PROPOSED

WWW.STAUNTON.VA.US/BUDGET

FY 2022

OPERATING AND CAPITAL BUDGET

Birthplace of the Council-Manager Form of Government

CITY OF STAUNTON, VIRGINIA

FY 2022 BUDGET

JULY 1, 2021 - JUNE 30, 2022

PROPOSED BUDGET

March 25, 2021

www.staunton.va.us

TABLE OF CONTENTS	Page No.

TABLE OF CONTENTS

CITY OF STAUNTON, VIRGINIA

FY 2022 BUDGET REVISED SCHEDULE

STAUNTON CITY SCHOOLS			CITY OF STAUNTON		
	School Budget Schedule			City Budget Schedule	
Budget Call/Notice	October 1, 2020		*Budget Call/ Notice*	October 9, 2020	
Budget Submission from Schools	November 4, 2020		*Budget Submission from Departments*	December 4, 2020	
Budget Discussions with Schools/Leadership Team Staff/ Principals	November- December, 2020		*Budget Notice to Outside Agencies*	December 11, 2020	
School Budget Online Survey	December 2020 - February 2021				
Governor's Budget Presentation	December 18, 2020		*Governor's Budget Presentation*	December 18, 2020	
Letters of Intent for Employment	January 8, 2021		*Budget Submission Requests from Outside Agencies*	January 8, 2021	
Preliminary Budget Discussion with School Board	January 11, 2021		*Budget Discussions with Departments*	December 2020- February 2021	
School Budget Public Forum #1 - City Council Chambers	January 11, 2021		*City Manager Review*	February 8-15, 2021	
School Budget Public Forum #2- High School Gym Foyer	January 12, 2021		*Advertisement - Public Hearing - Reassessment Proposed Tax Rate*	February 8, 2021	
School Budget Public Forum #3- High School Gym Foyer	January 15, 2021		*City Council and School Board Joint Meeting*	February 11, 2021	5:00 PM
School Leadership Team Budget Discussion	January 26, 2021		*City Manager / School Superintendent /Finance Review*	February 18, 2021	
School Superintendent/City Manager/ Finance Review	February 4, 2021		*City Budget Complete*	March 2, 2021	
School Board Meeting - Budget Update	February 8, 2021		*Budget Presentation to City Council- Worksession*	March 25, 2021	5:00 PM
School Board and City Council Joint Meeting	February 11, 2021		Public Hearing - Reassessment Proposed Tax Rate	March 25, 2021	7:30 PM
			Introduction of Total Budget Ordinance for City and Schools	March 25, 2021	7:30 PM
School Public Hearing Legal Notice	February 17, 2021				
School Budget Presentation to School Board and Public Hearing	March 1, 2021		*Advertisement for Proposed Budget Ordinance - Public Hearing*	April 1, 2021	
School Board Budget Adoption	March 8, 2021		*City Council Budget Work session*	April 1, 2021	5:00 PM
School Budget Submitted to Council	March 11, 2021		*Budget Work session- School Board/ City Council- School Budget*	April 8, 2021	5:00 PM
Budget Worksession - School Board/City Council- School Budget	March 25, 2021		*Budget Public Hearing (all budget ordinances)*	April 8, 2021	7:30 PM
School Board Meeting - Budget Update	April 8, 2021		*City Council Budget Worksession*	April 15, 2021	7:30 PM
			City Council Budget Worksession	April 22, 2021	5:00 PM
Adoption of School Budget	April 8, 2021		*Adoption of City Budget*	April 22, 2021	7:30 PM

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Staunton

Virginia

For the Fiscal Year Beginning

July 1, 2020

Christopher P. Morrill

Executive Director

The Government Finance Officers Association
of the United States and Canada

presents this

CERTIFICATE OF RECOGNITION FOR BUDGET PREPARATION

to

Finance Department
City of Staunton, Virginia

The Certificate of Recognition for Budget Preparation is presented by the Government Finance Officers Association to those individuals who have been instrumental in their government unit achieving a Distinguished Budget Presentation Award. The Distinguished Budget Presentation Award, which is the highest award in governmental budgeting, is presented to those government units whose budgets are judged to adhere to program standards.

Executive Director Christopher P. Morrill

Date **December 15, 2020**

CITY OF STAUNTON, VIRGINIA

FY 2022 BUDGET

STAUNTON CITY COUNCIL

Andrea W. Oakes, Mayor

Mark A. Robertson, Vice-Mayor

Stephen W. Claffey

Amy G. Darby

Carolyn W. Dull

R. Terry Holmes

Brenda O. Mead

CITY MANAGER
Steven L. Rosenberg

ASSISTANT CITY MANAGER
Leslie M. Beauregard

MANAGEMENT TEAM

R. Scott Garber, Fire Chief

Charles E. Haney, City Assessor

Anita K. Harris, Director of Social Services

Virginia A. Newman, Director of Office on Youth

Kurt S. Plowman, Chief Technology Officer

Megan S. Roane, Blue Ridge Court Services

Sarah A. Skrobis, Director of Library Services

Jeffrey M. Johnston, Director of Public Works

Phillip M. Trayer, Chief Financial Officer

Michelle Bixler, Communications Manager

Christopher J. Tuttle, Director of Parks and Recreation

William L. Vaughn, Director of Economic Development and Community Development

Jonathan G. Venn, Chief Human Resources Officer

Sheryl S. Wagner, Director of Tourism

James E. Williams, Police Chief

CITY ATTORNEY
John C. Blair

CLERK OF COUNCIL
Morgan C. Smith (interim)

CONSTITUTIONAL OFFICERS

Jeffrey D. Gaines, Commonwealth Attorney

Richard R. Johnson, City Treasurer

Margaret A. Ragon, Commissioner of Revenue

Staci N. Falls, Clerk of the Circuit Court

Matthew H. Robertson City Sheriff

REGISTRAR

Molly G. Goldsmith

STAUNTON CITY COUNCIL

VISION FOR 2030

STAUNTON™ VIRGINIA

ADOPTED JUNE 13, 2019


historic downtown
250
HOBBY
SURPLUS
OUTLET

About Vision for 2030

Staunton City Council updated its 10-year vision and a detailed list of three-year priorities during its retreats in November 2018 and April 2019. The following vision statement describes how City Council desires to see Staunton in 10 years. The three-year priorities explain where the current City Coucil will focus its energy and the measures it plans to take, in coordination with City staff, to do its part in fulfilling the vision.

STAUNTON CITY COUNCIL MEMBERS

MAYOR CAROLYN W. DULL
VICE MAYOR OPHIE KIER
ERIK D. CURREN
JAMES J. HARRINGTON
R. TERRY HOLMES
BRENDA O. MEAD
ANDREA OAKES

VISION FOR 2030

Staunton is blessed by a palpable sense of creative energy that animates our civic life and enriches our culture. This creative energy is manifested in a vibrant arts scene, a future-oriented business environment, and a governance philosophy that honors the city's rich historical legacy while investing in an exciting future of innovation, growth, and resilience.

A Crossroads

Cradled between the misty Blue Ridge and the endless majesty of the Alleghenies, each morning for three centuries Staunton has greeted the dawn in one of the most beautiful places on earth.

As the Queen City of the Shenandoah Valley, Staunton has served as a crossroads where nature and urban life meet in the minds and hearts of our people, young and old, of different races and many creeds, who draw on the strength of their past to weather the challenges of the present in a quest to seize the opportunities of the future.

At a crossroads of trade and commerce, Staunton has long helped refine the bounty of the land into the wealth that built America. Today, Staunton offers a high quality of life with a high-speed connection to the global information economy that helps our entrepreneurs turn dreams into businesses.

At a crossroads of education and culture, Staunton has long hosted schools, colleges and all manner of institutions of learning and human benefit along with theatres, music festivals and art galleries. Today, Staunton actively supports the continued enrichment of all its citizens.

At a crossroads of America's pioneer past and its globalized future, Staunton remains committed to innovation.

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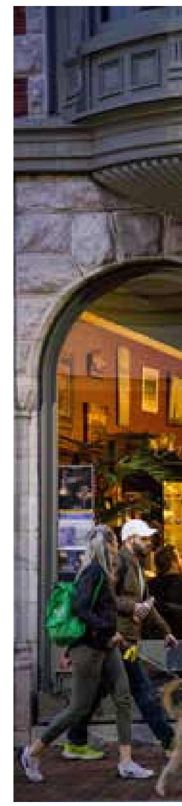

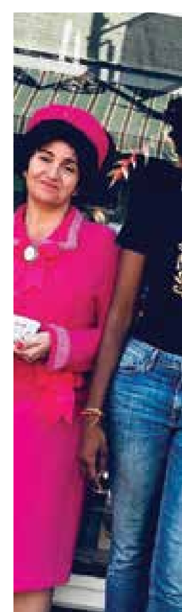

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A FUTURE STAUNTON

We achieve this by concerted effort on:

Economic Development

Staunton's existing businesses are supported and contribute back to the community. Neighborhoods feature a balance of residences, markets, and other small shops that are walkable, convenient, and have unique character. Our downtown and revitalized entrance corridors are thriving and attractive commercial destinations. Aggressive recruiting, small business development, the use of new technology, and strategic investments assure Staunton a diverse employment base ranging from retail and hospitality to high technology, green technology, crafts industries, and government agencies. Young adults see Staunton as a progressive place to apply their skills, build their careers, and raise their families. Retirees provide the community with valued perspective and energy which include wisdom, life experience, and a desire to give back which contribute to our economic success. The City's regional approach to tourism and new business recruitment is a model for success, efficiency, and cooperation.

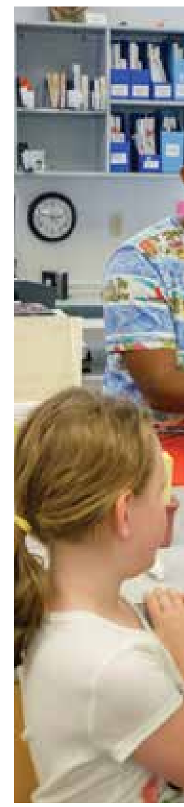
Education

Staunton provides the best education in Virginia and is the leader within our region by recruiting, retaining and supporting the best teachers, providing superb facilities, and working with institutes of higher learning that train and educate our future leaders, work-force, and entrepreneurs. Our institutions afford the opportunity for all citizens to reach their highest potential through education and career training.

Culture

Staunton remains a vibrant, exciting, and welcoming community. Visual arts, performing arts, music, galleries, and museums are just a few of our attractions. There are parks and recreational opportunities that cater to every interest for the outdoor enthusiast. Restaurants offer an array of tempting food choices and atmosphere where regular entertainment is on tap. Festivals are held throughout the year that also serve to highlight the many cultural offerings of a diverse population. For the history enthusiast, the city's unique architecture as well as its fabled citizenry provide a rare glimpse into the past. Resources abound whether it's a visit to the Blackfriars Playhouse, Woodrow Wilson Presidential Library, Museum of American Frontier Culture, or Mary Baldwin University. Rotating exhibits are held at the R.R. Smith Center for History and Art where local artists are featured and their works are highly collectible. Young international musicians are featured at the Heifetz Institute, and the Staunton Music Festival attracts lovers of classical music.

innovat



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tive

A FUTURE STAUNTON

Inclusiveness

Staunton is proudly diverse and leverages its diversity and inclusivity as a great and sustaining strength. It is the premier place for all kinds of people to live and flourish. No one is left out and everyone has a voice in how the City is run. We strive continually to improve Staunton's quality of life by involving *all* citizens.

Resilience

Staunton enjoys an abundance of needed resources, both natural and engineered. Our water supply is pure and plentiful.Our air is clean. Citizens have adopted lifestyles that incorporate sustainability. We have developed independence through green energy creation. Staunton is a model for reduction, reuse and recycling of wastes, and productive redevelopment of important structures. Both citizens and City staff are educated and prepared for sudden catastrophic events, and Staunton has maintained adequate fund reserves to manage sudden change.

Responsive, Efficient Government

Local government in Staunton is distinguished by a successful partnership among citizens, City Council, and City staff. Stauntonians are invested and engaged in and contribute to the civic life of the city. As the birthplace of the Council-Manager form of government, the City continues a long tradition of professional administration, characterized by responsiveness to citizens of the city, prudent fiscal management, and the efficient and effective delivery of core services. The City leads in e-government and other innovation and is often called upon to share its success with other localities in the Commonwealth of Virginia and beyond.

Built Environment

Staunton's comprehensive plan, which includes a variety of ideas and solutions, guides us in our efforts to protect, preserve, and enhance the quality of life for all citizens. Staunton's land use policies encourage neighborhood development and redevelopment, making the city a model of growth balanced with preservation. The city enjoys livable, mixed-use communities and has housing affordable to a full range of households. Good roads for motor vehicles, bicycles, and pedestrians alike, as well as a comprehensive transit system, serve these communities. We benefit from planning that ensures that our public buildings and improvements leave a legacy for future generations, celebrate the dignity of the city, and meet future needs.

www.staunton.va.us/Vision2030

photo ©Warren Faught

2019-2021

Finalized on April 22, 2019

STAUNTON CITY COUNCIL 3-YEAR PRIORITIES TO ACCOMPLISH 2030 VISION

City Council worked with City staff to develop three-year priorities to achieve its Vision for 2030 and adopted them on June 13, 2019. Over the next three years, City staff will work to implement the priorities as described below.

ECONOMIC DEVELOPMENT

- With a preference for employers with high-paying jobs, aggressively recruit and secure favorable development for the Staunton Crossing site to include advanced manufacturing, logistics, data centers, office park, retail, restaurants, and open space

- Prepare the Staunton Crossing site for development and work with developers in a way that secures the best competitive position for the city which will include:
  - Completing Crossing Way access road
  - Demolishing outmoded structures
  - Achieving Tier 4 certification from the Virginia Economic Development Partnership

- Working in partnership with the Staunton Downtown Development Association, Staunton Creative Community Fund, and Staunton Innovation Hub, maintain strategies to support local businesses, including start ups and expansions

- Continue to support tourism activities and enhance Staunton's reputation as a tourist destination

- Review and revise ordinances that are related to economic development to ensure that the city is business friendly and aligned with Council's vision including:
  - Review of the Zoning Ordinance
  - Review of the Corridor Overlay Ordinance
    - Enforcing and defending the ordinance as necessary
    - Bringing additional properties on each route into compliance, noting that the opportunity to model City's commitment only arises as properties improve or turn over
    - Bringing existing properties into voluntary compliance

- Build and implement a strategy to attract private and non-profit investment, specifically in Staunton's Opportunity Zones, to include:
  - Identifying properties (land/buildings) available for development
  - Identifying potential projects
  - Developing a list of potential Opportunity Fund investors
  - Educating members of the community on the potential of Opportunity Funds

EDUCATION

- ❏ Provide resources to support the School Board's efforts to attract and retain high quality employees
- ❏ Continue and strengthen the commitment to supportive relationships with the School Board and school division administrators to achieve the excellence and growth of our school system

CULTURE

- ❏ Continue to support festivals with the provision of in-kind services and logistical assistance by City departments such as public works, police, fire and rescue, tourism, and parks and recreation
- ❏ Implement improvements consistent with the adopted Bicycle and Pedestrian Plan as funding becomes available
- ❏ Review and adopt the Greenways Plan
- ❏ Continue to support the efforts of organizations that are enhancing arts and culture in Staunton

INCLUSIVENESS

- ❏ Conduct a citizen survey and use results to develop and implement a proactive strategy to achieve more citizen engagement
- ❏ Review and modify as necessary all City policies to ensure that they are aligned to achieve inclusiveness, including attention to the diversity of staff and management and salary equity
- ❏ Enhance and support efforts to promote the complete and diverse history of the city so that we enhance civic pride, instill ownership among all citizens, and create momentum for the vision

RESILIENCE

- ❏ Continue to nurture the growing local food economy through strategies such as the Farmers' Market, community kitchen, food hub, etc.
- ❏ Explore ways in which we can cut the City's dependence on fossil fuels and provide information to Council on cost benefit/ resources needed for strategies such as:
  - ❏ Installation of solar panels on a public building (i.e. demonstration of commitment)
  - ❏ Electric cars and natural gas vehicles, including public transit vehicles
- ❏ Continue Council's engagement efforts to protect our water supply from the potential impact of the Atlantic Coast Pipeline or other threats

RESPONSIVE, EFFICIENT GOVERNMENT

- ❑ Implement interactive online opportunities to engage citizens

- ❑ Move more transactions to the online environment and simplify and improve the efficiency of City processes (i.e. development review process, business licenses, bill payment)
    - ❑ Consider tutorials
    - ❑ Enhance education

- ❑ Engage the communications manager to enhance communication regarding City services and initiatives such as citizen engagement, budget, inclusiveness, etc.

- ❑ Develop strategies to enhance Council's awareness of progress and engagement to include:
    - ❑ A strategy to enable Council to review/discuss progress on Council Priorities (i.e. possible mini-retreat)
    - ❑ A strategy for liaisons to report on the work that they are doing with commissions/boards

- ❑ Continue to offer the Citizen University to build community capacity and support

BUILT ENVIRONMENT

- ❑ Study changes to the City's land use policies and ordinances to enable more mixed use development and gradually implement those changes
    - ❑ Encourage developers to build developments that enable more self-sufficiency
    - ❑ Ensure that we do not overly restrict builders so that it is too expensive to build

- ❑ Continue to develop a long term financing strategy to ensure that we can meet major needs for public buildings that are not currently in the CIP

- ❑ Complete and extend the streetscape plan as funds allow

- ❑ Support regional initiatives to provide more public transit opportunities

- ❑ Implement policies that encourage the improvement, development, or replacement of blighted properties, with consideration of:
    - ❑ Options that may become available through Opportunity Funds
    - ❑ More robust zoning enforcement
    - ❑ More aggressive schedule of delinquent tax sales
    - ❑ Appropriate notification/education regarding compliance with historic preservation ordinances

- ❑ Work with Augusta County to ensure adequate court facilities in downtown Staunton and to create a framework for meeting future needs

- ❑ Support efforts to enhance broadband access throughout the city using the latest available technologies

Steven L. Rosenberg
City Manager

Staunton
Virginia
Office of the City Manager

Birthplace of the
Council-Manager
Form of Government

March 25, 2021

Dear Mayor and Members of Council:

I submit to you, for your consideration, the proposed FY2022 budget for the City of Staunton for the fiscal year beginning July 1, 2021. As always, it is balanced and provides a spending plan for the next fiscal year, which will end on June 30, 2022.

The total proposed FY2022 budget is $131,353,978 for all funds, which is an increase of $17.06 million (or 14.9%) over the adopted FY2021 budget of $114,290,621. About half of the total budget is the General Fund, proposed at $61,969,366, a $5.59 million (or 9.9%) increase over FY2021.

The COVID-19 crisis continues to impact our city budget, as we move through the budget development process. A recent blog post on the International City/County Management Association website noted the commonalities among local governments in their budgetary responses to the pandemic. We experienced many here in Staunton, including revenue declines, staffing and vacancy freezes, and use of reserves to balance the budget. We also demonstrated further caution by appropriating funds for the approved FY2021 budget over the course of the fiscal year, allowing staff to monitor revenues and expenditures as the year unfolded. With time and with Council's support, we were able to eliminate programmed furlough days, and, eventually, the staffing freeze was relaxed as trends improved and city services were restored, with some adjustments.

While, in our view, there is no need to again utilize most of the tools used in development of the FY2021 budget, it is important to recognize the city remains in a period of transition. With vaccinations well underway in the Commonwealth of Virginia, we can reasonably envision the end of the pandemic; the precise path forward and the long-term effect on the city remain uncertain. For this reason, the proposed FY2022 budget remains flexible but conservative, takes the long view and continues to support city infrastructure, employees and important services. With this budget, we recognize a new trendline that importantly will drive future budgets too, in a way potentially unprecedented in its effect.

In this environment, we are mindful of continued hardship on our citizens and, as discussed below, propose to lessen the full impact of the biennial reassessment of real property—providing relief to property owners—and to revamp the recycling program to avoid cost increases while at the same time resuming collection of plastics.

116 W. Beverley Street P.O. Box 58 Staunton, Virginia 24402 540.332.3812 (office) 540.851.4000 (fax) www.staunton.va.us

BUDGET SUMMARY

The budget comprises numerous governmental and proprietary funds. Governmental funds include the General Fund, Education Fund, Capital Improvement Fund, Debt Service Fund, and various special revenue funds for grant programs. Proprietary funds include the Water, Sewer, Parking, Stormwater, and Environmental funds.

During the scheduled budget work sessions, staff will review the details of the proposed budget, but I share with you below several highlights:

- Increased pressures on the expenditure side—specifically driven by a significant increase in the city's share of the cost of operations of Middle River Regional Jail and the Shenandoah Valley Juvenile Center; an 8.8% increase in health care costs; and increases in other expenses—combined to create an exceptionally challenging budget environment.

- With an average increase in real property tax assessments of 9.4% (not including new construction), the proposed FY2022 budget is based on a two-cent reduction in the real estate tax rate from $.95 to $.93 per $100 assessed value. With each cent of the rate equivalent to $215,392, the total impact to city revenues is a reduction of $431,784.

- The proposed budget includes a major retooling of the city's recycling program from curbside collection to a central deposit location. This shift brings multiple benefits, including:

  - level refuse and recycling fees for FY2022;
  - less expensive operations;
  - increased recycling options for city residents and businesses, including a resumption of the recycling of plastics, previously eliminated in 2019 due to the collapse of the market for recyclables; and
  - establishment of a more agile and responsive system that can better respond to future changes in the industry.

- City departments proposed over $3.2 million in new requests. Very few new requests are funded in the proposed budget.

- Requests for 5.5 new full-time positions were received from the city departments. Given the fiscal realities faced by the city, none of the requests was approved, with the exception of one full time and one part time position in Blue Ridge Court Services, all of which are grant funded, and the conversion of the Clerk of Council position from part-time to full-time, as directed by City Council.

- The proposed budget restores much of the funding for professional development activities of city staff, reduced in FY2021, critical to ensure that staff remain abreast of new approaches and best practices in their respective fields. Funding for FY2022 is also proposed for initial training for the City Manager's management team in diversity, equity and inclusion, as we set the stage for further initiatives by the city in these important subject areas.

- Year-over-year, the proposed FY2022 budget is considerably larger than the FY2021 budget, yet deceptively so. The FY2021 budget, prior to its adoption, was revised and significantly reduced in anticipation of the fiscal impact of the pandemic. The proposed FY2022 budget provides for only a 3.67% increase over FY2020 actual expenditures. This percentage increase equates to roughly $2.1 million in additional expenditures over FY2020 (also the year in which the last reassessment was conducted). Since the adoption of the FY2020 budget, the city has experienced roughly $2.4 million in additional, uncontrollable and, in many cases, mandated expenses. These expenses include the jail and juvenile detention center operating costs and increase in health care costs detailed above, as well as contributions to the Virginia Retirement System, obligations under economic development incentive agreements to which the city is a party and the city's local share of administrative expenses for Shenandoah Valley Social Services. Additionally, the city has had to absorb, in full, salaries of six firefighters, previously funded by a now expired grant in the amount of $178,000, awarded under Staffing for Adequate Fire and Emergency Response Grants (SAFER) program administered by the Federal Emergency Management Agency.

Despite the challenges encountered in budget development, I am confident that, with this budget, the city can continue to provide the high level of services expected by the city's residents and businesses, and to promote a quality of life that 89% of the 2019 Citizen Survey respondents characterized as good or excellent.

VISION AND PRIORITIES

On June 13, 2019, City Council adopted a set of 3-year priorities from its *Vision for 2030* that encompasses the following seven distinct subject areas:

- Economic Development
- Education
- Culture
- Inclusiveness
- Resilience
- Responsive, Efficient Government
- Built Environment

Staff recognizes that, due to the pandemic, City Council has been unable to convene for a retreat, during which the previously established priorities would likely have been reviewed and updated. Therefore, the proposed budget continues to work toward the fulfillment of Council's priorities, as last adopted, with the understanding that some re-prioritization may occur during the budget process itself or at a later date once a retreat is scheduled and conducted.

REVENUES

General Governmental Revenues

Real Estate Taxes

The proposed budget includes a decrease in the real estate tax rate from $.95 to $.93 per $100 of assessed value. Given the reassessment, even with the rate reduction, the city will recognize $2,170,255 in additional revenue for FY2022. As of January 1, 2021, $.01 on the real estate tax rate equates to approximately $215,392.

The average assessed value of residential property for 2021 in the city is $198,200. Foregone Agricultural and Forestal District real estate taxes total $170,272. The city's housing rehabilitation abatement program results in forgone real estate taxes totaling $162,848, or $3,904 less than in FY2021. The total cost of these two programs is $361,048, reflecting the high value the City of Staunton places on the conservation of open space and historic preservation.

Other Local Taxes

In other local tax revenues, increases are projected in personal property taxes, in the amount of $308,000; sales taxes, in the amount of $1.27 million; and meals taxes, in the amount of $737,500. Transient occupancy tax revenue is projected to decrease by $76,000.

State Funding

State funding is estimated at 20.7% of the General Fund budget, with a projected increase of $216,475, totaling $12.8 million. The largest categories of state aid are personal property tax relief, health and welfare, and Children's Services Act. Street and highway maintenance, also funded by the state, is expected to increase by $75,318.

Federal Funding

Federal revenue accounts for $1.36 million, or only 2.2%, of the city's General Fund budget and is expected to increase by only $78,656, a net increase resulting from a decrease in grant funding and a significant increase in funding for health and welfare programs commensurate with increased service needs.

Proprietary Fund Revenues

The budget includes no fee increases in the Water, Wastewater, Environmental, Stormwater or Parking funds. The level fee structure in the Environmental Fund is directly linked to a proposed retooling of the city's recycling program from curbside collection to a central deposit location.

EXPENDITURES

Personnel

Salary Adjustments

As with any service-based organization, the largest portion of the city's operating budget is devoted to personnel costs, including compensation and benefits. A stable and proficient workforce is the cornerstone of effective service delivery to the community. Recruitment, development, retention and support of a skilled city workforce remain a priority in the budget.

Effective January 1, 2022, a 2% pay adjustment is proposed for all full- and part-time employees to help the city remain market competitive as an employer in the Shenandoah Valley. The School Board approved a budget that includes a 4% pay adjustment for employees, effective July 1, 2021. This may be adjusted as the schools await final budget guidance from the state.

Additional salary adjustments are proposed to position the city competitively in its efforts to recruit law enforcement officers. Vacancies and turnover rates in the Police Department have been high in comparison to other city departments, as employees and prospective employees look elsewhere (including the City of Waynesboro, where entry level officers earn $40,000) for more highly compensated positions. Accordingly, as of July 1, 2021, the following adjustments are proposed:

- Sworn law enforcement officers making less than $40,000 will have their salary adjusted to $40,000
- The starting salary for sworn law enforcement officers will be $40,000
- All other sworn law enforcement officers will have their pay adjusted upward by 1% to compensate for compression

The total cost of these adjustments is $36,416 and is offset by state revenue received by the city to be used "to promote the recruitment and retention of the most qualified local police department sworn personnel and to seaport the costs associated with criminal justice reform."

Compensation in the city's Sheriff's Office was also evaluated, including comparison to salaries paid in other sheriff's offices in the Commonwealth of Virginia. Of note, as of FY2021, the city's Sheriff's Office was one of only five offices in the state which did not receive a locality supplement to funding from the State Compensation Board for sworn officer positions. As a result of the review, the proposed budget includes an increase in salaries for the Sheriff's Office, funded by the city and effective as of July 1, 2021, in the aggregate amount of $28,000.

Retirement

The city's Virginia Retirement System contribution will remain flat in FY2022, a welcome change from previous years.

Health Care

Health care costs for the city are projected to increase by 8.8%. There are several reasons for the increase, but it principally accounts for a so-called "COVID Adjustment." The adjustment has been recommended by the city's consultant in anticipation of a wave of procedures and appointments deferred by employees due to the pandemic. The increase, in the amount of $225,000, is based on an estimate of the aggregate costs of this deferred health care. As proposed, the budget anticipates an increase in employee premiums, effective January 1, 2022, to partially defray the cost to the city. The employee-specific impact will depend on the insurance plan in which an employee is enrolled (point of service or high deductible health plan) and coverage under the plan (employee only, employee and spouse or family). By way of example, an employee enrolled in the city's most expensive plan—the point of service family plan—will pay an additional $12 per pay period, increasing the employee contribution from $283 to $298 per month. As a point of reference, in 2013, an employee contributed $290 per month for the same coverage, paying more than today. Contribution rates for employees have remained unchanged since 2017.

Education

Education remains one of the city's highest priorities and its largest expenditure. The proposed transfer to the Education Fund from the General Fund, totaling $13,406,250, accounts for 21.6% of the General Fund budget, an increase of $1,361,890. The Staunton School Board has adopted a total school budget of $40,515,866, an increase of 5.8%, or $2,208,316, over the adopted FY2021 budget. The School Board adopted budget includes a local contribution amount of $13,850,000 which is $443,750 more than the amount in the city's proposed budget.

Public Safety

Public safety operations are proposed to increase 13.1%, or $1.57 million. This category includes police, fire, the E-911 center, juvenile detention, Office on Youth, building inspections and animal control. The largest portion of this increase is attributable to additional operational costs for the Middle River Regional Jail in the amount of $525,396, which funds additional staff, capital expenditures and bed rentals. Also reflected is an increase for the Shenandoah Valley Juvenile Center in the amount of $232,426, and a full year of salaries and benefits for positions that were budgeted as partially furloughed or frozen during FY2021, a 2% salary increase effective January 1, 2022, and an increase in health care costs.

Health and Welfare

Health and Welfare operations are proposed to increase 4.4%, or $320,573, due to an increase of $259,035 in the city's share of administrative expenses (26.43% of total costs) for Shenandoah Valley Social Services and an increase in excess of $44,000 for child welfare assistance.

Community Development

Community Development, which includes planning and development, Economic Development and Tourism, is proposed to increase by $148,862. Some of this increase is attributable to a full year of salaries and benefits for positions that were budgeted as partially furloughed or frozen during FY2021, a 2% salary increase effective January 1, 2022, and an increase in health care costs. Other increases include funds for tourism marketing, including production of a new visitors guide, to position the city for a post-COVID-19 environment.

General Government

General Government Administration (including City Council, City Manager, City Attorney, Communications, Finance, audit, Assessor, Information Technology, Human Resources, Registrar, insurance and two constitutional offices) is proposed to increase 7.9%, or $482,749. A portion of this increase is attributable to budgeting for a full year of salaries and benefits for positions that were budgeted as partially furloughed or partially frozen during FY2021, a 2% salary increase effective January 1, 2022, and an increase in health care costs. Information Technology includes increases for replacement computers and printers, new maintenance fees for several IT systems, and professional services for GIS imagery and technology consulting.

City Council Vision for 2030 3-Year Priorities

Responsive, Efficient Government: *Continues a long tradition of professional administration, characterized by responsiveness to citizens of the city.*
Due to a vacancy that occurred during FY2021, the proposed budget includes an additional $33,709, plus benefits, to transition the Clerk of Council position from a part-time 20 hour per week position to a full-time position with benefits. Over time, the demands on this position have grown and extended beyond part-time and during a discussion about the position at a recent Council meeting, Council directed staff to advertise it as full-time. The position plays a critical and varied role to support the mayor, city council and the organization as a whole.

Inclusiveness: *Review and modify as necessary all City policies to ensure that they are aligned to achieve inclusiveness, including attention to the diversity of staff and management and salary equity.*
The proposed budget includes $5,000 for diversity, equity and inclusion training for city employees. This training, to be conducted by the Virginia Center for Inclusive Communities, will include a workshop series for directors and/or managers to build a common vocabulary and understanding of the issues under the umbrella of diversity/inclusion. These 2-4 hour sessions could focus on topics such as creating an inclusive team, unconscious bias, microaggressions, demographic trends and inclusive leadership skills.

Public Works

Funding for Public Works and engineering operations is proposed to increase by $253,977. Much of this increase is attributable to budgeting a full year of salaries and benefits for positions that were budgeted as partially furloughed or partially frozen during FY2021, a 2% salary increase effective January 1, 2022, and an increase in health care costs.

City Council Vision for 2030 3-Year Priorities

Resilience: *Staunton is a model for reduction, reuse and recycling of wastes.*

With this budget, staff proposes a major shift in how citizens and businesses recycle in the city: from curbside collection to a central deposit location. Staunton's recycling program has not adapted at all to changes in the international, national, and—especially—regional recycling markets. The result is a system that is both financially and environmentally inefficient. One example of such inefficiency: the city's termination of curbside collection of plastics, in large part due to the inability to ensure the quality of the materials collected and, as a result, their unmarketability.

A central deposit location, staffed with trained attendants who can oversee the quality of the materials, will not only allow Staunton to do business with local plastic recyclers, but it will create additional options for all recyclable materials. There are more options available for high-quality materials, increasing pricing and revenues to the city. Such a shift will also result in a very agile system, allowing the addition to and subtraction from the program of materials as recycling markets change. In anticipation of approval of this proposal as part of the adopted budget, staff are already planning the establishment, in phases, of a fenced, well-marked deposit location in Gypsy Hill Park, which will be staffed by an attendant who can monitor materials as they are deposited and assist customers with questions and education. Materials will be transferred from the collection point to vendors on an "as needed" basis.

Recreation, Parks and Library

This category will increase by 4.4%, or $160,409. A portion of this increase is attributable to budgeting a full year of salaries and benefits for positions that were budgeted as partially furloughed or partially frozen during FY2021. Other increases include $15,000 for tree care services, additional marketing of the First Tee – Shenandoah Valley youth development program (see Outside Agency Funding), and $25,000 to address maintenance issues at the Action Skate Park in Gypsy Hill Park.

City Council Vision for 2030 3-Year Priorities

Responsive, Efficient Government: *Move more transactions to the online environment and simplify and improve efficiency of City processes.*

Following the successful implementation of credit card transactions in FY2021, the proposed budget includes funds to purchase a point-of-sale system for Gypsy Hill Golf Course, fulfilling a recommendation of the Gypsy Hill Golf Course Ad-Hoc Citizen Advisory Committee. The system would capture "all data relative to a member's frequency of play, time of day, cart used, etc. The program…would also enable staff to determine the day and/or times when play is sluggish in order to know further when to set league days/times, profit vs. loss projections, and perhaps to advertise specials to keep the course busy on those off times via blast e-mails. This system would be able to track the geographic locations of the golfers who come from outside Staunton clarifying just what community is the most frequent user of the course."

Capital Improvements

City Council approved the Capital Improvement Plan (CIP) for FY2021 – 2025 on February 11, 2021. Appropriations for the FY 2022 CIP include funds from budget amendments, the FY2022 budget, General Obligation Bonds, state funds and reserves. So-called "one-time" funds accumulated and designated for capital projects are not a source of funding for operations. Projects marked with an asterisk have direct alignment to City Council's 2030 Vision and Priorities:

Capital projects to be undertaken in FY2022 include the following, and total over $6.03 million:

Funded from FY2021 Budget Amendment, $1,475,000:
- $200,000 Provision for Middle River Regional Jail expansion
- $125,000 Bike and pedestrian projects*
- $100,000 Greenways projects*
- $300,000 City Hall HVAC replacement
- $150,000 Planning and Inspection review software*
- $400,000 Emergency radio replacement
- $200,000 Bessie Weller Elementary Safe Routes to Schools (city share)*

Funded from FY2022 Budget, $981,050:
- $300,000 Fire truck replacement reserve
- $ 40,000 Fire-Rescue Department breathing apparatus and cardiac monitors
- $200,000 New sidewalk projects and matching funds for VDOT grants*
- $100,000 Replacement project from concrete sidewalks to brick
- $100,000 Public Works equipment fund
- $100,000 Public Works building fund
- $ 41,050 Annual Share of Blue Ridge Community College Capital Building Fund
- $100,000 School CIP reserves

Funded from General Obligation Bonds, $1,600,000:
- $1,600,000 Emergency radio replacement

Funded from CIP Reserves, $250,000:
- $200,000 Golf carts for Gypsy Hill Golf Course
- $ 50,000 New sidewalk – West Beverley Street/Grubert Avenue*

Funded from Virginia Department of Transportation, $1,423,000:
- $800,000 Bessie Weller Elementary Safe Routes to Schools*
- $623,000 Streets – Richmond Road/Statler Blvd.*

Funded from projected FY2022 Budget Amendment, $300,000:
- $150,000 Ineligible streets and city parking lots
- $150,000 Adaptive traffic control

BUDGET CUTS, TRANSFERS, AND THE USE OF RESERVES

Budgets are all about choices. Staunton's budget process begins with the submittal of each department's budget request in December. Departments determine what resources they need to deliver quality services as efficiently as possible. Each department director has to justify the submitted budget request during subsequent budget review discussions. Ultimately, difficult decisions are made to balance the budget, based on an understanding of City Council's priorities, sound financial and management principles, and experience.

Unfunded departmental requests for FY2022 total over $3.2 million (not including the schools' unfunded request), including $237,742 in personnel costs, and another $2.7 million in operational and capital expenditures. The complete list of unfunded requests will be reviewed during one of Council's scheduled budget work sessions.

Fund balance in the amount of $1.2 million is utilized to balance the budget. Council may revisit this allocation when it considers FY2021 year end.

DEBT

The city's total outstanding debt for governmental and proprietary funds, as of June 30, 2020, is $77,584,811, well within the guidelines of the city's Debt Policy. The city will reduce its total outstanding debt by $4.65 million in FY2022, and is scheduled to retire 46.62% of the debt within the next 10 years, achieving a debt ratio 3.38% less than necessary to meet the 10-year pay down ratio. With the $46 million in new debt that was issued in 2019 for the Staunton High School renovations and additions, the debt payment for schools as a percentage of General Fund debt is 75%, compared to a scheduled 27% of General Fund debt before the bond issuance for the school.

OUTSIDE AGENCY FUNDING

Most outside agencies are proposed for level funding for FY2022. The following agencies will receive an increase in funding: Valley Community Services Board, Headwaters Soil and Water Conservation District, Valley Children's Advocacy Center, and Central Shenandoah Planning District Commission. The following agencies show a decrease in funding consistent with their respective FY2022 requests: Central Shenandoah Health District and Staunton-Augusta Domestic Violence Program.

Funding is proposed for one new organization, First Tee – Shenandoah Valley, in the amount of $3,250. This funding would allow for a school program package at all three city elementary schools, ensuring that student participants can play at Gypsy Hill Golf Course, and would include training of the city's golf professional as a coach for the program. It expands an existing First Tee program administered through the elementary schools' physical education programs.

City Council Vision for 2030 3-Year Priorities

Resilience: *Explore ways in which we can cut the City's dependence on fossil fuels.*

Built Environment: *Support regional initiatives to provide more public transit opportunities.*

The anticipated Afton Express, a fixed route transit service, will connect Staunton, Augusta County and Waynesboro with Charlottesville and Albemarle County. The service will officially launch in July 2021. The activities of the past year were spent planning, defining routes, developing marketing and branding materials, and ordering busses. FY2022 will be the first year of the city's commitment to this project, in the amount of $12,346. With this new service, commuters can get out of their cars, save money on gas and car maintenance and reduce harmful emissions that impact our environment.

ACCOMPLISHMENTS AMID A PANDEMIC

While it was difficult to stay positive and focus on accomplishments during such a challenging year, thinking back now, there are so many to share. In spite of the pandemic, Staunton witnessed a year of sustainability, as a result of the sacrifices of citizens, the determination of local businesses, and the support of private sector investments.

By far the most significant accomplishments focused on the city's adaptive response to the COVID-19 pandemic that was declared by the World Health Organization just over a year ago now. Early in the health crisis, the city received over $4.3 million in Coronavirus Aid, Relief, and Economic Security (CARES) Act funds. Authorized uses of these funds, very broadly, included expenditures necessary to respond to the public health emergency. The city convened a CARES Act working group which determined uses of the funds over a period of months. Funds were allocated in support of the following initiatives, among others:

- reopening of city facilities, with the implementation of numerous safety measures to protect employees and visitors;

- technology upgrade to Rita S. Wilson Council Chambers and the Caucus Room, to enhance the public meetings experience and better integrate with up-to-date technologies;

- programming and execution on weekends of *Dine Out in Downtown* to provide relief from capacity limitations imposed on retailers and restaurants by the Commonwealth of Virginia; and

- K-12 education, with $1.6 million in funding to Staunton City Schools for virtual and hybrid learning technology, PPE and sanitation equipment, childcare for employees and meal delivery for students.

Additionally, the city used portions of its CARES Act allocation to establish three grant programs:

- The Staunton Cares Business Grant Program, implemented in cooperation with the Staunton Economic Development Authority, provided cash grants to qualifying small businesses. With $500,000 in funding and a maximum grant of $12,500, the program provided reimbursement to 50 businesses that suffered losses occasioned by pandemic-required closures.

- The Nonprofit Sustainability Funds Grant Program, implemented in cooperation with the Community Foundation of the Central Blue Ridge, provided cash grants to qualifying non-profit organizations impacted by the health pandemic. With $300,000 in funding and a maximum grant of $20,000, the program provided funding to 27 organizations.

- Another program, also implemented in cooperation with the foundation, provided child care scholarships, rent and mortgage assistance, temporary housing assistance and utility payment assistance to members of the community. Funding in the amount of $250,000 was directed to local nonprofit organizations which, in turn, provided assistance to qualified individuals.

The year brought additional economic development and business activity in the city. With plans under review, the Richmond Avenue corridor will be the future home to Chipotle Mexican Grill, Jersey Mike's Subs, O'Reilly Auto Parts, Take 5 Oil Change, and W4 Express Carwash. A new 7-Eleven and Liberty gas station opened recently in Staunton Crossing. In addition to last year's opening of a number of national retail stores, the city also witnessed the restoration of the historic Building 26 at The Villages at Staunton, as a part of The Blackburn Inn, offering conference space and a wellness spa. The second phase of the Staunton Innovation Hub in the former *News Leader* building and Stuart Hall School's Eastham Building, across from City Hall—a part of the school's *Staunton is Our Campus* initiative—also debuted. A new cidery, Ciders From Mars, is planned to open downtown. And additional improvements to the downtown landscape continue, with the commencement of the Central Avenue Streetscape Improvement Project, which will include replacement of the existing concrete sidewalks with brick, and the addition of pedestrian safety improvements and decorative lamp posts.

The city progressed in its efforts to provide more affordable housing and other services that benefit the most at-risk members of our community. The city continued in its second year as a Housing and Community Development (HUD) entitlement community and received an allocation of $354,433, directed to organizations providing services to low-to-moderate income families and infrastructure projects in their neighborhoods. As an entitlement community, the city receives annual Community Development Block Grant (CDBG) allocations to provide funding for public services, improvement of public facilities and infrastructure, homeowner-occupied rehabilitations, and the identification of homeless and special needs activities. And, in response to the pandemic, HUD provided supplemental funding to the city through the CDBG program, in the amount of $332,726, for services and activities that prevent, prepare for, and respond to coronavirus.

We recognize yet another significant accomplishment: the community's overwhelmingly positive response to two historic floods that occurred within a two week period in August of 2020. The flood events caused over $3.1 million in damage to 164 public, residential and commercial properties in the affected areas. The outpouring of support—in the form of donations of relief supplies and funds and volunteer labor—is testament to the resilience of the Queen City. Community organizations such as the Staunton Creative Community Fund, Staunton Downtown Development Association and Community Foundation of the Central Blue Ridge partnered with the Central Shenandoah Planning District Commission and the city's Fire-Rescue, Library, Parks and Recreation, Police and Public Works departments in the response and recovery efforts.

The Finance Department received the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the FY2021 budget. In order to receive the award, the budget document must meet GFOA criteria requiring that the document be a policy document, a financial plan, and an operations guide, and serve as a communications device for the public.

Finally, our employees—challenged to perform their roles in the middle of a global pandemic—continue to excel. They have adapted to the new "normal" and have continued to provide effective and efficient services to the public we serve, largely without interruption. I am proud of each and every one of them and what they have accomplished in these difficult times.

Mayor and Members of Council
March 25, 2021

CLOSING COMMENTS

Budget development is shaped by a number of factors, including alignment with the Council's vision and priorities, the city's financial policies, and certain principles of budgeting. Forecasting revenues and expenditures is difficult and requires staff to work with imperfect information. And as current events demonstrate, budgeting more so than ever must be adaptable, in the face of unpredictability.

I want to thank the following individuals for their diligent work in preparing this budget: Chief Finance Officer Phil Trayer, for his work on what, due to the pandemic, is effectively a third budget in two years; Assistant City Manager Leslie Beauregard, for again bringing her considerable budget expertise to this year's process and working closely with Mr. Trayer; City Assessor Charley Haney, for providing the information needed to develop real estate revenue estimates during this reassessment year; Legal Manager and FOIA Office Robin Wallace, for providing guidance and advice on the city's tax and budget ordinances; and Executive Assistant Morgan Smith for proofreading. Thanks also to Commissioner of Revenue Maggie Ragon and Treasurer Rick Johnson for continued expert assessment and collection of the city's revenues.

In addition, I want to recognize all directors and staff of the various city departments and regional agencies for their selfless commitment to public service, so strongly demonstrated in their words and deeds as we have all navigated the pandemic over the course of the last year.

Budget work sessions are scheduled for April 1, April 8, April 15, and April 22, 2021. A public hearing on the proposed real estate tax rate is scheduled for March 25, 2021, public hearings on the budget and related budget ordinances are scheduled for April 8, 2021, and budget adoption is scheduled for April 22, 2021. During Council's deliberations, staff will be prepared to provide assistance and additional information as Council works through the decisions necessary for adoption.

Last spring, the city started to reopen its facilities and resume its services, while the pandemic continued as a part of our daily lives. At that time, staff developed the *Strong.Resilient.Staunton* tagline, which is featured on the cover of this budget document, as a message of hope. Our collective strength and resilience—embodied in the proposed budget—allow us to meet every challenge and to continue our work, even in adverse circumstances, to serve the community.

Respectfully submitted,

Steven L. Rosenberg
City Manager

City of Staunton, Virginia

Profile of the Government

The City of Staunton was founded in 1747 and later chartered as a town by the Virginia General Assembly in 1761. The City was named for Lady Rebecca Staunton, wife of colonial Governor Sir William Gooch. Staunton was incorporated as a city in 1871. Staunton is the birthplace of the council-manager form of government. Staunton appointed its first city manager, and the nation's first city manager, Charles E. Ashburner, in April 1908.

History

A settler named John Lewis crossed the Blue Ridge Mountains in 1732 and built his home, Fort Lewis, about a mile east of what is today Staunton's city limits. Other settlers followed and a community began to form. Four years later King George II issued a royal land grant to William Beverley for 118,491 acres, including much of what is today Staunton and Augusta County.

In 1747, Beverley measured off a plot of land within his "manor", or estate for a community then called Mill Place. In 1761 that town was chartered by Virginia's General Assembly as Staunton. Throughout the Colonial Era, Staunton thrived in its role as seat for Augusta County, a county that at the time included much of what is today West Virginia, Ohio, Kentucky, Illinois, and Indiana. Staunton was the center of the larger Virginia of that time and a major-stopping point on the Great Philadelphia Wagon Road.

Staunton citizens organized their first volunteer fire department in 1790. The Virginia Central Railroad arrived in 1854 to make Staunton the transportation hub of western Virginia. In 1856, a son was born to Staunton's Presbyterian minister, a boy who was to become Staunton's most noted son, and twenty-eighth President of the United States, Woodrow Wilson. Staunton survived the Civil War with most of its buildings intact. In 1905 when the city population surpassed 10,000, the City was forced by state law to reorganize its government and install a board of alderman and common council. However, the new governmental structure didn't work for the city. After much study and debate, the city established a new form of government using a manager, a city manager to handle city administration. Staunton became the birthplace of the City Manager form of government, the standard government structure now used by thousands of cities across the nation and around the world.

The City was recognized by the National Trust for Historic Preservation in 2001 as one of the nation's "Dozen Distinctive Destinations," and in 2002 as a Great American Main Street City, the first Virginia city to be so honored.

City Governance

The City is governed by seven members of City Council for policymaking and legislative issues. Council members are elected at large for four-year terms. Council members elect the mayor. The city manager is appointed by City Council and is responsible for the general operations of the City and administering the policies and ordinances enacted by City Council. The city manager appoints all department directors for the various operating departments.

The Staunton City School Board is comprised of six members elected at large for four-year terms with the responsibility of the operation of the City school system. The School Board appoints a superintendent to administer the operations, policies, and procedures of the School Board. The local share of funding for the school system is appropriated through the budget process by City Council and provided through a transfer from the General Fund to the Education Fund.

Other elected officials include the constitutional officer for the offices of; the Commonwealth Attorney, Sheriff, Treasurer, Commissioner of the Revenue, and Clerk of the Circuit Court. The Judges of the Circuit Court, the General District Court and the Juvenile and Domestic Relations Court are appointed by the Virginia General Assembly.

Staunton is an independent city with local government taxing power providing the full range of municipal services. These services include public safety, recreation, parks and culture, education, health and social services, public works and utilities, sanitation, planning and zoning, community development, judicial administration, and general and financial administration services.

Staunton is located at the intersection of I-81 and I-64 in the Shenandoah Valley of Virginia. The City is 90 miles west of Richmond, 85 miles north of Roanoke, and just 150 miles southwest of Washington D.C. The City encompasses an area of 19.98 square miles with a population of approximately 24,972.

Staunton is located within Augusta County and offers a total labor force of more than 100,000 within a thirty-mile radius of Staunton.

The City is located within 35 minutes of eleven colleges and universities: University of Virginia, James Madison University, Washington & Lee University, Virginia Military Institute, Mary Baldwin University, Bridgewater College, Eastern Mennonite University, Blue Ridge Community College, Piedmont Virginia Community College, Old Dominion University at the Blue Ridge Community College campus, and American National University at the Charlottesville and Harrisonburg campuses. The area also has several other specialized education centers: Shenandoah Valley Governor's School, four private high schools, and Valley Career and Technical Center for occupational trades/industrial education and training.

The City has multiple nationally recognized art and culture venues, including the American Shakespeare Center and the Heifetz International Music Institute, a nationally recognized historic downtown, and nine parks, including Montgomery Hall Park, which is listed on the National Register of Historic Places and the Virginia Landmarks Registry, with approximately 500 acres of park land for outdoor activities, athletics, festivals and cultural events. The City is located just twenty minutes west of the Blue Ridge Parkway and Skyline Drive for additional outdoor adventures for camping, hiking and biking trails.

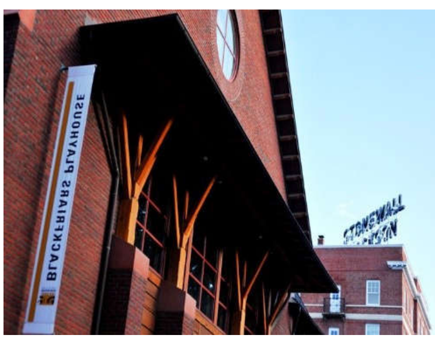
Staunton has five historic districts and 23 individual buildings listed in the National Register of Historic Places and the Virginia Landmarks Registry. The Beverley, Wharf, Newtown, Gospel Hill and Stuart Addition historic districts capture much of the lifestyle and the distinctive architecture of the city's colorful past.

Staunton’s Environment– History, Culture, Recreation, and Business

Nestled in the Shenandoah Valley, Staunton’s historic downtown delights visitors with its vibrant arts scene and great restaurants. And the amazing architecture and compact downtown make for great walking and exploring opportunities.

In 1915, Staunton mayor [Hampton Wayt addressed the Convention of the American Instructors of the Deaf]. During his speech, he said, “I always speak in a modest vein when I speak of Staunton, the Queen City of the Valley. It is called Staunton from the wife of a former governor of this State, who was a woman of queenly graces of mind and heart. It received its name of the Queen City of the Valley because at one time it was the county seat of the largest county in the world, larger than Germany or France, and even larger than most of the principalities of Europe.”

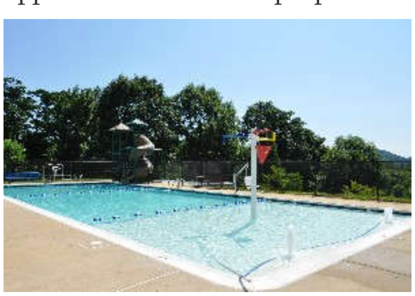
Staunton Tourism



See firsthand why ***Travel+Leisure*** named Staunton one of “America’s Favorite Mountain Towns.” Enjoy a night of theater at the Blackfriars Playhouse, the only re-creation in the world of Shakespeare’s legendary indoor theatre. Experience the Frontier Culture Museum, a living history museum illustrating the daily lives of Shenandoah Valley’s early settlers or discover the life and legacy of Woodrow Wilson at his birthplace, museum and research library, which is the first presidential library in Virginia.

Staunton Parks & Recreation

We specialize in fun. Our mission is to provide a variety of quality leisure opportunities with the purpose of improving every Stauntonian’s quality of life. From pristine parks and trails to athletic leagues to summer camp and before and after school children's programs, we've got you covered for all of your recreational adventures and activities. NatureRidge, Staunton’s natural playground, earned the City a 2018 Governor’s Environmental Excellence Award.



Staunton Economic Development

Downtown Staunton

What's the secret to Staunton's success? Vision. We believe that economic strength, resilience, and attractiveness to future investment is built around a thoughtful, holistic strategy that weaves together economic development, placemaking, and livability. Staunton is renowned for investing in both people and place. We support visionaries with bold ideas and we've got our eye on our region's success over the long-term. When you come to Staunton, you'll find a talented and passionate workforce that is enjoying an exceptional quality of life, and you will experience just how dynamic and progressive a small Southern city can be. Winning high praise for decades of urban revitalization from everyone from the National Trust for Historic Preservation to Virginia Living magazine, Staunton is clearly on a roll:

Recent Rankings & Acclaim

2020 - 50 Best Cities to Live in the U.S. – USA Today
2020 - Best Small Town Cultural Scene - USA Today
2020 - 24 Best Day Trips & Small Towns in Virginia - Vacation Idea
2020 - My Search for the Perfect Place to Retire - Kiplinger
2020 - Virginia This Morning's Top 6 Picks: One-Tank Trip - CBS 6 WTVR Richmond
2020 - Underrated Historic Cities Around the World - MSN.com
2020 - The Best Southern Mountain Towns for Retirement - Southern Living
2020 - The Best Southern Mountain Towns for Retirement - MSN.com
2020 - Beautiful Historic Cities You Probably Don't Know About - MSN.com
2020 - Cities in the U.S. with the Fewest Residents Living Under the Poverty Line - USA Today
2019 - 50 Best Cities to Live in the U.S. - USA Today
2019 - Why This Regions of Virginia Could Be the South's New Foodie Hotspot" – Vogue
2019 - Best Places to Propose in the U.S. – Expedia
2019 - American Shakespeare Center – VA's Not-To-Be-Missed Vacation Destination – O Magazine
2019 - Small Town Cultural Scene - USA Today
2019 - South's Best Restaurants in Every State: The Shack Staunton, VA – Southern Living

Staunton Crossing Development Site

STAUNTON, WAYNESBORO, AUGUSTA COUNTY AREA -STATISTICAL DATA

POPULATION:

Locality	2010	2019 Est.	%+
Staunton	23,746	24,932	5.0%
Waynesboro	21,006	22,630	7.7%
Augusta County	73,750	75,558	2.5%
Commonwealth of Virginia	8,001,024	8,535,519	6.7%

Source: U.S. Census

INCOME LEVELS:

Locality	Median Household Income
Staunton	$52,611
Waynesboro	$46,011
Augusta County	$62,711
Virginia	$74,222

Source: 2014-2019 American Community Survey

DISTRIBUTION BY GENDER:

Locality	Female	Male
Staunton	54.3%	45.7%
Waynesboro	51.1%	48.9%
Augusta County	49.0%	51.0%
Virginia	50.8%	49.2%

Source: U.S Census, 2019

LAND AREA:

Locality	Square Miles	Population
		Per Square Mile
Staunton	19.98 sq. miles	1,188.8
Waynesboro	15.04 sq. miles	1,396.8
Augusta County	967.00 sq. miles	76.3
Virginia	42,775.00 sq. miles	

Source: U.S. Census, 2010

DISTRIBUTION BY RACE and ETHNICITY:

Race & Ethnicity	**Staunton**	**Waynesboro**	**Augusta County**	**Virginia**
White	81.1%	75.1%	90.7%	61.8%
Black or African American	11.0%	13.4%	4.1%	18.8%
Hispanic	3.1%	8.1%	2.8%	9.4%
Other	4.8%	3.4%	2.4%	10.0%

Source: 2014-2019 American Community Survey, Categories include Not Hispanic or Latino, except for the Hispanic category.

