | <b>BUILDING SUPPLIES, CLEANING SUPPLIES, SMALL TOOLS, SAFETY EQUIPMENT</b> |
| <b>\$ 10,000</b>  | <b>CUSTODIAL SERVICES, PEST CONTROL SERVICES</b>                           |
| <b>\$ 624,450</b> | <b>SUMMARY TOTAL FOR BUILDING MAINTENANCE</b>                              |

### **CAPITAL**

|                  |                                      |
|------------------|--------------------------------------|
| <b>\$ 20,000</b> | <b>SIGNAL BOX</b>                    |
| <b>\$ 8,250</b>  | <b>TRAFFIC ENGINEERING EQUIPMENT</b> |
| <b>\$ 28,250</b> | <b>TOTAL CAPITAL</b>                 |

## **HEALTH AND WELFARE**

| <b>FY 2022 Budget</b> | <b>FY2023 Budget</b> | <b>\$ ( + / - )</b> | <b>% Change</b> |
|-----------------------|----------------------|---------------------|-----------------|
| <b>\$ 7,682,954</b>   | <b>\$ 7,946,604</b>  | <b>\$ 263,650</b>   | <b>3.4%</b>     |

|                                              | <b>FY 2021<br/>ACTUALS</b> | <b>FY 2022<br/>BUDGET</b> | <b>FY 2023<br/>BUDGET</b> | <b>% Change</b> |
|----------------------------------------------|----------------------------|---------------------------|---------------------------|-----------------|
| <b>PUBLIC HEALTH SERVICES</b>                | <b>\$ 270,409</b>          | <b>\$ 308,388</b>         | <b>\$ 312,580</b>         | <b>1.4%</b>     |
| <b>VALLEY COMM SERVICES BOARD</b>            | <b>184,139</b>             | <b>193,869</b>            | <b>200,334</b>            | <b>3.3%</b>     |
| <b>CHILDREN'S SERVICES ACT</b>               | <b>2,682,699</b>           | <b>3,150,000</b>          | <b>3,150,000</b>          | <b>0.0%</b>     |
| <b>DEPARTMENT OF SOCIAL SERVICES</b>         | <b>3,527,392</b>           | <b>3,718,513</b>          | <b>3,960,599</b>          | <b>6.5%</b>     |
| <b>TAX RELIEF -ELDERLY/DISABLED/VETERANS</b> | <b>204,006</b>             | <b>207,660</b>            | <b>209,000</b>            | <b>0.6%</b>     |
| <b>COMMUNITY WELFARE ASSISTANCE</b>          | <b>310,143</b>             | <b>104,524</b>            | <b>114,091</b>            | <b>9.2%</b>     |
| <b>TOTAL HEALTH AND WELFARE</b>              | <b>\$ 7,178,788</b>        | <b>\$ 7,682,954</b>       | <b>\$ 7,946,604</b>       | <b>3.4%</b>     |

|                 | <b>Personnel</b> | <b>Operations</b>   | <b>Capital</b> | <b>Total</b>        |
|-----------------|------------------|---------------------|----------------|---------------------|
| <b>FY 2023</b>  | <b>\$ -</b>      | <b>\$ 7,946,604</b> | <b>\$ -</b>    | <b>\$ 7,946,604</b> |
| <b>FY 2022</b>  | <b>-</b>         | <b>7,682,954</b>    | <b>-</b>       | <b>7,682,954</b>    |
| <b>Variance</b> | <b>\$ -</b>      | <b>\$ 263,650</b>   | <b>\$ -</b>    | <b>\$ 263,650</b>   |

### **DEPARTMENT OF SOCIAL SERVICES OPERATIONAL EXPENSES**

|                     |                                                        |
|---------------------|--------------------------------------------------------|
| <b>\$ 3,150,000</b> | <b>CHILDREN'S SERVICES ACT</b>                         |
| <b>\$ 1,115,000</b> | <b>FOSTER CARE</b>                                     |
| <b>\$ 1,400,000</b> | <b>ADOPTION SUBSIDY</b>                                |
| <b>\$ 838,645</b>   | <b>DEPARTMENT ADMINISTRATIVE EXPENSES</b>              |
| <b>\$ 100,000</b>   | <b>SPECIAL NEEDS ADOPTION</b>                          |
| <b>\$ 350,000</b>   | <b>AUXILIARY GRANTS</b>                                |
| <b>\$ 98,000</b>    | <b>VIEW PURCHASED SERVICES</b>                         |
| <b>\$ 58,954</b>    | <b>GENERAL RELIEF, ADULT SERVICES</b>                  |
| <b>\$ 7,110,599</b> | <b>SUMMARY TOTAL FOR DEPARTMENT OF SOCIAL SERVICES</b> |

### **CONTRIBUTIONS TO AGENCIES**

|                   |                                                        |
|-------------------|--------------------------------------------------------|
| <b>\$ 312,580</b> | <b>CONTRIBUTION TO THE HEALTH DEPARTMENT</b>           |
| <b>\$ 200,334</b> | <b>CONTRIBUTION TO VALLEY COMMUNITY SERVICES BOARD</b> |
| <b>\$ 44,617</b>  | <b>CENTRAL SHENENDOAH PLANNING DISTRICT - BRITE</b>    |
| <b>\$ 33,312</b>  | <b>CAPSAW CONTRIBUTION</b>                             |
| <b>\$ 10,162</b>  | <b>VALLEY CHILDRENS ADVOCACY CENTER</b>                |
| <b>\$ 26,000</b>  | <b>VALLEY PROGRAM FOR AGING SERVICES</b>               |
| <b>\$ 627,005</b> | <b>SUMMARY TOTAL FOR OUTSIDE AGENCIES</b>              |

### **TAX RELIEF EXPENSE**

|                   |                                                       |
|-------------------|-------------------------------------------------------|
| <b>\$ 112,000</b> | <b>REAL ESTATE TAX RELIEF FOR ELDERLY/HANDICAPPED</b> |
| <b>\$ 97,000</b>  | <b>REAL ESTATE TAX RELIEF FOR DISABLED VETERANS</b>   |
| <b>\$ 209,000</b> | <b>TOTAL TAX RELIEF</b>                               |

## **RECREATION, PARKS, LIBRARY AND CULTURAL**

| <b>FY 2022 Budget</b> | <b>FY2023 Budget</b> | <b>\$ ( + / - )</b> | <b>% Change</b> |
|-----------------------|----------------------|---------------------|-----------------|
| <b>\$ 3,860,920</b>   | <b>\$ 4,160,736</b>  | <b>\$ 299,816</b>   | <b>7.8%</b>     |

|                                                   |           | <b>FY 2021<br/>ACTUALS</b> | <b>FY 2022<br/>BUDGET</b> | <b>FY 2023<br/>BUDGET</b> | <b>% Change</b> |
|---------------------------------------------------|-----------|----------------------------|---------------------------|---------------------------|-----------------|
| <b>RECREATION ADMINISTRATION</b>                  | <b>\$</b> | <b>763,654</b>             | <b>\$ 1,153,348</b>       | <b>\$ 1,253,969</b>       | <b>8.7%</b>     |
| <b>HORTICULTURE</b>                               |           | <b>172,731</b>             | <b>179,875</b>            | <b>210,276</b>            | <b>16.9%</b>    |
| <b>GOLF COURSE</b>                                |           | <b>109,584</b>             | <b>130,869</b>            | <b>157,514</b>            | <b>20.4%</b>    |
| <b>COMMUNITY RECREATION CONTRIBUTIONS</b>         |           | <b>20,000</b>              | <b>20,000</b>             | <b>20,000</b>             | <b>0.0%</b>     |
| <b>PARK MAINTENANCE</b>                           |           | <b>955,324</b>             | <b>1,179,000</b>          | <b>1,273,389</b>          | <b>8.0%</b>     |
| <b>CULTURAL CONTRIBUTIONS</b>                     |           | <b>15,500</b>              | <b>15,500</b>             | <b>15,500</b>             | <b>0.0%</b>     |
| <b>LIBRARY</b>                                    |           | <b>1,076,657</b>           | <b>1,182,328</b>          | <b>1,230,088</b>          | <b>4.0%</b>     |
| <b>TOTAL RECR, PARKS, LIBRARY, &amp; CULTURAL</b> | <b>\$</b> | <b>3,113,450</b>           | <b>\$ 3,860,920</b>       | <b>\$ 4,160,736</b>       | <b>7.8%</b>     |

|                 | <b>Personnel</b>    | <b>Operations</b>   | <b>Capital</b>  | <b>Total</b>        |
|-----------------|---------------------|---------------------|-----------------|---------------------|
| <b>FY 2023</b>  | <b>\$ 2,991,528</b> | <b>\$ 1,162,208</b> | <b>\$ 7,000</b> | <b>\$ 4,160,736</b> |
| <b>FY 2022</b>  | <b>2,749,148</b>    | <b>1,104,722</b>    | <b>7,050</b>    | <b>3,860,920</b>    |
| <b>Variance</b> | <b>\$ 242,380</b>   | <b>\$ 57,486</b>    | <b>\$ (50)</b>  | <b>\$ 299,816</b>   |

482 ACRES OF PARK FACILITIES  
 9 PARKS  
 8 BASEBALL/SOFTBALL FIELDS  
 4 SOCCER/FOOTBALL FIELDS  
 1 GYPSY HILL GOLF COURSE  
 1 LAKE TAMS  
 1 GYPSY HILL PARK DUCK POND

FY2021  
 200 # GAMES PLAYED  
 100 # GAMES PLAYED  
 7,520 ROUNDS OF GOLF

### **RECREATION / LIBRARY REVENUE - CHARGES FOR SERVICES**

|                   |                                        |
|-------------------|----------------------------------------|
| <b>\$ 156,500</b> | <b>HEART AFTERSCHOOL PROGRAM</b>       |
| <b>\$ 85,000</b>  | <b>SUMMER PLAYGROUND</b>               |
| <b>\$ 40,000</b>  | <b>LEAGUE SPORTS FOR ADULTS</b>        |
| <b>\$ 45,000</b>  | <b>SWIMMING POOL</b>                   |
| <b>\$ 25,750</b>  | <b>INSTRUCTIONAL/EDUCATION CLASSES</b> |
| <b>\$ 10,000</b>  | <b>TRIPS AND TOURS</b>                 |
| <b>\$ 6,200</b>   | <b>RENTAL OF PROPERTY</b>              |
| <b>\$ 9,400</b>   | <b>DUCK FOOD SALES</b>                 |
| <b>\$ 232,210</b> | <b>GOLF FEES AND MEMBERSHIP FEES</b>   |
| <b>\$ 6,500</b>   | <b>LIBRARY FEES/FINES</b>              |
| <b>\$ 616,560</b> | <b>TOTAL RECREATION FEE REVENUE</b>    |

### **OPERATIONAL EXPENSES**

#### **CULTURAL CONTRIBUTIONS**

|                  |                                            |
|------------------|--------------------------------------------|
| <b>\$ 20,000</b> | <b>BOYS AND GIRLS CLUB</b>                 |
| <b>\$ 3,000</b>  | <b>STONEWALL BRIGADE BAND</b>              |
| <b>\$ 3,000</b>  | <b>STAUNTON/AUGUSTA ART CENTER</b>         |
| <b>\$ 3,000</b>  | <b>SHENANARTS</b>                          |
| <b>\$ 5,000</b>  | <b>WOODROW WILSON PRESIDENTIAL LIBRARY</b> |
| <b>\$ 1,500</b>  | <b>BEVERLEY STREET STUDIO</b>              |
| <b>\$ 35,500</b> | <b>TOTAL CONTRIBUTIONS</b>                 |

## **RECREATION, PARKS, LIBRARY AND CULTURAL**

### **OPERATIONAL EXPENSES**

|    |           |                                                                              |
|----|-----------|------------------------------------------------------------------------------|
| \$ | 174,625   | BOOKS, MEDIA, PERIODICALS FOR LIBRARY                                        |
| \$ | 210,000   | CONTRACT MAINTENANCE OF PARKS, RECREATION FACILITIES, REPAIRS                |
| \$ | 127,200   | MATERIALS /SUPPLIES FOR LIBRARY / RECREATION OFFICE                          |
| \$ | 92,200    | GAS & OIL, TIRES, MAINTENANCE OF VEHICLES/ PARK MAINTENANCE EQUIPMENT        |
| \$ | 49,725    | OFFICE SUPPLIES, POSTAGE, PHOTOCOPY, TELEPHONE, MAINTENANCE OFFICE EQUIPMENT |
| \$ | 103,060   | CONTRACT AGREEMENTS FOR MAINTENANCE OF PARKS/FACILITIES                      |
| \$ | 57,100    | ADVERTISEMENT AND PRINTING FOR RECREATION/LIBRARY PUBLICATIONS               |
| \$ | 13,000    | MATERIALS/SUPPLIES-PARKS, PLAYGROUNDS, BALLFIELDS, SMALL TOOLS, RENTALS      |
| \$ | 10,050    | PROFESSIONAL SERVICES                                                        |
| \$ | 18,000    | INSTRUCTIONAL CONTRACT AGREEMENTS, ENTERTAINMENT SERVICES                    |
| \$ | 34,650    | UTILITIES - LIBRARY ELECTRIC AND NATURAL GAS HEAT                            |
| \$ | 38,200    | CHEMICALS FOR POOL, HORTICULTURE, GROUNDS MAINTENANCE                        |
| \$ | 15,000    | RECREATION TRIPS                                                             |
| \$ | 50,000    | TREE/PLANT PURCHASES/ CARE                                                   |
| \$ | 18,375    | PROFESSIONAL ORGANIZATION DUES, TRAINING LIBRARY / RECREATION STAFF          |
| \$ | 21,673    | SPECIAL PROGRAMS SUPPLIES- LIBRARY AND RECREATION                            |
| \$ | 40,000    | SUMMER PLAYGROUND /HEART AFTERSCHOOL PROGRAM /BOOKER T PROGRAM SUPPLIES      |
| \$ | 22,000    | SOFTWARE LICENSE FEE                                                         |
| \$ | 18,350    | SAFETY EQUIPMENT, UNIFORMS, RENTAL OF EQUIPMENT                              |
| \$ | 18,000    | CONTRIBUTIONS TO YOUTH SPORTS PROGRAMS- BASEBALL/ SOFTBALL / FOOTBALL        |
| \$ | 2,500     | DUCK FOOD                                                                    |
| \$ | 1,133,708 | SUMMARY TOTAL OF OPERATIONS                                                  |

## **COMMUNITY DEVELOPMENT**

| FY 2022 Budget | FY2023 Budget | \$ ( + / - ) | % Change |
|----------------|---------------|--------------|----------|
| \$ 2,246,755   | \$ 2,802,195  | \$ 555,440   | 24.7%    |

|                                |    | FY 2021<br>ACTUALS | FY 2022<br>BUDGET | FY 2023<br>BUDGET | % Change |
|--------------------------------|----|--------------------|-------------------|-------------------|----------|
| PLANNING AND DEVELOPMENT       | \$ | 286,802            | \$ 326,925        | \$ 365,075        | 11.7%    |
| COMMUNITY DEVELOPMENT AGENCIES |    | 649,032            | 361,286           | 359,592           | -0.5%    |
| ECONOMIC DEVELOPMENT           |    | 1,742,069          | 977,353           | 1,383,171         | 41.5%    |
| TOURISM OFFICE                 |    | 443,763            | 451,008           | 560,651           | 24.3%    |
| STAUNTON WELCOME CENTER        |    | 29,243             | 54,673            | 55,758            | 2.0%     |
| TROLLEY                        |    | 63,000             | 75,510            | 77,948            | 3.2%     |
| TOTAL COMMUNITY DEVELOPMENT    | \$ | 3,213,910          | \$ 2,246,755      | \$ 2,802,195      | 24.7%    |

|          | Personnel    | Operations   | Capital | Total        |
|----------|--------------|--------------|---------|--------------|
| FY 2023  | \$ 1,027,205 | \$ 1,774,990 | \$ -    | \$ 2,802,195 |
| FY 2022  | 883,385      | 1,363,370    | -       | 2,246,755    |
| Variance | \$ 143,820   | \$ 411,620   | \$ -    | \$ 555,440   |

### **OPERATIONAL EXPENSES**

|    |           |                                                                      |
|----|-----------|----------------------------------------------------------------------|
| \$ | 130,000   | VILLAGES DEVELOPMENT AGREEMENT - REAL ESTATE TAX REHAB ABATEMENT     |
| \$ | 40,000    | ENTERPRISE ZONE INCENTIVES / SPECIAL EXPENSES                        |
| \$ | 765,000   | FRONTIER CENTER DEVELOPMENT AGREEMENT - REBATE OF TAXES              |
| \$ | 38,012    | PROFESSIONAL ENGINEERING SERVICES                                    |
| \$ | 203,643   | SALES AND MARKETING                                                  |
| \$ | 54,000    | ADVERTISING FOR TOURISM AND ECONOMIC DEVELOPMENT                     |
| \$ | 31,900    | DUES, TELEPHONE, OFFICE SUPPLIES, PHOTOCOPY, POSTAGE                 |
| \$ | 9,825     | SOFTWARE LICENSE FEES                                                |
| \$ | 40,500    | PRINTING FOR TOURISM BROCHURES / ECONOMIC DEVELOPMENT BROCHURES/MAPS |
| \$ | 19,450    | TRAINING /TRAVEL                                                     |
| \$ | 5,120     | MAINTENANCE OF VEHICLE/EQUIPMENT/PROPERTY                            |
| \$ | 1,337,450 | SUMMARY TOTAL FOR OPERATIONS                                         |

### **OUTSIDE AGENCY FUNDING:**

|    |         |                                                               |
|----|---------|---------------------------------------------------------------|
| \$ | 195,650 | SDDA - \$50,000 PLUS \$125,000 TAX REVENUE                    |
| \$ | 66,854  | TROLLEY OPERATIONS                                            |
| \$ | 11,094  | AFTON EXPRESS                                                 |
| \$ | 48,159  | SHENANDOAH VALLEY AIRPORT                                     |
| \$ | 35,000  | HISTORIC STAUNTON FOUNDATION                                  |
| \$ | 35,783  | PLANNING DISTRICT COMMISSION                                  |
| \$ | 25,000  | REGIONAL TOURISM ADVERTISING                                  |
| \$ | 20,000  | STAUNTON CREATIVE COMMUNITY FUND                              |
| \$ | 437,540 | TOTAL COMMUNITY DEVELOPMENT CONTRIBUTIONS TO OUTSIDE AGENCIES |

### **TRANSFERS TO OTHER FUNDS**

| FY 2022 Budget | FY2023 Budget | \$ ( + / - ) | % Change |
|----------------|---------------|--------------|----------|
| \$ 19,451,715  | \$ 19,144,415 | \$ (307,300) | -1.6%    |

|                                 | FY 2021<br>ACTUALS   | FY 2022<br>BUDGET    | FY 2023<br>BUDGET    | % Change     |
|---------------------------------|----------------------|----------------------|----------------------|--------------|
| <b><u>TRANSFERS TO THE:</u></b> |                      |                      |                      |              |
| EDUCATION FUND                  | \$ 13,637,502        | \$ 13,626,250        | \$ 14,700,000        | 7.9%         |
| DEBT SERVICE SINKING FUND       | 5,844,415            | 4,844,415            | 4,444,415            | -8.3%        |
| CITY CIP FUND                   | 1,785,643            | 981,050              | -                    | -100.0%      |
| <b>TOTAL TRANSFERS</b>          | <b>\$ 21,291,656</b> | <b>\$ 19,451,715</b> | <b>\$ 19,144,415</b> | <b>-1.6%</b> |

#### **TRANSFERS TO OTHER FUNDS HIGHLIGHTS:**

|               |                                                                          |
|---------------|--------------------------------------------------------------------------|
| \$ 14,700,000 | TRANSFER TO THE EDUCATION FUND FOR OPERATIONS                            |
| \$ 14,700,000 | TOTAL FUNDING FOR EDUCATION                                              |
| \$ 4,444,415  | TRANSFER TO THE DEBT SERVICE SINKING FUND FOR GENERAL FUND DEBT PAYMENTS |
| \$ -          | TRANSFER TO CITY CIP FUND                                                |
| \$ -          | TOTAL CIP TRANSFER                                                       |



## **CAPITAL IMPROVEMENTS FUND-GENERAL GOVERNMENTAL FUNDS**

| <b>FY2022 Revised<br/>Budget</b> | <b>FY2023 Budget</b> | <b>\$ ( + / - )</b> | <b>% Change</b> |
|----------------------------------|----------------------|---------------------|-----------------|
| <b>\$ 7,668,292</b>              | <b>\$ 12,151,224</b> | <b>\$ 4,482,932</b> | <b>58.5%</b>    |

### **CAPITAL PROJECTS**

| <b>FY2023 BUDGET-</b>                                        | <b>OPERATING BUDGET IMPACT</b> |
|--------------------------------------------------------------|--------------------------------|
| \$ - FIRE TRUCK RESERVE FOR REPLACEMENTS                     | ELIMINATED                     |
| \$ - SELF CONTAINED BREATHING / CARDIAC MONITOR REPLACEMENTS | ELIMINATED                     |
| \$ - SIDEWALK REPLACEMENTS- CONCRETE TO BRICK                | ELIMINATED                     |
| \$ - NEW SIDEWALK PROJECTS- MATCH FOR VDOT GRANTS            | ELIMINATED                     |
| \$ - VDOT STREET CONSTRUCTION MATCH FUNDS                    | ELIMINATED                     |
| \$ - PUBLIC WORKS MAJOR EQUIPMENT RESERVE                    | ELIMINATED                     |
| \$ - PUBLIC WORKS BUILDING MECHANICAL SYSTEMS RESERVE        | ELIMINATED                     |
| \$ - EDUCATION CIP MECHANICAL PROVISIONS                     | ELIMINATED                     |
| \$ - BLUE RIDGE COMMUNITY COLLEGE CAPITAL PAYMENT            | ELIMINATED                     |
| \$ - CIP PROJECTS FUNDED FROM FY2023 GENERAL FUND BUDGET     |                                |

| <b>FY2023 BUDGET</b>                              | <b>OPERATING BUDGET IMPACT</b>                        |
|---------------------------------------------------|-------------------------------------------------------|
| \$ 2,500,000 SCHOOL WAREHOUSE PROJECT             | EDUCATION CONSTRUCTION                                |
| \$ 160,000 NG 911 CALL HANDLING EQUIPMENT         | RESERVES FOR 911 CALL EQUIPMENT                       |
| \$ 135,000 CITY HALL HVAC REPLACEMENT             | HVAC MECHANICAL RESERVE                               |
| \$ 8,781,224 STAUNTON CROSSING ROAD EXTENSION     | VDOT FUNDED PROJECT - STAUNTON CROSSING               |
| \$ 150,000 UNDESIGNATED CIP                       | UNDESIGNATED RESERVES                                 |
| \$ 200,000 ADA COMPLIANT PEDESTRIAN SIGNALS       | RESERVES FOR BEVERLY/COALTER INTERSECTION             |
| \$ 125,000 BICYCLE & PEDESTRIAN PATH IMPROVEMENTS | STREET IMPROVEMENT FOR BIKES/PEDESTRIANS              |
| \$ 100,000 GREENWAYS PROJECT                      | MINOR MAINTENANCE ON PATHS                            |
| <b>\$ 12,151,224</b>                              | <b>CIP PROJECTS FROM FY2021 BUDGET AMENDMENT/ARPA</b> |
| <b>\$ 12,151,224</b>                              | <b>TOTAL FY2023 CIP</b>                               |

# **GENERAL GOVERNMENTAL DEBT SERVICE SINKING FUND**

| FY 2022 Budget | FY2023 Budget | \$ ( + / - ) | % Change |
|----------------|---------------|--------------|----------|
| \$ 5,683,314   | \$ 5,683,314  | \$ -         | 0.0%     |

|                                | FY 2021<br>BUDGET   | FY 2022<br>BUDGET   | FY 2023<br>BUDGET   | % Change     |
|--------------------------------|---------------------|---------------------|---------------------|--------------|
| <b>REVENUES</b>                |                     |                     |                     |              |
| TRANSFER FROM THE GENERAL FUND | \$ 4,844,415        | \$ 4,844,415        | \$ 4,444,415        | -8.3%        |
| PRIOR YEAR FUND BALANCE        | 866,112             | 838,899             | 942,154             | 12.3%        |
| <b>TOTAL REVENUES</b>          | <b>\$ 5,710,527</b> | <b>\$ 5,683,314</b> | <b>\$ 5,386,569</b> | <b>-5.2%</b> |
| <b>EXPENDITURES</b>            |                     |                     |                     |              |
| DEBT SERVICE                   | \$ 5,710,527        | \$ 5,683,314        | \$ 5,386,569        | -5.2%        |
| <b>TOTAL EXPENDITURES</b>      | <b>\$ 5,710,527</b> | <b>\$ 5,683,314</b> | <b>\$ 5,386,569</b> | <b>-5.2%</b> |

|                                | PRINCIPAL<br>AMOUNT<br>OUTSTANDING<br>JULY 1, 2022 | FY 2023<br>PRINCIPAL | FY 2023<br>INTEREST | TOTAL DEBT<br>PAYMENT |
|--------------------------------|----------------------------------------------------|----------------------|---------------------|-----------------------|
| GENERAL FUND DEBT SERVICE      |                                                    |                      |                     |                       |
| 2021 VRA GO Refunding bond     | 17,625,000                                         | 2,200,000            | 833,056             | 3,033,056             |
| 2019 VPSA STAUNTON HIGH SCHOOL | 42,265,000                                         | 805,000              | 1,548,513           | 2,353,513             |
| <b>TOTAL DEBT PAYMENTS</b>     | <b>\$ 59,890,000</b>                               | <b>\$ 3,005,000</b>  | <b>\$ 2,381,569</b> | <b>\$ 5,386,569</b>   |

## WATER FUND

| FY 2022 Budget | FY2023 Budget | \$ ( + / - ) | % Change |
|----------------|---------------|--------------|----------|
| \$ 11,615,097  | \$ 10,949,871 | \$ (665,226) | -5.7%    |

| WATER FUND REVENUES         |    | FY 2021<br>ACTUAL | FY 2022<br>BUDGET | FY 2023<br>BUDGET | % Change |
|-----------------------------|----|-------------------|-------------------|-------------------|----------|
| CHARGES FOR WATER SERVICES  | \$ | 3,356,564         | \$ 3,426,097      | \$ 3,178,501      | -7.2%    |
| BULK WATER SALES-ACSA       |    | 1,311,824         | 1,207,500         | 1,207,500         | 0.0%     |
| MISCELLANEOUS               |    | 36,328            | 1,000             | 783,370           | 78237.0% |
| INTEREST ON INVESTMENTS     |    | (664)             | 3,500             | 3,500             | 0.0%     |
| RENTAL OF REAL PROPERTY     |    | 74,489            | 77,000            | 77,000            | 0.0%     |
| STATE AND OTHER GRANTS      |    | 33,376            | -                 | 2,250,000         | #DIV/0!  |
| PROCEEDS FROM DEBT ISSUANCE |    | -                 | 6,900,000         | 3,450,000         | -50.0%   |
| TOTAL WATER FUND            | \$ | 4,811,917         | \$ 11,615,097     | \$ 10,949,871     | -5.7%    |

### EXPENDITURES

|                            |    |           |               |               |         |
|----------------------------|----|-----------|---------------|---------------|---------|
| RISK MANAGEMENT            | \$ | 41,652    | \$ 176,750    | \$ 176,750    | 0.0%    |
| BILLING & COLLECTIONS      |    | 425,038   | 468,451       | 540,105       | 15.3%   |
| WATER PRODUCTION SYSTEM    |    | 1,007,140 | 7,882,464     | 1,721,320     | -78.2%  |
| WATER DISTRIBUTION         |    | 1,256,185 | 1,573,767     | 6,419,039     | 307.9%  |
| UTILITY TECHNICAL SERVICES |    | 1,054,030 | 1,205,934     | 1,156,645     | -4.1%   |
| DEBT SERVICE COSTS         |    | 61,395    | 720,510       | 525,834       | -27.0%  |
| TRANSFERS TO OTHER FUNDS   |    | (434,859) | (412,779)     | 410,178       | -199.4% |
| TOTAL WATER FUND           | \$ | 3,410,581 | \$ 11,615,097 | \$ 10,949,871 | -5.7%   |

|          | Personnel    | Operations   | Capital        | Debt         | Total         |
|----------|--------------|--------------|----------------|--------------|---------------|
| FY 2023  | \$ 2,012,429 | \$ 2,246,608 | \$ 6,165,000   | \$ 525,834   | \$ 10,949,871 |
| FY 2022  | \$ 1,951,604 | \$ 1,512,983 | \$ 7,430,000   | \$ 720,510   | 11,615,097    |
| Variance | \$ 60,825    | \$ 733,625   | \$ (1,265,000) | \$ (194,676) | \$ (665,226)  |

