

FOSL Board Meeting

March 23, 2021

In attendance: Joyce Shelenberger, Kennon Bowen, Casey Musselman, Karen Landers, Deborah Patton, Bonnie Goff, Franci Ferguson, Gail Hanger, Gerald Pyle, Tammy Baker, and Sarah Skrobis.

Call to order: President Joyce Shelenberger called the meeting to order at 2:01 p.m.

The minutes from the previous meeting were approved.

Treasurer's Report (Deborah): The report was approved by the Board. As of this week there have been approximately 30 membership renewals including three new life members. This makes a deposit of approximately \$1,000.

Library Director's Report (Sarah): The library is extending curbside service next week and will be open until 7:00 p.m. Monday through Thursday. The announcement has not been made public yet as staff are currently training but should go out either Thursday or Friday. The final three job positions have been unfrozen so everyone is back working. Sarah will put out an announcement soon regarding re-opening the library. The library budget will be presented this Thursday at the city council. The budget is scheduled to be approved on April 22nd so this is an opportunity to reinforce support for the library.

Library Liaison Report (Kennon): Members were enthusiastic about book donation collections starting up again. The advisory board handbook is being updated and will be distributed to the trustees. Three new board members were approved last February (2020) but due to Covid, they have not been able to tour the library.

Membership Letter: Wally mailed out the membership letter. A question was raised about possibly adding a new "couples" lifetime membership level for \$250. A motion was made and seconded to bring this idea forward at the Annual Meeting for a vote. It will need to be added to the bylaws. Another question was raised to clarify the difference between "individual (\$10)" and "contributor (\$25)" membership levels. The bylaws are not clear on this so a motion was made and seconded to possibly eliminate contributor and add a "couples" annual membership level. The levels would be *Individual - \$10; Couples - \$15; and Family - \$25*. This will be moved forward at the Annual Meeting and if voted on will go into effect next year. Wally has agreed to re-write the bylaws.

Audit (Casey): This has not moved forward because Ralph has not responded to Casey. He will continue to pursue.

Newsletter (Franci): The newsletter went out on the 15th. This time it was sent to both 2020 and 2019 members totaling 288 copies. The next issue is due to come out in September to support the Book Sale in October.

Booksale (Joyce/Bonnie): Book donations have been strong. Dropoff service will continue the first and third Monday and Thursday of the month until October. Books are being sorted prior to storage. Some patrons are looking for books on genealogy so sorters will watch for them. Concerns were raised about the poor lighting around the gym entrance at Gypsy Hill Park where the book sale is held. Lights are needed at the foot of the steps and well-lit book sale sign is needed. Suggestions were made including led lights that are removable. Joyce and Bonnie will follow up.

Staff Appreciation (Sarah): The library staff enjoyed the Wednesday pizza lunch provided by the Friends.

Online Volunteer Form (Sarah/Joyce): Sarah agreed to re-post the volunteer form in an email. It is important to fill this out accurately.

Financial Committee (Casey): Casey researched using Google for Non-profit and Paypal. Google manages all your data while Paypal would not. Paypal offers a discount and would only require the library's tax id and email. They also provide a free card reader. Quickbooks online has also been researched. Would have to use the library's wifi which is not secure. A motion was made and voted on for the committee to do a full review of financial practices.

Facebook: A question was raised about creating a Facebook page for the Friends. The library currently shares information about the Friends with its members. A FOSL Facebook page could reinforce activities and information as well as advocate for the library. The committee discussed the feasibility of maintaining a website and who would be responsible for keeping it active. The idea was shelved for now.

The meeting was adjourned at 2:57.

The next meeting is April 27th at 2:00 p.m.