EDUCATION LEVEL:

Locality	High School graduate-persons age 25 years+	Bachelor's degree or higher-persons age 25 years+
Staunton	89.7%	33.4%
Waynesboro	86.1%	27.1%
Augusta County	87.4%	22.7%
Virginia	89.7%	38.8%

Source: 2014-2019 American Community Survey

Other Information:

Locality	Median Age	Total Housing Units	Veterans
Staunton	42.8	11,814	1,764
Waynesboro	39.2	10,023	1,587
Augusta County	45.1	32,541	5,648
Virginia	38.2	3,514,032	677,533

Source: 2014-2019 American Community Survey

CITY OF STAUNTON

PRINCIPAL PROPERTY TAXPAYERS (Unaudited)
Assessment Year 2021, Fiscal Year 2022

Taxpayer	Assessed Value	% of Assessed Value
One Industry Way Co-Owners	$14,217,000	0.63%
Wal-Mart Real Estate Business	$11,638,200	0.52%
Staunton Station LLC	$11,406,200	0.51%
ETCL Staunton LLC	$11,081,000	0.49%
Staunton Station LLC	$10,683,300	0.48%
Big Sky LLC	$10,163,100	0.45%
Big Sky II LLC	$9,991,100	0.45%
BH Brightview Baldwin Park LLC	$9,022,600	0.40%
LRC Willow View LP	$8,820,700	0.39%
Woodcrest Properties	$8,073,200	0.36%

Source: City of Staunton Department of Assessor

Principal Employers, 2020 (Unaudited)

Employer	**Employment Range**
Western State Hospital	500-599
Staunton City Schools	500-599
City of Staunton	250-499
Mary Baldwin University	250-499
Wal-Mart	250-499
Federated Auto Parts	250-499
Brightview Senior Living LLC	100-249
Virginia Department of Highways	100-249
Cadence	100-249
Graphic Packaging	100-249

Source: Virginia Employment Commission (VEC)

SCHOOL ENROLLMENT	
FISCAL YEAR ENDING	
2020	2,594
2019	2,574
2018	2,563
2017	2,534
2016	2,535
2015	2,582
2014	2,535
2013	2,516
2012	2,531
2011	2,526

Source: Staunton City Schools

UNEMPLOYMENT RATE	
FISCAL YEAR ENDING	
2020	8.4%
2019	2.9%
2018	3.2%
2017	3.8%
2016	3.9%
2015	5.1%
2014	5.6%
2013	6.3%
2012	6.3%
2011	6.7%

Source: Virginia Employment Commission

THE BUDGET PROCESS

The City's budget team consists of the City Manager, Deputy City Manager, and Chief Finance Officer (CFO). The City Manager and the CFO review the current status of the economy and develop budget guidelines based on City Council's long-term financial and strategic plan, three-year priorities, and other factors for the upcoming fiscal year. City Council's three-year priorities for the future of Staunton are summarized below;

- Economic Development-to provide and support economic vitality through tourism and business development to provide employment and revenue growth,
- Education- to recruit and retain the best teachers and provide superb facilities,
- Culture-to promote and retain arts, performing arts, music, galleries, and museums,
- Inclusiveness- to develop a strategy to achieve more citizen engagement and promote a diverse society to enhance civic pride and ownership to improve Staunton's quality of life,
- Resilience-to protect the City's natural environmental resources and provide financial resources to safeguard the City's future,
- Responsive, Efficient Government-to include professional administration, prudent financial management, and the efficient and effective delivery of core services,
- Built Environment- to study changes to the City's land use policies and ordinances to enable more mixed-use development and to develop a long-term financing strategy for public facilities and infrastructure.

The CFO prepares the guidelines, instructions, and the forms for departments to submit their expenditure budget requests. The CFO is responsible for preparing all governmental and proprietary revenue estimates for tax revenues, state and federal revenues, proprietary fund revenues, and other revenues. After meeting with all departments and prioritizing all budget requests for new personnel, new operating expenditures, and capital requests, the CFO prepares the revenue and expenditure budget and submits the preliminary budget to the City Manager for review. The City Manager is responsible for submitting the proposed budget to City Council for review and discussion.

By a resolution adopted by City Council on May 24, 2012, the City Finance Department provides comprehensive financial management and support services to the School Board, and is responsible for all financial processes, budget, and the annual audit for the City and Staunton City Schools. The CFO works directly with the City Manager and the Superintendent of Schools to prepare the annual budget. The Chief Finance Officer is appointed by the City Manager.

The City of Staunton and Staunton City Schools also share the School's Human Resources Department for recruitment and all personnel related processes and activities. The Chief Human Resources Officer serves as the department head of the human resources department for the Schools and the City. The Chief Human Resources Officer assists the budget team for the City and Schools with personnel budget requests relating to changes in staff requirements and employee pay increases. The Chief Human Resources Officer is appointed by the City Manager.

BUDGET CONTROL

Per City Code, the Chief Finance Officer serves as the budgetary control officer and shall assist the City Manager in developing and assembling the necessary information and planning and prioritizing financial commitments for the preparation of the annual budget. The City adopts a balanced budget for all funds. The *Code of Virginia* requires the City to adopt a balanced budget by May 15 for the School's Education Fund budget and June 30 for all other City funds. Budget control is maintained at the fund level. The City Manager, or designee, is authorized to transfer appropriations from any line item within each fund as needed to sufficiently fund any expenditure. All departments have on-line, real-time access to all line items within their operating budgets. Purchase orders for materials, supplies, and services are not released until adequate appropriations are available. Open encumbrances are reported as assigned or committed fund balances at the end of each fiscal year. City Council adopts an ordinance to approve budget amendments that require increased or decreased appropriations to the total adopted budget.

INTERNAL CONTROL

Financial management of the City requires the City to establish and maintain procedures to provide an internal control structure to safeguard the City's assets from theft or misuse of property. The internal control procedures are designed to provide reasonable assurance that the City's assets are protected. Reasonable assurance recognizes that the; cost of a control does not exceed the benefits derived, and the valuation of costs and benefits require judgement by management.

BUDGET CALENDAR

A summary of the budget calendar for adopting the City and School budget is provided below.

September- The Staunton City Schools' budget process begins in September each year with a budget memorandum distributed to each principal and administrative department with guidelines for requesting new programs and procedures for submitting an expenditure budget request.

October- The City's budget process begins in October each year with a budget memorandum distributed to each department and outside private and non-profit agencies requesting funding from the City. Budget guidelines and procedures are detailed in the budget memo.

November- School budget requests are due back to the Finance Department in November. The budget team, consisting of the Chief Finance Officer and the Superintendent of Schools, meets with all principals and administrative departments to discuss and review their budget requests.

December- The CFO reviews and develops revenue estimates for the school budget based on the state-aid funding from the Commonwealth of Virginia.

December-January -City budget requests are due back to the Finance Department in December. In December and January, the budget team meets with all departments to discuss and review their budget requests and request any further analysis or details.

February- After a review of all budget requests, the CFO prepares a total preliminary revenue and expenditure budget for each entity to review with the City Manager and Superintendent. Based on City Council's priorities and the School Board's goals and objectives, budget cuts and or revenue increases are proposed to achieve a balanced budget.

March- The proposed school budget is submitted to the School Board. After a public hearing on the school budget, the Board may change or approve the budget prior to submitting the budget to the City for Council's funding consideration.

March- The City's annual proposed budget is submitted to City Council prior to April 1st each year.

April- City Council conducts budget work sessions during the month of April, open to the public, to review and discuss the proposed revenues and expenditures and any proposed tax or utility rate increases. The public hearings on the budget ordinance and any rate increases are conducted during the month of April.

May- The budget is normally adopted by May 1st each year, and must be adopted by June 30. The school budget must be adopted by May 15th each year.

The FY2022 Budget was presented to City Council on March 25, 2021 and scheduled for adoption on April 22, 2021.

FUND TYPES AND BUDGETARY BASIS

The City budget is developed by fund using Generally Accepted Accounting Principles (GAAP). Each fund is considered a separate accounting entity with self-balancing accounts for assets, liabilities, fund equity, revenues and expenditures or expenses.

The City's budget includes governmental funds, special revenue funds, and proprietary funds. The budgets for governmental fund types are prepared based on the modified-accrual basis of accounting. Proprietary fund budgets are based on the accrual basis of accounting.

Major governmental funds include the General Fund, Debt Service Sinking Fund, and the Capital Improvement Fund. Expenditures are recorded when the related fund liability is incurred, and revenues are recognized when both measurable and available. The City records revenues received within 45 days of the end of the fiscal year.

The School budget includes the Education Fund, a governmental fund, which accounts for revenues and expenditures for the operations of the City's school system. The School budget includes other governmental funds for operations restricted to a specific purpose for revenues and expenditures; the Textbook Fund, the Cafeteria Fund, the School CIP Fund, and the State Operated Programs Fund.

Special revenue funds are non-major governmental funds and include the Blue Ridge Court Services Fund, Community Development Fund, and the State and Federal Grants Fund. Special revenue funds account for and

City of Staunton, Virginia

Organization Chart: FY 2022

CITIZENS OF STAUNTON

GENERAL ASSEMBLY
- Circuit Court
- Electoral Board & Registrar-*Molly G. Goldsmith*
- Magistrate
- Board of Zoning Appeals
- General District Court
- Juvenile/Domestic Relations Court

CONSTITUTIONAL OFFICERS
- City Treasurer – *Richard R. Johnson*
- Clerk of Circuit Court – *Staci N. Falls*
- Commissioner of Revenue – *Margaret A. Ragon*
- Commonwealth's Attorney – *Jeffrey D. Gaines*
- City Sheriff – *Matthew H. Robertson*

CITY COUNCIL
- City Manager – *Steven L. Rosenberg*
  - Parks & Recreation – *Chris Tuttle*
  - Police – *James E. Williams*
  - Public Works – *Jeffrey M. Johnston*
  - Human Resources* – *Jonathan G. Venn*
  - Community Development – *William L. Vaughn*
  - Economic Development – *William L. Vaughn*
  - Tourism – *Sheryl S. Wagner*
  - Communications* – *Michelle S. Bixler*
  - Assistant City Manager – *Leslie M. Beauregard*
    - Finance* – *Phillip M. Trayer*
    - Fire – *R. Scott Garber*
    - Assessor – *Charles E. Haney*
    - Information Technology – *Kurt S. Plowman*
    - Library – *Sarah A. Skrobis*
    - Blue Ridge Court Services – *Megan S. Roane*
    - Office on Youth – *Virginia A. Newman*
    - Social Services – *Anita K. Harris*
- City Attorney* – *John C. Blair*
- Clerk of Council – *Morgan C. Smith (interim)*

SCHOOL BOARD
- Superintendent – *Dr. Garett M. Smith*
  - Clerk of the Board – *Brenda Lovekamp*
  - Budget Director – *Bradley Wegner*
  - Human Resources* – *Jonathan G. Venn*
  - Instruction – *Stephanie E. Haskins*
  - Student Services – *Dr. Jelisa Wolfe*
  - Operations – *Earl J. McCray, Jr.*
  - Technology – *Thomas E. Lundquist*
  - Strategy Planning & Partnerships – Ruth Jones-Turner
  - Staunton High School
  - Shelburne Middle School
  - Bessie Weller Elementary School
  - McSwain Elementary School
  - A.R. Ware Elementary School
  - Dixon Elementary School

*City Attorney, Communications, Finance and Human Resources are shared services between the City of Staunton and the School Board.

The City of Staunton and Staunton School Board also fund and/or operate numerous regional facilities and authorities including Staunton Economic Development Authority, Middle River Regional Jail Authority, Middle River Regional Wastewater Treatment Plant, Augusta Regional Landfill, Staunton-Augusta Health Department, Valley Community Services Board, Valley Career & Technical Center, Shenandoah Valley Governor's School, and Shenandoah Valley Regional Program.

GENERAL FUND EXPENDITURE CATEGORIES

The City's general fund expenditure budget is divided into seven operating functions: General Government Administration; Judicial Administration; Public Safety; Public Works; Health and Welfare; Parks, Recreation, and Cultural; and Community Development.

General Government Administration includes the legislative, administrative, financial, legal, audit, tax assessment, risk management, technology, and voter/election operations. Legislative functions include City Council to adopt policies, ordinances, and resolutions that governs the City. City Council also appoints members to serve on the numerous agency and board committees. Administration includes the: City Manager's office responsible for the administration of all City functions, provides guidance to all City departments providing services to citizens, and complies with all of the City's ordinances, resolutions, and policies; the Human Resources Department for recruitment and personnel administration for the City and Schools; City Attorney for legal services for the City and Schools; the audit for the annual outside independent audit; and public communication for information to citizens. Financial administration includes the Finance Department for budgeting, accounting, purchasing, utility billing and administration, payroll, payables, risk management, investment and debt management for the City and Schools. Financial administration also includes the Information Technology Department, tax assessment from the City Assessor and Commissioner of the Revenue, tax collections by the City Treasurer, and voter registration and elections by the Electoral Board and Registrar's office.

Judicial Administration includes the operations for the City's court system and court-related services. The City has three courts; Circuit Court, General District Court, and shares the Juvenile-Domestic Relations Court with the County of Augusta. The Sheriff's office provides court security and serves warrants. This function also includes the operations for the offices of; the Commonwealth Attorney and the Clerk of the Circuit Court.

Public Safety includes law enforcement, animal control, emergency communications, emergency fire and rescue services, juvenile and adult criminal facilities, building inspection, and the City's Office on Youth. The Staunton Police Department provides law enforcement services including criminal investigations, patrol, animal control, and administers the Emergency 911 Center for emergency communications for police and fire/rescue services. The Staunton Fire and Rescue Department provides emergency fire and rescue services, the emergency operations center, and fire inspections and permits. The City also funds its share of the cost for several regional facilities including; the Middle River Regional Jail Authority for adult incarceration, the Shenandoah Valley Juvenile Detention Center for juvenile incarceration, the Shenandoah Valley Animal Services Center for animal shelter, and the Shenandoah Valley Office on Youth, shared by Staunton, Waynesboro, and Augusta County, serving the area's youth and families.

Public Works function includes; engineering for the City's infrastructure, street maintenance and construction, building maintenance of all City facilities, and equipment maintenance for the City's fleet of vehicles and equipment. Public Works also provides for the operations, maintenance, and capital for the City's enterprise funds for water, sewer, stormwater maintenance, parking, and solid waste and recycling program.

Health and Welfare services are administered and provided through Shenandoah Valley Social Services (SVSS) providing assistance to adults and children experiencing financial hardship, neglect and abuse. SVSS is a regional facility funded by the cities of Staunton and Waynesboro, and the County of Augusta. The City also funds its share of the public health department.

Parks, Recreation, and Cultural operations include funding for the Parks and Recreation Department, the Staunton Public Library, and contributions to various arts and culture agencies and programs. Services and activities provided by the Staunton Parks and Recreation Department include the maintenance of the City's nine parks and facilities, swimming pools, horticulture, community centers, athletic programs for adults and children, and recreational programs and trips for adults and children.

Community Development includes funding for planning and zoning, economic development, tourism, community development agencies, and the regional transit system.

FINANCIAL AND DEBT MANAGEMENT POLICIES

BUDGET

1. The City of Staunton will adopt a balanced budget for all funds. A balanced budget requires that the budgeted revenues and budgeted expenditures are equal for each fund.

2. The Chief Finance Officer serves as the budgetary control officer and shall assist the City Manager in developing and assembling the necessary information and planning and prioritizing financial commitments for the preparation of the annual budget.

3. Budget control is maintained at the fund level. The City Manager, or designee, is authorized to transfer appropriations from any line item within each fund as needed to sufficiently fund any expenditure.

4. All City department directors have on-line, real-time access to all operating expenditure and capital line items within their department budget. All line items include the budget, encumbrances, and detailed expenditure information.

5. Encumbrances for materials, supplies, and services are not released until adequate appropriations are available.

6. The Chief Finance Officer prepares monthly financial reports showing not less than the budgeted anticipated receipts, actual receipts, appropriations, encumbrances and expenditures through the month for which the report was prepared. Such reports shall be available and provided to the City Manager and Council by the second Thursday of each month. Special financial reports are prepared by the Chief Finance Officer upon the request of the City Manager or the Council.

7. The City and School's financial information which includes the budget, revenues, and expenditures is available on the City website for access to the general public.

8. The budget provides for employee position control at the fund level. The total number of full-time employee positions for all funds is authorized in the adopted budget. The approved City Pay and Classification system for employee wages effective for the budget year is authorized and published in the budget document.

9. The City may amend the adopted budget during the fiscal year to appropriate additional revenues and expenditures, or decrease appropriations, as needed. Any budget amendment that exceeds one percent of the total revenue in the adopted budget requires a public hearing notice to be published seven days prior to the meeting date for action on the amendment. The amendment may be approved after the public hearing is conducted.

10. The City will comply with all sections of the Virginia State Code pertaining to the budget process.

11. The City adopted budget includes all City and School funds.

CAPITAL IMPROVEMENT PLAN

The City approves a multi-year Capital Improvement Plan, (CIP), and budget each year. The approved CIP and budget includes the City CIP and the School CIP. The City and School CIP budgets are appropriated each year by Council. The CIP funds are designated as multi-year funds in the accounting system and automatically carry forward the project balances to the next fiscal year for completion of the projects. Council is not required to re-appropriate funds each year for the balance of the same project appropriation.

The CIP is a five-year capital plan updated annually to account for project estimate updates, new and revised projects, and completed projects.

The annual update to the CIP begins in October each year. The plan is presented to City Council and the Planning Commission in December each year. The plan is adopted in February during the budget process.

The draft CIP plan is presented to City Council and the Planning Commission for review and suggestions. The Planning Commission will make recommendations and accept the CIP based on the City's Comprehensive Plan. City Council approves the CIP after the Planning Commission's recommendations, and any other changes.

The CIP includes the funding sources for the proposed capital projects each year of the five-year plan. Funding sources are based on a five-year financial analysis of revenues and expenditures.

Once a project is completed, the balance of any remaining appropriated funds for the project is transferred to the CIP Undesignated Account to be held as contingency for other projects. Council approves the transfer of funds. Any transfer of appropriated funds from one project to another requires approval from City Council.

The City collaborates with the School Board to incorporate the School CIP and develop financing plans to pay for major improvements or renovations to school facilities.

The City prefers to finance capital projects with cash, or 'pay-as-you-go' funds, and federal and state grants.

The City may use debt financing for projects by issuing general obligation or revenue bonds to finance projects. Any project requiring debt financing shall have a useful life equal to the term of the bond and adhere to the City's Debt Policy ratios and guidelines.

DEBT POLICY

The Debt Policy provides guidance and criteria for the issuance of debt so the City will not exceed affordable levels of indebtedness. This policy is intended to ensure debt is issued and managed prudently in order to maintain a sound fiscal position and protect the City's credit quality:

1. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues except when approved justification is provided.

2. When the City finances capital improvements or other projects by issuing bonds, or entering into capital leases, it will repay the debt within a period not-to-exceed the expected useful life of the project.

3. When feasible, the City will explore the usage of special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.

4. The City will retire tax anticipation debt, if any, annually, and will retire bond anticipation debt within six months after completion of the project.

DEBT RATIOS

The following debt ratios will be measured annually and will be measured as part of the debt issuance process. If the issuance of new debt causes the City not to be in compliance with one or more of the policies, staff must request an exception from City Council stating the justification and expected duration of the policy exception:

1. Direct net debt as a percentage of estimated assessed value of taxable property should not exceed four percent (4.0%). "Direct net debt" is defined as any and all debt that is tax-supported.

2. The ratio of debt service expenditures as a percent of total governmental fund expenditures should not exceed fifteen percent (15%).

3. Payout of aggregate outstanding tax-supported debt principal shall be no less than fifty percent (50%) repaid in 10 years.

FUND BALANCE POLICY

1. The City of Staunton will establish, at June 30 each year, a Safety Net Reserve, categorized as Committed Fund Balance, for all major operating funds equal to fifteen percent (15%), of the subsequent fiscal year total adopted expenditure budget for those operating funds.

2. All major funds include: General Fund, Water Fund, Sewer Fund, Environmental Fund, and the Stormwater Fund.

3. Financial circumstances allowing the use of the Safety Net Reserve to be appropriated for expenditures by City Council include:
   a. Unanticipated natural disasters resulting from storm damage, unseen infrastructure damage for water and sewer system deterioration, bridge repair, etc., exceeding $100,000 in damage.
   b. Imposition of mandates by Federal and State governments such as, water, sewer and landfill regulations, construction of court and jail facilities, etc., exceeding $100,000 in costs.
   c. Court decisions resulting in unbudgeted expenditures, in excess of $100,000.

   d. Acts of terrorism against the City destroying the City's infrastructure or causing a financial hardship to provide services to citizens, in excess of $100,000.

4. The Safety Net Reserve will not be available for appropriation due to a general economic slowdown or recession. The City shall adjust its revenues and expenditures according to the economic conditions.

5. Funds used from the Safety Net Reserve shall be appropriated through the annual budget ordinance or by a budget amendment ordinance approved and adopted by City Council.

6. In the event the Safety Net Reserve or a portion of the reserve is used, the City will restore the Safety Net Reserve to the fifteen percent level within thirty-six months. If restoration cannot be accomplished within such time period without severe hardship to the City, the Chief Financial Officer will prepare a financial plan to restore the reserve to the fifteen level.

In no event, will the Safety Net Reserve be less than the amount calculated at June 30, 2020, equal to $8,738,079, (FY2021 General Fund Adopted Budget = $56,374,701 times 15.5%).

Funds in excess of the Safety Net Reserve, the General Contingency amount, and carry forward appropriations unexpended at fiscal year-end, shall be given first consideration for appropriation in the City's Capital Improvements Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget.

Any funds in the Education Fund in excess of the annual expenditures for any year ending June 30 shall be given first consideration for appropriation to the Education Fund Capital Improvement Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget or approved through the annual budget adoption procedures.

CONTINGENCY RESERVE

The City shall establish a General Contingency amount for the General Fund equal to $250,000, categorized as Unassigned General Fund Balance, to provide for unexpected declines in budgeted revenues or unanticipated emergency expenditures.

FUND BALANCE CLASSIFICATION POLICY

Committed Fund Balance:
Committed fund balance includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of City Council. Formal action includes the adoption of the annual City Budget Ordinance or adoption of budget amendment ordinances during the course of the operating year.

Assigned Fund Balance:
Assigned fund balance includes amounts constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. The Chief Finance Officer is delegated the authority to assign fund balance for specific purposes.

Restricted Fund Balance:
Restricted fund balance includes amounts that have constraints placed on their use by external sources such as creditors for debt covenants, grantors, contributors, or laws or other regulations of other governments. Restricted fund balance can also be imposed by law through constitutional provisions or enabling legislation. The source of the constraint is outside the government and cannot be changed by City Council.

Nonspendable Fund Balance:
Nonspendable fund balance includes amounts that cannot be spent because they are either not in spendable form such as inventories, property acquired for resale, prepaid amounts, or are amounts that are legally or contractually required to be maintained intact.

Unassigned Fund Balance:
Unassigned fund balance consists of amounts not assigned to other funds, or restricted, committed or assigned within the same fund. Unassigned fund balance includes all spendable amounts not contained in the other classifications and are technically available for any purpose.

A history of the General Fund year end fund balance by classification for the years 2013-2020 is stated below.

GENERAL FUND - FUND BALANCE HISTORY						
Year Ended June 30	Nonspendable	Restricted	Committed	Assigned	Unassigned	Total
2020	$100,048	$242,949	$8,738,079	$2,118,052	$6,424,566	$17,623,694
2019	97,630	250,953	8,891,250	2,346,271	4,630,500	16,216,604
2018	198,490	15,219	8,489,250	2,221,017	4,605,965	15,529,941
2017	475,098	25,401	8,137,500	2,516,915	2,632,596	13,787,510
2016	103,252	15,825	7,295,960	2,790,139	2,106,836	12,312,012
2015	78,126	117,646	6,607,250	2,762,575	2,364,510	11,930,107
2014	95,561	122,452	5,777,532	2,152,899	3,386,768	11,535,212
2013	58,666	120,217	5,178,250	2,089,799	3,472,715	10,919,647

Glossary and Acronyms

Adopted Budget
A financial plan for estimated revenues and expenditures adopted by City Council for the fiscal year for all funds.

Ad Valorem Tax
A tax calculated and levied on real and personal property according to the value of the property assessed.

Agriculture and Forestal Districts
Land districts established through zoning ordinances used solely for the production of agricultural and forestal products. The City has four agricultural and forestal districts.

Amortization
The reduction of debt through regular determined payments of principal and interest to retire the debt at the maturity date for the debt.

Appropriation
A legal authorization adopted by an ordinance by City Council to expend or incur obligations for the government operations.

Assessed Value
The value determined for real estate or personal property by the Assessor or Commissioner of Revenue for the purpose of levying taxes upon the property.

Assessment
The official valuation of property for purposes of taxation.

Assets
Property owned by the City of Staunton having a monetary value.

Assigned Fund Balance
A portion of the total fund balance intended to be used for a specific purpose. The Chief Finance Officer is delegated the authority to assign fund balance for specific purposes.

Authorized Full-Time Employee Positions
The total number of employee full-time positions authorized in the adopted budget**.**

Available (Unassigned) Fund Balance
The funds remaining from the prior fiscal year available to spend in the current fiscal year.

Balanced Budget
A budget that has the total revenues equal to the total expenditures for the fiscal year.

Basis of Accounting
The timing of recognition when the financial transactions or events should be recognized for financial reporting purposes.

BPOL- Business, Professional, and Occupational License
A license tax levied upon the businesses located or performing work in the City engaged in a profession, trade, or occupation.

BRCS-Blue Ridge Court Services Fund
A fund to account for the revenues and expenditures for the operations of Blue Ridge Court Services. BRCS is funded totally by charges for services, and state and federal grants. Blue Ridge Court Services provides parole and probation services.

Bonds
Any obligation of the locality for the payment of money.

Bonds- General Obligation Bonds
The bonds of a locality for which the locality is required to levy ad valorem taxes for the payment of principal and interest on the bonds.

Bonds- Revenue Bonds
The bonds of a locality for which only specified revenues are pledged and no ad valorem or other tax of the locality are pledged for the payment of the bonds.

Bond Financing
A process used to issue long term debt for the financing of capital improvement projects.

BRCC-Blue Ridge Community College

Budget
A financial plan that identifies the plan of operations for a fiscal year and stating the required revenue and expenditure appropriations to accomplish the fiscal year plan. The annual budget is established by an Ordinance adopted by City Council.

Budget Amendment
An increase in appropriations for revenues and expenditures during the course of the fiscal year after the budget is formally adopted.

Budget Ordinance
A document used establish a budget for the fiscal year. Adoption of the ordinance legally appropriates funds for public purposes and establishes a tax rate for real estate and personal property. The ordinance gives the City Manager authorization to transfer funds from one revenue or expenditure line item to another line item within each fund of the budget, with the exception of City Council’s general contingency account.

Comprehensive Annual Finance Report
Comprehensive Annual Financial Report. The official fiscal year financial report completed after the City’s audit from independent auditors.

Capital Budget
Budget appropriations approved by City Council for the first year of the five-year Capital Investments Plan (CIP).

Capital Investment Plan (CIP)
The City’s multi-year capital improvement plan that identifies the City’s and the School’s capital infrastructure needs. All governmental funds, proprietary funds, and the School’s education funds are included in the plan. Projects can include a major acquisition of new physical assets and /or the replacement/repair of existing capital assets. The plan is a planning tool for a five-year period and is revised and updated annually, and approved by City Council each year.

Capital Project
An expense for the purchase or construction of an item or technology system that generally has a value of at least $50,000 and has a useful life of at least 10 years.

Capital Reserve
An appropriation in the Capital Investment Plan reserved for the replacement or maintenance of major facilities and equipment.

Carryover Funds
The process of appropriating specific funds, encumbrances, and other obligations approved in a previous fiscal year to complete the project, program, or planned expenditure. Some Commonwealth of Virginia programs and grants require the carryover of unspent funds from one fiscal year to another.

CDBG- Community Development Block Grant
A grant program funded by the United States Department of Housing and Urban Development (HUD) to improve the housing, neighborhood, and economic conditions of the City’s low and moderate income residents.

City Manager’s Proposed Budget
An annual financial plan for the fiscal year for revenues and expenditures submitted by the City Manager to City Council for all funds.

COLA – Cost of Living Adjustment
A cost-of-living adjustment in the form of a pay increase for employees.

Community Development Fund
A fund to account for the proceeds of federal Community Development grants and other federal and state grant programs for community development. Expenditures are restricted by terms of the grant agreements for community development activities. Community Development Block Grants (CDBG) for general government purposes are also reported in this fund.

Constitutional Offices
The offices of the City's elected officials established by the Commonwealth of Virginia. The City has five constitutional offices; the Sheriff, Treasurer, Commissioner of Revenue, Clerk of the Circuit Court, and the Commonwealth Attorney.

CPI-Consumer Price Index
A statistical measure published by the United States Bureau of Labor Statistics to show the effect of inflation on purchasing power for the price of consumer goods and services purchased by households.

CSA-Comprehensive Services Act for Youth and Families

CSPDC- Central Shenandoah Planning District Commission
A regional group of cities and counties that includes the Cities of Staunton, Waynesboro, Harrisonburg, Lexington, Buena Vista, and the Counties of Augusta, Rockbridge, Highland, Rockingham, and Bath County. The Central Shenandoah Planning District Commission provides assistance in a variety of program areas including Disaster Preparedness and Mitigation, Economic Development, Environmental and Natural Resources, Housing and Community Development, and Transportation. The GIS staff at the CSPDC supports the geospatial data needs of all of our program areas, as well as, provides the localities in the region with a variety of GIS/mapping services

CY-Calendar Year.

Debt
An obligation or liability to re-pay funds borrowed.

Debt Service
The amount of principal and interest due and payable each year on the City's debt.

Debt Service Fund
A fund established to account for the principal and interest payments of general long-term debt. The City has one debt service fund, the General Governmental Debt Service Fund, that includes debt payments for the City and the Schools. Debt payments for the proprietary funds are included the proprietary funds.

Department
An entity, such as the Department of Public Works, responsible for the operations and services of that unit.

DEQ-Department of Environmental Quality
The Department of Environmental Quality protects and enhances Virginia's environment, and promotes the health and well-being of the citizens of the Commonwealth.

Distinguished Budget Presentation Awards Program
An awards program created in 1984 and administered by the Government Finance Officers Association to recognize governments that prepare effective budget documents to communicate with their constituents. Budget documents are evaluated based on compliance with numerous criteria established by GFOA's Committee on Governmental Budgeting and Management.

DSD- Downtown Service District
The downtown business district established as a special service district for City services with an additional real estate tax levied against real property values.

Education Fund
A governmental fund to account for revenues and expenditures for the operations of Staunton City Schools.

Employee Fringe Benefits
A form of compensation, in addition to wages or salary, in the form of employer paid contributions for benefit programs. The City's employee fringe benefits include the costs for Social Security and Medicare (FICA), a retirement and life insurance program administered by the Virginia Retirement System, workers compensation, health insurance, unemployment, a 457 Deferred Compensation Plan, vehicle allowance, and the Line of Duty Act for public safety employees.

Encumbrances
Funds reserved for specific purposes for goods and services purchased prior to the actual payment for the goods and services. Funds are reserved in the accounting system by a purchase order after a contract has been signed or goods ordered.

Environmental Fund
This fund accounts for the operations of the City's street cleaning, recycling, refuse collections and regional landfill operations.

Expenditure
Payment of cash or cash-equivalent for goods or services, or a charge against available funds in settlement of an obligation as evidenced by an invoice, receipt, voucher, or other such document.

Fiscal Year
A twelve-month period designated as the operating year for accounting and budgetary purposes. The City's fiscal year period is July 1st to June 30$^{th.}$

Fund
An accounting term to describe the City's major financial accounts used to record revenues and expenditures for a specific purpose. A fund has self-balancing set of accounts to record revenues and expenditures, assets, liabilities, reserves and equity. The City has governmental funds, internal service funds, and proprietary funds. The governmental funds include the; General Fund, Debt Service Sinking Fund, Capital Investment Fund, Education Funds, Blue Ridge Court Services Fund, Grants Fund, and the Community Development Fund. The proprietary funds include the; Water Fund, Sewer Fund, Environmental Fund, Parking Fund, Storm Water Fund, and the Golf Fund. The internal service funds include the; Health Insurance Fund and the Inventory Fund. Staunton City Schools have governmental funds that include the; Education Fund, Textbook Fund, Cafeteria Fund, Capital Improvements Fund, the State Operated Programs Fund, and the GENESIS Fund.

Fund Balance
An amount of money or other resources in a fund stated at the end of the fiscal year period. The value represents the total assets of a fund minus the liabilities, and revenues. It is commonly referred to as the year-end balance of a fund.

Fund Balance Classifications
Fund balances of governmental funds are classified into five sections for nonspendable funds, restricted funds, committed funds, assigned funds, and unassigned funds.

GAAP- Generally Accepted Accounting Principles
A widely accepted set of rules, conventions, standards, and procedures for reporting financial information, as established by the Financial Accounting Standards Board.

General Contingency Reserve
Funds set aside to provide for unforeseen expenditures. The General Fund has $250,000 established as a contingency for the fiscal year.

General Fund
A fund to account for all revenues and expenditures for general operations of City departments. The General Fund is the City's primary operating fund used to account for and report all financial resources not accounted for and reported in another fund.

GFOA-Government Finance Officers Association
GFOA represents public finance officials throughout the United States and Canada to promote excellence in state and local government financial management.

GHP- Gypsy Hill Park
A recreational park facility owned and operated by the City.

Grant
A source of funding contributed by another entity or from another governmental unit such as the federal or state government. The funding is usually contributed for a specific purpose with guidelines for the expenditure of funds.

HB599
State aid for law enforcement services for localities with police departments.

Inter-Fund Transfers
A transfer of cash from one fund to another fund for the same government unit.

Inter-Governmental Revenue
Revenue received from other governments, such as the federal or state government.

Internal Service Fund
Funds to account for the financing of goods and services to other departments of the City on a cost reimbursement basis. The City's Internal Service Funds include the Health Insurance Fund and the Inventory Fund.

Licenses/Permits
Revenues categorized as an account group to report fees levied for transactions such as the issuance of building permits, zoning fees, police fees, etc.

Line Item
A revenue or expenditure account established for budget appropriations and reporting.

Long-Term Debt
Debt with a maturity of more than one year after the date of issuance.

MHP-Montgomery Hall Park
A recreational park facility owned and operated by the City.

Modified Accrual Basis of Accounting
All governmental funds use the modified accrual basis of accounting. Revenues and related assets are recognized when measurable and available. Expenditures are generally recognized when the goods and services are received and the fund liability is incurred.

MRRJA- Middle River Regional Jail Authority
The regional jail facility owned and operated by the Cities of Staunton, Harrisonburg, Waynesboro, and the counties of Augusta and Rockingham. Annual operating expenses are allocated based on the number of inmates from each jurisdiction.

MRRWWTP- Middle River Regional Wastewater Treatment Plant
The regional wastewater treatment facility owned by the City of Staunton and Augusta County Service Authority. The facility is operated by Augusta County Service Authority. The City owns 72.1% of the facility and Augusta County Service has ownership of 27.9%. Operating expenses are paid based on the percentage of total gallons of sewage flow received from each locality. Capital expenses are paid based on the ownership percentage.

Object Classification
The grouping of expenditures based on the type of expenses for the goods and services purchased. Examples include personal services, fringe benefits, materials, services, equipment, etc.

Operating Expenditures
The cost of personnel, materials, services, and capital outlay required for a department to function to provide services to the citizens of the City. Examples of operating expenditures include the cost for; wages, fringe benefits, the purchase of goods and services, equipment maintenance contracts, and capital outlay such as furniture, technology equipment, vehicles, etc.

OPEB- Other Post-Employment Benefits
Benefits received by an employee when he or she begins retirement. The City provides retiree health insurance to retired employees until the age of 65.

Ordinance
A document representing a set of laws, codes, or regulations. The budget ordinance is the means by which the annual budget appropriations are adopted and authorized by City Council.

Parking Fund
A proprietary fund to account for the operations of the City parking garages, lots and parking enforcement operations. Fees are charged to customers that use the parking facilities.

PILOT – Payment in Lieu of Tax
A revenue source to the General Fund paid as a fee from the proprietary funds for the overhead costs of administering the proprietary fund

PPTRA- Personal Property Tax Relief Act
The Personal Property Tax Relief Act of 1998 provides tax relief for residential passenger cars, motorcycles, and pickup trucks and other residential vehicles. PPTRA revenue is received by the City from the State and passed through to residents in the form of a credit on the personal property tax bill.

Proprietary Fund
A separate fund established to account for specific operations that are financed through user fees for a specific public service. The City of Staunton has six proprietary funds, the water fund, sewer fund, environmental fund, parking fund, golf fund, and stormwater fund.

Real Property
Real estate, including land, buildings, and improvements classified as land, residential, commercial, industrial, and tax-exempt property for purposes of tax assessment.

Revenue
Income received from the levy of taxes, fees, charges for services, inter-fund transfers, and federal and state funds and grants.

Salaries and Benefits Expenses
A category of expenditures for reporting personal services cost that includes salaries, wages, and fringe benefits cost for the employee.

SCS- Staunton City Schools

Sewer Fund
A proprietary fund to account for the operation of the City's sewer treatment and distribution system. Utility fees are charged to consumers to pay for the operations and capital.

SOP- State Operated Programs
Education programs operated and fiscally managed by Staunton City Schools for the Commonwealth of Virginia. These two programs include the Shenandoah Valley Juvenile Detention Center (SVJDC) and the Commonwealth Center for Children and Adolescents (CCCA). The Commonwealth pays the total cost of operations for these programs. The employees of these programs are Staunton City School employees.

Storm Water Fund
A proprietary fund to account for the operations of the City's storm drain infrastructure systems. Utility fees are charged to consumers to pay for the engineering operations and capital infrastructure.

Tax Base
The total market value of taxable property, including real property and personal property. Real property includes land, buildings, and improvements owned by citizens, businesses, and public service corporations. Personal property includes cars, boats, and business tangible property.

Tax Rate
A dollar value established as a rate to levy taxes based on an assessed value. The tax rate(s) are established by City Council through adoption of ordinances.

Transfers to Other Funds
A budget appropriation to account for the transfer of revenue from one fund to another fund to support the operation of the receiving fund or as a reimbursement for costs incurred to a fund. For example, the General Fund transfers funds to the Education Fund to fund the local cost of education expenses.

VCSB-Valley Community Services Board
VCSB has the authority by the Code of Virginia for mental health, intellectual disability and substance abuse services. VCSB is a regional facility for the City of Staunton, Augusta County, and the City of Waynesboro. VCSB is funded by federal, state, and local budgets.

VDOT- Virginia Department of Transportation
The Virginia Department of Transportation (VDOT) is responsible for building, maintaining and operating the commonwealth's roads, bridges and tunnels. Virginia has the third-largest state-maintained highway system in the country, behind Texas and North Carolina and through the Commonwealth Transportation Board, it provides funding for airports, seaports, rail and public transportation. The City receives federal and state highway funds through VDOT for annual street maintenance expenses and funds or grants for capital construction of roadways, sidewalks, and storm drain infrastructure.

VRS- Virginia Retirement System
The retirement pension and life insurance program for employees.

VPSA- Virginia Public School Authority
The Virginia Public School Authority operates several financing programs for public primary and secondary education. The goals of the VPSA's financing programs are to: provide market access to those communities which do not have ready access; provide low cost financing; and maintain the high credit quality to ensure that the lowest possible interest rates are obtained. The City issues general obligation bonds through VPSA to finance the construction and renovation of school buildings.

VRA-Virginia Resources Authority
VRA, working with its state agency partners, provides Virginia localities access to cost-effective, sustainable, and innovative financial solutions for projects that support vibrant and healthy Virginia communities. The City issues general obligation bonds through VRA for water and sewer capital projects.

VW-Victim Witness Program
A grant program funded by state and federal grants, and local sources to provide for the rights of victims in restitution recovery.

Water Fund
A proprietary fund to account for the operation of the City's water resources, treatment and waterline distribution system. Utility fees are charged to consumers to pay for operations and capital.

CITY OF STAUNTON, VIRGINIA

FY 2022 BUDGET

JULY 1, 2021 - JUNE 30, 2022

PROPOSED BUDGET - $131,353,978

BUDGET DATA, SCHEDULES, FINANCIAL INFORMATION

25-Mar-21

www.staunton.va.us

Ordinance No. 2021-

AN ORDINANCE ESTABLISHING A BUDGET FOR THE CITY OF STAUNTON, VIRGINIA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022, APPROPRIATING FUNDS FOR PUBLIC PURPOSES FOR SUCH FISCAL YEAR; ESTABLISHING A TAX RATE ON TAXABLE PERSONAL PROPERTY, REAL ESTATE AND PROPERTY OF PUBLIC SERVICE CORPORATIONS; ESTABLISHING AND IMPOSING A SERVICE CHARGE ON CERTAIN REAL PROPERTY EXEMPT FROM TAXATION; AND CONTINUING IN EFFECT ALL ORDINANCES OF THE CITY OF STAUNTON, VIRGINIA, RELATING TO TAXES, LICENSES, FEES, SERVICE CHARGES, COSTS AND OTHER CHARGES AND ALL ORDINANCES RELATING TO THE TIME OF PAYMENT THEREOF AND COLLECTION THEREOF, EXCEPT AS HEREIN SPECIFICALLY MODIFIED

BE IT ORDAINED by the Council of the City of Staunton, Virginia, as follows:

SECTION 1. The following budget, annexed and incorporated by reference, totaling **$131,353,978** for the City of Staunton, Virginia for the fiscal year beginning July 1, 2021 and ending June 30, 2022 is hereby proposed, approved and adopted:

(SEE ATTACHED BUDGET, incorporated by reference)

SECTION 2. Public revenues of the City of Staunton, Virginia are hereby appropriated for public purposes for the fiscal year beginning July 1, 2020, and ending June 30, 2021, at **seventy-five percent (75%)** thereof as set forth in the appropriate Section of such budget, with the recognition and stipulation that budget approval is not an appropriation of funds and only those funds as appropriated at such percentage and no more are set aside and may be spent, subject to future appropriation amendment(s) by ordinance as may be adopted by City Council.

SECTION 3.

3.1. The tax rate for all real estate, including real estate owned by public service corporations, subject to tax for the calendar year beginning January 1, 2021, shall be and is fixed at $0.93 per $100.00 of assessed value of such property per year, with assessed values being established through biennial reassessments pursuant to Section 58.1-3253 of the Code of Virginia, as amended, as of January of every odd numbered year.

3.2. The tax rate for all real property and improvements located in the Downtown Service District is subject to an additional tax for the calendar year beginning January 1, 2021, which shall be and is fixed at $0.15 (fifteen cents) per $100.00 of assessed value of such property for calendar year 2021. Assessed values for the Downtown Service District shall be established through biennial reassessments pursuant to Section 58.1-3253 of the Code of Virginia, as amended, as of January 1 of every odd numbered year. These rates shall continue until modified by action of the Council of the City of Staunton, Virginia.7

SECTION 4.

4.1. The tax rate for all personal property, including vehicles owned by public service corporations (but excluding machinery and tools, referenced and defined in Section 58.1-3507 of the Code of Virginia, as amended), subject to tax for the calendar year beginning January 1, 2021, shall be fixed at $2.90 per $100.00 of assessed value per year.

4.2. The tax rate for machinery and tools as defined in Section 58.1-3507 of the Code of Virginia, as amended, subject to tax for the calendar year beginning January 1, 2021 shall be and is fixed at $1.24 per $100.00 of assessed value per year.

SECTION 5. For the period of July 1, 2021, through June 30, 2022, certain categories of property exempted from taxation under Section 58.1-3600 et seq. of the Code of Virginia, as amended, shall be assessed and have imposed a fee or service charge based on the assessed value of the real estate and the amount which the City of Staunton expended in the year preceding for police and fire protection and, in the case of faculty and staff housing of an educational institution, the cost of public school education. The categories of property eligible for such assessment, and the method for calculating the assessment, are prescribed in Section 58.1-3400 et seq. of the Code of Virginia, as amended.

SECTION 6. The rate of service charge or fee imposed for property subject to such charge or fee under Section 5 of this ordinance shall be and is fixed and imposed at $0.19 per annum per $100.00 of assessed value and $0.49 per annum per $100.00 of assessed value for faculty and staff housing of an educational institution for the 2021 calendar year. The service charge shall be and is payable in one installment on December 15, 2021. Any service charge not paid when due shall bear interest computed at the rate of 10% per annum from the due date until paid.

SECTION 7. The real estate lawfully owned by the County of Augusta, Virginia lying wholly or partly in the corporate limits of the City of Staunton, Virginia, shall be exempt from the service charge imposed by Section 5 of this ordinance.

SECTION 8. It is the intention of Sections 5, 6 and 7 of this ordinance to conform to and meet all the requirements of Section 58.1-3400 et seq. of the Code of Virginia, as amended, and shall be read and construed accordingly.

SECTION 9. The annual salary for each member of the Council of the City of Staunton, Virginia, is hereby established as follows and shall remain in effect until formal action is taken to amend this ordinance:

Mayor	$11,000
Vice-Mayor	$10,000
Council Member	$10,000

SECTION 10.

10.1. The City Manager is hereby authorized to transfer funds from one line item to another line item within each Fund of such budget, with the exception of the general contingency account.

10.2. Authorization is hereby given to the City Manager to withhold or postpone the expenditure of any funds appropriated by and in this ordinance when it appears to the City Manager that it would be in the best interests of the City for such expenditure to be withheld; but, this provision shall not in any way limit or restrict the right of the Council of the City of Staunton, Virginia, in its sole discretion to the fullest extent permitted by law, to direct immediate disbursement of any appropriated funds when the Council of the City of Staunton, Virginia, is of the opinion that the funds should be expended regardless of the position or action or inaction of the City Manager.

SECTION 11. Any ordinance in conflict with this ordinance is hereby repealed to the extent and only to the extent that such conflict exists. However, all ordinances not in conflict with this ordinance shall continue in effect, including specifically all ordinances of the City of Staunton, Virginia relating to taxes, licenses, fees, service charges, costs and payment and collection thereof continuing in effect except as herein specifically modified.

SECTION 12. If any part of this ordinance is found to be invalid by competent authority, the remaining portions of this ordinance shall continue in effect to the fullest extent permitted by law.

INTRODUCED:	March 25, 2021
PUBLIC HEARING ADVERTISE DATE:	April 1, 2021
PUBLIC HEARING DATE:	April 8, 2021
ADOPTED:	
EFFECTIVE DATE:	July 1, 2021

____
Andrea W. Oakes, Mayor

ATTEST: __________________________
Morgan C. Smith
Interim Clerk of Council

CITY OF STAUNTON, VIRGINIA
FY 2022 PROPOSED BUDGET

GENERAL FUND

ANTICIPATED REVENUE		BUDGET
General Property Taxes	$	27,800,455
Other Local Taxes		15,150,500
Commonwealth of Virginia		12,815,367
Current Service Charges		1,855,902
Federal Revenue		1,363,629
Recovered Costs		1,190,235
Licenses and Permits		208,400
Use of Money and Property		135,500
Fines and Forfeitures		232,000
Miscellaneous		1,217,378
Total Revenue	$	61,969,366

APPROPRIATIONS		
Transfer to Education Fund	$	13,406,250
Public Safety		13,616,584
Health and Welfare		7,682,954
Public Works		6,225,741
General Government Administration		6,583,210
Transfer to Debt Service Sinking Fund		4,844,415
Parks, Recreation, Library, and Cultural		3,830,628
Judicial Administration		2,551,898
Community Development		2,237,636
Transfer to the City CIP Fund		981,050
Educational Agency Contributions		9,000
Total Appropriations	$	61,969,366

DEBT SERVICE SINKING FUND

ANTICIPATED REVENUE		
Transfer from the General Fund	$	5,683,314
Total Revenue	$	5,683,314

APPROPRIATIONS		
Debt	$	5,683,314
Total Appropriations	$	5,683,314

CAPITAL IMPROVEMENTS PROJECT FUND

ANTICIPATED REVENUE	
Transfer from the General Fund	$981,050
Total Revenue	$981,050

APPROPRIATIONS	
Capital Improvements	$981,050
Total Appropriations	$981,050

BLUE RIDGE COURT SERVICES FUND

ANTICIPATED REVENUE		
Non Capital Grants/ Contributions	$	915,672
Miscellaneous		138,869
Charges for Services		175,000
Total Revenue	$	1,229,541

APPROPRIATIONS		
Operations	$	1,229,541
Total Appropriations	$	1,229,541

WATER FUND

ANTICIPATED REVENUE		
Charges for Service	$	4,615,725
General Revenues		80,500
Proceeds from Debt Issuance		6,900,000
Total Revenue	$	11,596,225
APPROPRIATIONS		
Operations	$	3,445,715
Debt		720,510
Capital		7,430,000
Total Appropriations	$	11,596,225

SEWER FUND

ANTICIPATED REVENUE		
Charges for Services	$	3,905,000
General Revenues		52,500
Total Revenue	$	3,957,500
APPROPRIATIONS		
Operations	$	2,684,568
Debt		922,526
Capital		350,406
Total Appropriations	$	3,957,500

PARKING FUND

ANTICIPATED REVENUE		
Charges for Services	$	372,600
General Revenues		139,481
Total Revenue	$	512,081
APPROPRIATIONS		
Operations	$	333,662
Debt		178,419
Total Appropriations	$	512,081

STORMWATER FUND

ANTICIPATED REVENUE		
Charges for Services	$	771,000
General Revenues		885,650
Total Revenue	$	1,656,650
APPROPRIATIONS		
Operations	$	456,650
Capital		1,200,000
Total Appropriations	$	1,656,650

ENVIRONMENTAL FUND

ANTICIPATED REVENUE		
Charges for Services	$	3,183,643
General Revenues		58,742
Non Capital Grants/ Contributions		10,000
Total Revenue	$	3,252,385
APPROPRIATIONS		
Operations	$	2,794,809
Capital		457,576
Total Appropriations	$	3,252,385

EDUCATION FUND

ANTICIPATED REVENUE		
Commonwealth of Virginia	$	18,435,908
Transfer from the General Fund		13,406,250
Federal Government		1,998,086
Charges for Services		876,379
General Revenues		536,875
Total Revenue	$	35,253,498
APPROPRIATIONS		
Administration and Operation of Schools	$	35,253,498
Total Appropriations	$	35,253,498

CAFETERIA FUND

ANTICIPATED REVENUE		
Operating Grants	$	1,584,649
Charges for Service		2,400
General Revenues		109,265
Total Revenue	$	1,696,314
APPROPRIATIONS		
Operations	$	1,696,314
Total Appropriations	$	1,696,314

SCHOOL TEXTBOOK FUND

ANTICIPATED REVENUE		
Commonwealth of Virginia	$	169,445
General Revenues		107,290
Total Revenue	$	276,735
APPROPRIATIONS		
Operations	$	276,735
Total Appropriations	$	276,735

SCHOOL CAPITAL IMPROVEMENTS PROJECT FUND

ANTICIPATED REVENUE	
General Revenues	$100,000
Total Revenue	$100,000
APPROPRIATIONS	
Capital Improvements	$100,000
Total Appropriations	$100,000

STATE OPERATED PROGRAMS

ANTICIPATED REVENUE		
Operating Grants	$	2,735,887
General Revenues		453,432
Total Revenue	$	3,189,319
APPROPRIATIONS		
Operations	$	3,189,319
Total Appropriations	$	3,189,319

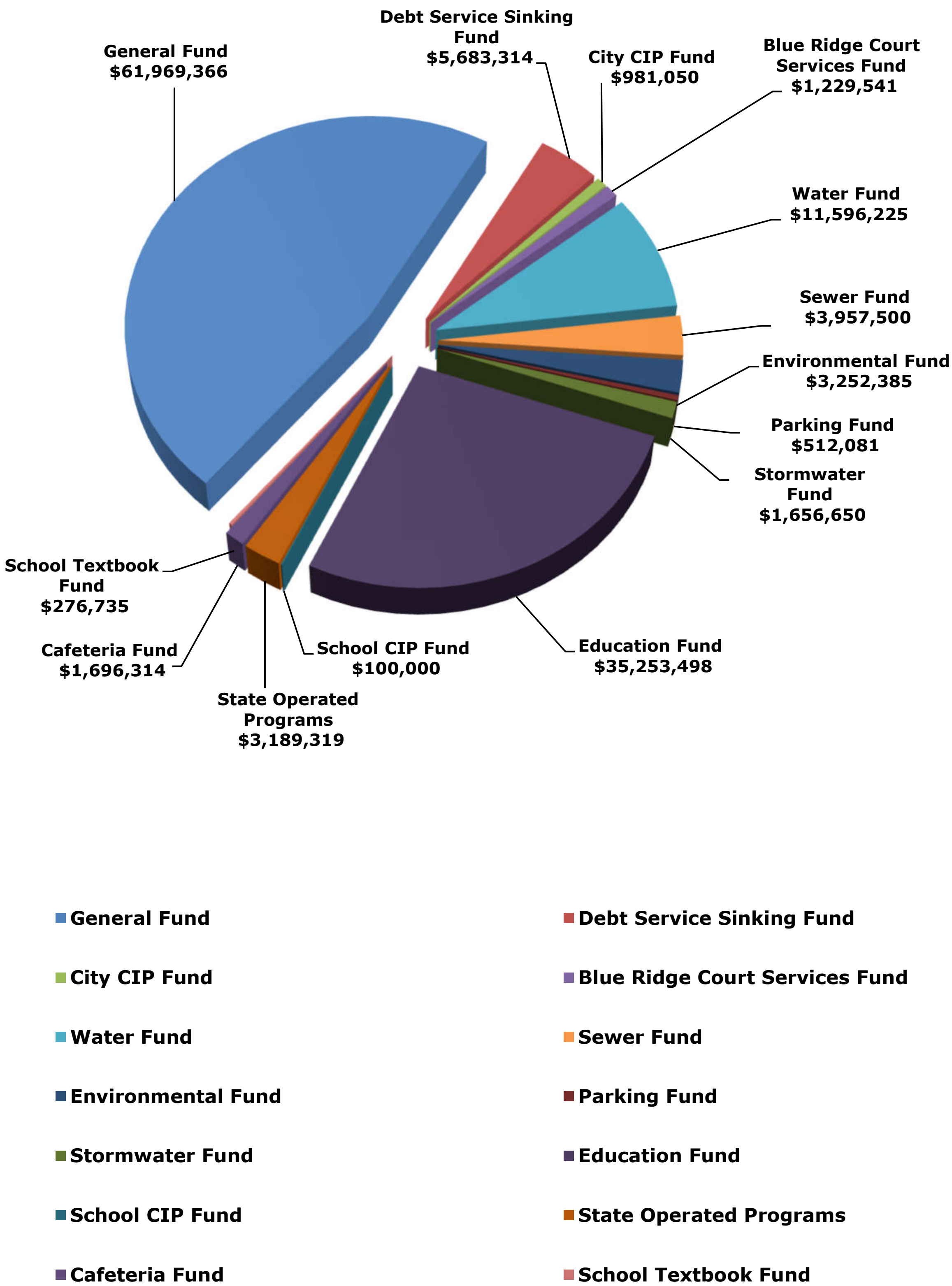
Grand Total Revenues	**$**	**131,353,978**
Grand Total Expenditures	**$**	**131,353,978**
Balance		**($0)**