### PUBLIC SERVICES PROVIDED:

WATER TREATMENT PLANT CAPACITY - 8 MILLION GALLONS/DAY / 4.1 MGD AVERAGE PRODUCTION

9,763 ACTIVE CUSTOMERS AS OF JUNE 30, 2021

184.76 MILES OF WATER MAINS AS OF JUNE 30, 2021

### **NO RATE INCREASE FOR FY2023**

FY2023 RATE \$3.86/HCF OR \$5.16 PER 1,000 GALLONS

FY2022 RATE \$3.86/HCF OR \$5.16 PER 1,000 GALLONS

## **WATER FUND**

### **OPERATIONAL EXPENSES**

|    |           |                                                                  |
|----|-----------|------------------------------------------------------------------|
| \$ | 444,531   | DEPRECIATION = LESS THAN ONE-HALF THE AMOUNT REQUIRED- \$995,000 |
| \$ | 410,178   | PAYMENT IN LIEU OF TAX TO THE GENERAL FUND FOR SUPPORT SERVICES  |
| \$ | 191,900   | MAINTENANCE/REPAIR WATER LINES /PUMPS/ FACILITIES/WATER METERS   |
| \$ | 317,200   | WATER METER REPLACEMENTS                                         |
| \$ | 212,750   | UTILITIES - ELECTRIC / NATURAL GAS HEAT                          |
| \$ | 121,750   | PROPERTY/LIABILITY/VEHICLE INSURANCE                             |
| \$ | 13,000    | MAINTENANCE OF BUILDINGS/FACILITIES                              |
| \$ | 62,500    | CHEMICALS FOR WATER TREATMENT                                    |
| \$ | 44,500    | PROFESSIONAL SERVICES                                            |
| \$ | 53,750    | GAS & OIL, TIRES, MAINTENANCE OF VEHICLES                        |
| \$ | 78,000    | COLLECTION FEES FOR ONLINE DEBIT/CREDIT CARD FEES                |
| \$ | 99,275    | PRINTING/MAILING FORMS / OFFICE SUPPLIES FOR UTILITY BILLING     |
| \$ | 74,485    | SMALL TOOLS, SAFETY EQUIPMENT, UNIFORMS, TRAINING                |
| \$ | 66,500    | WATERSHED SERVICES / VA DEPT OF HEALTH WATER OPERATIONS FEE      |
| \$ | 18,790    | SOFTWARE ANNUAL LICENSE FEES                                     |
| \$ | 18,100    | LAB SERVICES                                                     |
| \$ | 16,899    | HEADWATERS SOIL AND CONSERVATION DISTRICT FUNDING                |
| \$ | 2,500     | RENTAL OF PROPERTY- RAILROAD CROSSINGS & EQUIPMENT               |
| \$ | 2,246,608 | SUMMARY TOTAL OF OPERATIONS                                      |

### **WATER FUND CAPITAL**

|    |           |                         |
|----|-----------|-------------------------|
| \$ | 500,000   | GARDNER SPRINGS UPGRADE |
| \$ | 5,665,000 | WATER LINES             |
| \$ | 6,165,000 | TOTAL CAPITAL           |

### **DEBT SERVICE**

|    |         |                                   |
|----|---------|-----------------------------------|
| \$ | 525,834 | PRINCIPAL, INTEREST, AND RESERVES |
|----|---------|-----------------------------------|

## SEWER FUND

| FY 2022 Budget | FY2023 Budget | \$ ( + / - ) | % Change |
|----------------|---------------|--------------|----------|
| \$ 4,562,393   | \$ 9,865,197  | \$ 5,302,804 | 116.2%   |

| SEWER FUND REVENUES               | FY 2020<br>ACTUAL | FY 2022<br>BUDGET | FY 2023<br>BUDGET | % Change |
|-----------------------------------|-------------------|-------------------|-------------------|----------|
| CHARGES FOR SEWER SERVICE         | \$ 4,109,210      | \$ 3,908,177      | \$ 3,908,177      | 0.0%     |
| INTEREST ON INVESTMENTS           | (612)             | 2,500             | 2,500             | 0.0%     |
| MISCELLANEOUS                     | 3,287             | -                 | -                 | #DIV/0!  |
| RECOVERED DEBT SERVICE FROM ACSA  | 46,846            | 50,000            | 50,000            | 0.0%     |
| STATE AND OTHER GRANTS            | 31,238            | -                 | 3,750,000         | #DIV/0!  |
| APPROPRIATION PRIOR YEAR RESERVES | -                 | -                 | 2,154,520         | #DIV/0!  |
| TOTAL SEWER FUND                  | \$ 4,189,969      | \$ 3,960,677      | \$ 9,865,197      | 149.1%   |

### EXPENDITURES

|                            |              |              |              |        |
|----------------------------|--------------|--------------|--------------|--------|
| RISK MANAGEMENT            | \$ (4,698)   | \$ 36,020    | \$ 36,220    | 0.6%   |
| BILLING & COLLECTIONS      | 58,353       | 12,250       | 12,250       | 0.0%   |
| SEWER LINES                | 797,688      | 628,188      | 6,529,009    | 939.3% |
| SEWAGE TREATMENT           | 229,505      | 230,000      | 230,000      | 0.0%   |
| PUMP MAINTENANCE           | 13,314       | 19,325       | 19,925       | 3.1%   |
| MIDDLE RIVER REGIONAL WWTP | 1,692,498    | 1,462,735    | 1,534,888    | 4.9%   |
| DEBT SERVICE COST          | 203,709      | 922,526      | 872,762      | -5.4%  |
| TRANSFERS TO OTHER FUNDS   | 643,754      | 649,633      | 630,143      | -3.0%  |
| TOTAL SEWER FUND           | \$ 3,634,123 | \$ 3,960,677 | \$ 9,865,197 | 149.1% |

|          | Personnel   | Operations   | Capital      | Debt        | Total        |
|----------|-------------|--------------|--------------|-------------|--------------|
| FY 2023  | \$ 736,435  | \$ 2,687,034 | \$ 5,568,965 | \$ 872,763  | \$ 9,865,197 |
| FY 2022  | 811,449     | 1,876,295    | 350,406      | 922,527     | 3,960,677    |
| Variance | \$ (75,014) | \$ 810,739   | \$ 5,218,559 | \$ (49,764) | \$ 5,904,520 |

### PUBLIC SERVICES PROVIDED:

(MRRWWTP) MIDDLE RIVER REGIONAL WASTEWATER TREATMENT PLANT CAPACITY - 6.8 MILLION GALLONS PER DAY

CITY OF STAUNTON OWNERSHIP CAPACITY = 4.9 MILLION GALLONS PER DAY

### **NO RATE INCREASE FOR FY2023**

9,763 ACTIVE CUSTOMERS AS OF JUNE 30, 2021

135.13 MILES OF SEWER MAINS AS OF JUNE 30, 2021

## **SEWER FUND**

### **OPERATIONAL EXPENSES**

|    |           |                                                                 |
|----|-----------|-----------------------------------------------------------------|
| \$ | 965,593   | OPERATIONS / LAB/ SLUDGE MANAGEMENT- MRRWWTP                    |
| \$ | 230,000   | SEWAGE TREATMENT COSTS PAID TO AUGUSTA COUNTY SERVICE AUTHORITY |
| \$ | 10,000    | PROFESSIONAL SERVICES - SEWER LINE INSPECTIONS                  |
| \$ | 170,235   | PAYMENT IN LIEU OF TAX TO THE GENERAL FUND FOR SUPPORT SERVICES |
| \$ | 24,220    | PROPERTY / LIABILITY/VEHICLE INSURANCES                         |
| \$ | 78,375    | MAINTENANCE/ REPAIR SUPPLIES- LINES/ PUMP STATIONS/ EQUIPMENT   |
| \$ | 52,000    | CONTRACTED MAINTENANCE SERVICES/ UTILITY LINE MAINTENANCE       |
| \$ | 640,344   | DEPRECIATION                                                    |
| \$ | 21,025    | GAS & OIL, TIRES, VEH MAINT                                     |
| \$ | 3,860     | SEWER UTILITY BILLING EXPENSES                                  |
| \$ | 11,625    | SMALL TOOLS, SAFETY EQUIPMENT, UNIFORMS/TRAINING                |
| \$ | 10,000    | SOFTWARE ANNUAL LICENSE FEES                                    |
| \$ | 7,750     | ELECTRIC FOR SEWER PUMP STATIONS                                |
| \$ | 2,100     | RENTAL OF PROPERTY- RAILROAD CROSSINGS                          |
| \$ | 459,908   | INTER FUND TRANSFER                                             |
| \$ | 2,687,035 | SUMMARY TOTAL FOR OPERATIONS                                    |

### **SEWER FUND CAPITAL**

|    |           |                           |
|----|-----------|---------------------------|
| \$ | 5,450,000 | SEWER LINES               |
| \$ | 118,965   | MRRWWTP - PLANT MACHINERY |
| \$ | 5,568,965 | TOTAL CAPITAL             |

### **DEBT SERVICE PAYMENTS**

### **FINAL MATURITY**

|    |         |                                   |        |
|----|---------|-----------------------------------|--------|
| \$ | 589,321 | 2008 MRRWWTP PHASE IIIA           | FY2030 |
| \$ | 131,006 | 2008 MRRWWTP PHASE IIIB           | FY2030 |
| \$ | 147,436 | 2017C VRA REFUNDING OF 2010 BONDS | FY2031 |
| \$ | 5,000   | DEBT PAYING AGENT FEES            |        |
| \$ | 872,763 | TOTAL DEBT PAYMENTS               |        |

## PARKING FUND

| FY 2022 Budget | FY2023 Budget | \$ ( + / - ) | % Change |
|----------------|---------------|--------------|----------|
| \$ 513,675     | \$ 551,443    | \$ 37,768    | 7.4%     |

|                                   | FY 2021           | FY 2022           | FY 2023           | % Change    |
|-----------------------------------|-------------------|-------------------|-------------------|-------------|
| <u>PARKING FUND REVENUES</u>      | <u>ACTUALS</u>    | <u>BUDGET</u>     | <u>BUDGET</u>     |             |
| CHARGES FOR SERVICES              | \$ 212,576        | \$ 307,600        | \$ 283,200        | -7.9%       |
| MISCELLANEOUS                     | 3,133             | 9,920             | 7,620             | -23.2%      |
| PARKING FINES                     | 22,305            | 66,594            | 35,000            | -47.4%      |
| APPROPRIATION OF PRIOR YEAR FUNDS | -                 | 129,561           | 225,623           | 74.1%       |
| <b>TOTAL REVENUES</b>             | <b>\$ 238,014</b> | <b>\$ 513,675</b> | <b>\$ 551,443</b> | <b>7.4%</b> |
| <br><u>EXPENDITURES</u>           |                   |                   |                   |             |
| RISK MANAGEMENT                   | \$ 33,277         | \$ 33,328         | \$ 47,150         | 41.5%       |
| STREET METERS & METERED LOTS      | 51,220            | 80,568            | 98,897            | 22.7%       |
| PARKING GARAGE                    | 315,825           | 30,479            | 31,908            | 4.7%        |
| WHARF PARKING LOT                 | 35,221            | 34,493            | 38,550            | 11.8%       |
| NEW STREET PARKING GARAGE         | 165,854           | 56,305            | 58,119            | 3.2%        |
| DEBT SERVICE COST                 | 67,454            | 178,419           | 178,165           | -0.1%       |
| TRANSFER TO GENERAL FUND          | 100,083           | 100,083           | 98,654            | -1.4%       |
| <b>TOTAL EXPENDITURES</b>         | <b>\$ 768,934</b> | <b>\$ 513,675</b> | <b>\$ 551,443</b> | <b>7.4%</b> |

|          | Personnel  | Operations | Capital   | Debt       | Total      |
|----------|------------|------------|-----------|------------|------------|
| FY 2023  | \$ 138,179 | \$ 210,099 | \$ 25,000 | \$ 178,165 | \$ 551,443 |
| FY 2022  | 131,420    | 203,836    | -         | 178,419    | 513,675    |
| Variance | \$ 6,759   | \$ 6,263   | \$ 25,000 | \$ (254)   | \$ 37,768  |

### OPERATIONAL EXPENSES

|                   |                                                                     |
|-------------------|---------------------------------------------------------------------|
| \$ 98,654         | PAYMENT IN LIEU OF TAX TO THE GENERAL FUND FOR SUPPORT SERVICES     |
| \$ 9,550          | SOFTWARE LICENSE FEES                                               |
| \$ 31,270         | ELECTRIC FOR GARAGES                                                |
| \$ 44,750         | PROPERTY AND FLOOD INSURANCES                                       |
| \$ 18,095         | CONTRACTED MAINTENANCE SERVICES/ PRINT SERVICES/PARKING METER MAIN. |
| \$ 5,700          | RENTAL OF PROPERTY -LEWIS STREET                                    |
| \$ 1,455          | MATERIALS AND SUPPLIES                                              |
| \$ 625            | TELEPHONE                                                           |
| <b>\$ 210,099</b> | <b>SUMMARY TOTAL FOR OPERATIONS</b>                                 |

### CAPTIAL

|           |                   |
|-----------|-------------------|
| \$ 25,000 | SPECIAL EQUIPMENT |
| \$ 25,000 | TOTAL CAPITAL     |

### DEBT SERVICE PAYMENTS

|            |                                                           |
|------------|-----------------------------------------------------------|
| \$ 178,165 | VRA 2018A GENERAL OBLIGATION BONDS FOR GARAGE RENOVATIONS |
| \$ 178,165 | TOTAL DEBT                                                |

## **STORMWATER FUND**

| FY 2022 Budget | FY2023 Budget | \$ ( + / - ) | % Change |
|----------------|---------------|--------------|----------|
| \$ 1,658,244   | \$ 1,913,001  | \$ 254,757   | 15.4%    |

|                                     | FY 2021           | FY 2022             | FY 2023             | % Change     |
|-------------------------------------|-------------------|---------------------|---------------------|--------------|
| <b>STORMWATER FUND REVENUES</b>     | <b>ACTUALS</b>    | <b>BUDGET</b>       | <b>BUDGET</b>       |              |
| CHARGES FOR SERVICES                | \$ 772,573        | \$ 772,594          | \$ 773,900          | 0.2%         |
| APPROPRIATION OF PRIOR YEAR BALANCE | -                 | 880,650             | 1,138,601           | 29.3%        |
| GENERAL REVENUE                     | 490               | 5,000               | 500                 | -90.0%       |
| <b>TOTAL REVENUES</b>               | <b>\$ 773,843</b> | <b>\$ 1,658,244</b> | <b>\$ 1,913,001</b> | <b>15.4%</b> |

### **EXPENDITURES**

|                           |                   |                     |                     |              |
|---------------------------|-------------------|---------------------|---------------------|--------------|
| RISK MANAGEMENT           | \$ 20,296         | \$ 1,700            | \$ 18,700           | 1000.0%      |
| STORMWATER ENGINEERING    | 268,360           | 215,666             | 247,779             | 14.9%        |
| STORMWATER BILLING        | (6,713)           | 7,525               | 7,525               | 0.0%         |
| STORMWATER MAINTENANCE    | 481,400           | 1,000               | 486,000             | 48500.0%     |
| TRANSFERS TO OTHER FUNDS  | 232,353           | 232,353             | 202,997             | -12.6%       |
| CAPITAL PROJECTS          | -                 | 1,200,000           | 950,000             | -20.8%       |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 995,696</b> | <b>\$ 1,658,244</b> | <b>\$ 1,913,001</b> | <b>15.4%</b> |

|                 | Personnel  | Operations | Capital      | Debt | Total        |
|-----------------|------------|------------|--------------|------|--------------|
| <b>FY 2023</b>  | \$ 190,409 | \$ 773,092 | \$ 950,000   | \$ - | \$ 1,913,501 |
| <b>FY 2022</b>  | \$ 150,796 | \$ 307,448 | \$ 1,200,000 | \$ - | \$ 1,658,244 |
| <b>Variance</b> | \$ 39,613  | \$ 465,644 | \$ (250,000) | \$ - | \$ 255,257   |

### **OPERATIONS**

|            |                                                               |
|------------|---------------------------------------------------------------|
| \$ 485,000 | DEPRECIATION                                                  |
| \$ 202,997 | PAYMENT IN LIEU OF TAX TO GENERAL FUND FOR SUPPORT SERVICES   |
| \$ 60,000  | PROFESSIONAL SERVICES FOR ENGINEERING                         |
| \$ 16,470  | MATERIALS/SUPPLIES/OFFICE SUPPLIES/ TELEPHONE/ TRAINING/ DUES |
| \$ 600     | AUTO LIABILITY                                                |
| \$ 1,000   | LEWIS CREEK ADVISORY COMMITTEE SUPPLIES                       |
| \$ 7,025   | SOFTWARE LICENSE FEE FOR UTILITY BILLING                      |
| \$ 773,092 | SUMMARY TOTAL FOR OPERATIONS                                  |

### **CAPITAL PROJECTS:**

#### **STORM DRAIN PROJECTS:**

|            |                          |
|------------|--------------------------|
| \$ 950,000 | STORM DRAIN CONSTRUCTION |
| \$ 950,000 | TOTAL                    |



## ENVIRONMENTAL FUND

| FY 2022 Budget | FY2023 Budget | \$ ( + / - ) | % Change |
|----------------|---------------|--------------|----------|
| \$ 3,265,427   | \$ 4,297,745  | \$ 1,032,318 | 31.6%    |

| ENVIRONMENTAL FUND REVENUES       | FY 2021<br>ACTUALS | FY 2022<br>BUDGET | FY 2023<br>BUDGET | % Change |
|-----------------------------------|--------------------|-------------------|-------------------|----------|
| CHARGES FOR SERVICES              | \$ 3,178,769       | \$ 3,196,685      | \$ 3,664,434      | 14.6%    |
| GENERAL REVENUE                   | 37,718             | 58,742            | 35,000            | -40.4%   |
| COMMONWEALTH OF VIRGINIA          | 5,778              | 10,000            | 10,000            | 0.0%     |
| APPROPRIATION PRIOR YEAR RESERVES | -                  |                   | 588,311           | #DIV/0!  |
| TOTAL REVENUES                    | \$ 3,222,265       | \$ 3,265,427      | \$ 4,297,745      | 31.6%    |

### EXPENDITURES

|                              |              |              |              |        |
|------------------------------|--------------|--------------|--------------|--------|
| RISK MANAGEMENT              | \$ 32,188    | \$ 76,500    | \$ 76,500    | 0.0%   |
| BILLING & COLLECTIONS        | 10,823       | 13,900       | 13,900       | 0.0%   |
| ENVIRONMENTAL OFFICE         | 84,446       | 223,538      | 150,278      | -32.8% |
| STREET CLEANING              | 194,356      | 429,769      | 499,117      | 16.1%  |
| REFUSE COLLECTION & DISPOSAL | 920,045      | 872,093      | 1,330,578    | 52.6%  |
| RECYCLING OPERATIONS         | 226,912      | 144,058      | 132,089      | -8.3%  |
| LITTER CONTROL               | 5,803        | 10,000       | 10,000       | 0.0%   |
| ASW REGIONAL LANDFILL        | 723,123      | 788,887      | 1,340,599    | 69.9%  |
| LANDFILL CLOSURE COSTS       | 82,652       | 58,712       | 58,712       | 0.0%   |
| TRANSFERS TO OTHER FUNDS     | 675,929      | 647,970      | 685,972      | 5.9%   |
| TOTAL EXPENDITURES           | \$ 2,956,277 | \$ 3,265,427 | \$ 4,297,745 | 31.6%  |

|          | Personnel    | Operations   | Capital      | Debt | Total        |
|----------|--------------|--------------|--------------|------|--------------|
| FY 2023  | \$ 1,508,372 | \$ 1,619,353 | \$ 1,170,020 | \$ - | \$ 4,297,745 |
| FY 2022  | \$ 1,552,162 | \$ 1,146,977 | \$ 566,288   | \$ - | \$ 3,265,427 |
| Variance | \$ (43,790)  | \$ 472,376   | \$ 603,732   | \$ - | \$ 1,032,318 |

| 15% RATE INCREASE FOR FY2023      | FY2022 RATES | FY2023 RATES |               |
|-----------------------------------|--------------|--------------|---------------|
| RESIDENTIAL REFUSE FEE            | \$ 20.88     | \$ 24.01     | 1 DAY / WEEK  |
| LIGHT COMMERCIAL FEE              | \$ 47.40     | \$ 54.51     | 1 DAY / WEEK  |
| HEAVY COMMERCIAL FEE -OUTSIDE CBD | \$ 100.28    | \$ 115.32    | 1 DAY / WEEK  |
| HEAVY COMMERCIAL FEE - INSIDE CBD | \$ 127.41    | \$ 146.52    | 5 DAYS / WEEK |
| SPECIAL UNSCHEDULED PICKUP FEE    | \$ 105.00    | \$ 120.75    | AS REQUESTED  |

## **ENVIRONMENTAL FUND**

### **OPERATIONAL EXPENSES**

|    |           |                                                                    |
|----|-----------|--------------------------------------------------------------------|
| \$ | 470,241   | LANDFILL OPERATIONS                                                |
| \$ | 171,525   | DEPRECIATION                                                       |
| \$ | 288,255   | PAYMENT IN LIEU OF TAX TO GENERAL FUND FOR SUPPORT SERVICES        |
| \$ | 142,350   | GAS & OIL, TIRES, VEHICLE MAINTENANCE                              |
| \$ | 20,500    | VEHICLE AND LIABILITY INSURANCES                                   |
| \$ | 1,050     | MOWING/ CLEAN UP OF PRIVATE PROPERTY/HEALTH REGULATIONS/DEMOLITION |
| \$ | 33,600    | RECYCLING CHARGES                                                  |
| \$ | 16,815    | MATERIALS/SUPPLIES/OFFICE SUPPLIES/TELEPHONE                       |
| \$ | 47,150    | UNIFORMS, SAFETY EQUIPMENT, RADIOS, SMALL TOOLS, TRAINING          |
| \$ | 8,250     | CONTRACT SERVICES WITH MIDDLE RIVER REGIONAL JAIL FOR INMATE LABOR |
| \$ | 9,400     | SOFTWARE ANNUAL LICENSE FEES                                       |
| \$ | 10,000    | LITTER CONTROL GRANT                                               |
| \$ | 2,500     | ELECTRIC UTILITY                                                   |
| \$ | 397,717   | INTER FUND REIMBURSEMENT                                           |
| \$ | 1,619,353 | SUMMARY TOTAL FOR OPERATIONS                                       |

### **ENVIRONMENTAL FUND CAPITAL**

|    |           |                                              |
|----|-----------|----------------------------------------------|
| \$ | 42,000    | RECYCLING EQUIPMENT                          |
| \$ | 250,000   | STREET CLEANING EQUIPMENT                    |
| \$ | 819,308   | REGIONAL LANDFILL CELL DEVELOPMENT/EQUIPMENT |
| \$ | 58,712    | AUG/STN OLD LANDFILL CLOSURE                 |
| \$ | 1,170,020 | TOTAL ENVIRONMENTAL FUND CAPITAL             |

| REGIONAL LANDFILL % SHARE OF COSTS |          |         |            |
|------------------------------------|----------|---------|------------|
|                                    | STAUNTON | AUGUSTA | WAYNESBORO |
| FY2023                             | 20.18%   | 56.06%  | 23.76%     |
| FY2022                             | 20.41%   | 57.73%  | 21.86%     |
| FY2021                             | 20.52%   | 57.88%  | 21.60%     |
| FY2020                             | 20.03%   | 56.75%  | 23.22%     |
| FY2019                             | 20.06%   | 56.67%  | 23.27%     |
| FY2018                             | 20.25%   | 54.87%  | 24.88%     |
| FY2017                             | 21.10%   | 54.93%  | 23.97%     |
| FY2016                             | 21.29%   | 54.64%  | 24.07%     |
| FY2015                             | 21.50%   | 53.35%  | 25.15%     |
| FY2014                             | 22.03%   | 53.14%  | 24.83%     |
| FY2013                             | 22.56%   | 51.30%  | 26.14%     |
| FY2012                             | 23.46%   | 52.14%  | 24.40%     |
| FY2011                             | 23.38%   | 51.82%  | 24.80%     |
| FY2010                             | 22.09%   | 51.17%  | 26.74%     |
| FY2009                             | 22.42%   | 50.95%  | 26.63%     |
| FY2008                             | 24.92%   | 50.52%  | 24.57%     |

## FY 2023 CAPITAL EQUIPMENT

| GENERAL FUND                 |    | FUNDED     | UNFUNDED   | ITEM(S)                                                  | N-NEW<br>R-REPLACE |
|------------------------------|----|------------|------------|----------------------------------------------------------|--------------------|
| REGISTRAR                    | \$ | 8,625      |            | ELECTION EQUIPMENT - VOTING MACHONE                      | R                  |
| INFORMATION TECHNOLOGY       | \$ | 50,000     |            | SERVERS / NETWORK EQUIPMENT                              | R                  |
| INFORMATION TECHNOLOGY       |    |            | 31,000     | VEHICLE REPLACEMENTS                                     | R                  |
| SHERIFF                      |    |            | 45,000     | VEHICLE REPLACEMENTS                                     | N                  |
| COMMONWEALTH ATTORNEY        | \$ | 5,000      | -          | TECHNOLOGY UPGRADE                                       | R                  |
| POLICE DEPARTMENT            |    |            | 187,500    | POLICE VEHICLES (3) ANNUAL REPLACEMENT OF FLEET VEHICLES | R                  |
| POLICE DEPARTMENT            | \$ | 10,000     |            | SAW MAINTENANCE                                          | R                  |
| POLICE DEPARTMENT            | \$ | 15,000     |            | REPLACE PATROL COMPUTER EQUIPMENT - 3 FUNDED             | N                  |
| E911                         | \$ | 3,000      |            | FURNITURE REPLACEMENT                                    | R                  |
| INSPECTIONS                  |    |            | 26,000     | VEHICLE REPLACEMENTS                                     | R                  |
| STREETS, HIGHWAYS, SIDEWALKS |    |            | 50,000     | TRUCK WITH SNOW PLOW                                     | R                  |
| STREETS, HIGHWAYS, SIDEWALKS |    |            | 200,000    | TRACTOR AND LONG ARM                                     | R                  |
| TRAFFIC ENGINEERING          | \$ | 8,250      |            | LINE STRIPER                                             | R                  |
| TRAFFIC SIGNALS              | \$ | 20,000     |            | SIGNAL BOX REPLACEMENT                                   | R                  |
| GOLF                         |    |            | 50,000     | KUBOTA TRACTOR                                           | R                  |
| GOLF                         |    |            | 8,000      | CONTOUR MOWER                                            | R                  |
| GOLF                         | \$ | 2,000      |            | GOLF POS HARDWARE                                        | N                  |
| PARK MAINTENANCE             |    |            | 6,000      | SNOW PLOW REPLACEMENT                                    | R                  |
| PARK MAINTENANCE             |    |            | 28,000     | VEN TRAC MOWER                                           | R                  |
| PARK MAINTENANCE             |    |            | 4,700      | ROUGH CUT MOWER                                          | R                  |
| PARK MAINTENANCE             |    |            | 17,500     | BOOM MOWER                                               | R                  |
| PARK MAINTENANCE             |    |            | 3,000      | AREATION PUMP                                            | N                  |
| PARK MAINTENANCE             |    |            | 9,000      | SOCCER FIELD CONVERSION                                  | N                  |
| PARK MAINTENANCE             |    |            | 6,500      | ROBOT VACUUM                                             | R                  |
| PARK MAINTENANCE             |    |            | 22,000     | PICKLE BALL COURT                                        | R                  |
| PARK MAINTENANCE             |    |            | 9,000      | SOCCER BLEACHERS                                         | R                  |
| PARK MAINTENANCE             |    |            | 6,500      | UTILITY CART                                             | R                  |
| LIBRARY                      | \$ | 5,000      |            | FURNITURE REPLACEMENT                                    | R                  |
| PLANNING                     |    |            | 31,000     | VEHICLE REPLACEMENT                                      | R                  |
|                              |    | \$ 126,875 | \$ 740,700 | GENERAL FUND TOTAL                                       |                    |

## FY 2023 CAPITAL EQUIPMENT

|                                           |        |                   |                                                                            | N-NEW<br>R-REPLACE |
|-------------------------------------------|--------|-------------------|----------------------------------------------------------------------------|--------------------|
|                                           | FUNDED | UNFUNDED          | ITEM(S)                                                                    |                    |
| <b>WATER FUND</b>                         |        |                   |                                                                            |                    |
| WATER DISTRIBUTION                        | \$     | 400,000           | <u>WATER LINE UPGRADE PROJECTS:</u>                                        |                    |
|                                           |        |                   | Pierce Street from Hays to Straith                                         | R                  |
|                                           |        |                   | Paige Street from Hays to West                                             | R                  |
|                                           |        |                   | West from Paige to Pierce                                                  | R                  |
|                                           |        |                   | Wayne from Paige to Pierce                                                 | R                  |
| WATER PRODUCTION                          |        | 5,200,000         | RICHMOND AVENUE & CROSSING WAY                                             | R/N                |
| WATER PRODUCTION                          |        | 500,000           | NORTH RIVER PIPELINE REPLACEMENT STUDY                                     | R                  |
| WATER PRODUCTION                          |        | 65,000            | CITY WATER LINE INFRASATRUCTURE UPDATE                                     | R                  |
|                                           | \$     | <u>6,165,000</u>  | TOTAL WATER FUND                                                           |                    |
| <b>SEWER FUND</b>                         |        |                   |                                                                            |                    |
| MIDDLE RIVER REGIONAL<br>WASTEWATER PLANT | \$     | 165,000           | <u>PLANT MACHINERY REPLACEMENTS:</u>                                       |                    |
|                                           |        |                   | VERONA PUMP STATION ELEVATOR                                               | R                  |
|                                           |        |                   | INSTUMENTATION PHOSFAX                                                     | R                  |
|                                           |        |                   | EQUIPMENT CONTINGENCY                                                      | R                  |
| SEWER LINE                                | \$     | 450,000           | COMMERCE ROAD REPLACEMENT                                                  | R                  |
| SEWER LINE                                | \$     | 5,000,000         | EASTERN SECTOR OF THE CITY                                                 | R/N                |
|                                           | \$     | <u>5,615,000</u>  | TOTAL SEWER FUND                                                           |                    |
| <b>PARKING FUND</b>                       |        |                   |                                                                            |                    |
| PARKING LOTS                              | \$     | 250,000           | ECLECTRONIC PARKING ENFORCEMENT EQUIPMENT                                  | N                  |
| PARKING ENFORCEMENT                       | \$     | 38,000            | HAND HELD SCANNERS                                                         | N                  |
|                                           | \$     | <u>288,000</u>    | TOTAL PARKING FUND                                                         |                    |
| <b>ENVIRONMENTAL FUND</b>                 |        |                   |                                                                            |                    |
| STREET CLEANING                           | \$     | 250,000           | REFUSE TRUCK REPLACEMENT                                                   | R                  |
| RECYCLING                                 | \$     | 42,000            | RECYCLING CONTAINERS                                                       |                    |
| ASW REGIONAL LANDFILL                     |        | 4,060,000         | PHASE 5 CONSTRUCTION = \$4,000,000                                         | R                  |
| CITY SHARE = 20.18%- FY2023               |        |                   | SITE IMPROVEMENTS = \$50,000                                               | R                  |
| AUG/STN LANDFILL                          |        | 58,712            | WETLAND STREAM MITIGATION = \$10,000                                       | R                  |
|                                           |        |                   | CLOSURE COSTS FOR OLD LANDFILL = 39.67%                                    | R                  |
|                                           | \$     | <u>4,410,712</u>  | TOTAL ENVIRONMENTAL FUND                                                   |                    |
| <b>STORM WATER FUND</b>                   |        |                   |                                                                            |                    |
| BIO DETENTION POND                        | \$     | 900,000           | STREAM RESTORATION/NUTRIENT REMOVAL PROJECT<br>BETWEEN GARLAND AND HICKORY | R                  |
| MENS GREEN THUMB PARK                     |        | 50,000            | NUTRIENT AND POLUTION DISCHARGE REMOVAL PROJECT                            | R                  |
|                                           | \$     | <u>950,000</u>    | TOTAL STORMWATER FUND                                                      |                    |
| TOTAL CITY CAPITAL OUTLAY                 | \$     | <u>17,555,587</u> |                                                                            |                    |

