

Important: As of September 9, 2021, all citizens who previously had self-service account for paying Personal Property Tax will need to register for a new account.

- Go to <https://services.ci.staunton.va.us/mss/citizens/>
- Click on **Personal Property** from the Citizen Self Service Menu
- You will be directed to a log on page.
- Click on the Don't have an account? "Sign up" link at the bottom of the login screen.

Sign in to community access services.

 Sign in with Google

 Sign in with Apple

 Sign in with Microsoft

 Sign in with Facebook

OR

Email address

Password

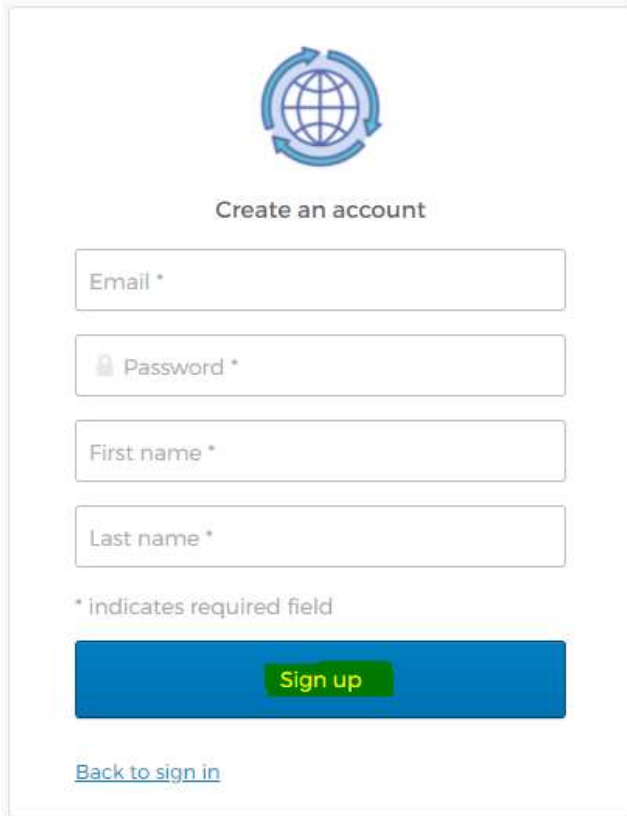
☐ Remember me

[Sign in](#)

[Forgot password?](#) [Unlock account?](#) [Help](#)

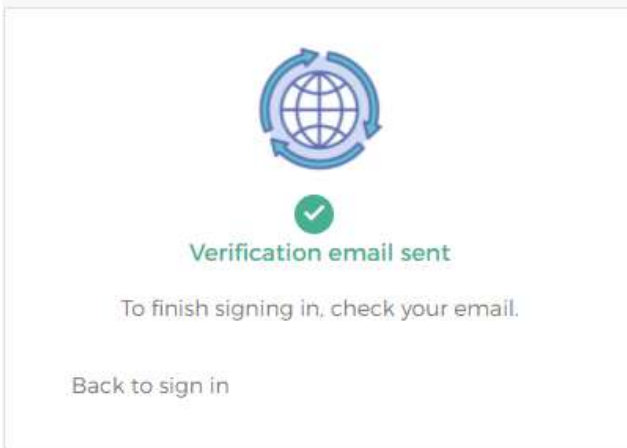
Don't have an account? [Sign up](#)

- Fill out the registration form (email address, password, first name, and last name) and click “[Sign Up](#)”