CITY OF STAUNTON, VIRGINIA
FY 2022 Budget

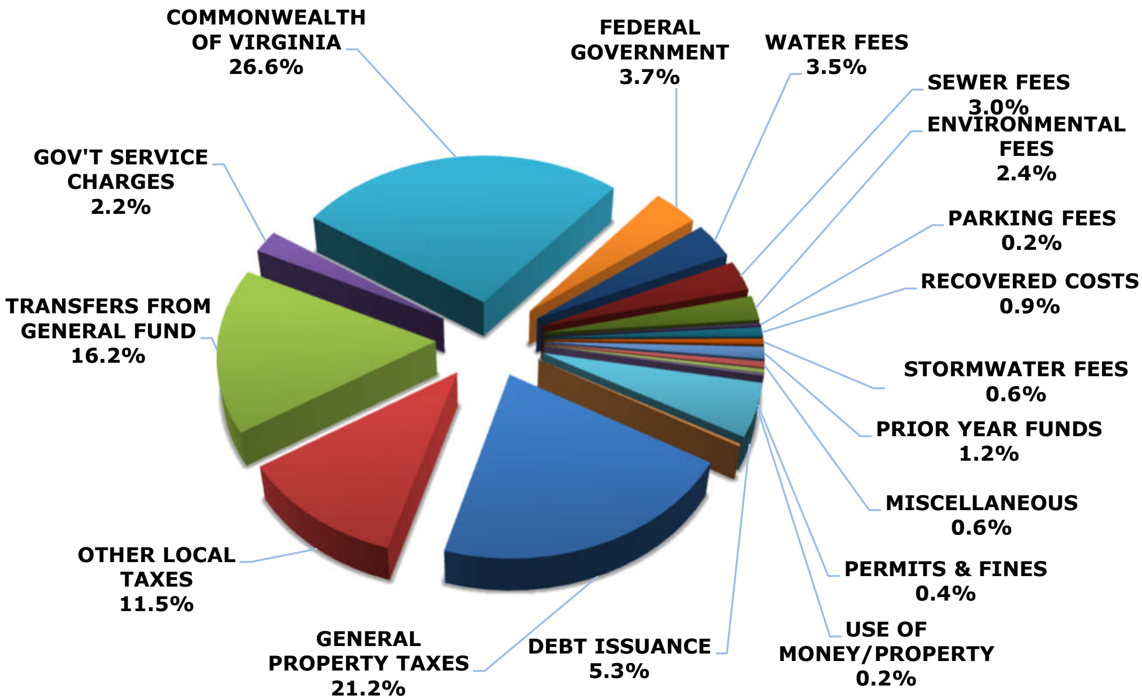
Fiscal Year July 1, 2021 - June 30, 2022

CITY GOVERNMENTAL FUNDS		
General Fund	$	61,969,366
Debt Service Sinking Fund	$	5,683,314
Blue Ridge Court Services Fund	$	1,229,541
City Capital Improvement Fund	$	981,050
Total Governmental Funds	$	69,863,271
CITY PROPRIETARY FUNDS		
Water Fund	$	11,596,225
Sewer Fund	$	3,957,500
Environmental Fund	$	3,252,385
Stormwater Fund	$	1,656,650
Parking Fund	$	512,081
Total Proprietary Funds	$	20,974,841
Total City Budget	$	90,838,112
STAUNTON SCHOOL BOARD		
Education Fund	$	35,253,498
State Operated Programs	$	3,189,319
Cafeteria Fund	$	1,696,314
School Textbook Fund	$	276,735
School Capital Improvements Fund	$	100,000
Total Education Funds	$	40,515,866
Grand Total All Funds	$	131,353,978

CITY OF STAUNTON FY 2022 TOTAL BUDGET BY FUND - $131,353,978

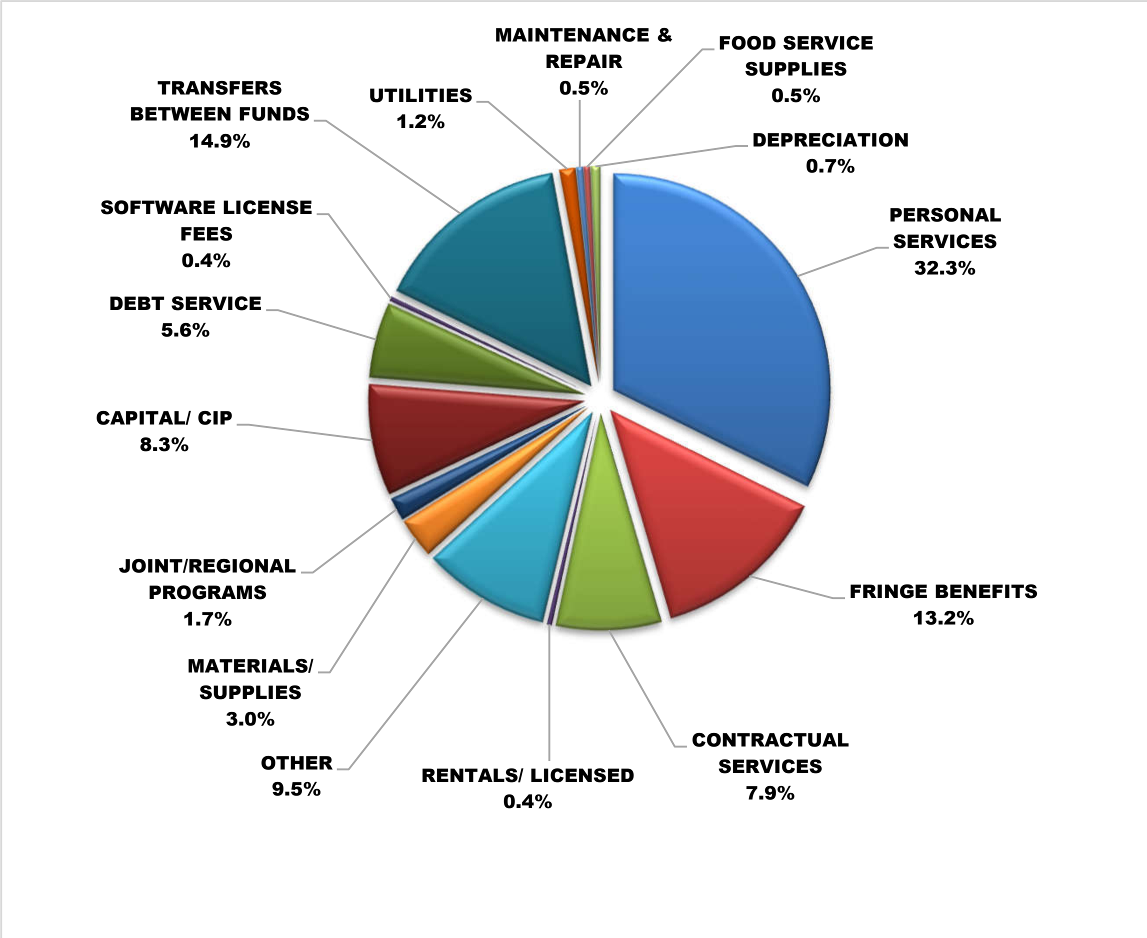


CITY OF STAUNTON   FY 2022 TOTAL REVENUE BUDGET - $131,353,978



REVENUE CATEGORY	CITY REVENUE	SCHOOL REVENUE	PERCENTAGE OF TOTAL
GENERAL PROPERTY TAXES	$ 27,800,455	$ -	21.2%
OTHER LOCAL TAXES	15,150,500	-	11.5%
TRANSFERS FROM GENERAL FUND	7,852,742	13,406,250	16.2%
GOV'T SERVICE CHARGES	2,030,902	878,779	2.2%
COMMONWEALTH OF VIRGINIA	13,741,039	21,262,775	26.6%
FEDERAL GOVERNMENT	1,363,629	3,546,235	3.7%
WATER FEES	4,615,725	-	3.5%
SEWER FEES	3,905,000	-	3.0%
ENVIRONMENTAL FEES	3,183,643	-	2.4%
PARKING FEES	315,100	-	0.2%
RECOVERED COSTS	1,240,235	-	0.9%
STORMWATER FEES	745,000	-	0.6%
PRIOR YEAR FUNDS	1,010,211	549,365	1.2%
MISCELLANEOUS	221,611	566,997	0.6%
PERMITS & FINES	531,400	-	0.4%
USE OF MONEY/PROPERTY	230,920	5,050	0.2%
Debt Issuance	6,900,000		5.3%
TRANSFERS FROM OTHER FUNDS	-	300,415	0.2%
TOTAL REVENUE	$ 90,838,112	$ 40,515,866	100.0%
GRAND TOTAL REVENUE CITY & SCHOOLS			$ 131,353,978

CITY OF STAUNTON FY 2022 TOTAL EXPENDITURE BUDGET - $131,353,978



EXPENDITURE /EXPENSE	CITY	SCHOOLS	TOTALS
PERSONAL SERVICES	$ 19,254,328	$ 23,197,684	$ 42,452,012
FRINGE BENEFITS	$ 8,129,242	$ 9,165,814	17,295,056
CONTRACTUAL SERVICES	$ 9,039,157	$ 1,273,367	10,312,524
RENTALS/ LICENSED	$ 222,442	$ 271,302	493,744
OTHER	$ 11,885,210	$ 551,046	12,436,256
MATERIALS/ SUPPLIES	$ 2,313,649	$ 1,641,972	3,955,621
JOINT/REGIONAL PROGRAMS	$ -	$ 2,294,620	2,294,620
CAPITAL/ CIP	$ 10,695,094	$ 231,386	10,926,480
DEBT SERVICE	$ 7,399,338	$ -	7,399,338
SOFTWARE LICENSE FEES	$ 472,715	$ -	472,715
TRANSFERS BETWEEN FUNDS	$ 19,231,715	$ 300,415	19,532,130
UTILITIES	$ 597,163	$ 966,500	1,563,663
MAINTENANCE & REPAIR	$ 684,490	$ -	684,490
FOOD SERVICE SUPPLIES	$ -	$ 621,760	621,760
DEPRECIATION	$ 913,569	$ -	913,569
TOTALS	$ 90,838,112	$ 40,515,866	$ 131,353,978

CITY OF STAUNTON

FY 2021 AND FY 2022 TOTAL BUDGET COMPARISON

	FY 2021 BUDGET	FY 2022 BUDGET	$ Variance	% Change
City Governmental Funds				
General Fund	$ 56,374,701	$ 61,969,366	$ 5,594,665	9.92%
Debt Service Sinking Fund	4,844,415	5,683,314	838,899	17.3%
Blue Ridge Court Services Fund	1,092,973	1,229,541	136,568	12.5%
City Capital Improvement Fund	-	981,050	981,050	#DIV/0!
Total City Governmental Funds	$ 62,312,089	$ 69,863,271	$ 7,551,182	12.1%
City Proprietary Funds				
Water Fund	$ 5,046,810	$ 11,596,225	$ 6,549,415	129.8%
Sewer Fund	4,562,393	$ 3,957,500	(604,893)	-13.3%
Parking Fund	3,334,793	$ 3,252,385	(82,408)	-2.5%
Environmental Fund	1,292,316	$ 1,656,650	364,334	28.2%
Storm Water Fund	540,120	$ 512,081	(28,039)	-5.2%
Total Proprietary Funds	$ 14,776,432	$ 20,974,841	$ 6,198,409	41.9%
Total City Funds	$ 77,088,521	$ 90,838,112	$ 13,749,591	17.8%
Education Funds				
Education Fund	$ 32,471,473	$ 35,253,498	$ 2,782,025	8.6%
State Operated Programs	2,981,645	3,189,319	207,674	7.0%
Cafeteria Fund	1,471,709	1,696,314	224,605	15.3%
School Textbook Fund	277,273	276,735	(538)	-0.2%
School Capital Improvements	-	100,000	100,000	#DIV/0!
Total Education Funds	$ 37,202,100	$ 40,515,866	$ 3,313,766	8.9%
Grand Total All Funds	$ 114,290,621	$ 131,353,978	$ 17,063,357	14.9%

City of Staunton

Statement of FY2021 Budget Revenues, Expenditures, and Estimated Changes in Fund Balance/Net Position- All Budgeted Funds

Total FY2022 Budget -All Funds = $131,353,978

GOVERNMENTAL FUNDS

Combined Fund Balance/ Net Position Summaries - All Funds	**General Fund**	**Capital Projects Fund**	**Debt Service Sinking Fund**	**Blue Ridge Court Services**	**Education- All Funds**	**Total Governmental Funds**
Estimated Beginning Fund Balance- July 1, 2021	$ 17,623,694	$ 8,336,275	$ 5,795,836	$ 285,616	$ 6,823,509	$ 38,864,930
Revenue and Other Financing Sources						
General Property Taxes	27,800,455	-	-	-	-	27,800,455
Other Local Taxes	15,150,500	-	-	-	-	15,150,500
Service Charges/ Fees	1,855,902	-	-	175,000	878,779	2,909,681
Intergovernmental Revenues	14,178,996	-	-	915,672	24,809,010	39,903,678
Licenses and Permits	208,400	-	-	-	-	208,400
Fines & Forfeitures	232,000	-	-	-	-	232,000
Use of Money and Property	135,500	-	-	-	5,050	140,550
Recovered Costs	1,190,235	-	-	-		1,190,235
Miscellaneous	29,000	-	-	138,869	566,997	734,866
Total Revenues	$ 60,780,988	$ -	$ -	$ 1,229,541	$ 26,259,836	$ 88,270,365
Expenditures						
Personnel Services	$ 22,675,269	$ -	$ -	$ 1,000,305	$ 32,363,498	$ 56,039,072
Operations and Maintenance	19,896,732	-	-	229,236	7,713,692	27,839,660
Capital	165,650	981,050	-	-	231,386	1,378,086
Debt Service	-	-	5,683,314	-		5,683,314
Total Expenditures	$ 42,737,651	$ 981,050	$ 5,683,314	$ 1,229,541	$ 40,308,576	$ 90,940,132
Other Financing Sources (uses)						
Transfers In	$ -	$ 981,050	$ 4,844,415	$ -	$ 13,706,665	$ 19,532,130
Transfers Out	(19,231,715)	-	-	-	(207,290)	(19,439,005)
TOTAL -Other Financing Sources (uses)	$ (19,231,715)	$ 981,050	$ 4,844,415	$ -	$ 13,499,375	$ 93,125
Net Change in Fund Balance	(1,188,378)	-	(838,899)	-	(549,365)	(2,576,642)
Fund Balance- end of year June 30, 2020	$ 16,435,316	$ 8,336,275	$ 4,956,937	$ 285,616	$ 6,274,144	$ 36,288,288
Total Expenditure Budget Reconcilement	$ 61,969,366	$ 981,050	$ 5,683,314	$ 1,229,541	$ 40,515,866	$ 110,379,137
Total Revenue Budget Reconcilement	$ 61,969,366	$ 981,050	$ 5,683,314	$ 1,229,541	$ 40,515,866	$ 110,379,137

PROPRIETARY FUNDS

	Water Fund	**Sewer Fund**	**Stormwater Fund**	**Parking Fund**	**Environmental Fund**	**Total Proprietary Funds**
Estimated Beginning Net Position- July 1, 2021	$ 23,032,262	$ 30,630,654	$ 10,207,743	$ 5,540,778	$ 3,911,031	$ 73,322,468
Operating Revenues						
Service Charges/ Fees	4,614,725	3,905,000	771,000	307,600	3,183,643	12,781,968
Operating Interfund Loan	-	-	-	-	-	-
Operating Grants	-	-	-	-	10,000	
Licenses and Permits	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	65,000	-	65,000
Use of Money and Property	6,981,500	2,500	5,000	9,920	58,742	7,057,662
Recovered Costs	-	50,000	-	-	-	50,000
Total Operating Revenues	$ 11,596,225	$ 3,957,500	$ 776,000	$ 382,520	$ 3,252,385	$ 19,964,630
Operating Expenses						
Personnel Services	$ 1,081,576	$ 808,272	$ 149,202	$ 129,826	$ 1,539,120	$ 3,707,996
Operations and Maintenance	2,469,570	1,876,296	305,748	203,836	1,146,977	6,002,427
Capital	7,430,000	350,406	1,201,700	-	566,288	9,548,394
Debt Service	615,079	922,526	-	178,419	-	1,716,024
Total Operating Expenses	$ 11,596,225	$ 3,957,500	$ 1,656,650	$ 512,081	$ 3,252,385	$ 20,974,841
Other Financing Sources						
Transfers In	$ -	$ -	$ -	$ -	$ -	$ -
Transfers Out	-	-	-	-	-	-
TOTAL -Other Financing Sources	$ -	$ -	$ -	$ -	$ -	$ -
Net Change in Fund Balance	-	(0)	(880,650)	(129,561)	-	(1,010,211)
Net Position- end of year June 30, 2020	$ 23,032,262	$ 30,630,654	$ 9,327,093	$ 5,411,217	$ 3,911,031	$ 72,312,257
Total Expenditure Budget Reconcilement	$ 11,596,225	$ 3,957,500	$ 1,656,650	$ 512,081	$ 3,252,385	$ 20,974,841
Total Revenue Budget Reconcilement	$ 11,596,225	$ 3,957,500	$ 1,656,650	$ 512,081	$ 3,252,385	$ 20,974,841

Statement Required - Code of Virginia §15.2-2504

GOVERNMENTAL FUNDS	$ 110,379,137
PROPRIETARY FUNDS	$ 20,974,841
TOTAL BUDGETED FUNDS	$ 131,353,978

CITY OF STAUNTON, VIRGINIA

BALANCE SHEET –
GOVERNMENTAL FUNDS
As of February 28, 2021
Unaudited

	General	Debt Service	Capital Improvements	Education	Blue Ridge Court Services	State and Federal Grants	Community Development	Total Governmental
Assets								
Cash and cash equivalents	$ 8,026,128	$ 5,323,809	$ 8,454,615	$ 2,249,056	$ 136,394	$ -	$ 101,417	$ 24,291,419
Investments	$ 4,396,624							4,396,625
Receivables (net of allowances for uncollectibles):	202,485	-	-	180,276	-	-	-	
Taxes	2,509,983					-	-	2,509,983
Accounts	-	-	-	8,572	-	-	-	8,572
Interest	29,494	-	-	-	13,263	-	-	42,757
Due from other governments	-	-	-	-	-	-	-	-
Due from other funds	3,147,019	-	-	-	-	-	-	3,147,019
Restricted assets:		-	-	-	-	-	-	
Cash and cash equivalents	4,343							4,343
Total assets	$ 18,316,076	$ 5,323,809	$ 8,454,615	$ 2,437,903	$ 149,657	$ -	$ 101,417	$ 34,400,718
Liabilities								
Accounts payable	$ 281,677	$ -	$ 7,755	$ 397,109	$ 409	$ -	$ -	$ 686,950
Accrued liabilities	40,437	-	-	-	-	-	-	40,437
Due to other funds	409	-	-	111,613	-	-	-	112,022
Amounts held for others	15,686	-	-	59,820	-	-	-	75,506
Deposits payable	7,000	-	-	-	-	-	-	7,000
Total liabilities	$ 345,209	$ -	$ 7,755	$ 568,543	$ 409	$ -	$ -	$ 921,915
Deferred Inflows of Resources								
Unavailable revenue	$ 5,856,600	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,856,600
Fund Balances								
Fund balances	$ 12,114,268	$ 5,323,809	$ 8,446,960	$ 1,869,361	$ 149,248	$ -	$ 101,417	$ 28,005,063
Total fund balances	$ 12,114,268	$ 5,323,809	$ 8,446,960	$ 1,869,361	$ 149,248	$ -	$ 101,417	$ 28,005,063
Total liabilities, deferred inflows of resources and fund balances	$ 18,316,076	$ 5,323,809	$ 8,454,715	$ 2,437,903	$ 149,657	$ -	$ 101,417	$ 34,783,578

CITY OF STAUNTON, VIRGINIA

STATEMENT OF NET POSITION – PROPRIETARY FUNDS
As of February 29, 2021
Unaudited

	Water	Sewer	Parking	Stormwater	Environmental	Total
Assets						
Current assets:						
Cash and cash equivalents	$ 2,009,427	$ 1,249,957	$ 768,176	$ 2,133,669	$ 372,648	$ 6,533,877
Investments	3,438,513	2,543,754	-	-	1,335,445	7,317,713
Receivable:						
Accounts (net of allowance for uncollectibles)	345,147	303,426	3,013	40,840	231,654	924,079
Interest	24,119	17,415	-	-	7,660	49,193
Prepaid and Other	-	-	-	-	7,917	
Restricted assets:						
Cash and cash equivalents	204,691	-	6,743	110,669	2,538,627	2,860,730
Total current assets	6,021,896	4,114,552	777,932	2,285,177	4,493,952	17,693,510
Noncurrent assets:						
Restricted assets:						
Due from other governments	-	2,009,334	-	-	-	2,009,334
Capital assets:						
Nondepreciable	232,530	99,513	1,034,249	163,775	1,690,598	3,220,664
Depreciable,net	21,504,662	32,368,337	5,681,486	8,220,321	1,427,437	69,202,243
Total capital assets, net	21,737,192	32,467,850	6,715,735	8,384,096	3,118,034	72,422,907
Total noncurrent assets	21,737,192	34,477,183	6,715,735	8,384,096	3,118,034	74,432,241
Total assets	27,759,088	38,591,736	7,493,667	10,669,274	7,611,986	92,125,751
Deferred outflows of resources						
Deferred outflow						
GASB 68	136,894	18,213	-	8,606	98,260	261,973
OPEB	67,797	9,003	-	4,544	36,363	117,707
Deferred charge on refunding	49,443	-	-	-	-	49,443
Total deferred outflows	254,134	27,216	-	13,150	134,623	429,123
Liabilities						
Current liabilities:						
Accounts payable	88,294	31,313	22,366	-	80,050	222,024
Accrued liabilities	185,091	70,370	42,925	16,727	73,152	388,265
Unearned revenue	-	-	-	-	-	-
Deposits payable	202,334	-	6,743	110,669	-	319,746
Due to other funds	-	-	-	-		-
Debt, current	781,521	1,377,249	137,925	-	-	2,296,695
Landfill closure/postclosure	-	-	-	-	48,644	48,644
Total current liabilities	1,257,240	1,478,932	209,960	127,396	201,846	3,275,374
Noncurrent liabilities:						
Net pension liability	1,108,784	147,514	-	69,704	677,236	2,003,238
Net opeb liability	527,672	70,027	-	35,344	316,950	949,993
Debt	3,956,226	8,299,028	2,038,349	-	-	14,293,602
Landfill closure/postclosure	-	-	-	-	2,231,437	2,231,437
Total noncurrent liabilities	5,592,682	8,516,569	2,038,349	105,048	3,225,623	19,478,270
Total liabilities	6,849,922	9,995,501	2,248,308	232,444	3,427,469	22,753,644
Deferred Inflows of Resources						
Deferred inflow						
GASB 68	101,761	13,538	-	6,397	79,180	200,876
OPEB	38,007	5,069	-	2,557	24,642	70,275
Total deferred inflows o	139,768	18,607	-	8,954	103,822	271,151
Net Position						
Net Position	21,023,532	28,604,844	5,245,359	10,441,025	4,215,318	69,530,079
Total net position	$ 28,013,222	$ 38,618,952	$ 7,493,667	$ 10,682,424	$ 7,746,609	$ 69,530,079

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CITY OF STAUNTON, VIRGINIA

STATEMENT OF NET POSITION
June 30, 2020

	Primary Government			Component Units	
	Governmental Activities	Business-type Activities	Total	School Board	Economic Development Authority
ASSETS					
Cash and cash equivalents (Note 2)	$ 39,364,328	$ 7,762,923	$ 47,127,251	$ 6,807,521	$ 521,118
Investments (Note 2)	5,128,331	7,374,841	12,503,172	-	-
Receivable (net of allowances for uncollectibles):					
Taxes, including penalties (Note 14)	5,662,042	-	5,662,042	-	-
Accounts	1,057,782	1,924,785	2,982,567	130,365	22,816
Interest	21,157	35,946	57,103	-	-
Internal balances (Note 4)	-	-	-	-	-
Due from other governments (Note 3)	5,257,517	-	5,257,517	1,988,376	-
Due from component unit (Note 18)	12,750,000	-	12,750,000	-	-
Inventory (Note 1, 18)	251,723	-	251,723	-	12,970,053
Prepaid items	120,812	3,078	123,890	99,523	-
Restricted assets: (Notes 2, 15)					
Cash and cash equivalents	10,267,508	2,771,408	13,038,916	-	-
Due from other governments (Note 3)	-	1,896,447	1,896,447	-	-
Capital assets: (Note 5)					
Nondepreciable	44,691,812	2,861,851	47,553,663	236,000	793,946
Depreciable, net	45,206,666	70,170,039	115,376,705	9,776,081	6,145,776
Total assets	169,779,678	94,801,318	264,580,996	19,037,866	20,453,709
DEFERRED OUTFLOWS OF RESOURCES					
Deferred outlflows related to pensions (Notes 8, 9, and 12)	3,763,486	546,652	4,310,138	5,775,683	-
Deferred outflows related to OPEB (Notes 10, 11, and 12)	1,061,417	151,151	1,212,568	949,117	-
Deferred charges on refunding	-	53,148	53,148	-	-
Total deferred outflows of resources	4,824,903	750,951	5,575,854	6,724,800	-
LIABILITIES					
Accounts payable	1,195,318	459,840	1,655,158	389,021	480,885
Retainage payable	1,770,540	-	1,770,540	-	-
Accrued liabilities	1,768,030	221,371	1,989,401	1,669,252	-
Due to primary government (Note 17)	-	-	-	-	12,750,000
Unearned revenue (Note 1)	2,087,035	38,594	2,125,629	2,000	-
Amounts held for others	19,464	-	19,464	6,950	-
Deposits payable	7,000	342,153	349,153	-	-
Noncurrent liabilities:					
Due within one year (Note 6)	5,290,748	2,292,573	7,583,321	133,784	
Due in more than one year					
Net OPEB liability (Notes 9, 10, and 11)	5,909,966	864,994	6,774,960	6,228,330	-
Net pension liability (Notes 7, 8, and 11)	17,207,996	2,426,940	19,634,936	27,475,954	-
Due in more than one year (Note 6)	69,162,519	14,933,548	84,096,067	587,896	-
Total liabilities	104,418,616	21,580,013	125,998,629	36,493,187	13,230,885
DEFERRED INFLOWS OF RESOURCES					
Deferred inflows related to pensions (Notes 8, 9, and 12)	686,562	111,599	798,161	3,637,192	-
Deferred inflows related to OPEB (Notes 10, 11, and 12)	1,257,815	185,221	1,443,036	1,210,668	-
Deferred inflows related to gains	266		266		
Property taxes (Note 14)	4,816,794	-	4,816,794	-	-
Total deferred inflows of resources	6,761,437	296,820	7,058,257	4,847,860	-
NET POSITION					
Net investment in capital assets	43,376,129	58,466,643	101,842,772	10,012,081	6,939,722
Restricted for:					
Programs	245,011	-	245,011	43,602	-
Donor purposes	16,157	-	16,157	150,353	-
Unrestricted	19,787,231	15,208,793	34,996,024	(25,784,417)	283,102
Total net position	$ 63,424,528	$ 73,675,436	$ 137,099,964	$ (15,578,381)	$ 7,222,824

CITY OF STAUNTON, VIRGINIA

BALANCE SHEET –
GOVERNMENTAL FUNDS
June 30, 2020

	General	Capital Projects Fund Capital Improvements	Debt Service Fund Debt Service	Nonmajor Governmental	Total Governmental
Assets					
Cash and cash equivalents	$ 16,000,164	$ 10,363,086	$ 5,661,948	$ 398,707	$ 32,423,905
Investments	4,430,046	698,285		-	5,128,331
Receivables (net of allowances for uncollectibles):					
Taxes	5,662,042	-	-	-	5,662,042
Accounts	852,155	-	-	26,143	878,298
Interest	21,157	-	-	-	21,157
Due from other governments	4,983,988	152,618	-	120,910	5,257,516
Due from other funds	16,060	-	-	-	16,060
Prepaid items	100,048	-	-	-	100,048
Restricted assets:			-		
Cash and cash equivalents	7,000	10,260,508	-	-	10,267,508
Total assets	$ 32,072,660	$ 21,474,497	$ 5,661,948	$ 545,760	$ 59,754,865
Liabilities					
Accounts payable	$ 990,026	$ 173,248	$ -	$ 15,910	$ 1,179,184
Retainage payable	-	1,770,540	-	-	1,770,540
Accrued liabilities	758,245	-	-	27,254	785,499
Due to other funds	-	-	-	16,060	16,060
Unearned revenue	2,075,961	-	-	-	2,075,961
Amounts held for others	19,464	-	-	-	19,464
Deposits payable	7,000	-	-	-	7,000
Total liabilities	3,850,696	1,943,788	-	59,224	5,853,708
Deferred Inflows of Resources					
Unavailable revenue	10,598,270	-	-	266	10,598,536
Fund Balances					
Nonspendable	100,048	-	-	-	100,048
Restricted	242,949	-	-	18,219	261,168
Committed	8,738,079	-	-	-	8,738,079
Assigned	2,118,052	19,530,709	5,661,948	468,051	27,778,760
Unassigned	6,424,566	-	-	-	6,424,566
Total fund balances	17,623,694	19,530,709	5,661,948	486,270	43,302,621
Total liabilities, deferred inflows of resources and fund balances	$ 32,072,660	$ 21,474,497	$ 5,661,948	$ 545,760	$ 59,754,865

CITY OF STAUNTON, VIRGINIA

STATEMENT OF NET POSITION – PROPRIETARY FUNDS
June 30, 2020

	Business-Type Activities – Enterprise Funds						Governmental Activities –
	Water	Sewer	Stormwater	Environmental	Nonmajor	Total	Internal Service
Assets							
Current assets:							
Cash and cash equivalents	$ 2,979,433	$ 1,389,743	$ 2,319,720	$ 359,338	$ 714,689	$ 7,762,923	$ 6,940,423
Investments	3,466,009	2,563,003	-	1,345,829	-	7,374,841	-
Receivable:							
Accounts (net of allowance for uncollectibles)	572,735	722,387	119,392	506,990	3,281	1,924,785	179,484
Interest	17,261	13,114	-	5,571	-	35,946	-
Due from other governmental units					-	-	-
Inventory	-	-	-	-	-	-	251,723
Prepaid items	-	-	-	3,078	-	3,078	20,764
Restricted assets:						-	
Cash and cash equivalents	208,102	-	128,169	2,429,255	5,882	2,771,408	-
Due from other governments	-	230,547	-	-	-	230,547	-
Total current assets	7,243,540	4,918,794	2,567,281	4,650,061	723,852	20,103,528	7,392,394
Noncurrent assets:							
Restricted assets:							
Due from other governments	-	1,665,900	-	-	-	1,665,900	-
Capital assets:							
Nondepreciable	556,915	172,733	338,895	759,059	1,034,249	2,861,851	-
Depreciable, net	21,275,395	32,822,092	8,062,976	2,428,935	5,580,641	70,170,039	64,273
Total capital assets, net	21,832,310	32,994,825	8,401,871	3,187,994	6,614,890	73,031,890	64,273
Total noncurrent assets	21,832,310	34,660,725	8,401,871	3,187,994	6,614,890	74,697,790	64,273
Total assets	29,075,850	39,579,519	10,969,152	7,838,055	7,338,742	94,801,318	7,456,667
Deferred outflows of resources							
Deferred outflows related to pensions	291,610	35,165	16,296	203,581	-	546,652	-
Deferred outflows related to other postemployment benefits	82,708	9,675	3,907	54,861	-	151,151	-
Deferred charge on refunding	37,974	15,174	-	-	-	53,148	-
Total deferred outflows of resources	412,292	60,014	20,203	258,442	-	750,951	-
Liabilities							
Current liabilities:							
Accounts payable	44,872	177,197	38,087	191,194	8,490	459,840	16,134
Claims payable	-	-	-	-	-	-	710,000
Retainage payable	-	-	-	-	-	-	-
Accrued liabilities	93,875	64,904	3,173	35,817	23,602	221,371	-
Unearned revenue	38,594	-	-	-	-	38,594	-
Deposits payable	208,102	-	128,169	-	5,882	342,153	-
Due to other funds	-	-	-	-	-	-	-
Debt, current	788,783	1,195,467	-	-	109,751	2,094,001	-
Landfill closure/postclosure	-	-	-	49,082	-	49,082	-
Compensated absences	87,793	1,649	1,192	58,856	-	149,490	-
							-
Total current liabilities	1,262,019	1,439,217	170,621	334,949	147,725	3,354,531	726,134
Noncurrent liabilities:							
Net OPEB Liability	460,654	53,871	21,427	329,042	-	864,994	-
Net pension liability	1,333,345	160,786	74,510	858,299	-	2,426,940	-
Debt	3,187,215	7,337,126	-	-	1,961,771	12,486,112	-
Capital leases payable					-	-	-
Claims payable					-	-	-
Landfill closure/postclosure	-	-	-	2,367,392	-	2,367,392	-
Compensated absences	61,333	-	-	18,711	-	80,044	-
Total noncurrent liabilities	5,042,547	7,551,783	95,937	3,573,444	1,961,771	18,225,482	-
Total liabilities	6,304,566	8,991,000	266,558	3,908,393	2,109,496	21,580,013	726,134
Deferred Inflows of Resources							
Deferred inflows related to pensions	53,198	6,415	2,973	49,013	-	111,599	-
Deferred inflows related to other post employment benefits	98,116	11,464	4,389	71,252	-	185,221	-
	151,314	17,879	7,362	120,265	-	296,820	-
Net Position							
Net investment in capital assets	17,894,286	24,474,551	8,366,444	3,187,994	4,543,368	58,466,643	54,273
Restricted					-	-	
Unrestricted	5,137,976	6,156,103	2,348,991	879,845	685,878	15,208,793	6,666,260
Total net position	$ 23,032,262	$ 30,630,654	$ 10,715,435	$ 4,067,839	$ 5,229,246	$ 73,675,436	$ 6,720,533

CITY OF STAUNTON, VIRGINIA
STATEMENT OF ACTIVITIES
Year Ended June 30, 2020

		Program Revenues			Net (Expenses) Revenues and Changes in Net Position			Component Units	
					Primary Government				
Functions/Programs	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total	School Board	Economic Development Authority
Primary Government:									
Governmental activities:									
General government	$ 9,856,062	$ 5,806,213	$ 325,455	$ -	$ (3,724,394)		$ (3,724,394)		
Judicial administration	2,219,700	261,100	1,336,921	-	(621,679)		(621,679)		
Public safety	13,311,595	387,061	1,421,855	14,500	(11,488,179)		(11,488,179)		
Public works	7,937,417	-	4,398,947	48,065	(3,490,405)		(3,490,405)		
Health and welfare	7,230,640	-	4,760,091	-	(2,470,549)		(2,470,549)		
Education	14,402,770	-	368,297	1,665,000	(12,369,473)		(12,369,473)		
Parks, recreation, and culture	3,657,310	341,168	283,697	78,000	(2,954,445)		(2,954,445)		
Community development	2,356,383	17,074	73,274	-	(2,266,035)		(2,266,035)		
Interest on long-term debt	2,821,995	-	-	-	(2,821,995)		(2,821,995)		
Total governmental activities	63,793,873	6,812,616	12,968,537	1,805,565	(42,207,155)		(42,207,155)		
Business-type activities:									
Environmental	3,193,550	2,912,708	5,928	-	-	$ (274,914)	(274,914)		
Parking	676,676	358,004	-	-	-	(318,672)	(318,672)		
Sewer	3,667,705	3,929,505	-	177,320	-	439,120	439,120		
Storm Water	808,357	765,821	-	35,442	-	(7,094)	(7,094)		
Water	3,575,079	4,563,592	-	613,625	-	1,602,138	1,602,138		
\									
Total business-type activities	11,921,367	12,529,630	5,928	826,387	-	1,440,578	1,440,578		
Total primary government	$ 75,715,240	$ 19,342,246	$ 12,974,465	$ 2,631,952	(42,207,155)	1,440,578	(40,766,577)		
Component Units:									
School Board	$ 36,942,194	$ 1,124,329	$ 13,134,783	$ 71,818				$ (22,611,264)	$ -
Economic Development Authority	854,133	37,263	599,532	-				-	(217,338)
Total component units	$ 37,796,327	$ 1,161,592	$ 13,734,315	$ 71,818				(22,611,264)	(217,338)
		General revenues:							
		Property taxes			27,354,266	-	27,354,266	-	-
		Sales tax			4,855,331	-	4,855,331	-	-
		Hotel and Meals tax			5,333,457	-	5,333,457	-	-
		Business license			2,444,937	-	2,444,937	-	-
		Utility taxes			1,168,267	-	1,168,267	-	-
		Local communication tax			1,158,936	-	1,158,936	-	-
		Other taxes			1,168,090	-	1,168,090	-	-
		Unrestricted investment earnings			958,576	263,369	1,221,945	39,833	914
		Grants and contributions not restricted					-		
		to a specific program			2,994,099	-	2,994,099	10,676,602	-
		Miscellaneous			23,865	-	23,865	-	-
		Net payment from City - unrestricted			-	-	-	12,191,908	-
		Transfers			-	-	-	-	-
		Total general revenues and transfers			47,459,824	263,369	47,723,193	22,908,343	914
							-		
		Change in net position			5,252,669	1,703,947	6,956,616	297,079	(216,424)
		Net position - beginning of year			58,171,859	71,971,489	130,143,348	(15,875,460)	7,439,248
		Net position - end of year			$ 63,424,528	$ 73,675,436	$ 137,099,964	$ (15,578,381)	$ 7,222,824

CITY OF STAUNTON, VIRGINIA
OUTSTANDING DEBT - JULY 1, 2021

OUTSTANDING DEBT as of:

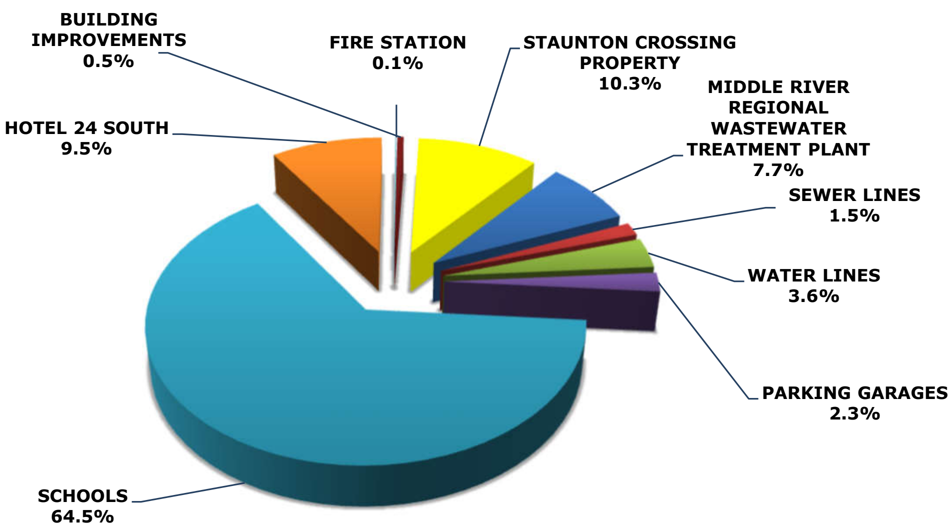
JULY 1, 2021	$	77,584,811
JULY 1, 2022	$	72,933,589
DEBT REDUCTION	$	4,651,222

BOND RATINGS:

STANDARD & POOR'S (September 26, 2018)	AA
MOODY'S (Dec 2020 Score Card Estimate)	Aa3

LEGAL DEBT LIMIT (10% of Taxable Real Property)	$	225,956,841
LEGAL DEBT MARGIN	$	148,372,030
POPULATION (WELDON COOPER CENTER 2020 ESTIMATE)		25,110
DEBT PER CAPITA	$	3,089.80

PROJECT	OUTSTANDING DEBT JULY 1, 2021	% OF TOTAL	FISCAL YEAR MATURITY DATE(S)	PRINCIPAL PAYMENTS
GENERAL FUND DEBT:				
SCHOOLS	$ 50,054,189	64.5%	2022-2050	$ 1,927,844
HOTEL 24 SOUTH	7,333,000	9.5%	2034	504,000
FIRE STATION	85,889	0.1%	2025	20,398
BUILDING IMPROVEMENTS	404,904	0.5%	2025	96,164
STAUNTON CROSSING PROPERTY	8,003,000	10.3%	2027 -2028	1,066,000
TOTAL GOVERNMENTAL DEBT	$ 65,880,981			$ 3,614,407
PROPRIETARY FUND DEBT:				
MIDDLE RIVER REGIONAL WASTEWATER TREATMENT PLANT	$ 5,970,966	7.7%	2022-2031	$ 598,951
SEWER LINES	1,191,074	1.5%	2022-2031	116,262
WATER LINES	2,771,790	3.6%	2031	221,603
PARKING GARAGES	1,770,000	2.3%	2034	100,000
TOTAL PROPRIETARY FUND DEBT	$ 11,703,830			$ 1,036,816
TOTAL OUTSTANDING DEBT	$ 77,584,811		TOTAL PRINCIPAL PAYMENTS	$ 4,651,222



CITY OF STAUNTON
OUTSTANDING DEBT

JULY 1, 2021 (FY 2022)		Original Issue $$	Principal Amount Outstanding	Final Maturity Date	FY 2022 P&I DEBT PAYMENTS
GENERAL FUND DEBT					
BESSIE WELLER SCHOOL	2002 Literary Fund Loan	$ 4,000,000	$ 200,000	March 2022	$ 208,000
FIRE STATION-7%/ ENERGY-33% & SCHOOLS CIP-60%	Series 2005 General Obligation Public Improvement Bond	$ 4,600,000	$ 1,226,981	February 2025	$ 333,492
HOTEL 24 SOUTH PROJECT/GOLF IRRIGATION	Series 2007 General Obligation Public Improvement and Refunding Bonds	$ 10,600,000	$ 7,333,000	February 2034	$ 641,860
MCSWAIN ELEM SCHOOL	2008 Literary Loan	$ 7,500,000	$ 3,044,000	July 2028	$ 451,227
WARE ELEM SCHOOL	2008 Literary Loan	$ 7,500,000	$ 3,044,000	July 2028	$ 451,227
STAUNTON CROSSING LAND	Series 2012 General Obligation Public Improvement Bond - SunTrust-	$ 10,000,000	$ 5,433,000	October 2027	$ 838,047
STAUNTON CROSSING LAND	Series 2013 General Obligation Public Improvement Bond - Union First Market	$ 5,000,000	$ 2,570,000	January 2028	$ 406,306
STAUNTON HIGH SCHOOL RENOVATIONS & ADDITIONS	2019 Virginia Public School Authority	$ 43,760,000	$ 43,030,000	July 2049	$ 2,353,155
	Total General Fund	**$ 92,960,000**	**$ 65,880,981**		**$ 5,683,314**
SEWER FUND					
NEW HOPE ROAD	VRA Series 2002 General Obligation Bond	$ 629,734	$ 22,864	September 2021	$ 22,864
MRWWTP III	VRA Series 2007 General Obligation Public Improvement Bond	$ 9,309,033	$ 4,885,027	February 2030	$ 610,055
MRRWWTP IIIb	VRA Series 2008 General Obligation Public Improvement Bond	$ 2,066,747	$ 1,085,939	September 2030	$ 135,615
SEWER CIP-CENTRAL AVE SEWER LINE, W BEVERLEY SEWER LINE-2017C REFUNDING	VRA Series 2017C Refunding	$ 1,168,210	$ 1,168,210	April 2031	$ 148,992
	Total Sewer Fund	**$ 21,684,344**	**$ 7,162,040**		**$ 917,526**
WATER FUND					
WATER CIP-RT 262, COLLEGE PARK PRESSURE ZONE, DAM PROJECT-2017C REFUNDING	VRA Series 2017C Refunding	$ 2,771,790	$ 2,771,790	April 2031	$ 353,511
	Total Water Fund	**$ 11,902,570**	**$ 2,771,790**		**$ 353,511**
PARKING FUND					
JOHNSON STREET AND NEW STREET GARAGE REHABILITATION	VRA 2018A Series	$ 1,955,000	$ 1,770,000	October 2033	$ 178,419
	Total Parking Fund	**$ 1,955,000**	**$ 1,770,000**		**$ 178,419**
GRAND TOTALS		**$ 128,501,914**	**$ 77,584,811**		**$ 7,132,770**

CITY OF STAUNTON

LEGAL DEBT LIMIT

§ 15.2-2634. Limitation on amount of outstanding bonds

DEBT LIMIT:	TAXABLE REAL PROPERTY VALUE		$ 2,259,568,413	
	X 10%	DEBT LIMIT =	$ 225,956,841	
OUTSTANDING DEBT:	GENERAL OBLIGATION BONDS		$ 59,592,981	
	LITERARY LOANS		$ 6,288,000	
	VIRGINIA RESOURCES AUTHORITY LOANS		$ 11,703,830	
	TOTAL NET BONDED DEBT (excluding leases)		$ 77,584,811	34.34%
LEGAL DEBT MARGIN:	10% OF TAXABLE PROPERTY LESS NET BONDED DEBT =		$ 148,372,030	
% OF DEBT LIMIT:	LEGAL DEBT MARGIN / 10% TAXABLE PROPERTY VALUE =		65.66%	

TOTAL OUTSTANDING DEBT		
GENERAL FUND DEBT:		
STAUNTON HIGH SCHOOL-ISSUED MAY 2019	$	43,030,000
SCHOOLS-CURRENT O/S DEBT		7,024,189
STAUNTON CROSSING PROPERTY		8,003,000
STONEWALL JACKSON HOTEL/GOLF IRRIGATION		7,333,000
BUILDING IMPROVEMENTS		404,904
FIRE STATION GRUBERT AVENUE		85,889
TOTAL GENERAL GOVERNMENTAL FUND DEBT	$	65,880,981
PROPRIETARY FUND DEBT:		
WATER TREATMENT PLANT	$	-
WATER LINES		2,771,790
MIDDLE RIVER REGIONAL WASTEWATER TREATMENT PLANT		5,970,966
SEWER LINES		1,191,074
PARKING GARAGE PROJECTS		1,770,000
TOTAL PROPRIETARY FUND DEBT	$	11,703,830
TOTAL OUTSTANDING DEBT	$	77,584,811

DEBT PER CAPITA	POPULATION		24,971
	TOTAL CITY DEBT-ALL FUNDS	$	3,107.00
	GENERAL FUND DEBT ONLY	$	2,638.30
	PROPRIETARY FUND DEBT ONLY	$	468.70
	POPULATION DATA:		
	WELDON COOPER CENTER -2020		25,110
	U.S. CENSUS -2019 Est.		24,932

DEBT POLICY RATIOS			Debt Policy Limit	FY2022 %
1) **Net Direct Debt as a % of Taxable Assessed Value**			4.00%	2.92%
Net Direct Debt	$	65,880,981		
Taxable Assessed Value	$	2,259,568,413		
2) **Debt Service as a % of Total Governmental Expenditures**			15.00%	8.86%
FY2021 Debt Service	$	5,683,314		
Governmental Expenditures				
General Fund	$	48,563,116		
Education Transfer		13,406,250		
Capital Improvements Fund		981,050		
Blue Ridge Court Services Fund		1,229,541		
Total Gov't Expenditures	$	64,179,957		
3) **10 Year Payout Ratio**			>50% / 10 Years	
		FY2022		46.62%
		FY2023		46.54%
		FY2024		46.67%
		FY2025		46.84%
		FY2026		45.83%
		FY2027		45.05%
		FY2028		44.18%
		FY2029		43.15%
		FY2030		43.82%

3.38

DESCRIPTION OF MAJOR REVENUE SOURCES

The following is a brief description of the major General Fund revenue sources administered by the City of Staunton.

Taxing Authority

1. Constitution

The authority of the General Assembly, and limitations on such authority concerning taxation by local governments, are set out in Article X of the Virginia Constitution. Because the General Assembly inherently has the power to tax and to delegate such authority to local governments, the principal purpose of Article X is to restrict the taxing powers the General Assembly may grant to local governments.

The Constitution segregates certain sources of tax revenue exclusively for taxation by the state and others by the localities. Section 4of Article X specifically provides that real estate, coal and other mineral lands, and tangible personal property, except rolling stock of public service corporations, are to be taxed only by local governments.

2. Virginia Code

The taxing authority of local governments is essentially statutory and is set out primarily in Subtitle III, Chapters 30 through 39, of Title 58.1 of the Code of Virginia.
Major sources of tax revenue include retail sales and use tax; consumer utility taxes; motor vehicle and trailer license taxes; business, professional, and occupational license taxes; transient occupancy taxes; recordation taxes; taxes on wills and grants of administration; bank franchise taxes; recreation taxes; and special and sanitary district taxes.

3. Uniform Charter Powers Act

The one exception to the statutory grant of taxing authority is the Uniform Charter Powers Act. As the Virginia County Supervisors' Manual states:

The Code of Virginia sets forth in considerable detail the items of wealth or wealth-producing activities which may be taxed by local governments. As a result, counties and cities now enjoy relatively parallel tax powers, except for the broad grant of taxing power contained in the Uniform Charter Powers Act that is subject to inclusion in municipal charters.

> Section 15.1-841 of the Code of Virginia refers to the taxing powers granted under the Uniform Charter Powers Act and states:
>
> § 15.1-841. Taxes and assessments. A municipal corporation may raise annually by taxes and assessments on property. persons and other subjects of taxation, which are not prohibited by law, such sums of money as in the judgment of the municipal corporation are necessary to pay the debts, defray the expenses, accomplish the purposes and perform the functions of the municipal corporation, in such manner as the municipal corporation deems necessary or expedient.
>
> Under this section, cities and towns which have incorporated the Uniform Charter Powers Act into their charters have a general taxing authority. Accordingly, such cities and towns may in fact impose taxes as a result of this provision, or through explicit authority granted in their charters, which may not be levied by counties. A major difference resulting from this general grant of taxing authority is that cities and towns which incorporate it into their charter may levy taxes in addition to those imposed by counties; unlike counties, they are not subject to the rate limitations set out in the Code.

C. Local Taxes

The following section briefly describes each of the local taxes imposed by Virginia's counties, cities, and towns.

1. Taxes on Property

a. Real property. The real property tax is assessed annually against the fair market value of all taxable real estate. Fair market value is determined by an appraisal process which may occur as frequently as annually or as infrequently as every six years.

Certain types of property which may not technically constitute real property, fixtures, or improvements to real estate are taxed like real estate. Mineral and timber lands are also taxed as real estate, although they are to be separately listed and assessed. Mobile homes, although they may constitute real property under the law of fixtures, are classified as tangible personal property but may not be taxed at a rate greater than that applicable to real property.

b. Land use taxation. In 1971, the General Assembly adopted legislation for the purpose of preserving land dedicated to agricultural, horticultural, forestal, and open space uses by reducing or deferring increased taxes due to a potential "higher use." The concept is based on the assumption that encroaching development and resulting higher property taxes compelled farm owners to sell their land. Land use taxation is a local option program, and localities may elect to include any or all of the four classifications of property in their ordinance. The State Land Evaluation Advisory Council annually determines and publishes a range of suggested values for each of the special uses. These values are advisory, however, and the ultimate valuation is made by the commissioner of the revenue or other local assessing officer. In addition to the special use value, the local assessor also determines the fair market value of the special use property at its highest and best use.

When the landowner changes the use of the land, liability for roll-back taxes attaches and is computed by adding the amount of deferred tax for the five most recent completed tax years, including simple interest at the rate applicable to the delinquent taxes. In addition, taxes for the current tax year are recalculated. The amount of deferred tax for each year is the difference between the tax actually levied and paid and the tax that would have been paid if fair market value assessments had been utilized.

2. Property Tax Exemptions

The majority of property tax exemptions are found in Article X, Section 6 of the Virginia Constitution, which includes the following:

1. Property owned directly or indirectly by the Commonwealth or any of its political subdivisions;
2. Property owned and exclusively occupied or used by churches or religious bodies for religious worship or for the residences of their ministers;
3. Nonprofit cemeteries;
4. Property owned by nonprofit public libraries or nonprofit institutions of learning, as long as such property is primarily used for literary, scientific or educational purposes or purposes incidental thereto;
5. Intangible personal property, or any class or classes thereof, as may be provided for in general law;
6. Property used by its owner for religious, charitable, patriotic, historical, benevolent, cultural or public park and playground purposes, as may be provided by classification or designation by a three-fourths vote of the General Assembly;
7. Land subject to a perpetual easement permitting inundation by water as provided by general law;
8. By local option, property owned and occupied as their sole dwelling by persons 65 years of age or older or permanently and totally disabled, who are deemed by the General Assembly to be bearing an extraordinary tax burden on such property in relation to their income and financial worth;
9. By local option, pollution control or solar energy equipment, facilities, or devices, including real property; and
10. By local option, partial exemption of real estate which has undergone substantial renovation, rehabilitation, or replacement.

Article X, Section 6 of the Constitution also provides that property tax exemptions are to be strictly construed. Items 1, 2, 3, and 4 above are self-executing; that is, they do not require statutes to implement them.

Item 6 above authorizes the General Assembly, by a three-fourths vote in each house, to exempt charitable organizations from property taxation either by designation (naming the specific organization) or by classification (naming a class or groups similarly situated). Since this provision first appeared in the Constitution in 1971, through the end of the 1994 Sessions of the General Assembly, slightly over 600 organizations have been granted exempt status by designation. Few of those exemptions were granted on a state-wide basis; most are granted on a local jurisdiction basis only.

In 1978, the General Assembly determined that the proliferation of tax exemptions constituted one of the reasons local tax bases continued to erode and attempted to devise a method for dealing with the problem. A study authorized by HJR 32 and continued by HJR 227 in 1979 culminated in the Report of the Joint Subcommittee to Study Real Property Tax Exemptions. The report stated that localities' percentages of tax exempt property ranged from four percent to 45 percent of the tax base, with a median of 18 percent. Although governmental property accounted for the largest portion of exempt property, "the private sector's share is quite substantial."

The report also noted that the Commonwealth's "control over exemption policy is an accident of history" and a remnant left over from a period of time when the Commonwealth itself taxed such property. However, the subcommittee concluded "that it was impossible to make meaningful changes affecting existing exemptions. No charitable organization was willing to exchange a sure exemption for uncertainty, regardless of the equity of the proposal or the minimal extent of the uncertainty." As a result, the subcommittee was left with merely standardizing the procedure by which new exemptions are to be granted.

That procedure has been codified in § 30-19.04 of the Code of Virginia. Any legislative committee is prohibited from considering such exemption legislation unless the request for legislation is accompanied by a resolution of the governing body of the affected locality either supporting or refusing to support the exemption. Such legislation which is supported by local government is routinely enacted unanimously by each session of the General Assembly.

3. Service Charges

Article X, Section 6 (g) of the Constitution permits the General Assembly to authorize local governments to impose service charges on otherwise tax exempt property. Certain property is excluded from this provision, including the land and buildings of churches used exclusively for worship and property used exclusively for private educational or charitable purposes. The service charge is based on the amount the locality expended in the preceding year for providing services to the exempted property; the services to be considered include only police and fire protection and refuse collection. Any such service charge is capped at 20 percent of the real estate tax rate, or at 50 percent in the case of faculty and staff housing for private educational institutions.

Concerned that the service charge had been imposed, for the most part, only upon the property of the Commonwealth, the General Assembly amended the Code to restrict the use of the service charge to those localities where the value of real estate owned by the Commonwealth, excluding hospitals, educational institutions, or roadway property, exceeds three percent of the value of all real estate within the jurisdictions' boundaries.

4. Tangible Personal Property

Tangible personal property was segregated for local taxation in 1927. Cities, counties and towns may levy a tax on the tangible personal property of businesses and individuals. For tax purposes, personal property is property that, by its location and character, shows that the owner intends it to be movable. Household goods and personal effects are classified separately to enable localities to exempt them from the personal property tax. Localities are also authorized to exempt or tax at a lower rate farm machinery and equipment.