**FY 2023 GENERAL FUND BUDGET**

|                                |    |                     |
|--------------------------------|----|---------------------|
| <b>REVENUES @ .92 Tax Rate</b> | \$ | 64,113,276          |
| HEALTH INSURANCE RESERVES      | \$ | 400,000             |
| GENERAL FUND BALANCE           | \$ | 607,725             |
| HUD GRANT                      | \$ | 71,939              |
| NET REVENUES                   | \$ | 65,192,940          |
| EXPENDITURES                   | \$ | <u>(68,480,548)</u> |
| <b>DEFICIT</b>                 | \$ | <b>(3,287,608)</b>  |

**UNFUNDED REQUESTS**
**WAGES AND BENEFITS**

|                                           |    |           |                |                                            |
|-------------------------------------------|----|-----------|----------------|--------------------------------------------|
| RISK MANAGEMENT                           | \$ | (100,000) | 11011520-52005 | OPEB PAYMENT FROM HEALTH RESERVE           |
| FIRE DEPARTMENT                           | \$ | (91,559)  | 11033210-51006 | REQUESTED DEPUTY FIRE MARSHAL              |
| FIRE DEPARTMENT                           | \$ | (91,559)  | 11033210-51006 | REQUESTED EMERGENCY COORDINATOR            |
| COMMUNITY DEVELOPMENT HOUSING COORD.      | \$ | (100,227) | 11088110-51006 | REQUESTED STAFFING ADDITION                |
| DEPARTMENT HEAD COLA ADJUSTMENT           | \$ | (48,606)  | MULTIPLE       | ADJUST DEPARTMENT COLA BY 2.5% at 10.01.22 |
| GENERAL COLA ADJUSTMENT (W/O POL. / FIRE) | \$ | (163,502) | 11011520-52035 | ADJUST PAYROLL INCREASE TO 5% @ 10.01.22   |

**\* OPERATIONS AND CAPITAL**

|                                 |    |                    |                      |                                        |
|---------------------------------|----|--------------------|----------------------|----------------------------------------|
|                                 | \$ | (595,453)          | TOTAL PERSONNEL CUTS |                                        |
| INFORMATION TECHNOLOGY          | \$ | (31,000)           | 11011510-58316       | VEHICLE                                |
| POLICE                          | \$ | (62,500)           | 11033110-55486       | 1 PATROL PC                            |
| POLICE                          | \$ | (62,500)           | 11033110-55486       | 1 PATROL PC                            |
| POLICE                          | \$ | (62,500)           | 11033110-55486       | 1 PATROL PC                            |
| INSPECTIONS                     | \$ | (26,000)           | 11033410-58316       | UNFUND REQUESTED VEHICLE REPLACEMENT   |
| STREETS                         | \$ | (50,000)           | 11044130-58321       | REQUESTED REPLACEMENT TRUCK            |
| STREETS                         | \$ | (200,000)          | 11044130-58326       | TRACTOR AND LONG ARM                   |
| HORTICULTURE                    | \$ | (30,000)           | 11077120-55455       | WHARF TREE REPLACEMENT                 |
| OUSIDE AGENCIES - GOLF          | \$ | (2,500)            | 11077130-53010       | FIRST TEE REDUCTION OF FY23 REQUEST    |
| GOLF                            | \$ | (5,000)            | 11077130-53040       | TREE CARE                              |
| GOLF                            | \$ | (50,000)           | 11077130-58341       | KUBOTA TRACTOR                         |
| GOLF                            | \$ | (8,900)            | 11077130-58341       | MJ840 CONTOUR MOWER                    |
| PARK MAINTENANCE                | \$ | (28,000)           | 11077210-58321       | VEN TRAC MOWER                         |
| PARK MAINTENANCE                | \$ | (17,500)           | 11077210-58321       | BOOM MOWER                             |
| PARK MAINTENANCE                | \$ | (4,700)            | 11077210-58321       | ROUGH CUT MOWER                        |
| PARK MAINTENANCE                | \$ | (9,000)            | 11077210-58321       | SOCCER FIELD CONVERSION                |
| PARK MAINTENANCE                | \$ | (6,500)            | 11077210-58321       | ROBOT VACUUM                           |
| PARK MAINTENANCE                | \$ | (22,000)           | 11077210-58321       | PICKLE BALL COURT                      |
| PARK MAINTENANCE                | \$ | (6,000)            | 11077210-58321       | SNOW PLOW                              |
| PARK MAINTENANCE                | \$ | (3,000)            | 11077210-58321       | AREATION PUMP                          |
| PARK MAINTENANCE                | \$ | (9,000)            | 11077210-58321       | SOCCER BLEACHERS                       |
| PARK MAINTENANCE                | \$ | (6,500)            | 11077210-58321       | YAMAHA UTILITY CARTS                   |
| PLANNING                        | \$ | (100,000)          | 11088110-53010       | WEST END PLANNING                      |
| PLANNING                        | \$ | (31,000)           | 11088110-58316       | VEHICLE                                |
| ECONOMIC DEVELOPMET             | \$ | (76,000)           | 11088150-53010       | STAUNTON CROSSING MARKETING PLAN       |
| OUTSIDE AGENCIES                | \$ | (11,006)           | MULTIPLE             | REDUCED TO CURRENT CONTRIBUTION LEVELS |
| DEBT SINKING FUND CONTRIBUTIONS | \$ | (400,000)          | 11099600-59312       | TRANSFER TO DEBT FUND                  |
| CIP RESERVE CONTRIBUTIONS       | \$ | (1,371,050)        | 11099600-59339       | ELIMINATE CIP RESERVE PROVISION        |
| <b>TOTAL CUTS</b>               | \$ | <b>(3,287,608)</b> |                      |                                        |
| <b>TOTAL EXPENDITURES</b>       | \$ | <b>65,192,940</b>  |                      |                                        |

VARIANCE

-

\* Many of the non-funded one time expenditures reductions will be revisited when Council considers the ARPA spending plan.

**FY2023 TAX RATES AND FEES**

|                                                |    |      |                                              |
|------------------------------------------------|----|------|----------------------------------------------|
| REAL ESTATE PROPERTY                           | \$ | 0.92 | PER \$100 OF ASSESSED VALUE- JANUARY 1, 2022 |
| DOWNTOWN SERVICE DISTRICT TAX                  | \$ | 0.15 | PER \$100 OF ASSESSED VALUE- JANUARY 1, 2022 |
| PERSONAL PROPERTY                              | \$ | 2.90 | PER \$100 OF ASSESSED VALUE                  |
| PERSONAL PROPERTY - BUSINESS TANGIBLE PROPERTY | \$ | 2.90 | PER \$100 OF ASSESSED VALUE                  |
| MACHINERY & TOOLS TAX                          | \$ | 1.24 | PER \$100 OF ASSESSED VALUE                  |
| MEALS TAX                                      |    | 7.0% |                                              |
| LODGING TAX                                    |    | 6.7% |                                              |
| SALES & USE TAX                                |    | 1.0% |                                              |
| CIGARETTE TAX                                  | \$ | 0.30 | PER PACKAGE OF 30 OR LESS                    |

**UTILITY TAXES: (RESIDENTIAL)**

|                   |                 |                               |
|-------------------|-----------------|-------------------------------|
| WATER UTILITY     | 20% OR \$2.00   | MAXIMUM / MONTH               |
| ELECTRIC UTILITY  | \$1.40 + \$0.15 | PER KWH -MAXIMUM \$2.00/MONTH |
| GAS UTILITY       | \$ 2.00         | PER MONTH MAXIMUM             |
| TELEPHONE UTILITY | 20% OR \$2.00   | MAXIMUM / MONTH               |

**UTILITY FEES:**

|            |    |      |                                                          |
|------------|----|------|----------------------------------------------------------|
| WATER RATE | \$ | 3.86 | PER 100 CUBIC FEET (RATE INCREASE 5% SEPTEMBER 1, 2020 ) |
| SEWER RATE | \$ | 4.88 | PER 100 CUBIC FEET                                       |

**15% RATE INCREASE SEPTEMBER 1, 2022**

|                              |    |        |                               |
|------------------------------|----|--------|-------------------------------|
| REFUSE RATE                  | \$ | 24.01  | PER MONTH RESIDENTIAL FEE     |
| REFUSE RATE-LIGHT COMMERCIAL | \$ | 54.51  | PER MONTH                     |
| REFUSE RATE-HEAVY COMMERCIAL | \$ | 115.32 | PER MONTH-OUTSIDE CBD         |
| REFUSE RATE-HEAVY COMMERCIAL | \$ | 146.52 | PER MONTH-INSIDE CBD          |
| STORMWATER FEE               | \$ | 3.20   | PER MONTH (BASE FEE PER ERU ) |

**RESIDENTIAL CONNECTION FEES:**

|                                   |    |          |
|-----------------------------------|----|----------|
| WATER CONNECTION FEE - 5/8" METER | \$ | 2,100.00 |
| WATER FACILITY FEE- 5/8" METER    | \$ | 3,500.00 |
| SEWER CONNECTION FEE - 5/8" METER | \$ | 3,100.00 |
| SEWER FACILITY FEE- 5/8" METER    | \$ | 6,850.00 |

**FY2023 OUTSIDE AGENCY CONTRIBUTIONS**

| <b>REGIONAL PROGRAMS</b>                     | <b>FY2022<br/>COUNCIL<br/>APPROVED/<br/>AMENDED</b> | <b>FY 2023<br/>REQUESTED</b> | <b>FY 2023<br/>REQUESTED<br/>INCREASE</b> | <b>FY 2023<br/>PROPOSED<br/>BUDGET</b> |
|----------------------------------------------|-----------------------------------------------------|------------------------------|-------------------------------------------|----------------------------------------|
| Central Shenandoah Health Department         | \$ 308,388                                          | \$ 312,580                   | \$ 4,192                                  | \$ 312,580                             |
| Valley Community Services Board              | 193,869                                             | 200,334                      | \$ 6,465                                  | 200,334                                |
| Shenandoah Valley Airport                    | 48,159                                              | 48,159                       | \$ -                                      | 48,159                                 |
| Valley Program for Aging Services            | 26,000                                              | 26,000                       | \$ -                                      | 26,000                                 |
| Headwaters Soil Water Conservation           | 16,319                                              | 16,899                       | \$ 580                                    | 16,319                                 |
| Victim Witness of Augusta County             | 7,000                                               | 7,000                        | \$ -                                      | 7,000                                  |
| Blue Ridge Community College                 | 5,000                                               | 5,000                        | \$ -                                      | 5,000                                  |
| Blue Ridge Community College- CIP            | 41,048                                              | 41,048                       | \$ -                                      | 41,048                                 |
| Boys and Girls Club                          | 20,000                                              | 20,000                       | \$ -                                      | 20,000                                 |
| GART Regional Tourism Advertising            | 25,000                                              | 25,000                       | \$ -                                      | 25,000                                 |
| Community Action Program (CAPSAW)            | 29,143                                              | 33,312                       | \$ 4,169                                  | 33,312                                 |
| Valley Alliance for Education                | 4,000                                               | 4,000                        | \$ -                                      | 4,000                                  |
| Valley Children's Advocacy Center            | 7,229                                               | 10,162                       | \$ 2,933                                  | 10,162                                 |
| Central Shen. Planning Dist. - Assessment    | 23,775                                              | 22,115                       | \$ (1,660)                                | 22,115                                 |
| Central Shen. Planning Dist. - CERT PRGM     | 5,500                                               | 5,500                        | \$ -                                      | 5,500                                  |
| Central Shen. Planning Dist. - MPO           | 8,202                                               | 8,168                        | \$ (34)                                   | 8,168                                  |
| Central Shen. Planning Dist. - Trolley       | 64,416                                              | 66,854                       | \$ 2,438                                  | 66,854                                 |
| Central Shen. Planning Dist. - Afton Express | 11,094                                              | 11,094                       | \$ -                                      | 11,094                                 |
| Central Shen. Planning Dist. - Brite         | 42,152                                              | 44,617                       | \$ 2,465                                  | 44,617                                 |
| Virginia Cooperative Extension - 4-H         | -                                                   | 5,346                        | 5,346                                     | 2,673                                  |
|                                              | \$ 886,294                                          | \$ 913,188                   | \$ 26,894                                 | \$ 909,935                             |
| <b>COMM OF VA CHALLENGE GRANTS</b>           |                                                     |                              |                                           |                                        |
| Stonewall Brigade Band                       | \$ 3,000                                            | \$ 3,000                     | \$ -                                      | \$ 3,000                               |
| Staunton/Augusta Art Center                  | 3,000                                               | 3,333                        | \$ 333                                    | 3,000                                  |
| Shenanarts                                   | 3,000                                               | 3,500                        | \$ 500                                    | 3,000                                  |
|                                              | \$ 9,000                                            | \$ 9,833                     | \$ 833                                    | \$ 9,000                               |
| <b>CULTURAL/COMMUNITY DEVELOPMENT</b>        |                                                     |                              |                                           |                                        |
| SDDA                                         | \$ 50,000                                           | \$ 50,000                    | \$ -                                      | \$ 50,000                              |
| Historic Staunton Foundation                 | 35,000                                              | 35,000                       | \$ -                                      | 35,000                                 |
| Shenandoah Community Capital Fund            | 20,000                                              | 20,000                       | \$ -                                      | 20,000                                 |
| Woodrow Wilson Presidential Library          | 5,000                                               | 10,000                       | \$ 5,000                                  | 5,000                                  |
| Beverley Street Studio                       | 1,500                                               | 1,500                        | \$ -                                      | 1,500                                  |
| First Tee of Shenandoah Valley               | 3,250                                               | 5,750                        | \$ 2,500                                  | 3,250                                  |
|                                              | \$ 114,750                                          | \$ 127,595                   | \$ 12,845                                 | \$ 114,750                             |
| <b>GRAND TOTAL</b>                           | <b>\$ 1,010,044</b>                                 | <b>\$ 1,050,616</b>          | <b>\$ 40,572</b>                          | <b>\$ 1,033,685</b>                    |

# CITY OF STAUNTON, VA CAPITAL IMPROVEMENT PLAN FY2022 - FY2026

**APPROVED - FEBRUARY 10, 2022**





**CITY OF STAUNTON  
CAPITAL IMPROVEMENT PLAN  
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**CITY OF STAUNTON, VIRGINIA  
and  
STAUNTON CITY SCHOOLS**

**CAPITAL IMPROVEMENT PLAN  
FY 2022 - FY 2026**

**STAUNTON PLANNING COMMISSION**

**CHAIR**

**APPROVAL DATE**

**Attest:**

*Judith C. Wiegand*  
*January 20, 2022*  
*Morgan C. Smith*

**CITY COUNCIL**

**MAYOR**

**APPROVAL DATE**

**Attest:**

*[Signature]*  
*Feb 10, 2022*  
*[Signature]*

**CITY OF STAUNTON, VIRGINIA**  
**and**  
**STAUNTON CITY SCHOOLS**  
**CAPITAL IMPROVEMENT PLAN**

| TOTAL CIP PLAN                |                | FY2022        | FY2023        | FY2024        | FY2025       | FY2026        | PROJECTS NOT SCHEDULED/NOT FUNDED |
|-------------------------------|----------------|---------------|---------------|---------------|--------------|---------------|-----------------------------------|
| GENERAL FUND                  | \$ 168,019,291 | \$ 7,668,292  | \$ 13,522,274 | \$ 4,301,050  | \$ 1,686,050 | \$ 34,283,815 | \$ 106,557,810                    |
| STAUNTON CITY SCHOOLS         | \$ 34,625,000  | \$ 3,575,000  | \$ 4,350,000  | \$ 400,000    | \$ 650,000   | \$ 650,000    | \$ 25,000,000                     |
| WATER FUND                    | \$ 52,298,000  | \$ 8,598,000  | \$ 6,165,000  | \$ 8,900,000  | \$ 400,000   | \$ 400,000    | \$ 27,835,000                     |
| SEWER FUND                    | \$ 13,813,500  | \$ 494,500    | \$ 5,450,000  | \$ 450,000    | \$ 400,000   | \$ 2,000,000  | \$ 5,019,000                      |
| STORMWATER FUND               | \$ 8,571,200   | \$ 40,000     | \$ 950,000    | \$ 1,200,000  | \$ 1,400,000 | \$ 1,000,000  | \$ 3,981,200                      |
| PARKING FUND                  | \$ 1,688,000   | \$ 250,000    | \$ 288,000    | \$ 250,000    | \$ 300,000   | \$ 600,000    | \$ -                              |
| TOTAL CIP PLAN \$ 279,014,991 |                | \$ 20,625,792 | \$ 30,725,274 | \$ 15,501,050 | \$ 4,836,050 | \$ 38,933,815 | \$ 168,393,010                    |

**5 YEAR PLAN= \$ 110,621,981**

### **OVERVIEW**

The City of Staunton's Capital Improvement Plan (CIP) is a comprehensive five-year plan that identifies the City's capital and infrastructure needs for all City operations to include the General Fund, Education Fund, and all proprietary funds that include the Water Fund, Sewer Fund, Environmental Fund, Parking Fund, and Stormwater Fund. The plan provides for the planning of the acquisition of new physical assets and/or the replacement/repair of existing capital assets. The CIP provides a plan and funding for the renovation of public buildings, school buildings, street repairs/additions, water and sewer lines, recreational facilities, community development projects that promote the economic growth and vitality of the City, and the construction of major new facilities. The adoption of the Capital Improvement Plan by City Council indicates Council's support and commitment for the projects and commitment towards the anticipated funding required to maintain facilities and provide new facilities for the community□□

By definition, a capital project is primarily a project to construct/renovate major facilities such as school buildings, office buildings, park facilities, infrastructure needs -water, sewer and other utilities- roads, bridges, major equipment, etc. Capital projects have a useful life to the citizens of at least ten years and are projects that usually require multiple years to complete. These projects, once completed, provide for a quality of life in the City and benefit all citizens in the community.

### **CAPITAL IMPROVEMENT PLAN REVENUE SOURCES:**

Cash transferred from the General Fund Budget from the Adopted Operating Budget

General Fund Unassigned Balance

General Obligation Bonds

State and Federal Grants/Cost Share Agreements

### **Fund Balance/Reserve Policy, Adopted May 26, 2011**

Funds in excess of the Safety Net Reserve, the General Contingency amount, and carry forward appropriations unexpended at fiscal year end, shall be given first consideration for appropriation in the City's Capital Improvement Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget.

Any funds in the Education Fund in excess of the annual expenditures for any year ending June 30 shall be given first consideration for appropriation to the Education Fund Capital Improvement Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget or approved through the annual budget adoption procedures.

### **City Council Policy #5, Adopted October 12, 1989**

Any budget savings in debt obligation/lease payments shall be transferred to the Capital Improvement Fund for future capital projects and equipment.

### **CAPITAL IMPROVEMENT PLAN BUDGET POLICY**

The City will consider all capital improvements in accordance with the Adopted Capital Improvement Plan.

The City will develop a five-year plan for capital improvements and review and update the plan annually.

The City will determine the least costly and most flexible financing method for all projects requiring debt financing.

The City will coordinate the development of the capital improvement plan budget with the development of the operating budget.

The City will maintain all its assets at a level adequate to protect the City's capital investment in order to minimize future maintenance and replacement costs.

The City will schedule its major equipment acquisitions and/or replacement of major equipment as part of the capital investment plan process.

The City will identify projects and estimated costs and a potential funding source for each project as part of the capital investment plan process.

The City will identify capital projects that require annual budget funds to maintain the capital asset requiring personnel and operational costs, and any debt payments for bond financing.

## **FINANCIAL MANAGEMENT POLICY**

**City of Staunton, Virginia**

**Capital Improvement Plan Policy**

**Adopted: January 25, 2018**



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The Capital Improvement Plan—the CIP—is the City’s five-year plan for projecting the capital needs of the City. It provides for maintenance and funding of present and future buildings, facilities, major equipment, and infrastructure for the City. The CIP also serves as a planning and programming guide for long-term financial planning, and a plan to promote (i) public and private development for the future community growth, and (ii) effective service delivery to citizens of the City.

The overall strategy of the CIP is to plan for land acquisition, construction and maintenance of public facilities necessary for the safe and efficient provision of public services in accordance with the policies and objectives adopted in the City’s Comprehensive Plan. A critical element of a balanced CIP is the provision of funds to both preserve or enhance existing facilities and provide new assets to respond to changing service needs and community growth. The plan is reviewed and revised annually based on priorities, current circumstances, and economic opportunities.

The adoption of the CIP is not a formal financial commitment to any particular project. The CIP serves as a financial planning tool to provide estimated costs for projects, and a schedule for anticipated capital projects and capital financing. The CIP is a key element in planning and controlling the City’s future debt service requirements. The CIP includes some projects where needs have been defined, but specific financial resources have not been identified to advance the project to a scheduled completion year.

### **THE LEGAL BASIS FOR THE CIP**

The CIP is prepared pursuant to Virginia Code § 15.2-2239, which provides, in relevant part:

A local planning commission may, and at the direction of the governing body shall, prepare and revise annually a capital improvement program based on the comprehensive plan of the locality for a period not to exceed the ensuing five years. The commission shall submit the program annually to the governing body, or to the chief administrative officer or other official charged with preparation of the budget for the locality, at such time as it or he shall direct. The capital improvement program shall include the commission's recommendations, and estimates of cost of the facilities and life cycle costs, including any road improvement and any transportation improvement the locality chooses to include in its capital improvement plan and as provided for in the comprehensive plan, and the means of financing them, to be undertaken in the ensuing fiscal year and in a period not to exceed the next four years, as the basis of the capital budget for the locality. In the preparation of its capital budget recommendations, the commission shall consult with the chief administrative officer or other executive head of the government of the locality, the heads of departments and interested citizens and organizations and shall hold such public hearings as it deems necessary.

## **ANNUAL CAPITAL BUDGET**

The Capital Budget appropriates funds for specific facilities, major equipment, infrastructure, and improvements approved in the CIP by City Council through the annual budget process or a budget amendment for all governmental and proprietary funds. The first year included in the CIP reflects the approved annual capital budget funding level. Financial resources for projects in subsequent years in the plan are included for planning purposes only for scheduling and financial planning.

The City funds a portion of the CIP with current revenues in the annual Operating Budget. The long-term goal is to dedicate a minimum of 2.5% of the total current General Fund revenues less General Fund Transfers to Other Funds to finance General Fund capital projects. Other available financial resources include Undesignated Fund Balance, General Obligation Bonds, state and federal grants, and private development contributions, which are appropriated through a budget amendment upon approval of a project.

Proprietary Fund revenues are used to finance Proprietary Fund capital improvement projects. General Fund transfers may be used to finance Proprietary Fund capital projects.

The General Fund Capital Budget is appropriated in the City's multi-year CIP Fund. A financial analysis of the fund shall be conducted quarterly to analyze the status of the funding sources, and to review the project-to-date expenditures. Any project balances shall be re-programmed for other capital projects through a budget amendment process.

## **THE CIP REVIEW TEAM**

A CIP Review Team (CIP Team) is responsible for reviewing capital project requests and providing recommendations annually to the City Manager and Planning Commission. This team is comprised of staff from the Office of the City Manager, the Department of Finance, the Department of Community Development, the Department of Public Works, the Department of Information Technology, the Police Department, the Fire-Rescue Department, the Parks and Recreation Department, and School Board staff from the office of the Director of Operations and the Technology Department. The Chief Financial Officer is responsible for the coordination of the CIP process, including the annual review, presentation to the Planning Commission, and the final adoption of the CIP by City Council.

## **THE CIP PROCESS**

The overall goal of the CIP process is to develop CIP recommendations that:

1. preserve the City's past by investing in the upgrade of assets and infrastructure;
2. protect the present with improvements to City facilities, based on an analysis of costs of repair versus costs of replacement;
3. plan for future facilities and infrastructure that considers the annual cost for new service demands as a result of community growth or facilities and services that provide new or improved quality of life for all citizens; and
4. allow for flexibility to take advantage of economic opportunities that provide for public or private capital investment.

The CIP Team meets in October each year to update existing projects, remove projects, and add new projects. Capital projects are forwarded to the CIP Team by departments responsible for their implementation. In proposing a five-year capital plan, the CIP Team considers the feasibility of all proposed capital projects by evaluating their necessity, priority, location, cost, method of financing, availability of federal and state aid, and the necessary investment in the City's infrastructure. The CIP results from an annual review and a systematic process that advances subsequent years' items each fiscal year.

In December, the CIP is presented to the Planning Commission for review and discussion. A public hearing is held at a subsequent Planning Commission meeting in January to receive public comment. After the public hearing, the Planning Commission makes a recommendation concerning the CIP to City Council.

In January, the CIP, with the Planning Commission's recommendation, is presented to City Council, for additional review and discussion, and eventual consideration by Council.

### **CRITERIA FOR EVALUATING CAPITAL PROJECTS**

The CIP Team uses the evaluation criteria stated below as a guide and assessment tool to determine the immediate, near-term, or long-term timing for scheduling capital projects:

1. The CIP shall execute the goals and objectives of the Comprehensive Plan adopted by City Council.
2. The development of the CIP shall be guided by the principles of lifecycle planning to ensure that long-term maintenance, renewal and replacement requirements are adequately addressed to protect the City's investment and maximize the useful life of facilities.
3. The CIP shall include major equipment and facilities, defined as, all fixed installations constructed and/or maintained with public funds, including buildings and structures, utilities and related improvements that have a useful life greater than 10 years.
4. The CIP shall include the fiscal impact of each project to include the total cost of the project and the annual maintenance and operating costs.
5. The CIP shall support the City's efforts to promote economic vitality and a high quality of life.
6. The CIP shall support the City's efforts to encourage the development of affordable and effective multi-use public facilities, as feasible.
7. The CIP shall be developed to provide facilities that are cost-effective, consistent with appropriate best practice standards, community standards, feasibility, and expectations of useful life.
8. The City shall endeavor to execute the projects as approved and scheduled in the CIP. Value engineering principles shall continue to be applied to appropriate capital projects. Changes in project scope, cost and scheduling shall be subject to close scrutiny.

### **CRITERIA FOR SCHEDULING CAPITAL PROJECTS**

The following criteria shall be considered for purposes of scheduling projects in the CIP:

1. Project Urgency
  - a. Is the project required due to state or federal mandates?
  - b. Will the project improve unsatisfactory environmental, health and safety conditions?
  - c. What are the implications if the project is not built?
  - d. Does the project accommodate increases in demand for service?
2. Project Readiness
  - a. Are project-related research and planning completed?
  - b. Are the appropriate departments prepared to execute the project?
3. Project Phasing
  - a. Can the project be phased over multiple fiscal years?
  - b. Are funds readily available to finance the project?
  - c. Does the project have a net impact on the operating budget?
  - d. Does the project preserve previous capital investments or restore a capital facility to adequate operating condition?
4. Planning Questions
  - a. Is the project consistent with the Comprehensive Plan?
  - b. Can projects of similar use or purpose be co-located at one location?
  - c. Does the project increase the efficiency of the service delivery?
  - d. What are the number and types of citizens likely to benefit from the project?



