

Staunton City Council Work Session

October 28, 2021

Review of FY2023 Budget Calendar

FY2023 BUDGET CALENDAR

Overview

- This year's process has already begun and is scheduled for completion on April 28, 2021 with the adoption of the budget.
- An adoption date of April 28th will allow for our outside regional agencies to have their projected budget numbers incorporated Staunton's budget ahead of Council's adoption date.
- Three budget review sessions have been scheduled between the City Managers Office and the Office of the Superintendent

Uncontrollable Variables:

- COVID-19 Health Pandemic
- Economy
- Input from regional agencies

Key Dates – December / January / February

December 16th- Presentation of Draft CIP Plan to the Planning Commission (Copies to be distributed to Council)

January 13th – Introduction and Presentation of Draft CIP

January 27th – Joint School Board / City Council Work session

- Schools to present to Council on going challenges and needs currently facing the schools. In addition, the Superintendent will review Staunton City School's successes which have come about as a result of the efforts of the School employees and from the support of this Council.

January 27th – Council's Initial review of the FY2022 – FY2026 CIP plan approved by the Planning Commission

February 3rd – City Council Work Session on FY2023 Budget

February 10th – Council's approval of the FY2022 – FY2026 CIP plan

Key Dates – March / April

March 24th – Proposed Budget Presentation

- The City Manager's Proposed Budget is scheduled to be presented to Council.
- Council will be presented with a Draft Ordinance.

March 31st – Budget Work Session

- Advertisement for Proposed Budget Ordinance. The State code requires notice to the public be advertised in the local newspaper at least 7 days in advance of the public hearing date on the Proposed Budget Ordinance.

April 6th – Advertisement for Proposed Budget Ordinance / School Budget

April 7th – Budget Work Session

April 14th – Joint School Board / City Council Work Session / Budget Public Hearing

April 21st – Budget Work Session – If Necessary

April 28th - Budget Work Session

- Adoption of City Budget

CITY COUNCIL BUDGET SCHEDULE

December 2021 / January 2022

CIP Presentation to the Planning Commission	December 16, 2021	
Introduction and Presentation of Draft CIP Plan	January 13, 2022	Second Thursday
City Council and School Board Joint Meeting	January 27, 2022	Fourth Thursday
Discussion of CIP Plan Approved by the Planning Commission	January 27, 2022	Fourth Thursday

February 2022

City Council Budget Worksession	February 3, 2022	First Thursday
Adoption of FY2022 - FY2026 CIP Plan	February 10, 2022	Second Thursday

March 2022

Budget Presentation to City Council-Worksession	March 24, 2022	Fourth Thursday
Introduction of Total Budget Ordinance for City and Schools	March 24, 2022	Fourth Thursday
City Council Budget Worksession	March 31, 2022	Fifth Thursday

April 2022

Advertisement for Proposed Budget Ordinance - Public Hearing	April 6, 2022	
City Council Budget Worksession	April 7, 2022	First Thursday
City Council and School Board Joint Meeting	April 14, 2022	Second Thursday
Budget Public Hearing (all budget ordinances)	April 14, 2022	Second Thursday
City Council Budget Worksession - If Necessary	April 21, 2022	Third Thursday
City Council Budget Worksession	April 28, 2022	Fourth Thursday
Adoption of City Budget	April 28, 2022	Fourth Thursday