Since 1979, the number of classifications for tax rate purposes has increased considerably, from eight in 1979 to the current 22. The classification statutes set the upper limit of the tax rate on these classes at the rate on tangible personal property. The localities are not required to establish different tax rates on these different classes of property, but are given the option to adopt lower rates.

The tax is imposed by the locality where the property has situs. The situs, or location, of personal property is the county, city, or town in which the property is physically located onthe tax day, which in most localities is January 1. However, the situs for purposes of assessment of motor vehicles, travel trailers, boats and airplanes is the locality where the vehicle is normally garaged, docked, or parked. When situs cannot be determined it is considered to be the owner's jurisdiction.

Localities are required to assess tangible personal property at fair market value. However, localities are authorized to assess each class of tangible personal property according to a different method so long as the method used is uniform within each class.

a. Machinery and tools. Counties, cities, and towns are required to segregate machinery and tools used in a trade or business as a separate classification of tangible personal property. The tax rate, however, cannot exceed that imposed on other classes of tangible personal property.

b. Merchants' capital. The City of Staunton does not assess this tax. The merchants' capital may be imposed by localities that do not impose abusiness, professional and occupational license tax ("BPOL"). The rate of the merchants' capital tax may not exceed the rate and ratio which were in effect in a locality on January 1, 1978. Localities, however, may still lower the tax liability of merchants by changing the nominal rate, the assessment ratio, or both. Merchants' capital is defined as inventory of stock on hand, daily rental passenger cars as defined in § 58.1-2401 of the Code, daily rental property, and all other taxable personal property of any kind except (i) money on hand and on deposit and (ii) tangible personal property not offered for sale as merchandise.

5. Taxes on Individuals/Consumers

a. Sales and use. Tangible personal property sold or used in the Commonwealth is subject to the Virginia retail sales and use tax unless the property is exempt from taxation by statute. A transaction subject to the sales tax is not subject to the use tax. Sales and use tax exemptions are classified into the following ten categories: (i) governmental and commodities, (ii) agricultural, (iii) commercial and industrial, (iv) educational, (v) services, (vi) media-related, (vii) medical-related, (viii) nonprofit civic and community service, (ix) nonprofit cultural organizations, and (x) miscellaneous.

Virginia's counties and cities are authorized to impose up to a one percent local sales and use tax on a tax base identical to the state tax base. All counties and cities have chosen to impose the local tax at the maximum rate of one percent, which means there is a uniform 5.3 percent sales and use tax rate imposed throughout the Commonwealth, including the 4.3 percent state tax rate.

State tax revenues generated by one percent of the 4.3 percent tax rate are distributed to counties and cities on the basis of the number of school-age children in each locality according to the most recent statewide census of school-age population taken by the Department of Education. The state revenues distributed to each locality must be used for maintenance, operation, capital outlay, debt, and other expenses incurred in the operation of public schools.

The one percent local sales tax collected with the state tax is distributed to counties and cities based upon the point of sale. The revenues collected are distributed to the general fund of the locality and may be used for any purpose. Towns located within a county do not have authority to levy the local sales tax unless the county has not levied the tax. However, the town is entitled to a portion of the local revenues collected by the county.

b. Motor fuel. The City of Staunton does not assess this tax. Certain localities are authorized to impose a specia1 local sales and use tax on motor fuel of up to two percent of the retail price of the fuel. Motor fuel is one of the categories of tangible personal property which is exempt from the general sales and use tax base. The Code of Virginia authorizes the imposition of this tax by any county or city that is a member of the Northern Virginia Transportation District or any transportation district contiguous to the Northern Virginia Transportation District (currently, only the Potomac-Rappahannock Transportation District). The tax is levied like a sales and use tax but is essentially a motor fuel tax, since the tax is incorporated into the pump price of the motor fuel.

c. Daily rental property. The daily rental property tax is a tax on the gross proceeds of any person engaged in the short-term rental business. Localities are authorized to levy the daily rental property tax in an amount not to exceed one percent.

d. Motor vehicle license. The City of Staunton does not assess this tax. Counties, cities, and towns are authorized to impose a license tax on motor vehicles, trailers, and semi-trailers not to exceed that imposed by the state. The situs for the imposition of the license tax is the locality in which the vehicle is normally garaged, stored, or parked. If it cannot be determined where the personal property is normally located, the situs is the domicile of its owner. If the owner of the vehicle is a college student, the situs is the domicile of the student.

e. Consumer utility. The consumer utility tax is a local option tax which localities are authorized to impose on consumers of telephone services, water, heat, light, and power. The tax on residential customers may not exceed 20 percent of the first $15 of the monthly bill. However, any locality imposing a higher rate prior to July 1, 1972, may continue to tax at that rate, but may not raise it further. There are no limitations on the rates imposed on nonresidential consumers, i.e., commercial or industrial consumers.

The local utility tax is collected by the public service corporations or service providers as part of the monthly bill, with virtually no administrative costs to the locality. Localities are authorized to pay a commission of up to five percent of collections for collecting the tax if the tax is remitted in a timely fashion. If a town imposes the tax, the county tax does not apply within the town if it operates its own school system or provides police or fire services and water or sewer services. 36 out of 38 cities and 87 of the 95 counties reported a utility consumers' tax in effect during the 2018 tax year.

f. Transient occupancy. The transient occupancy tax is a local tax based on the charge for lodging in hotels, motels, boarding houses, travel campgrounds and other facilities offering guest rooms rented out for continuous occupancy for fewer than 30 consecutive days. Counties are authorized to impose a tax of up to two percent based on the amount of the charge of the occupancy. By special act, Arlington County is authorized to impose a tax of five percent. Cities and towns may impose the tax without limitation under their "general taxing powers" provided under the Uniform Charter Powers Act. If a town imposes a transient occupancy tax, a county may not levy the same tax within the territorial limits of the town unless the town grants the county the authority to do so.

g. Meals. The food and beverage tax, also known as the meals tax, is a local tax based on the amount charged for certain prepared foods and beverages. Counties are limited to an 8.5 percent tax rate, but this includes the 4.5 percent sales and use tax, resulting in an effective meals tax cap of four percent. Prior to the imposition of the meals tax, the tax must be approved in a voter referendum in the county, unless the county is exempt from this requirement. Under the general taxing powers provided in the Uniform Charter Powers Act, any city or town may levy a meals tax without any limit on the tax rate. As with other local taxes, when a town imposes the meals tax, it prevents the county in which the town is located from imposing the county meals tax with the town, unless the town specifically allows the imposition of the county tax within the town's geographical limits.

h. Cigarettes. The cigarette tax is a flat fee levied on each pack of cigarettes. The local cigarette tax is added on to the price of each pack prior to its purchase. Cities may impose the tax provided they had the authority to do so under their charter prior to January 1, 1977. Only two counties, Arlington and Fairfax, have been granted statutory authority to levy the cigarette tax and are subject to a maximum rate of five cents per pack or the amount levied under state law, whichever is greater. Under the general taxing powers provided in the Uniform Charter Powers Act, any city or town may levy the cigarette tax without any restriction on the rate charged.

i. Admissions. The City of Staunton does not assess this tax. The admissions tax is a local tax based on the charge for admission to certain events which are divided into five classes. Localities may tax each class of admissions with the same or a different tax rate. Cities and towns may impose the tax without limitation under their "general taxing powers" provided under the Uniform Charter Powers Act. However, of Virginia's counties, only four (Fairfax, Arlington, Dinwiddie, and Prince George) are authorized to levy an admissions tax at a rate not to exceed 10 percent of the amount of charge for admissions. Only one of the four counties, Dinwiddie, currently levies the admissions tax.

j. Recordation. The recordation tax is a tax imposed on the privilege of recording any deed, lease, contract, or mortgage relating to real estate and certain railroad rolling stock. Currently the state recordation tax is 15 cents per $100 or fraction thereof on deeds of bargain and sale, the tax is imposed on the sales price or the actual value of the property conveyed, whichever is greater. The option is placed in the statute as a safeguard to ensure that the consideration is not understated as a tax avoidance measure. On deeds of trusts and mortgages, the tax is imposed on the amount of debt, bonds, or obligation secured by the debt instrument.

Localities are authorized to impose a local recordation tax in an amount equal to one-third of the amount of the state recordation tax. Almost all Virginia cities and counties have exercised this authority and enacted a local recordation tax.

k. Probate. The probate tax is a tax on the probate of every will or grant of administration. Counties and cities are authorized to impose a local probate tax in an amount equal to one-third of the state probate tax.

l. E-911 emergency services. Any county, city or town which has established or will establish an enhanced 911 emergency telephone system is authorized to impose a special local tax on consumers of telephone services.

6. Taxes on Businesses

a. Business, professional and occupational license (BPOL). Counties, cities, or towns may levy a local license tax on business, trades, occupations, and professions. The tax is commonly referred to as the BPOL tax. The basis for the tax is normally gross receipts, but will always be the same for all individuals engaged in the same business. Some occupations and businesses are exempt from the tax, including but not limited to certain public service corporations and manufacturers who sell merchandise at wholesale at the place of manufacture. For counties, the license tax imposed does not apply in any town in the merchandise at wholesale at the place of manufacture. For counties, the license tax imposed does not apply in any town in the county where the town has a similar tax unless the town's governing body makes provision for the county to apply the tax.

The situs for the BPOL tax is any county, city, or town in which the individual maintains an office or carries on principal and essential business. If such taxable situs is in more than one local jurisdiction, the tax in any one jurisdiction may not exceed the amount of business attributable to that local jurisdiction.

In general, the limits on the BPOL tax rates are that:

"[N]o local tax imposed ... shall be greater than thirty dollars or the rate set forth below for the class of enterprise listed, whichever is higher:

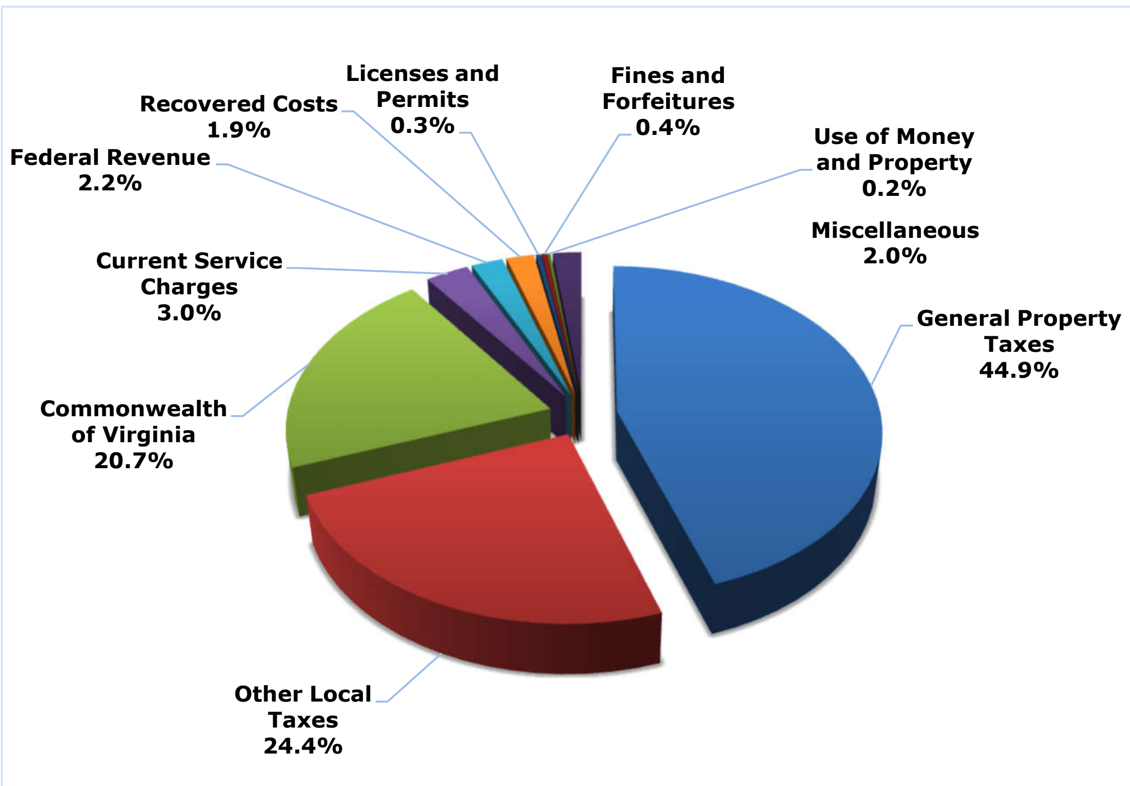
1. For contracting, and persons constructing for their own account for sale, sixteen cents per $100 of gross receipts;
2. For retail sales, twenty cents per $100 of gross receipts;
3. For financial, real estate and professional services, fifty-eight cents per $100 of gross receipts; and
4. For repair, personal and business services, and all other businesses and occupations not specifically listed or excepted in this section, thirty-six cents per $100 of gross receipts."

b. **Utility license**. The utility license tax is a local license tax on public service corporations, including telephone and telegraph companies, water companies, and heat, light and power companies. Localities are authorized to levy a utility license tax in an amount not to exceed one-half of one percent of the gross receipts accruing to the company from business within the locality.

c. **Bank franchise**. The bank franchise tax is a tax assessed against the "net capital" of banks and bank holding companies. The tax is imposed at the rate of one dollar on each $100 of net capital, and any city, town, or county may impose a bank franchise tax, not to exceed 80 percent of the state tax rate on each $100 of net capital of such bank located in the jurisdiction. Any bank paying such a local bank franchise tax is entitled to a credit on its state return. Therefore, 80 percent of the bank franchise tax is paid into the treasuries of the localities in which the bank is doing business.

CITY OF STAUNTON
FY 2022 GENERAL FUND REVENUES

Category		FY2022	% of Total
General Property Taxes	$	27,800,455	44.9%
Other Local Taxes		15,150,500	24.4%
Commonwealth of Virginia		12,815,367	20.7%
Current Service Charges		1,855,902	3.0%
Federal Revenue		1,363,629	2.2%
Recovered Costs		1,190,235	1.9%
Licenses and Permits		208,400	0.3%
Fines and Forfeitures		232,000	0.4%
Use of Money and Property		135,500	0.2%
Miscellaneous		1,217,378	2.0%
Total Revenues	$	61,969,366	100.0%



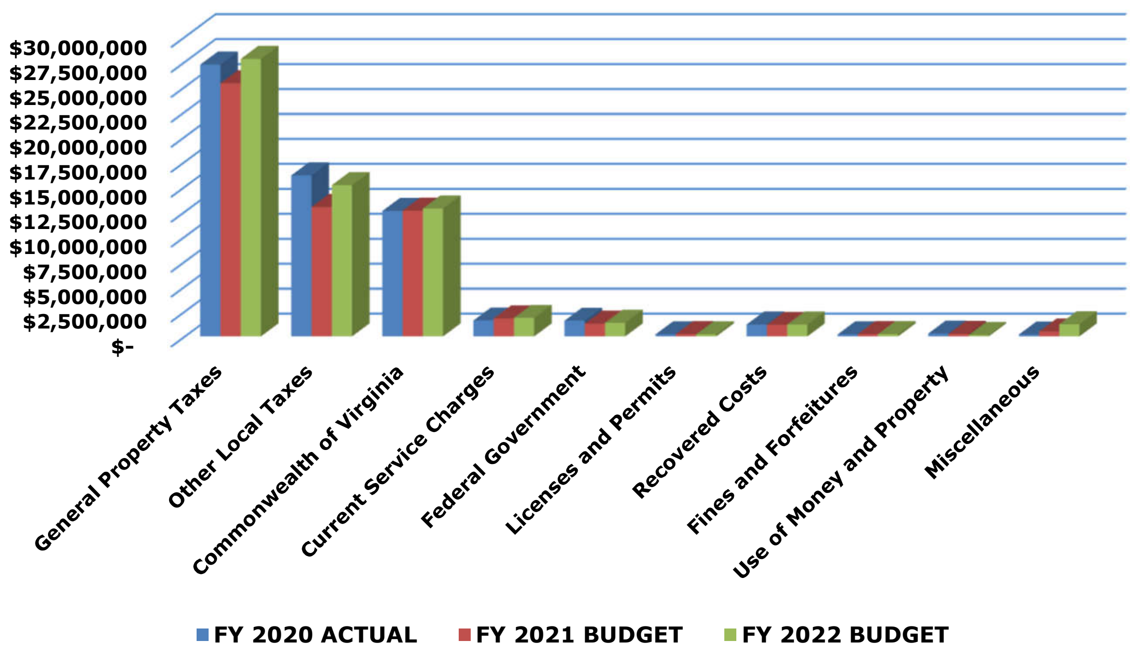
CITY OF STAUNTON

GENERAL FUND REVENUES

Summary Comparison of FY 2020, 2021, 2022

	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2022 BUDGET	FY 2022 $ VARIANCE	% of FY2022 Budget
General Property Taxes	$ 27,227,252	$ 25,360,750	$ 27,800,455	$ 2,439,705	44.9%
Other Local Taxes	16,129,017	12,964,500	15,150,500	2,186,000	24.4%
Commonwealth of Virginia	12,567,782	12,598,892	12,815,367	216,475	20.7%
Current Service Charges	1,595,812	1,803,334	1,855,902	52,568	3.0%
Federal Government	1,575,202	1,284,973	1,363,629	78,656	2.2%
Licenses and Permits	210,011	235,400	208,400	(27,000)	0.3%
Recovered Costs	1,197,430	1,161,874	1,190,235	28,361	1.9%
Fines and Forfeitures	201,199	232,000	232,000	-	0.4%
Use of Money and Property	286,932	246,500	135,500	(111,000)	0.2%
Miscellaneous	191,744	486,478	1,217,378	730,900	2.0%
Total Revenues	$ 61,182,381	$ 56,374,701	$ 61,969,366	$ 5,594,665	100.0%

GENERAL FUND REVENUES FY2020 - FY2022



CITY OF STAUNTON
FY 2022 GENERAL FUND REVENUES

GENERAL PROPERTY TAXES		FY 2020 ACTUALS		FY 2021 BUDGET		FY 2022 BUDGET		$Amount Variance
Real Estate Taxes	$	19,290,172	$	18,212,500	$	20,382,755	$	2,170,255
Real Estate-Public Service		952,761		902,500		905,000		2,500
Real Estate- Interest Assessed		157,287		160,000		150,000		(10,000)
Real Estate Penalty		115,827		120,000		115,000		(5,000)
Real Estate-Service District Tax		142,581		118,750		120,000		1,250
Personal Property Taxes		5,866,658		5,217,000		5,525,000		308,000
Personal Property-Public Service		3,563		4,000		2,700		(1,300)
Personal Property Interest		85,811		55,000		65,000		10,000
Personal Property-Penalty		103,610		85,000		85,000		-
Machinery & Tools Tax		508,983		486,000		450,000		(36,000)
Total Property Taxes	$	27,227,252	$	25,360,750	$	27,800,455	$	2,439,705
OTHER LOCAL TAXES								
Business & Occupational Licenses	$	2,444,937	$	1,650,000	$	2,040,000	$	390,000
Water Utility Tax		285,698		285,000		285,000		-
Gas Utility Tax		297,254		300,000		298,000		(2,000)
Electric Utility Tax		585,315		585,000		585,000		-
Local Sales Tax- One Percent		4,855,331		3,393,750		4,662,500		1,268,750
Bank Stock Tax		492,376		498,000		485,000		(13,000)
Recordation-Local		230,187		220,000		220,000		-
Cigarette Tax		410,211		390,000		385,000		(5,000)
Transient Occupancy Tax		785,605		836,000		760,000		(76,000)
Meals Tax		4,547,853		3,562,500		4,300,000		737,500
Probate Tax		8,728		7,000		7,000		-
Short Term Rental Tax		26,588		26,000		23,000		(3,000)
Local Communications Tax		1,158,936		1,211,250		1,100,000		(111,250)
Total Other Taxes	$	16,129,017	$	12,964,500	$	15,150,500	$	2,186,000
LICENSES & PERMITS								
Dog Licenses	$	8,326	$	11,500	$	10,500	$	(1,000)
Building Permits		75,520		98,000		80,000		(18,000)
Electrical Permits		28,287		35,000		30,000		(5,000)
Plumbing Permits		39,810		44,000		38,000		(6,000)
Subdivision Review		2,900		-		-		-
Transfer Fees-Circuit Court		832		900		900		-
Zoning Fees		11,800		10,000		10,500		500
Police Recording Fees		17,025		11,000		14,000		3,000
Electronic Summons Fee		18,559		17,500		18,000		500
Other Permits		6,950		7,500		6,500		(1,000)
Total License & Permits	$	210,011	$	235,400	$	208,400	$	(27,000)
FINES & FORFEITURES								
Circuit Court Fines	$	144,784	$	168,000	$	168,000	$	-
Court Recording Fees		38,775		46,000		46,000		-
Animal Control Fines		6,965		6,000		6,000		-
Courthouse Maintenance Fines		10,675		12,000		12,000		-
Total Fines & Forfeitures	$	201,199	$	232,000	$	232,000	$	-

CITY OF STAUNTON
FY 2022 GENERAL FUND REVENUES

	FY 2020 ACTUALS	FY 2021 BUDGET	FY 2022 BUDGET	$Amount Variance
USE OF MONEY AND PROPERTY				
Interest on Investments	$ 242,014	$ 200,000	$ 100,000	$ (100,000)
Rental of Property	44,918	46,500	35,500	(11,000)
Total Use of Money and Property	$ 286,932	$ 246,500	$ 135,500	$ (111,000)
CURRENT SERVICE CHARGES				
Sheriff Fees	$ 2,617	$ 2,617	$ 2,617	$ -
Commonwealth Attorney Fees	4,165	3,500	4,200	700
Circuit Court Fees	3,894	3,600	3,600	-
Courthouse Security Fee	39,306	45,000	45,000	-
Jail Admission Fee	3,218	3,250	3,250	-
Clerk Circuit Court Copy Fees	12,792	10,500	11,500	1,000
Property Clean Up Fees	2,025	2,000	2,000	-
DMV Stop Fees	7,211	5,500	6,000	500
Administrative Fee	37,656	23,000	18,000	(5,000)
PILOT - Water Fund	381,999	381,999	409,344	27,345
PILOT - Sewer Fund	168,313	168,313	183,367	15,054
PILOT - Parking Fund	96,384	96,384	100,083	3,699
PILOT - Stormwater Fund	217,144	217,144	232,353	15,209
PILOT - Environmental Fund	273,670	273,670	292,113	18,443
Tax Exempt Service Charges	6,358	6,357	6,400	43
Library Fees & Fines	15,878	18,500	2,500	(16,000)
Golf Memberships	7,474	12,000	20,000	8,000
Recreation-Summer Playground	2,670	80,000	80,000	-
Recreation-Heart Program	111,636	160,000	156,500	(3,500)
Recreation-Instr/Educ Classes	14,570	25,000	25,000	-
Recreation- League Fees	21,736	40,000	40,000	-
Golf Cart Fees	63,305	75,000	110,642	35,642
Golf Green Fees	48,839	75,000	51,933	(23,067)
Duck Food Sales	5,965	7,000	3,500	(3,500)
Recreation Fees	455	1,000	1,000	-
Swimming Pool Fees	30,634	45,000	35,000	(10,000)
Recreation Trip Fees	14,701	22,000	10,000	(12,000)
Tourism Advertising Fee	1,800	-	-	-
Sale of Publications & Maps	1,196	-	-	-
Total Current Service Charges	$ 1,597,612	$ 1,803,334	$ 1,855,902	$ 52,568
MISCELLANEOUS REVENUE				
Payment in Lieu of Tax - SRHA	$ 14,023	$ 14,000	$ 14,000	$ -
Sale of Salvage and Surplus	20,186	15,000	15,000	-
Miscellaneous Revenue	26,402	-	-	-
Donations	129,333			-
Total Miscellaneous Revenue	$ 189,944	$ 29,000	$ 29,000	$ -

CITY OF STAUNTON
FY 2022 GENERAL FUND REVENUES

RECOVERED COSTS	FY 2020 ACTUALS	FY 2021 BUDGET	FY 2022 BUDGET	$Amount Variance
Recovered Costs-Courts	$ 16,397	$ 58,000	$ 58,000	-
Recovered Costs - Public Works	30,780	25,000	25,000	-
Recovered Costs - Public Safety	619,825	589,874	615,735	25,861
Recovered Costs- Police Security	45,054	45,000	45,000	-
Recovered Costs - Ins/ Other	51,420	10,000	12,500	2,500
Recovered Costs- Education Fund	368,297	379,000	379,000	-
Recovered Costs - Recreation/Library	65,656	55,000	55,000	-
Total Recovered Costs	$ 1,197,429	$ 1,161,874	$ 1,190,235	$ 28,361

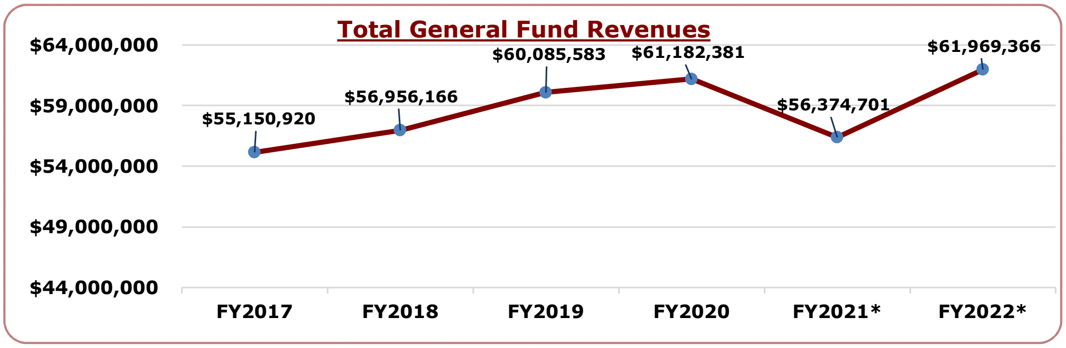
COMMONWEALTH OF VIRGINIA				
Public Facilities Tax	$ 80,483	$ 105,000	$ 50,000	$ (55,000)
Recordation	44,176	70,000	45,000	(25,000)
Rolling Stock Taxes	9,793	10,000	9,600	(400)
Motor Vehicle Rental Tax	94,620	87,500	87,500	-
Law Enforcement	954,888	954,888	954,888	-
Personal Property -PPTRA	1,652,200	1,652,200	1,652,000	(200)
Recordation-Grantor's Tax	59,567	50,000	50,000	-
Juror & Witness Fees	5,974	10,000	10,000	-
Grant-DCJS-Victim Witness	19,202	25,000	25,000	-
DMV-Four for Life Funds	-	23,305	23,500	195
DMV - Animal License Plates	1,157	750	750	-
State Crime Forfeited Assets-Law	33,276	-	-	-
Fire Programs Fund	86,487	86,487	88,000	1,513
E911 Wireless Board	103,355	95,000	95,000	-
Street & Highway Maintenance	4,214,682	4,214,682	4,290,000	75,318
Health and Welfare	1,364,477	1,370,208	1,521,908	151,700
Children Services Act	2,174,064	2,202,887	2,222,887	20,000
VA Comm for the Arts	4,500	4,500	4,500	-
Library	155,160	153,150	155,000	1,850
Commissioner of Revenue	123,801	127,423	132,408	4,985
Treasurer	121,740	123,602	130,338	6,736
Electoral Board & Registrar	49,006	38,525	40,000	1,475
Commonwealth Attorney	538,603	544,150	565,439	21,289
Sheriff	340,914	339,484	320,880	(18,604)
Circuit Court Clerk	318,984	310,151	323,591	13,440
Circuit Court Technology Trust Fund	16,671	-	17,178	17,178
Total Commonwealth of Virginia	$ 12,567,782	$ 12,598,892	$ 12,815,367	$ 216,475

CITY OF STAUNTON
FY 2022 GENERAL FUND REVENUES

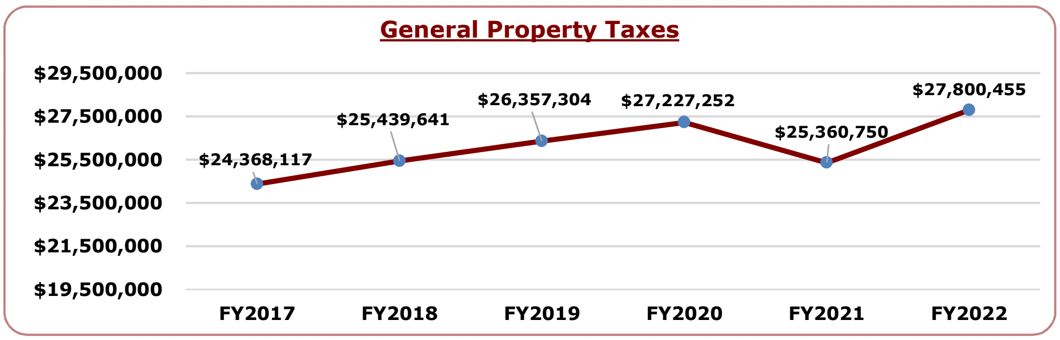
FEDERAL REVENUE		FY 2020 ACTUALS		FY 2021 BUDGET		FY 2022 BUDGET		$Amount Variance
Health and Welfare	$	1,221,549	$	1,176,404	$	1,305,629	$	129,225
Federal Grants-Victim Witness		57,607		52,000		58,000		6,000
Federal Grant-Fire SAFER Grant		296,046		56,569		-		(56,569)
Total Federal Revenue	$	1,575,202	$	1,284,973	$	1,363,629	$	78,656
TOTAL TRANSFER TO THE GENERAL FUND								
Transfer from Health Fund		-		150,000		-		(150,000)
Transfer from CIP Fund		-		307,478		-		(307,478)
						1,188,378		1,188,378
Total Transfer to the General Fund	$	-	$	457,478	$	1,188,378	$	730,900
TOTAL GENERAL FUND REVENUE	**$**	**61,182,380**	**$**	**56,374,701**	**$**	**61,969,366**	**$**	**5,594,665**

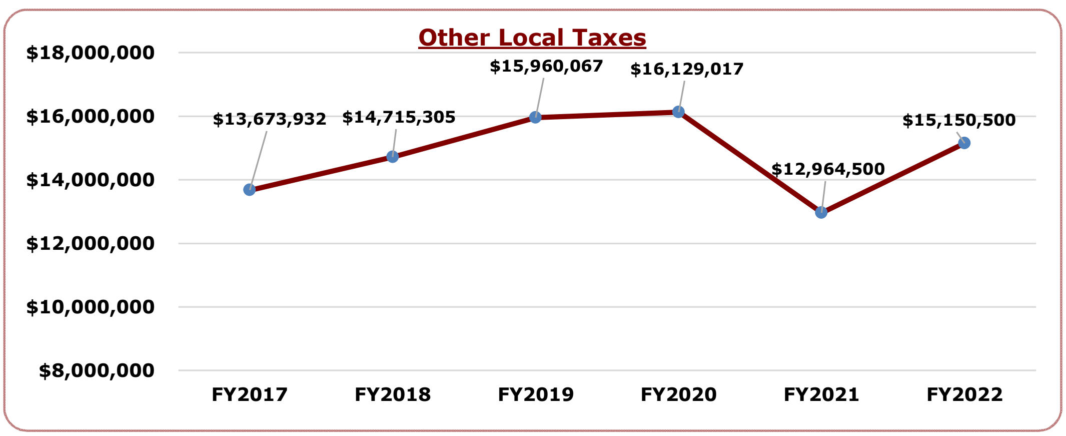
FY2022 MAJOR REVENUE CHANGES	FY2021	FY2022	VARIANCE	Description
REAL ESTATE	$ 19,115,000	$ 21,287,755	$ 2,172,755	9.36% increase in assessed value. Tax rate of .93 factored
PERSONAL PROPERTY	$ 5,217,000	$ 5,525,000	$ 308,000	Delinquency Factor of .04 applied due to pandemic
LOCAL SALES TAX	$ 3,393,750	$ 4,662,500	$ 1,268,750	Some residual effect of pandemic is projected.
MEALS TAX	$ 3,562,500	$ 4,300,000	$ 737,500	FY21 Projections have been reduced by 5 percent to FY2020 actuals due to pandemic
MOTEL TAX	$ 836,000	760,000	$ (76,000)	FY21 Projections have been reduced by 3 percent to FY2020 actuals due to pandemic
COURT FINES & FEES	$ 232,000	$ 232,000	$ -	Projected to increase 15% over FY2020 actuals
COMM OF VA	$ 4,811,115	$ 4,763,394	$ (47,721)	Modest adjustments to reflect trend
COMM OF VA-STREET MAINTENANCE	$ 4,214,682	$ 4,290,000	$ 75,318	VDOT adjustment to maintenance payments
COMM OF VA/FEDERAL GOV'T-HEALTH & WELFARE	$ 4,749,499	$ 5,050,424	$ 300,925	Increase based on services
FY2022 MAJOR REVENUE CHANGES			$ 4,739,527	

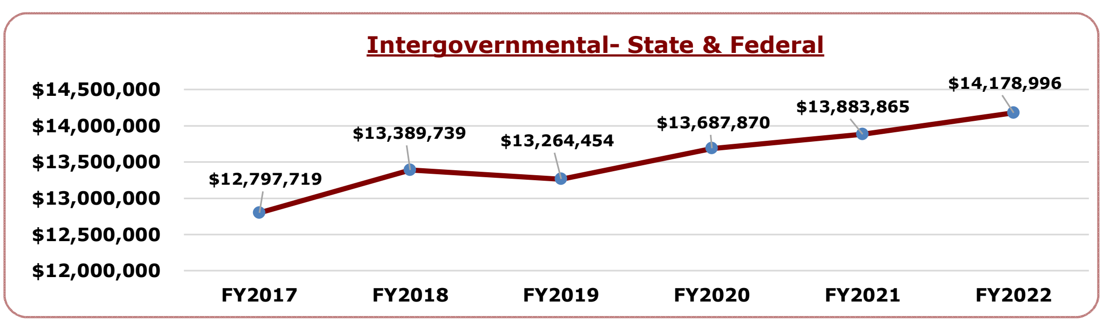
General Fund Revenues



Major Revenue Sources



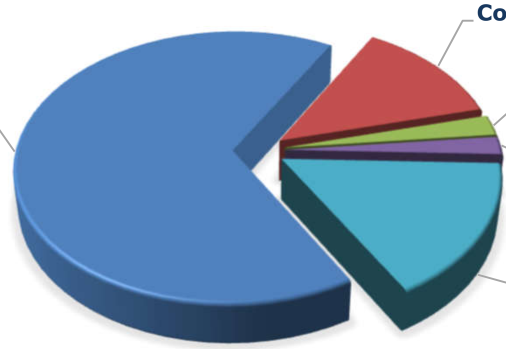




Fiscal Years 2017, 2018, 2019, 2020 = Actual Revenues
Fiscal Years 2021, 2022 = Budgeted Revenues

CITY OF STAUNTON

JANUARY 1, 2021 REAL ESTATE ASSESSMENT



Real Estate Assessment by Category	2020 Number of Parcels	January 1, 2020 $.95 Tax Rate	2021 Number of Parcels	January 1, 2021 $.93 Tax Rate	% Change or $ Change
Residential	9,015	$ 1,616,030,693	9,039	$ 1,791,481,704	10.86%
Commercial	616	321,859,688	614	347,341,112	7.92%
Industrial	48	63,279,702	48	64,449,062	1.85%
Land	1,596	50,437,398	1,548	56,296,525	11.62%
Tax Exempt	374	425,767,119	382	435,544,070	2.30%
Total Assessed Value	$ 11,649	$ 2,477,374,600	$ 11,631	$ 2,695,112,473	8.79%
Total Taxable Value	$ 11,275	$ 2,051,607,481	$ 11,249	$ 2,259,568,403	10.14%

One Cent Taxable Value	$ 205,161		$ 225,957	10.14%
Average Residential Assessed Value	$ 179,260.20		$ 198,194.68	$ 18,934.48
Average Residential Tax Bill	$ 1,702.97		$ 1,843.21	$ 140.24
Downtown Service District Assessed Value	$ 85,582,671	239	$ 89,117,340	$ 3,534,669
DSD Tax Revenue @ $0.15/$100	$ 128,374		$ 133,676	$ 5,302

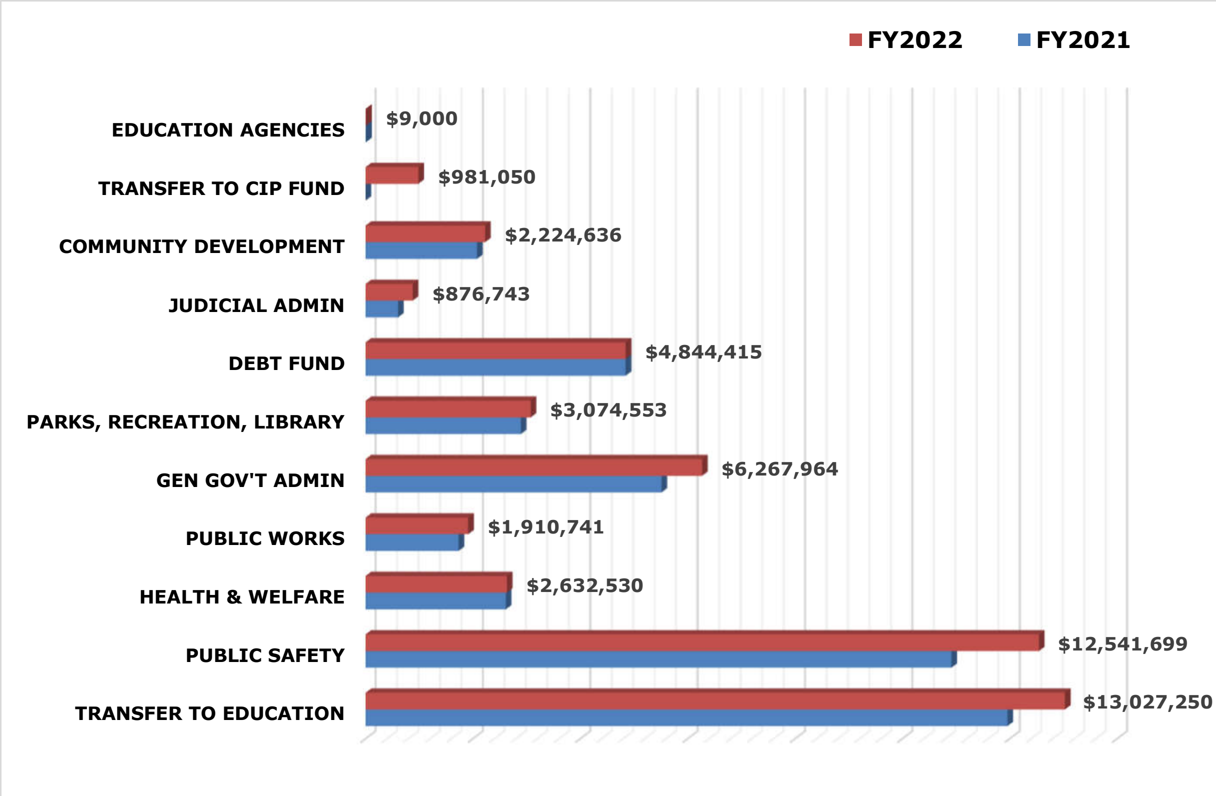
OTHER TAX EXEMPT PROPERTY:				TAX VALUE
Land Use - Ag Forest Districts	$ 18,063,810	39	$ 17,923,410	$ 166,688
Rehab Abatement Program	$ 17,552,880	82	$ 17,141,850	$ 159,419
TOTAL TAX EXEMPT/ ABATED TAXES	$ 35,616,690		$ 35,065,260	$ 326,107

TAX RATE JANUARY 1, 2020	$0.95/ $100
TAX RATE JANUARY 1, 2021	$0.93/ $100

CITY OF STAUNTON
REAL ESTATE TAXABLE ASSESSED VALUES

CALENDAR YEAR	TAX RATE PER $100	GROSS TAXABLE ASSESSED VALUE	% INCREASE / DECREASE	GROSS TAX LEVY	% INCREASE/ DECREASE IN LEVY
1990	$ 1.10	$ 552,209,620		$ 6,074,306	2.54%
1991	$ 1.10	$ 620,672,930	12.40%	$ 6,827,402	12.40%
1992	$ 1.10	$ 624,653,046	0.64%	$ 6,871,184	0.64%
1993	$ 1.10	$ 669,638,375	7.20%	$ 7,366,022	7.20%
1994	$ 1.10	$ 676,334,759	1.00%	$ 7,439,682	1.00%
1995	$ 1.04	$ 747,631,635	10.54%	$ 7,775,369	4.51%
1996	$ 1.04	$ 767,592,290	2.67%	$ 7,982,960	2.67%
1997	$ 1.00	$ 787,391,553	2.58%	$ 7,873,916	-1.37%
1998	$ 1.00	$ 858,381,240	9.02%	$ 8,583,812	9.02%
1999	$ 1.00	$ 881,717,155	2.72%	$ 8,817,172	2.72%
2000	$ 1.00	$ 892,241,497	1.19%	$ 8,922,415	1.19%
2001	$ 1.00	$ 964,271,152	8.07%	$ 9,642,712	8.07%
2002	$ 1.00	$ 974,187,691	1.03%	$ 9,741,877	1.03%
2003	$ 1.00	$ 1,067,393,540	9.57%	$ 10,673,935	9.57%
2004	$ 1.00	$ 1,083,304,711	1.49%	$ 10,833,047	1.49%
2005	$ 0.96	$ 1,281,677,950	18.31%	$ 12,304,108	13.58%
2006	$ 0.96	$ 1,344,077,362	4.87%	$ 12,903,143	4.87%
2007	$ 0.90	$ 1,786,612,776	32.92%	$ 16,079,515	24.62%
2008	$ 0.90	$ 1,823,826,090	2.08%	$ 16,414,435	2.08%
2009	$ 0.90	$ 1,944,786,867	6.63%	$ 17,503,082	6.63%
2010	$ 0.90	$ 1,960,478,554	0.81%	$ 17,644,307	0.81%
2011	$ 0.90	$ 1,820,641,380	-7.13%	$ 16,385,772	-7.13%
2012	$ 0.90	$ 1,830,710,951	0.55%	$ 16,476,399	0.55%
2013	$ 0.95	$ 1,782,236,588	-2.65%	$ 16,931,248	2.76%
2014	$ 0.95	$ 1,787,891,658	0.32%	$ 16,984,971	0.32%
2015	$ 0.95	$ 1,793,820,689	0.33%	$ 17,041,297	0.33%
2016	$ 0.95	$ 1,805,962,956	0.68%	$ 17,156,648	0.68%
2017	$ 0.97	$ 1,862,310,195	3.12%	$ 18,064,409	5.29%
2018	$ 0.97	$ 1,880,439,914	0.97%	$ 18,240,267	0.97%
2019	$ 0.95	$ 2,024,610,255	7.67%	$ 19,233,797	5.45%
2020	$ 0.95	$ 2,051,607,481	1.33%	$ 19,490,271	1.33%
2021	$ 0.93	$ 2,259,568,413	10.14%	$ 21,013,986	7.82%

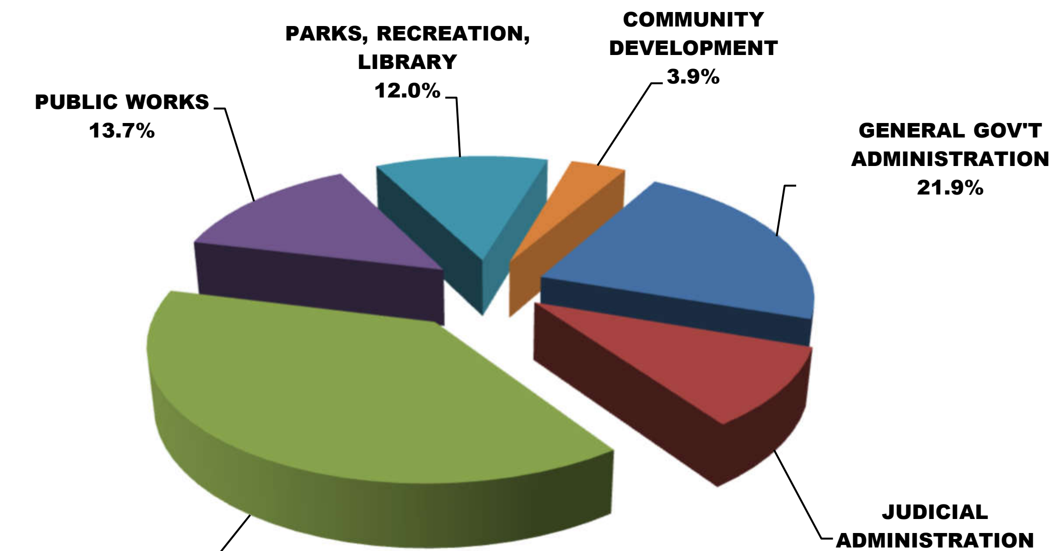
CITY OF STAUNTON
GENERAL TAX REVENUE SUPPORT



FY 2022 BUDGET	GENERAL TAX REVENUES	OTHER REVENUES/FEES	STATE & FEDERAL REVENUES	TOTAL REVENUES
TRANSFER TO EDUCATION	13,027,250	$ 379,000	$ -	$ 13,406,250
PUBLIC SAFETY	12,541,699	867,635	207,250	13,616,584
HEALTH & WELFARE	2,632,530	-	5,050,424	7,682,954
PUBLIC WORKS	1,910,741	25,000	4,290,000	6,225,741
GEN GOV'T ADMIN	6,267,964	12,500	302,746	6,583,210
PARKS, RECREATION, LIBRARY	3,074,553	596,575	159,500	3,830,628
DEBT FUND	4,844,415	-	-	4,844,415
JUDICIAL ADMIN	876,743	372,245	1,302,910	2,551,898
COMMUNITY DEVELOPMENT	2,224,636	13,000	-	2,237,636
TRANSFER TO CIP FUND	981,050	-	-	981,050
EDUCATION AGENCIES	9,000	-	-	9,000
TOTALS	$ 48,390,581	$ 2,265,955	$ 11,312,830	$ 61,969,366

General Revenue category includes all local tax revenues and State non-categorical revenues such as recordation taxes, motor vehicle rental tax, law enforcement, and personal property tax relief funds.

CITY OF STAUNTON
FY 2022 GENERAL FUND PERSONNEL BY JOB FUNCTION

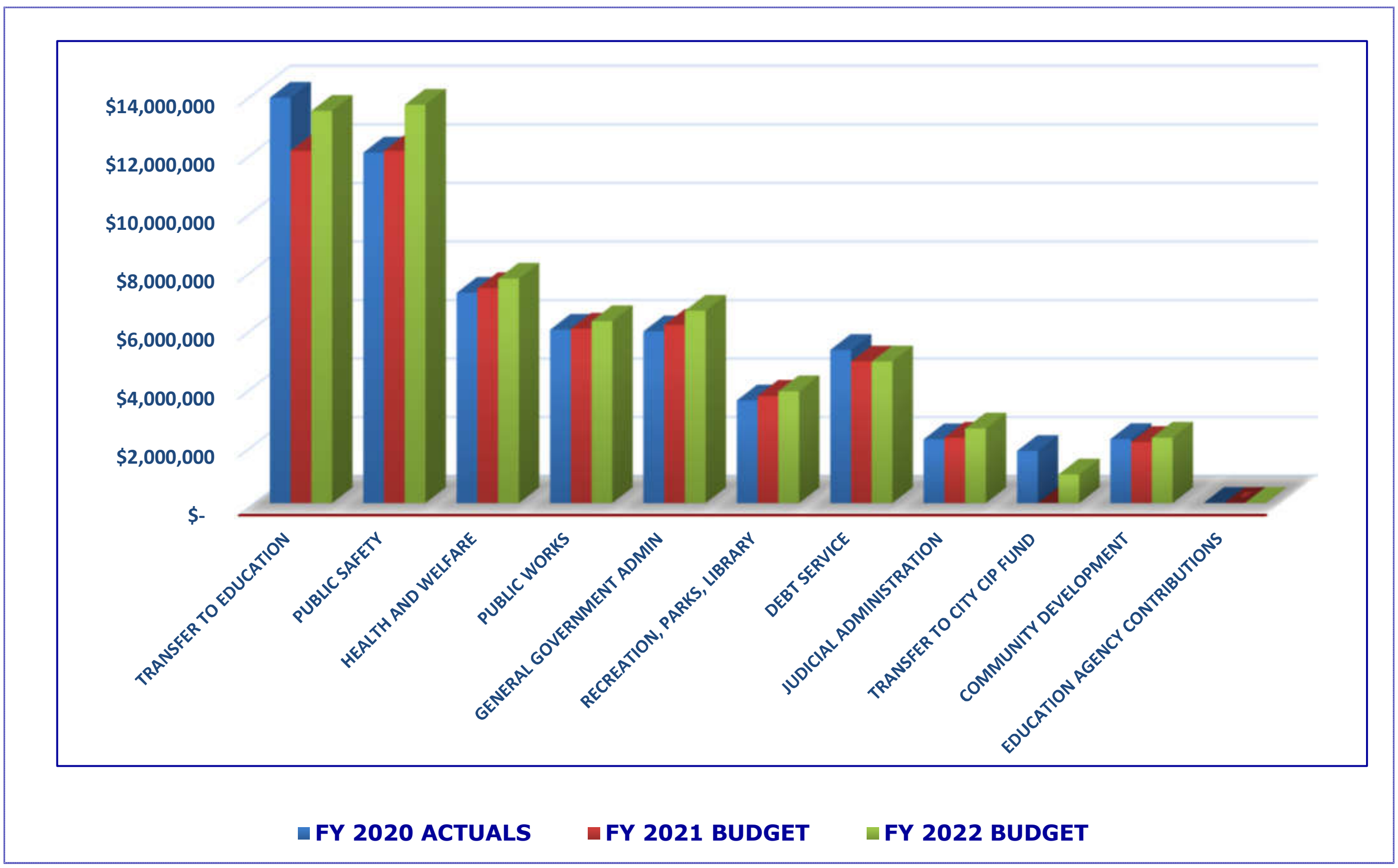


FUNCTION	TOTAL PERSONNEL COST	FULL-TIME APPROVED POSITIONS	PART-TIME POSITIONS
GENERAL GOV'T ADMINISTRATION	$ 4,975,930	39	2
JUDICIAL ADMINISTRATION	2,258,873	26	3
PUBLIC SAFETY	8,743,373	109	29
PUBLIC WORKS	3,103,971	41	9
PARKS, RECREATION, LIBRARY	2,718,856	28	62
COMMUNITY DEVELOPMENT	874,266	9	3
TOTAL PERSONNEL COST (WAGES & BENEFITS)	$ 22,675,269	252	108

POSITION CHANGES	POSITION TITLE	# POSITIONS	COST
CLERK OF THE COUNCIL	CLERK OF COUNCIL	1	$ 55,015
PW ENG RECLASS TO STORMWATER		-1	(54,543)
		0	$ 472

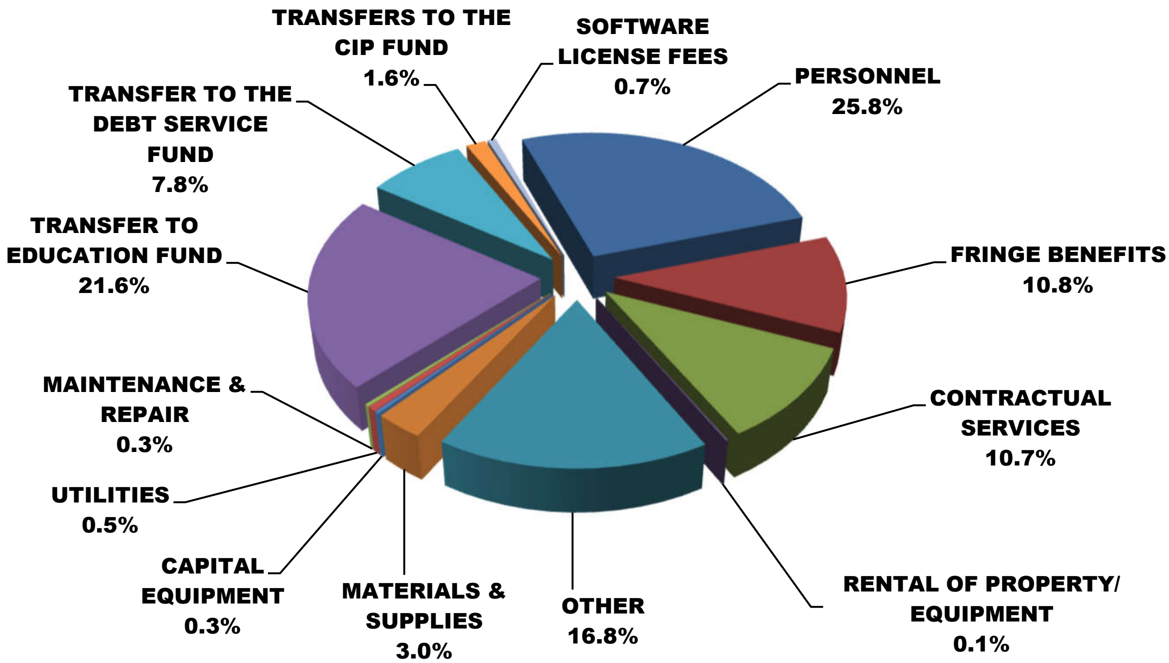
CITY OF STAUNTON
FY 2022 GENERAL FUND EXPENDITURES

	FY 2020 ACTUALS	FY 2021 BUDGET	FY 2022 BUDGET	$ VARIANCE	% CHANGE
TRANSFER TO EDUCATION	$ 13,856,908	$ 12,044,410	$ 13,406,250	$ 1,361,840	11.3%
PUBLIC SAFETY	11,981,706	12,043,521	13,616,584	1,573,063	13.1%
HEALTH AND WELFARE	7,199,240	7,362,381	7,682,954	320,573	4.4%
PUBLIC WORKS	5,934,143	5,971,764	6,225,741	253,977	4.3%
GENERAL GOVERNMENT ADMIN	5,876,831	6,100,461	6,583,210	482,749	7.9%
RECREATION, PARKS, LIBRARY	3,515,360	3,670,219	3,830,628	160,409	4.4%
DEBT SERVICE	5,244,415	4,844,415	4,844,415	-	0.0%
JUDICIAL ADMINISTRATION	2,183,515	2,239,756	2,551,898	312,142	13.9%
TRANSFER TO CITY CIP FUND	1,785,643	-	981,050	981,050	#DIV/0!
COMMUNITY DEVELOPMENT	2,189,528	2,088,774	2,237,636	148,862	7.1%
EDUCATION AGENCY CONTRIBUTIONS	8,000	9,000	9,000	-	0.0%
TOTAL GENERAL FUND EXPENDITURES	$ 59,775,290	$ 56,374,701	$ 61,969,366	$ 5,594,665	9.9%



CITY OF STAUNTON

FY 2022 GENERAL FUND EXPENDITURES



FY 2022 GENERAL FUND EXPENDITURES	TOTAL EXPENDITURES	
PERSONNEL	$	16,009,325
FRINGE BENEFITS		6,665,944
CONTRACTUAL SERVICES		6,627,931
RENTAL OF PROPERTY/EQUIPMENT		81,142
OTHER		10,392,723
MATERIALS & SUPPLIES		1,872,783
CAPITAL EQUIPMENT		165,650
UTILITIES		339,863
MAINTENANCE & REPAIR		165,340
TRANSFER TO EDUCATION FUND		13,406,250
TRANSFER TO THE DEBT SERVICE FUND		4,844,415
TRANSFERS TO THE CIP FUND		981,050
SOFTWARE LICENSE FEES		416,950
TOTAL EXPENDITURES	$	61,969,366