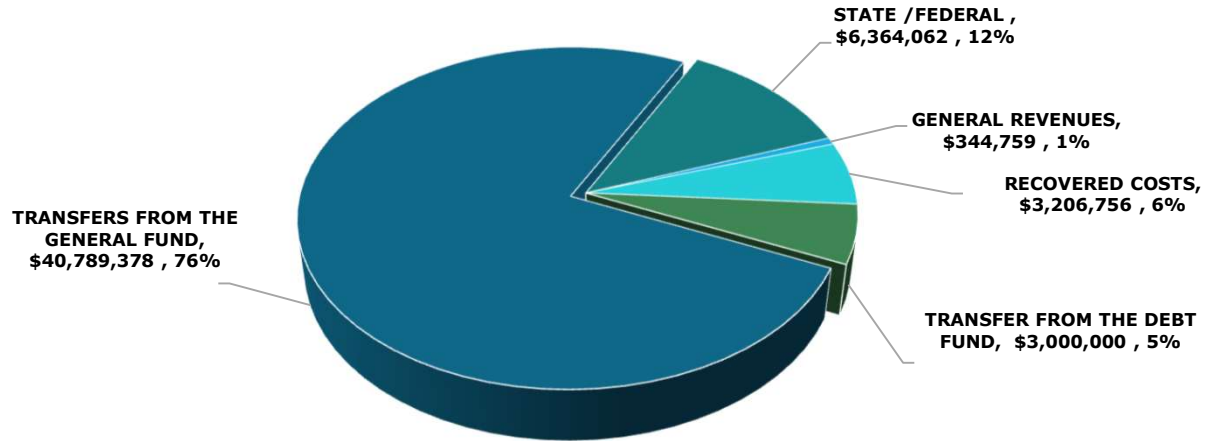
## **CAPITAL IMPROVEMENT PLAN SCHEDULE**

|                            |                                                                                                                                                                                                                                                                                                                         |
|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| October 1, 2021 @ 10:00 AM | CIP Committee meeting, Planning Conference Room                                                                                                                                                                                                                                                                         |
| October - December 8, 2021 | Staff review and development of the proposed Capital Improvement Plan. All existing projects to be analyzed, estimated costs updated, and new proposed projects prioritized based on City needs or anticipated changes in the City's needs based on population changes, economic changes, infrastructure projects, etc. |
| December 13, 2021          | Presentation and discussion of the DRAFT School Capital Improvement Plan-School Board work session.                                                                                                                                                                                                                     |
| December 16, 2021          | Presentation and introduction of the DRAFT Capital Improvement Plan to the City Planning Commission.                                                                                                                                                                                                                    |
| January 10, 2022           | Adoption of the School Capital Improvement Plan by the School Board.                                                                                                                                                                                                                                                    |
| January 13, 2022           | Presentation of the DRAFT Capital Improvement Plan to City Council and discussion with Council of any project, funding proposal, priority of any project, changes to the plan.                                                                                                                                          |
| January 20, 2022           | Public hearing and consideration and adoption of the CIP by the Planning Commission.                                                                                                                                                                                                                                    |
| January 27, 2022           | Discussion and continued review with City Council of any project, funding proposal, priority of any project, changes to the plan.                                                                                                                                                                                       |
| February 10, 2022          | Adoption of the Capital Improvement Plan by City Council.                                                                                                                                                                                                                                                               |

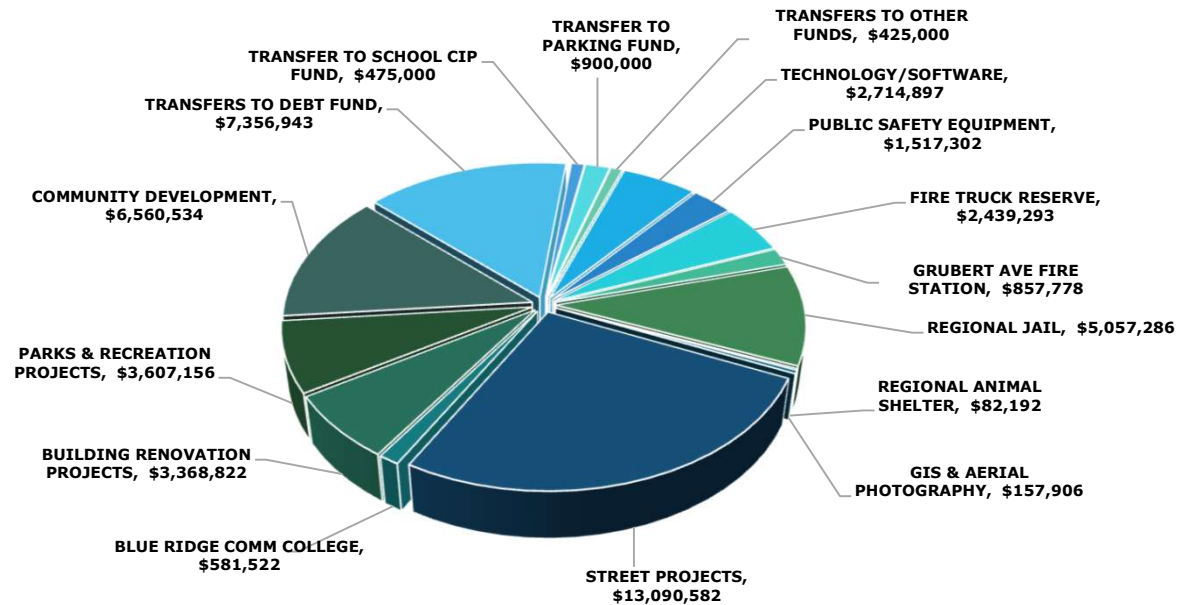
### **CIP COMMITTEE**

|                   |                                                            |
|-------------------|------------------------------------------------------------|
| Phil Trayer       | Chief Financial Officer                                    |
| Brad Wegner       | School Budget Manager                                      |
| Lyle Hartt        | City Engineer                                              |
| Jeff Johnston     | Director of Public Works                                   |
| Chris Tuttle      | Director of Parks & Recreation                             |
| Rodney Rhodes     | Senior Planner                                             |
| Jim Williams      | Police Chief                                               |
| Scott Garber      | Fire & Rescue Chief                                        |
| Kurt Plowman      | Chief Technology Officer                                   |
| William Vaughn    | Director of Economic Development and Community Development |
| Leslie Beauregard | Assistant City Manager                                     |
| Earl McCray       | Staunton City Schools-Director of Operations               |
| Tom Lundquist     | Staunton City Schools-Director of Technology               |

**CITY OF STAUNTON GENERAL FUND CIP ACTUAL REVENUES  
FY2004 - FY2022  
\$53,704,955**



**CITY OF STAUNTON GENERAL FUND CIP ACTUAL EXPENDITURES  
FY2004 - FY2022  
\$49,192,212**



**CITY OF STAUNTON**  
**GENERAL FUND CIP REVENUES - FINANCIAL UPDATE ( OCTOBER 31,2021)**

**FY 2004 - FY2022**

|                                                         | <b>BUDGET</b>        | <b>REVENUES TO DATE</b> | <b>BALANCE</b>      |
|---------------------------------------------------------|----------------------|-------------------------|---------------------|
| <b><u>CIP GENERAL REVENUE</u></b>                       |                      |                         |                     |
| INTEREST INCOME                                         | \$ 5,314             | \$ 339,126              | \$ (333,812)        |
| MISCELLANEOUS REVENUE                                   | 4,950                | 5,633                   | (683)               |
| RECOVERED COSTS-OPERATIONS                              | 397,148              | 506,160                 | (109,012)           |
| APPROPRIATION OF PRIOR YEAR FUND BALANCE                | 2,268,470            | -                       | 2,268,470           |
| TRANSFER FROM DEBT SERVICE FUND                         | 3,000,000            | 3,000,000               | -                   |
| TRANSFER FROM THE GENERAL FUND                          | 40,789,378           | 40,789,378              | -                   |
| TOTAL GENERAL GOVERNMENT REVENUES                       | \$ 46,465,260        | \$ 44,640,297           | \$ 1,824,963        |
| <b><u>CIP CAPITAL GRANTS AND CONTRIBUTIONS</u></b>      |                      |                         |                     |
| RECOVERED COSTS- HEALTH DEPARTMENT BUILDING             | \$ 24,530            | \$ 17,840               | \$ 6,690            |
| TOTAL CIP CAPITAL GRANTS                                | \$ 24,530            | \$ 17,840               | \$ 6,690            |
| <b><u>PUBLIC WORKS- CAPITAL/NON-CAPITAL GRANTS</u></b>  |                      |                         |                     |
| COMMONWEALTH OF VIRGINIA-TRANSPORTATION                 | \$ 2,741,946         | \$ 2,682,756            | \$ 59,190           |
| VABF GRANT                                              | \$ 431,200           | \$ -                    | \$ 431,200          |
| RECOVERED COSTS-MONTGOMERY AVENUE                       | 11,333               | 11,333                  | 0                   |
| RECOVERED COSTS- SEARS HILL BRIDGE                      | 150,168              | 150,168                 | 0                   |
| COMM OF VA- PRIMARY EXTENSION PAVING                    | 1,549,475            | 1,549,484               | (9)                 |
| COMMONWEALTH OF VIRGINIA- MISCELLANEOUS AID             | 100,237              | 97,299                  | 2,938               |
| RECOVERED COSTS- COCHRAN PARKWAY                        | 1,883,747            | 1,860,887               | 22,860              |
| FEDERAL GOV'T- MISCELLANEOUS                            | 105,931              | 105,931                 | (0)                 |
| FEDERAL - SAFE ROUTES TO SCHOOL GRANTS                  | 2,139,299            | 1,561,840               | 577,459             |
| STATE/ FEDERAL GOV'T -CENTRAL AVENUE                    | 256,478              | 232,756                 | 23,722              |
| TOTAL PUBLIC WORKS CAPITAL/NON-CAPITAL GRANTS           | \$ 9,369,814         | \$ 8,252,454            | \$ 1,117,360        |
| <b><u>PARKS &amp; RECREATION NON-CAPITAL GRANTS</u></b> |                      |                         |                     |
| STATE AID-VDOT FUNDS                                    | \$ 25,000            | \$ 24,219               | \$ 781              |
| STATE AID-MISCELLANEOUS SLAF LAKE TAMS                  | 210,978              | 210,978                 | 0                   |
| TOTAL PARKS & RECREATION GRANTS                         | \$ 235,978           | \$ 235,197              | \$ 781              |
| <b><u>COMMUNITY DEVELOPMENT CAPITAL GRANTS</u></b>      |                      |                         |                     |
| COMM OF VA FRONTIER CENTER                              | \$ 100,000           | \$ 100,000              | \$ -                |
| COMM OF VA- RR SMITH CENTER FUNDS                       | 459,167              | 459,167                 | -                   |
| TOTAL COMMUNITY DEVELOPMENT GRANTS                      | \$ 559,167           | \$ 559,167              | \$ -                |
| <b>TOTAL CIP FUND REVENUES</b>                          | <b>\$ 56,654,749</b> | <b>\$ 53,704,955</b>    | <b>\$ 2,949,794</b> |
| \                                                       |                      |                         |                     |
| <b><u>TRANSFERS FROM THE GENERAL FUND</u></b>           |                      |                         |                     |
| FISCAL YEAR 2004                                        | \$ 545,747           |                         |                     |
| FISCAL YEAR 2005                                        | \$ 1,387,431         |                         |                     |
| FISCAL YEAR 2006                                        | \$ 2,935,405         |                         |                     |
| FISCAL YEAR 2007                                        | \$ 3,047,527         |                         |                     |
| FISCAL YEAR 2008                                        | \$ 841,518           |                         |                     |
| FISCAL YEAR 2009                                        | \$ 3,033,591         |                         |                     |
| FISCAL YEAR 2010                                        | \$ 2,736,358         |                         |                     |
| FISCAL YEAR 2011                                        | \$ 3,513,820         |                         |                     |
| FISCAL YEAR 2012                                        | \$ 2,210,000         |                         |                     |
| FISCAL YEAR 2013                                        | \$ 2,452,004         |                         |                     |
| FISCAL YEAR 2014                                        | \$ 3,052,170         |                         |                     |
| FISCAL YEAR 2015                                        | \$ 2,557,305         |                         |                     |
| FISCAL YEAR 2016                                        | \$ 1,873,392         |                         |                     |
| FISCAL YEAR 2017                                        | \$ 1,641,050         |                         |                     |
| FISCAL YEAR 2018                                        | \$ 791,050           |                         |                     |
| FISCAL YEAR 2019                                        | \$ 3,391,050         |                         |                     |
| FISCAL YEAR 2020                                        | \$ 1,785,643         |                         |                     |
| FISCAL YEAR 2021                                        | \$ 2,515,000         |                         |                     |
| FISCAL YEAR 2022                                        | \$ -                 |                         |                     |
| TOTAL TRANSFERS FROM THE GENERAL FUND                   | \$ 40,789,378        |                         |                     |

**CITY OF STAUNTON**  
**GENERAL FUND CIP PROJECTS - FINANCIAL UPDATE- October 31, 2021**  
**FY 2004 - FY2022**

|                                                       | BUDGET        | EXPENDITURES | BALANCE    |
|-------------------------------------------------------|---------------|--------------|------------|
| <b>GENERAL GOVERNMENT ADMINISTRATION</b>              |               |              |            |
| FINANCIAL SOFTWARE                                    | \$ 1,332,482  | \$ 1,273,429 | \$ 59,054  |
| INFORMATION TECHNOLOGY EQUIPMENT                      | 265,210       | 252,877      | 12,333     |
| FIBER LOOP PROJECT                                    | 1,188,591     | 1,188,591    | 0          |
| TOTAL GENERAL GOVERNMENT ADMINISTRATION               | \$ 2,786,283  | \$ 2,714,897 | \$ 71,386  |
| <b>PUBLIC SAFETY EQUIPMENT/PROJECTS</b>               |               |              |            |
| E911 TELEPHONE EQUIPMENT                              | \$ 502,166    | \$ 256,926   | \$ 245,240 |
| E911 CALL HANDLING EQUIPMENT                          | 102,262       | 97,299       | 4,963      |
| E911 RECORDING EQUIPMENT                              | 150,011       | 150,011      | -          |
| TELEPHONE REPLACEMENT                                 | 1,000,000     | 524,619      | 475,381    |
| FIRE STATION -GRUBERT AVENUE                          | 857,778       | 857,778      | 0          |
| FIRE TRUCK RESERVE                                    | 1,704,384     | 2,439,293    | (734,909)  |
| RADIO NARROWBAND PROJECT                              | 500,000       | 488,447      | 11,553     |
| REGIONAL JAIL RESERVE                                 | 5,576,286     | 5,057,286    | 519,000    |
| REGIONAL ANIMAL SHELTER                               | 125,000       | 82,192       | 42,808     |
| TOTAL PUBLIC SAFETY PROJECTS                          | \$ 10,517,887 | \$ 9,953,851 | \$ 564,036 |
| <b>ENGINEERING PROJECTS</b>                           |               |              |            |
| ENGINEERING AERIAL PHOTOGRAPHY                        | \$ 141,440    | \$ 141,440   | \$ -       |
| GIS SYSTEM                                            | 16,466        | 16,466       | -          |
| TOTAL ENGINEERING PROJECTS                            | \$ 157,906    | \$ 157,906   | \$ -       |
| <b>STREET PROJECTS</b>                                |               |              |            |
| STREET IMPROVEMENT PROJECTS                           | \$ 1,719,559  | \$ 1,634,010 | \$ 85,549  |
| URBAN STREET CONSTRUCTION 2% MATCH RESERVE ACCOUNT    | 307,185       | 1,057        | 306,128    |
| URBAN STREET CONSTR 2% MATCH-CHURCHVILLE AVE          | 479,293       | 464,338      | 14,955     |
| KALORAMA ST PROJECT                                   | 109,193       | 109,193      | -          |
| BOWLING STREET BRIDGE                                 | 335,592       | 335,592      | -          |
| HAILE STREET BRIDGE                                   | 322,955       | 322,955      | -          |
| MONTGOMERY AVENUE ROAD EXTENSION PROJECT              | 813,729       | 813,729      | -          |
| SEARS HILL BRIDGE COMMUNITY FOUNDATION ACCOUNT        | 170,875       | 170,875      | -          |
| SAFE ROUTES TO SCHOOL - SHELBURNE/ WARE SCHOOL        | 100,361       | 100,361      | -          |
| SAFE ROUTES TO SCHOOL- MCSWAIN SCHOOL                 | 353,440       | 353,440      | -          |
| STATLER /RICHMOND RD -VDOT PROJECT GRANT-CITY MATCH   | 50,000        | -            | 50,000     |
| RICHMOND RD /GREENVILLE-VDOT PROJECT GRANT-CITY MATCH | 35,000        | -            | 35,000     |
| CENTRAL AVENUE STREETScape-FEDERAL PROJECT            | 2,647,015     | 2,208,246    | 438,769    |
| CENTRAL AVENUE STREETScape-CHESAPEAKE BAY GRANT       | 75,000        | 75,000       | -          |
| NEW SIDEWALKS                                         | 700,000       | -            | 700,000    |
| STATE ROUTE 1426 VDOT REVENUE SHARING PROJECT         | 2,110,000     | 1,789,303    | 320,697    |
| BESSIE WELLER SAFE ROUTE TO SCHOOL GRANT              | 659,838       | 19,652       | 640,186    |
| RICHMOND RD/COCHRAN PARKWAY                           | 2,883,747     | 2,860,887    | 22,860     |
| BRICK SIDEWALK PROJECTS                               | 85,167        | 85,162       | 4          |
| VDOT PRIMARY EXTENSION PAVING                         | 1,549,475     | 1,549,475    | -          |

**CITY OF STAUNTON**  
**GENERAL FUND CIP PROJECTS - FINANCIAL UPDATE- October 31, 2021**  
**FY 2004 - FY2022**

|                                                | <b>BUDGET</b> | <b>EXPENDITURES</b> | <b>BALANCE</b> |
|------------------------------------------------|---------------|---------------------|----------------|
| MARTIN LUTHER KING JR MEMORIAL SIGN            | 41,450        | 40,940              | 510            |
| PUBLIC WORKS EQUIPMENT RESERVE                 | 300,000       | 156,366             | 143,634        |
| RT 11 / COMMERCE ROAD INTERSECTION             | 50,000        | -                   | 50,000         |
| ADAPTIVE TRAFFIC CONTROL                       | 150,000       | -                   | 150,000        |
| TOTAL STREET PROJECTS                          | \$ 16,048,873 | \$ 13,090,582       | \$ 2,958,291   |
| <b>EDUCATION</b>                               |               |                     |                |
| BLUE RIDGE COMMUNITY COLLEGE                   | \$ 550,736    | \$ 581,522          | \$ (30,786)    |
| STAUNTON HIGH SCHOOL PROJECT                   | 400,000       | -                   | 400,000        |
| TOTAL EDUCATION                                | \$ 950,736    | \$ 581,522          | \$ 369,214     |
| <b>BUILDING MAINTENANCE PROJECTS</b>           |               |                     |                |
| CITY HALL ROOF REPLACEMENT                     | \$ 165,306    | \$ 85,306           | \$ 80,000      |
| ART CENTER WALL REPAIR                         | 310,481       | 196,481             | 114,001        |
| CITY HALL FLOOR REPAIR                         | 66,140        | 36,140              | 30,000         |
| ENERGY SAVINGS PROJECT                         | 1,480,181     | 1,480,181           | -              |
| MHP MOLD REMEDIATION                           | 69,200        | 69,199              | 1              |
| BUILDING MECHANICAL SYSTEMS                    | 541,981       | 242,361             | 299,620        |
| HEALTH DEPARTMENT BUILDING RENOVATIONS         | 169,841       | 169,840             | 1              |
| BOOKER T BUILDING                              | 266,818       | 262,603             | 4,215          |
| LIBRARY FACILITY STUDY                         | 40,000        | 40,000              | -              |
| FIRE STATION ROOF REPLACEMENT                  | 845,000       | 207,715             | 637,285        |
| PUBLIC SAFETY BUILDING/SCHOOL STORAGE BUILDING | 40,000        | 39,339              | 661            |
| COCHRAN JUDICIAL CENTER                        | 606,682       | 256,682             | 350,000        |
| PUBLIC WORKS BUILDING MAINTENANCE RESERVE      | 500,000       | 282,975             | 217,025        |
| TOTAL PUBLIC WORKS BUILDING PROJECTS           | \$ 5,101,630  | \$ 3,368,822        | \$ 1,732,808   |
| <b>PARKS, RECREATION, CULTURAL</b>             |               |                     |                |
| FOOTBALL STADIUM IMPROVEMENTS                  | \$ 60,578     | \$ 60,578           | \$ -           |
| MHP SOCCER FIELDS                              | 166,272       | 165,878             | 394            |
| SKATEBOARD PARK                                | 84,275        | 84,275              | -              |
| BOOKER T PLAYGROUND EQUIPMENT                  | 20,209        | 20,209              | -              |
| GHP PLAYGROUND EQUIPMENT                       | 93,402        | 93,402              | -              |
| MHP POOL BATHHOUSE REPAIRS                     | 37,763        | 37,763              | -              |
| GHP QUARTERBACK CLUB RESTROOMS                 | 70,000        | 70,000              | -              |
| MHP PLAYGROUND EQUIPMENT                       | 90,000        | 90,000              | -              |
| GOLF COURSE IRRIGATION PROJECT                 | 635,491       | 635,490             | 1              |
| MONTGOMERY HALL PARK FIELD IMPROVEMENT         | 15,000        | 15,000              | -              |
| LANDSCAPE PLAN                                 | 153,069       | 153,069             | -              |
| GYPSY HILL PARK BANDSTAND REPAIRS              | 30,000        | 30,000              | -              |
| FIELDHOUSE PROJECT-FOOTBALL STADIUM            | 32,606        | 32,606              | -              |
| GHP POOL RENOVATIONS                           | 500,000       | 492,565             | 7,435          |
| EQUIPMENT                                      | 198,200       | 198,200             | -              |
| LAKE TAMS PROJECT                              | 382,637       | 382,637             | 0              |
| LAKE TAMS PROJECT - SLAF                       | 210,978       | 210,978             | 0              |

**CITY OF STAUNTON**  
**GENERAL FUND CIP PROJECTS - FINANCIAL UPDATE- October 31, 2021**  
**FY 2004 - FY2022**

|                                                    | BUDGET               | EXPENDITURES         | BALANCE             |
|----------------------------------------------------|----------------------|----------------------|---------------------|
| GHP DUCK POND                                      | 76,106               | 76,106               | (0)                 |
| MHP BATHROOM/ POOL                                 | 275,000              | 274,317              | 683                 |
| MOXIE STADIUM LIGHTING                             | 52,055               | 52,055               | -                   |
| STATLER BROTHERS TRIBUTE                           | 29,030               | 29,030               | -                   |
| GHP FENCE                                          | 111,115              | 71,115               | 40,000              |
| GREENWAYS PROJECT                                  | 500,000              | -                    | 500,000             |
| FOOTBALL STADIUM ADA IMPROVEMENTS                  | 100,000              | 87,682               | 12,318              |
| GHP RESTROOM REPLACEMENT                           | 350,000              | -                    | 350,000             |
| GHP TOT PLAYGROUND                                 | 75,000               | 40,000               | 35,000              |
| TOTAL PARKS, RECREATION, CULTURAL                  | \$ 4,348,786         | \$ 3,402,955         | \$ 945,832          |
| <b>LIBRARY</b>                                     |                      |                      |                     |
| LIBRARY AUTOMATION SYSTEM                          | \$ 204,201           | \$ 204,201           | \$ -                |
| <b>COMMUNITY DEVELOPMENT PROJECTS</b>              |                      |                      |                     |
| RR SMITH CENTER PROJECT                            | \$ 609,167           | 609,167              | \$ (0)              |
| PERFORMING ARTS CENTER                             | 100,000              | 100,000              | -                   |
| WOODROW WILSON PRESIDENTIAL LIBRARY                | 100,000              | 100,000              | -                   |
| SHENANARTS                                         | 8,333                | 8,333                | -                   |
| COUNTY COURTS PROJECT                              | 177,452              | 99,060               | 78,392              |
| CORRIDOR OVERLAY INCENTIVES                        | 25,000               | 1,350                | 23,650              |
| BIKE & PEDESTRIAN PATH                             | 250,000              | -                    | 250,000             |
| ECONOMIC DEVELOPMENT RESERVE                       | 1,243,811            | 1,243,811            | (0)                 |
| WESTERN STATE HOSPITAL DEVELOPMENT                 | 595,434              | 595,434              | -                   |
| STAUNTON CROSSING DEVELOPMENT                      | 3,806,200            | 3,452,493            | 353,707             |
| ENTERPRISE ZONE PROGRAM                            | 55,000               | 21,823               | 33,177              |
| ENTERPRISE ZONE PROGRAM- CADENCE                   | 175,000              | 141,011              | 33,989              |
| ENTERPRISE ZONE PROGRAM- CARDED GRAPHICS           | 130,521              | 100,000              | 30,521              |
| FRONTIER CULTURE GRANT PROJECT                     | 100,000              | 88,051               | 11,949              |
| PLANNING & INSPECTION PROJECT                      | 150,000              | -                    | 150,000             |
| TOTAL COMMUNITY DEVELOPMENT                        | \$ 7,525,918         | \$ 6,560,534         | \$ 965,385          |
| <b>TRANSFERS TO OTHER FUNDS</b>                    |                      |                      |                     |
| TRANSFER TO THE GENERAL FUND -HOTEL DEBT           | \$ 600,000           | \$ 600,000           | \$ -                |
| TRANSFER TO THE TROLLEY FUND -TROLLEY PURCHASE     | 25,000               | 25,000               | -                   |
| TRANSFER TO DEBT SERVICE SINKING FUND              | 6,756,943            | 6,756,943            | -                   |
| TRANSFER TO THE PARKING FUND                       | 900,000              | 900,000              | -                   |
| TRANSFER TO BOND CONSTRUCTION                      | 400,000              | 400,000              | -                   |
| TRANSFER TO SCHOOL CIP FUND                        | 475,000              | 475,000              | -                   |
| TOTAL TRANSERS TO OTHER FUNDS                      | \$ 9,156,943         | \$ 9,156,943         | \$ -                |
| <b>CIP PROJECTS RESERVE -UNDESIGNATED PROJECTS</b> | <b>\$ 295,419</b>    | <b>-</b>             | <b>\$ 295,419</b>   |
| <b>TOTAL GENERAL FUND CIP EXPENDITURES</b>         | <b>\$ 57,094,584</b> | <b>\$ 49,192,212</b> | <b>\$ 7,902,371</b> |



## **GUIDING THE PRIORITIES & FOCUS OF CITY COUNCIL & STAFF**

The **Staunton Plan** was developed by City Council during their retreat on August 10-11, 2021. The Staunton plan includes a **vision** and **values** to guide *how* the City does the work, and five focus areas, called **strategic areas**, that guide what work should be prioritized. There are also **actions** identified within the strategic areas.

| <b><u>Strategic Areas</u></b>                     | <b><u>Actions</u></b>                                                                                                   |
|---------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| <b><u>A. Infrastructure</u></b>                   | <b>1. Use of ARPA funds and Other State/Federal Assistance</b>                                                          |
|                                                   | <b>2. Stormwater Management</b>                                                                                         |
| <b><u>B. Economic Development</u></b>             | <b>1. Review Corridor Overlay</b>                                                                                       |
|                                                   | <b>2. Economic Development Incentive Philosophy and Program</b>                                                         |
|                                                   | <b>2. Participate in Regional Transit Initiatives</b>                                                                   |
| <b><u>C. Responsive, Efficient Government</u></b> | <b>1. Staff Training and Development</b>                                                                                |
|                                                   | <b>2. Employees Reflecting the Community they Serve</b>                                                                 |
|                                                   | <b>3. Brief Council on Potential Regional Public Safety Answering Point</b>                                             |
|                                                   | <b>4. Conduct Pre Budget Work Session early 2022 for FY2023 Budget</b>                                                  |
|                                                   | <b>5. FY2023 Budget - Separate Economic Development Direction Position from Community Development Director Position</b> |
|                                                   | <b>6. Develop and Adopt Comprehensive Rules of Procedures for City Council Meetings</b>                                 |
|                                                   | <b>7. FY2023 Budget - Review City's Organizational Structure and Revise to Better Achieve Council's Goals</b>           |
|                                                   | <b>8. Develop Dashboard for Reporting Progress of Staunton Plan Strategic Areas and Actions</b>                         |

|                             |                                                                  |
|-----------------------------|------------------------------------------------------------------|
| <u>D. West End</u>          | 1. Small Area Plan for the West End                              |
|                             | 2. Marketing Strategy                                            |
|                             | 3. Wayfinding Signs                                              |
|                             | 4. Include References to the West End in City Planning Documents |
| <u>E. Built Environment</u> | 1. New Police Department Space Needs Analysis                    |
|                             | 2. Fire Department Facilities and Space Needs Analysis           |
|                             | 3. Streetscape Plan                                              |
|                             | 4. Schools and Public Works Facilities and Space Needs           |
|                             | 5. Citywide Space Needs Analysis and Plan                        |



## Chapter 1 – Goals and Objectives

### GOALS AND OBJECTIVES

Goals are overarching statements describing the direction that a community wants to go. Goals are general, reflect values of the community, and are visionary to lead to a desired future. Objectives are statements describing how those goals should be reached. Objectives should be measurable and achievable.

#### Open Space/Environment

**Goal:** Practice good stewardship of the environmental resources within and surrounding the City by protecting environmentally sensitive areas, preserving open space and natural habitat (including dark skies), minimizing pollution of all kinds, and encouraging sustainability and conservation practices.

#### Objectives:

- Promote only appropriate uses for open space, floodplains, environmentally sensitive areas, and agricultural-forestal districts.
- Support efforts to preserve Betsy Bell and Mary Gray Mountains by enhancing the use of public areas and exploring the possibility of conservation easements.
- Support development of greenways in and those that connect to the City.
- Encourage the implementation of Mitigation Strategies for the City included in the Central Shenandoah Valley Hazard Mitigation Plan.
- Take a watershed approach to protect water resources, through efforts such as reducing pollution and litter, encouraging stream buffers and restoration of riparian areas, increasing tree canopy, preserving open space, and educating the public.
- Continue implementation of stormwater best management practices.
- Promote energy conservation practices and the potential use of alternative energy sources.

### **Community Character**

**Goal:** Preserve and capitalize on the rich historical and architectural character of the City by enhancing its physical attractiveness and implementing architecturally appropriate design standards.

#### **Objectives:**

- Enhance the physical attractiveness of the City through signage, landscaping and tree plantings, controlling litter, and reducing light pollution through “Dark Sky” techniques such as top and side shields on outdoor lighting.
- Educate citizens, especially property owners, on landscaping, beautification of neighborhoods, proper stormwater management, and the importance of maintaining long-term historic standards.
- Continue support for and cooperative efforts with the Historic Staunton Foundation.
- Support the City’s continued compliance with the historic preservation and the historic district overlay ordinances.
- Explore areas in the City for potential designation as historic districts and continue to identify properties of historical or architectural significance, especially pre- and post- WWII neighborhoods.
- Support preservation efforts of Staunton’s historic African American communities and identify properties of historical or architectural significance.
- Encourage commercial and retail structures that adjoin residential neighborhoods to utilize consistent or complimentary facades and site features to the surrounding neighborhoods when they are developed, redeveloped, or renovated.

**Goal:** Minimize degradation of scenic and natural resources.

#### **Objectives:**

- Use community friendly lighting policies to minimize light pollution and foster comfortable and safe nighttime environments; use smart outdoor lighting in public installations and educate citizens on appropriate lighting choices.

## Planning

**Goal:** Encourage appropriate new development that is well-planned, compatible, incorporates mixed uses when appropriate, and contributes to the resource base of the City.

