

Submit return and payment to:
Maggie Ragon
Commissioner of the Revenue
P.O. Box 4
Staunton, VA 24402

**SHORT TERM RENTAL
TAX RETURN**
CITY OF STAUNTON, VA
COMMISSIONER OF THE REVENUE
(540) 332-3829
revenue@ci.staunton.va.us

Make check payable to:
City of Staunton, Treasurer

To avoid penalty and/or interest, this return with payment must be filed on or before the 20th day of the month following the tax month.

Tax Year:		Tax Month:	
Trade Name:			
Corporate Name:			
Mailing Address:			
City:		State:	Zip:

- | | |
|--|----|
| 1. QUARTERLY GROSS RECEIPTS FROM ALL RENTALS | \$ |
| 2. GROSS RECEIPTS FROM SHORT TERM RENTALS (92 DAYS OR LESS) | \$ |
| 3. TAX (LINE 2 x 1%) | \$ |
| 4. PENALTY FOR LATE PAYMENT (LINE 3 x 10%) | \$ |
| 5. INTEREST (10% PER ANNUM) | \$ |
| 6. TOTAL TAX DUE INCLUDING PENALTY & INTEREST (SUM OF LINES 3, 4, & 5) | \$ |

MONTHS COVERED

January, February, March
April, May, June
July, August, September
October, November, December

FILING DUE DATE

April 20
July 20
October 20
January 20

By signing this return, I, hereby, declare that this return has been examined by me and is true, complete, and correct to the best of my knowledge and belief.

Signature

Date

FOR OFFICE USE ONLY Date: _____ Amt. Rec.: \$ _____ Check # _____ ☐ Paid at Treasurer