CITY OF STAUNTON
FY 2022 GENERAL FUND EXPENDITURES

		FY 2020 ACTUALS		FY 2021 BUDGET		FY 2022 BUDGET		$ VARIANCE
GENERAL GOVERNMENT ADMINISTRATION								
LEGISLATIVE								
CITY COUNCIL	$	153,658	$	141,941	$	137,472	$	(4,469)
CLERK OF COUNCIL		46,144		49,442		102,681		53,239
GENERAL ADMINISTRATION								
CITY MANAGER		514,116		541,417		581,384		39,967
HUMAN RESOURCES		608,065		603,972		655,176		51,204
CITY ATTORNEY		316,251		341,480		392,687		51,207
COMMUNICATIONS OFFICE		78,125		80,636		104,768		24,132
AUDITOR/CONSULTANTS		72,200		70,000		75,000		5,000
CITY MEMBERSHIPS		28,984		28,284		28,750		466
FINANCIAL ADMINISTRATION								
FINANCIAL ADMINISTRATION		1,138,540		1,209,048		1,247,871		38,823
ASSESSOR AND EQUALIZATION BOARD		275,701		288,674		331,764		43,090
COMMISSIONER OF REVENUE		337,127		333,181		371,106		37,925
CITY TREASURER		446,133		358,382		393,681		35,299
INFORMATION TECHNOLOGY		1,127,912		1,171,350		1,307,360		136,010
RISK MANAGEMENT		577,611		745,000		695,000		(50,000)
BOARD OF ELECTIONS								
ELECTORAL BOARD AND REGISTRAR		156,264		137,655		158,510		20,855
TOTAL GENERAL GOV'T ADMIN	**$**	**5,876,830**	**$**	**6,100,461**	**$**	**6,583,210**	**$**	**482,749**
JUDICIAL ADMINISTRATION								
CIRCUIT COURT	$	139,853	$	158,904	$	164,428	$	5,524
GENERAL DISTRICT COURT		5,319		10,900		16,900		6,000
MAGISTRATE		1,916		2,000		2,000		-
JUVENILE/DOMESTIC COURT		67,599		75,092		75,092		-
CLERK OF CIRCUIT COURT		574,046		522,406		593,026		70,620
SHERIFF		578,156		581,089		698,960		117,871
VICTIM WITNESS GRANT		92,315		82,155		86,153		3,998
COMMONWEALTH ATTORNEY		724,310		807,209		915,339		108,130
TOTAL JUDICIAL ADMINISTRATION	**$**	**2,183,515**	**$**	**2,239,756**	**$**	**2,551,898**	**$**	**312,142**
PUBLIC SAFETY								
LAW ENFORCEMENT								
POLICE DEPARTMENT	$	5,003,959	$	4,935,379	$	5,337,852	$	402,473
E-911 CENTER		771,253		849,788		933,080		83,292
EMERGENCY SERVICES								
FIRE AND RESCUE		3,271,098		3,013,779		3,281,287		267,508
COMMUNITY PUBLIC SAFETY		126,413		109,792		110,500		708
CORRECTIONS AND DETENTION								
SHENANDOAH VALLEY JUVENILE CENTER		58,442		110,058		342,484		232,426
MIDDLE RIVER REGIONAL JAIL		2,158,431		2,416,625		2,942,021		525,396
OFFICE ON YOUTH		134,280		158,500		165,000		6,500
INSPECTION								
BUILDING INSPECTION		372,266		363,850		403,610		39,760
OTHER PROTECTION								
ANIMAL CONTROL		85,244		85,500		100,500		15,000
MEDICAL EXAMINER		320		250		250		-
TOTAL PUBLIC SAFETY	**$**	**11,981,706**	**$**	**12,043,521**	**$**	**13,616,584**	**$**	**1,573,063**

CITY OF STAUNTON
FY 2022 GENERAL FUND EXPENDITURES

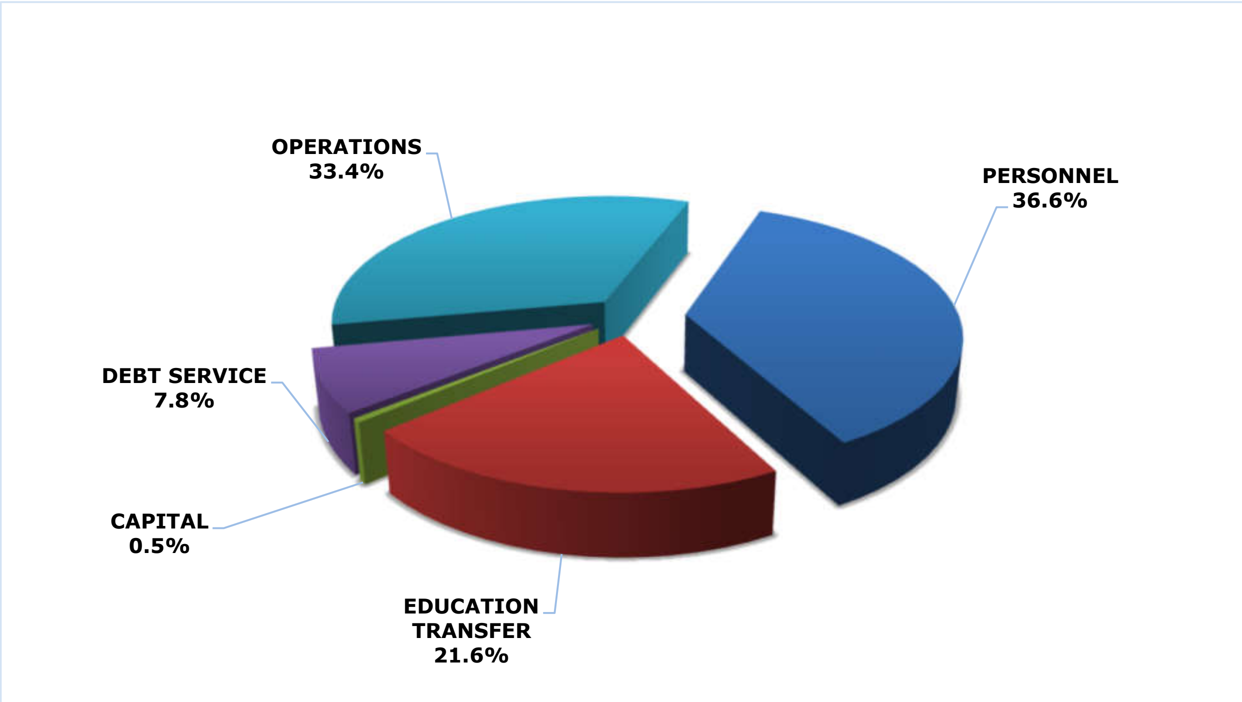
		FY 2020 ACTUALS		FY 2021 BUDGET		FY 2022 BUDGET		$ VARIANCE
PUBLIC WORKS								
ENGINEERING	$	318,261	$	337,657	$	283,176	$	(54,481)
ADMINISTRATION		302,717		273,624		285,381		11,757
HIGHWAYS, STREETS, SIDEWALKS		3,044,137		3,034,200		3,263,740		229,540
TRAFFIC ENGINEERING		185,138		244,748		297,369		52,621
TRAFFIC SIGNALS/ELECTRONICS		374,525		308,089		280,461		(27,628)
BUILDING MAINTENANCE		1,242,919		1,328,412		1,347,162		18,750
EQUIPMENT MAINTENANCE		466,445		445,034		468,452		23,418
TOTAL PUBLIC WORKS	**$**	**5,934,143**	**$**	**5,971,764**	**$**	**6,225,741**	**$**	**253,977**
HEALTH AND WELFARE								
HEALTH								
CENTRAL SHENANDOAH HEALTH DISTRICT	$	305,391	$	308,738	$	308,388	$	(350)
MENTAL HEALTH AND MENTAL RETARDATION								
VALLEY COMM SERVICES BOARD		184,139		184,139		193,869		9,730
SOCIAL SERVICES								
CHILDREN'S SERVICES ACT		3,002,221		3,150,000		3,150,000		-
DEPARTMENT OF SOCIAL SERVICES		3,417,284		3,459,478		3,718,513		259,035
TAX RELIEF -ELDERLY/DISABLED/VETERANS		190,514		199,883		207,660		7,777
COMMUNITY WELFARE ASSISTANCE		99,692		60,143		104,524		44,381
TOTAL HEALTH AND WELFARE	**$**	**7,199,240**	**$**	**7,362,381**	**$**	**7,682,954**	**$**	**320,573**
EDUCATIONAL AGENCIES								
BLUE RIDGE COMMUNITY COLLEGE	$	5,000	$	5,000	$	5,000	$	-
VALLEY ALLIANCE FOR EDUCATION		3,000		4,000		4,000		-
TOTAL EDUCATIONAL AGENCIES	**$**	**8,000**	**$**	**9,000**	**$**	**9,000**	**$**	**-**
PARKS, RECREATION, LIBRARY, CULTURAL								
RECREATION ADMINISTRATION	$	1,018,393	$	1,110,368	$	1,143,131	$	32,763
HORTICULTURE		165,058		166,009		178,497		12,488
GOLF COURSE		102,741		137,404		129,839		(7,565)
COMMUNITY RECREATION ASSISTANCE		20,000		20,000		20,000		-
PARK MAINTENANCE		1,113,931		1,105,906		1,171,596		65,690
CULTURAL ENRICHMENT								
CULTURAL CONTRIBUTIONS		14,000		15,500		15,500		-
LIBRARY								
LIBRARY		1,081,236		1,115,032		1,172,065		57,033
TOTAL PARKS, RECR, LIBRARY	**$**	**3,515,360**	**$**	**3,670,219**	**$**	**3,830,628**	**$**	**160,409**

CITY OF STAUNTON
FY 2022 GENERAL FUND EXPENDITURES

	FY 2020 ACTUALS	FY 2021 BUDGET	FY 2022 BUDGET	$ VARIANCE
COMMUNITY DEVELOPMENT				
PLANNING AND DEVELOPMENT	$ 301,000	$ 314,802	$ 323,526	$ 8,724
COMM DEVELOPMENT ASSISTANCE	350,833	335,374	361,286	25,912
ECONOMIC DEVELOPMENT	974,872	927,845	974,326	46,481
TOURISM OFFICE	454,866	453,059	448,315	(4,744)
STAUNTON WELCOME CENTER	44,958	56,181	54,673	(1,508)
TROLLEY	63,000	1,513	75,510	73,997
TOTAL COMMUNITY DEVELOPMENT	**$ 2,189,528**	**$ 2,088,774**	**$ 2,237,636**	**$ 148,862**
	-	**-**	**-**	**-**
TRANSFERS TO OTHER FUNDS				
TRANSFER TO EDUCATION FUND	$ 13,856,908	$ 12,044,410	$ 13,406,250	$ 1,361,840
TRANSFER TO CIP FUND	-	-	981,050	981,050
TRANSFER TO DEBT SINKING FUND	5,244,415	4,844,415	4,844,415	-
TRANSFER TO SCHOOL CIP FUND	1,785,643	-	-	-
TOTAL TRANSFERS	**$ 20,886,966**	**$ 16,888,825**	**$ 19,231,715**	**$ 2,342,890**
TOTAL GENERAL FUND	**$ 59,775,290**	**$ 56,374,701**	**$ 61,969,366**	**$ 5,594,665**

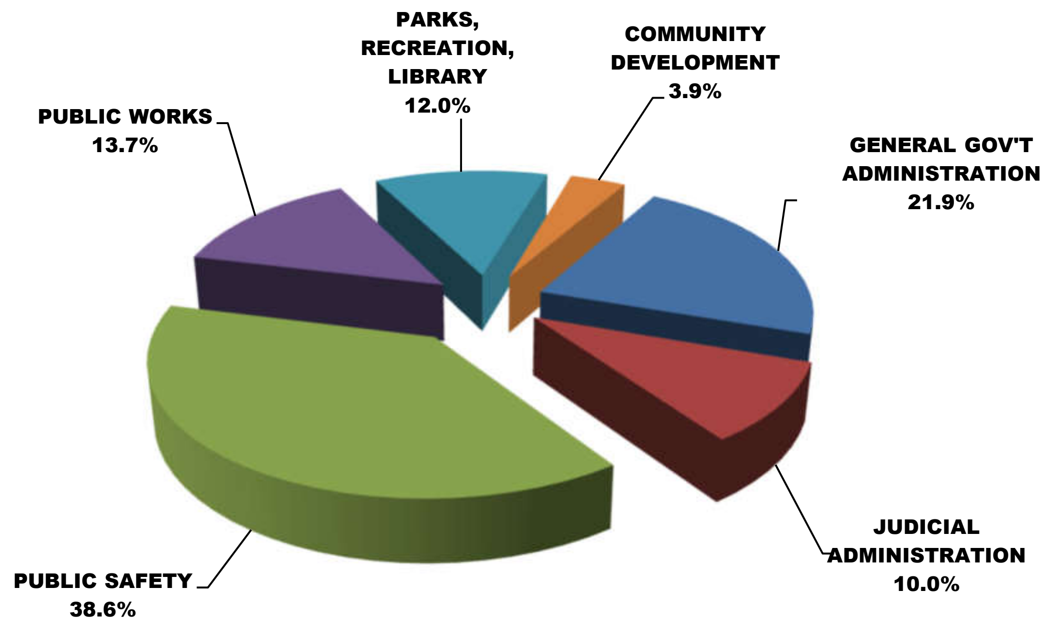
CITY OF STAUNTON

FY 2022 GENERAL FUND BUDGET- EXPENDITURE BY CHARACTER TYPE



EXPENDITURE CHARACTER	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
EDUCATION FUND TRANSFER	$ -	$ 13,406,250	$ -	$ 13,406,250
PUBLIC SAFETY	8,743,373	4,759,929	113,282	13,616,584
HEALTH AND WELFARE	-	7,682,954	-	7,682,954
PUBLIC WORKS	3,103,971	3,025,075	96,695	6,225,741
GENERAL GOV'T ADMINISTRATION	4,975,930	1,539,389	67,891	6,583,210
PARKS, RECREATION, LIBRARY	2,718,856	1,074,435	37,337	3,830,628
TRANSFER TO DEBT SERVICE FUND		4,844,415		4,844,415
JUDICIAL ADMINISTRATION	2,258,873	293,025	-	2,551,898
COMMUNITY DEVELOPMENT	874,266	1,363,370	-	2,237,636
TRANSFER TO CIP FUND	-	981,050	-	981,050
EDUCATIONAL AGENCIES	-	9,000	-	9,000
TOTALS	$ 22,675,269	$ 38,978,892	$ 315,205	$ 61,969,366

CITY OF STAUNTON
FY 2022 GENERAL FUND PERSONNEL BY JOB FUNCTION

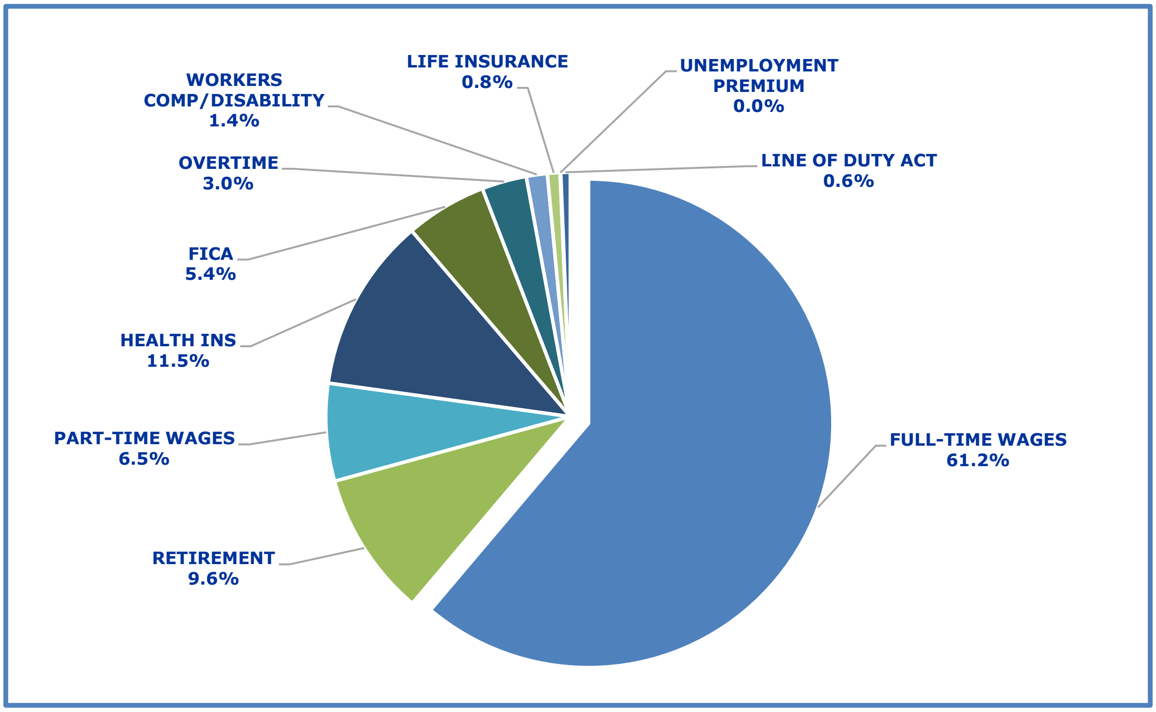


FUNCTION	TOTAL PERSONNEL COST	FULL-TIME APPROVED POSITIONS	PART-TIME POSITIONS
GENERAL GOV'T ADMINISTRATION	$ 4,975,930	39	2
JUDICIAL ADMINISTRATION	2,258,873	26	3
PUBLIC SAFETY	8,743,373	109	29
PUBLIC WORKS	3,103,971	41	9
PARKS, RECREATION, LIBRARY	2,718,856	28	62
COMMUNITY DEVELOPMENT	874,266	9	3
TOTAL PERSONNEL COST (WAGES & BENEFIT	$ 22,675,269	252	108

POSITION CHANGES	POSITION TITLE	# POSITIONS	COST
CLERK OF THE COUNCIL	CLERK OF COUNCIL	1	$ 55,015
PW ENG RECLASS TO STORMWATER		-1	$ (54,543)
		0	$ 472

CITY OF STAUNTON

FY 2022 GENERAL FUND PERSONNEL COST



GENERAL FUND	FY 2020 ACTUALS	FY 2021 BUDGET	FY 2022 BUDGET	FY 2022 VARIANCE
FULL-TIME WAGES	13,162,040	$ 12,798,521	$ 13,871,831	$ 1,073,310
RETIREMENT	1,818,756	2,059,663	2,168,646	108,983
PART-TIME WAGES	1,174,226	1,366,692	1,467,324	100,632
HEALTH INS	2,462,505	2,256,776	2,617,937	361,161
FICA	1,093,681	1,133,619	1,225,203	91,584
OVERTIME	619,542	610,647	670,170	59,523
WORKERS COMP/DISABILITY	308,133	324,405	317,911	(6,494)
LIFE INSURANCE	171,072	172,404	186,718	14,314
UNEMPLOYMENT PREMIUM	3,196	10,355	9,479	(876)
LINE OF DUTY ACT	135,014	146,250	140,050	(6,200)
TOTAL	$ 20,948,165	$ 20,879,331	$ 22,675,269	$ 1,795,938
	FY2019	FY2020	FY2021	FY2022
VRS RETIREMENT RATE:	13.59%	13.59%	15.28%	15.28%
VRS LIFE INSURANCE RATE:	1.31%	1.31%	1.34%	1.34%
SOCIAL SECURITY RATE:	7.65%	7.65%	7.65%	7.65%
HEALTH INSURANCE:	3.50%	0.00%	0.00%	8.80%
VIRGINIA LOCAL DISABILITY-VLDP	0.72%	0.72%	0.53%	0.53%
VEC RATE PER EMPLOYEE:	$ 20.00	$ 20.00	$ 20.00	$ 30.00

CITY OF STAUNTON

FY 2022 AUTHORIZED FULL-TIME EMPLOYEE POSITIONS

GENERAL FUND	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
GENERAL GOVERNMENT ADMINISTRATION					
CLERK OF THE COUNCIL	0	0	0	0	1
CITY MANAGER	3	3	3	3	3
HUMAN RESOURCES	0	5	5	5	5
CITY ATTORNEY	2	2	2	2	2
COMMUNICATIONS OFFICE	1	1	1	1	1
FINANCE ADMINISTRATION	8	8	8	8	8
ASSESSOR	3	3	3	3	3
COMMISSIONER OF REVENUE	4	4	4	4	4
TREASURER	4	4	4	4	4
REGISTRAR	1	1	1	1	1
INFORMATION TECHNOLOGY	7	7	7	7	7
TOTAL ADMINISTRATION	33	38	38	38	39
JUDICIAL ADMINISTATION					
CIRCUIT COURT	1	1	1	1	1
CLERK OF CIRCUIT COURT	5	5	6	7	7
SHERIFF	8	8	8	8	8
COMMONWEALTH ATTORNEY	7	7	9	9	9
VICTIM WITNESS (GRANT)	1	1	1	1	1
TOTAL JUDICIAL ADMINISTRATION	22	22	25	26	26
PUBLIC SAFETY					
POLICE DEPARTMENT	56	57	57	57	57
E-911 EMERGENCY COMMUNICATIONS	12	12	12	12	12
FIRE DEPARTMENT	30	36	36	36	36
BUILDING INSPECTION	5	4	4	4	4
TOTAL PUBLIC SAFETY	103	109	109	109	109
PUBLIC WORKS					
ENGINEERING	4	4	4	4	3
PUBLIC WORKS ADMINISTRATION	2	2	2	2	2
HIGHWAYS, STREETS, & SIDEWALKS	17	17	17	17	17
TRAFFIC ENGINEERING	2	2	3	3	3
TRAFFIC SIGNALS/ ELECTRONICS	2	2	2	2	2
BUILDING MAINTENANCE	9	9	9	9	9
EQUIPMENT MAINTENANCE	5	5	5	5	5
TOTAL PUBLIC WORKS	41	41	42	42	41
RECREATION, PARKS, LIBRARY					
PARKS AND RECREATION ADMINISTRATION	6	6	6	6	6
HORTICULTURE	1	2	2	2	2
GOLF	0	1	1	1	1
PARK MAINTENANCE	10	10	10	10	10
LIBRARY	8	8	9	9	9
TOTAL RECREATION, PARKS, LIBRARY	25	27	28	28	28

CITY OF STAUNTON
FY 2022 AUTHORIZED FULL-TIME EMPLOYEE POSITIONS

GENERAL FUND	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
COMMUNITY DEVELOPMENT					
PLANNING	3	4	4	4	4
ECONOMIC DEVELOPMENT	2	2	2	2	2
TOURISM OFFICE	3	3	3	3	3
TOTAL COMMUNITY DEVELOPMENT	8	9	9	9	9
TOTAL GENERAL FUND	232	246	251	252	252
COMMUNITY SERVICES GRANT FUND					
BLUE RIDGE COURT SERVICES	8	8	8	8	9
BLUE RIDGE COURT SERVICES-DRUG COURT	1	1	1	1	1
TOTAL BLUE RIDGE COURT SERVICES	9	9	9	9	10
GOLF FUND					
GOLF COURSE	1	1	0	0	0
TOTAL GOLF FUND	1	1	0	0	0
WATER FUND					
UTILITY BILLING & COLLECTIONS	3	3	5	5	5
WATER PRODUCTION SYSTEM	8	8	8	8	8
WATER DISTRIBUTION	9	9	9	9	9
UTILITY TECHNICAL SERVICES	6	6	6	6	6
TOTAL WATER FUND	26	26	28	28	28
SEWER FUND					
SEWER LINES	5	5	5	5	5
TOTAL SEWER FUND	5	5	5	5	5
ENVIRONMENTAL FUND					
ENVIRONMENTAL OFFICE	1	1	1	1	2
STREET CLEANING	2	2	2	2	2
REFUSE COLLECTION	11	11	11	11	10
RECYCLING	4	4	4	4	4
TOTAL ENVIRONMENTAL FUND	18	18	18	18	18
STORMWATER FUND					
STORMWATER ENGINEERING	1	1	1	1	2
TOTAL STORMWATER FUND	1	1	1	1	2
GRAND TOTAL ALL FUNDS	292.0	306.0	312.0	313.0	315.0

	ADDITIONAL POSITIONS		FY2022
GENERAL FUND	CLERK OF THE COUNCIL	CLERK	1
COMMUNITY SERVICES	BLUE RIDE COURT SERVICES	Probation Officer	1
TOTAL CHANGE			2

CITY OF STAUNTON PAY & CLASSIFICATION SYSTEM
FY2022 BUDGET

HOURLY			ANNUAL				
Min	**Max**		**Min**	**Max**	**Grade**	**Position**	**FLSA Status**
$ 9.5000	$ 14.0930	*	$ 19,760.00	$ 29,313.49	1	Library Page	NE
					1	Golf Course/Pool Staff	NE
$ 9.5000	$ 14.9853	*	$ 19,760.00	$ 31,169.33	2	Office Receptionist/Clerk	NE
$ 10.4853	$ 17.4205	*	$ 21,809.45	$ 36,234.72	3	Seasonal Laborer	NE
					3	Recreation Counselor/Aide	NE
					3	School Crossing Guard	NE
					3	Lifeguard	NE
					3	Work Release	NE
$ 11.5610	$ 19.2071		$ 24,046.97	$ 39,950.71	4	Management Intern	NE
					4	Data Entry Clerk	NE
					4	Parking Attendant	NE
					4	Assistant Recreation Supervisor	NE
					4	Lifeguard/Swim Instructor	NE
$ 11.8006	$ 20.1773		$ 24,545.27	$ 41,968.86	5	Equipment Parts Clerk	NE
$ 12.7609	$ 21.2022		$ 26,542.76	$ 44,100.64	6	Secretary	NE
					6	Office Services Assistant	NE
					6	Police Records Clerk-	NE
					6	Library Assistant I	NE
					6	Recreation Supervisor	NE
					6	Travel Counselor	NE
					6	Parking Enforcement	NE
$ 13.4178	$ 22.2927		$ 27,909.06	$ 46,368.76	7	Maintenance Worker	NE
					7	Custodial Worker	NE
$ 14.0876	$ 23.4060		$ 29,302.16	$ 48,684.49	8	Equipment Operator I	NE
					8	Sanitation Worker	NE
					8	Trades Assistant	NE
					8	Recreation Facility/Program Coordinator	NE
$ 14.8001	$ 24.5891		$ 30,784.20	$ 51,145.23	9	Department Secretary/Ad Asst II/Secretary II	NE
					9	Sanitation Equipment Operator	NE
					9	Utility Service Clerk	NE
					9	Crew Coordinator	NE
					9	Library Assistant II	NE
					9	WTP Operator IV	NE
					9	Horticulture Assistant	NE
					9	Visitor Center Coordinator	NE
$ 15.5538	$ 25.8418		$ 32,351.97	$ 53,750.97	10	Accounting Technician I	NE
					10	Utility Service Technician	NE
					10	Utility Service Worker	NE
					10	Equipment Operator II	NE
					10	Library Assistant III	NE
					10	Public Safety Dispatcher	NE
					10	Victim Witness Director	NE
$ 16.3364	$ 27.1404		$ 33,979.74	$ 56,451.93	11	WTP Operator III	NE
					11	Appraisal Technician	NE
					11	Crew Leader	NE
					11	Codes Inspector I	NE
					11	Senior Public Safety Dispatcher	NE

HOURLY			ANNUAL				
Min	**Max**		**Min**	**Max**	**Grade**	**Position**	**FLSA status**
$ 17.1736	$ 28.5325		$ 35,721.11	$ 59,347.68	12	Office Manager	NE
					12	Equipment Operator III	NE
					12	Equipment Maintenance Technician	NE
					12	Administrative Assistant	NE
					12	Parks Equipment Mechanic	NE
					12	Recreation Programmer	NE
					12	Aquatics Manager/ Recreational Programmer	NE
					12	Public Safety Lead Dispatcher	NE
					12	Clerk of Council	NE
					12	Executive Secretary	NE
					12	Executive Assistant to the City Manager's Office	NE
$ 18.0391	$ 29.9705		$ 37,521.42	$ 62,338.65	13	Electrical Technician	NE
					13	Human Resources Generalist	NE
					13	Equipment Maintenance Technician II	NE
					13	Tradesworker	NE
					13	Paralegal	NE
					13	WTP Operator II	NE
					13	Recreation Specialist	NE
					13	Probation Officer	NE
					13	Traffic Signal Technician	NE
					13	Real Estate Appraiser	NE
					13	Code Inspector II	NE
					13	Therapeutic Docket Coordinator	NE
					13	Animal Control Officer	NE
$ 13.5652	$ 22.5375				13	Firefighter/EMT Basic	NE
$ 18.9464	$ 31.4782		$ 39,408.53	$ 65,474.63	14	Engineering Technician	NE
					14	Equipment Maintenance Technician III	NE
					14	Crew Supervisor	NE
					14	Clerk of Council/Paralegal Combined	NE
					14	Human Resources Specialist	NE
					14	Police Officer	NE
$ 14.2475	$ 23.6712				14	Firefighter/EMT Enhanced	NE
$ 19.9103	$ 33.0790		$ 41,413.52	$ 68,804.31	15	Horticulturist	NE
					15	WTP Operator I	NE
					15	Senior Probation Officer	NE
					15	Accounting Technician II	NE
					15	Equipment Maintenance Supervisor	NE
					15	Assistant Superintendent of Parks	NE
					15	Assistant Superintendent of Recreation	NE
					15	Police Officer Senior	NE
					15	Law Clerk	X
$ 20.9155	$ 34.7490		$ 43,504.23	$ 72,277.91	16	Codes Inspector III	NE
					16	Water Treatment Plant Chief Operator	NE
					16	IT Systems Support Technician	NE
					16	Planner	NE
					16	Senior Real Estate Appraiser	NE
					16	Librarian	X
					16	Environmental Program Specialist	NE
$ 15.7282	$ 26.1308				16	Firefighter/EMT Intermediate	NE
					16	Police Officer Master	NE
$ 23.0938	$ 38.3678		$ 48,035.01	$ 79,805.12	17	Systems Engineer I-Desktop Engineer	NE
					17	Deputy Building Official	NE
$ 17.3662	$ 28.8522				17	Fire Lieutenant/EMT	NE
					17	Legal Manager/FOIA Officer	NE
					17	Project Manager	NE
					17	Police Sergeant	NE
					17	GIS Coordinator	NE
					17	Building Automated Field Technician	NE

CITY OF STAUNTON PAY & CLASSIFICATION SYSTEM
FY2022 BUDGET

HOURLY			ANNUAL				
Min	Max		Min	Max	Grade	Position	FLSA status
$ 26.5327	$ 41.1054		$ 55,188.02	$ 85,499.23	18	Communications Manager	X
$ 19.9523	$ 30.9108				18	Fire Captain/EMT	NE
					18	Police Lieutenant	NE
					18	Equipment Maintenance Superintendent	X
					18	Streets Superintendent	X
					18	Superintendent of Facility Services and Refuse	X
					18	Superintendent of Parks	X
					18	Field Utility Engineer	X
					18	Environmental Program Administrator	X
					18	Superintendent of Recreation	X
					18	Group Sales/Marketing Manager	X
					18	Economic Development Specialist	X
					18	Assistant Director of Blue Ridge Court Services	X
					18	Civil Engineer	X
$ 30.9464	$ 47.9607		$ 64,368.52	$ 99,758.29	19	Building Official/Zoning Administrator	X
					19	Systems Engineer II	X
					19	Finance Business Manager	X
					19	IT Project/Applications Engineer	X
$ 34.2818	$ 53.1310		$ 71,306.13	$ 110,512.38	20	Director of Blue Ridge Court Services	X
					20	Police Captain	X
					20	Deputy Police Chief	X
					20	Deputy Fire Chief of Operations/Administration	X
					20	Senior Planner	X
					20	Director of Tourism	X
					20	City Engineer	X
					20	Utilities Superintendent	X
$ 42.2091	$ 65.4172		$ 87,795.03	$ 136,067.68	21	Director of Library Services	X
					21	Director of Parks and Recreation	X
					21	City Assessor	X
					21	Assistant Finance Director-City/Schools	X
					21	Assistant Director of Human Resources	X
$ 44.3204	$ 68.6885		$ 92,186.49	$ 142,872.04	22	Chief Technology Officer	X
					22	Director of Economic Development	X
					22	Director of Community Development	X
$ 46.5363	$ 72.1226		$ 96,795.50	$ 150,015.10	23	Assistant City Manager	X
					23	Director of Public Works	X
					23	Fire Chief	X
					23	Police Chief	X
					23	Chief Human Resources Officer-City/Schools	X
					23	Director of Finance	X
$ 51.3065	$ 79.5154		$ 106,717.55	$ 165,392.00	24	Deputy City Manager	X
$ 53.2416	$ 87.7676		$ 110,742.53	$ 182,556.55	25	Chief Financial Officer-City/Schools	X
						Employment Agreement Positions	
$ 57.6923			$ 120,000.00	--		City Attorney	X
$ 57.6923			$ 120,000.00	--		City Manager	X
$ 19.2308			$ 40,000.00	--		Golf Professional	X

*** Minimum Hourly Rate will be adjusted to $11.00 per hour on January 1, 2022**

GENERAL GOVERNMENT ADMINISTRATION

FY 2021 Budget	FY2022 Budget	$ (+/ -)	% Change
$ 6,100,462	$ 6,583,210	$ 482,748	7.9%

7

	FY 2020 ACTUALS	FY 2021 BUDGET	FY 2022 BUDGET	% CHANGE
LEGISLATIVE				
CITY COUNCIL	$ 153,658	$ 141,941	$ 137,472	-3.1%
CLERK OF COUNCIL	46,144	49,442	102,681	107.7%
GENERAL ADMINISTRATION				
CITY MANAGER	514,116	541,417	581,384	7.4%
HUMAN RESOURCES	608,065	603,972	655,176	8.5%
CITY ATTORNEY	316,251	341,480	392,687	15.0%
COMMUNICATIONS	78,126	80,636	104,768	29.9%
AUDITOR/CONSULTANT	72,200	70,000	75,000	7.1%
CITY MEMBERSHIPS	28,984	28,284	28,750	1.6%
FINANCE ADMINISTRATION	1,138,540	1,209,048	1,247,871	3.2%
ASSESSOR AND EQUALIZATION BOARD	275,701	288,674	331,764	14.9%
COMMISSIONER OF REVENUE	337,127	333,181	371,106	11.4%
CITY TREASURER	446,133	358,382	393,681	9.8%
INFORMATION TECHNOLOGY	1,127,912	1,171,350	1,307,360	11.6%
RISK MANAGEMENT	577,611	745,000	695,000	-6.7%
BOARD OF ELECTIONS				
ELECTORAL BOARD AND REGISTRAR	156,264	137,655	158,510	15.2%
TOTAL GENERAL GOV'T ADMINISTRATION	$ 5,876,832	$ 6,100,462	$ 6,583,210	7.9%

	Personnel	Operations	Capital	Total
FY 2022	$ 4,975,930	$ 1,557,280	$ 50,000	$ 6,583,210
FY 2021	4,618,851	1,431,611	50,000	6,100,461
Variance	$ 357,079	$ 125,669	$ -	$ 482,749

GENERAL GOVERNMENT ADMINISTRATION

OPERATIONAL EXPENSES

		INSURANCE FOR ALL GENERAL FUND FUNCTIONS
$	105,000	LOCAL GOVERNMENT LIABILITY
$	75,000	AUTO LIABILITY INSURANCE
$	70,000	FIRE & MULTI-PERIL INSURANCE
$	25,000	RESERVE OFFICERS INSURANCE
$	15,000	SELF-INSURANCE COLLISION
$	5,000	DAMAGE CLAIMS AWARDS
		OPERATIONS
$	320,225	ANNUAL SOFTWARE LICENSE FEES
$	255,300	PROFESSIONAL SERVICES- AUDITORS, LEGAL SERVICES, FINANCIAL SERVICES
$	205,050	MAINTENANCE AGREEMENTS ON TECHNOLOGY EQUIPMENT/SPECIAL EQUIPMENT
$	92,545	TRAINING, PHYSICAL FITNESS, MEDICAL EXAMS/WELLNESS PROGRAM
$	50,600	POSTAGE/ COPY PAPER/ PRINTING
$	54,250	OFFICE SUPPLIES AND EQUIPMENT
$	53,200	NON-CAPITAL EQUIPMENT- COMPUTER REPLACEMENTS
$	38,560	AUTO EQUIPMENT/ALLOWANCE
$	12,000	FORMS FOR CHECKS, TAX TICKETS, ASSESSMENT NOTICES, CIGARETTE TAX STAMPS
$	14,200	COLLECTION FEES FOR DEBIT/CREDIT CARD FEES/ DELINQUENT COLLECTION FEES/DMV FEE
$	23,600	ADVERTISING
$	35,070	TELEPHONE /DATA NETWORK LINES
$	20,000	CITY COUNCIL SPECIAL EXPENSES
$	26,355	DUES & SUBSCRIPTIONS TO PROFESSIONAL ORGANIZATIONS/MEMBERSHIPS
$	14,600	CONTRACT AGREEMENTS FOR ELECTIONS
$	5,475	GAS & OIL, VEHICLE MAINTENANCE, TIRES
$	12,500	CITY MANAGER, REGISTRAR, & HUMAN RESOURCES OFFICE SPECIAL EXPENSES
		CONTRIBUTIONS TO OUTSIDE AGENCIES / MEMBERSHIPS:
$	14,500	VIRGINIA FIRST CITIES
$	11,250	VIRGINIA MUNICIPAL LEAGUE
$	1,500	VIRGINIA INSTITUTE OF GOVERNMENT
$	1,500	CHAMBER OF COMMERCE
$	1,557,280	SUMMARY TOTAL OF OPERATIONS

CAPITAL EQUIPMENT

$	50,000	COMPUTER NETWORK SERVERS/ INFRASTRUCTURE

JUDICIAL ADMINISTRATION

FY 2021 Budget	FY2022 Budget	$ (+/ -)	% Change
$ 2,239,755	$ 2,551,898	$ 312,143	13.9%

	FY 2020 ACTUALS	FY 2021 BUDGET	FY 2022 BUDGET	% Change
CIRCUIT COURT	$ 139,853	$ 158,904	$ 164,428	3.5%
GENERAL DISTRICT COURT	5,319	10,900	16,900	55.0%
MAGISTRATE	1,916	2,000	2,000	0.0%
JUVENILE/DOMESTIC RELATIONS COURT	67,599	75,092	75,092	0.0%
CLERK OF CIRCUIT COURT	574,046	522,406	593,026	13.5%
SHERIFF	578,156	581,089	698,960	20.3%
VICTIM WITNESS GRANT	92,315	82,155	86,153	4.9%
COMMONWEALTH ATTORNEY	724,310	807,209	915,339	13.4%
TOTAL JUDICIAL ADMINISTRATION	$ 2,183,514	$ 2,239,755	$ 2,551,898	13.9%

	Personnel	Operations	Capital	Total
FY 2022	$ 2,258,873	$ 293,025	$ -	$ 2,551,898
FY 2021	2,010,655	229,101	-	2,239,756
Variance	$ 248,218	$ 63,924	$ -	$ 312,142

OPERATIONAL EXPENSES

$	62,592	RENTAL OF PROPERTY - J&D COURT, MAGISTRATES
$	31,500	OFFICE SUPPLIES/ PHOTOCOPYING FOR COURTS
$	23,700	GAS & OIL, TIRES, MAINTENANCE ON VEHICLES, RADIO MAINTENANCE
$	23,500	TRAINING FOR SHERIFFS-POLICE ACADEMY, JUDGE, COURT CLERKS
$	20,000	SHERIFF-K9 SUPPLIES $4,000, $8,000 UNIFORMS/ RECLASSIFED COURTROOM SECURITY FUNDS
$	17,200	TELEPHONE
$	13,250	JUROR & WITNESS FEES, AND JURY COMMISSIONERS
$	6,250	POSTAGE/ EQUIPMENT RENTAL
$	5,050	MAINTENANCE AGREEMENTS ON OFFICE EQUIPMENT
$	12,605	DUES & SUBSCRIPTIONS
$	7,000	DOMESTIC VIOLENCE VICTIM WITNESS COORDINATOR SHARE WITH AUGUSTA COUNTY
$	11,650	PROFESSIONAL FEES - COURT AUDIT FEES, LEGAL SERVICES
$	10,400	SOFTWARE LICENSE FEES
$	750	CLERK OF CIRCUIT COURT - RECORD BOOKS/DOCUMENT STORAGE/ MANAGEMENT
$	17,178	TECHNOLOGY TRUST FUNDS PASS-THROUGH
$	27,500	NON-CAPITAL EQUIPMENT
$	2,900	SPECIAL EXPENSES
$	293,025	SUMMARY TOTAL OF OPERATIONS

PUBLIC SAFETY

	FY 2021 Budget	FY2022 Budget	$ (+/ -)	% Change
	$ 12,043,521	$ 13,616,584	$ 1,573,063	13.1%

	FY 2020 ACTUALS	FY 2021 BUDGET	FY 2022 BUDGET	% Change
LAW ENFORCEMENT				
POLICE DEPARTMENT	$ 5,003,959	$ 4,935,379	$ 5,337,852	8.2%
E-911 CENTER	771,253	849,788	933,080	9.8%
EMERGENCY SERVICES				
FIRE AND RESCUE	3,271,098	3,013,779	3,281,287	8.9%
COMMUNITY PUBLIC SAFETY	126,413	109,792	110,500	0.6%
CORRECTIONS AND DETENTION				
JUVENILE DETENTION HOME	58,442	110,058	342,484	211.2%
MIDDLE RIVER REGIONAL JAIL	2,158,431	2,416,625	2,942,021	21.7%
OFFICE ON YOUTH	134,280	158,500	165,000	4.1%
BUILDING INSPECTION	372,266	363,850	403,610	10.9%
OTHER PROTECTION				
ANIMAL CONTROL	85,244	85,500	100,500	17.5%
MEDICAL EXAMINER	320	250	250	0.0%
TOTAL PUBLIC SAFETY	$ 11,981,706	$ 12,043,521	$ 13,616,584	13.1%

	Personnel	Operations	Capital	Total
FY 2022	$ 8,743,373	$ 4,856,211	$ 17,000	$ 13,616,584
FY 2021	7,937,056	4,034,925	71,540	12,043,521
Variance	$ 806,317	$ 821,286	$ (54,540)	$ 1,573,063

POLICE DEPARTMENT	FY2017	FY2018	FY2019	FY2020
POLICE STATIONS	1	1	1	1
ARRESTS	2,560	2,660	2,671	2,388
TRAFFIC SUMMONS	2,541	3,381	4,831	2,021

FIRE DEPARTMENT	FY2017	FY2018	FY2019	FY2020
FIRE STATIONS	2	2	2	2
INCIDENT RESPONSES	2,693	3,245	3,681	3,089
FIRES EXTINGUISHED	65	67	64	63
FIRE INSPECTIONS	1,611	1,910	1,921	1,523

PUBLIC SAFETY

OPERATIONS

$ 2,942,021	JAIL OPERATIONS -$2,942,021 ACTUAL PAYMENT w/$500K BALANCE FROM CIP JAIL RESERVE		
$ 304,100	GAS & OIL, TIRES, VEHICLE MAINTENANCE		
$ 342,484	JUVENILE DETENTION HOME		
$ 165,000	OFFICE ON YOUTH CONTRACT WITH WAYNESBORO		
$ 150,055	MATERIALS & SUPPLIES FOR POLICE, FIRE, AND EMERGENCY MEDICAL SUPPLIES		100430
$ 121,500	TRAINING/PHYSICAL FITNESS FOR POLICE/ DISPATCHERS & FIRE - DUES		
$ 87,930	UNIFORMS FOR POLICE/FIRE/ DISPATCH	$	12,500
$ 100,500	CARE OF ANIMALS & REGIONAL ANIMAL SHELTER		
$ 113,915	TELEPHONE AND DISPATCH TELEPHONE SERVICES		
$ 86,500	STATE FIRE PROGRAMS GRANT FUND		
$ 276,891	MAINTENANCE /REPAIR- RADIOS, E911 DISPATCH EQUIPMENT, BODY CAMERAS /VEHICLES		
$ 29,950	PROFESSIONAL SERVICES- AUGUSTA MEDICAL SECURITY, EVALUATIONS, MEDICAL DOCTOR LICENSE FOR FIRE DEPARTMENT EMS SERVICES		
$ 72,865	OFFICE SUPPLIES, POLICE FORMS, PRINTING TICKETS, PHOTOCOPY, POSTAGE, DUES		
$ 24,000	STATE EMS FOUR FOR LIFE GRANT PROGRAM		
$ 27,000	SOFTWARE LICENSE FEES		
$ 11,500	AUXILIARY POLICE OFFICERS & FIREFIGHTERS		
$ 4,856,211	SUMMARY TOTAL OF OPERATIONS		

CAPITAL

$ 15,000	POLICE COMPUTER EQUIPMENT
$ 2,000	SITE IMPROVEMENT
$ 17,000	TOTAL CAPITAL

MRRJA FUNDING	GENERAL FUND	CIP RESERVE	TOTAL FUNDING	CITY % SHARE
FY 2022 BUDGET	$ 2,942,021	$ -	$ 2,942,021	20.20%
FY 2021 BUDGET	$ 2,416,625	$ -	$ 2,416,625	20.00%
FY 2020 BUDGET	$ 1,994,682	$ 115,000	$ 2,109,682	20.17%
FY 2019 BUDGET	$ 1,575,231	$ 100,000	$ 1,675,231	20.68%
FY 2018 ACTUAL	$ 1,556,911	$ -	$ 1,556,911	20.64%
FY 2017 ACTUAL	$ 1,478,880	$ -	$ 1,478,880	20.36%
FY 2016 ACTUAL	$ 1,300,506	$ -	$ 1,300,506	19.90%
FY 2015 ACTUAL	$ 800,000	$ 768,298	$ 1,568,298	32.50%
FY 2014 ACTUAL	$ 700,000	$ 844,171	$ 1,544,171	32.00%
FY 2013 ACTUAL	$ 525,000	$ 1,011,577	$ 1,544,171	32.00%
FY 2012 ACTUAL	$ 525,000	$ 779,269	$ 1,304,269	30.30%

PUBLIC WORKS

FY 2021 Budget	FY2022 Budget	$ (+/ -)	% Change
$ 5,971,764	$ 6,225,741	$ 253,977	4.3%

	FY 2020 ACTUALS	FY 2021 BUDGET	FY 2022 BUDGET	% Change
ENGINEERING	$ 318,264	$ 337,657	$ 283,176	-16.1%
ADMINISTRATION	302,718	273,624	285,381	4.3%
HIGHWAYS, STREETS, SIDEWALKS	3,044,137	3,034,200	3,263,740	7.6%
TRAFFIC ENGINEERING	185,139	244,748	297,369	21.5%
TRAFFIC SIGNALS/ELECTRONICS	374,526	308,089	280,461	-9.0%
BUILDING MAINTENANCE	1,242,919	1,328,412	1,347,162	1.4%
EQUIPMENT MAINTENANCE	466,447	445,034	468,452	5.3%
TOTAL PUBLIC WORKS	$ 5,934,150	$ 5,971,764	$ 6,225,741	4.3%

	Personnel	Operations	Capital	Total
FY 2022	$ 3,103,971	$ 3,096,770	$ 25,000	$ 6,225,741
FY 2021	2,859,469	3,075,295	37,000	5,971,764
Variance	$ 244,502	$ 21,475	$ (12,000)	$ 253,977

LANE MILES OF STREETS	300.57
TRAFFIC SIGNALS AND FLASHERS	65

HIGHWAYS, STREETS, SIDEWALKS, MAJOR OPERATIONAL EXPENDITURES

$ 1,150,000	STREET PAVING	
$ 295,500	ELECTRIC-STREET LIGHTS	
$ 205,900	STREET MAINTENANCE MATERIALS, REPAIRS TO STREETS, GUARDRAILS, BRIDGES	150000
$ 131,650	GAS & OIL , TIRES, MAINTENANCE & REPAIR OF VEHICLES/ RADIO MAINTENANCE	4500
$ 150,000	SNOW REMOVAL SUPPLIES-SALT, CHAINS	
$ 120,000	MAINTENANCE / REPAIR OF SIDEWALKS	
$ 158,425	TRAFFIC MATERIALS FOR PAINTING/ AND MAINTENANCE OF TRAFFIC SIGNALS	
$ 112,500	CONTRACT AGREEMENTS-RIGHT OF WAY MAINTENANCE, DISPOSAL SERVICES FOR OILS, PAINTS, RAILROAD MAINTENANCE/ TRAFFIC LANE PAINTING	
$ 13,300	SOFTWARE FEES FOR STREET MAINTENANCE REPORTING/VEHICLE DIAGNOSTICS	
$ 20,675	TELEPHONE, OFFICE SUPPLIES, POSTAGE, PHOTOCOPY/M&R OFFICE EQUIPMENT	11100
$ 56,000	PROFESSIONAL ENGINEERING SERVICES	
$ 36,445	SMALL TOOLS, UNIFORMS, SAFETY EQUIPMENT, TRAINING, DUES	
$ 2,450,395	SUMMARY TOTAL FOR STREETS	$ (661,720)

EQUIPMENT MAINTENANCE

$ 8,750	CONTRACTED VEHICLE/EQUIPMENT MAINTENANCE SERVICES
$ 17,925	MATERIALS & SUPPLIES/TRAINING/TELEPHONE
$ 15,200	VEHICLE SOFTWARE LICENSE FEES
$ 41,875	SUMMARY FOR EQUIPMENT MAINTENANCE

BUILDING MAINTENANCE

$ 296,000	UTILITIES FOR BUILDINGS - ELECTRIC / NATURAL GAS / PROPANE
$ 170,400	MAINTENANCE CONTRACTS FOR BUILDING MECHANICAL SYSTEMS/ELEVATORS
$ 10,300	UNIFORMS, TELEPHONE, TRAINING, AND SUPPLIES
$ 13,300	GAS, TIRES, VEHICLE MAINT, AND GENERATOR FUEL
$ 104,500	BUILDING SUPPLIES, CLEANING SUPPLIES, SMALL TOOLS, SAFETY EQUIPMENT
$ 10,000	CUSTODIAL SERVICES, PEST CONTROL SERVICES
$ 604,500	SUMMARY TOTAL FOR BUILDING MAINTENANCE

CAPITAL

$ 25,000	SPARE SIGNAL BOX
$ 25,000	TOTAL CAPITAL

HEALTH AND WELFARE

FY 2021 Budget	FY2022 Budget	$ (+/ -)	% Change
$ 7,362,381	$ 7,682,954	$ 320,573	4.4%

	FY 2020 ACTUALS	FY 2021 BUDGET	FY 2022 BUDGET	% Change
PUBLIC HEALTH SERVICES	$ 305,391	$ 308,738	$ 308,388	-0.1%
VALLEY COMM SERVICES BOARD	184,139	184,139	193,869	5.3%
CHILDREN'S SERVICES ACT	3,002,221	3,150,000	3,150,000	0.0%
DEPARTMENT OF SOCIAL SERVICES	3,417,284	3,459,478	3,718,513	7.5%
TAX RELIEF -ELDERLY/DISABLED/VETERANS	190,514	199,883	207,660	3.9%
COMMUNITY WELFARE ASSISTANCE	99,692	60,143	104,524	73.8%
TOTAL HEALTH AND WELFARE	$ 7,199,241	$ 7,362,381	$ 7,682,954	4.4%

	Personnel	Operations	Capital	Total
FY 2022	$ -	$ 7,682,954	$ -	$ 7,682,954
FY 2021	-	7,362,381	-	7,362,381
Variance	$ -	$ 320,573	$ -	$ 320,573

DEPARTMENT OF SOCIAL SERVICES OPERATIONAL EXPENSES

$ 3,150,000	CHILDREN'S SERVICES ACT
$ 1,115,000	FOSTER CARE
$ 1,255,000	ADOPTION SUBSIDY
$ 805,513	DEPARTMENT ADMINISTRATIVE EXPENSES
$ 100,000	SPECIAL NEEDS ADOPTION
$ 300,000	AUXILIARY GRANTS
$ 90,000	VIEW PURCHASED SERVICES
$ 53,000	GENERAL RELIEF, ADULT SERVICES
$ 6,868,513	SUMMARY TOTAL FOR DEPARTMENT OF SOCIAL SERVICES

CONTRIBUTIONS TO AGENCIES

$ 308,388	CONTRIBUTION TO THE HEALTH DEPARTMENT
$ 193,869	CONTRIBUTION TO VALLEY COMMUNITY SERVICES BOARD
$ 42,152	CENTRAL SHENENDOAH PLANNING DISTRICT - BRITE
$ 29,143	CAPSAW CONTRIBUTION
$ 7,229	VALLEY CHILDRENS ADVOCACY CENTER
$ 26,000	VALLEY PROGRAM FOR AGING SERVICES
$ 606,781	SUMMARY TOTAL FOR OUTSIDE AGENCIES

TAX RELIEF EXPENSE

$ 111,393	REAL ESTATE TAX RELIEF FOR ELDERLY/HANDICAPPED
$ 96,267	REAL ESTATE TAX RELIEF FOR DISABLED VETERANS
$ 207,660	TOTAL TAX RELIEF

RECREATION, PARKS, LIBRARY AND CULTURAL

FY 2021 Budget	FY2022 Budget	$ (+/ -)	% Change
$ 3,670,219	$ 3,830,628	$ 160,409	4.4%

	FY 2020 ACTUALS	FY 2021 BUDGET	FY 2022 BUDGET	% Change
RECREATION ADMINISTRATION	$ 1,018,394	$ 1,110,368	$ 1,143,131	3.0%
HORTICULTURE	165,059	166,009	178,497	7.5%
GOLF COURSE	102,742	137,404	129,839	-5.5%
COMMUNITY RECREATION CONTRIBUTIONS	20,000	20,000	20,000	0.0%
PARK MAINTENANCE	1,113,932	1,105,906	1,171,596	5.9%
CULTURAL CONTRIBUTIONS	14,000	15,500	15,500	0.0%
LIBRARY	1,081,234	1,115,032	1,172,065	5.1%
TOTAL RECR, PARKS, LIBRARY, & CULTURAL	$ 3,515,361	$ 3,670,219	$ 3,830,628	4.4%

	Personnel	Operations	Capital	Total
FY 2022	$ 2,718,856	$ 1,111,772	$ 37,337	$ 3,867,965
FY 2021	2,622,329	1,047,890	-	3,670,219
Variance	$ 96,527	$ 63,882	$ 37,337	$ 197,746

482	ACRES OF PARK FACILITIES		
9	PARKS	FY2020	
8	BASEBALL/SOFTBALL FIELDS	146	# GAMES PLAYED
4	SOCCER/FOOTBALL FIELDS	123	# GAMES PLAYED
1	GYPSY HILL GOLF COURSE	8,334	ROUNDS OF GOLF
1	LAKE TAMS		
1	GYPSY HILL PARK DUCK POND		

RECREATION / LIBRARY REVENUE - CHARGES FOR SERVICES

$ 156,500	HEART AFTERSCHOOL PROGRAM
$ 80,000	SUMMER PLAYGROUND
$ 40,000	LEAGUE SPORTS FOR ADULTS
$ 35,000	SWIMMING POOL
$ 26,000	INSTRUCTIONAL/EDUCATION CLASSES
$ 10,000	TRIPS AND TOURS
$ 5,500	RENTAL OF PROPERTY
$ 3,500	DUCK FOOD SALES
$ 182,575	GOLF FEES AND MEMBERSHIP FEES
$ 2,500	LIBRARY FEES/FINES
$ 541,575	TOTAL RECREATION FEE REVENUE

OPERATIONAL EXPENSES

CULTURAL CONTRIBUTIONS

$ 20,000	BOYS AND GIRLS CLUB
$ 3,000	STONEWALL BRIGADE BAND
$ 3,000	STAUNTON/AUGUSTA ART CENTER
$ 3,000	SHENANARTS
$ 5,000	WOODROW WILSON PRESIDENTIAL LIBRARY
$ 1,500	BEVERLEY STREET STUDIO
$ 35,500	TOTAL CONTRIBUTIONS