### Objectives:

- Coordinate planning on corridors to promote quality of life and architectural character.
- Educate the public, development community, local officials and staff on the advantages of smart/good development.
- Encourage “living where you work” through at-home businesses in residential areas and small business owners living in commercial and transitional mixed use zones, especially downtown buildings where businesses are at street level and upper floors are residences.
- Continue funding to complete the adopted Streetscape Plan in the Downtown Business District. Expand the Streetscape planning to include entry corridors immediately adjacent to and leading into the Downtown historic districts.
- Review zoning for the Downtown Business District and the adjoining historic districts for compatibility with the architectural character of the area.
- Review building height allowable under current zoning.
- Document the existing and historical architectural character of the Central Avenue area, adjoining historic districts, and neighborhoods.
- Revise zoning as needed to ensure new construction will relate to and be compatible with the historic architectural building and landscape character, including size, scale, and pattern of development.
- Review and update historic overlay zoning for the historic districts to ensure compatibility with the intent of the adopted design guidelines.
- Review and update Certificate of Appropriateness (COA) procedures and process. Consider consent agenda for minor changes and proposed changes clearly documented and following the adopted guidelines.

**Goal:** Encourage a demographically diverse and growing population.

**Objectives:**

- Recruit a mix of young professionals, families, and recent retirees to Staunton.
- Develop incentives for young adults to return to the City after completing college or after starting a family.
- Capitalize on the financial resources and life experiences that new retirees bring to the City.
- Ensure adequate facilities and programs are available to support the City's older citizens and empower them to remain active in the community.

**Goal:** Actively encourage public and stakeholder participation and input for land use and development decisions.

**Objectives:**

- Encourage civic, service, and faith-based organizations, as well as neighborhood and community associations and the development community to play key roles in neighborhood revitalization through their participation in neighborhood “visioning” exercises.

**Neighborhoods and Housing**

**Goal:** Create walkable neighborhoods with the emphasis on pedestrian access and safety.

**Objectives:**

- Make rehabilitation and development of a quality pedestrian network including a maintenance and enhancement program for existing sidewalks a key priority for capital project funding and implementation.
- Require appropriately landscaped and sized sidewalks within all new developments and major redevelopments. Retrofit existing neighborhoods with appropriately landscaped and sized sidewalks as funding becomes available.
- Maximize the safety of students utilizing the school “walk zones” and by enabling and encouraging walking to school through such programs as “Safe Routes to School”.

**City of Staunton**  
**Comprehensive Plan – Priority Initiatives**  
*(In No Particular Order)*

Adopted July 11, 2019

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- Complete the pedestrian corridor on Churchville Avenue to connect downtown to Gypsy Hill Park.
- Pursue safety efforts to ensure that neighborhood streets along the pedestrian network are as safe as possible from high speed traffic and crime.
- Integrate new developments into surrounding neighborhoods by connecting with existing roads and discouraging cul-de-sacs and isolating neighborhoods.

**Goal:** Ensure that Staunton’s housing stock is an adequate mix to support the citizenry and the City’s tax base.

**Objectives:**

- Develop a city-wide housing plan to address housing issues such as affordable housing, blighted areas, historic rehabilitation, housing for seniors and the elderly, and housing too concentrated based on income levels.
- Encourage building projects that infill existing neighborhoods.
- Encourage residential development of upper floors of commercial buildings in downtown.
- Promote mixed use development of housing, shops, businesses, and parks.

**Rehabilitation and Re-use**

**Goal:** Promote rehabilitation and conservation throughout the City by reuse of existing infrastructure and buildings, revitalization of blighted and vacant properties, and redevelopment in older, high density areas with existing utilities and infrastructure.

**Objectives:**

- Provide tools and incentives for private rehabilitation of older structures throughout the City such as grants, low-interest loans, revolving loan funds, tax abatement, and technical assistance.
- Emphasize proactive property and structural maintenance and environmental hazard abatement through public education and volunteer support through community and faith-based organizations.
- Review the Rehab Abatement Program to see if there are any helpful revisions that could benefit homeowners.

**City of Staunton**  
**Comprehensive Plan – Priority Initiatives**  
*(In No Particular Order)*

Adopted July 11, 2019

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- Continue applying for funding from state, federal, private, and non-profit programs for neighborhood improvements.
- Revitalize blighted and vacant properties by creating an inventory to evaluate if zoning changes are needed, create a partnership with public safety officials to address crime, require absent landlords to maintain deteriorating properties, and encourage the City Treasurer to auction tax delinquent and abandoned properties.
- Improve flexibility in older neighborhoods and redevelopment areas by examining lot size, set back, and parking requirements.
- Encourage continued redevelopment of commercial brownfield areas.
- Encourage compatible, in-fill development on vacant lots.

### **Transportation and Parking**

**Goal:** Provide balanced design that includes use of a variety of transportation options including pedestrian, bicycle, vehicle, and public transportation within the City.

#### **Objectives:**

- Develop designs that scale roads and intersections compatible to neighborhoods.
- Evaluate the design of any new transportation project for sidewalks, safety, pedestrian and bicycle access, and the impact on existing neighborhoods.
- Develop safe, designated street crossings and ingress/egress points for pedestrians in high-density neighborhoods that adjoin primary destinations such as downtown, parks, and schools to encourage walking.
- Consider options such as traffic calming devices and traffic routing patterns to disperse traffic away from older, established neighborhoods.
- Continue to make Staunton more bike-friendly with a variety of bike infrastructure on streets as they are built, widened, or resurfaced. Link greenways and bike trails.
- Pursue safe pedestrian networks in and between all neighborhoods.

**City of Staunton**  
**Comprehensive Plan – Priority Initiatives**  
*(In No Particular Order)*

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- Continue participation in a regional transit system that offers transportation options to those who cannot, or choose not, to operate motor vehicles. Expand services of the existing system when possible to provide a broader service area within the City.

**Goal:** Increase the emphasis on use and design for the City’s current and future parking facilities.

**Objectives:**

- Implement resourceful parking strategies that promote calculating parking ratios based upon average use instead of capacity use. Examine ways to maximize utilization of downtown parking lots and garages.
- Maintain incentives for retrofitting hard surface commercial parking areas to landscaped areas.
- Create a safe, user-friendly, landscaped pedestrian network of walkways and crossings between public parking and commercial areas.
- Where appropriate, move parking from the front of public and commercial buildings to the side or rear.

**Public Service and Government**

**Goal:** Ensure quality and effective public services that meet the needs of citizens and the business community that is balanced with the City’s economic base and resources.

**Objectives:**

**Recreation**

- Provide appropriate facilities and programs to adequately meet the recreational needs of the community.
- Continue to support and provide facilities for active and passive recreation activities that provide opportunities for social interaction.
- Work with the local YMCA and similar organizations to provide joint programs and to supplement resources.
- Continue to support the network of parks; small and large.

**City of Staunton**  
**Comprehensive Plan – Priority Initiatives**  
*(In No Particular Order)*

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**Public Safety**

- Closely monitor personnel and equipment needs of the public safety departments (police, fire, and rescue) to ensure that an optimum level of public safety and protection is maintained for Staunton's citizens, homes, properties, and businesses.
- Continue to promote public safety education and prevention programs for police, fire, and rescue services in schools, neighborhoods, and other settings.
- Develop a volunteer "Crime Watch" or "Neighborhood Watch" program for neighborhoods, parks, public areas, and along the pedestrian network leading to and from destinations.
- Develop a "Fire Watch" program for any areas of the city that border forested and grass lands and have high potential for wildfires.
- Continue support for "closest to call" joint response agreement with Augusta County Fire Department.
- Ensure that the City is prepared in the event of a natural disaster or man-made disaster here or in neighboring regions where it could significantly affect the City or its residents.

**Schools**

- Support efforts to maintain a quality school system.
- Encourage the continued renovation and upgrade of existing, neighborhood-based schools.
- Encourage more utilization of schools, school grounds, and playgrounds as neighborhood focal points and gathering centers for after hours and community activities when schools are not in session.
- Continue to capitalize on the excellent schools, colleges, and universities in the region to assist with the implementation of planning objectives. Utilize student interns and classes to conduct research; and seek input from professors and students.



### **Library**

- Continue to support regional cooperation between area libraries.
- Support continued maintenance/enhancement of the Library facility and encourage family-friendly programs and services.

### **Social Services**

- Ensure that Staunton maintains its responsibility for the number of social service clients proportionate to its capabilities.

### **Utilities and Infrastructure**

- Encourage extension of water and sewer utilities only where it is planned, and discourage extension of water and sewer utilities into areas where they might promote the development of identified environmentally critical areas.
- Encourage the undergrounding of utilities whenever possible in private and public development, redevelopment and relocation.
- Continue to fund and seek funding for critical stormwater control facilities and flood mitigation activities.
- Encourage the use of smart outdoor lighting when new lighting is installed and transition existing street lighting to smart lighting; follow guidelines of International Dark Sky Association (IDA) and Smart Outdoor Lighting Association (SOLA).
- Continue to require sidewalks and curb and guttering for all new developments and major renovations, but allow for flexibility in design, that maintains the edge of the street and allows for controlled stormwater management.
- Encourage green and sustainable initiatives and integrate emerging technologies that promote use of efficient and renewable energy.

**Goal:** Ensure that the regulatory and approval processes are clear and facilitate the type of development the City desires.

**Objectives:**

- Work with stakeholders (including developers, contractors, investors, real estate agents, architects, land surveyors, and bankers) to evaluate the regulatory and approval processes.
- Develop zoning regulations and design goals in a graphic / pictorial format.

**Economic Development**

**Goal:** Continue development of a vibrant, active downtown with enhanced business and residential opportunities.

**Objectives:**

- Continue to support the Staunton Downtown Development Association and its economic development and revitalization efforts.
- Support organizations that expand arts and cultural opportunities for Staunton’s residents and visitors.
- Promote outdoor activities in the downtown area such as dining, sales by downtown businesses, festivals, and community gatherings that encourage pedestrian activity and social interaction.
- Encourage the opening of “basic service” businesses including a grocery store, laundry, and pharmacy in downtown.
- Continue to educate businesses on the benefits within enterprise zones.
- Support opportunities to attract visitors downtown who have stopped at Staunton Crossing or Frontier Center.

**Goal:** Aggressively pursue an economic development program that strengthens and broadens the City’s economic base, with an emphasis on living wage opportunities.

**Objectives:**

- Support the goals of the City's Economic Development Plan, including: short- term priorities such as destination retail, tourism, white collar service businesses, and manufacturing in the industrial parks; long-term priorities such as workforce skill development, development of higher paying jobs, and small business development.

**City of Staunton**  
**Comprehensive Plan – Priority Initiatives**  
*(In No Particular Order)*

**Adopted July 11, 2019**

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- Promote and fill the Green Hills Industry and Technology Center and the Staunton Crossing.
- Work cooperatively with Augusta County and Waynesboro to achieve joint economic development and tourism goals.
- Continue to support the Central Shenandoah Valley's Comprehensive Economic Development Strategies.
- Actively participate in the Shenandoah Valley Partnership, the Shenandoah Valley Technology Council, the Shenandoah Valley Workforce Development Board, the Central Shenandoah Planning District Commission, and similar organizations that promote the economic health and well-being of Central Shenandoah Valley residents and businesses.
- Support an agricultural processing plant in the area to give farmers a way to market and process farm products locally.
- Encourage medical and educational uses in the downtown area.
- Maintain support for a business incubator located in Staunton.

City of Staunton

Capital Improvement Plan (CIP) Funding Schedule

|                                                        | FY22                | FY23                 | FY24                | FY25                | FY26                 | TOTAL                |
|--------------------------------------------------------|---------------------|----------------------|---------------------|---------------------|----------------------|----------------------|
| Fire Truck Reserve                                     | 300,000             | 400,000              | 300,000             | 350,000             | 350,000              | 1,700,000            |
| Middle River Regional Jail                             | 200,000             | -                    | 500,000             | -                   | -                    | 700,000              |
| Fire Department - Self Contained Breathing Apparatus   | 30,000              | 30,000               | 30,000              | 30,000              | 30,000               | 150,000              |
| Fire Department - Cardiac Monitors                     | 10,000              | 10,000               | 10,000              | 10,000              | 10,000               | 50,000               |
| VDOT Matching Funds                                    | 100,000             | 100,000              | 100,000             | 100,000             | 100,000              | 500,000              |
| Brick Sidewalks                                        | 100,000             | 100,000              | 100,000             | 100,000             | 100,000              | 500,000              |
| Sidewalks                                              | 100,000             | 100,000              | 100,000             | 100,000             | 100,000              | 500,000              |
| Public Works Equipment Fund                            | 100,000             | 100,000              | 100,000             | 100,000             | 100,000              | 500,000              |
| Public Works Building Fund                             | 100,000             | 100,000              | 100,000             | 100,000             | 100,000              | 500,000              |
| Blue Ridge Community College                           | 41,050              | 41,050               | 41,050              | 41,050              | 41,050               | 205,250              |
| School CIP Reserves                                    | 100,000             | 100,000              | 100,000             | 100,000             | 100,000              | 500,000              |
| Street Ineligible Streets / City Parking Lots          | 150,000             | 150,000              | 150,000             | 150,000             | 150,000              | 750,000              |
| Adaptive Traffic Control                               | 150,000             | 140,000              | 140,000             | 140,000             | 140,000              | 710,000              |
| Bike & Pedestrian Projects                             | 125,000             | 125,000              | 125,000             | 125,000             | 125,000              | 625,000              |
| Greenways Projects                                     | 100,000             | 100,000              | 100,000             | 100,000             | 100,000              | 500,000              |
| City Hall HVAC Replacement                             | 300,000             |                      |                     |                     |                      | 300,000              |
| Planning & Inspection Review Software                  | 150,000             |                      |                     |                     |                      | 150,000              |
| Emergency Radio Replacement - CIP Reserves             | 400,000             |                      |                     |                     |                      | 400,000              |
| Bessie Weller Safe Route to Schools - Bud Amendment    | 200,000             |                      |                     |                     |                      | 200,000              |
| Bessie Weller Safe Route to Schools - VDOT Funding     | 283,646             |                      |                     |                     |                      | 283,646              |
| Bessie Weller Safe Route to Schools -Reserve Funding   | 43,626              |                      |                     |                     |                      | 43,626               |
| Streets - Richmond Road / Statler Intersection         | 934,970             |                      |                     |                     |                      | 934,970              |
| Emergency Radio Replacement - Carryover Funds          | 1,600,000           |                      |                     |                     |                      | 1,600,000            |
| Emergency Radio Replacement - ARPA Funds               | 2,000,000           |                      |                     |                     |                      | 2,000,000            |
| Sidewalk - West Beverley / Grubert - HUD Funding       | 50,000              |                      |                     |                     |                      | 50,000               |
| NG 911 Call Handling Equipment                         |                     | 160,000              |                     |                     |                      | 160,000              |
| School Warehouse / Middle School Expansion             |                     | 2,500,000            |                     |                     |                      | 2,500,000            |
| Undesignated CIP                                       |                     | 150,000              |                     |                     |                      | 150,000              |
| Public Safety / Judicial Projects                      |                     |                      |                     |                     | 10,000,000           | 10,000,000           |
| Middle River Regional Jail                             |                     |                      | 1,980,000           |                     |                      | 1,980,000            |
| Staunton Crossing Road Extension                       |                     | 8,781,224            |                     |                     |                      | 8,781,224            |
| City Hall Basement - Police Department HVAC            |                     | 135,000              |                     |                     |                      | 135,000              |
| Dog Park Lights                                        |                     |                      | 100,000             |                     |                      | 100,000              |
| ADA compliant pedestrian signals                       |                     | 200,000              |                     |                     |                      | 200,000              |
| Building Maintenance - Pump House @ Gypsy Hill Park    |                     |                      | 225,000             |                     |                      | 225,000              |
| Relocation of Maintenance Shop to Nelson Street Center |                     |                      |                     |                     | 250,000              | 250,000              |
| Richmond Ave Road Diet                                 |                     |                      |                     |                     | 2,245,805            | 2,245,805            |
| Greenville Avenue Road Diet                            |                     |                      |                     |                     | 3,727,694            | 3,727,694            |
| Richmond Road and Crossing Way                         |                     |                      |                     |                     | 4,124,210            | 4,124,210            |
| Commerce Road and Lewis Creek Greenway                 |                     |                      |                     |                     | 4,256,403            | 4,256,403            |
| Fire Station                                           |                     |                      |                     |                     | 4,500,000            | 4,500,000            |
| Montgomery Hall Park Lights                            |                     |                      |                     | 140,000             |                      | 140,000              |
| Sidewalk Edgewood Road N Coalter - N Augusta           |                     |                      |                     |                     | 1,098,071            | 1,098,071            |
| Sidewalk N Augusta to Terry Court                      |                     |                      |                     |                     | 1,477,371            | 1,477,371            |
| Sidewalk N Augusta - Terry Court to Meadowbrook        |                     |                      |                     |                     | 1,058,211            | 1,058,211            |
| <b>TOTAL</b>                                           | <b>\$ 7,668,292</b> | <b>\$ 13,522,274</b> | <b>\$ 4,301,050</b> | <b>\$ 1,686,050</b> | <b>\$ 34,283,815</b> | <b>\$ 61,461,481</b> |

| Proposed Funding Source: | FY22      | FY23      | FY24      | FY25    | FY26       | TOTAL      |
|--------------------------|-----------|-----------|-----------|---------|------------|------------|
| Annual Budget            | 981,050   | 1,371,050 | 971,050   | 971,050 | 971,050    | 5,265,250  |
| Budget Amendment         | 1,475,000 | 200,000   | 850,000   | 715,000 | 825,000    | 4,065,000  |
| CIP Fund Reserves        | 43,626    |           |           |         |            | 43,626     |
| GO Bonds                 | -         | -         | 1,980,000 |         | 14,500,000 | 16,480,000 |
| VDOT Funding             | 1,218,616 | 8,781,224 | -         | -       | 17,987,765 | 27,987,605 |
| FY2022 Budget Amendment  | 1,900,000 | 3,170,000 | 500,000   | -       | -          | 5,570,000  |
| HUD Funded               | 50,000    | -         | -         | -       | -          | 50,000     |
| ARPA FUNDS               | 2,000,000 | -         | -         | -       | -          | 2,000,000  |

|              |                  |                   |                  |                  |                   |                   |
|--------------|------------------|-------------------|------------------|------------------|-------------------|-------------------|
| <b>Total</b> | <b>7,668,292</b> | <b>13,522,274</b> | <b>4,301,050</b> | <b>1,686,050</b> | <b>34,283,815</b> | <b>61,461,481</b> |
|--------------|------------------|-------------------|------------------|------------------|-------------------|-------------------|

**CITY OF STAUNTON  
CAPITAL IMPROVEMENT PLAN (CIP)  
GENERAL FUND  
FY2020 - 2021 - Recap**

| DEPARTMENT                                        |        | PROPOSED<br>FUNDING<br>SOURCE | PROJECT DESCRIPTION                                                                                                                                                                                                      |    | PROJECT<br>ESTIMATE | ACTUAL FUNDING      | COMMENT                      |
|---------------------------------------------------|--------|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|---------------------|---------------------|------------------------------|
| <b>GENERAL GOVERNMENT</b>                         |        |                               |                                                                                                                                                                                                                          |    |                     |                     |                              |
| NETWORK SWITCH/TELEPHONE SYSTEM REPLACEMENT       | *      | BA2021                        | Replace Obsolete Network Switches/ Telephone Equipment and increase server redundancy                                                                                                                                    | \$ | 1,000,000           | \$ 1,000,000        | Funded and in process        |
| <b>PUBLIC WORKS</b>                               |        |                               |                                                                                                                                                                                                                          |    |                     |                     |                              |
| STREETS                                           | *      | BA2021                        | Adaptive traffic control system for Downtown Corridor <b>(Comp. Plan Item 1)</b>                                                                                                                                         | \$ | 150,000             | \$ 150,000          | Reserve was funded in FY2021 |
| PUBLIC WORKS EQUIPMENT FUND                       | *      | BA2021                        | Annual funding source for acquisition of major equipment for General Fund Streets Department > \$100,000                                                                                                                 | \$ | 100,000             | \$ 100,000          | Reserve was funded in FY2021 |
| PUBLIC WORKS BUILDING FUND                        | *      | BA2021                        | Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.                                                                                         | \$ | 100,000             | \$ 100,000          | Reserve was funded in FY2021 |
| COURTHOUSE ROOF REPLACEMENT                       | *<br>* | BA 2021                       | Replace the roof at the Cochran Judicial Center. Funded from <b>\$200,000</b> reserves and <b>\$150,000</b> from Fund Balance.                                                                                           | \$ | 350,000             | \$ 350,000          | Reserve was funded in FY2021 |
| STREET IMPROVEMENTS FOR BICYCLE & PEDESTRIAN PLAN | *      | BA 2020                       | Staunton Bicycle & Pedestrian Plan- May 2018. Construction of bicycle infrastructure, i.e. bike lanes, pavement markings, and signs / Install pedestrian upgrades at various intersections to enhance pedestrian safety. | \$ | 125,000             | \$ 125,000          | Reserve was funded in FY2021 |
| <b>COMMUNITY DEVELOPMENT</b>                      |        |                               |                                                                                                                                                                                                                          |    |                     |                     |                              |
| GREENWAYS PROJECT                                 | *      | BA 2020                       | Paved bike and pedestrian paths, landscaping, purchase of properties and easements                                                                                                                                       | \$ | 100,000             | \$ 100,000          | Reserve was funded in FY2021 |
| <b>TOTAL FY2021 CIP PLAN</b>                      |        |                               |                                                                                                                                                                                                                          | \$ | <b>1,925,000</b>    | \$ <b>1,925,000</b> |                              |

**CITY OF STAUNTON  
CAPITAL IMPROVEMENT PLAN (CIP)  
GENERAL FUND  
FY2021- 2022**

| DEPARTMENT                                                                           | PROPOSED FUNDING SOURCE  | PROJECT DESCRIPTION                                                                                                                                                                                                                                                                                                                                     | PROJECT ESTIMATE | COMPREHENSIVE PLAN GOALS AND OBJECTIVES | OPERATIONS/ MAINTENANCE          |
|--------------------------------------------------------------------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------------------------------|----------------------------------|
| <b>GENERAL GOVERNMENT</b>                                                            |                          |                                                                                                                                                                                                                                                                                                                                                         |                  |                                         |                                  |
| CITY HALL HVAC REPLACEMENT *                                                         | BA2021                   | Replace 60 ton RTU # 1 Main Building and 3 20 MultiStack Chillers                                                                                                                                                                                                                                                                                       | \$ 300,000       | Public Service and Government           | Annual preventive maintenance    |
| <b>PUBLIC SAFETY</b>                                                                 |                          |                                                                                                                                                                                                                                                                                                                                                         |                  |                                         |                                  |
| FIRE DEPARTMENT *                                                                    | GF 2022                  | Fire Truck Replacement Reserve                                                                                                                                                                                                                                                                                                                          | \$ 300,000       | Public Service and Government           | Annual preventive maintenance    |
| MIDDLE RIVER REGIONAL JAIL *                                                         | BA2021                   | Middle River Regional Jail Renovation and Construction of Support Facilities                                                                                                                                                                                                                                                                            | \$ 200,000       | Public Service and Government           | Annual maintenance               |
| PLANNING & INSPECTION *                                                              | BA 2021                  | Building Inspection and Plan Review software package. Replace the current software program to provide more capabilities for inspection services and plan review.                                                                                                                                                                                        | \$ 150,000       | Public Service and Government           | Annual license fees              |
| POLICE DEPARTMENT RADIOS *                                                           | BA 2021                  | Replace Public Safety Radios - Equipment shall be compliant with new Augusta Cnty system and will replace equipment that has reached the end of its useful life.                                                                                                                                                                                        | \$ 400,000       | Public Service and Government           | Annual maintenance contract fees |
| POLICE DEPARTMENT RADIOS *                                                           | FUND BALANCE / ARPA      | Replace Public Safety Radios - Equipment shall be compliant with new Augusta Cnty system and will replace equipment that has reached the end of its useful life. <b>\$1,600,000 Funding from FY2021 Carryover ; * \$2,000,000 funding via ARPA Loss of Revenue calculation</b>                                                                          | \$ 3,600,000     | Public Service and Government           | Annual maintenance               |
| FIRE DEPARTMENT *                                                                    | GF 2022                  | Self-Contained Breathing Apparatus (SCBA) and Compressor Reserves                                                                                                                                                                                                                                                                                       | \$ 30,000        | Public Service and Government           | Annual maintenance               |
| FIRE DEPARTMENT *                                                                    | GF 2022                  | Cardiac Monitor Replacement Reserves                                                                                                                                                                                                                                                                                                                    | \$ 10,000        | Public Service and Government           | Annual maintenance               |
| BESSIE WELLER ELEM SCHOOL *                                                          | VDOT GRANT / LOCAL MATCH | BWES Safe Routes to School Infrastructure Grant & Match. Project includes sidewalk improvements at multiple intersections along pedestrian route to school, including new asphalt trail to connect Paul and Ames Streets, and new lighting along existing trail to school. VDOT grant (\$283,646) with local match (\$243,626). (UPC 109024 Comp. Plan) | \$ 527,272       | Transportation and Parking              | Annual maintenance               |
| <b>PUBLIC WORKS</b>                                                                  |                          |                                                                                                                                                                                                                                                                                                                                                         |                  |                                         |                                  |
| STREETS - CITY MATCHING FUNDS *                                                      | GF 2022                  | VDOT Construction Projects -City Match Funds                                                                                                                                                                                                                                                                                                            | \$ 100,000       | Transportation and Parking              | Annual Maintenance               |
| STREETS *                                                                            | GF 2022                  | City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving                                                                                                                                                                                                                                                                    | \$ 150,000       | Transportation and Parking              | Annual maintenance               |
| STREETS *                                                                            | GF 2022                  | Adaptive traffic control system for Churchville Corridor - Augusta to Springhill Road                                                                                                                                                                                                                                                                   | \$ 150,000       | Transportation and Parking              | Annual maintenance               |
| STREETS - RICHMOND ROAD /STATLER BOULEVARD INTERSECTION/ TURNING LANE IMPROVEMENTS * | VDOT GRANT               | Richmond Road/Statler Boulevard - Traffic signal modifications/ upgrades to improve traffic congestion and flow. Intersection approaches capacity at peak hours. VDOT Six Year Improvement Program,100% funding from VDOT (UPC 111047 Comp. Plan)                                                                                                       | \$ 934,970       | Transportation and Parking              | Annual maintenance               |
| BRICK SIDEWALKS *                                                                    | GF 2022                  | Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick                                                                                                                                                                                                                                                        | \$ 100,000       | Transportation and Parking              | Annual maintenance               |

**CITY OF STAUNTON  
CAPITAL IMPROVEMENT PLAN (CIP)  
GENERAL FUND  
FY2021- 2022**

| DEPARTMENT                                                              |   | PROPOSED FUNDING SOURCE | PROJECT DESCRIPTION                                                                                                                                                                                                      | PROJECT ESTIMATE    | COMPREHENSIVE PLAN GOALS AND OBJECTIVES               | OPERATIONS/ MAINTENANCE       |
|-------------------------------------------------------------------------|---|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-------------------------------------------------------|-------------------------------|
| NEW SIDEWALKS                                                           | * | GF 2022                 | Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks                                                                                                                    | \$ 100,000          | Transportation and Parking                            | Annual Maintenance            |
| PUBLIC WORKS EQUIPMENT FUND                                             | * | GF 2022                 | Annual funding source for acquisition of major road equipment for General Fund Streets Department > \$100,000                                                                                                            | \$ 100,000          | Not Applicable                                        | Annual preventive maintenance |
| PUBLIC WORKS BUILDING FUND                                              | * | GF 2022                 | Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.                                                                                         | \$ 100,000          | Not Applicable                                        | Annual preventive maintenance |
| SIDEWALK- WEST BEVERLEY STREET/GRUBERT INTERSECTION TO MORRIS MILL ROAD | * | CIP Fund                | New Sidewalk Construction                                                                                                                                                                                                | \$ 50,000           | Transportation and Parking                            | Annual preventive maintenance |
| STREET IMPROVEMENTS FOR BICYCLE & PEDESTRIAN PLAN                       | * | BA 2021                 | Staunton Bicycle & Pedestrian Plan- May 2018. Construction of bicycle infrastructure, i.e. bike lanes, pavement markings, and signs / Install pedestrian upgrades at various intersections to enhance pedestrian safety. | \$ 125,000          | Transportation and Parking                            | Annual maintenance            |
| <b>COMMUNITY DEVELOPMENT</b>                                            |   |                         |                                                                                                                                                                                                                          |                     |                                                       |                               |
| GREENWAYS PROJECT                                                       | * | BA 2021                 | Paved bike and pedestrian paths, landscaping, purchase of properties and easements                                                                                                                                       | \$ 100,000          | Transportation and Parking / Open Space / Environment | Annual maintenance            |
| <b>EDUCATION</b>                                                        |   |                         |                                                                                                                                                                                                                          |                     |                                                       |                               |
| BLUE RIDGE COMMUNITY COLLEGE                                            | * | GF 2022                 | Annual Share of Blue Ridge Community College Capital Building Fund                                                                                                                                                       | \$ 41,050           | Not Applicable                                        | N/A to City                   |
| <b>EDUCATION-STAUNTON CITY SCHOOLS</b>                                  |   |                         |                                                                                                                                                                                                                          |                     |                                                       |                               |
| BUILDING MAINTENANCE REPAIRS                                            | * | GF 2022                 | Transfer to City Schools CIP Fund for Building Maintenance Repairs-roofs, HVAC systems, technology                                                                                                                       | \$ 100,000          | Public Service and Government                         | N/A to City                   |
| <b>TOTAL FY2022 CIP PLAN</b>                                            |   |                         |                                                                                                                                                                                                                          | <b>\$ 7,668,292</b> |                                                       |                               |