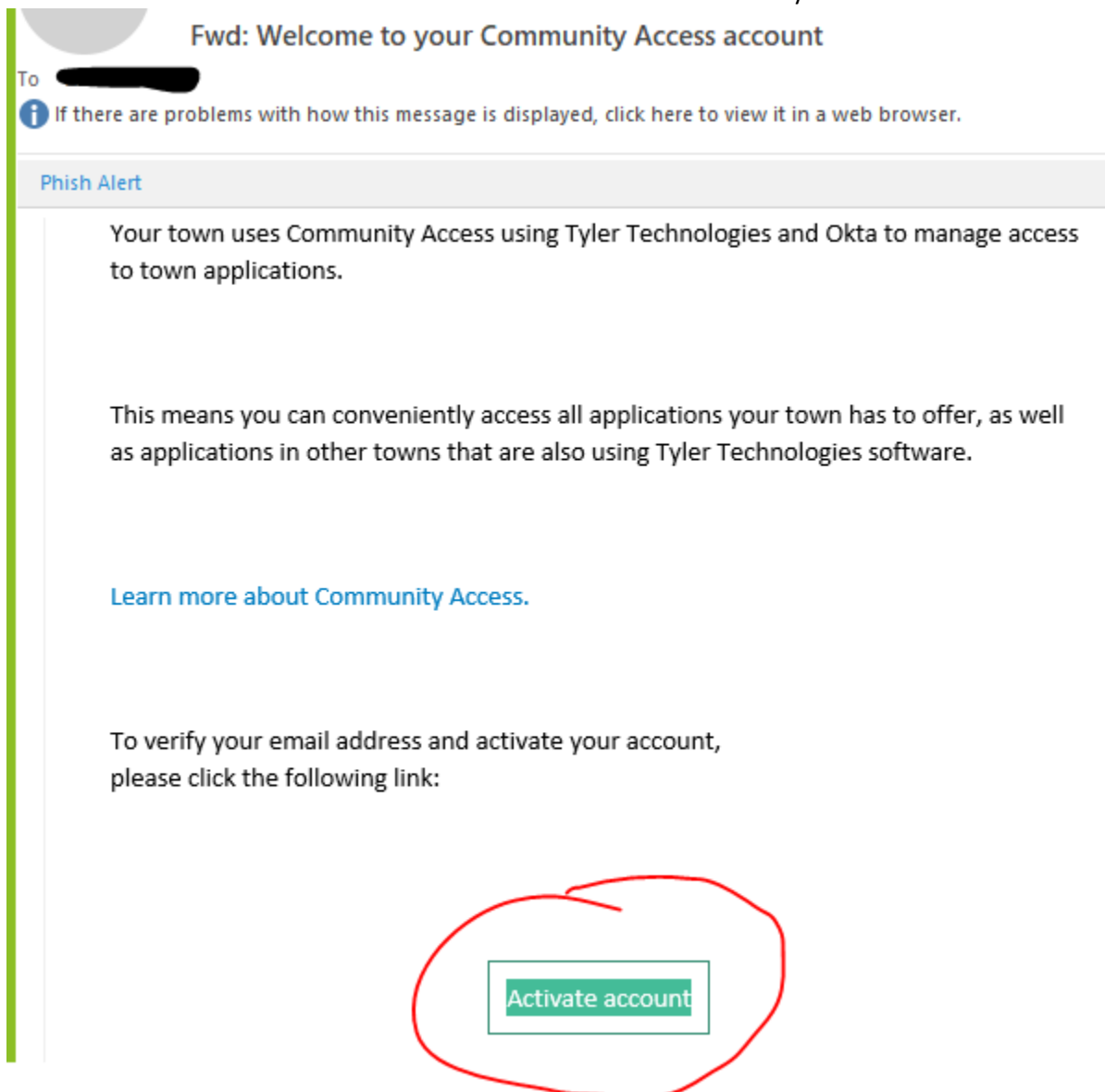
The registration form is titled "Create an account" and features a logo at the top consisting of a globe with two circular arrows. Below the title are four input fields: "Email *", "Password *", "First name *", and "Last name *". A note below the fields states "* indicates required field". A blue button with the text "Sign up" is positioned below the fields. At the bottom left, there is a link that says "Back to sign in".

- You will see a confirmation message instructing you to check your email and click on the conformation link

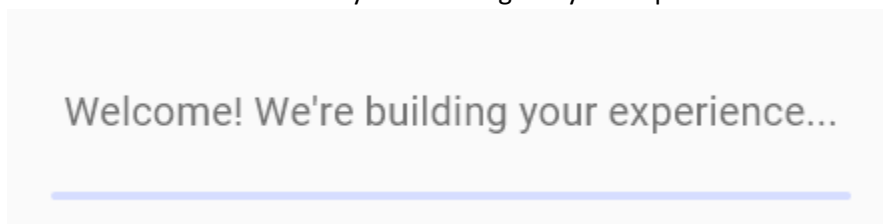


The confirmation message features the same globe logo at the top. Below the logo is a green checkmark icon. The text "Verification email sent" is displayed in green. Below this, it says "To finish signing in, check your email." At the bottom left, there is a link that says "Back to sign in".

- Check your email. You will receive an email from **Community Access Identity** that will contain an **Activate Account** link. Click on the **Activate Account** link in the email to confirm your account.



- You will see a notice that they are building out your experience:



- Go back to the login page for Personal Property (<https://services.ci.staunton.va.us/mss/citizens/PersonalProperty/Default.aspx>) and log in with your newly created account:



Sign in to community access services.



Sign in with Google



Sign in with Apple



Sign in with Microsoft



Sign in with Facebook

OR

Email address

Password

☐ Remember me

Sign in

[Forgot password?](#)

[Unlock account?](#)

[Help](#)