RECREATION, PARKS, LIBRARY AND CULTURAL

OPERATIONAL EXPENSES

$	167,400	BOOKS, MEDIA, PERIODICALS FOR LIBRARY
$	213,500	CONTRACT MAINTENANCE OF PARKS, RECREATION FACILITIES, REPAIRS
$	112,200	MATERIALS /SUPPLIES FOR LIBRARY / RECREATION OFFICE
$	91,200	GAS & OIL, TIRES, MAINTENANCE OF VEHICLES/ PARK MAINTENANCE EQUIPMENT
$	45,174	OFFICE SUPPLIES, POSTAGE, PHOTOCOPY, TELEPHONE, MAINTENANCE OFFICE EQUIPMENT
$	93,000	CONTRACT AGREEMENTS FOR MAINTENANCE OF PARKS/FACILITIES
$	35,800	ADVERTISEMENT AND PRINTING FOR RECREATION/LIBRARY PUBLICATIONS
$	28,850	MATERIALS/SUPPLIES-PARKS, PLAYGROUNDS, BALLFIELDS, SMALL TOOLS, RENTALS
$	12,550	PROFESSIONAL SERVICES
$	15,000	INSTRUCTIONAL CONTRACT AGREEMENTS, ENTERTAINMENT SERVICES
$	33,363	UTILITIES - LIBRARY ELECTRIC AND NATURAL GAS HEAT
$	37,000	CHEMICALS FOR POOL, HORTICULTURE, GROUNDS MAINTENANCE
$	15,000	RECREATION TRIPS
$	38,500	TREE/PLANT PURCHASES/ CARE
$	18,735	PROFESSIONAL ORGANIZATION DUES, TRAINING LIBRARY / RECREATION STAFF
$	19,000	SPECIAL PROGRAMS SUPPLIES- LIBRARY AND RECREATION
$	37,000	SUMMER PLAYGROUND /HEART AFTERSCHOOL PROGRAM /BOOKER T PROGRAM SUPPLIES
$	21,000	SOFTWARE LICENSE FEE
$	21,500	SAFETY EQUIPMENT, UNIFORMS, RENTAL OF EQUIPMENT
$	18,000	CONTRIBUTIONS TO YOUTH SPORTS PROGRAMS- BASEBALL/ SOFTBALL / FOOTBALL
$	2,500	DUCK FOOD
$	1,076,272	SUMMARY TOTAL OF OPERATIONS

COMMUNITY DEVELOPMENT

FY 2021 Budget	FY2022 Budget	$ (+/ -)	% Change
$ 2,088,774	$ 2,237,636	$ 148,862	7.1%

		FY 2020 ACTUALS		FY 2021 BUDGET		FY 2022 BUDGET	% Change
PLANNING AND DEVELOPMENT	$	300,999	$	314,802	$	323,526	2.8%
COMMUNITY DEVELOPMENT AGENCIES		350,833		335,374		361,286	7.7%
ECONOMIC DEVELOPMENT		974,872		927,845		974,326	5.0%
TOURISM OFFICE		454,865		453,059		448,315	-1.0%
STAUNTON WELCOME CENTER		44,959		56,181		54,673	-2.7%
TROLLEY		63,000		1,513		75,510	4890.7%
TOTAL COMMUNITY DEVELOPMENT	$	2,189,528	$	2,088,774	$	2,237,636	7.1%

	Personnel	Operations	Capital	Total
FY 2022	$ 874,266	$ 1,363,370	$ -	$ 2,237,636
FY 2021	830,972	1,257,802	-	2,088,774
Variance	$ 43,294	$ 105,568	$ -	$ 148,862

OPERATIONAL EXPENSES

$	90,000	VILLAGES DEVELOPMENT AGREEMENT - REAL ESTATE TAX REHAB ABATEMENT
$	44,500	ENTERPRISE ZONE INCENTIVES / SPECIAL EXPENSES
$	368,155	FRONTIER CENTER DEVELOPMENT AGREEMENT - REBATE OF TAXES
$	80,000	WSH DEVELOPMENT AGREEMENT
$	74,012	PROFESSIONAL SERVICES
$	131,992	SALES AND MARKETING
$	54,000	ADVERTISING FOR TOURISM AND ECONOMIC DEVELOPMENT
$	29,300	DUES, TELEPHONE, OFFICE SUPPLIES, PHOTOCOPY, POSTAGE
$	10,825	SOFTWARE LICENSE FEES
$	19,000	PRINTING FOR TOURISM BROCHURES / ECONOMIC DEVELOPMENT BROCHURES/MAPS
$	18,750	TRAINING /TRAVEL
$	6,040	MAINTENANCE OF VEHICLE/EQUIPMENT/PROPERTY
$	926,574	SUMMARY TOTAL FOR OPERATIONS

OUTSIDE AGENCY FUNDING:

$	195,650	SDDA - $50,000 PLUS $125,000 TAX REVENUE
$	63,164	TROLLEY OPERATIONS
$	12,346	AFTON EXPRESS
$	48,159	SHENANDOAH VALLEY AIRPORT
$	35,000	HISTORIC STAUNTON FOUNDATION
$	37,477	PLANNING DISTRICT COMMISSION
$	25,000	REGIONAL TOURISM ADVERTISING
$	20,000	STAUNTON CREATIVE COMMUNITY FUND
$	436,796	TOTAL COMMUNITY DEVELOPMENT CONTRIBUTIONS TO OUTSIDE AGENCIES

TRANSFERS TO OTHER FUNDS

FY 2021 Budget	FY2022 Budget	$ (+/ -)	% Change
$ 16,888,825	$ 19,231,715	$ 2,342,890	13.9%

	FY 2020 ACTUALS	FY 2021 BUDGET	FY 2022 BUDGET	% Change
TRANSFERS TO THE:				
EDUCATION FUND	$ 13,856,908	$ 12,044,410	$ 13,406,250	11.3%
DEBT SERVICE SINKING FUND	5,244,415	4,844,415	4,844,415	0.0%
CITY CIP FUND	1,785,643	-	981,050	#DIV/0!
TOTAL TRANSFERS	$ 20,886,966	$ 16,888,825	$ 19,231,715	13.9%

TRANSFERS TO OTHER FUNDS HIGHLIGHTS:

$ 13,406,250	TRANSFER TO THE EDUCATION FUND FOR OPERATIONS
$ 13,406,250	TOTAL FUNDING FOR EDUCATION
$ 4,844,415	TRANSFER TO THE DEBT SERVICE SINKING FUND FOR GENERAL FUND DEBT PAYMENTS
$ 981,050	TRANSFER TO CITY CIP FUND

$ 300,000	FIRE TRUCK RESERVE FOR REPLACEMENTS
$ 40,000	SELF CONTAINED BREATHING / CARDIAC MONITOR REPLACENTS
$ 100,000	SIDEWALK REPLACEMENTS- CONCRETE TO BRICK
$ 100,000	NEW SIDEWALK PROJECTS- MATCH FOR VDOT GRANTS
$ 100,000	VDOT STREET CONSTRUCTION MATCH FUNDS
$ 100,000	PUBLIC WORKS MAJOR EQUIPMENT RESERVE
$ 100,000	PUBLIC WORKS BUILDING MECHANICAL SYSTEMS RESERVE
$ 100,000	EDUCATION CIP MECHANICAL PROVISIONS
$ 41,050	BLUE RIDGE COMMUNITY COLLEGE CAPITAL PAYMENT
$ 981,050	TOTAL CIP TRANSFER

CAPITAL IMPROVEMENTS FUND-GENERAL GOVERNMENTAL FUNDS

FY 2021 Budget	FY2022 Budget	$ (+/ -)	% Change
$ 1,925,000	$ 2,456,050	$ 531,050	27.6%

CIP FUND REVENUE

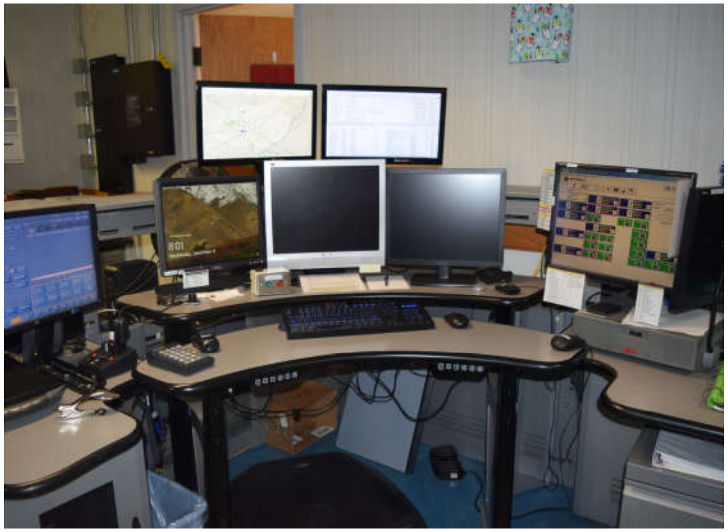
$	981,050	TRANSFER FROM GENERAL FUND REVENUES FY2022
$	1,475,000	FY2020 BUDGET AMENDMENT #4 -TRANSFER FROM GENERAL FUND
$	2,456,050	TOTAL CIP

CAPITAL PROJECTS

FY2022 BUDGET-			OPERATING BUDGET IMPACT
$	300,000	FIRE TRUCK RESERVE FOR REPLACEMENTS	
$	40,000	SELF CONTAINED BREATHING / CARDIAC MONITOR REPLACEMENTS	
$	100,000	SIDEWALK REPLACEMENTS- CONCRETE TO BRICK	
$	100,000	NEW SIDEWALK PROJECTS- MATCH FOR VDOT GRANTS	
$	100,000	VDOT STREET CONSTRUCTION MATCH FUNDS	
$	100,000	PUBLIC WORKS MAJOR EQUIPMENT RESERVE	
$	100,000	PUBLIC WORKS BUILDING MECHANICAL SYSTEMS RESERVE	
$	100,000	EDUCATION CIP MECHANICAL PROVISIONS	
$	41,050	BLUE RIDGE COMMUNITY COLLEGE CAPITAL PAYMENT	
$	981,050	CIP PROJECTS FUNDED FROM FY2019 GENERAL FUND BUDGET	

FY2021 BUDGET AMENDMENT # 4- ADOPTED DECEMBER 10, 2020			OPERATING BUDGET IMPACT
$	150,000	PLANNING & INSPECTION	INSPECTION AND PLAN REVIEW SOFTWARE
$	200,000	EXPANSION OF MIDDLE RIVER REGIONAL JAIL	RESERVE BUILD UP FOR JAIL EXPANSION
$	400,000	EMERGENCY RADIO REPLACEMENT	RESERVES FOR EMERGENCY RADIOS POLICE & FIRE
$	300,000	CITY HALL HVAC REPLACEMENT	HVAC MECHANCIAL RESERVE
$	200,000	BESSIE WELLER ELEMENTARY SCHOOL	SAFE ROUTE TO SCHOOL
$	125,000	BICYCLE & PEDESTRIAN PATH IMPROVEMENTS	STREET IMPROVEMENT FOR BIKES/PEDESTRIANS
$	100,000	GREENWAYS PROJECT	MINOR MAINTENANCE ON PATHS
$	1,475,000	CIP PROJECTS FROM FY2020 BUDGET AMENDMENT #4	
$	2,456,050	TOTAL FY2021 CIP	

CITY COUNCIL APPROVED THE CIP FOR FY2022 PROJECTS FEBRUARY 11, 2021.



FY2021 – FY2025 Proposed Capital Improvement Plan

Revised - February 4, 2021

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN
TABLE OF CONTENTS

STAUNTON™
AS YOU LIKE IT.

CITY OF STAUNTON, VIRGINIA
and
STAUNTON CITY SCHOOLS

CAPITAL IMPROVEMENT PLAN
FY 2021 - FY 2025

STAUNTON PLANNING COMMISSION

CHAIR Judith C. Weigand

APPROVAL DATE January 24, 2021

Attest: Morgan C. Smith

CITY COUNCIL

MAYOR

APPROVAL DATE February 25, 2021

Attest: Morgan C. Smith

CITY OF STAUNTON, VIRGINIA
and
STAUNTON CITY SCHOOLS
CAPITAL IMPROVEMENT PLAN

TOTAL CIP PLAN		FY2021	FY2022	FY2023	FY2024	FY2025	PROJECTS NOT SCHEDULED/NOT FUNDED
GENERAL FUND	$ 152,921,148	$ 1,925,000	$ 6,029,050	$ 22,906,020	$ 9,216,855	$ 6,119,703	$ 106,724,520
STAUNTON CITY SCHOOLS	$ 24,356,000	$ 631,000	$ 825,000	$ 3,150,000	$ 4,100,000	$ 650,000	$ 15,000,000
WATER FUND	$ 45,425,000	$ 2,105,000	$ 7,300,000	$ 900,000	$ 9,100,000	$ 400,000	$ 25,620,000
SEWER FUND	$ 5,840,000	$ 405,000	$ 100,000	$ 450,000	$ 450,000	$ 400,000	$ 4,035,000
STORMWATER FUND	$ 24,183,291	$ 78,000	$ 1,200,000	$ 650,000	$ 1,300,000	$ 995,375	$ 19,959,916
PARKING FUND	$ 1,688,000	$ 250,000	$ 38,000	$ 250,000	$ 550,000	$ 600,000	$ -
TOTAL CIP PLAN	$ 254,413,439	$ 5,394,000	$ 15,492,050	$ 28,306,020	$ 24,716,855	$ 9,165,078	$ 171,339,436

5 YEAR PLAN= $ 83,074,003

OVERVIEW

The City of Staunton's Capital Improvement Plan (CIP) is a comprehensive five-year plan that identifies the City's capital and infrastructure needs for all City operations to include the General Fund, Education Fund, and all proprietary funds that include the Water Fund, Sewer Fund, Environmental Fund, Parking Fund, and Stormwater Fund. The plan provides for the planning of the acquisition of new physical assets and/or the replacement/repair of existing capital assets. The CIP provides a plan and funding for the renovation of public buildings, school buildings, street repairs/additions, water and sewer lines, recreational facilities, community development projects that promote the economic growth and vitality of the City, and the construction of major new facilities. The adoption of the Capital Improvement Plan by City Council indicates their support and commitment for the projects and commitment towards the anticipated funding required to maintain facilities and provide new facilities for the community.

By definition, a capital project is primarily a project to construct/renovate major facilities such as school buildings, office buildings, park facilities, infrastructure needs -water, sewer and other utilities- roads, bridges, major equipment, etc. Capital projects have a useful life to the citizens of at least ten years and are projects that usually require multiple years to complete. These projects, once completed, provide for a quality of life in the City and benefit all citizens in the community.

CAPITAL IMPROVEMENT PLAN REVENUE SOURCES:

Cash transferred from the General Fund Budget from the Adopted Operating Budget

General Fund Unassigned Balance

General Obligation Bonds

State and Federal Grants/Cost Share Agreements

Fund Balance/Reserve Policy, Adopted May 26, 2011

Funds in excess of the Safety Net Reserve, the General Contingency amount, and carry forward appropriations unexpended at fiscal year end, shall be given first consideration for appropriation in the City's Capital Improvement Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget.

Any funds in the Education Fund in excess of the annual expenditures for any year ending June 30 shall be given first consideration for appropriation to the Education Fund Capital Improvement Fund. Such appropriation shall be in the form of a budget amendment to the subsequent year's budget or approved through the annual budget adoption procedures.

City Council Policy #5, Adopted October 12, 1989

Any budget savings in debt obligation/lease payments shall be transferred to the Capital Improvement Fund for future capital projects and equipment.

CAPITAL IMPROVEMENT PLAN BUDGET POLICY

The City will consider all capital improvements in accordance with the Adopted Capital Improvement Plan.

The City will develop a five-year plan for capital improvements and review and update the plan annually.

The City will determine the least costly and most flexible financing method for all projects requiring debt financing.

The City will coordinate the development of the capital improvement plan budget with the development of the operating budget.

The City will maintain all its assets at a level adequate to protect the City's capital investment in order to minimize future maintenance and replacement costs.

The City will schedule its major equipment acquisitions and/or replacement of major equipment as part of the capital investment plan process.

The City will identify projects and estimated costs and a potential funding source for each project as part of the capital investment plan process.

The City will identify capital projects that require annual budget funds to maintain the capital asset requiring personnel and operational costs, and any debt payments for bond financing.

FINANCIAL MANAGEMENT POLICY

City of Staunton, Virginia

Capital Improvement Plan Policy

Adopted: January 25, 2018

The Capital Improvement Plan—the CIP—is the City's five-year plan for projecting the capital needs of the City. It provides for maintenance and funding of present and future buildings, facilities, major equipment, and infrastructure for the City. The CIP also serves as a planning and programming guide for long-term financial planning, and a plan to promote (i) public and private development for the future community growth, and (ii) effective service delivery to citizens of the City.

The overall strategy of the CIP is to plan for land acquisition, construction and maintenance of public facilities necessary for the safe and efficient provision of public services in accordance with the policies and objectives adopted in the City's Comprehensive Plan. A critical element of a balanced CIP is the provision of funds to both preserve or enhance existing facilities and provide new assets to respond to changing service needs and community growth. The plan is reviewed and revised annually based on priorities, current circumstances, and economic opportunities.

The adoption of the CIP is not a formal financial commitment to any particular project. The CIP serves as a financial planning tool to provide estimated costs for projects, and a schedule for anticipated capital projects and capital financing. The CIP is a key element in planning and controlling the City's future debt service requirements. The CIP includes some projects where needs have been defined, but specific financial resources have not been identified to advance the project to a scheduled completion year.

THE LEGAL BASIS FOR THE CIP

The CIP is prepared pursuant to Virginia Code § 15.2-2239, which provides, in relevant part:

A local planning commission may, and at the direction of the governing body shall, prepare and revise annually a capital improvement program based on the comprehensive plan of the locality for a period not to exceed the ensuing five years. The commission shall submit the program annually to the governing body, or to the chief administrative officer or other official charged with preparation of the budget for the locality, at such time as it or he shall direct. The capital improvement program shall include the commission's recommendations, and estimates of cost of the facilities and life cycle costs, including any road improvement and any transportation improvement the locality chooses to include in its capital improvement plan and as provided for in the comprehensive plan, and the means of financing them, to be undertaken in the ensuing fiscal year and in a period not to exceed the next four years, as the basis of the capital budget for the locality. In the preparation of its capital budget recommendations, the commission shall consult with the chief administrative officer or other executive head of the government of the locality, the heads of departments and interested citizens and organizations and shall hold such public hearings as it deems necessary.

ANNUAL CAPITAL BUDGET

The Capital Budget appropriates funds for specific facilities, major equipment, infrastructure, and improvements approved in the CIP by City Council through the annual budget process or a budget amendment for all governmental and proprietary funds. The first year included in the CIP reflects the approved annual capital budget funding level. Financial resources for projects in subsequent years in the plan are included for planning purposes only for scheduling and financial planning.

The City funds a portion of the CIP with current revenues in the annual Operating Budget. The long-term goal is to dedicate a minimum of 2.5% of the total current General Fund revenues less General Fund Transfers to Other Funds to finance General Fund capital projects. Other available financial resources include Undesignated Fund Balance, General Obligation Bonds, state and federal grants, and private development contributions, which are appropriated through a budget amendment upon approval of a project.

Proprietary Fund revenues are used to finance Proprietary Fund capital improvement projects. General Fund transfers may be used to finance Proprietary Fund capital projects.

The General Fund Capital Budget is appropriated in the City's multi-year CIP Fund. A financial analysis of the fund shall be conducted quarterly to analyze the status of the funding sources, and to review the project-to-date expenditures. Any project balances shall be re-programmed for other capital projects through a budget amendment process.

THE CIP REVIEW TEAM

A CIP Review Team (CIP Team) is responsible for reviewing capital project requests and providing recommendations annually to the City Manager and Planning Commission. This team is comprised of staff from the Office of the City Manager, the Department of Finance, the Department of Community Development, the Department of Public Works, the Department of Information Technology, the Police Department, the Fire-Rescue Department, the Parks and Recreation, and School Board staff from the office of the Director of Operations and the Technology Department. The Chief Financial Officer is responsible for the coordination of the CIP process, including the annual review, presentation to the Planning Commission, and the final adoption of the CIP by City Council.

THE CIP PROCESS

The overall goal of the CIP process is to develop CIP recommendations that:

1. preserve the City's past by investing in the upgrade of assets and infrastructure;

2. protect the present with improvements to City facilities, based on an analysis of costs of repair versus costs of replacement;

3. plan for future facilities and infrastructure that considers the annual cost for new service demands as a result of community growth or facilities and services that provide new or improved quality of life for all citizens; and

4. allow for flexibility to take advantage of economic opportunities that provide for public or private capital investment.

The CIP Team meets in October each year to update existing projects, remove projects, and add new projects. Capital projects are forwarded to the CIP Team by departments responsible for their implementation. In proposing a five-year capital plan, the CIP Team considers the feasibility of all proposed capital projects by evaluating their necessity, priority, location, cost, method of financing, availability of federal and state aid, and the necessary investment in the City's infrastructure. The CIP results from an annual review and a systematic process that advances subsequent years' items each fiscal year.

In December, the CIP is presented to the Planning Commission for review and discussion. A public hearing is held at a subsequent Planning Commission meeting in January to receive public comment. After the public hearing, the Planning Commission makes a recommendation concerning the CIP to City Council.

In January, the CIP, with the Planning Commission's recommendation, is presented to City Council, for additional review and discussion, and eventual consideration by Council.

CRITERIA FOR EVALUATING CAPITAL PROJECTS

The CIP Team uses the evaluation criteria stated below as a guide and assessment tool to determine the immediate, near-term, or long-term timing for scheduling capital projects:

1. The CIP shall execute the goals and objectives of the Comprehensive Plan adopted by City Council.

2. The development of the CIP shall be guided by the principles of lifecycle planning to ensure that long-term maintenance, renewal and replacement requirements are adequately addressed to protect the City's investment and maximize the useful life of facilities.

3. The CIP shall include major equipment and facilities, defined as, all fixed installations constructed and/or maintained with public funds, including buildings and structures, utilities and related improvements that have a useful life greater than 10 years.

4. The CIP shall include the fiscal impact of each project to include the total cost of the project and the annual maintenance and operating costs.

5. The CIP shall support the City's efforts to promote economic vitality and a high quality of life.

6. The CIP shall support the City's efforts to encourage the development of affordable and effective multi-use public facilities, as feasible.

7. The CIP shall be developed to provide facilities that are cost-effective, consistent with appropriate best practice standards, community standards, feasibility, and expectations of useful life.

8. The City shall endeavor to execute the projects as approved and scheduled in the CIP. Value engineering principles shall continue to be applied to appropriate capital projects. Changes in project scope, cost and scheduling shall be subject to close scrutiny.

CRITERIA FOR SCHEDULING CAPITAL PROJECTS

The following criteria shall be considered for purposes of scheduling projects in the CIP:

1. Project Urgency
   a. Is the project required due to state or federal mandates?
   b. Will the project improve unsatisfactory environmental, health and safety conditions?
   c. What are the implications if the project is not built?
   d. Does the project accommodate increases in demand for service?

2. Project Readiness
   a. Are project-related research and planning completed?
   b. Are the appropriate departments prepared to execute the project?

3. Project Phasing
   a. Can the project be phased over multiple fiscal years?
   b. Are funds readily available to finance the project?
   c. Does the project have a net impact on the operating budget?
   d. Does the project preserve previous capital investments or restore a capital facility to adequate operating condition?

4. Planning Questions
   a. Is the project consistent with the Comprehensive Plan?
   b. Can projects of similar use or purpose be co-located at one location?
   c. Does the project increase the efficiency of the service delivery?
   d. What are the number and types of citizens likely to benefit from the project?

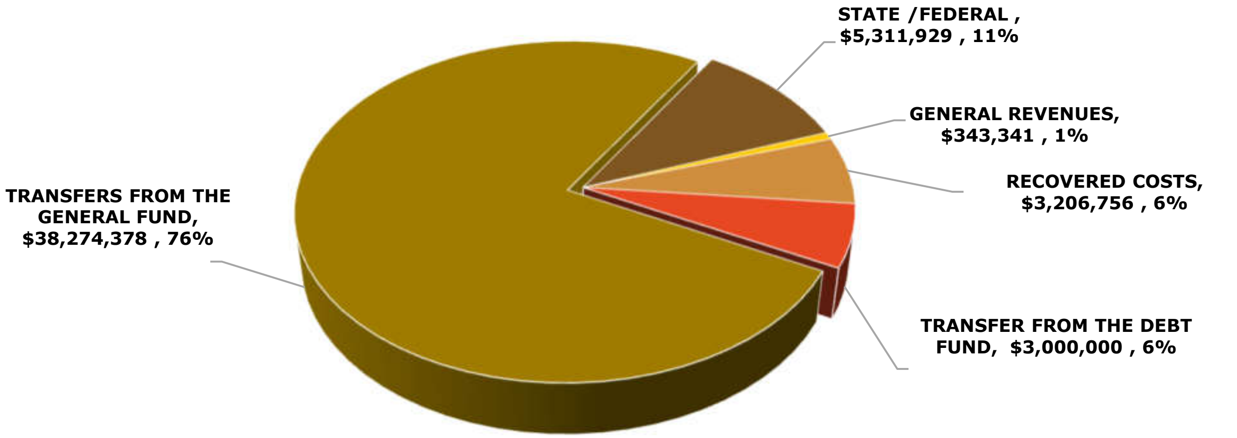
CAPITAL IMPROVEMENT PLAN SCHEDULE

October 23, 2020 @ 1:30 pm	CIP Committee meeting, Planning Conference Room
October - December 9, 2020	Staff review and development of the proposed Capital Improvement Plan. All existing projects to be analyzed, estimated costs updated, and new proposed projects prioritized based on City needs or anticipated changes in the City's needs based on population changes, economic changes, infrastructure projects, etc.
December 7, 2020	Presentation and discussion of the DRAFT School Capital Improvement Plan -School Board work session.
December 17, 2020	Presentation and introduction of the DRAFT Capital Improvement Plan to the City Planning Commission.
January 14, 2021	Presentation and discussion of the DRAFT Capital Improvement Plan with City Council of any project, funding proposal, priority of any project, changes to the plan.
January 11, 2021	Adoption of the School Capital Improvement Plan by the School Board.
January 21, 2021	Public hearing and consideration and adoption of the CIP by the Planning Commission.
January 28, 2021	Discussion and continued review with City Council of any project, funding proposal, priority of any project, changes to the plan.
February 11, 2021	Adoption of the Capital Improvement Plan by City Council.

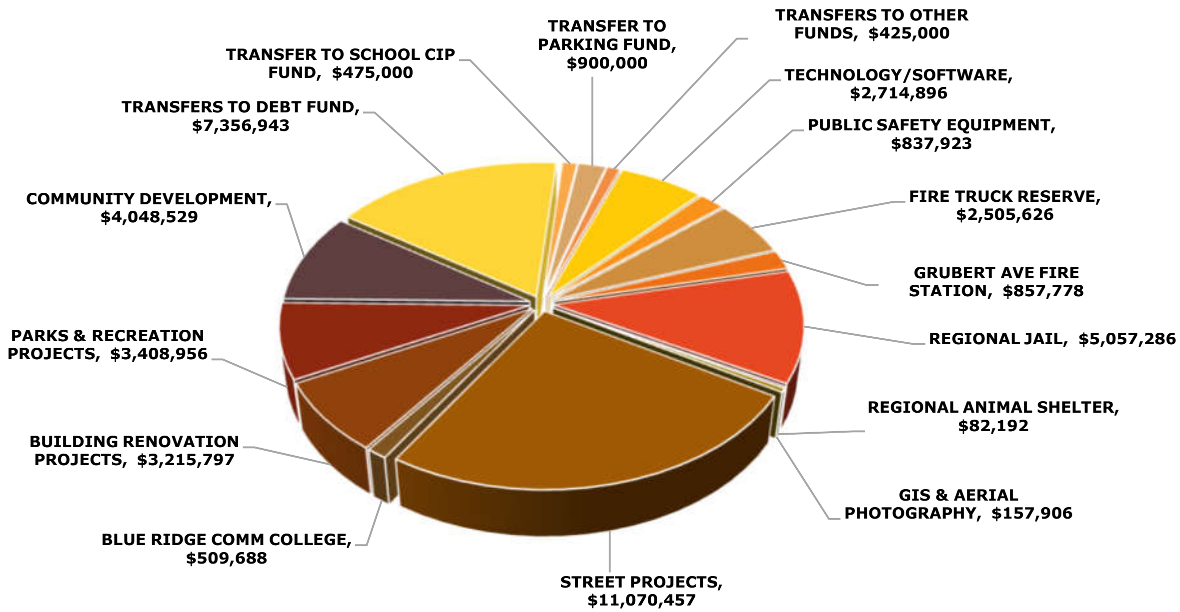
CIP COMMITTEE

Phil Trayer	Chief Financial Officer
Brad Wegner	School Budget Manager
Lyle Hartt	City Engineer
Jeff Johnson	Director of Public Works
Chris Tuttle	Director of Parks & Recreation
Rodney Rhodes	Senior Planner
Jim Williams	Police Chief
Scott Garber	Fire & Rescue Chief
Kurt Plowman	Chief Technology Officer
William Vaughn	Director of Economic Development
Leslie Beauregard	Assistant City Manager
Earl McCray	Staunton City Schools-Director of Operations
Tom Lundquist	Staunton City Schools-Director of Technology

CITY OF STAUNTON GENERAL FUND CIP ACTUAL REVENUES
FY2004 - FY2021
$50,136,404



CITY OF STAUNTON GENERAL FUND CIP ACTUAL EXPENDITURES
FY2004 - FY2021
$42,584,034



CITY OF STAUNTON

GENERAL FUND CIP REVENUES - FINANCIAL UPDATE (OCTOBER 31,2020)

FY 2004 - FY2021

		BUDGET		REVENUES TO DATE		BALANCE
CIP GENERAL REVENUE						
INTEREST INCOME	$	5,314	$	337,708	$	(332,394)
MISCELLANEOUS REVENUE		4,950		5,633		(683)
RECOVERED COSTS-OPERATIONS		397,148		506,160		(109,012)
APPROPRIATION OF PRIOR YEAR FUND BALANCE		2,268,470		-		2,268,470
TRANSFER FROM DEBT SERVICE FUND		3,000,000		3,000,000		-
TRANSFER FROM THE GENERAL FUND		38,274,378		38,274,378		-
TOTAL GENERAL GOVERNMENT REVENUES	$	43,950,260	$	42,123,879	$	1,826,381
CIP CAPITAL GRANTS AND CONTRIBUTIONS						
RECOVERED COSTS- HEALTH DEPARTMENT BUILDING	$	24,530	$	17,840	$	6,690
TOTAL CIP CAPITAL GRANTS	$	24,530	$	17,840	$	6,690
PUBLIC WORKS- CAPITAL/NON-CAPITAL GRANTS						
COMMONWEALTH OF VIRGINIA-TRANSPORTATION	$	2,741,946	$	2,682,756	$	59,190
VABF GRANT	$	431,200	$	-	$	431,200
RECOVERED COSTS-MONTGOMERY AVENUE		11,333		11,333		0
RECOVERED COSTS- SEARS HILL BRIDGE		150,168		150,168		0
COMM OF VA- PRIMARY EXTENSION PAVING		1,430,173		1,549,484		(119,311)
COMMONWEALTH OF VIRGINIA- MISCELLANEOUS AID		102,273		97,299		4,974
RECOVERED COSTS- COCHRAN PARKWAY		1,883,747		1,860,887		22,860
FEDERAL GOV'T- MISCELLANEOUS		105,931		105,931		(0)
FEDERAL - SAFE ROUTES TO SCHOOL GRANTS		2,290,907		720,134		1,570,773
STATE/ FEDERAL GOV'T -CENTRAL AVENUE		268,669		22,330		246,339
TOTAL PUBLIC WORKS CAPITAL/NON-CAPITAL GRANTS	$	9,416,347	$	7,200,321	$	2,216,026
PARKS & RECREATION NON-CAPITAL GRANTS						
STATE AID-VDOT FUNDS	$	25,000	$	24,219	$	781
STATE AID-MISCELLANEOUS SLAF LAKE TAMS		210,978		210,978		0
TOTAL PARKS & RECREATION GRANTS	$	235,978	$	235,197	$	781
COMMUNITY DEVELOPMENT CAPITAL GRANTS						
COMM OF VA FRONTIER CENTER	$	100,000	$	100,000	$	-
COMM OF VA- RR SMITH CENTER FUNDS		459,167		459,167		-
TOTAL COMMUNITY DEVELOPMENT GRANTS	$	559,167	$	559,167	$	-
TOTAL CIP FUND REVENUES	**$**	**54,186,282**	**$**	**50,136,404**	**$**	**4,049,878**
	\					

TRANSFERS FROM THE GENERAL FUND		
FISCAL YEAR 2003	$	479,317
FISCAL YEAR 2004	$	545,747
FISCAL YEAR 2005	$	1,387,431
FISCAL YEAR 2006	$	2,935,405
FISCAL YEAR 2007	$	3,047,527
FISCAL YEAR 2008	$	841,518
FISCAL YEAR 2009	$	3,033,591
FISCAL YEAR 2010	$	2,736,358
FISCAL YEAR 2011	$	3,513,820
FISCAL YEAR 2012	$	2,210,000
FISCAL YEAR 2013	$	2,452,004
FISCAL YEAR 2014	$	3,052,170
FISCAL YEAR 2015	$	2,557,305
FISCAL YEAR 2016	$	1,873,392
FISCAL YEAR 2017	$	1,641,050
FISCAL YEAR 2018	$	791,050
FISCAL YEAR 2019	$	691,050
FISCAL YEAR 2020	$	841,050
FISCAL YEAR 2021	$	1,785,643
TOTAL TRANSFERS FROM THE GENERAL FUND	$	36,415,428

CITY OF STAUNTON
GENERAL FUND CIP PROJECTS - FINANCIAL UPDATE- October 31, 2020
FY 2004 - FY2021

		BUDGET		EXPENDITURES		BALANCE
GENERAL GOVERNMENT ADMINISTRATION						
FINANCIAL SOFTWARE	$	1,332,482	$	1,273,429	$	59,054
INFORMATION TECHNOLOGY EQUIPMENT		265,210		252,877		12,333
FIBER LOOP PROJECT		1,188,591		1,188,591		0
TOTAL GENERAL GOVERNMENT ADMINISTRATION	$	2,786,283	$	2,714,897	$	71,386
PUBLIC SAFETY EQUIPMENT/PROJECTS						
E911 TELEPHONE EQUIPMENT	$	102,166	$	102,166	$	(0)
E911 CALL HANDLING EQUIPMENT		102,273		97,299		4,974
E911 RECORDING EQUIPMENT		150,000		150,011		(11)
FIRE STATION -GRUBERT AVENUE		857,779		857,778		1
FIRE TRUCK RESERVE		1,704,383		2,505,626		(801,243)
RADIO NARROWBAND PROJECT		500,000		488,447		11,553
REGIONAL JAIL RESERVE		5,376,286		5,057,286		319,000
REGIONAL ANIMAL SHELTER		125,000		82,192		42,808
TOTAL PUBLIC SAFETY PROJECTS	$	8,917,887	$	9,340,805	$	(422,918)
ENGINEERING PROJECTS						
ENGINEERING AERIAL PHOTOGRAPHY	$	141,440	$	141,440	$	-
GIS SYSTEM		16,468		16,466		2
TOTAL ENGINEERING PROJECTS	$	157,908	$	157,906	$	2
STREET PROJECTS						
STREET IMPROVEMENT PROJECTS	$	1,719,559	$	1,634,010	$	85,549
URBAN STREET CONSTRUCTION 2% MATCH RESERVE ACCOUNT		307,185		1,057		306,128
URBAN STREET CONSTR 2% MATCH-CHURCHVILLE AVE		479,293		464,338		14,955
KALORAMA ST PROJECT		109,194		109,193		1
BOWLING STREET BRIDGE		335,592		335,592		(0)
HAILE STREET BRIDGE		322,955		322,955		(0)
MONTGOMERY AVENUE ROAD EXTENSION PROJECT		813,729		813,729		0
SEARS HILL BRIDGE COMMUNITY FOUNDATION ACCOUNT		170,875		170,875		0
SAFE ROUTES TO SCHOOL - SHELBURNE/ WARE SCHOOL		100,362		100,361		1
SAFE ROUTES TO SCHOOL- MCSWAIN SCHOOL		353,440		353,440		0
STATLER /RICHMOND RD -VDOT PROJECT GRANT-CITY MATCH		50,000		-		50,000
RICHMOND RD /GREENVILLE-VDOT PROJECT GRANT-CITY MATCH		35,000		-		35,000
CENTRAL AVENUE STREETSCAPE-FEDERAL PROJECT		2,582,422		2,268,071		314,351
CENTRAL AVENUE STREETSCAPE-CHESAPEAKE BAY GRANT		75,000		75,000		-
NEW SIDEWALKS		700,000		-		700,000
STATE ROUTE 1426 VDOT REVENUE SHARING PROJECT		2,110,000		1,789,303		320,697
BESSIE WELLER SAFE ROUTE TO SCHOOL GRANT		459,838		19,652		440,186
RICHMOND RD/COCHRAN PARKWAY		2,883,747		2,860,887		22,860
BRICK SIDEWALK PROJECTS		85,163		85,162		1
VDOT PRIMARY EXTENSION PAVING		1,430,173		1,549,475		(119,302)

CITY OF STAUNTON
GENERAL FUND CIP PROJECTS - FINANCIAL UPDATE- October 31, 2020
FY 2004 - FY2021

		BUDGET		EXPENDITURES		BALANCE
MARTIN LUTHER KING JR MEMORIAL SIGN		41,450		40,940		510
PUBLIC WORKS EQUIPMENT RESERVE		400,000		282,975		117,025
RT 11 / COMMERCE ROAD INTERSECTION		50,000		-		50,000
ADAPTIVE TRAFFIC CONTROL		214,593		(64,593)		279,186
TOTAL STREET PROJECTS	$	15,829,570	$	13,212,423	$	2,617,147
EDUCATION						
BLUE RIDGE COMMUNITY COLLEGE	$	509,698	$	550,736	$	(41,038)
STAUNTON HIGH SCHOOL PROJECT		400,000		-		400,000
TOTAL EDUCATION	$	909,698	$	550,736	$	358,962
BUILDING MAINTENANCE PROJECTS						
CITY HALL ROOF REPLACEMENT	$	165,306	$	85,306	$	80,000
ART CENTER WALL REPAIR		310,481		196,481		114,001
CITY HALL FLOOR REPAIR		66,140		36,140		30,000
ENERGY SAVINGS PROJECT		1,480,181		1,480,181		-
MHP MOLD REMEDIATION		69,200		69,199		1
BUILDING MECHANICAL SYSTEMS		241,981		242,361		(380)
HEALTH DEPARTMENT BUILDING RENOVATIONS		169,841		169,840		1
BOOKER T BUILDING		266,818		262,603		4,215
LIBRARY FACILITY STUDY		40,000		40,000		-
FIRE STATION ROOF REPLACEMENT		845,000		207,715		637,285
PUBLIC SAFETY BUILDING/SCHOOL STORAGE BUILDING		40,000		39,339		661
COCHRAN JUDICIAL CENTER		606,682		256,682		350,000
PUBLIC WORKS BUILDING MAINTENANCE RESERVE		200,000		156,366		43,634
TOTAL PUBLIC WORKS BUILDING PROJECTS	$	4,501,630	$	3,242,213	$	1,259,417
PARKS, RECREATION, CULTURAL						
FOOTBALL STADIUM IMPROVEMENTS	$	60,578	$	60,578	$	-
MHP SOCCER FIELDS		166,272		165,878		394
SKATEBOARD PARK		84,275		84,275		-
BOOKER T PLAYGROUND EQUIPMENT		20,209		20,209		-
GHP PLAYGROUND EQUIPMENT		93,402		93,402		-
MHP POOL BATHHOUSE REPAIRS		37,763		37,763		0
GHP QUARTERBACK CLUB RESTROOMS		70,000		70,000		-
MHP PLAYGROUND EQUIPMENT		90,000		90,000		-
GOLF COURSE IRRIGATION PROJECT		635,491		635,490		1
MONTGOMERY HALL PARK FIELD IMPROVEMENT		15,000		15,000		-
LANDSCAPE PLAN		153,069		153,069		-
GYPSY HILL PARK BANDSTAND REPAIRS		30,000		30,000		-
FIELDHOUSE PROJECT-FOOTBALL STADIUM		32,606		32,606		(0)
GHP POOL RENOVATIONS		500,000		492,565		7,435
LAKE TAMS PROJECT		382,637		382,637		0
LAKE TAMS PROJECT - SLAF		210,978		210,978		0

CITY OF STAUNTON
GENERAL FUND CIP PROJECTS - FINANCIAL UPDATE- October 31, 2020
FY 2004 - FY2021

	BUDGET	EXPENDITURES	BALANCE
GHP DUCK POND	76,106	76,106	(0)
MHP BATHROOM/ POOL	275,000	274,317	683
MOXIE STADIUM LIGHTING	52,055	52,055	-
STATLER BROTHERS TRIBUTE	29,030	29,030	-
GHP FENCE	71,115	71,115	-
GREENWAYS PROJECT	400,000	-	400,000
FOOTBALL STADIUM ADA IMPROVEMENTS	100,000	87,682	12,318
GHP RESTROOM REPLACEMENT	350,000	-	350,000
GHP TOT PLAYGROUND	75,000	40,000	35,000
TOTAL PARKS, RECREATION, CULTURAL	$ 4,010,586	$ 3,204,755	$ 805,831
LIBRARY			
LIBRARY AUTOMATION SYSTEM	$ 204,201	$ 204,201	$ 0
COMMUNITY DEVELOPMENT PROJECTS			
RR SMITH CENTER PROJECT	$ 609,167	609,167	$ (0)
PERFORMING ARTS CENTER	100,000	100,000	-
WOODROW WILSON PRESIDENTIAL LIBRARY	100,000	100,000	-
SHENANARTS	8,333	8,333	-
COUNTY COURTS PROJECT	177,453	99,060	78,393
CORRIDOR OVERLAY INCENTIVES	25,000	1,350	23,650
BIKE & PEDESTRIAN PATH	125,000	-	125,000
ECONOMIC DEVELOPMENT RESERVE	1,243,811	1,243,811	(0)
WESTERN STATE HOSPITAL DEVELOPMENT	595,434	595,434	-
STAUNTON CROSSING DEVELOPMENT	3,806,200	940,510	2,865,690
ENTERPRISE ZONE PROGRAM	55,000	21,823	33,177
ENTERPRISE ZONE PROGRAM- CADENCE	175,000	141,011	33,989
ENTERPRISE ZONE PROGRAM- CARDED GRAPHICS	130,521	100,000	30,521
FRONTIER CULTURE GRANT PROJECT	100,000	88,051	11,949
TOTAL COMMUNITY DEVELOPMENT	$ 7,250,919	$ 4,048,551	$ 3,202,368
TRANSFERS TO OTHER FUNDS			
TRANSFER TO THE GENERAL FUND -HOTEL DEBT	$ 600,000	$ 600,000	$ -
TRANSFER TO THE TROLLEY FUND -TROLLEY PURCHASE	25,000	25,000	-
TRANSFER TO DEBT SERVICE SINKING FUND	6,756,943	6,756,943	-
TRANSFER TO THE PARKING FUND	900,000	900,000	-
TRANSFER TO BOND CONSTRUCTION	400,000	400,000	-
TRANSFER TO SCHOOL CIP FUND	475,000	475,000	-
TOTAL TRANSERS TO OTHER FUNDS	$ 9,156,943	$ 9,156,943	$ -
CIP PROJECTS RESERVE -UNDESIGNATED PROJECTS	$ 734,657	-	$ 734,657
TOTAL GENERAL FUND CIP EXPENDITURES	**$ 54,460,283**	**$ 45,833,430**	**$ 8,626,852**

Chapter 1 – Goals and Objectives

GOALS AND OBJECTIVES

Goals are overarching statements describing the direction that a community wants to go. Goals are general, reflect values of the community, and are visionary to lead to a desired future. Objectives are statements describing how those goals should be reached. Objectives should be measurable and achievable.

Open Space/Environment

Goal: Practice good stewardship of the environmental resources within and surrounding the City by protecting environmentally sensitive areas, preserving open space and natural habitat (including dark skies), minimizing pollution of all kinds, and encouraging sustainability and conservation practices.

Objectives:

- Promote only appropriate uses for open space, floodplains, environmentally sensitive areas, and agricultural-forestal districts.
- Support efforts to preserve Betsy Bell and Mary Gray Mountains by enhancing the use of public areas and exploring the possibility of conservation easements.
- Support development of greenways in and those that connect to the City.
- Encourage the implementation of Mitigation Strategies for the City included in the Central Shenandoah Valley Hazard Mitigation Plan.
- Take a watershed approach to protect water resources, through efforts such as reducing pollution and litter, encouraging stream buffers and restoration of riparian areas, increasing tree canopy, preserving open space, and educating the public.
- Continue implementation of stormwater best management practices.
- Promote energy conservation practices and the potential use of alternative energy sources.

Community Character

Goal: Preserve and capitalize on the rich historical and architectural character of the City by enhancing its physical attractiveness and implementing architecturally appropriate design standards.

Objectives:

- Enhance the physical attractiveness of the City through signage, landscaping and tree plantings, controlling litter, and reducing light pollution through "Dark Sky" techniques such as top and side shields on outdoor lighting.
- Educate citizens, especially property owners, on landscaping, beautification of neighborhoods, proper stormwater management, and the importance of maintaining long-term historic standards.
- Continue support for and cooperative efforts with the Historic Staunton Foundation.
- Support the City's continued compliance with the historic preservation and the historic district overlay ordinances.
- Explore areas in the City for potential designation as historic districts and continue to identify properties of historical or architectural significance, especially pre- and post- WWII neighborhoods.
- Support preservation efforts of Staunton's historic African American communities and identify properties of historical or architectural significance.
- Encourage commercial and retail structures that adjoin residential neighborhoods to utilize consistent or complimentary facades and site features to the surrounding neighborhoods when they are developed, redeveloped, or renovated.

Goal: Minimize degradation of scenic and natural resources.

Objectives:

- Use community friendly lighting policies to minimize light pollution and foster comfortable and safe nighttime environments; use smart outdoor lighting in public installations and educate citizens on appropriate lighting choices.

Planning

Goal: Encourage appropriate new development that is well-planned, compatible, incorporates mixed uses when appropriate, and contributes to the resource base of the City.

Objectives:

- Coordinate planning on corridors to promote quality of life and architectural character.
- Educate the public, development community, local officials and staff on the advantages of smart/good development.
- Encourage "living where you work" through at-home businesses in residential areas and small business owners living in commercial and transitional mixed use zones, especially downtown buildings where businesses are at street level and upper floors are residences.
- Continue funding to complete the adopted Streetscape Plan in the Downtown Business District. Expand the Streetscape planning to include entry corridors immediately adjacent to and leading into the Downtown historic districts.
- Review zoning for the Downtown Business District and the adjoining historic districts for compatibility with the architectural character of the area.
- Review building height allowable under current zoning.
- Document the existing and historical architectural character of the Central Avenue area, adjoining historic districts, and neighborhoods.
- Revise zoning as needed to ensure new construction will relate to and be compatible with the historic architectural building and landscape character, including size, scale, and pattern of development.
- Review and update historic overlay zoning for the historic districts to ensure compatibility with the intent of the adopted design guidelines.
- Review and update Certificate of Appropriateness (COA) procedures and process. Consider consent agenda for minor changes and proposed changes clearly documented and following the adopted guidelines.

Goal: Encourage a demographically diverse and growing population.

Objectives:

- Recruit a mix of young professionals, families, and recent retirees to Staunton.
- Develop incentives for young adults to return to the City after completing college or after starting a family.
- Capitalize on the financial resources and life experiences that new retirees bring to the City.
- Ensure adequate facilities and programs are available to support the City's older citizens and empower them to remain active in the community.

Goal: Actively encourage public and stakeholder participation and input for land use and development decisions.

Objectives:

- Encourage civic, service, and faith-based organizations, as well as neighborhood and community associations and the development community to play key roles in neighborhood revitalization through their participation in neighborhood "visioning" exercises.

Neighborhoods and Housing

Goal: Create walkable neighborhoods with the emphasis on pedestrian access and safety.

Objectives:

- Make rehabilitation and development of a quality pedestrian network including a maintenance and enhancement program for existing sidewalks a key priority for capital project funding and implementation.
- Require appropriately landscaped and sized sidewalks within all new developments and major redevelopments. Retrofit existing neighborhoods with appropriately landscaped and sized sidewalks as funding becomes available.
- Maximize the safety of students utilizing the school "walk zones" and by enabling and encouraging walking to school through such programs as "Safe Routes to School".

- Complete the pedestrian corridor on Churchville Avenue to connect downtown to Gypsy Hill Park.
- Pursue safety efforts to ensure that neighborhood streets along the pedestrian network are as safe as possible from high speed traffic and crime.
- Integrate new developments into surrounding neighborhoods by connecting with existing roads and discouraging cul-de-sacs and isolating neighborhoods.

Goal: Ensure that Staunton's housing stock is an adequate mix to support the citizenry and the City's tax base.

Objectives:

- Develop a city-wide housing plan to address housing issues such as affordable housing, blighted areas, historic rehabilitation, housing for seniors and the elderly, and housing too concentrated based on income levels.
- Encourage building projects that infill existing neighborhoods.
- Encourage residential development of upper floors of commercial buildings in downtown.
- Promote mixed use development of housing, shops, businesses, and parks.

Rehabilitation and Re-use

Goal: Promote rehabilitation and conservation throughout the City by reuse of existing infrastructure and buildings, revitalization of blighted and vacant properties, and redevelopment in older, high density areas with existing utilities and infrastructure.

Objectives:

- Provide tools and incentives for private rehabilitation of older structures throughout the City such as grants, low-interest loans, revolving loan funds, tax abatement, and technical assistance.
- Emphasize proactive property and structural maintenance and environmental hazard abatement through public education and volunteer support through community and faith-based organizations.
- Review the Rehab Abatement Program to see if there are any helpful revisions that could benefit homeowners.

- Continue applying for funding from state, federal, private, and non-profit programs for neighborhood improvements.
- Revitalize blighted and vacant properties by creating an inventory to evaluate if zoning changes are needed, create a partnership with public safety officials to address crime, require absent landlords to maintain deteriorating properties, and encourage the City Treasurer to auction tax delinquent and abandoned properties.
- Improve flexibility in older neighborhoods and redevelopment areas by examining lot size, set back, and parking requirements.
- Encourage continued redevelopment of commercial brownfield areas.
- Encourage compatible, in-fill development on vacant lots.

Transportation and Parking

Goal: Provide balanced design that includes use of a variety of transportation options including pedestrian, bicycle, vehicle, and public transportation within the City.

Objectives:

- Develop designs that scale roads and intersections compatible to neighborhoods.
- Evaluate the design of any new transportation project for sidewalks, safety, pedestrian and bicycle access, and the impact on existing neighborhoods.
- Develop safe, designated street crossings and ingress/egress points for pedestrians in high-density neighborhoods that adjoin primary destinations such as downtown, parks, and schools to encourage walking.
- Consider options such as traffic calming devices and traffic routing patterns to disperse traffic away from older, established neighborhoods.
- Continue to make Staunton more bike-friendly with a variety of bike infrastructure on streets as they are built, widened, or resurfaced. Link greenways and bike trails.
- Pursue safe pedestrian networks in and between all neighborhoods.

- Continue participation in a regional transit system that offers transportation options to those who cannot, or choose not, to operate motor vehicles. Expand services of the existing system when possible to provide a broader service area within the City.

Goal: Increase the emphasis on use and design for the City's current and future parking facilities.

Objectives:

- Implement resourceful parking strategies that promote calculating parking ratios based upon average use instead of capacity use. Examine ways to maximize utilization of downtown parking lots and garages.
- Maintain incentives for retrofitting hard surface commercial parking areas to landscaped areas.
- Create a safe, user-friendly, landscaped pedestrian network of walkways and crossings between public parking and commercial areas.
- Where appropriate, move parking from the front of public and commercial buildings to the side or rear.

Public Service and Government

Goal: Ensure quality and effective public services that meet the needs of citizens and the business community that is balanced with the City's economic base and resources.

Objectives:

Recreation

- Provide appropriate facilities and programs to adequately meet the recreational needs of the community.
- Continue to support and provide facilities for active and passive recreation activities that provide opportunities for social interaction.
- Work with the local YMCA and similar organizations to provide joint programs and to supplement resources.
- Continue to support the network of parks; small and large.

Public Safety

- Closely monitor personnel and equipment needs of the public safety departments (police, fire, and rescue) to ensure that an optimum level of public safety and protection is maintained for Staunton's citizens, homes, properties, and businesses.
- Continue to promote public safety education and prevention programs for police, fire, and rescue services in schools, neighborhoods, and other settings.
- Develop a volunteer "Crime Watch" or “Neighborhood Watch” program for neighborhoods, parks, public areas, and along the pedestrian network leading to and from destinations.
- Develop a "Fire Watch" program for any areas of the city that border forested and grass lands and have high potential for wildfires.
- Continue support for "closest to call" joint response agreement with Augusta County Fire Department.
- Ensure that the City is prepared in the event of a natural disaster or man- made disaster here or in neighboring regions where it could significantly affect the City or its residents.

Schools

- Support efforts to maintain a quality school system.
- Encourage the continued renovation and upgrade of existing, neighborhood- based schools.
- Encourage more utilization of schools, school grounds, and playgrounds as neighborhood focal points and gathering centers for after hours and community activities when schools are not in session.
- Continue to capitalize on the excellent schools, colleges, and universities in the region to assist with the implementation of planning objectives. Utilize student interns and classes to conduct research; and seek input from professors and students.

Library

- Continue to support regional cooperation between area libraries.
- Support continued maintenance/enhancement of the Library facility and encourage family-friendly programs and services.

Social Services

- Ensure that Staunton maintains its responsibility for the number of social service clients proportionate to its capabilities.

Utilities and Infrastructure

- Encourage extension of water and sewer utilities only where it is planned, and discourage extension of water and sewer utilities into areas where they might promote the development of identified environmentally critical areas.
- Encourage the undergrounding of utilities whenever possible in private and public development, redevelopment and relocation.
- Continue to fund and seek funding for critical stormwater control facilities and flood mitigation activities.
- Encourage the use of smart outdoor lighting when new lighting is installed and transition existing street lighting to smart lighting; follow guidelines of International Dark Sky Association (IDA) and Smart Outdoor Lighting Association (SOLA).
- Continue to require sidewalks and curb and guttering for all new developments and major renovations, but allow for flexibility in design, that maintains the edge of the street and allows for controlled stormwater management.
- Encourage green and sustainable initiatives and integrate emerging technologies that promote use of efficient and renewable energy.

Goal: Ensure that the regulatory and approval processes are clear and facilitate the type of development the City desires.

Objectives:

- Work with stakeholders (including developers, contractors, investors, real estate agents, architects, land surveyors, and bankers) to evaluate the regulatory and approval processes.

- Develop zoning regulations and design goals in a graphic / pictorial format.

Economic Development

Goal: Continue development of a vibrant, active downtown with enhanced business and residential opportunities.

Objectives:

- Continue to support the Staunton Downtown Development Association and its economic development and revitalization efforts.

- Support organizations that expand arts and cultural opportunities for Staunton's residents and visitors.

- Promote outdoor activities in the downtown area such as dining, sales by downtown businesses, festivals, and community gatherings that encourage pedestrian activity and social interaction.

- Encourage the opening of "basic service" businesses including a grocery store, laundry, and pharmacy in downtown.

- Continue to educate businesses on the benefits within enterprise zones.

- Support opportunities to attract visitors downtown who have stopped at Staunton Crossing or Frontier Center.

Goal: Aggressively pursue an economic development program that strengthens and broadens the City's economic base, with an emphasis on living wage opportunities.