**FUNDING SOURCES:**

|                              |                                                                                         |                     |
|------------------------------|-----------------------------------------------------------------------------------------|---------------------|
| GF 2022                      | General Fund Budget Transfer - FY2022 Budget                                            | \$ 981,050          |
| VDOT GRANT                   | Proposed VDOT /Richmond Road Statler Blvd                                               | \$ 1,218,616        |
| BA 2022                      | FY2022 Budget Amendment from FY2021 Year Fund Balance-Transfer to CIP Fund Improvements | \$ 1,900,000        |
| BA 2022                      | Proposed ARPA Funding                                                                   | \$ 2,000,000        |
| BA 2021                      | FY2021 Budget Amendment from FY2020 Year Fund Balance-Transfer to CIP Fund Improvements | \$ 1,475,000        |
| CIP RESERVES                 | Street Reserves                                                                         | \$ 43,626           |
| HUD                          | HUD Grant Funding                                                                       | \$ 50,000           |
| <b>TOTAL FUNDING SOURCES</b> |                                                                                         | <b>\$ 7,668,292</b> |

**CITY OF STAUNTON  
CAPITAL IMPROVEMENT PLAN (CIP)  
GENERAL FUND  
FY2022- 2023**

| DEPARTMENT                                          |   | PROPOSED<br>FUNDING<br>SOURCE | PROJECT DESCRIPTION                                                                                                                                                                                                      | PROJECT<br>ESTIMATE | COMPREHENSIVE PLAN<br>GOALS AND OBJECTIVES | OPERATIONS/<br>MAINTENANCE       |
|-----------------------------------------------------|---|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|--------------------------------------------|----------------------------------|
| <b>GENERAL GOVERNMENT</b>                           |   |                               |                                                                                                                                                                                                                          |                     |                                            |                                  |
| POLICE DEPARTMENT HVAC REPLACEMENT                  | * | BA 2023                       | Replace 18 ton RTU # 2 and 1 20 ton MultiStack Chiller                                                                                                                                                                   | \$ 135,000          | Public Service and Government              | Annual preventive maintenance    |
| <b>PUBLIC SAFETY</b>                                |   |                               |                                                                                                                                                                                                                          |                     |                                            |                                  |
| FIRE DEPARTMENT                                     | * | GF 2023                       | Fire Truck Replacement Reserve                                                                                                                                                                                           | \$ 400,000          | Public Service and Government              | Annual preventive maintenance    |
| NG911 CALL HANDLING EQUIPMENT                       | * | GF 2023                       | Call Handling Equipment in the PSAP (911 Center)                                                                                                                                                                         | \$ 160,000          | Public Service and Government              | Annual maintenance               |
| FIRE DEPARTMENT                                     | * | GF 2023                       | Self-Contained Breathing Apparatus (SCBA) and Compressor Reserves                                                                                                                                                        | \$ 30,000           | Public Service and Government              | Annual maintenance contract fees |
| FIRE DEPARTMENT                                     | * | GF 2023                       | Cardiac Monitor Replacement Reserves                                                                                                                                                                                     | \$ 10,000           | Public Service and Government              | Annual maintenance contract fees |
| <b>PUBLIC WORKS</b>                                 |   |                               |                                                                                                                                                                                                                          |                     |                                            |                                  |
| STREETS - CITY MATCHING FUNDS                       | * | GF 2023                       | Virginia Department of Transportation Construction Projects (VDOT) - City Match Funds                                                                                                                                    | \$ 100,000          | Transportation and Parking                 | Annual Maintenance               |
| STREETS                                             | * | GF 2023                       | City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving                                                                                                                                     | \$ 150,000          | Transportation and Parking                 | Annual maintenance               |
| STREETS                                             | * | GF 2023                       | Adaptive traffic control systems for Greenville / Statler / Greenville / Barterbrook                                                                                                                                     | \$ 140,000          | Transportation and Parking                 | Annual maintenance               |
| BRICK SIDEWALKS                                     | * | GF 2023                       | Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick                                                                                                                         | \$ 100,000          | Transportation and Parking                 | Annual maintenance               |
| NEW SIDEWALKS                                       | * | GF 2023                       | Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks                                                                                                                    | \$ 100,000          | Transportation and Parking                 | Annual Maintenance               |
| PUBLIC WORKS EQUIPMENT FUND                         | * | GF 2023                       | Annual funding source for acquisition of major equipment for General Fund Streets Department > \$100,000                                                                                                                 | \$ 100,000          | Not Applicable                             | Annual preventive maintenance    |
| PUBLIC WORKS BUILDING FUND                          | * | GF 2023                       | Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.                                                                                         | \$ 100,000          | Not Applicable                             | Annual preventive maintenance    |
| STREETS - STAUNTON CROSSING ROAD EXTENSION          | * | VDOT GRANT / LOCAL MATCH      | Extension of the Staunton Crossing Road infrastructure. Fully funded by VDOT ( <b>UPC 111048 Comp. Plan</b> )                                                                                                            | \$ 8,781,224        | Transportation and Parking                 | Annual maintenance               |
| PEDESTRIAN SIGNALS - COALTER STREET/BEVERLEY STREET | * | BA 2023                       | Add ADA compliant pedestrian signals (Comp. Plan Item 12g)                                                                                                                                                               | \$ 200,000          | Transportation and Parking                 | Annual maintenance               |
| UNDESIGNATED CIP PROVISION                          | * | BA 2022                       | Funds to be set aside for Council's discretionary use.                                                                                                                                                                   | \$ 150,000          | Public Service and Government              | Annual maintenance               |
| STREET IMPROVEMENTS FOR BICYCLE & PEDESTRIAN PLAN   | * | BA 2022                       | Staunton Bicycle & Pedestrian Plan- May 2018. Construction of bicycle infrastructure, i.e. bike lanes, pavement markings, and signs / Install pedestrian upgrades at various intersections to enhance pedestrian safety. | \$ 125,000          | Transportation and Parking                 | Annual maintenance               |



**CITY OF STAUNTON  
CAPITAL IMPROVEMENT PLAN (CIP)  
GENERAL FUND  
FY2022- 2023**

| DEPARTMENT                      |            | PROPOSED FUNDING SOURCE                                                             | PROJECT DESCRIPTION                                                                                                                  | PROJECT ESTIMATE | COMPREHENSIVE PLAN GOALS AND OBJECTIVES               | OPERATIONS/ MAINTENANCE |
|---------------------------------|------------|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------------------------------------------------|-------------------------|
| COMMUNITY DEVELOPMENT           |            |                                                                                     |                                                                                                                                      |                  |                                                       |                         |
| GREENWAYS PROJECT               | *          | BA 2022                                                                             | Paved bike and pedestrian paths, landscaping, purchase of properties and easements                                                   | \$ 100,000       | Transportation and Parking / Open Space / Environment | Annual maintenance      |
| EDUCATION                       |            |                                                                                     |                                                                                                                                      |                  |                                                       |                         |
| BLUE RIDGE COMMUNITY COLLEGE    | *          | GF 2023                                                                             | Annual Share of Blue Ridge Community College Capital Building Fund                                                                   | \$ 41,050        | Not Applicable                                        | N/A to City             |
| EDUCATION-STAUNTON CITY SCHOOLS |            |                                                                                     |                                                                                                                                      |                  |                                                       |                         |
| BUILDING MAINTENANCE REPAIRS    | *<br>*     | GF 2022                                                                             | Transfer to City Schools CIP Fund for Parking Lot Repavement/ Shelburne Middle School CTE Renovation\$100K / School Warehouse \$2.5M | \$ 2,600,000     | Public Service and Government                         | N/A to City             |
| TOTAL FY2023 CIP PLAN           |            |                                                                                     |                                                                                                                                      | \$ 13,522,274    |                                                       |                         |
| FUNDING SOURCES:                |            |                                                                                     |                                                                                                                                      |                  |                                                       |                         |
|                                 | BA 2023    | FY2023 Budget Amendment from FY2022 Year Fund Balance-Transfer to CIP Fund          |                                                                                                                                      | \$ 200,000       |                                                       |                         |
|                                 | GF 2023    | General Fund Budget Transfer - FY2023 Budget                                        |                                                                                                                                      | \$ 1,371,050     |                                                       |                         |
|                                 | VDOT GRANT | Proposed VDOT Staunton Crossing Extension                                           |                                                                                                                                      | \$ 8,781,224     |                                                       |                         |
|                                 | BA 2022    | Proposed FY2022 Budget Amendment from FY2021 Year Fund Balance-Transfer to CIP Fund |                                                                                                                                      | \$ 3,170,000     |                                                       |                         |
| TOTAL FUNDING SOURCES           |            |                                                                                     |                                                                                                                                      | \$ 13,522,274    |                                                       |                         |

**CITY OF STAUNTON  
CAPITAL IMPROVEMENT PLAN (CIP)  
GENERAL FUND  
FY2023- 2024**

| DEPARTMENT                                        | PROPOSED FUNDING SOURCE                 | PROJECT DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | PROJECT ESTIMATE | COMPREHENSIVE PLAN GOALS AND OBJECTIVES | OPERATIONS/ MAINTENANCE          |
|---------------------------------------------------|-----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------------------------------|----------------------------------|
| <b>GENERAL GOVERNMENT</b>                         |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                  |                                         |                                  |
| MIDDLE RIVER REGIONAL JAIL                        | *<br>PROJECT FUND RESERVES / MRRJ BONDS | Renovation and construction at the Middle River Regional Jail (MRRJ). Construction expected by FY2023 to include support expansion of administration offices, warehouse, cafeteria. Estimated cost = \$16,300,000 City share approximately 20.29% after State funding = \$2.48M. City share of debt payments and additional operating costs to be paid annually to the Middle River Regional Jail Authority (MRRJA) in its annual budget. General Obligation Bonds to be issued by MRRJ. | \$ 2,480,000     | Public Service and Government           | Annual maintenance               |
| <b>PUBLIC SAFETY</b>                              |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                  |                                         |                                  |
| FIRE DEPARTMENT                                   | * GF 2024                               | Fire Truck Replacement Reserve                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$ 300,000       | Public Service and Government           | Annual preventive maintenance    |
| FIRE DEPARTMENT                                   | * GF 2024                               | Self-Contained Breathing Apparatus (SCBA) and Compressor Reserves                                                                                                                                                                                                                                                                                                                                                                                                                        | \$ 30,000        | Public Service and Government           | Annual maintenance contract fees |
| FIRE DEPARTMENT                                   | * GF 2024                               | Cardiac Monitor Replacement Reserves                                                                                                                                                                                                                                                                                                                                                                                                                                                     | \$ 10,000        | Public Service and Government           | Annual maintenance contract fees |
| <b>PUBLIC WORKS</b>                               |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                  |                                         |                                  |
| STREETS - CITY MATCHING FUNDS                     | * GF 2021                               | Virginia Department of Transportation Construction Projects (VDOT) - City Match Funds                                                                                                                                                                                                                                                                                                                                                                                                    | \$ 100,000       | Transportation and Parking              | Annual Maintenance               |
| STREETS                                           | * GF 2024                               | City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving                                                                                                                                                                                                                                                                                                                                                                                                     | \$ 150,000       | Transportation and Parking              | Annual maintenance               |
| STREETS                                           | * GF 2024                               | Adaptive traffic control systems for Greenville / Statler / Greenville / Barterbrook                                                                                                                                                                                                                                                                                                                                                                                                     | \$ 140,000       | Transportation and Parking              | Annual maintenance               |
| BRICK SIDEWALKS                                   | * GF 2024                               | Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick                                                                                                                                                                                                                                                                                                                                                                                         | \$ 100,000       | Transportation and Parking              | Annual maintenance               |
| NEW SIDEWALKS                                     | * GF 2024                               | Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks                                                                                                                                                                                                                                                                                                                                                                                    | \$ 100,000       | Transportation and Parking              | Annual Maintenance               |
| PUBLIC WORKS EQUIPMENT FUND                       | * GF 2024                               | Annual funding source for acquisition of major equipment for General Fund Streets Department > \$100,000                                                                                                                                                                                                                                                                                                                                                                                 | \$ 100,000       | Not Applicable                          | Annual preventive maintenance    |
| PUBLIC WORKS BUILDING FUND                        | * GF 2024                               | Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.                                                                                                                                                                                                                                                                                                                                                         | \$ 100,000       | Not Applicable                          | Annual preventive maintenance    |
| BUILDING MAINTENANCE- GHP PUMPHOUSE               | * BA 2023                               | Restore old pumphouse in Gypsy Hill Park. Renovate bathroom and upgrade building to modern building codes.                                                                                                                                                                                                                                                                                                                                                                               | \$ 225,000       | Public Service and Government           | Annual preventive maintenance    |
| STREET IMPROVEMENTS FOR BICYCLE & PEDESTRIAN PLAN | * BA 2023                               | Staunton Bicycle & Pedestrian Plan- May 2018. Construction of bicycle infrastructure, i.e. bike lanes, pavement markings, and signs / Install pedestrian upgrades at various intersections to enhance pedestrian safety.                                                                                                                                                                                                                                                                 | \$ 125,000       | Transportation and Parking              | Annual maintenance               |

**CITY OF STAUNTON  
CAPITAL IMPROVEMENT PLAN (CIP)  
GENERAL FUND  
FY2023- 2024**

| DEPARTMENT                             | PROPOSED FUNDING SOURCE | PROJECT DESCRIPTION                                                                                | PROJECT ESTIMATE    | COMPREHENSIVE PLAN GOALS AND OBJECTIVES               | OPERATIONS/ MAINTENANCE |
|----------------------------------------|-------------------------|----------------------------------------------------------------------------------------------------|---------------------|-------------------------------------------------------|-------------------------|
| <b>COMMUNITY DEVELOPMENT</b>           |                         |                                                                                                    |                     |                                                       |                         |
| GREENWAYS PROJECT *                    | BA 2023                 | Paved bike and pedestrian paths, landscaping, purchase of properties and easements                 | \$ 100,000          | Transportation and Parking / Open Space / Environment | Annual maintenance      |
| <b>RECREATION</b>                      |                         |                                                                                                    |                     |                                                       |                         |
| DOG PARK LIGHTS *                      | BA 2023                 | Install lights at the Gypsy Hill Dog Park                                                          | \$ 100,000          | Public Service and Government                         | Annual maintenance      |
| <b>EDUCATION</b>                       |                         |                                                                                                    |                     |                                                       |                         |
| BLUE RIDGE COMMUNITY COLLEGE *         | GF 2024                 | Annual Share of Blue Ridge Community College Capital Building Fund                                 | \$ 41,050           | Not Applicable                                        | N/A to City             |
| <b>EDUCATION-STAUNTON CITY SCHOOLS</b> |                         |                                                                                                    |                     |                                                       |                         |
| BUILDING MAINTENANCE REPAIRS *         | GF 2024                 | Transfer to City Schools CIP Fund for Building Maintenance Repairs-roofs, HVAC systems, technology | \$ 100,000          | Public Service and Government                         | N/A to City             |
| <b>TOTAL FY2024 CIP PLAN</b>           |                         |                                                                                                    | <b>\$ 4,301,050</b> |                                                       |                         |

**FUNDING SOURCES:**

|                              |                |                                                                                   |                     |
|------------------------------|----------------|-----------------------------------------------------------------------------------|---------------------|
|                              | <b>GF 2024</b> | <b>General Fund Budget Transfer - FY2024 Budget</b>                               | <b>\$ 971,050</b>   |
|                              | <b>BONDS</b>   | <b>General Obligation Bonds- Middle River Regional Jail Authority Issuance</b>    | <b>\$ 1,980,000</b> |
|                              | <b>BA 2022</b> | <b>FY2022 Budget Amendment from FY2021 Year Fund Balance-Transfer to CIP Fund</b> | <b>\$ 500,000</b>   |
|                              | <b>BA 2023</b> | <b>FY2023 Budget Amendment from FY2022 Year Fund Balance-Transfer to CIP Fund</b> | <b>\$ 850,000</b>   |
| <b>TOTAL FUNDING SOURCES</b> |                |                                                                                   | <b>\$ 4,301,050</b> |

**CITY OF STAUNTON  
CAPITAL IMPROVEMENT PLAN (CIP)  
GENERAL FUND  
FY2024- 2025**

| DEPARTMENT                                        | PROPOSED FUNDING SOURCE | PROJECT DESCRIPTION | PROJECT ESTIMATE                                                                                                                                                                                                         | COMPREHENSIVE PLAN GOALS AND OBJECTIVES | OPERATIONS/ MAINTENANCE                                                     |
|---------------------------------------------------|-------------------------|---------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-----------------------------------------------------------------------------|
| <b>PUBLIC SAFETY</b>                              |                         |                     |                                                                                                                                                                                                                          |                                         |                                                                             |
| FIRE DEPARTMENT                                   | *                       | BA 2024             | Fire Truck Replacement Reserve                                                                                                                                                                                           | \$ 350,000                              | Public Service and Government<br>Annual preventive maintenance              |
| FIRE DEPARTMENT                                   | *                       | GF 2025             | Self-Contained Breathing Apparatus (SCBA) and Compressor Reserves                                                                                                                                                        | \$ 30,000                               | Public Service and Government<br>Annual maintenance contract fees           |
| FIRE DEPARTMENT                                   | *                       | GF 2025             | Cardiac Monitor Replacement Reserves                                                                                                                                                                                     | \$ 10,000                               | Public Service and Government<br>Annual maintenance contract fees           |
| <b>PUBLIC WORKS</b>                               |                         |                     |                                                                                                                                                                                                                          |                                         |                                                                             |
| STREETS - CITY MATCHING FUNDS                     | *                       | GF 2025             | Virginia Department of Transportation Construction Projects (VDOT) - City Match Funds                                                                                                                                    | \$ 100,000                              | Transportation and Parking<br>Annual Maintenance                            |
| STREETS                                           | *                       | GF 2025             | City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving                                                                                                                                     | \$ 150,000                              | Transportation and Parking<br>Annual maintenance                            |
| STREETS                                           | *                       | GF 2025             | Adaptive traffic control systems for Greenville / Statler / Greenville / Barterbrook                                                                                                                                     | \$ 140,000                              | Transportation and Parking<br>Annual maintenance                            |
| BRICK SIDEWALKS                                   | *                       | GF 2025             | Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick                                                                                                                         | \$ 100,000                              | Transportation and Parking<br>Annual maintenance                            |
| NEW SIDEWALKS                                     | *                       | GF 2025             | Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks                                                                                                                    | \$ 100,000                              | Transportation and Parking<br>Annual Maintenance                            |
| PUBLIC WORKS EQUIPMENT FUND                       | *                       | GF 2025             | Annual funding source for acquisition of major equipment for General Fund Streets Department > \$100,000                                                                                                                 | \$ 100,000                              | Not Applicable<br>Annual preventive maintenance                             |
| PUBLIC WORKS BUILDING FUND                        | *                       | GF 2025             | Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.                                                                                         | \$ 100,000                              | Not Applicable<br>Annual preventive maintenance                             |
| STREET IMPROVEMENTS FOR BICYCLE & PEDESTRIAN PLAN | *                       | BA 2024             | Staunton Bicycle & Pedestrian Plan- May 2018. Construction of bicycle infrastructure, i.e. bike lanes, pavement markings, and signs / Install pedestrian upgrades at various intersections to enhance pedestrian safety. | \$ 125,000                              | Transportation and Parking<br>Annual maintenance                            |
| <b>COMMUNITY DEVELOPMENT</b>                      |                         |                     |                                                                                                                                                                                                                          |                                         |                                                                             |
| GREENWAYS PROJECT                                 | *                       | BA 2024             | Paved bike and pedestrian paths, landscaping, purchase of properties and easements                                                                                                                                       | \$ 100,000                              | Transportation and Parking / Open Space / Environment<br>Annual maintenance |
| <b>RECREATION</b>                                 |                         |                     |                                                                                                                                                                                                                          |                                         |                                                                             |
| MONTGOMERY HALL PARK                              | *                       | BA 2024             | Practice Field Lights                                                                                                                                                                                                    | \$ 140,000                              | Public Service and Government<br>Annual maintenance                         |
| <b>EDUCATION</b>                                  |                         |                     |                                                                                                                                                                                                                          |                                         |                                                                             |
| BLUE RIDGE COMMUNITY COLLEGE                      | *                       | GF 2025             | Annual Share of Blue Ridge Community College Capital Building Fund                                                                                                                                                       | \$ 41,050                               | Not Applicable<br>N/A to City                                               |
| BUILDING MAINTENANCE REPAIRS                      | *                       | GF 2025             | Transfer to City Schools CIP Fund for Building Maintenance Repairs-roofs, HVAC systems, technology                                                                                                                       | \$ 100,000                              | Public Service and Government<br>N/A to City                                |
| DEPARTMENT                                        | PROPOSED FUNDING SOURCE | PROJECT DESCRIPTION | PROJECT ESTIMATE                                                                                                                                                                                                         | COMPREHENSIVE PLAN GOALS AND OBJECTIVES | OPERATIONS/ MAINTENANCE                                                     |
| <b>TOTAL FY2025 CIP PLAN</b>                      |                         |                     | <b>\$ 1,686,050</b>                                                                                                                                                                                                      |                                         |                                                                             |

**FUNDING SOURCES:**

|                              |                                                                                      |                     |
|------------------------------|--------------------------------------------------------------------------------------|---------------------|
| GF 2025                      | General Fund Budget Transfer - FY2025 Budget                                         | \$ 971,050          |
| BA 2024                      | Proposed FY2024 Budget Amendment from FY2023 Year Fund Balance- Transfer to CIP Fund | \$ 715,000          |
| <b>TOTAL FUNDING SOURCES</b> |                                                                                      | <b>\$ 1,686,050</b> |

**CITY OF STAUNTON  
CAPITAL IMPROVEMENT PLAN (CIP)  
GENERAL FUND  
FY2025- 2026**

| DEPARTMENT                               |   | PROPOSED FUNDING SOURCE | PROJECT DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | PROJECT ESTIMATE | COMPREHENSIVE PLAN GOALS AND OBJECTIVES | OPERATIONS/ MAINTENANCE           |
|------------------------------------------|---|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------------------------------|-----------------------------------|
| <b>PUBLIC SAFETY</b>                     |   |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                  |                                         |                                   |
| FIRE DEPARTMENT                          | * | BA 2026                 | Fire Truck Replacement Reserve                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | \$ 350,000       | Public Service and Government           | Annual preventive maintenance     |
| FIRE STATION #1                          | * | BONDS                   | Renovate Station #1 on Central Avenue, interior renovations and installation of a new roof structure- <b>MOVE PROJECT TO FY2026 FROM FY2025</b>                                                                                                                                                                                                                                                                                                                                                    | \$ 4,500,000     | Public Service and Government           | Annual maintenance/ Debt payments |
| FIRE DEPARTMENT                          | * | BA 2026                 | Self-Contained Breathing Apparatus (SCBA) and Compressor Reserves                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 30,000        | Public Service and Government           | Annual maintenance contract fees  |
| FIRE DEPARTMENT                          | * | BA 2026                 | Cardiac Monitor Replacement Reserves                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$ 10,000        | Public Service and Government           | Annual maintenance contract fees  |
| PUBLIC SAFETY / JUDICIAL PROJECTS        | * | BONDS                   | Renovation of building to re-locate the Police Department to another site <b>(Staunton Plan E-2)</b>                                                                                                                                                                                                                                                                                                                                                                                               | \$ 10,000,000    | Public Service and Government           | Annual maintenance/ Debt payments |
| <b>PUBLIC WORKS</b>                      |   |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                  |                                         |                                   |
| STREETS - CITY MATCHING FUNDS            | * | BA 2026                 | Virginia Department of Transportation Construction Projects (VDOT) - City Match Funds                                                                                                                                                                                                                                                                                                                                                                                                              | \$ 100,000       | Transportation and Parking              | Annual Maintenance                |
| STREETS                                  | * | BA 2026                 | City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving                                                                                                                                                                                                                                                                                                                                                                                                               | \$ 150,000       | Transportation and Parking              | Annual maintenance                |
| STREETS                                  | * | BA 2026                 | Adaptive traffic control systems for Greenville / Statler / Greenville / Barterbrook                                                                                                                                                                                                                                                                                                                                                                                                               | \$ 140,000       | Transportation and Parking              | Annual maintenance                |
| BRICK SIDEWALKS                          | * | BA 2026                 | Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 100,000       | Transportation and Parking              | Annual maintenance                |
| NEW SIDEWALKS                            | * | BA 2026                 | Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks                                                                                                                                                                                                                                                                                                                                                                                              | \$ 100,000       | Transportation and Parking              | Annual Maintenance                |
| PUBLIC WORKS EQUIPMENT FUND              | * | BA 2026                 | Annual funding source for acquisition of major equipment for General Fund Streets Department > \$100,000                                                                                                                                                                                                                                                                                                                                                                                           | \$ 100,000       | Not Applicable                          | Annual preventive maintenance     |
| PUBLIC WORKS BUILDING FUND               | * | BA 2026                 | Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.                                                                                                                                                                                                                                                                                                                                                                   | \$ 100,000       | Not Applicable                          | Annual preventive maintenance     |
| PUBLIC WORKS BUILDING MAINTENANCE        | * | BA 2026                 | Re-locate the Building Maintenance department/shop from the Nelson Street Center to the Public Works building site after the re-location of the Police Department and School storage space is vacated/re-located.                                                                                                                                                                                                                                                                                  | \$ 250,000       | Public Service and Government           | Annual maintenance                |
| RICHMOND AVENUE ROAD DIET AND ROUNDABOUT | * | VDOT SMARTSCALE PROJECT | Creation of an urban boulevard with a new roundabout to reinforce the transition traffic near the Villages into Downtown. Improvements include a reduction of existing travel lanes along portions of Richmond Avenue and Greenville Avenue. Construction includes several 12' shared use paths with 5' grass buffer, sidewalks, and pedestrian signal heads and crosswalks. Project funded by VDOT Smart Scale Funding- \$2,245,805. Construction to begin FY2025. <b>(UPC 111051 Comp. Plan)</b> | \$ 2,245,805     | Transportation and Parking              | Annual maintenance                |
| GREENVILLE AVENUE ROAD DIET              | * | VDOT SMARTSCALE PROJECT | This project converts the existing five-lane section to a three-lane section with intermittent median closures, and bike lanes on both sides of the road between Ritchie Boulevard and Richmond Avenue. The project also includes pedestrian crossing improvements and a southbound right turn lane onto Hampton Street. The funded project cost is \$3,727,694. PE Start = Oct. 2021, RW Start = Nov. 2024, CN Start = Sept. 2025, CN End = Sept. 2026 <b>(UPC 119656)</b>                        | \$ 3,727,694     | Transportation and Parking              | Annual maintenance                |

**CITY OF STAUNTON  
CAPITAL IMPROVEMENT PLAN (CIP)  
GENERAL FUND  
FY2025- 2026**

| DEPARTMENT                                              | PROPOSED FUNDING SOURCE | PROJECT DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                | PROJECT ESTIMATE     | COMPREHENSIVE PLAN GOALS AND OBJECTIVES               | OPERATIONS/ MAINTENANCE |
|---------------------------------------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-------------------------------------------------------|-------------------------|
| RICHMOND AVENUE AND CROSSING WAY SHARED USE PATH *      | VDOT SMARTSCALE PROJECT | This project includes constructing a shared use path along the south side of Richmond Avenue from Frontier Drive to Crossing Way and along the west side of Crossing Way to the existing roundabout, installing a concrete barrier and fencing on the right shoulder of eastbound bridge, and pedestrian crossing improvements. The funded project cost is \$4,124,210. PE Start = Oct. 2021, RW Start = Nov. 2024, CN Start = Sept. 2025, CN End = Sept. 2026 <b>(UPC 119651)</b> | \$ 4,124,210         | Transportation and Parking                            | Annual maintenance      |
| COMMERCE ROAD AND LEWIS CREEK GREENWAY *                | VDOT GRANT              | This project will construct a shared use path on the west / north side of Commerce Road between Greenville Avenue and Statler Boulevard. To accommodate the shared use path, Commerce Road will be reduced to a single southbound travel lane along the project limits. The funded project cost is \$4,256,403. PE Start = Oct. 2021, RW Start = Nov. 2024, CN Start = Sept. 2025, CN End = Sept. 2026 <b>(UPC 119657)</b>                                                         | \$ 4,256,403         | Transportation and Parking                            | Annual maintenance      |
| SIDEWALK- EDGEWOOD ROAD - N. COALTER TO NORTH AUGUSTA * | VDOT PROJECT            | New Sidewalk Obtain Permits/ Start Right of Way Purchase (VDOT Six Year Plan) Design starts and right of way secured in FY24 into FY25, construction is scheduled to begin on FY2026. <b>(UPC 115135)</b>                                                                                                                                                                                                                                                                          | \$ 1,098,071         | Transportation and Parking                            | Annual maintenance      |
| SIDEWALK- NORTH AUGUSTA *                               | VDOT PROJECT            | New Sidewalk Obtain Permits/ Start Right of Way Purchase (VDOT Six Year Plan) Design starts and right of way secured in FY24 into FY25, construction is scheduled to begin on FY2026. <b>(UPC 115137)</b>                                                                                                                                                                                                                                                                          | \$ 1,477,371         | Transportation and Parking                            | Annual maintenance      |
| SIDEWALK- NORTH AUGUSTA - TERRY TO MEADOWBROOK *        | VDOT PROJECT            | New Sidewalk Obtain Permits/ Start Right of Way Purchase (VDOT Six Year Plan) Design starts and right of way secured in FY24 into FY25, construction is scheduled to begin on FY2026. <b>(UPC 115140)</b>                                                                                                                                                                                                                                                                          | \$ 1,058,211         | Transportation and Parking                            | Annual maintenance      |
| STREET IMPROVEMENTS FOR BICYCLE & PEDESTRIAN PLAN *     | BA 2026                 | Staunton Bicycle & Pedestrian Plan- May 2018. Construction of bicycle infrastructure, i.e. bike lanes, pavement markings, and signs / Install pedestrian upgrades at various intersections to enhance pedestrian safety.                                                                                                                                                                                                                                                           | \$ 125,000           | Transportation and Parking                            | Annual maintenance      |
| <b>COMMUNITY DEVELOPMENT</b>                            |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                      |                                                       |                         |
| GREENWAYS PROJECT *                                     | BA 2026                 | Paved bike and pedestrian paths, landscaping, purchase of properties and easements                                                                                                                                                                                                                                                                                                                                                                                                 | \$ 100,000           | Transportation and Parking / Open Space / Environment | Annual maintenance      |
| <b>EDUCATION</b>                                        |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                      |                                                       |                         |
| BLUE RIDGE COMMUNITY COLLEGE *                          | BA 2026                 | Annual Share of Blue Ridge Community College Capital Building Fund                                                                                                                                                                                                                                                                                                                                                                                                                 | \$ 41,050            | NA                                                    | N/A to City             |
| <b>EDUCATION-STAUNTON CITY SCHOOLS</b>                  |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                      |                                                       |                         |
| BUILDING MAINTENANCE REPAIRS *                          | BA 2026                 | Transfer to City Schools CIP Fund for Building Maintenance Repairs-roofs, HVAC systems, technology                                                                                                                                                                                                                                                                                                                                                                                 | \$ 100,000           | Public Service and Government                         | N/A to City             |
| <b>TOTAL FY2025 CIP PLAN</b>                            |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>\$ 34,283,815</b> |                                                       |                         |

