

DEPARTMENT OF FINANCE

**REQUEST FOR PROPOSALS  
(RFP #E00121)**

**PROFESSIONAL ENGINEERING SERVICES**

**DUE JUNE 15, 2021**

**ADDENDUM #2  
QUESTIONS & ANSWERS  
JUNE 2, 2021**

**TO ALL POTENTIAL OFFERORS:**

The following information is being provided for purposes of clarification or in response to questions received from potential offerors. In addition to this addendum being posted on the eVA website and City website at the following links.

- eVA website: <https://mvendor.cgieva.com/Vendor/public/AllOpportunities>
- City website: <https://www.ci.staunton.va.us/departments/finance/procurement>

**Questions and Answers**

- 1. The FY21-26 CIP and the apparent updates for FY22 (which I assume begins July 1, 2021) are available on your website, but is there a FY22-27 CIP document?**

As far as CIP information, what is posted on the website currently is the most up-to-date information available. These are the majority of foreseeable projects.

- 2. Do you have any other projects in mind that are not specifically listed in the CIP?**

Historically, there have been many unforeseen projects that started due to an emergency event. As an example, we recently had a large flood that resulted in several projects that required that we use the on-call contract.

- 3. Who is currently on your professional engineering services contract?**

The current on-call contract firms are:

- Mattern and Craig
- Draper Aden
- Wiley|Wilson
- Timmons Group

- 4. The RFP mentions railroad services. Does that refer to crossing and coordination for roadway projects, the design/redesign of either new or existing rail stations, or possibly all the above?**

Railroad related services that the City may need engineering services for include:

- Design of and/or permitting assistance for crossing of railways with public utilities and/or roads
- Consideration of factors related to railway facilities when conducting traffic/transportation studies and analyses

The City currently does not own or operate any railways or rail stations.

- 5. The RFP does not specify any page limits, font, font size, etc. for the developments of the proposal. Are there any limits required or preferred?**

There are no prescribed limits or requirements regarding the size or formatting of the RFP beyond what is specified in the RFP.

- 6. Relative to the subject RFP, are firms allowed to submit for an individual category (i.e. d. only) or is the expectation that a firm/team be able to provide all of the services listed in a. – e.?**

An offeror would not be automatically disqualified for consideration if they do not or cannot provide all of the services listed in each category; however, having more areas of service successfully represented would increase the firm's chances of being selected.