Objectives:

- Support the goals of the City's Economic Development Plan, including: short- term priorities such as destination retail, tourism, white collar service businesses, and manufacturing in the industrial parks; long-term priorities such as workforce skill development, development of higher paying jobs, and small business development.

- Promote and fill the Green Hills Industry and Technology Center and the Staunton Crossing.
- Work cooperatively with Augusta County and Waynesboro to achieve joint economic development and tourism goals.
- Continue to support the Central Shenandoah Valley's Comprehensive Economic Development Strategies.
- Actively participate in the Shenandoah Valley Partnership, the Shenandoah Valley Technology Council, the Shenandoah Valley Workforce Development Board, the Central Shenandoah Planning District Commission, and similar organizations that promote the economic health and well-being of Central Shenandoah Valley residents and businesses.
- Support an agricultural processing plant in the area to give farmers a way to market and process farm products locally.
- Encourage medical and educational uses in the downtown area.
- Maintain support for a business incubator located in Staunton.

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY2019 - 2020 - Recap

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	ACTUAL FUNDING	COMMENT
PUBLIC SAFETY						
FIRE DEPARTMENT	*	GF 2020 / BA 2019	Fire Truck Replacement Reserve	$ 250,000	$ 250,000	Reserve was funded in FY2020
PUBLIC WORKS						
URBAN STREET PROGRAM	*	GF 2020	Virginia Department of Transportation Construction Projects (VDOT) - City Match Funds	$ 50,000	$ 50,000	Reserve was funded in FY2020
STREETS	*	GF 2020	City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving	$ 150,000	$ 150,000	Reserve was funded in FY2020
STREETS	*	CIP Account (58494) / BA2020	Central Avenue Streetscape - Install brick sidewalks, ornamental lighting, crosswalks, and underground utilities in this area as the next phase of streetscape improvements. PROJECT UPDATE: DECEMBER 9, 2016 - COST ESTIMATE = $2,722,015 - VDOT TAP Grant $1,458,912; VDOT Revenue Share Funds $57,216; balance funded by local funds including matching requirements. **(UPC 80485 Comp. Plan)**	$ 479,430	$ 479,430	Project funded - Moved to FY2021 due to COVID
BRICK SIDEWALKS	*	GF 2020	Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick	$ 100,000	$ 100,000	Reserve was funded in FY2020
NEW SIDEWALKS	*	GF 2020	VDOT grant program for new sidewalk projects - City Match Funds	$ 100,000	$ 100,000	Reserve was funded in FY2020
PUBLIC WORKS EQUIPMENT FUND	*	GF 2020	Annual funding source for acquisition of major equipment for General Fund Streets Department > $100,000	$ 100,000	$ 100,000	Reserve was funded in FY2020
PUBLIC WORKS BUILDING FUND	*	GF 2020	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	$ 100,000	$ 100,000	Reserve was funded in FY2020
ECONOMIC DEVELOPMENT						
STAUNTON CROSSING- DEMOLITION OF BUILDINGS	*	BA 2019 / PROPOSED GRANT	Staunton Crossing development- demolition of old Western State Hospital buildings. Move to FY2019/2020 from FY2018. Funding proposed in FY2019 Budget Amendment and a proposed $500,000 grant from the Virginia Economic Development Partnership for a Virginia Brownfields Restoration and Economic Redevelopment Assistance Fund Remediation Grant. City Council approved the grant application October 25, 2018.	$ 2,431,200	$ 2,431,200	Project funded - Moved to FY2021 due to COVID
STAUNTON CROSSING- DEMOLITION OF BUILDINGS	*	BA 2020	Staunton Crossing development- demolition of old Western State Hospital buildings. Move to FY2019/2020 from FY2018. Funding proposed in FY2019 Budget Amendment and a proposed $500,000 grant from the Virginia Economic Development Partnership for a Virginia Brownfields Restoration and Economic Redevelopment Assistance Fund Remediation Grant. City Council approved the grant application October 25, 2018.	$ 350,000	$ 350,000	Project funded - Moved to FY2021 due to COVID
RECREATION						
GREENWAYS PROJECT	*	BA 2019	Paved bike and pedestrian paths, landscaping, purchase of properties and easements. 2020 Greenways Plan.	$ 100,000	$ 100,000	Funded FY2019 Budget Amendment
GYPSY HILL PARK	*	BA 2019	Replace two bathrooms at west end of Gypsy Hill Park	$ 350,000	$ 350,000	Funded FY2019 Budget Amendment

CITY OF STAUNTON

CAPITAL IMPROVEMENT PLAN (CIP)

GENERAL FUND

FY2019 - 2020 - Recap

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	COST		COMPREHENSIVE PLAN PRIORITY INITIATIVE
EDUCATION						
BLUE RIDGE COMMUNITY COLLEGE	*	GF 2020	Annual Share of Blue Ridge Community College Capital Building Fund	$ 41,050	$ 41,050	Reserve Funded in FY2020
EDUCATION-STAUNTON CITY SCHOOLS						
BUILDING MAINTENANCE REPAIRS	*	BA 2019	Transfer to City Schools CIP Fund for Building Maintenance Repairs-roofs, HVAC systems, Technology	$ 200,000	$ 200,000	Funded FY2019 Budget Amendment
TOTAL FY2020 CIP PLAN				**$ 4,801,680**	**$ 4,801,680**	

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY2020- 2021

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES	OPERATIONS/ MAINTENANCE COSTS
GENERAL GOVERNMENT						
NETWORK SWITCH/TELEPHONE SYSTEM REPLACEMENT	*	BA2020	Replace Obsolete Network Switches/ Telephone Equipment and increase server redundancy	$ 1,000,000	Public Service and Government	Annual preventive maintenance
PUBLIC WORKS						
STREETS	*	BA2020	Adaptive traffic control system for Downtown Corridor **(Comp. Plan Item 1)**	$ 150,000	Transportation and Parking	Annual maintenance
PUBLIC WORKS EQUIPMENT FUND	*	BA2020	Annual funding source for acquisition of major equipment for General Fund Streets Department > $100,000	$ 100,000	Not Applicable	Annual preventive maintenance
PUBLIC WORKS BUILDING FUND	*	BA2020	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	$ 100,000	Not Applicable	Annual preventive maintenance
COURTHOUSE ROOF REPLACEMENT	* *	BA 2020	Replace the roof at the Cochran Judicial Center. Funded from **$200,000** reserves and **$150,000** from Fund Balance.	$ 350,000	Public Service and Government	Annual preventive maintenance
STREET IMPROVEMENTS FOR BICYCLE & PEDESTRIAN PLAN	*	BA 2020	Staunton Bicycle & Pedestrian Plan- May 2018. Install signalized crossings at various intersections for pedestrian safety. Augusta - Johnson Streets; Edgewood-Statler-Coalter; Augusta - Taylor; Greenville - Barterbrook: Middlebrook - Hampton	$ 125,000	Transportation and Parking	Annual maintenance
RECREATION						
GREENWAYS PROJECT	*	BA 2020	Paved bike and pedestrian paths, landscaping, purchase of properties and easements	$ 100,000	Transportation and Parking / Open Space / Environment	Annual maintenance
TOTAL FY2021 CIP PLAN				**$ 1,925,000**		

FUNDING SOURCES:

	CIP FUND BALANCE	**Public Works Maintenance Reserves - To replace the Staunton Circuit Court Building Roof**	**$ 200,000**
	BA2021	**Proposed FY2021 Budget Amendment from FY2020 Year Fund Balance-Transfer to CIP Fund**	**$ 1,000,000**
	BA 2020	**FY2020 Budget Amendment from FY2019 Year Fund Balance-Transfer to CIP Fund**	**$ 725,000**
		TOTAL FUNDING SOURCES	**$ 1,925,000**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY2021- 2022

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES	OPERATIONS/ MAINTENANCE
GENERAL GOVERNMENT						
CITY HALL HVAC REPLACEMENT	*	BA2021	Replace 60 ton RTU # 1 Main Building and 3 20 MultiStack Chillers	$ 300,000	Public Service and Government	Annual preventive maintenance
PUBLIC SAFETY						
FIRE DEPARTMENT	*	GF 2022	Fire Truck Replacement Reserve	$ 300,000	Public Service and Government	Annual preventive maintenance
MIDDLE RIVER REGIONAL JAIL	*	BA2021	Expansion of the Middle River Regional Jail	$ 200,000	Public Service and Government	Annual maintenance contract fees
PLANNING & INSPECTION	*	BA 2021	Building Inspection and Plan Review software package. Replace the current software program to provide more capabilities for inspection services and plan review.	$ 150,000	Public Service and Government	Annual license fees
POLICE DEPARTMENT RADIOS	*	BA 2021	Replace Public Safety Radios - Equipment shall be compliant with new Augusta Cnty system and will replace equipment that has reached the end of its useful life. SPLIT BETWEEN FY2022 AND FY2023	$ 400,000	Public Service and Government	Annual maintenance contract fees
POLICE DEPARTMENT RADIOS	*	**BONDS**	Replace Public Safety Radios - Equipment shall be compliant with new Augusta Cnty system and will replace equipment that has reached the end of its useful life. SPLIT BETWEEN FY2022 AND FY2023	$ 1,600,000	Public Service and Government	Annual maintenance/ Debt payments
FIRE DEPARTMENT	*	GF 2022	Self-Contained Breathing Apparatus (SCBA) and Compressor Reserves	$ 30,000	Public Service and Government	Annual maintenance contract fees
FIRE DEPARTMENT	*	GF 2022	Cardiac Moniter Replacement Reserves	$ 10,000	Public Service and Government	Annual maintenance contract fees
BESSIE WELLER ELEM SCHOOL	* *	VDOT GRANT / LOCAL MATCH	Phase 2 Bessie Weller Elementary School - Safe Routes to Schools Infrastructure Grant Match. Project to include road and entrance improvements for safety to reduce traffic congestion, traffic separation of school buses and parent transportation vehicles, and expansion of the parking lot for staff, visitors, parent/school events. Proposed VDOT Grant = **$800,000** and City match funds = **$200,000**. **(UPC 109024 Comp. Plan)** MOVE PROJECT TO FY2022 FROM FY2021	$ 1,000,000	Transportation and Parking	Annual maintenance
PUBLIC WORKS						
STREETS - CITY MATCHING FUNDS	*	GF 2022	VDOT Construction Projects -City Match Funds	$ 100,000	Transportation and Parking	Annual Maintenance
STREETS	*	GF 2022	City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving	$ 150,000	Transportation and Parking	Annual maintenance
STREETS	*	GF 2022	Adaptive traffic control system for Churchville Corridor - Augusta to Springhill Road	$ 150,000	Transportation and Parking	Annual maintenance
STREETS - RICHMOND ROAD /STATLER BOULEVARD INTERSECTION/ TURNING LANE IMPROVEMENTS	*	VDOT GRANT	Richmond Road/Statler Boulevard - Traffic signal modifications/ upgrades to improve traffic congestion and flow. Intersection approaches capacity at peak hours. VDOT Six Year Improvement Program,100% funding from VDOT **(UPC 111047 Comp. Plan)**	$ 623,000	Transportation and Parking	Annual maintenance
BRICK SIDEWALKS	*	GF 2022	Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick	$ 100,000	Transportation and Parking	Annual maintenance

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY2021- 2022

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES	OPERATIONS/ MAINTENANCE
NEW SIDEWALKS	*	GF 2022	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks	$ 100,000	Transportation and Parking	Annual Maintenance
PUBLIC WORKS EQUIPMENT FUND	*	GF 2022	Annual funding source for acquisition of major road equipment for General Fund Streets Department > $100,000	$ 100,000	NA	Annual preventive maintenance
PUBLIC WORKS BUILDING FUND	*	GF 2022	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	$ 100,000	NA	Annual preventive maintenance
SIDEWALK- WEST BEVERLEY STREET/GRUBERT INTERSECTION TO MORRIS MILL ROAD	*	CIP Fund	New Sidewalk Construction	$ 50,000	Transportation and Parking	Annual preventive maintenance
STREET IMPROVEMENTS FOR BICYCLE & PEDESTRIAN PLAN	*	BA 2021	Staunton Bicycle & Pedestrian Plan- May 2018. Install signalized crossings at various intersections for pedestrian safety.	$ 125,000	Transportation and Parking	Annual maintenance
RECREATION						
GREENWAYS PROJECT	*	BA 2021	Paved bike and pedestrian paths, landscaping, purchase of properties and easements	$ 100,000	Transportation and Parking / Open Space / Environment	Annual maintenance
GOLF COURSE	*	CIP Fund	Purchase 44 Golf Carts	$ 200,000	Public Service and Government	Annual Maintenance
EDUCATION						
BLUE RIDGE COMMUNITY COLLEGE	*	GF 2022	Annual Share of Blue Ridge Community College Capital Building Fund	$ 41,050	NA	N/A to City
EDUCATION-STAUNTON CITY SCHOOLS						
BUILDING MAINTENANCE REPAIRS	*	GF 2022	Transfer to City Schools CIP Fund for Building Maintenance Repairs-roofs, HVAC systems, technology	$ 100,000	Public Service and Government	N/A to City
TOTAL FY2022 CIP PLAN				**$ 6,029,050**		

FUNDING SOURCES:

GF 2022	**General Fund Budget Transfer - FY2022 Budget**	**$ 981,050**
VDOT GRANT	**Proposed VDOT /Richmond Road Statler Blvd**	**$ 1,423,000**
BONDS	**General Obligation Bonds- Emergency Radio**	**$ 1,600,000**
BA 2021	**FY2021 Budget Amendment from FY2020 Year Fund Balance-Transfer to CIP Fund Improvements**	**$ 1,475,000**
BA 2022	**Proposed FY2022 Budget Amendment from FY2021 Year Fund Balance-Transfer to CIP Fund**	**$ 300,000**
CIP FUND BALANCE	**CIP Fund Balance Reserves for Golf Carts and Sidewalk Projects**	**$ 250,000**
	TOTAL FUNDING SOURCES	**$ 6,029,050**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY2022- 2023

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES	OPERATIONS/ MAINTENANCE
GENERAL GOVERNMENT							
POLICE DEPARTMENT HVAC REPLACEMENT	*	BA 2023	Replace 18 ton RTU # 2 and 1 20 ton MultiStack Chiller		$ 135,000	Public Service and Government	Annual preventive maintenance
MIDDLE RIVER REGIONAL JAIL	*	BA 2023	Expansion of the Middle River Regional Jail		$ 500,000	Public Service and Government	Annual maintenance contract fees
PUBLIC SAFETY							
FIRE DEPARTMENT	*	GF 2023	Fire Truck Replacement Reserve		$ 300,000	Public Service and Government	Annual preventive maintenance
NG911 CALL HANDLING EQUIPMENT	*	GF 2023	Call Handling Equipment in the PSAP (911 Center)		$ 160,000	Public Service and Government	Annual maintenance/ Debt payments
POLICE DEPARTMENT RADIOS	*	**BONDS**	Replace Public Safety Radios - Equipment shall be compliant with new Augusta Cnty system and will replace equipment that has reached the end of its useful life. SPLIT BETWEEN FY2022 AND FY2023		$ 2,000,000	Public Service and Government	Annual maintenance/ Debt payments
POLICE DEPARTMENT BUILDING	*	**BONDS**	Renovation of building to re-locate the Police Department to another site - MOVE PROJECT TO FY2023 FROM FY2022		$ 7,000,000	Public Service and Government	Annual maintenance/ Debt payments
FIRE DEPARTMENT	*	GF 2023	Self-Contained Breathing Apparatus (SCBA) and Compressor Reserves		$ 30,000	Public Service and Government	Annual maintenance contract fees
FIRE DEPARTMENT	*	GF 2023	Cardiac Moniter Replacement Reserves		$ 10,000	Public Service and Government	Annual maintenance contract fees
PUBLIC WORKS							
STREETS - CITY MATCHING FUNDS	*	GF 2023	Virginia Department of Transportation Construction Projects (VDOT) - City Match Funds		$ 100,000	Transportation and Parking	Annual Maintenance
STREETS	*	GF 2023	City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving		$ 150,000	Transportation and Parking	Annual maintenance
STREETS	*	GF 2023	Adaptive traffic control systems for Greenville / Statler / Greenville / Barterbrook		$ 140,000	Transportation and Parking	Annual maintenance
BRICK SIDEWALKS	*	GF 2023	Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick		$ 100,000	Transportation and Parking	Annual maintenance
NEW SIDEWALKS	*	GF 2023	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks		$ 100,000	Transportation and Parking	Annual Maintenance
PUBLIC WORKS EQUIPMENT FUND	*	GF 2023	Annual funding source for acquisition of major equipment for General Fund Streets Department > $100,000		$ 100,000	Not Applicable	Annual preventive maintenance
PUBLIC WORKS BUILDING FUND	*	GF 2023	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.		$ 100,000	Not Applicable	Annual preventive maintenance
STREETS - STAUNTON CROSSING ROAD EXTENSION	*	VDOT GRANT / LOCAL MATCH	Extension of the Staunton Crossing Road infrastructure. Fully funded by VDOT **(UPC 111048 Comp. Plan)**		$ 8,764,970	Transportation and Parking	Annual maintenance
CITY HALL	*	BA 2022	Re-locate the Information Technology Department and Building Inspection/ Planning Department to the basement level of City Hall after Police Department re-locates to a new Police Department building. MOVED FROM THE UNFUNDED PROJECTS TO FY2023		$ 350,000	Public Service and Government	Annual maintenance
STREET IMPROVEMENTS FOR BICYCLE & PEDESTRIAN PLAN	*	BA 2022	Staunton Bicycle & Pedestrian Plan- May 2018. Install signalized crossings at various intersections for pedestrian safety.		$ 125,000	Transportation and Parking	Annual maintenance

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY2022- 2023

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES	OPERATIONS/ MAINTENANCE
RECREATION						
GREENWAYS PROJECT	*	BA 2022	Paved bike and pedestrian paths, landscaping, purchase of properties and easements	$ 100,000	Transportation and Parking / Open Space / Environment	Annual maintenance
EDUCATION						
BLUE RIDGE COMMUNITY COLLEGE	*	GF 2023	Annual Share of Blue Ridge Community College Capital Building Fund	$ 41,050	NA	N/A to City
EDUCATION-STAUNTON CITY SCHOOLS						
BUILDING MAINTENANCE REPAIRS	* *	GF 2023	Transfer to City Schools CIP Fund for Parking Lot Repavement/ Shelburne Middle School CTE Renovation / School Warehouse $2.5M	$ 2,600,000	Public Service and Government	N/A to City
TOTAL FY2023 CIP PLAN				**$ 22,906,020**		

FUNDING SOURCES:

GF 2023	**General Fund Budget Transfer - FY2023 Budget**	**$ 1,271,050**
VDOT GRANT	**Proposed VDOT Staunton Crossing Extension**	**$ 8,764,970**
BONDS	**General Obligation Bonds- Police /Emergency Radio / School Warehouse**	**$ 11,500,000**
BA 2022	**Proposed FY2022 Budget Amendment from FY2021 Year Fund Balance-Transfer to CIP Fund**	**$ 1,370,000**
	TOTAL FUNDING SOURCES	**$ 22,906,020**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY2023- 2024

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES	OPERATIONS/ MAINTENANCE
PUBLIC SAFETY							
FIRE DEPARTMENT	*	GF 2024	Fire Truck Replacement Reserve	$	300,000	Public Service and Government	Annual preventive maintenance
FIRE STATION #1	*	**BONDS**	Renovate Station #1 on Central Avenue, interior renovations and installation of a new roof structure- MOVE PROJECT TO FY2024 FROM FY2022	$	4,500,000	Public Service and Government	Annual maintenance/ Debt payments
MIDDLE RIVER REGIONAL JAIL	*	BA 2023	Expansion of the Middle River Regional Jail	$	500,000	Public Service and Government	Annual maintenance contract fees
FIRE DEPARTMENT	*	GF 2024	Self-Contained Breathing Apparatus (SCBA) and Compressor Reserves	$	30,000	Public Service and Government	Annual maintenance contract fees
FIRE DEPARTMENT	*	GF 2024	Cardiac Moniter Replacement Reserves	$	10,000	Public Service and Government	Annual maintenance contract fees
PUBLIC WORKS							
STREETS - CITY MATCHING FUNDS	*	GF 2021	Virginia Department of Transportation Construction Projects (VDOT) - City Match Funds	$	100,000	Transportation and Parking	Annual Maintenance
STREETS	*	GF 2024	City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving	$	150,000	Transportation and Parking	Annual maintenance
STREETS	*	GF 2024	Adaptive traffic control systems for Greenville / Statler / Greenville / Barterbrook	$	140,000	Transportation and Parking	Annual maintenance
BRICK SIDEWALKS	*	GF 2024	Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick	$	100,000	Transportation and Parking	Annual maintenance
NEW SIDEWALKS	*	GF 2024	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks	$	100,000	Transportation and Parking	Annual Maintenance
PUBLIC WORKS EQUIPMENT FUND	*	GF 2024	Annual funding source for acquisition of major equipment for General Fund Streets Department > $100,000	$	100,000	Not Applicable	Annual preventive maintenance
PUBLIC WORKS BUILDING FUND	*	GF 2024	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.	$	100,000	Not Applicable	Annual preventive maintenance
PUBLIC WORKS BUILDING MAINTENANCE	*	BA 2023	Re-locate the Building Maintenance department/shop from the Nelson Street Center to the Public Works building site after the re-location of the Police Department and School storage space is vacats/re-located. MOVED FROM FY2023 TO FY2024 AND UPDATED COSTS TO $250,000.	$	250,000	Public Service and Government	Annual preventive maintenance
RICHMOND AVENUE ROAD DIET AND ROUNDABOUT	*	VDOT SMARTSCALE PROJECT	Creation of an urban boulevard with a new roundabout to reinforce the transition traffic near the Villages into Downtown. Improvements include a reduction of existing travel lanes along portions of Richmond Avenue and Greenville Avenue. Construction includes several 12' shared use paths with 5' grass buffer, sidewalks, and pedestrian signal heads and crosswalks. Project funded by VDOT Smart scale Funding- $2,246,000. Construction to begin FY2026. **(UPC 111051 Comp. Plan)**	$	2,245,805	Transportation and Parking	Annual maintenance
BUILDING MAINTENANCE- GHP PUMPHOUSE	*	BA 2023	Restore old pumphouse in GHP. Renovate bathroom and upgrade building to modern building codes; building is not ADA compliant. MOVE PROJECT TO FY2024 FROM FY2021.	$	225,000	Public Service and Government	Annual preventive maintenance
STREET IMPROVEMENTS FOR BICYCLE & PEDESTRIAN PLAN	*	BA 2023	Staunton Bicycle & Pedestrian Plan- May 2018. Install signalized crossings at various intersections for pedestrian safety.	$	125,000	Transportation and Parking	Annual maintenance

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY2023- 2024

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES	OPERATIONS/ MAINTENANCE
SIDEWALK- EDGEWOOD ROAD - N. COALTER TO NORTH AUGUSTA	*	VDOT PROJECT	New Sidewalk Local Agreement/Start Development/Deterimine Requirements. (VDOT Six Year Plan)	$ -	Transportation and Parking	Annual preventive maintenance
SIDEWALK- NORTH AUGUSTA	*	VDOT PROJECT	New Sidewalk Local Agreement/Start Development/Deterimine Requirements. (VDOT Six Year Plan)	$ -	Transportation and Parking	Annual preventive maintenance
SIDEWALK- NORTH AUGUSTA - TERRY TO MEADOWBROOK	*	VDOT PROJECT	New Sidewalk Local Agreement/Start Development/Deterimine Requirements. (VDOT Six Year Plan)	$ -	Transportation and Parking	Annual preventive maintenance
RECREATION						
GREENWAYS PROJECT	*	BA 2023	Paved bike and pedestrian paths, landscaping, purchase of properties and easements	$ 100,000	Transportation and Parking / Open Space / Environment	Annual maintenance
EDUCATION						
BLUE RIDGE COMMUNITY COLLEGE	*	GF 2024	Annual Share of Blue Ridge Community College Capital Building Fund	$ 41,050	NA	N/A to City
EDUCATION-STAUNTON CITY SCHOOLS						
BUILDING MAINTENANCE REPAIRS	*	GF 2024	Transfer to City Schools CIP Fund for Building Maintenance Repairs-roofs, HVAC systems, technology	$ 100,000	Public Service and Government	N/A to City
TOTAL FY2024 CIP PLAN				**$ 9,216,855**		

FUNDING SOURCES:

GF 2024	**General Fund Budget Transfer - FY2024 Budget**	**$ 1,271,050**
VDOT GRANT	**VDOT Smart Scale Grant Project- Richmond Road Diet and Roundabout**	**$ 2,245,805**
BONDS	**General Obligation Bonds- Fire**	**$ 4,500,000**
BA 2023	**Proposed FY2023 Budget Amendment from FY2022 Year Fund Balance- Transfer to CIP Fund**	**$ 1,200,000**
	TOTAL FUNDING SOURCES	**$ 9,216,855**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY2024- 2025

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION			PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES	OPERATIONS/ MAINTENANCE
PUBLIC SAFETY								
FIRE DEPARTMENT	*	GF 2025	Fire Truck Replacement Reserve		$	350,000	Public Service and Government	Annual preventive maintenance
MIDDLE RIVER REGIONAL JAIL	*	BA 2024	Expansion of the Middle River Regional Jail		$	500,000	Public Service and Government	Annual maintenance contract fees
FIRE DEPARTMENT	*	GF 2025	Self-Contained Breathing Apparatus (SCBA) and Compressor Reserves		$	30,000	Public Service and Government	Annual maintenance contract fees
FIRE DEPARTMENT	*	GF 2025	Cardiac Moniter Replacement Reserves		$	10,000	Public Service and Government	Annual maintenance contract fees
PUBLIC WORKS								
STREETS - CITY MATCHING FUNDS	*	GF 2025	Virginia Department of Transportation Construction Projects (VDOT) - City Match Funds		$	100,000	Transportation and Parking	Annual Maintenance
STREETS	*	GF 2025	City ineligible streets and/or City parking lots- improvements/slurry seal/re-paving		$	150,000	Transportation and Parking	Annual maintenance
STREETS	*	GF 2025	Adaptive traffic control systems for Greenville / Statler / Greenville / Barterbrook		$	140,000	Transportation and Parking	Annual maintenance
BRICK SIDEWALKS	*	GF 2025	Annual funding source for sidewalk replacement projects to replace concrete sidewalks with brick		$	100,000	Transportation and Parking	Annual maintenance
NEW SIDEWALKS	*	GF 2025	Annual funding source for new sidewalk projects and match funds for VDOT grant programs for sidewalks		$	100,000	Transportation and Parking	Annual Maintenance
PUBLIC WORKS EQUIPMENT FUND	*	GF 2025	Annual funding source for acquisition of major equipment for General Fund Streets Department > $100,000		$	100,000	Not Applicable	Annual preventive maintenance
PUBLIC WORKS BUILDING FUND	*	GF 2025	Annual funding source for major repairs to City buildings to include replacement of HVAC systems, roof, structural repairs, etc.		$	100,000	Not Applicable	Annual preventive maintenance
PUBLIC WORKS BUILDING MAINTENANCE	*	BA 2024	Re-locate the Building Maintenance department/shop from the Nelson Street Center to the Public Works building site after the re-location of the Police Department and School storage space is vacated/re-located. MOVED FROM FY2025 TO FY2024 AND UPDATED COSTS TO $250,000.		$	250,000	Public Service and Government	Annual preventive maintenance
STREET IMPROVEMENTS FOR BICYCLE & PEDESTRIAN PLAN	*	BA 2024	Staunton Bicycle & Pedestrian Plan- May 2018. Install signalized crossings at various intersections for pedestrian safety.		$	125,000	Transportation and Parking	Annual maintenance

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND
FY2024- 2025

DEPARTMENT		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	COMPREHENSIVE PLAN GOALS AND OBJECTIVES	OPERATIONS/ MAINTENANCE
SIDEWALK- EDGEWOOD ROAD - N. COALTER TO NORTH AUGUSTA	*	VDOT PROJECT	New Sidewalk Obtain Permits/ Start Right of Way Purchase (VDOT Six Year Plan)	$ 1,098,071	Transportation and Parking	Annual preventive maintenance
SIDEWALK- NORTH AUGUSTA	*	VDOT PROJECT	New Sidewalk Obtain Permits/ Start Right of Way Purchase (VDOT Six Year Plan)	$ 1,477,371	Transportation and Parking	Annual preventive maintenance
SIDEWALK- NORTH AUGUSTA - TERRY TO MEADOWBROOK	*	VDOT PROJECT	New Sidewalk Obtain Permits/ Start Right of Way Purchase (VDOT Six Year Plan)	$ 1,058,211	Transportation and Parking	Annual preventive maintenance
RECREATION						
GREENWAYS PROJECT	*	BA 2024	Paved bike and pedestrian paths, landscaping, purchase of properties and easements	$ 100,000	Transportation and Parking / Open Space / Environment	Annual maintenance
MONTGOMERY HALL PARK	*	BA 2024	Practice Field Lights	$ 140,000	Public Service and Government	Annual maintenance
EDUCATION						
BLUE RIDGE COMMUNITY COLLEGE	*	GF 2025	Annual Share of Blue Ridge Community College Capital Building Fund	$ 41,050	NA	N/A to City
EDUCATION-STAUNTON CITY SCHOOLS						
BUILDING MAINTENANCE REPAIRS	*	GF 2025	Transfer to City Schools CIP Fund for Building Maintenance Repairs-roofs, HVAC systems, technology	$ 150,000	Public Service and Government	N/A to City
TOTAL FY2025 CIP PLAN				**$ 6,119,703**		

FUNDING SOURCES:

GF 2025	**General Fund Budget Transfer - FY2025 Budget**	**$ 1,371,050**
VDOT GRANT	**VDOT Participation - Six Year Plan**	**$ 3,633,653**
BA 2024	**Proposed FY2024 Budget Amendment from FY2023 Year Fund Balance-Transfer to CIP Fund**	**$ 1,115,000**
	TOTAL FUNDING SOURCES	**$ 6,119,703**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
GENERAL FUND

Projects Not Scheduled In The Five-Year Plan (NS/NF)

	PROJECT DESCRIPTION		PROJECT ESTIMATE
SIDEWALK- MONTGOMERY AVENUE- W. BEVERLEY STREET AND STUART STREET	New sidewalk construction/ Revenue Sharing Project **(Comp. Plan Item 12b)**	$	290,000
SIDEWALK- DONAGHE STREET- CHURCHVILLE AVENUE AND BAYLOR STREET	New sidewalk construction/ Revenue Sharing Project **(Comp. Plan Item 12c)**	$	580,000
SIDEWALK- SPRINGHILL ROAD- CHURCHVILLE AVENUE AND DONAGHE STREET	New sidewalk construction/ Revenue Sharing Project **(Comp. Plan Item 12d)**	$	750,000
ADA COMPLIANT PEDESTRIAN SIGNALS - COALTER STREET/BEVERLEY STREET	Add ADA compliant pedestrian signals **(Comp. Plan Item 12g)**	$	200,000
CENTRAL BUSINESS DISTRICT- ADAPTIVE TRAFFIC CONTROL SYSTEM	Traffic control system for the Central Business District for 14 intersections	$	1,100,000
LIBRARY	Library renovations to include interior renovations for program space reallocation, modernization of furniture & fixtures, addition of a technology room, and addition of private study room space based on programming and design study completed in December 2014	$	8,000,000
FRONTIER DRIVE IMPROVEMENTS	Upgrade the current cross section from Frontier Road to the Southern City Limit. Includes curb, gutter, sidewalk and sharrows. SAWMPO Long Range Transportation Plan	$	7,560,000
FRONTIER DRIVE CONNECTOR	Construct a 3-lane roadway on new aligment with sidewalk on one side of the road, providing the 4th leg to the new roundabout in the Frontier Center that extends through the existing deJarnette property up to Frontier Drive, approximately 0.4 mile. Demolition of the DeJarnette buildings to be done by others **(Comp. Plan Item 4)**	$	4,500,000
VA 613 (OLD GREENVILLE ROAD) FROM SOUTHERN CORPORATE LIMITS OF STAUNTON TO US 11 (GREENVILLE AVENUE)	Reconstruction to current urban standards **(Comp. Plan Item 9)**	$	5,505,720
SPRING HILL ROAD FROM DONAGHE STREET TO NORTHERN CORPORATE LIMITS OF STAUNTON	Reconstruction to current urban 2-lane standards **(Comp. Plan Item 10)**	$	16,296,000
VA 703 (BUTTERMILK SPRING ROAD) FROM WEST CORPORATE LIMITS OF STAUNTON TO PIERCE STREET	Reconstruction to current urban 2-lane standards **(Comp. Plan Item 11)**	$	11,872,800
WEST BEVERLEY STREET STREETSCAPE	Conduct a corridor study to reconstruct West Beverley Street between Western City Limits and Thornrose Avenue (1.5 miles). Reconstruction to include adding sidewalks and shared use path or bike lane, and stormwater management and drainage improvements using best management practices **(Comp. Plan Item 2)**	$	17,000,000
US 250 (RICHMOND ROAD)	Implement recommendations from '09 Corridor Plan. Improve access management, add pedestrian facilities, improve existing pedestrian street crossings, add bike lanes/sharrows/shared use path, and address stormwater management and drainage improvements using best management practices **(Comp. Plan Item 3)**	$	8,000,000
NEIGHBORHOOD STREET IMPROVEMENTS - RITCHIE STREET; HILLCREST STREET; BALDWIN DRIVE.	Reduce impervious area where appropriate, install traffic calming devices, and sidewalks on both sides of street, and curb and gutter for stormwater management and drainage to address current periodic flooding issues. Streets to include Ritchie Street $1,300,000; Hillcrest Street $2,600,000; Baldwin Drive $2,700,000 **(Comp. Plan Item 5)**	$	6,600,000
VA 262 AT US 11 (GREEN HILLS INDUSTRY AND TECHNOLOGY CENTER)	Coordinate with VDOT to extend the right turn lane onto northbound US 11. Install additional southbound US 11 left turn lane **(Comp. Plan Item 6)**	$	1,350,000

ENGLEWOOD / SHUTTERLEE MILL ROAD	Reconstruct intersection to improve non-motorized access, improve sight distances and intersection alignment, and improve stormwater management and drainage using best management practices. To include pavement repair, construction of sidewalks, curb and gutter from Churchville Avenue to Royal Street **(Comp. Plan Item 7)**	$ 2,000,000
MIDDLE RIVER REGIONAL JAIL	Expand the Middle River Regional Jail (MRRJ) due to increase in inmate population. Jail facility built in 2006 for 402 beds. Average Daily Population for FY2020 = 800 - 900+ inmates. Expansion expected by FY2023 to hold additional 400-450 beds. Preliminary expansion plans include building a work release center building and/or expanding the original jail facility. Estimated cost = $40,000,000 to $96,000,000, City share approximately 21% after State funding = $15,120,000. City share of debt payments and additional operating costs to be paid annually to the Middle River Regional Jail (MRRJ) in it's annual budget. General Obligation Bonds to be issued by MRRJ.	$ 15,120,000
TOTAL		**$ 106,724,520**

SUMMARY OF VIRGINIA DEPARTMENT OF TRANSPORTATION SIX YEAR PLAN - STAUNTON VIRGINIA

	Edgewood Road N. Augusta to N. Coalter	N. Augusta Sidewalk	N. Augusta Sidewalk Terry St - Meadowbrook	Richmond Ave Road Diet / Roundabout	Staunton Crossing St. Extension
Estimated Cost	$ 1,098,071	$ 1,477,371	$ 1,058,211	$ 2,245,805	$ 8,764,970
Local Agreement	25-Oct-2023	23-Oct-2023	25-Oct-2023	26-Oct-2021	-
Start Development	30-Oct-2023	30-Oct-2023	30-Oct-2023	29-Oct-2021	3-Aug-2017
Determine Requirements	9-May-2024	9-May-2024	9-May-2024	9-Dec-2022	22-Mar-2019
Obtain Permits	24-Feb-2025	24-Feb-2025	24-Feb-2025	-	1-Jun-2021
Start Right of Way Purchases	24-Mar-2025	30-May-2025	30-May-2025	30-Sep-2024	-
Complete Right of Way Purchase	8-Jan-2026	27-Mar-2026	17-Mar-2026	25-Jul-2025	-
Solicit Bids	25-Feb-2026	29-Apr-2026	29-Apr-2026	9-Sep-2025	9-Nov-2021
Begin Delivery	14-May-2026	20-Jul-2026	20-Jul-2026	30-Oct-2025	23-Feb-2022

http://www.ctb.virginia.gov/planning/syip/default.asp

STAUNTON CITY SCHOOLS
CAPITAL IMPROVEMENT PLAN (CIP)
FY2021 - FY2025
SCHOOL CIP FUND 966

FY2021							
1	SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	FY2021	**FY2021 BA2**	Annual funding to replace school building mechanical systems/ roofs / generators	$	100,000	Annual preventive maintenance
2	Mc SWAIN ELEMENTARY SCHOOL	FY2021	**FY2021 BA2**	Additional parking is needed for school events	$	75,000	Annual maintenance
3	PARKING LOTS /ROADWAYS	FY2021	**FY2021 BA2**	Repave all school parking lots and roadways. Annual funding $100,000	$	100,000	Annual maintenance
4	CTE- CAREER/TECHNICAL EDUCATION CLASSROOMS	FY2021	**FY2021 BA2**	Annual funding to renovate Dixon Education Center to provide specialized career and technical education classrooms for middle school and high school students	$	250,000	Annual maintenance
5	SHELBURNE MIDDLE SCHOOL CTE UPGRADES	FY2021	**School CIP Reserve**	Middle School CTE Cabinets/Appliances Replaced	$	16,000	Annual maintenance
6	SHELBURNE MIDDLE SCHOOL LIBRARY CARPET	FY2021	**School CIP Reserve**	Shelburne Middle School library carpet replacement	$	15,000	Annual maintenance
7	WARE ELEMENTARY SCHOOL	FY2021	**FY2021 BA2**	Additional parking is needed for school events	$	75,000	Annual maintenance
				TOTAL FY2021	**$**	**631,000**	
FY2022			**PROPOSED FUNDING SOURCE**	**PROJECT DESCRIPTION**		**PROJECT ESTIMATE**	**OPERATIONS / MAINTENANCE**
8	SCHOOL FURNITURE/EQUIPMENT RESERVE	FY2022	**FY2022 BA1**	Annual funding to purchase/ replace school furniture/equipment	$	25,000	Annual maintenance
9	VEHICLE RESERVE	FY2022	**FY2022 BA1**	Annual funding to replace maintenance vehicles/ grounds equipment	$	50,000	Annual preventive maintenance
10	SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	FY2022	**FY2022 BUDGET**	Annual funding to replace school building mechanical systems/ roofs / generators	$	100,000	Annual preventive maintenance
11	PARKING LOTS /ROADWAYS	FY2022	**FY2022 BA1**	Repave all school parking lots and roadways. Annual funding $100,000	$	100,000	Annual maintenance
12	CTE- CAREER/TECHNICAL EDUCATION CLASSROOMS	FY2022	**FY2022 BA1**	Annual funding to renovate Dixon Education Center to provide specialized career and technical education classrooms for middle school and high school students	$	250,000	Annual maintenance
13	STORAGE BUILDING	FY2022	**School CIP Reserve**	Purchase land and build a multi-purpose building for surplus equipment/furniture storage, cafeteria food storage for frozen foods and dry food storage, technology workspace and storage, and maintenance shop- MOVE PROJECT FROM FY2019 TO FY2022/FY2023	$	300,000	Annual preventive maintenance
				TOTAL FY2022	**$**	**825,000**	

FY2023						
14	STORAGE BUILDING	FY2023	GO BONDS	Purchase land and build a multi-purpose building for surplus equipment/furniture storage, cafeteria food storage for frozen foods and dry food storage, technology workspace and storage, and maintenance shop- MOVE PROJECT FROM FY2019 TO FY2022/FY2023	$ 2,500,000	Annual preventive maintenance
15	SCHOOL TRANSPORTATION RESERVE	FY2023	FY2023 BA1	Annual contribution to school bus replacement reserve	$ 50,000	Annual maintenance
16	SCHOOL FURNITURE/EQUIPMENT RESERVE	FY2023	FY2023 BA1	Annual funding to purchase/ replace school furniture/equipment	$ 50,000	Annual maintenance
17	VEHICLE RESERVE	FY2023	FY2023 BA1	Annual funding to replace maintenance vehicles/ grounds equipment	$ 50,000	Annual preventive maintenance
18	SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	FY2023	FY2023 BUDGET	Annual funding to replace school building mechanical systems/ roofs / generators	$ 100,000	Annual preventive maintenance
19	TECHNOLOGY RESERVE	FY2023	FY2023 BA1	Annual funding to replace technology infrastructure / network equipment	$ 50,000	Annual maintenance
20	PARKING LOTS /ROADWAYS	FY2023	FY2023 BA1	Repave all school parking lots and roadways. Annual funding $100,000	$ 100,000	Annual maintenance
21	CTE- CAREER/TECHNICAL EDUCATION CLASSROOMS	FY2023	FY2023 BA1	Annual funding to renovate Dixon Education Center to provide specialized career and technical education classrooms for middle school and high school students	$ 250,000	Annual maintenance
				TOTAL FY2023	**$ 3,150,000**	
FY2024			**PROPOSED FUNDING SOURCE**	**PROJECT DESCRIPTION**	**PROJECT ESTIMATE**	**OPERATIONS / MAINTENANCE**
22	SCHOOL TRANSPORTATION RESERVE	FY2024	FY2024 BUDGET	Annual contribution to school transportation reserve	$ 50,000	Annual maintenance
23	SCHOOL FURNITURE/EQUIPMENT RESERVE	FY2024	FY2024 BUDGET	Annual funding to purchase/ replace school furniture/equipment	$ 50,000	Annual maintenance
24	VEHICLE RESERVE	FY2024	FY2024 BUDGET	Annual funding to replace maintenance vehicles/ grounds equipment	$ 50,000	Annual preventive maintenance
25	SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	FY2024	FY2024 BUDGET	Annual funding to replace school building mechanical systems/ roofs / generators	$ 100,000	Annual preventive maintenance
26	TECHNOLOGY RESERVE	FY2024	FY2024 BUDGET	Annual funding to replace technology infrastructure / network equipment	$ 50,000	Annual maintenance
27	PARKING LOTS /ROADWAYS	FY2024	FY2024 BA1	Repave all school parking lots and roadways. Annual funding $100,000	$ 100,000	Annual maintenance
28	SHELBURNE CTE RENOVATIONS	FY2024	FY2024 BA1/ School CIP Reserve/ GO Bonds	Renovate first floor and basement areas and update technology labs. (Funding $1M CTE Reserve Build up, $1.5 GO Bond)	$ 2,500,000	Annual maintenance
29	SHELBURNE STUDENT MEETING SPACE	FY2024	GO BONDS	Stepped seating for 250 students, add technology and daylighting .	$ 1,200,000	Annual maintenance
				TOTAL FY2024	**$ 4,100,000**	

STAUNTON CITY SCHOOLS
CAPITAL IMPROVEMENT PLAN (CIP)
FY2021 - FY2025
SCHOOL CIP FUND 966

FY2025			PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE	OPERATIONS / MAINTENANCE
30	SCHOOL TRANSPORTATION RESERVE	FY2025	FY2025 BUDGET	Annual contribution to school transportation reserve	$ 50,000	Annual maintenance
31	SCHOOL FURNITURE/EQUIPMENT RESERVE	FY2025	FY2025 BUDGET	Annual funding to purchase/ replace school furniture/equipment	$ 50,000	Annual maintenance
32	VEHICLE RESERVE	FY2025	FY2025 BUDGET	Annual funding to replace maintenance vehicles/ grounds equipment	$ 50,000	Annual preventive maintenance
33	SCHOOL MAINTENANCE/MECHANICAL EQUIPMENT	FY2025	FY2025 BUDGET	Annual funding to replace school building mechanical systems/ roofs / generators	$ 100,000	Annual preventive maintenance
34	TECHNOLOGY RESERVE	FY2025	FY2025 BUDGET	Annual funding to replace technology infrastructure / network equipment	$ 50,000	Annual maintenance
35	PARKING LOTS /ROADWAYS	FY2025	FY2025 BA1	Repave all school parking lots and roadways. Annual funding $100,000	$ 100,000	Annual maintenance
36	CTE- CAREER/TECHNICAL EDUCATION CLASSROOMS	FY2025	FY2025 BUDGET	Annual funding to renovate Dixon Education Center to provide specialized career and technical education classrooms for middle school and high school students	$ 250,000	Annual maintenance
				TOTAL FY2025	**$ 650,000**	

NOT SCHEDULED / NOT FUNDED PROJECTS

37	DIXON EDUCATIONAL CENTER	NS/NF		Renovate and upgrade Dixon Educational Center to modern standards for technology, class size, gym, etc.	$ 15,000,000	
				TOTAL PROJECTS NOT SCHEDULED / NOT FUNDED	**$ 15,000,000**	
				TOTAL CIP	**$ 24,356,000**	

STAUNTON CITY SCHOOLS

CAPITAL IMPROVEMENT PLAN (CIP)

FY2021 - FY2025

SCHOOL CIP FUND 966

FUNDING

FY2021 BA2 = FY2021 BUDGET AMENDMENT # 2 - DECEMBER 2020

	FY2021 -FY2025 CIP PLAN
FY2021	$ 631,000
FY2022	$ 825,000
FY2023	$ 3,150,000
FY2024	$ 4,100,000
FY2025	$ 650,000
Unscheduled Projects	$ 15,000,000
TOTAL FY2020 - FY2024 + UNSCHEDULED PROJECTS CIP PLAN	**$ 24,356,000**

		SOURCE OF FUNDS- FY2021 CIP PROJECTS	
FY2021	**FY2021 CIP**	Transfer from School CIP Reserves	$ 31,000
FY2021	**FY2021 BA2**	FY2021 Budget Amendment No. 2 (Appropriation of FY2020 Unassigned Fund Balance)	$ 600,000
		TOTAL FY2021	**$ 631,000**
		SOURCE OF FUNDS- FY2022 CIP PROJECTS	
FY2022	**FY2022 BUDGET**	Transfer from Education Fund	$ 100,000
FY2022	**FY2022 BA1**	FY2022 Budget Amendment No. 1 (Appropriation of FY2021 Unassigned Fund Balance)	$ 425,000
FY2022	**GO BONDS**	General Obligation Bonds	$ 300,000
		TOTAL FY2022	**$ 825,000**
		SOURCE OF FUNDS- FY2023 CIP PROJECTS	
FY2023	**FY2023 BUDGET**	Transfer from Education Fund	$ 100,000
FY2023	**GO BONDS**	Funded by GO Bond Issuance	$ 2,500,000
FY2023	**FY2023 BA1**	FY2023 Budget Amendment No. 1 (Appropriation of FY2022 Unassigned Fund Balance)	$ 550,000
		TOTAL FY2023	**$ 3,150,000**
		SOURCE OF FUNDS- FY2024 CIP PROJECTS	
FY2024	**FY2024 BUDGET**	Transfer from Education Fund	$ 100,000
FY2024	**FY2024 BA1**	FY2024 Budget Amendment No. 1 (Appropriation of FY2023 Unassigned Fund Balance)	$ 300,000
FY2024	**GO BONDS**	Funded by GO Bond Issuance	$ 3,700,000
		TOTAL FY2024	**$ 4,100,000**
		SOURCE OF FUNDS- FY2025 CIP PROJECTS	
FY2025	**FY2025 BUDGET**	Transfer from Education Fund	$ 100,000
FY2025	**FY2025 BA1**	FY2025 Budget Amendment No. 1 (Appropriation of FY2024 Unassigned Fund Balance)	$ 550,000
		TOTAL FY2025	**$ 650,000**

CITY OF STAUNTON

CAPITAL IMPROVEMENT PLAN (CIP)

STORM WATER FUND

		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
FY2021				
Flood Study	FY2021	SW FUND BUDGET	Flood Study	$ 78,000
			TOTAL STORM WATER PROJECTS FY2021	**$ 78,000**
FY2022				
TMDL PERMIT MANDATE IMPROVEMENT PROJECT- PEYTON CREEK (GYPSY HILL) STREAM RESTORATION	FY2022	SW FUND BUDGET	Annual projects to improve storm water quality by reducing pollutant discharge of sediment, nitrogen, and phosphorus to meet TMDL requirements- Total Maximum Daily Load. Project includes restoring approximately 1,200 LF of Peyton Creek in Gypsy Hill Park including daylighting 300 LF of stream by removing existing culvert	$ 1,200,000
			TOTAL STORM WATER PROJECTS FY2022	**$ 1,200,000**
FY2023				
MISCELLANEOUS STORM DRAIN IMPROVEMENTS	FY2023	SW FUND BUDGET	526 Robin Street, Albemarle Avenue/Churchville Avenue	$ 50,000
TAMS-CAROLINE-AUGUSTA	FY2023	SW FUND BUDGET	Improvements to the area include removing water from yards and some minor improvement to street drainage. Includes cost of easements and engineering fees	$ 600,000
			TOTAL STORM WATER PROJECTS FY2023	**$ 650,000**
FY2024				
GREEN HILLS INDUSTRIAL PARK-BASIN RETROFITS- TMDL MANDATE PERMIT IMPROVEMENT PROJECT	FY2024	SW FUND BUDGET	Annual projects to improve storm water quality by reducing pollutant discharge of sediment, nitrogen, and phosphorus to meet TMDL requirements- total maximum daily load. Project includes converting two existing dry detention basins into wet ponds with sediment forebays	$ 1,300,000
			TOTAL STORM WATER PROJECTS FY2024	**$ 1,300,000**
FY2025				
POCAHONTAS-CAMPBELL	FY2025	SW FUND BUDGET	Higgs Drainage Study identified this project to mitigate runoff into buildings and yards of 10-15 properties/yards	$ 995,375
			TOTAL STORM WATER PROJECTS FY2025	**$ 995,375**

STORM DRAIN PROJECTS NOT SCHEDULED OR FUNDED

ARMSTRONG AVE- JIFFY MART- GRUBERT	NS/NF	Project is necessary to eliminate street drainage from discharging into rear yards and washing out gravel parking lot behind Jiffy Mart; project includes installation of new inlets on Armstrong Avenue and new storm piping from Armstrong Avenue down to Grubert Avenue	$	150,000
ENGLEWOOD DRIVE	NS/NF	Project includes large diameter piping from Churchville- Englewood out Englewood and Shutterlee Mill past Crestwood. Plans are complete. Revenue Sharing Grant awarded = $725,000 to pay for stormwater, with the balance of $308,762 from Stormwater Fund to pay for balance of project or apply for an additional Revenue Sharing Grant to complete this project	$	1,033,762
HILLCREST STORM SEWER	NS/NF	Improve the storm drainage system in the area of Craig Drive, Audubon and Thomas Street as well as overland drainage in yard areas	$	1,663,425
BAYLOR / GLEN / HENDREN	NS/NF	Construction of a storm drainage system from the Woodlee Terrace Apartments, down Baylor Street to tie into the existing Springhill Road System	$	2,264,960
202 YARDLEY SQUARE	NS/NF	Build up one side of the ditch along Augusta Street and extend it towards Baldwin Place Road to prevent runoff into yards at Yardley and Smithleigh	$	67,624
906 GREENVILLE AVENUE / KLINE'S ICE CREAM	NS/NF	Install drainage system to collect runoff at Grandon and Commodore and pipe to Greenville Avenue to prevent runoff and flooding	$	114,000
TAMS /WESTMORELAND	NS/NF	Install drainage system to collect runoff to prevent runoff flowing into residential yards	$	173,000
STOCKER / BELMORE /CHURCHVILLE	NS/NF	Replace existing undersized drains and put above ground drainage below ground	$	551,700
UPPER COLLEGE PARK	NS/NF	Project will incorporate a number of smaller drainage problems and remove water from properties that are routinely wet	$	1,975,665
EDGEWOOD / PARKWOOD	NS/NF	Storm drain to mitigate runoff into 10 properties' yards. Project is necessary before Tams/ Westmoreland project can be built	$	461,175
CHESAPEAKE /ARMENTROUT / WEST BEVERLEY	NS/NF	Improve overland drainage in the area and eliminate a very bad ditch system along Birch Street	$	754,535
LIVIA PROPERTIES #2	NS/NF	Replace and reroute storm drain from its present location under the Livia Properties building to the northern side of the building	$	360,000
NEW STREET at the BEVERLEY	NS/NF	Flooding in the Beverley Building basement; Owner to install backflow preventer in floor drains and City to re-line storm drain and inlets	$	40,000
LEWIS STREET - BEARS AND BLANKETS	NS/NF	Install concrete retaining wall as a levee to prevent flood water from Peyton Creek from entering building	$	88,455
RED OAKS /FRONTIER	NS/NF	Install drainage system to prevent runoff into Frontier Museum and parking lot of Dice's Inn	$	98,170
MARKET / NEW / AUGUSTA	NS/NF	Install drainage system to collect runoff on Market Street	$	136,500
ORCHARD LANE 1808	NS/NF	Install inlet at LP of North Drive, 2 inlets in Orchard Lane and install connecting storm drains to existing MH to the east	$	99,000
SHEETS /BLAIR	NS/NF	Re-direct runoff into wooded area to prevent pooling of water in street	$	36,755

STORM DRAIN PROJECTS NOT SCHEDULED OR FUNDED - Cont'd

DRISCOLL	NS/NF	Collect and pipe runoff down Driscoll to Greenville Avenue	$	228,650
LIVIA PROPERTIES #1	NS/NF	Install drainage system to collect runoff from Pierce Street to prevent washout of aggregate drive/parking area	$	66,000
OAK RIDGE / COMMERCE	NS/NF	Install drainage system to collect runoff on Oak Ridge Circle and pipe runoff through four lots across Meadowbrook and through two more lots on Commerce Road	$	130,000
VALLEY VIEW /COLLEGE CIRCLE	NS/NF	Install drainage system to release water runoff into College Park Storm Sewer	$	156,880
NORTH AUGUSTA ST 1603	NS/NF	Extend the storm sewer to an adequately sized storm drain near the intersection of Woodrow and Dogwood	$	100,000
403 MARSHALL ROAD	NS/NF	Construct earth berm to prevent runoff from Crosscrest Section 2	$	27,000
GUY STREET	NS/NF	Install inlet and storm drain and connect to existing system at Guy & Plunkett	$	191,565
MULBERRY ST APARTMENTS	NS/NF	Install multiple drop inlets along Mulberry Street at apartment entrance to eliminate ponding, construct storm pipe down along side apartment complex and connect to existing storm inlet on Miller Street Apartments	$	78,500
1011 E BEVERLEY ST	NS/NF	Replace/relocate existing storm drain in front yard and construct storm pipe down to existing storm system at 1005 E Beverley Street	$	50,000
307 ELM STREET	NS/NF	Install inlet at corner of parking lot and connect to existing storm system in Elm Street	$	46,440
108 BAYLOR STREET	NS/NF	Install inlet at low point in street to eliminate ponding, construct storm pipe between 106 & 108 Baylor Street and outfall in rear yard	$	30,345
77 WOODLEE ROAD	NS/NF	Convert existing storm manhole into drop inlet to eliminate ponding along street shoulder, regrade shoulder to provide positive drainage to inlet	$	13,400
10 WESTON DRIVE	NS/NF	Construct asphalt berm along Weston Drive to Lambert Street, install drop inlet at Lynnhaven/Lambert and connect to existing storm system just west of Lynnhaven/Lambert	$	50,885
ALPINE ROAD/NORTH DRIVE	NS/NF	Construct storm culvert across Alpine Road from northeast corner of intersection to southwest corner of the intersection	$	20,145
MEADOWBROOK ROAD/N AUGUSTA STREET	NS/NF	Replace existing storm pipe crossing N Coalter Street at 200 Meadowbrook Road	$	12,000
315 COLLEGE CIRCLE	NS/NF	Install inlet at low point in street to eliminate ponding, construct storm pipe between 313 & 315 College Circle and outfall in rear yard	$	42,000
2704 KNOLLWOOD DRIVE	NS/NF	Reconstruct existing ditch through rear yard and remove existing concrete slab obstructing ditch flow	$	19,000
1617 BUICK STREET	NS/NF	Construct storm pipe from existing storm outfall in rear of house through rear yards and alleys to Packard Street, install reverse drop inlet in Hays Avenue	$	87,075