**FUNDING SOURCES:**

|                              |                                                                                     |                      |
|------------------------------|-------------------------------------------------------------------------------------|----------------------|
| GF 2025                      | General Fund Budget Transfer - FY2025 Budget                                        | \$ 971,050           |
| VDOT GRANT                   | VDOT Participation - Six Year Plan                                                  | \$ 17,987,765        |
| BONDS                        | General Obligation Bonds Public Safety / Judicial / Fire Facilities                 | \$ 14,500,000        |
| BA 2025                      | Proposed FY2025 Budget Amendment from FY2024 Year Fund Balance-Transfer to CIP Fund | \$ 825,000           |
| <b>TOTAL FUNDING SOURCES</b> |                                                                                     | <b>\$ 34,283,815</b> |

**CITY OF STAUNTON  
CAPITAL IMPROVEMENT PLAN (CIP)  
GENERAL FUND**

**Projects Not Scheduled In The Five-Year Plan (NS/NF)**

|                                                                                                      | <b>PROJECT DESCRIPTION</b>                                                                                                                                                                                                                                                                                                                       | <b>PROJECT ESTIMATE</b> |
|------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| GYPSY HILL BATHROOM REPLACEMENT                                                                      | To replace park bathroom on the western side of the park and renovate the remaining facilities                                                                                                                                                                                                                                                   | \$ 700,000              |
| FIRE APPARATUS REPLACEMENT                                                                           | Replace two Fire Apparatus aged 21 and 25 years                                                                                                                                                                                                                                                                                                  | \$ 1,600,000            |
| MOXLEY STADIUM RENOVATION                                                                            | Renovate Moxley Baseball stadium to include stadium seating, dugouts, bullpen and playing field                                                                                                                                                                                                                                                  | \$ 1,500,000            |
| GYPSY HILL PARK PRACTICE FIELD LIGHTS                                                                | Install practice field lights at Gypsy Hill Park                                                                                                                                                                                                                                                                                                 | \$ 250,000              |
| GYPSY HILL PARK POOL CLUBHOUSE RENOVATION                                                            | Renovate and update the clubhouse at Gypsy Hill Park pool. Redesign and replace tired clubhouse facilities                                                                                                                                                                                                                                       | \$ 750,000              |
| STREETSCAPE /WATER LINE REPLACEMENT GREENVILLE AVE ENTRY WAY                                         | Greenville Avenue - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements <b>(Staunton Plan E-3)</b>                                                                                                                                                    | \$ 2,516,710            |
| SIDEWALK- MONTGOMERY AVENUE- W. BEVERLEY STREET AND STUART STREET                                    | New sidewalk construction/ Revenue Sharing Project <b>(Comp. Plan Item 12b)</b>                                                                                                                                                                                                                                                                  | \$ 290,000              |
| SIDEWALK- DONAGHE STREET- CHURCHVILLE AVENUE AND BAYLOR STREET                                       | New sidewalk construction/ Revenue Sharing Project <b>(Comp. Plan Item 12c)</b>                                                                                                                                                                                                                                                                  | \$ 580,000              |
| SIDEWALK- SPRINGHILL ROAD- CHURCHVILLE AVENUE AND DONAGHE STREET                                     | New sidewalk construction/ Revenue Sharing Project <b>(Comp. Plan Item 12d)</b>                                                                                                                                                                                                                                                                  | \$ 750,000              |
| CENTRAL BUSINESS DISTRICT- ADAPTIVE TRAFFIC CONTROL SYSTEM                                           | Traffic control system for the Central Business District for 14 intersections                                                                                                                                                                                                                                                                    | \$ 1,100,000            |
| LIBRARY                                                                                              | Library renovations to include interior renovations for program space reallocation, modernization of furniture & fixtures, addition of a technology room, and addition of private study room space based on programming and design study completed in December 2014                                                                              | \$ 8,000,000            |
| FRONTIER DRIVE IMPROVEMENTS                                                                          | Upgrade the current cross section from Frontier Road to the Southern City Limit. Includes curb, gutter, sidewalk and sharrows. SAWMPO Long Range Transportation Plan                                                                                                                                                                             | \$ 7,560,000            |
| FRONTIER DRIVE CONNECTOR                                                                             | Construct a 3-lane roadway on new alignment with sidewalk on one side of the road, providing the 4th leg to the new roundabout in the Frontier Center that extends through the existing deJarnette property up to Frontier Drive, approximately 0.4 mile. Demolition of the DeJarnette buildings to be done by others <b>(Comp. Plan Item 4)</b> | \$ 4,500,000            |
| VA 613 (OLD GREENVILLE ROAD) FROM SOUTHERN CORPORATE LIMITS OF STAUNTON TO US 11 (GREENVILLE AVENUE) | Reconstruction to current urban standards <b>(Comp. Plan Item 9)</b>                                                                                                                                                                                                                                                                             | \$ 5,505,720            |
| SPRING HILL ROAD FROM DONAGHE STREET TO NORTHERN CORPORATE LIMITS OF STAUNTON                        | Reconstruction to current urban 2-lane standards <b>(Comp. Plan Item 10)</b>                                                                                                                                                                                                                                                                     | \$ 16,296,000           |
| VA 703 (BUTTERMILK SPRING ROAD) FROM WEST CORPORATE LIMITS OF STAUNTON TO PIERCE STREET              | Reconstruction to current urban 2-lane standards <b>(Comp. Plan Item 11)</b>                                                                                                                                                                                                                                                                     | \$ 11,872,800           |

**CITY OF STAUNTON  
CAPITAL IMPROVEMENT PLAN (CIP)  
GENERAL FUND**

**Projects Not Scheduled In The Five-Year Plan (NS/NF)**

|                                                                                    | PROJECT DESCRIPTION                                                                                                                                                                                                                                                                                                                                         | PROJECT ESTIMATE      |
|------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| US 250 (RICHMOND AVENUE)                                                           | Implement recommendations from '09 Corridor Plan. Improve access management, add pedestrian facilities, improve existing pedestrian street crossings, add bike lanes/sharrows/shared use path, and address stormwater management and drainage improvements using best management practices <b>(Comp. Plan Item 3)</b>                                       | \$ 8,000,000          |
| NEIGHBORHOOD STREET IMPROVEMENTS - RITCHIE STREET; HILLCREST STREET; BALDWIN DRIVE | Reduce impervious area where appropriate, install traffic calming devices, and sidewalks on both sides of street, and curb and gutter for stormwater management and drainage to address current periodic flooding issues. Streets to include Ritchie Street \$1,300,000; Hillcrest Street \$2,600,000; Baldwin Drive \$2,700,000 <b>(Comp. Plan Item 5)</b> | \$ 6,600,000          |
| VA 262 AT US 11 (GREEN HILLS INDUSTRY AND TECHNOLOGY CENTER)                       | Coordinate with VDOT to extend the right turn lane onto northbound US 11. Install additional southbound US 11 left turn lane <b>(Comp. Plan Item 6)</b>                                                                                                                                                                                                     | \$ 1,350,000          |
| ENGLEWOOD / SHUTTERLEE MILL ROAD                                                   | Reconstruct intersection to improve non-motorized access, improve sight distances and intersection alignment, and improve stormwater management and drainage using best management practices. To include pavement repair, construction of sidewalks, curb and gutter from Churchville Avenue to Royal Street <b>(Comp. Plan Item 7)</b>                     | \$ 2,000,000          |
| VDOT INTERSECTION SAFETY IMPROVEMENTS                                              | Virginia Department of Transportation PSI (Potential for Safety Improvements) Intersections. This project addresses traffic operations/conditions at ten intersections and provides potential alternatives to improve operations and safety at each intersection.                                                                                           | \$ 850,000            |
| STREETSCAPE - MIDDLEBROOK AVENUE FROM RAILROAD BRIDGE TO AUGUSTA STREET            | Middlebrook Avenue Streetscape - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements. \$2,534,700. <b>(Staunton Plan E-3)</b>                                                                                                                                    | \$ 2,534,700          |
| STREETSCAPE - FREDERICK STREET FROM COALTER STREET TO LEWIS STREET                 | Frederick Street - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements. \$3,825,480 <b>(Staunton Plan E-3)</b>                                                                                                                                                   | \$ 3,825,480          |
| STREETSCAPE - NEW STREET FROM BEVERLEY STREET TO FREDERICK STREET                  | New Street - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements. \$150,000 <b>(Staunton Plan E-3)</b>                                                                                                                                                           | \$ 150,000            |
| STREETSCAPE - COALTER STREET FROM GREENVILLE AVENUE TO FREDERICK STREET            | Coalter Street - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements. \$2,903,190 <b>(Staunton Plan E-3)</b>                                                                                                                                                     | \$ 2,903,190          |
| STREETSCAPE - CENTRAL AVENUE FROM JOHNSON STREET TO FREDERICK STREET               | Central Avenue - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements. \$1,554,900 <b>(Staunton E-3)</b>                                                                                                                                                          | \$ 1,554,900          |
| STREETSCAPE - NORTH AUGUSTA STREET FROM FREDERICK STREET TO CHURCHVILLE AVE        | North Augusta Street - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements. \$4,066,170 <b>(Staunton E-3)</b>                                                                                                                                                    | \$ 4,066,170          |
| STREETSCAPE - LEWIS STREET FROM FREDERICK STREET TO MIDDLEBROOK AVE                | Lewis Street - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements. \$2,676,040 <b>(Staunton E-3)</b>                                                                                                                                                            | \$ 2,676,040          |
| STREETSCAPE - LEWIS STREET FROM FREDERICK STREET TO CHURCHVILLE AVE                | Lewis Street - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements. \$4,792,180 <b>(Staunton E-3)</b>                                                                                                                                                            | \$ 4,792,180          |
| STREETSCAPE - JOHNSON STREET FROM SOUTH AUGUSTA STREET TO LEWIS STREET             | Johnson Street - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements. \$1,483,920 <b>(Staunton Plan E-3)</b>                                                                                                                                                     | \$ 1,483,920          |
| <b>TOTAL</b>                                                                       |                                                                                                                                                                                                                                                                                                                                                             | <b>\$ 106,557,810</b> |



## SUMMARY OF VIRGINIA DEPARTMENT OF TRANSPORTATION SIX YEAR PLAN - STAUNTON VIRGINIA

|                                 | Edgewood Road<br>N. Augusta to N.<br>Coalter<br>UPC 115135 | N. Augusta<br>Sidewalk Lambert<br>to Terry<br>UPC 115137   | N. Augusta<br>Sidewalk Terry St -<br>Meadowbrook<br>UPC 115140 | Richmond Ave<br>Road Diet /<br>Roundabout<br>UPC 111051 | Staunton<br>Crossing St.<br>Extension<br>UPC 111048 |
|---------------------------------|------------------------------------------------------------|------------------------------------------------------------|----------------------------------------------------------------|---------------------------------------------------------|-----------------------------------------------------|
| Estimated Cost                  | \$ 1,098,071                                               | \$ 1,477,371                                               | \$ 1,058,211                                                   | \$ 2,245,805                                            | \$ 8,781,224                                        |
| Local Agreement                 | 25-Oct-2023                                                | 25-Oct-2023                                                | 25-Oct-2023                                                    | 26-Oct-2021                                             | -                                                   |
| Start Development               | 30-Oct-2023                                                | 30-Oct-2023                                                | 30-Oct-2023                                                    | 29-Oct-2021                                             | 3-Aug-2017                                          |
| Determine Requirements          | 9-May-2024                                                 | 9-May-2024                                                 | 9-May-2024                                                     | 9-Dec-2022                                              | 22-Mar-2019                                         |
| Obtain Permits                  | 24-Feb-2025                                                | 24-Feb-2025                                                | 24-Feb-2025                                                    | -                                                       | 20-Oct-2021                                         |
| Start Right of Way Purchases    | 27-Mar-2025                                                | 30-May-2025                                                | 30-May-2025                                                    | 30-Sep-2024                                             | -                                                   |
| Complete Right of Way Purchases | 8-Jan-2026                                                 | 17-Mar-2026                                                | 17-Mar-2026                                                    | 25-Jul-2025                                             | -                                                   |
| Solicit Bids                    | 25-Feb-2026                                                | 29-Apr-2026                                                | 29-Apr-2026                                                    | 9-Sep-2025                                              | 9-Nov-2021                                          |
| Begin Delivery                  | 14-May-2026                                                | 20-Jul-2026                                                | 20-Jul-2026                                                    | 30-Dec-2025                                             | 23-Feb-2022                                         |
|                                 |                                                            |                                                            |                                                                |                                                         |                                                     |
|                                 | Richmond<br>Avenue and<br>Crossing Way<br>UPC 119651       | Commerce Road<br>and Lewis Creek<br>Greenway<br>UPC 119657 | Greenville Avenue<br>Road Diet<br>UPC 119656                   |                                                         |                                                     |
| Estimated Cost                  | \$ 4,124,210                                               | \$ 4,256,403                                               | \$ 3,727,694                                                   |                                                         |                                                     |
| Local Agreement                 |                                                            |                                                            |                                                                |                                                         |                                                     |
| Start Development               | 22-Oct-2021                                                | 17-Oct-2021                                                | 21-Oct-2021                                                    |                                                         |                                                     |
| Determine Requirements          | 30-Jun-2023                                                | 30-Jun-2023                                                | 23-Jun-2023                                                    |                                                         |                                                     |
| Obtain Permits                  | 13-Jun-2025                                                | 13-Jun-2025                                                | 13-Jun-2025                                                    |                                                         |                                                     |
| Start Right of Way Purchases    | 25-Nov-2024                                                | 25-Nov-2024                                                | 24-Nov-2024                                                    |                                                         |                                                     |
| Complete Right of Way Purchases | 14-May-2025                                                | 14-May-2025                                                | 14-May-2025                                                    |                                                         |                                                     |
| Solicit Bids                    | 9-Sep-2025                                                 | 9-Sep-2025                                                 | 9-Sep-2025                                                     |                                                         |                                                     |
| Begin Delivery                  | 2-Dec-2025                                                 | 2-Dec-2025                                                 | 2-Dec-2025                                                     |                                                         |                                                     |

**STAUNTON CITY SCHOOLS  
CAPITAL IMPROVEMENT PLAN (CIP)  
FY2022 - FY2026  
SCHOOL CIP FUND 966**

| FY2022 |                                            | PROPOSED FUNDING SOURCE | PROJECT DESCRIPTION                           | PROJECT ESTIMATE                                                                                                                                                                                                                                                                                       | OPERATIONS / MAINTENANCE |                               |
|--------|--------------------------------------------|-------------------------|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-------------------------------|
| 1      | STORAGE BUILDING                           | FY2022                  | FY2022 BA 1                                   | Purchase land and build a multi-purpose building for surplus equipment/furniture storage, cafeteria food storage for frozen foods and dry food storage, technology workspace and storage, and maintenance shop- MOVE PROJECT FROM FY2023 TO FY2022. Funded through ESSER III award (Staunton Plan E-4) | \$ 2,750,000             | Annual preventive maintenance |
| 2      | SCHOOL FURNITURE/EQUIPMENT RESERVE         | FY2022                  | FY2022 BA4                                    | Annual funding to purchase/ replace school furniture/equipment                                                                                                                                                                                                                                         | \$ 25,000                | Annual maintenance            |
| 3      | VEHICLE RESERVE                            | FY2022                  | FY2022 BA4                                    | Annual funding to replace maintenance vehicles/ grounds equipment                                                                                                                                                                                                                                      | \$ 50,000                | Annual preventive maintenance |
| 4      | SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT    | FY2022                  | FY2022 BUDGET                                 | Annual funding to replace school building mechanical systems/ roofs / generators                                                                                                                                                                                                                       | \$ 100,000               | Annual preventive maintenance |
| 5      | PARKING LOTS /ROADWAYS                     | FY2022                  | FY2022 BA4                                    | Repave all school parking lots and roadways. Annual funding \$100,000                                                                                                                                                                                                                                  | \$ 100,000               | Annual maintenance            |
| 6      | CTE- CAREER/TECHNICAL EDUCATION CLASSROOMS | FY2022                  | FY2022 BA4                                    | Annual funding to provide specialized career and technical education classrooms for middle school and high school students                                                                                                                                                                             | \$ 250,000               | Annual maintenance            |
| 7      | STORAGE BUILDING                           | FY2022                  | School CIP Reserve                            | Purchase land and build a multi-purpose building for surplus equipment/furniture storage, cafeteria food storage for frozen foods and dry food storage, technology workspace and storage, and maintenance shop- MOVE PROJECT FROM FY2023 TO FY2022 (Staunton Plan E-4)                                 | \$ 300,000               | Annual preventive maintenance |
|        |                                            |                         | TOTAL FY2022                                  | \$ 3,575,000                                                                                                                                                                                                                                                                                           |                          |                               |
| FY2023 |                                            |                         |                                               |                                                                                                                                                                                                                                                                                                        |                          |                               |
| 8      | SCHOOL TRANSPORTATION RESERVE              | FY2023                  | FY2023 BA1                                    | Annual contribution to school bus replacement reserve                                                                                                                                                                                                                                                  | \$ 50,000                | Annual maintenance            |
| 9      | SCHOOL FURNITURE/EQUIPMENT RESERVE         | FY2023                  | FY2023 BA1                                    | Annual funding to purchase/ replace school furniture/equipment                                                                                                                                                                                                                                         | \$ 50,000                | Annual maintenance            |
| 10     | VEHICLE RESERVE                            | FY2023                  | FY2023 BA1                                    | Annual funding to replace maintenance vehicles/ grounds equipment                                                                                                                                                                                                                                      | \$ 50,000                | Annual preventive maintenance |
| 11     | SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT    | FY2023                  | FY2023 BUDGET                                 | Annual funding to replace school building mechanical systems/ roofs / generators                                                                                                                                                                                                                       | \$ 100,000               | Annual preventive maintenance |
| 12     | TECHNOLOGY RESERVE                         | FY2023                  | FY2023 BA1                                    | Annual funding to replace technology infrastructure / network equipment                                                                                                                                                                                                                                | \$ 50,000                | Annual maintenance            |
| 13     | PARKING LOTS /ROADWAYS                     | FY2023                  | FY2023 BA1                                    | Repave all school parking lots and roadways. Annual funding \$100,000                                                                                                                                                                                                                                  | \$ 100,000               | Annual maintenance            |
| 14     | SHELBURNE CTE RENOVATIONS                  | FY2023                  | FY2023 BA1/ School CIP Reserve / Fund Balance | Renovate first floor and basement areas and update technology labs                                                                                                                                                                                                                                     | \$ 2,500,000             | Annual maintenance            |
| 15     | SHELBURNE STUDENT MEETING SPACE            | FY2023                  | T-B-D                                         | Stepped seating for 250 students, add technology and daylighting                                                                                                                                                                                                                                       | \$ 1,200,000             | Annual maintenance            |
| 16     | CTE- CAREER/TECHNICAL EDUCATION CLASSROOMS | FY2023                  | FY2023 BA1                                    | Annual funding to provide specialized career and technical education classrooms for middle school and high school students                                                                                                                                                                             | \$ 250,000               | Annual maintenance            |
|        |                                            |                         | TOTAL FY2023                                  | \$ 4,350,000                                                                                                                                                                                                                                                                                           |                          |                               |

**STAUNTON CITY SCHOOLS  
CAPITAL IMPROVEMENT PLAN (CIP)  
FY2022 - FY2026  
SCHOOL CIP FUND 966**

|               |                                            | PROPOSED<br>FUNDING<br>SOURCE | PROJECT DESCRIPTION                                                                                                                             | PROJECT<br>ESTIMATE | OPERATIONS /<br>MAINTENANCE   |
|---------------|--------------------------------------------|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-------------------------------|
| <b>FY2024</b> |                                            |                               |                                                                                                                                                 |                     |                               |
| 17            | SCHOOL TRANSPORTATION RESERVE              | FY2024                        | <b>FY2024 BUDGET</b> Annual contribution to school transportation reserve                                                                       | \$ 50,000           | Annual maintenance            |
| 18            | SCHOOL FURNITURE/EQUIPMENT RESERVE         | FY2024                        | <b>FY2024 BUDGET</b> Annual funding to purchase/ replace school furniture/equipment                                                             | \$ 50,000           | Annual maintenance            |
| 19            | VEHICLE RESERVE                            | FY2024                        | <b>FY2024 BUDGET</b> Annual funding to replace maintenance vehicles/ grounds equipment                                                          | \$ 50,000           | Annual preventive maintenance |
| 20            | SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT    | FY2024                        | <b>FY2024 BUDGET</b> Annual funding to replace school building mechanical systems/ roofs / generators                                           | \$ 100,000          | Annual preventive maintenance |
| 21            | TECHNOLOGY RESERVE                         | FY2024                        | <b>FY2024 BUDGET</b> Annual funding to replace technology infrastructure / network equipment                                                    | \$ 50,000           | Annual maintenance            |
| 22            | PARKING LOTS /ROADWAYS                     | FY2024                        | <b>FY2024 BA1</b> Repave all school parking lots and roadways. Annual funding \$100,000                                                         | \$ 100,000          | Annual maintenance            |
|               |                                            |                               | <b>TOTAL FY2024</b>                                                                                                                             | <b>\$ 400,000</b>   |                               |
|               |                                            |                               |                                                                                                                                                 |                     |                               |
| <b>FY2025</b> |                                            | PROPOSED<br>FUNDING<br>SOURCE | PROJECT DESCRIPTION                                                                                                                             | PROJECT<br>ESTIMATE | OPERATIONS /<br>MAINTENANCE   |
| 23            | SCHOOL TRANSPORTATION RESERVE              | FY2025                        | <b>FY2025 BUDGET</b> Annual contribution to school transportation reserve                                                                       | \$ 50,000           | Annual maintenance            |
| 24            | SCHOOL FURNITURE/EQUIPMENT RESERVE         | FY2025                        | <b>FY2025 BUDGET</b> Annual funding to purchase/ replace school furniture/equipment                                                             | \$ 50,000           | Annual maintenance            |
| 25            | VEHICLE RESERVE                            | FY2025                        | <b>FY2025 BUDGET</b> Annual funding to replace maintenance vehicles/ grounds equipment                                                          | \$ 50,000           | Annual preventive maintenance |
| 26            | SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT    | FY2025                        | <b>FY2025 BUDGET</b> Annual funding to replace school building mechanical systems/ roofs / generators                                           | \$ 100,000          | Annual preventive maintenance |
| 27            | TECHNOLOGY RESERVE                         | FY2025                        | <b>FY2025 BUDGET</b> Annual funding to replace technology infrastructure / network equipment                                                    | \$ 50,000           | Annual maintenance            |
| 28            | PARKING LOTS /ROADWAYS                     | FY2025                        | <b>FY2025 BA1</b> Repave all school parking lots and roadways. Annual funding \$100,000                                                         | \$ 100,000          | Annual maintenance            |
| 29            | CTE- CAREER/TECHNICAL EDUCATION CLASSROOMS | FY2025                        | <b>FY2025 BUDGET</b> Annual funding to provide specialized career and technical education classrooms for middle school and high school students | \$ 250,000          | Annual maintenance            |
|               |                                            |                               | <b>TOTAL FY2025</b>                                                                                                                             | <b>\$ 650,000</b>   |                               |

**STAUNTON CITY SCHOOLS  
CAPITAL IMPROVEMENT PLAN (CIP)  
FY2021 - FY2025  
SCHOOL CIP FUND 966**

| <b>FY2026</b> |                                            | <b>PROPOSED<br/>FUNDING<br/>SOURCE</b> | <b>PROJECT DESCRIPTION</b> | <b>PROJECT<br/>ESTIMATE</b>                                                                                                | <b>OPERATIONS /<br/>MAINTENANCE</b>         |
|---------------|--------------------------------------------|----------------------------------------|----------------------------|----------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|
| 30            | SCHOOL TRANSPORTATION RESERVE              | FY2026                                 | <b>FY2026 BUDGET</b>       | Annual contribution to school transportation reserve                                                                       | \$ 50,000<br>Annual maintenance             |
| 31            | SCHOOL FURNITURE/EQUIPMENT RESERVE         | FY2026                                 | <b>FY2026 BUDGET</b>       | Annual funding to purchase/ replace school furniture/equipment                                                             | \$ 50,000<br>Annual maintenance             |
| 32            | VEHICLE RESERVE                            | FY2026                                 | <b>FY2026 BUDGET</b>       | Annual funding to replace maintenance vehicles/ grounds equipment                                                          | \$ 50,000<br>Annual preventive maintenance  |
| 33            | SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT    | FY2026                                 | <b>FY2026 BUDGET</b>       | Annual funding to replace school building mechanical systems/ roofs / generators                                           | \$ 100,000<br>Annual preventive maintenance |
| 34            | TECHNOLOGY RESERVE                         | FY2026                                 | <b>FY2026 BUDGET</b>       | Annual funding to replace technology infrastructure / network equipment                                                    | \$ 50,000<br>Annual maintenance             |
| 35            | PARKING LOTS /ROADWAYS                     | FY2026                                 | <b>FY2026 BA1</b>          | Repave all school parking lots and roadways. Annual funding \$100,000                                                      | \$ 100,000<br>Annual maintenance            |
| 36            | CTE- CAREER/TECHNICAL EDUCATION CLASSROOMS | FY2026                                 | <b>FY2026 BUDGET</b>       | Annual funding to provide specialized career and technical education classrooms for middle school and high school students | \$ 250,000<br>Annual maintenance            |
|               |                                            |                                        | <b>TOTAL FY2025</b>        | <b>\$ 650,000</b>                                                                                                          |                                             |

**NOT SCHEDULED / NOT FUNDED PROJECTS**

|                                                  |                          |       |  |                                                                                                                                          |                      |                      |
|--------------------------------------------------|--------------------------|-------|--|------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------|
| 37                                               | DIXON EDUCATIONAL CENTER | NS/NF |  | Renovate and upgrade Dixon Educational Center to modern standards to meet the needs of Pre-K, child care, and student services programs. | \$ 25,000,000        |                      |
| <b>TOTAL PROJECTS NOT SCHEDULED / NOT FUNDED</b> |                          |       |  |                                                                                                                                          | <b>\$ 25,000,000</b> |                      |
|                                                  |                          |       |  |                                                                                                                                          | <b>TOTAL CIP</b>     | <b>\$ 34,625,000</b> |

**STAUNTON CITY SCHOOLS**  
**CAPITAL IMPROVEMENT PLAN (CIP)**  
**FY2022 - FY2026**  
**SCHOOL CIP FUND 966**

|        |                                                      |                                                                                  | <b><u>FY2022 - FY2026 CIP PLAN</u></b>                       |                      |
|--------|------------------------------------------------------|----------------------------------------------------------------------------------|--------------------------------------------------------------|----------------------|
|        |                                                      |                                                                                  | FY2022                                                       | \$ 3,575,000         |
|        |                                                      |                                                                                  | FY2023                                                       | \$ 4,350,000         |
|        |                                                      |                                                                                  | FY2024                                                       | \$ 400,000           |
|        |                                                      |                                                                                  | FY2025                                                       | \$ 650,000           |
|        |                                                      |                                                                                  | FY2026                                                       | \$ 650,000           |
|        |                                                      |                                                                                  | Unscheduled Projects                                         | \$ 25,000,000        |
|        |                                                      |                                                                                  | <b>TOTAL FY2022 - FY2026 + UNSCHEDULED PROJECTS CIP PLAN</b> | <b>\$ 34,625,000</b> |
|        |                                                      |                                                                                  | <b><u>SOURCE OF FUNDS- FY2022 CIP PROJECTS</u></b>           |                      |
| FY2022 | <b>FY2022 BUDGET</b>                                 | Transfer from Education Fund                                                     |                                                              | \$ 100,000           |
| FY2023 | <b>SCHOOL TRANSFER</b>                               | Funded by School Transfer                                                        |                                                              | \$ 2,750,000         |
| FY2022 | <b>FY2022 BA1</b>                                    | FY2022 Budget Amendment No. 1 (Appropriation of FY2021 Unassigned Fund Balance ) |                                                              | \$ 425,000           |
| FY2022 | <b>GO BONDS</b>                                      | General Obligation Bonds                                                         |                                                              | \$ 300,000           |
|        |                                                      |                                                                                  | <b>TOTAL FY2022</b>                                          | <b>\$ 3,575,000</b>  |
|        |                                                      |                                                                                  | <b><u>SOURCE OF FUNDS- FY2023 CIP PROJECTS</u></b>           |                      |
| FY2023 | <b>FY2023 BUDGET</b>                                 | Transfer from Education Fund                                                     |                                                              | \$ 100,000           |
| FY2023 | <b>FY2023 BA1/ School CIP Reserve / Fund Balance</b> | Funded by School Fund Balance                                                    |                                                              | \$ 3,700,000         |
| FY2023 | <b>FY2023 BA1</b>                                    | FY2023 Budget Amendment No. 1 (Appropriation of FY2022 Unassigned Fund Balance ) |                                                              | \$ 550,000           |
|        |                                                      |                                                                                  | <b>TOTAL FY2023</b>                                          | <b>\$ 4,350,000</b>  |
|        |                                                      |                                                                                  | <b><u>SOURCE OF FUNDS- FY2024 CIP PROJECTS</u></b>           |                      |
| FY2024 | <b>FY2024 BUDGET</b>                                 | Transfer from Education Fund                                                     |                                                              | \$ 100,000           |
| FY2024 | <b>FY2024 BA1</b>                                    | FY2024 Budget Amendment No. 1 (Appropriation of FY2023 Unassigned Fund Balance ) |                                                              | \$ 300,000           |
|        |                                                      |                                                                                  | <b>TOTAL FY2024</b>                                          | <b>\$ 400,000</b>    |
|        |                                                      |                                                                                  | <b><u>SOURCE OF FUNDS- FY2025 CIP PROJECTS</u></b>           |                      |
| FY2025 | <b>FY2025 BUDGET</b>                                 | Transfer from Education Fund                                                     |                                                              | \$ 100,000           |
| FY2025 | <b>FY2025 BA1</b>                                    | FY2024 Budget Amendment No. 1 (Appropriation of FY2024 Unassigned Fund Balance ) |                                                              | \$ 550,000           |
|        |                                                      |                                                                                  | <b>TOTAL FY2025</b>                                          | <b>\$ 650,000</b>    |
|        |                                                      |                                                                                  | <b><u>SOURCE OF FUNDS- FY2026 CIP PROJECTS</u></b>           |                      |
| FY2026 | <b>FY2026 BUDGET</b>                                 | Transfer from Education Fund                                                     |                                                              | \$ 100,000           |
| FY2026 | <b>FY2026 BA1</b>                                    | FY2025 Budget Amendment No. 1 (Appropriation of FY2025 Unassigned Fund Balance ) |                                                              | \$ 550,000           |
|        |                                                      |                                                                                  | <b>TOTAL FY2026</b>                                          | <b>\$ 650,000</b>    |

**CITY OF STAUNTON**  
**CAPITAL IMPROVEMENT PLAN (CIP)**  
**STORM WATER FUND**

|                                                                                                                                                                                                          |        | PROPOSED<br>FUNDING<br>SOURCE | PROJECT DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                              | PROJECT<br>ESTIMATE |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| <b>FY2022</b>                                                                                                                                                                                            |        |                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                     |
| INSTALLATION OF RAIN GAUGES                                                                                                                                                                              | FY2022 | SW FUND<br>BUDGET             | Installation of ten rain gauges and water monitors to provide early flood warning and to provide rain data and corelation of water levels within Lewis Creek <b>(Staunton Plan A-2)</b>                                                                                                                                                                                                                                                                          | \$ 40,000           |
|                                                                                                                                                                                                          |        |                               | <b>TOTAL STORM WATER PROJECTS FY2022</b>                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>\$ 40,000</b>    |
| <b>FY2023</b>                                                                                                                                                                                            |        |                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                     |
| TMDL PERMIT/MS4 MANDATE IMPROVEMENT PROJECT -STREAM RESTORATION AND SW BIO DETENTION BETWEEN GARLAND DR AND HICKORY ST. PROVIDES FLOOD MITIGATION DOWNSTREAM TO INCLUDE GYPSY HILL PARK AND CENTRAL AVE. | FY2023 | SW FUND<br>BUDGET             | Annual projects to improve storm water quality by reducing pollutant discharge of sediment, nitrogen, and phosphorus to meet TMDL requirements- Total Maximum Daily Load. Improvements to include stream restoration from Garland Dr. to Hickory St. with bio detetion pond impacting approx. 150 acres of drainage area replacing existing SW inlet structure at Coleman Avenue <b>(Staunton Plan A-2)</b>                                                      | \$ 900,000          |
| MEN'S GREEN THUMB PARK                                                                                                                                                                                   | FY2023 | SW FUND<br>BUDGET             | Annual projects to improve storm water quality by reducing pollutant discharge of sediment, nitrogen, and phosphorus to meet TMDL requirements- Total Maximum Daily Load.Construct bio retention basin at Men'S Green Thumb Park at Richmond Avenue and Greenville Avenue <b>(Staunton Plan A-2)</b>                                                                                                                                                             | \$ 50,000           |
|                                                                                                                                                                                                          |        |                               | <b>TOTAL STORM WATER PROJECTS FY2023</b>                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>\$ 950,000</b>   |
| <b>FY2024</b>                                                                                                                                                                                            |        |                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                     |
| TMDL PERMIT MANDATE IMPROVEMENT PROJECT- PEYTON CREEK (GYPSY HILL) STREAM RESTORATION                                                                                                                    | FY2024 | TBD                           | Annual projects to improve storm water quality by reducing pollutant discharge of sediment, nitrogen, and phosphorus to meet TMDL requirements- Total Maximum Daily Load. Project includes restoring approximately 1,200 LF of Peyton Creek in Gypsy Hill Park to include flood benches and daylighting of Peyton Creek with walking trail and signage detailing the impact of TMDL pollutant reduction via the stream restoration project <b>(Staunton A-2)</b> | \$ 1,200,000        |
|                                                                                                                                                                                                          |        |                               | <b>TOTAL STORM WATER PROJECTS FY2024</b>                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>\$ 1,200,000</b> |
| <b>FY2025</b>                                                                                                                                                                                            |        |                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                     |
| TMDL PERMIT/MS4 MANDATE IMPROVEMENT PROJECT -VILLAGES - ASYLUM CREEK STREAM RESTORATION TO INCUDE FLOOD BENCH DETENTION                                                                                  | FY2025 | SW FUND<br>BUDGET             | Annual projects to improve storm water quality by reducing pollutant discharge of sediment, nitrogen, and phosphorus to meet TMDL requirements- Total Maximum Daily Load. Restore approx. 1,400 LF of Asylum Creek through The Villages at Staunton development to include flood bench detention <b>(Staunton A-2)</b>                                                                                                                                           | \$ 1,400,000        |
|                                                                                                                                                                                                          |        |                               | <b>TOTAL STORM WATER PROJECTS FY2025</b>                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>\$ 1,400,000</b> |
| <b>FY2026</b>                                                                                                                                                                                            |        |                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                     |
| TMDL PERMIT/MS4 MANDATE IMPROVEMENT PROJECT -STAUNTON HIGH SCHOOL STREAM RESTORATION                                                                                                                     | FY2026 | TBD                           | Annual projects to improve storm water quality by reducing pollutant discharge of sediment, nitrogen, and phosphorus to meet TMDL requirements- Total Maximum Daily Load. Restore approx. 1,000 LF of stream adjacent to Staunton High School on N Coalter Street <b>(Staunton Plan A-2)</b>                                                                                                                                                                     | \$ 1,000,000        |
|                                                                                                                                                                                                          |        |                               | <b>TOTAL STORM WATER PROJECTS FY2026</b>                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>\$ 1,000,000</b> |

**CITY OF STAUNTON  
CAPITAL INVESTMENT PLAN (CIP)  
STORM WATER FUND**

|                                                                                    |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |                |
|------------------------------------------------------------------------------------|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------|
| <b>STORM WATER PROJECTS NOT SCHEDULED OR FUNDED - NON MANDATED FLOOD STUDY</b>     |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |                |
| FLOOD SHIELDS / FLOOD PROOFING                                                     | NS/NF | The goal of this project is to reduce potential flooding in structures along the flood way and flood plain. Since the early 2000s, flood shields have improved dramatically in both their ease of installation and their design and fabrication, including the use of lighter, more durable materials. Under this program, property owners in flood prone areas will have access to newer floodproofing technology, which would facilitate increased usage. (Estimated Cost = \$300,000)                                                                             | \$        | 300,000        |
| TUNNEL MAINTENANCE / IMPROVEMENTS DESIGN                                           | NS/NF | A tunnel maintenance and improvement program would maximize the capacity of the existing tunnels that convey Lewis and Peyton creeks through downtown. Such a program would include an inspection and maintenance of the tunnels, along with possible improvements to them to mitigate "chokepoints," like the confluence of Lewis and Peyton Creeks underneath the Wharf parking lot. Specifically the design would address structural, hydraulic, and legal issues surrounding the maintenance of the underground stormwater tunnels. (Estimated Cost = \$650,000) | \$        | 650,000        |
| <b>TOTAL STORM WATER PROJECTS NOT SCHEDULED / NOT FUNDED - FLOOD STUDY RELATED</b> |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>\$</b> | <b>950,000</b> |

**CITY OF STAUNTON  
CAPITAL INVESTMENT PLAN  
STORM WATER FUND**

| <b>TMDL PERMIT MANDATE IMPROVEMENT PROJECTS<br/>NOT SCHEDULED OR FUNDED</b>                |                                       |                                                                                                                                                                                                                                                                               |                     |
|--------------------------------------------------------------------------------------------|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| GREEN HILLS INDUSTRIAL PARK-BASIN<br>RETROFITS- TMDL MANDATE PERMIT<br>IMPROVEMENT PROJECT | NS/NF                                 | Annual projects to improve storm water quality by reducing pollutant discharge of sediment, nitrogen, and phosphorus to meet TMDL requirements- total maximum daily load. Project includes converting two existing dry detention basins into wet ponds with sediment forebays | \$ 1,300,000        |
| GYPSY HILL GOLF COURSE                                                                     | NS/NF                                 | Install gravel filter & filter strip                                                                                                                                                                                                                                          | \$ 1,600            |
| GREENVILLE AVE & E HAMPTON ST (ADJACENT<br>TO ASYLUM CREEK)                                | NS/NF                                 | Construct a riparian buffer along Asylum Creek at Greenville/Hampton                                                                                                                                                                                                          | \$ 3,000            |
| CITY LIBRARY                                                                               | NS/NF                                 | Install filter strip and permeable pavers at City Library on Churchville Avenue                                                                                                                                                                                               | \$ 71,400           |
| FIRE STATION 2                                                                             | NS/NF                                 | Convert existing extended detention basin at Fire Station 2 on Grubert Ave. into a bio retention basin                                                                                                                                                                        | \$ 33,500           |
| FIREHOUSE PARKING LOT                                                                      | NS/NF                                 | Construct bio retention basins and permeable pavers                                                                                                                                                                                                                           | \$ 65,500           |
| GYPSY HILL PARK                                                                            | NS/NF                                 | Construct vegetated swale, two bio retention basins and grass swale                                                                                                                                                                                                           | \$ 147,700          |
| NEW STREET PARKING LOT                                                                     | NS/NF                                 | Installing three filterra units and permeable pavers                                                                                                                                                                                                                          | \$ 110,600          |
| WHARF PARKING LOT                                                                          | NS/NF                                 | Install permeable pavers                                                                                                                                                                                                                                                      | \$ 83,800           |
| WATER FOUNTAIN PARK                                                                        | NS/NF                                 | Construct bio retention basin                                                                                                                                                                                                                                                 | \$ 39,400           |
| FIRE STATION 1                                                                             | NS/NF                                 | Install a filterra unit, tree box, bio retention area and permeable pavers at Fire Station 1 on N Augusta Street                                                                                                                                                              | \$ 50,700           |
| SALT STORAGE                                                                               | NS/NF                                 | Construct bio retention basin                                                                                                                                                                                                                                                 | \$ 33,800           |
| MONTGOMERY HALL PARK                                                                       | NS/NF                                 | Construct vegetated swale and bio retention basin                                                                                                                                                                                                                             | \$ 143,700          |
| THOMAS DIXON ELEMENTARY SCHOOL                                                             | NS/NF                                 | Construct rainwater harvesting system on school building and two bio retention basins                                                                                                                                                                                         | \$ 153,200          |
| BESSIE WELLER ELEMENTARY SCHOOL                                                            | NS/NF                                 | Construct two bio retention basins and upgrade existing bio retention basin                                                                                                                                                                                                   | \$ 155,800          |
| HARDY PARKING LOT                                                                          | NS/NF                                 | Install permeable pavers                                                                                                                                                                                                                                                      | \$ 68,000           |
| GYPSY HILL GOLF COURSE (ADJACENT TO<br>CANAAN STREET)                                      | NS/NF                                 | Construct infiltration basin                                                                                                                                                                                                                                                  | \$ 13,000           |
| SHELBURNE MIDDLE SCHOOL                                                                    | NS/NF                                 | Convert existing dry detention basin into a bio retention basin                                                                                                                                                                                                               | \$ 87,200           |
| STAUNTON HIGH SCHOOL                                                                       | NS/NF                                 | Construct two bio retention basins and install a rainwater harvesting system                                                                                                                                                                                                  | \$ 330,000          |
| AUGUSTA STREET PARKING LOT                                                                 | NS/NF                                 | Install permeable pavers                                                                                                                                                                                                                                                      | \$ 13,800           |
| MCSWAIN ELEMENTARY SCHOOL                                                                  | NS/NF                                 | Install a rainwater harvesting system                                                                                                                                                                                                                                         | \$ 125,500          |
| <b>TOTAL TMDL PROJECTS NOT SCHEDULED / NOT FUNDED - MANDATED PROJECTS</b>                  |                                       |                                                                                                                                                                                                                                                                               | <b>\$ 3,031,200</b> |
| <b>FY2022-FY2026 SCHEDULED CIP</b>                                                         |                                       |                                                                                                                                                                                                                                                                               | <b>\$ 4,590,000</b> |
| <b>NON MANDATED STORMWATER PROJECTS - FLOOD RELATED</b>                                    |                                       |                                                                                                                                                                                                                                                                               | <b>\$ 950,000</b>   |
| <b>TOTAL STORM WATER FUND PROJECTS</b>                                                     | <b>FY2022-FY2026 + NS/NF PROJECTS</b> |                                                                                                                                                                                                                                                                               | <b>\$ 8,571,200</b> |



**CITY OF STAUNTON**  
**CAPITAL IMPROVEMENT PLAN (CIP)**  
**WATER FUND**

|                                                                          |        | PROPOSED<br>FUNDING<br>SOURCE   | PROJECT DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                       | PROJECT<br>ESTIMATE |
|--------------------------------------------------------------------------|--------|---------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| <b>FY2022</b>                                                            |        |                                 |                                                                                                                                                                                                                                                                                                                                                                                                                           |                     |
| GARDNER SPRING - UPGRADE PUMPS AND PARALLEL 16" LINE FROM GARDNER SPRING | FY2022 | BOND FUNDS                      | Construction of upgrade to Gardner Spring Pump Station and section of 20" parallel waterline from Gardner Spring to the Middle River. Bond financed project. Debt Payment = \$578,000, \$6.0 million @ 5%, 15 years                                                                                                                                                                                                       | \$ 6,900,000        |
| WATER LINES                                                              | FY2022 | WF BUDGET                       | Annual replacement of old/undersized water lines throughout the City                                                                                                                                                                                                                                                                                                                                                      | \$ 400,000          |
| SHUTTERLEE MILL TANK                                                     | FY2022 | Water Fund Balance              | Tank paint and maintence repair - Moved from FY2021 to FY2022                                                                                                                                                                                                                                                                                                                                                             | \$ 250,000          |
| FLUORIDE TANK                                                            | FY2022 | Water Fund Balance              | Fluoride Water Tank Painting/Surface Treament - Interior / Exterior - Moved from FY2021 to FY2022                                                                                                                                                                                                                                                                                                                         | \$ 80,000           |
| WATER TREATMENT PLANT- CLEARWELL RELINING                                | FY2022 | Water Fund Balance              | Reline, reseal, and /or repair 4.3 MG concrete clearwell at the Water Treatment Plant - Moved from FY2021 to FY2022                                                                                                                                                                                                                                                                                                       | \$ 600,000          |
| WATER TANK AND SYSTEM DESIGN                                             | FY2022 | Contingent on State Grant Award | Design of water system and water tank design for the eastern sector of the City. Funding via State Grant Awards                                                                                                                                                                                                                                                                                                           | \$ 368,000          |
| <b>TOTAL WATER PROJECTS FY2022</b>                                       |        |                                 |                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>\$ 8,598,000</b> |
| <b>FY2023</b>                                                            |        |                                 |                                                                                                                                                                                                                                                                                                                                                                                                                           |                     |
| WATER LINES                                                              | FY2023 | WF BUDGET                       | Annual replacement of old/undersized water lines throughout the City                                                                                                                                                                                                                                                                                                                                                      | \$ 400,000          |
| WATER INFRASTRUCTURE STUDY                                               | FY2023 | WF BUDGET                       | Update 2015 water model study for City water infrastructure.                                                                                                                                                                                                                                                                                                                                                              | \$ 65,000           |
| WATER LINE IMPROVEMENTS – RICHMOND AVENUE & CROSSING WAY:                | FY2023 | Contingent on State Grant Award | Replace approximately 8,400 LF of existing aged 6" water main with new 8" water line in Richmond Avenue from Greenville Avenue to Frontier Drive (cost updated from 2016 Draper Aden Study); install new water main along Crossing Way and supply line to new water tank, improving resiliency for the Eastern sector of City. Project funding split \$2,250,000 via State Grant / \$2,950,000 local funding. \$5,200,000 | \$ 5,200,000        |
| STUDY REPLACEMENT OF NORTH RIVER PIPELINE                                | FY2023 | WF BUDGET                       | North River Pipeline Study / Preliminary Engineering Report 30% Design                                                                                                                                                                                                                                                                                                                                                    | \$ 500,000          |
| <b>TOTAL WATER PROJECTS FY2023</b>                                       |        |                                 |                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>\$ 6,165,000</b> |
| <b>FY2024</b>                                                            |        |                                 |                                                                                                                                                                                                                                                                                                                                                                                                                           |                     |
| WATER LINES                                                              | FY2024 | WF BUDGET                       | Annual replacement of old/undersized water lines throughout the City                                                                                                                                                                                                                                                                                                                                                      | \$ 400,000          |
| NORTH RIVER PIPELINE REPLACEMENT - PHASE 1                               | FY2024 | BOND FUNDS                      | Phase 1 replacement of the North River Pipeline - Replace 7,000 LF of the Pipe Line.                                                                                                                                                                                                                                                                                                                                      | \$ 6,500,000        |
| WATER TANK INSTALLATION - INDUSTRIAL SECTOR                              | FY2024 | Contingent on State Grant Award | To secure land and to construct a new water tank to allow for upgraded service to the extreme eastern and industrial sector of the City. Project funding split \$1,500,000 via State Grant / \$500,000 local funding                                                                                                                                                                                                      | \$ 2,000,000        |
| <b>TOTAL WATER PROJECTS FY2024</b>                                       |        |                                 |                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>\$ 8,900,000</b> |

**CITY OF STAUNTON  
CAPITAL IMPROVEMENT PLAN (CIP)  
WATER FUND**

|                                                       | PROPOSED<br>FUNDING<br>SOURCE | PROJECT DESCRIPTION                                                                                                                                                                                                                             | PROJECT<br>ESTIMATE  |
|-------------------------------------------------------|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| <b>FY2025</b>                                         |                               |                                                                                                                                                                                                                                                 |                      |
| WATER LINES                                           | FY2025 WF BUDGET              | Annual replacement of old/undersized water lines throughout the City                                                                                                                                                                            | \$ 400,000           |
| <b>TOTAL WATER PROJECTS FY2025</b>                    |                               |                                                                                                                                                                                                                                                 | <b>\$ 400,000</b>    |
| <b>FY2026</b>                                         |                               |                                                                                                                                                                                                                                                 |                      |
| WATER LINES                                           | FY2026 WF BUDGET              | Annual replacement of old/undersized water lines throughout the City                                                                                                                                                                            | \$ 400,000           |
| <b>TOTAL WATER PROJECTS FY2026</b>                    |                               |                                                                                                                                                                                                                                                 | <b>\$ 400,000</b>    |
| <b>WATER FUND - UNSCHEDULED / UNFUNDED PROJECTS</b>   |                               |                                                                                                                                                                                                                                                 |                      |
| PROJECTS NOT SCHEDULED OR NOT FUNDED ( NS/NF )        |                               | PROJECT DESCRIPTION                                                                                                                                                                                                                             | PROJECT<br>ESTIMATE  |
| UNIONTOWN WATER                                       | NS/NF                         | Installation of water lines north of the railroad along Anthony Street and south of the railroad along Jones and Patton Streets.                                                                                                                | \$ 2,215,000         |
| NORTH RIVER RAW WATER LINE                            | NS/NF                         | Construction for repair, reline, replacement or new parallel raw water line from the Staunton Dam to the Water Treatment Plant <b>COST UPDATED FROM 2018 Wiley Wilson Report</b>                                                                | \$ 18,500,000        |
| GROUNDWATER WATER SUPPLY SOURCE (WELL) IMPLEMENTATION | NS/NF                         | Full development of new groundwater water supply source (well) for redundancy with water supply to Water Treatment Plant, based on 2018 Wiley Wilson Report                                                                                     | \$ 4,000,000         |
| ENGLEWOOD DRIVE-PHASE IVB - <b>MOVED TO NS/NF</b>     | NS/NF                         | Replace water line on Englewood Drive from Churchville Avenue to Shutterlee Mill Road during construction of storm drain project                                                                                                                | \$ 260,000           |
| GROUNDWATER MONITORING PROGRAM                        | NS/NF                         | Installation of a groundwater monitoring well at Gardner Spring to monitor water quality and conditions. 2018 Wiley Wilson Report. ( Project will require an annual cost for well sampling, testing, and reporting estimated at \$44,000 /year) | \$ 110,000           |
| MIDDLE RIVER INTAKE                                   | NS/NF                         | Design and construction of improvements to the Middle River intake to improve the water supply source.                                                                                                                                          | \$ 1,500,000         |
| FRANKLIN HILL ZONE BOOSTER PUMP STATION               | NS/NF                         | Installation of a booster pump in the Franklin Hill Zone to serve West Beverley Street (and adjacent street) west of Van Fossen Lane. Project is necessary should ACSA demand increase in Blackburn                                             | \$ 900,000           |
| NORTH RIVER RAW WATER LINE PIGGING                    | NS/NF                         | Cleaning (pigging) of North River raw waterline to restore capacity. Will be required by 2028                                                                                                                                                   | \$ 350,000           |
| <b>TOTAL PROJECTS NOT SCHEDULED / NOT FUNDED</b>      |                               |                                                                                                                                                                                                                                                 | <b>\$ 27,835,000</b> |
|                                                       |                               |                                                                                                                                                                                                                                                 |                      |
| <b>TOTAL WATER FUND CIP</b>                           |                               |                                                                                                                                                                                                                                                 | <b>\$ 52,298,000</b> |
| <b>FY2022-FY2026 + NS/NF PROJECTS</b>                 |                               |                                                                                                                                                                                                                                                 |                      |

**CITY OF STAUNTON  
CAPITAL IMPROVEMENT PLAN (CIP)  
SEWER FUND**

|                                                                                                              |        | <b>PROPOSED<br/>FUNDING<br/>SOURCE</b> | <b>PROJECT DESCRIPTION</b>                                                                                                                                                                                                                         | <b>PROJECT<br/>ESTIMATE</b> |
|--------------------------------------------------------------------------------------------------------------|--------|----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
| <b>FY2022</b>                                                                                                |        |                                        |                                                                                                                                                                                                                                                    |                             |
| STUART STREET SEWER LINE                                                                                     | FY2022 | Sewer Fund Balance                     | Replace 440 LF Sewer Line from Reservoir Street to Summerson Street                                                                                                                                                                                | \$ 150,000                  |
| LYLE - BLANDFORD STREET SEWER LINE                                                                           | FY2022 | SF BUDGET                              | Replace 270 LF of deteriorated sewer line                                                                                                                                                                                                          | \$ 80,000                   |
| SEWER LINE CONSTRUCTION IMPROVEMENTS DESIGN WORK FOR EASTERN PORTION OF STAUNTON                             | FY2022 | Contingent on State Grant Award        | Design of wastewater collection and wastewater pump station design. Funding via State Grant Awards                                                                                                                                                 | \$ 164,500                  |
| COMMERCE ROAD SEWER LINE - PHASE 2                                                                           | FY2022 | SF BUDGET                              | Survey and Design of Commerce Road Sewer Line - Phase 2                                                                                                                                                                                            | \$ 100,000                  |
|                                                                                                              |        |                                        | <b>TOTAL SEWER PROJECTS FY2022</b>                                                                                                                                                                                                                 | <b>\$ 494,500</b>           |
| <b>FY2023</b>                                                                                                |        |                                        |                                                                                                                                                                                                                                                    |                             |
| COMMERCE ROAD SEWER LINE - PHASE 2                                                                           | FY2023 | SF BUDGET                              | Phase 2 - Replacement of the Commerce Road sewer line from end of Kalorama Street to Dominion Substation at Greenville Avenue sewer discharge point (old MH Nos. L190-L197). 2008 Draper Aden Study <b>UPDATED COST 2021. FIRST YEAR FUNDING.</b>  | \$ 450,000                  |
| SEWER LINE CONSTRUCTION IMPROVEMENTS FOR EASTERN PORTION OF STAUNTON                                         | FY2023 | Contingent on State Grant Award        | Install sewer lines in conjunction utility expansion on the eastern portion of the city serving both residential and industrial facilities at Staunton Crossing. Funding split \$3,750,000 State Grant / \$1,250,000 local funds                   | \$ 5,000,000                |
|                                                                                                              |        |                                        | <b>TOTAL SEWER PROJECTS FY2023</b>                                                                                                                                                                                                                 | <b>\$ 5,450,000</b>         |
| <b>FY2024</b>                                                                                                |        |                                        |                                                                                                                                                                                                                                                    |                             |
| COMMERCE ROAD SEWER LINE - PHASE 2                                                                           | FY2024 | SF BUDGET                              | Phase 2 - Replacement of the Commerce Road sewer line from end of Kalorama Street to Dominion Substation at Greenville Avenue sewer discharge point (old MH Nos. L190-L197). 2008 Draper Aden Study <b>UPDATED COST 2021. SECOND YEAR FUNDING.</b> | \$ 450,000                  |
|                                                                                                              |        |                                        | <b>TOTAL SEWER PROJECTS FY2024</b>                                                                                                                                                                                                                 | <b>\$ 450,000</b>           |
| <b>FY2025</b>                                                                                                |        |                                        |                                                                                                                                                                                                                                                    |                             |
| LEWIS CREEK SEWER LINE PER (FORMERLY COMMERCE ROAD SEWER PHASES 3 AND 4)                                     | FY2025 | SF BUDGET                              | Preliminary Engineering Report (PER) to re-evaluate Lewis Creek sewer - Greenville Avenue and Johnson Street Sections (formerly Commerce Road Sewer Line Phases 3 and 4) for possible alternatives to 2008 Draper Aden Study                       | \$ 100,000                  |
| DESIGN - LEWIS CREEK SEWER UPGRADE - GREENVILLE AVENUE SECTION (FORMERLY COMMERCE ROAD SEWER LINE - PHASE 3) | FY2025 | SF BUDGET                              | Upgrade of the Lewis Creek sewer - Greenville Avenue Section (formerly Commerce Road sewer - Phase 3) from Dominion Substation to South New Street (old MH Nos. L197-L243). 2008 Draper Aden Study                                                 | \$ 300,000                  |
|                                                                                                              |        |                                        | <b>TOTAL SEWER PROJECTS FY2025</b>                                                                                                                                                                                                                 | <b>\$ 400,000</b>           |
| <b>FY2026</b>                                                                                                |        |                                        |                                                                                                                                                                                                                                                    |                             |
| LEWIS CREEK SEWER UPGRADE - GREENVILLE AVENUE SECTION (FORMERLY COMMERCE ROAD SEWER LINE - PHASE 3)          | FY2026 | SF BUDGET                              | Upgrade of the Lewis Creek sewer - Greenville Avenue Section (formerly Commerce Road sewer - Phase 3) from Dominion Substation to South New Street (old MH Nos. L197-L243). 2008 Draper Aden Study                                                 | \$2,000,000                 |
|                                                                                                              |        |                                        |                                                                                                                                                                                                                                                    |                             |
| <b>TOTAL SEWER PROJECTS FY2026</b>                                                                           |        |                                        |                                                                                                                                                                                                                                                    | <b>\$ 2,000,000</b>         |

**CITY OF STAUNTON  
CAPITAL IMPROVEMENT PLAN (CIP)  
SEWER FUND**

| NOT SCHEDULED/ NOT FUNDED PROJECTS (NS/NF)                                                                      | PROPOSED FUNDING SOURCE | PROJECT DESCRIPTION                                                                                                                                                                                                                   | PROJECT ESTIMATE     |
|-----------------------------------------------------------------------------------------------------------------|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| UNIONTOWN SEWER NS/NF                                                                                           |                         | Instalation of sewer lines north of the railroad along Anthony Street and south of the railroad along Jones and Patton Streets.                                                                                                       | \$2,984,000          |
| DESIGN - LEWIS CREEK SEWER UPGRADE - JOHNSON STREET SECTION (FORMERLY COMMERCE ROAD SEWER LINE - PHASE 4) NS/NF |                         | Upgrade of the Lewis Creek sewer - Johnson Street Section (formerly Commerce Road sewer - Phase 4) from South New Street to Wharf Parking Lot at Central Avenue sewer discharge point (old MH Nos. L243-L265). 2008 Draper Aden Study | \$250,000            |
| LEWIS CREEK SEWER UPGRADE - JOHNSON STREET SECTION (FORMERLY COMMERCE ROAD SEWER LINE - PHASE 4) NS/NF          |                         | Upgrade of the Lewis Creek sewer - Johnson Street Section (formerly Commerce Road sewer - Phase 4) from South New Street to Wharf Parking Lot at Central Avenue sewer discharge point (old MH Nos. L243-L265). 2008 Draper Aden Study | \$800,000            |
| ENGLEWOOD DRIVE SEWER PHASE IV-B NS/NF                                                                          |                         | Replace sewer line during construction of storm drain project                                                                                                                                                                         | \$500,000            |
| ROSE HILL CIRCLE SEWER LINE NS/NF                                                                               |                         | Install sanitary sewer in the 100 and 200 blocks to provide City sewer service to multiple homes currently being served by septic systems. 2014 COS Engineering Dept Study                                                            | \$350,000            |
| GUY STREET SEWER EXTENSION NS/NF                                                                                |                         | Sewer line extension to remove six homes from septic tanks                                                                                                                                                                            | \$135,000            |
| <b>TOTAL PROJECTS NOT SCHEDULED / NOT FUNDED</b>                                                                |                         |                                                                                                                                                                                                                                       | <b>\$ 5,019,000</b>  |
| <b>TOTAL SEWER FUND CIP</b>                                                                                     |                         |                                                                                                                                                                                                                                       | <b>\$ 13,813,500</b> |