STORM DRAIN PROJECTS NOT SCHEDULED OR FUNDED - Cont'd

1023 RIDGEMONT DRIVE	NS/NF	Install curb and gutter along Ridgemont Drive, install drop inlets to capture street drainage, construct storm pipe down thru rear yards to existing storm system at 1007 E Beverley Street	$ 198,015
563 HILLTOP DRIVE	NS/NF	Install inlets upstream 563 Hilltop Drive, construct storm beyond curve in road and install reverse inlet	$ 39,270
415 G STREET	NS/NF	Install drop inlet at 415 G Street and storm pipe down G Street to Fourth Street	$ 50,820
BURBANK STREET	NS/NF	Reconstruct entrance at Burbank Street/Richmond Road to provide positive drainage to existing inlets	$ 30,000
MASON ST - RANDOLPH STREET	NS/NF	Install multiple drop inlets in yard areas to eliminate wet areas; install underdrains to capture springs	$ 92,000
		TOTAL STORM WATER PROJECTS NOT SCHEDULED / NOT FUNDED	**$ 11,828,716**

TMDL PERMIT MANDATE IMPROVEMENT PROJECTS NOT SCHEDULED OR FUNDED				
GYPSY HILL GOLF COURSE	NS/NF	Install gravel filter & filter strip	$	1,600
STAUNTON CROSSING STREAM RESTORATIONS	NS/NF	Restore approximately 4,000 LF of stream segments throughout the Staunton Crossing development	$	4,000,000
VILLAGES - ASYLUM CREEK STREAM RESTORATION	NS/NF	Restore approximately 1,400 LF of Asylum Creek through the Villages at Staunton development	$	1,400,000
GREENVILLE AVE & E HAMPTON ST (ADJACENT TO ASYLUM CREEK)	NS/NF	Construct a riparian buffer along Asylum Creek at Greenville/Hampton	$	3,000
STAUNTON HIGH SCHOOL STREAM RESTORATION	NS/NF	Restore approximately 1,000 LF of stream adjacent to Staunton High School on N Coalter Street	$	1,000,000
CITY LIBRARY	NS/NF	Install filter strip and permeable pavers at City Library on Churchville Avenue	$	71,400
FIRE STATION 2	NS/NF	Convert existing extended detention basin at Fire Station 2 on Grubert St into a bio retention basin	$	33,500
FIREHOUSE PARKING LOT	NS/NF	Construct bio retention basins and permeable pavers	$	65,500
GYPSY HILL PARK	NS/NF	Construct vegetated swale, two bio retention basins and grass swale	$	147,700
NEW STREET PARKING LOT	NS/NF	Installing three filterra units and permeable pavers	$	110,600
WHARF PARKING LOT	NS/NF	Install permeable pavers	$	83,800
WATER FOUNTAIN PARK	NS/NF	Construct bio retention basin	$	39,400
FIRE STATION 1	NS/NF	Install a filterra unit, tree box, bio retention area and permeable pavers at Fire Station 1 on N Augusta Street	$	50,700
SALT STORAGE	NS/NF	Construct bio retention basin	$	33,800
MONTGOMERY HALL PARK	NS/NF	Construct vegetated swale and bio retention basin	$	143,700
THOMAS DIXON ELEMENTARY SCHOOL	NS/NF	Construct rainwater harvesting system on school building and two bio retention basins	$	153,200
BESSIE WELLER ELEMENTARY SCHOOL	NS/NF	Construct two bio retention basins and upgrade existing bio retention basin	$	155,800
HARDY PARKING LOT	NS/NF	Install permeable pavers	$	68,000
GYPSY HILL GOLF COURSE (ADJACENT TO CANAAN STREET)	NS/NF	Construct infiltration basin	$	13,000
SHELBURNE MIDDLE SCHOOL	NS/NF	Convert existing dry detention basin into a bio retention basin	$	87,200
STAUNTON HIGH SCHOOL	NS/NF	Construct two bio retention basins and install a rainwater harvesting system	$	330,000
AUGUSTA STREET PARKING LOT	NS/NF	Install permeable pavers	$	13,800
MCSWAIN ELEMENTARY SCHOOL	NS/NF	Install a rainwater harvesting system	$	125,500
		TOTAL TMDL PROJECTS NOT SCHEDULED / NOT FUNDED	**$**	**8,131,200**
		FY2021-FY2025	**$**	**4,223,375**
		STORM WATER PROJECTS NOT SCHEDULED OR FUNDED	**$**	**11,828,716**
		TMDL PERMIT MANDATE IMPROVEMENT PROJECTS NOT SCHEDULED / NOT FUNDED	**$**	**8,131,200**
TOTAL STORM WATER FUND PROJECTS		**FY2021-FY2025 + NS/NF PROJECTS**	**$**	**24,183,291**

CITY OF STAUNTON

CAPITAL IMPROVEMENT PLAN (CIP)

WATER FUND

		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE
FY2021					
GARDNER SPRING PUMP STATION DESIGN	FY2021	WF BUDGET	Engineering design of upgrade to Gardner Spring Pump Station, based on 2018 Wiley Wilson Report	$	250,000
SHUTTERLEE MILL TANK	FY2021	Water Fund Balance	Tank paint and maintence repair	$	250,000
UNION TOWN - WATERS / SEWER STUDY	FY2021	WF BUDGET	Commission a study for the installation of Water & Sewer lines in the Union Town Community in East Staunton	$	25,000
WATER TREATMENT PLANT- CLEARWELL RELINING	FY2021	Water Fund Balance	Reline, reseal, and /or repair 4.3 MG concrete clearwell at the Water Treatment Plant	$	1,500,000
FLUORIDE TANK	FY2021	WF BUDGET	Fluoride Water Tank Painting/Surface Treament - Interior / Exterior	$	80,000
			TOTAL WATER PROJECTS FY2021	**$**	**2,105,000**
FY2022					
GARDNER SPRING - UPGRADE PUMPS AND PARALLEL 16" LINE FROM GARDNER SPRING.	FY2022	BOND FUNDS	Construction of upgrade to Gardner Spring Pump Station and section of 20" parallel waterline from Gardner Spring to the Middle River. Bond financed project. Debt Payment = $578,000, $6.0 million @ 5%, 15 years	$	6,900,000
WATER LINES	FY2022	WF BUDGET	Annual replacement of old/undersized water lines throughout the City	$	400,000
			TOTAL WATER PROJECTS FY2022	**$**	**7,300,000**
FY2023					
WATER LINES	FY2023	WF BUDGET	Annual replacement of old/undersized water lines throughout the City	$	400,000
STUDY REPLACEMENT OF NORTH RIVER PIPELINE	FY2023	WF BUDGET	North River Pipeline Study / Preliminary Engineering Report 30% Design	$	500,000
			TOTAL WATER PROJECTS FY2023	**$**	**900,000**
FY2024					
WATER LINES	FY2024	WF BUDGET	Annual replacement of old/undersized water lines throughout the City	$	400,000
NORTH RIVER PIPELINE REPLACEMENT - PHASE 1	FY2024	BOND FUNDS	Phase 1 replacement of the North River Pipeline - Replace 7,000 LF of the Pipe Line.	$	6,500,000
RICHMOND AVENUE WATERLINE UPGRADE	FY2024	BOND FUNDS	Replace 8,400 LF of existing aged 6" waterline with new 8" waterline in Richmond Avenue from Greenville Avenue to Frontier Drive COST UPDATED from 2016 Draper Aden Study	$	2,200,000
			TOTAL WATER PROJECTS FY2024	**$**	**9,100,000**
FY2025					
WATER LINES	FY2025	WF BUDGET	Annual replacement of old/undersized water lines throughout the City	$	400,000
			TOTAL WATER PROJECTS FY2025	**$**	**400,000**

CITY OF STAUNTON

CAPITAL IMPROVEMENT PLAN (CIP)

WATER FUND

PROJECTS NOT SCHEDULED OR NOT FUNDED (NS/NF)		**PROJECT DESCRIPTION**		**PROJECT ESTIMATE**
NORTH RIVER RAW WATER LINE	NS/NF	Construction for repair, reline, replacement or new parallel raw water line from the Staunton Dam to the Water Treatment Plant COST UPDATED FROM 2018 Wiley Wilson Report.	$	18,500,000
GROUNDWATER WATER SUPPLY SOURCE (WELL) IMPLEMENTATION	NS/NF	Full development of new groundwater water supply source (well) for redundancy with water supply to Water Treatment Plant, based on 2018 Wiley Wilson Report	$	4,000,000
ENGLEWOOD DRIVE-PHASE IVB -MOVED TO NS/NF	NS/NF	Replace water line on Englewood Drive from Churchville Avenue to Shutterlee Mill Road during construction of storm drain project	$	260,000
GROUNDWATER MONITORING PROGRAM	NS/NF	Installation of a groundwater monitoring well at Gardner Spring to monitor water quality and conditions. 2018 Wiley Wilson Report. (Project will require an annual cost for well sampling, testing, and reporting estimated at $44,000 /year)	$	110,000
MIDDLE RIVER INTAKE	NS/NF	Design and construction of improvements to the Middle River intake to improve the water supply source.	$	1,500,000
FRANKLIN HILL ZONE BOOSTER PUMP STATION	NS/NF	Installation of a booster pump in the Franklin Hill Zone to serve West Beverley Street (and adjacent street) west of Van Fossen Lane. Project is necessary should ACSA demand increase in Blackburn	$	900,000
NORTH RIVER RAW WATER LINE PIGGING	NS/NF	Cleaning (pigging) of North River raw waterline to restore capacity. Will be required by 2028	$	350,000
		TOTAL PROJECTS NOT SCHEDULED / NOT FUNDED	**$**	**25,620,000**
TOTAL WATER FUND CIP		**FY2021-FY2025 + NS/NF PROJECTS**	**$**	**45,425,000**

CITY OF STAUNTON
CAPITAL IMPROVEMENT PLAN (CIP)
SEWER FUND

		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE
FY2021					
E. BEVERLEY STREET SEWER LINE	FY2021	SF BUDGET	Replace 410 LF of deteriorated sewer line - COMPLETED	$	150,000
STUART STREET SEWER LINE	FY2021	Sewer Fund Balance	Replace 440 LF Sewer Line from Reservoir Street to Summerson Street	$	150,000
UNION TOWN - WATERS / SEWER STUDY	FY2021	SF BUDGET	Commission a study for the installation of Water & Sewer lines in the Union Town Community in East Staunton	$	25,000
LYLE - BLANDFORD STREETS SEWER LINE	FY2021	SF BUDGET	Replace 270 LF of deterioriated sewer line	$	80,000
			TOTAL SEWER PROJECTS FY2021	**$**	**405,000**
FY2022					
COMMERCE ROAD SEWER LINE - PHASE 2	FY2022	SF BUDGET	Survey and Design of Commerce Road Sewer Line - Phase 2	$	100,000
			TOTAL SEWER PROJECTS FY2022	**$**	**100,000**
FY2023					
COMMERCE ROAD SEWER LINE - PHASE 2	FY2023	SF BUDGET	Phase 2 - Replacement of the Commerce Road sewer line from end of Kalorama Street to Dominion Substation at Greenville Avenue sewer discharge point (old MH Nos. L190-L197). 2008 Draper Aden Study UPDATED COST. FIRST YEAR FUNDING.	$	450,000
			TOTAL SEWER PROJECTS FY2023	**$**	**450,000**
FY2024					
COMMERCE ROAD SEWER LINE - PHASE 2	FY2024	SF BUDGET	Phase 2 - Replacement of the Commerce Road sewer line from end of Kalorama Street to Dominion Substation at Greenville Avenue sewer discharge point (old MH Nos. L190-L197). 2008 Draper Aden Study UPDATED COST. SECOND YEAR FUNDING.	$	450,000
			TOTAL SEWER PROJECTS FY2024	**$**	**450,000**
FY2025					
LEWIS CREEK SEWER LINE PER (FORMERLY COMMERCE ROAD SEWER PHASES 3 AND 4)	FY2025	SF BUDGET	Preliminary Engineering Report (PER) to re-evaluate Lewis Creek sewer - Greenville Avenue and Johnson Street Sections (formerly Commerce Road Sewer Line Phases 3 and 4) for possible alternatives to 2008 Draper Aden	$	100,000
DESIGN - LEWIS CREEK SEWER UPGRADE - GREENVILLE AVENUE SECTION (FORMERLY	FY2025	SF BUDGET	Upgrade of the Lewis Creek sewer - Greenville Avenue Section (formerly Commerce Road sewer - Phase 3) from Dominion Substation to South New Street (old MH Nos. L197-L243). 2008 Draper Aden Study	$	300,000
			TOTAL SEWER PROJECTS FY2025	**$**	**400,000**

NOT SCHEDULED/ NOT FUNDED PROJECTS (NS/NF)		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION		PROJECT ESTIMATE
LEWIS CREEK SEWER UPGRADE - GREENVILLE AVENUE SECTION (FORMERLY COMMERCE ROAD SEWER LINE - PHASE 3)	NS/NF		Upgrade of the Lewis Creek sewer - Greenville Avenue Section (formerly Commerce Road sewer - Phase 3) from Dominion Substation to South New Street (old MH Nos. L197-L243). 2008 Draper Aden Study		$2,000,000
DESIGN - LEWIS CREEK SEWER UPGRADE - JOHNSON STREET SECTION (FORMERLY COMMERCE ROAD SEWER LINE - PHASE 4)	NS/NF		Upgrade of the Lewis Creek sewer - Johnson Street Section (formerly Commerce Road sewer - Phase 4) from South New Street to Wharf Parking Lot at Central Avenue sewer discharge point (old MH Nos. L243-L265). 2008 Draper Aden Study		$250,000
LEWIS CREEK SEWER UPGRADE - JOHNSON STREET SECTION (FORMERLY COMMERCE ROAD SEWER LINE - PHASE 4)	NS/NF		Upgrade of the Lewis Creek sewer - Johnson Street Section (formerly Commerce Road sewer - Phase 4) from South New Street to Wharf Parking Lot at Central Avenue sewer discharge point (old MH Nos. L243-L265). 2008 Draper Aden Study		$800,000
ENGLEWOOD DRIVE SEWER PHASE IV-B	NS/NF		Replace sewer line during construction of storm drain project		$500,000
ROSE HILL CIRCLE SEWER LINE	NS/NF		Install sanitary sewer in the 100 and 200 blocks to provide City sewer service to multiple homes currently being served by septic systems. 2014 COS Engineering Dept Study		$350,000
GUY STREET SEWER EXTENSION	NS/NF		Sewer line extension to remove six homes from septic tanks MOVED FROM FY2020 TO NS/NF		$135,000
			TOTAL PROJECTS NOT SCHEDULED / NOT FUNDED		**$ 4,035,000**
TOTAL SEWER FUND CIP			**FY2021-FY2025 + NS/NF PROJECTS**		**$ 5,840,000**

CITY OF STAUNTON

CAPITAL IMPROVEMENT PLAN (CIP)

PARKING FUND

		PROPOSED FUNDING SOURCE	PROJECT DESCRIPTION	PROJECT ESTIMATE
FY2021				
NEW STREET PARKING GARAGE	FY2020	PF BUDGET	Replace and upgrade New Street Parking Garage access and control equipment.	$ 250,000
			FY2021 TOTAL PARKING FUND PROJECTS	**$ 250,000**
FY2022				
POLICE DEPARTMENT LICENSE SCANNER PARKING ENFORCEMENT	FY2021	PF BUDGET	Hand Held License Scanners for Parking Enforcement	$ 38,000
			FY2022 TOTAL PARKING FUND PROJECTS	**$ 38,000**
FY2023				
WHARF PARKING LOT	FY2022	PF BUDGET	Replace and upgrade Wharf Parking Lot access and control equipment.	$ 250,000
			FY2023 TOTAL PARKING FUND PROJECTS	**$ 250,000**
FY2024				
JOHNSON STREET PARKING GARAGE	FY2023	PF BUDGET	Replace and upgrade Johnson Street Parking Garage access and control equipment.	$ 250,000
NEW STREET PARKING GARAGE	FY2023	PF BUDGET	Seal/ repair concrete deck surfaces. Paint railings and other surfaces.	$ 300,000
			FY2024 TOTAL PARKING FUND PROJECTS	**$ 550,000**
FY2025				
WHARF PARKING LOT	FY2025	PF BUDGET	Seal/ repair concrete deck surfaces. Paint railings and other surfaces.	$ 300,000
JOHNSON STREET PARKING GARAGE	FY2025	PF BUDGET	Seal/ repair concrete deck surfaces. Paint railings and other surfaces.	$ 300,000
			FY2025 TOTAL PARKING FUND PROJECTS	**$ 600,000**
TOTAL PARKING FUND CIP			**FY2021-FY2025 + NS/NF PROJECTS**	**$ 1,688,000**

GENERAL GOVERNMENTAL DEBT SERVICE SINKING FUND

FY 2021 Budget	FY2022 Budget	$ (+/ -)	% Change
$ 5,710,527	$ 5,683,314	$ (27,213)	-0.5%

	FY 2020 ACTUALS	FY 2021 BUDGET	FY 2022 BUDGET	% Change
REVENUES				
TRANSFER FROM THE GENERAL FUND	$ 4,844,415	$ 4,844,415	$ 4,844,415	0.0%
PRIOR YEAR FUND BALANCE	-	866,112	838,899	-3.1%
TOTAL REVENUES	$ 4,844,415	$ 5,710,527	$ 5,683,314	-0.5%
EXPENDITURES				
DEBT SERVICE	$ 4,844,416	$ 5,710,527	$ 5,683,314	-0.5%
TOTAL EXPENDITURES	$ 4,844,416	$ 5,710,527	$ 5,683,314	-0.5%

GENERAL FUND DEBT SERVICE	PRINCIPAL AMOUNT OUTSTANDING JULY 1, 2021	FY 2022 PRINCIPAL	FY 2022 INTEREST	TOTAL DEBT PAYMENT	
2002 LITERARY LOAN BESSIE WELLER	200,000	200,000	8,000	208,000	
2005 GO BONDS-SCHOOLS/CITY BUILDINGS	1,226,981	291,407	42,085	333,492	*
2007 GO REFUNDING - HOTEL 24 SOUTH	7,333,000	504,000	137,860	641,860	*
2008 LITERARY LOAN MCSWAIN SCHOOL	3,044,000	394,000	57,227	451,227	*
2008 LITERARY LOAN WARE SCHOOL	3,044,000	394,000	57,227	451,227	
2012 BQ SUNTRUST -WSH	5,433,000	726,000	112,047	838,047	
2013 BQ UNION FIRST MARKET -WSH	2,570,000	340,000	66,306	406,306	
2019 VPSA STAUNTON HIGH SCHOOL	43,030,000	765,000	1,588,155	2,353,155	
TOTAL DEBT PAYMENTS	$ 65,880,981	$ 3,614,407	$ 2,068,907	$ 5,683,314	

* REFINANCED IN NOVEMBER 2019

WATER FUND

FY 2021 Budget	FY2022 Budget	$ (+/ -)	% Change
$ 5,046,810	$ 11,596,225	$ 6,549,415	129.8%

WATER FUND REVENUES	FY 2020 ACTUALS	FY 2021 BUDGET	FY 2022 BUDGET	% Change	
CHARGES FOR WATER SERVICES	$ 3,005,716	$ 3,295,225	$ 3,295,225	0.0%	$ 160,725
BULK WATER SALES-ACSA	1,299,127	1,207,500	1,207,500	0.0%	119000
MISCELLANEOUS	182,141	133,500	113,000	-15.4%	138000
INTEREST ON INVESTMENTS	90,114	40,000	3,500	-91.3%	
RENTAL OF REAL PROPERTY	76,610	115,000	77,000	-33.0%	
PROCEEDS FROM DEBT ISSUANCE	-	-	6,900,000	#DIV/0!	
APPROPRIATION PRIOR YEAR RESERVES	-	255,585	-	-100.0%	
TOTAL WATER FUND	$ 4,653,708	$ 5,046,810	$ 11,596,225	129.8%	
EXPENDITURES					
RISK MANAGEMENT	$ 56,999	$ 176,750	$ 176,750	0.0%	
BILLING & COLLECTIONS	382,785	446,129	465,468	4.3%	
WATER PRODUCTION SYSTEM	1,073,884	1,358,561	7,983,025	487.6%	
WATER DISTRIBUTION	1,380,831	1,401,983	1,566,997	11.8%	
UTILITY TECHNICAL SERVICES	972,954	1,110,119	1,201,685	8.2%	
DEBT SERVICE COSTS	110,667	1,021,095	615,079	-39.8%	
TRANSFERS TO OTHER FUNDS	(403,039)	(467,827)	(412,779)	-11.8%	996254
TOTAL WATER FUND	$ 3,575,081	$ 5,046,810	$ 11,596,225	129.8%	

	Personnel	Operations	Capital	Debt	Total
FY 2022	$ 1,110,609	$ 2,570,537	$ 7,300,000	$ 615,079	$ 11,596,225
FY 2021	$ 983,209	$ 2,462,506	$ 580,000	$ 1,021,095	$ 5,046,810
Variance	$ 127,400	$ 108,031	$ 6,720,000	$ (406,016)	$ 6,549,415

PUBLIC SERVICES PROVIDED:

WATER TREATMENT PLANT CAPACITY - 8 MILLION GALLONS/DAY / 4.1 MGD AVERAGE PRODUCTION

9,653 ACTIVE CUSTOMERS AS OF JUNE 30, 2020

184.09 MILES OF WATER MAINS AS OF JUNE 30, 2020

NO RATE INCREASE FOR FY2022

FY2022 RATE $3.86/HCF OR $5.16 PER 1,000 GALLONS

FY2021 RATE $3.86/HCF OR $5.16 PER 1,000 GALLONS

WATER FUND

OPERATIONAL EXPENSES

$	725,384	DEPRECIATION = LESS THAN ONE-HALF THE AMOUNT REQUIRED- $995,000
$	409,344	PAYMENT IN LIEU OF TAX TO THE GENERAL FUND FOR SUPPORT SERVICES
$	337,400	MAINTENANCE/REPAIR WATER LINES /PUMPS/WATER METERS
$	307,000	WATER METER REPLACEMENTS
$	206,000	UTILITIES - ELECTRIC / NATURAL GAS HEAT
$	121,750	PROPERTY/LIABILITY/VEHICLE INSURANCE
$	43,000	PRELIMINARY ENGINEERING FOR GARDNER SPRINGS PUMP STATION/ OTHER
$	10,000	MAINTENANCE OF BUILDINGS/FACILITIES
$	60,000	CHEMICALS FOR WATER TREATMENT
$	50,050	GAS & OIL, TIRES, MAINTENANCE OF VEHICLES
$	69,000	COLLECTION FEES FOR ONLINE DEBIT/CREDIT CARD FEES
$	75,800	PRINTING/MAILING FORMS /TELEPHONE/OFFICE SUPPLIES FOR UTILITY BILLING
$	34,700	SMALL TOOLS, SAFETY EQUIPMENT, UNIFORMS, TRAINING, DUES, RADIO EQUIPMENT
$	66,000	WATERSHED SERVICES / VA DEPT OF HEALTH WATER OPERATIONS FEE/OTHER CONTRACTUAL
$	18,790	SOFTWARE ANNUAL LICENSE FEES
$	17,500	LAB SERVICES
$	16,319	HEADWATERS SOIL AND CONSERVATION DISTRICT FUNDING
$	2,500	RENTAL OF PROPERTY- RAILROAD CROSSINGS & EQUIPMENT
$	2,570,537	SUMMARY TOTAL OF OPERATIONS

WATER FUND CAPITAL

$	6,900,000	GARDNER SPRINGS UPGRADE
$	400,000	WATER LINES
$	7,300,000	TOTAL CAPITAL

DEBT SERVICE

$	615,079	PRINCIPAL AND INTEREST PAYMENTS

SEWER FUND

FY 2021 Budget	FY2022 Budget	$ (+/ -)	% Change
$ 4,562,393	$ 3,957,501	$ (604,892)	-13.3%

SEWER FUND REVENUES	FY 2020 ACTUALS	FY 2021 BUDGET	FY 2022 BUDGET	% Change
CHARGES FOR SEWER SERVICE	$ 3,815,828	$ 3,905,000	$ 3,905,000	0.0%
SEWER FACILITY FEES	$ 113,030	$ -	$ -	
CONTRIBUTED CAPITAL	$ 177,320	$ -	$ -	
INTEREST ON INVESTMENTS	66,923	50,000	2,500	-95.0%
MISCELLANEOUS	647	-	-	#DIV/0!
RECOVERED DEBT SERVICE FROM ACSA	53,181	277,393	50,000	-82.0%
APPROPRIATION PRIOR YEAR RESERVES	-	330,000	-	-100.0%
TOTAL SEWER FUND	$ 4,226,929	$ 4,562,393	$ 3,957,500	-13.3%

EXPENDITURES	FY 2020 ACTUALS	FY 2021 BUDGET	FY 2022 BUDGET	% Change
RISK MANAGEMENT	$ 18,762	$ 36,020	$ 36,020	0.0%
BILLING & COLLECTIONS	17,524	12,094	12,250	1.3%
SEWER LINES	944,525	760,091	625,011	-17.8%
SEWAGE TREATMENT	214,351	207,116	230,000	11.0%
PUMP MAINTENANCE	16,501	19,325	19,325	0.0%
MIDDLE RIVER REGIONAL WWTP	1,648,554	1,523,317	1,462,735	-4.0%
DEBT SERVICE COST	244,633	1,411,204	922,527	-34.6%
TRANSFERS TO OTHER FUNDS	616,036	593,226	649,633	9.5%
TOTAL SEWER FUND	$ 3,720,886	$ 4,562,393	$ 3,957,501	-13.3%

	Personnel	Operations	Capital	Debt	Total
FY 2022	$ 808,272	$ 1,876,296	$ 350,406	$ 922,527	$ 3,957,501
FY 2021	717,285	1,688,615	745,289	1,411,204	4,562,393
Variance	$ 90,987	$ 187,681	$ (394,883)	$ (488,677)	$ (604,892)

PUBLIC SERVICES PROVIDED:

(MRRWWTP) MIDDLE RIVER REGIONAL WASTEWATER TREATMENT PLANT CAPACITY - 6.8 MILLION GALLONS PER DAY

CITY OF STAUNTON OWNERSHIP CAPACITY = 4.9 MILLION GALLONS PER DAY

NO RATE INCREASE FOR FY2022

FY2022 RATE $4.88 PER 100 CUBIC FEET

FY2021 RATE $4.88 PER 100 CUBIC FEET

9,233 ACTIVE CUSTOMERS AS OF JUNE 30, 2020

134.62 MILES OF SEWER MAINS AS OF JUNE 30, 2020

SEWER FUND

OPERATIONAL EXPENSES		
$	1,112,329	OPERATIONS / LAB/ SLUDGE MANAGEMENT- MRRWWTP
$	230,000	SEWAGE TREATMENT COSTS PAID TO AUGUSTA COUNTY SERVICE AUTHORITY
$	100,000	PROFESSIONAL SERVICES - DESIGN OF COMMERCE RD SEWER LINE
$	10,000	PROFESSIONAL SERVICES - SEWER LINE INSPECTIONS
$	183,367	PAYMENT IN LIEU OF TAX TO THE GENERAL FUND FOR SUPPORT SERVICES
$	24,020	PROPERTY / LIABILITY/VEHICLE INSURANCES
$	75,025	MAINTENANCE/ REPAIR SUPPLIES- LINES/ PUMP STATIONS/ EQUIPMENT
$	50,000	CONTRACTED MAINTENANCE SERVICES/ UTILITY LINE MAINTENANCE
$	35,855	DEPRECIATION
$	20,500	GAS & OIL, TIRES, VEH MAINT
$	3,800	SEWER UTILITY BILLING EXPENSES
$	11,800	SMALL TOOLS, SAFETY EQUIPMENT, UNIFORMS/TRAINING
$	10,000	SOFTWARE ANNUAL LICENSE FEES
$	7,500	ELECTRIC FOR SEWER PUMP STATIONS
$	2,100	RENTAL OF PROPERTY- RAILROAD CROSSINGS
$	1,876,296	SUMMARY TOTAL FOR OPERATIONS

SEWER FUND CAPITAL		
$	350,406	MRRWWTP - PLANT MACHINERY
$	350,406	TOTAL CAPITAL

DEBT SERVICE PAYMENTS			FINAL MATURITY
$	610,055	2008 MRRWWTP PHASE IIIA	FY2030
$	135,615	2008 MRRWWTP PHASE IIIB	FY2030
$	22,864	2001 NEW HOPE ROAD SEWER LINE	FY2022
$	148,993	2017C VRA REFUNDING OF 2010 BONDS	FY2031
$	5,000	DEBT PAYING AGENT FEES	
$	922,527	TOTAL DEBT PAYMENTS	

PARKING FUND

FY 2021 Budget	FY2022 Budget	$ (+/ -)	% Change
$ 540,120	$ 512,081	$ (28,039)	-5.2%

PARKING FUND REVENUES	FY 2020 ACTUALS	FY 2021 BUDGET	FY 2022 BUDGET	% Change
CHARGES FOR SERVICES	$ 305,014	$ 445,500	$ 307,600	-31.0%
MISCELLANEOUS	13,355	24,620	9,920	-59.7%
PARKING FINES	46,777	70,000	65,000	-7.1%
APPROPRIATION OF PRIOR YEAR FUNDS	-	-	129,561	#DIV/0!
TOTAL REVENUES	$ 365,146	$ 540,120	$ 512,081	-5.2%
EXPENDITURES				
RISK MANAGEMENT	$ 27,388	$ 29,511	$ 33,328	12.9%
STREET METERS & METERED LOTS	64,919	108,503	80,003	-26.3%
PARKING GARAGE	197,640	29,830	30,230	1.3%
WHARF PARKING LOT	35,405	37,360	34,131	-8.6%
NEW STREET PARKING GARAGE	174,648	60,116	55,887	-7.0%
DEBT SERVICE COST	80,293	178,416	178,419	0.0%
TRANSFER TO GENERAL FUND	96,384	96,384	100,083	3.8%
TOTAL EXPENDITURES	$ 676,677	$ 540,120	$ 512,081	-5.2%

	Personnel	Operations	Capital	Debt	Total	
FY 2022	$ 129,826	$ 203,836	$ -	$ 178,419	$ 512,081	126351
FY 2021	136,684	187,020	38,000	178,416	540,120	
Variance	$ (6,858)	$ 16,816	$ (38,000)	$ 3	$ (28,039)	

OPERATIONAL EXPENSES

$ 100,083	PAYMENT IN LIEU OF TAX TO THE GENERAL FUND FOR SUPPORT SERVICES
$ 9,550	SOFTWARE LICENSE FEES
$ 31,300	ELECTRIC FOR GARAGES
$ 31,228	PROPERTY AND FLOOD INSURANCES
$ 14,750	CONTRACTED MAINTENANCE SERVICES/ PRINTING SERVICES/PARKING METER MAINTENANCE
$ 15,000	RENTAL OF PROPERTY -LEWIS STREET
$ 1,325	MATERIALS AND SUPPLIES
$ 600	TELEPHONE
$ 203,836	SUMMARY TOTAL FOR OPERATIONS

DEBT SERVICE PAYMENTS

$ 178,419	VRA 2018A GENERAL OBLIGATION BONDS FOR GARAGE RENOVATIONS
$ 178,419	TOTAL DEBT

STORMWATER FUND

FY 2021 Budget	FY2022 Budget	$ (+/ -)	% Change
$ 1,292,316	$ 1,656,650	$ 364,334	28.2%

STORMWATER FUND REVENUES	FY 2020 ACTUALS	FY 2021 BUDGET	FY 2022 BUDGET	% Change
CHARGES FOR SERVICES	$ 801,263	$ 785,000	$ 771,000	-1.8%
APPROPRIATION OF PRIOR YEAR BALANCE	-	497,316	880,650	77.1%
GENERAL REVENUE	17,470	10,000	5,000	-50.0%
TOTAL REVENUES	$ 818,733	$ 1,292,316	$ 1,656,650	28.2%
EXPENDITURES				
RISK MANAGEMENT	$ (10,051)	$ 1,700	$ 1,700	0.0%
STORMWATER ENGINEERING	110,836	155,047	214,072	38.1%
STORMWATER BILLING	9,635	7,525	7,525	0.0%
STORMWATER MAINTENANCE	480,791	1,000	1,000	0.0%
TRANSFERS TO OTHER FUNDS	217,144	217,144	232,353	7.0%
CAPITAL PROJECTS	-	909,900	1,200,000	31.9%
TOTAL EXPENDITURES	$ 808,355	$ 1,292,316	$ 1,656,650	28.2%

	Personnel	Operations	Capital	Debt	Total
FY 2022	$ 149,202	$ 307,448	$ 1,200,000	$ -	$ 1,656,650
FY 2021	$ 89,458	$ 292,958	$ 909,900	$ -	1,292,316
Variance	$ 59,744	$ 14,490	$ 290,100	$ -	$ 364,334

OPERATIONS

$ 232,353	PAYMENT IN LIEU OF TAX TO GENERAL FUND FOR SUPPORT SERVICES
$ 50,000	PROFESSIONAL SERVICES FOR ENGINEERING
$ 16,470	MATERIALS/SUPPLIES/OFFICE SUPPLIES/ TELEPHONE/ TRAINING/ DUES
$ 600	AUTO LIABILITY
$ 1,000	LEWIS CREEK ADVISORY COMMITTEE SUPPLIES
$ 7,025	SOFTWARE LICENSE FEE FOR UTILITY BILLING
$ 307,448	SUMMARY TOTAL FOR OPERATIONS

CAPITAL PROJECTS:

	STORM DRAIN PROJECTS:
$ 1,200,000	STORM DRAIN CONSTRUCTION
$ 1,200,000	TOTAL

ENVIRONMENTAL FUND

FY 2021 Budget	FY2022 Budget	$ (+/ -)	% Change
$ 3,334,793	$ 3,252,385	$ (82,408)	-2.5%

ENVIRONMENTAL FUND REVENUES	FY 2019 ACTUALS	FY 2020 BUDGET	FY 2021 BUDGET	% Change
CHARGES FOR SERVICES	$ 2,913,582	$ 3,208,643	$ 3,183,643	-0.8%
GENERAL REVENUE	81,736	20,000	58,742	193.7%
COMMONWEALTH OF VIRGINIA	5,040	6,150	10,000	62.6%
APPROPRIATION PRIOR YEAR RESERVES	-	100,000	-	-100.0%
TOTAL REVENUES	$ 3,000,358	$ 3,334,793	$ 3,252,385	-2.5%
EXPENDITURES				
RISK MANAGEMENT	$ 101,795	$ 76,500	$ 76,500	0.0%
BILLING & COLLECTIONS	16,560	13,750	13,900	1.1%
ENVIRONMENTAL OFFICE	82,260	94,023	221,337	135.4%
STREET CLEANING	223,306	213,735	450,660	110.8%
REFUSE COLLECTION & DISPOSAL	915,438	1,010,106	865,070	-14.4%
RECYCLING OPERATIONS	249,537	430,606	141,491	-67.1%
LITTER CONTROL	5,027	10,000	10,000	0.0%
ASW REGIONAL LANDFILL	827,863	728,779	765,745	5.1%
LANDFILL CLOSURE COSTS	160,782	58,712	58,712	0.0%
TRANSFERS TO OTHER FUNDS	610,985	698,583	647,970	-7.2%
TOTAL EXPENDITURES	$ 3,193,553	$ 3,334,794	$ 3,251,385	-2.5%

	Personnel	Operations	Capital	Debt	Total
FY 2022	$ 1,539,120	$ 1,146,977	$ 566,288	$ -	$ 3,252,385
FY 2021	$ 1,552,964	$ 1,144,825	$ 637,004	$ -	3,334,793
Variance	$ (13,844)	$ 2,152	$ (70,716)	$ -	$ (82,408)

NO RATE INCREASE FOR FY2022	FY2021 RATES	FY2022 RATES	
RESIDENTIAL REFUSE FEE	$ 20.88	$ 20.88	1 DAY/WEEK
LIGHT COMMERCIAL FEE	$ 47.40	$ 47.40	1 DAY/WEEK
HEAVY COMMERCIAL FEE -OUTSIDE CBD	$ 100.28	$ 100.28	1 DAY/WEEK
HEAVY COMMERCIAL FEE - INSIDE CBD	$ 127.41	$ 127.41	5 DAYS/WEEK
SPECIAL UNSCHEDULED PICKUP FEE	$ 105.00	$ 105.00	AS REQUESTED

ENVIRONMENTAL FUND

OPERATIONAL EXPENSES

$	441,872	LANDFILL OPERATIONS
$	123,297	DEPRECIATION
$	292,113	PAYMENT IN LIEU OF TAX TO GENERAL FUND FOR SUPPORT SERVICES
$	147,100	GAS & OIL, TIRES, VEHICLE MAINTENANCE
$	20,500	VEHICLE AND LIABLITY INSURANCES
$	15,000	MOWING/ CLEAN UP OF PRIVATE PROPERTY/HEALTH REGULATIONS/DEMOLITION
$	61,330	MATERIALS/SUPPLIES/OFFICE SUPPLIES/TELEPHONE
$	15,865	UNIFORMS, SAFETY EQUIPMENT, RADIOS, SMALL TOOLS, TRAINING
$	8,000	CONTRACT SERVICES WITH MIDDLE RIVER REGIONAL JAIL FOR INMATE LABOR
$	9,400	SOFTWARE ANNUAL LICENSE FEES
$	10,000	LITTER CONTROL GRANT
$	2,500	ELECTRIC UTILITY
$	1,146,977	SUMMARY TOTAL FOR OPERATIONS

ENVIRONMENTAL FUND CAPITAL

$	230,000	STREET SWEEPER
$	277,576	REGIONAL LANDFILL CELL DEVELOPMENT/EQUIPMENT
$	58,712	AUG/STN OLD LANDFILL CLOSURE
$	566,288	TOTAL ENVIRONMENTAL FUND CAPITAL

REGIONAL LANDFILL % SHARE OF COSTS

	STAUNTON	AUGUSTA	WAYNESBORO
FY2022	20.41%	57.73%	21.86%
FY2021	20.52%	57.88%	21.60%
FY2020	20.03%	56.75%	23.22%
FY2019	20.06%	56.67%	23.27%
FY2018	20.25%	54.87%	24.88%
FY2017	21.10%	54.93%	23.97%
FY2016	21.29%	54.64%	24.07%
FY2015	21.50%	53.35%	25.15%
FY2014	22.03%	53.14%	24.83%
FY2013	22.56%	51.30%	26.14%
FY2012	23.46%	52.14%	24.40%
FY2011	23.38%	51.82%	24.80%
FY2010	22.09%	51.17%	26.74%
FY2009	22.42%	50.95%	26.63%
FY2008	24.92%	50.52%	24.57%

FY 2022 CAPITAL EQUIPMENT

GENERAL FUND		FUNDED	UNFUNDED	ITEM(S)	N-NEW R-REPLACE
INFORMATION TECHNOLOGY			31,000	VEHICLE REPLACEMENTS	R
INFORMATION TECHNOLOGY	$	81,000	62,000	SERVERS / NETWORK EQUIPMENT	R
SHERIFF			43,881	VEHICLE REPLACEMENTS	R
COMMONWEALTH ATTORNEY	$	20,000	-	DOCUMENT MANAGEMENT SYSTEM	N
POLICE DEPARTMENT			187,500	POLICE VEHICLES (3) ANNUAL REPLACEMENT OF FLEET VEHICLES	R
POLICE DEPARTMENT			6,000	CRISIS NEGOTIATION TRAILER	R
POLICE DEPARTMENT	$	15,000	5,000	REPLACE PATROL COMPUTER EQUIPMENT - 3 FUNDED	N
POLICE DEPARTMENT	$	2,000		SAW MAINTENANCE	R
E911	$	3,000		FURNITURE REPLACEMENT	R
INSPECTIONS			27,000	VEHICLE REPLACEMENTS	R
INSPECTIONS			1,700	COMPUTER EQUIPMENT	R
STREETS, HIGHWAYS, SIDEWALKS			43,000	TRUCK WITH SNOW PLOW	R
STREETS, HIGHWAYS, SIDEWALKS			8,000	SNOW PLOW BLADE	R
STREETS, HIGHWAYS, SIDEWALKS			65,000	JOINT CRACK SEALER	N
STREETS, HIGHWAYS, SIDEWALKS			14,000	SALT SPREADER	R
STREETS, HIGHWAYS, SIDEWALKS			116,000	5 TON DUMP TRUCK	R
STREETS, HIGHWAYS, SIDEWALKS			200,000	BOOM TRUCK	R
TRAFFIC ENGINEERING			80,000	WORK TRUCK REPLACEMENT	R
TRAFFIC ENGINEERING	$	8,000		Line Striper	R
TRAFFIC SIGNALS	$	25,000		SIGNAL BOX REPLACEMENT	R
BUILDING MAINTENANCE			36,000	ELECTRICIANS TRUCK	R
PARKS AND RECREATION ADMIN			32,000	STAFF VEHICLE REPLACEMENT	R
PARKS AND RECREATION ADMIN			20,000	SKATEPARK RENOVATION	R
PARKS AND RECREATION ADMIN			22,000	PICKLEBALL COURT LIGHTING	N
PARKS AND RECREATION ADMIN			12,500	STORAGE SHED AT GYM	N
GOLF	$	2,000		GOLF POS HARDWARE	R
PARK MAINTENANCE			6,000	SNOW PLOW REPLACEMENT	R
PARK MAINTENANCE			22,500	METAL CUTTING SAW / MOWNING DECK / BUSH HOG	R
PARK MAINTENANCE			6,000	TABLES	R
PARK MAINTENANCE			2,600	PUMP	R
PARK MAINTENANCE			8,000	UTILITY CART	R
PARK MAINTENANCE			37,000	GOLF GREENS MOWER	R
LIBRARY	$	5,050		FURNITURE REPLACEMENT	R
PLANNING			25,000	VEHICLE REPLACEMENT	R
	$	161,050	$ 1,119,681	GENERAL FUND TOTAL	

FY 2022 CAPITAL EQUIPMENT

		FUNDED	UNFUNDED	ITEM(S)	N-NEW R-REPLACE
WATER FUND					
WATER DISTRIBUTION	$	400,000		WATER LINE UPGRADE PROJECTS:	
				Fifth St. from Surrey Rd. to G St. (330 LF)	R
				G St. from Fourth St. to Fifth St. (610 LF)	R
				Devon Rd. from G St. to Fifth St. (850 LF)	R
				Fifth St. from Devon Rd. to Surrey Rd. (360 LF)	R
				Devon Rd. from Fifth St. to Ann St. (410 LF)	R
WATER PRODUCTION		80,000		WATER TANK REPAIRS	R
WATER PRODUCTION		6,900,000		GARDHER SPRINGS UPGRADE DESIGN	R
UTILITY TECHNICAL SERVICES		50,000		ADVANCED METERING INFRASTRUCTURE	N
	$	7,430,000		TOTAL WATER FUND	
SEWER FUND					
SEWER LINES		100,000		COMMERCE ROAD SEWER LINE SURVEY	R
MIDDLE RIVER REGIONAL WASTEWATER PLANT					
	$	350,406		PLANT MACHINERY REPLACEMENTS:	
				GRIT GEAR BOX	R
				GENERATOR	R
				EQUIPMENT CONTINGENCY	R
	$	450,406		TOTAL SEWER FUND	
ENVIRONMENTAL FUND					
STREET CLEANING	$	230,000		STREET SWEEPER	R
ASW REGIONAL LANDFILL		277,576		SCALE # 1 IMPROVEMENTS = $150,000	R
				WELTAND STREAM MITIGATION = $10,000	R
CITY SHARE = 20.41%- FY2022				SITE IMPROVEMENTS = $50,000	R
				TRUCK LOADER = $450,000	R
				HYDRO SEEDER = $375,000	R
				TRUCK = $25,000	R
				PHASE 5 CONSTRUCTION = $300,000	R
AUG/STN LANDFILL		58,712		CLOSURE COSTS FOR OLD LANDFILL = 39.67%	R
	$	566,288		TOTAL ENVIRONMENTAL FUND	
STORM WATER FUND					
STORM DRAIN PROJECTS	$	1,200,000		GHP STREAM RESTORATION/NUTRIENT REMOVAL PROJECT	R
	$	1,200,000		TOTAL STORMWATER FUND	
TOTAL CITY CAPITAL OUTLAY	$	9,807,744			

FY 2022 GENERAL FUND BUDGET

REVENUES @ .95 Tax Rate	$ 62,400,149	
REDUCTION IN TAX RATE OF 2 CENTS	$ (430,783)	
NET REVENUES	$ 61,969,366	Includes $1.2M Carryover Funds
EXPENDITURES	$ (65,196,846)	
DEFICIT -March 8, 2021	$ (3,227,480)	

UNFUNDED REQUESTS

WAGES AND BENEFITS

RISK MANAGEMENT	$ (50,000)	11011520-52005	OPEB PAYMENT FROM HEALTH RESERVE
FIRE DEPARTMENT	$ (91,514)	11033210-51006	REQUESTED DEPUTY FIRE MARSHAL
INSPECTIONS	$ (91,514)	11033410-51006	1 ADDITIONAL INSPECTOR POSITION
PLANNING	$ (48,514)	11088110-51006	REQUESTED STAFFING ADDITION
LIBRARY	$ (6,200)	11077510-51510	PART TIME HELP ADJUSTMENT
SALARY INCREASE	$ (184,312)	11011520-52035	PUSH 2% INCREASE BACK TO JANUARY 1, 2022
	$ (472,054)	TOTAL UNFUNDED REQUESTS	

OPERATIONS AND CAPITAL

HUMAN RESOURCES	$ (13,000)	11011220-53010	SURVEY
HUMAN RESOURCES	$ (2,000)	11011220-53101	LAPTOP
HUMAN RESOURCES	$ (5,000)	11011220-55005	TRAINING
ATTORNEY	$ (6,000)	11011230-53010	PROFESSIONAL SERVICES
COMMUNICATIONS MANAGER	$ (8,000)	11011240-53010	PROFESSIONAL SERVICES
ASSESSOR	$ (5,000)	11011320-55410	POSTAGE
INFORMATION TECHNOLOGY	$ (93,000)	11011510-58341	SPECIAL EQUIPMENT
CIRCUIT COURT	$ (8,500)	11022110-55405	OFFICE SUPPLIES
SHERIFF	$ (43,881)	11022170-58316	1 VEHICLE
POLICE	$ (62,500)	11033110-55486	1 PATROL PC
POLICE	$ (62,500)	11033110-55486	1 PATROL PC
POLICE	$ (62,500)	11033110-55486	1 PATROL PC
POLICE	$ (6,000)	11033110-55486	TRAILER
POLICE	$ (96,998)	11033110-51530	OVERTIME
POLICE	$ (5,000)	11033110-58316	TIRES
POLICE	$ (5,000)	11033110-58342	COMPUTER EQUIPMENT
FIRE	$ (10,000)	11033210-53105	$10,000 EQUIPMENT REPAIR/TRENDING DOWN IN '20 + NEW TRUC
FIRE	$ (20,000)	11033210-53016	MEDICAL SCANS
FIRE	$ (5,000)	11033210-55481	GAS & OIL
FIRE	$ (12,000)	11033210-55487	WEARING APPAREL
FIRE	$ (3,000)	11033210-52005	TRAINING & TRAVEL
INSPECTIONS	$ (27,000)	11033410-58316	VEHICLE REPLACEMENT
INSPECTIONS	$ (2,000)	11033410-55405	OFFICE SUPPLIES
INSPECTIONS	$ (5,000)	11033410-55001	TELEPHONE
STREETS	$ (43,000)	11044130-58321	REPLACEMENT TRUCK
STREETS	$ (135,000)	11044130-58300	NEW DUMP TRUCK/PLOW/SPREADER
STREETS	$ (65,000)	11044130-58300	JOINT & CRACK SEALER
STREETS	$ (200,000)	11044130-58300	BOOM TRUCK
TRAFFIC ENGINEERING	$ (80,000)	11044140-58321	TRUCK REPLACEMENT
HORTICULTURE	$ (27,250)	11077120-55455	WHARF TREE REPLACEMENT
OUSIDE AGENCIES - GOLF	$ (2,500)	11077130-53010	FIRST TEE REDUCTION
PARK MAINTENANCE	$ (16,000)	11077210-53165	BLEACHERS
PARK MAINTENANCE	$ (9,000)	11077210-53165	SOCCER PARK
PARK MAINTENANCE	$ (76,100)	11077210-58341	SPECIAL EQUIPMENT
COMMUNITY CULTURAL CONTRIBUTION	$ (5,000)	11077410-55620	REDUCE TO FY21 LEVELS
LIBRARY	$ (600)	11077510-55426	MEDIA STATE AID
LIBRARY	$ (2,000)	11077510-53085	COLLECTION FEES
LIBRARY	$ (2,000)	11077510-55486	NON CAPITAL EQUIPMENT
LIBRARY	$ (10,000)	11077510-55405	OFFICE SUPPLIES
LIBRARY	$ (6,000)	11077510-55423	MEDIA STATE AID
LIBRARY	$ (3,000)	11077510-55415	MATERIALS & SUPPLIES
PLANNING	$ (25,000)	11088110-58316	VEHICLE REPLACEMENT
ECONOMIC DEVELOPMEMT	$ (7,500)	11088150-53165	MAINTENANCE OF FACILITIES
ECONOMIC DEVELOPMEMT	$ (40,000)	11088150-53020	ENTERPRIZE ZONE INCENTIVES
COMMUNITY DEVELOPMENT ASSISTANCE	$ (5,000)	11088120-55644	REDUCE SPECIAL SERVICE DISTRICT
SCHOOL LOCAL TRANSFER	$ (226,598)	11099600-59390	LOCAL TRANSFER TO SCHOOLS
DEBT SINKING FUND CONTRIBUTIONS	$ (400,000)	11099600-59312	TRANSFER TO DEBT FUND
JAIL REDUCTION	$ (800,000)	11033320-53030	MRRJ OPTIONS

TOTAL UNFUNDED REQUESTS	$ (3,227,480)
TOTAL EXPENDITURES	$ 61,969,366

FY2022 TAX RATES AND FEES

REAL ESTATE PROPERTY	**$**	**0.93**	**PER $100 OF ASSESSED VALUE- JANUARY 1, 2021**
DOWNTOWN SERVICE DISTRICT TAX	**$**	**0.15**	**PER $100 OF ASSESSED VALUE- JANUARY 1, 2021**
PERSONAL PROPERTY	**$**	**2.90**	**PER $100 OF ASSESSED VALUE**
PERSONAL PROPERTY - BUSINESS TANGIBLE PROPERTY	**$**	**2.90**	**PER $100 OF ASSESSED VALUE**
MACHINERY & TOOLS TAX	**$**	**1.24**	**PER $100 OF ASSESSED VALUE**
MEALS TAX		**7.0%**	
LODGING TAX		**6.7%**	
SALES & USE TAX		**1.0%**	
CIGARETTE TAX	**$**	**0.30**	**PER PACKAGE OF 30 OR LESS**
UTILITY TAXES: (RESIDENTIAL)			
WATER UTILITY	**20% OR $2.00**		**MAXIMUM / MONTH**
ELECTRIC UTILITY	**$1.40 + $0.15**		**PER KWH -MAXIMUM $2.00/MONTH**
GAS UTILITY	**$**	**2.00**	**PER MONTH MAXIMUM**
TELEPHONE UTILITY	**20% OR $2.00**		**MAXIMUM / MONTH**
UTILITY FEES:			
WATER RATE	**$**	**3.86**	**PER 100 CUBIC FEET (RATE INCREASE 5% SEPTEMBER 1, 2020)**
SEWER RATE	**$**	**4.88**	**PER 100 CUBIC FEET**
			10% RATE INCREASE SEPTEMBER 1, 2020
REFUSE RATE	**$**	**20.88**	**PER MONTH RESIDENTIAL FEE**
RECYCLING FEE	**$**	**20.88**	**PER MONTH RESIDENTIAL FEE**
REFUSE RATE-LIGHT COMMERCIAL	**$**	**47.40**	**PER MONTH**
REFUSE RATE-HEAVY COMMERCIAL	**$**	**100.28**	**PER MONTH-OUTSIDE CBD**
REFUSE RATE-HEAVY COMMERCIAL	**$**	**127.41**	**PER MONTH-INSIDE CBD**
STORMWATER FEE	**$**	**3.20**	**PER MONTH (BASE FEE PER ERU)**
RESIDENTIAL CONNECTION FEES:			
WATER CONNECTION FEE - 5/8" METER	**$**	**2,100.00**	
WATER FACILITY FEE- 5/8" METER	**$**	**3,500.00**	
SEWER CONNECTION FEE - 5/8" METER	**$**	**3,100.00**	
SEWER FACILITY FEE- 5/8" METER	**$**	**6,850.00**	

FY 2022 OUTSIDE AGENCY CONTRIBUTIONS

REGIONAL PROGRAMS	FY2021 COUNCIL APPROVED/ AMENDED	FY 2022 REQUESTED	FY 2022 REQUESTED INCREASE	FY 2022 MANAGER RECOMMENDED
Central Shenandoah Health Department	$ 308,738	$ 308,388	$ (350)	$ 308,388
Valley Community Services Board	184,139	193,869	$ 9,730	193,869
Shenandoah Valley Airport	48,159	48,159	$ -	48,159
Valley Program for Aging Services	26,000	26,000	$ -	26,000
Headwaters Soil Water Conservation	15,900	16,319	$ 419	16,319
Victim Witness of Augusta County	10,209	7,000	$ (3,209)	7,000
Blue Ridge Community College	5,000	5,000	$ -	5,000
Blue Ridge Community College- CIP	-	41,048	$ 41,048	41,048
Boys and Girls Club	20,000	20,000	$ -	20,000
GART Regional Tourism Advertising	25,000	25,000	$ -	25,000
Community Action Program (CAPSAW)	29,143	29,143	$ -	29,143
Valley Alliance for Education	4,000	4,000	$ -	4,000
Valley Children's Advocacy Center	5,000	7,229	$ 2,229	7,229
Central Shen. Planning Dist. - Assessment	18,703	21,375	$ 2,672	21,375
Central Shen. Planning Dist. - CERT PRGM	5,500	5,500	$ -	5,500
Central Shen. Planning Dist. - MPO	8,012	8,202	$ 190	8,202
Central Shen. Planning Dist. - Trolley	-	63,164	$ 63,164	63,164
Central Shen. Planning Dist. - Afton Express	1,513	12,346	$ 10,833	12,346
Central Shen. Planning Dist. - Brite	-	42,152	42,152	42,152
	$ 715,016	$ 883,894	$ 168,878	$ 883,894
COMM OF VA CHALLENGE GRANTS				
Stonewall Brigade Band	$ 3,000	$ 5,000	$ 2,000	$ 3,000
Staunton/Augusta Art Center	3,000	3,333	$ 333	3,000
Shenanarts	3,000	3,500	$ 500	3,000
	$ 9,000	$ 11,833	$ 2,833	$ 9,000
CULTURAL/COMMUNITY DEVELOPMENT				
SDDA	$ 50,000	$ 50,000	$ -	$ 50,000
Historic Staunton Foundation	35,000	35,000	$ -	35,000
Staunton Creative Community Fund	20,000	20,000	$ -	20,000
Woodrow Wilson Presidential Library	5,000	10,000	$ 5,000	5,000
Beverley Street Studio	1,500	1,500	$ -	1,500
First Tee of Shenandoah Valley	-	5,750	$ 5,750	3,250
	$ 111,500	$ 127,595	$ 16,095	$ 114,750
GRAND TOTAL	$ 835,516	$ 1,023,322	$ 187,806	$ 1,007,644